

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
31 January 2018	12.1	2018/01/31.10	20080306 - Request For Extension Of Relevant Period - Development Permit For Reconfiguration Of A Lot - One Lot Into Ninety-Seven (97) Lots, Armada Crescent Jubilee Pocket, The Sanctuary Developments (Australia) Pty Ltd	Council resolves to approve the request for an extension of relevant period of the Development Permit for 20080306 until 26 November 2019.	Director Planning & Development	Request to Extend Decision Notice Approval Issued - ECM#4131841	-	1 February 2018	COMPLETED
31 January 2018	12.2	2018/01/31.11	20080638 - Request For Extension Of Relevant Period - Development Permit For Reconfiguration Of A Lot, One Into Fifteen Residential Lots, Two Parkland Lots & One Balance Lot - Armitage Avenue, Mandalay - Lot 39 On Sp212228 - Hillpoll Pty Ltd - C/- Veris	Council resolve to approve the request for an extension of relevant period of the Development Permit for 20080638 until 15 December 2019.	Director Planning & Development	Request to Extend Decision Notice Approval Issued - ECM#4130585	-	1 February 2018	COMPLETED
31 January 2018	12.3	2018/01/31.12	20170444 - Request For Negotiated Decision Notice - Development Application For Development Permit For Reconfiguration Of A Lot - One (1) Lot Into Two (2) Lots, 54 Ridge View Road Cannonvale. T D Mansfield - C/- Rps	Council resolves to refuse the Request for a Negotiated Decision Notice of the Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots lodged by RPS on behalf of T D Mansfield on land described as Lot 5 RP 733748 T: N1098/225, 54 Ridge View Road Cannonvale, on the following basis: • Non-compliance with Overall Outcome 2 (f) of the Rural Residential Zone Code with no alternative solution provided; • Non-compliance with PO3 of the Environmental Significance Overlay Code of the Whitsunday Regional Planning Scheme 2017; • Non-compliance with AO1.1 of the Landslide Hazard Overlay Code of the Whitsunday Regional Planning Scheme 2017.	Director Planning & Development	Refusal of Negotiated Decision Notice Issued - ECM#4131793	-	1 February 2018	COMPLETED
31 January 2018	12.4	2018/01/31.13	20170465 - Development Permit For Material Change Of Use Renewable Energy Facility (Solar Farm) And Substation & Reconfiguring A Lot - One Lot Into Two - Bowen Solar Farm - Africandar Road Bowen - 800 SP: 201454	Council resolves to approve the application for Development Permit for Material Change of Use of Premises for a Renewable Energy Facility (Solar Farm) and Substation & Reconfiguring a Lot - One (1) Lot into Two (2) Lots, Subdivision by Lease (Greater than Ten (10) Years) and Access Easement, made by Bowen Solar Farm Pty Ltd, on Lot 800 SP 201454 T: LEASE I/SP232130 and located at Africandar Road BOWEN, subject to the following conditions:**Conditions not included in Action Items**	Director Planning & Development	Decision Notice Approval Issued - ECM#4132810	-	2 February 2018	COMPLETED
31 January 2018	12.5	2018/01/31.16	20171211 - Referral Entity Response - State Development Area Application For Material Change Of Use For Port Facilities (Terminal 1) In The Abbot Point State Development Area, Adani Abbot Point Terminal Pty Ltd	Council resolves to provide a referral entity response for State Development Area Application for Material Change of Use for Port Facilities (Terminal 1), made by Adani Abbot Point Terminal Pty Ltd, on Lot 3 SP227557 and located at Abbot Point Road, Bowen, to the Coordinator General seeking the inclusion of the following conditions: • The proponent consider entering into agreements with Council to facilitate a water supply network from Council's current infrastructure networks; • The proponent be advised that Council, in conjunction with North Queensland Bulk Port Corporation, have been undertaking projects to manage the impacts of pests (feral pigs) on the Caley Valley Wetland and within the Abbot Point Port SDA; • Council's expectation is for the construction workforce to be located within the existing accommodation within Bowen and Merinda.	Director Planning & Development	Referral Entity Submission emailed -ECM#4130525	-	1 February 2018	COMPLETED
31 January 2018	12.6	2018/01/31.17	2016 Growth Projections Comparison To ABS 2016 Census Data	Council resolves to receive the 2016 Growth Projections (Norling 2013) comparison to ABS 2016 Census Data.	Director Planning & Development	Norling to do a new report which is currently in Draft Stage 1 - Economic and Population Study Review. Projected completion late March early April 2018. New Norling reports stage 1 & 2 received – currently being reviewed. Will be submitted to ELT/Briefing/Meeting as soon as practicable. 27/04/18 To be presented to ELT/Briefing/Council in July once LGIP has been adopted. Received by Council 31/01/2018	01/04/2018 30 May 2018 30 July 2018	31 January 2018	COMPLETED
31 January 2018	12.7	2018/01/31.18	Planning Scheme 1st Amendment Package - Proposed Zone Amendments - Part 1	Council resolves to amend the zone of following lots: Lot 1 RP727724 from Rural Zone to Medium Impact Industry Zone Lot 7 SP144396 from Low Density Residential Zone to Major Centre Zone Lot 959 SP194473 from Low Density Residential Zone to Local Centre Zone Lot 2 SP265771 from Low Density Residential Zone to Community Facilities Zone Lot 401 - 405 W9363; 19 RP905582; and 501 - 508 W9363 from Open Space Zone to Low Density Residential Zone Lot 10 SP296624 from District Centre Zone to Low Density Residential Zone and resolves to decline zone amendment requests for the following lots: Lot 18 A8597 from Low Density Residential Zone to Mixed Use Zone Lot 48 SP243724 from Industry Investigation Zone to Community Facilities Zone Lot 3 RP716248 from Low Impact Industry Zone to Community Facilities Zone Lot 20 SP157782 from Low Density Residential Zone to Low-Medium Density Residential Zone Lot 19 SP124856 & Lots 1-5 SP121140 from Mixed Use Zone to Mixed Use in 28m (8 Storey) Building Height Precinct Zone Lot 90 SP253581 from Rural Zone to Low Density Residential Zone Lot 12 RP745336 from Rural Zone to Rural Residential Zone Lot 1 RP705173 from Rural Zone to Neighbourhood Centre Zone Lot 1 SP265771 from Low Impact Industry Zone to Low Density Residential Zone	Director Planning & Development	Inv		12 February 2018	COMPLETED
31 January 2018	12.8	2018/01/31.19	Planning & Development Monthly Report - December 2017	Council receives the Planning and Development Monthly Report for December 2017.	Director Planning & Development	Received - NFA Required	-	2 February 2018	COMPLETED

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31 January 2018	17.3.1	2018/01/31.38	20070650 - Variation To Infrastructure Agreement - Oakbaye Pty Ltd	Council authorise the Chief Executive Officer to enter into a Deed of Variation to the existing Infrastructure Agreement with Oakbaye Pty Ltd.	Director Planning & Development	Draft Infrastructure agreement with CEO awaiting signature 2/3/18 Neil to meet with Barry 9/3/18 to discuss infrastructure Agreement prior to signing. 16/3/18 Infrastructure Agreement signed and issued 7/3/18 - ECM#4205541.	28/02/2018 16 March 2018	7 March 2018	COMPLETED
31 January 2018	14.1	2018/01/31.25	Engineering Services Monthly Report - December 2017	Council receives the Engineering Services Monthly Report for the month of December 2017.	Director Engineering Services	No further action required		31 January 2018	COMPLETED
31 January 2018	16.2	2018/01/31.29	Budget Consideration 2018/19	Council resolves to consider as a part of its 2018/19 budgetary process a roundabout at Herbert Street and Soldiers Road, with associated pedestrian crossing and a culvert at Bryant Avenue, Bowen.	Director Engineering Services	For budget consideration 16/3/18 • Roundabout at Herbert Street & Soldiers Road: P50 estimate of \$ 1.0M for roundabout including contingency. Survey, options analysis and preliminary design to be undertaken in 2018/2019 FY. • Culvert at Bryant Avenue: Have confirmed that the location is actually on Inveroona Road. Works to include installation of larger culvert structure to improve flow under the road to assist draining of the area following heavy rain. P50 estimate of \$300K including contingency. Survey, options analysis and preliminary design to be undertaken in 2018/2019 FY. Both projects will be included in 10 year program for Council's review.	30 June 2018		COMPLETED
31 January 2018	17.5.1	2018/01/31.41	Request For Remission Of Excess Water Usage Charges	Council resolves to not approve the remission of excessive water charges at 10 Baxter Avenue, Heronvale.	Director Engineering Services	Letter sent to customer advising of Council Resolution not to approve the remission. ECM #4153240	14 February 2018	14 February 2018	COMPLETED
31 January 2018	17.6.1	2018/01/31.42	Tender Evaluation - Construc	Council resolves to award contract 500.2017.0087 to Taylor Builders Pty Ltd for the Construction of the Proserpine Water Park for \$1,731,674.55 excluding GST.	Director Engineering Services	Letter of award drafted and sent to Taylor Builders Pty Ltd, by Procurement. ECM #4153521	14 February 2018	13 February 2018	COMPLETED
31 January 2018	15.1	2018/01/31.26	Bowen Work Camp Engagement Committee - January 2018	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for January 2018	Director Customer Experience	Received - NFA Required		5 February 2018	COMPLETED
31 January 2018	15.2	2018/01/31.27	Customer Experience Monthly Report - November And December 2017	Council receives the Customer Experience Monthly Report for November and December 2017.	Director Customer Experience	Received - NFA Required		5 February 2018	COMPLETED

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31 January 2018	11.1	2018/01/31.08	Information Security Policy - Ap_Corp_2018_02	Council resolves to authorise the approval of the Information Security Policy - AP_CORP_2018_02 by the Chief Executive Officer.	Director Corporate Services	To be placed on Intranet when operational 19/3/18 Intranet is not currently operational. 5/4/18 Added to intranet site.	14/03/2018 23 March 2018	18 March 2018	COMPLETED
31 January 2018	11.2	2018/01/31.09	Corporate Services - Monthly Report - November And December 2017	Council receives the Corporate Services Monthly Report for November and December 2017.	Director Corporate Services	No further action required		31 January 2018	COMPLETED
31 January 2018	17.2.1	2018/01/31.35	Rates And Sundry Debtors - December 2017	Council resolves to receive the December 2017 report detailing actions taken to collect outstanding debtors and rates.	Director Corporate Services	Reports received		31 January 2018	COMPLETED
31 January 2018	17.2.2	2018/01/31.36	Collinsville War Memorial - Lot1 MPH13509 (1 Belmore Street Collinsville) - Transfer Of Ownership	Council resolves to accept the transfer of ownership of Lot 1 MPH13509 1 Belmore Street, Collinsville from the Returned Services League of Australia (Queensland Branch) to Whitsunday Regional Council for \$1.00 in accordance Section 235 Local Government Regulation 2012.	Director Corporate Services	12/2/18 The land transfer documents are with the CEO for execution 19/2/18 Transfer executed and to be sent to RSL	28 February 2018	19 February 2018	COMPLETED
31 January 2018	17.2.3	2018/01/31.37	Rates Relief Advisory Committee - Meeting Minutes 1 December 2017	Council receives the minutes from the Rates Relief Advisory Committee meeting held on 1 December, 2017.	Director Corporate Services	Reports received		31 January 2018	COMPLETED
31 January 2018	7.1	2018/01/31.03	Notice Of Motion - The Peter Project Charity Bike Ride	Council resolves to support Sarah Bon in "The Peter Project Charity Bike Ride" with a donation at a rate of \$20 per kilometre, noting the impact of suicide on the community and Council workforce, and the good work done by the Whitsunday Suicide Prevention Network organisation, to whom the funds will be directed.	Director Community & Environment	14/2/18 ████████ to follow up 15/2/18 Responsible Executive changed from CSO to Dir Comm & Env Payment of \$1600.00 (80kms x \$20.00) made on 8 March 2018	15/02/2018 20 February 2018	8 March 2018	COMPLETED
31 January 2018	13.1	2018/01/31.20	Sport & Recreation Club Grants - December 2017 & January 2018	Council resolves to approve the payment of Community Assistance Grants to the following recipients: a) Bowen Stand up Paddleboard Club Inc. b) Whitsunday Regional Endurance Riders Association Inc. c) Bowen Tennis Association Inc. d) Whitsunday & Proserpine RC Models Inc. e) Molongle Creek Boat Creek Club Inc. f) Collinsville Golf Club Inc. g) Bowen & Collinsville Lapidary Club Inc. h) Collinsville Horse & Pony Club Inc. i) Whitsunday Football Club Inc.	Director Community & Environment	Approval letters sent requesting invoices for payment a) ecm *4134279 b) ecm *4134005 c) ecm *4134016 d) ecm *4134066 e) ecm *4134074 f) ecm *4134578 g) ecm *4134263 h) ecm *4134264 i) ecm *4134278		5 February 2018	COMPLETED
31 January 2018	13.2	2018/01/31.21	Request For Council Fee Waivers - January 2018	Council resolves to approve the waiving of fees for the following recipients; • Bowen Parkrun • Clipper Race Carnival Consortium x 2 • Whitsunday Community Gardens • Airlie Beach Parkrun.	Director Community & Environment	Approval letters sent ecm *4136269 ecm *4136543 ecm *4136488 ecm *4140536	-	8 February 2018	COMPLETED
31 January 2018	13.3	2018/01/31.22	Financial Support For Elite Athletes - December 2017 & January 2018	Council resolves to approve the payment of Financial Support for Elite Athlete to the following recipients: • Callum McNee • Levi Downs • Isabella Bruce • Jack Scharf • Sam Belyea • Ethan McClintock	Director Community & Environment	Approval letters sent ecm *4142779 ecm *4140562 ecm *4142829 ecm *4142829 ecm *4142838 ecm *4142784	-	8 February 2018	COMPLETED
31 January 2018	13.4	2018/01/31.23	Draft Trustee Lease - Lot 277 On Sp113325 - Proserpine State High School	Council resolves to authorise the Chief Executive Officer to negotiate and execute Trustee Lease for Proserpine State High School for Lease C on Lot 277 on SP113325	Director Community & Environment	Negotiations underway and draft lease being developed 24/10/2019 - Lease executed. Expiry: 29/05/2023 - ECM No: 4521538.	14 February 2018	31 January 2018	COMPLETED

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31 January 2018	13.5	2018/01/31.24	Community & Environment - Monthly Report - December 2017	Council receives the Community & Environment Monthly Report for December 2017.	Director Community & Environment	No further action required		31 January 2018	COMPLETED
31 January 2018	16.4	2018/01/31.31	Review Of Alternate Pest Control	Council resolves to authorise the Chief Executive Officer to review and report to Council the effectiveness of alternative pesticides and pest control for vegetation in the region.	Director Community & Environment	Review is underway Review complete - report submitted for next available briefing session.	30 April 2018	4 April 2018	COMPLETED
31 January 2018	4.1	2018/01/31.02	Confirmation Of Minutes	Council confirms the Minutes of the Ordinary Meeting held on 13 December, 2017.	Chief Staff Officer	Uploaded confirmed minutes to the internet.		8 February 2018	COMPLETED
31 January 2018	10.2	2018/01/31.05	Revised Enterprise Risk Management Framework	Council resolves to adopt the revised Enterprise Risk Framework.	Chief Staff Officer	Adopted. Currently updating Policy to line with Framework.		31 January 2018	COMPLETED
31 January 2018	10.3	2018/01/31.06	Queensland Productivity Commission Response To Neutrality Complaint Wangaratta Caravan Park	Council resolves to: (a) receive the letter from the Queensland Productivity Commission that advises that the complaint investigation has been finalised; (b) make the report in the investigation available at the Council's public offices; and (c) monitor the expenses of Council's caravan park operations annually and make a decision on whether to apply the code if the expenses exceed the thresholds set by the Department responsible for Local Government.	Chief Staff Officer	Letter sent to QPC		8 February 2018	COMPLETED
31 January 2018	10.4	2018/01/31.07	Acting Chief Executive Officer	Council resolves to note the appointment of Jason Raiteri, Director Engineering Services to Acting Chief Executive Officer for the inclusive period of 6 January, 2018 to 14 January, 2018.	Chief Staff Officer	No further action required		31 January 2018	COMPLETED

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31 January 2018	16.1	2018/01/31.28	Request To Financial Ombudsman Service	Council resolves to authorise the Chief Executive Officer to write a letter to the Financial Ombudsman Service in support of the request by Mrs Woods of the Whitsunday Neighbourhood Centre that they visit our region for further meetings.	Chief Staff Officer	Letter sent to Financial Ombudsman 13/02/2018. ECM #4149338		13 February 2018	COMPLETED
31 January 2018	16.3	2018/01/31.30	Invitation To Telstra Representative	Council resolves to authorise the Chief Executive Officer to write to Telstra to invite a senior representative to attend a Council Briefing Session for discussion regarding the removal of landlines in Council's remote areas specifically Mt Coolon.	Chief Staff Officer	14/2/18 Letter has been drafted for CEO to sign 19/2/18 Letter emailed to Telstra	16 February 2018	19 February 2018	COMPLETED
31 January 2018	17.1.2	2018/01/31.34	Collinsville Independent Living Company	Whitsunday Regional Council as sole member and shareholder of the Collinsville Independent Living Company Pty Ltd resolves: a) To approve the employment of Manager Lorna Roseina Simpson; b) That the Constitution of the Company be replaced in its entirety by Annexure "A" which is to be adopted as the Constitution of the Company; and c) That Council approves the appointment of CEO Barry Omundson as the sole Director of Collinsville Independent Living Company Pty Ltd. d) Endorse the resignation of Councillor Peter Ramage as Director of Collinsville Independent Living Company Pty Ltd. e) Transfer the operation of the Collinsville Independent Living Company Pty Ltd into the Council organisation, under the responsibility of the Community & Environment Directorate.	Chief Staff Officer	a) No further action required b) Lodged with ASIC c) Lodged with ASIC d) Lodge with ASIC e) Consists of the following steps: a) No further action required b) Lodged with ASIC c) Lodged with ASIC d) Lodge with ASIC e) Detailed legal advice sought & received 16/4/18 Advice is: 1) Surrender the lease from CILC back to WRC Confirmed as not needed as lease was never finalised and registered 2) Removing the PPSR charges over CILC assets Underway via Peter S	a) N/A b) 7 February 2018 c) 7 February 2018 d) 7 February 2018 e) 14 March 2018 7 April 2018 2) 30 April 2018	a) N/A b) 2 February 2018 c) 2 February 2018 d) 2 February 2018 e) 1) 7 April 2018 2) 28 April 2018	COMPLETED
31 January 2018	17.1.2	2018/01/31.34	Collinsville Independent Living Company	Whitsunday Regional Council as sole member and shareholder of the Collinsville Independent Living Company Pty Ltd resolves: a) To approve the employment of Manager Lorna Roseina Simpson; b) That the Constitution of the Company be replaced in its entirety by Annexure "A" which is to be adopted as the Constitution of the Company; and c) That Council approves the appointment of CEO Barry Omundson as the sole Director of Collinsville Independent Living Company Pty Ltd. d) Endorse the resignation of Councillor Peter Ramage as Director of Collinsville Independent Living Company Pty Ltd. e) Transfer the operation of the Collinsville Independent Living Company Pty Ltd into the Council organisation, under the responsibility of the Community & Environment Directorate.	Chief Staff Officer	3) Assigning the Caretakers Management contract across to WRC Underway but delayed - Dir C&E & Procurement advice is that this must be done via open market 01/06/18 underway by Procurement & C & E *08/06/18 The finalisation of the caretakers contact is unlikely to be resolved before EO June. Final two steps will then follow. 26/6/18 Contract has been finalised. 4) Transferring the Manager's employment across to WRC 5) Freeze all accounts CILC now using WRC funds 6) Undertake a share buyback by WRC of all remaining capital sans \$1 Requiring Council resolution as sole member, then lodgement with ASIC. Can only be done after items 1-5 are completed * 01/06/18 cannot be completed until (3) is completed 7) Voluntary de-registration of CILC final step after all liabilities have been resolved and business conduct ceased. ASIC will then publish a notice of intent and confirm deregistration after 2 months. 30/11/18 - requisite forms lodged with ASIC following Council resolution at 28 November 2018	3) 22 May 2018 11 June 2018 31 July 2018 3) 11 June 2018 Underway by Procurement and Community and Environment 4) 7 April 2018 5) 7 April 6) 22 July 2018 cannot commence until (3) is completed 30 September 2018	3) 26 June 2018 4) 7 April 2018 5) 7 April 2018 6) 28 Nov 2018 7) 22 April 2019	COMPLETED
31 January 2018	10.1	2018/01/31.04	Monthly Financial Report - December 2017	Council receives the Monthly Financial Report for the month of December, 2017.	Chief Financial Officer	No further action required		31 January 2018	COMPLETED
31 January 2018	17.1.1	2018/01/31.33	Business Activities Report - December 2017	Council receives the Business Activities Report for the month of December 2017.	Chief Financial Officer	No further action required		31 January 2018	COMPLETED
14 February 2018	17.1.1	2018/02/14.15	Proserpine Entertainment Centre - Air Conditioning and Roof Upgrade	Council resolves to allocate \$200,000 from the Insurance Restoration Reserve to the Proserpine Entertainment Centre emergent works to be completed in conjunction with approved Tropical Cyclone Debbie insurance works and that Council award a contract to Advanced Buildings in accordance with section 235(a) Local Government Regulation 2012.	Major Projects Program Director	15/2/18 Draft contract to be prepared and forwarded to Advance Building. Advance Building has commenced engaging sub-contractors and suppliers. *09/05/18 Purchase Order (with WRC Standard Conditions) issued and work is progressing. Roofing works are complete. Airconditioner frame under manufacture. Airconditioning works underway. Balance works cannot be completed until internal fire safety works are undertaken. Separate Report on Fire Safety Works is being prepared and is to be presented to Council on 29 May 2018 * 1/06/18 Council report pulled from Agenda for 29/05/18. Report to be tabled 13/06/18. *28/6/2018 - Fire Safety Report received. Report to be tabled upon receipt of costings ** 25/07/2018 - Project transferred to Major Projects Team 15/2/19 removed from list at request of A CEO	27/04/2018 30 August 2018 30/03/2019		COMPLETED
14 February 2018	17.1.2	2018/02/14.16	Baggage Handling Tender - 500.2017.0090	Council resolves to approve Baggage Handling Tender 500.2017.0090 award lump sum & maintenance contract to BCS Airport Systems Pty Ltd for \$840,345 + GST.	Major Projects Program Director	15/2/18 Changed from Corp Services to Major Projects 15/2/18 Successful and unsuccessful tender applicants have been contacted. Formal letters/contract action will be closed 23 Feb 2018 2/3/18 Confirmed that formal letters & contract action has been completed	23 February 2018	23 February 2018	COMPLETED

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14 February 2018	10.1	2018/02/14.04	Partnership with the 2018 Australian Superyacht Rendezvous	Council resolves to authorise the Chief Executive Officer, to enter into a Partnership Agreement on Council's behalf, providing sponsorship to the value of \$10,000 for the Australian Superyacht Rendezvous to be held on the Gold Coast on 20 and 21 April 2018.	EO Economic Development	16/2/18 Nickie Nos to draft letter to GCCM confirming resolution & requesting provision of agreement 23/2/18 Follow up on provision of execution of agreement. 1/3/18 Follow up on provision of execution of agreement - due date extended to 15/3/18 19/3/18 Agreement received & signed by CEO 16/3/18. Payment of invoice pending.	28/02/2018 15 March 2018	16 March 2018	COMPLETED
14 February 2018	12.1	2018/02/14.05	20130443 - Request For Extension Of Relevant Period - Development Application For Development Permit For Material Change Of Use And Reconfiguration Of A Lot - Three (3) X Dwelling Houses And Associated Cts Lots, Duke Street Bowen, Reef Pontoons Pty Ltd	Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of Use and Reconfiguration of a Lot at 12-14 Duke Street Bowen, to 29 January 2020.	Director Planning & Development	16/2/18 decision notice drafted – awaiting confirmation of minutes 19/2/18 Decision Notice – Request to Extend Issued 19/02/2018 – ECM#4160391	20 February 2018	19 February 2018	COMPLETED
14 February 2018	12.2	2018/02/14.06	20130426 - Request to Extend the Relevant Period of an Existing Approval - 6 Dual Occupancies & ROL Duke & Hamilton St Bowen - Reef Pontoons - C/- Vision Surveys QLD	Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of Use and Reconfiguration of a Lot at 11, 16-18, 32, and 35 Duke Street, Bowen and 7-9, 22-24 Hamilton Street, Bowen, until 29 January 2020.	Director Planning & Development	16/2/18 decision notice drafted – awaiting confirmation of minutes 19/2/18 Decision Notice – Request to Extend Issued 19/02/2018 – ECM#4160391	20 February 2018	19 February 2018	COMPLETED
14 February 2018	12.3	2018/02/14.07	20170309 - Request For Negotiated Decision Notice - Development Application For Development Permit For Reconfiguration Of A Lot - One (1) Lot Into Four (4) Lots, Wrights Road Strathdickie, R J Bennett	Council resolves to; 1. approve the Request for a Negotiated Decision Notice of the Development Permit for Reconfiguration of a Lot at Lot 176 SP 201414, Lot 5 RP 838625 T: EMT A N1510/5, Wrights Road Strathdickie, by amending condition 1.2 as follows: The following further development permits are required prior to commencement of work on site or commencement of the use: • Operational Works: o Access and Parking; and o Erosion Prevention and Sediment Control. All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit; and 2. delete condition 10.1.	Director Planning & Development	16/2/18 Decision Notice drafted – awaiting confirmation of minutes 22/2/18 Negotiated Decision Notice Approval Issued 20/02/2018 – ECM#4176794	20 February 2018	20 February 2018	COMPLETED
14 February 2018	12.4	2018/02/14.08	Education, Compliance and Enforcement Manual	Council resolves to adopt the: a) Education, compliance and enforcement policy; and b) Education compliance and enforcement manual.	Director Planning & Development	16/2/18 Training on Manual currently being arranged to roll out.	31 March 2018	6 March 2018	COMPLETED
14 February 2018	17.4.1	2018/02/14.19	Expressions Of Interest - New Bowen Sewerage Treatment Plant And Upgrade	Council resolves to invite tenders from the listed shortlisted contractors in accordance with section 228 (6) Local Government Regulation 2012 for the New Bowen Sewerage Treatment Plant and Upgrade: a) Aquatec Maxcon Pty Ltd; b) Downer EDI Engineering Power Pty Ltd; c) Broadpectrum (Australia) Pty Ltd; and d) UGL Engineering Pty Ltd	Director Engineering Services	16/2/18 Unsuccessful and successful being drafted now. Unsuccessful to go out today 16/2/18 - Corporate Services (Procurement). Refer ECM#4176266-4176275 Successful will be sent out on 19/2/18 22/2/18 Letter of Acceptance posted to 4 successful tenderers UGL Engineering Pty Ltd - #4198953 Aquatec Macon - #4198954 Broadpectrum Pty Ltd - #4198955 Downer Utilities - #4196956	19 February 2018	22/02/2018	COMPLETED
14 February 2018	15.1	2018/02/14.12	Review of Waste Management Fees & Charges	Council resolves to adopt the revised schedule of fees & charges for Waste Management Services with effect from Monday 5 March, 2018.	Director Customer Experience	16/02/2018 Website to be updated with new fees & charges. Mandalay Software to be updated 7/3/18 New fees & charges implemented on 5/3/18. Website updated.	5 March 2018	5 March 2018	COMPLETED
14 February 2018	17.2.1	2018/02/14.18	Rates And Sundry Debtors - January 2018	Council receives the January 2018 report detailing actions taken to collect outstanding debtors and rates.	Director Corporate Services	15/2/18 Report received - No further action required		14 February 2018	COMPLETED

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14 February 2018	13.1	2018/02/14.09	Trustee Lease for Lot 106 on Plan CP894264 - Whitsunday PCYC	Council resolves to authorise the Chief Executive Officer to negotiate and execute a Trustee Lease for Lot 106 on Plan CP894264 with Whitsunday PCYC.	Director Community & Environment	16/02/18 Negotiations underway - draft lease being developed 27/04/18 Draft survey plan sent to Qld PCYC on 28/02/18, currently awaiting response 01/08/18 - Awaiting survey plan to be returned from surveyor. 05/12/18 - Lease issued, awaiting execution from Whitsunday PCYC. 01/02/19 - Awaiting comments from Facilities Admin Officer 06/02/19 - Lease issued Nov/Dec 2018; still awaiting execution from Whitsunday PCYC - P&F team are following up with the PCYC. 29/03/19 - Still awaiting execution from Whitsunday PCYC; P&F team were advised the lease was going to the PCYC board meeting in January 2019. <u>Governance Coordinator / 28 August 2019:</u> Advised by Senior Commercial Officer that this matter is complete, executed and registered.	28/02/2018 30 April 2018 30 June 2018 31 August 2018 31 October 2018 31 January 2019 31 March 2019 30 June 2019	16 August 2019	COMPLETED
14 February 2018	13.2	2018/02/14.10	Sport & Recreation Club Grants - January 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the Proserpine BMX Club.	Director Community & Environment	16/2/18 approval letter sent ECM#4155021	28 February 2018	15 February 2018	COMPLETED
14 February 2018	13.3	2018/02/14.11	Financial Support for Elite Athletes - January & February 2018	Council resolves to approve the payment of Financial Support for Elite Athlete to the following recipients: • Shantelle Short; • Georgia Simpson.	Director Community & Environment	16/2/18 approval letters sent ECM#4155041 (Short) ECM#4155049 (Simpson)	28 February 2018	15 February 2018	COMPLETED
14 February 2018	4.1	2018/02/14.03	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 31 January, 2018 subject to item 16.2 to be amended to read "a culvert at Murray Avenue, Bowen."	Chief Staff Officer	Uploaded confirmed minutes to the website		15 February 2018	COMPLETED
14 February 2018	17.1.3	2018/02/14.17	Litigation matter	That Council authorise the CEO to sign the Deed of Settlement as proposed.	Chief Staff Officer	15/2/18 Matter is being handled by McKay's lawyers 2/3/18 Deed of Settlement executed on 26/2/18	1 March 2018	26 February 2018	COMPLETED
28 February 2018	17.1.3	2018/02/28.39	Bowen Administration Building - Air-Conditioning And Roof Upgrade	Council resolves to restore the Bowen Administration Building as per option 1 and authorise the Chief Executive Officer to call for quotes from Councils pre-qualified panel of contractors.	Major Projects Program Director	2/3/18 Changed responsible executive from Disaster Recovery to Major Projects 2/3/18 RFQ submitted due to close 4/4/18 12/4/18 RFQ closed on 11/4/18. 2 submissions were received.	30 March 2018	11 April 2018	COMPLETED
28 February 2018	17.1.4	2018/02/28.40	Organisational Structure	That Council approves the following changes to the organisational structure which are described in the Overview and Corporate Services organisational charts dated 28 Feb 2018: a) Formation of the position of Executive Manager Assets & Project Management, subordinate to the Director of Corporate Services; b) Transfer of the responsibility for the functions of Project Management Framework, Operational Finance, Insurance and Rates to the new position of Executive Manager Assets & Project Management from the existing immediate responsibility of Director Corporate Services; c) Transfer of the responsibility for the functions of Asset Management to the new position of Executive Manager Assets & Project Management from the existing responsibility of Executive Manager Procurement, Contracts & Assets; d) Transfer of the responsibility for the functions of Workplace Health & Safety to the existing position of Manager Human Resources from the existing immediate responsibility of Director Corporate Services; e) Retitle the existing position of Executive Manager Procurement, Contracts & Assets to Executive Manager Procurement, Property & Fleet; f) Transfer the incumbent of the existing position of Director Corporate Services to the new position of Executive Manager Assets & Project Management, at a total remuneration package consistent with Executive Manager positions	Executive Manager Human Resources & Safety	2/3/18 Responsible Executive changed from CSO to Ex Manager HR & Safety a) to g) 20/3/18 have been finalised	14 March 2018 3 April 2018 30 April 2018 30 May 2018	2 March 2018 8 May 2018	COMPLETED
28 February 2018	17.1.4	2018/02/28.40	Organisational Structure	g) Dissolve the unoccupied position of Manager Asset Management noting that the responsibilities will be absorbed by the new Executive Manager Assets & Project Management; h) Conduct a competitive market process to recruit to the position of Director Corporate Services. Furthermore, Council authorises the CEO to establish appropriate acting arrangements in the position of Director Corporate Services whilst recruitment is undertaken. <u>Also, that a full review of the complete Council Organisational structure be done at budget time.</u>	Executive Manager Human Resources & Safety	h) 20/3/18 Job has been advertised with external recruitment agency *12/4/18 Advertising for the role closed 3 April 2018. Interviews planned for late April 2018 26/04/18 Interviews being scheduled W/e 4 May 2018 **This part of the action is with CEO**20/3/18 Review will completed on Council Organisation structure at budget time	30 June 2018		COMPLETED
28 February 2018	17.1.2	2018/02/28.38	Tender Evaluation - Shute Harbour Terminal Building And Jetty Demolition	Council resolves to award contract 500.2017.0096 for the Shute Harbour Terminal Building and Jetty Demolition to Team Engineering Services Pty Ltd for \$1,710,500.58 excluding GST.	Disaster Recovery Project Director	2/3/18 Letter of award to be drafted and sent to Team Engineering Services Pty Ltd, by Procurement/DRT and will be sent out on 5/3/18. LOA sent to Team Engineering Services 14/3/18 ECM#4215613	5 March 2018	14 March 2018	COMPLETED
28 February 2018	12.1	2018/02/28.11	20090410 - Request For Extension Of Relevant Period - Development Application For Mcu (Dual Occupancy); And Rol (One Lot Into Two Lots In A Community Title Scheme) - 13 South Molle Boulevard, Cannonvale - Filliponi Superannuation Pty Ltd	Council resolves to approve a request for an extension of relevant period of a Development Application for material change of use (Dual occupancy); and reconfiguration of a lot (one lot into two lots and common property with a community title scheme) lodged by RPS Australia East Pty Ltd on behalf of Filliponi Superannuation Pty Ltd on land described as Lot 13 on RP837382, 13 South Molle Boulevard Cannonvale to 1 February 2020.	Director Planning & Development	2/3/18 Decision Notice Approval drafted for issue on Monday 5/3/18 16/3/18 Decision Notice issued 6/3/18 ECM#4203369		6 March 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
28 February 2018	12.2	2018/02/28.12	20170726 - Development Application For Material Change Of Use (Outdoor Recreation Facility) And Operational Work, 2489shute Harbour Road, Jubilee Pocket, Whitsunday Sportspark Incorporated	Council resolves to approve an application for Development Permit for Material Change of Use - Outdoor Recreation Facility and Operational Works within a Coastal Management District that involves interfering with quarry material on State coastal land above high-water mark, made by Whitsunday Sportspark Inc, on Lot 105 CP894264 T: RES 559 and located at 2489 Shute Harbour Road Jubilee Pocket, subject to the following conditions:	Director Planning & Development	2/3/18 Decision Notice Approval issued - ECM 4198034		1 March 2018	COMPLETED
28 February 2018	12.3	2018/02/28.13	20110104 - Request For Extension Of Relevant Period - Development Permit For Material Change Of Use - Eight (8) Multiple Dwelling Units - L4rp700123 - 53 Gregory St - S Hull	Council resolve to approve the request for an extension of relevant period of the Development Permit for Material Change of Use - Eight (8) Multiple Dwelling Units lodged by S H Hull on land described as L: 4 RP: 700123, 53 Gregory Street Bowen to 7 February, 2020.	Director Planning & Development	2/3/18 Decision Notice Approval issued - ECM 4196714		1 March 2018	COMPLETED
28 February 2018	12.4	2018/02/28.14	Planning & Development Monthly Report - January 2018	Council receives the Planning and Development Monthly Report for January 2018.	Director Planning & Development	Received - No further action required		28 February 2018	COMPLETED
28 February 2018	14.1	2018/02/28.30	Blackcurrant Island All-Tide Boat Ramp	Council resolves to note; a) That Blackcurrant Island was identified as a preferred location for boat ramp infrastructure as per Council resolution on 23 August 2017. b) The good work undertaken over an extended period of time by both Council officers and external experts, to examine the constraints, costs and viability of the proposed boat ramp. c) That the result of the considerations is the determination that the Blackcurrant Island Proposal is not viable due to being cost prohibitive. Accordingly, Council resolves to not conduct any further investigations into boat ramp infrastructure at Blackcurrant Island. Furthermore, Council continues to support the development of recreational boating infrastructure in the region and would welcome Department of Transport & Main Roads advice as to the most viable site in the Gloucester area for additional boat ramp infrastructure, and the availability of State funding for such infrastructure.	Director Engineering Services	2/3/18 Letter to be drafted by Director of Engineering to TMR advising of Council's resolution to this matter and requesting advice for preferred locations of the most viable site in the Gloucester area for additional boat ramp infrastructure, and the availability of State funding for such infrastructure. 7/3/18 - Received response from TMR advising of their desired option, Frog Rock. 8/3/18 - Director of Engineering responded to TMR supportive of them to proceed with preparing concept plan for Frog Rock. Correspondence within ECM#4207982.	7 March 2018	8 March 2018	COMPLETED
28 February 2018	17.5.1	2018/02/28.41	Tender Evaluation - Installation of Switchroom - Foxdale Quarry	Council resolves to award contract 500.2017.0071 to Comlek Group Pty Ltd for the Installation of Switchroom at the Foxdale Quarry for \$169,000.00 (excluding GST).	Director Engineering Services	2/3/18 Successful tender has been notified. Unsuccessful letter emailed to each application. ECM Docs# 4197459, 4197449, 4197440, 4197428, 4197412	2 March 2018		COMPLETED
28 February 2018	15.1	2018/02/28.31	Bowen Work Camp Engagement Committee - February 2018	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for February 2018	Director Customer Experience	Received - No further action required		28 February 2018	COMPLETED
28 February 2018	15.2	2018/02/28.32	Customer Experience Monthly Report - January 2018	Council receives the Customer Experience Monthly Report for January 2018.	Director Customer Experience	Received - No further action required		28 February 2018	COMPLETED
28 February 2018	7.1	2018/02/28.03	Notice of Motion - MATES in Construction	That Whitsunday Regional Council incorporates into its tender process that for any construction project within the region valued at \$1,000,000 or more, that the successful tenderers and/or Principal Contractor will engage with 'MATES in Construction' and establish a program with the view to become an accredited MATES in Construction worksite.	Director Corporate Services	2/3/18 Changed responsible executive from CSO to Director Corporate Services 13/3/18 Completed. Included in all contracts over \$1 million. (Note has been included in the WCA Terminal Extension and Shute Harbour Demo) 20/3/18 WCA Terminal Extension & Shute Harbour Demo have agreed to include.	14 March 2018	20 March 2018	COMPLETED
28 February 2018	13.7	2018/02/28.21	Cyclone Debbie Donations To Be Held In Trust For Future Events	Council resolves to: a) revoke resolution number 2017/05/17.10 Item Number 11.1 Cyclone Donation Grants, and, b) hold the funds in trust to support Whitsunday region community members in the event of future natural disasters.	Director Corporate Services	Responsible Executive changed from Comm & Env to Corporate Services for Finance to transfer funds Funds were moved to Trust Fund	14/03/2018 4 April 2018	12 June 2018	COMPLETED
28 February 2018	13.1	2018/02/28.15	Collinsville Independent Living Facility Fees & Charges 2017/2018	Council resolves to charge the following rental fees for accommodation at the Collinsville Independent Living Facility: - 1) Single Room - \$250.00 per week including electricity. 2) Double Room - \$375.00 per week including electricity. 3) Bond - Two weeks rent to be paid in advance.	Director Community & Environment	19/3/18 Fees and charges have been implemented.	14 March 2018	14 March 2018	COMPLETED
28 February 2018	13.2	2018/02/28.16	Trustee Lease Part A on Lot 165 on Plan HR1855 - Airlie Beach Men's Shed	Council resolves to authorise the Chief Executive Officer to negotiate and execute a Trustee Lease Part A on Lot 165 on Plan HR1855 with the Airlie Beach Men's Shed.	Director Community & Environment	20/3/18 Negotiations underway - draft lease being developed. 27/04/18 Draft lease sent to Airlie Beach Mens Shed on 03/04/18, currently awaiting response. *01/08/18 - Negotiations agreed upon; awaiting execution from Airlie Beach Men's Shed. 05/12/18 - Complete. Lease executed - refer to ECM No: 4638974.	14/03/2018 30 April 2018 30 June 2018 31 August 2018 31 October 2018	5 December 2018	COMPLETED
28 February 2018	13.3	2018/02/28.17	Request for Council Fee Waivers - February 2018	Council resolves to approve the waiving of fees for the following recipients; • Whitsunday Regional Council; • Whitsunday Sailing Club; • Whitsunday Running Club Inc. x 2; • Girudala Community Co-operative Society Ltd.	Director Community & Environment	7/3/18 Approval letters sent requesting invoices for payment a) Great Aussie Bites ECM#4203204 b) Whit Sailing Club ECM#4203288 c) AB Running Festival ECM#4203219 & Run Great Whit Trail ECM#4203265 e) World Condom Day ECM#4203282	14 March 2018	7 March 2018	COMPLETED
28 February 2018	13.4	2018/02/28.18	2018 Bowen Super Boats Event - Sponsorship Proposal	Council resolves to: 1) Agree to a sponsorship arrangement with Bowen Tourism & Business, in the form of \$5,000 cash plus in kind support up to \$5,000, to assist the hosting of the 2018 Bowen Offshore Super Boats Event, and, 2) Advise the applicant this will be the final year for Council's cash support for this event.	Director Community & Environment	20/3/18 Response sent - ECM#4212406	14 March 2018	20 March 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
28 February 2018	13.5	2018/02/28.19	International Legends Of League Partnership Proposal - 2018	Council resolves to table the matter for further discussion with the Legends of League representatives regarding the relocation of the game.	Director Community & Environment	Matter was tabled, to go to next available OM Matter was tabled - report submitted for OM 11/04/2018	14/03/2018 4 April 2018 30 April 2018	4 April 2018	COMPLETED
28 February 2018	13.6	2018/02/28.20	Whitsunday Airport Runway Dinner & Fly-In Sponsorship Proposal	Council resolves to enter into a sponsorship arrangement of \$6,000 with the Whitsunday Airport to assist with the hosting of the 2018 Runway Dinner & Fly-In to be held from 22 to 25 June 2018.	Director Community & Environment	20/3/18 Response sent - ECM#4219907	14 March 2018	20 March 2018	COMPLETED
28 February 2018	13.8	2018/02/28.22	Financial Support For Elite Athletes - February 2018	Council resolves to approve the payment of Financial Support for Elite Athlete to Howard McDonald.	Director Community & Environment	7/3/18 Approval letters sent requesting invoices for payment Howard McDonald ECM#4202990	14 March 2018	7 March 2018	COMPLETED
28 February 2018	13.9	2018/02/28.23	Special Projects Grant - Round 2 Applications 2017/2018	Council approves the payment of Special Projects Grants Round 2 of 2017/18 to the following recipients: • Zonta Club of the Whitsundays Inc. - \$1,863.50 • Proserpine & District Respite Services Inc. - \$12,041.00 • Whitsunday Weightlifting Club - \$6,000.00 • Port Denison Sailing Club - \$8,322.00.	Director Community & Environment	7/03/2018 Approval letters sent requesting invoices for payment a) Zonta ECM#4203013 b) Proserpine Respite ECM#4203084 c)Whitsunday Weightlifting ECM#4203121 d)Port Denison Sailing ECM#4203043	14 March 2018	7 March 2018	COMPLETED
28 February 2018	13.1	2018/02/28.24	Sport & Recreation Club Grants - February 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following clubs: • Collinsville & Scottville Amateur Swimming Club - \$1,500 • Port Denison Gun Club - \$1,000	Director Community & Environment	7/3/18 Approval letters sent requesting invoices for payment a) Collinsville & Scottville Swimming Club ECM#4202945 b) Port Denison Gun Club ECM#4202966	14 March 2018	7 March 2018	COMPLETED
28 February 2018	13.11	2018/02/28.25	Flying Fox Statement of Management Intent Policy	Council resolves to adopt the proposed Flying Fox Statement of Management Intent Policy.	Director Community & Environment	19/3/18 Policy adopted and implemented	14 March 2018	14 March 2018	COMPLETED
28 February 2018	13.12	2018/02/28.26	Advisory - Whitsunday Schoolies Meeting Minute - 5 December 2017	Council receives the Whitsunday Schoolies Advisory De-Brief Meeting Minutes held on 5 December 2017.	Director Community & Environment	Received - No further action required	14 March 2018	28 February 2018	COMPLETED
28 February 2018	13.13	2018/02/28.27	Community & Environment - Monthly Report - January 2018	Council receives the Community & Environment Monthly Report for January 2018.	Director Community & Environment	Received - No further action required	14 March 2018	28 February 2018	COMPLETED
28 February 2018	10.2	2018/02/28.05	Community Engagement Policy	Council resolves to adopt the Community Engagement Policy.	Communications and Marketing Manager	1/3/18 Engagement policy adopted by council 7/0 at OM 28/2/18		28 February 2018	COMPLETED
28 February 2018	4.1	2018/02/28.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 14 February, 2018.	Chief Staff Officer	Uploaded confirmed minutes to the internet.	1 March 2018		COMPLETED
28 February 2018	10.1	2018/02/28.04	Review of Council Policies	Council resolves to adopt the following revised policies: - Acceptable Request Policy revoking Acceptable Request Guidelines adopted 12 November, 2014; - Closed Circuit Television Policy revoking Closed Circuit Television (CCTV) adopted 27 February, 2013; - Confidentiality for Councillors Policy revoking Confidentiality for Councillors Policy adopted 29 April, 2015; - Councillor Code of Conduct revoking Councillor Code of Conduct adopted 24 November, 2015; - Councillor Contact with Developers, Consultants, Lobbyists and Submitters Policy revoking Councillor Contact with Developers, Consultants, Lobbyists and Submitters Policy adopted 9 July, 2015; - Gifts and Benefits Policy revoking Gifts and Benefits Policy adopted 11 May, 2016; - Advertising Spending Policy revoking Advertising Spending Policy adopted 23 September, 2015; - Fraud and Corruption Control Policy revoking Fraud and Corruption Control Policy 10 February, 2016; - Reimbursement of Expenses and Provision of Facilities for Councillors Policy revoking Reimbursement of Expenses and Provision of Facilities for Councillors Policy adopted 11 October, 2017 subject to the inclusion of Councillor's Uniforms. - Related Party Disclosure Policy revoking Related Party Disclosure Policy adopted 10 August, 2016; - Public Interest Disclosure Policy revoking Public Interest Disclosure Policy adopted 29 June, 2016.	Chief Staff Officer	2/3/18 In the process of updating Council's website. 20/3/18 All policies have been updated and downloaded onto website	7 March 2018	20 March 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
28 February 2018	10.5	2018/02/28.08	2017/2018 Operational Plan Q1 And Q2	Council receives the Operational Plan 2017/18 Quarter One and Two reports.	Chief Staff Officer	2/3/18 Q1 & Q2 to be uploaded onto council website	7 March 2018	2 March 2018	COMPLETED
28 February 2018	10.6	2018/02/28.09	Queensland Climate Resilient Councils Program	Council resolves to nominate Council's Manager Health, Climate & Environment and Councillor Jan Clifford to work with the Queensland Climate Resilient Councils (Q CRC) Project Governance Group on the Leading Practice Climate Change Resources Project.	Chief Staff Officer	2/3/18 LGAQ advised of nominated persons and contact details provided.		28 February 2018	COMPLETED
28 February 2018	10.7	2018/02/28.10	Change Of Council Meeting Date	Council resolves to change the date of the following Ordinary Council Meetings scheduled to be held on; a) Wednesday, 9th May, 2018, to Wednesday 16th May, 2018; and	Chief Staff Officer	2/3/18 Comms will update website and advise in Public Notices	7 March 2018	7 March 2018	COMPLETED
28 February 2018	16.1	2018/02/28.33	Fire Station Request	Council resolves to write to QFES to urgently request 24/7 fire station in the Airlie Beach, Cannonvale, Jubilee Pocket area.	Chief Staff Officer	2/3/18 Letter currently being drafted. 16/3/18 Letter signed by Mayor and sent	7 March 2018	16 March 2018	COMPLETED
28 February 2018	16.2	2018/02/28.34	Election Commitments	Council resolves to write to the Queensland Treasurer Jackie Trad regarding election commitments for the Whitsunday region.	Chief Staff Officer	2/3/18 Letter currently being drafted. 16/3/18 Letter signed by Mayor and sent	7 March 2018	16 March 2018	COMPLETED
28 February 2018	10.3	2018/02/28.06	Monthly Financial Report - January 2018	Council receives the Monthly Financial Report for the month of January 2018.	Chief Financial Officer	Received - No further action required		28 February 2018	COMPLETED
28 February 2018	10.4	2018/02/28.07	Report For The Revision Of 2017/18 Budget As At December 2017	Council resolves to adopt; 1) the Revised a) Statement of Comprehensive Income (including the Appropriations Statement), b) Statement of Financial Position, c) Statement of Cash Flows, d) Statement of Capital Funding, and e) Statement of Changes in Equity for the financial year 2017/18 2) the resulting Revised Long Term Financial Forecast for the financial years 2018/19 through 2026/27, inclusive; 3) the Revised Measures of Financial Sustainability (Ratios)	Chief Financial Officer	6/3/18 Budget was adopted and revised budget uploaded into the financial system	14 March 2018	28 February 2018	COMPLETED
28 February 2018	17.1.1	2018/02/28.37	Business Activities Report - January 2018	Council receives the Business Activities Report for the month of January 2018.	Chief Financial Officer	6/3/18 Adopted - no further action	14 March 2018	28 February 2018	COMPLETED
14 March 2018	17.1.1	2018/03/14.22	Whitsunday Coast Airport Construction Project	Council resolves to award Paynter Dixon Queensland Pty Ltd the contract to construct stage 1 the Whitsunday Coast Terminal Expansion Project for \$7,768,747 excluding GST. Any variation to contract will be within existing financial delegations.	Major Projects Program Director	15/3/18 Contract currently being drafted. Unsuccessful letters were sent out 14/3/18	30 April 2018	30 April 2018	COMPLETED
14 March 2018	17.1.2	2018/03/14.23	Memorandum Of Understanding	Council resolves to authorise the CEO to execute the Memorandum of Understanding between the Whitsunday Regional Council and Tourism Whitsundays to document the responsibilities for delivering the two Tourism Infrastructure Projects - "Indigenous Bush Tucker Trail and Paddock to Plate Venue" and "Peter Faust Dam Tourism Infrastructure Development".	Major Projects Program Director	15/3/18 CEO & TW to sign 12/4/18 CEO has signed. TW waiting for State Govt approval to sign. February 2019: Funding agreement has been signed and authorised by the CEO	30/03/2018 30 April 2018 31 January 2019	1 February 2019	COMPLETED
14 March 2018	17.2.3	2018/03/14.26	Proserpine Entertainment Centre - Audio & Lighting Upgrade	Council resolves to allocate \$316,058.24 (Excluding GST) from the Insurance Restoration Reserve to the Proserpine Entertainment Centre emergent works to be completed in conjunction with approved Tropical Cyclone Debbie insurance works. And That Council award a contract for the Audio and Lighting Upgrade for the Proserpine Entertainment Centre to Macrosphere Pty Ltd \$316,058.24 (Excluding GST) in accordance with section 235(a) Local Government Regulation 2012.	Major Projects Program Director	19/3/18 Draft Contract being issued to supplier in conjunction with early engagement through Purchase Order to expedite. 13/4/18 Requisition sent and approved. Work has commenced. Existing lighting and audio has been removed and project is at disposal stage. *18/05/18 Corporate Services advise to transfer to Disaster Recovery * 01/06/18 Audio & Lighting equipment has been received. Balance works (installation) cannot be completed until internal fire safety works are undertaken. Separate Report on Fire Safety Works is being prepared. Fire Safety Report to be present to Council 13/06/18. *28/6/2018 - Fire Safety Report received. Report to be tabled upon receipt of costings * 25/07/2018 - Project transferred to Major Projects Team 15/2/19 removed from list on direction ACEO	27/04/2018 30 August 2018 30/03/2019		COMPLETED
14 March 2018	12.1	2018/03/14.09	20170846 - Development Application For Development Permit For Material Change Of Use - Non-Resident Workforce Accommodation (400 Bed Temporary Construction Camp); And Operational Works - Peter Delamothe Road, Collinsville, Carmichael Rail Network Pty Ltd	Council resolves to approve the application for Development Permit for Material Change of Use - Non-Resident Workforce Accommodation (400 Bed Temporary Construction Camp); and Operational Works for Excavation & Filling, made by Carmichael Rail Network Pty Ltd, on Lot 87 SP232119 and located at Scottville Road Collinsville, with appropriate infrastructure charges negotiated by the CEO and subject to the following conditions:	Director Planning & Development	16/3/18 Decision Notice Approval Issued 15/3/18 - ECM#4219509		15 March 2018	COMPLETED
14 March 2018	12.2	2018/03/14.10	20110865 - Request For Extension Of Relevant Period - Development Permit For Material Change Of Use For Caravan Park (Relocatable Homes Village And Ancillary Activities) And Reconfiguration Of A Lot - New Access And Services Easement, Aussie Nomads B'pack	Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of use for Caravan Park (Relocatable Homes) as a Lifestyle Village and Ancillary Activity and Development Permit for Reconfiguration of a Lot - New Access and Services Easement in Lot 25 on SP230514 (cancelling Easement B on SP230514) on land described as L: 26 SP: 230514: Aussie Nomads Backpacker Resort 18562 Bruce Highway Bowen to 28 March 2020.	Director Planning & Development	19/3/18 Decision Notice for Request to Extend - issued 19/3/18 - ECM#4222464	20 March 2018	19 March 2018	COMPLETED
14 March 2018	12.3	2018/03/14.11	20090531 - Request For Extension Of Relevant Period - Development Application For Material Change Of Use - Thirty-Three (33) Self-Contained Units, 14-16 Raintree Place Airlie Beach, Twinlight Bare Holding Pty Ltd As Tte	Council approves the request for an extension of relevant period of the Decision Notice Approval for Material Change of Use - Thirty-three (33) Self Contained Units, lodged by Vision Surveys Queensland on behalf of Twinlight Bare Holding Pty Ltd as TTE on land described as Lot 77 on SP152078 & EMTS B, D, 14-16 Raintree Place Airlie Beach to 26 May, 2020.	Director Planning & Development	16/3/18 Decision Notice Approval Issued 15/3/18 - ECM#4218216		15 March 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
14 March 2018	12.4	2018/03/14.12	Planning Scheme 1st Amendment Package - Proposed Zone Amendments - Part 2	Council resolves to amend the zone or overlay of the following lots: 37RP852644 1SP106395 0SP106395 2SP106395 3SP106395 43RP715295 44RP715295 from Low-medium residential zone to Local centre zone 5RP738979 from Rural zone to split zone, Rural and Rural residential zone 8SP274029 from Rural zone to split zone, Rural and Rural residential zone 8SP277860 9SP277860 10SP248739 11SP277860 12SP277860 13SP277860 14SP277860 from Rural to Rural residential zone 200SP260203 201SP256297 Remove Agricultural land overlay and resolves to decline zone or overlay amendment requests for the following lots: 100SP219994 from Rural residential zone to Tourist accommodation zone 40HR110 from Rural zone to Rural residential zone 203SP201439 from Rural zone to Emerging communities zone and remove agricultural land and flood overlay	Director Planning & Development	16/3/18 Amendments to be made within Zoning Map for inclusion within the First Amendment of the Planning Scheme.	18 May 2018		COMPLETED
14 March 2018	12.5	2018/03/14.13	Planning Scheme 1st Amendment Package - Proposed Zone Amendments - Part 3	Council resolves to amend the zone of the following lots: 40RP726947 from Mixed use zone to Community facilities zone 14 SP225070 from Low-medium residential zone to Community facilities zone 22 SP204655 from Rural to Medium impact industry zone 1SP230520 2SP230520 from Rural zone to Low density residential zone Administrative amendments 20SP167810 21SP167810 25SP167810 0SP167803 from Recreation and open space zone to Low density residential zone 994SP167803 995SP167803 43SP201430 from Low density residential zone to Recreation and open space zone 314SP208346 194SP225392 310 and 311SP166677 312, 402 and 403 SP276373 402SP253589 403SP112942 from Low density residential zone to Recreation and open space zone 172 and 175 SP201414 52RP725317 from Rural zone to Rural residential zone 125SP211527 from Rural zone to Emerging communities zone Lot 26, 27 and 29 RP729560 from Rural zone to Community facilities zone 1 MPH40854 4,5 & 6 MPH20118 from Environment and conservation to Rural residential zone 1 MPH31017; 1 MPH30560; 6 MPH30560; 1 MPH33280; 18 MPH 20118 1 MPH30750; 1 MPH30751; 3 MPH40481; 1 MPH40481 from no zoning to Rural residential zone 1MPH20114 7D8842 8MPH30938 19MPH20114 1MPH20118 12MPH20117 20MPH20114 2, 3, 14 & 15 MPH20118 16, 17 & 18 MPH34406 13MPH40481 16, 17, 29, 30, 31 & 32 MPH20114 from Rural zone to Rural residential zone and resolves to decline zone or overlay amendment requests for the following lots:	Director Planning & Development	16/3/18 Amendments to be made within Zoning Map for inclusion within the First Amendment of the Planning Scheme.	18 May 2018		COMPLETED
14 March 2018	7.1	2018/03/14.04	Notice of Motion - Permanent Filtered Water Bottle Station	Council resolves to consider in the next financial year's Budget consideration the purchase of twelve Permanent Filtered Water Bottle Refill Stations.	Director Engineering Services	19/3/18 Refer to Engineering. 20/3/18 Follow up prices & quotes 19/02/2019 Responsible Executive reassigned from Engineering Services to Customer Experience 14/03/2019 - Reviewed by Customer Experience. 2x water bubbles are already accounted for in the Proserpine Main Street upgrades. Determined that filtered water stations would be of better use on the boardwalk and pedestrian footpath and will be considered for future projects.	15 April 2018	14 March 2019	COMPLETED
14 March 2018	14.1	2018/03/14.17	Engineering Services - Monthly Report - January 2018	Council receive the Engineering Services Monthly Report for the month of January 2018.	Director Engineering Services	No further action required		14 March 2018	COMPLETED
14 March 2018	11.1	2018/03/14.08	Corporate Services - Monthly Report - January 2018	Council receives the Corporate Services Monthly Report for January 2018.	Director Corporate Services	Report received. No further action required		14 March 2018	COMPLETED
14 March 2018	17.2.2	2018/03/14.25	Approval Of Lease Carmichael Rail Network Pty Ltd	Council resolves subject to the granting of Ministerial Consent under Section 236 (f) Local Government Regulation 2012 award the lease for Lot 87 SP 232119 to Carmichael Rail Network Pty Ltd for an annual lease payment of \$250,000 (excluding GST) per annum for a term of two years.	Director Corporate Services	19/3/18 Draft lease document prepared. Discussions with Dept of Local Government, Racing and Multicultural Affairs held 16 March 2018. 19/7/18 Ministerial Consent has been applied for and several interactions have occurred between the Ministers office and Council Officers. The Ministers Office have not yet made a decision on the application. Council Officers will continue to engage with the Ministers Office seeking a decision. *No further advice received from the State. 25/11/18 Council continue to engage with Ministers Office to determine status of application. 5/12/18 Notified by ██████████ that Adani no longer wish to take the lease. Action closed.	31/05/2018 31-August-2018 31 March 2019	5 December 2018	COMPLETED
14 March 2018	13.1	2018/03/14.14	Tour De Cure 2018 Event Sponsorship Proposal	Council resolves to enter into a sponsorship arrangement of \$10,000 with the Tour de Cure organisation to assist in bringing the Signature Tour to the Whitsundays on 30 April, 2018.	Director Community & Environment	Awaiting tax invoice from Tour de Cure 27/04/18 Payment processed 23/04/18	28/03/2018 20 April 2018	23 April 2018	COMPLETED
14 March 2018	13.2	2018/03/14.15	Sport & Recreation Club Grants - February 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to Tennis Whitsunday.	Director Community & Environment	20/3/18 Response sent - ECM#4219824		20 March 2018	COMPLETED
14 March 2018	13.3	2018/03/14.16	Financial Support For Elite Athletes - February 2018	Council approves the Financial Support payment for Elite Athletes to Shaniece Cora.	Director Community & Environment	20/3/18 Response sent - ECM#4219853		20 March 2018	COMPLETED
14 March 2018	4.1	2018/03/14.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 28 February, 2018.	Chief Staff Officer	Minutes replaced with confirmed on the internet		15 March 2018	COMPLETED
14 March 2018	6.1	2018/03/14.03	Petition - Fishing Jetty At Shute Harbour	Council receives the petition to build a purpose-built fishing Jetty at Shute Harbour.	Chief Staff Officer	19/3/18 No further action required.	28 March 2018	14 March 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
14 March 2018	10.1	2018/03/14.05	LGAQ Financial Sustainability Summit And Civic Leaders Summit	Council resolves to note the attendance of Mayor Andrew Willcox and CEO Barry Omundson at the LGAQ 6th Local Government Financial Sustainability Summit on 8-9 May 2018 and the LGAQ Civic Leaders Summit on 10-11 May 2018 at the RACV Royal Pines Resort in Benowa.	Chief Staff Officer	19/3/18 No further action required.	28 March 2018	14 March 2018	COMPLETED
14 March 2018	10.2	2018/03/14.06	Audit & Risk Committee Minutes	Council resolves to: a) receive the confirmed minutes of the Audit & Risk Committee Meeting, held on 29 November, 2017; and b) receive the unconfirmed minutes of the Audit & Risk Committee Meeting, held on 6 February, 2018.	Chief Staff Officer	19/3/18 No further action required.	28 March 2018	14 March 2018	COMPLETED
14 March 2018	10.3	2018/03/14.07	Australian Coastal Councils Conference	Council resolves to nominate Councillor Jan Clifford to attend the Australian Coastal Councils Conference to be held in Geelong, Victoria from 21 to 23 March, 2018.	Chief Staff Officer	19/3/18 Bookings completed,	28 March 2018	14 March 2018	COMPLETED
14 March 2018	17.2.1	2018/03/14.24	Rates And Sundry Debtors - February 2018	Council receives the February 2018 report detailing actions taken to collect outstanding debtors and rates.	Chief Financial Officer	19/3/18 No further action required	28 March 2018	14 March 2018	COMPLETED
28 March 2018	17.1.1	2018/03/28.20	Airlie Beach Foreshore Detailed Design	Council resolves to approve the detailed design for the Airlie Beach Foreshore Revitalisation Project completed by Urbis Pty Ltd.	Major Projects Program Director	12/4/18 RFQ for pre-qualified panel of contractors being issued 13/4/18		13 April 2018	COMPLETED
28 March 2018	12.1	2018/03/28.07	DA09479 - Request For Negotiated Decision Notice - Preliminary Approval And Material Change Of Use, Reconfiguration Of A Lot, Operational Works And Building Works - Staged Industrial Estate, Bruce Highway Merinda, L A Dobe & W T Dobe	Council resolves that in response to a request for a Negotiated Decision Notice of the Preliminary Approval Overriding the Planning Scheme - Material Change of Use, Reconfiguration of a Lot, Operational Works and Building Works - Staged Industrial Estate on land described as Lot 110 P: BAL HR1989, Lot 1 SP285375 T: & EMT G & J, Lot 2 SP285375 T: & EMT H & K, Bruce Highway Merinda, Council: 1. agrees to amend condition 7.3 as follows: Should the Water Network Analysis determine reservoir upgrades are necessary, the developer will be required to provide additional reservoir capacity to meet the development storage needs prior to sealing of the first plan of survey or commencement of the use, whichever is sooner. 2. does not agree to amend conditions 7.2, 7.5 and 9.0. Amendment Moved by: M BRUNKER Seconded by: J CLIFFORD Council resolves that in response to a request for a Negotiated Decision Notice of the Preliminary Approval Overriding the Planning Scheme - Material Change of Use, Reconfiguration of a Lot, Operational Works and Building Works - Staged Industrial Estate on land described as Lot 110 P: BAL HR1989, Lot 1 SP285375 T: & EMT G & J, Lot 2 SP285375 T: & EMT H & K, Bruce Highway Merinda, Council: 1. agrees to amend condition 7.3 as follows: Should the Water Network Analysis determine reservoir upgrades are necessary, the developer will be required to provide additional reservoir capacity to meet the development storage needs prior to sealing of the first plan of survey or commencement of the use, whichever is sooner.	Director Planning & Development	Decision notice to be drafted for issue by Friday 06/04/2018 13/4/18 Negotiated Decision Notice Issued - ECM 4260680	6 April 2018	4 April 2018	COMPLETED
28 March 2018				2. agrees to amend condition 9.0 as follows; 9.1 The development must be provided with waste water treatment and effluent disposal. Sewage treatment options may include: a) on-site treatment and effluent disposal by one or more treatment plants; b) connection to Council's reticulated sewerage system once available in accordance with relative legislation. 9.2 It is the proponents responsibility to implement the internal sewerage network in accordance with relative legislation. 9.3 If on-site treatment is proposed, the first application for a development permit for whatever purpose, must be accompanied by an assessment prepared by a registered Professional Engineer of Queensland (RPEQ) which: a) determines the maximum extent of the development potential of the whole site and the resulting volume and quality of waste water, allowing for a range of industrial processes and water usage; b) assesses the cumulative, long-term impacts of on-site effluent disposal of the projected volume and quality of effluent on the environmental, hydrological and water-quality values of the lower Don River floodplain; and c) demonstrates that on-site treatment and disposal may be undertaken without unacceptable impacts on the environmental, hydrological and water-quality values of the locality; and d) recommends the total effluent disposal area and design requirements taking into account the soils, rainfall and flood characteristics of the locality. 9.4 If the findings of the report referred to in 9.2 recommend that the development of whole site will result in unacceptable cumulative effects on the environmental, hydrological or water-quality values of the locality, all lots in the development must be connected to Council's reticulated sewerage system. 9.5 All internal and external sewerage infrastructure must be designed and constructed in accordance with the Whitsunday Regional Council Development Manual and Council's standard drawings. 9.6 A detailed sewerage reticulation network analysis must be undertaken on the proposed sewerage catchment area and is to include any external areas up to and including any point of treatment and must be submitted as part of the staging plan.	Director Planning & Development				COMPLETED
28 March 2018	12.2	2018/03/28.08	Planning & Development Monthly Report - February 2018	Council receives the Planning & Development Monthly Report for February 2018	Director Planning & Development	No further action required		28 March 2018	COMPLETED
28 March 2018	15.1	2018/03/28.14	Customer Experience Monthly Report - February 2018	Council receives the Customer Experience Monthly Report for February 2018.	Director Customer Experience	No further action required		28 March 2018	COMPLETED
28 March 2018	11.1	2018/03/28.06	Corporate Services - Monthly Report - February 2018	Council receives the Corporate Services Monthly Report for February 2018.	Director Corporate Services	No further action required		28 March 2018	COMPLETED
28 March 2018	17.2.1	2018/03/28.22	500.2017.0079 Supply And Delivery Of Two (2) 16 Tonne Tipper Trucks	Council resolves to: a) award contract 500.2017.0079 for the Supply and Delivery of two (2) 16 tonne Tipper Truck to Carlisle Tractors Pty Ltd for \$315,751.78, excluding GST, and.	Director Corporate Services	5/4/18 Unsuccessful letter sent 3/4/18 - ECM#4258439 Purchase Order sent to Carlisle Tractors 29/3/18 - PO 115784		3 April 2018	COMPLETED
28 March 2018	17.2.2	2018/03/28.23	Request For Expression Of Interest Evaluation - Local Government Enterprise Resource Planning System	Council resolves to award the annual Software Agreement contract including implementation services for the Local Government Enterprise Resource Planning System to Technology One Limited under Local Buy Contract BUS 249-0515.	Director Corporate Services	13/4/18 The Software and Services contract provided by Technology One is currently under review. Significant changes are required to align to Councils delivery expectations. It is expected that the contract will be completed by end of April 2018 *30/04/18 Contract negotiation ongoing for ERP. Aiming to have it complete within 2 weeks	30/04/2018 31 May 2018		COMPLETED
28 March 2018	13.1	2018/03/28.09	Biosecurity Program - Euri Creek Catchment	Council resolves to endorse the Biosecurity Program for the Euri Creek catchment from 11 April 2018 to 10 August 2018.	Director Community & Environment	Program to be implemented on 11 April	30 April 2018	11 April 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
28 March 2018	13.2	2018/03/28.10	2018 Yamaha Variety Jet Trek Sponsorship Proposal	Council resolves to enter into a sponsorship arrangement of \$5,000 with Variety The Children's Charity, to support the Jet Trek fundraising event scheduled to commence in Airlie Beach on 4 June 2018 Council resolves to approve grants (subject to conditions) to applicants, recommended by the Regional Arts Development Fund (RADF) Local Committee, as follows: • Bowen Potters Group \$3,750; • Proserpine State High School \$2,000; • St Catherine's Catholic College \$2,500.	Director Community & Environment	Letter of approval + request for invoice sent - ECM *4253571			COMPLETED
28 March 2018	13.3	2018/03/28.11	RADF - 2017/18 Funding Round 3 - February 2018	Procedural Motion Moved by: J CLIFFORD Council resolves to table the motion	Director Community & Environment	Recommendations from RADF committee to be clarified Recommendations from RADF committee to be clarified - report to be submitted for OM 24/04/2018	30 April 2018	18 April 2018	COMPLETED
28 March 2018	13.4	2018/03/28.12	Request For Council Fee Waivers - March 2018	Council resolves to approve the waiving of fees for the following recipients: • Bowen Tourism & Business; • Port Denison Sailing Club.	Director Community & Environment	Letter of approval sent - ECM *4253645 Letter of approval sent - ECM *4253650			COMPLETED
28 March 2018	13.5	2018/03/28.13	Community & Environment - Monthly Report - February 2018	Council receives the Community & Environment Monthly Report for February 2018.	Director Community & Environment	No further action required		28 March 2018	COMPLETED
28 March 2018	4.1	2018/03/28.03	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 14 March, 2018.	Chief Staff Officer	Uploaded confirmed minutes to the internet.		29 March 2018	COMPLETED
28 March 2018	10.1	2018/03/28.04	Review of Council Policies	Council resolves to adopt the following revised policies; - Complaints about Public Official; - Community Engagement Policy; - Private Email & Social Media Platforms; - Interest Free Loans.	Chief Staff Officer	13/4/18 In process of being uploaded to website	20 April 2018	27 April 2018	COMPLETED
28 March 2018	16.1	2018/03/28.15	Tree Clearing Policy	Council resolves to instruct the CEO to write to the relevant government committee leading tree clearing policy, inviting the committee to Bowen.	Chief Staff Officer	13/4/18 Letter will be sent to Senator Matt Canavan 27/04/18 Letter sent. Reply received declining invitation to talk to Council.	20 April 2018	27 April 2018	COMPLETED
28 March 2018	10.2	2018/03/28.05	Monthly Financial Report - February 2018	Council receives the Monthly Financial Report for the month of February 2018.	Chief Financial Officer	No further action required		28 March 2018	COMPLETED
28 March 2018	17.1.2	2018/03/28.21	Business Activities Report - February 2018	Council receives the Business Activities Report for the month of February, 2018.	Chief Financial Officer	No further action required		28 March 2018	COMPLETED
11 April 2018	17.1.1	2018/04/11.18	Shute Harbour	Council resolves to: (a) Allow Shute Harbour to remain open during the reconstruction period for limited ferry operations, utilising Pontoon G until other pontoons become available in accordance with the project plan; (b) Apply a fee of \$5.50 per adult and \$2.00 per child from 01st July 2018 until reconstruction has been completed; (c) Allow variations to the fees to be negotiated with individual operators on a commercial basis; (d) Suspend car parking fees at the top and bottom car parks until the earlier of 30th June 2018 or the completion of the reconstruction project.	GM Airports & Commercial Infrastructure	Implemented into FY18/19 fees and charges. No further action required.	25 April 2018	1 June 2018	COMPLETED
11 April 2018	10.2	2018/04/11.04	Whitsunday Motoring Festival	Council resolves to provide sponsorship to the value of \$25,000 for the 2018 Whitsunday Motoring Festival to be held across the Whitsunday Region from 12 to 14 October 2018.	EO Economic Development	13/4/18 Sponsorship Agreement to be drafted * 18/05/18 Discussed with [REDACTED], and as they are handling the projects as a Council project, the ED budget of \$25k will be transferred to Community Department. No funding agreement now needed.	13 May 2018	18 May 2018	COMPLETED
11 April 2018	17.1.2	2018/04/11.19	Whitsunday Marine Centre Of Excellence	Council resolves to: a) pursue the development of the second basin of the Bowen Boat Harbour for the establishment of the Whitsunday Marine Centre of Excellence; b) endorse an application to the Regional Growth Fund, seeking funding of \$10 Million for the Whitsunday Marine Centre of Excellence project.	EO Economic Development	a) 13/4/18 EOI to be submitted for the Bowen Boat Harbour Marine Servicing Development opp via DTMR b) Application being written/drafted for RGF	a) 18 May 2018 b) 27 April 2018	a) 18 May 2018 b) 27 April 2018	COMPLETED
11 April 2018	17.2.1	2018/04/11.20	Rates And Sundry Debtors - March 2018	Council receives the March 2018 report detailing actions taken to collect outstanding debtors and rates.	Director Corporate Services	13/4/18 No further action required		11 April 2018	COMPLETED
11 April 2018	13.1	2018/04/11.05	International Legends Of League Partnership Proposal - 2018	Council resolves to provide financial support in the amount of \$5,000 to partnership the International Legends of League program in 2018 within the Whitsunday Region.	Director Community & Environment	18/4/18 Letter of approval sent - ECM#4279126	25 April 2018	18 April 2018	COMPLETED
11 April 2018	13.2	2018/04/11.06	2018 Seniors Week Events	Council resolves to allocate funds of \$500.00 to Murroona Gardens, as part of Seniors Week celebrations, to host the 2018 Seniors Week Morning Tea Event in Bowen.	Director Community & Environment	18/4/18 Letter of approval sent - ECM#4279103	25 April 2018	18 April 2018	COMPLETED
11 April 2018	13.3	2018/04/11.07	Request For Donation - 2018 Mackay Special Children's Christmas Party	Council resolves to approve a donation of \$250.00 to the 2018 Mackay Special Children's Christmas Party to support children in the Whitsunday Region with life limiting illnesses, or a physical or intellectual disability, to attend the Special Children's Christmas Party to be held in Mackay on Saturday 17 November 2018.	Director Community & Environment	18/4/18 Letter of approval sent - ECM#4279015	25 April 2018	18 April 2018	COMPLETED
11 April 2018	13.4	2018/04/11.08	Request For Council Fee Waivers - April 2018	Council resolves to approve the waiving of fees for the following recipients; • Whitsunday Lions Club Inc. • Relationships Australia QLD.	Director Community & Environment	18/4/18 Letter of approval sent (Lions) - ECM#4278874 Letter of approval sent (RA Qld) - ECM#4278661	25 April 2018	18 April 2018	COMPLETED
11 April 2018	13.5	2018/04/11.09	QCWA Collinsville Pit Pony Festival Sponsorship Proposal	Council resolves to support the QCWA Collinsville Pit Pony Festival in the form of \$2000 cash, in kind support up to \$3000, as well as the waiving of fees, to assist in the hosting of their 2018 Pit Pony Festival event.	Director Community & Environment	18/4/18 Letter of approval sent - ECM#4279118	25 April 2018	18 April 2018	COMPLETED
11 April 2018	13.6	2018/04/11.10	Bowen Gumlu Growers' Association Partnership Request	Council resolves to support Bowen Gumlu Growers Association Inc. as a Silver Partner with the pledge valued at \$2,000 (excluding GST).	Director Community & Environment	18/4/18 Letter of approval sent - ECM#4279016	25 April 2018	18 April 2018	COMPLETED
11 April 2018	13.7	2018/04/11.11	Sport & Recreation Club Grants - March 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following clubs: • Sailability Whitsunday - \$1,500 • Whitsunday Running Club - \$1,000.	Director Community & Environment	18/4/18 Letter of approval sent (Sailability) - ECM#4278951 Letter of approval sent (Running) - ECM#4278979	25 April 2018	18 April 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
11 April 2018	16.1	2018/04/11.12	Proserpine Whitsunday Karate Club Donation	Council resolves to donate \$500.00 to the Proserpine Whitsunday Karate Club for the Junior Australian Championships.	Director Community & Environment	18/4/18 Letter of approval sent - ECM#4278972	25 April 2018	18 April 2018	COMPLETED
11 April 2018	4.1	2018/04/11.02	Confirmation Of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 28 March, 2018.	Chief Staff Officer	Uploaded confirmed minutes to the internet.		12 April 2018	COMPLETED
11 April 2018	10.1	2018/04/11.03	Delegations To The Chief Executive Officer 2018 - Yearly Review	Council resolves, under Section 257 of the Local Government Act 2009, to delegate the powers contained in the Delegations Register to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Register.	Chief Staff Officer	13/4/18 Comms is in the process of uploading to website	20 April 2018	27 April 2018	COMPLETED
24 April 2018	17.1.1	2018/04/24/38	TENDER EVALUATION - 500.2018 .0018 - BOWEN ADMINISTRATION BUILDING RENOVATIONS 2018	Council resolves to award contract 500.2018.0018 for the Bowen Administration Building Renovations 2018 to Lowcock Builders Pty Ltd for \$714,946.64 excluding GST	Major Projects Program Director	* 01/05/18 Contracts department has issued contract to Lowcock Builders		1 May 2018	COMPLETED
24 April 2018	17.1.4	2018/04/24.41	TENDER EVALUATION - 500.2018.0015 - PROVISION OF AIRPORT SCREENING SERVICES	Council resolves to award contract 500.2018.0015 for the Provision of Airport Screening Services to Trident Services Pty Ltd for \$2,894,540.26 excluding GST (total cost based on schedule of rates for the duration of the contract period of 3 years).	GM Airports & Commercial Infrastructure	Awarded - Commencement 6 June 18	6 June 2018	6 June 2018	COMPLETED
24 April 2018	10.6	2018/04/24.09	Natural Disaster Resilience Program Funding Applications	Council resolves to: 1) Support the submission of funding applications to the Natural Disaster Resilience Program funding stream seeking: a)\$1.7M for the Don River Sand Removal Project; b)\$641,900 for the Whitsunday Water Emergency Power Supply and Access Project; c)\$895,000 for the Front Beach Seawall Rectification Project; and d)\$125,000 for the Airlie PCYC Refuge Centre Project. 2) Approve the proposed Council co-contributions to the projects, should the funding applications be successful: a)\$300,000 for the Don River Sand Removal Project; b)\$195,600 for the Whitsunday Water Emergency Power Supply and Access Project; c)\$150,000 for the Front Beach Seawall Rectification Project; and d)\$25,000 for the Airlie PCYC Refuge Centre Project.	EO Economic Development	1) Grant Applications submitted 27/04/2018 2)		27 April 2018	COMPLETED
24 April 2018	10.7	2018/04/24/10	Building Our Regions Round 4 Funding Applications	Council resolves to: 1) Endorse the submission of Expressions of Interest (Stage 1) under the Building Our Regions Round 4 funding stream for: a) \$1.5M for the Whitsunday Marine Centre of Excellence Education Facility; b) \$1.5M for the Lake Proserpine Development; c) \$1.5M for the Flagstaff Hill Interpretive Centre Redevelopment; and d) \$500,000 for the Industrial Precinct at Collinsville. 2) Acknowledge that formal funding applications, business cases and Council co-contribution will be required for any submissions that are shortlisted to Stage 2 of the Building Our Regions Round 4 funding stream	EO Economic Development	1) Grant Applications submitted 27/04/18 Extension received to submit these funding applications to 5:00pm on Friday 25 May 2018. *Grant Applications submitted - 25/05/2018 2) All four applications shortlisted to stage two – requiring formal funding applications and business cases. Stage two applications are due 07/09/2018 *Grant Applications submitted -07/09/2018	1) 25 May 2018 2) 7 September 2018 2) July 2018 2) 31 July 2018 2) 07/09/2018	1) 25 May 2018 2) 7 September 2018	COMPLETED
24 April 2018	12.1	2018/04/24/13	20180143 - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - INDOOR RECREATION FACILITY; CARETAKERS RESIDENCE AND ANCILLARY STORAGE FACILITY - WHITSUNDAY GOLD COFFEE C/- WYNNE PLANNING	Council resolves to: a) approve the application for Development Permit for Material Change of Use - Indoor Recreation Facility; Caretakers Residence and Ancillary Storage Facility, made by Whitsunday Gold Coffee Plantations C/- Wynne Planning & Development, on L: 2 RP: 746319 and located at Bruce Highway Hamilton Plains, subject to the conditions (as per the Council Report); and b) apply the Economic Development Incentives Policy (EDIP) and provide a 50% discount to the applicable development contributions	Director Planning & Development	27/04/18 Decision Notice drafted * 30/04/18 Decision Notice Issued - ECM#4300832	1 May 2018	30 April 2018	COMPLETED
24 April 2018	12.2	2018/04/24/14	20171292 - Development Permit for Preliminary Approval - Building Works; and Material Change of Use for Height Relaxation and Front Boundary Setback - 7 Rattray Avenue, Hydeaway Bay - 147RP747099 - Carlisle Family Pty Ltd C/- Wynne Planning	Council resolves to approve the application for Development Permit for Preliminary Approval - Building Works; and Material Change of Use for Height Relaxation and Front Boundary Setback, made by Carlisle Family Pty Ltd Tte, on L: 147 RP: 747099 T: EMT U <N1390/155> and located at 7 Rattray Avenue Hydeaway Bay, subject to the conditions (as per the Council Report)	Director Planning & Development	27/04/18 Decision Notice drafted * 30/04/18 Decision Notice Issued - ECM#4300826	1 May 2018	30 April 2018	COMPLETED
24 April 2018	12.3	2018/04/24/15	20171233 - Development Application For Development Permit For Material Change Of Use - Dual Occupancy - 10 Airlie-View Private - H & Associates Pty Ltd	Council resolves to refuse the application for Development Permit for Material change of Use - Dual Occupancy, made by H & Associates Pty Ltd, on L: 22 SP: 176321 CTS: EMT BV and located at 10 Airlie View-Private Airlie Beach, for the following reasons: *The proposal is an inconsistent use with the Low Density Residential Zone. *The Lot size of the premises is inconsistent with the Acceptable Solutions of the Dual Occupancy Code and no Performance Criteria has been addressed. *The building height of the proposed Dual Occupancy is above the allowable 10.0m which is a non-compliance with the Low Density Residential Zone Code and the Dual Occupancy Code. *The applicant has not demonstrated the need for additional Dual Occupancy development within the Airlie Beach area.	Director Planning & Development	27/04/18 Decision Notice drafted * 30/04/18 Decision Notice Issued - ECM#4300830	1 May 2018	30 April 2018	COMPLETED
24 April 2018	12.4	2018/04/24.16	Bowen Local Plan	Council resolves to refer the Bowen local plan for inclusion in the first amendment to the Whitsunday Regional Council Planning Scheme which will include future public consultation.	Director Planning & Development	27/04/18 Completed. Amendments will now be incorporated.		24 April 2018	COMPLETED
24 April 2018	12.5	2018/04/24.17	Local Government Infrastructure Plan	Council resolves to: a)Receive the Local Government Infrastructure Plan Submission Analysis Report 2018; b)Respond in writing to each of the submitters; c)Provide the Submission Analysis Report, amended Local Government Infrastructure Plan Version 1.6 and all necessary supporting documentation to the independent reviewer, Integran for review; and d)Subsequent to the completion Integran's review, send the Submission Analysis Report, amended Local Government Infrastructure Plan Version 1.6 and all necessary supporting documentation to the Minister for final approval	Director Planning & Development	a) Completed b) In progress * 02/05/18 Completed c) LGIP sent to independent exper 25/04/18 ECM:4294243 * 02/05/18 Completed d) will be completed once a response has been received to c) above * 02/05/18 Completed		a) 25 April 2018 b) 1 May 2018 c) 1 May 2018 d) 1 May 2018	COMPLETED
24 April 2018	12.6	2018/04/24/18	PLANNING & DEVELOPMENT MONTHLY REPORT - MARCH 2018	Council receives the Planning and Development Monthly Report for March 2018	Director Planning & Development	No further action required		24 April 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
24 April 2018	14.1	2018/04/24/28	ENGINEERING SERVICES MONTHLY REPORT - MARCH 2018	Council receives the Engineering Services Monthly Report for the month of March 2018.	Director Engineering Services	No further action required		24 April 2018	COMPLETED
24 April 2018	15.1	2018/04/24/29	BOWEN WORK CAMP ENGAGEMENT COMMITTEE - MARCH 2018	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for March 2018.	Director Customer Experience	No further action required		24 April 2018	COMPLETED
24 April 2018	15.2	2018/04/24/30	CUSTOMER EXPERIENCE MONTHLY REPORT - MARCH 2018	Council receives the Customer Experience Monthly Report for March 2018	Director Customer Experience	No further action required		24 April 2018	COMPLETED
24 April 2018	16.3	2018/04/24.33	RECYCLING IN THE WHITSUNDAY REGION	Council resolves to instruct the CEO to reconfirm that recyclables are in fact being recycled and not taken to landfill	Director Customer Experience	*09/05/18 [REDACTED] has spoken with Regroup and confirmed recyclables were not going to landfill. Each recycled material was confirmed they were still be recycled, with the exception of small percentage of general waste placed in bins from time to time.	09/05/2018 30 June 2018	11 May 2018	COMPLETED
24 April 2018	11.2	2018/04/24.12	Corporate Services - Monthly Report - March 2018	Council receives the Corporate Services Monthly Report for March 2018	Director Corporate Services	No further action required		24 April 2018	COMPLETED
24 April 2018	16.2	2018/04/24.32	CCTV AT FLAGSTAFF HILL AND CONTRIBUTION TO BOWEN ZONTA CLUB	Council resolves for budget consideration CCTV at Flagstaff Hill, Bowen and a contribution of up to \$500.00 to the Zonta Club of Bowen	Director Corporate Services	*30/04/18 Budget bid for CCTV developed and has been presented back to Council for budget consideration	9 May 2018	30 April 2018	COMPLETED
24 April 2018	17.2.1	2018/04/24.42	NBN LEASE - PART LOT 32 CROWN PLAN DK92 SCOTTVILLE	Council resolves to award a lease for part of Lot 32 Crown Plan DK92 to NBN Co Ltd for a term of twenty (20) years for an annual lease fee of \$9,000 subject to the granting of Ministerial Exemption of section 64 Land Act 1994.	Director Corporate Services	*09/05/18 NBN Lease - awaiting Ministerial exemption. 19/7/18 Ministerial exemption has been applied for and formal response pending. Informal consent has been received. *In Principle approval given. Waiting on formal response. 21/11/18 - Lease signed by CEO 15/10/18 - forwarded to Cornwall Stodart Lawyers 30-10-18 for lease registration - awaiting confirmation of lease registration - ECM#4599943	09/05/2018 31-May-2018 31-August-2018 04 December 2018	25 November 2018	COMPLETED
24 April 2018	17.2.2	2018/04/24/43	RATES RELIEF ADVISORY COMMITTEE MEETING MINUTES - 29 MARCH 2018	Council receives the minutes from the Rates Relief Advisory Committee meeting held on 29 March 2018	Director Corporate Services	No further action required		24 April 2018	COMPLETED
24 April 2018	17.2.3	2018/04/24/44	RATES RELIEF ADVISORY COMMITTEE RECOMMENDATIONS - 29 MARCH 2018	Council resolves to approve the recommendations of the committee	Director Corporate Services	[REDACTED]		27 April 2018	COMPLETED
24 April 2018	17.2.4	2018/04/24.45	PLANT AND FLEET REPLACEMENTS - 500.2017.0050 & 500.2018.0003	Council resolves to award the following contracts: a) 500.2017.0050 - Supply and Delivery of One (1) Street Sweeper to Bucher Municipal Pty Ltd for \$257,216.45 (excluding GST) including trade-in of asset 31039 Hino Truck with McDonald Johnson Body; and b) 500.2018.0003 - Supply and Delivery of two (2) 2WD & one (1) 4WD twin cab utilities to Crossley Holden for \$82,366.58 (excluding GST) including trade-in of assets: •10009 Mitsubishi Triton Single Cab Utility •10011 Mitsubishi Triton Single Cab Utility •11554 Ford Ranger Dual Cab Utility	Director Corporate Services	*09/05/18 Plant & Equipment Replacements - Purchase Orders raised a) PO 117057 b) PO 117452	9 May 2018	9 May 2018	COMPLETED
24 April 2018	3.1.1	2018/04/24.02	Financial Support For Volunteer Cruise Ship Ambassadors	Council resolves to provide financial support in the amount of \$5,500.00 to the Volunteer Cruise Ship Ambassadors to be used to purchase shirts, prints maps and for other incidentals to ensure their professional level of service to cruise ship passengers can be maintained.	Director Community & Environment	* 18/05/18 Correspondence has been sent requesting information as to the best method of payment. Awaiting a response. *05/07/18 Still awaiting response. *01/08/18 - TW has paid the Ambassadors on behalf of Council, Council will pay TW. PO 117380 created, first invoice received for \$3,099; awaiting invoice for the balance. 05/10/18 Remaining invoice paid 26/09/2018	09/05/2018 15-June-2018 31-August-2018 31 October 2018	5 October 2018	COMPLETED
24 April 2018	11.1	2018/04/24.11	Concession on the 2017/18 Rates & Charges for Whitsunday Housing Company Ltd.	Council resolves to approve a concession of \$30,817.25 on the 2017/18 Rates & Charges for the Whitsunday Housing Company Ltd as per Council's Policy for Affordable Housing providers.	Director Community & Environment	27/04/18 Letter of approval sent - ECM#4298254 by C & E	8 May 2018	27 April 2018	COMPLETED
24 April 2018	13.1	2018/04/24/19	Draft Erosion And Sediment Control Policy And Program - Community Consultation	Council resolves to: a)approve Community Consultation of the Draft Erosion and Sediment Control Policy and Plan, for a duration of 30 days, and, b)instruct staff to present the results of the Community Consultation on the Draft Erosion and Sediment Control Policy and Plan in a report back to Council	Director Community & Environment	27/04/18 Community consultation process underway in conjunction with WRC Comms - commencing 30/04/18 to 01/06/18 *19/07/18 going to ELT 20/7/2018 *01/08/18 - Going back to ELT 03/08/18. *10/08/18 – Went to Briefing 08/08/18; Policy and Program to be implemented operationally. Complete.	30/06/2018 31-August-2018 31 October 2018	10 August 2018	COMPLETED
24 April 2018	13.2	2018/04/24/20	Draft Bushfire Management Policy And Plan - Community Consultation	Council resolves to: a)approve the Community Consultation of the Draft Bushfire Management Policy and Plan, for a duration of 30 days, and, b)instruct staff to present the results of the Community Consultation of the Draft Bushfire Management Policy and Plan in a report back to Council	Director Community & Environment	27/04/18 Community consultation process underway in conjunction with WRC Comms - commencing 30/04/18 to 01/06/18 05/07/18 To be submitted on the next available ELT agenda *19/07/18 going to ELT 20/7/2018 *01/08/18 - Going back to ELT 03/08/18. *10/08/18 - Going to OM 22/08/18. *31/08/18 - Policy adopted, implemented and uploaded on the website.	30/06/2018 31-August-2018 31 October 2018	31 August 2018	COMPLETED
24 April 2018	13.3	2018/04/24/21	SPORT & RECREATION CLUB GRANTS - APRIL 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following clubs: •Proserpine Junior Cricket Association - \$3,000.00 •Whitsunday Sporting Car Club Inc - \$1,500.00 •Proserpine Hack & Pony Club Inc - \$1000.00	Director Community & Environment	27/4/18 Letter of approval sent - ECM#4298438 27/4/18 Letter of approval sent - ECM#4298458 27/4/18 Letter of approval sent - ECM#4298446	8 May 2018	27 April 2018	COMPLETED
24 April 2018	13.4	2018/04/24.22	RADF - 2017/18 FUNDING ROUND 3 - FEBRUARY 2018	Council resolves to approve grants (subject to conditions) to applicants, recommended to Council by the Regional Arts Development Fund (RADF) Local Committee, as follows: •Bowen Potters Group\$3,750 •Proserpine State High School\$2,500 •St Catherine's Catholic College\$2,500 •Kitchen & Kin\$5,000	Director Community & Environment	27/07/18 Responsible officer currently on leave, will follow up upon her return on 30/04/18 *09/05/18 Letters of Offer sent to applicants ECMs are as follows: Bowen Potters Group #4205291, Proserpine State High School # 4205287, St Catherine's Catholic College #4314352, Kitchen & Kin #4314342	8 May 2018	4 May 2018	COMPLETED
24 April 2018	13.5	2018/04/24/23	REQUEST FOR SUPPORT - 2018 BOWEN FISHING CLASSIC WET WEEKEND	Council resolves to: a)approve in kind support to the value of \$2,000, and, b)note the waiving of fees for the Bowen Fishing Classic Wet Weekend to be held on the 22-23 September 2018.	Director Community & Environment	27/4/18 Letter of approval sent - ECM#4298318	8 May 2018	27 April 2018	COMPLETED
24 April 2018	13.6	2018/04/24/24	REQUEST FOR COUNCIL FEE WAIVERS - APRIL 2018	Council resolves to approve the waiving of fees for the following recipients; •Tour De Cure •Whitsunday Counselling & Support Inc.	Director Community & Environment	27/4/18 Letter of approval sent - ECM#4298345 27/4/18 Letter of approval sent - ECM#4298326	8 May 2018	27 April 2018	COMPLETED
24 April 2018	13.7	2018/04/24/25	FINANCIAL SUPPORT FOR ELITE ATHLETES - APRIL 2018	Council resolves to approve the payment of Financial Support for Elite Athlete to the following recipients: •Hamish Swain.	Director Community & Environment	27/4/18 Letter of approval sent - ECM#4298275	8 May 2018	27 April 2018	COMPLETED
24 April 2018	13.8	2018/04/24/26	ADVISORY - WHITSUNDAY SCHOOLIES MEETING MINUTES - 19 FEBRUARY 2018	Council receives the Whitsunday Schoolies Advisory Executive Meeting Minutes held on 19 February 2018	Director Community & Environment	27/07/18 - No further action required	8 May 2018	26 April 2018	COMPLETED
24 April 2018	13.9	2018/04/24/27	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - MARCH 2018	Council receives the Community & Environment Monthly Report for March 2018	Director Community & Environment	27/07/18 - No further action required	8 May 2018	26 April 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
24 April 2018	10.5	2018/04/24.08	The Greening And Growing Bowen Program - Stage 2b Grant Application	Council resolves to: a)support the grant application of \$10,000,000 to the Regional Growth Fund for Greening and Growing Bowen (Stage2B); and b)approve the proposed co-contribution of \$15,407,852 by Council to the project, should funding support be successful.	COO Water & Waste	A) Grant Application submitted DD/MM/YY b) Awaiting for outcome notice from the funding round	09/05/2018 1 October 2018	14 September 2018	COMPLETED
24 April 2018	10.2	2018/04/24.05	20171233 - Development Application For Development Permit For Material Change Of Use - Dual Occupancy - 10 Airie-View Private - H & Associates Pty Ltd	Council resolves to adopt the Media Relations Policy, revoking the Media Relations Policy adopted 8 February 2017.	Communications and Marketing Manager	Policy adopted and published on website	9 May 2018	9 May 2018	COMPLETED
24 April 2018	10.3	2018/04/24.06	Social Media Policy	Council resolves to adopt the Social Media Policy, revoking the Social Media Policy adopted 8 February 2017	Communications and Marketing Manager	Policy adopted and published on website	9 May 2018	9 May 2018	COMPLETED
24 April 2018	4.1	2018/04/24/03	Confirmation Of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 11 April 2018	Chief Staff Officer	Confirmed Minutes uploaded to website		26 April 2018	COMPLETED
24 April 2018	10.4	2018/04/24/07	Change Of Council Meeting Date	Council resolves to change the date of the Ordinary Council Meeting scheduled to be held on Wednesday 30 May 2018, to Tuesday 29 May 2018	Chief Staff Officer	27/04/18 Advised Comms to update website	9 May 2018	27 April 2018	COMPLETED
24 April 2018	16.1	2018/04/24/31	LETTER OF SUPPORT FOR THE PROPOSED SKYWAY	That Council provides a letter of support to Jimmy Crow Limited with respect to the proposed Skyway	Chief Staff Officer	27/07/18 Letter sent 24 April 2018		24 April 2018	COMPLETED
24 April 2018	10.1	2018/04/24/04	Monthy Financial Report - March 2018	Council receives the Monthly Financial Report for March 2018	Chief Financial Officer	No further action required		24 April 2018	COMPLETED
24 April 2018	17.1.3	2018/04/24/40	BUSINESS ACTIVITIES REPORT - MARCH 2018	Council receives the Business Activities Report for the month of March 2018	Chief Financial Officer	No further action required		24 April 2018	COMPLETED
16 May 2018	17.1.2	2018/05/16.31	Compulsory Acquisition - Native Title - Lot 54 on CP HR1010	Council resolves to note that the parcel of land identified as Lot 54 on CP HR1010 which is in close proximity to the Whitsunday Coast Airport and is bounded by the railway line, is needed for future Airport activities expansion, has been offered to Council by the State Government, and that the most effective means to address Native Title issues on the subject parcel is to acquire the Native Title Rights and Interests through; acquisition, and further, that meetings have been held with the Native Title holders who are amenable to the compulsory acquisition process.	GM Airports & Commercial Infrastructure	Notices have been served. Next actions in late June 18. Agenda Report for 22 August 2018	30 November 2018		COMPLETED
16 May 2018	10.4	2018/05/16.07	GW3 (Greater Whitsunday Alliance) Biannual Report	Council receives the GW3 (Greater Whitsunday Alliance) Biannual Report.	EO Economic Development	*18/05/18 No further action required		16 May 2018	COMPLETED
16 May 2018	10.5	2018/05/16.08	Regional Skills Investment Strategy - Regional Project Coordinator Engagement	Council resolves to submit an application to the Regional Skills Investment Strategy to fund the position of a Regional Project Coordinator within Whitsunday Regional Council for up to two years.	EO Economic Development	*18/05/18 called RSIS - Karen Roberts - and ED will now progress application and budget. No specific due date Application submitted 23/7/2018	15/06/2018 15 July 2018	23 July 2018	COMPLETED
16 May 2018	17.1.3	2018/05/16.32	Continuation Of Funding For Greater Whitsunday Alliance - GW3	Council resolves to continue funding support for the Greater Whitsunday Alliance (GW3) for a further two-year period, until 30 June 2020.	EO Economic Development	*18/05/18 ED to prepare letter to GW3 to advise of funding agreement Funding confirmation letter sent to GW3 17/7/18	01/06/2018 15 July 2018	17 July 2018	COMPLETED
16 May 2018	17.3.1	2018/05/16.35	Request For Refund	Council resolves to refund 50% of the Material Change of Use fee paid by Hamilton Island Enterprise.	Director Planning & Development	*18/05/18 Refund request form completed & sent to accounts for processing - ECM: 4330690		18 May 2018	COMPLETED
16 May 2018	14.1	2018/05/16.20	Collinsville Heavy Vehicle Parking Area	Council resolves to fund and construct a heavy vehicle parking area providing 14 parking bays (11 semi-trailer compliant and 3 bus compliant) on Lot 45 SP184781 and that this be included in the 2018/2019 Capital Works program to the value of \$ 406,000.	Director Engineering Services	Included as part of 18/19 capital works program *Works have now been added to 18/19 capital works program to occur within program's schedule.	30 May 2018	9 August 2018	COMPLETED
16 May 2018	14.2	2018/05/16.21	Road Register Version 4	Council approves the updated Road Register Version 4.	Director Engineering Services	Road register has been adopted	30 May 2018	16 May 2018	COMPLETED
16 May 2018	17.4.1	2018/05/16.36	Boatyard Road	Council resolves not to include Boatyard Road as a gazetted road corridor within the Road Register.	Director Engineering Services	Council has resolved not to include, initial applicant has been responded to – currently in dispute. Will advise update in week after next. Once again, matter has been resolved by Council not to include within Road Register. Applicant has	30 May 2018	9 August 2018	COMPLETED
16 May 2018	17.4.2	2018/05/16.37	Purchase Of State Land Lot 124 On Hr1902	Council resolves to purchase the required Lot 124 on HR 1902 for \$75,000 as per Option 3 in DNRME letter dated 5 April 2018.	Director Engineering Services	Waiting confirmation back from the state for offer Item was presented at Council Meeting (2018/05/16.37) – sale of land was processed as per Council Report/minute. No further action required.	30 May 2019	16 May 2018	COMPLETED
16 May 2018	17.4.3	2018/05/16.38	Tender Evaluation - 500.2018.0019 - Bowen Drainage Renewals	Council resolves to table the motion and a report be brought back to the next Council Meeting.	Director Engineering Services	Matter has been taken to Council and they have resolved	30 May 2018		COMPLETED
16 May 2018	13.3	2018/05/16.13	2018 Queen's Baton Relay Commemorative Plaque	Council resolves to install a commemorative plaque at the Airie Beach Lagoon Headland Picnic Shelter - Option 2 as a permanent reminder of the 2018 Queens Baton Relay Community Celebration at Airie Beach in accordance with the Memorials in Parks, Gardens, Open Spaces and Road Reserves Policy.	Director Customer Experience	05/07/18 Awaiting quotations Plaque has been placed,	30 June 2018	4 July 2018	COMPLETED
16 May 2018	17.5.1	2018/05/16.39	Proserpine Pool Additional Funds Request	Council resolves to; release from the Insurance Reserves the amount of \$180,271.41 ex GST and transfer the released amounts to the Parks and Gardens Capital Works budget to cover the additional costs associated with the remediation works at Proserpine Pool comprising: a.Replacement of poor condition pool pipework infrastructure of both the main and children's pool to current engineering standards; b.Equipotential bonding (Earthing) of pool infrastructure to comply with current electrical standards; c.Items excluded in the original contract with Whitsunday Drainage Contractors; d.Additional repair costs for the main pool coping defects including stencil creting the full pool coping; e.Items not budgeted for by the Works for Queensland (W4Q) Grandstand Replacement at Proserpine Pool; and f.Consultants fees - Design and Project Management.	Director Customer Experience	*22/05/18 Money has been released from Council's Insurance Reserve and placed into the 17-18 Parks & Gardens Capital Works budget.		22 May 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
16 May 2018	7.2	2018/05/16.03	Notice Of Motion - Emergency Insurance Fund	That \$75,000 be reallocated to carry out the internal painting of the PCYC building situated on Shute Harbour Road Jubilee Pocket in order to have the work completed before new floor coverings are installed in approximately two weeks.	Director Corporate Services	*04/06/18 PO 117927 raised	30 May 2018	18 May 2018	COMPLETED
16 May 2018	17.2.1	2018/05/16.33	Rates And Sundry Debtors - April 2018	Council receives the April 2018 report detailing actions taken to collect outstanding debtors and rates.	Director Corporate Services	*18/05/15 Noted. No further action required		16 May 2018	COMPLETED
16 May 2018	17.2.2	2018/05/16.34	Plant And Fleet Replacements - 500.2018.0008, 500.2018.0029, 500.2018.0030 And 500.2018.0044	Council resolves to award the following contracts, noting that all panel suppliers were afforded the opportunity to tender, for: a) 500.2018.0008 - Supply and Delivery of one (1) 4500kg Light Truck for \$82,646.30 (excluding GST) to Carlisle Tractors Pty Ltd and the disposal of asset 10010 - Mitsubishi Triton Utility through Public Auctions; b)500.2018.0029 - Supply and Delivery of five (5) 4WD Twin Cab Utilities for \$186,079.25 (excluding GST) to Crossley Automotive Pty Ltd T/As Crossley Holden including trade in of assets: a.10004 - Ford Ranger Extra Cab - \$10,909.09 (excluding GST) and b.10006 - Ford Ranger Extra Cab - \$18,181.82 (excluding GST); c)500.2018.0030 - Supply and Delivery of Two (2) Crew Cab Light Tipper Trucks for \$139,057.91 (excluding GST) to Carlisle Tractors Pty Ltd and the disposal of the below assets through Public Auctions: a.30155 - Flat Tray Truck Isuzu - Registration number 705 IHJ and b.30274 - Flat Tray Truck Isuzu - Registration number 706 IHJ; d)500.2018.0044 - Supply and Delivery of One (1) 2WD "Hi Ride" Utility for \$28,223.72 (excluding GST) to Crossley Automotive Pty Ltd T/As Crossley Holden including trade in of asset 10380 for \$1818.18 (excluding GST).	Director Corporate Services	a) Purchase Order 117951 - 18/05/18 b) Purchase Order 118084 - 22/05/18 c) Purchase Order 118083 - 22/05/18		22 May 2018	COMPLETED
16 May 2018	13.1	2018/05/16.10	Temporary Closure Kings Beach Bowen	Council resolves to temporarily close Kings Beach Bowen, from the mouth of Sandhill Creek from 8.00am Monday 28th May, 2018 to 8.00am Friday 15th June, 2018 in accordance with Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014.	Director Community & Environment	24/5/2018 [REDACTED] currently liaising with [REDACTED] for the installation of VMB's for the closure. *04/06/18 Beach is now closed until 15/06/18. Signs etc are in place.	30 May 2018	4 June 2018	COMPLETED
16 May 2018	13.2	2018/05/16.11	Dog Off-Leash Areas	Council resolves to designate the following locations as Dog Off-Leash areas in accordance with Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014: a)the Western end of Cannonvale Beach between the hours of 5:00am to 8:00am; b)the beach area adjacent to the Whisper Bay Boat Ramp, Cannonvale; and c)Undertake a 6 month trial of the Western end of Cannonvale Beach between the hours of 5:00pm and 8:00pm.	Director Community & Environment	24/5/2018 Drafting quotation for signage *05/07/18 Awaiting quotations *01/08/18 - Sign writers have advised the signs are scheduled to be installed this week. *21/08/18 - Signs were installed on 13/08/2018.	30/05/2018 30 June 2018 31 August 2018 31 October 2018	21 August 2018	COMPLETED
16 May 2018	13.4	2018/05/16.14	Boomerang Bags Whitsunday Request For Financial Support	Council resolves to provide financial support of \$250.00 for the Boomerang Bags Whitsunday group's celebration lunch to recognise the banning of single use plastic bags.	Director Community & Environment	Invoice paid 12/07/2018. No further action	31 August 2018	18 May 2018	COMPLETED
16 May 2018	13.5	2018/05/16.15	Sport & Recreation Club Grants - May 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to Whitsunday Kyokushin Karate Proserpine Inc.	Director Community & Environment	24/5/2018 Invoice received - Payment processed	30 May 2018	24 May 2018	COMPLETED
16 May 2018	13.6	2018/05/16.16	Request For Council Fee Waivers - May 2018	Council resolves to approve the waiving of fees for the following recipients; •Surf Life Saving Queensland - Little Lifesavers Program Horseshoe Bay, Bowen on Saturday 26 May 2018; •Dingo Beach Progress Assoc. Inc. - Whitfunday 2018 Foreshore Dingo Beach - 10 June 2018; •Whitsunday Counselling & Support Inc. - Colour Run Event - Domestic & Family Violence Month May 2018 Bowen - 5 May 2018; •Bowen, Pastoral Agricultural Assn Inc. - Damage to the Poultry & Craft Pavilion at the Bowen Showgrounds - 22 June 2018; •Bowen River Rodeo & Campdraft - NQGP Buck Off Melanoma Rodeo & Campdraft 3-day event - 8, 9 & 10 June 2018.	Director Community & Environment	*18/05/18 Letter of approval sent - ECM:4331047 Letter of approval sent - ECM:4331051 Letter of approval sent - ECM:4331052 Letter of approval sent - ECM:4331053 Letter of approval sent - ECM:4331072	30 May 2018	18 May 2018	COMPLETED
16 May 2018	13.7	2018/05/16.17	Bowen Chamber Of Commerce - Small Business Dinner & Awards Event Sponsorship Proposal	Council resolves to support the Bowen Chamber of Commerce in the form of \$600.00, to assist in the purchase of six (6) trophies to be presented at the Small Business Dinner & Awards Event, to be held on Thursday, 31 May 2018.	Director Community & Environment	*18/05/18 Letter of approval sent - ECM: 4331009	30 May 2018	18 May 2018	COMPLETED
16 May 2018	13.8	2018/05/16.18	Cancellation Of Camping & Parking Infringements	Council resolves to cancel camping and parking infringements that cannot be recovered.	Director Community & Environment	24/5/2018 Infringements cancelled from Council system 23/5/2018	30 May 2018	23 May 2018	COMPLETED
16 May 2018	13.9	2018/05/16.19	Torgas Annual Awards Dinner - Sponsorship Proposal	Council resolves to approve a sponsorship towards the TORGAS Annual Awards Dinner equivalent to a Silver Level valued at \$850 plus GST.	Director Community & Environment	*18/05/18 Letter of approval sent - ECM: 4331018	30 May 2018	18 May 2018	COMPLETED
16 May 2018	16.1	2018/05/16.22	Donation To Bowen State School	Council resolves to provide \$5000 to the Bowen State School for their annual Fete.	Director Community & Environment	*16/05/18 Requested tax invoice. Awaiting tax invoice to allow payment. 24/5/2018 Invoice received payment processed.	30 May 2018	22 May 2018	COMPLETED
16 May 2018	16.4	2018/05/16.29	Media Release - Damaged Council Infrastructure	Council resolves to authorise the CEO to direct the Communication Department to provide a full and comprehensive Media Release informing the public exactly where we at and what is happening with damaged Council infrastructure.	Communications and Marketing Manager	The Communications team issued a full infrastructure project update in Council's full page Our Whitsunday Community Update which appeared in all local print media and on Council's FB page.	1 June 2018	1 June 2018	COMPLETED
16 May 2018	4.1	2018/05/16.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 24 April, 2018.	Chief Staff Officer	Uploaded confirmed minutes to the website.			COMPLETED
16 May 2018	10.1	2018/05/16.04	2017/2018 Operational Plan Q3	Council receives the Operational Plan 2017/18 Quarter Three report.	Chief Staff Officer	Uploaded Operational Plan to the website			COMPLETED
16 May 2018	10.6	2018/05/16.09	QCoast 2100 4th Knowledge & Information Sharing Forum	Council resolves to nominate Cr Clifford to attend the LGAQ QCoast 2100 4 th Knowledge & Information Sharing Forum to be held in Brisbane on 24 May 2018.	Chief Staff Officer	* 01/06/18 Arrangments completed		1 June 2018	COMPLETED
16 May 2018	16.2	2018/05/16.23	Adani Project	Council resolves to request the Greater Whitsunday Council of Mayors to seek a meeting with the Premier while in the region to advocate for the Adani Project.	Chief Staff Officer	* 01/06/18 Addressed with Premier by GWCoM 21/05/18		21 May 2018	COMPLETED
16 May 2018	16.3	2018/05/16.24	General Practitioners In The Whitsunday Area	Council authorise the CEO to write to the Federal Government, State Health Ministers along with Mackay area Health Board requesting that they urgently look at the lack of and the need for practising General Practitioners in the Whitsunday Regional Council area.	Chief Staff Officer	Letters drafted and with CEO ECM Numbers - 4444580, 4444582, 4444584, 4444586	30 July 2018	25 July 2018	COMPLETED
16 May 2018	10.2	2018/05/16.05	Financial Year 2018/19 Budget Revenue Policy	Council resolves to adopt the Whitsunday Regional Council Revenue Policy for 2018/19 as presented in accordance with Sections 169 and 193 of the Local Government Regulation 2012.	Chief Financial Officer	*08/06/18 No action required. Revenue Budget for 18/19 will be prepared in keeping with Policy.	30 May 2018	30 May 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
16 May 2018	10.3	2018/05/16.06	Report For The Revision Of 2017/18 Budget As At March 2018	Council resolves to adopt; 1)the Revised a)Statement of Comprehensive Income (including the Appropriations Statement), b)Statement of Financial Position, c)Statement of Cash Flows, d)Statement of Capital Funding, and e)Statement of Changes in Equity for the financial year 2017/18; 2)the resulting Revised Long Term Financial Forecast for the financial years 2018/19 through 2026/27, inclusive; 3)the Revised Measures of Financial Sustainability (Ratios).	Chief Financial Officer	*08/06/18 Revised budget uploaded into financial system.	30 May 2018	30 May 2018	COMPLETED
16 May 2018	17.1.1	2018/05/16.30	Business Activities Report - April 2018	Council receives the Business Activities Report for month of April 2018.	Chief Financial Officer	*08/06/18 No action required.	30 May 2018	30 May 2018	COMPLETED
29 May 2018	10.4	2018/05/29.06	Shute Harbour Project	Council resolves to: a)adopt the proposed Shute Harbour Marine Precinct concept design incorporating the inclusion of a new boat ramp as proposed and funded by the Queensland Department of Transport and Main Roads; b)authorise the CEO to execute the proposed Deed of Agreement as provided by the Queensland Department of Transport and Main Roads, inclusive of a floating boat waiting facility.	GM Airports & Commercial Infrastructure	a) *01/06/18 Referred to project team. No further action. b) Negotiating amendment with TMR *08/06/18 TMR is close to finalising *03/09/2018 – Deed of Agreement signed by CEO and returned to TMR	b) 16 June 2018 30 July 2018	a) 1 June 2018	COMPLETED
29 May 2018	12.1	2018/05/29.08	DA10115 - Request For Extension Of Relevant Period - Development Application For Development Permit For Material Change Of Use - Dual Occupancy, 13 Lime Tree Court Bowen, Shield Constructions Pty Ltd	Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of Use to 30 June 2020 - Dual Occupancy lodged by Veris on behalf of Shield Constructions Pty Ltd on land described as L: 7 EMT G SP: 201435, 13 Lime Tree Court Bowen.	Director Planning & Development	*01/06/18 Decision Notice Issued - ECM: 4356674	13 June 2018	4 June 2018	COMPLETED
29 May 2018	12.2	2018/05/29.09	Class 10A Buildings in Urban Residential Areas	Council resolves to include provisions in the first amendment to the Whitsunday Planning Scheme, 2017 to achieve the following: In the Low Density Residential zone, the Low-medium Density Residential Zone, the Mixed-use Zone and Tourism Zone: 1.Class 10a buildings will require a code assessable development application if they exceed the following areas and dimensions: a)a maximum combined floor area equivalent to 9% of the site area, or 72 square metres, whichever is the least; b)a length of 12 metres in one plane; c)a length-to-width ratio of 2:1; d)a height of 5.5 metres, measured to the apex of the roof. 2.Additional design provisions to minimise the bulk of steel shed construction dwellings including requirements relating to minimum roof pitch, width of eaves, maximum area of blank walls, visual separation of upper and lower levels and external building colours. Council further resolves to issue no further Temporary Home permits in terms of Local Law No.1 for occupation of Class 10a structures in the Low Density Residential zone, the Low-medium Density Residential Zone, the Mixed-use Zone and Tourism Zone, with effect from 1 September 2018.	Director Planning & Development	* 01/06/18 Strategic Planning Team to add provisions to the Planning Scheme within the First Amendment. Community & Environment Directorate provided with memo to cease the issue of Temporary Home Permits in Urban zones from 1 September 2018.	13 June 2018	1 June 2018	COMPLETED
29 May 2018	12.3	2018/05/29.10	Planning & Development Monthly Report - April 2018	Council receives the Planning and Development Monthly Report for April 2018	Director Planning & Development	Report presented at OM - No further action required.			COMPLETED
29 May 2018	14.1	2018/05/29.19	2017-19 Works For Queensland Projects	Council resolves that the item be tabled following a Briefing Session for further discussion.	Director Engineering Services	Item was presented to Council at Briefing Session 04/07/2018 and then presented at Council Meeting (2018/07/11.17) – works are to begin; no further action.	13 June 2018	9 August 2018	COMPLETED
29 May 2018	14.2	2018/05/29.20	Engineering Services - Monthly Report - April 2018	Council receives the Engineering Services Monthly Report for the month of April 2018.	Director Engineering Services	Report presented at OM - No further action required.		29 May 2018	COMPLETED
29 May 2018	17.5.1	2018/05/29.29	Transition from Downer to Whitsunday Regional Council	Council resolves to transition the delivery of the Proserpine and Cannonvale Wastewater Treatment Operations from Downer Utilities over to Whitsunday Regional Council.	Director Engineering Services	Item was presented at Council Meeting (2018/05/29.29) - transition now in progress to be completed throughout 18/19 program.	13 June 2018	9 August 2018	COMPLETED
29 May 2018	17.5.2	2018/05/29.30	Tender Evaluation - 500.2018.0019 - Bowen Drainage Renewals	Council resolves to award contract 500.2018.0019 for the Bowen Drainage Renewals to Integrabuild (Aust) Pty Ltd for \$724,043.20 (excluding GST).	Director Engineering Services	Contract has been awarded. Contract resolved to award the contact as per the tender evaluation. Item was presented at Council Meeting (2018/05/29.30). Works to progress throughout 18/19 program).	13 June 2018	17 October 2018	COMPLETED
29 May 2018	17.5.3	2018/05/29.31	Roma Peak Road Maintenance	Council resolves not to extend the maintained length of Roma Peak Road.	Director Engineering Services	Item presented at Council Meeting (2018/05/29.31) - Council resolved not to extend the maintained length of Roma Peak Road. No further action required.	13 June 2018	9 August 2018	COMPLETED
29 May 2018	15.2	2018/05/29.22	Bowen Work Camp Engagement Committee - April & May 2018	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for April & May 2018	Director Customer Experience	06/06/2018 - received. No further action required	13 June 2018	13 June 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
29 May 2018	15.3	2018/05/29.23	Customer Experience Monthly Report - April 2018	Council receives the Customer Experience Monthly Report for April 2018.	Director Customer Experience	Report presented at OM - No further action required.	13 June 2018		COMPLETED
29 May 2018	11.1	2018/05/29.07	Corporate Services - Monthly Report - April 2018	Council receives the Corporate Services Monthly Report for April 2018.	Director Corporate Services	Report presented at OM - No further action required.			COMPLETED
29 May 2018	17.2.1	2018/05/29.28	Plant & Fleet Replacement - 500.2018.0053	Council resolves to award the contract for 500.2018.0053 - Supply and Delivery of One (1) 2WD Twin Cab Utility for \$29,107.28 (excluding GST) to Crossley Automotive Pty Ltd T/As Crossley Holden including trade in of Asset 10390 - Ford Ranger Dual Cab noting all panel providers were afforded the opportunity to supply a quote.	Director Corporate Services	Purchase Order 118602 - 31/05/18		31 May 2018	COMPLETED
29 May 2018	13.1	2018/05/29.11	Request for Sponsorship - Canegrowers Proserpine Award 2018	Council resolves to sponsor a Canegrowers Proserpine Award to the value of \$100.00 for their Whitsunday Show Cane Exhibit at Show Whitsunday on 22 June 2018.	Director Community & Environment	Letter of approval sent – ECM *4356808	13 June 2018	4 June 2018	COMPLETED
29 May 2018	13.2	2018/05/29.12	Request for Financial Support - 2018 Collinsville Rodeo	Council resolves to approve a donation of \$1,000 and in kind supply of two portable toilets to the Collinsville Rodeo Association to assist in the hosting of the annual Collinsville Rodeo to be held on Saturday, 30 June 2018.	Director Community & Environment	Letter of approval sent – ECM *4357225	13 June 2018	4 June 2018	COMPLETED
29 May 2018	13.3	2018/05/29.13	Request for Financial Support - Bowen Show & Show Whitsunday	Council resolves to donate \$2,000.00, inclusive of GST, each for the staging of fireworks at the local Show events, to: a)the Bowen Pastoral Agricultural Association Inc. and; b)the Proserpine Agricultural, Pastoral and Industrial Association.	Director Community & Environment	Letter of approval sent – a) ECM *4356887 b) ECM *4358458	13 June 2018	4 June 2018	COMPLETED
29 May 2018	13.4	2018/05/29.16	Financial Support for Elite Athletes - May 2018	Council resolves to approve the payment of Financial Support for Elite Athletes to the following recipients: •Tayla Goody - \$500 •Levi Holmes - \$500 •Jaxon Henderson-Feldman - \$500 •Harper Henderson-Feldman - \$500 •Tasharynda Thomas - \$500.	Director Community & Environment	Letter of approval sent – •ECM *4350326 •ECM *4350320 •ECM *4350334 •ECM *4350334 •ECM *4350321	13 June 2018	4 June 2018	COMPLETED
29 May 2018	13.5	2018/05/29.17	Advisory - Community Drought Support Package Grant 2018	Council receives the Community Drought Support Package Grant of \$40,000.00 from the Department of Communities, Disability Services & Seniors, to support the drought affected communities of the Whitsunday region.	Director Community & Environment	05/07/18 Received - No further action required	13 June 2018	4 June 2018	COMPLETED
29 May 2018	13.6	2018/05/29.18	Community & Environment - Monthly Report - April 2018	Council receives the Community & Environment Monthly Report for April 2018.	Director Community & Environment	Report presented at OM - No further action required.			COMPLETED
29 May 2018	4.1	2018/05/29.02	Confirmation Of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 16 May, 2018 subject to item 16.1 be amended to read "Council resolves to provide \$5000 to the Bowen State School P&C Tuckshop for their annual Fete".	Chief Staff Officer	Uploaded confirmed minutes to the website.			COMPLETED
29 May 2018	10.3	2018/05/29.05	Councillor Remuneration	Council resolves to accept the decision of the Queensland Local Government Remuneration and Discipline Tribunal to increase remuneration levels for Mayors, Deputy Mayors and Councillors by 2.25% from 1 July, 2018.	Chief Staff Officer	*01/06/18 Completed	1 July 2018	30 May 2018	COMPLETED
29 May 2018	10.1	2018/05/29.03	Monthly Financial Report - April 2018	Council receives the Monthly Financial report for the month of April 2018.0	Chief Financial Officer	Report presented at OM - No further action required.			COMPLETED
29 May 2018	10.2	2018/05/29.04	2018-19 Register Of Cost Recovery Fees And Other Charges	Council resolves that in accordance with Section 97 and 98 of the Local Government Act 2009 and under Section 262 (3) (c) of the Local Government Act 2009, to adopt the 2018/19 Register of Cost Recovery Fees and Other Charges.	Chief Financial Officer	*08/06/18 Fees and charges will be uploaded into systems and posted on Council website to be effective from 01/07/19 Completed - Uploaded to website	13/06/2018 1 July 2018	29 June 2018	COMPLETED
11 June 2018	10.1	2018/06/11.01	Differential Rating Categories	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.2	2018/06/11.02	Differential General Rates	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.3	2018/06/11.03	Delegation of Power to Apply Rating Categories	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.4	2018/06/11.04	Overall Plan For Gloucester Rural Fire Brigade	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.5	2018/06/11.05	Overall Plan For Conway Rural Fire Brigade	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.6	2018/06/11.06	Overall Plan For Cannon Valley Rural Fire Brigade	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.7	2018/06/11.07	Overall Plan For Delta Rural Fire Brigade	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.8	2018/06/11.08	Overall Plan For Heronvale Rural Fire Brigade	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.9	2018/06/11.09	Special Rates and Charges	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.1	2018/06/11.10	Water Utility Charges	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.11	2018/06/11.11	Waste Water Utility Charges	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED
11 June 2018	10.12	2018/06/11.12	Utility Charges - Waste	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Adopted. Rating will be based on resolution. No further action.		11 June 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
11 June 2018	10.13	2018/06/11.13	Administration of Rates and Charges	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Website to be updated Uploaded to website - 16 July 2018	6 July 2018	16 July 2018	COMPLETED
11 June 2018	10.14	2018/06/11.14	Concessions to Rates and Charges	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Website to be updated Uploaded to website - 16 July 2018	6 July 2018	17 July 2018	COMPLETED
11 June 2018	10.15	2018/06/11.15	Financing Policies	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Website to be updated Uploaded to website - 16 July 2018	6 July 2018	18 July 2018	COMPLETED
11 June 2018	10.16	2018/06/11.16	2018/2019 Operational Plan	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	To be posted for public display (website) by Governance	6 July 2018	16 July 2018	COMPLETED
11 June 2018	10.17	2018/06/11.17	Budget For Financial Year 2018/19 (Including A Two-Year Forward Estimate)	Resolution exceeds cells limit - refer to Special Meeting Minutes if required	Chief Financial Officer	Revenue Statement to be posted to website "Website to be updated Uploaded to website - 16 July 2018"	6 July 2018		COMPLETED
13 June 2018	12.1	2018/06/13.09	20060232 - Request for Extension of Currency Period - Development Application for Preliminary Approval and Operational Works, Langford Road, Funnel Bay Pty Ltd TTE	Council resolves to approve the request for an extension of the currency period of the Development Approval 20060232 for Material Change of Use for Mainland Urban Tourist Facility Focus to 14 November 2020.	Director Planning & Development	Decision Notice Sent – ECM: 4379062		18 June 2018	COMPLETED
13 June 2018	12.2	2018/06/13.10	Adoption Of The Local Government Infrastructure Plan	Council resolves to: a) adopt the amendment to Part 4 and Schedule 3 of the Whitsunday Regional Council Planning Scheme 2017, to include the Local Government Infrastructure Plan Version 1.6, including all necessary supporting documents to commence on 29 June 2018; b) Adopt the Infrastructure Charges Notice to commence the same day as the Local Government Infrastructure Plan commences, being 29 June 2018; c) Adopt the Infrastructure Charges Resolution to commence the same day as the Local Government Infrastructure Plan commences, being 29 June 2018; d) Adopt the Infrastructure Charges Administration Policy to commence the same day as the Local Government Infrastructure Plan commences, being 29 June 2018; and e) pursuant to the Statutory Guidelines, authorise Council Officers to take all necessary steps to give effect to the amendment.	Director Planning & Development	Webpage amendments completed to display LGIP - done DA templates to be amended to reflect new AICR Gazette and newspaper advertising to be completed	29 June 2018	4 July 2018	COMPLETED
13 June 2018		2018/05/29.21	Wilson Beach Swimming Enclosure	a)Council notes the safety concern of the community in respect to crocodile density in the Proserpine River, and its proximity to the Wilsons Beach swimming enclosure. b)Notes the recreational patronage of the facility without reportedly, major incidence for in excess of 50 years. c)Call upon the Department of Environmental Heritage to work in collaboration with council to undertake a comprehensive risk assessment and to ascertain the current numbers of salt water crocodiles to make an informed decision regarding further recreational use of the facility. d)Resolving that if Department of Environmental Heritage conclude a level of user safety that satisfies both the state and local government that WRC undertake the repair of the facility and redesign if required including appropriate signage of both the risk of marine stingers and crocodiles. e)Noting that should the risk assessment ascertain a level of risk unpalable to the state and local government the facility is removed from use.	Director Customer Experience	06/06/2018 - meetings were held with DES/DEHP and QFWS on 5/7/05 and 6/7/06. DES/DEHP to speak to Management to obtain approval to undertake the risk assessment. 15/06/2018 - DES/DEHP have advised on 14/06/2018 that they cannot assist with completing the risk assessment. WRC to seek an independent person to conduct a risk assessment. WRC have been in discussions with an independent consultant to undertake a comprehensive risk assessment. Fee proposal has been received and the job to undertake the risk assessment has been awarded as of 01/08/2018 to Big Gecko Consultancy. *Consultant scheduled to conduct risk assessment week beginning 27th August and concluding on 31st August. 08/10/2018 - Risk Assessment report received from Consultant 03/10/2018. 01/11/2018 - Request sent to Consultant on 26/10/2018 to obtain costings on a fully enclosed aluminium steel enclosure. Awaiting costings.	13/06/2018 31 August 2018 30 September 2018 30 November 2018 31 January 2019	12 December 2018	COMPLETED
13 June 2018	17.1.1	2018/06/13.27	Airlie Beach Lagoon Additional Funds Request	Council resolves to allocate from the Insurance Restoration Reserve the amount of \$65,319.58 ex GST and transfer the allocated funds to the Parks and Gardens Capital Works budget to cover the additional costs associated with the remediation works, including landscaping at the Airlie Beach Lagoon.	Director Customer Experience	15/06/2018 - Email sent to [REDACTED] who will move funds as part of audit.	11 July 2018	5 July 2018	COMPLETED
13 June 2018	17.2.1	2018/06/13.28	Rates and Sundry Debtors - May 2018	Council receives the May 2018 report detailing actions taken to collect outstanding debtors and rates.	Director Corporate Services	Received - No further action required	11 July 2018	5 July 2018	COMPLETED
13 June 2018	17.2.2	2018/06/13.29	Rates Relief Advisory Committee Meeting Minutes - 30 May 2018	Council receives the minutes from the Rates Relief Advisory Committee meeting held on 30 May 2018.	Director Corporate Services	Received - No further action required	11 July 2018	5 July 2018	COMPLETED
13 June 2018	17.2.3	2018/06/13.30	Rates Relief Advisory Committee Recommendations - 30 May 2018	Council approves the following recommendations of the Rates Relief Advisory Committee meeting held on Wednesday 30 May 2018: a)Assessment 1106704; •No concession to be provided; •Correspondence to be forwarded to ratepayer advising that that interest will continue to accrue and action to pursue outstanding rates and charges is to continue. b)Assessment 1101052; •Application tabled as Committee's request for further information was unable to be provided prior to 30 May 2018 meeting. c)Assessment 1100257; •Suspension of interest accruing for a period of twelve (12) months on hardship grounds. d)Assessment 1300858; •No concession to be provided; •Correspondence to be forwarded to ratepayer advising that that interest will continue to accrue and action to pursue outstanding rates and charges is to continue. e)Assessment 1103907; •Suspension of interest accruing for a period of six (6) months on hardship grounds.	Director Corporate Services	Asst 1106704 – ECM#4382921 Asst 1101052 – ECM#4383130 Asst 1100257 – ECM#4382953 Asst 1300858 – ECM#4382736 Asst 1103907 – ECM#4383069		19 July 2018	COMPLETED
13 June 2018	13.1	2018/06/13.11	Draft Trustee Lease - Lot 129 On Rp 903593 Proserpine Historical Museum Society Inc.	Council resolves to authorise the Chief Executive Officer to negotiate and execute Trustee Lease for Proserpine Historical Museum Society Inc. for Lease on Lot 129 on RP 903593 in accordance with the option to renew the original lease term by 20 years.	Director Community & Environment	05/07/18 Negotiations underway - draft lease being developed *01/08/18 - Lease has been executed; undergoing lodgement with DNR 24/10/2019 - Lease executed - ECM No: 4521537.	30 November 2018	5 December 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
13 June 2018	13.2	2018/06/13.12	2017/18 Special Projects Grant - Round 3 Applications	Council resolves to approve the payment of Special Projects Grants for Round 3 of the 2017/18 program to the following recipients: •Fauna Rescue Whitsundays Assoc. Inc. - \$6,486.00 •Bowen Woodworkers & Woodturners Assoc. - \$1,285.50 •Whitsunday Kyokushin Karate Proserpine Inc. - \$20,000.00 •Whitsunday Sporting Car Club Proserpine - \$18,082.00 •Bowen Garden Workshop Assoc. - \$6,885.00 •VMR Association Bowen Inc. - \$17,846.00 •Tennis Whitsunday - \$16,000.00.	Director Community & Environment	Letter of approval sent – •ECM *4411263 •ECM *4411262 •ECM *4411264 •ECM *4411267 •ECM *4411261 •ECM *4411268 •ECM *4411269	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.3	2018/06/13.13	Whitsunday Climate Change Innovation Hub Business Plan	Council resolves to endorse the Whitsunday Climate Change Innovation Hub Business Plan and the Hub Advisory Panel.	Director Community & Environment	05/07/18 Received - No further action required	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.4	2018/06/13.14	Draft Trustee Lease B in Lot 172 on HR1902 Queensland Police Citizens Youth Welfare Association	Council resolves to authorise the Chief Executive Officer to negotiate and execute Trustee Lease for Queensland Police Citizens Youth Welfare Association for Lease B in Lot 172 on HR1902.	Director Community & Environment	Gazette and newspaper advertising to be completed 05/07/18 Negotiations underway - draft lease being developed 01/08/18 – Negotiations agreed upon; in the process of issuing lease for execution 05/12/18 - Lease issued, awaiting execution from Qld Police Citizens Youth Welfare Association 01/02/19 - Awaiting comments from Facilities Admin Officer 06/02/19 - Lease executed by Qld Police Citizens Youth Welfare Association; Council report to be drafted for CEO execution. 29/03/19 - Council report still being drafted by P&F team. Governance Coordinator / 28 August 2019: Advised by Senior Commercial Officer that this matter is complete, executed and registered.	27 June 2018 30 November 2018 31 January 2019 31 March 2019 30 June 2019	16 August 2019	COMPLETED
13 June 2018	13.5	2018/06/13.15	Policy Review - Child Protection Risk Management Policy, Community Grants Policy, Arts & Culture Policy	Council resolves to: a)revoke the following policies: i.Child Protection Risk Management Policy 60.1 - Adopted 10 August 2016, and, ii.Community Grants Policy 51.1 - Adopted 9 December 2015, and, iii.Cultural Policy - Arts & Heritage 74.1 - Adopted 10 August 2016. b)adopt the following policies: i.Child Protection Risk Management Policy 2018-2020, and, ii.Community Grants Policy 2018-2020, and, iii Arts & Culture Policy 2018-2020.	Director Community & Environment	05/07/18 Policies adopted and implemented. Forwarded to OMCEO for uploading.	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.6	2018/06/13.16	Request for Council Fee Waivers - May/June 2018	Council resolves to approve the waiving of fees for the following recipients; •Collinsville State High School P & C - Collinsville Bacon Busters Comp - \$440 •Collinsville State High School - Collinsville State High School Ball - \$587 •Bowen Childcare & Early Education - Soccer Joeys Program - \$255 •Bowen Scout Group - Queens Scout Award Presentation Luncheon - \$383 •Whitsunday Counselling & Support - Child Protection Week Colour Run - \$383 •Port Denison Sailing Club - Building application - \$510.	Director Community & Environment	Letter of approval sent – •ECM *4374684 •ECM *4374698 •ECM *4374669 •ECM *4374618 •ECM *4374572 •ECM *4374712	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.7	2018/06/13.17	Sport & Recreation Clubs Grants - June 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant of \$1000.00 to Whitsunday Coast 4x4 Club Inc.	Director Community & Environment	Letter of approval sent – • ECM* 4378510	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.8	2018/06/13.20	Financial Support for Elite Athletes - June 2018	Council resolves to approve the payment of Financial Support for Elite Athletes to the following recipients: •Imogen Tulk - \$2,000 •Club Outrigger Whitsunday - \$14,000 •Benny Bon - \$1,000.	Director Community & Environment	Letter of approval sent – •ECM *4411258 •ECM *4411257 •ECM *4411256	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.9	2018/06/13.21	Request for Financial Support - Collinsville State School P & C - Colour Chaos Fun Run Fundraising Event	Council resolves to approve a donation of \$250.00 to the Collinsville State School P & C to support their Colour Chaos Fun Run fundraising event to be held on 18 August 2018.	Director Community & Environment	Letter of approval sent – •ECM *4376096	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.1	2018/06/13.22	Request for Donation - Bowen State School - 2018 North Queensland Challenge Games	Council resolves to approve a donation of \$500.00 to the Bowen State School to support the attendance of a group of students with a disability at the North Queensland Challenge Games in Townsville on 1 & 2 August 2018.	Director Community & Environment	Letter of approval sent – •ECM *4376356	27 June 2018	5 July 2018	COMPLETED
13 June 2018	13.11	2018/06/13.23	Request for Donation - Bowen State High School - 2018 North Queensland Challenge Games	Council resolves to approve a donation of \$500.00 to the Bowen State High School to support the attendance of a group of students with a disability at the 2018 North Queensland Challenge Games in Townsville on 1 and 2 July 2018.	Director Community & Environment	Letter of approval sent – •ECM *4376350	11 July 2018	5 July 2018	COMPLETED
13 June 2018	13.12	2018/06/13.24	Request for Donation - Queensland RSL Bowen Sub Branch - Restoration of Japanese Type 29 Field Gun	Council resolves to approve a donation of \$1,000.00 to the Queensland RSL Bowen Sub Branch to assist with the restoration of a Japanese Type 92 Field Gun.	Director Community & Environment	Letter of approval sent – •ECM *4376193	11 July 2018	5 July 2018	COMPLETED
13 June 2018	3.1	2018/06/13.02	Mayoral Minute	That Council resolves to not support the constitutional change proposed by Greater Whitsunday Alliance (GW3) with respect to increasing Directors positions. Noting should additional Directors be added against Whitsunday Regional Councils position that Greater Whitsundays Council of Mayors representation be increased to three.	Chief Staff Officer	Council's position put to GW 3 meeting 14th June. No further action required.	13 June 2018	13 June 2018	COMPLETED
13 June 2018	4.1	2018/06/13.03	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 29 May 2018.	Chief Staff Officer	Unconfirmed replaced on the website.	23 June 2018	15 June 2018	COMPLETED
13 June 2018	10.1	2018/06/13.04	North Queensland Agreement	Council resolves to not become a signatory of the North Queensland Agreement as proposed by Katter's Australia Party.	Chief Staff Officer	Letter to be sent Letter drafted with the Mayor for signing *Signed by the Mayor and in ECM 4444668	27 June 2018		COMPLETED
13 June 2018	10.2	2018/06/13.05	Northern Alliance of Council's Conference	Council resolves to nominate Mayor Willcox, Councillor Clifford and Councillor Ramage to attend the Northern Alliance of Councils Conference in Ingham from 21 to 23 August 2018, with Mayor Willcox and Councillor Clifford to be the designated representatives for voting purposes.	Chief Staff Officer	Bookings to be made *Accommodation complete; awaiting for Registrations and Programs to become available online	27 June 2018	24 June 2018	COMPLETED
13 June 2018	10.3	2018/06/13.06	LGAQ Annual Conference	Council resolves to nominate Mayor Willcox, Cr Petterson and Cr Clark to attend the Local Government of Queensland Conference in Brisbane from 29 to 31 October 2018, with Mayor Willcox and Councillor Petterson to be the designated representatives for voting purposes.	Chief Staff Officer	Bookings to be made *Preparations are underway; awaiting for Registrations and Programs to become available online *Awaiting program details	27/06/2018 15 August 2018	15 August 2018	COMPLETED
13 June 2018	10.4	2018/06/13.07	National General Assembly Of Local Government	Council resolves to authorise Mayor Willcox to attend the 2018 National General Assembly of Local Government in Canberra from 17 to 20 June 2018.	Chief Staff Officer	Bookings to be made *Completed	27 June 2018	13 June 2018	COMPLETED
13 June 2018	10.5	2018/06/13.08	Audit & Risk Committee Minutes	Council receives the unconfirmed minutes of the Audit & Risk Committee Meeting, held on 29 May 2018.	Chief Staff Officer	No further action required	13 June 2018	13 June 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
27 June 2018	10.2	2018/06/27.05	2019 Australian Rally Championships	Council resolves to approve the expansion of the Project Manager role for the Whitsunday Festival of Motoring at a cost of \$20,000 plus travel costs of up to \$5,000, funded from the budget allocation for the annual fee to the Greater Whitsunday Council of Mayors which is no longer required, with a focus on securing the rights and required sponsorships to host a leg of the Australian Rally Championship in early 2019.	EO Economic Development	No action required - Budget transfer	25/07/2018 03 August 2018		COMPLETED
27 June 2018	12.1	2018/06/27.07	DA09264 - Request For Extension Of Currency Period - Development Application For Development Permit For Material Change Of Use Of Premises For Four (4) Multiple Dwelling Units, 45 Gregory Street Bowen, Ffr Developments Pty Ltd	Council resolves to approve the request for an extension of the currency period of the Development Permit for Material Change of Use of Premises for four (4) Multiple Dwelling Units lodged by Andrew Fogg on behalf of FFR Developments Pty Ltd on land described as Lot 2 RP721134, 45 Gregory Street, Bowen to 8 June 2020.	Director Planning & Development	Decision Notice Sent – ECM: 4379062		18 June 2018	COMPLETED
27 June 2018	12.2	2018/06/27.08	Planning & Development Monthly Report - May 2018	Council receives the Planning and Development Monthly Report for May 2018.	Director Planning & Development	Received - No further action required		27 June 2018	COMPLETED
27 June 2018	14.1	2018/06/27.17	Engineering Services - Monthly Report May 2018	Council receives the Engineering Services Monthly Report for May 2018.	Director Engineering Services	Received - No further action required		27 June 2018	COMPLETED
27 June 2018	17.5.2	No Minute	Works for Queensland - Round 2 Projects	The item was withdrawn.	Director Engineering Services				COMPLETED
27 June 2018	15.1	2018/06/27.20	Bowen Work Camp Engagement Committee - June 2018	Council receives the Minutes of the Bowen Work Camp Engagement Committee Meeting for June 2018.	Director Customer Experience	Received - No further action required		27 June 2018	COMPLETED
27 June 2018	15.2	2018/06/27.21	Customer Experience Monthly Report - May 2018	Council receives the Customer Experience Monthly Report for May 2018.	Director Customer Experience	Received - No further action required		27 June 2018	COMPLETED
27 June 2018	11.1	2018/06/27.06	Corporate Services - Monthly Report - May 2018	Council receives the Corporate Services Monthly Report for May 2018.	Director Corporate Services	Received - No further action required		27 June 2018	COMPLETED
27 June 2018	17.1.2	2018/06/27.25	Sale For Rates Arrears - Included From General Business	Council resolves that the current sale for rates arrears process related to rates assessment reference number 1205123 be ceased pending further information to be provided by Council officers.	Director Corporate Services	19/7/18 Property was removed from Sale for Arrears process.		4 July 2018	COMPLETED
27 June 2018	17.2.1	2018/06/27.26	Rates Relief Advisory Committee Meeting Minutes - 14 June 2018	Council receives the Minutes from the Rates Relief Advisory Committee meeting held on 14 June 2018.	Director Corporate Services	Received - No further action required		27 June 2018	COMPLETED
27 June 2018	17.2.2	2018/06/27.27	Rates Relief Advisory Committee Recommendation - 14 June 2018	Council approves to table the motion pending further information from Council Officers.	Director Corporate Services	19/7/2018 Motion was tabled * Matter with legal counsel 26/11/18 Notice of intent to sell withdrawn. No further action.	25/07/2018 31 August 2018	26 November 2018	COMPLETED
27 June 2018	13.1	2018/06/27.09	RADF - 2017/18 Funding Round 4 - May 2018	Council resolves to: a)endorse the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 15 June, 2018; and b)approve grants (subject to conditions) to applicants, recommended to Council by the RADF Local Committee, as follows: •Felicity Chapman\$8,000 •Bowen Arts Society\$2,700 •Pam Finlay\$1,426	Director Community & Environment	Letter of approval sent – •ECM *4411228 •ECM *4411236 •ECM *4411231	11 July 2018	5 July 2018	COMPLETED
27 June 2018	13.2	2018/06/27.10	Sport & Recreation Club Grants - June 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to Bowen Cricket Incorporated - \$3,000.00.	Director Community & Environment	Letter of approval sent – •ECM *4411379	11 July 2018	5 July 2018	COMPLETED
27 June 2018	13.3	2018/06/27.11	Financial Support for Elite Athletes - June 2018	Council resolves to approve financial support to the following recipients in accordance with the Elite Performance - Financial Assistance Policy; •Jodie Tilse - \$1,000 •Lachlan Grav - \$1,000	Director Community & Environment	Letter of approval sent – •ECM *4411254 •ECM *4411249 •ECM *4411237	11 July 2018	5 July 2018	COMPLETED
27 June 2018	13.4	2018/06/27.12	Request for Sponsorship - Paul Bowman Challenge - September 2018	Council resolves to approve sponsorship of \$5,000 to the Paul Bowman Challenge Committee, a sub-committee of the Proserpine Whitsunday Junior Rugby League Club Inc., to support their hosting of the Paul Bowman Challenge Junior Rugby League Carnival in September 2018.	Director Community & Environment	Letter of approval sent – •ECM *4403545	11 July 2018	5 July 2018	COMPLETED
27 June 2018	13.5	2018/06/27.13	Request for Sponsorship - Bowen Seagulls Junior Rugby League Club - 21 July 2018	Council resolves to approve sponsorship of \$7,500 to the Bowen Seagulls Junior Rugby League who are hosting the Intrust Super Cup Country Round match between the Mackay Cutters and the Sunshine Coast Falcons on 21 July 2018, at Denison Park, Bowen.	Director Community & Environment	Letter of approval sent – •ECM *4403485	11 July 2018	5 July 2018	COMPLETED
27 June 2018	13.6	2018/06/27.14	Request for Sponsorship - Airlie Beach Race Week - 9-16 August 2018	Council resolves to agree to a sponsorship arrangement of \$5,000 cash plus \$5,000 in kind support to the Whitsunday Sailing Club to assist in running the 2018 Airlie Beach Race Week Festival of Sailing.	Director Community & Environment	Letter of approval sent – •ECM *4403375	11 July 2018	5 July 2018	COMPLETED
27 June 2018	13.7	2018/06/27.15	Advisory - Whitsunday Schoolies Meeting Minutes - 17 April 2018	Council receives the Whitsunday Schoolies Advisory Executive Meeting Minutes held on 17 April 2018.	Director Community & Environment	Received - No further action required		27 June 2018	COMPLETED
27 June 2018	13.8	2018/06/27.16	Community & Environment - Monthly Report - May 2018	Council receives the Community & Environment Monthly Report for May 2018.	Director Community & Environment	Received - No further action required		27 June 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
27 June 2018	17.5.1	2018/06/27.28	Partial Land Swap of Lot 33 SP733103 and Lot 47 RP743333 (Wildlife Park)	Council resolves to dispose of part of Lot 47 RP743333 in exchange for the acquisition of part of an adjoining Lot 33 SP733103 forming the Wildlife Road Park in Jubilee Pocket pursuant to s236(v) of the Local Government Regulation 2012.	COO Water & Waste	Letter has been sent to the state accepting option,	25 July 2018	25 July 2018	COMPLETED
27 June 2018	3.1	2018/06/27.02	Mayoral Minute	That Council approves that the Chief Executive Officer Mr Barry Omundson to attend the International Zero Waste Study Tour, between August 24 to September 8, 2018, arranged by the Local Government Association of Queensland on behalf of the Greater Whitsunday Council of Mayors (GWCoM - which is Isaac Regional Council, Mackay Regional Council and Whitsunday Regional Council). Additionally, the costs of attendance being estimated at \$25,000 is to be funded from existing GWCoM budget. Furthermore, that Mr Omundson provide a detailed report to each member Council in terms of the opportunities and risks associated with advanced waste technologies and practices upon his return.	Chief Staff Officer	GWCoM advised. Bookings to be made *11/07/18 GWCoM is arranging payment to Peak Services who are making all the travel arrangements. CEO will do report on his return	14/07/2018 31 July 2018	5 July 2018	COMPLETED
27 June 2018	4.1	2018/06/27.03	Confirmation of Minutes Report	Council confirms the Minutes of the following; -Special Meeting of the 11 June 2018; and the -Ordinary Meeting of the 13 June, 2018.	Chief Staff Officer	Uploaded confirmed minutes to the internet.		5 July 2018	COMPLETED
27 June 2018	10.1	2018/06/27.04	Monthly Financial Report - May 2018	Council receives the Monthly Financial Report for May 2018.	Chief Financial Officer	Received - No further action required		5 July 2018	COMPLETED
27 June 2018	17.1.1	2018/06/27.24	Business Activities Report - May 2018	Council receives the Business Activities report for May 2018.	Chief Financial Officer	Received - No further action required		27 June 2018	COMPLETED
11 July 2018	10.3	2018/07/11.05	Incoming Grant Funding Application Policy	Council resolves to; a)revoke the Major Grant Fund Application Policy 082.01 adopted on 11 November 2015; and b) adopt the Incoming Grant Funding Application Policy.	EO Economic Development	Uploaded to Councils website		11 July 2018	COMPLETED
11 July 2018	10.4	2018/07/11.06	Whitsunday Start-up Business Support Program	Council resolves to develop and deliver a Council-administered business start-up grants program targeting small business growth opportunities across the Whitsunday Region.	EO Economic Development	Progressing engagement of Bentley's Now engaged, and presentation to Council Briefing 15/8/18	27/07/2018 10/08/2018	15 August 2018	COMPLETED
11 July 2018	12.1	2018/07/11.07	20090357 - Request To Extend Currency Period - Mcu For 19 Accommodation Units, Refreshment Premises And Shops - Broadwater Avenue & Shute Harbour Road, Airlie Beach - Cjha Pty Ltd V/- Vision Surveys Qld Pty Ltd	Council resolves to approve the request for an extension of relevant period for Application number 20090357 - Development Permit for Material Change of Use, to 14 July 2020.	Director Planning & Development	Decision Notice Issued – ECM: 4421511	25 July 2018	12 July 2018	COMPLETED
11 July 2018	17.5.1	2018/07/11.17	Works for QLD - Round 2 Projects	Council resolves to construct projects as outlined in this report with funding received from Department of Infrastructure, Local Government & Planning (DILGP) under Works for Queensland (W4Q) round 2.	Director Engineering Services	Item presented at Council Meeting (2018/07/11/.17) - Project to commence.	25 July 2018	9 August 2018	COMPLETED
11 July 2018	15.1	2018/07/11.12	Annual Review of Waste Management Strategy 2017-2021	Council receives the annual review of the Waste Management Strategy.	Director Customer Experience	Received - No further action required	25 July 2018		COMPLETED
11 July 2018	17.2.1	2018/07/11.16	Rates and Sundry Debtors - June 2018	Council receives the June 2018 report detailing actions taken to collect outstanding debts and rates.	Director Corporate Services	No further action required		11 July 2018	COMPLETED
11 July 2018	13.1	2018/07/11.08	Sport & Recreation Club Grants - July 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to Proserpine Veteran Golfers Association Inc. for \$1,500.00.	Director Community & Environment	Letter of approval sent – •ECM *4421591	25 July 2018	19 July 2018	COMPLETED
11 July 2018	13.2	2018/07/11.09	Request for Sponsorship - Whitsunday Reef Festival 2018	Council resolves to sponsor the Whitsunday Reef Festival being held on the 2 nd to 5 th August, 2018 in the form of \$5,000 cash and up to \$5,000 in kind support.	Director Community & Environment	Letter of approval sent – •ECM *4420967	25 July 2018	19 July 2018	COMPLETED
11 July 2018	13.3	2018/07/11.10	Policy Review - Donations & Concessions for Not for Profits and Affordable Housing Organisations	Council resolves to: a)revoke the following policies; i.Donations for Not For Profit Organisations - Affordable Housing POLC-CS-R-013 - Adopted 26 April 2012 ii.Donations & Concessions for Not For Profit Organisations POLC- CS-R-011 - Adopted 26 April 2012 b)adopt the following policies; i.Donations on Rates & Services Charges - Affordable Housing Organisations Policy 2018-2020, and, ii.Donations on Rates & Services Charges for Not For Profit Organisations Policy 2018-2020.	Director Community & Environment	19/07/18 Policies adopted and implemented. Forwarded to OMCEO for uploading.	25 July 2018	19 July 2018	COMPLETED
11 July 2018	13.4	2018/07/11.11	Policy Review - Elite Performance Financial Assistance Policy	Council resolves to: a)revoke the Elite Performance Financial Assistance Policy 2015/053 Version: 2 - Adopted 11 October 2017; and b)adopt the Financial Support for a Junior Elite Athlete Policy 2018-2020.	Director Community & Environment	19/07/18 Policy adopted and implemented. Forwarded to OMCEO for uploading.	25 July 2018	19 July 2018	COMPLETED
11 July 2018	4.1	2018/07/11.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 27 June 2018.	Chief Staff Officer	Uploaded confirmed minutes to the internet.		17 July 2018	COMPLETED
11 July 2018	10.1	2018/07/11.03	Administrative Action Complaints Management Policy	Council resolves to; a) revoke the Administrative Action Complaints Management Policy adopted 27 August 2014; and b) adopt the amended Administrative Action Complaints Management Policy.	Chief Staff Officer	Uploaded to the website		11 July 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
11 July 2018	10.2	2018/07/11.04	Entertainment And Hospitality Policy	Council resolves to; a) revoke the Entertainment and Hospitality Policy adopted 23 September, 2015; and b) adopt the Entertainment and Hospitality Policy.	Chief Staff Officer	Uploaded to the website		11 July 2018	COMPLETED
11 July 2018	16.1	2018/07/11.13	Peter Delamothe Road Upgrade	Council resolves that the Mayor approach the Minister for Main Roads to seek his urgent attention with respect to the last 14 kilometres (approximate) of the Peter Delamothe Road (Bowen Development Road) to be brought up to the current standard of a modern highway in order to address safety concerns.	Chief Staff Officer	Letter drafted with the Mayor waiting for signing * Mayor has signed letter, attachment still in progress, working with Engineering Services. Letters sent	25 July 2018		COMPLETED
25 July 2018	12.1	2018/07/25.11	20180054 - Development Application For Material Change Of Use - Aircservices - Bowen Aerodrome, 18793 Bruce Highway, Bowen - Airlie Beach Skydivers C/- Vision Surveys (Qld) Pty Ltd	Council resolves to approve the application for Development Application for Development Permit - Material Change of Use (Air Services), made by Airlie Beach Skydivers, on Lot 237 on HR1027 and located at Bowen Aerodrome, 18793 Bruce Highway Bowen, subject to the following conditions, all to be completed to Council's satisfaction within six months:	Director Planning & Development	Decision Notice Issued – ECM: 4449560	25 July 2018	31 July 2018	COMPLETED
25 July 2018	12.2	2018/07/25.12	20130712 - Request For Extension Of Currency Period - Development Application For Development Permit For A Reconfiguration Of A Lot - One (1) Lot Into Two (2) Lots, 101 Rainforest Close Sugarloaf, Datvil Pty Ltd	Council resolves to approve the request for an extension of currency period for Application number 20130712 - Development Permit for Reconfiguration of a Lot, to 23 July 2020.	Director Planning & Development	Decision Notice Issued – ECM: 4447224	8 August 2018	30 July 2018	COMPLETED
25 July 2018	12.3	2018/07/25.13	20120076 - Request For Extension Of Currency Period - Development Application For Development Permit For Material Change Of Use - Staged Eighteen (18) Multiple Dwelling Units, 7-11 George Street Collinsville, Crusader Investments Pty Ltd	Council resolves to approve the request for an extension of currency period for Application number 20120076 - Development Permit for Material Change of Use, to 27 June 2020.	Director Planning & Development	Decision Notice Issued – ECM: 4447063	8 August 2018	30 July 2018	COMPLETED
25 July 2018	12.4	2018/07/25.14	20120589 - Request For Extension Of Currency Period - Development Application For Reconfiguration Of A Lot (1 Into 3), 13 Cunningham Street Collinsville, Crusader Investments Pty Ltd	Council resolves to approve the request for an extension of currency period for Application number 20120589 - Development Permit for Reconfiguration of a Lot, to 15 August 2020.	Director Planning & Development	Decision Notice Issued – ECM: 4447063	8 August 2018	30 July 2018	COMPLETED
25 July 2018	12.5	2018/07/25.15	20120019 - Request For Extension Of Currency Period - Development Application For Material Change Of Use - Four (4) Multiple Dwelling Units, 17 Williams Street Bowen, B M Sellars	Council resolves to approve the request for an extension of currency period for Application number 20120019 - Development Permit for Material Change of Use, to 25 June 2020.	Director Planning & Development	Decision Notice Issued – ECM: 4448355	8 August 2018	30 July 2018	COMPLETED
25 July 2018	12.6	2018/07/25.16	20180171 - Development Application for Development Permit for Material Change of Use for Telecommunication facility - Mila Drive, Woodwark - Telstra - C/- Service Stream Mobile Communications	Council did not support the Officer's recommendation and resolves to refuse the application for Development Permit for Material Change of Use - Telecommunications facility (monopole and associated equipment), made by Telstra Corporation Limited, located at Mila Drive, Woodwark for the following reasons: - The distance to the closest dwelling does not comply with AO1.1 of the Telecommunications Facility Code; - The visual impact of the tower is unduly obtrusive and negatively impacts on the scenic amenity of the locality; and - The overwhelming community opposition to the development. Furthermore, that Council encourage Telstra to place the Telecommunications facility in a known a Black Spot area within the Whitsunday region.	Director Planning & Development	Decision Notice Issued – ECM: 4445924	8 August 2018	27 July 2018	COMPLETED
25 July 2018	12.7	2018/07/25.19	Planning & Development Monthly Report - June 2018	Council receives the Planning and Development Monthly Report for June 2018	Director Planning & Development	No futher action required	8 August 2018	25 July 2018	COMPLETED
25 July 2018	14.1	2018/07/25.27	Engineering Services - Monthly Report - June 2018	Council receive the Engineering Services Monthly Report for the month of June 2018.	Director Engineering Services	No further action required		25 July 2018	COMPLETED
25 July 2018	7	2018/07/25.04	Notice Of Motion - Choose Collinsville Project	That Council resolves to undertake a beautification program for Collinsville in the same vein as is to be undertaken at Bowen known as the Beautiful Bowen Project and Prosperpine, known as the Prosperous Prosperpine Project. Further that planning, design and Community Consultation for the Choose Collinsville Project be undertaken this financial year at an estimate of \$25 000 and the results of that planning and design be considered in the 2019 - 2020 budget and successful grants.	Director Customer Experience	a)Commission study b)Refer outcomes to 19/20 Budget ██████████ from SLR on Thursday 25th October in Collinsville to discuss the project. Fee proposal received and ██████████ has approved SLR to commence Phase 1 - Concept Designs based off the on site meeting and findings.	a)September 2018 b)30 April 2019 30 June 2019		COMPLETED
25 July 2018	15.1	2018/07/25.28	Organisational Customer Service Review	Council receives the Customer Service Review Report and notes the improvements and achievements to date in the offering of Customer Service since the establishment of the Customer Experience Directorate.	Director Customer Experience	Received - No further action required	8 August 2018		COMPLETED
25 July 2018	11.1	2018/07/25.08	Consultation - Annual Valuation effective 30 June 2019	Council resolves to object to the annual valuation of the Whitsunday Regional Council area by the Valuer-General, effective from 30 June 2019 as a valuation may result in an inequitable and undue burden for areas that are still recovering from Tropical Cyclone Debbie.	Director Corporate Services	Response emailed 25-07-18 ECM#4442067	8 August 2018	25 July 2018	COMPLETED
25 July 2018	11.2	2018/07/25.09	Library - Internet & WiFi Access and 2018/2019 Fees & Charges	Council resolves to: a.Cease charging for access to public computers in all Whitsunday Regional Council Libraries as of 1 August 2018, and b.Cease charging for access to Wi-Fi services in all Whitsunday Regional Council Libraries as of 1 August 2018, and c.Investigate and implement a systematic solution to the management of time limits on public PC access for all patrons, and d.Replace exsting Council managed Wi-Fi technology with public managed Wi-Fi services in all libraries, and e.Introduce Wi-Fi services at the Collinsville library also using the managed Wi-Fi service.	Director Corporate Services	Library Internet & WiFi – Media Release 25-07-18 / Fees & Charges updated	8 August 2018	25 July 2018	COMPLETED
25 July 2018	11.3	2018/07/25.10	Corporate Services - Monthly Report - June 2018	Council receives the Corporate Services Monthly Report for June 2018.	Director Corporate Services	No further action required	8 August 2018		COMPLETED
25 July 2018	17.2.1	2018/07/25.34	Plant & Fleet Replacement - 500.2018.0023	Council resolves to award the contract for 500.2018.0023 - Supply and Delivery of One (1) Bitumen Patching Truck for \$386,950.00 (excluding GST) Local Buy Contract NPN 1.15 to Ausroad Systems Pty Ltd noting all compliant suppliers were invited to respond.	Director Corporate Services	Purchase Req raised 26/7. Waiting on approval. Purchase Order - 121382 raised	8 August 2018	8 August 2018	COMPLETED
25 July 2018	13.1	2018/07/25.20	Policy Review - Busking Policy	Council resolves to: a)revoke the Busking Policy - Policy No: 055.00 - Adopted 24 August 2016, and b)adopt the Busking Policy 2018-2021.	Director Community & Environment	*01/08/18 - Policies adopted and implemented. Forwarded to OMCEO for uploading.	8 August 2018	1 August 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
25 July 2018	13.2	2018/07/25.21	Disposal of Proserpine Administration Building Chair Lift	Council resolves to dispose of the Proserpine Administration Building Chair Lift to the Proserpine - Whitsunday Masonic Lodge No. 251.	Director Community & Environment	*01/08/18 – Letter currently being drafted *10/08/18 – Liaising with P&F for the availability of the chair lift.	8 August 2018 22 August 2018	20 August 2018	COMPLETED
25 July 2018	13.3	2018/07/25.22	Request for Sponsorship - Airlie Beach Festival of Music 2018	Council resolves to refuse the request on the grounds that the proposed festival is not operated as a not for profit community event.	Director Community & Environment	*20/08/18 – Approval letter sent ECM *4479027 *01/08/18 - Letter currently being drafted *10/08/18 - Letter drafted; awaiting distribution as per Julie Wright's instructions *20/08/18 - Response letter sent ECM *4482556	8 August 2018 22 August 2018	20 August 2018	COMPLETED
25 July 2018	13.4	2018/07/11.23	Request for Council Fee Waivers - June/July 2018	Council approves the waiving of fees for the following recipients; •Whitsunday Counselling & Support Inc. - Father's Day BBQ - \$383.00; •Girudala Community Co-operative Society - NAIDOC Celebrations - \$383.00; •Proserpine Indigenous Reference Group - Dingo Beach Family Day - \$383.00; •Whitsunday Neighbourhood Centre - Planning Application Fee - \$973.00; •Whitsunday Neighbourhood Centre - Building Application Fee - \$510.00; •Bowen Swimming Club - Building Application Fee - \$510.00; •Proserpine BMX Club - Building Application Fee - \$510.00.	Director Community & Environment	Letter of approval sent – •ECM *4449321 •ECM *4449230 •ECM *4449298 •ECM *4449362 •ECM *4449441 •ECM *4449393	8 August 2018	1 August 2018	COMPLETED
25 July 2018	13.5	2018/07/25.24	Request for Additional Financial Assistance to Support Youth Activities Coordinator 2018-19	Council resolves to provide financial assistance of \$4,000.00 to the Collinsville Community Association to assist in covering a funding shortfall for the Youth Activities Coordinator role.	Director Community & Environment	Letter of approval sent – ECM *4449474	8 August 2018	1 August 2018	COMPLETED
25 July 2018	13.6	2018/07/25.25	Sport & Recreation Club Grant - July 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to Airlie Beach Bridge Club - \$1,000.00.	Director Community & Environment	*01/08/18 – Letter currently being drafted *06/08/18 – Letter of approval sent – ECM *4459050	8 August 2018	10 August 2018	COMPLETED
25 July 2018	13.7	2018/07/25.26	Community & Environment - Monthly Report - June 2018	Council receives the Community & Environment Monthly Report for June 2018.	Director Community & Environment	Report received. No further action.	8 August 2018	1 August 2018	COMPLETED
25 July 2018	16.1	2018/07/25.30	Support And Thanks To Grey Nomads	Council resolves to host an entertainment evening in support and thanks of the Grey Nomads for their continued patronage for the region more specifically Bowen to be held midweek at the Bowen Soundshell before the end of August 2018.	Director Community & Environment	*01/08/18 - Event scheduled for 13/08/2018 at Bowen Soundshell. *10/08/18 - Event scheduled for 14/08/2018 at Bowen Soundshell.	8 August 2018	10 August 2018	COMPLETED
25 July 2018	4.1	2018/07/25.03	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 11 July, 2018.	Chief Staff Officer	Confirmed Minutes uploaded to website	8 August 2018	30 July 2018	COMPLETED
25 July 2018	10.2	2018/07/25.06	Northern Alliance of Councils Conference 2018	Council resolves to nominate Cr Petterson to attend the Northern Alliance of Councils Conference in Ingham from 21 to 23 August 2018 in place of Cr Peter Ramage who was nominated at the Council Meeting of 13 June 2018. Furthermore, Council resolves to indicate its interest in hosting a Northern Alliance of Council conference at a future date.	Chief Staff Officer		8 August 2018	24 June 2018	COMPLETED
25 July 2018	10.3	2018/07/25.07	2018 Australian Local Government Women's Association (Qld) Branch Conference	Council resolves to nominate Councillor Clifford to attend the Australian Local Government Women's Association (Qld) Branch Conference in Ingham from 5 to 7 September 2018.	Chief Staff Officer		8 August 2018	24 June 2018	COMPLETED
25 July 2018	10.1	2018/07/25.05	Monthly Financial Report - June 2018	Council receives the Monthly Financial Report for the month of June 2018.	Chief Financial Officer	No further action required	8 August 2018	25 July 2018	COMPLETED
25 July 2018	17.1.1	2018/07/25.33	Business Activities Report - June 2018	Council receives the Business Activities Report for the month of June, 2018.	Chief Financial Officer	No further action required	8 August 2018	8 August 2018	COMPLETED
25 July 2018	17.2.3	2018/07/25.35	Bowen Administration Building Budget - Insurance Reserve	Council resolve to transfer a total of One Million, One Hundred and Thirty Thousand, Nine Hundred and Forty-Six dollars (\$1,130,946) from the Insurance Reserve to Capital Work Order Number 5638 - Bowen Administration TC Debbie Insurance Works made up as follows: a)Six Hundred Thousand dollars (\$600,000) as identified in the capital budget for 18/19, adopted at the Special Meeting held on the 11th of July 2018. b)A further Five Hundred and Thirty Thousand, Nine Hundred and Forty-Six dollars (\$530,946) to fund the additional costs of the project.	Chief Financial Officer	Budget review details now uploaded to the financial system, including the amount in this item.	08/08/2018 Mid-November 2018	4 Decmber 2018	COMPLETED
8 August 2018	17.1.2	2018/08/08.17	500.2018.0063 - Airlie Beach Foreshore Revitalisation Project 2018	Council resolves to award contract 500.2018.0063 Airlie Beach Foreshore Revitalisation 2018 to Paynter Dixon Pty Ltd for contract value \$5,720,782.00 (Excl GST).	Major Projects Program Director		22 August 2018	30 September 2019	COMPLETED
8 August 2018	10.2	2018/08/08.04	Incoming Grant Funding Report - to 30 June 2018	Council receives the Incoming Grant Funding Report to 30 June 2018.	EO Economic Development	No further action required	22 August 2018	10 August 2018	COMPLETED
8 August 2018	17.1.1	2018/08/08.16	Clipper Race Carnival Review	Council resolves to: a) support the progression of activity to attract a Clipper Host Port Opportunity for the 2019/2020 Clipper Race subject to: i) dates for the event are beneficial for Council and the community and do not conflict with existing events; ii) Council have a greater control on key decisions pertaining to the management and delivery of the event; and b) being that a) is satisfied, provide up to \$50,000 in financial support and up to \$15,000 in-kind in line with Council's Event and Conference Support Policy.	EO Economic Development	Initiate meeting with consortium parties to establish project plan, roles and responsibilities for the next event. Mayor has requested that this be discussed at Council briefing on 05/12/2018, and then Consortia meeting to follow this. Mayor has discussed with Consortia parties. ED have called and spoken to Clipper Ventures, and now need to provide a proposal to them for consideration for the 2020 port calling. ED have arranged a Consortia meeting for 22/01/2019 to discuss proposal. ED have written to Clipper Ventures, and received a response 25/03/2019, and are now proceeding with negotiation for the 2020 event. ED now have an Events Officer who will be the Event manager for the clipper event, providing Council will the greater level of control for the next event. Event activation predicted to be 11-18 January 2020. Suggest that action item be closed now and regular reporting will occur to Council during the event planning phase.	22/08/2018 21/12/2018 28/2/19 31/03/2019	COMPLETED	
8 August 2018	12.1	2018/08/08.06	20171296 - Development Permit for Material Change of Use - Fifteen (15) Multiple Dwelling Units - 15 The Beacons Road, Airlie Beach - Airlie Foreshore Pty Ltd	Council resolves to approve the application for Development Permit for Material Change of Use - Fifteen (15) Multiple Dwelling Units, made by Airlie Foreshores Pty Ltd, on Lot 1 SP172252 and located at 15 The Beacons Road Airlie Beach, subject to the following conditions:	Director Planning & Development	Decision Notice Issued – ECM: 4468227	22 August 2018	10 August 2018	COMPLETED
8 August 2018	15.1	2018/08/08.11	Proserpine Water Park Operating Hours and Maintenance Options	Council resolves to support the following in regard to the operating hours and maintenance of the Proserpine Water Park: a) an opening period of 8:00am - 6:00pm during Winter (March - August) and 8:00am - 7:00pm during Summer (September - February), and install appropriate signage and CCTV as an additional security and safety measure; b) the water park will be closed from 8:00am - 12:00pm each Tuesday for routine maintenance to protect the asset; c) Council's contractor at Proserpine Pool will maintain the water park at an estimated cost of \$35,000.00 in GST per annum, without additional supervision provided for the water park due to 'zero depth'.	Director Customer Experience	Staff are arranging for appropriate safety and opening hour signage to be erected at the Water Park. Site meeting also to be held with Council's current Pool contractor to go through the Water Park system prior to 17 August opening. Corporate Services are working on the installation of CCTV and conduit has been installed to provision for the CCTV cabling. 08/10/2018 - all items were completed in time for the opening with the exception of CCTV installation which IT are handling. Customer Experience have provided 20k to go towards the installation of CCTV. 21/11/2018 - Manager IT advised that the provision of CCTV was installed roughly 1 and 1/2 week ago.	22/08/2018 30 October 2018	COMPLETED	

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
8 August 2018	13.1	2018/08/08.07	Town of Whitsunday Drainage, Bowen Water Hazard and Coastal Hazard Refinement Studies	Council resolves to a) receive the Town of Whitsunday Drainage, Bowen Water Hazard and Coastal Hazard Refinement Studies, b) utilise both the Town of Whitsunday Drainage Study & Bowen Water Hazard Studies 2018 model outputs. c) utilise the Coastal Hazard Mapping Refinement Study including 2100 Storm Surge & Coastal Erosions model outputs. Procedural Motion Moved by: M BRUNKER Council resolves to table the motion and the matter is workshopped.	Director Community & Environment	10/08/18 – Matter to be workshopped at next available briefing session. Requested to be included on the agenda for 15/08/18. 05/10/18 - Matter workshopped at the briefing held 22 August 2018 after OM.	22 August 2018	5 October 2018	COMPLETED
8 August 2018	13.2	2018/08/08.08	Request for Sponsorship - Whitsunday Junior Rugby Union Club	Council resolves to approve sponsorship of \$1,000 to the Whitsunday Junior Rugby Union Club Inc., to support their endeavours in the 2018 and 2019 seasons.	Director Community & Environment	Approval letter sent 10/08 – ECM *4468298	22 August 2018	10 August 2018	COMPLETED
8 August 2018	13.3	2018/08/08.09	Sport & Recreation Club Grants - August 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients: • Gloucester Sports & Recreation Association Inc. - \$3,000.00 • Wangaratta Bowls Club Inc. - \$1,500.00 • Bowen Swimming Club - \$3,000.00 • Bowen Football Association - \$5,500.00 • Bowen Touch Association Inc. - \$5,500.00 • Tennis Whitsunday Club Inc. - \$3,000.00.	Director Community & Environment	Approval letter sent 09/08 – ECM *4468024 ECM *4408037 ECM *4468043 ECM *4468046 ECM *4468047 ECM *4468064	22 August 2018	10 August 2018	COMPLETED
8 August 2018	13.4	2018/08/08.10	Financial Support for Junior Elite Athletes - August 2018	Council resolves to approve financial support to the following recipients in accordance with the Financial Support for Junior Elite Athletes Policy: • Denver Cross - State Cross Country Championships - \$100.00 • Jaspa Hope - AWF Australian National Weightlifting Championships - \$2,000.00 • Jack Clow - QLD School Sport Touch Football Championships - \$100.00.	Director Community & Environment	Approval letter sent 09/08 – ECM *4468065 ECM *4468075 ECM *4468077	22 August 2018	10 August 2018	COMPLETED
8 August 2018	16.1	2018/08/08.12	Reminder For Dog Owners	Council resolves to quarterly remind dog owners through modern communications the responsibilities with dog ownership.	Communications and Marketing Manager	Media release and FB post issued by Comms and a post reminder will be scheduled quarterly.	22 August 2018	8 August 2018	COMPLETED
8 August 2018	4.1	2018/08/08.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 25 July, 2018.	Chief Staff Officer	Minutes replaced with confirmed on the internet	22 August 2018	10 August 2018	COMPLETED
8 August 2018	10.1	2018/08/08.03	Acting Chief Executive Officer	Council resolves to note the appointment of Julie Wright, Director Community & Environment to Acting Chief Executive Officer for the inclusive period of 11 August to 19 August 2018.	Chief Staff Officer	No further action required	22 August 2018	10 August 2018	COMPLETED
8 August 2018	10.3	2018/08/08.05	Administration of Trust Fund Policy	Council resolves to adopt the Administration of Trust Funds Policy.	Chief Financial Officer	Uploaded on Council's website.	22 August 2018	9 August 2018	COMPLETED
8 August 2018	16.2	2018/08/08.13	Entry Statements for the region	Council resolves to authorise the CEO to do an audit on the money given to relevant organisations for the installation of the four entry statements within our region. Furthermore, the result of what and how the money was spent be made available to the public and that any outstanding monies be returned to Council for funding of any future beautification works in the respective towns.	Chief Financial Officer	Audit carried out. Documentation in order for Airie Beach, Bowen and Collinsville projects. Request for additional information has been sent on 5th October 2018 for Proserpine project.	22 August 2018		COMPLETED
22 August 2018	17.1.4	2018/08/22.28	Airlie Foreshore Concrete Path additional funds	Council resolves to allocate \$100,000.00 to cover the costs of an additional concrete pathway as part of the Airlie Foreshore Revitalisation Project in Stage 2 to be funded from the revised September budget review.	Major Projects Program Director		12 September 2018	3 December 2018	COMPLETED
22 August 2018	17.1.1	2018/08/22.25	Native Title - Compulsory Acquisition of Lot 54 on HR1010	Having considered the comments received about the notice of compulsory acquisition of native title dated 18 May 2018 and noting that no objection has been received about the compulsory resumption of non-native title interests and being of the opinion that the land parcel situated at Proserpine is required for the purpose for which any native title and non-native title rights and interests are proposed to be taken, Council resolves to: a) proceed with the proposed compulsory acquisition without change over the land described in the Notice of Intention to Acquire Native Title Rights and Interests dated 18 May 2018; b) proceed with the proposed compulsory resumption without change over the land described in the Notice of Intention to Resume Non-Native Title Rights and Interests dated 18 May 2018; and c) authorise the Chief Executive Officer to make the necessary application to the Minister for Natural Resources and Mines under the Acquisition of Land Act, 1967	GM Airports & Commercial Infrastructure	Documents signed by CEO and saved on ECM. Documents filed with DNRME and awaiting response Objection letter received in relation to a mining lease. Although past due date for objections, DNRME will not proceed until resolved. To be rebriefed. Briefing 17 April 2019 Preparing to Brief towards the end of May/June To next available Ordinary Meeting At its 11 September Ordinary Meeting Council resolved to cease the acquisition of Lot 54 HR1010.	30/11/2018 31/12/18 31-January-2019 31-March-2019 30 September 2019	11 September 2019	COMPLETED
22 August 2018	17.1.2	2018/08/22.26	Tender Evaluation - 500.2018.0016 - Whitsunday Coast Airport Advertising	Council resolves to table the matter and it be brought back to the next available Briefing Session.	GM Airports & Commercial Infrastructure	Superseded by 26.41	26 September 2018		COMPLETED
22 August 2018	17.1.5	2018/08/22.29	Business Activity Report - Whitsunday Coast Airport July 2018	Council receives the Whitsunday Coast Airport Business Unit Activity Report for July 2018.	GM Airports & Commercial Infrastructure	Report received. No further action required	12 September 2018	22 August 2018	COMPLETED
22 August 2018	17.1.6	2018/08/22.30	Business Activity Report - Shute Harbour July 2018	Council receives the Shute Harbour Business Unit Activity Report for July 2018.	GM Airports & Commercial Infrastructure	Report received. No further action required	12 September 2018	22 August 2018	COMPLETED
22 August 2018	17.1.3	2018/08/22.27	Collinsville Road - Quotation Evaluations	Council resolves to award the following contracts for: a) 500.2018.0072 - NDRRA Road Package A for \$1,796,142.46 (excluding GST) to Searles Transport Pty Ltd; b) 500.2018.0073 - NDRRA Road Package B for \$1,126,174.41 (excluding GST) to Fynbat Pty Ltd T/As Hillery Group; c) 500.2018.0074 - NDRRA Road Package C for \$2,382,746.38 (excluding GST) to Fynbat Pty Ltd T/As Hillery Group; d) 500.2018.0075 - NDRRA Road Package D for \$2,043,566.01 (excluding GST) to Fynbat Pty Ltd T/As Hillery Group; and e) 500.2018.0076 - NDRRA Road Package E for \$1,233,864.10 (excluding GST) to Fynbat Pty Ltd T/As Hillery Group.	Disaster Recovery Project Director	(a) 31/08/2018 - Letter of Award/draft Contract (ECM# 4505349) and unsuccessful letters (ECM# 4505416/4505452) forwarded by WRC Contracts (b)-(e) 31/08/2018 - Letter of Award/draft Contract (ECM# 4505309) and unsuccessful letters (ECM# 4505389) forwarded by WRC Contracts	12 September 2018	31 August 2018	COMPLETED
22 August 2018	12.1	2018/08/22.06	Bowen Place Names	Council resolves to forward strongly worded correspondence to the Minister of Department of Natural Resources Mines and Energy supporting Council's maintained position to include Rose Bay and Horseshoe Bay within the Bowen Place Names Project.	Director Planning & Development	Correspondence issued - ECM: 4506332	12 September 2018	3 September 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
22 August 2018	12.2	2018/08/22.07	Planning & Development Monthly Report - July 2018	Council receives the Planning and Development Monthly Report for July 2018.	Director Planning & Development	No further action required	12 September 2018	22 August 2018	COMPLETED
22 August 2018	14.1	2018/08/22.18	Engineering Services Monthly Report - July 2018	Council receives the Engineering Services Monthly Report for July 2018.	Director Engineering Services	Report received. No further action required	12 September 2018	10 August 2018	COMPLETED
22 August 2018	17.3.2	2018/08/22.35	Business Activity Report - Quarry Business Unit - July 2018	Council receives the Foxdale Quarry Business Unit Activity Report for July 2018.	Director Engineering Services	No further action required	22 August 2018	22 August 2018	COMPLETED
22 August 2018	17.3.3	2018/08/22.36	Business Activity Report - Whitsunday Water And Waste Water Business Unit - July 2018	Council receives the Whitsunday Water and Waste Water Business Unit Activity Report for July 2018.	Director Engineering Services	No further action required	22 August 2018	22 August 2018	COMPLETED
22 August 2018	15.1	2018/08/22.19	Customer Experience Monthly Report - July 2018	Council receives the Customer Experience Monthly Report for July 2018.	Director Customer Experience	Received - No further action required	12 September 2018	10 August 2018	COMPLETED
22 August 2018	17.4.1	2018/08/22.37	Business Activity Report - Waste Business Unit - July 2018	Council receives the Waste Business Unit Activity Report for July 2018.	Director Customer Experience	Received - No further action required	22 August 2018	22 August 2018	COMPLETED
22 August 2018	17.2.1	2018/08/22.31	Insurance Claim Settlement	Council resolves to: a) authorise the Chief Executive Officer to negotiate and accept on best possible terms, a cash settlement arrangement with Council's insurers for material damage of selected assets and business interruption covered by the Special Industrial Risks policy; and b) allocate any cash received via the settlement arrangement to the Insurance Restoration Reserve.	Director Corporate Services	Executive Manager Assets & Project Management has met with Insurance Loss Adjuster 25/11/18 Engagement with insurer ongoing to resolve all items in claim. 14 January 2019: Director Corporate Services taken over claim process. Negotiation nearing completion.	31/10/2018 31-December-18 28-February-2019 28-April-2019 30-June-2019 30-August-2019 30 October 2019		COMPLETED
22 August 2018	17.2.2	2018/08/22.32	Sale of Land for Arrears of Rates - August 2018	Council resolves to approve the Sale of Land for arrears of rates pursuant to the Local Government Act 2009 (Qld) & Local Government Regulation 2012 (Qld) for the following properties: Assessment No. 1205631 - Lot 53 CP C74010 - Arrears: \$11,524.66 Assessment No. 1301077 - Lot 51 SP 260237 - Arrears: \$11,154.44 Assessment No. 1100433 - Lot 27 RP 721971 - Arrears: \$15,667.22 Assessment No. 1205123 - Lot 2 RP 738974 - Arrears: \$26,984.79 Assessment No. 1101485 - Lot 213 RP 733753 - Arrears: \$17,190.26 Assessment No. 1100744 - Lot 16 BUP 103034 - Arrears: \$12,869.04 Assessment No. 1202387 - Lot 3 BUP 100812 - Arrears: \$12,726.34 Assessment No. 1104533 - Lot 91 RP 864699 - Arrears: \$12,535.60 Assessment No. 1205225 - Lot 25 CP SB353 - Arrears: \$60,584.42 Assessment No. 1108259 - Lot 13 SP 141152 CTS COV AM - Arrears: \$11,511.10 Assessment No. 1208990 - Lot 104 CP B666 - Arrears: \$31,003.74 Assessment No. 1300665 - Lot 61 SP 248755 CTS 41080 - Arrears: \$19,077.92 Assessment No. 1300740 - Lot 9 SP 253053 - Arrears: \$17,576.42 Assessment No. 1300732 - Lot 1 SP 253053 - Arrears: \$17,569.08 Assessment No. 1300545 - Lot 10 SP 219973 - Arrears: \$ 13,153.93 Assessment No. 1202475 - Lot 1 RP 745221 - Arrears: \$15,087.46 Assessment No. 1104297 - L 2 SP 187369 - Arrears: \$52,488.59 Assessment No. 1108240 - Lot 28 SP 144387 - Arrears: \$12,302.90 Assessment No. 1107429 - Lot 2 RP 730015 - Arrears: \$6,362.69 Assessment No. 1202610 - Lot 198 on CP B662 - Arrears: \$42,536.18 Assessment No. 1202611 - Lot 197 on CP B662 - Arrears: \$38,015.69 Assessment No. 1208152 - Lot 2 SP 178737 - Arrears: \$11,355.10 Assessment No. 1203482 - Lot 11 CP B6679 - Arrears: \$19,774.17 Assessment No. 1204747 - Lot 2 RP 724490 - Arrears: \$10,069.19	Director Corporate Services	Process commenced Auction held on 28 March 2019 for Sales of Land for Arrears of Rates	28/02/2019 30-March-2019 16 May 2019	28 March 2019	COMPLETED
22 August 2018	17.2.3	2018/08/22.33	Rates and Sundry Debtors - July 2018	Council receives the July 2018 report detailing actions taken to collect outstanding debts and rates.	Director Corporate Services	Report received - No further action	12 September 2018	22 August 2018	COMPLETED
22 August 2018	17.2.4	2018/08/22.34	500.2018.0083 - Demolition of the Proserpine Administration Building	Council resolves to award contract 500.2018.0083 Demolition of the Proserpine Administration Building to Abyss Demolition Pty Ltd for contract value \$183,185.00 (excluding GST).	Director Corporate Services	Successful letter - ECM#4501824 Unsuccessful letters ECM#4501776/4501777/4501778/4501779/4501780	12 September 2018	30 August 2018	COMPLETED
22 August 2018	13.1	2018/08/22.08	Policy Review - Library Patrons Conditions of Entry Policy, Access to Computers, Internet & WiFi in Council Libraries Policy, Sponsorship Agreement Policy	Council resolves to: a) revoke the following policies: i. Library Patrons Conditions of Entry Policy 86.2 - Adopted 9 August 2017; ii. Access to Computers, Internet & WiFi in Council Libraries Policy 73.1 - Adopted 24 August 2016; and iii. Sponsorship Agreement Policy 71.1 - Adopted 9 August 2017. b) adopt the following policies: i. Library Patrons Condition of Entry Policy 2018-2021; ii. Access to Computers, Internet & WiFi in Council Libraries Policy 2018-2021; and iii. Sponsorship Agreement Policy 2018-2021.	Director Community & Environment	*31/08/18 - Policies adopted, implemented and uploaded to the website.	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.2	2018/08/22.09	Policy Review - Trade Waste Policy & Trade Waste Environmental Management Plan 2018-2019	Council resolves to: a) revoke the Trade Waste Policy 2017.06 adopted 13 June, 2017; b) adopt the Trade Waste Policy 2018-2019; and c) endorse the Trade Waste Environmental Management Plan 2018-2019.	Director Community & Environment	*31/08/18 - Policy adopted, implemented and uploaded to the website.	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.3	2018/08/22.10	Policy Review - Equity and Access Policy	Council resolves to: a) revoke the Equity and Access Policy 61.1 adopted 10 August, 2016; and b) adopt the Equity and Access Policy 2018-2021.	Director Community & Environment	*31/08/18 - Policy adopted, implemented and uploaded to the website.	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.4	2018/08/22.11	Tidy Towns - Keep Queensland Beautiful 2018	Council approves to register its involvement in the 2018 Keep Queensland Beautiful Awards, Tidy Towns Program for all four townships in the region.	Director Community & Environment	*31/08/18 - The four towns of Bowen, Collinsville, Cannonvale/Airlie & Proserpine were registered on the website on 24/08/18.	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.5	2018/08/22.12	Request for Donation - 2018 Postie Bike Safari Cairns to the Cape	Council approves a donation of \$500.00 to the team undertaking the 2018 Postie Bike Safari from Cairns to the Cape in September to raise funds for CanTeen.	Director Community & Environment	Letter of approval sent ECM *4490152	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.6	2018/08/22.13	Request for Council Fee Waivers July/August 2018	Council resolves to approve the waiving of fees for the following recipients; •Queensland Health - Deadly Choices Community Event, Bowen - \$383.00; •Queensland Health - Deadly Choices Community Event, Collinsville - \$383.00; •Queensland Health - Deadly Choices Community Event, Proserpine - \$383.00; •Cancer Council Queensland - Relay for Life Candlelight Ceremony - \$383.00; •Phoenix Tai Chi Bowen - Tai Chi Practice, Bowen Front Beach - \$255.00; •St John Bosco Catholic School - Collinsville School Sports Days - \$383.00; •Murroona Gardens - Food Licence Renewal Fee - \$505.00; •Bowen Soup Kitchen - Food Licence Renewal Fee - \$505.00.	Director Community & Environment	Letter of approval sent ECM *4490142 ECM *4490142 ECM *4490142 ECM *4490137 ECM *4490062 ECM *4490126 ECM *4490061 ECM *4489880	12 September 2018	31 August 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
22 August 2018	13.7	2018/08/22.14	Financial Support for Junior Elite Athletes - August 2018	Council resolves to approve financial support to the following recipients in accordance with the Financial Support for Junior Elite Athletes Policy: •Jack Ryan - Australian Junior Volleyball Championships - Coomera - \$500.00; •Sam Flowerday - Australian Junior Volleyball Championships - Coomera - \$500.00; •Jayden Lane - International Volleyball Tour - Kuala Lumpur, Malaysia & Singapore - \$1,500.00.	Director Community & Environment	Letter of approval sent ECM *4489193 ECM *4489198 ECM *4489226	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.8	2018/08/22.15	Donations for 2018 Local Schools Awards Nights	Council resolves to donate the following amounts in support of acknowledging outstanding students across all facets of schooling life within the Whitsunday region; a) \$100.00 to each primary school; and b) \$200.00 to each secondary school.	Director Community & Environment	Letter of approval sent ECM *4490210 - Primary Schools ECM *4491043 - Secondary Schools ECM *4490155 - Grades 1-12	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.9	2018/08/22.16	Bushfire Management Policy & Plan 2018-2021	Council resolves to: a)adopt the Bushfire Management Policy 2018-2021; and b)endorse the Bushfire Management Plan 2018-2021.	Director Community & Environment	*31/08/18 - Policy adopted, implemented and uploaded to the website.	12 September 2018	31 August 2018	COMPLETED
22 August 2018	13.1	2018/08/22.17	Community & Environment - Monthly Report - July 2018	Council receives the Community & Environment Monthly Report for July 2018.	Director Community & Environment	Report received - No further action	12 September 2018	31 August 2018	COMPLETED
22 August 2018	16.1	2018/08/22.20	Mt Coolon Water Project	Council resolves to investigate the feasibility of bringing forward the Water Project for the Mt Coolon and surrounding areas from the 2019/20 budget to the 2018/19 budget given the immediate need in the drought declared area.	COO Water & Waste	On hold pending sale of the local pub, due to water may be now sourced from a different third party arrangement which would negate the need for councils proposal April 2019: There is no Mt Coolon Project Budget in the 19/20 year. And wont be due to budget constraints – this is not a WW project as it is a potential roads construction water project as Mt Coolon does not have or want to pay for a potable water network. This has been shown to be not feasible at this time due to budget constraints and Adani delays in confirming potential work camp sites. The Pub has now obtained a water licence to legally take water from the creek, hence this can be closed.	12/09/2018 31 March 2019	26 April 2019	COMPLETED
22 August 2018	4.1	2018/08/22.03	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 8 August, 2018.	Chief Staff Officer	Confirmed Minutes uploaded to website	12 September 2018	29 August 2018	COMPLETED
22 August 2018	10.2	2018/08/22.05	International Zero Waste Tour	Council resolves to note that the Chief Executive Officer Mr Barry Omundson will not be attending the International Zero Waste Study Tour between August 24 to September 8, 2018.	Chief Staff Officer	No further action required	12 September 2018		COMPLETED
22 August 2018	10.1	2018/08/22.04	Financial Statements - FY 18/19 - Period Ending 31 July 2018	Council receives the financial statements for the period ended 31 July, 2018 for the financial year of 2018/19.	Chief Financial Officer	No further action required	12 September 2018	22 August 2018	COMPLETED
12 September 2018	10.5	2018/09/12.07	Christmas Closure 2018	Council resolves to approve the following Council Christmas business closures: a) Council Chambers and Libraries for the period of Friday 21 December 2018 at 5pm, reopening on normal operating hours from Wednesday 2 January 2019. b) Council Works Depots for the period of Friday 14 December 2018 at 3pm reopen on normal operating hours from Monday 7 January 2019.	Executive Manager Human Resources & Safety	Staff advised.	26 September 2018		COMPLETED
12 September 2018	17.1.1	2018/09/12.24	500.2018.0085 - NDRRA 2017 - Construction of Andromache River Bridge	Council resolves to award contract 500.2018.0085 NDRRA - Construction of Andromache River Bridge to Davbridge Properties Pty Ltd T/A Davbridge Constructions for contract value \$1,882,197.08 (excluding GST).	Disaster Recovery Project Director	*04/12/18 Contract executed and works underway	26 September 2018	20 November 2018	COMPLETED
12 September 2018	17.1.2	2018/09/12.25	Collinsville Roads Tender Evaluation - NDRRA Package 7	Council resolves to award the following contracts for: a) 500.2018.0079 - NDRRA Road Package L for \$1,301,256.86 (excluding GST) to Fynbat Pty Ltd T/As Hillery Group; b) 500.2018.0080 - NDRRA Road Package N for \$807,902.30 (excluding GST) to Searles Transport Pty Ltd; and c) 500.2018.0081 - NDRRA Road Package Q for \$3,155,132.78 (excluding GST) to Fynbat Pty Ltd T/As Hillery Group.	Disaster Recovery Project Director	*04/12/18 Contracts executed and works underway	26 September 2018	23 October 2018	COMPLETED
12 September 2018	12.1	2018/09/12.08	Administrative and Planning Scheme Policy Amendments	Council resolves to commence the Planning Scheme Amendment, including Administrative and Planning Scheme Policy Amendments, and commence Public Consultation at the nearest practicable date, the results of which will be brought back to Council.	Director Planning & Development	Public consultation began 2 October, notices put in local papers and facebook. Consultation ends 29 October 2018 Results from Public Consultation due to be presented at OM 12/12/2018	26 September 2018	21 November 2018	COMPLETED
12 September 2018	12.2	2018/09/12.09	QLD Vegetation Management Laws	Council notes the new vegetation management controls set out in the amended Vegetation Management Act 1999.	Director Planning & Development	No further action required	26 September 2018	26 September 2018	COMPLETED
12 September 2018	12.3	2018/09/12.10	Biodiversity, Waterways & Wetlands Code - Whitsunday Planning Scheme 2017 first amendment package	Council resolves to replace the Environmental significance overlay code and Waterways and wetlands overlay code with the Biodiversity, waterways and wetlands overlay code in the Whitsunday Planning Scheme 2017 first amendment package, including any associated administrative amendments.	Director Planning & Development	No action required - Awaiting Major Amendment State Interest Review	26 September 2018 March 2019	12 September 2018	COMPLETED
12 September 2018	12.4	2018/09/12.11	Healthy Waters Code - Whitsunday Planning Scheme 2017 first amendment package	Council resolves to include the Healthy Waters Code in the Whitsunday Planning Scheme 2017 first amendment package, including any associated administrative amendments.	Director Planning & Development	No action required - Awaiting Major Amendment State Interest Review	26 September 2018 March 2019	12 September 2018	COMPLETED
12 September 2018	17.3.1	2018/09/12.29	Tender Evaluation - 500.2018.0091 - Bowen Recycled Water Main Extension And Sewer Rising Main Upgrade	Council resolves to award contract 500.2018.0091 Bowen Recycled Water Main Extension and Sewer Rising Main Upgrade to Rylsey Enterprises Pty Ltd T/As Celtic Construction and Utility Services for contract value \$2,071,239.19 (excluding GST).	Director Engineering Services	Contract awarded, works have commenced. No further updates required. Signed contract received by Council (ECM 4620953) Projected completion date 8th March 2019.	26 September 2018		COMPLETED
12 September 2018	17.2.1	2018/09/12.27	Sale of Land - Lot 2 RP743420 - Shute Harbour Rd Jubilee Pocket	Council resolves to go to public tender for the sale of land at Lot 2 on RP 743420, Shute Harbour Road, Jubilee Pocket.	Director Corporate Services	Orders resolved by Magistrate as proposed by WRC. Legal now working through consequential administrative processes. Tenders issued an under evaluation. no execution as Council is still undertaking evaluations – Tender was advertised 07/11/18	26 September 2018	7 November 2018	COMPLETED
12 September 2018	17.2.2	2018/09/12.28	Rates and Sundry Debtors - August 2018	Council receives the August 2018 report detailing actions taken to collect outstanding debts and rates.	Director Corporate Services	Report received. No further action required	26 September 2018	12 September 2018	COMPLETED
12 September 2018	13.1	2018/09/12.12	Opportunity to Host 2019 Great Australian Bites and Australia Day Ambassadors	Council resolves to make application to the Queensland Government to host a 2019 Great Australian Bites event and the Australia Day Ambassadors Program. Procedural Motion Moved by: M BRUNKER Council resolves to table the motion pending further information.	Director Community & Environment	19/09/18 - Report submitted to the Briefing Session 19/09/2018 and agenda report submitted to the OM 26/09/2018.	26 September 2018	24 September 2018	COMPLETED
12 September 2018	13.2	2018/09/12.13	Financial Support for Junior Elite Athletes - September 2018	Council resolves to approve financial support to the following recipients in accordance with the Financial Support for Junior Elite Athlete Policy: • Oliver Purcell - National Soccer Championships - Coffs Harbour NSW - \$1,000.00.	Director Community & Environment	Letter of approval sent - ECM *4523096	26 September 2018	19 September 2018	COMPLETED
12 September 2018	13.3	2018/09/12.14	Request for Donation - Proserpine State High School Australian Schools Volleyball Cup 2018	Council resolves to approve a donation of \$500.00 to assist the Senior Boys Volleyball team from the Proserpine State High School to compete in the Australian Schools Volleyball Cup in Melbourne from 8 - 15 December 2018.	Director Community & Environment	Letter of approval sent - ECM *4523160	26 September 2018	19 September 2018	COMPLETED
12 September 2018	13.4	2018/09/12.15	Request for Donation - Cannonvale State School Opti-Minds State Finals 2018	Council resolves to approve a donation of \$500.00 to assist the students of the Cannonvale State School to compete in the Opti-Minds State Finals in Brisbane on the 13 and 14 October 2018.	Director Community & Environment	Letter of approval sent - ECM *4523145	26 September 2018	19 September 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
12 September 2018	13.5	2018/09/12.16	Request for Council Fee Waivers - August/September 2018	Council resolves to approve the waiving of fees for the following recipients: • Proserpine Nursing Home - Food Licence Renewal - \$505.00; • Meals on Wheels Bowen - Food Licence Renewal - \$505.00; • Faye Elder for Cystic Fibrosis Aust - Run as 1 for Cystic Fibrosis - \$383.00.	Director Community & Environment	Letter of approval sent - ECM *4523193 Letter of approval sent - ECM *4523163 Letter of approval sent - ECM *4523202	26 September 2018	19 September 2018	COMPLETED
12 September 2018	13.6	2018/09/12.17	Request for Support - 2018 Airlie Beach Triathlon	Council resolves to approve a cash donation of \$1,000.00, plus in kind support up to \$1,000.00, to the Whitsunday Triathlon Club to assist with the cost relating to the Colorbond Steel Airlie Beach Triathlon Festival which occurred on 7-9 September 2018.	Director Community & Environment	Letter of approval sent - ECM *4523135	26 September 2018	19 September 2018	COMPLETED
12 September 2018	13.7	2018/09/12.18	Sport & Recreation Club Grants - September 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients: • Whitsunday Kyokushin Karate Cannonvale Inc. - Band 1 - \$5,500.00 • Bowen Athletic Club Inc. - Band 2 - \$3,000.00	Director Community & Environment	Letter of approval sent - ECM*4522730 Letter of approval sent - ECM *4522735	26 September 2018	19 September 2018	COMPLETED
12 September 2018	13.8	2018/09/12.19	Advisory - Whitsunday Schoolies Meeting Minutes - 19 June 2018	Council receives the minutes of the Whitsunday Schoolies Advisory Executive Committee Meeting held on 19 June 2018.	Director Community & Environment	Report received - No further action required	26 September 2018	19 September 2018	COMPLETED
12 September 2018	10.4	2018/09/12.06	2017/2018 Annual Report	Council resolves to: a) adopt the 2017/18 Annual Report; b) send a copy of the report to the Hon Stirling Hinchliffe MP, Minister for Local Government, Racing and Multicultural Affairs; and c) make the report available for viewing on Council's website and Customer Service Centres.	Communications and Marketing Manager	Annual Report adopted and copies provided by Comms for distribution. Also available on website. Annual Report mailed to Minister Stirling Hinchcliffe December 2018.	26 September 2018	13 December 2018	COMPLETED
12 September 2018	4.1	2018/09/12.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 22 August, 2018.	Chief Staff Officer	Uploaded on Council's website.	26 September 2018	28 September 2018	COMPLETED
12 September 2018	10.1	2018/09/12.03	Special Holidays in the Whitsunday Region 2019	Council resolves to authorise the Chief Executive Officer to submit the following Special Holidays for 2019 to the Office of Industrial Relations: a) Whitsunday Show Holiday - Friday 21 June 2019; b) Bowen Show Holiday - Tuesday, 25 June 2019; and c) Collinsville Show Holiday - Tuesday 5 November 2019.	Chief Staff Officer	Special Holidays submitted.	26 September 2018	1 October 2018	COMPLETED
12 September 2018	10.2	2018/09/12.04	LGAQ Conference Proposed Motions	Council endorses the CEO actions in submitting the following motions to the LGAQ for inclusion in the 122nd Annual Conference; 1. That the Local Government Association of Queensland lobby the State Government to develop a method for sharing vehicle registration information between interstate agencies to enable improved penalty infringement notice payment collection. 2. That the Local Government Association of Queensland lobby the State Government and all Local Government Member Councils to incorporate into their tender processes, for any construction project valued at \$1,000,000 or more, that the successful tenderers and/or principal contractor will engage with 'MATES in Construction' and establish a program with the view to become an accredited 'MATES in Construction' work site. 3. That the Local Government Association of Queensland lobby the Federal Government to update the Australian Constitution to recognise Local Government in the Federation	Chief Staff Officer		26 September 2018	14 September 2018	COMPLETED
12 September 2018	10.3	2018/09/12.05	Audit & Risk Committee Minutes	Council receives the confirmed minutes of the Audit & Risk Committee Meeting, held on 24 July 2018.	Chief Staff Officer	Report received - No further action required	26 September 2018	26 September 2018	COMPLETED
26 September 2018	17.1.1	2018/09/26.40	Approval To Invite Expressions Of Interest For Whitsunday Community Resilient And Innovation Hub	Council resolves to invite Expressions of Interest for the Proserpine Administration Building Project in accordance with section 228 Local Government Regulation 2012.	Major Projects Program Director		10 October 2018	30 October 2018	COMPLETED
26 September 2018	17.1.10	2018/09/26.49	Airlie Beach Foreshore Pavilion Deck	Council resolves to approve a lease to Jobern Pty Ltd for use of the Pavilion Deck along the Airlie Beach Foreshore.	Major Projects Program Director	13/12/18 [REDACTED], State has not approved this item and it is no longer going to be created as part of the Airlie Foreshore project.	30 January 2019	13 December 2018	COMPLETED
26 September 2018	10.5	2018/09/26.08	Request For Support - Bowen Tourism & Business Airport Advertising	Council resolves to approve financial support of \$815.76 per annum over three (3) years for advertising of the Bowen Visitors Guide at the Whitsunday Coast Airport.	GM Airports & Commercial Infrastructure	Successful tendered advised	10 October 2018	10 October 2018	COMPLETED
26 September 2018	17.1.2	2018/09/26.41	Tender Evaluation - 500.2018.0016 - Whitsunday Coast Airport Advertising	Council resolves to award contract 500.2018.0016 for the Whitsunday Coast Airport Advertising to Bishopp Outdoor Advertising Pty Ltd for a projected revenue amount of \$626,770.65 (excluding GST) for the contract period of five (5) years.	GM Airports & Commercial Infrastructure	Successful tendered advised	10 October 2018	10 October 2018	COMPLETED
26 September 2018	17.1.3	2018/09/26.42	Lease - Whitsunday Coast Airport - Part of Land - Lot 50 on CP HR 808298 - Swissport International Ltd	Council resolves to: a) approve the Chief Executive Officer to finalise negotiations and execute the lease with Swissport International Ltd. over part of Lot 50 on CP HR 808298 for a 3-year term; and b) apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulation 2012 Section 236 Part 1 (vii), being that the interest in the land is that is used by an airport or airport related business.	GM Airports & Commercial Infrastructure	Superceded by 14.35	14 November 2018	14 November 2018	COMPLETED
26 September 2018	17.1.4	2018/09/26.43	Lease - Whitsunday Coast Airport - Part of Land - Lot 50 on CP HR 808298 - Optus Pty Ltd	Council resolves to: a. approve the Chief Executive Officer to finalise negotiations and execute the lease with Optus Pty Ltd over part of Lot 50 on CP HR 808298 for a 20-year lease term; and b. note that this lease is for the purpose of a telecommunications tower at the Whitsunday Coast Airport as per section 236 of the Local Government Regulation 2012.	GM Airports & Commercial Infrastructure	Optus advised, finalising documents for execution	30 November 2018	14 November 2018	COMPLETED
26 September 2018	17.1.6	2018/09/26.45	Business Activity Report - Whitsunday Coast Airport August 2018	Council receives the Whitsunday Coast Airport Business Unit Activity Report for August 2018.	GM Airports & Commercial Infrastructure	Report received. No futher action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	17.1.7	2018/09/26.46	Business Activity Report - Shute Harbour August 2018	Council receives the Shute Harbour Business Unit Activity Report for August 2018.	GM Airports & Commercial Infrastructure	Report received. No futher action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	17.1.9	2018/09/26.48	Sub-Lease - Lease KK On SP303752 - Part Of Land - Lot 50 On CP HR808298 - Aeroclub Building At Whitsunday Coast Airport	Council resolves to approve the request to sub-lease to Viva Energy on the lease held by Whitsunday Aero Club Incorporated being Lease KK on SP303752 that forms part of land Lot 50 on HR808298 noting that rental will remain unchanged provided that the sub-lease is for a sum not exceeding \$7500 per annum and a term not to exceed the base lease term.	GM Airports & Commercial Infrastructure	Successful tendered advised	10 October 2018	10 October 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
26 September 2018	17.1.8	2018/09/26.47	Tender Evaluation - 500.2018.0086 - Shute Harbour - Removal of Pontoons B D & F for Temporary Storage	Council resolves to award contract 500.2018.0086 - Shute Harbour – Removal of Pontoons B, D & F for Temporary Storage to East Coast Maritime Pty Ltd for contract value \$197,700.00 (excluding GST).	Disaster Recovery Project Director	*04/12/18 Contract awarded. Post award departures introduced by Contractor being resolved by Ex Man Procurement, Property & Fleet. 15/01/2019 – WRC is required to execute TowCon. Issues have been raised under Maritime Law and Marine Insurance. Executive Manager Procurement to resolve these issues *15/03/2019 - Currently sitting with Executive Manager Procurement, Property & Fleet to look at mechanism to recind contract. Will now be included in main construction contract. No benefit to Council to continue the contract.	20/12/2018 31 January 2019 28 February 2019	15 March 2019	COMPLETED
26 September 2018	12.1	2018/09/26.20	20101141 - Request For Extension Of Relevant Period - Development Application For Development Permit For Reconfiguration Of A Lot - One (1) Lot Into Seventeen (17) Lots, 141 Telford Road Strathdickie, G F Challoner	Council resolves to approve the request for an extension of relevant period for application number 20101141 - Development Permit for Reconfiguration of a Lot, to 17 September 2020.	Director Planning & Development	Decision Notice Issued - ECM: 4544288	10 October 2018	27 September 2018	COMPLETED
26 September 2018	12.2	2018/09/26.14	20120628 - Request For Extension Of Relevant Period - Development Application For Development Permit For Operational Works For Sewerage Infrastructure Stormwater, 17 Williams Street Bowen, Sellars Pamela Anne As Tte & Sellars Brian Michael As Tte	Council resolves to approve the request for an extension of currency period for Application number 20120628 - Development Permit for Operational Works, to 28 August 2020.	Director Planning & Development	Decision Notice Issued - ECM: 4546074	10 October 2018	27 September 2018	COMPLETED
26 September 2018	12.3	2018/09/26.15	20100194 - Request For Extension Of Relevant Period - Development Permit For Reconfiguration Of A Lot - One (1) Lot Into Twenty-Four (24) Lots & 20120641 & Operational Works – South Molle Boulevard Cannonvale - Gobbo Holdings Pty Ltd C/- Veris And 20120641 – Request For Extension Of Relevant Period – Development Application For Operational Works – Roadworks, Stormwater, Water & Sewerage Infrastructure, Drainage Works And Earthworks - South Molle Boulevard Cannonvale, Gobbo Holdings Pty Ltd C/- Veris	Council resolve to approve the request for an extension of relevant period for; a) application number 20100194 - Development Permit for Reconfiguration of a Lot, to 13 September 2020; b) application number 20120641 - Development Permit for Operational Works, to 13 September 2020.	Director Planning & Development	Decision Notice Issued - ECM: 4544252	10 October 2018	27 September 2018	COMPLETED
26 September 2018	12.4	2018/09/26.16	Airle Beach Foreshore Land Management Plan	Council resolves to submit the Airle Beach Foreshore Land Management Plan (LMP), submission and submission response to the Department of Natural Resources, Mines and Energy for final approval and inform Save Our Foreshore Group accordingly.	Director Planning & Development	Letter sent to DNRME - ECM: 4544941 Letter sent to Save Our Foreshore Group - ECM - 4545020	10 October 2018	27 September 2018	COMPLETED
26 September 2018	12.5	2018/09/26.17	AirBNB Regulation Strategy	Council resolves to implement a strategy to achieve higher levels of compliance for short-term accommodation as follows: 1. An 'information pack' is prepared outlining the planning, building, local law and rates requirements for the use of properties for short-term accommodation including application forms and advice. 2. A marketing campaign is conducted promoting the information pack. 3. A nine-month 'amnesty period' is offered where compliance activities are limited to a warning and handing out the information pack. 4. Within this amnesty period, a discount on Council application fees for short-term letting is offered as follows; • 1 October 2018 - 31 December 2018: \$1,055.00 (75% reduction) • 1 January 2019 - 31 March 2019: \$2,110.00 (50% reduction) • 1 April 2019 - 30 June 2019: \$3,165.00 (25% reduction).	Director Planning & Development	Information Pack distributed to external stakeholders - ECM: 4562365 Information Pack distributed to Comms Team & placed on Council website	10 October 2018	4 October 2018	COMPLETED
26 September 2018	12.6	2018/09/26.18	Planning & Development Monthly Report - August 2018	Council receives the Planning and Development Monthly Report for August 2018.	Director Planning & Development	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	17.5.1	2018/09/26.50	Tender Evaluation - 500.2018.0069 Herbert Street Pedestrian Crossing	Council resolves to award contract 500.2018.0069 for the Herbert Street Pedestrian Crossing to Integrabuild (Aust) Pty Ltd for \$192,800.00 (excluding GST).	Director Engineering Services	Contract awarded, works have commenced. No futher updates required.	10 October 2018	30 November 2018	COMPLETED
26 September 2018	17.5.3	2018/09/26.52	Business Activity Report - Foxdale Quarry - August 2018	Council receives the Foxdale Quarry Business Unit Activity Report for August 2018.	Director Engineering Services	Report received. No futher action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	17.5.4	2018/09/26.53	Tender Evaluation - 500.2018.0022 - Bowen Sewage Plant Upgrade Project	Council resolves for Aquatec Maxcon Pty Ltd to be nominated as the preferred tenderer for 500.2018.0022 for the Bowen Sewage Plant Upgrade Project contract for \$22,965,614.00 (excluding GST).	Director Engineering Services	Contract awarded, works have commenced. No futher updates required. Signed contract received by Council (ECM 4621613), projected completion date is 19th May 2020.	10 October 2018		COMPLETED
26 September 2018	15.1	2018/09/26.35	Council Floating Stinger Net Agreements	Council resolves to: a) Continue to install the floating stinger nets at Cannonvale Beach and Boathaven Beach for the remaining duration of the hire agreements with Uninet Enclosure Systems; and b) Install additional signage at both locations noting the limitations of the swimming enclosures protection against Irukandji.	Director Customer Experience	08/10/2018 - Purchase orders raised for 2018/2019 period and sent through to Uninet Enclosure Systems Quote has been obtained for signage. Awaiting proofs from Graphic Designer. Signs ordered and received. Floating enclosures were installed as of 30 October 2018. Request referred to Works to install signs at both locations. Signage has been installed by Council's Works team as of 14/11/2018.	10/10/2018 19 October 2018		COMPLETED
26 September 2018	15.2	2018/09/26.36	Bowen Work Camp Engagement Committee - July & August 2018	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for July & August 2018.	Director Customer Experience	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	15.3	2018/09/26.37	Customer Experience Monthly Report - August 2018	Council receives the Customer Experience Monthly Report for August 2018.	Director Customer Experience	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	17.6.1	2018/09/26.54	Business Activity Report - Waste Business Unit - August 2018	Council receives the Waste Business Unit Activity Report for August 2018.	Director Customer Experience	Report received. No futher action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	11.1	2018/09/26.10	Lease - 19 Conway Street, Collinsville - Lot 3 On Mph 40217 - Collinsville Men's Shed	Council resolves to approve the Chief Executive Officer to finalise negotiations and execute the Lease with the Collinsville Men's Shed over Lot 3 on MPH 40217 for a 5-year term.	Director Corporate Services			2. 28 Sept	COMPLETED
26 September 2018	11.2	2018/09/26.11	Sub-Lease - 81 Garrick Street, Collinsville - Part Of Land - Lot 25 On Cp74042 - Collinsville Community Association	Council resolves to approve the Chief Executive Officer to finalise negotiations and execute the sub-lease with the Collinsville Community Association over part of Lot 25 on CP 74042 for a 2-year term with 3 x 5 year options to extend to be in line with their Service Level Agreement with Department of Communities.	Director Corporate Services	Process commenced	28 February 2019	26 November 2018	COMPLETED
26 September 2018	11.3	2018/09/26.12	Corporate Services - Monthly Report - August 2018	Council receives the Corporate Services Monthly Report for August 2018.	Director Corporate Services	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
26 September 2018	10.6	2018/09/26.09	Regional Social Development Coalition	Council resolves to; 1. strongly advocate for local delivery of community services to our region. 2. support a contribution by Greater Whitsunday Council of Mayors to the Regional Social Development Coalition (RSDC) of \$50,000 in 2018/19 to allow it to undertake further work on its current "Strengthening Communities – Realising the Vision" project under the following general conditions that; a) the funding is to be used for the project and not to be used for general administration. b) project deliverables are fit for purpose to suit the diversity of each Region. c) a comprehensive annual report on outcomes of the project with demonstration of benefits to each Council's communities be provided. 3. consider further funding as part of the 2019/20 budget process.	Director Community & Environment	Conveyed to GWCOM Meeting following council meeting. 01/02/2019 - Awaiting WRC budget process 28/03/2019 - Submitted as part of Community & Environment's 2019/20 Operational Budget and awaiting budget adoption. No further action required.	10/10/2018 31 January 2019 31 March 2019	1. No further action 2. 28 September 3. 28 March 2019	COMPLETED
26 September 2018	13.1	2018/09/26.21	Lease - 8491 Bowen Developmental Road, Collinsville - Lot 19 on DK 205 - Collinsville Horse and Pony Club	Council resolves to approve the Chief Executive Officer to enter into negotiations and execute a Lease with the Collinsville Horse and Pony Club over Lot 19 on DK 205 for a 10-year term.	Director Community & Environment	05/10/18 Negotiations underway - draft lease being developed 01/02/19 - Awaiting comments from Facilities Admin Officer 06/02/19 - Request for quote has been sent to surveyors for the lease plan to be drawn up. 29/03/19 - Awaiting leasee to determine lease area; will then be forwarded to surveyors for lease plan to be drawn up. <u>Governance Coordinator / 16 August 2019:</u> Advised by Senior Commercial Officer that this has been completed, executed and registered.	10 October 2018 31 January 2019 31 March 2019 30 June 2019	16 August 2019	COMPLETED
26 September 2018	13.2	2018/09/26.22	Opportunity to Host 2019 Great Australian Bites and Australia Day Ambassadors Program	Council resolves to host the 2019 Great Australian Bites event in Airlie Beach and make application for the Australia Day Ambassadors Program.	Director Community & Environment	05/10/18 Grant funding application submitted on 26/09/2018. No further action required.	10 October 2018	5 October 2018	COMPLETED
26 September 2018	13.3	2018/09/26.23	Approved Inspection Program 2018 - Dog & Cat Registration and Regulated Swimming Pools	Council approves; a) to conduct a Selective Inspection Program under the Local Government Act 2009, from 15 October 2018 to 4 January 2019 for the purposes of: • Inspecting residential properties where no animal is currently registered in Council's database; • Upgrading of the dog and cat registration register in accordance with the Animal Management (Cats & Dogs) Act 2008; • Identifying compliance and non-compliance with the Animal Management (Cats & Dogs) Act 2008 regarding registration of dogs and cats; • Identifying overgrown properties in accordance with the Whitsunday Regional Council Local Law No. 3 (Community and Environmental Management) 2014; • Identifying the accumulation of goods, objects materials or other things that detract from the amenity of the land in accordance with the Whitsunday Regional Council Local Law No. 3 (Community and Environmental Management) 2014; and • Upgrading the Regulated Swimming Pool Register in accordance with the Local Government Act 2009 and the Building Act 1975. b) the publication of the program in accordance with the Local Government Act 2009.	Director Community & Environment	05/10/18 Program advertised in local newspapers from 02/10 to 12/10. Program will commence 15 October 2018.	10 October 2018	5 October 2018	COMPLETED
26 September 2018	13.4	2018/09/26.26	Installation of Pay & Display Parking Machines - Airlie Beach Foreshore Revitalisation Area	Council resolves to: a) install Pay & Display Machines in the following locations: i) Coconut Grove & Ocean Road - Airlie Beach (On-Street) ii) Sailing Club - Airlie Beach (Off-Street) b) set the following fees for both on-street and off-street parking locations: • 0-2 hours - Free • 2-4 hours - \$3.00 • 4-12 hours - \$5.00 • 12-24 hours - \$8.00.	Director Community & Environment	05/10/18 - Obtaining written quotations for order. 07/11/18 - Tender documents are being drafted to enable purchase of the Pay & Display machines. Discussions held with Ranbury regarding location of machines. 07/02/19 - Brought into Foreshore Project Scope. Tender drafted; to be advertised in the next week or two. 28/03/2019 - Tender currently advertised on LG Tender Box - Closing Date: 3 April 2019. 30/07/2019 - Briefing note to be submitted (7 August) to address new processes, procedures and parking machines to be implemented in the near future. 11/09/2019 - Briefing presented to Council. Will proceed with tender on new machines and new infringement management solution to install and implement. Currently waiting on submissions then can be awarded 09/09/2020 - Tender awarded. Parking machines to be installed approx. mid October 2020.	10 October 2018 28 February 2019 30 June 2019 31 August 2019 30 September 2019 30 December 2019	9 September 2020	COMPLETED
26 September 2018	13.5	2018/09/26.27	Erosion and Sediment Control Policy and Program	Council resolves to: a) adopt the Erosion and Sediment Control Policy 2018-2021, and b) endorse the Erosion and Sediment Control Program 2018-2021.	Director Community & Environment	11/10/18 - Policy adopted, implemented and uploaded to the website.	10 October 2018	11 October 2018	COMPLETED
26 September 2018	13.6	2018/09/26.28	Facility Management Grant - Proserpine Junior Sporting Complex Association	Council resolves to approve a Facility Management Grant to Proserpine Junior Sporting Complex Association for \$20,000.00.	Director Community & Environment	Letter of approval sent - ECM *4555800	10 October 2018	11 October 2018	COMPLETED
26 September 2018	13.7	2018/09/26.29	Request for Support - Wesley Mission NSW - Wesley LifeForce	Council resolves to approve in kind support of up to \$500.00, to the Wesley Mission NSW to assist with the hosting of the Wesley LifeForce Memorial Service to be held at the Bicentennial Walkway Reserve, Cannonvale occurring on Thursday, 18 October 2018 from 7:30am-8:30am.	Director Community & Environment	Letter of approval sent - ECM *4545585	10 October 2018	5 October 2018	COMPLETED
26 September 2018	13.8	2018/09/26.30	Request for Donation - St Catherine's Catholic College Opti-Minds State Finals 2018	Council resolves to approve a donation of \$500.00 to assist the students of St Catherine's Catholic College to compete in the Opti-Minds State Finals in Brisbane on 13 and 14 October 2018.	Director Community & Environment	Letter of approval sent - ECM *4545519	10 October 2018	5 October 2018	COMPLETED
26 September 2018	13.9	2018/09/26.31	Request for Council Fee Waivers - September 2018	Council resolves to approve the waiving of fees for the Queens Beach State School – School Presentation Night - \$383.00.	Director Community & Environment	Letter of approval sent - ECM *4545483	10 October 2018	5 October 2018	COMPLETED
26 September 2018	13.10	2018/09/26.32	Financial Support for a Junior Elite Athlete - September 2018	Council resolves to approve financial support of \$100.00 to Felicity Zaro, as per the Financial Support for a Junior Elite Athlete Policy, to attend the Queensland School Sport Track & Field Championships in Brisbane from 25 - 28 October 2018.	Director Community & Environment	Letter of approval sent - ECM *4555823	10 October 2018	11 October 2018	COMPLETED
26 September 2018	13.11	2018/09/26.33	Advisory - Whitsunday Schoolies Meeting Minutes - 21 August 2018	Council receives the minutes of the Whitsunday Advisory Executive Committee Meeting held on 21 August 2018.	Director Community & Environment	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	13.12	2018/09/26.34	Community & Environment - Monthly Report - August 2018	Council receives the Community & Environment Monthly Report for August 2018.	Director Community & Environment	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	17.5.2	2018/09/26.51	Business Activities Report - Water and Waste Water - August 2018	Council receives the Water and Waste Water Business Activities Report for the month of August, 2018.	COO Water & Waste	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED
26 September 2018	4.1	2018/09/26.03	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 12 September 2018.	Chief Staff Officer	Uploaded on Council's website.	10 October 2018	12 September 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
26 September 2018	10.3	2018/09/26.06	2017/18 Operational Plan Q4	Council resolves to receive the Operational Plan 2017/18 Quarter Four update.	Chief Staff Officer	Uploaded on Council's website.	10 October 2018	30 October 2018	COMPLETED
26 September 2018	10.4	2018/09/26.07	Audit & Risk Committee Minutes	Council receives the confirmed minutes of the Audit & Risk Committee Meeting, held on 10 August 2018.	Chief Staff Officer	Report received - No further action required	10 October 2018	10 October 2018	COMPLETED
26 September 2018	10.1	2018/09/26.04	Revised Ten-Year Borrowing Program	Council resolves to adopt a revised proposed ten-year borrowing program as follows, noting that loans identified for years subsequent to 2018/19 may be subject to change depending on the circumstances during the projected drawdown period: Whitsunday Coast Airport Runway - \$24,500,000 - 2018/19 20 yrs Bowen STP Upgrade & Expansion - Tranche 1 - \$10,000,000 - 2018/19 - 20 yrs Bowen STP Upgrade & Expansion - Tranche 2 - \$7,000,000 - 2018/19 - 20 yrs Bowen Landfill Cell Development - \$2,500,000 - 2018/19 - 8 yrs Bowen STP Upgrade & Expansion - Tranche 3 - \$3,000,000 - 2019/20 - 20 yrs 12 ML Cannonvale Reservoir - \$900,000 - 2021/22 - 20 yrs 12 ML Cannonvale Reservoir - \$7,000,000 - 2022/23 - 20 yrs	Chief Financial Officer	Revised resolution submitted to Department of LG.	10 October 2018		COMPLETED
26 September 2018	10.2	2018/09/26.05	Monthly Financial Report - August 2018	Council receives the Monthly Financial Report for the period ending 31 August, 2018 of the 2018/19 financial year.	Chief Financial Officer	Report received. No further action required	10 October 2018	5 October 2018	COMPLETED
10 October 2018	17.1.2	2018/10/10.25	Tender Evaluation - Beautiful Bowen Project - Stage 1	Council resolves to award tender 500.2018.0123 Beautiful Bowen - Stage 1 to The Trustee for the Dobson Family Trust T/A Transcape Constructions for \$1,810,851 (Excl GST).	Major Projects Program Director	Tender awarded	24 October 2018	15 November 2018	COMPLETED
10 October 2018	16.3	2018/10/10.19	Budget Considerations	Council resolved for the 2019/20 budget considerations as apart of the ongoing Economic Development Strategy to develop a discovery trail in and around the Collinsville area to enhance Tourism.	EO Economic Development	Meeting arranged with Cr Ramage and ELT on Wed 05/12/2018 to discuss and agree on how to proceed Once planning meeting has occurred, plan trip to Collinsville with ELT to visit sites, and identify project scope & budget Develop up project detail to feed into 2019/20 budget in April 2019 Drive tour occurred 28/02. Budget impacts included in department budgets (Engineering). These will be discussed during budget considerations. Engineering Bid sheet was raised. Project was considered at Budget deliberations, Project wasn't funded.	24/10/2018 31/03/2019 16 May 2019	16 May 2019	COMPLETED
10 October 2018	12.1	2018/10/10.07	20030239 - Request For Change Or Cancel Conditions Of Approval & Extend The Relevant Period - Development Application For Multiple Dwelling Units And Accommodation Units	Council resolves to approve the Request to Change or Cancel Conditions and Extend the Relevant Currency Period of the Development Permit for Multiple Dwelling Units and Accommodation Units (91 detached, single storey units), Reception/Administration Facility (Cafe, Bar and Functions Centre, Manager's Residence and Communal Recreation Facilities) and; a) remove Condition 1.6 which states the Relevant Currency Period; and b) extend the currency period to 15 September 2020. Procedural Motion Moved by: M BRUNKER Council resolves to table the motion pending further information.	Director Planning & Development	Briefing Note re Development Permits 'Extension of Time applications' to be presented at Briefing Session after OM 24.10.2018 Scheduled for BS 07.11.2018 Report to go back to Council 14.11.2018 Briefing Note on 'Extension of Time Applications' presented at Briefing Session 07/11/2018, however further information is to be presented back at another Briefing session before Report can be taken back to Council Meeting. Scheduled to go back to Briefing on 05/12/2018 - Subject to outcome, Report will be presented at OM on 12/12/2018 Outcome of Briefing Session on 05/12/2018 is that Extension of Time Applications are to be presented again in 2019 at a future Briefing Session to agree on a policy. All extension of Time applications will be pending the outcome of these Briefing Sessions before they can be presented at an OM – 18/12/2018 Policy position adopted by Council on 30/01/2019 Resolution: 2019/01/30.11 - Applications no longer required for Council Meeting	24/10/2018 12/12/2018 31/1/19 27/02/19	30 January 2019	COMPLETED
10 October 2018	12.2	2018/10/10.08	20120270 & 20140497 - Request to Extend Currency Period - ROL 2 Lots into 4 Lots & Development Permit for Associated Operational Works - Jasinique Drive, Flametree - Catalina Park Pty Ltd	Council resolve to approve the request for an extension of relevant period of the Development Permit for; a) Reconfiguration of a Lot - Two (2) Lots into Four (4) Lots at Jasinique Drive Flametree, otherwise known as L: 3 RP: 734598 & L: 2 on RP: 742786, to 17 September 2020; and b) Operational Works - Roadworks, Stormwater, Drainage and Earthworks associated with a Four (4) Lot Subdivision at Jasinique Drive Flametree, otherwise known as L: 3 RP: 734598 & L: 2 on RP: 742786, to 17 September 2020. Procedural Motion Moved by: M BRUNKER Council resolves to table the motion pending further information.	Director Planning & Development	Briefing Note re Development Permits 'Extension of Time applications' to be presented at Briefing Session after OM 24.10.2018 Scheduled for BS 07.11.2018 Report to go back to Council 14.11.2018 Briefing Note on 'Extension of Time Applications' presented at Briefing Session 07/11/2018, however further information is to be presented back at another Briefing session before Report can be taken back to Council Meeting. Scheduled to go back to Briefing on 05/12/2018 - Subject to outcome, Report will be presented at OM on 12/12/2018 Outcome of Briefing Session on 05/12/2018 is that Extension of Time Applications are to be presented again in 2019 at a future Briefing Session to agree on a policy. All extension of Time applications will be pending the outcome of these Briefing Sessions before they can be presented at an OM – 18/12/2018 Policy position adopted by Council on 30/01/2019 Resolution: 2019/01/30.11 - Applications no longer required for Council Meeting	24/10/2018 12/12/2018 31/1/19 27/02/19	30 January 2019	COMPLETED
10 October 2018	12.3	2018/10/10.09	Economic & Population Study 2018 and Local Government Infrastructure Plan Version 2	Council resolves to; a) receive the Whitsunday Region Economic & Population Study 2018; and b) amend the Local Government Infrastructure Plan in accordance with the medium growth scenario.	Director Planning & Development	LGIP V2 in process of being amended	24/10/2018 March 2019	10 October 2018	COMPLETED
10 October 2018	12.4	2018/10/10.10	Trade Waste Amendment Package for inclusion in the Planning Scheme	Council resolves to include the Trade Waste requirements in the Whitsunday Planning Scheme 2017 major amendment package, including any associated administrative amendments.	Director Planning & Development	On hold until 2019	24/10/2018 March 2019	10 October 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
10 October 2018	11.1	2018/10/10.06	Policy Review - Financial Delegations Policy	Council resolves to: a) revoke the Financial Delegations Policy - 000.67 adopted 08 April 2015; b) revoke the Payment Approval Policy - POLC-CS-FS-010 adopted 13 June 2012; and c) adopt the Financial Delegations Policy - LSP_CORP_16.	Director Corporate Services	Policy published on website and intranet and registered in ECM#4578046	24 October 2018	10 October 2018	COMPLETED
10 October 2018	17.2.1	2018/10/10.26	Rates and Sundry Debtors - September 2018	Council receives the Rates and Sundry Debtors Report for the month of September 2018.	Director Corporate Services	Report received - No further action required	24 October 2018	10 October 2018	COMPLETED
10 October 2018	13.1	2018/10/10.11	Request for Donation - Bowen Brain Cancer Fundraiser	Council resolves to approve a donation of \$500.00 to support the Bowen Brain Cancer Fundraiser to be held on 17 November, 2018 with all proceeds going towards the Charlie Teo Brain Foundation.	Director Community & Environment	Letter of approval sent - ECM *4568478	24 October 2018	18 October 2018	COMPLETED
10 October 2018	13.2	2018/10/10.12	Request for Council Fee Waivers - September/October 2018	Council resolves to approve the waiving of fees for the following recipients: • Kylie Wyatte - Joel's Journey Memorial Walk - \$128.00; • Proserpine & District Respite Services Inc - Food Licence Fee Renewal - \$505.00; • Girudala Community Cooperative Society - Local Law Licence + Application - \$447.00; and • Collinsville State School - Annual Awards Night, Collinsville Community Hall Hire - \$414.00.	Director Community & Environment	Letter of approval sent - ECM *4569815 ECM *4569744 ECM *4569698 ECM *4569653	24 October 2018	18 October 2018	COMPLETED
10 October 2018	13.3	2018/10/10.13	Sport & Recreation Club Grants - October 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients; • Proserpine Golf Club Inc. - Band 1 - \$5,500.00 • Bowen Bowls Club Inc. - Band 4 - \$1,000.00	Director Community & Environment	Letter of approval sent - ECM *4568256 ECM *4568260	24 October 2018	18 October 2018	COMPLETED
10 October 2018	13.4	2018/10/10.14	Financial Support for a Junior Elite Athlete - October 2018	Council resolves to approve financial support for Sidney Short to the value of \$100.00 to attend the Queensland School Sport Track & Field Championships in Brisbane from 25-28 October 2018.	Director Community & Environment	Letter of approval sent - ECM *4568249	24 October 2018	18 October 2018	COMPLETED
10 October 2018	13.5	2018/10/10.15	RADF - 2018/19 Funding Round 1 - May-August 2018	Council resolves to: a) endorse the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 20 September 2018, and, b) approve grants (subject to conditions) to applicants from Round 1, recommended to Council by the RADF Local Committee, as follows: • Textile Arts Group - \$1,500.00; • La Petite Danse Parents & Friends Fundraising Group - \$4,560.00.	Director Community & Environment	Letter of approval sent - ECM *4585884 ECM *4585858	24 October 2018	7 November 2018	COMPLETED
10 October 2018	13.6	2018/10/10.16	Write Off Unrecoverable Debt - Health, Environment & Climate Penalty Infringement Notices	Council resolves to write off the unrecoverable debt of \$147,699.00 for Penalty Infringement Notices accumulated during the period of 2010/2011 to 2017/2018.	Director Community & Environment	Penalty infringements written off from Council's system- balance confirmed 16/10/2018	24 October 2018	5 December 2018	COMPLETED
10 October 2018	16.1	2018/10/10.17	Morning melodies	Council resolves to instruct the CEO to organise a Morning Melodies to be held in Bowen in support of the damaged and unusable Proserpine Entertainment Centre.	Director Community & Environment	Morning Melodies being held in Bowen in early 2019.	24 October 2018	22 November 2018	COMPLETED
10 October 2018	17.5.1	2018/10/10.27	Tender Consideration Plan - Bowen Sewage Treatment Plant Consultancy Services	Council resolves to: a) prepare a tender consideration plan pursuant to Section 230 of the Local Government Regulation 2012 in respect to the provision of consultancy services for the Bowen Sewage Treatment Plant; and b) consider the plan at the next meeting on 24 October 2018.	COO Water & Waste	Tender consideration plan accepted by council - Res 2018/10/24.27	24 October 2018	7 November 2018	COMPLETED
10 October 2018	17.5.2	2018/10/10.28	Tender Evaluation - 500.2018.0111 - Upgrade Of Irrigation Networks And Control In Bowen	Council resolves to award contract 500.2018.0111 Upgrade of Irrigation Networks and Control in Bowen to The Trustee for L J and K A Peel Family Trust T/As Turf Irrigation Services for contract value \$751,864.00 (excluding GST).	COO Water & Waste	Contract awarded and works have commenced	24 October 2018	5 November 2018	COMPLETED
10 October 2018	4.1	2018/10/10.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 26 September, 2018.	Chief Staff Officer	Uploaded on Council's website.	24 October 2018	26 October 2018	COMPLETED
10 October 2018	10.2	2018/10/10.04	2018 State Council River Trusts Conference & AGM	Council resolves; a) to nominate Councillor Clifford to attend the State Council River Trusts Conference & Annual General Meeting from 17th - 19th October, 2018 in Mission Beach; and b) that Whitsunday Regional Council make all required arrangements for the Councillor attending the Conference and submit a Tax Invoice to the State Council River Trust to enable all costs be reimbursed to Whitsunday Regional Council.	Chief Staff Officer	Registration done for Cr Clifford to attend and paid by WRC. Request for tax invoice to go to Whitsunday Rivers Improvement Trust is with Finance. Once received will send to Jo Linneweber for payment. WRIT paid for Cr Clifford's accommodation.	24 October 2018	26 October 218	COMPLETED
10 October 2018	10.3	2018/10/10.05	RSDC/Segra Community Forum & Segra Conference	Council resolves to approve the following attendance at the Sustainable Economic Growth for Regional Australia (SEGRA) Conference and the joint Regional Social Development Coalition (RSDC)/SEGRA Forum in Mackay; a) Councillor Clifford to attend the RSDC/SEGRA Community Forum and SEGRA Conference from the 22 to 25 October, 2018; and b) Councillor Brunner to attend as a presenter at the RSDC/SEGRA Forum for the Bowen Collinsville Mental Health Action Group on the 22 October 2018.	Chief Staff Officer	Cr Clifford attended RSDC Forum on Mon 22 Oct & SEGRA Conference on Tues 23 Oct Cr Brunner attended RSDC Forum on Mon 22 Oct.	24 October 2018	10 October 2018	COMPLETED
10 October 2018	16.2	2018/10/10.18	AGM Report For 2017/18	Council resolved to receive the report for the Whitsunday Housing Company Pty Ltd Annual General Meeting Report for the 2017/18.	Chief Staff Officer	Report received. No further action required	24 October 2018	18 October 2018	COMPLETED
10 October 2018	10.1	2018/10/10.03	Application Of Competitive Neutrality Principle And Code Of Competitive Conduct To Business Activities	Council resolves, in accordance with s 47(7) of the Local Government Act 2009, to: a) apply Competitive Neutrality Principle to its two Significant Business Activities, as determined in accordance with s 19(2) of the Local Government Regulation 2012, namely Water & Sewerage Services, and Waste Services, by applying Full Cost Pricing provisions; and b) apply the Code of Competitive Conduct to its two Prescribed Business Activities, as determined in accordance with s 39 of the Local Government Regulation 2012, namely Whitsunday Coast Airport and Foxdale Quarry; and c) apply the Code of Competitive Conduct to its Building Certifying activity in accordance with s 47(3)(a) of the Local Government Act 2009. Council further resolves, in accordance with s 47(5) and 47(7) of the Local Government Act 2009, not to apply the Code of Competitive Conduct to its Road Maintenance activity, as that activity does not submit competitive tenders to the State of Queensland or to any other local government entity for securing road maintenance work.	Chief Financial Officer	No further immediate action. Full cost pricing exercises will be undertaken over the course of the year. First step, allocation of overheads have been done in 18/19 budgets.	24 October 2018		COMPLETED
10 October 2018	17.1.1	2018/10/10.24	Budget Allocation - Business Case & Pre-Project Costs For Whitsunday Marine Centre Of Excellence	Council resolves to: a) transfer a sum of three hundred and fifty thousand (\$350,000) from the Capital Works Reserve to Retained Earnings; and b) create an operational budget allocation of an equal amount within the Office of the Mayor & CEO, for the financial year 2018/19, to undertake the development of a business case and other pre-project work related to the proposed Whitsunday Marine Centre of Excellence (WMCE).	Chief Financial Officer	Relevant resulting adjustments have been made in the Q1 Budget Revisions	24 October 2018	24 October 21018	COMPLETED
24 October 2018	10.4	2018/10/24.07	Airlie Beach Foreshore Tree Report	Noting the professional engineering and arborist advice, and that an additional 143 new tress will be planted, Council resolves to remove trees 2, 4, 6 and 10 marked in the report titled "Airlie Beach Foreshore Tree Report". Furthermore, Council notes tree number 10 will not be removed until such time as the nesting bird in tree departs estimated at one month.	Major Projects Program Director	Trees removed. Trees that remain had redesign	7 November 2018	8 November 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
24 October 2018	17.1.1	2018/10/24.20	Business Activity Report - Shute Harbour September	Council receives the Shute Harbour Business Unit Activity Report for September 2018.	GM Airports & Commercial Infrastructure	Report received - No further action required	7 November 2018	24 October 2018	COMPLETED
24 October 2018	17.1.2	2018/10/24.21	Business Activity Report – Whitsunday Coast Airport September 2018	Council receives the Whitsunday Coast Airport Unit Activity Report for the month of September 2018.	GM Airports & Commercial Infrastructure	Report received - No further action required	7 November 2018	24 October 2018	COMPLETED
24 October 2018	10.3	2018/10/24.06	Local Government Levy Ready Grant Program	Council resolves to a)support the grant application of up to \$350,000 to the Local Government Levy Ready Grant Program (LGLRGP) for the Bowen and Kelsey Creek Landfill sites; and b)approve the proposed co-contribution of 30% (up to \$105,000) by Council to the project, should funding support be successful	EO Economic Development	Submitted on time on 12/11/2018	07/11/2018 12/11/2018	12 November 2018	COMPLETED
24 October 2018	17.1.3	2018/10/24.22	Approval To Invite Expressions Of Interest For The Whitsunday Marine Centre Of Excellence	Council resolves to invite Expressions of Interest for the Whitsunday Marine Centre of Excellence in accordance with section 228 Local Government Regulation 2012.	EO Economic Development	Directed and undertaken by CEO	7 November 2018		COMPLETED
24 October 2018	17.1.4	2018/10/24.23	Sponsorship Of Urban Motion - The Asia Pacific Construction & Home Expo 2018	Council resolves to authorise the Chief Executive Officer to negotiate a Sponsorship Agreement on Council's behalf, up to the value of \$5,000 for Urban Motion - the Asia Pacific Construction & Home Expo on November 19 & 20 2018.	EO Economic Development		7 November 2018		COMPLETED
24 October 2018	12.1	2018/10/24.08	Planning & Development Monthly Report - September 2018	Council receives the Planning and Development Monthly Report for September 2018.	Director Planning & Development	Trees removed. Trees that remain had redesign	7 November 2018	8 November 2018	COMPLETED
24 October 2018	15.1	2018/10/24.13	Building Better Regions Fund - Whitsunday Water Security and Resilience Project	Council resolves to: a) support the funding application for \$10 million to the Building Better Regions Fund for the Whitsunday Water Security and Resilience Project; and b) approve the proposed co-contribution of \$10 million by Council to the project, should funding support be successful.	Director Engineering Services	Application submitted by Economic Development department.	7 November 2018	30 November 2018	COMPLETED
24 October 2018	17.6.1	2018/10/24.28	Tender Evaluation - 500.2018.0001 - Bowen Landfill - Stage 1 Cell Construction	Council resolves the following for the Bowen Landfill Cell project; a)that Mendi Construction Pty Ltd be nominated as the preferred tenderer for 500.2018.0001 for the Bowen Landfill Cell Construction contract for \$4,732,108.40 (excluding GST); and b)approve a further \$1.3 million to cover the budget shortfall from additional general revenue to complete the project during the 18-19 financial year.	Director Customer Experience	Letter of Acceptance issued to successful contractor on 25 October. Draft contract is being prepared and will be issued to the contractor in due course. Contract has been executed and a copy has been emailed and posted to Mendi Contructions. Purchase Order 126362 has been raised for the total contract value and also issued.	7 November 2018		COMPLETED
24 October 2018	17.6.2	2018/10/24.29	Business Activity Report - Waste Business Unit - September 2018	Council receives the Waste Business Unit Activity Report for September 2018	Director Customer Experience	Report received - No further action required	7 November 2018	24 October 21018	COMPLETED
24 October 2018	17.2.1	2018/10/24.24	500.2018.0128 - Plant and Fleet Replacements	Council resolves to award the following sections of the contract for 500.2018.0128, subsequent to issuing of a Request for Quote to all relevant local suppliers, for the Supply and Delivery of Eight (8) 2WD and 4WD Utilities as follows: a)Supply and delivery of two 2WD dual cab utilities (Style side) to Grittner Motors Pty Ltd T/As Rod Grittner Nissan for the amount of \$46,830.01 (excluding GST) including trade in for current assets: i.11596 Holden Commodore Berlina Sedan 917MDV ii.11565 Holden Commodore Berlina Sedan 258RTY b)Supply and delivery of two 2WD utilities (Drop side) to Grittner Motors Pty Ltd T/As Rod Grittner Nissan for the amount of \$53,248.19 (excluding GST) including trade in for current assets: i.11030 Ford Ranger XL Single Cab 131MTW; ii.10367 Ford Ranger Single Cab 611KAF; c)Supply of two 4WD extra cab utilities to Crossley Automotive Pty Ltd T/As Crossley Holden for the amount of \$52,118.42 (Excluding GST) including trade in for current assets: i.11598 Ford Ranger XL Single Cab 686SBI; ii.11599 Ford Ranger XL Single Cab 687SBI; d)Supply of one 4WD dual cab utility (Drop side) to Crossley Automotive Pty Ltd T/As Crossley Holden for the amount of \$40,308.56 (excluding GST) and trade in offer for current asset: i.11589 Ford Ranger PX 805MDY; e)Supply and delivery of one 4WD single cab utility (Drop side) to Crossley Automotive Pty Ltd T/As Crossley Holden for the amount of \$35,626.39 (excluding GST).	Director Corporate Services	Nissan Grittner PO – 125539 Crossley Automotive PO - 125761	7 November 2018	30 October 2018	COMPLETED
24 October 2018	13.1	2018/10/24.09	Request for Council Fee Waivers - October 2018	Council resolves to approve the waiving of fees for the following recipients: •Rotary Club of Airlie Beach Inc - Carols by the Beach - \$383.00 •Collinsville Department and Industry Group (DIG) - Annual Community Forum \$426.00.	Director Community & Environment	No Action Required. Awaiting Funding	28 November 2018	28 November 2018	COMPLETED
24 October 2018	13.2	2018/10/24.10	Advisory - Whitsunday Schoolies Meeting Minutes - 18 September 2018	Council receives the minutes of the Whitsunday Schoolies Advisory Executive Committee Meeting held on 18 September 2018.	Director Community & Environment	Report received - No further action required	7 November 2018	7 November 2018	COMPLETED
24 October 2018	13.3	2018/10/24.11	Sport & Recreation Club Grants - October 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients: • Collinsville Golf Club Inc. - Band 4 - \$1,000.00 • Bowen Tennis Association Inc. - Band 2 - \$3,000.00	Director Community & Environment	Letter of approval sent - ECM *4601500 ECM *4601489	7 November 2018	7 November 2018	COMPLETED
24 October 2018	13.4	2018/10/24.12	Community & Environment - Monthly Report - September 2018	Council receives the Community & Environment Monthly Report for September 2018.	Director Community & Environment	Report received - No further action required	7 November 2018	24 October 2018	COMPLETED
24 October 2018	16.1	2018/10/24.14	Registration For Foster Dogs	Council resolves that members of the pet rescue organisations in the region who foster dogs waiting for adoption, are required to register the animal for a cost of \$5.00.	Director Community & Environment	Process implemented and commenced	7 November 2018	7 November 2018	COMPLETED
24 October 2018	17.3.1	2018/10/24.25	Proposal for Cultural Heritage Induction Training - Jangga Operations Pty Ltd	Council resolves to engage Jangga Operations Pty Ltd to provide Cultural Heritage Induction Training for the relevant Council staff in accordance with the Local Government Regulation 2012 Section 235(a) and the current Indigenous Land Use Agreement between Whitsunday Regional Council and the Jangga People.	Director Community & Environment	Jangga Operations engaged to conduct training on Monday, 03/122018 - refer to PO: 126276.	7 November 2018	22 November 2018	COMPLETED
24 October 2018	17.3.2	2018/10/24.26	Request For Financial Assistance - Art Whitsunday Inc.	Council resolves to approve the financial assistance of \$2,619.50 to assist Art Whitsunday Inc. towards the purchase of a gallery hanging system for future community use and exhibitions.	Director Community & Environment	Letter of approval sent - ECM *4589961	7 November 2018	7 November 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
24 October 2018	17.5.1	2018/10/24.27	Tender Consideration Plan - Bowen Sewage Treatment Plant - Consultancy Services	Council resolves to; a)adopt the Tender Consideration Plan for the Bowen Sewage Treatment Plant Consultancy Services; and b)delegate authority to the Chief Executive officer to negotiate the best price, terms and conditions to provide Consultancy Services.	COO Water & Waste	Allen Dickson Services - engaged. Contract in progress of geeting finalised - due to WIM alliance project with MRC. MOU geeting finalised also. ECM number: 4702234	21 December 2018	14 January 2019	COMPLETED
24 October 2018	4.1	2018/10/24.03	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 10 October 2018.	Chief Staff Officer	Confirmed Minutes uploaded to website	24 October 2018	26 October 2018	COMPLETED
24 October 2018	10.2	2018/10/24.05	North Queensland Sportstar Awards 2018	Council resolves to nominate Cr Clifford to attend the 2018 Queensland Country Credit Union North Queensland Sportstar Awards to be held in Mission Beach on Saturday 27 October 2018.	Chief Staff Officer	Registration for ticket was done by C & E and accommodation booked by Councillor Support Officer. Cr Jan attended on Sat 27 October 2018	7 November 2018	26 Ocotber 2018	COMPLETED
24 October 2018	16.2	2018/10/24.15	State River Trust And Segra Documents	Council receives the State Council of River Trusts Annual Conference and Meeting and SEGRA Conference Reports.	Chief Staff Officer	Received - No further action required	24 October 2018	24 October 2018	COMPLETED
24 October 2018	10.1	2018/10/24.04	Financial Statements - Period Ending 30 September 2018	Council receives the financial statements for the period ending 30 September, 2018 for the 2018/19 financial year.	Chief Financial Officer	Report received - No further action required	24 October 2018	24 October 21018	COMPLETED
14 November 2018	17.1.1	2018/11/14.33	Airport Security Equipment Maintenance Contract	Council resolves to award a three (3) year contract for the provision of Maintenance Services for Airport Security Screening Equipment to Smiths Detection Services for \$237,998 (excluding GST) under Section 235 Part 10 (b) <i>Local Government Regulation 2012</i> due to the specialised services sought.	GM Airports & Commercial Infrastructure		28 November 2018	28 November 2018	COMPLETED
14 November 2018	17.1.3	2018/11/14.35	Repeal of Motion - Lease - Part of Land CPHR 80898	Council resolves to repeal resolution number 2018/09/26.42 from the Council Meeting of 26 September 2018 as follows: Council resolves to: a) support the funding application of \$10M to the Building Better Regions Fund, Infrastructure Projects Stream for the Whitsunday Marine Centre of Excellence Project; and b) approve the proposed \$10M Council co-contribution, in the event the funding application is successful.	GM Airports & Commercial Infrastructure	Resolution rescinded	28 November 2018	28 November 2018	COMPLETED
14 November 2018	10.1	2018/11/14.04	Building Better Regions Fund Round 3 - Whitsunday Marine Centre Of Excellence	Council resolves to: a) support the funding application of \$10M to the Building Better Regions Fund, Infrastructure Projects Stream for the Whitsunday Marine Centre of Excellence Project; and b) approve the proposed \$10M Council co-contribution, in the event the funding application is successful.	EO Economic Development	31/01/2019 <i>Exec Officer Economic Development</i> : Business Case and BBRF Grant Funding Application Completed and submitted 15/11/2018. Council are awaiting advice on the success of this funding application.	28 November 2018	15 November 2018	COMPLETED
14 November 2018	10.2	2018/11/14.05	Building Better Regions Fund Round 3 - Proserpine Entertainment Centre	Council resolves to: a) support the funding application of \$5.35M to the Building Better Regions Fund, Infrastructure Projects Stream for the Proserpine Entertainment Centre Project; and b) approve the proposed \$5.35M Council co-contribution, in the event the funding application is successful.	EO Economic Development	31/01/2019 <i>Exec Officer Economic Development</i> : Business Case and BBRF Grant Funding Application Completed and submitted 15/11/2018. Council are awaiting advice on the success of this funding application.	28 November 2018	15 November 2018	COMPLETED
14 November 2018	10.3	2018/11/14.06	Building Better Regions Fund Round 3 - Whitsunday Visitor Information Centres Sustainability Project	Council resolves to: a) support the funding application of \$20,000 to the Building Better Regions Fund, Community Investments Stream for the Whitsunday Visitor Information Centres Sustainability Project; b) approve the proposed \$20,000 Council co-contribution, in the event the funding application is successful; and c) commit to the partial contribution to the operational costs of the Visitor Information Centres.	EO Economic Development	31/01/2019 <i>Exec Officer Economic Development</i> : Business Case and BBRF Grant Funding Application Completed and submitted 15/11/2018. Council are awaiting advice on the success of this funding application.	28 November 2018	15 November 2018	COMPLETED
14 November 2018	17.1.2	2018/11/14.34	Tender Evaluation - 500.2018.0122 - Shute Harbour Redevelopment Project - Disposal of Pontoon A	Council resolves to; a) dispose of Pontoon A (Asset No. OS-23); and b) award Contract 500.2018.0122 Shute Harbour Redevelopment Project – Disposal of Pontoon A (Asset Number OS_23) to Pacific Marine Group Pty Ltd for a contract value of \$71,216.00 (excluding GST).	Disaster Recovery Project Director	a) Pontoon A will be removed at next high tide in January – so new due date 31/01/19 – ON TRACK b) Contract awarded to Pacific Marine Group. Signed contract executed by Council (ECM 4670543). Projected completion date 31/1/19. 15/01/2019 – Works scheduled to commence 21 January 2019 with move scheduled for 23 January 2019 weather permitting. Works can only be undertaken on King Tides	28/11/2018 31/1/19	15 March 2019	COMPLETED
14 November 2018	17.1.6	2018/11/14.38	Tender Evaluation - Bowen Roads - Ndra 2017	Council resolves to award the following contracts for: a) 500.2018.0165 – NDRRA Road Package F – Rutherford Road, Mount Coolon for \$3,897,190.45 (excluding GST) to Searle's Transport Pty Ltd ; b) 500.2018.0162 – NDRRA Road Package U – Bowen East for \$1,905,230.33 (excluding GST) to D J Brazil Tipper & Dog Hire; c) 500.2018.0163 – NDRRA Road Package V – Bowen Gumlu for \$3,646,431.00 (excluding GST) to Mirthill Pty Ltd T/As McDonnell's Earthmoving; d) 500.2018.0163 – NDRRA Road Package W – Bowen Gumlu for \$1,999,632.60 (excluding GST) to Mirthill Pty Ltd T/As McDonnell's Earthmoving.	Disaster Recovery Project Director	12/12/18: a) Contract awarded, works have commenced. Signed contract executed by Council (ECM4625908). Projected completion date 31/3/19 b) Contract awarded, works have commenced. Signed contract executed by Council (ECM4668693). Projected completion date 29/3/19 c) Contract awarded, works have commenced. Signed contract executed by Council (ECM4669025). Projected completion date 03/05/19 d) Contract awarded, works have commenced. Signed contract executed by Council (ECM4669025). Projected completion date 03/05/19	28 November 2018	15 November 2018	COMPLETED
14 November 2018	17.1.7	2018/11/14.39	Tender Evaluation - 500.2018.0144 - Ndra 2017 - Construction Of Inverdon Bridge	Council resolves for Davbridge Properties Pty Ltd T/As Davbridge Constructions Pty Ltd be awarded the 500.2018.0144 - NDRRA - Construction of Inverdon Bridge Contract for the amount of \$3,675,302.74 (excluding GST).	Disaster Recovery Project Director	*04/12/18 Contract awarded. Works commencing 05/12/18 31 January 2019 - Director Disaster Recovery Contract executed 21 December 2018. Practical Completion 28 June 2019 (ECM#4634388)	28 November 2018	28 November 2018	COMPLETED
14 November 2018	10.7	2018/11/14.10	Proserpine Sustainability And Future Growth Master Plan - Rv Site Selection	Council resolves to; a) select the St Catherine's Catholic School Marathon Street campus as the preferred option for development of an RV site, pending the successful negotiation to secure the site; and b) upon the necessary approvals including appropriate design parameters authorise the CEO to negotiate a suitable agreement and report to Council for approval.	Director Planning & Development	5/12/18 - Report submitted to briefing session after OM 19/12/18. 15 January 2019: Going to briefing session on 23 January 2019 14/02/19 - Change of Directorate; from Community & Environment to Planning & Development Updated from Director Planning & Development 15.02.2019 - DA being prepared - preliminary advice requested from TMR - DA Expected to be finalised and lodged by 22.02.2019 To be discussed at Briefing on 6/03/2019 re Application & Associated costs	28 November 2018 28 February 2019 May 2019	27 May 2019	COMPLETED
14 November 2018	12.1	2018/11/14.15	20180054 - Change Representations - Development Application for MCU - Air Services - 18973 Bruce Highway, Bowen - Airlie Beach Skydivers c/- Vision Surveys QLD Pty Ltd	Council resolve to refuse the Change representations of the Development Application for Development Permit Material Change of Use (Air Services) lodged by Vision Surveys QLD Pty Ltd on behalf of Airlie Beach Skydivers on land described as Lot 237 on HR1027, Bowen Aerodrome, 18793 Bruce Highway BOWEN.	Director Planning & Development	Refusal of Change Representations sent - ECM: 4623695	28 November 2018	14 November 2018	COMPLETED
14 November 2018	12.2	2018/11/14.16	20170864 - Development Application for Material Change of Use - Staged Hotel, Short Term Accommodation & Function Facility, 6 Pandanus Drive, Cannonvale, CJHA Pty Ltd	Council resolves to approve the application for Development Permit for Material Change of Use - Staged Development - Hotel, Short-term Accommodation & Function facility, made by CJHA Pty Ltd As TTE, on L: 104 SP: 208361 and located at 6 Pandanus Drive, Cannonvale, subject to the following conditions:	Director Planning & Development	Decision Notice issued - ECM: 4629286	28 November 2018	19 November 2018	COMPLETED
14 November 2018	7.1	2018/11/14.03	Notice Of Motion – Slippery Road Surface Beach Road	That the CEO and or Mayor, as soon as possible, write a letter to the Department of Transport and Mains Road requesting that they urgently address the issue of the slippery road surface and improve the safety around the roundabout at the corner of Beach Road and Shute Harbour Roads, Cannonvale prior to the start of the 2018/2019 wet season.	Director Engineering Services	Informed by the Department of Transport and Major Roads that the intersection is scheduled for asphalt re-surfacing works to be completed before the end of the year, weather permitting.	28 November 2018	26 November 2018	COMPLETED
14 November 2018	14.1	2018/11/14.23	Water Consumption Charge Period	Council resolves to approve the declared date of the required half yearly reading of water meters as Monday 17 th December 2018.	Director Engineering Services	Water Meter readings commenced W.B. 3rd December 2018. No further action required.	28 November 2018	17 December 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
14 November 2018	17.5.1	2018/11/14.41	Business Activities Report - Whitsunday Water - September 2018	Council resolves to note the Business Activities report.	Director Engineering Services	Report was presented to council, no further action is required.	28 November 2018	28 November 2018	COMPLETED
14 November 2018	15.1	2018/11/14.24	Rotary Club Water Well Project	Council resolves the following in regard to the Rotary Water Well Project: a)support the commencement of construction work at the Water Well site; and b)note that the project will be predominately funded by Rotary Club Airlie Beach, however Council's Customer Experience Directorate will provide administration and financial support from current operational budgets in the provision of potable water to the proposed hand pump.	Director Customer Experience	23/11/2018 - Application has been completed and submitted to Building & Development for processing 06/02/2019 - Building Dept. have issued a Request for Information to Rotary. Response is required from Rotary/Designer before the building approval can be issued. Documentation received from Rotary which is currently being reviewed by Building Dept. 14/03/2019 - Decision Notice issued by Building Department. ECM #4807860	28/11/2018 Mid-Feb-2019 28-Feb-2019 15 March 2019		COMPLETED
14 November 2018	15.2	2018/11/14.25	Future Customer Service Presence in Cannonvale and Airlie Beach Area	Council resolves to commit to maintaining a Customer Service Offer in the Cannonvale/Airlie Beach area.	Director Customer Experience	21/11/2018 - Positions in Cannonvale to become fulltime permanent positions within Org structure. These positions to be recruited by June 2019. Options for long term presence including combining Library and Customer Service functions to be explored over the next few months in preparation for expiry of both leases at the end of next year. Manager Customer Service held a preliminary meeting on 01/02/2019 with Dir. Corporate Services & Dir. Community & Environment to discuss way forward. Further meeting to discuss long term location scheduled for 19/03/2019 with Corporate Services and Community. 26/03/2019 - Responsible Executive reassigned from Customer Experience to Corporate Services for P Shuttlewood to investigate potential building spaces and brief options to Council. 08/05/2019 - Manager Customer Service leading a project to analyse options. 27/05/2019 - To be further investigated and briefed to Council in the 19-20 financial year prior to expiry of the leases. 25/11/2019 - Following discussions Manager Customer Service has had with Corporate Services, Mayor and Councillors, a decision was made to wait until after the election on a way forward. A 2 year extension has been signed on both the current Library and Customer Service locations. Discussions will recommence in March 2020.	28/11/2018 30-March-2019 30-April-2019 30-June-2019 30 November 2019	25 November 2019	COMPLETED
14 November 2018	15.3	2018/11/14.26	Bowen Work Camp Engagement Committee - September 2018	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for September 2018.	Director Customer Experience	Report received - no further action required	28 November 2018	14 November 2018	COMPLETED
14 November 2018	15.4	2018/11/14.27	Customer Experience Monthly Report - September 2018	Council receives the Customer Experience Monthly Report for September 2018	Director Customer Experience	Report received - no further action required	28 November 2018	14 November 2018	COMPLETED
14 November 2018	11.1	2018/11/14.11	Advisory - Annual Valuation effective 30 June 2019	Council receives the correspondence from the Department of Natural Resources Mines and Energy advising that there would not be an annual valuation conducted in the Whitsunday Local Government area effective 30 June 2019.	Director Corporate Services	Correspondence received - no further action required	28 November 2018	14 November 2018	COMPLETED
14 November 2018	11.2	2018/11/14.12	Policy Review - Asset Management Policies	Council resolves to: a) revoke the: i.Non-Current Asset Capitalisation Policy - POLC-CS-AM-004, ii.Asset Management Policy - POLC-CS-AM-001, iii.Contributed Asset Policy - POLC-CS-AM-002, and b)adopt the: i.Asset Management Policy - LSP_CORP_17, ii.Contributed Assets Policy - LSP_CORP_18, and iii.Asset Accounting Policy - LSP_CORP_19.	Director Corporate Services	Policies added to Internet & Intranet and registered in ECM ECM# 4634099, 4634100 & 4634101	28 November 2018	21 November 2018	COMPLETED
14 November 2018	11.3	2018/11/14.13	Strategic Asset Management Plan And Asset Management Plans	Council resolves to adopt the: a)Strategic Asset Management Plan (Version 2018.01) and the following technical asset management plans: b)Transport Asset Management Plan; c)Stormwater Asset Management Plan; d)Coastal Infrastructure Asset Management Plan; e)Bridges Asset Management Plan; f)Parks and Gardens Asset Management Plan; g)Fleet Asset Management Plan; h)Buildings Asset Management Plan; j)Water Asset Management Plan; and j)Sewerage Asset Management Plan.	Director Corporate Services	ECM#4613320	28 November 2018	14 November 2018	COMPLETED
14 November 2018	11.4	2018/11/14.14	Corporate Services - Monthly Report - September 2018	Council receives the Corporate Services Monthly Report for September 2018.	Director Corporate Services	Report received - No further action required	28 November 2018	14 November 2018	COMPLETED
14 November 2018	17.2.1	2018/11/14.40	Rates and Sundry Debtors - October 2018	Council receives the Rates and Sundry Debtors Report for the month of October 2018.	Director Corporate Services	Report received - No further action required	28 November 2018	14 November 2018	COMPLETED
14 November 2018	13.1	2018/11/14.17	Request for Donation - Feros Care - International Day of People with a Disability 2018	Council resolves to approve a donation of \$500.00 to support a community event being held on 3 December 2018 at the Bowen Police Citizens Youth Club to celebrate International Day of People with a Disability.	Director Community & Environment	Letter of approval sent - ECM *4626161	28 November 2018	22 November 2018	COMPLETED
14 November 2018	13.2	2018/11/14.18	Request for Donation - Collinsville Sports Incorporated - Touch Football Competition 2019	Council resolves to approve a donation of \$500.00 to support Collinsville Sports Incorporated to host a touch football competition in 2019.	Director Community & Environment	Letter of approval sent - ECM *4626076	28 November 2018	22 November 2018	COMPLETED
14 November 2018	13.3	2018/11/14.19	Financial Support for a Junior Elite Athlete - November 2018	Council resolves to approve financial support of \$1,000.00 for Kieran Klaus to attend the Australian School Sport Track & Field Championships in Melbourne from 23-27 November 2018.	Director Community & Environment	Letter of approval sent – ECM *4637617	28 November 2018	22 November 2018	COMPLETED
14 November 2018	13.4	2018/11/14.20	Sport & Recreation Club Grants - November 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients: •Whitsunday Netball Association - Band 1 - \$5,500.00 •Whitsunday Football Club Inc. - Band 2 - \$3,000.00.	Director Community & Environment	Letter of approval sent – ECM *4637625 ECM *4637629	28 November 2018	22 November 2018	COMPLETED
14 November 2018	13.5	2018/11/14.21	Request for Council Fee Waivers - October/November 2018	Council resolves to approve the waiving of fees for the following recipients: •Rotary Club of Proserpine - Rotary Christmas Fair - \$383.00 •Collinsville Christian Fellowship - Carols by Candlelight - \$383.00 •Fauna Rescue Whitsundays Association Inc - ReNewal Day - \$383.00 •Bowen Christian Family and Bowen Rotary - Christmas Carols - \$383.00 •Australian Red Cross - Emergency Planning Workshop - \$450.00.	Director Community & Environment	Letter of approval sent - ECM *4625592 ECM *4625453 ECM *4625622 ECM *4625464 ECM *4625505	28 November 2018	22 November 2018	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
14 November 2018	13.6	2018/11/14.22	Special Projects Grants Applications, Round 1 - 2 July to 26 October 2018	Council resolves to approve the payment of Special Projects Grants for Round 1 of the 2018/19 program to the following recipients: •Bowen & Collinsville Landcare Inc. - \$16,000.00 •Bowen Childcare & Early Education Centre - \$16,000.00 •The Beach Film Society, Whitsunday Neighbourhood Centre Inc. - \$4,500.00 •C&K Whitsunday Community Kindergarten - \$4,000.00 •Collinsville Community Association Inc. - \$5,830.00 •Collinsville & Scottville Amateur Swimming Club Inc. - \$20,000.00 •Belyando / Mt Coolon Isolated Children's Parent Assn Inc. - \$8,916.00 •Whitsunday Dirt Riders Club Inc. - \$10,000.00.	Director Community & Environment	Letter of approval sent – ECM *4637644 ECM *4637654 ECM *4637708 ECM *4637670 ECM *4637691 ECM *4637676 ECM *4637637 ECM *4637702	28 November 2018	22 November 2018	COMPLETED
14 November 2018	4.1	2018/11/14.02	Confirmation of Minutes Report	Council confirms the Minutes of the Ordinary Meeting held on 24 October 2018.	Chief Staff Officer	No further action required	28 November 2018	14 November 2018	COMPLETED
14 November 2018	10.4	2018/11/14.07	Australian Coastal Council's Conference 2019	Council resolves to nominate Councillor Jan Clifford to attend the Australian Coastal Council's Conference to be held in Kiama, New South Wales from 6 to 8 March 2019.	Chief Staff Officer	Cr Clifford registered to attend Conference.	20 December 2018	17 December 2018	COMPLETED
14 November 2018	10.5	2018/11/14.08	Cooperative Research Centre - Fight Food Waste	Council resolves to commit to a partnership for the Cooperative Research Centres Fight Food Waste program, noting that the financial contribution of \$20,000.00 will be funded from existing budget, and delegates the Chief Executive Officer to enter into an agreement.	Chief Staff Officer	Forms signed and submitted.	28 November 2018	28 November 2018	COMPLETED
14 November 2018	16.1	2018/11/14.28	Letter To Health Minister Regarding Renal Dialysis	Council resolves that the Mayor write to the Health Minister regarding the renal dialysis to be implemented at the Bowen Hospital or what is required for such services to be implemented.	Chief Staff Officer	The Mayor raised this issue in a face to face meeting with Health Minister Miles and Minister Miles responded by letter (ECM# 4625549 – dated 14/11) explaining how the renal services will be implemented, whereby \$700,000 has been allocated to Mackay HHS to provide increased capacity and enable renal services to be provided closer to home. This funding will also enable the Mackay HHS to increase capacity at Bowen Hospital and provide an enhanced renal home therapy unit in Mackay from 1 October 2018.	28 November 2018		COMPLETED
14 November 2018	10.6	2018/11/14.09	Acquittal Of Grant To Proserpine Chamber Of Commerce For Proserpine Town Entry Statements	Council receives the acquittal of the Proserpine Town Entry Statements grant. Furthermore, that the CEO investigate further the QLD Chamber of Commerce the legalities of a Chamber Secretary being paid with public/ratepayers funds.	Chief Financial Officer	Letters to CCIQ (ECM# 4657377) and PCOC (ECM# 4657629) mailed 4 December 2018.	28/11/2018 15/12/18	4 December 2018	COMPLETED
28 November 2018	10.7	2018/11/28.11	Lake Proserpine Masterplan And Analysis	Lake Proserpine Masterplan And Analysis	Major Projects Program Director	No Action Required. Awaiting Funding to proceed project	28 November 2018	28 November 2018	COMPLETED
28 November 2018	17.1.1	2018/11/28.31	Business Activity Report - Shute Harbour October 2018	Council receives the Shute Harbour Business Unit Activity Report for October 2018.	GM Airports & Commercial Infrastructure	Report received at the meeting. No further action required.	12 December 2018		COMPLETED
28 November 2018	17.1.2	2018/11/28.32	Business Activities Report - Whitsunday Coast Airport - October 2018	Council receives the Whitsunday Coast Airport Business Unit Activity Report for October 2018.	GM Airports & Commercial Infrastructure	Report received at the meeting. No further action required.	12 December 2018		COMPLETED
28 November 2018	10.2	2018/11/28.06	QFES - SES Support Grant	Council resolves to: a) support the funding application of \$80,167 under the QFES SES Support Grant b) approve the proposed \$20,042 Council co-contribution, in the event the funding application is successful.	EO Economic Development		12 December 2018		COMPLETED
28 November 2018	12.2	2018/11/28.17	20180926 - Development Application for Material Change of Use - Storing chemicals and hospitality supplies, 16 Trojan Court, Proserpine, Whitsunday Chemicals & Hospitality Supplies	Council resolves to refuse the application for Development Permit for Material Change of Use - Homebased Business (Storage of Chemicals and Hospitality Supplies), 16 Trojan Court, Proserpine, Lot 95 RP864699, for the following reasons: a) The shape of the site and the location of the existing buildings make it impractical to carry-out the proposed business entirely within the boundaries of the site in accordance with the provisions of the Home-based Business Code and it cannot reasonably be conditioned to comply; b) The proposal is likely to interfere with the residential amenity of the area by way of heavy vehicle movements and operations being conducted in the street	Director Planning & Development	Decision Notice Issued - ECM: 4648100	12 December 2018	29 November 2018	COMPLETED
28 November 2018	12.3	2018/11/28.18	Planning & Development Monthly Report - October 2018	Council receives the Planning and Development Monthly Report for October 2018.	Director Planning & Development	Report received at the meeting. No further action required.	12 December 2018		COMPLETED
28 November 2018	17.5.1	2018/11/28.35	Business Unit Activity Report - October 2018 - Foxdale Quarry	Council receives the Foxdale Quarry Business Unit Activity Report for October 2018.	Director Engineering Services	Report was presented to council, no further action is required.	28 November 2018	28 November 2018	COMPLETED
28 November 2018	17.5.2	2018/11/28.36	Business Unit Activity Report - October 2018 - Whitsunday Water	Council receives the Whitsunday Water Business Unit Activity Report for October 2018.	Director Engineering Services	Report was presented to council, no further action is required.	28 November 2018	28 November 2018	COMPLETED
28 November 2018	7.1	2018/11/28.04	Notice of Motion – Container Deposit Scheme	That the CEO makes contact with the Container Deposit Scheme operators and urgently requests the installation of automated collection/cash back units across the Whitsunday Regional Council area particularly in the tourist areas. Furthermore, the CEO works with current operators in relation to ascertain the best locations.	Director Customer Experience	Director Customer Experience worked with the service provider Anything Environmental to address overflowing containers at the Bowen Bowls Club. As of Monday 10th the bins were relocated to the Bowen Showgrounds and advertised to the public accordingly. Director Customer Experience is continuing conversations with Containers Exchange and Anything Environmental to advocate for more suitable sites and the potential for reverse vending machines. [REDACTED] has been in contact with the Container Scheme Operators 14/02/2019. Anything Environmental have advised that they will place a manned cash refund point at Jubilee Tavern from March 1. Also in Bowen there is now a manned container refund point at Pilcher's Mitre 10. In the coming months there will be a manned container refund point at the Metropole in Proserpine. Anything Environmental are still pursuing reverse vending machines for Airie Beach tourists however they are not likely to be in installed within the next few months.	12/12/2018 28 Feb 2019		COMPLETED
28 November 2018	15.1	2018/11/28.27	Customer Experience Monthly Report - October 2018	Council receives the Customer Experience Monthly Report for October 2018.	Director Customer Experience	Report received at the meeting. No further action required.	12 December 2018		COMPLETED
28 November 2018	17.6.1	2018/11/28.38	Tender Evaluation - 500.2018.0124 - Provision of Maintenance Services - Whitsunday Lakes	Council resolves to award contract 500.2018.0124 – Provision of Maintenance Services – Whitsunday Lakes to The Trustee for R & O Brodhurst Family Trust T/As Down To Earth Whitsundays for the contract period of two (2) years for the amount of \$170,100.00 (excluding GST) (and an additional \$85,050.00 (excluding GST) for the 12 month extension at the Council's discretion).	Director Customer Experience	Item was tabled however requires further action from Director Customer Experience re: whether in house staff have the capacity to undertake duties. 13/12/18 - Manager M Callaghan has spoken to the Cannonvale/Airrie Beach Staff about this tender (13/12/2018). All staff agreed that they do not have the capacity to manage this area (would require additional resources and fleet). Council Report to go back in January to award the tender. 16 January 2019: Report scheduled to be presented at the OM 30/01/2019 30 January 2019: Reported to Council's Ordinary Meeting.	12/12/2018 19 December 2018 31 January 2019	30 January 2019	COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
28 November 2018	11.1	2018/11/28.14	Lease - Lot 5 on RP714287 - Bowen Skate Rink - Bowen PCYC	Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a peppercorn lease of one dollar in accordance with section 236 (b)(ii) Local Government Regulation 2012 with Bowen PCYC for the premises known as the Bowen Skate Rink being Lot 5 on RP714287 for a term of 5 years with a renewal option of a further 5 years.	Director Corporate Services	14 January 2019: Lease development commenced. Unable to execute lease until works on site complete. 1 February 2019: Lease issued to PCYC, waiting for their response. 6 March 2019: Lease is still with PCYC. Council Officers have followed up however advice is that the PCYC will need to take it to a committee meeting. No timeframe provided.	12/12/2018 30 January 2019 28 February 2019 30 March 2019 16 May 2019	30 April 2019	COMPLETED
28 November 2018	11.2	2018/11/28.15	Corporate Services - Monthly Report - October 2018	Council receives the Corporate Services Monthly Report for October 2018.	Director Corporate Services	Report Received - No further action required		28 November 2018	COMPLETED
28 November 2018	17.2.1	2018/11/28.34	500.2018.0127 - Plant & Fleet Replacement	Council resolves to award the contract for 500.2018.0127 Supply and Delivery of One (1) Trailer, Mini Excavator and Accessories to Semco Pty Ltd for the amount of \$50,900.00 (excluding GST).	Director Corporate Services	3/12/18 - purchase order 127611 raised for mini excavator	12 December 2018	3 December 2018	COMPLETED
28 November 2018	13.1	2018/11/28.21	Request for Donation - Proserpine Rotary Street Fair 2018	Council resolves to approve a donation of \$3,000.00 to assist the Proserpine Rotary Club to host the Proserpine Rotary Street Fair 2018 in lieu of contribution of fireworks at their request. The funds are to be utilised to hire carnival equipment and amusement rides only with an acquittal to be provided to Council no later than 31 January 2019.	Director Community & Environment	Letter of approval sent ECM *4646897	12 December 2018	5 December 2018	COMPLETED
28 November 2018	13.2	2018/11/28.22	Request for Council Fee Waivers - November 2018	Council resolves to approve the waiving of fees for the following recipients: •Bowen Childcare & Early Education - Children's Christmas Party - \$383.00 •Bowen Parkrun - Annual Renewal Local Law Licence - \$192.00 •Collinsville/Scottville Amateur Swimming Club - Mercantile Relay - \$383.00	Director Community & Environment	Letter of approval sent ECM *4646788 ECM *4646713 ECM *4646720	12 December 2018	5 December 2018	COMPLETED
28 November 2018	13.3	2018/11/28.23	Financial Support for Junior Elite Athlete - November 2018	Council resolves to approve financial support for Sidney Short to the value of \$500.00 to attend the 2018 Australian All School Athletic Championships in Cairns from 7-9 December 2018.	Director Community & Environment	Letter of approval sent ECM *4648934	12 December 2018	5 December 2018	COMPLETED
28 November 2018	13.4	2018/11/28.24	Sport & Recreation Club Grants - November 2018	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients: •Whitsunday Weightlifting Club – Band 2 - \$3,000.00 •Cannonvale Cannons Swimming Club Inc. – Band 2 - \$3,000.00	Director Community & Environment	Letter of approval sent ECM *4648949 ECM *4648973	12 December 2018	5 December 2018	COMPLETED
28 November 2018	13.5	2018/11/28.25	Policy Review - Development Application Fee Refund Policy	Council resolves to: a)revoke the Waiving, Reducing or Refunding Council Development Fees Policy that was adopted at the Council Meeting on 13 June 2012, and b)adopt the Development Application Fee Refund Policy 2018-2021.	Director Community & Environment	5/12/18 - Policy adopted, implemented and uploaded to the website.	12 December 2018	5 December 2018	COMPLETED
28 November 2018	13.6	2018/11/28.26	Community & Environment - Monthly Report - October 2018	Council receives the Community & Environment Monthly Report for October 2018. Furthermore, Council moves a vote of thanks to the Director of Community and Environment and staff that were involved in this years 2018 Schoolies.	Director Community & Environment	Report received at the meeting. No further action required.	12 December 2018		COMPLETED
28 November 2018	17.5.3	2018/11/28.37	Acquire Native Title Rights and Interests for Cannonvale SPS 3 Land Purchase	Council resolves to compulsorily acquire any and all native title rights and interest over Lot 162 on CP HR1541 And Part of Lot 124 on CP HR1902 situated in Cannonvale for the purpose of alienating the land in fee simple by the State of Queensland to Whitsunday Regional Council pursuant to the Land Act, 1994 and for the purpose as specified in a draft Notice of Intention to Compulsorily Acquire Native Title Rights and Interests tabled at Council's ordinary meeting on 2018. etc	COO Water & Waste	Signed documentation has been sent back to Marrawah Law for processing. 14 January 2019: Payment of \$84,455.05 to DNRME processed on 10/01/2019. The application material has been lodged with DNRME for assessment, awaiting for documentation to be returned (for all intents purposes this task has been completed). <u>Governance Coordinator / 17 June 2019:</u> Advised by COO Whitsunday Water that Council have permission to construct on site. Awaiting paperwork to finalise resolution but this is not delaying works, which is potentially why it is taking so long to get back. 03/02/20 All the requirements of the department's offer have been satisfied by WRC. The plan has registered and the reserves have been amended. I have submitted the issue of a Deed of Grant (freehold tenure) to the Minister's delegate for audit this morning. I anticipate that the Deed of Grant will issue around 27 February 2020. 01/04/2020 The Deed of Grant has been issued. DNRME is in the process of organising the reimbursement and then they will send the formal advice; received 14 April 2020 (ECM 5422224)	12/12/2018 15 February 2019 01/04/2020	14 April 2020	COMPLETED
28 November 2018	10.6	2018/11/28.10	Audit & Risk Committee Minutes	Council resolves to receive the confirmed minutes of the Audit & Risk Committee Meeting, held on 11 September 2018.	Chief Staff Officer	Minutes confirmed at the meeting. No further action required.	12 December 2018		COMPLETED
28 November 2018	10.9	2018/11/28.13	Northern Alliance Of Council Minutes	Council receives the Minutes from the Northern Alliance of Council's Inc Annual General Meeting & General Meeting held on 21 August 2018 in Ingham.	Chief Staff Officer	Minutes received at the meeting. No further action required.	12 December 2018		COMPLETED
28 November 2018	17.1.3	2018/11/28.33	Major Projects Advisory Board	Council resolves to receive the confirmed minutes of the Major Projects Advisory Board Meeting of 7 September 2018.	Chief Staff Officer	Minutes confirmed at the meeting. No further action required.	12 December 2018		COMPLETED

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OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
28 November 2018	10.1	2018/11/28.05	2018/19 Budget - 1st Revision - September 2018	Council resolves; a)that in accordance with section 170(3) of the Local Government Regulation 2012, to revise the Whitsunday Regional Council budget adopted for the financial year 2018/19, as presented in the following statements prepared in accordance with section 169 of the Local Government Regulation 2012:	Chief Financial Officer	Budget uploaded to financial system	12 December 2018	5 December 2018	COMPLETED
28 November 2018	10.3	2018/11/28.07	Competitive Neutrality Complaints Policy	Council resolves that in keeping with Section 48 of the Local Government Act 2009, to adopt the Competitive Neutrality Complaints Policy.	Chief Financial Officer	Policy adopted as per resolution	12 December 2018	28 November 2018	COMPLETED
28 November 2018	10.4	2018/11/28.08	Business Activities Policy	Council resolves to adopt the Business Activities Policy.	Chief Financial Officer	Policy adopted as per resolution	12 December 2018	28 November 2018	COMPLETED
28 November 2018	10.5	2018/11/28.09	Financial Statements - FY 18/19 - Period Ending 31 October 2018	Council receives the financial statements for the period ending 31 October 2018 of the financial year 2018/19.	Chief Financial Officer	Financial statements received at the meeting. No further action required.	12 December 2018	28 November 2018	COMPLETED
28 November 2018	10.8	2018/11/28.12	Collinsville Independent Living Company (Acn 619 842 732) ("Cilic")	Council resolves to: 1)To approve a share buy back of 99,990 of Council's 100,000 issued shares in Collinsville Independent Living Company Pty Ltd (ACN 619 842 732) (the "Company") for a total of \$81,765.71, being by way of an in specie transfer of plant and equipment worth \$2,293.19 (at book value) and cash of \$79,472.52. etc.	Chief Financial Officer		12 December 2018		COMPLETED
28 November 2018	16.1	2018/11/28.28	PROSERPINE CHAMBER OF COMMERCE	Council resolves to direct the CEO to write to the Proserpine Chamber of Commerce seeking; etc.	Chief Financial Officer	Letter sent to PCoC 1 December 2018.	12 December 2018	1 December 2018	COMPLETED
12 December 2018	10.3	2018/12/12.06	Whitsunday Start-Up Business Support Program - 2019 Launch Approval	Council resolves to approve the Whitsunday Start-up Business Support Program to enable it to be launched in January 2019 to the Whitsunday community.	EO Economic Development	Council Resolution 2018/12/12.06 Launch to commence in January 2019.	26 December 2018	26 December 2018	COMPLETED
12 December 2018	10.2	2018/12/12.05	Disposal of Gangway to Proserpine Golf Club	Council resolves to dispose of Public Asset - Damaged 15 x 2m Gangway previously utilised at Shute Harbour via donation to community organisation Proserpine Golf Club in accordance with the Section 236 1 (b) (ii) of the Local Government Regulations 2012.	Disaster Recovery Project Director	*20/12/18 Waiver letter to be drafted after consultation with Ex Man Procurement, Property & Fleet. 15/01/2018 – Contact to be made with Proserpine Golf Club. Discussions have been held with Ex Manager Procurement Property & Fleet regarding waiver letter. Draft Waiver to be provided to McCullough Robertson for review 17/01/2019 – Waiver prepared and forwarded to Proserpine Golf Club for execution. Club able to arrange for pick of gangway upon return of signed document to WRC. 1 February 2019: Gangway has been delivered to Golf Course	26/12/2018 20 January 2019 31 January 2019	1 February 2019	COMPLETED
12 December 2018	10.5	2018/12/12.08	Shute Harbour Building - Confirmation to Proceed to Tender	Council resolves to: 1.adopt the design proposal for the Shute Harbour Redevelopment Project comprising: a.50% design components for: i.Seawall; ii.Buildings; iii.Car Park; iv.Fuel Facility; v.Services; b.100% design component for the Pontoon refurbishment; including confirmation to proceed to tender; and 2.approve the release of the architectural renderings for industry engagement.	Disaster Recovery Project Director	*20/12/18 Meeting with Ex Man Procurement, Property & Fleet and legal 20/12/18. Contractual conditions need to be draft specific to contract. Tender will be issued 19/01/19 and close 04/02/19	26 December 2018	20 December 2018	COMPLETED
12 December 2018	17.1.1	2018/12/12.40	Quotation Evaluation - Proserpine Roads - NDRRA 2017	Council resolves to award the contract for 500.2018.0185 – NDRRA Package X – Proserpine to Beddaws Pty Ltd t/a Copp & Co Plant Hire for \$2,084,463.44 (excluding GST).	Disaster Recovery Project Director	*04/01/2019 Contract awarded. Completion date 17 April 2019. Awaiting signed contract.	26/12/2018 31 January 2019	22 January 2019	COMPLETED
12 December 2018	17.1.3	2018/12/12.42	Quotation Evaluation - Conway Beach Sea Wall	Council resolves to award the contract for 500.2018.0192 – Conway Beach Seawall to East Coast Civil Pty Ltd for \$1,542,452 (excluding GST).	Disaster Recovery Project Director	*04/01/2019 Contract awarded. Completion date 30 April 2019 Contract sent for CEO execution 15/01/2019 – Awaiting return of signed Contract from CEO. Pre-start meeting held 7 January 2019. 1 February 2019 - Director Disaster Recovery Executed Contract received from CEO 18 January 2019 - refer ECM#4671073	26/12/2018 31 January 2019	18 January 2019	COMPLETED
12 December 2018	12.1	2018/12/12.13	20180896 - Development Application for Staged Reconfiguration of a Lot - One (1) Lot into Twelve (12) Lots and One (1) Balance Lot - Botanica Drive Stage 4 - Botanica Drive, Woodwark - Botanica Drive Pty Ltd c/- Vision Surveys QLD Pty Ltd	Council resolves to approve the application for Development Permit for Reconfiguring a Lot - One (1) Lot into Twelve (12) Lots; and One (1) Balance Lot, made by Botanica Drive Pty Ltd, on Lot 60 on SP300010 and located at Botanica Drive WOODWARK, subject to the following conditions:	Director Planning & Development	Decision Notice Issued – ECM: 4673512	26 December 2018	17 December 2018	COMPLETED
12 December 2018	12.2	2018/12/12.14	20181076 - Development Application for Material Change of Use - Indoor Entertainment - Langford Road, Flametree - 12SP299922 - Heatherwood Court Pty Ltd c/- Wynne Planning & Development	Council resolves to approve the application for Development Permit for Material Change of Use - Indoor Entertainment (Recreation Building), made by Heatherwood Court Pty Ltd, on L: 0 SP: 299922, L: 12 SP: 299922 and located at 79 Langford Road Flametree, subject to the following conditions:	Director Planning & Development	Decision Notice Issued – ECM: 4671586	26 December 2018	17 December 2018	COMPLETED
12 December 2018	12.3	2018/12/12.15	Proposed Ministerial Designation for Proserpine State High School	Council resolves to; (a)Provide a response to the Department advising it has no objection to the proposed designation of land for education purposes; and (b)Future Ministerial Designations of land to be reported to Council only when there is a matter that needs formal Council determination.	Director Planning & Development	No further action required	26 December 2018	22 December 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
12 December 2018	12.4	2018/12/12.16	Planning Scheme Amendment V3.6 Administrative & PSP Development Manual	Council resolves to: 1.adopt, and place on Council's website, the Whitsunday Planning Scheme Administrative and Development Manual amendments submission analysis report; (Attachment 1) 2.provide a written response to the submitters; (Attachment 2) 3.make amendments in response to submissions and adopt the Whitsunday Planning Scheme 2017 V3.6, including administrative amendments to the Planning Scheme, Local Government Infrastructure Plan and all amendments to the Planning Scheme Policy Development Manual; (Attachments 3 & 4) 4.adopt amended Standard drawings for water, road, sewer and drainage; (Attachment 5) 5.commence and place on Council's website the Whitsunday Planning Scheme 2017 V3.6, including administrative amendments to the Planning Scheme, Local Government Infrastructure Plan and all amendments to the Planning Scheme Policy Development Manual and associated Standard drawings on the day of gazettal, Friday 21 December 2018; and 6.provide the Chief Executive with a copy of the gazettal and administrative amendments to satisfy requirements within the Ministers Guidelines and Rules 2017.	Director Planning & Development	Item 1 – The commencement date (date of gazettal) is Friday 21/12/2018 with the Planning Scheme Webpage going live 21/12/2018 - COMPLETED Item 2 – The response letter will have a link to the submission analysis report (which will go live 21/12/2018). Once live, link will be sent out with letters to submitters – COMPLETED Item 3 – Amendments have been made & Planning Scheme has been adopted by Council - COMPLETED Item 4 – Standard Drawings have been adopted and will go live on the website with the Planning Scheme, as supporting documents – COMPLETED Item 5 – On Track – to be published 21/12/2018 COMPLETED Item 6 – Needs to wait for the gazettal – Will be Updated to Chief Executive (DSDMIP) 21/12/2018 - COMPLETED	26 December 2018	21 December 2018	COMPLETED
12 December 2018	12.6	2018/12/12.18	Planning & Development Monthly Report - November 2018	Council receives the Planning & Development Monthly Report for November 2018.	Director Planning & Development	No further action required	26 December 2018	12 December 2018	COMPLETED
12 December 2018	17.3.1	2018/12/12.49	Rectification Works and Recovery of Costs - Retaining Wall at 30 Macarthur Drive Cannonvale	Council resolves to; (1)Prepare a scope for the demolition, design and rebuild of the Retaining Wall RPEQ certified at 30 Macarthur Drive Cannonvale; and seek quotes in accordance with Council's Procurement Policy; and (2)Undertake the required rectification works under the Enforcement Notice and Court Orders; and recover the costs pursuant to s142 Local Government Act 2009.	Director Planning & Development	Awaiting updated legal advice before continuing with project. Estimate to receive legal advice by January 2019 and commence tender process for retaining wall design and construction Draft Tender documents provided to McKays Solicitor for review RFQ Drafted to be issued before end of April Fee Proposal received from RPEQ Engineer (500.2019.0018 ECM: 4785700) to be presented at Briefing Session in general business on 06/03/2019 Design phase for rectification works underway by GW Goddard. Once design has been received, RFQ will be prepared for construction phase Design Works underway and preparation of RFQ to be distributed	26/12/2018 April 2019 December 2019	6 March 2019	COMPLETED
12 December 2018	17.3.2	2018/12/12.50	Request to Lease Part of Lot 81 RP800715, Paluma Road Cannonvale - Charles Porter & Sons Pty Ltd	Council resolves to; 1.Apply the exemption for the disposal of a valuable and non-current asset other than by tender or auction in accordance with Section 236(1)(c)(iv) of the Local Government Regulations 2012; 2.Prepare and negotiate the terms and conditions of a land lease in consultation with the proponent, over part of Lot 81 RP800715, Paluma Road Cannonvale; and 3.Authorise the Chief Executive Officer to execute the lease.	Director Planning & Development	Draft lease provided by Peter Shuttlewood to Porters Pty Ltd. Expect lease to be returned January 2019. Lease currently with Applicant for review and Council are awaiting response Advice received from porters to confirm that the carpark expansion project has been put on hold - ECM: 4808342 - NFA Required	26/12/2018 January 2019 March 2019 December 2019	15 March 2015	COMPLETED
12 December 2018	14.1	2018/12/12.31	Beach and Shute Harbour Roads Slippery Surface	Council receives the response letter from the Department of Transport and Main Roads.	Director Engineering Services	Completed as per the resolution	26 December 2018	13 December 2018	COMPLETED
12 December 2018	14.2	2018/12/12.32	Cycle Network Local Government Grants 2019-20 Round	Council resolve to: a)support the funding application of \$80,000 under the cycle network LG Grant round 2019-20 b)approve the proposed 50% co-contribution of \$80,000, in the event the funding application is successful.	Director Engineering Services	Completed as per the resolution	26 December 2018	13 December 2018	COMPLETED
12 December 2018	14.3	2018/12/12.33	Beach Court Villas Fencing	Council resolves to; a)not fence the boundary between the drain and the property at Beach Court Villas, 24 Beach Road, Cannonvale; and b)develop a policy clarifying Council's position on this and similar matters.	Director Engineering Services	Completed as per the resolution	26 December 2018	13 December 2018	COMPLETED
12 December 2018	15.1	2018/12/12.34	Wilson Beach Swimming Enclosure	Council receives the report on the risks associated with the Wilson Beach Swimming Enclosure and further Council resolves to apply for a permit through Queensland Parks and Wildlife Service to remove the existing Wilsons Beach Swimming Enclosure noting the following: a)Council does not have the capacity to ensure safety to users due to the existence of a significant concentration of nearby saltwater crocodiles; b)Council cannot secure appropriate comprehensive insurance; c)Such enclosures in Queensland are provided to offer some form of protection from jellyfish (some, not all) and that the provision of an enclosure for recreational purposes to mitigate risks of coming into conflict with crocodiles would be unprecedented in Australia; d)Warning signs of crocodiles have been placed by the State Government in front of the current enclosure and nearby beaches; e)That the letter received on the 14 March 2018 from Department of Environment and Science expressed alarm in relation to the provision of a swimming enclosure knowing the significant adjacent crocodile population.	Director Customer Experience	Application to remove the structure from QPWS land will be submitted in January. 16 January 2019 - Council received the application form for completion from Marine Parks Authority on 16/01/2019. Officers are in the process of issuing an RFQ for the removal of the enclosure and upon appointing the successful contractor, staff will submit the application to QPWS. RFQ to remove the structure issued WB 28/01/2019. Quotation responses due COB 11/02/2019. 28/02/2019 – Council have been seeking quotations from suppliers under the 11-21 tonne excavation category in the Wet & Dry Hire panel. Due date for quotation submissions has been extended until COB 1 March 2019. 14/03/2019 - Notice of Motion carried to repair enclosure. Action item completed and carried over to action item for Council resolution: 2019/03/13.8	26/12/2018 28 February 2019 30 May 2019		COMPLETED
12 December 2018	15.2	2018/12/12.35	Customer Experience Monthly Report - November 2018	Council receives the Customer Experience Monthly Report for November 2018.	Director Customer Experience	Presented – no further action required.	26 December 2018	12 December 2018	COMPLETED
12 December 2018	17.6.1	2018/12/12.51	Business Activity Report - Waste Business Unit - October 2018	Council receives the Waste Business Unit Activity Report for October 2018Council receives the Waste Business Unit Activity Report for October 2018	Director Customer Experience	Presented – no further action required.	26 December 2018	12 December 2018	COMPLETED
12 December 2018	11.1	2018/12/12.11	Chief Executive Officer Delegation - Procurement	Council resolves to delegate to the Chief Executive Officer and/or the Acting Chief Executive Officer, the authorisation to approve large-sized contracts for goods and services in accordance with Council's Procurement Policy for the period of 13 December 2018 to the 29 January 2019.	Director Corporate Services		26 December 2018	13 December 2018	COMPLETED
12 December 2018	11.2	2018/12/12.12	Corporate Services Monthly Report	Council receives the Corporate Services Monthly Report for November 2018.	Director Corporate Services		26 December 2018	12 December 2018	COMPLETED
12 December 2018	16.1	2018/12/12.36	Council Information Sessions – Procurement And Tender Processes	Council resolves to hold further public information sessions on Whitsunday Regional Council procurement and tender processes.	Director Corporate Services	Information sessions will be carried out in conjunction with the renewal of the Pre-Qualified Trade Services contract	26/12/2018 30 June 2019 30 September 2019 30 November 2019	23 October 2019	COMPLETED
12 December 2018	17.2.1	2018/12/12.45	Rates and Sundry Debtors - November 2018	Council receives the Rates and Sundry Debtors Report for the month of November 2018.	Director Corporate Services		26 December 2018	12 December 2018	COMPLETED
12 December 2018	17.2.2	2018/12/12.46	Rates Relief Hardship Applications	Council resolves to approve the following recommendations for Rate Relief due to Financial Hardship applications:	Director Corporate Services		26 December 2018	12 December 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
12 December 2018	17.2.3	2018/12/12.47	Plant And Fleet Replacements 500.2018.0180 & 500.2018.0187	Council resolves to award the following contracts after inviting all local suppliers: a.500.2018.0180 – Supply and Delivery of Two (2) Side by side All-Terrain Vehicles and One (1) Trailer to The Trustee for The Gralow V Twin Trust & The Trustee for The FMA Trust T/As Mackay Motorcycles for the amount of \$60,659.05 (excluding GST) including disposal of the following current assets: i.70784 - Quad Bike Honda 300 for \$1,090.90 (excluding GST); and ii.70621 - Quad Bike Honda 300 for \$1,363.64 (excluding GST). b.500.2018.0187 - Supply and Delivery of One (1) 4WD Backhoe to Hastings Deering (Australia) Limited for the amount of \$219,900.00 (excluding GST) including the disposal of the following current asset: i.50962 - Backhoe Komatsu WB97R-5 C78474 for \$30,000.00 (excluding GST).	Director Corporate Services		26 December 2018	7 January 2019	COMPLETED
12 December 2018	17.2.4	2018/12/12.48	Removal From Sale For Arrears Of Rates – Assessment 1110031 And 1205225	Council resolves to a) remove Assessment 1110031 from sale for arrears action, accept payment arrangement as proposed by the ratepayer, and b) remove Assessment 1205225 from sale for arrears action.	Director Corporate Services		26 December 2018	12 December 2018	COMPLETED
12 December 2018	13.1	2018/12/12.21	Reef Council Major Integrated Project	Council resolves to; a) endorse the Reef Council's MIP proposal as a prospectus for seeking external investment in priority collaborative actions by Queensland Reef region Council; and b) allow the LGAQ to include its logo for the publication and promotion of the Reef Councils MIP.	Director Community & Environment	16 January 2019: Letter of support sent ECM * 4705349	26 December 2018	16 January 2019	COMPLETED
12 December 2018	13.2	2018/12/12.22	Request for Council Fee Waivers - November/December 2018	Council resolves to the waiving of fees for the following recipients; •Collinsville Lions Club – Bowen Cricket Club Cricket Day - \$383.00 •Bowen Locals for Locals – Bowen Christmas Street Fair 2018 - \$383.00 •Collinsville Qld Country Women's Association – Morning Melodies - \$350.00 •Club Outrigger Whitsunday – Outrigging Regatta 2019 - \$383.00	Director Community & Environment	15 January 2019: Letter of approval sent ECM *4673310 ECM *4673270 ECM *4673288 ECM *4673301	26 December 2018	14 December 2018	COMPLETED
12 December 2018	13.3	2018/12/12.23	Request for Donation - Scottville State School - Community Garden	Council resolves to approve a donation/in-kind support of \$365.00 to support the Scottville State School to establish an edible community garden.	Director Community & Environment	15 January 2019: Letter of approval sent ECM *4697180	26 December 2018	10 January 2019	COMPLETED
12 December 2018	13.4	2018/12/12.24	Request for Donation - St Mary's Catholic School - Family Fun Day 2019	Council resolves to approve a donation of \$500.00 to support St Mary's Catholic School Family Fun Day in 2019.	Director Community & Environment	15 January 2019: Letter of approval sent ECM *4673262	26 December 2018	14 December 2018	COMPLETED
12 December 2018	13.5	2018/12/12.25	Request for Donation - Collinsville State School - GreenThumbs Program	Council resolves to approve a donation/in-kind support of \$365.00 to support the Collinsville State School to establish gardens beds as part of the GreenThumbs program.	Director Community & Environment	15 January 2019: Letter of approval sent ECM *4697171	26 December 2018	10 January 2019	COMPLETED
12 December 2018	13.6	2018/12/12.26	RADF - 2018/19 Funding Round 2 - August- November 2018	Council resolves to: a)endorse the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 26 November 2018; and b)approve the grants (subject to conditions) to applicants from Round 2, recommended to Council by the RADF Local Committee, as follows: •Margaret Burgess - \$4,450.00; •Proserpine Youth Space - \$650.00. •Jacqueline Taylor - \$5,000.00; and c)not approve the grants to applicants from Round 2, as per the recommendations of the RADF Local Committee, Unsuccessful applicants •Cathy's Fine Arts – Cathy Knezevic - \$5,400.00 •Whitsunday BombiRama Yarnies – Heather Sutton - \$6,230.00.	Director Community & Environment	15 January 2019: Letter of approval sent ECM *4676780 ECM *4676787 ECM *4676789 ECM *4676804 ECM *4676809 Resubmission of application request sent ECM *4676810	26 December 2018	18 December 2018	COMPLETED
12 December 2018	13.7	2018/12/12.27	Facility Management Grant - Whitsunday Sportspark Limited	Council resolves to approve a Facility Management Grant to Whitsunday Sportspark Limited for \$20,000.00.	Director Community & Environment	15 January 2019: Letter of approval sent ECM *4676749	26 December 2018	18 December 2018	COMPLETED
12 December 2018	13.8	2018/12/12.28	Financial Support for Junior Elite Athlete - December 2018	Council resolves to approve financial support of \$1,000.00 for Hamish Swain to attend the 2019 Australian Youth Nationals Championships in Hobart from 10-14 January 2019.	Director Community & Environment	15 January 2019: Letter of approval sent ECM * 4676710	26 December 2018	18 December 2018	COMPLETED
12 December 2018	13.9	2018/12/12.29	Request For Financial Support For The Whitsunday Sailing Club To Host New Years Eve 2019 Activities Plus Provide Transport For Club Patrons.	Council resolves to: a)approve a donation of \$5,000.00 towards a fireworks display to support the Whitsunday Sailing Club New Year's Eve 2019 activities. b)refuse the request to contribute to the first 12-month payments towards a vehicle to provide transport for patrons to and from the Club. c)advise the Club in writing the inability to install a temporary bus stop at the Sailing Club due to safety concerns for the transitioning passengers. d)advise the Club in writing pedestrian access to the foreshore will be installed as soon as the area is safe to do so.	Director Community & Environment	15 January 2019: Letter of approval sent ECM *4673422	26 December 2018	14 December 2018	COMPLETED
12 December 2018	13.1	2018/12/12.30	Community & Environment - Monthly Report - November 2018	Council receives the Community & Environment Monthly Report for November 2018.	Director Community & Environment	Report received. No further action required.	26 December 2018	12 December 2018	COMPLETED
12 December 2018	10.1	2018/12/12.04	Council Meeting Dates 2019	Council resolves to adopt the schedule of Ordinary Council Meeting Dates and Venues for 2019.	Chief Staff Officer	Meeting schedule adopted. No further action required.	26 December 2018	12 December 2018	COMPLETED
12 December 2018	10.6	2018/12/12.09	Acting Chief Executive Officer	Council resolves to note the appointment of Jason Raiteri, Director Engineering Services, to Acting Chief Executive Officer for the inclusive period of 15th December 2018 to 1st January 2019 in accordance with section 195 of the Local Government Act.	Chief Staff Officer	Appointment confirmed via resolution at the meeting.	26 December 2018	12 December 2018	COMPLETED
12 December 2018	10.7	2018/12/12.10	2018/19 Operational Plan Q1	Council receives the Operational Plan 2018/19 Quarter One Update.	Chief Staff Officer	Operational Plan 18/19 Quarter One Update received at the meeting. No further action required.	26 December 2018	12 December 2018	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
12 December 2018	17.5	2018/12/12.39	Procedural Motion	Council resolves to table the confidential report titled "Removal from Sale for Arrears of Rates - Assessment 1110031 and Assessment 1205225".	Chief Staff Officer	Procedural motion. No further action required.	26 December 2018	12 December 2018	COMPLETED
12 December 2018	17.1.4	2018/12/12.43	Whitsunday Marine Centre Of Excellence	Council resolves as follows: 1)to authorise the CEO to: a.assess, and accept or reject (in whole or part) the recommendations of the EOI Evaluation Panel as to Shortlisted Respondents to proceed to the Introduction and Consultation Phase; b.engage, on behalf of Council, in the Introduction and Consultation Phase of the EOI process, including having direct discussions and negotiations with the Shortlisted Respondent/s, and any other person/s permitted by the EOI; c.exercise Council's discretions under the EOI, as the CEO sees fit, with best endeavours of achieving the desired project outcomes; and d.do all things incidental to, and to give effect to, the above actions.	Chief Staff Officer	Authorisation noted. 14 January 2019: Shortlisting is underway and A/CEO will brief Council once completed. Discussion with submitters ongoing due to unavailability in February. Expecting to complete and brief Council by the end of the month. <u>Governance Coordinator / 16 August 2019:</u> As discussed with CEO a report will come to the next OM recommending that the EOI process be cancelled as no suitable partners could be found. <u>Governance Coordinator / 11 September 2019:</u> Council resolved at the 11 September 2019 Ordinary Meeting to terminate the current EOI process and notify respondents accordingly.	26/12/2018 31 January 2019 Mid February 2019 31 March 2019 30 June 2019 31 August 2019	11 September 2019	COMPLETED
12 December 2018	3.1	2018/12/12.02	Mayoral Minute	That Council make a donation of \$50,000 to RACQ CQ Rescue Helicopter Service this financial year and make the necessary budget adjustments in the Quarter 2 budget review.	Chief Financial Officer	Invoice from RACQ CQ Rescue processed by Community & Environment. Budget Revisions will be done in February 2019	26 December 2018	13 December 2018	COMPLETED
12 December 2018	10.4	2018/12/12.07	Financial Statements - FY 18/19 - Period Ending 30 November 2018	Council receives the Monthly Financial Statements for the period ending 30 November 2018 of the financial year 2018/19.	Chief Financial Officer	No action required	26 December 2018	12 December 2018	COMPLETED
12 December 2018	17.1.5	2018/12/12.44	Short Term Funding For Whitsunday Sportspark	Council resolves to make available short-term bridging funding for Whitsunday Sportspark as follows: a)for a maximum amount of one million dollars (\$1,000,000), b)free of interest charges, c)initial disbursement of funds to be on or after 2nd January 2018, d)with all funds to be repaid no later than 31st of December 2019; subject to: e) satisfying all legislative and regulatory requirements necessary for Council to undertake this financial transaction including written permission from the Queensland Treasurer, and f) entering into an agreement with the borrower, on terms satisfactory to Council, to ensure that the risk of default is negligible. Council further resolves to authorise the Chief Executive Officer to enter into and sign on behalf of Council, the said agreement with the borrower.	Chief Financial Officer	Legal services informed to draft agreement and also advise on procedure for obtaining Treasurer approval. Preliminary advise sent to Whitsunday Sportspark 14 January 2019: WSP is doing the required cash flow Draft letter to Minister has been done, WSP and Lawyers reviewing Lawyers will get a draft agreement this week 31 January 2019 Cash flow from WSP received today (Delayed). Progressing draft agreement and Treasurer approval. 31 March 2019 Proposal sent through to DLG for submission to Treasury. Querries from DLG responded to. DLG awaiting response from Treasury. Last follow up with DLG on 26th March 2019 06 June 2019 This resolution was repealed an a fresh resolution adopted to adjust the timing of the loan and its repayment.	26/12/2018 31 March 2019 12 June 2019	6 June 2019	COMPLETED

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
11 April 2018	16.2	2018/04/11.13	Airlie Beach Parking	Council increases the daily inspection of vehicles in the Airlie Beach parking area by two hours a day at a cost of \$100.00 per day. Procedural Motion R PETERSON Council resolves to table the motion and that the Director of Community and Environment brings back a comprehensive report by the end of May, 2018 including an update on the Airlie Carparking Report Actions with options to deal with car parking matters in main street Airlie Beach.	Director Community & Environment	18/4/18 Report in progress 05/07/18 Report still in progress. *01/08/18 - Report currently in collaboration with Strategic Planning. 5/10/18 Parking patrols have been increased. The number of parking bays will be increased upon completion of the Airlie Beach foreshore revitalisation project - estimated completion date end of Feb 2019. 5/12/18 - Estimated completed date extended to end of Mar 2019. Report deferred until completion of Airlie Foreshore Project including additional parking. 23/08/2019 - Estimated project completion 22 June 2019. 30/07/2019 - Briefing note to be submitted (7 August) to address new processes, procedures and parking machines to be implemented in the near future. 11/09/2019 - Briefing presented to Council. Will proceed with tender on new machines and new infringement management solution to install and implement. Currently waiting on submissions then can be awarded 09/09/2020 - Tender for new parking machines awarded. Parking machines to be installed approx. mid October 2020.	25/04/2018 31-May-2018 31-August-2018 31-October-2018 28-February-2019 31-March-2019 30-June-2019 31-August-2019 30-September-2019 30-December-2019 30 November 2020		ON TRACK
24 April 2018	17.1.2	2018/04/24.39	Lease - Bowen Aerodrome	Council resolves to apply the exemption under regulation 236(1)(vii) of the Local Government Regulations 2012 (Qld), for the disposal of a valuable non-current asset (being a lease of part of the Bowen Aerodrome land), on the basis that Council is satisfied that: a. the land will be used as an airport or for related purposes; b. it is in the public interest to dispose of the land without a tender or auction; and c. the disposal is otherwise in accordance with sound contracting principles	GM Airports & Commercial Infrastructure	Awaiting outcome of DA. Changes to the lease as a result of the DA are being incorporated by legal 5 September 2018. 14 January 2019: Awaiting legal as per Council direction. 01 April 2019: As all issues with ABS have been resolved the lease will be finalised. To be taken to the Briefing Session on the 26th June 2019 Conditions to be negotiated with ABS To be taken to the Briefing Session on 18 September 2019	30/06/2018 30-September-2018 31-January-2019 31-March-2019 12-June-2019 31-July-2019 31-August-2019 30-October-2019 31 January 2020		OVERDUE
12 September 2018	17.1.3	2018/09/12.26	Bluedrum And Nalee Proceedings	That Council instructs the CEO to proceed as proposed by McKays.	Director Planning & Development	Orders resolved by Magistrate as proposed by WRC. Legal now working through consequential administrative processes which could take several months. Building & Plumbing approvals to be issued by April 2019 Outstanding matters provided to McKays Solicitors One outstanding approval pending - correspondence to be forwarded to owner & plumber to say application is to be finalised by end August 19. If additional information is not received, application will be returned and all existing plumbing will need to be removed from site - 16.08.2019	26-September-2018 April-2019 July-2019 Sept 2019		OVERDUE
26 September 2018	17.1.5	2018/09/26.44	Lease - Whitsunday Coast Airport - Part of Land - Lot 50 on CP HR 808298 - Airservices Australia	Council resolves to: a) approve the Chief Executive Officer to finalise negotiations and execute the lease with Airservices Australia over part of Lot 50 on CP HR 808298 currently known as Area A & B, for a 20-year term; and b) Apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulation 2012 Section 236 Part 1 (vii), being that the interest in the land is that it is used by an airport or airport related business.	GM Airports & Commercial Infrastructure	Documents signed by CEO and saved on ECM. Documents filed with DNRME and awaiting response. 14 January 2019: Documents provided to Airservices - awaiting executed copies. 01 April 2019: Still waiting on Airservices Governance Coordinator / 16 August 2019: Confirmed with Senior Commercial Officer that Council are still waiting on Airservices as they are registering them against the title.	10/10/2018 30-November-2018 31-December-2018 31-January-2019 31-March-2019 30-April-2019 31-May-2019 30-June-2019 31 December 2019		OVERDUE
14 November 2018	17.1.4	2018/11/14.36	Lease - Part Of Land - Lot 50 On Cphr 80898	Council resolves to: a) apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulations 2012 Section 236 Part 1 (vii), being that the interest in the land is that is used by an airport or airport related business; and b) approve the Chief Executive Officer to finalise negotiations and execute the lease with Virgin Australia over part of Lot 50 on CP HR 808298 for a 5-year term.	GM Airports & Commercial Infrastructure	Documents with Virgin for review 01 April 2019: Still awaiting Virgin Virgin have apologised for the delay and have confirmed they are now actioning. With WRC Legal for final review before execution.	31/01/2019 31-March-2019 31-May-2019 31-August-2019 30-September-2019 30 November 2019		OVERDUE
14 November 2018	17.1.5	2018/11/14.37	Lease - café - Part of Land at Lot 50 on CHR 808298	Council resolves to; a) apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulations 2012 Section 236 Part 1 (vii), being that the interest in the land is that is used by an airport or airport related business; and b) approve the Chief Executive Officer to finalise negotiations and execute the lease with Captain & Co over part of Lot 50 on CP HR 808298 for a 3-year term or 31st January 2022 whichever is the earlier	GM Airports & Commercial Infrastructure	Documents prepared - to be sent 14 January 2019: awaiting lease plan for expanded terminal to finalise lease documentation. 14 March 2019: lease plan completed, awaiting expected date of completion for the lease area In line with Terminal Expansion All with Captain & Co – awaiting end of construction	31/01/2019 28-February-2019 30-April-2019 30-July-2019 31-August-2019 30-October-2019 31-January-2020		OVERDUE
28 November 2018	12.1	2018/11/28.16	Acquisition Of Land For Cannonvale Reservoir On Lot 900 SP271819 & Lot 9 SP218209	Council resolves to: a) acquire land on Lot 900 SP271819 & Lot 9 SP218209 for a water reservoir; and b) delegate authority to undertake all necessary actions under the Planning Act 2016 and Acquisition of Land Act 1967 to the CEO to acquire the land.	Director Planning & Development	Negotiating with Land Owner and will commence statutory process Awaiting final update on legal contracts from McKays Solicitors Compensation negotiations underway - Updates in Legal Register with regards to progress Resumption Agreements for easements between WRC & Mytal Pty Ltd received 13/05/2019 All documentation expected to be received by 23/08/2019 for easements to be registered & new titles issued - 16/08/2019	12/12/2019 31/03/2019 30/06/2019 30/09/2019		OVERDUE
12 December 2018	17.1.2	2018/12/12.41	Lease - Daydream Island - Part of Land - Lot 50 CP HR 808298	Council resolves to: a) apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulations 2012 Section 236 Part 1 (vii), being that the interest in the land is that is used by an airport or airport related business; and b) approve the Chief Executive Officer to finalise negotiations and execute the lease with Daydream Island over part of Lot 50 on CP HR 808298 for a 10-year term.	GM Airports & Commercial Infrastructure	Documents to be prepared 14 January 2019: Documents provided to DDI on 11 January 2019 14 March 2019: Awaiting DDI Awaiting completion of Terminal build DDI unlikely to proceed - to be rebriefed	26/12/2018 28-February-2019 30-April-2019 30-June-2019 31-August-2019 30-September-2019 30 November 2019		OVERDUE

Council Meeting Action Items 2018

OM Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
12 December 2018	12.5	2018/12/12.17	Collinsville Day Care	Council resolves to assist with funding of up to \$65,000 towards establishing a Childcare Centre at the Collinsville State School subject to a preparation of a business case and contribution by other key stakeholders.	Director Planning & Development	Awaiting advice that all stakeholders are willing to participate in funding the project before a business plan is prepared for Council consideration Waiting on confirmation of finance, business case & agreement of Stakeholders - Pending until information is received- 15.08.2019	26/12/2018 March 2019 June 2019 December 2019		OVERDUE

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
30 January 2019	1.1	2019/01/30.01	APOLOGIES	Council receives an apology from Mayor Andrew Wilcox.	Chief Staff Officer	30 January 2019/Gov Coord: Apology received at the meeting.	13 February 2019	30 January 2019	Completed
30 January 2019	2.1	2019/01/30.02	CONDOLENCES	Council observes one (1) minutes silence for the recently deceased.	Chief Staff Officer	30 January 2019/Gov Coord: Minute of silence observed at the meeting.	13 February 2019	30 January 2019	Completed
30 January 2019	4.1	2019/01/30.03	CONFIRMATION OF MINUTES REPORT	Council confirms the Minutes of the Ordinary Meeting held on 12 December 2018; and the Minutes of Special Meeting held on the 14 December 2018.	Chief Staff Officer	30 January 2019/Gov Coord: Minutes confirmed at the meeting as per the resolution.	13 February 2019	30 January 2019	Completed
30 January 2019	6.1	2019/01/30.04	PETITIONS – WILSON BEACH SWIMMING ENCLOSURE	Council receives the petition to save the Wilson Beach Swimming Enclosure.	Chief Staff Officer	30 January 2019/Gov Coord: Petition received by Council as per the resolution.	13 February 2019	30 January 2019	Completed
30 January 2019	10.1	2019/01/30.05	FINANCIAL STATEMENTS - FY 18/19 - PERIOD ENDING 31 DECEMBER 2018	Council receives the financial statements for the period ending 31 December, 2018 of the 2018/19 financial year.	Chief Financial Officer	No Action Required	13 February 2019	30 January 2019	Completed
30 January 2019	12.1	2019/01/30.06	FACADE IMPROVEMENT POLICY	Council resolves to adopt the Proserpine Façade Improvement Policy with an effective date of 1 February 2019.	Director Planning & Development	Complete - NFA required	13 February 2019	30 January 2019	Completed
30 January 2019	12.2	2019/01/30.07	20180856 - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - RESORT COMPLEX (STAGED), GLOUCESTER AVENUE, HYDEAWAY BAY, M DUNN	Council resolves to approve the application for Development Permit for Material Change of Use - Resort Complex (Staged), made by M Dunn, on Lot 66 RP744455, Lot 20 SP271833 and Lot 19 SP271833, located at 6 Gloucester Avenue Hydeaway Bay, 2 Hydeaway Bay Drive Hydeaway Bay, 2-4 Gloucester Avenue Hydeaway Bay, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4726853	13 February 2019	30 January 2019	Completed
30 January 2019	12.3	2019/01/30.08	20181304 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - LOW IMPACT INDUSTRY (MOTOR VEHICLE WORKSHOP); AND SHOWROOM - REDEVELOPMENT OF THE PROSERPINE NISSAN DEALERSHIP - 1 & 5 WAITE STREET, PROSERPINE - ARDENT ARCHITECTS	Council resolves to approve the application for Development Permit for Material Change of Use - Low Impact Industry (motor vehicle workshop); and Showroom - Redevelopment of the Proserpine Nissan dealership, made by Ardent Architects, on Lot 24 on RP724874 and Lot 25 on RP724874 and located at 1 Waite Street PROSERPINE and 5 Waite Street PROSERPINE, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4731116	13 February 2019	1 February 2019	Completed
30 January 2019	12.4	2019/01/30.09	RECONFIGURING A LOT CODE	Council resolves to amend the Reconfiguring a Lot code and include in the Whitsunday Planning Scheme 2017 major amendment package, with following changes:	Director Planning & Development	Changes finalised to be included in Major Amendment Package	13 February 2019	30 January 2019	Completed
30 January 2019	12.5	2019/01/30.10	DEVELOPMENT APPLICATIONS FOR SHORT TERM ACCOMMODATION	Council resolves that Code Assessable applications for Short Term Accommodation and Impact Assessable applications which do not attract public submissions be approved under delegation, provided that they meet the requirements of the Checklist and relevant codes.	Director Planning & Development	Sent	13 February 2019	30 January 2019	Completed
30 January 2019	12.6	2019/01/30.11	APPLICATIONS FOR EXTENSION OF CURRENCY PERIOD OF DEVELOPMENT PERMITS	Council resolves to adopt a policy position in relation to applications for extension of the currency period of Development Permits as follows:	Director Planning & Development	Policy position established by Council for immediate implementation	13 February 2019	30 January 2019	Completed
30 January 2019	13.1	2019/01/30.12	TOWN OF WHITSUNDAY DRAINAGE, BOWEN WATER HAZARD & COASTAL HAZARD REFINEMENT STUDIES	Council resolves to formally receive the Town of Whitsunday Drainage, Bowen Water Hazard and Coastal Hazard Refinement Studies. Furthermore, Council utilise the; a) Town of Whitsunday Drainage Study & Bowen Water Hazard Study 2018 flood model outputs and 2100 storm surge & coastal erosions model outputs; and b) Coastal Hazard Mapping Refinement Study including 2100 storm surge & Coastal Erosions model outputs.	Director Community & Environment	Report received, studies implemented and incorporate model findings within Coastal Hazard Adaption Strategy. No further action required.	13 February 2019	5 February 2019	Completed
30 January 2019	13.2	2019/01/30.13	SPORT & RECREATION CLUB GRANTS - JANUARY 2019	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients: •Whitsunday Australian Football Club Inc. (Whitsunday Sea Eagles) - Band 2 - \$3,000.00; •Whitsunday Kyokushin Karate Proserpine - Band 3 - \$1,500.00.	Director Community & Environment	Letter of approval sent ECM *4727319 ECM *4727328	13 February 2019	1 February 2019	Completed
30 January 2019	13.3	2019/01/30.14	2019 YAMAHA VARIETY JET TREK SPONSORSHIP PROPOSAL	Council resolves to enter into a sponsorship arrangement with Variety the Children's Charity of \$5,000 in support of the Jet Trek fundraising event.	Director Community & Environment	14/02/19 - Letter of approval sent - ECM *4735343	13 February 2019	14 February 2019	Completed
30 January 2019	13.4	2019/01/30.15	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - DECEMBER 2018	Council receives the Community & Environment Monthly Report for December 2018.	Director Community & Environment	Report received by Council 30 January 2019. No further action required.	13 February 2019	1 February 2019	Completed
43495	14.1	2019/01/30.16	LOCAL GOVERNMENT GRANTS AND SUBSIDY PROGRAM 2019-2021	Council resolve to: a) support the funding application of \$524,000 for the Cannonvale Water Network Augmentation Project, under the Local Government Grants and Subsidies Program 2019-2021; and b) approve the proposed co-contribution of \$350,000, in the event that the funding application is successful.	Director Engineering Services	Economic Development team submitted the application.	13 February 2019	13 February 2019	Completed
30 January 2019	15.1	2019/01/30.17	CUSTOMER EXPERIENCE MONTHLY REPORT - DECEMBER 2018	Council receives the Customer Experience Monthly Report for December 2018.	Director Customer Experience		13 February 2019	30 January 2019	Completed
30 January 2019	16.1	2019/01/30.18	WHITSUNDAY PCYC UPDATE	Council resolves to bring a report back to the next available briefing session regarding an update on the Whitsunday PCYC.	Director Corporate Services	31 January 2019 / Director Corporate Services: Briefing prepared for presentation on 6 February 2019.	13 February 2019	6 February 2019	Completed
30 January 2019	16.2	2019/01/30.19	COLLINSVILLE OFFICE & COMMUNITY CENTRE UPDATE	Council resolves to bring a report back to the next available briefing session regarding an update on the Collinsville Customer Service Office and Community Centre.	Director Corporate Services	31 January 2019 / Director Corporate Services: Briefing note being prepared for presentation on 13 February 2019.	13 February 2019	13 February 2019	Completed
30 January 2019	16.3	2019/01/30.20	ARGYLE STREET & HOWARD STREET DESIGN	Council resolves that a report be brought back to the next available briefing session regarding the design of the Kerb and Channelling and sealing of Argyle Street and Howard Street.	Director Engineering Services	Costing done and advised to individual councillors. Will be brought to future Briefing. Briefing note being worked on for session held on 1 May 2019.	03/04/2019 29 May 2019	31 May 2019	Completed
30 January 2019	17.1.1	2019/01/30.25	BUSINESS ACTIVITY REPORT - SHUTE HARBOUR DECEMBER 2018	Council receives the Shute Harbour Business Activity report for December 2018.	General Manager Airports & Commercial Infrastructure	13 February 2019/ GM Airports: No Action required	13 February 2019	13 February 2019	Completed
30 January 2019	17.1.2	2019/01/30.26	BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST AIRPORT DECEMBER 2018	Council receives the Whitsunday Coast Airport Business Activity report for December 2018.	General Manager Airports & Commercial Infrastructure	13 February 2019/ GM Airports: No Action required	13 February 2019	13 February 2019	Completed
30 January 2019	17.2.1	2019/01/30.27	SALE OF LAND - LOT 2 ON RP743420	Council resolves to award the contract 500.2018.0161 Sale of Land - Lot 2 on RP743420 to David Edge Marine Contracting Pty Ltd for \$250,000 (including GST).	Director Corporate Services	31 January 2019 / Director Corporate Services: Contract being prepared for David Edge Marine. 15 February 2019 / Executive Manager Procurement, Property and Fleet: Letter of acceptance issued. Engaged solicitor to do conveyancing. LOA sent to David Edge Marine – ECM 4756112 Offer Accepted - ECM 4746384 Engagement of Macrossan & Amiet for Conveyancing Services – ECM 4753641	13 February 2019	7 February 2019	Completed
30 January 2019	17.5.1	2019/01/30.28	BUSINESS ACTIVITIES MONTHLY REPORT - DECEMBER 2018 - FOXDALE QUARRY	Council receives the Business Activities report for Foxdale Quarry for December 2018.	Director Engineering Services	Report received by Council 30 January 2019. No further action required.	13 February 2019	13 February 2019	Completed
30 January 2019	17.5.2	2019/01/30.29	BUSINESS ACTIVITIES MONTHLY REPORT - DECEMBER 2018 - WHITSUNDAY WATER	Council receives the Business Activities report for Whitsunday Water for December 2018.	Chief Operating Officer Whitsunday Water	Report received by Council 30 January 2019. No further action required.	13 February 2019	13 February 2019	Completed
30 January 2019	17.6.1	2019/01/30.30	TENDER EVALUATION - 500.2018.0124 - PROVISION OF MAINTENANCE SERVICES - WHITSUNDAY LAKES	Council resolves to award contract 500.2018.0124 - Provision of Maintenance Services - Whitsunday Lakes to The Trustee for R & O Brodhurst Family Trust T/A: Down To Earth Whitsundays for the contract period of two (2) years for the amount of \$170,100.00 (excluding GST) and an additional \$85,050.00 (excluding GST) for the 12 month extension at the Council's discretion.	Director Customer Experience	Council awarded Contract and the Procurement team are preparing the contracts for signing. Contract executed and copy issued to contractor	13 February 2019	30 January 2019	Completed
30 January 2019	17.6.2	2019/01/30.31	BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - NOVEMBER & DECEMBER 2018	Council receives the Waste Business Unit Activity Report for November and December 2018.	Director Customer Experience		13 February 2019	30 January 2019	Completed
13 February 2019	4.1	2019/02/13.02	CONFIRMATION OF MINUTES REPORT	Council confirms the Minutes of the Ordinary Meeting held on 30 January 2019.	Chief Staff Officer	15 February 2019 / Governance Coordinator: no further action required	27 February 2019	13 February 2019	Completed
13 February 2019	11.1	2019/02/13.03	PROJECT MANAGEMENT FRAMEWORK	Council resolves to approve the Project Management Framework.	Director Corporate Services	Adopted.	27 February 2019	13 February 2019	Completed
13 February 2019	11.2	2019/02/13.04	CORPORATE SERVICES MONTHLY REPORT	Council receives Corporate Services Monthly Report for December 2018 and January 2019. Furthermore, Council resolves to extend the interest free period for the payment of the second instalment of rates to the COB Friday 8th March 2019 due to the delay in mail delivery services caused by the weather event.	Director Corporate Services	Adopted.	27 February 2019	13 February 2019	Completed
13 February 2019	12.1	2019/02/13.05	PLANNING SCHEME MAJOR AMENDMENT PACKAGE - PROPOSED ZONE AMENDMENTS - PART 4	Council resolves to amend the zone or overlay of the following lots: Furthermore, that a report be brought back to Council regarding: a)62 SP211518 (Botanica Drive) Amend to Tourist accommodation zone from Emerging Communities; and b)62 SP211518 (Botanica Drive) Amend to Rural residential from Emerging communities; and c)15P184782 (Railway Road) Amend to Mixed use zone from Low density residential zone.	Director Planning & Development	Council Resolved Changes finalised to be included in Major Amendment Package Items a & b (re: Botanica) to be presented at Council Meeting 27 Feb 2019; and Item c to be included in Round 5 Zoning Amendments for future Council meeting	13 March 2019	27 February 2019	Completed
13 February 2019	12.2	2019/02/13.06	20181352 - DEVELOPMENT APPLICATION FOR PRELIMINARY APPROVAL FOR MATERIAL CHANGE OF USE TO VARY THE WHITSUNDAY REGIONAL COUNCIL PLANNING SCHEME, SHUTE HARBOUR ROAD, SHUTE HARBOUR, SHUTE HARBOUR MARINA DEVELOPMENT PTY LTD	Council resolves to approve the application for Preliminary Approval for Material Change of Use to Vary the Whitsunday Regional Council Planning Scheme, made by Shute Harbour Marina Development Pty Ltd, on L: 22 SP: 208207 T: PT TL239765, L: 23 SP: 208207 T: PT TL239765 and located at Shute Harbour Road, Shute Harbour, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice currently being prepared - awaiting on list of submitters from Office of Coordinator General Decision Notice Issued - ECM: 4761451	19 February 2019	19 February 2019	Completed
13 February 2019	12.3	2019/02/13.07	20181352 - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - THEATRE (CINEMA); AND INDOOR SPORT & RECREATION (AMUSEMENT PARLOUR AND BOWLING ALLEY - 27 MAIN STREET AND 21 MILL STREET, PROSERPINE - TANAKE PTY LTD	Council resolves to approve the application for Development Permit for Material Change of Use - Theatre (Cinema) and Indoor Sport and Recreation (Amusement Parlour and Bowling Alley), made by Proserpine 360 Dome Theatre Bowling Cinema, on Lot 20 on SP241791 and Lot 19 on SP241791 and located at 27 Main Street PROSERPINE and 21 Mill Street PROSERPINE, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4752430	14 February 2019	14 February 2019	Completed
13 February 2019	12.4	2019/02/13.08	BOWEN PLACE NAMES PROJECT	Council resolves to send correspondence to the Minister of DNRME stating Council's position to close the Bowen Place Names Project.	Director Planning & Development	Letter drafted to be issued Letter sent to DNRME - ECM: 4790451	22 February 2019	25 February 2019	Completed
13 February 2019	12.5	2019/02/13.09	PLANNING & DEVELOPMENT MONTHLY REPORT - DECEMBER 2018	Council receives the Planning & Development Monthly Report for December 2018.	Director Planning & Development	Received. NFA Required	13 February 2019	13 February 2019	Completed
13 February 2019	13.1	2019/02/13.10	REQUEST FOR DONATION - RATES AND SERVICE CHARGES FOR NEW FACILITIES - MURROONA GARDENS	Council resolves to approve a Donation for the Rates and Service Charges that will apply to the recently completed new facilities at Murroona Gardens Nursing Home. Furthermore, the donation for the 2018/19 financial year will be calculated at 39.5% of 100% of the general rates plus 75% of 75% of the net service charges.	Director Community & Environment	14/02/19 - Letter of approval sent - ECM *4753771	27 February 2019	14 February 2019	Completed
13 February 2019	13.2	2019/02/13.11	REQUEST FOR SPONSORSHIP - 2019 ROLLERCOASTER RIDE BOWEN TO COLLINSVILLE	Council resolves to approve a Key Sponsorship of \$1,500.00 for the 2019 Rollercoaster Bicycle Ride from Bowen to Collinsville to be held on 30-31 March 2019.	Director Community & Environment	14/02/19 - Letter of approval sent - ECM *4753751	27 February 2019	14 February 2019	Completed
13 February 2019	13.3	2019/02/13.12	REQUEST FOR DONATION - NAIDOC WEEK SCHOOL INITIATIVES - 2019	Council resolves to provide a contribution of \$450.00 to the 2019 NAIDOC Week School Initiative Competition to cover the cost printing and distribution of entry forms to students in the Whitsunday Region.	Director Community & Environment	14/02/19 - Letter of approval sent - ECM *4753754	27 February 2019	14 February 2019	Completed
13 February 2019	13.4	2019/02/13.13	REQUEST FOR SPONSORSHIP - 2019 TORGAS ANNUAL AWARDS NIGHT	Council resolves to approve a Silver sponsorship of \$850.00 (plus GST) for the 2019 TORGAS Annual Awards Night, to be held on 17 May 2019.	Director Community & Environment	14/02/19 - Letter of approval sent - ECM *4753769	27 February 2019	14 February 2019	Completed
13 February 2019	13.5	2019/02/13.14	REQUEST FOR SPONSORSHIP - 2019 PARTNERSHIP PROGRAM - BOWEN GUMLU GROWERS ASSOCIATION INC.	Council resolves to approve a silver partnership of \$2,000.00 (excluding GST) for the 2019 Partnership Program with the Bowen Gumlu Growers Association.	Director Community & Environment	14/02/19 - Letter of approval sent - ECM *4753761	27 February 2019	14 February 2019	Completed
13 February 2019	13.6	2019/02/13.15	REQUEST FOR SPONSORSHIP - ANNUAL COLLINSVILLE RODEO 2019	Council resolves to approve a Silver sponsorship of \$850.00 (excluding GST) for the Annual Collinsville Rodeo to be held on 29 June 2019.	Director Community & Environment	14/02/19 - Letter of approval sent - ECM *4753759	27 February 2019	14 February 2019	Completed
13 February 2019	13.7	2019/02/13.16	SPORT & RECREATION CLUB GRANT - FEBRUARY 2019	Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients: •Whitsunday Running Club Inc. - Band 4 - \$1,000.00 •Whitsunday and Proserpine RC Models Inc. - Band 2 - \$3,000.00 •Sailability Whitsunday Inc. - Band 3 - \$1,500.00 •Strings Whitsunday Inc. - Band 4 - \$1,000.00	Director Community & Environment	15/02/19 - Letter of approval sent ECM *4754275 ECM *4754277 ECM *4754307 ECM *4754308	27 February 2019	15 February 2019	Completed
13 February 2019	13.8	2019/02/13.17	FINANCIAL SUPPORT FOR JUNIOR ELITE ATHLETE - FEBRUARY 2019	Council resolves to approve financial support of \$1,000.00 for Keyra Smith to attend the 2019 Australian Indoor Cricket National Championships in Melbourne from 7-15 July 2019.	Director Community & Environment	15/02/19 - Letter of approval sent ECM *4754269	27 February 2019	15 February 2019	Completed
13 February 2019	13.9	2019/02/13.18	REQUEST FOR SPONSORSHIP - 2019 NEW YEARS EVE FIREWORKS	Council resolves to support the New Year's Eve celebrations in Airlie Beach by contributing \$5,000 towards the 2019 fireworks display.	Director Community & Environment	06/03/2019 - Funds to be allocated in the 2019/20 budget for the NYE Fireworks display.	27 February 2019	6 March 2019	Completed
13 February 2019	13.10	2019/02/13.19	FACILITY MANAGEMENT GRANT - BOWEN SPORTING COMPLEX	Council resolves to approve a Facility Management Grant to Bowen Sporting Complex for \$20,000.00.	Director Community & Environment	15/02/19 - Letter of approval sent ECM *4754309	27 February 2019	15 February 2019	Completed
13 February 2019	13.11	2019/02/13.20	MOSQUITO MANAGEMENT PLAN 2019-2024	Council resolves to endorse the proposed Mosquito Management Plan 2019-2024.	Director Community & Environment	14/02/19 - Plan implemented and uploaded onto Council's website and intranet.	27 February 2019	14 February 2019	Completed
13 February 2019	16.1	2019/02/13.21	MATTER FOR DISCUSSION	Council resolves that at the conclusion of today's Ordinary Meeting a Briefing Session is held.	Chief Staff Officer	15 February 2019 / Governance Coordinator: Briefing Session held as per resolution.	27 February 2019	13 February 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
13 February 2019	16.2	2019/02/13.23	CORRESPONDENCE TO EDUCATION MINISTER	Council resolves to write to the Education Minister to clarify if the Independent Member for Whitsunday Jason Costigan will still be allowed to attend schools in his electorate and if so what protocols or procedure are going to be implemented to protect students, teachers and principals who might not want him to attend.	Chief Staff Officer	Letter sent 25 February 2019 to Minister.	27 February 2019	25 February 2019	Completed
13 February 2019	17.1.1	2019/02/13.29	SHUTE HARBOUR RECONSTRUCTION CONTRACT	Council resolves to endorse the Chief Executive Officer's decision:- a)to close Shute Harbour Lower Carpark, Fishing Pontoon and Boat Ramp to the general public during the Shute Harbour construction period b)to release an addendum to RFT 500.2019.0000005 advising of Council's intention to allow closure	Disaster Recovery Project Director	Addendum to RFT 500.2019.0000005 released by WRC Contracts. No further action required by DRT	13 February 2018	13 February 2019	Completed
27 February 2019	17.1.1	2019/02/27.31	BUSINESS ACTIVITY REPORT - SHUTE HARBOUR JANUARY 2019	Council receive the Shute Harbour Business Report for January 2019.	General Manager Airports & Commercial Infrastructure	Non required	13 March 2019	27 February 2019	Completed
13 February 2019	17.2.1	2019/02/13.31	500.2018.0186 - PLANT AND FLEET REPLACEMENT	Council resolves to award the following sections of the contract for 500.2018.0186 – Supply and Delivery of Ten (10) 2WD and 4WD Utilities & Van of Various Specifications after all local suppliers were invited to respond as follows:	Director Corporate Services	Contract awarded.	27 February 2019	20 February 2019	Completed
13 February 2019	17.2.2	2019/02/13.32	SALE OF LAND - LOT 10 ON SP211513 - 1 INDUSTRIAL ROAD, COLLINSVILLE	Council resolves to go to public tender for the sale of land at Lot 10 on SP 211513, 1 Industrial Road, Collinsville.	Director Corporate Services	Tender evaluation completed and no offers accepted due to not meeting the reserve price. Tender closed. Review in 6 months.	30 December 2019	1st August 2019	Completed
13 February 2019	17.2.3	2019/02/13.33	REQUEST REMOVAL FROM SALE OF LAND	Council resolves to Remove Assessment 1208152 from the Sale of Land for Arrears of Rates process.	Director Corporate Services	under normal recovery	27 February 2019	14 February 2019	Completed
13 February 2019	17.2.4	2019/02/13.34	RATES AND SUNDRY DEBTORS - JANUARY 2019	Council receives the Rates and Sundry Debtors Report for the month of January 2019.	Director Corporate Services	no actions needed	27 February 2019	13 February 2019	Completed
13 February 2019	17.5.1	2019/02/13.35	CANNONVALE SEWAGE PUMP STATION LAND ACQUISITION	Noting that no objection has been received to the compulsory acquisition and being of the opinion that the land parcel situated at Cannonvale is required for the purpose for which any native title are proposed to be taken, Council resolves to: a)proceed with the proposed compulsory acquisition without change over the land described in the Notice of Intention to Acquire Native Title Rights and Interests dated 04 December 2018; b)authorise the Chief Executive Officer to make the necessary application to the Minister for Natural Resources and Mines under the Acquisition of Land Act, 1967	Director Engineering Services	Process to commence following DNRM confirmation - no objection received as yet indicating that the application is compliant with the ALA requirements and can progress for further consideration; waiting on minister confirmation. Application has now been completed.	30 September 2019	18 September 2019	Completed
27 February 2019	1.1	2019/02/27.01	APOLOGIES	Council receive an apology from Councillor John Collins.	Chief Staff Officer	27 February 2019 / Governance Coordinator: Apology received at the meeting	13 March 2019		Completed
27 February 2019	2.1	2019/02/27.02	CONDOLENCES	Council observes one (1) minutes silence for the recently deceased.	Chief Staff Officer	27 February 2019 / Governance Coordinator: Minute of silence observed at the meeting	13 March 2019		Completed
27 February 2019	4.1	2019/02/27.03	CONFIRMATION OF MINUTES REPORT	Council confirms the Minutes of the Ordinary Meeting held on 13 February 2019.	Chief Staff Officer	27 February 2019 / Governance Coordinator: Minutes of 13 February 2019 Ordinary meeting confirmed	13 March 2019		Completed
27 February 2019	10.1	2019/02/27.04	COUNCILLORS ACCEPTABLE REQUEST GUIDELINES POLICY	Council revoke the current Councillors Acceptable Request Guidelines Policy and adopt the amended draft Councillors Acceptable Request Guidelines Policy, as per attachment 1 of this report.	Chief Staff Officer	27 February 2019 / Governance Coordinator: New policy adopted. No further action required.	13 March 2019		Completed
27 February 2019	10.2	2019/02/27.05	2018/19 OPERATIONAL PLAN	Council receive the Operational Plan 2018/19 Quarter Two Update.	Chief Staff Officer	27 February 2019 / Governance Coordinator: Update received. No further action required.	13 March 2019		Completed
27 February 2019	10.3	2019/02/27.06	2019 NATIONAL ALGWA CONFERENCE	Council nominate Councillor Clifford to attend the 2019 National Australian Local Government Women's Association Conference to be held in Blacktown, New South Wales from 15 to 17 May 2019. Council authorise the Acting Chief Executive Officer or their delegate to write to the Electoral Commissioner of Queensland and the Minister for Local Government as follows: 1. Providing the results of Council's review of its divisions, in accordance with Section 16 of the Local Government Act 2009; 2. Requesting that as part of any divisional boundary review, the Local Government Change Commission maintain communities of interest throughout the region; and, 3. Advising that as part of any divisional boundary review, the Local Government Change Commission consider resolving the imbalance of electors by reviewing the boundary between Division 2 and Division 3 at ABS Statistical Areas 3135907 and 3136105, as highlighted in attachment 3 of this report.	Chief Staff Officer	27 February 2019 / Governance Coordinator: Councillor registered to attend event and necessary arrangements underway regarding accommodation and transport.	13 March 2019		Completed
27 February 2019	10.4	2019/02/27.07	REVIEW OF WRC DIVISIONAL BOUNDARIES	Council resolve to: 1.Revoke the following documents: a.The Audit and Risk Committee Charter b.The Audit and Risk Committee Policy 2.Adopt the draft Audit & Risk Committee Constitution (ECM Reference 4743854)	Chief Staff Officer	1 March 2019 / Governance Coordinator: Letters submitted to the Minister and ECQ as per section 16 of the Local Government Act 2009 ECM Ref - 4782629 - Electoral Commissioner ECM Ref - 4782627 - Hon. Stirling Hinchcliffe	13 March 2019	1 March 2019	Completed
27 February 2019	10.5	2019/02/27.08	AUDIT & RISK COMMITTEE CONSTITUTION	Council resolve to: 1.Revoke the following documents: a.The Audit and Risk Committee Charter b.The Audit and Risk Committee Policy 2.Adopt the draft Audit & Risk Committee Constitution (ECM Reference 4743854)	Chief Staff Officer	27 February 2019 / Governance Coordinator: Charter/Policy revoked. Constitution adopted in their place. No further action required.	13 March 2019		Completed
27 February 2019	10.6	2019/02/27.09	FINANCIAL STATEMENTS - FY 18/19 - PERIOD ENDING 31 JANUARY 2019	Council receive the financial statements for Whitsunday Regional Council for the period ended 31 January 2019 of the financial year 2018/19, be received.	Chief Financial Officer	No further action required	13 March 2019	27 February 2019	Completed
27 February 2019	10.7	2019/02/27.10	2018/19 BUDGET – 2ND REVISION – DECEMBER 2018	A Council revise, in accordance with section 170(3) of the Local Government Regulation 2012, the Whitsunday Regional Council budget adopted for the financial year 2018/19, as presented in the following statements prepared in accordance with section 169 of the Local Government Regulation 2012:	Chief Financial Officer	No further action required	13 March 2019	27 February 2019	Completed
27 February 2019	12.1	2019/02/27.11	ZONE AMENDMENT REQUEST - LOT 62 SP211518 AT BOTANICA DRIVE	Council resolve to: a)decline Lot 62 SP211518 at Botanica Drive zone amendment request for Tourist accommodation zone, from Emerging Community zone; and b)amend Lot 62 SP211518 at Botanica Drive to Rural residential zone from Emerging community zone.	Director Planning & Development	Updated for inclusion with the Major Amendment Package	13 March 2019	5 March 2019	Completed
27 February 2019	12.2	2019/02/27.12	BUILDING OUR REGIONS APPLICATION - INDUSTRIAL PRECINCT-COLLINSVILLE AERODROME	That the department of State Development, Manufacturing, Infrastructure and Planning be advised that Council is not in a position to take up the grant of \$500,000 under the Building Our Regions program for the Industrial Precinct at Collinsville Airport.	Executive Officer Economic Development	CEO has been in discussion with DSD regarding reallocation of grant funding to Flagstaff Hill. The Dept are currently considering and will revert back to Council in the next two weeks. Department have confirmed to reallocate the money although has not been officially announced at this stage by the Minister. Announced week ending 14 June.	13/03/2019 14/04/2019 31/05/2019	14 June 2019	Completed
27 February 2019	12.3	2019/02/27.13	APPLICATIONS FOR EXTENSION OF CURRENCY PERIOD OF DEVELOPMENT PERMITS	Council adopt the following policy position in relation to applications for Extension of the Currency Period of Development Permits: 1. Any requests for extension of development applications be brought back to Council for determination. Applicants will be required to clearly demonstrate why their development application should be extended. 2.Council will notify all holders of active development permits of this resolution.	Director Planning & Development	NFA required	13 March 2019	27 February 2019	Completed
27 February 2019	12.4	2019/02/27.16	20181531 - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - SHORT-TERM ACCOMMODATION - 36 STANLEY DRIVE CANNON VALLEY - ARMSTRONG C/- WYNNIE PLANNING & DEVELOPMENT	Council approve the application for Development Permit for Material Change of Use - Short Term Accommodation, made by C.I.Armstrong, on Lot 14 on SP256292 & EMT G/SP256291 and located at 36 Stanley Drive CANNON VALLEY, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice issued - ECM: 4778201	13 March 2019	27 February 2019	Completed
27 February 2019	12.5	2019/02/27.17	PLANNING & DEVELOPMENT MONTHLY REPORT - JANUARY 2019	Council receive the Planning & Development Monthly Report for January 2019	Director Planning & Development	NFA Required	13 March 2019	27 February 2019	Completed
27 February 2019	13.1	2019/02/27.18	REQUEST FOR COUNCIL FEE WAIVER - JANUARY/FEBRUARY 2019	Council agree to waive the fees for the following recipients; •Whitsunday Regional Council – Portable Advertising Sign Licence Application - \$383.00 •Bowen-Collinsville Roller Coaster Ride – Cancer Fund Challenge - \$553.00 •Volunteer Marine Rescue Whitsunday Inc. – Advertising Sign Renewal x 2 (\$192 each) - total \$384.00 •Phoenix Tai Chi – Annual Local Law Licence Renewal - \$192.00 •Collinsville/Scottville Amateur Swim Club – Collinsville Development Swimming Carnival - \$383.00 •St John Bosco Catholic School – Hall Hire Fee – Mock Melbourne Cup Dinner - \$1,388.00 •St John Bosco Catholic School – Hall Hire Fee – Annual Awards Night - \$400.00 •Whitsunday Running Club Inc. – Airlie Beach Running Festival 2019 - \$383.00 •Collinsville Lions Club Inc. – Hall Hire Fee - Lion Youth of the Year Award - \$200.00 •Whitsunday Community Gardens – Annual Local Law Licence Renewal - \$192.00 •Proserpine Rugby League Football Club Inc. – Building Application Fee - \$1,494.00 •Parkrun Airlie Beach – Annual Local Law Licence Renewal - \$192.00	Director Community & Environment	06/03/2019 - Letter of approval sent - ECM *4779633 ECM *4779555 ECM *4779406 ECM *4779661 ECM *4779448 ECM *4779631 ECM *4779142 ECM *4779196 ECM *4779152 ECM *4779361 ECM *4779411 ECM *4779395 ECM *4779423	13 March 2019	6 March 2019	Completed
27 February 2019	13.2	2019/02/27.19	SPORT & RECREATION CLUBS GRANT – FEBRUARY 2019	Council decline the Sport and Recreation Club Grant application for the Whitsunday Sailing Club Inc. in accordance with the Community Grants Policy.	Director Community & Environment	06/03/2019 - Letter of decline sent - ECM *4783861	13 March 2019	6 March 2019	Completed
27 February 2019	13.3	2019/02/27.20	REQUEST FOR DONATION - RATES AND SERVICE CHARGES - BOWEN & COLLINSVILLE LAPIDARY CLUB	Council approve a Donation in the 2018/19 financial year for the Rates and Service Charges for the Bowen and Collinsville Lapidary Club calculated at 100% of the general rates and 75% of the net service charges.	Director Community & Environment	06/03/2019 - Letter of approval sent - ECM *4779695	13 March 2019	6 March 2019	Completed
27 February 2019	13.4	2019/02/27.21	2019 WHITSUNDAYS FESTIVAL OF MOTORING - REQUEST FOR ADDITIONAL FUNDING FOR BOWEN STAGE OF QUEENSLAND RALLY	Council approve additional funding up to \$100,000.00 for the Whitsundays Festival of Motoring, to ensure all safety requirements are complied with for the Queensland Rally Event to be held on 4 May 2019.	Director Community & Environment	06/03/2019 - Funds being transferred from Council's internal operational cost savings to the Community Development budget. Awaiting confirmation from Finance. 12/04/2019 - Funds have been allocated to WO: 5536.1056. No further action required.	12 March 2019 30 April 2019	12 April 2019	Completed
27 February 2019	13.5	2019/02/27.22	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - JANUARY 2019	Council receive the Community & Environment Monthly Report for January 2019.	Director Community & Environment	06/03/2019 - Report received. No further action required.	13 March 2019	6 March 2019	Completed
27 February 2019	14.1	2019/02/27.23	BUSINESS ACTIVITIES MONTHLY REPORT - JANUARY 2019 - WHITSUNDAY WATER	Council receive the Business Activities report for Whitsunday Water for the month of January 2019.	Director Engineering Services	Report was received via Council. No further action required.	27 February 2019		Completed
27 February 2019	15.1	2019/02/27.24	CUSTOMER EXPERIENCE MONTHLY REPORT - JANUARY 2019	Council receive the Customer Experience Monthly Report for January 2019.	Director Customer Experience		13 March 2019		Completed
27 February 2019	15.2	2019/02/27.25	BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - JANUARY 2019	Council receive the Waste Business Unit Activity Report for January 2019.	Director Customer Experience		13 March 2019		Completed
27 February 2019	16.1	2019/02/27.26	LOT 109 DK111 BOWEN DEVELOPMENTAL ROAD, COLLINSVILLE	Council authorise the CEO to investigate purchasing the industrial zoned 5.5 acre lot known as Lot 109 DK111 on Bowen Development Road, Collinsville.	Director Planning & Development	Investigation complete and reported to Council at 8 May Briefing Session, where Council considered that further negotiations were not warranted. No further action required.	13/03/2019 01/05/2019	10 May 2019	Completed
27 February 2019	16.2	2019/02/27.28	PALUMA SHUTE HARBOUR ROAD INTERSECTION	That the CEO write to TMR requesting the plans and timeframe for improvements to relieve traffic congestion at Paluma Shute Harbour Road intersection.	Director Engineering Services	No letter was issued to TMR as a discussion was held at the TAC meeting with TMR in attendance. Issue has been programmed by TMR for the end of March. ECM 4802224.	13 March 2019		Completed
27 February 2019	17.1.2	2019/02/27.32	BUSINESS ACTIVITIES REPORT - WHITSUNDAY COAST AIRPORT JANUARY 2019	Council receive the Whitsunday Coast Airport Business Unit Activity report for January 2019	General Manager Airports & Commercial Infrastructure	No further action required	13 March 2019	27 February 2019	Completed
13 February 2019	17.1.2	2019/02/13.30	LEASE TO AIRLIE BEACH SKYDIVERS	Council resolves to: a)instruct the CEO to send a letter to Sydney Skydivers Pty Ltd (ABN 23 002 690 235) (trading as Airlie Beach Skydivers) outlining continued breaches of the Operating Permit for the Bowen Aerodrome, and demanding compliance and safety; and b) delegate to the CEO, authority to take action as he sees fit, to enforce Council's legal rights under the Lease, Licence and Operating Permit with Sydney Skydivers Pty Ltd (ABN 23 002 690 235) (trading as Airlie Beach Skydivers).	General Manager Airports & Commercial Infrastructure	a) Letter prepared to be given to ABS 01/03/2019. Copies also to be mailed and emailed (28/02/2019) as per instruction from Council legal team. (ECM 4560637)	27 February 2019	28 February 2019	Completed
27 February 2019	17.1.3	2019/02/27.33	AQUARIUM SPECIALIST SERVICES CONTRACT	Council award a one (1) year contract for the provision of Aquarium Specialist Management Services for the Heart Reef Aquarium to AAT Advanced Aquarium Technologies for \$132,423 (excluding GST) under Section 235 Part 10 (b) Local Government Regulation 2012 due to the specialised services sought.	Major Projects Program Director	In process, Procurement drafting contract - to be provided to Major Projects Director by Friday 22 March. Contract has been prepared and sent to AAT for signing on 9 May 2019	13/03/2019 27 March 2019 20 April 2019 31 May 2019	9 May 2019	Completed
27 February 2019	17.1.4	2019/02/27.34	TENDER EVALUATION - 500.2018.0205 - W4Q - DESIGN AND CONSTRUCT SKATE BOWL AT GIDEON POTT PARK	Council award contract 500.2018.0205 - W4Q - Design and Construct Skate Bowl at Gideon Pott Park to The Trustee for Lewers Family Trust T/As Concrete Skateparks Pty Ltd for the amount of \$267,000.00 (excluding GST).	Director Engineering Services	Tender now awarded to contractor. LOA and contract issued to contractor via email (ECM # 4780377). Works have been programmed to commence on the skate bowl 18 March 2019. Action item regarding the Resolution is completed. Works will be completed as per the W4Q program conditions i.e. 30 June 2019.	30 June 2019		Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
27 February 2019	17.1.5	2019/02/27.35	TENDER EVALUATION - 500.2018.0143 - SHUTE HARBOUR - PILE SUPPLY	Council award contract 500.2018.0143 - Shute Harbour - Pile Supply to J Steel Australia Pty Ltd for the amount of \$1,591,230 (excluding GST).	Disaster Recovery Project Director	*15/03/19 Contract awarded. Works will commence early July. Draft contract to be sent Monday 18 March 2019. Projected completed date 30 June 2019	13 March 2019	15 March 2019	Completed
27 February 2019	17.1.6	2019/02/27.36	TENDER EVALUATION - 500.2019.0003 - NDRRA - SEALED ROAD PACKAGE T TO SEAFORTH CIVIL PTY LTD	Council award contract 500.2019.0003 - NDRRA - Sealed Road Package T to Seaforth Civil Pty Ltd for the amount of \$2,102,703.53 (excluding GST).	Disaster Recovery Project Director	*15/03/19 Contract awarded. Works will commence 25 March 2019. Draft contract to be sent 28 February 2019. Projected completed date 12 June 2019	13 March 2019	15 March 2019	Completed
27 February 2019	17.2.1	2019/02/27.37	500.2018.0190 - PLANT AND FLEET REPLACEMENTS	Council award the contract for 500.2018.0190 - Supply and Delivery of Three Trucks of Various Specification to Carlisle Tractors Pty. Ltd, after inviting all local suppliers to respond, as follows:	Director Corporate Services	Contracts awarded. - Purchase Order 131070	13 March 2019	20 February 2019	Completed
27 February 2019	17.2.2	2019/02/27.38	500.2018.0189 - PLANT AND FLEET REPLACEMENTS	Council award the contract for 500.2018.0189 - Supply and Delivery of One (1) 4WD Dual Cab Utility after all local suppliers were invited to respond to Crossley Automotive Pty Ltd T/As Crossley Holden for the amount of \$42,009.20 (excluding GST) including trade in for current asset: a)10005 Ford Ranger Extra Cab 787MAN - \$7,272.73 (excluding GST).	Director Corporate Services	Contract awarded. - Purchase Order 131105	13 March 2019	20 February 2019	Completed
27 February 2019	17.6.1	2019/02/27.39	TENDER EVALUATION - 500.2018.0200 - KELSEY CREEK LANDFILL - CELL 5 CONSTRUCTION	Council resolve to award contract 500.2018.0200 - Kelsey Creek Landfill - Cell 5 Construction to Seaforth Civil Pty Ltd for the amount of \$1,020,539.88 (excluding GST).	Director Customer Experience	Contracts have issued letters to the unsuccessful tenderers. Contract agreement being prepared for signing Signed contract received from tenderer 14/03/2019 - awaiting CEO authorisation. Final executed contract issued 26/03/2019 ECM: 4323040	13/03/2019 16 March 2019 27/03/2019		Completed
13 March 2019	7.1	2019/03/13.3	NOTICE OF MOTION – PROSERPINE COMMUNITY CENTRE	That the Whitsunday Regional Council CEO investigate ways in which Council could assist with Proserpine Community Centre's application for Grant Funding for establishing an emergency accommodation facility in Proserpine for patients and/or patient family members who are attending the Proserpine Hospital. Assistance consideration is to include at minimum, provision of land, management of development related fees and charges and potential funding co-contributions.	Executive Officer Economic Development	28/03/2019 - Not for Community & Environment. Reassigned to OMCEO - Economic Development Research on the matter has been complete. Currently awaiting CEO's instruction as the PCC are not persuing at this stage. Proponent required Federal election priorities and this was not included.	30/04/2019 31/05/2019	14 June 2019	Completed
13 March 2019	10.1	2019/03/13.5	COUNCIL CARETAKER PERIOD POLICY	That Council: 1. Revoke the Caretaker Period Policy (Policy Reference 005.1 Governance); and 2. Adopt the Council Caretaker Period Policy (Policy Reference LSP_OMCEO_25), as presented in Attachment 1 to this report.	Chief Staff Officer	15 March 2019 / Governance Coordinator: Revised policy adopted. No further action required.	27 March 2019	15 March 2019	Completed
13 March 2019	10.2	2019/03/13.6	FINANCIAL ASSISTANCE GRANTS	Council authorise the CEO to write to the Federal Government requesting that the Financial Assistance Grants be restored to at least one per cent of Commonwealth taxation revenue.	Chief Staff Officer	15 March 2019 / Governance Coordinator: Letter sent to Minister Infrastructure, Transport and Regional Development regarding the resolution.	27 March 2019	20 March 2019	Completed
13 March 2019	10.3	2019/03/13.7	NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT	Council authorise Mayor Willcox to attend the 2019 National General Assembly of Local Government in Canberra from 16 to 19 June 2019.	Chief Staff Officer	15 March 2019 / Governance Coordinator: Mayor registered to attend event and necessary arrangements underway regarding accommodation and transport.	27 March 2019		Completed
13 March 2019	13.1	2019/03/13.8	SPECIAL PROJECTS GRANTS APPLICATIONS, ROUND 2 - 29 OCTOBER 2018 TO 8 FEBRUARY 2019	Council approve the payment of Special Projects Grants for Round 2 of the 2018/19 program to the following recipients: •Bowen Bowls Club Inc. - \$10,372.00 •Bowen Cricket Club - \$15,000.00 •Whitsunday Regional Endurance Rider's Association - \$13,680.00 •Whitsunday Reef Festival (WRF) - \$5,840.00 •Proserpine Indigenous Reference Group Aboriginal & Torres Strait Islander Corporation - \$11,440.00	Director Community & Environment	20/03/2019 - Letter of approval sent 18/03/2019 ECM *4810714 ECM *4810721 ECM *4810751 ECM *4810742 ECM *4810736 - PIRG have advised they are not accepting this grant from Council - refer to ECM *4828950.	27 March 2019 30 April 2019	30 April 2019	Completed
13 March 2019	13.2	2019/03/13.9	REQUEST FOR COUNCIL FEE WAIVERS - FEBRUARY/MARCH 2019	Council resolve to waive the fees for the following recipients; •Queensland Health Mackay Hospital – Class 3 Event Application Fee - \$383.00 •Collinsville State School – Hall Hire Fee - \$480.00 •Collinsville State School – Hall Hire Fee - \$200.00 •Whitsunday Festival of Motoring – Class 3 Event Application Fee - \$383.00 •Whitsunday Festival of Motoring – Class 3 Event Application Fee - \$383.00 •Whitsunday Lions Club – Class 3 Event Application Fee - \$383.00	Director Community & Environment	21/03/2019 - Letter of approval sent ECM *4816554 ECM *4816440 ECM *4816416 ECM *4816441 ECM *4816582 ECM *4816373	27 March 2019	21 March 2019	Completed
13 March 2019	13.3	2019/03/13.10	RADF - 2018/19 FUNDING ROUND 3 - NOVEMBER 2018 - FEBRUARY 2019	Council resolve to: a)endorse the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 19 February 2019; and b)approve the grants (subject to conditions) to applicants from Round 3, recommended to Council by the RADF Local Committee, as follows: •Arts Based Collective – Ngard Dreaming of Anthozoa Digital Interpretation - \$5,000.00 •Linda Forrester – Pioneer Park Mural Restoration and Update - \$2,200.00 •Strings Whitsunday Inc. – 2019 Guitar Ensemble Development Workshop - \$2,200.00 •Tammi Burgis – Landscape Painting 'En Plein Air' Workshop with Joe Furlonger - \$704.00; and •Whitsunday Reef Festival – Recycled Arts Workshop and Reef Festival Reef to Shore Installation - \$5,040.00	Director Community & Environment	20/03/2019 - Letter of approval sent 19/03/2019 ECM *4812049 ECM *4812084 ECM *4812095 ECM *4812104 ECM *4812070	27 March 2019	20 March 2019	Completed
13 March 2019	13.4	2019/03/13.11	COLLINSVILLE INDEPENDENT LIVING FACILITY - REVIEW OF FEES AND CHARGES AND RECLASSIFICATION OF TARGET AGE GROUP	Council approves to; a) reduce the fees and charges for the Collinsville Independent Living Facility to; I.Single Room - \$200.00 per week including electricity; II.Double Room - \$300.00 per week including electricity; III.Common Room Hire - Half day minimum of 3 hours - \$75.00 per day; IV.Common Room Hire - Full day over 3 hours - \$150.00 per day; b) reclassify the target group to mature aged tenants for both long and short-term rentals.	Director Community & Environment	20/03/2019 - No further action required. a) fees updated in the 2019/20 Fees & Charges. b) advertisement going in the Bowen Independent 21/03/2019.	27 March 2019	20 March 2019	Completed
13 March 2019	15.1	2019/03/13.12	PARKS & GARDENS TECHNICAL LEVELS OF SERVICE/OPERATIONS PLAN	Council endorse the Parks & Gardens Technical Levels of Service/Operations Plan.	Director Customer Experience	Referred to Comms to upload to the website	28/03/2019		Completed
13 March 2019	15.2	2019/03/13.13	PARKS & GARDENS POLICY REVIEW	Council resolve to: a)Revoke the following policies: I.Coconut Tree Management Policy – Policy No: 089.01 II.Footpath and Nature Strip Maintenance Policy – Policy No: 042.01 III.Memorials in Council Parks, Gardens, Open Spaces and Road Reserves – Policy No: 043.01 b)Adopt the following policies: I.Coconut Tree Management Policy 2019-2022 II.Footpath and Nature Strip Maintenance Policy 2019-2022 III.Memorials in Council Parks, Gardens, Open Spaces and Road Reserves 2019-2022	Director Customer Experience	Policy numbers allocated and referred to Comms 22/03/2019 to upload to the website.	28/03/2019		Completed
13 March 2019	17.1.1	2019/03/13.19	FLAGSTAFF HILL PROJECT - PURCHASE OF ADJOINING LAND	Council approve the; a) purchase of land adjoining lot 200 on SP156143 for the Flagstaff Hill project; and b) amount of \$90,000 be allocated from the CEO's section of the capital works reserve.	Major Projects Program Director	In process, cheque being drawn up for payment - to be done by Friday 22 March. Final Payment and Land Transfer document due 21 May 2019.	23/04/2019 30/04/2019 21/05/2019		Completed
27 March 2019	17.1.1	2019/03/27.34	BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST AIRPORT FEBRUARY 2019	Council receive the Whitsunday Coast Airport Unit Activity Report for February 2019.	General Manager Airports & Commercial Infrastructure	29 March 2019 / Governance Coordinator: Report received. No further action required.	10 April 2019	27 March 2019	Completed
27 March 2019	17.1.2	2019/03/27.35	BUSINESS ACTIVITY REPORT - SHUTE HARBOUR FEBRUARY 2019	Council receive the Shute Harbour Business Unit Activity Report for February 2019.	General Manager Airports & Commercial Infrastructure	29 March 2019 / Governance Coordinator: Report received. No further action required.	10 April 2019	27 March 2019	Completed
13 March 2019	17.1.4	2019/03/13.22	TENDER EVALUATION - 500.2019.0007 - NDRRA - RECONSTRUCTION OF BOWEN FRONT BEACH SEAWALL	Council resolves to award contract 500.2019.0007 – NDRRA – Reconstruction of Bowen Front Beach Seawall to Auzcon Pty Ltd for the amount of \$2,179,890.00 (excluding GST).	Disaster Recovery Project Director	*15/03/19 Contract awarded. Prestart meeting is Tuesday 19 March 2019. Draft contract sent 14 March 2019. Projected completion date 21 July 2019	27 March 2019	15 March 2019	Completed
27 March 2019	10.1	2019/03/27.3	LGAQ GENERAL MEETING - 2 APRIL 2019 IN BRISBANE	Council nominate Mayor Willcox and Cr Brunker as Whitsunday Regional Council delegates to attend the Local Government Association of Queensland General Meeting to be held in Brisbane on 2 April 2019.	Chief Staff Officer	Accommodation and flights have been arranged by Council Support Officers.		27 March 2019	Completed
27 March 2019	10.2	2019/03/27.4	2019 QCOAST 2100 KNOWLEDGE & INFORMATION SHARING FORUM #5	Council nominates Cr Ron Petterson to attend the 2019 LGAQ QCoast2100 Knowledge & Information Sharing Forum to be held in Cairns on 23 May 2019.	Chief Staff Officer	Completed. No further action required	5 April 2019	23 April 2019	Completed
27 March 2019	10.3	2019/03/27.5	CHANGE OF COUNCIL MEETING DATE - 24 APRIL 2019	Council change the date of the Ordinary Council Meeting from Wednesday April 24, 2019 to Tuesday April 23, 2019 due to conflicting date with local primary and high school Anzac ceremonies.	Chief Staff Officer	Communication team advised to provide media on the change of date. Date on website has been updated.		29 March 2019	Completed
27 March 2019	10.4	2019/03/27.6	ALGA CONFERENCE MOTIONS	1.That Council submit the following motions to the Australian Local Government Association to be considered for inclusion in the National General Assembly 2019 Business Papers: a)That this National General Assembly call on the Federal Government to develop a national approach to Local Law infringement management for the sharing of information cross-state boundaries to enable debt recovery. b)That this National General Assembly call on the Federal Government to develop a national regulation approach to short-term holiday letting, such as AirBNB, which could be administered at the local level. c)That this National General Assembly call on the Federal Government to improve regional and remote mobile and data connectivity to ensure access to this essential service across Australia, including rural and remote regions. d)That this National General Assembly call on the Federal Government to develop a national strategy to attract and retain General Practitioners to regional and remote areas. e)That this National General Assembly call on the Federal Government to develop a streamlined and practical approach to compliance matters, which: i.Enables authorised officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns. ii.Allows for less serious and minor compliance related planning and environment offences to be dealt with in a Magistrates Court. 2.That Council confirm Mayor Andrew Willcox as its voting delegate at the 2019 Australian Local Government Association National General Assembly.	Chief Staff Officer	29 March 2019 / Governance Coordinator: Motions submitted to ALGA prior to deadline for consideration. Mayor has been registered to attend the conference.	29 March 2019	29 March 2019	Completed
27 March 2019	10.5	2019/03/27.7	FINANCIAL STATEMENTS - FY 18/19 - PERIOD ENDING 28 FEBRUARY 2019	That the financial statements for Whitsunday Regional Council for the period ended 28 February 2019 of the financial year 2018/19, be received.	Chief Financial Officer	Received. No further action required	27 March 2019	27 March 2019	Completed
27 March 2019	11.1	2019/03/27.8	CORPORATE SERVICES MONTHLY REPORT - FEBRUARY 2019	Council receive the Corporate Services Monthly Report for February 2019.	Director Corporate Services	29 March 2019 / Governance Coordinator: Report received. No further action required.	10 April 2019	27 March 2019	Completed
27 March 2019	12.1	2019/03/27.14	20180462 - DEVELOPMENT PERMIT FOR OTHER CHANGE TO INCLUDE AGRICULTURAL SUPPLIES STORE - 83 MILLERS LANE, BOWEN - LINDSAY AUSTRALIA LIMITED C/- RPS MACKAY	Council resolves to refuse the application for Development Permit for Other Change – the inclusion of Agricultural Supplies Store (Chemicals and Fertilizers to existing Rural Industry (Rural Produce Distribution Facility) made by Lindsay Australia Ltd on Lot 4 on RP706414 and located at 63 Millers Lane Bowen for the following reason: 1.That the characteristics of the flood liability of the land and the risk associated with the storage of chemicals and fertilizers in such a flood liable site to be an unacceptable environmental and public risk.	Director Planning & Development	Decision Notice Issued - ECM: 4830239	10 April 2019	29 March 2019	Completed
27 March 2019	12.2	2019/03/27.15	20070899 - REQUEST FOR EXTENSION OF CURRENCY PERIOD – DEVELOPMENT PERMIT FOR AGED CARE ACCOMMODATION COMPRISING SEVENTY-FOUR (74) RELOCATABLE HOMES, COMMUNITY CENTRE AND ANCILLARY USES, 55 VALLEY DRIVE CANNONVALE, K M MANSBRIDGE	Council approve the request for an extension of currency period of the Development Permit for Material Change of Use - Aged Care Accommodation Comprising Seventy-Four (74) Relocatable Homes, Community Centre and Ancillary Uses lodged by Reece Milburn on behalf of K M Mansbridge on land described as Lot 14 RP733748, 55 Valley Drive Cannonvale, to 6 February 2021 and no further extensions be approved.	Director Planning & Development	Decision Notice issued - ECM: 4830835	10 April 2019	29 March 2019	Completed
27 March 2019	12.3	2019/03/27.16	20190027 - DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - ONE (1) LOT INTO THIRTEEN (13) LOTS IN STAGES - 385 SUGARLOAF ROAD, RIORDANVALE - 40HR110 - BRADLEY & WEIGAND C/- VISION SURVEYS QLD	Council resolves to approve the application for Development Permit for Reconfiguring a Lot - One (1) Lot into Thirteen (13) Lots in Stages - 385 Sugarloaf Road, Riordanvale - 40HR110 - Bradley & Weigand C/- Vision Surveys QLD, subject to conditions included in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4827181	28 March 2019	28 March 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
27 March 2019	12.4	2019/03/27.17	20181552 - REQUEST FOR NEGOTIATED DECISION NOTICE - PRELIMINARY APPROVAL TO VARY THE WHITSUNDAY REGIONAL COUNCIL PLANNING SCHEME - MATERIAL CHANGE OF USE - SHUTE HARBOUR MARINA RESORT DEVELOPMENT CODE SHUTE HARBOUR - SHUTE HARBOUR MARINA DEVELOPMENT PTY	Council resolve that in response to a request for a Negotiated Decision Notice of a Development Application for Preliminary Approval to vary the Whitsunday Regional Council Planning Scheme - Material Change of Use - Shute Harbour Marina Resort Development Code on land described as L: 22 SP- 208207 T: PT TL239765, L: 23 SP- 208207 T: PT TL239765, Shute Harbour Road, Shute Harbour, Council: 1. Agrees to amend condition 4.1, as follows: The preliminary approval will lapse fifteen (15) years from the date of this decision notice. 2. Agrees to amend condition 5.1, as follows: As part of the first Reconfiguring a Lot application submitted under the Preliminary Approval, the applicant will submit to Council for endorsement a Conceptual Staging Plan which identifies the proposed stages of the development of the subject land. 3. Agrees to amend condition 5.2, as follows: The Staging Plan must contain the following information: (a) Stage boundaries and extent of development that is intended to be delivered in each stage; (b) Details of the public infrastructure required to service each stage of the development including all roads, water mains, sewer mains and stormwater as well as provision for electricity and telecommunications services; and (c) Any infrastructure proposed that will ultimately be under the control of Whitsunday Regional Council is to be designed to comply with the Council's Development Manual, unless otherwise agreed in writing. 4. Agrees to amend condition 5.3, as follows: The developer must develop the subject land generally in accordance with the sequence identified in the endorsed Staging Plan, with all infrastructure to be provided in accordance with the Infrastructure Agreement noted in Condition 11.0. 5. Agrees to amend condition 13.1, as follows: Vessels used for commercial activities must not be located on Water Front Marina Berths (numbered 1 – 6) as shown on the Shute Harbour Marina Master Concept Plan (MS07 A) dated November 2018.	Director Planning & Development	Decision Notice Issued - ECM: 4828396	28 March 2019	28 March 2019	Completed
27 March 2019	12.5	2019/03/27.18	20181673 - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - TRANSPORT DEPOT (HEAVY VEHICLE REST STOP) - 21 RAILWAY ROAD COLLINSVILLE - I45 SP184781 - WHITSUNDAY REGIONAL COUNCIL	Council approve the application for Development Application for Development Permit for Material Change of Use of Premises - Transport Depot (Heavy Vehicle Rest Stop) made by Whitsunday Regional Council, on Lot 45 SP184781 and located at 21 Railway Road Collinsville, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4828013	28 March 2019	28 March 2019	Completed
27 March 2019	12.6	2019/03/27.19	20150080 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR MCU - EXTENSIONS TO EXISTING DWELLING HOUSE, SWIMMING POOL AND DECK ON LAND IDENTIFIED BY A HAZARD OVERLAY - 27 QUEENS BEACH ESPLANADE, QUEENS BEACH - B MECKLEM	Council approve the request for an extension of relevant period for application number 20150080 – Development Permit for Material Change of Use, to 23 February 2021.	Director Planning & Development	Decision Notice Issued - ECM: 4828269	28 March 2019	28 March 2019	Completed
27 March 2019	12.7	2019/03/27.20	PLANNING & DEVELOPMENT MONTHLY REPORT - FEBRUARY 2019	Council receive the Planning & Development Monthly Report for February 2019.	Director Planning & Development	Received. NFA Required	28 March 2019	28 March 2019	Completed
27 March 2019	13.1	2019/03/27.21	FINANCIAL SUPPORT FOR JUNIOR ELITE ATHLETE - MARCH 2019	Council approve financial support of \$1,000.00 for Elliarna Mitchell to attend the 2019 Australian Athletics Championships in Sydney from 2-9 April 2019.	Director Community & Environment	28/03/2019 - Letter of approval sent ECM *4826541	10 April 2019	28 March 2019	Completed
27 March 2019	13.2	2019/03/27.22	SPORT & RECREATION CLUBS GRANT - MARCH 2019	Council approve the payment of a Sport & Recreation Club Grant to the following recipients: •Whitsunday Automotive and Restoration Club Inc. - Band 3 - \$1,500.00 •Whitsunday Coast 4x4 Club Inc. – Band 4 - \$1,000.00	Director Community & Environment	28/03/2019 - Letter of approval sent ECM *4826557 ECM *4826546	10 April 2019	28 March 2019	Completed
27 March 2019	13.3	2019/03/27.23	REQUEST FOR DONATION - 2019 MACKAY SPECIAL CHILDREN'S CHRISTMAS PARTY	Council approve a donation of \$250.00 to the 2019 Mackay Special Children's Christmas Party organisation to host a Christmas Party in Mackay held 16 November 2019 for children in the Whitsunday Region with life limiting illnesses, physical or intellectual disability.	Director Community & Environment	28/03/2019 - Letter of approval sent ECM *4828541	10 April 2019	28 March 2019	Completed
27 March 2019	13.4	2019/03/27.24	REQUEST FOR IN KIND SUPPORT - 2019 BOWEN RIVER RODEO	Council support the Bowen River Rodeo held on 7 – 9 June 2019, by providing in kind support of \$1,200.00 for the disposal of general waste from the event.	Director Community & Environment	28/03/2019 - Letter of approval sent ECM *4828537	10 April 2019	28 March 2019	Completed
27 March 2019	13.5	2019/03/27.25	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - FEBRUARY 2019	Council receive the Community & Environment Monthly Report for February 2019.	Director Community & Environment	28/03/2019 - Report received. No further action required	10 April 2019	28 March 2019	Completed
27 March 2019	15.1	2019/03/27.26	BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - FEBRUARY 2019	Council receives the Waste Business Unit Activity Report for February 2019.	Director Customer Experience	29 March 2019 / Governance Coordinator: Report received. No further action required.	10 April 2019	27 March 2019	Completed
27 March 2019	15.2	2019/03/27.27	CUSTOMER EXPERIENCE MONTHLY REPORT - FEBRUARY 2019	Council receives the Customer Experience Monthly Report for February 2019.	Director Customer Experience	29 March 2019 / Governance Coordinator: Report received. No further action required.	10 April 2019	27 March 2019	Completed
27 March 2019	16.1	2019/03/27.28	VOTE OF THANKS – COUNCILLOR PETER RAMAGE	That a vote of thanks be passed onto our retiring Councillor Peter Ramage in recognition of his 19 years' service to the community as a Councillor.	Chief Staff Officer	Noted - No further action required.		27 March 2019	Completed
23 April 2019	17.1.3	2019/04/23.22	BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST AIRPORT MARCH 2019	Council receive the Whitsunday Coast Airport Unit Activity Report for March 2019.	General Manager Airports & Commercial Infrastructure	Report received. No further action required.	23 April 2019	23 April 2019	Completed
23 April 2019	17.1.4	2019/04/23.23	BUSINESS ACTIVITY REPORT - SHUTE HARBOUR MARCH 2019	Council receive the Shute Harbour Business Unit Activity Report for March 2019.	General Manager Airports & Commercial Infrastructure	Report received. No further action required.	23 April 2019	23 April 2019	Completed
27 March 2019	17.1.3	2019/03/27.36	LAKE PROSERPINE LEASE	That Council authorises the CEO to execute, if and when he sees fit but as soon as practicable (subject to the CEO resolving any final matters of drafting in the Agreements to his satisfaction), the following documents, between Whitsunday Regional Council and SunWater Limited: a.Peter Faust Dam Wet and Dry Concession Deed, which is for an initial term of 10 years, with a possible extension to 30 years if Subdivision Approval is obtained in accordance with the conditions in the Deed, and has a licence fee payable of \$100 for the term; b.the River Supply Contract; c.the Term Allocation Agreement; and d.documents incidental to or associated with the above (such as application forms).	Chief Staff Officer	Completed 18/4/19. Contracts now with Sunwater for counter-signing.	5 April 2019	23 April 2019	Completed
27 March 2019	17.1.4	2019/03/27.37	WHITSUNDAY PCYC	Council receive a verbal report from the Director of Corporate Services regarding the progress of the restoration to the Whitsunday PCYC.	Director Corporate Services	29 March 2019 / Governance Coordinator: Verbal report received. No further action required.	10 April 2019	27 March 2019	Completed
27 March 2019	17.2.1	2019/03/27.38	RATES AND SUNDRY DEBTORS – FEBRUARY 2019	Council receives the Rates and Sundry Debtors Report for the month of February 2019.	Director Corporate Services	29 March 2019 / Governance Coordinator: Report received. No further action required.	10 April 2019	27 March 2019	Completed
10 April 2019	10.1	2019/04/10.03	COUNCIL COMMITTEES POLICY	That Council: 1. Revoke the Council Advisory Committees Policy (adopted 11 May 2016); and, 2. Adopt the Council Committees Policy, as presented in Attachment 1 to this report.	Chief Staff Officer	No further action required. Completed	27 April 2019	23 April 2019	Completed
10 April 2019	10.2	2019/04/10.04	POSTAL BALLOT COMMUNITY ENGAGEMENT PLAN REPORT	That Council: 1. Endorse the Community Engagement Plan (Attachment 1); and, 2. Receive a subsequent report at the conclusion of the community consultation on the feedback received.	Chief Staff Officer	Governance Coordinator / 26 April 2019: Governance Coordinator and Engagement Coordinator to carry out engagement plan throughout May. Public stalls will be held throughout the first week and an online presence will be maintained throughout. Subsequent report programmed in to Governance workload at conclusion of engagement period.Once complete a report will be put to Council on the outcome. Briefed Council on 19 June. On the OM agendafor the 26th June. Governance Coordinator / 28 June 2019: Consultation Report reported to Council at 26 June Ordinary Meeting.	29/06/2019 30 June 2019	Completed	
10 April 2019	10.3	2019/04/10.05	QUEENSLAND DISASTER RESILIENCE FUND	Council resolves to: 1) Support the submission of funding applications to the Natural Disaster Resilience Program funding stream seeking: a) \$31,335 for the Whitsunday Critical Asset Resilience Program – Stage 2 (total project cost \$62,670) b) \$38,743 for the Research Project - Enable cyclone resilience and community recovery (with JCU) (total project cost \$54,000) c) \$599,100 for the Flood Cameras and Intelligent Warning & Safety Systems (total project cost \$649,110) d) \$14,000 for the Research Project - Best practice for embedding climate change in disaster management (with Griffith University) (total project cost \$16,000) 2) Approve the proposed Council co-contributions to the projects, should the funding applications be successful: a) \$31,335 (50%) for the Whitsunday Critical Asset Resilience Program – Stage 2 b) \$15,257 (28%) for the Research Project - Enable cyclone resilience and community recovery (with JCU) c) \$50,000 (7%) for the Flood Cameras and Intelligent Warning & Safety Systems	Executive Officer Economic Development	Part 1 of the resolution is complete: Applications were submitted 18/04/2019; Part 2 of the resolution is complete: Successful submission(s): a) \$31,335 (50%) for the Whitsunday Critical Asset Resilience Program – Stage 2 The Corporate Services Directorate will finalise this procurement project - ED actions completed	30 June 2019	1 August 2019	Completed
10 April 2019	10.4	2019/04/10.06	QUEENSLAND DISASTER RESILIENCE FUND	That in respect to item 10.3 subsection C flood cameras and intelligence safety Warning system the total project cost be reduced to \$172,000 requiring a funding application of \$155,000 and a local contribution of \$17,000. Council supports the Gloucester Sports & Recreation Club's application for Grant Funding under the Queensland Disaster Resilience Fund Program by providing the following: • Letter of support to accompany application; • Assistance with the technical design of the proposed communication link; • Project implementation support; • Approval to allow communications equipment required for the link to be installed on Council infrastructure, and; • To take ownership of communications link and associated equipment, post implementation and add the service to Council's management support and maintenance arrangement with Council's own telecommunications provider.	Executive Officer Economic Development	Complete, application was submitted 18/04/2019	27 April 2019		Completed
10 April 2019	11.1	2019/04/10.07	GLOUCESTER SPORTS & RECREATION CLUBS QUEENSLAND DISASTER RESILIENCE FUND GRANT APPLICATION SUPPORT	• Letter of support to accompany application; • Assistance with the technical design of the proposed communication link; • Project implementation support; • Approval to allow communications equipment required for the link to be installed on Council infrastructure, and; • To take ownership of communications link and associated equipment, post implementation and add the service to Council's management support and maintenance arrangement with Council's own telecommunications provider.	Director Corporate Services	Support provided to community group. Outcome of application pending.	3 May 2019	3 May 2019	Completed
10 April 2019	12.1	2019/04/10.08	PLANNING SCHEME MAJOR AMENDMENT PACKAGE - PROPOSED ZONE AMENDMENTS - PART 5	Council resolve to amend the zone of the following lots: All marina wet leases within the Region Amend zones to Community facilities from 'no' zoning 15P184782 25P184782 Amend zones to Mixed use zone from Low density residential zone 0 – 22 SP248487 Amend zones to Low-medium residential from Recreation and open space And resolves to decline the zone amendments requests for the following lots: 102 and 103 SP232115 Amend zone to Low density residential from Low-medium density residential 51 SP299945 Amend zone to Low density residential from Rural residential 60 SP300010 Amend Low density residential from Rural residential	Director Planning & Development	This will be included within the Major Amendment currently being prepared. No further action required on this item.	27 April 2019	10 May 2019	Completed
10 April 2019	12.2	2019/04/10.09	WHITSUNDAY PLANNING SCHEME BUSHFIRE OVERLAY AMENDMENTS	Council adopt amendments to the Whitsunday Planning Scheme 2017 Bushfire overlay for inclusion in the Planning Scheme Major amendment package.	Director Planning & Development	Refer to 'Inclusion in the Planning Scheme Major Amendment Package' – no further action needed on this item as it will be included into the Major Amendment Package.	27 April 2019	10 May 2019	Completed
10 April 2019	12.3	2019/04/10.10	LOCAL HERITAGE POLICY AMENDMENT	Council adopt amendments to the Local heritage policy.	Director Planning & Development	Governance Coordinator / 26 April 2019: Updated policy added to Council website and details added into policy register.	27 April 2019	26 April 2019	Completed
10 April 2019	13.1	2019/04/10.11	CLIMATE CHANGE MITIGATION POLICY & STRATEGY	Council endorse the Climate Change Mitigation Policy and Strategy.	Director Community & Environment	12/04/2019 - Policy and strategy to be uploaded to Council's website and intranet	24 April 2019	12 April 2019	Completed
10 April 2019	13.2	2019/04/10.12	DOG OFF-LEASH AREA - WILDLIFE PARK, JUBILEE POCKET	Council reduce the current designated dog off-leash area in Wildlife Park to the fenced dog exercise area only.	Director Community & Environment	12/04/2019 - Signage is being updated. New map will be uploaded to the website	24 April 2019	12 April 2019	Completed
10 April 2019	13.3	2019/04/10.13	REQUEST FOR DONATION - 2019 SMALL BUSINESS DINNER & AWARDS EVENING - BOWEN CHAMBER OF COMMERCE	Council support the Bowen Chamber of Commerce's 2019 Small Business Dinner and Awards evening to be held on Thursday, 30 May 2019, with a donation of \$600.00 excluding GST.	Director Community & Environment	12/04/2019 - Letter of approval sent ECM *4851042	24 April 2019	12 April 2019	Completed
10 April 2019	13.4	2019/04/10.14	REQUEST FOR DONATION - BIGGEST MORNING TEA 2019 - COLLINSVILLE COMMUNITY ASSOCIATION INC.	Council approve a donation of \$420.00 to the Collinsville Community Association Inc. to host the Biggest Morning Tea event to be held on Wednesday, 22 May 2019.	Director Community & Environment	12/04/2019 - Letter of approval sent ECM *4851035	24 April 2019	12 April 2019	Completed
10 April 2019	13.5	2019/04/10.15	REQUEST FOR DONATION - INTERNATIONAL WOMEN'S DAY LUNCH - ZONTA CLUB OF THE WHITSUNDAYS	Council provide a donation of \$2,000.00 to the Zonta Club of the Whitsundays for their International Women's Day Lunch to be held on Sunday, 10 March 2019.	Director Community & Environment	12/04/2019 - Letter of approval sent ECM *4851018	24 April 2019	12 April 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
10 April 2019	13.6	2019/04/10.16	SPORT & RECREATION CLUBS GRANT - APRIL 2019	Council approve the payment of a Sport & Recreation Club Grant to the following recipients: • Port Denison Gun Club Inc. - Band 4 - \$1,000.00	Director Community & Environment	15/04/2019 - Letter of approval sent - ECM *4848879	24 April 2019	12 April 2019	Completed
10 April 2019	13.7	2019/04/10.17	TEMPORARY CLOSURE KINGS BEACH, BOWEN - 22-24 JULY 2019	Council resolve to temporarily close Kings Beach, Bowen from the mouth of Sandhill Creek from 5:00am Monday, 22 July 2019 to 5:00am Wednesday, 24 July 2019 in accordance with Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014.	Director Community & Environment	12/04/2019 - Email sent to R&D to organise VMB to be installed prior to the closure. No further action required.	24 April 2019	12 April 2019	Completed
10 April 2019	13.8	2019/04/10.18	FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE - APRIL 2019	Council approve financial support to the following recipients: • Joel Crook – Full Contact Kyokushin Karate Tournament – Japan - \$2,000.00 • Imogen Tulk – Full Contact Kyokushin Karate Tournament – Japan - \$2,000.00 • Regan O'Loughlin – Qld State Sprint Championships – Brisbane - \$100.00	Director Community & Environment	15/04/2019 - Letter of approval sent ECM *4849527 ECM *4849537 ECM *4849558	24 April 2019	12 April 2019	Completed
10 April 2019	14.1	2019/04/10.19	ENGINEERING SERVICES MONTHLY REPORT - MARCH 2019	Council receive the Engineering Services monthly report for March 2019.	Director Engineering Services	Report was received via Council. No further action required.	10 April 2019		Completed
10 April 2019	17.1.1	2019/04/10.24	GREATER WHITSUNDAY ALLIANCE (GW3) FUNDING COMMITMENT	That Council: 1. Acknowledges and appreciates the work of GW3 Chair, Board, CEO and staff and reconfirm Councils funding commitment to GW3 until 30th June 2020.	Chief Staff Officer	No further action required. Completed	27 April 2019	23 April 2019	Completed
10 April 2019	17.1.2	2019/04/10.25	REGIONAL SOCIAL DEVELOPMENT COALITION (RSDC) FUNDING REQUEST	That Council: 1. Continues to strongly advocate for local delivery of community services to our region. 2. Acknowledges and appreciates the work of the Regional Social Development Coalition (RSDC). 3. Provides a contribution to the Regional Social Development Coalition (RSDC) through the Greater Whitsunday Council of Mayors for 1 year commencing in 2019/20 to allow it to undertake further work with the WRC contribution up to \$25,000.	Chief Staff Officer	Advised to GWCOM and budgeted	27 April 2019		Completed
10 April 2019	17.1.3	2019/04/10.26	MEMORANDUM OF UNDERSTANDING BETWEEN GREATER WHITSUNDAY COUNCIL OF MAYORS (GWCOM) AND THE QUEENSLAND RESOURCES COUNCIL (QRC)	That Council endorse the proposed Memorandum of Understanding between the Greater Whitsunday council of Mayors and the Queensland Resources Council.	Chief Staff Officer	No further action required. Completed	27 April 2019	23 April 2019	Completed
10 April 2019	17.1.4	2019/04/10.27	APPOINTMENT OF CEO	Council appoints Mr Kenneth Donohoe of Serpentine, Western Australia as the Chief Executive Officer of Whitsunday Regional Council, effective from 15 July 2019, and that the Mayor be authorised to settle and sign a 4-year Contract of Employment with Mr Donohoe. Furthermore, that Mr Bruce Davidson be engaged to continue his current role as the Acting Chief Executive Officer until Mr Donohoe commences duties as the permanent Chief Executive Officer.	Chief Staff Officer	No further action required. Completed	23 April 2019	23 April 2019	Completed
23 April 2019	10.1	2019/04/23.03	ACTING CHIEF EXECUTIVE OFFICER	Council appoint Jason Raiter, Director Engineering Services, as the Acting Chief Executive Officer for the inclusive period of 4 May 2019 to 20 May 2019 in the absence of the incumbent Acting Chief Executive Officer, Bruce Davidson.	Chief Staff Officer	No further action required. Completed.	23 April 2019	23 April 2019	Completed
23 April 2019	10.2	2019/04/23.04	DRAFT REVISED COUNCIL MEETING STANDING ORDERS	That Council: 1. Revoke the existing Council Meeting Standing Orders (adopted 3 December 2018). 2. Adopt the draft revised Council Meeting Standing Orders, as presented in Attachment 1 to this report.	Chief Staff Officer	No further action required. Completed	23 April 2019	23 April 2019	Completed
23 April 2019	10.3	2019/04/23.05	DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER 2019 - YEARLY REVIEW	That Council, in accordance with Section 257 of the Local Government Act 2009, delegate the powers contained in the Delegations Register to the Chief Executive Officer (Attachment 1), on the condition that these powers are exercised subject to the limitations and conditions contained in Schedule 2 of the Delegations Register (Attachment 2).	Chief Staff Officer	No further action required. Completed	23 April 2019	23 April 2019	Completed
23 April 2019	10.4	2019/04/23.06	FINANCIAL STATEMENTS - FY 18/19 - PERIOD ENDING MARCH 2019	That the financial statements for Whitsunday Regional Council for the period ended 28 March 2019 of the financial year 2018/19, be received.	Chief Financial Officer	No further action required.	23 April 2019	23 April 2019	Completed
23 April 2019	10.5	2019/04/23.07	BUILDING OUR REGIONS ROUND 4 - CO-CONTRIBUTION FOR LAKE PROSERPINE BARRAMUNDI FISHING AND RECREATIONAL PRECINCT	Council resolve to: a)approve the \$653,008 co-contribution to Council's successful funding application under the Building Our Regions Round 4 for the Lake Proserpine Barramundi Fishing and Recreational Precinct; and b)commit to delivering the Lake Proserpine Barramundi Fishing and Recreational Precinct; and c)acknowledge responsibility for any funding shortfall for the Lake Proserpine Barramundi Fishing and Recreational Precinct project, if costs or other contributors change;	Director Customer Experience	Council acknowledges the co-contribution and works have commenced to further develop the project for delivery during the 19-20 financial year. Internal project board meetings are underway.	8 May 2019		Completed
23 April 2019	13.1	2019/04/23.09	REQUEST FOR SPONSORSHIP - PAUL BOWMAN CHALLENGE 2019 PROSERPINE WHITSUNDAY JUNIOR RUGBY LEAGUE CLUB	Council approve sponsorship of \$5,000.00, inclusive of GST, to the Paul Bowman Challenge Committee, a sub-committee of the Proserpine Whitsunday Junior Rugby League Club Inc. to support the hosting of the Paul Bowman Challenge Junior Rugby League Carnival.	Director Community & Environment	01/05/19 - Letter of approval sent ECM *4868259	8 May 2019	1 May 2019	Completed
23 April 2019	13.2	2019/04/23.10	REQUEST FOR IN-KIND SUPPORT - 2019 BOWEN OFFSHORE SUPERBOATS EVENT - 20-21 JULY 2019	Council provide the Bowen Offshore Superboats event committee in-kind support of up to \$5,000.00 to assist with the running of the 2019 Bowen Offshore Superboats event to be held 20-21 July 2019.	Director Community & Environment	01/05/19 - Letter of approval sent ECM *4868150	8 May 2019	1 May 2019	Completed
23 April 2019	13.3	2019/04/23.11	POLICY REVIEW - CLIMATE CHANGE ADAPTATION POLICY	Council resolve to: a)revoke the Climate Change Adaption Policy – Policy No. 067.01 – Adopted 13 July 2016; and b)adopt the Climate Change Adaptation Policy 2019-2022.	Director Community & Environment	Governance Coordinator / 26 April 2019: Updated policy added to Council website and details added into policy register. 01/05/19 - Policy uploaded to Council's website and intranet	8 May 2019	1 May 2019	Completed
23 April 2019	13.4	2019/04/23.12	REQUEST FOR DONATION - 2019 SENIORS WEEK MORNING TEA - BOWEN SENIORS WEEK COMMITTEE	Council resolves to approve a donation of \$500.00 for the 2019 Bowen Seniors Week Morning Tea to be held in August 2019.	Director Community & Environment	01/05/19 - Letter of approval sent ECM *4868240	8 May 2019	1 May 2019	Completed
23 April 2019	13.5	2019/04/23.13	REQUEST FOR COUNCIL FEE WAIVERS - MARCH/APRIL 2019	Council resolve to waive the fees for the following recipients; •Dingo Beach Progress Assoc. Inc. – Plumbing Application Fee - \$593.00 •Dingo Beach Progress Assoc. Inc. – Class 3 Event Application Fee - \$383.00 •Bowen Domestic Violence Action Group – Class 3 Event Application Fee - \$383.00 •Bowen Tourism and Business – Class 3 Application Fee - \$383.00 •Mater Foundation – Local Law Licence Fee - \$255.00 •Blue Care – Facility Hire Fee - \$100.00 •Collinsville Community Association – Facility Hire Fee - \$250.00 •Collinsville State High School P and C – Facility Hire Fee - \$800.00 •Collinsville Lions Club – Facility Hire Fee - \$329.00 •Bowen Community Council – Trade Waste Permit Renewals - \$200.00	Director Community & Environment	01/05/19 - Letters of approval sent ECM *4868214 ECM *4868200 ECM *4868200 ECM *4868194 ECM *4868150 ECM *4868137 ECM *4868037 ECM *4868206 ECM *4868221 ECM *4868231 ECM *4868183	8 May 2019	1 May 2019	Completed
23 April 2019	13.6	2019/04/23.14	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - MARCH 2019	Council receive the Community & Environment Monthly Report for March 2019.	Director Community & Environment	Governance Coordinator / 26 April 2019: Update received at meeting. No further action required.	8 May 2019	26 April 2019	Completed
23 April 2019	14.1	2019/04/23.15	BUSINESS ACTIVITY REPORT - WHITSUNDAY WATER - MARCH 2019	That the March 2019 Business Activities report be noted.	Director Engineering Services	Governance Coordinator / 26 April 2019: Update received at meeting. No further action required.	8 May 2019	26 April 2019	Completed
23 April 2019	15.1	2019/04/23.16	BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - MARCH 2019	Council receive the Waste Business Unit Activity Report for March 2019.	Director Customer Experience	Governance Coordinator / 26 April 2019: Update received at meeting. No further action required.	8 May 2019	26 April 2019	Completed
23 April 2019	15.2	2019/04/23.17	EXTENSION TO THE PROSERPINE POOL OPENING HOURS	Council extend the opening hours of the Proserpine Swimming Pool by one (1) hour in line with the opening hours of the Waterpark during the Summer months.	Director Customer Experience	Contractor has been informed of the changes to the opening hours. Extension to the opening hours will be effective from September 2019 for the summer months period.	8 May 2019	29 April 2019	Completed
8 May 2019	10.1	2019/05/08.03	COUNCILLOR DECLARATION OF OFFICE	That, in accordance with Council resolution 2019/05/01.01, the Acting Chief Executive Officer formally request the newly appointed Councillor for Division 4 to make the declaration of office in accordance with section 169(1) of the Local Government Act 2009.	Chief Staff Officer	Governance Coordinator / 9 May 2019: Councillor Grieger made the declaration of office in accordance with the relevant legislation	22 May 2019	8 May 2019	Completed
8 May 2019	11.1	2019/05/08.04	CORPORATE SERVICES MONTHLY REPORT	Council receive the Corporate Services Monthly Report for March 2019.	Director Corporate Services	Governance Coordinator / 9 May 2019: No further action required.	22 May 2019	8 May 2019	Completed
8 May 2019	12.1	2019/05/08.05	20150848 - DEVELOPMENT APPLICATION FOR OTHER CHANGE - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - RETIREMENT VILLAGE EXTENSIONS (MURROONA GARDENS AGED CARE FACILITY), ARGYLE PARK ROAD, BOWEN, PAYNTER DIXON C/- WYNNE PLANNING & DEVELOPMENT	That Council: 1. Approve the Development Application for Other Change - Development Permit for Material Change of Use - Retirement Village Extensions (Murroona Gardens Aged Care Facility), made by Paynter Dixon Qld Pty Ltd C/- Wynne Planning & Development, on L: 51 RP: 851396 T: & EMT C/SP244956 and located at Murroona Gardens Age Care/40 West Lane BOWEN, subject to the conditions outlined in Attachment 1; and 2. Approve the waiver of infrastructure charges. 3. For the purposes of infrastructure charges notice the application be considered as essential services, healthcare services.	Director Planning & Development	Decision Notice Sent - ECM: 4882012	22 May 2019	9 May 2019	Completed
8 May 2019	12.2	2019/05/08.06	20150045 - REQUEST FOR EXTENSION OF CURRENCY PERIOD - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - TEN (10) DUAL OCCUPANCIES - MACARTHUR DRIVE AND OLIVIA STREET CANNONVALE - MISWEST & PATSDAY PTY LTD	Council approve the request for an extension of currency period of the Development Permit for Material Change of Use - Ten (10) Dual Occupancies lodged by Cardno on behalf of Miswest & Patsday Pty Ltd on land described as Lot 1 SP271824 T: & EMT F/SP271823, Lot 9 SP271824 T: & EMT F/SP271823, Lot 10 SP271824 T: & EMT H/SP271823, Lot 19 SP271824 T: & EMT D, Lot 26 SP271824 T: & EMT C/SP271823, Lot 33 SP271824 T: & EMT C/SP271823, Lot 36 SP271824 and Lot 41 SP271824, 45 Macarthur Drive, Cannonvale, 55 Macarthur Drive Cannonvale, 61 Macarthur Drive Cannonvale, 65 Macarthur Drive Cannonvale, 18 Olivia Street Cannonvale, 6 Olivia Street Cannonvale, 72-74 Macarthur Drive Cannonvale, 3 Olivia Street Cannonvale, 56 Macarthur Drive Cannonvale, 68-70 Macarthur Drive Cannonvale, to 19 March 2021.	Director Planning & Development	Decision Notice Sent - ECM: 4879841	22 May 2019	8 May 2019	Completed
8 May 2019	12.3	2019/05/08.07	DA07548 - REQUEST FOR EXTENSION OF CURRENCY PERIOD - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - PROPOSED 140 SOLDIERS ROAD, BOWEN, RESORT & CONVENIENCE SHOPPING, & OPERATIONAL WORKS, SOLDIERS ROAD, HORSESHOE BAY RD & ST KILDA ST - BEACH PACKER P/L	Council refuse the request for an extension of currency period of the Development Permit for a Material Change of Use - Proposed Multiple Dwellings (160 Units over 4 Storeys) and Resort & Convenience Shopping Development (Cafe, Cater Rooms & Kiosk, Local Shop, Restaurant); Soldiers Road, Horseshoe Bay Road & St. Kilda Street, Bowen on Land Described as Lot 1 & 2 on RP749140, Lot 4 on RP749813 and Lots 9, 10, 11, 12, 18 & 19 on RP702712 lodged by Edge Architecture on behalf of Beach Packers Pty Ltd on land described as L: 12 RP: 705712, L: 19 RP: 705712, L: 10 RP: 705712, L: 11 RP: 705712, L: 9 RP: 705712, L: 1 RP: 729140, L: 2 RP: 729140, L: 4 RP: 749813, L: 18 RP: 705712, 33 St Kilda Street Bowen, 134 Soldiers Road Bowen, 41 St Kilda Street Bowen, 37 St Kilda Street Bowen, 45 St Kilda Street Bowen, 45 St Kilda Street Bowen, 142 Soldiers Road Bowen, 49 St Kilda Street Bowen, 130 Soldiers Road Bowen, on the following grounds: a)the inconsistency of the approval with the current laws and policies applying the development; b)the community is unaware of the development due to the time which has elapsed since it was first approved by Council; c)new members of the community may wish to make submissions against the development application; and d)the approval has had eight (8) years to commence and complete the development and no works have commenced to date or related approvals have been lodged.	Director Planning & Development	Decision Notice Sent - ECM: 4879762	22 May 2019	8 May 2019	Completed
8 May 2019	12.4	2019/05/08.08	20181732 - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (ONE (1) INTO THREE (3) LOTS) AND ACCESS EASEMENT, 38 BOWEN DEVELOPMENTAL ROAD, BOWEN, B & M JAMES	Council approve the Development Application for Development Permit for Reconfiguration of a Lot - One (1) Lot into Three (3) and Access Easement, made by M L James & B C James, on Lot 21 SP208372 and located at 38 Bowen Developmental Road Bowen, subject to the conditions outlined in Attachment 1	Director Planning & Development	Decision Notice Sent - ECM: 4882028	22 May 2019	9 May 2019	Completed
8 May 2019	12.5	2019/05/08.09	20181027 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - SHORT-TERM ACCOMMODATION - 13 WATERSON WAY, AIRLIE BEACH - WATERSON WAY PTY LTD C/- DP & A	Council approve the application for Development Permit for Material Change of Use – Short-term Accommodation (37 x hostel style rooms and Reception), Office (Tour bookings, hotel administration and 380sqm of office space) made by Waterson Way Pty Ltd, on Lot 42 on RP726947 and located at 13 Waterson Way AIRLIE BEACH, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Sent - ECM: 4882661	22 May 2019	10 May 2019	Completed
8 May 2019	12.6	2019/05/08.10	20060799 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR PRELIMINARY APPROVAL FOR MATERIAL CHANGE OF USE - MAINLAND TOURIST FACILITY FOCUS COMPRISING OF BOUTIQUE RESORT - 13 BORDER DRIVE CANNONVALE - P HEGARTY C/- VERIS	Council approve the request for an extension of relevant period of the Preliminary Approval for Material Change of Use - Mainland Tourist Facility Focus comprising of Boutique Resort Centred on a Health Spa lodged by Veris on behalf of P A Hegarty on land described as Lot 74 on RP852514, 13 Border Drive CANNONVALE for a period of twelve (12) months only.	Director Planning & Development	Decision Notice Sent - ECM: 4882869	22 May 2019	10 May 2019	Completed
8 May 2019	12.7	2019/05/08.11	20181623 - DEVELOPMENT PERMIT FOR MCU FOR SHORT-TERM ACCOMMODATION 10 COUNTRY ROAD, CANNONVALE - S BARBETA C/- WYNNE PLANNING & DEVELOPMENT	Council approve the application for Development Application for Development Permit for Material Change of Use - Short Term Accommodation, made by S Barbeta, on L: 57 RP: 747688 T: <N1377/33> & EMT D/RP747700 and located at 10 Country Road CANNONVALE, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Sent - ECM: 4896602	22 May 2019	17 May 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
8 May 2019	12.8	2019/05/08.12	20180316 - DEVELOPMENT PERMIT FOR MCU FOR SHORT-TERM ACCOMMODATION 44 SEAVIEW DRIVE AIRLIE BEACH - DIBBIN AND BROWNELL PTY LTD	Council approve the application for Development Application for Development Permit for Material Change of Use - Short Term Accommodation, made by Dibbin & Brownell Pty Ltd As TTE, on L: 65 SP: 289273 CTS: 37350 and located at 44 Seaview Drive AIRLIE BEACH, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Sent - ECM: 4898792	22 May 2019	20 May 2019	Completed
8 May 2019	12.9	2019/05/08.13	PLANNING SCHEME AMENDMENT - STRATEGIC FRAMEWORK BUNDLE	Council include the amended Strategic Framework and associated Definitions in the Whitsunday Planning Scheme 2017 major amendment package, including any associated administrative amendments.	Director Planning & Development	To be included in the Major Amendment Package	22 May 2019	22 May 2019	Completed
8 May 2019	12.1	2019/05/08.14	PLANNING SCHEME AMENDMENT - DWELLING HOUSE AND DUAL OCCUPANCY CODE	Council adopt amendments to the Whitsunday Planning Scheme 2017 Dual occupancy code and Dwelling house code, for inclusion in the Planning Scheme Major amendment package.	Director Planning & Development	To be included in the Major Amendment Package	22 May 2019	22 May 2019	Completed
8 May 2019	12.11	2019/05/08.15	PLANNING SCHEME AMENDMENT - SCENIC AMENITY AMENDMENTS	Council adopt the amendments from the Scenic Amenity Study 2017 for inclusion in the Planning Scheme Major amendment package.	Director Planning & Development	To be included in the Major Amendment Package	22 May 2019	22 May 2019	Completed
8 May 2019	12.12	2019/05/08.16	PLANNING SCHEME AMENDMENT - RENEWABLE ENERGY CODE	Council adopt the proposed amendments for Renewable energy facilities in the Whitsunday Planning Scheme 2017, for inclusion in the Planning Scheme Major amendment package.	Director Planning & Development	To be included in the Major Amendment Package	22 May 2019	22 May 2019	Completed
8 May 2019	12.13	2019/05/08.17	PLANNING & DEVELOPMENT MONTHLY REPORT - MARCH 2019	Council receive the Planning & Development Monthly Report for March 2019.	Director Planning & Development	Governance Coordinator / 9 May 2019: No further action required.	22 May 2019		Completed
8 May 2019	13.1	2019/05/08.20	REQUEST FOR DONATION - MEETING ROOM HIRE - BOWEN CANCER SUPPORT GROUP	Council provide a donation of \$720.00 to the Bowen Cancer Support Group, under the auspices of the Bowen Neighbourhood Centre, to pay for the Group's meeting room expenses for the next 12 months.	Director Community & Environment	09/05/2019 - Letter of approval sent ECM *4880973	22 May 2019	9 May 2019	Completed
8 May 2019	13.2	2019/05/08.21	SPORT & RECREATION CLUB GRANT - MAY 2019	Council approve the payment of a Sport & Recreation Club Grant of \$1,000.00 to the Whitsunday Bald Eagles Inc. which is a Band 4 level sports club.	Director Community & Environment	09/05/2019 - Letter of approval sent ECM *4880667	22 May 2019	9 May 2019	Completed
8 May 2019	13.3	2019/05/08.22	REQUEST FOR SPONSORSHIP - 2019 FLY-IN, AIRSHOW & RUNWAY DINNER EVENT - WHITSUNDAY AIRPORT	Council enter into a silver sponsorship arrangement of \$6,000 (plus GST) with the Whitsunday Airport to assist with the hosting of the 2019 Fly-In, Airshow & Runway Dinner to be held from 6 to 8 September 2019.	Director Community & Environment	09/05/2019 - Letter of approval sent ECM *4881013	22 May 2019	9 May 2019	Completed
8 May 2019	13.4	2019/05/08.23	FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE - MAY 2019	Council approve financial support to the following recipients: •Ethan McClintock – 2019 Australian O'pen BIC Championships – Airlie Beach - \$500.00 •Jesse Frisch – 2019 Australian O'pen BIC Championships – Airlie Beach - \$500.00	Director Community & Environment	09/05/2019 - Letter of approval sent ECM *4880692 ECM *4880708	22 May 2019	9 May 2019	Completed
8 May 2019	13.5	2019/05/08.24	REQUEST FOR DONATION - 2019 SCHOOL FETE - QUEENS BEACH STATE SCHOOL P&C	Council approve a donation of \$5,000.00 to the Queens Beach State School P&C to assist with the hosting of the School Fete to be held in August 2019.	Director Community & Environment	09/05/2019 - Letter of approval sent ECM *4880999	22 May 2019	9 May 2019	Completed
8 May 2019	13.6	2019/05/08.25	REQUEST FOR IN KIND SUPPORT - 2019 BOWEN FAMILY FISHING CLASSIC & WET WEEKEND	Council approve the request for in kind support of up to \$2,000.00 to the Bowen Fishing Classic and Wet Weekend, being held on 21 & 22 September 2019.	Director Community & Environment	09/05/2019 - Letter of approval sent ECM *4880993	22 May 2019	9 May 2019	Completed
8 May 2019	15.1	2019/05/08.26	CUSTOMER EXPERIENCE MONTHLY REPORT - MARCH 2019	Council receive the Customer Experience Monthly Report for March 2019.	Director Customer Experience	Governance Coordinator / 9 May 2019: No further action required.	22 May 2019		Completed
8 May 2019	17.1.1	2019/05/08.29	LEASE AIRSERVICES AUSTRALIA PART OF LOT 50 ON CP HR 808298	Council resolve to: 1.Apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulations 2012 Section 236 (b) (i), being that the interest in the land is disposed of to a government agency; and 2.Approve the Chief Executive Officer to finalise negotiations and execute the lease with Airservices Australia over parts of Lot 50 on CP HR 808298, being Lease Area F, for a 20-year term with a 5-year option.	General Manager Airports & Commercial Infrastructure	Lease negotiation on hold whilst Licence agreement negotiated Lease finalised and ready for execution. Documentation approved by authorised person. Awaiting executed documents back from Airservices. Governance Coordinator / 27 November 2019: Advised by GM Airports and Commercial Infrastructure that the documents have been executed and this matter is now complete.	22/05/2019 20/06/2019 24 August 2019 20 September 2019 31 October 2019	27 November 2019	Completed
8 May 2019	17.1.3	2019/05/08.31	WHITSUNDAY START-UP BUSINESS SUPPORT PROGRAM – APPLICATION SELECTION 2019	Council resolves to: a)approve four funding applications received under the Whitsunday Small Business Start Up Grant, as recommended by the assessment panel; b)prepare and execute funding agreements with the successful applicants; c)announce the successful applications during Small Business Week at the end of May 2019; and d)prepare correspondence advising the unsuccessful applicants, inclusive of feedback on their submission.	Executive Officer Economic Development	4 Grants have been approved by Council for funding. All successful applicants have signed funding deeds. They will be announced at the Small Business week events (29th and 30th May). Unsuccessful grant applicants have been notified. This activity will be complete on 31 May 2019	31 May 2019	31 May 2019	Completed
8 May 2019	17.2.1	2019/05/08.32	RATES AND SUNDRY DEBTORS	Council receive the Rates and Sundry Debtors Report for the month of March 2019.	Director Corporate Services	Governance Coordinator / 9 May 2019: No further action required.	22 May 2019		Completed
22 May 2019	10.1	2019/05/22.03	OPERATIONAL PLAN 2018/19 QUARTERLY REVIEW	That Council note the Operational Plan 2018/19 Quarter Three Update.	Chief Staff Officer	Governance Coordinator / 28 May 2019: Quarter 3 report published on Council's website			Completed
22 May 2019	10.2	2019/05/22.04	AUDIT & RISK COMMITTEE MEETING MINUTES - 19 FEBRUARY 2019	Council receive the Confirmed Minutes from the Audit & Risk Committee Meeting, held on 19 February 2019.	Chief Staff Officer	Governance Coordinator / 28 May 2019: No further action required.			Completed
22 May 2019	10.3	2019/05/22.05	FRAUD AND CORRUPTION CONTROL	That Council: 1.Revoke the Fraud and Corruption Control Policy and Fraud and Corruption Control Framework; and 2.Adopt the Fraud and Corruption Control Policy (Attachment 1) and Fraud and Corruption Control Strategy (Attachment 2)	Chief Staff Officer	Governance Coordinator / 28 May 2019: Policy updated on Council's website. No further action required.			Completed
22 May 2019	10.4	2019/05/22.06	RISK MANAGEMENT	That Council: 1.Revoke the Enterprise Risk Management Policy and Enterprise Risk Management Framework; and 2.Adopt the Risk Management Policy (Attachment 1) and Risk Management Framework (Attachment 3)	Chief Staff Officer	Governance Coordinator / 28 May 2019: Documents provided to Comms team for uploaded to website. No further action required.			Completed
22 May 2019	10.5	2019/05/22.07	COUNCILLOR REMUNERATION	That Council accept the decision of the Queensland Local Government Remuneration and Discipline Tribunal to increase remuneration levels for Mayors, Deputy Mayors and Councillors by 2.1% from 1 July, 2019	Chief Staff Officer	Governance Coordinator / 28 May 2019: HR/Payroll advised of this. Governance will remind them again closer to new financial year. No further action required.			Completed
22 May 2019	10.6	2019/05/22.08	INTEREST FREE LOANS TO NOT FOR PROFIT SPORTING AND COMMUNITY GROUPS	That Council: 1.revoke the Interest Free Loans to Not for Profit Sporting and Community Groups Policy (LSP_C&ENV_01) 2.adopt the revised Interest Free Loans to Not for Profit Sporting and Community Groups Policy (attachment 1)	Chief Staff Officer	Governance Coordinator / 28 May 2019: Policy updated on Council's website. No further action required.			Completed
22 May 2019	10.7	2019/05/22.09	FINANCIAL STATEMENTS – FY 18/19 – PERIOD ENDING APRIL 2019	Council receive the financial statements for the period ended 30th April, 2019 of the 2018/19 Financial Year.	Chief Financial Officer	No further action required		22 May 2019	Completed
22 May 2019	10.8	2019/05/22.10	2018/19 BUDGET - 3RD REVISION - MARCH 2019	Council resolve; a) in accordance with section 170(3) of the Local Government Regulation 2012, to revise the Whitsunday Regional Council budget adopted for the financial year 2018/19, as presented in the following statements prepared in accordance with section 169 of the Local Government Regulation 2012: 1)Revised Statement of Comprehensive Income (including the Appropriations Statement), 2)Revised Statement of Financial Position, 3)Revised Statement of Cash Flows, 4)Revised Statement of Capital Funding, and 5)Revised Statement of Changes in Equity for the financial year 2018/19 6)the resulting Revised Long Term Financial Forecast for the financial years 2019/20 through 2027/28, inclusive; 7)the Revised Measures of Financial Sustainability (see Note 21 Financial Ratios); b) to make the following transfers to reserves: 1)55,613,873 to the Capital Works Reserve. 2)5270,000 to the Special Projects Reserve.	Chief Financial Officer	Has been uploaded to Civa		23 May 2019	Completed
22 May 2019	10.9	2019/05/22.11	REVENUE POLICY 2019/20	Council adopt the Whitsunday Regional Council Revenue Policy for 2019/20 as presented in accordance with Sections 169 and 193 of the Local Government Regulation 2012 (Qld).	Chief Financial Officer	Policy updated and included on Council's website		29 May 2019	Completed
22 May 2019	10.1	2019/05/22.12	COST RECOVERY FEES & OTHER CHARGES - FINANCIAL YEAR 19/20	Council resolve that, in keeping with Section 97 of the Local Government Act 2009 (Qld) to set the Cost Recovery Fees, and in keeping with Section 262(3)(c) of the Local Government Act (Qld) to set the Other Charges, as detailed in the Attachment, to be effective from 1 July 2019.	Chief Financial Officer	Currently scheduled to commence processing next week to upload to website. Uploaded to website. To be made active on 1st July.	1 July 2019	1 July 2019	Completed
22 May 2019	12.1	2019/05/22.13	20070159 - REQUEST FOR EXTENSION OF CURRENCY PERIOD - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE AND RECONFIGURATION OF A LOT - ONE (1) LOT INTO THIRTEEN (13) LOW DENSITY RESIDENTIAL LOTS - STAGED DEVELOPMENT (STAGE 6), MILA DRIVE WOODWARK, TIAGRA P/L	Council refuse the request for an extension of currency period of the Development Permit for Material Change of Use and Reconfiguration of a Lot - One (1) Lot into Thirteen (13) Low Density Residential Lots - Staged Development (Stage 6) lodged by RPS on behalf of Tiagra Pty Ltd on land described as Lot 203 SP208370, Mila Drive, Woodwark, on the following grounds: a)the approval was granted 10 years ago, and no works have commenced to date on this stage and the related operational works permit for the site has lapsed; b)the applicant's submission provides no demonstration that works are likely to commence within the requested two-year extension.	Director Planning & Development	Decision Notice Sent - ECM: 4905952		23 May 2019	Completed
22 May 2019	13.1	2019/05/22.14	REMOVAL OF DOG OFF-LEASH AREA - CANNONVALE BEACH	Council resolve to remove the Dog Off-Leash Area at the Western end of Cannonvale Beach.	Director Community & Environment	29/05/2019 - Signage has been removed on 24/05/2019 and information removed from Council's website.	12 June 2019	29 May 2019	Completed
22 May 2019	13.2	2019/05/22.15	REQUEST FOR SPONSORSHIP - CANEGROWERS PROSPERINE AWARD 2019 - CANEGROWERS PROSPERINE Exhibit at Show Whitsunday on Friday, 21 June 2019.	Council resolve to sponsor a Canegrowers Prosperine Award, to the value of \$100.00, to be presented as part of the Whitsunday Show Cane Exhibit at Show Whitsunday on Friday, 21 June 2019.	Director Community & Environment	24/05/2019 - Letter of approval sent ECM *4904779	12 June 2019	24 May 2019	Completed
22 May 2019	13.3	2019/05/22.16	REQUEST FOR DONATION - INAUGURAL MOTHER & DAUGHTER HIGH TEA - ST CATHERINE'S CATHOLIC COLLEGE	Council approve a donation of \$200.00 to assist in the hosting of the inaugural Mother & Daughter High Tea held on Saturday, 11 May 2019 at the Primary Campus of St Catherine's Catholic College.	Director Community & Environment	24/05/2019 - Letter of approval sent ECM *4904836	12 June 2019	24 May 2019	Completed
22 May 2019	13.4	2019/05/22.17	REQUEST FOR FINANCIAL SUPPORT - SHOW WHITSUNDAY 2019 - PROSPERINE AGRICULTURAL, PASTORAL AND INDUSTRIAL ASSOCIATION INC.	Council resolve to: 1)offer in-kind support up to the value of \$3,000.00 for the after show clean up on Sunday, 23 June 2019, and 2)donate \$2,500.00, (inclusive of GST), to Prosperine Agricultural, Pastoral and Industrial Association for the staging of fireworks to be held Saturday, 22 June 2019.	Director Community & Environment	24/05/2019 - Letter of approval sent ECM *4904818	12 June 2019	24 May 2019	Completed
22 May 2019	13.5	2019/05/22.18	REQUEST FOR DONATION - RATES & SERVICES CHARGES - WHITSUNDAY NEIGHBOURHOOD CENTRE	Council resolve to: a)approve a donation on the Rates and Services Charges to the Whitsunday Neighbourhood Centre for the 2018/19 financial year only; and b)include the Whitsunday Neighbourhood Centre on Council's Rates and Services Charges Donations Register.	Director Community & Environment	24/05/2019 - Letter of approval sent ECM *4904829 and added to Council's Rates and Services Charges Donations Register.	12 June 2019	24 May 2019	Completed
22 May 2019	13.6	2019/05/22.19	FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE - MAY 2019	Council approve financial support to the following recipients: •Zachary Sleight – 2019 Australian O'pen BIC Sailing Championships – Airlie Beach - \$500.00 •Ned Sleight - 2019 Australian Youth Windsurfing National Championships – Hobart - \$1,000.00	Director Community & Environment	24/05/2019 - Letter of approval sent ECM *4905453 ECM *4905450	12 June 2019	24 May 2019	Completed
22 May 2019	13.7	2019/05/22.20	DISPOSAL OF ART HANGING SYSTEM - 360 ON THE HILL - BOWEN ART SOCIETY	Council resolve to transfer the ownership of the Art Hanging System from the 360 On the Hill building to the Bowen Art Society.	Director Community & Environment	30/05/2019 - Letter of approval sent ECM *4917746.	12 June 2019	30 May 2019	Completed

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22 May 2019	13.8	2019/05/22.21	COMMENCE LOCAL LAW REVIEW	Council resolve to: a)Commence making each of the following Local Laws: i)Local Law (Repealing) Model Local Law No. 2 (Meetings) 2019, as detailed in Attachment 1; ii)Subordinate Local Law (Amending) Subordinate Local Law No. 1 (Administration) 2019, as detailed in Attachment 2; iii)Subordinate Local Law (Amending) Subordinate Local Law No. 2 (Animal Management) 2019, as detailed in Attachment 3; iv)Subordinate Local Law (Amending) Subordinate Local Law No. 3 (Community & Environmental Management) 2019, as detailed in Attachment 4; v)Subordinate Local Law (Amending) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019, as detailed in Attachment 5; vi)Subordinate Local Law (Amending) Subordinate Local Law No. 5 (Parking) 2019, as detailed in Attachment 6; vii)Subordinate Local Law (Amending) Subordinate Local Law No. 6 (Bathing Reserves) 2019, as detailed in Attachment 7; and viii)Local Law No. 7 (Waste Management) 2019, as detailed in Attachment 8, (collectively, the Proposed Local Laws). b)Delegate to the Chief Executive Officer the process and responsibilities to take all steps the Chief Executive Officer considers desirable under Chapter 3 of the Local Government Act 2009 (Qld), including: i)Consulting with relevant government entities about the overall State interest in the Proposed Local Laws before proceeding with the making of the Proposed Local Laws and responding to any requests or requirements of these entities; and ii)consulting with the public about the Proposed Local Laws and conducting a public interest test in relation to potential anti-competitive provisions contained within with the Proposed Local Laws for at least 21 days (Consultation Period); and iii)considering every submission properly made to Council about the Proposed Local Laws.	Director Community & Environment	29/05/2019 - Advice given to McCullough Robertson Lawyers to commence the Local Law Review process, including the anti-competitive provisions. Report will be taken to Council upon completion of review process.	12 June 2019	29 May 2019	Completed
22 May 2019	13.9	2019/05/22.22	DRAFT WHITSUNDAY PARADISE FORESHORE RESERVE MANAGEMENT PLAN	Council resolve to: a)endorse the draft Whitsunday Paradise Foreshore Reserve Management Plan for community consultation for a thirty (30) day period; and b)instruct Council staff to report back to Council the results of the community consultation process.	Director Community & Environment	29/05/19 - Letters sent to relevant stakeholders; Community Consultation process has commenced and will finish on 21 June 2019. Report will be taken to Council upon completion of Community Consultation.	12 June 2019	29 May 2019	Completed
22 May 2019	13.1	2019/05/22.23	DRAFT BUSHFIRE MANAGEMENT PLAN: COLLINSVILLE AND SCOTTVILLE	Council resolve to: a)endorse the draft Bushfire Management Plan: Collinsville and Scottville for community consultation for a thirty (30) day period; and b)instruct Council staff to report back to Council the results of the community consultation process.	Director Community & Environment	29/05/19 - Letters sent to relevant stakeholders; Community Consultation process has commenced and will finish on 21 June 2019. Report will be taken to Council upon completion of Community Consultation.	12 June 2019	29 May 2019	Completed
22 May 2019	13.11	2019/05/22.24	FOOTPATH/OUTDOOR DINING FEE REBATE REVIEW - MAY 2019	Council resolve to: a)continue the Footpath/Outdoor Dining rental fee rebates for food businesses located in Bowen, Collinsville & Proserpine; and b)review the rental fee rebates at completion of a 24 month period.	Director Community & Environment	29/05/2019 - Report received. Continuation of current process. No further action required.	12 June 2019	29 May 2019	Completed
22 May 2019	13.12	2019/05/22.25	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - APRIL 2019	Council receive the Community & Environment Monthly Report for April 2019.	Director Community & Environment	24/05/2019 - Report received. No further action required.	12 June 2019	24 May 2019	Completed
22 May 2019	15.1	2019/05/22.26	BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - APRIL 2019	Council receives the Waste Business Unit Activity Report for April 2019.	Director Customer Experience	Received. No further action required		22 May 2019	Completed
22 May 2019	15.2	2019/05/22.27	CUSTOMER EXPERIENCE MONTHLY REPORT - APRIL 2019	Council receive the Customer Experience Monthly Report for April 2019.	Director Customer Experience	Received. No further action required		22 May 2019	Completed
22 May 2019	17.1.1	2019/05/22.32	BUSINESS ACTIVITY REPORT - SHUTE HARBOUR APRIL 2019	Council receive the Shute Harbour Business Unit Activity Report for April 2019.	General Manager Airports & Commercial Infrastructure	Information Item Only- no further action	23 May 2019	23 May 2019	Completed
22 May 2019	17.1.2	2019/05/22.33	BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST AIRPORT APRIL 2019	Council receives the Whitsunday Coast Airport Unit Activity Report for April 2019.	General Manager Airports & Commercial Infrastructure	Information Item Only- no further action	23 May 2019	23 May 2019	Completed
22 May 2019	17.1.3	2019/05/22.34	EXPRESSIONS OF INTEREST – PROSERPINE ADMINISTRATION BUILDING – CONSTRUCTION WORKS	Council resolves to invite tenderers from the listed contractors in accordance with section 228 (6) Local Government Regulation 2012 for the Proserpine Administration Building – Construction Works: a)F. K. Gardner & Sons Pty. Ltd.; b)Paynters Pty Ltd.; c)St Hilliers Property Pty Limited; and d)T. F. Woollam & Son Pty. Ltd. T/As Woollam Constructions	Major Projects Program Director	Awaiting Architectural drawing for the tender to be released	20/05/2019 30 June 2019		Completed
22 May 2019	17.2.1	2019/05/22.35	RATES AND SUNDRY DEBTORS – APRIL 2019	Council receive the Rates and Sundry Debtors Report for the month of April 2019.	Director Corporate Services		22 May 2019	22 May 2019	Completed
22 May 2019	17.6.1	2019/05/22.36	TENDER EVALUATION - 500.2018.0029 - BOWEN TOWN POOL - CAPITAL WORKS	Council resolves to: a)Award contract 500.2019.0029 – Bowen Town Pool – Capital Works to The Trustee for Parkhill Family Trust T/As Parkhill Family Trust for the amount of \$444,600.00 (excluding GST); and b)Allocate the funding shortfall of \$44,600.00 from the Parks & Gardens 2018-2019 operational surplus.	Director Customer Experience	Letter of Acceptance issued to contractor 22/05/2019. Once the commencement and completion dates are confirmed, Contracts will issue the final contract for signing. Final contract executed. ECM: 4922836	7 June 2019	7 June 2019	Completed
12 June 2019	7.2	2019/06/12.04	NOTICE OF MOTION - OFF-LEASH DOG AREA TRIAL	That Council undertake a 6-month trial of two Dog Off-Leash areas at the following designated locations as signed in accordance with Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014: a) the Sanded area, Eastern end of Cannonvale Beach between the hours of 5:00 am and 8:00 am plus 5:00 pm and 8:00 pm; and b) Galbraith Park, Cannonvale - All hours	Director Community & Environment	28/06/2019 - Old signage removed and temporary signage installed at Cannonvale Beach. Signage ordered for Galbraith Park. (incorrect information) 25/07/2019 - Cannonvale Beach: supplier engaged, awaiting proof and installation of signage. Galbraith Park: designs and quotes currently being sourced. 29/08/2019 - Cannonvale Beach and Galbraith Park: installation scheduled, LLO to confirm once installed. 25/09/2019 - Galbraith Park: installed 25/09/19. Cannonvale Beach: installation scheduled for next week. 23/10/2019 - Cannonvale Beach: installed 24/10/2019.	26 June 2019 21 August 2019 20 September 2019 12 October 2019	23 October 2019	Completed
12 June 2019	10.1	2019/06/12.05	CHANGE OF COUNCIL MEETING DATE - AUGUST 14, 2019	Council resolve to change the date of the Ordinary Council Meeting from Wednesday August 14, 2019 to Tuesday August 13, 2019 due to a conflicting date with Northern Alliance of Councils General Meeting.	Chief Staff Officer	Communication team advised to provide media on the change of date. Date on website has been updated.	26 June 2019	14 June 2019	Completed
12 June 2019	10.2	2019/06/12.06	UNCONFIRMED AUDIT & RISK COMMITTEE MINUTES - 14 MAY 2019	Council receive the unconfirmed Minutes from the Audit & Risk Committee Meeting, held on 14 May 2019.	Chief Staff Officer	Governance Coordinator / 13 June 2019: Minutes received. No further action required.	26 June 2019	12 June 2019	Completed
12 June 2019	10.3	2019/06/12.07	SHORT TERM FUNDING FOR WHITSUNDAY SPORTSPARK	Council resolve to: a) to repeal the resolution adopted at its Ordinary Meeting on 12th December 2018, which read as follows: "17.1Confidential Matters - Office of the Mayor and CEO 17.1.52018/12/12-44 Short Term Funding For Whitsunday Sportspark Moved by:J CLIFFORD Seconded by:R PETERSON Council resolves to make available short-term bridging funding for Whitsunday Sportspark as follows: a)for a maximum amount of one million dollars (\$1,000,000), b)free of interest charges, c)initial disbursement of funds to be on or after 2nd January 2018, d)with all funds to be repaid no later than 31st of December 2019; subject to: e)satisfying all legislative and regulatory requirements necessary for Council to undertake this financial transaction including written permission from the Queensland Treasurer, and f)entering into an agreement with the borrower, on terms satisfactory to Council, to ensure that the risk of default is negligible. Council further resolves to authorise the Chief Executive Officer to enter into and sign on behalf of Council, the said agreement with the borrower. MEETING DETAILS: The motion was Carried 5/2 CARRIED" b) noting that the Treasurer of the State Government of Queensland has granted her approval for the proposed financial transaction as required under s 61A of the Statutory Bodied Financial Arrangements Act 1982 (SBFAA) also resolve to make available bridging funding for Whitsunday Sportspark Ltd (ABN 31 618 145 314) (WSP) as follows: a) for a maximum amount of One Million dollars (\$1,000,000), b) free of interest charges, c) with initial disbursement of funds to be on or after 1st June 2019, and	Chief Financial Officer	Agreements Signed. Drawdown remitted on 14/06/19.	26 June 2019	14 June 2019	Completed
12 June 2019	10.4	2019/06/12.08	QUEENSLAND INFORMATION CENTRE ASSOCIATION - REQUEST FOR SPONSORSHIP	Council support the Queensland Information Centre Association's annual conference being hosted by Bowen Tourism and Business by providing sponsorship of \$5,000.00.	Executive Officer Economic Development	Sponsorship deed has been completed - CEO to sign Monday 1 July	26/06/2019 5/7/2019	1 August 2019	Completed
12 June 2019	10.5	2019/06/12.09	COUNCILLOR COMMITTEE REPRESENTATION	Council adopt the Councillor Committee Representation Schedule on the Advisory Committees, Statutory Committees and External Committees in the region.	Chief Staff Officer	Completed. No further action required	26 June 2019	26 June 2019	Completed
12 June 2019	10.6	2019/06/12.10	2019 NORTHERN ALLIANCE OF COUNCILS INC. (NAOC) CONFERENCE	Council resolves to nominate Mayor Wilcox, Councillor Clark and the CEO to attend the Northern Alliance of Councils Conference in Bowen from 14 to 16 August 2019, with Mayor Wilcox and Councillor Clark to be the designated representatives for voting purposes. Council also approves attendance by all Councillors and Partners to attend the NAOc Conference Dinner to be held on Thursday 15 August 2019.	Chief Staff Officer	Governance Coordinator / 28 June 2019: No further action required.	26 June 2019		Completed
12 June 2019	10.7	2019/06/12.11	AIRLIE BEACH RACE WEEK - REQUEST FOR SPONSORSHIP	Council support the Airlie Beach Race Week's 2019 event by providing sponsorship of \$5,000 and in-kind support of \$5,000.	Executive Officer Economic Development	Sponsorship deed has been signed by WRC CEO and Airlie Beach Race Week. In kind support items progressed e.g. parking permits and bin collection. Sponsorship entitlements are being progressed with the Communications Team including cross-promotion of the Clipper Carnival. Race week is 8-15 August 2019	26/06/2019 5/7/2019	1 August 2019	Completed
12 June 2019	11.1	2019/06/12.12	ORGANISATIONAL STRUCTURE CHANGE - FLEET	Council adopt the organisational structure change whereby Workshops will report to the Fleet Manager within the Corporate Services Division.	Director Corporate Services		26 June 2019	No Action required	Completed
12 June 2019	11.2	2019/06/12.13	PROSERPINE ADMINISTRATION BUILDING PROJECT PROCUREMENT PROCESS	Council resolve to: 1.Terminate the Expression of Interest process for the Proserpine Administration Building Works (500.2019.002, noting 500.2018.0169 had already been terminated) in accordance with clause 18 of the Request for Expression of Interest. For clarity, Council will therefore not proceed to invite tenders from the shortlisted contractors, as was previously resolved on 22 May 2019, as the process will be fully at an end; 2.To provide notice in writing to the Respondents of the termination of the EOI process, pursuant to clause 18 of the Request for Expression of Interest. 3.Commence a new process and invite tenders for the construction of the Proserpine Administration Building in accordance with section 228 Local Government Regulation 2012 (Qld).	Director Corporate Services	Letters have been sent and documents are saved to ECM: 4946371 , 4946359, 4946308, 4946277	26 June 2019	13 June 2019	Completed
12 June 2019	11.3	2019/06/12.14	MAJOR BUILDING PROJECTS TENDER COMPLIANCE REQUIREMENTS	Council adopt the framework for the Queensland Government Prequalification (PQC) System for Building Suppliers for invitation to tender for building works over \$1 million.	Director Corporate Services	Framework implemented- no action required	26 June 2019	26 June 2019	Completed

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Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
12 June 2019	11.4	2019/06/12.15	PROSPERINE WATER TOWER EMERGENCY WORKS BUDGET ADJUSTMENT	Council resolve to establish a new capital project to undertake emergency safety works on the Prosperpine Water Tower external stairwell and internal ladder with a budget of \$47,000 to be funded in the 2019/20 financial year from 2018/19 operating surpluses.	Director Corporate Services	Contract has been awarded and works are scheduled for commencement in December 2019	30 December 2019	Estimated Mid- December 2019	Completed
12 June 2019	11.5	2019/06/12.18	CORPORATE SERVICES MONTHLY REPORT - APRIL 2019	Council receive the Corporate Services Monthly Report for April 2019.	Director Corporate Services	Governance Coordinator / 13 June 2019: Report received. No further action required.	26 June 2019	12 June 2019	Completed
12 June 2019	12.1	2019/06/12.19	20190025 – DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE – PORT SERVICES (SHUTE HARBOUR FERRY TERMINAL) & OPERATIONAL WORKS FOR PRESCRIBED TIDAL WORKS, SHUTE HARBOUR ROAD, SHUTE HARBOUR, WHITSUNDAY REGIONAL COUNCIL	Council approve the Development Application for Development Permit for Material Change of Use - Port Services (Shute Harbour Ferry Terminal) and Operational Works for Prescribed Tidal Works, made by Whitsunday Regional Council, on Lot 296 HR840154 T: R428, Lot 297 SP184769 T: BA1, TL218404, Lot 298 SP184769 T: Sub TL231258 (BHW) and Road Reserve and located at Shute Harbour Road, Shute Harbour, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4940039	26 June 2019	13 June 2019	Completed
12 June 2019	12.2	2019/06/12.20	20181685 – DEVELOPMENT PERMIT FOR RECONFIGURATION OF A LOT – BOUNDARY ADJUSTMENT – 97 ECKER ROAD, PRESTON & LOT 15 ECKER ROAD, PRESTON – J P OLSEN & A R OLSEN	Council approve the Development Application for a Development Permit for Reconfiguration of a Lot, made by J P Olsen & A R Olsen, on L: 15 SP: 277860, L: 10 SP: 248739 and located at Ecker Road PRESTON, 97 Ecker Road PRESTON, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4947113	26 June 2019	18 June 2019	Completed
12 June 2019	12.3	2019/06/12.21	20190246 – DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE OF PREMISES – TOURIST PARK (RV REST STOP), WHITSUNDAY REGIONAL COUNCIL	Council approve the application for Development Application for Development Permit for Material Change of Use – Tourist Park (RV Rest Stop), made by Whitsunday Regional Council, on Lot 11 RP: 835215 and located at 126 Main Street Prosperpine, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4940333	26 June 2019	13 June 2019	Completed
12 June 2019	12.4	2019/06/12.22	FACADE IMPROVEMENT POLICY	Council resolve to: a)to adopt the Facade Improvement Policy with an effective date of 12 June 2019; and b)the original allocation of funding of \$25,000 will be allocated to the combined Facade Policy, being both Bowen and Prosperpine, from within the Strategic Planning budget.	Director Planning & Development	Finalised. Forms to be available on Website	26 June 2019	13 June 2019	Completed
12 June 2019	12.5	2019/06/12.23	DA08180 - REQUEST TO EXTEND RELEVANT PERIOD - 19329 BRUCE HIGHWAY, BOWEN - AUSCO MODULAR PTY LTD C/- TOWN PLANNING ALLIANCE	Council approve the request for an extension of relevant period of the Preliminary Approval overriding the Planning Scheme for Material Change Of Use for a Temporary Accommodation Camp and Ancillary Uses to a Maximum of 1,000 Persons and Development Permit for Material Change of Use for Temporary Accommodation Camp and Ancillary Uses for 500 Persons and making a Material Change of Use on land which involves Contaminated Land lodged by Town Planning Alliance on behalf of Ausco Modular Pty Ltd on land described as Lot 1 on SP285375 Lot 2 on SP285375, Lot 110 HR1989, Lot 111 on HR1821, Bruce Highway Merinda, 19329 Bruce Highway Bowen to 13 May 2021.	Director Planning & Development	Decision Notice Issued - ECM: 4938013	26 June 2019	12 June 2019	Completed
12 June 2019	12.6	2019/06/12.24	20170214 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT PERMIT FOR OPERATIONAL WORKS RELATING TO S LOT SUBDIVISION - 65 FLEMINGTON ROAD, BOWEN - L HILLERY C/- R MILBURN	Council approve the request for an extension of relevant period of the Development Permit for Operational Works - Road works, Stormwater, Water Infrastructure, Earthworks & Drainage Works lodged by Reece Milburn on behalf of L D Hillery on land described as Lot 2 on SP120599, 65 Flemington Road BOWEN to 9 May 2021.	Director Planning & Development	Decision Notice Issued - ECM: 4937941	26 June 2019	12 June 2019	Completed
12 June 2019	12.7	2019/06/12.25	20170480 - REQUEST TO EXTEND CURRENCY PERIOD - RECONFIGURATION FOR ONE (1) LOT INTO THREE (3) LOTS AND ACCESS EASEMENT - 84 PATULLO ROAD, GREGORY RIVER - D LLOYD & J TANNER C/- VERIS	Council approve the request for an extension of relevant period for application number 20170480 - Development Permit for Reconfiguration of a Lot – One (1) into Three (3) Lots to 17 August 2021.	Director Planning & Development	Decision Notice Issued - ECM: 4938133	26 June 2019	12 June 2019	Completed
12 June 2019	12.8	2019/06/12.26	20190020 - DEVELOPMENT PERMIT FOR MCU SHORT-TERM ACCOMMODATION - 14 STEWART DRIVE CANNONVALE - K P & DK WIGGETT	Council approve the application for Development Application for Development Permit for Material Change of Use - Short Term Accommodation, made by S A Hodgetts, on L: 30 RP: 721971 T: <N724/23> & EMT A/RP852498 and located at 14 Stewart Drive CANNONVALE, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4937974	26 June 2019	12 June 2019	Completed
12 June 2019	12.9	2019/06/12.27	20150449 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - DWELLING HOUSE, 20 TYNWALD AVENUE, BOWEN - C CHAUNTIER	Council approve the request for an extension of relevant period of the Development Permit for Material Change of Use - Dwelling House (slope exceeding 15%), and Siting Variation (Side Boundary Relaxation) lodged by C J Chauntier on land described as Lot 9 on SP194915, 20 Tynwald Avenue BOWEN, for 2 years only, to 12 May 2021.	Director Planning & Development	Decision Notice Issued - ECM: 4937992	26 June 2019	12 June 2019	Completed
12 June 2019	12.1	2019/06/12.28	20120738 & 20130121 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - MCU & ROL - 2 LOTS INTO 7 LOTS & 1 BALANCE LOT; AND ASSOCIATED OP WORKS - 8 CROWLEY STREET & 96-106 HILLVIEW ROAD, BOWEN - GALGANIC PTY LTD C/- VERIS 20130121 – REQUEST FOR EXTENSION OF RELEVANT PERIOD – DEVELOPMENT PERMIT FOR ASSOCIATED OPERATIONAL WORKS – EARTHWORKS, ROADWORKS, STORMWATER, WATER & SEWERAGE INFRASTRUCTURE	Council approve the request for an extension of relevant period of the Development Permits for: •Material change of use and reconfiguration of a lot – Two (2) Lots into Seven (7) Lots and One (1) Balance Lot; and •Operational Works - Road works, Stormwater, Water Infrastructure, Earthworks & Drainage Works lodged by Veris on behalf of Galganic Pty Ltd on land described as Lot 1 on RP711056 and Lot 1 on RP715974, 8 Crowley Street and 96-106 Hillview Road, Bowen to the 24 May 2020.	Director Planning & Development	Decision Notice Issued - ECM: 4937954	26 June 2019	12 June 2019	Completed
12 June 2019	12.11	2019/06/12.29	GLENCORE COMPENSATION AGREEMENT - MINING LEASE (ML14748)	Council resolves that the CEO be granted delegation to finalise the Compensation Agreement on behalf of Council.	Director Planning & Development	Agreement signed by ACEO 18/06/2019	26 June 2019	18 June 2019	Completed
12 June 2019	12.12	2019/06/12.30	Flood Levels 2100	Council adopt the 2100 flood level (plus 300m freeboard) as the Defined Flood Event for the Town of Whitsunday Flood area, from the Town of Whitsunday Drainage Study, and to allow for the immediate distribution of these levels for use in the building and development industry, and to the public where requested.	Director Planning & Development	NFA Required	26 June 2019	26 June 2019	Completed
12 June 2019	12.13	2019/06/12.31	WHITSUNDAY LANDSLIDE STUDY 2019	Council receive the Whitsunday Landslide Study 2019 and adopt proposed amendments for inclusion in the Major amendment to the Whitsunday Planning Scheme 2017, including any associated administrative amendments.	Director Planning & Development	To be included in the Major Amendment Package	26 June 2019	14 June 2019	Completed
12 June 2019	12.14	2019/06/12.32	COMPULSORY ACQUISITION OF LAND FOR HIGH PRESSURE WATER MAIN - L47834 H124152	Council resolve to: a)Compulsorily acquire land on Lot 47 and Lot 34 H124152 for the Cannonnale bulk water pipeline; and b)Delegate authority to undertake all necessary actions under the Planning Act 2016 and Acquisition of Land Act 1967 to the CEO to acquire the land.	Director Planning & Development	NIR for Land Acquisition sent to NAB & Property Owners ECM: 4938196 ECM: 4938193 ECM: 4938194 ECM: 4938195	26 June 2019	12 June 2019	Completed
12 June 2019	12.15	2019/06/12.33	PLANNING & DEVELOPMENT MONTHLY REPORT - APRIL 2019	Council receive the Planning & Development Monthly Report for April 2019.	Director Planning & Development	Governance Coordinator / 13 June 2019: Report received. No further action required.	26 June 2019	12 June 2019	Completed
12 June 2019	13.1	2019/06/12.34	REQUEST FOR SPONSORSHIP - 2019 QUEENSLAND KART CHAMPIONSHIP - WHITSUNDAY MOTO SPORTS CLUB	Council provide a Gold Sponsorship of \$2,000.00, including GST, to the Whitsunday Moto Sports Club, to assist in the hosting of the 2019 Queensland Kart Championship to be held from 4 to 7 July 2019.	Director Community & Environment	14/06/2019 - Approval letter sent - ECM: 4940658	26 June 2019	14 June 2019	Completed
12 June 2019	13.2	2019/06/12.35	REQUEST FOR DONATION - 95TH ANNIVERSARY CELEBRATIONS, FETE & REUNION DINNER - SCOTTVILLE STATE SCHOOL PARENTS & CITIZENS ASSOCIATION	Council approve a donation of \$1000.00 to the Scottville State School Parents & Citizens Association to assist with the costs of holding a fete and reunion dinner to celebrate the schools 95th Anniversary.	Director Community & Environment	14/06/2019 - Approval letter sent - ECM: 4940680	26 June 2019	14 June 2019	Completed
12 June 2019	13.3	2019/06/12.36	REQUEST FOR DONATION - 2019 SCHOOL FETE - CANNONVALE STATE SCHOOL PARENTS & CITIZENS ASSOCIATION	Council approve a donation of \$5,000.00 to the Cannonnale State School Parents & Citizens Association to assist with the School's Annual Fete to be held on Sunday, 28 July 2019.	Director Community & Environment	14/06/2019 - Approval letter sent - ECM: 4940674	26 June 2019	14 June 2019	Completed
12 June 2019	13.4	2019/06/12.37	REQUEST FOR COUNCIL FEE WAIVERS - MAY/JUNE 2019	Council waive the fees for the following recipients: •Whitsunday Counselling and Support Inc. – Class 3 Event Application Fee - \$383.00 •Whitsunday Regional Council – Class 3 Event Application Fee - \$383.00 •Whitsunday Neighbourhood Centre – Planning Application Fee - \$642.00	Director Community & Environment	14/06/2019 - Approval letters sent ECM: 4940759 ECM: 4940811 ECM: 4940784	26 June 2019	14 June 2019	Completed
12 June 2019	13.5	2019/06/12.38	SPORT & RECREATION CLUB GRANT - JUNE 2019	Council approve the payment of a Sport & Recreation Club Grant to the following recipients: •Cricket Whitsundays Inc. - Band 2 - \$3,000.00 •Prosperpine BMX Club Inc. - Band 3 - \$1,500.00 •Prosperpine District Lawn Tennis Association - Band 3 - \$1,500.00 •Prosperpine Rugby League Football Club Inc. - Band 2 - \$3,000.00.	Director Community & Environment	27/06/2019 - Approval letters sent ECM *4942448 ECM *4942491 ECM *4942506 ECM *4942545	26 June 2019	27 June 2019	Completed
12 June 2019	13.6	2019/06/12.39	REQUEST FOR SPONSORSHIP - 2019 NORTH QUEENSLAND CHALLENGE GAMES - QUEEN'S BEACH STATE SCHOOL	Council approve a sponsorship of \$500.00 to the Queens Beach State School to enable their students with a disability to attend the 2019 North Queensland Challenge Games in Townsville on 31 July and 1 August 2019.	Director Community & Environment	14/06/2019 - Approval letter sent - ECM: 4940656	26 June 2019	14 June 2019	Completed
12 June 2019	13.7	2019/06/12.40	REQUEST FOR SPONSORSHIP - 2019 NORTH QUEENSLAND CHALLENGE GAMES - BOWEN STATE HIGH SCHOOL	Council approve sponsorship of \$500.00 to the Bowen State High School to enable the students with a disability to attend the 2019 North Queensland Challenge Games in Townsville on 31 July and 1 August 2019.	Director Community & Environment	14/06/2019 - Approval letter sent - ECM: 4940634	26 June 2019	14 June 2019	Completed
12 June 2019	13.8	2019/06/12.41	REQUEST FOR DONATION - 2019 BOWEN CHRISTMAS HAMPER APPEAL - BOWEN NEIGHBOURHOOD CENTRE	Council approve a donation of \$500.00 to the Bowen Neighbourhood Centre to assist with the 2019 Bowen Christmas Hamper Appeal.	Director Community & Environment	14/06/2019 - Approval Letter sent - ECM: 4940701	26 June 2019	14 June 2019	Completed
12 June 2019	13.9	2019/06/12.42	REQUEST FOR DONATION - TOM GARD CENTRE HALL HIRE FOR ANNUAL FETE - ST PAUL'S CHURCH PROSPERINE	Council approve a donation of \$400.00 to the Anglican Parish of Whitsunday, St Paul's Church Prosperpine, to assist with the hiring of the Tom Gard Centre for their Annual Fete in August 2019.	Director Community & Environment	14/06/2019 - Approval letter sent - ECM: 4940680	26 June 2019	14 June 2019	Completed
12 June 2019	13.1	2019/06/12.43	FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE - JUNE 2019	Council approve financial support to the following recipients: •Max Nosworthy – Open Schoolboys State Volleyball Trials – Townsville - \$100.00 •Blake Trisington – Queensland 10-12yrs Australian Football Championships – Brisbane - \$100.00 •Drew Suckling - Queensland 10-12yrs Australian Football Championships – Brisbane - \$100.00	Director Community & Environment	27/06/2019 - Approval letters sent ECM *4942640 ECM *4942591 ECM *4942625	26 June 2019	27 June 2019	Completed
12 June 2019	14.1	2019/06/12.44	ROAD REGISTER VERSION 5	Council adopt the Road Register - Version 5 as being a true and correct register of all roads maintained by Council.	Director Engineering Services	Road Register - Version 5 adopted by Council. Updated Road Register will now replace copies held in Customer Service Centres and on Council's website.	26 June 2019	26 June 2019	Completed
12 June 2019	14.2	2019/06/12.45	BUSINESS ACTIVITY REPORT - WHITSUNDAY WATER - APRIL 2019	Council note the April 2019 Business Activities report for Whitsunday Water.	Director Engineering Services	Governance Coordinator / 13 June 2019: Report noted. No further action required.	26 June 2019	12 June 2019	Completed
12 June 2019	15.1	2019/06/12.46	PARKS & GARDENS CEMETERY POLICY REVIEW	Council resolve to: a)revoke Cemeteries Policy – Policy No: 066.02 b)adopt Cemeteries Policy 2019-2022.	Director Customer Experience	Policy number allocated and referred to Comms to upload to the website.	26 June 2019	14 June 2019	Completed
12 June 2019	15.2	2019/06/12.47	BOWEN WORK CAMP ENGAGEMENT COMMITTEE - MARCH & MAY 2019	Council receive the minutes of the Bowen Work Camp Engagement Committee Meeting for March & May 2019.	Director Customer Experience	Governance Coordinator / 13 June 2019: Minutes received. No further action required.	26 June 2019	12 June 2019	Completed
12 June 2019	16.1	2019/06/12.49	CONDOLENCE LETTER	That Council send a letter of condolence and gratitude to the family of Pamela Anne McLean, acknowledging her legacy and service to the Whitsunday Community.	Chief Staff Officer	26/06/2019 26/7/2019	1 August 2019	Completed	
12 June 2019	17.2.1	2019/06/12.52	500.2018.0174 SUPPLY OF CORPORATE UNIFORMS	Council award the schedule of rates contract for the Supply of Corporate Uniforms to The Trustee for G & M Parker Family Trust T/As Embroidery in Stitches Whitsundays, for a period of twelve months with an option twelve months at Councils discretion.	Director Corporate Services	Letters provided ECM: LDA - 4946684	26 June 2019	20 June 2019	Completed
12 June 2019	17.3.1	2019/06/12.54	20180462 - PLANNING & ENVIRONMENT APPEAL - DEVELOPMENT PERMIT FOR OTHER CHANGE – INCLUSION OF AGRICULTURAL SUPPLIES STORE (CHEMICALS AND FERTILISER) TO EXISTING RURAL INDUSTRY (RURAL PRODUCE DISTRIBUTION FACILITY) – 83 MILLERS LANE, BOWEN	That the CEO be delegated to defend appeal No 1463 of 2019.	Director Planning & Development	Referred to Lawyers – no further action for Council	26 June 2019	26 June 2019	Completed
12 June 2019	17.3.2	2019/06/12.55	20170352 & 20170384 - REPORT TO COUNCIL - PROPOSED INFRASTRUCTURE AGREEMENT - MOUNTNEY ROAD SUBDIVISIONS - WAVELINK INVESTMENTS PTY LTD C/- VISION SURVEYS QLD PTY LTD	1.Council resolve to enter into an Infrastructure Agreement with Wavelink Investments Pty Ltd, applicant for the subdivision of land described as lot 1 on RP746301 (20170352) and Lot 22 on SP167795 (20170384) in relation to proposed roadworks. 2.Council authorise the Chief Executive Officer to negotiate the terms of the Infrastructure Agreement.	Director Planning & Development	Negotiations with Developer to commence - No further action required by Council, as CEO has delegation	26 June 2019	26 June 2019	Completed
12 June 2019	17.5.1	2019/06/12.56	TENDER EVALUATION - 500.2019.0033 - CONSTRUCTION OF COLLINSVILLE HEAVY VEHICLE PARKING AREA	Council resolves to award contract 500.2019.0033 – Construction of Collinsville Heavy Vehicle Parking Area to G & R Brown & Sons Pty Ltd for the amount of \$593,445.59 (excluding GST).	Director Engineering Services	RFQ awarded as stated within the Resolution which completed the Action required for this resolution. Further, construction by the Contractor mobilised 22nd July with project completion expected in early September.	30 Septemer 2019	30 September 2019	Completed
26 June 2019	3.1	2019/06/26.02	MAYORAL MINUTE - TELECOMMUNICATIONS	Council resolves that Mayor Andrew Wilcox write to the Minister for Communications, Cyber Safety and the Arts, the Honorable Paul Fletcher MP; the Minister for Finance, Senator the Honorable Mathias Cormann; Dawson Member for Parliament, Mr George Christensen and the Chief Executive Officer of NBN Co, Mr Stephen Rue, regarding the lack of NBN communication service continuity in the event of power outage and the risk this presents to rural, remote and isolated communities, particularly in the event of a disaster. Council calls on the NBN Co to provide service continuity devices such as uninterruptable power supplies and/or generators to accommodate interruptions in power supplies.	Chief Staff Officer	Governance Coordinator / 23 July 2019: Draft correspondence reviewed by Director Corporate Services and provided to the Mayors Support Officer for finalisation. Correspondence completed and ready for Mayor's signature.	10/07/2019 10/08/2019	1 August 2019	Completed
26 June 2019	10.1	2019/06/26.04	DELEGATIONS	That Council, in accordance with Section 257 of the Local Government Act 2009, delegate the powers contained in the Delegations Register to the Chief Executive Officer (Attachment 1), on the condition that these powers are exercised subject to the limitations and conditions contained in Schedule 2 of the Delegations Register (Attachment 2). That Council:	Chief Staff Officer	Governance Coordinator / 28 June 2019: No further action required.	10 July 2019		Completed
26 June 2019	10.3	2019/06/26.06	AUDIT & RISK COMMITTEE CONSTITUTION	1.Revoke the current Audit & Risk Committee Constitution 2.Adopt the amended Audit & Risk Committee Constitution (Attachment 1)	Chief Staff Officer	Governance Coordinator / 28 June 2019: No further action required.	10 July 2019		Completed
26 June 2019	10.4	2019/06/26.07	2019 Northern Alliance Of Councils Inc. (NaoC) Conference	Council resolves to nominate Councillor Petterson to attend the Northern Alliance of Councils Conference (NAoC) AGM and General Meeting on 14 August 2019, as an observer. Furthermore, Council approves attendance by all Councillors to the NAOc conference which includes a two-day conference from 15 to 16 August 2019, a Welcome Event and Conference Dinner.	Chief Staff Officer	Governance Coordinator / 28 June 2019: No further action required.	10 July 2019		Completed
26 June 2019	10.5	2019/06/26.08	NEW DRFA PACKAGES - FEBRUARY 2019 RAIN EVENT	Council adopt the Procurement Recommendation Report for the New DRFA Packages under the February 2019 Rain Event.	Disaster Recovery Project Director	*28/06/19 Methodology has been and will be utilised in awarding future contracts where existing contracts were in place from TC Debbie.	10 July 2019	28 June 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
26 June 2019	10.6	2019/06/26.09	FINANCIAL STATEMENTS - FY 18/19 - PERIOD ENDING MAY 2019	Council receive the financial statements for the period ending 31st May, 2019 of the financial year 2018/19.	Chief Financial Officer	No Action required.	26 June 2019	26 June 2019	Completed
26 June 2019	10.7	2019/06/26.10	SHUTE HARBOUR BOAT RAMP PROPOSAL	Council resolves to: 1.Seek an amendment to the existing Deed of Agreement (DoA) for improved recreational boating facilities at Shute Harbour between WRC and TMR. Department of Transport and Main Roads (TMR) is unable to fulfil their obligations under the current DoA to construct the agreed breakwater to the proposed 3 lane boat ramp, an element of the design deemed essential for safety and liability; 2.Advise TMR that Councils preferred option for improved boating in the short-term subject to suitable design is to;	Disaster Recovery Project Director	*28/06/19 Meeting to be arranged with TMR to implement changes. *06/07/19 Letter to TMR sent to arrange meeting for negotiations and awaiting their response. *31/08/19 Spoke to Roger Priest (TMR) on 26/08/2019. Awaiting advice from TMR. *01/10/2019 Email sent to Roger Priest & Andrew Elenitsas from TMR, advising that Council is still waiting for a response. *29/10/19 TMR have cancelled Deed of Agreement. TMR has supplied draft plans to modify existing boat ramps. Engineering & DRT to respond to TMR by 30/11/19 *30/11/19 TMR are going ahead with modification of existing boat ramp and didn't seek any advice from WRC. WRC have requested that TMR use contractor engaged for Shute Harbour to do modifications on boat ramp. TMR have not committed tot this.	30 November 2019	29 November 2019	Completed
26 June 2019	12.1	2019/06/26.13	LAND ENCROACHMENTS WILSONS BEACH	Council resolve to not oppose the requests made by R Hurst and G Patterson to excise land from Lot 320 SP111704, Wilson's Beach on condition that all encroaching structures are to comply with relevant town planning, building and plumbing requirements after the determination of the area of land to be excised from State land, and the area of land to be excised from State land is minimised to accommodate only approved structures.	Director Planning & Development	No Objection letter sent to applicant - ECM: 4980524	10 July 2019	3 July 2019	Completed
26 June 2019	12.2	2019/06/26.14	PLUMBING LAW REFORMS AND APPLICATION TIMEFRAMES	Council resolve to make an opt out declaration of the fast-track plumbing application process, noting that all plumbing, drainage and on-site sewerage applications will be assessed within the new standard approval timeframe of ten (10) business days.	Director Planning & Development	NFA Required. Application registers updated as per new approval timeframes	10 July 2019	1 July 2019	Completed
26 June 2019	12.3	2019/06/26.15	20190361 - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - SHORT TERM ACCOMMODATION - 33 SEAVIEW DRIVE, AIRLIE BEACH - F J BARRETT - C/- WYNNIE PLANNING & DEVELOPMENT	Council approve the application for Development Permit for Material Change of Use - Short Term Accommodation, made by F J Barrett, on L: 21 SP: 167810 and located at 33 Seaview Drive, Airlie Beach, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 4987738	10 July 2019	26 June 2019	Completed
26 June 2019	12.4	2019/06/26.16	20140268 - REQUEST FOR EXTENSION OF CURRENCY PERIOD - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - STORAGE PREMISES (DIESEL STORAGE) ASSOCIATED WITH EXISTING RURAL SERVICE INDUSTRY - PRODUCE STORE AND WAREHOUSE, 38 BOWEN DEVELOPMENTAL ROAD BOWEN	Council approve the request for an extension of currency period of the Development Permit for Material Change of Use – Storage Premises (Diesel Storage) associated with existing Rural Service Industry – Produce Store and Warehouse lodged by RPS on behalf of B C James on land described as Lot 21 SP208372 T: LEASE E/SP225411, 38 Bowen Developmental Road Bowen to 17 June 2021.	Director Planning & Development	Decision Notice Issued - ECM: 4968955	10 July 2019	26 June 2019	Completed
26 June 2019	13.1	2019/06/26.17	REQUEST FOR DONATION - PROVIDE FREE WI-FI FOR THE COLLINSVILLE & SCOTTVILLE COMMUNITIES - COLLINSVILLE CONNECT TELECENTRE	Council provide a single donation of \$3,000.00 to the Collinsville Connect Telecentre to fund the provision of free Wi-Fi for the Collinsville and Scottville communities for the first year only.	Director Community & Environment	27/06/2019 - Approval letter sent ECM *4970127	10 July 2019	27 June 2019	Completed
26 June 2019	13.2	2019/06/26.18	REQUEST FOR DONATION - 2019 BACON BUSTERS & BIKE BONANZA - COLLINSVILLE STATE HIGH SCHOOL P&C	Council provide a donation of \$5,000.00 to the Collinsville State High School P&C to assist in the hosting of the 2019 Bacon Busters & Bike Bonanza being held on 10 August 2019, noting that this will be the final year Council supports this event by way of financial contribution.	Director Community & Environment	27/06/2019 - Approval letter sent ECM *4970143	10 July 2019	27 June 2019	Completed
26 June 2019	13.3	2019/06/26.19	REQUEST FOR COUNCIL FEE WAIVERS - JUNE 2019	Council waive the fees for the following recipients: •Whitsunday Running Club – Class 3 Event Application Fee - \$383.00 •Bowen Fishing Classic and Wet Weekend – Class 2 Event Application Fee - \$638.00 •Whitsunday Regional Council – Class 3 Event Application Fee - \$383.00 •Girudala Community Co-Operative Society – 2 x Class 3 Event Application Fees @ \$383.00 each - \$766.00	Director Community & Environment	27/06/2019 - Approval letters sent ECM *4970116 ECM *4970109 ECM *4970104 ECM *4970100 & ECM *4970093	10 July 2019	27 June 2019	Completed
26 June 2019	13.4	2019/06/26.20	SPORT & RECREATION CLUB GRANT - JUNE 2019	Council approve the payment of a Sport & Recreation Club Grant to the following recipient: •Proserpine Whitsunday Junior Rugby League Football Club Inc. – Band 1 - \$5,500.00	Director Community & Environment	27/06/2019 - Approval letter sent ECM *4969472	10 July 2019	27 June 2019	Completed
26 June 2019	13.5	2019/06/26.21	RADF - 2018/19 FUNDING ROUND 4 - FEBRUARY - MAY 2019	That Council: a)receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 4 June 2019; and b)approve the grants (subject to conditions) to applicants from Round 4, recommended to Council by the RADF Local Committee, as follows: •Collinsville Connect Telecentre - \$12,980.00 •Bowen Arts Society - \$2,900.00 •Whitsunday Arts Festival Inc. - \$3,000.00	Director Community & Environment	18/07/2019 - Letters of approval sent ECM *4976334 ECM *4976386 ECM *4976335	24 July 2019	18 July 2019	Completed
26 June 2019	13.6	2019/06/26.22	FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE - JUNE 2019	Council approve financial support to the following recipients: •Callum Edmondson – Queensland 10-12yrs Australian Football Championships – Brisbane - \$100.00 •Alice Pini – Queensland 10-12yrs School Sport State Netball Championships – Bundaberg - \$100.00 •Ellsie Hinton – Queensland 10-12yrs School Sport State Netball Championships – Bundaberg - \$100.00	Director Community & Environment	27/06/2019 - Approval letters sent ECM *4969439 ECM *4969423 ECM *4969451	10 July 2019	27 June 2019	Completed
26 June 2019	13.7	2019/06/26.23	REQUEST FOR SPONSORSHIP - GUMLU CAR SHOW & FISHING COMPETITION - GUMLU STATE SCHOOL P&C	Council provide a Gold Sponsorship to the value of \$2000.00 to the Gumlu State School P&C, to assist in the hosting of their Gumlu Car Show and Fishing Competition, being held on 18-20 October 2019.	Director Community & Environment	27/06/2019 - Approval letter sent ECM *4970155	10 July 2019	27 June 2019	Completed
26 June 2019	13.8	2019/06/26.24	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - MAY 2019	Council receive the Community & Environment Monthly Report for May 2019.	Director Community & Environment	27/06/2019 - Report received. No further action required.	10 July 2019	27 June 2019	Completed
26 June 2019	15.1	2019/06/26.25	BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - MAY 2019	Council receives the Waste Business Unit Activity Report for May 2019.	Director Customer Experience	Received. No further action required	26 June 2019		Completed
26 June 2019	15.2	2019/06/26.26	WHITSUNDAY LAKES PARK FINAL CONCEPT DESIGNS	Council adopt the final concept designs for the Whitsunday Lakes Park Development.	Director Customer Experience	Received. No further action required	26 June 2019		Completed
26 June 2019	15.3	2019/06/26.27	WHITSUNDAY REEF RECOVERY AND PUBLIC ART PROJECT	Council support the Whitsunday Reef Recovery and Public Art Project and become the permittee of the underwater sculptures once the CEO is satisfied with conditions imposed.	Director Customer Experience	Letter to become joint applicants with Reef Ecologic signed off. ECM: 4968516. [REDACTED] attending a meeting on the 5th July with GBRMPA and Reef Ecologic to discuss the permit conditions. Marine Park Permit received 11/07/2019 ECM:4997116. Deed to be signed for installation by the Whitsunday Reef Festival (1-4 August). Deed signed off. ECM: 5019282. Reef Ecologic have commenced installation of the art pieces WB 22/07/2019.	24/07/2019 05/08/2019	25 July 2019	Completed
26 June 2019	16.1	2019/06/26.28	LETTER OF THANKS – STEVE O'CONNELL	That Council write a letter of thanks to Steve O'Connell for his service to the region.	Chief Staff Officer	Governance Coordinator / 23 July 2019: Draft correspondence provided to the Mayors Support Officer for finalisation. Governance Coordinator / 24 July 2019: Letter signed and sent (ECM 5016737)	16/07/2019 10/08/2019	24 July 2019	Completed
26 June 2019	17.1.1	2019/06/26.31	BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST AIRPORT MAY 2019	Council receives the Whitsunday Coast Airport Unit Activity Report for May 2019.	General Manager Airports & Commercial Infrastructure	Report received no further action required	10 July 2019	10 July 2019	Completed
26 June 2019	17.1.2	2019/06/26.32	Business Activity Report - Shute Harbour May 2019	Council receives the Shute Harbour Business Unit Activity Report for May 2019.	General Manager Airports & Commercial Infrastructure	Report received no further action required	10 July 2019	10 July 2019	Completed
26 June 2019	17.1.3	2019/06/26.33	WHITSUNDAY COAST AIRPORT TERMINAL – ALLOCATION OF FUNDING	Council approve an allocation of funding from the Airport Reserve to utilise for additional Capital Works at the Whitsunday Coast Airport terminal with the amount of \$500,000 (Five hundred thousand dollars) transferred from the reserve.	Major Projects Program Director	Noted - Major Projects will complete the transerral.	10 July 2019	15 July 2019	Completed
26 June 2019	17.1.4	2019/06/26.34	RECOMMENDATION REPORT – DRFA PACKAGES – PACKAGE C2, Q2 & V2	Council award the following contracts as per the scope of works: a)500.2019.0061 – DRFA Road Package C2 – Collinsville – Fynbat Pty Ltd T/As Hillery Group for \$2,844,176.00 (excluding GST); b)500.2019.0062 – DRFA Road Package Q2 – Collinsville – Fynbat Pty Ltd T/As Hillery Group for \$2,888,391.37 (excluding GST); and c)500.2019.0063 – DRFA Road Package V2 – Bowen/ Gumlu – Mirhill Pty Ltd t/a McDonnells Earthmoving for \$1,936,261.01 (excluding GST).	Disaster Recovery Project Director	*28/06/19 Contract drafted, awaiting confirmation of programme of works before contract can be executed. *08/07/19 Awaiting program from Hillery Group. McDonnell's Earthmoving has prestart on 23 July 2019 and completion date 31 October 2019. Contract issued to contractor for signing.	31 July 2019	30 July 2019	Completed
26 June 2019	17.2.1	2019/06/26.35	RATES AND SUNDRY DEBTORS – MAY 2019	Council receive the Rates and Sundry Debtors Report for the month of May 2019.	Director Corporate Services	No Action required	10 July 2019	28 June 2019	Completed
26 June 2019	17.4.1	2019/06/26.36	DRAINAGE - TRACEY STREET	That Council write to the owner of 33 Murrorna Street, offering to secure a drainage easement over the rear of the property at the compensation of \$10,000.00 exclusive of GST.	Director Engineering Services	Letter was written to the property owner (ECM 5014907) who has agreed to Council's offer of \$10,000.00 (ex GST) - ECM 5021469. Michael Downing to advise customer of Survey outcomes and estimated dates of works. Final documents (final survey plans and easement documents) being express posted to nominated address 2 October 2019. Once signed documents are returned payment can be made. Final paymnet made 5 November 2019.	24 October 2019	5 November 2019	Completed
10 July 2019	7.1	2019/07/10.3	NOTICE OF MOTION - SHINGLEY BEACH OFF-LEASH DOG AREA TRIAL	That the Eastern end of Shingley Beach be designated as a dog off leash area at all times (24hrs a day, 7 days a week) for a six month (6) trial period commencing Monday 15th July 2019.	Director Community & Environment	18/07/2019 - Designs and quotations currently being sourced. 25/07/2019 - Supplier engaged, awaiting proof and installation of signage. 29/08/2019 - Installation scheduled, LLO to confirm once installed. 16/09/2019 - Signage installed 11/09/2019. No further action required.	24 July 2019 21 August 2019 30 September 2019	16 September 2019	Completed
10 July 2019	10.1	2019/07/10.4	COMPLAINTS ABOUT THE PUBLIC OFFICIAL POLICY	Council resolve to: 1. Revoke the Complaints about the Public Official Policy (adopted 28 March 2018); and 2. Adopt the revised Complaints about the Public Official Policy (attachment 1).	Chief Staff Officer	Governance Coordinator / 23 July 2019: Policy adopted and provided to Communications Team for upload to Council's website. Document also provided to CCC at their request.	24 July 2019	23 July 2019	Completed
10 July 2019	10.2	2019/07/10.5	100719 - DRFA CAT C AND D EOI FOR MONSOON TROUGH EVENT	Council resolves to: 1) Support the submission of Expression of Interest applications to the Disaster Recovery Funding Arrangements (DRFA) Betterment Program seeking: a) \$720,000 for the Rural Road Flat Bottom Drain Project; b) \$450,000 for the Bowen Water Treatment Plant Access (Six Mile Creek Crossing); and c) \$144,000 for Whitsunday Creek Crossing Upgrades. 2) Approve the proposed Council co-contributions to the projects, should the projects progress through EOI and funding applications be successful: a) \$80,000 for the Rural Road Flat Bottom Drain Project; b) \$50,000 for the Bowen Water Treatment Plant Access (Six Mile Creek Crossing); and c) \$16,000 for Whitsunday Creek Crossing Upgrades.	Disaster Recovery Project Director	* Betterment applications submitted to the QRA on the 19/07/19	24 July 2019	19 July 2019	Completed
10 July 2019	10.3	2019/07/10.6	RIVER IMPROVEMENT TRUST CONTRIBUTIONS	Council increase the budget allocation for the River Improvement Trusts as follows: • for the Don River Improvement Trust by \$2,763.08 from \$169,677.50 to \$172,460.58; and • for the Whitsunday River Improvement Trust by \$2,763.08 from \$169,677.50 to \$172,460.58; with the total increase of \$5,526.16 to be funded from general revenue.	Chief Financial Officer	The increase in budget will be incorporated in to the Q1 budget review. The payment has been scheduled to be completed Sept/Oct 2019.	24 July 2019	29 July 2019	Completed
10 July 2019	11.1	2019/07/10.7	CORPORATE SERVICES MONTHLY REPORT – MAY 2019	Council receive the Corporate Services Monthly Report for May 2019.	Director Corporate Services	No Action Required			Completed
10 July 2019	11.2	2019/07/10.8	ANNUAL VALUATION EFFECTIVE 30 JUNE 2019	Council resolves to support the revaluation of the Whitsunday Regional Council area by the Valuer-General, effective from the 30 June 2020.	Director Corporate Services	LOA sent to The Valuer General - ECM 5000324			Completed
10 July 2019	12.1	2019/07/10.9	20180395 – DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE – FOOD AND DRINK OUTLET (OUTDOOR DINING), 275 & 277 SHUTE HARBOUR ROAD, AIRLIE BEACH, ALGONA DEVELOPMENTS PTY LTD AS TTE	Council approve the application for Development Permit for Material Change of Use - Food and Drink Outlet (Outdoor Dining), made by Algona Developments Pty Ltd AS TTE, on Lot 331 SP41145 and Lot 1 A85911 and located at 275 & 277 Shute Harbour Road Airlie Beach, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Sent - ECM: 4996108		11 July 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
10 July 2019	12.2	2019/07/10.10	PLANNING SCHEME MAJOR AMENDMENT - ACID SULPHATE SOIL MAPPING REPORT	Council adopt the proposed Acid sulphate soil amendments for inclusion in the Major amendment to the Whitsunday Planning Scheme 2017, including any associated administrative amendments.	Director Planning & Development	To be included in the Major Amendment Package		10 July 2019	Completed
10 July 2019	12.3	2019/07/10.11	PLANNING & DEVELOPMENT MONTHLY REPORT - MAY 2019	Council receive the Planning & Development Monthly Report for May 2019.	Director Planning & Development	Received - NFA		10 July 2019	Completed
10 July 2019	13.1	2019/07/10.12	COLLINSVILLE AND SCOTTVILLE BUSHFIRE MANAGEMENT PLAN	Council resolve to: a) accept the results of the Community Consultation Process, and b) endorse the revised Collinsville and Scottville Bushfire Management Plan.	Director Community & Environment	18/07/2019 a) Community Consultation results received. No further action required. b) Management Plan uploaded to Council's website and the intranet.	24 July 2019	18 July 2019	Completed
10 July 2019	13.2	2019/07/10.13	SPORT & RECREATION CLUB GRANT - JULY 2019	Council approve the payment of a Sport & Recreation Club Grant to the following recipients: • Proserpine Veterans Golfers Association Inc. – Band 3 - \$1,500.00 • Airlie Beach Bridge Club Inc. – Band 4 - \$1,000.00 • Gloucester Sports & Recreation Association Inc. – Band 2 - \$3,000.00 • Proserpine Hack & Pony Club Inc. – Band 4 - \$1,000.00 • Proserpine Girl Guides – Band 4 - \$1,000.00 • Whitsunday Junior Rugby Union Club Inc – Band 2 - \$3,000.00 • Collinsville Horse & Pony Club Inc. – Band 4 - \$1,000.00 • Bowen Hockey Association Inc. – Band 4 - \$1,000.00	Director Community & Environment	18/07/2019 - Letters of approval sent ECM *4998555 ECM *4998568 ECM *4998579 ECM *4998586 ECM *4998625 ECM *4998638 ECM *4998658 ECM *4998662	24 July 2019	18 July 2019	Completed
10 July 2019	13.3	2019/07/10.14	FINANCIAL SUPPORT FOR JUNIOR ELITE ATHLETE - JULY 2019	Council approve financial support to the following recipient: • Chelsea McLeod – Queensland 14-15yrs Girls Rugby League Championships - Brisbane - \$100.00 • Cooper Goodwin – Queensland School Sport Volleyball State Championships - Townsville - \$100.00	Director Community & Environment	18/07/2019 - Letters of approval sent ECM *4997165 ECM *4997178	24 July 2019	18 July 2019	Completed
10 July 2019	13.4	2019/07/10.15	REQUEST FOR COUNCIL FEE WAIVERS - JUNE 2019	Council waive the fees for the following recipients; • Diamonds, Pearls and Rural Girls – Class 3 Event Application Fee - \$383.00 • QCWA Collinsville Branch – Facility Hire Fee - \$1,961.00 • QCWA Collinsville Branch – Class 3 Event Application - \$383.00 • Collinsville Connect Telecentre – Planning Application Fee - \$611.00 • Burdekin Off Roaders Inc. – Class 2 Event Application Fee - \$638.00	Director Community & Environment	18/07/2019 - Letters of approval sent ECM *4997323 ECM *4997343 ECM *4997343 ECM *4997353 ECM *4997349	24 July 2019	18 July 2019	Completed
10 July 2019	13.5	2019/07/10.16	REQUEST FOR SPONSORSHIP - 2019 PIT PONY FESTIVAL - QCWA COLLINSVILLE BRANCH	Council provide a Tier 4 level of sponsorship consisting of \$2,500.00 cash donation to assist with the provision of the fireworks as well as up to \$2,500.00 in kind support, provided to the Queensland Country Women's Association (QCWA) Collinsville Branch, to assist in the hosting of the 2019 Pit Pony Festival held on 20 July 2019.	Director Community & Environment	18/07/2019 - Letter of approval sent ECM *4997252	24 July 2019	18 July 2019	Completed
10 July 2019	13.6	2019/07/10.17	REQUEST FOR SPONSORSHIP - 2019 ANNUAL OPEN CHAMPIONSHIPS - PROSERPINE GOLF CLUB INC.	Council provide Sponsorship of \$1,000.00 including GST, to the Proserpine Golf Club, to assist with the hosting of the 2019 Annual Open Championships to be held from 2 to 4 August 2019.	Director Community & Environment	18/07/2019 - Letter of approval sent ECM *4997268	24 July 2019	18 July 2019	Completed
10 July 2019	13.7	2019/07/10.18	MOLONGLE CREEK BOAT CLUB COMMUNITY BUILDING	Council write to Molongle Creek Boat Club confirming: i) Council is not supportive of any clearing of mangroves to construct a road around the Molongle Creek Facility given the State Government advice. Council will seek to use the current road alignment through the Molongle Creek until such time that an alternate road easement is secured adjacent to the existing road alignment and the existing road reserve be closed. ii) Council requests a rapid resolution of the Molongle Creek lease boundary so that the current road can be used by the public to access the boat ramp and the tri-party agreement with Queensland Department of Transport and Main Roads can be further progressed. iii) Council strongly encourages the Molongle Creek Boat Club to resite the community building into the road reserve proposed to be closed so it does not occlude the current road. Council will not grant approval for the Molongle Creek Boat Club to construct the community building in a position which hinders the use of the current road through the Molongle Creek Caravan Park. iv) That Molongle Creek Boat Club needs to ensure that the future uses contained within the future community building are consistent with the reserve classification. Council will not be applying for a change in the classification of the reserve from "Camping and Recreation" to Commercial. v) Council encourages the Molongle Creek Boat Club to develop a Master Plan in consultation with the relevant stakeholders, including Council so all issues associated with the use of the Molongle Creek Caravan Park can be discussed and addressed in the Master Plan. vi) Council does not approve the removal of electricity poles or changes to the alignment of electricity to the Caravan Park until the position of the community building is resolved and the lease boundaries and new lease are agreed to by Council and the Molongle Creek Boat Club. vii) Council apply for grant funding to undertake short-term dredging of the Molongle Creek Boat Channel from Disaster Recovery Funding (North & Far North Queensland Monsoon Trough 2019) or Queensland Department of Transport & Main Roads or another funding source. MEETING DETAILS:	Director Community & Environment	18/07/2019 - Response letter currently being drafted and reviewed. 22/07/2019 - Response letter sent to customer - ECM *5011820.	24 July 2019	22 July 2019	Completed
10 July 2019	13.8	2019/07/10.21	DRAFT WHITSUNDAY PARADISE FORESHORE MANAGEMENT PLAN	That Council; a) Receive the results from the community consultation regarding the Whitsunday Paradise Foreshore Management Plan. b) Endorse the revised Whitsunday Paradise Foreshore Management Plan.	Director Community & Environment	18/07/2019 a) Community Consultation results received. No further action required. b) Management Plan uploaded to Council's website and the intranet.	24 July 2019	18 July 2019	Completed
10 July 2019	14.1	2019/07/10.22	CARMICHAEL RAIL NETWORK - CONDITIONS OF APPROVAL FOR RAIL PACKAGES	Council resolves to support the existing conditions of the Material Change of Use for both Camp 4 and Camp 5 within the Whitsunday Region as set by the Coordinator Generals Department. In particular, any proposed changes to the timing of road upgrades prior to camp construction will not be supported.	Director Engineering Services	Coordinator <u>Transport Planning & Assets</u> has advised that the 'Material Change of Use' was for noting at the Council meeting - no follow up action is required.	1 August 2019	1 August 2019	Completed
10 July 2019	15.1	2019/07/10.23	INSTALLATION OF 2X HARD SHADE STRUCTURES - COLLINSVILLE LIONS PLAYLAND PARK	Council resolves to utilise funds to the value of \$65,000 ex GST from the 19-20 Insurance settlement to install 2 x hard shade structures at Collinsville Lions Playland Park.	Director Customer Experience	Job cost is being created by Finance. Parks & Gardens are working with Contracts to award work. Evaluation completed and recommendation report awaiting sign off. Letter of Acceptance issued to contractor 02/08/2019 ECM: 5051822. Contract sent to contractor - awaiting sign off. 30/08/2019 - Contract executed - ECM: 5082536. Works commencing on 08/10/2019.	02/08/2019 22/08/2019 06/09/2019 27/09/2019		Completed
10 July 2019	15.2	2019/07/10.24	CUSTOMER EXPERIENCE MONTHLY REPORT - MAY 2019	Council receive the Customer Experience Monthly Report for May 2019.	Director Customer Experience	Received. No further action required			completed
10 July 2019	16.1	2019/07/10.26	BMX CARNIVAL SPONSORSHIP	Council provide Sponsorship of \$1,000.00 including GST, to the Proserpine BMX Club, to assist with the hosting of the BMX Carnival on 13 July 2019.	Director Community & Environment	18/07/2019 - Payment request forwarded to Accounts Payable on 10/07/2019 - ECM *4994062	24 July 2019	18 July 2019	Completed
10 July 2019	17.1.1	2019/07/10.29	APPLICATION FROM WHITSUNDAY SAILING CLUB FOR AN INTEREST FREE LOAN	That Council: 1. Approve the application for an interest free loan submitted by the Whitsunday Sailing Club, in accordance with Whitsunday Regional Council's Interest Free Loans to Not for Profit Sports and Community Groups Policy (the Policy), to the amount of \$30,000.00 over a term of five years for the purpose of dredging the dinghy basin; and 2. Authorise the Chief Executive Officer to finalise the agreement, if and when he sees fit but as soon as practicable, subject to: a. a credit check of the Whitsunday Sailing Club; b. confirmation that the Whitsunday Sailing Club have obtained the additional monies required to undertake the relevant project; and c. all other requirements of the Policy being met.	Chief Staff Officer	<u>Governance Coordinator / 24 July 2019</u> <u>Agreement to be drafted by external legal advisors.</u> <u>Governance Coordinator / 14 August 2019:</u> <u>Agreement in draft with external legal advisors. Governance Coordinator in contact with applicants to ensure all requirements of the policy are met.</u> <u>Governance Coordinator / 11 September 2019:</u> <u>Draft agreement has been provided to the Club for their consideration and review, as well as reminders on outstanding requirements under the relevant policy which need to be met. Correspondence has not been received from the Club since 21 August 2019.</u> <u>Governance Coordinator / 30 September 2019:</u> <u>Final agreement with Sailing Club for their execution and return to Council. All relevant documents relating to the policy requirements have been received. Financial plan/details provided to CFO for review prior to Council executing agreement.</u> <u>Governance Coordinator / 3 October 2019:</u> <u>Agreement signed by both parties. Referred to finance to make necessary arrangements.</u>	24/07/2019 20/08/2019 13/09/2019 11/10/2019	2 October 2019	Completed
10 July 2019	17.2.1	2019/07/10.30	RATES AND SUNDRY DEBTORS – JUNE 2019	Council receive the Rates and Sundry Debtors Report for the month of June 2019.	Director Corporate Services	No Action Required			Completed
24 July 2019	10.1	2019/07/24.03	LGAQ 123RD ANNUAL CONFERENCE MOTIONS	That Council: 1. Submit the following motions to the LGAQ to be considered for inclusion in the LGAQ Annual Conference 2019 Business Papers: a) That the Local Government Association of Queensland call on the Queensland Government to develop a streamlined and practical approach to compliance matters, which: i. Enables authorised officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns; and, ii. Allows for less serious and minor compliance related planning and environment offences to be dealt with in a Magistrates Court. b) That the Local Government Association of Queensland work alongside Organ for Life to develop and implement a HR strategy to be adopted by Local Governments that will provide employees and their families organ donation information and the opportunity to register as an organ donor. c) That the Local Government Association of Queensland lobby the Queensland Government to review the number of school students permitted to stand during transit on school buses on regional roads. d) That the Local Government Association of Queensland call on the Queensland Government and NBN Co. to ensure that rural, remote and isolated communities are provided with uninterruptable power supplies and/or generators, so that the NBN communication service can continue in the event of a power outage. e) That the Local Government Association of Queensland call on the Queensland Government to improve regional and remote mobile and data connections throughout Queensland, addressing telecommunication blackspot locations as a matter of priority, in order to ensure continuous mobile coverage along state highway routes as an issue of safety.	Chief Staff Officer	Governance Coordinator / 24 July 2019 Motions submitted to LGAQ. LGAQ submission references #238-242.	7 August 2019	25 July 2019	Completed
24 July 2019	10.2	2019/07/24.04	SPECIAL HOLIDAYS IN THE WHITSUNDAY REGION 2020	Council note the following dates have been submitted to the Office of Industrial Relations for Special Holidays within the Whitsunday Region for 2020: a) Whitsunday Show Holiday - Friday 19 June 2020; b) Bowen Show Holiday - Tuesday, 23 June 2020; and c) Collinsville Show Holiday - Tuesday 3 November 2020.	Chief Staff Officer	Governance Coordinator / 24 July 2019 No further action required.	7 August 2019	25 July 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
24 July 2019	10.3	2019/07/24.05	2019/07/24.05FINANCIAL STATEMENTS – FY 18/19 – PERIOD ENDING JUNE 2019	Council receive the financial statements for the period ending 30th June, 2019 of the financial year 2018/19.	Chief Financial Officer	Governance Coordinator / 24 July 2019 Financial Statements received. No further action required.	7 August 2019		Completed
24 July 2019	11.1	2019/07/24.06	CORPORATE SERVICES MONTHLY REPORT - JUNE 2019	Council receive the Corporate Services Monthly Report for June 2019.	Director Corporate Services	Governance Coordinator / 24 July 2019 Report received. No further action required.	7 August 2019		Completed
24 July 2019	12.1	2019/07/24.07	20130113 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR DUAL OCCUPANCY - 13 JOHN STREET, COLLINSVILLE - RADGEM PTY LTD	Council refuse the request for an extension of currency period of the Development Permit for Material Change of Use of Premises for Dual Occupancy lodged by Radgem Pty Ltd as TTE on land described as Lot 11 on MPH20101, 13 John Street Collinsville, on the following grounds: a)the approval was granted 6 years ago, and no works have commenced to date and; b)the applicant's submission provides no demonstration that works are likely to commence within the requested two-year extension.	Director Planning & Development	Decision Notice Refusal issued - ECM: 5018968	7 August 2019	25 July 2019	Completed
24 July 2019	12.2	2019/07/24.08	20190384 - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - WAREHOUSE & OFFICE, 1-23 GALBRAITH PARK DRIVE, CANNONVALE - ERGON ENERGY CORPORATION LIMITED	Council resolves to approve the Development Application for Development Permit for Material Change of Use - Warehouse & Office, made by Ergon Energy Corporation Limited, on Part L: 6 SP- 176042 and located at 1-23 Galbraith Park Drive Cannonvale, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice issued - ECM: 5016482	7 August 2019	24 July 2019	Completed
24 July 2019	12.3	2019/07/24.09	DA08035 & 20120400 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - MCU FOR 16 X MULTIPLE DWELLING UNITS AND 12 X TOWNHOUSES, AND ASSOCIATED OPERATIONAL WORKS - 29 TYNNWALD AVENUE, BOWEN - TOP OF THE HILL APARTMENTS PTY LTD C/- VERIS 20120400 – REQUEST FOR EXTENSION OF RELEVANT PERIOD – DEVELOPMENT PERMIT FOR ASSOCIATED OPERATIONAL WORKS – STORMWATER AND EARTHWORKS AT 29 TYNNWALD AVENUE BOWEN, TOP OF THE HILL APARTMENTS PTY LTD C/- VERIS	Council approve the request for an extension of relevant period of the Development Permits for: •Material Change of Use - Sixteen (16) Multiple dwelling units and Twelve (12) Townhouses; and •Operational Works – Stormwater and Earthworks lodged by Veris on behalf of Top of the Hill Apartments Pty Ltd on land described as Lot 26 on SP194915, 29 Tynwald Avenue BOWEN, for a further two year period to 11 June 2021.	Director Planning & Development	Decision Notice Issued - ECM: 5019050 & ECM: 5019006	7 August 2019	25 July 2019	Completed
24 July 2019	12.4	2019/07/24.10	20190315 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR SHORT-TERM ACCOMMODATION - UNIT 2, 72 GLOUCESTER AVENUE, HYDEAWAY BAY - KALLIAS GROUP PTY LTD C/- VISION SURVEYS QLD PTY LTD	Council approve the application for Development Permit for Material Change of Use - Short Term Accommodation, made by Kallias Group Pty Ltd As TTE, on Lot 332 on SP178477 and located at Unit 2, 72 Gloucester Avenue HYDEAWAY BAY, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 5016484	7 August 2019	24 July 2019	Completed
24 July 2019	12.5	2019/07/24.11	20070899 - INFRASTRUCTURE CHARGES NOTICE REPRESENTATIONS - DEVELOPMENT PERMIT FOR AGED CARE ACCOMMODATION COMPRISING SEVENTY-FOUR (74) RELOCATABLE HOMES, COMMUNITY CENTRE AND ANCILLARY USES, 55 VALLEY DRIVE CANNONVALE, K M MANSBRIDGE	Item 12.5 was withdrawn from the Agenda.	Director Planning & Development	Governance Coordinator / 24 July 2019 Item withdrawn. No further action required.	7 August 2019		Completed
24 July 2019	12.6	2019/07/24.12	FACADE IMPROVEMENT APPLICATIONS	Council approve the request for funding for façade improvement at 51-53 Main Street Proserpine, and delegate future approvals to the Director of Planning and Development subject to applications not exceeding the allocated budget.	Director Planning & Development	Approval letter sent - ECM: 5026566	7 August 2019	31 July 2019	Completed
24 July 2019	12.7	2019/07/24.13	PLANNING & DEVELOPMENT MONTHLY REPORT - JUNE 2019	Council receive the Planning & Development Monthly Report for June 2019.	Director Planning & Development	Governance Coordinator / 24 July 2019 Report received. No further action required.	7 August 2019		Completed
24 July 2019	13.1	2019/07/24.14	REQUEST FOR DONATION - RATES & SERVICE CHARGES - BOWEN AND DISTRICT MOTORING ENTHUSIASTS	Council approve a donation on the Rates and Service Charges to the Bowen and District Motoring Enthusiasts for the 2019/20 financial year, totalling \$3,383.15 and include the organisation on Council's Rates and Service Charges Donations Register for future donations.	Director Community & Environment	30/07/2019 - Approval letter sent ECM *5020738	7 August 2019	30 July 2019	Completed
24 July 2019	13.2	2019/07/24.15	REQUEST FOR IN KIND SUPPORT - GREAT BARRIER REEF FESTIVAL 2019 - GREAT BARRIER REEF FESTIVAL COMMITTEE	Council provide in kind support of up to \$2,000.00 to assist the Great Barrier Reef Festival Committee in hosting the Great Barrier Reef Festival which will be held from 1 to 4 August 2019.	Director Community & Environment	30/07/2019 - Approval letter sent ECM *5020752	7 August 2019	30 July 2019	Completed
24 July 2019	13.3	2019/07/24.16	Request for Donation - 2019 School Fete - Proserpine State School Parents & Citizens Association	Council provide a once off donation of \$5,000.00 to the Proserpine State School Parents & Citizens Association to assist with the School's Annual Fete to be held on Friday, 16 August 2019.	Director Community & Environment	30/07/2019 - Approval letter sent ECM *5020855	7 August 2019	30 July 2019	Completed
24 July 2019	13.4	2019/07/24.19	REQUEST FOR DONATION - SPARE PARTS FOR COMMUNITY BINOCULARS LOCATED AT FLAGSTAFF HILL AND CENTENIAL PROJECT - BOWEN ZONTA CLUB INC.	Council provide a donation of \$1,108.50 to the Bowen Zonta Club Inc. for the following: i)cover the cost of spare parts for community binoculars, located at Flagstaff Hill, and ii)contribute towards the Zonta International Centennial Project.	Director Community & Environment	30/07/2019 - Approval letter sent ECM *5020961	7 August 2019	30 July 2019	Completed
24 July 2019	13.5	2019/07/24.20	REQUEST FOR DONATION & IN KIND SUPPORT - 100 YEARS OF MINING CELEBRATION - COLLINSVILLE COMMUNITY ASSOCIATION	Council provide a donation of \$2,500.00 and in kind support up to \$2,500.00 to assist the Collinsville Community Association's hosting of the 100 Years of Mining celebration to be held on 12 October 2019.	Director Community & Environment	30/07/2019 - Approval letter sent ECM *5020884	7 August 2019	30 July 2019	Completed
24 July 2019	13.6	2019/07/24.21	REQUEST FOR COUNCIL FEE WAIVERS - JULY 2019	Council waive the fees for the following recipients: •Whitsunday Australian South Sea Island United Community (WASSIUC) – Class 2 Event Application Fee - \$651.00 •Whitsunday Regional Council – Greys on the Bay - Class 3 Event Application Fee - \$391.00 •Whitsunday Suicide Prevention Network – Waste Transfer Fee - \$126.00	Director Community & Environment	30/07/2019 - Approval letters sent ECM *5020782 ECM *5020750 ECM *5020997	7 August 2019	30 July 2019	Completed
24 July 2019	13.7	2019/07/24.22	2019/20 CELEBRATING MULTICULTURAL QUEENSLAND EVENTS FUNDING OPPORTUNITY – WHITSUNDAY MULTICULTURAL FESTIVAL	Council to approve the submission of an application to the 2019/20 Celebrating Multicultural Queensland (CMQ) round for \$10,000.00 to deliver the Whitsunday Multicultural Festival to be held during Queensland Week 30 May – 7 June 2020. Furthermore, Council delegate to the Chief Executive Officer to determine a date suitable mid 2020 to hold the event.	Director Community & Environment	30/07/2019 - Grant submitted 29/07/2019 - refer to ECM *5025127.	7 August 2019	30 July 2019	Completed
24 July 2019	13.8	2019/07/24.23	COMMUNITY & ENVIRONMENT - MONTHLY REPORT - JUNE 2019	Council receive the Community & Environment Monthly Report for June 2019.	Director Community & Environment	Governance Coordinator / 24 July 2019 Report received. No further action required.	7 August 2019		Completed
24 July 2019	14.1	2019/07/24.24	Engineering Services Monthly Report - June 2019	Council receive the Engineering Services Monthly Report for the month of June 2019.	Director Engineering Services	Governance Coordinator / 24 July 2019 Report received. No further action required.	7 August 2019	7 August 2019	Completed
24 July 2019	15.1	2019/07/24.25	MANAGER CUSTOMER SERVICE PRESENTATION AT THE 2019 ASSOCIATION OF LOCAL GOVERNMENT INFORMATION MANAGEMENT CONFERENCE	Council resolves that the Manager of Customer Service accepts the invitation to present at the 2019 Association of Local Government Information Management Spring Conference in Christchurch, New Zealand from 15 to 17 September 2019.	Director Customer Experience	Manager ██████████ has accepted the invitation and will be in attendance. Upon returning from the conference a report will be submitted to Council.	7 August 2019	7 August 2019	Completed
24 July 2019	16.2	2019/07/24.27	GALBRAITH ROAD AND SHUTE HARBOUR INTERSECTION	That the Mayor write to the Minister of Main Roads regarding Traffic Management at the intersection of Galbraith road and Shute Harbour road.	Director Planning & Development	Letter being prepared between P&D & Engineering Letter drafted for CEO & Mayor Review - 22/08/2019 Governance Coordinator / 28 August 2019: Advised by Mayors Support Officer that this letter is still with Mayor and CEO for review Letter sent - ECM: 5081154	07/08/2019 04/092019	29 August 2019	Completed
24 July 2019	17.1.1	2019/07/24.30	BUSINESS ACTIVITY REPORT - SHUTE HARBOUR JUNE 2019	Council receives the Shute Harbour Unit Activity Report for June 2019.	General Manager Airports & Commercial Infrastructure	Governance Coordinator / 24 July 2019 Report received. No further action required.	7 August 2019		Completed
24 July 2019	17.1.2	2019/07/24.31	BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST AIRPORT JUNE 2019	Council receives the Whitsunday Coast Airport Unit Activity Report for June 2019.	General Manager Airports & Commercial Infrastructure	Governance Coordinator / 24 July 2019 Report received. No further action required.	7 August 2019		Completed
24 July 2019	17.3.1	2019/07/24.33	WHITSUNDAY REGIONAL COUNCIL ATS LINDSAY AUSTRALIA - PLANNING & ENVIRONMENT COURT APPEAL NO. 1463 OF 2019 20180462	Council adopt the advice and recommendations in relation to Planning & Environment Court Appeal No. 1463 of 2019 as described within the confidential officer's report.	Director Planning & Development	Advised Council Solicitors of resolution	7 August 2019	25 July 2019	Completed
24 July 2019	17.3.2	2019/07/24.34	WHITSUNDAY REGIONAL COUNCIL ATS AMALIE NOMINEES PTY LTD - PEC APPEAL NO. 714 OF 2019 & 715 OF 2019 20100203 & 20120908	Council authorise the Chief Executive Officer to resolve Planning & Environment Court Appeal No. 714 of 2019 & 715 of 2019 in accordance with the advice and terms described within the confidential officer's report.	Director Planning & Development	Colin Biggers Paisley to forward Original Settlement agreement for CEO Signature Agreements Signed & Returned - 13.08.2019 (Sent to Colin Biggers & Paisley ECM: 5049975)	7 August 2019	13 August 2019	Completed
24 July 2019	17.6.1	2019/07/24.35	TENDER EVALUATION - 500.2019.0053 - PROVISION OF LANDSCAPE AND MAINTENANCE SERVICES FOR LAKE PROSERPINE	Council resolves to award contract 500.2019.0053 – Provision of Landscape and Maintenance Services for Lake Proserpine to I. Ogden & M.J. Ogden T/A I.L. Slashing for the contract period of two (2) years for the amount of \$134,624.00 (excluding GST) (and an additional \$67,312.00 (excluding GST) for the 12 month extension at the Council's discretion).	Director Customer Experience	Letter of Acceptance issued to contractor 24/07/2019 ECM: 5019342. Contract to be sent to contractor. Executed contract issued - ECM: 5061601	02/08/2019 24/08/2019 06/09/2019		Completed
13 August 2019	10.1	2019/08/13.03	2020 LOCAL GOVERNMENT ELECTIONS - ECQ QUESTIONNAIRE	That Council provide the responses contained in Attachment 2 to this report to the Electoral Commission of Queensland regarding the 2020 Local Government Elections.	Chief Staff Officer	Governance Coordinator / 14 August 2019: Response provided to ECQ as per the resolution on 13 August 2019.	27 August 2019		Completed
13 August 2019	10.2	2019/08/13.04	COMPLIANCE WITH THE LOCAL GOVERNMENT ACT 2009 AND LOCAL GOVERNMENT REGULATION 2012	That Council note this report.	Chief Staff Officer	Governance Coordinator / 14 August 2019: Report noted. No further action required.	27 August 2019		Completed
13 August 2019	10.3	2019/08/13.05	QUEENSLAND COASTAL CONFERENCE 2019	Council resolves to nominate Cr Clifford to attend the 7th Queensland Coastal Conference to be held in Surfers Paradise from 20 to 22 August 2019.	Chief Staff Officer	27 August 2019	27 August 2019	27 August 2019	Completed
13 August 2019	10.4	2019/08/13.06	OPERATIONAL PLAN 2018/19 QUARTERLY REVIEW	That Council note the Operational Plan 2018/19 Quarter Four Update.	Chief Staff Officer	Governance Coordinator / 14 August 2019: Report noted. No further action required.	27 August 2019		Completed
13 August 2019	10.5	2019/08/13.07	CONFIRMED AUDIT & RISK COMMITTEE MEETING MINUTES - 23 JULY 2019	That Council: 1.Receive the confirmed minutes of the Audit & Risk Committee Meeting held on 23 July 2019 and adopt the Committee's recommendations; and 2.Commence an expression of Interest process to appoint a third independent member to the Audit & Risk Committee as chairperson.	Chief Staff Officer	Governance Coordinator / 28 August 2019: Documentation for EOI process in draft and pending review/authorisation prior to commencement of process. Governance Coordinator / 11 September 2019: EOI advertised 10 September 2019.	27/08/2019 30/09/2019	10 September 2019	Completed
13 August 2019	10.6	2019/08/13.08	BOWEN TOURISM AND BUSINESS - WALK TO THE LIGHTHOUSE EVENT 2019 - REQUEST FOR SPONSORSHIP	Council resolves to support the Walk to the Lighthouse event 2019 by providing sponsorship of \$2,500 and in-kind support to the value of \$3,000 and requires Bowen Tourism and Business to provide a full acquittal 90 days from completion of the event.	Executive Officer Economic Development	This event was successfully delivered on 31 August 2019. A full acquittal will be provided 90 days from completion of the event as per Sponsorship Agreement. Council has been in contact with Bowen Tourism and Business to provide guidance on the requirements of the funding acquittal.	27/08/2019 30/11/2019	13 September 2019	Completed
13 August 2019	10.7	2019/08/13.09	WHITSUNDAY TOURISM BRANDING	Council resolves to endorse the Whitsunday Region Destination Branding concept "Brand Whitsundays" as developed by Tourism Whitsundays.	Executive Officer Economic Development	Brand Launched on Thursday 05/09/2019	27 August 2019	5 September 2019	Completed
13 August 2019	10.8	2019/08/13.10	BOWEN GUMLU AGRI KNOWLEDGE SHARING PROJECT	Council resolves to support Bowen Gumlu Growers Association's request to fully self-manage the Bowen Gumlu Agri Knowledge Sharing Project for future rounds of the program including employment of the Coordinator for pastoral care and social media promotion and consider their future request for support via a cash or in-kind contributions when that request is put to Council in coming months.	Executive Officer Economic Development	BGGA proceeding with project planning for round 2	27 August 2019	11 September 2019	Completed
13 August 2019	10.9	2019/08/13.11	BUILDING OUR REGIONS ROUND 4 - CO-CONTRIBUTION FOR FLAGSTAFF HILL PROJECT	Council authorise for the CEO to endorse the funding agreement under the Building Our Regions Round 4 for the Flagstaff Hill Conference and Cultural Centre (Budget Number 5617) for contribution of \$2,000,000.00 (Two Million Dollars).	Major Projects Program Director	The Flagstaff Conference and Cultural Centre funding application has been signed by the CEO & sent to the State dept to be fully executed.	27 August 2019		Completed
13 August 2019	10.11	2019/08/13.13	PROSERPINE ENTERTAINMENT CENTRE AMENDED CONCEPT DESIGN	The Proserpine Entertainment Centre Concept Design as presented in (Attachment 1) be adopted by Council.	Major Projects Program Director	Governance Coordinator / 28 August 2019: Concept designs adopted. No further action required.	27 August 2019		Completed
13 August 2019	11.1	2019/08/13.14	FINANCIAL DELEGATIONS POLICY	Council resolves to: a)revoke the Financial Delegations Policy LSP_CORP_16 adopted 10 October 2018; and b)adopt the Financial Delegations Policy - LSP_CORP_16.	Director Corporate Services	No Action Required - New Policy uploaded to WRC Internet and Intranet	27 August 2019		Completed
13 August 2019	11.2	2019/08/13.15	LIABILITY CLAIMS POLICY	Council resolves to: a)revoke POLIC-CC-FC-013 Accidental Damage to Private Vehicles and Property adopted 10 September 2014; and b)adopt LSP_CORP_13 Liability Claims Policy	Director Corporate Services	No Action Required - New Policy uploaded to WRC Internet and Intranet	27 August 2019		Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
13 August 2019	12.1	2019/08/13.16	WHITSUNDAY PLANNING SCHEME 2017 - ZONE AMENDMENTS - COUNCIL OWNED LAND	Council resolve to amend the zones of the following lots: 990SP274030 Amend zone to Environmental Management and Conservation from Rural Residential 157HR687/Amend zone to Recreation and Open Space from Major Centre 200RP847467 67RP723513 501SP199109 305SP225377/Amend zone to Recreation and Open Space from Low Density Residential	Director Planning & Development	To be included in the Major Amendment Package	27 August 2019	14 August 2019	Completed
13 August 2019	12.2	2019/08/13.17	DEVELOPMENT INCENTIVES POLICY	That Council: 1.Revoke the existing Economic Development Incentives Policy; and 2.Adopt the revised Development Incentives Policy (LSP_PD_04)	Director Planning & Development	Updated and provided to OMCEO as per Policy Review	27 August 2019	14 August 2019	Completed
13 August 2019	12.3	2019/08/13.18	WHITSUNDAY REGIONAL COUNCIL - INFRASTRUCTURE CHARGES RESOLUTION (NO.1) 2019	Council resolves to update and replace the Whitsunday Regional Council Infrastructure Charges Resolution (No.3) 2018 with the Whitsunday Regional Council Infrastructure Charges Resolution (No.1) 2019, commencing 15 August 2019.	Director Planning & Development	Infrastructure Charges Resolution to be updated on Council Website effective 15/08/2019 DA Forms & Templates updated	27 August 2019	14 August 2019	Completed
13 August 2019	12.4	2019/08/13.19	20100035 - REQUEST FOR EXTENSION OF CURRENCY PERIOD - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY & ERA; AND DEVELOPMENT PERMIT FOR RECONFIGURING A LOT - GUNYARRA ROAD, ANDROMACHE - VELLA	Council resolve to refuse the request for an extension of currency period of the Development Permit for Material Change of Use of Premises for Extractive Industry and Development Permit for Material Change of Use of Premises for Environmentally Relevant Activity - ERA 16 2(8) and ERA 16 3(a) Extractive Activities and Development Permit for Reconfiguration of a Lot for Access Easement lodged by RPS on behalf of G & J Vella Family Nom & R & L Vella on land described as, L: 56 HR: 1663, L: 218 SP: 274028, L: 219 SP: 274028, L: 220 SP: 274028, Gunyarra Road, Andromache, on the following grounds: a)the community is unaware of the development due to the time which has elapsed since it was first approved by Council; b)the approval has had eight (8) years to commence and complete the development and no works have commenced to date; and c)the applicant's submission provides no demonstration that works are likely to commence within the requested two-year extension.	Director Planning & Development	Decision Notice Refusal issued - ECM: 5051337	27 August 2019	14 August 2019	Completed
13/08/2019	12.5	2019/08/13.20	20150650 - Request for Extension of Relevant Period - Development Permit for Operational Works - Landscaping, Access & Parking - 46 Parkland Drive Woodwork - Echoz Nominees Pty Ltd as TTE	Council resolve to approve the request for an extension of currency period of the Development Permit for Operational Works for Landscaping, Access & Parking lodged by Echoz Nominees Pty Ltd on land described as L: 26 SP: 201444, 46 Parkland Drive, Woodwork, to 29 July 2020.	Director Planning & Development	Decision Notice Issued - ECM: 5049339	27 August 2019	13 August 2019	Completed
13 August 2019	12.6	2019/08/13.21	20181685 - REQUEST FOR CHANGE OR CANCEL CONDITIONS OF APPROVAL - DEVELOPMENT APPLICATION FOR RECONFIGURATION OF A LOT (BOUNDARY REALIGNMENT), LOT 15 & 97 ECKER ROAD PRESTON, J P OLSEN & A R OLSEN	Council resolve to Approve in Part the Request for A Negotiated Decision Notice for Development Permit for Reconfiguration of a Lot for Boundary Adjustment lodged by Wynne Planning and Development Pty Ltd on behalf of J P Olsen & A R Olsen on land described as L: 15 SP: 277860, L: 10 SP: 248739, Ecker Road PRESTON, 97 Ecker Road PRESTON, on the following basis: 1. Condition 5.1 can be removed from the development permit due the assumption that the existing lots can obtain electricity and telecommunication services. 2. The requested changes to conditions 4.3 & 6.1 prescribed for Development Permit: 20181685 are not supported since the conditions are standard requirements that are important for the development of reconfiguration of a Lot applications.	Director Planning & Development	Negotiated Decision Notice Issued - ECM: 5054544	27 August 2019	15 August 2019	Completed
13-Aug-19	12.7	2019/08/13.22	20181026 - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - HOTEL, ONE HUNDRED AND FORTY (140) ACCOMMODATION UNITS, INDOOR ENTERTAINMENT, OUTDOOR ENTERTAINMENT, REFRESHMENT PREMISES, PROFESSIONAL OFFICE AND ANCILLARY USES - WELL SMART FUNNEL BAY PTY LTD	Council resolves to approve the application for Development Permit for Material Change of Use – Hotel, One Hundred and Forty (140) Accommodation Units, Indoor Entertainment (Indoor Children Play and Function Pavilion), Outdoor Entertainment (Outdoor Theatre), Refreshment Premises, Professional Office (SPA Pavilion) and Ancillary Uses for the Establishment and Operation of a Mainland Urban Tourist Facility, made by Well Smart Funnel Bay Development Pty Ltd -C/- Wynne Planning & Development, on L: 901 SP: 299921 and located at Langford Road Flanternree, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 5051495	27 August 2019	14 August 2019	Completed
13 August 2019	12.8	2019/08/13.23	WHITSUNDAY PLANNING SCHEME 2017 - MAJOR AMENDMENT PACKAGE - COASTAL OVERLAY CODE AND MAPPING	Council resolves to adopt proposed amendments to the Coastal overlay code and mapping, including any necessary administrative amendments, for inclusion within the next Major amendment to the Whitsunday Planning Scheme 2017.	Director Planning & Development	To be included in the Major Amendment Package	27 August 2019	14 August 2019	Completed
13-Aug-19	12.9	2019/08/13.24	WHITSUNDAY PLANNING SCHEME 2017 - MAJOR AMENDMENT PACKAGE - FLOOD OVERLAY CODE & MAPPING	Council resolves to: a)include the amended Flood Overlay Code and revised Mapping in the Whitsunday Planning Scheme 2017 major amendment package; b)distribute Council's most up to date and accurate flood data for public use within each Local Study area; and c)include any associated administrative amendments.	Director Planning & Development	To be included in the Major Amendment Package	27 August 2019	14 August 2019	Completed
13 August 2019	13.1	2019/08/13.25	Review of Dog Off-Leash Areas & Dog Prohibited in Public Places	Council approve the changes to Dog Off-Leash Areas and Dog Prohibited in Public Places in the following areas: i)Remove Whitsunday Sports Park, Jubilee Pocket from a dog off-leash area; ii)Change the prohibited areas of Airlee Beach Lagoon and Airlee Beach Foreshore & The Beacons, Airlee Beach to on-lead areas, except within 10 metres of playgrounds, BBQs and the Airlee Lagoon; iii)Change the prohibited area of Santa Barbara Parade to an on-lead area, except within 10 metres of playgrounds, BBQs and the Water Park; and iv)Change the prohibited area of Queens Beach to a dog off-leash area.	Director Community & Environment	16/08/2019 - Council website updated with resolved changes. No further action required.	27 August 2019	16 August 2019	Completed
13 August 2019	13.2	2019/08/13.26	REQUEST FOR DONATION - 2019 POSTIE BIKE SAFARI MACKAY TO LONGREACH	Council provide a donation of \$500.00 in support of the 2019 Postie Bike Safari riders who are raising money for CanTeen by riding the return trip, Mackay to Longreach, from 31 August to 7 September 2019.	Director Community & Environment	22/08/2019 - Approval letter sent ECM *5062357	27 August 2019	22 August 2019	Completed
13 August 2019	13.3	2019/08/13.27	REQUEST FOR FINANCIAL & IN KIND SUPPORT - 2019 AIRLEE BEACH TRIATHLON - WHITSUNDAY TRIATHLON CLUB	Council provide a donation of \$1,000.00, plus in-kind support of up to \$1,000.00, to assist the Whitsunday Triathlon Club in hosting the 2019 COLOMBSD Steel Airlee Beach Festival from 24-25 August 2019.	Director Community & Environment	16/08/2019 - Approval letter sent ECM *5048566	27 August 2019	16 August 2019	Completed
13 August 2019	13.4	2019/08/13.28	Request for Donation - Dredging Works Project at Whitsunday Sailing Club - Sailability Whitsunday Inc.	Council provide a donation of \$12,000.00 to Sailability Whitsunday Inc. to assist with the costs of the Dredging Work Project at the Whitsunday Sailing Club.	Director Community & Environment	16/08/2019 - Approval letter sent ECM *5048424	27 August 2019	16 August 2019	Completed
13 August 2019	13.5	2019/08/13.29	FINANCIAL SUPPORT FOR JUNIOR ELITE ATHLETE - AUGUST 2019	Council approve financial support to the following recipients: •Cooper Fletcher – 10-12yrs Rugby League National Championships – Brisbane - \$500.00 •Ja Muller – 10-12yrs Track & Field State Championships – Brisbane - \$100.00 Council approve the payment of a Sport & Recreation Club Grant to the following recipients: •Whitsunday Veteran Golfers Association Inc. – Band 3 - \$1,500.00 •Proserpine Junior Cricket Association Inc. – Band 2 - \$3,000.00 •Whitsunday Weightlifting Association Inc. – Band 2 - \$3,000.00 •Bowen Touch Association Inc. – Band 1 - \$5,500.00 •Whitsunday Running Club Inc. – Band 4 - \$1,000.00	Director Community & Environment	19/08/2019 - Approval letters sent ECM *5057528 ECM *5057532	27 August 2019	19 August 2019	Completed
13 August 2019	13.6	2019/08/13.30	Sport & Recreation Club Grant - August 2019	Council waive the fees for the following recipients: •Whitsunday Counselling and Support Service – Class 3 Event Application Fee - \$391.00	Director Community & Environment	19/08/2019 - Approval letters sent ECM *5057544 ECM *5057556 ECM *5057566 ECM *5057584 ECM *5057607	27 August 2019	19 August 2019	Completed
13 August 2019	13.7A	2019/08/13.31	REQUEST FOR COUNCIL FEE WAIVERS - JULY/AUGUST 2019	Council waive the fees for the following recipients: •Whitsunday Regional Council – Class 3 Event Application Fee - \$391.00 •Whitsunday Triathlon Club – Class 3 Event Application Fee - \$391.00 •Proserpine Nursing Home Inc. – Food Licence Renewal Fee - \$515.00 •Meals on Wheels Bowen – Food Licence Renewal Fee - \$515.00	Director Community & Environment	16/08/2019 - Approval letter sent ECM *5048606	27 August 2019	16 August 2019	Completed
13 August 2019	13.7B	2019/08/13.32	REQUEST FOR COUNCIL FEE WAIVERS - JULY/AUGUST 2019	Council waive the fees for the following recipients: •Whitsunday Regional Council – Class 3 Event Application Fee - \$391.00 •Whitsunday Triathlon Club – Class 3 Event Application Fee - \$391.00 •Proserpine Nursing Home Inc. – Food Licence Renewal Fee - \$515.00 •Meals on Wheels Bowen – Food Licence Renewal Fee - \$515.00	Director Community & Environment	16/08/2019 - Approval letters sent ECM *5048595 ECM *5048423 ECM *5048465 ECM *5048450	27 August 2019	16 August 2019	Completed
13 August 2019	14.1	2019/08/13.35	BUSINESS UNIT REPORT - PERFORMANCE REPORT YEAR TO 30 JUNE 2019 - WHITSUNDAY WATER	Council receives the June 2019 Whitsunday Water Business Activities Report for noting.	Director Engineering Services	Governance Coordinator / 14 August 2019: Report noted. No further action required.	13 August 2019	13 August 2019	Completed
13 August 2019	14.2	2019/08/13.36	POLICY REVIEW - RURAL SLASHING POLICY	Council resolves to: a.Revoke the current Rural Slashing Policy 2017.04 Version 1; and b.Adopt the Rural Slashing Policy as per attachment 1.	Director Engineering Services	Updated policies to be uploaded to Council's website for public access, replacing revoked versions. Governance Coordinator / 28 August 2019: Policies adopted and placed on Council's website.	27 August 2019		Completed
13 August 2019	14.3	2019/08/13.37	Policy Review - Property Access Policy	Council resolves to: a.Revoke the current Property Access Policy 2017; and b.Adopt the updated Property Access Policy as per attachment 1.	Director Engineering Services	Updated policies to be uploaded to Council's website for public access, replacing revoked versions. Governance Coordinator / 28 August 2019: Policies adopted and placed on Council's website.	27 August 2019		Completed
13 August 2019	15.1	2019/08/13.38	BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - JUNE 2019	Council receives the Waste Business Unit Activity Report for June 2019.	Director Customer Experience	Governance Coordinator / 14 August 2019: Report noted. No further action required.	27 August 2019		Completed
13 August 2019	15.2	2019/08/13.39	BOWEN WORK CAMP ENGAGEMENT COMMITTEE - JUNE 2019	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for June 2019.	Director Customer Experience	Governance Coordinator / 14 August 2019: Report noted. No further action required.	27 August 2019		Completed
13 August 2019	15.3	2019/08/13.40	CUSTOMER EXPERIENCE MONTHLY REPORT - JUNE 2019	Council receives the Customer Experience Monthly Report for June 2019.	Director Customer Experience	Governance Coordinator / 14 August 2019: Report noted. No further action required.	27 August 2019		Completed
13 August 2019	17.1.1	2019/08/13.43	WHITSUNDAY SPORTSPARK LIMITED - REQUEST FOR ADDITIONAL FUNDING	Council resolve to: a)commend the Whitsunday Sportspark Limited for the vision of the precinct redevelopment project, for raising significant funds to date and for the implementation of the first stage and to reaffirms its support to Whitsunday Sportspark Limited in its effort to raise further funds for the project from other sources and; b)not extend any additional funding, beyond the \$750,000 grant and the \$1 million bridging loan already provided, to Whitsunday Sportspark Limited, either by way of a grant or as a loan, to fund proposed stages 2 and/or 3 of the sports precinct redevelopment project.	Chief Financial Officer	Informed WSP. No further action	13 August 2019	13 August 2019	Completed
13 August 2019	17.1.2	2019/08/13.44	COUNCIL RECOMMENDATION REPORT - 500.2019.0047 - BEAUTIFUL BOWEN - STAGE 2	Council resolves to award contract 500.2019.0047 "Beautiful Bowen" Project Stage 2 – Landscape and Construction Works to The Trustee For The Jubilation Family Trust & The Trustee For The Marjen Family Trust T/As Plants Whitsunday for the amount of \$2,163,510.05 (excluding GST).	Major Projects Program Director	LOA sent to Contractor ECM 5051992	27/08/2019 30/09/19		Completed
13 August 2019	17.1.3	2019/08/13.45	Council Recommendation Report - 500.2019.0059 – Construction Of The Proserpine Admin Building	Council resolves to award contract 500.2019.0059 for the Construction of the Proserpine Administration Building to J. Hutchinson Pty Ltd for the amount of \$8,901,963.00 (excluding GST).	Major Projects Program Director	LOA sent to the contractor - ECM 5073413	27/08/2019 30/09/19		Completed
13 August 2019	17.5.1	2019/08/13.46	PROVISION OF PROJECT MANAGEMENT SERVICES FOR DRFA & SHUTE HARBOUR	Council resolves to extend the contract of Project Delivery Managers Pty Ltd to provide consultancy services for the February 2019 Monsoon DRFA & Shute Harbour projects. The extension will be completed as two hourly rates contracts (2019 Monsoon DRFA and Shute Harbour project) in an integrated team with Council.	Director Engineering Services	PDM Contracts provided to Contracts for review, legal advice also sought and received. Authorising Officer Approval to be signed by Director of Engineering, Disaster Recovery Project Director provided updated copies of Contracts and these were then signed. - 500.2019.0075 – Project Management Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA Roads ECM 5082897 - 500.2019.0076 -Project Management Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) Shute Harbour - ECM 5081050	30 September 2019		Completed
13 August 2019	17.6.1	2019/08/13.47	TENDER EVALUATION - 500.2019.0040 – PROVISION OF MANAGEMENT SERVICES FOR THE COLLINSVILLE SWIMMING POOL	Council resolves to award contract 500.2019.0040 – Provision of Management Services for Collinsville Swimming Pool to B Rush & J Rush T/As Aquatic Rush for the contract period of two (2) years for the amount of \$333,159.20 (ex GST) with an option to award a further 2 x 12 month extensions at the CEO's discretion.	Director Customer Experience	Letter of Acceptance issued to contractor 14/08/2019. ECM: 5051982. Executed contract issued to contractor 05/09/2019. ECM: 5091295.	27/08/2019 27/09/2019	5 September 2019	Completed
28 August 2019	10.1	2019/08/28.04	2019 LGAO Annual Conference	Council nominates Mayor Andrew Wilcox (delegate), Cr Peterson and Cr Brunner (delegate) to attend the Local Government Association of Queensland Conference in Cairns from 14 to 16 October 2019, with Cr Wilcox and Brunner to be the two designated representatives for voting purposes.	Chief Staff Officer		11 September 2019		Completed
28 August 2019	10.2	2019/08/28.05	Financial Report - FY 19/20 - Period Ending July 2019	That the financial statements for Whitsunday Regional Council for the period ended 31st July 2019 of the financial year 2019/20, be received.	Chief Financial Officer	Governance Coordinator / 28 August 2019: Statements received. No further action required.	11 September 2019		Completed
28 August 2019	10.3	2019/08/28.06	Social Media Policy	Council resolves to: 1)Revoke the Social Media Policy adopted 24 April 2018; and 2)Adopt the amended Social Media Policy (attachment 1)	Chief Staff Officer	Governance Coordinator / 3 September 2019: Policy adopted, placed on website and policy register updated.	11 September 2019		Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
28 August 2019	10.4	2019/08/28.07	Request for Funding for Visitor Information Centre - Proserpine	Council approve Tourism Whitsunday's request for funding for the following: a)fit out of portable building to accommodate a visitor information centre in Proserpine up to \$60,000 subject to appropriate planning and building approvals; b)fund the operating costs for the visitor information centre for 2019/20 financial year up to \$120,000, with the expectation that Tourism Whitsundays will develop a funding model for future years so that Council are not relied upon for future funding for operations of this facility; and c)supply only of 2000 tonne of road base for the extension of a carpark for the visitor information centre, valued at \$42,740. Furthermore, the Chief Executive Officer exercise their delegated authority to determine the planning application.	Executive Officer Economic Development	FUNDING: The purchase order has been raised, and invoice processed for this resolution. PLANNING: TW have lodged a DA for the VIC, it has also been sent to DTMR who have indicated that they are ok with the access as it is. The community consultation has commenced, so WRC are just waiting for that to be finalised before approval can be granted. ED Funding Complete Approvals - Planning in progress	11 September 2019	10 September 2019	Completed
28 August 2019	10.6	2019/08/28.09	Holiday Closure 2019	Council resolves to: a)approve Council business closure for the end of year holiday period from 24 December 2019 and resume opening at normal operating hours from Monday 6 January 2020; and b)approve Council Depots operating skeleton crews and/or on-call arrangements for further periods in addition to the standard Council closure as determined by each Program.	Executive Manager Human Resources & Safety	Governance Coordinator / 11 September 2019: Closures have been communicated to all staff via internal newsletter.	11 September 2019		Completed
28 August 2019	11.1	2019/08/28.10	Extension of Rates Discount Period	Council resolves to extend the discount period for rates and charges payments from 30 to 40 days for the second rating and charges period for 2019/20.	Director Corporate Services	Brochures to be resent to call customers, rates notices to be changed and reprinted for distributed for end of January.	30 January 2020	27 November 2019	Completed
28 August 2019	12.1	2019/08/28.11	Facade Improvement Policy - Collinsville	Council resolves to: (a)adopt the amended Façade Improvement Policy to include Collinsville with an effective date of 28 August 2019; and (b)allocate an additional \$25,000 to the Façade Improvement Policy from the unallocated funds.	Director Planning & Development	Policy Updated to include Collinsville	11 September 2019	2 September 2019	Completed
28 August 2019	12.3	2019/08/28.13	20190734 - Development Permit For Material Change Of Use - Resort Complex (Demolition Of A Local Heritage Place - Hook Island Underwater Observatory And Jetty) - Hook Island, Whitsundays	Council resolves to approve the application for Development Permit for Material Change of Use - Resort Complex - Demolition of a Local Heritage Place (Hook Island Underwater Observatory & Jetty), made by Hook Island Eco Resort Pty Ltd As TTE, on L: 4 HR- 1022 T: SLOS/50049 and located at Hook Island Whitsundays, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Sent - ECM: 5076524	11 September 2019	28 August 2019	Completed
28 August 2019	12.4	2019/08/28.14	Planning & Development Monthly Report - July 2019	Council receives the Planning & Development Monthly Report for July 2019	Director Planning & Development	Governance Coordinator / 28 August 2019: Report received. No further action required.	11 September 2019		Completed
28 August 2019	13.1	2019/08/28.15	Approved Inspection Program 2019 - Dog & Cat Registration Audit	That Council: a)conducts a Selective Inspection Program in accordance with the Local Government Act 2009, from 18 September 2019 to 11 December 2019 for the purposes of: •inspecting residential properties where no animal is currently registered in Council's database; •Upgrading of the dog and cat registration register in accordance with the Animal Management (Cats & Dogs) Act 2008 and Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014; •identifying compliance and non-compliance with the Animal Management (Cats & Dogs) Act 2008 regarding registration of dogs; •identifying overgrown properties in accordance with the Whitsunday Regional Council Local Law No. 3 (Community and Environmental Management) 2014; and •identifying the accumulation of goods, objects materials or other things that detract from the amenity of the land in accordance with the Whitsunday Regional Council Local Law No. 3 (Community and Environmental Management) 2014. b)undertakes the public notification of the program in accordance with the Local Government Act 2009.	Director Community & Environment	29/08/2019 - Program to be advertised in local newspapers from next week. Program will commence 18 September 2019. No further action required.	11 September 2019	29 August 2019	completed
28 August 2019	13.2	2019/08/28.16	Request for Council Fee Waivers - August 2019	Council waive the fees for the following recipients: •Queensland Health – Class 3 Event Application Fee x 2 – \$391.00 each •Bowen Tourism & Business – Class 3 Event Application Fee – \$391.00 •Whitsunday Christian College – Local Law Licence Fee – \$260.00 •Proserpine & District Respite Services – Food Licence Renewal Fee – \$515.00	Director Community & Environment	29/08/2019 - Approval letters sent ECM *5077532 ECM *5077539 ECM *5077542 ECM *5077581 ECM *5077585	11 September 2019	29 August 2019	completed
28 August 2019	13.3	2019/08/28.17	Request for Council Fee Waiver - Whitsunday Suicide Prevention Network	Council waive the fee for Whitsunday Suicide Prevention Network – Class 3 Event Application - \$391.00.	Director Community & Environment	29/08/2019 - Approval letter sent ECM *5077510	11 September 2019	29 August 2019	completed
28 August 2019	13.4	2019/08/28.18	Request for Support - Display Service Finder Cards in Council's Libraries & Customer Service Centres - Whitsunday Suicide Prevention Network	Council allow the Whitsunday Suicide Prevention Network to display their Service Finder Cards in Council's Libraries and Customer Service Centres.	Director Community & Environment	29/08/2019 - Approval letter sent ECM *5077615	11 September 2019	29 August 2019	completed
28 August 2019	13.5	2019/08/28.19	Request for Donation - Rates and Services Charges - Returned Services League of Australia (Queensland Branch)	Council approve a donation on the Rates and Service Charges to the Returned Services League of Australia (Queensland Branch) on rate assessment no. 1201743 for the Long Term Residential Units at 27a Chapman Street, Proserpine, totalling \$2,517.90 and include the organisation on Council's Rates and Services Charges Donations Register for future donations.	Director Community & Environment	29/08/2019 - Approval letter sent ECM *5077589	11 September 2019	29 August 2019	completed
28 August 2019	13.6	2019/08/28.20	Request for Donation - 2019 Colour Run - Bowen & Collinsville Domestic Violence Action Group	Council approve a donation of \$1,500.00 to the Bowen & Collinsville Domestic Violence Action Group to assist in the hosting of the 2019 Colour Run, being held on Saturday, 7 September 2019 at Mullers Lagoon, Bowen.	Director Community & Environment	29/08/2019 - Approval letter sent ECM *5078444	11 September 2019	29 August 2019	completed
28 August 2019	13.7	2019/08/28.21	Coastal Hazard Adaptation Strategy (CHAS) - Phase 6 Consultation	Council resolves to: a)formally receive the following Coastal Hazard Adaptation Strategy (CHAS) technical reports: i)WRC CHAS – Socio-economic Vulnerability Assessment ii)WRC CHAS – Methodology and Findings from Valuation of Key Assets iii)WRC CHAS – Risk Assessment for Environmental Assets iv)WRC CHAS – Economic Indicators & Damage Assessment Report v)WRC CHAS – Risk Assessment Report vi)WRC CHAS – Proposed Adaptation Options Report b)endorse the described consultation activities for Phase 6 of the CHAS. With the inclusion of Regional Chambers of Commerce, the Whitsunday Residents Ratepayers Association and Gloucester Sport and Recreation Inc in table 1 as attached to this agenda item.	Director Community & Environment	29/08/2019 - Reports received. No further action required.	11 September 2019	29 August 2019	completed
28 August 2019	13.8	2019/08/28.24	Community & Environment - Monthly Report - July 2019	Council receive the Community & Environment Monthly Report for July 2019.	Director Community & Environment	Governance Coordinator / 28 August 2019: Report received. No further action required.	11 September 2019		Completed
28 August 2019	14.1	2019/08/28.25	280819 - Building Our Regions Funding - Airlie Beach - Sustainable Water Infrastructure Project	Council resolves to: 1. Support the submission of an Expression of Interest application to the Building Our Regions (round 5) Construction Projects funding program seeking \$5,000,000 for the Airlie Beach - Sustainable Water Infrastructure Project as Whitsunday Regional Council priority project 1; and 2. Approve the proposed Council co-contribution, should the project progress through EOI and the funding application be successful for \$9,364,216 for the Airlie Beach - Sustainable Water Infrastructure Project.	Director Engineering Services	Grant application submitted, with budget funding already successfully secured.	11 September 2019	11 September 2019	Completed
28 August 2019	15.1	2019/08/28.26	Bowen Work Camp Engagement Committee - August 2019	Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for August 2019.	Director Customer Experience	Governance Coordinator / 28 August 2019: Minutes received. No further action required.	11 September 2019		Completed
28 August 2019	15.2	2019/08/28.27	Customer Experience Monthly Report - July 2019	Council receive the Customer Experience Monthly Report for July 2019.	Director Customer Experience	Governance Coordinator / 28 August 2019: Report received. No further action required.	11 September 2019		Completed
28 August 2019	17.1.1	2019/08/28.30	Business Activity Report - Whitsunday Coast Airport July 2019	Council receives the Whitsunday Coast Airport Unit Activity Report for July 2019.	General Manager Airports & Commercial Infrastructure	Governance Coordinator / 28 August 2019: Report received. No further action required.	11 September 2019		Completed
28 August 2019	17.1.2	2019/08/28.31	Business Activity Report - Shute Harbour July 2019	Council receives the Shute Harbour Unit Activity Report for July 2019.	General Manager Airports & Commercial Infrastructure	Governance Coordinator / 28 August 2019: Report received. No further action required.	11 September 2019		Completed
28 August 2019	17.2.1	2019/08/28.32	Rates And Sundry Debtors - July 2019	Council receive the Rates and Sundry Debtors Report for the month of July 2019.	Director Corporate Services	Governance Coordinator / 28 August 2019: Report received. No further action required.	11 September 2019		Completed
28 August 2019	17.2.2	2019/08/28.33	Lease - T Meredith (Tony's Bakehouse) - Part of Land Lot 5 on B66104	Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a trustee lease with T Meredith for the operation of Tony's Bakehouse for part of Lot 5 on B66104, 33 Powell Street, Bowen for a term of 3 years in accordance with Section 236 (c)(iii) of the Local Government Regulation 2012.	Director Corporate Services	Executed by both Parties – Completed	30 December 2019		Completed
28 August 2019	17.5.1	2019/08/28.34	Local Government Grants and Subsidy Co-contribution - Whitsunday Water	Council resolve to: a)approve the co-contribution of \$350,000 towards the Local Government Grants and Subsidies Program project and Stage 1A of the Cannovale water network augmentation project; and b)approve the re-allocation of \$807,239 from Water Capital Reserves to Stage 1A of the Cannovale water network augmentation project.	Director Engineering Services	Completed and signed Project Management Plan dated 15/07/2019. No funding agreement required. Reallocation information sent to Finance Dept. and comments have been updated within the Capital Tracker to assist with the Q1 budget review - no further action required.	24 October 2019	24 October 2019	Completed
28 August 2019	17.6.1	2019/08/28.35	Tender Evaluation - 500.2019.0052 - Lake Proserpine - Design, Supply and Install of Jetties/Walkways	Council resolves to award contract 500.2019.0052 Lake Proserpine - Design, Supply and Install of Jetties/Walkways to Universal Marina Systems WA Pty Ltd for the amount of \$687,161.14 (excluding GST).	Director Customer Experience	Letter of Acceptance and draft contract issued to contractor 29/08/2019. ECM: 5078906. Signed contract received from contractor - awaiting final execution. Final executed contract issued to contractor 01/10/2019. ECM: 5130399	11/09/2019 22/09/2019 11/10/2019		Completed
28 August 2019	17.6.2	2019/08/28.36	Tender Evaluation 500.2019.0037 – Provision Of Management Services For The Bowen Swimming Pool	Council resolves to award contract 500.2019.0037 Provision of Management Services for the Bowen Swimming Pool to Grimesy's Adult Swimfit Pty Ltd for the period of two (2) years for the amount of \$792,000 (excluding GST) and two (2) twelve (12) month extensions for \$396,000 per year (at the Council's sole discretion). Furthermore, Council resolves to fund the resulting budget shortfall by utilising the current budgeted operating surplus.	Director Customer Experience	Letter of Acceptance & contract issued to contractor 29/08/2019. ECM: 5079035 Executed contract issued 18/09/2019. ECM: 5108487.	11/09/2019 27/09/2019	18 September 2019	Completed
11 September 2019	10.2	2019/09/11.04	Expression of Interest for Whitsunday Marine Centre of Excellence	Council acknowledges that the Whitsunday Marine Centre of Excellence remains a priority project for the region and Council will continue to advocate for the project including removal of the Federal Governments hull tax. Furthermore, Council resolves to: 1)authorise the Mayor to confer with the Minister for Transport and Main Roads to seek avenues to have more time in order to revisit further options for development of the Bowen Boat Harbour Land precinct; and 2)terminate the current Expression of Interest process for the Whitsunday Marine Centre of Excellence and notify any respondents accordingly.	Chief Staff Officer	Mayor has item 1 in hand. WRT 2), respondents have been notified that the Expression of Interest process for the Whitsunday Marine Centre of Excellence has been terminated. ECM - 5176044 ECM - 5176002	26/09/2019 18 October 2019		Completed
11 September 2019	10.3	2019/09/11.05	2018/19 Annual Report	Council adopt the 2018/19 Annual Report and make the report available for viewing on Council's website in accordance with Section 182 of the Local Government Regulation 2012.	Chief Staff Officer	Governance Coordinator / 16 September 2019: Annual Report placed on website in accordance with the Act.	25 September 2019		Completed
11 September 2019	10.4	2019/09/11.06	Whitsunday Region Major Festival & Event Attraction Strategy	Council resolves to adopt the following: 1)Whitsunday Region Major Festival & Event Attraction Strategy 2019-2023; and 2)Major Festival & Event Support Policy.	Executive Officer Economic Development	Event Strategy & policy now published on WRC website, Media Release provided. First funding application assessed by Panel.	25 September 2019	25 September 2019	Completed
11 September 2019	12.1	2019/09/11.07	20190561 - Development Application for Material Change of Use - Dwelling House - Lot 2 Nona Street Bowen - 2 RP: 735117 - L Hillery c/- Reece Milburn	Council approve the application for Development Permit for Material Change of Use - Dwelling House, made by L J Hillery, on Lot: 2 RP: 735117 and located at Nona Street, Bowen, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 5099063	25 September 2019	12 September 2019	Completed
11 September 2019	12.2	2019/09/11.08	20190698 - Development Permit For Material Change Of Use - Office & Ancillary Car Parking (Proserpine Administration, climate change Innovation Hub (CCH) And Local Disaster Coordination Centre) 83 Main Street Proserpine, 102 Main Street, Whitsunday Regional Council	Council resolves to approve the application for Development Permit for Material Change of Use - Office & Ancillary Car Parking (Proserpine Administration, Climate Change Innovation Hub (CCH) and Local Disaster Coordination Centre), made by Whitsunday Regional Council, on Lot 2 RP: 718842 T: N0643/247, Lot 3 RP: 718842 T: N0643/247, Lot 1 RP: 706146 T: N154/201 and located at 83 and 102 Main Street, Proserpine, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Issued - ECM: 5098022	25 September 2019	11 September 2019	Completed
11 September 2019	13.1	2019/09/11.09	Financial Support for Junior Elite Athlete - September 2019	Council approve financial support to the following recipients: •Blake Trisington – 10-12 years Track & Field State Championships – Brisbane - \$100.00 •Arlie Frisch – Queensland Youth Optimist Championships – Yeppoon - \$500.00	Director Community & Environment	17/09/2019 - Approval letters sent ECM *5103989 ECM *5103991	25 September 2019	17 September 2019	Completed
11 September 2019	13.2	2019/09/11.10	Request for Further Support - 2019 Bowen Family Fishing Classic & Wet Weekend	That \$1,000 be allocated to the Bowen Fishing Classic and Wet Weekend to provide for portable toilets for the 2019 event with the proviso that local business are used primarily to support the event.	Director Community & Environment	16/09/2019 - Approval letter sent ECM *5101130.	25 September 2019	16 September 2019	Completed
11 September 2019	13.3	2019/09/11.11	RADF - 2019/20 Funding Round 1 - August to November 2019	That Council: a)receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 20 August 2019; and b)approve a RADF grant (subject to conditions) Round 1, as recommended to Council by the RADF Local Committee, to: •Cyclone Ada Memorial Committee - \$4,600.00 for Cyclone Ada: A Community Remembers Book	Director Community & Environment	17/09/2019 - a) Minutes received. No further action required. b) ECM *5104961.	25 September 2019	17 September 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
11 September 2019	13.4	2019/09/11.12	quest for In Kind Support - Proserpine Junior Sporting Complex - Cricket Pitch Removal	Council provide in kind support of up to \$5,000.00 to assist the Proserpine Junior Sporting Complex Association with the costs of the removal of two cricket pitches for the Field Lighting Project.	Director Community & Environment	16/09/2019 - Approval letter sent ECM *S101756	25 September 2019	16 September 2019	Completed
11 September 2019	13.5A	2019/09/11.13	Sport & Recreation Club Grant - September 2019	Council approve the payment of a Sport & Recreation Club Grant to the following recipients: •Port Denison Sailing Club Inc. – Band 3 - \$1,500.00 •Bowen Seagulls Junior Rugby League Inc. – Band 2 - \$3,000.00 •Bowen Tennis Association Inc. – Band 2 - \$3,000.00 •Tennis Whitsunday Club Inc. – Band 3 - \$1,500.00 •Guides Queensland, Proserpine Branch Association – Band 4 - \$1,000.00 •Proserpine District Lawn Tennis Association – Band 3 - \$1,500.00 •Bowen Netball Association – Band 2 - \$3,000.00	Director Community & Environment	17/09/2019 - Approval letters sent ECM *S104005 ECM *S104010 ECM *S105012 ECM *S104014 ECM *S104019 ECM *S104020 ECM *S104021	25 September 2019	17 September 2019	Completed
11 September 2019	13.5B	2019/09/11.14	Sport & Recreation Club Grant - September 2019	Council approve the payment of a Sport & Recreation Club Grant to the following recipients: •Bowen Swimming Club Inc. – Band 2 - \$3,000.00	Director Community & Environment	17/09/2019 - Approval letter sent ECM *S104018	25 September 2019	17 September 2019	Completed
11 September 2019	13.6	2019/09/11.15	est for Sponsorship - Purchase of T-Shirts for Athletes - Cannonvale Endeavour Foundation	Council provide a sponsorship of \$317.00 including GST, to assist Cannonvale Endeavour Foundation with the purchase of T-Shirts for 10 athletes attending the Mackay Sports Ability Day on Friday, 20 September 2019.	Director Community & Environment	16/09/2019 - Approval letter sent ECM *S101761	25 September 2019	16 September 2019	Completed
11 September 2019	13.7	2019/09/11.16	Donations for 2019 Local Schools Awards Nights	Council provide a donation, based on the below, to all schools in the Whitsunday region in support of the Annual Schools Awards Nights: a)\$100.00 to each primary school b)\$200.00 to each secondary school; and c)\$300.00 to each combined college.	Director Community & Environment	16/09/2019 - Approval letters sent - refer to ECM #'s below: Primary Schools: Bowen State – S101778 Cannonvale State – S101787 Collinsville State – S101813 Gumlu State – S101866 Hamilton Island State – S101868 Hayman Island State – S101874 Merinda State – S101876 Proserpine State – S101878 Queens Beach State – S101879 Scottville State – S101901 St John Bosco – S101897 St Marys – S101899 Secondary Schools: Bowen State High – S101902 Collinsville State High – S101904 Proserpine State High – S101914 Prep to Year 12: Whitsunday Christian College – S101935 St Catherines – S101952	25 September 2019	16 September 2019	Completed
11 September 2019	14.1	2019/09/11.17	Policy Review - Regional Domestic Water Services	That Council: 1. Revoke the Regional Domestic Water Services Policy adopted 7 December 2016; and 2. Adopt the revised Regional Domestic Water Services Policy (attachment 1).	Director Engineering Services	Policy update approved - policy updated to new template with new policy number and uploaded to Council's website replacing old version.	30 September 2019	27 September 2019	Completed
11 September 2019	15.1	2019/09/11.18	Business Activity Report - Waste Business Unit - July 2019	Council receives the Waste Business Unit Activity Report for July 2019.	Director Customer Experience	Governance Coordinator / 11 September 2019: Report received. No further action required.	25 September 2019		Completed
11 September 2019	16.1	2019/09/11.20	Bolt street, bowen sealing	That the CEO prepare a report to Council for the sealing of the remaining portion of Bolt Street, Bowen and present this to Council for its October Meeting.	Director Engineering Services	Report prepared for consideration at OM held in October. Report presented to Council 13th November (as part of Request for new Capital Projects - Resolution: 2019/11/13.35). Works have now been completed.	30 October 2019	13 November 2019	Completed
11 September 2019	17.2.1	2019/09/11.25	Lease - NBN Co. - Lot 2 on SP171907	Council resolves to authorise the Chief Executive Officer in accordance with Section 236(2)(c)(u) of the Local Government Regulation 2012 to: a)Surrender the current lease with NBN Co. over part of land (Lease N) at Lot 2 on SP171907; and b)Enter into a new lease with NBN Co. over part of land (Lease M & N) at Lot 2 on SP171907, for a 10-year term with a 10-year option at a rental amount of \$8,000 (Excluding GST) per annum.	Director Corporate Services	Executed ECM S204206	30 November 2019	4 February 2020	Completed
11 September 2019	17.4.1	2019/09/11.26	Nominations for the 2019 North Queensland Sportstar Awards	Council endorse the following nominees as Council's nominations for the 2019 North Queensland Sportstar Awards: •Jaspa Hope – Nomination for the Junior Sportstar Award for his accomplishments in Weightlifting in 2018/19. •Leanne Knox – Nomination for the Masters Sportstar Award for her accomplishments in Weightlifting in 2018/19.	Director Community & Environment	16/09/2019 - Successful letter sent ECM *S101966 ECM *S101976	25 September 2019	16 September 2019	Completed
11 September 2019	17.5.1	2019/09/11.27	Business Activity Report - Foxdale Quarry - July 2019	Council receives the July 2019 Business Activity Report for the Foxdale Quarry.	Director Engineering Services	Governance Coordinator / 11 September 2019: Report received. No further action required.	25 September 2019		Completed
25 September 2019	10.1	2019/09/25.03	Financial Report - FY 19/20 - Period Ending August 2019	Council receive the Financial Statements for the period ending 31st August, 2019 of the financial year 2019/20.	Chief Financial Officer	Report received - no further action required	31 August 2019	31 August 2019	Completed
25 September 2019	10.2	2019/09/25.04	Policy Framework	Council adopt the Policy Framework (attachment 1).	Chief Staff Officer	Governance Coordinator / 30 September 2019: Framework adopted and provided to Communications Team to upload to website.	9 October 2019		Completed
25 September 2019	11.1	2019/09/25.05	Disposal of Surplus Council Assets From The Proserpine Entertainment Centre, Whitsunday Coast Airport & Small Plant	Council resolves to in accordance with Section 227 of the Local Government Regulation 2012 dispose of Valuable Non-Current Assets from the Proserpine Entertainment Centre, Whitsunday Coast Airport and small plant from Council's Works Depots through an Auction process; and Delegate authority to the Chief Executive Officer to dispose of assets located at the Proserpine Entertainment Centre to Community Organisations in accordance with Section 236(1)(b)(ii) Local Government Regulation 2012.	Director Corporate Services	Auction date - 26/10/2019	10 November 2019		Completed
25 September 2019	12.1	2019/09/25.06	20190264 - Development Permit For Reconfiguration Of A Lot – One (1) Lot Into Forty Six (46) Lots, One (1) Balance Lot & One (1) Park Lot - Parker Road Cannonvale – L7 Rpt729788 – Moloko Homes Pty Ltd	Council approve the application for Development Application for Development Permit for Reconfiguration of a Lot - 1 Lot into 46 Lots, 1 Balance Lot & 1 Park Lot (Staged), made by Moloko Homes Pty Ltd, on L: 7 RP: 729788 and located at Parker Road Cannonvale, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice issued - ECM: S123373		26 September 2019	Completed
25 September 2019	12.2	2019/09/25.07	20190856 - Development application for material change of use - Dwelling house (shed exceeding 72sqm) - 41 Whyte Avenue, Heronvale - A Hoffman	Council resolves to approve the application for Development Permit for Material Change of Use - Dwelling House (Shed exceeding 72sqm), made by A J Hoffman, on Lot 208 on H9412 and located at 41 Whyte Avenue HERONVALE, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision notice issued - ECM: S120693		25 September 2019	Completed
25 September 2019	12.3	2019/09/25.08	20181728 - Development Application For Preliminary Approval (Variation Request) For Material Change Of Use And Reconfiguration Of A Lot To Vary The Whitsunday Regional Council Planning Scheme - Air Whitsunday Road, Flametree - Sunbay Projects Pty Ltd	Council resolves to approve the application for Preliminary Approval (Variation Request) for Material Change of Use and Reconfiguration of a Lot to vary the Whitsunday Regional Council Planning Scheme, made by Sunbay Projects Pty Ltd, on Lots 56 & 57 on SP303776; and part of Lot 400 on SP303773 and located at Air Whitsunday Road Flametree, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice issued - ECM: S120194		25 September 2019	Completed
25 September 2019	12.4	2019/09/25.09	20101146 & 20130681 - Request to Extend the Currency Period - Reconfiguration of a Lot & Operational Works - 890 Gloucester Avenue, Cape Gloucester - Gloucester Park Pty Ltd c/- Veris	Council resolve to approve the request for an extension of currency period of the Development Permit for Reconfiguration of a Lot - One (1) Lot into Two (2) Lots and the Development Permit for Operational Works (Access) lodged by Veris on behalf of Gloucester Park Pty Ltd on land described as Lot 1 on RP719771 T: N680/81, 890 Gloucester Avenue Cape Gloucester to 19 September 2020.	Director Planning & Development	Decision Notice Issued - ECM: S119700		25 September 2019	Completed
25 September 2019	12.5	2019/09/25.10	Planning Scheme Amendment - Building Heights Overlay	Council adopt the proposed amendment to building height impact assessment triggers in the Whitsunday Planning Scheme 2017, including the proposed Building heights overlay code, overlay map and any associated administrative amendments.	Director Planning & Development	To be included in the Major Amendment Package		25 September 2019	Completed
25 September 2019	13.1	2019/09/25.11	Request for Donation - Police-Citizens Youth Club (PCYC) Whitsunday - Multicultural and Food Tasting Event	Council approve a donation of \$350.00 to assist the Police-Citizens Youth Club (PCYC) Whitsunday with hosting the inaugural Multicultural and Food Tasting event to be held at the PCYC in Jubilee Pocket on Saturday, 19 October 2019.	Director Community & Environment	30/09/2019 - Letter of approval sent ECM *S123722	9 October 2019	30 September 2019	Completed
25 September 2019	13.2	2019/09/25.12	Request for Donation - 2019 Australian Supermoto Championship - Whitsunday Moto Sports Club	Council approve a donation of \$2,000.00 to assist the Whitsunday Moto Sports Club for the promotion of the 2019 Australian Supermoto Championship being held at the club's race track in Gunyarra on 23-24 November 2019.	Director Community & Environment	30/09/2019 - Letter of approval sent ECM *S123739	9 October 2019	30 September 2019	Completed
25 September 2019	13.3	2019/09/25.13	Request for Donation - Rates & Service Charges - Bowen Garden Workshop Association Inc.	Council approve a donation of \$4,672.50 on the Rates and Service Charges to the Bowen Garden Workshop Association Inc. for the 2019/20 financial year and include the organisation on Council's Rates and Service Charges Donations Register for future donations.	Director Community & Environment	30/09/2019 - Letter of approval sent ECM *S123773	9 October 2019	30 September 2019	Completed
25 September 2019	13.4	2019/09/25.14	Request for Council Fee Waivers - August/September 2019	Council waive the fees for the following recipients: •Collinsville State High School – Class 5 Application Fee - \$131.00 •Collinsville Lions Club Inc. – Class 3 Application Fee - \$391.00 •PCYC Bowen – Class 3 Application Fee - \$391.00 •Whitsunday Regional Council – Class 3 Event Application Fee - \$391.00 •Whitsunday Regional Council – Class 3 Event Application Fee - \$391.00 •Deaf Services Queensland – Local Law Licence Fee - \$260.00 •ESA International Alpha Epsilon Proserpine Branch – Local Law Licence Fee - \$260.00	Director Community & Environment	30/09/2019 - Letter of approval sent ECM *S123777 ECM *S123826 ECM *S123823 ECM *S123816 ECM *S123811 ECM *S123798 ECM *S123788	9 October 2019	30 September 2019	Completed
25 September 2019	13.5	2019/09/25.15	Request for Donation on the 2018/19 Rates & Charges - Whitsunday Housing Company Ltd.	Council approve a donation of \$30,161.68 on the 2018/19 Rates & Charges for the Whitsunday Housing Company Ltd as per Council's Policy for Affordable Housing providers.	Director Community & Environment	30/09/2019 - Letter of approval sent ECM *S123748	9 October 2019	30 September 2019	Completed
25 September 2019	13.6	2019/09/25.16	Financial Support for Junior Elite Athlete - September 2019	Council approve financial support of \$100.00 to Grace Dyne for representing North Queensland in the 10-12 years School Sport State Netball Championships in Bundaberg.	Director Community & Environment	26/09/2019 - Letter of approval sent ECM *S120946	9 October 2019	26 September 2019	Completed
25 September 2019	13.7	2019/09/25.17	Rotary Club Airle Beach Heritage Trail Project Stage 2 - Exhibition of Information Signs Bicentennial Pathway	Council approve the Rotary Club Airle Beach Stage 2 Heritage Trail Project along the Bicentennial Pathway Airle Beach/Cannonvale consisting of the following: a)Installation of: •13 x story board information signs, and •1 x turtle rock carving located as marked in Attachment 1 and subject to conditions set out in Whitsunday Regional Council Local Law No. 1 (Administration) 2014, and b)Provide in kind support to supply and install 2 x bench seats to be utilised as rest points for pedestrians along the pathway.	Director Community & Environment	30/09/2019 - Approval for signage currently being drafted. Request sent to P&G for the installation of bench seats. 22/11/2019 - P&G have scheduled works for 2 weeks (09/12/2019). 06/02/2020 - Works were complete - Week beginning: 25/11/2019. Seats are located at Shingley beach and one just past Shingley before Peninsula Resort (heading back towards boardwalk). No further action required.	9-October-2019 20-November-2019 20 December 2019	6 February 2020	Completed
25 September 2019	13.8	2019/09/25.18	Natural Resource Management (NRM) Governance Arrangements	Council write to the Local Government Association of Queensland (LGAQ) suggesting the issue of Natural Resource Management Governance is placed on the agenda of the next Local Government Association meeting for more broad discussion amongst other local governments.	Director Community & Environment	30/09/2019 - Letter currently being drafted. 04/10/2019 - Letter sent ECM *S136437	9 October 2019	4 October 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
25 September 2019	13.9	2019/09/25.19	Subordinate Local Law No.4 Review	That Council: - notes that Subordinate Local Law (Amending) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019 contains anti-competitive provisions. - adopts the recommendations of the Public Interest Test Report for Subordinate Local Law (Amending) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019. - makes Subordinate Local Law (Amending) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019 as advertised, but subject to the amendments identified in Attachment A. - adopts the consolidated version of Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014 pursuant to section 32(1) of the Local Government Act 2009 (LGA), in the form attached to this report. - delegates to the Chief Executive Officer the following process and responsibilities under section 298 of the LGA, including: - advising the public that Subordinate Local Law (Amending) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019 has been made and contains anti-competitive provisions by publishing a notice in both: - the Government Gazette; and - on Council's website, and - giving the Minister: - a copy of the notice in paragraph 5(a) above; and - electronic copies of Subordinate Local Law (Amending) Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019 and the consolidated version of Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014.	Director Community & Environment	26/09/2016 - Subordinate Local No. 4 sent to the CEO for signing 26/09/2019. Request sent to McCullough Robertson Lawyers 26/09/19 to prepare the notice and correspondence for the Minister. 23/10/2019 - Public notices published on the Government Gazette and on Council's website on Friday 18/10/2019. Letter to Minister awaiting CEO signature. 22/11/2019 - Letter and relevant documentation sent to Minister 23/10/2019 - refer to ECM *5168975. No further action required.	9-October-2019 30 November 2019	22 November 2019	completed
25 September 2019	13.1	2019/09/25.20	Community & Environment - Monthly Report - August 2019	Council receive the Community & Environment Monthly Report for August 2019.	Director Community & Environment	26/09/2019 - Report received. No further action required.	9 October 2019	26 September 2019	Completed
25 September 2019	14.1	2019/09/25.21	Disaster Management Logistics Sub-Plan	Council resolves to adopt the Disaster Management Logistics Sub-Plan.	Director Engineering Services	Logistics Sub Plan adopted by Council; Copy updated to reflect change from 'Draft stage' to 'Completed stage', uploaded to intranet Plans & Strategies location and saved locally (F drive) ready for impending use.	30 September 2019	30 September 2019	Completed
25 September 2019	14.2	2019/09/25.22	Trade Waste Fees and Charges Amendment Request	Council resolves to approve the recommendation to revert the current 2019/20 Trade Waste Fees and Charges back to the 2018/19 financial year rates.	Director Engineering Services	Resolution has been provided to the Finance team to proceed with reverting back to 2018-19 rates. Updated rates were also uploaded the Council's website.	11 October 2019	11 October 2019	Completed
25 September 2019	14.3	2019/09/25.23	Policy Review - Trade Waste Policy & Environmental Plan	Council resolves to implement the current Trade Waste Policy and Environmental Plan.	Director Engineering Services	Policy update approved - policy updated to new template with new policy number and uploaded to Council's website replacing old version.	30 September 2019	27 September 2019	Completed
25 September 2019	14.4	2019/09/25.24	Policy Review - Sub Metering Policy and Supporting Technical Guidelines	Council resolves to: - revoke the current Sub Metering Policy and Sub Metering Policy Supporting Technical Guidelines 2017; and - adopt the updated Sub Metering Policy and Sub Metering Policy Supporting Technical Guidelines as per attachment 1. Council receive the advice regarding unsuitable material found on the site of the proposed heavy vehicle park in Collinsville and instruct that the works under the contract proceed acknowledging the risk of increased ongoing maintenance of the facility due to long term settlement of the legacy landfill at the site.	Director Engineering Services	Policy update approved - to be uploaded to Council's website once new policy number has been supplied by Governance Coordinator.	30 September 2019	30 September 2019	Completed
25 September 2019	14.5	2019/09/25.25	Collinsville Heavy Vehicle Parking Area - 500.2019.0033	Council receive the advice regarding unsuitable material found on the site of the proposed heavy vehicle park in Collinsville and instruct that the works under the contract proceed acknowledging the risk of increased ongoing maintenance of the facility due to long term settlement of the legacy landfill at the site.	Director Engineering Services	Contractor re-engaged with target return to site in mid-November. Early works are being undertaken on-site by WRC crews. Aim to have carpark sealed before Christmas. Contractor returns to site week of 2nd December - works expected to finish mid-late January 2020. CHV Park officially opened to the public Monday February 17.	31 January 2020	17 February 2020	Completed
25 September 2019	15.1	2019/09/25.26	Business Activity Report - Waste Business Unit - August 2019	Council receive the Waste Business Unit Activity Report for August 2019.	Director Customer Experience	Report received. No further action required.			Completed
25 September 2019	16.1	2019/09/25.28	Gregory – Cannon Valley Road Intersection	That the Mayor urgently write to the Minister for Transport and Main Roads The Honourable Mark Bailey MP in regards to the Gregory - Cannon Valley Rd intersection at Cannon Valley requesting an immediate update on the plans for this intersection and that the project be actioned as a matter of urgent priority, highlighting the recent accident that has just occurred there as yet another reason for urgency above what is already clearly documented in Traffic Advisory Board meetings, RACQ reports and TMR Data.	Chief Staff Officer	Underway Letter drafted awaiting signature from Mayor Governance Coordinator / 4 November 2019; Letter signed and sent - ECM 5186087	9/10/2019 31 October 2019	4 November 2019	Completed
25 September 2019	16.2	2019/09/25.31	Divisional Boundaries	That the Mayor, CEO and affected Divisional Councillors be delegated authority to provide a further submission to the Electoral Commissioner identifying minor amendments to the boundaries position of the Electoral Commissioner but generally remaining in accordance with Council's resolved position while ensuring equity of community representation and considering communities of interest for the Commissioner's consideration.	Chief Staff Officer	Governance Coordinator / 30 September 2019 Submission provided to ECQ on 30 September 2019. ECM reference 5126001.	30 September 2019	30 September 2019	Completed
25 September 2019	17.1.1	2019/09/25.35	Business Activity Report - Whitsunday Coast Airport August 2019	Council receive the Whitsunday Coast Airport Unit Activity Report for August 2019.	General Manager Airports & Commercial Infrastructure	Report received - no further action required			Completed
25 September 2019	17.1.2	2019/09/25.36	Business Activity Report - Shute Harbour August 2019	Council receive the Shute Harbour Unit Activity Report for August 2019.	General Manager Airports & Commercial Infrastructure	Report received - no further action required			Completed
25 September 2019	17.2.1	2019/09/25.37	Fleet and Plant Replacement Recommendations	Council resolve to award the following contracts: 500.2019.0044 Supply and Delivery of Two (2) 2WD Twin Cab Utilities to Whitsunday Motors Pty. Ltd. T/As Filbys Motors (Toyota) for the amount of \$75,605.94 (excluding GST); and 500.2019.0045 Supply and Delivery of One (1) 2.5T Forklift to Clark Equipment Sales Pty Ltd for the amount of \$31,990.00 (excluding GST).	Director Corporate Services	The notification to suppliers was issued through Vendor Panel on the 2/10/19 – so there will be nothing in ECM for both of these RFQs. Purchase orders PO00204168 (forklift) and PO00204315 (utes).	9 October 2019	2 October 2019	Completed
25 September 2019	17.4.1	2019/09/25.38	Tender Evaluation - 500.2019.0064 - Demolition of Flagstaff Hill Interpretive Centre	Council resolves to award contract 500.2019.0064 Demolition of Flagstaff Hill Interpretive Centre to Mathinna Pty. Ltd. T/As P & C Welding & Constructions for the amount of \$95,300.00 (excluding GST).	Director Community & Environment	30/09/2019 - Letter of Acceptance & Draft Contract for 500.2019.0064 sent - ECM *5124286.	9 October 2019	30 September 2019	Completed
25 September 2019	17.4.2	Open	Endorsement of Final Concept Design - Flagstaff Hill	Council adopt and endorse the Flagstaff Hill Conference and Cultural Centre Final Concept Design as presented in (Attachment 1).	Director Community & Environment	30/09/2019 - Letter currently being drafted. 23/10/2019 - Revised concept design was submitted to Council 23/10/2019.	9 October 2019	23 October 2019	Completed
25 September 2019	17.5.2	2019/09/25.41	Tender Evaluation - 500.2019.0060 - Regional Reseal Package 2019	Council resolve to award contract 500.2019.0060 Regional Reseal Package 2019 to Rock N Road Bitumen Pty Ltd for the amount of \$1,079,872.18 (excluding GST) (based on a schedule of rates).	Director Engineering Services	Crews expected to mobilise 17th October; 3 days in Collinsville, 3 days in Bowen followed by 6 days in Cannonvale/Airlie (following a week in Mackay) - expected to be complete mid-November. Sealing crews then to mobilise for approx. 3 weeks. Reseals completed in mid-December.	30 November 2019	20 December 2019	Completed
25 September 2019	17.5.3	2019/09/25.42	Infrastructure Access Agreement - Carmichael Rail Network Pty Ltd (Crn) And Adani Mining Pty Ltd	That Council resolves: - That the Chief Executive Officer be authorised to sign the Infrastructure Access Agreement between Whitsunday Regional Council, Carmichael Rail Network Pty Ltd (CRN) (as trustee for The Carmichael Rail Network Trust) and Adani Mining Pty Ltd once all matters are resolved in-line with the recommended Council position as follows: Recommended Council position on remaining matters: - Adani Mining Pty Ltd to be included in the Infrastructure Access Agreement as a responsible party and signatory to the Agreement due to their potential impact on the road network through the movement of Carmichael Mine traffic on the Secondary Roads; - Retain position on Clause 1.1 that the Expiry Date is to coincide with the end of mining rights, rather than end of Construction Phase, as the Mine has the potential to have ongoing impacts as outlined in the point above; - Retain Clause 5.1(b) and (h) that Road Trains are not permitted to access Primary Roads in the current proposed upgrade standard. Agreement on a higher standard of construction is required to permit for Road Train vehicle traffic; - Retain Clause 5.4 and Clause 6.7, that the trigger for additional works under the Agreement is 5% increase in generation of CRN/Adani related traffic either on a Primary or Secondary Road; - Retain Clause 5.1(v) that if CRN/Adani traffic continue to use roads after the end of the construction activities, above the 5% trigger, then the proponent will be responsible for additional maintenance on the Primary Roads; - Amend Clause 5.3 to reflect Council agreeing to the minimum of one traffic monitoring and rain gauge data collection device per road. Note that Council are to maintain devices and data post-construction phase; - Retain Clause 6.6(a)(ii) where the Defects Period is to be the longer of 12 months, or 3 months after Defects are made good; - Retain Clause 11.1 whereby Council is able to endorse the content of the Management Plans with an active interest in matters relating to local issues and standard regulations; - Retain Clause 13.1 whereby Council is able to make claims against CRN/Adani as the Road User for all aspects of their obligations; - Accept CRN/Adani's alteration to Clause 14.4 whereby Council is not a co-insurer and cannot make claims directly to their insurer; - Accept CRN/Adani's alteration to Clause 23.6 in that Council considers the interest monies on the security is Adani's benefit as the interest monies is earned on their own funds;	Director Engineering Services	Consistent with existing resolution, ongoing negotiations are occurring between WRC CEO and Adani/CRN. New report with recommended revised resolution to be presented to Council for consideration at Special Meeting on 3 October 2019. N.B. OCG have updated existing project milestones for the Infrastructure Agreement through to 4 October 2019. Notified by Coordinator Transport Planning & Assets: [REDACTED] that the actioned as per the resolution and is now complete.	11 October 2019	11 October 2019	Completed
25 September 2019	17.6.1	2019/09/25.43	Proserpine Town Pool 2019/2020 Budget Increases	Council resolve to increase the Proserpine Pool Operational Budget for the 2019/2020 financial year by \$231,660.96 to cover increased costs as a result of the new Guidelines for Safe Pool Operations effective 1 September 2019. The additional operating cost will be covered by: \$100,000 will be transferred from the Lake Proserpine Operational Budget at the next budget review to the Proserpine Pool; \$131,660.96 will be transferred from the Council General Fund to the Proserpine Pool.	Director Customer Experience	Transfers will be completed during the September budget review.			Completed
3 October 2019	17.5.1	2019/10/03.03	CRN/Adani Infrastructure Access Agreement	That Council: - Acknowledge that Carmichael Rail Network Pty Ltd (CRN) (as trustee for The Carmichael Rail Network Trust) and Adani Mining Pty Ltd have agreed to provide adequate financial resource to an approved value of Security monies as outlined in Schedule 9 of the Infrastructure Access Agreement; - Subsequent to Council Resolution 2019/09/25.42, agree to the following amendments to the Infrastructure Access Agreement between Whitsunday Regional Council, Carmichael Rail Network Pty Ltd (CRN) (as trustee for The Carmichael Rail Network Trust) and Adani Mining Pty Ltd: - Deletion of Clause 2.6(c); - Amendment of Schedule 9 such that Security is provided to the agreed value as per the table in Attachment 1; and - Deletion of Schedule 13. - Authorise the Chief Executive Officer to make any necessary minor amendments, that are not material conformances, to finalise and sign the Infrastructure Access Agreement between Whitsunday Regional Council, Carmichael Rail Network Pty Ltd (CRN) (as trustee for The Carmichael Rail Network Trust) and Adani Mining Pty Ltd once all matters are resolved in-line with the resolved position of Council.	Director Engineering Services	The action taken was to present to Adani the Infrastructure Agreement with the applied changes as per the resolution. There has been ongoing negotiations since that day with a meeting Friday afternoon between WRC and Adani CEO's and then further amendments to the Agreement expected 9 October 2019. Agreement aiming to be finalised 9 October to allow for the negotiation process with the Interface Agreement. Notified by Coordinator Transport Planning & Assets: [REDACTED] that the actioned as per the resolution and is now complete.	9 October 2019	9 October 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
9 October 2019	7.1	2019/10/09.03	Notice Of Motion - Proserpine Entertainment Centre	That Council: 1)authorises the Chief Executive Officer or his delegate to liaise with Councillors Collins and Clifford to plan a firewell event for the Proserpine Entertainment Centre to be conducted before the end of December 2019 in conjunction with the Proserpine Rotary Club Christmas Fair. 2)Authorises expenditure of up to \$55000 from account number 10.0.3020.6330.63200 (Councillors - Elected Members Allowance) and a new budget account be created being JC: 1554.18632 (Community Events - PEC Farewell Event) in the 2019/2020 budget.	Director Community & Environment	23/10/2019 - Community Grants Support & Events Officer to organise event. Budget number JC: 1554.18632 created 04/10/2019.	23 October 2019	23 October 2019	Completed
9 October 2019	10.1	2019/10/09.04	2019 Lexus Melbourne Cup Tour National Sweep	That Council resolves to endorse the selection of Volunteer Marine Rescue Association Bowen Inc as the nominated charity in the 2019 Lexus Melbourne Cup Tour National Sweep and the selection of Division 6 Councillor Mike Brunker to be one of two Bowen representatives to attend the Melbourne Cup Carnival as a guest of Victoria Racing Club. That Council resolves: a)To nominate Councillor Clifford to attend the State Council River Trusts Conference & Annual General Meeting from 23-25 October 2019 to be held in Brisbane; and b)To arrange travel arrangements for the Councillor attending the Conference and submit a Tax Invoice to the State Council River Trust to enable all costs to be reimbursed to Whitsunday Regional Council.	Chief Staff Officer	No arrangements are required to be made by WRC as all being made from Melbourne. There is no cost to Council. Dates placed in Councillors calendar.	23 October 2019	9 October 2019	Completed
9 October 2019	10.3	2019/10/09.06	2019 State Council River Trusts Conference & AGM	That Council resolves: a)To nominate Councillor Clifford to attend the State Council River Trusts Conference & Annual General Meeting from 23-25 October 2019 to be held in Brisbane; and b)To arrange travel arrangements for the Councillor attending the Conference and submit a Tax Invoice to the State Council River Trust to enable all costs to be reimbursed to Whitsunday Regional Council.	Chief Staff Officer	<u>Governance Coordinator / 25 October 2019</u> Councillor attended conference as per resolution. Arrangements made by Councillor Support Officer.	23 October 2019		Completed
9 October 2019	10.4	2019/10/09.07	Unconfirmed Audit & Risk Committee Meeting Minutes - 10 September 2019	That Council receive the Unconfirmed Minutes of the Audit & Risk Committee Meeting held on 10 September 2019.	Chief Staff Officer	Governance Coordinator / 9 October 2019: Minutes received. No further action required.	23 October 2019		Completed
9 October 2019	11.1	2019/10/09.08	Corporate Services Monthly Report - July/ August 2019	That Council receives the Corporate Services Monthly Reports for July and August 2019.	Director Corporate Services	Governance Coordinator / 9 October 2019: No further action required.	23 October 2019		Completed
9 October 2019	11.2	2019/10/09.09	Plant and Fleet Replacements 2019/2020	That Council resolves in accordance with Section 227 of the Local Government Regulation 2012 to dispose by public tender or auction of the listed plant and fleet assets for the 2019/2020 Plant and Fleet Replacement Program. 1.10338Mercedes Sprinter Van 80SKYD 2.10993Toyota Aurion Sedan 344LJ 3.11022Ford Ranger XL Extra Cab 614KAF 4.11040Mazda BT50 DX Utility 605MXD 5.11560Ford Mondeo Wagon 881RSR 6.11567Mazda 3 Neo Hatch 255RTY 7.11569Ford Ranger PX 805MDY 8.11572Ford Ranger PX 807RSR 9.11573Ford Ranger PX 899RSR 10.11574Ford Ranger PX Single Cab 806RSR 11.11576Ford Mondeo Wagon 809MDY 12.11578Ford Ranger PX Single Cab 823RSR 13.11580Toyota Prado GXL 9145EE 14.11582Ford Ranger Single Cab 830RSR 15.11583Ford Ranger PX Dual Cab 046MEX 16.11586Ford Ranger XL Single Cab 682SBI	Director Corporate Services	No further action required. Items are to be disposed in accordance with the 2019/2020 replacement program	23 October 2019	4 November 2019	Completed
9 October 2019	11.3	2019/10/09.10	Bowen PCYC – Installation Of Gymnastics Equipment	That Council resolves to authorise the Queensland Police-Citizens Youth Welfare Association to install the gymnastics equipment identified within the Business Case at the Bowen PCYC subject to the following conditions: a)the equipment be removed and appropriately stored upon reasonable requests to allow for the utilisation of the area for other community functions and events; b)that the equipment does not inhibit any other uses of the area; and c)that all costs associated with the installation and removal of such equipment be covered by the Bowen PCYC. PROCEDURAL MOTION Moved by: CLIFFORD That the item be tabled pending further advice in relation to floor fixtures, temporary use and costs associated with the sub-use of fixtures and or usage in a multi-purpose community facility.	Director Corporate Services	Approval letter to upgrade gym equipment was sent 31/10/2019: ECM - 5183462	23 October 2019	31 October 2019	Completed
9 October 2019	12.1	2019/10/09.11	Whitsunday Planning Scheme 2017 Major Amendment - Class 10a Level of Assessment	That Council resolves to include provisions in the Major Amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments, to achieve the following: In the Low Density Residential Zone, Low-medium Density Residential Zone, Mixed-use Zone and Tourism Zone that Class 10a buildings will require an Impact assessable development application, if they exceed the following: 1.a combined floor area equivalent to 9% of the site area or 72 square metres, whichever is the least; 2.a length of 12 metres in one plane; or 3.a length-to-width ratio of 2:1.	Director Planning & Development	To be included in the Major Amendment Package	23 October 2019	9 October 2019	Completed
9 October 2019	12.2	2019/10/09.12	Planning Scheme amendments - Short-term accommodation, party houses, Home based business and Rural tourism	That Council adopt proposed amendments to Rural tourism, Short-term accommodation, Party houses and Home-based business in the Whitsunday Planning Scheme 2017, for inclusion in the Planning Scheme Major amendment package, including any associated administrative changes.	Director Planning & Development	To be included in the Major Amendment Package	23 October 2019	9 October 2019	Completed
9 October 2019	13.1	2019/10/09.15	Disposal of Decommissioned Council Assets - 360 on Flagstaff Cafe - Girudala Community Co-Operative Society Ltd	That Council resolves to dispose by way of donation the following valuable non-current assets in accordance with Section 236(1)(b) of the Local Government Regulation 2012 from the decommissioned 360 on Flagstaff Cafe: ajan oven; b)a dishwasher; c)a stainless-steel sink; and d)a salamander grill; to the Girudala Community Cooperative Society Ltd.	Director Community & Environment	14/10/2019 - Approval letter sent ECM *5150226	23 October 2019	14 October 2019	Completed
9 October 2019	13.2	2019/10/09.16	Request for Assistance - Access to Water - Whitsunday Commercial Centre Pty Ltd As TTE & Others	That Council provide assistance of up to \$500.00 from JC: 2967.11074.63150 to Whitsunday Commercial Centre Pty Ltd As TTE & Others by establishing a temporary water supply to Lot 2 Galbraith Park Drive, Cannonvale from 16 to 20 October 2019.	Director Community & Environment	11/10/2019 - Approval letter sent ECM *5147991	23 October 2019	11 October 2019	Completed
9 October 2019	13.3	2019/10/09.17	Request for Donation - Mock Melbourne Cup Fundraiser - St John Bosco Catholic School	That Council provide a donation of \$1,000.00 from JC: 2967.11074.63150 to assist St John Bosco Catholic School with their annual Mock Melbourne Cup fundraising event to be held on 2 November 2019.	Director Community & Environment	14/10/2019 - Approval letter sent ECM *5146484	23 October 2019	14 October 2019	Completed
9 October 2019	13.4	2019/10/09.18	Request for Sponsorship - Jack Erskine Memorial Lake Proserpine Catch and Release Tournament - Faust Dam Fish Stocking Association	That Council provide a sponsorship of \$500.00 from JC: 2967.10249.63150 to assist the Faust Dam Fish Stocking Association to hold the annual Jack Erskine Memorial Lake Proserpine Catch and Release Tournament from 10 to 13 October 2019.	Director Community & Environment	11/10/2019 - Approval letter sent ECM *5147989	23 October 2019	11 October 2019	Completed
9 October 2019	13.5	2019/10/09.19	Request for Donation - Opti-Minds State Finals - St Catherine's Catholic College	That Council provide a donation of \$500.00 from JC: 2967.11074.63150 to assist the students of St Catherine's Catholic College with the costs to attend the Opti-MINDS State Finals in Brisbane on 12 & 13 October 2019.	Director Community & Environment	11/10/2019 - Approval letter sent ECM *5147986	23 October 2019	11 October 2019	Completed
9 October 2019	13.6	2019/10/09.20	Request for Donation - Chicks for Charity Fundraiser - Collinsville State School P&C	That Council provide a donation of \$1,000.00 from JC: 2967.11074.63150 to assist the Collinsville State School P&C with the annual Chicks for Charity fundraiser being held on 26 October 2019.	Director Community & Environment	14/10/2019 - Approval letter sent ECM *5150271	23 October 2019	14 October 2019	Completed
9 October 2019	13.7	2019/10/09.21	Sport & Recreation Club Grant Applications - October 2019	That Council approve the payment of a Sport & Recreation Club Grant from JC: 2967.10250.63151 to the following recipients: •Proserpine Junior Taipans Soccer Club Inc. – Band 3 - \$1,500.00 •Cannonvale Kyokushin Karate Club Inc. – Band 1 - \$5,500.00 •Collinsville Golf Club Inc. – Band 4 - \$1,000.00 •Cannonvale Cannons Swimming Club Inc. – Band 2 - \$3,000.00	Director Community & Environment	11/10/2019 - Approval letters sent ECM *5147738 ECM *5147747 ECM *5147711 ECM *5147725	23 October 2019	11 October 2019	Completed
9 October 2019	13.8	2019/10/09.22	Financial Support for Junior Elite Athletes - October 2019	That Council approve financial support from JC: 2967.11074.63150 to the following recipients: •Callum McNee – Queensland Youth Laser Championships, Yeppoon - \$100.00 •Ava McNee – Queensland Youth Optimist Championships, Yeppoon - \$100.00 •Eliza Scharf – Queensland Youth Optimist Championships, Yeppoon - \$100.00 •Jack Scharf – Queensland Youth Optimist Championships, Yeppoon - \$100.00 •Jaspa Hope – AWF U15 & U17 years National Weightlifting Championships, Brisbane - \$500.00 •Kieran Klaus – 13-19 years Track & Field State Championships, Cairns - \$100.00 •Sidney Short – 13-19 years Track & Field State Championships, Cairns - \$100.00	Director Community & Environment	11/10/2019 - Approval letters sent ECM *5147318 ECM *5147347 ECM *5147323 ECM *5147325 ECM *5147370 ECM *5147361 ECM *5147364	23 October 2019	11 October 2019	Completed
9 October 2019	16.1	2019/10/09.24	Rates & Water Bill Notices	That Council waive the appropriate fees and charges for residents (non-commercial) who require a copy of their current rates notice or water bill.	Director Corporate Services	a notice in the local paper states that rates notices are for the current financial year and the resolution says current period. The six monthly rating period only, so if the next period has commenced then they would be charged for the July to December period. (Patty)	23 October 2019	Action taken by rates	Completed
9 October 2019	17.2.1	2019/10/09.28	500.2019.0010 - Provision Of Cleaning Services	That Council resolves to award the Schedule of rates contract 500.2019.0010 Provision of Cleaning Services of the value of \$2,677,893.94 (Excluding GST) to the following suppliers for a two-year period plus a twelve-month extension at Councils discretion: a)Area 1 – Proserpine: The Trustee For The Pirlo Family Trust T/As Etwell Commercial Cleaners for the amount of \$618,242.97 (Excluding GST); b)Area 2 – Cannonvale Amenities: G Crabtree & J.P Whitney T/As Beach-Side Contract Cleaners for the amount of \$231,588 (Excluding GST); c)Area 2 – Cannonvale without Amenities: EMG Facility Services Pty Ltd T/As Queensland Facility Services for the amount of \$285,763.75 (Excluding GST); d)Area 3 – Bowen: Porterble Cleaning Service Pty Ltd for the amount of \$501,927 (Excluding GST); e)Area 4 – Collinsville: The Trustee For Natalie Lee Family Trust T/As Cleanlee Cleaning Services Pty Ltd for the amount of \$637,588.38 (Excluding GST) f)Area 5 – Whitsunday Coast Airport: Quality Commercial Cleaning Pty Ltd for the amount of \$402,783.84 (Excluding GST).	Director Corporate Services	Letter of Acceptance sent to awarded contractors: PO - 00204606 Quality Commercial Cleaning - ECM 5148353 Portable Cleaning - ECM 5148327 Beachside Cleaners- ECM 5148299 EMG Facility Services - ECM 5148276 Cleanlee Cleaning Services - ECM 5148192 Etwell Commercial Cleaners - ECM 5148140	23 October 2019		Completed
9 October 2019	17.2.2	2019/10/09.29	Rates And Sundry Debtors August 2019	That Council receives the Rates and Sundry Debtors Report for the month of August 2019.	Director Corporate Services	Governance Coordinator / 9 October 2019: No further action required.	23 October 2019		Completed
9 October 2019	17.2.3	2019/10/09.30	Lease – Cannonvale Library And Cannonvale Customer Service Centre, Whitsunday Plaza	That Council authorise the Chief Executive Officer to enter negotiations and execute in accordance with Section 235 (a) Local Government Regulation 2012: a)a lease with Vicinity Managers Pty Ltd over part of Lot 16 on SP177207 known as Whitsunday Plaza for \$122,080.40 (Excluding GST) for the Cannonvale Customer Service Centre for a two-year term commencing on the 01 November 2019; and b)a lease with Vicinity Managers Pty Ltd over part of Lot 16 on SP177207 known as Whitsunday Plaza for \$330,000 (Excluding GST) for the Cannonvale Library for a fixed two-year term commencing on the 01 November 2019.	Director Corporate Services	Cannonvale Library executed and returned to Lessor for execution and registration. ECM 5313150 Cannonvale Customer Service executed and returned to Lessor for execution and registration. ECM 5314558	30/02/2020	6 February 2020	Completed
9 October 2019	17.3.1	2019/10/09.31	Dangerous Dilapidated Retaining Walls At 30 Macarthur Drive Cannonvale	That Council commence the Tender Process in accordance with Council's Procurement Policy for the demolition and reconstruction of the dangerous dilapidated retaining wall at 30 Macarthur Drive Cannonvale with all associated costs being allocated to the land under assessment number 1100255 (24 RP743302) in accordance with the Local Government Act 2009.	Director Planning & Development		23 October 2019	24 October 2019	Completed
9 October 2019	17.5.1	2019/10/09.32	Business Activity Report - Whitsunday Water - August 2019	That Council receives the monthly Business Unit Activity Report for August 2019.	Director Engineering Services	Cannonvale Customer Service currently under execution by the CEO	23 October 2019	23 October 2019	Completed
9 October 2019	17.5.2	2019/10/09.33	Business Activity Report - Foxdale Quarry - August 2019	Council resolves to receive the monthly Business Unit Activity Report for Foxdale Quarry.	Director Engineering Services	Report presented - no further action required.	23 October 2019	23 October 2019	Completed
9 October 2019	17.6.1	2019/10/09.34	Tender Evaluation – 500.2019.0070 – Lake Proserpine Amenities Buildings	That Council resolves to award contract 500.2019.0070 Lake Proserpine Amenities Buildings Contract to ATCO Structures & Logistics Pty Ltd for the amount of \$361,188.00 (excluding GST) under JC: 5632 – Lake Proserpine Recreation Hub – Stage 1 – C/W 18-19. That Council rescind the following policies:	Director Customer Experience	Executed contract issued on 18/10/2019 - ECM: 5163040	23 October 2019		Completed
23 October 2019	11.1	2019/10/23.04	Policy Review: Corporate Services	a)Delegated Authority-Waiving of Rates and Charges Generally Policy; b)Interest on Trust Funds Policy; and c)Vehicle and Plant GPS Tracking Policy; AND Further That Council rename the 'Administration of Trust Funds Policy' to 'Trust Funds Policy'.	Director Corporate Services	<u>Governance Coordinator / 27 November 2019:</u> Policies rescinded/updated as per resolution. Council's website and internal policy register updated accordingly.	6 November 2019	27 November 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
23 October 2019	11.2	2019/10/23.05	Bowen PCYC - Installation of Gymnastic Equipment	That Council resolves to authorise the Queensland Police-Citizens Youth Welfare Association to install additional gymnastics equipment at the Bowen PCYC subject to the following conditions: i.The equipment be removed upon approved bookings for events; ii.that the equipment does not inhibit the long-term use of the area; and iii.that all costs associated with the installation and removal of such equipment be covered by the Bowen PCYC or through in-kind assistance. AND further That Council endorse the Chief Executive Officer's approved actions/activities provided to the Bowen PCYC on 11 October 2019: i.The installation of the electric dividing curtain; ii.The fixing of the rings to the beams; and iii.The temporary unpacking and storage of gymnastic equipment from the 2 x 40-foot shipping containers.	Director Corporate Services	Approval letter to upgrade gym equipment was sent 31/10/2019: ECM - 5183462	6 November 2019		Completed
23 October 2019	11.3	2019/10/23.06	Trustee Lease - Bowen Pastoral & Agricultural Association Inc. - Lot 111 on HR296	That Council resolves to authorise the Chief Executive Officer to enter into negotiations and subsequently execute a trustee lease with the Bowen Pastoral & Agricultural Association Inc. on Lot 111 on HR296, Mount Nutt Road, Bowen for a term of 10 years in accordance with Section 236 (b)(ii) and (c)(iii) of the Local Government Regulation 2012.	Director Corporate Services	Executed by both Parties – Completed	30/02/2020		Completed
23 October 2019	11.4	2019/10/23.07	Corporate Services Monthly Report - September	That Council receives the Corporate Services Monthly Report for September 2019.	Director Corporate Services	No Action required	6 November 2019	4 November 2019	Completed
23 October 2019	12.1	2019/10/23.08	Planning & Development Monthly Report - August 2019	That Council receives the Planning & Development Monthly Report for August 2019.	Director Planning & Development	N/A Required	23 October 2019	9 October 2019	Completed
23 October 2019	13.1	2019/10/23.09	Request for Council Fee Waivers - September/October 2019	That Council waive the fees, from budget code JC 2967.11074.63150, for the following recipients: •Whitsunday Counselling and Support Inc. – Class 3 Event Application - \$391.00 •Rotary Club of Airfie Beach Inc. – Class 3 Event Application - \$391.00 •Collinsville/Scottville Amateur Swim Club Association – Class 3 Event Application Fee - \$391.00 •Bowen Childcare and Early Education – Class 3 Event Application - \$391.00 •Bowen Neighbourhood Centre – Category 2 Food Licence - \$515.00	Director Community & Environment	23/10/2019 - Letters of approval sent ECM *5168319 ECM *5168329 ECM *5168310 ECM *5168304 ECM *5168297	13 November 2019	23 October 2019	Completed
23 October 2019	13.2	2019/10/23.10	Request for Support - Isabelle Kratz - Miss Fashion Week International Finals 2019	That Council approves a donation of \$500.00, from budget code JC 2967.11074.63150, to assist Isabelle Kratz attend the Miss Fashion Week International Finals in Dallas, USA on 31 October 2019.	Director Community & Environment	23/10/2019 - Letter of approval sent ECM *5168278	13 November 2019	23 October 2019	Completed
23 October 2019	13.3	2019/10/23.11	Financial Support for Junior Elite Athletes - October 2019	That Council approve financial support of \$2,000.00, from budget code JC 2967.11074.63150, to assist Isabella Bruce represent Australia in the Hong Kong Optimist Dinghy Association (HKODA) Open and National Championships from 17 to 20 October 2019.	Director Community & Environment	23/10/2019 - Approval letter sent ECM *5168739	13 November 2019	23 October 2019	Completed
23 October 2019	13.4	2019/10/23.12	Advisory - Regional Social Development Coalition (RSDC) Activity Report for the Whitsunday Region - April to September 2019	That Council receives the Regional Social Development Coalition (RSDC) Activity Report for the period April to September 2019 for activities conducted in the Whitsunday Region	Director Community & Environment	23/10/2019 - Report received. No further action required.	13 November 2019	23 October 2019	Completed
23 October 2019	13.5	2019/10/23.13	Community & Environment - Monthly Report - September 2019	That Council receives the Community & Environment Monthly Report for September 2019.	Director Community & Environment	23/10/2019 - Report received. No further action required.	13 November 2019	23 October 2019	Completed
23 October 2019	14.1	2019/10/23.14	Water Consumption Charge Period	That Council resolves to approve the declared date of the required half yearly reading of water meters as Tuesday 3rd December 2019.	Director Engineering Services	Date of Water Meter Reading advertised in local papers (also on Social Media); water meters read 3rd and 4th December.	6 November 2019	4 December 2019	Completed
23 October 2019	14.2	2019/10/23.15	Coral Sea Marina Resort – Bicentennial Walkway	That Council reallocate the existing parking bays at Coral Sea Marina Resort to become a shared pathway to facilitate an all access and ability connection for the Bicentennial Walkway through existing road reserve, adjacent to the property.	Director Engineering Services	Notified by Coordinator Transport Planning & Asset Management that the actioned as per the resolution and is now complete; walkway to be constructed inline with the resolution.	6 November 2019	6 November 2019	Completed
23 October 2019	15.1	2019/10/23.16	Customer Experience Monthly Report - August 2019	That Council receives the Customer Experience Monthly Report for August 2019.	Director Customer Experience	Council received the report at the OM on 23 October 2019	6 November 2019		Completed
23 October 2019	17.1.1	2019/10/23.21	Business Activity Report - Whitsunday Coast Airport September 2019	That Council receives the Whitsunday Coast Airport Unit Activity Report for September 2019.	General Manager Airports & Commercial Infrastructure	Received - no further action required	6 November 2019	6 November 2019	Completed
23 October 2019	17.1.2	2019/10/23.22	Business Activity Report - Shute Harbour September 2019	That Council receives the Shute Harbour Unit Activity Report for September 2019.	General Manager Airports & Commercial Infrastructure	Received - no further action required	6 November 2019	6 November 2019	Completed
23 October 2019	17.4.1	2019/10/23.23	Flagstaff Hill Reconstruction – Amendment To Endorsed Plans	That Council adopt and endorse the revised concept design for the Flagstaff Hill Cultural and Conference Centre.	Director Community & Environment	23/10/2019 - Revised concept design received. Ranbury has been advised. No further action required.	13 November 2019	23 October 2019	Completed
23 October 2019	17.6.1	2019/10/23.24	Business Activity Report - Waste Services - September 2019	That Council receives the Waste Business Unit Activity Report for September 2019.	Director Customer Experience	Council received the report at the OM on 23 October 2019	6 November 2019		Completed
23 October 2019	17.6.2	2019/10/23.25	Project Manager/Supintendent – Major Building Projects	That Council authorise the Chief Executive Officer to negotiate and enter into a contract with JFAA Pty Ltd. to manage the project planning, delivery and construction of the Proserpine Administration Centre, Flagstaff Hill Conference and Cultural Centre, and Proserpine Entertainment Centre major building projects in accordance with Section 235 of the Local Government Regulation 2012 for a period up to March 2021.	Director Customer Experience	Contract prepared. Awaiting final execution. With CEO for sign off. 16/01/2020 - Contract executed - ECM: 5284614	06/11/2019 30/04/2019 31/01/2020		Completed
13 November 2019	6.1	2019/11/13.03	Petition - Shute Harbour Passenger Ferry Terminal	That Council receive the petition regarding the Shute Harbour Passenger Ferry Terminal submitted by Mr Glenn Bourke, Director of Hamilton Island Enterprises Limited.	General Manager Airports & Commercial Infrastructure	Governance Coordinator / 27 November 2019: Petition received. No further action required.	27 November 2019	13 November 2019	Completed
13 November 2019	10.1	2019/11/13.04	Operational Plan 2019/2020 Quarter One Review	That Council note the Operational Plan 2019/20 Quarter One Review Report.	Chief Staff Officer	Governance Coordinator / 27 November 2019: Report noted. No further action required.	27 November 2019	13 November 2019	Completed
13 November 2019	10.5	2019/11/13.08	Financial Report - Fy 19/20 - Period Ending September 2019	That the financial statements for Whitsunday Regional Council for the period ended 30th September 2019 of the financial year 2019/20, be received.	Chief Financial Officer	Governance Coordinato / 27 November 2019: Report received. No further action required.	27 November 2019	13 November 2019	Completed
13 November 2019	11.1	2019/11/13.09	Lease - Bowen Men's Shed - Lot 76 on B663 - 66 Dalrymple Street, Bowen	That Council resolves to authorise the Chief Executive Officer in accordance with Section 236(1)(b)(iii) of the Local Government Regulation 2012 to enter into negotiations and execute a lease with the Bowen Men's Shed for 66 Dalrymple Street, Bowen Lot 76 on B663 for a 10-year term at \$10.00 per annum.	Director Corporate Services	Lease Executed - ECM 5312889	30 November 2019	4 February 2020	Completed
13 November 2019	11.2	2019/11/13.10	Corporate Services Monthly Report - October 2019	That Council receives the Corporate Services Monthly Report for October 2019.	Director Corporate Services	Governance Coordinato / 27 November 2019: Report received. No further action required.	27 November 2019	13 November 2019	Completed
13 November 2019	12.1	2019/11/13.11	Planning & Development Monthly Report - September 2019	That Council receives the Planning & Development Monthly Report for September 2019.	Director Planning & Development	Governance Coordinato / 27 November 2019: Report received. No further action required.	27 November 2019	13 November 2019	Completed
13 November 2019	13.2	2019/11/13.15	Sport & Recreation Club Grant Applications - November 2019	That Council approve the payment of a Sport & Recreation Club Grant from budget code JC: 2967.10250.63151 to the following recipients: •Bowen Pistol Club Inc. – Band 3 - \$1,500.00 •Whitsunday Touch Association Inc. – Band 2 - \$3,000.00 •Port Denison Gun Club Inc. – Band 4 - \$1,000.00 •Proserpine Golf Club Inc. – Band 1 - \$5,500.00 •Whitsunday Automotive & Restoration Club Inc. – Band 3 - \$1,500.00 •Whitsunday & Proserpine RC Models Club Inc. – Band 2 - \$3,000.00	Director Community & Environment	21/11/2019 - Approval letters sent ECM *5213282 ECM *5213285 ECM *5213288 ECM *5213291 ECM *5213292 ECM *5213294	27 November 2019	21 November 2019	Completed
13 November 2019	13.3	2019/11/13.16	Special Projects Grant Applications, Round One - 1 July 2019 to 18 October 2019	That Council: a)Approves the payment of a Special Projects Grant from budget code JC: 2967.10081.63150, to assist the following recipients: •Bowen & District Childcare Association Inc. - \$8,000.00 •Molongie Creek Boat Club Inc. - \$11,677.00 •Bowen Seagulls Junior Rugby League Club Inc. - \$19,133.00 •Whitsunday Community Services Inc. - \$20,000.00 •Whitsunday Weightlifting Association Inc. - \$10,855.00 •Volunteer Marine Rescue Whitsunday Inc. - \$20,000.00 •Whitsunday Arts Festival Inc. - \$15,000.00 •Proserpine Veteran Golfers Association Inc. - \$1,295.00 •Proserpine District Lawn Tennis Association Inc. - \$11,219.00 •Proserpine RSL Sub Branch - \$10,000.00 b)Furthermore, refuse the application from the Sailability Whitsunday Inc. on the grounds the Club has previously received funding from Council for the dredging project.	Director Community & Environment	21/11/2019 - a) Approval letters sent ECM *5212942 ECM *5212957 ECM *5212963 ECM *5212965 ECM *5212967 ECM *5212968 ECM *5212969 ECM *5212970 ECM *5212971 ECM *5212973 b) Unsuccessful letter sent to Sailability Whitsunday - ECM *5213377	27 November 2019	21 November 2019	Completed
13 November 2019	13.4	2019/11/13.17	Request for Donation - 2019 Mt Coolon Community Christmas Tree Celebration - Isolated Children's Parents' Association of Belyando/Mt Coolon	That Council approve a donation of \$4,370.00, from budget code JC: 2967.11074.63150, to assist the Isolated Children's Parents Association of Belyando/Mt Coolon in holding their annual Mt Coolon Community Christmas Tree celebration on Saturday, 7 December 2019.	Director Community & Environment	21/11/2019 - Approval letter sent ECM *5210173	27 November 2019	21 November 2019	Completed
13 November 2019	13.5	2019/11/13.18	Request for Assistance - Collinsville Development Swimming Carnival - Collinsville Scottville Amateur Swimming Club	That Council approve in-kind support up to the value of \$500.00, from budget code JC 2967.10642.61004, to assist the Collinsville Scottville Amateur Swimming Club with the event set up for the Development Swimming Carnival on Saturday, 16 November 2019.	Director Community & Environment	21/11/2019 - Approval letter sent ECM *5210168	27 November 2019	21 November 2019	Completed
13 November 2019	13.6	2019/11/13.19	Request for Council Fee Waivers - October/November 2019	That Council waive the fees, from budget code JC 2967.11074.63150, for the following recipients; •Youth with a Mission – Class 3 Event Application - \$391.00 •Collinsville Christian Fellowship – Class 3 Event Application - \$391.00 •Girudala Community Cooperative Society – Class 2 Event Application - \$651.00 •Save the Children Australia – Local Law Licence Renewal - \$196.00 •Whitsunday Community Gardens – Local Law Licence Renewal - \$196.00 •Phoenix Tai Chi Bowen Inc. – Local Law Licence Renewal - \$196.00	Director Community & Environment	21/11/2019 - Approval letters sent ECM *5206876 ECM *5206831 ECM *5206756 ECM *5206815 ECM *5206905 ECM *5206781	27 November 2019	21 November 2019	Completed
13 November 2019	13.7	2019/11/13.20	Sport & Recreation Facility Management Grant - Proserpine Junior Sporting Complex Association Inc.	That Council approve the payment of a Sport & Recreation Facility Management Grant of \$20,000.00, from budget code JC: 2967.10250.63151, to assist the Proserpine Junior Sporting Complex Association Inc.	Director Community & Environment	21/11/2019 - Approval letter sent ECM *5213296	27 November 2019	21 November 2019	Completed
13 November 2019	13.8	2019/11/13.21	Collinsville Independent Living Facility - Fees & Charges 2019/2020	That Council include the following rental fees for accommodation at the Collinsville Independent Living Facility: Long-Term (More than 1 month consecutive rental) •Unfurnished Room - \$200.00 per week •Furnished Room - \$250.00 per week Short-Term (Up to 1 month consecutive rental) •Furnished Room - \$280.00 per week; No Housekeeping •Furnished Room - \$330.00 per week; Weekly Housekeeping Only •Furnished Room - \$380.00 per week; Weekly & Weekend Housekeeping Short-Term – per night (Up to 4 nights consecutive rental) •Furnished Room - \$120.00 per night; Short-Term Only.	Director Community & Environment	13/12/2019 - Request sent to Finance for Fees & Charges to be updated. 06/02/2020 - Currently liaising with Management Accountant. 09/04/2020 - Fees & Charges have been updated.	27 November 2019 31 January 2020 28 February 2020	9 April 2020	Completed
13 November 2019	13.9	2019/11/13.22	Disposal Of The Proserpine Entertainment Centre And Invitation Of Tenders For The Demolition Works	That Council: 1.Dispose of the Proserpine Entertainment Centre Building by way of demolition in accordance with Section 227 of the Local Government Regulation 2012; and 2.Invite tenders from suitably qualified, experienced and resourced contractors for the demolition of the Proserpine Entertainment Centre Building in accordance with section 228 Local Government Regulation 2012.	Director Community & Environment	22/11/2019 - 1. Disposal approved. 2. Tenders currently being drafted. 06/02/2020 - 1. Demolition tender awarded to P&C Welding. 2. Pre-start arranged for Monday 10/02/2020. Council adopted the Revised and updated Disaster Management Plan. Once completed copy if received from graphic designers - plan will be uploaded to Council's website.	27 November 2019 11 December 2019	6 February 2020	Completed
13 November 2019	14.1	2019/11/13.23	Revised Disaster Management Plan	That Council adopt the revised Whitsunday Disaster Management Plan.	Director Engineering Services	Council adopted the Revised and updated Disaster Management Plan. Once completed copy if received from graphic designers - plan will be uploaded to Council's website.	28 November 2019	27 November 2019	Completed
13 November 2019	14.2	2019/11/13.24	Business Unit Report - Whitsunday Water - September 2019	That Council receives the monthly Business Unit Activity Report for Whitsunday Water.	Director Engineering Services	Governance Coordinato / 27 November 2019: Report received. No further action required.	27 November 2019	13 November 2019	Completed
13 November 2019	17.1.1	2019/11/13.29	Appointment of Audit & Risk Committee Chairperson	That Council appoint Graham Carpenter as Chair of the Audit & Risk Committee, for a 3-year term in accordance with the Audit & Risk Committee Constitution.	Chief Staff Officer	Governance Coordinator / 27 November 2019: Mr Carpenter advised of appointment. To chair Audit & Risk Committee from 29 November 2019 meeting onwards for three year period as per resolution.	27 November 2019	13 November 2019	Completed
13 November 2019	17.1.3	2019/11/13.31	Tender Evaluation – 500.2019.0005 – Shute Harbour Redevelopment Project – Construction Works	Council resolves to: a)Appoint Vassallo Constructions Pty Ltd as the preferred contractor for 500.2019.0005 Shute Harbour Redevelopment Project – Construction Works (Project); and b)Delegate to the Chief Executive Officer the authority to negotiate and finalise with Vassallo Constructions Pty Ltd such terms as considered necessary for the delivery of the Project and to report to Council regarding his recommendations as to award or otherwise any contract.	Disaster Recovery Project Director	*13/01/20 Vassallo Constructions appointed as preferred contractor and negotiations undertaken prior to final awarding of the contract.	27 November 2019	27 November 2020	Completed
13 November 2019	17.1.4	2019/11/13.32	Greater Whitsunday Alliance (GW3) Funding Agreement Variation	That Council: 1.Accept the varied funding agreement with the Greater Whitsunday Alliance (GW3) contained at Attachment 1; and 2.Authorise the Chief Executive Officer to sign the varied funding agreement on behalf of Whitsunday Regional Council.	Chief Staff Officer		27 November 2019		Completed
13 November 2019	17.2.1	2019/11/13.33	Rates and Sundry Debtors - October 2019	That Council receives the Rates and Sundry Debtors Report for the month of October 2019.	Director Corporate Services	Governance Coordinato / 27 November 2019: Report received. No further action required.	27 November 2019	13 November 2019	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
13 November 2019	17.4.1	2019/11/13.34	Tender Evaluation - 500.2019.0078 - Provision of Management Services for Proserpine Tourist Park	That Council resolves to award contract 500.2019.0078 Provision of Management Services for Proserpine Tourist Park to Long Caretaking Pty Ltd for the amount of \$281,260.00 (excluding GST) from budget code JC: 1461.11057.63138.	Director Community & Environment	22/11/2019 - Letter of Acceptance sent - refer to ECM *5215742	27 November 2019	22 November 2019	Completed
13 November 2019	17.5.1A	2019/11/13.35	Request for New Capital Projects	That Council consider the following budget amendments at the upcoming Quarter 1 review: Estimate Original Budget Revised Budget Change Sealed Road Rehabilitation Programs \$ 0 \$ 500,000 \$ 485,000 \$ -15,000 Bolt Street Extension of Bitumen \$ 15,000 \$ 0 \$ 15,000 \$ 15,000 Kerb & Channel Renewal Program \$ 0 \$ 300,000 \$ 270,000 \$ 30,000 Argyle Street Kerb and Channel Design \$ 30,000 \$ 0 \$ 30,000 \$ 30,000 Footpath Renewal Program \$ 0 \$ 200,000 \$ 100,000 \$ 100,000 Kennedy Street Footpath Extension \$ 50,000 \$ 0 \$ 50,000 \$ 50,000 Crofton Street Footpath Extension \$ 120,000 \$ 0 \$ 0 \$ 0 \$ 1,000,000 \$ 1,000,000 \$ 0	Director Engineering Services	Bolt St seal being included with reseals 1-03-2020. Argyle St K&C design to be completed by end of Q4. 23/10/2020 Kennedy St footpath to be completed by end of Q4 1-04-2020	30 June 2020	23 October 2020	Completed
13 November 2019	17.5.1B	2019/11/13.36	Request for New Capital Projects	That Council consider the following budget amendments at the upcoming Quarter 1 review: Mt Nutt Road Footpath Extension \$ 50,000 \$ 0 \$ 50,000 \$ 50,000	Director Engineering Services	Mt Nutt Rd footpath design complete. Works to commence in January after Argyle Park Rd footpath. Project Completed in late January.	28 February 2020	30 January 2020	Completed
13 November 2019	17.5.2	2019/11/13.37	Business Unit Report - Foxdale Quarry - September 2019	The Council receives the monthly Business Unit Activity Report for Foxdale Quarry.	Director Engineering Services	Governance Coordinato / 27 November 2019: Report received. No further action required.	27 November 2019	13 November 2019	Completed
13 November 2019	17.5.3	2019/11/13.38	Use of Foxdale Quarry operational budget for building repairs	That Council resolves to allow the utilisation of current operational building maintenance budget (GL 1515-11024-61004) for capital renewal repairs to the Quarry workshop and main office building up to the value of \$20,000 ex gst.	Director Engineering Services	Resolution approved: Funds will be utilised for building repairs, quotes have been sought, repairs underway.	27 November 2019	27 November 2019	Completed
27 November 2019	10.1	2019/11/27.03	Council Meeting Dates 2020	That Council adopt the schedule of Ordinary Council Meeting Dates and Venues for 2020.	Chief Staff Officer	Governance Coordinator / 31 March 2020: Meeting dates adopted and added to Council's website	11 December 2019	31 March 2020	Completed
27 November 2019	10.2	2019/11/27.04	Financial Report - FY 19/20 - Period Ending October 2019	That Council receives the financial statements for Whitsunday Regional Council for the period ended 31st October 2019 of the financial year 2019/20.	Chief Financial Officer	Governance Coordinator / 27 November 2019 Statements received. No further action required.	11 December 2019		Completed
27 November 2019	11.1	2019/11/27.05	Lease - Bowen & Collinsville Lapidary Club Inc.	That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a trustee lease with the Bowen & Collinsville Lapidary Club Inc. for part of land at Lot 254 on HR1286 for a term of 10 years in accordance with Section 236 (1)(iii) of the Local Government Regulation 2012.	Director Corporate Services	Lease out for negotiation – Community Development Officer in constant discussions with them to get lease signed Finalised ECM No. 357187	30 April 2020		Completed
27 November 2019	12.1	2019/11/27.06	20181648 - Development Permit For Operational Works - Advertising Device (Ground Sign) - Whitsunday Gold Coffee - Tropic Isle Retail Stores Pty Ltd	That Council resolves to refuse the application for Development Application for Development Permit for Operational Works - Advertising Device, made by Tropic Isle Retail Stores Pty Ltd, on Lot 2 RP 746319 & Lot 202 HR 1388, located at 12505 Bruce Highway HAMILTON PLAINS.	Director Planning & Development	Decision Notice (Refusal) Sent - ECM: 5230881	11 December 2019	28 November 2019	Completed
27 November 2019	12.2	2019/11/27.07	20190906 - Development Application for Material Change of Use - Short-Term Accommodation - 13 Kara Crescent, Airlie Beach - 370SP268400 - F Morano	That Council resolves to approve the application for Development Permit for Material Change of Use - Short-term accommodation, made by F A Morano, on L: 370 SP: 268400 and located at 13 Kara Crescent Airlie Beach, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Sent - ECM: 5228102	11 December 2019	27 November 2019	Completed
27 November 2019	12.3	2019/11/27.08	20170481 - Request To Extend Operational Works Currency Period - Seabreeze Tourist Park - Coldstone Enterprises Pty Ltd - Reece Milburn - 1HR1496, 2HR1496, 2RP734292	That Council resolve to approve the request for an extension of the relevant period of the Development Permit for Operational Works - Roadworks; Drainage; Stormwater; Earthworks; Water & Sewerage Infrastructure lodged by Reece Milburn on behalf of Coldstone Enterprises Pty Ltd on land described as L: 1 HR: 1496 T: N1102/35, L: 2 HR: 1496 T: N1102/35, Seabreeze Tourist Park/234 Shute Harbour Road CANNONVALE to 17 October 2021.	Director Planning & Development	Decision Notice Sent - ECM: 5230948	11 December 2019	28 November 2019	Completed
27 November 2019	12.4	2019/11/27.09	20191051 - Development Application for Material Change of Use - Community Use (Information Centre) - Whitsunday Gold Coffee, Bruce Highway, Foxdale - Tourism Whitsundays -C/- Wynne Planning & Development Pty Ltd	That Council resolves to approve the application for Development Permit for Material Change of Use - Community Use (Visitor Information Centre), made by Tourism Whitsundays, on L: 2 RP: 746319 Bruce Highway HAMILTON PLAINS, subject to the conditions outlined in Attachment 1.	Director Planning & Development	Decision Notice Sent - ECM: 5228079	11 December 2019	27 November 2019	Completed
27 November 2019	12.5	2019/11/27.10	20070899 - Infrastructure Charges Notice Representations - Development Permit For Aged Care Accommodation Comprising Seventy-Four (74) Relocatable Homes, Community Centre And Ancillary Uses, 55 Valley Drive Cannonvale, K M Mansbridge	That Council resolve to advise the applicant: 1.that it has no authority to cancel an Infrastructure Charges Notice attached to an extension of time approval for Development application 20070899; and 2.that the development does not qualify for a reduction of charges pursuant to Council's Economic Development Incentives Policy.	Director Planning & Development	Decision Notice Sent - ECM: 5228905	11 December 2019	27 November 2019	Completed
27 November 2019	12.6	2019/11/27.11	Planning & Development Monthly Report - October 2019	That Council receives the Planning & Development Monthly Report for October 2019.	Director Planning & Development	Governance Coordinator / 27 November 2019: Report received. No further action required.	11 December 2019		Completed
27 November 2019	13.1	2019/11/27.12	Request for Sponsorship - Christmas Street Fair - Bowen Locals for Locals	That Council approve sponsorship of \$665.00, from budget code JC: 2967.10249.63150, to assist the 'Bowen Locals for Locals' community business group in providing a jumping castle for their annual Christmas Street Fair, to be held on 13 December 2019.	Director Community & Environment	05/12/2019 - Approval letter sent ECM *5241910	11 December 2019	5 December 2019	Completed
27 November 2019	13.2	2019/11/27.13	Request for Council Fee Waivers - November 2019	That Council waive the fees, from budget code JC: 2967.11074.63150, for the following recipients: •Bowen Christian Family Centre – Class 3 Event Application - \$391.00 •Whitsunday Regional Council – Class 3 Event Application - \$391.00 •Whitsunday Regional Council – Class 3 Event Application - \$391.00 •Bowen Locals, 4 Locals – Class 3 Event Application - \$391.00 •Collinsville Lions Club – Class 3 Event Application - \$391.00 •Rotary Club of Proserpine – Class 3 Event Application - \$391.00 •Parkrun Australia (Bowen) – Local Law Licence Renewal - \$196.00 •Parkrun Australia (Airlie Beach) – Local Law Licence Renewal - \$196.00 •ESA International – Local Law Licence Renewal - \$196.00	Director Community & Environment	05/12/2019 - Approval letters sent ECM *5229939 ECM *5230092 ECM *5230067 ECM *5230008 ECM *5229993 ECM *5230015 ECM *5229975 ECM *5229962 ECM *5229957	11 December 2019	5 December 2019	Completed
27 November 2019	13.3	2019/11/27.14	Community & Environment - Monthly Report - October 2019	That Council receive the Community & Environment Monthly Report for October 2019.	Director Community & Environment	Governance Coordinator / 27 November 2019: Report received. No further action required.	11 December 2019		Completed
27 November 2019	14.1	2019/11/27.15	Request for Council to Lessen Conditions of Development - Adani	That Council inform Carmichael Rail Network (Adani) it does not support the proposed use of Stratford Road and Glen Avon Road to access the rail corridor for early works activities prior to undertaking road upgrade (road widening) to the minimum of 5.5m on straights and 7m on corners where sight distance is limited, as per the Material Change of Use (MCU) conditions of the Carmichael rail project.	Director Engineering Services	Email sent to Adani Carmichael Rail Project Manager to advise that Council made resolution to not support the proposed use of Stratford Road and Glen Avon Road to access the rail corridor to undertake early works, prior to the road upgrade occurring. ECM # 5250380.	11 December 2019	4 December 2019	Completed
27 November 2019	14.2	2019/11/27.16	Engineering Services Quarterly Report - September 2019	That Council receive the Engineering Quarterly Report for the Q1 period.	Director Engineering Services	Governance Coordinator / 27 November 2019: Report received. No further action required.	11 December 2019		Completed
27 November 2019	15.2	2019/11/27.18	Business Activity Report - Waste Business Unit - October 2019	That Council receives the Waste Business Unit Activity Report for October 2019.	Director Customer Experience	Governance Coordinator / 27 November 2019: Report received. No further action required.	11 December 2019		Completed
27 November 2019	15.4	2019/11/27.20	Customer Experience Monthly Reports - September & October 2019	That Council receive the Customer Experience Monthly Reports for September and October 2019.	Director Customer Experience	Governance Coordinator / 27 November 2019: Report received. No further action required.	11 December 2019		Completed
27 November 2019	16.1	2019/11/27.22	Shute Harbour Closure Commencement Date	That Council resolves to: a)extend the date for the commencement of the closure of the areas and road noted in the first and second resolutions passed in item 10.4 (2019/11/13.07) at Council's ordinary meeting held on 13 November 2019 from 30 November 2019 to 20 January 2020. b)delegate to the Chief Executive Officer to advise all persons who made a submission about the proposed closure of the Council controlled facilities at Shute Harbour of the extended date for the commencement of the closure of those facilities and road.	Disaster Recovery Project Director	*13/01/20 a) Partial closure of Shute Harbour commenced 06/01/20. Full closure will occur on 20/01/20 as per resolution. b) Affected parties have been advised	11 December 2019	13 December 2019	Completed
27 November 2019	17.1.1	2019/11/27.28	Business Activity Report - Shute Harbour - October 2019	That Council receives the Shute Harbour Unit Activity Report for October 2019.	General Manager Airports & Commercial Infrastructure	Governance Coordinator / 27 November 2019: Report received. No further action required.	11 December 2019		Completed
27 November 2019	17.1.2	2019/11/27.29	Business Activity Report - Whitsunday Coast Airport - October 2019	That Council receives the Whitsunday Coast Airport Unit Activity Report for October 2019.	General Manager Airports & Commercial Infrastructure	Governance Coordinator / 27 November 2019: Report received. No further action required.	11 December 2019		Completed
27 November 2019	17.1.3	2019/11/27.30	Tender Evaluation - 500.2019.0005 - Shute Harbour Redevelopment Project – Construction Works	Council resolves to award contract 500.2019.0005 Shute Harbour Redevelopment Project – Construction Works to Vassallo Construction Pty Ltd for the amount of \$35,058,166.65 (excluding GST).	Disaster Recovery Project Director	*13/01/20 LOA sent to Vassallo Constructions on 03/12/19. Signed contract to be received from Vassallo Constructions on 20/01/20. *21/01/20 Discussion being held between Vassallo and WRC regarding the increased cost of insurance for the project. This has delayed the execution of contract by Vassallo. *Contract Executed 24/01/2020. Works now underway .	11/12/2019 20 January 2020 23 January 2020	24 January 2020	Completed
27 November 2019	17.4.1	2019/11/27.33	Flagstaff Hill Cultural & Conference Centre Project - Endorsement of Council Contribution	That Council: a)endorse Council's funding co-contribution of \$1,006,617 for the Flagstaff Hill Cultural and Conference Centre project (capital work order number 5617) as incorporated in the budget adopted by Council for the financial year 2019/20; b)acknowledge that further co-contributions of \$1,000,000 (made up of \$500,000 from Department of Innovation, Tourism Industry Development and the Commonwealth Games (Tourism Recovery Fund) and \$500,000 from Tourism Australia (Tourism Recovery Fund)) will be allocated from Council for this project; c) acknowledge that funds allocated for the Flagstaff Hill Cultural and Conference Centre project in the current financial year will get carried over to financial year 2020/21 through a budget review, to align the budget to the revised project schedule; and d)acknowledge responsibility for any funding shortfalls for the Flagstaff Hill Cultural and Conference Centre project if costs or other funding arrangements change.	Director Community & Environment	13/12/2019 - Approval reports sent to Department of Innovation and Tourism Industry Development on 06/12/2019. Awaiting ECM Number. 06/02/2020 - Tourism Recovery Fund approved and paid milestone 2 payment as acceptance saved ECM *5314455.	11-December-2019 31 January 2020	6 February 2020	Completed
27 November 2019	17.4.2	2019/11/27.34	Proserpine Entertainment Centre - Retractable Seating	That Council resolves to: a)approve to award under Section 235 (b) of the Local Government Regulation 2012 to a sole supplier being Maxwood Technology for the retractable seating component of the Proserpine Entertainment Centre; b)select the TX telescopic platform system with 380 of 'Espace 628' chairs; and c)place an order directly with Maxwood Technology and the principal contractor for the project will be responsible for the installation via a Provisional Sum allowance included in the building construction contract.	Director Community & Environment	13/12/2019 - Awaiting creation of purchase order for seating. 06/02/2020 - Once Principal Contract is awarded they will order these goods around July 2020 11/09/2020 - Purchase not actioned due to COVID-19 import restrictions. Seating included in updated tenders/contract. No further action required.	11-December-2019 31 January 2020 31 August 2020	11 September 2020	Completed
27 November 2019	17.6.1	2019/11/27.35	Footpath Extension - Airlie Beach Foreshore	That Council resolves to: a)construct a new footpath at the Airlie Beach Foreshore for vehicles exiting through to Airlie Beach Esplanade; and b)transfer \$14,473.53 from the Parks and Gardens Operational Budget JC 3905.10279.63138 to a new 2019/2020 Capital Project Work Order.	Director Customer Experience	02/12/2019 - Meeting being held on site on 03/12/2019 to discuss project scope and timing. Capital budget number created and project completed 13/12/2019.	11/12/2019 30/04/2020	13 December 2019	Completed
11 December 2019	7.1	2019/12/11.04	Notice Of Motion – Façade Improvement Policy – Airlie Beach	That Council resolves to include in the Façade Improvement Policy the area known as Airlie Beach Main Precinct, from the StarFish roundabout to Coconut Grove / Shute Harbour Rd roundabout including Airlie Esplanade.	Director Planning & Development	Policy to be prepared for inclusion of Airlie Beach main street frontage businesses - Letter drop prepared to be hand delivered to businesses		13 December 2019	Completed
11 December 2019	10.1	2019/12/11.05	Governance Framework	That Council adopt the Governance Framework (attachment 1).	Chief Staff Officer	Governance Coordinator / 31 March 2020: Framework adopted. Document to be reviewed by new term of Council.		31 March 2020	Completed
11 December 2019	11.1	2019/12/11.07	Chief Executive Officer Delegation - Procurement	That Council resolves to: a)delegate to the Chief Executive Officer the authorisation to approve large-sized contracts for goods and services in accordance with the Local Government Regulation 2012 for the period of 12 December 2019 to the 28 January 2020; b)delegate to the Chief Executive Officer the authorisation to award large-sized contracts for goods and services up to the value of \$831,368.63 in accordance with the requirements for the caretaker period for the 2020 Local Government Election; and c)refer contracts above \$831,368.63 for the project constructions for the Proserpine Entertainment Centre and the Flagstaff Hill Conference and Cultural Centre to the Queensland Department of Local Government Racing and Multi-Cultural Affairs, in accordance with the requirements for the caretaker period for the 2020 Local Government Election.	Director Corporate Services	Correspondence issued to the Minister seeking approval for major policy decision during Caretaker period.	30/02/2020	6 February 2020	Completed
11 December 2019	11.3	2019/12/11.09	Demolition and Disposal of Council Asset - Whitsunday Sportspark	That Council resolves to acknowledge the demolition and disposal of the existing AFL Clubhouse (New_CRC_Asset_72) by the Whitsunday Sportspark located at 2489 Shute Harbour Road, Jubilee Pocket.	Director Corporate Services	The asset has been disposed within Councils asset register.	30/02/2020	6 February 2020	Completed
11 December 2019	11.4	2019/12/11.10	Corporate Service Monthly Report - November 2019	That Council receive the Corporate Services Monthly Report for November 2019.	Director Corporate Services	No action required	4 February 2020	4 February 2020	Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
11 December 2019	12.1	2019/12/11.11	20191016 - Development Permit for Material Change of Use for Dwelling House (Siting Variation for Open Carport and Enclosed Garage) - 78 Gloucester Avenue Hydeaway Bay - N Moffat C/- Peto's Constructions	That Council resolves to part approve and part refuse the application for Development Permit for Material Change of Use – Siting Variation for Dwelling House (enclosed shed to side boundary and open carport to front boundary), made by Peto's Constructions Pty Ltd, on Lot 30 on RP744452 and located at 78 Gloucester Avenue HYDEAWAY BAY. 1.Approve the 12m x 6.6m (79.2m2) open carport on the frontage of Gloucester Avenue with a 0m front boundary setback and a 1.0m Western side boundary setback. 2.Refuse the 5m x 10m (50m2) enclosed shed located 900mm from the Eastern side boundary setback.	Director Planning & Development	Decision Notice Issued - ECM: 5254780		13 December 2019	Completed
11 December 2019	12.2	2019/12/11.12	20030417 & 20070807 - Request for Extension of Relevant Period - Development Permit for Material Change of Use & Reconfiguration of a Lot & Clearing of Vegetation - Airlie Summit Stages 2B to 5 - Seaview Dr Airlie Beach - Stunning View Pty Ltd -C/- Veris	That Council resolve to approve the request for an extension of currency period of the Development Permit for Material Change Of Use – Ninety-Six (96) Dwelling Houses and Reconfiguration of A Lot – Ninety-Six (96) Residential Lots And Three (3) Accommodation Unit / Multiple Dwelling Units Lots and Common Property within a Community Titles Scheme and Preliminary Approval for use of land for Accommodation Units / Multiple Dwelling Units over Proposed Lot 45 (114 Persons), Proposed Lot 152 (Maximum 159 Persons) and Proposed Lot 162 (Maximum 165 Persons) and Clearing of Vegetation lodged by Veris on behalf of Stunning View Pty Ltd As TTE on land described as L: 101 SP: 167803 T: EMT T (BAL LOT); R/SP248725; Q/SP248743, L: 101 SP: 271519, Seaview Drive, Airlie Beach to 11 December 2021.	Director Planning & Development	Decision Notice Issued - ECM: 5252146		12 December 2019	Completed
11 December 2019	13.1	2019/12/11.13	RADF – 2019/20 Funding Round 2 - August - November 2019	That Council: a)receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 26 November 2019; and b)approve the following RADF grants (subject to conditions) for Round 2 from budget code GL: 3640.6405.63151, as recommended to Council by the RADF Local Committee: •Bowen Potters Group Inc. – \$2,200.00 •Sharon Dewsbury - \$2,000.00 •Martin Jegou (Gwada Murals) - \$2,250.00 •Annie Freeman - \$4,810.00	Director Community & Environment	13/12/2019 - Approval letters sent ECM *5254609 ECM *5254613 ECM *5254610 ECM *5254607 ECM *5254620	29 January 2020	13 December 2019	Completed
11 December 2019	13.2	2019/12/11.14	Request for Sponsorship - 2020 Rollercoaster Ride Bowen to Collinsville Return	That Council approve a Key Sponsorship of \$1,500.00 cash only, for the 2020 Rollercoaster Bicycle Ride from Bowen to Collinsville to be held on 7-8 March 2020.	Director Community & Environment	13/12/2019 - Approval letter sent ECM *5254412	29 January 2020	13 December 2019	Completed
11 December 2019	13.3	2019/12/11.15	Financial Support for Junior Elite Athletes - November 2019	That Council approve financial support to the following recipients from budget code JC: 2967.11074.63150, to assist them in their representation: •Mack Mitchell – 2020 Australian Laser Championships - \$1,000.00 •Ellarna Mitchell – Australian All Schools Athletic Championships - \$1,000.00 •Will Nobes – 2020 Australian Laser Championships, Australian Sailing Youth Championships and Oceania Laser Championships - \$1,000.00	Director Community & Environment	13/12/2019 - Approval letters sent ECM *5251958 ECM *5251958 ECM *5251968	29 January 2020	13 December 2019	Completed
11 December 2019	13.4	2019/12/11.16	Sport & Recreation Club Grant Applications - December 2019	That Council approve the payment of a Sport & Recreation Club Grant from budget code JC: 2967.10250.63151 to the following recipients: •Whitsunday Netball Association Inc. – Band 1 - \$5,500.00 •Bowen Athletic Club Inc. – Band 3 - \$1,500.00 •Whitsunday Australian Football Club Inc. – Band 2 - \$3,000.00	Director Community & Environment	13/12/2019 - Approval letters sent ECM *5251986 ECM *5251992 ECM *5251994	29 January 2020	13 December 2019	Completed
11 December 2019	13.5	2019/12/11.17	Request for Council Fee Waivers - December 2019	That Council waive the fees, from budget code JC: 2967.11074.63150, for the following recipients: •Volunteer Marine Rescue Whitsundays – Local Law Licence – \$196.00 •Roller Coaster Cancer Fund Bike Ride – Class 2 Event Application – \$651.00	Director Community & Environment	13/12/2019 - Approval letters sent ECM *5251865 ECM *5251899	29 January 2020	13 December 2019	Completed
11 December 2019	13.6	2019/12/11.18	Community & Environment - Monthly Report - November 2019	That Council receive the Community & Environment Monthly Report for November 2019.	Director Community & Environment	13/12/2019 - Report received. No further action required.	29 January 2020	13 December 2019	Completed
11 December 2019	17.1.2	2019/12/11.25	Recommendation Report - Drfa - Package Z2 & Y2	Council award the following contracts as per the scope of works: a)500.2019.0118 – DRFA Road Package Z2 – LD & LJ Hillery Pty Ltd T/As Hillery Group for the amount of \$4,612,362.92 (excluding GST) b)500.2019.0119 – DRFA Road Package Y2 – LD & LJ Hillery Pty Ltd T/As Hillery Group for the amount of \$9,767,622.42 (excluding GST) with a 20% contingency of \$1,953,524.48 (excluding GST) added making the final amount \$11,721,146.90.	Disaster Recovery Project Director	*13/01/20 LOA sent to Hillery Group on 16/12/19. Contract with CEO for final execution. *20/01/20 Final Executed Contract ECM#5284982	20 January 2020	20 January 2020	Completed
11 December 2019	17.2.1	2019/12/11.26	Rates and Sundry Debtors - November 2019	That Council receive the Rates and Sundry Debtors Report for the month of November 2019.	Director Corporate Services	No action required	4 February 2020	4 February 2020	Completed
11 December 2019	17.2.3	2019/12/11.28	Lease - Part of Land - Lot 22 on SP106414 - Bowen Landfill	Council resolves to go to public tender for the commercial lease of part of the land at Lot 22 on SP106414, 908 Bowen Development Road, Bowen also known as the Bowen Landfill for the purpose of providing refuse disposal services.	Director Corporate Services	Went to tender with no response, lease no longer required – completed	30/02/2020		Completed
11 December 2019	17.2.4	2019/12/11.29	Hamilton Island Communications Tower Lease	That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a part of land lease with Hamilton Island Enterprises at Lot 2250 Whitsunday Drive, Shute Harbour (L2250SP308255) in accordance with Section 236(1)(c)(v) of the Local Government Regulation 2012.	Director Corporate Services	Negotiations are in final stages - Finalised ECM No. 5626386	30 April 2020		Completed
11 December 2019	17.2.5	2019/12/11.30	Access Agreement - Mandalay Communication Tower - Lot 3 on SP106404	That Council resolves to authorise the Chief Executive Officer to execute an access agreement with D Algie and G White for the purpose of accessing Council's telecommunications tower located at Lot 3 on SP106404 in accordance with Section 235(a) of the Local Government Regulation 2012.	Director Corporate Services	Executed ECM5269595		4 February 2020	Completed
11 December 2019	17.2.6	2019/12/11.31	Lease - Part of Land - 192 Main Street, Proserpine - L129 RP709593	That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a lease at a peppercorn rental with the appropriate community organisation (Angicare) for the supply of a foodbank service at the old tourist information building located at 192 Main Street, Proserpine in accordance with Section 236(1)(b)(i) of the Local Government Regulation 2012. subject to the following: a)correspondence being sent to persons immediately adjacent to the facility; and b)disposition term being an initial term of 12 months	Director Corporate Services	Executed ECM 5314459	30 March 2020	6 February 2020	Completed
11 December 2019	17.3.1	2019/12/11.32	Tender Evaluation - 500.2019.0095 Demolition & Reconstruction Of Retaining Walls - Macarthur Drive, Cannonvale	That Council resolves to award contract 500.2019.0095 Demolition & Reconstruction of Retaining Walls – Lot 24 (RP 743302) Macarthur Drive, Cannonvale to Yuskan, Trevor Allan T/As Yuskan Builders for the amount of \$357,767.46 (excluding GST) and consequently council delegates to the CEO to determine and execute the contract.	Director Planning & Development	Tender awarded & works completed June 2020. Charges registered against the land		30 June 2020	Completed
11 December 2019	17.4.1A	2019/12/11.33	Tender Evaluation - 500.2019.0051 Provision Of Security Services	Council resolves to award the Schedule of rates contract 500.2019.0051 Provision of Security Services to the following Tenderer: a)Southern Region (Proserpine/Cannonvale): Infront Static X9 Services Pty Ltd for the amount of \$1,333,296.44 (excluding GST) (and an additional \$639,792.12 (excluding GST) for the 12-month extension at Council's discretion);	Director Community & Environment	13/12/2019 - LOA being drafted. 17/01/2020 - Final Executed Contract - ECM *5066944	29 January 2020	17 January 2020	Completed
11 December 2019	17.4.1B	2019/12/11.34	Tender Evaluation - 500.2019.0051 Provision Of Security Services	Council resolves to award the Schedule of rates contract 500.2019.0051 Provision of Security Services to the following Tenderer: a)Northern Region (Bowen/Collinsville): Elite Personal Protection Pty Ltd for the amount of \$442,090.64 (excluding GST) (and an additional \$194,328.00 (excluding GST) for the 12-month extension at Council's discretion).	Director Community & Environment	13/12/2019 - LOA being drafted. 17/01/2020 - Final Executed Contract - ECM *5066889	29 January 2020	17 January 2020	Completed
11 December 2019	17.5.1	2019/12/11.35	Tender Evaluation - 500.2019.0054 Cannonvale Potable Water Transfer Main - Material Supply	That Council resolves to award contract 500.2019.0054 Cannonvale Potable Water Transfer Main – Material Supply Contract to Steel Mains Proprietary Limited for the amount of \$4,958,260.42 (excluding GST).	Chief Operating Officer Whitsunday Water	Final executed contract emailed to Steel Mains on 14/01/2020 ECM 5280442.		14 January 2020	Completed
11 December 2019	17.6.1	2019/12/11.36	Tender Evaluation - 500.2019.0091 Provision of Maintenance Services for Wilson Beach and Conway Beach & 500.2019.0092 Provision of Maintenance Services for Dingo Beach and Hydeaway Bay	That Council resolves to award the following contracts: 1.500.2019.0091 Provision of Maintenance Services for Wilson Beach and Conway Beach Contract to Stower, Kerrie Leigh T/As Conway Tropical Foliage for the contract period of eighteen (18) months for the amount of \$117,213.75 (excluding GST) from budget code JC: 4133-11612-63138 (and an additional \$78,142.50 (excluding GST) for a 12-month extension at the Council's discretion); and 2.500.2019.0092 Provision of Maintenance Services for Dingo Beach and Hydeaway Bay Contract to L Ogdien & M.J Ogdien T/As J.L. Slashing for the contract period of eighteen (18) months for the amount of \$149,779.50 (excluding GST) from budget code JC: 4132-11612-63138 (and an additional \$99,853.00 (excluding GST) for a 12-month extension at the Council's discretion).	Director Customer Experience	11/12/2019 - LOAs issued to successful contractors. Contracts awaiting final execution. 10/01/2019 - Contracts executed. ECM: 5277008 & 5277026.	29 February 2020		Completed

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
13 March 2019	7.2	2019/03/13.4	NOTICE OF MOTION – WILSONS BEACH SWIMMING ENCLOSURE	That Council: 1.authorise the CEO to commence the process of applying for the necessary permits and approvals for installation of a crocodile-proof enclosure at Wilsons Beach for swimming; 2.seek quotations for an engineered-design and construction of a crocodile proof and stinger resistant enclosure at Wilsons Beach for swimming; 3.authorise the Chief Executive Officer to seek grant funding from State and Federal governments to fund the construction cost of a crocodile-proof and stinger resistant enclosure at Wilsons Beach for swimming; and 4. seek advice on the Councils ability to take out comprehensive insurance including but not limited to storm surge and public liability.	Director Community & Environment	14/03/2019 - Responsible Executive reassigned from Customer Experience to Community and Environment following recent conversations between ██████████ 20/03/2019 - • A review of the Wilsons Beach swimming enclosure reports will be undertaken, together with the resolutions. • A project plan will be developed to map the proposed way forward to comply with the council resolutions. The project plan will be discussed and endorsed by ELT. • The Project plan will be submitted to the State government for a pre-lodgement meeting. The pre-lodgement process can be used to request formal notification from the various State and Commonwealth agencies on the permits and approvals required for either a new structure or rehabilitation of the structure. • Once the pre-lodgement advice is gained, then Council can progress the approvals required. 28/03/2019 - Estimated project completion - November 2019. 13/12/2019 - Development Assessment has been lodged. Estimated project completion - March 2020. 15/04/2020 - • RFQs were sent out to approx. 12 local builders – no quotes received. • RFQs were then sent to approx. 15 builders in Mackay – no quotes received. • Quote expected to be received from Peto's Construction in the Whitsunday's today. 25/09/2020 - Quote was received from Peto's Constructions on 1/5/2020 and it was over \$200K which meant a Tender was required. Contracts received documents for this and passed onto ██████████, who has had conversations with ██████████ have not heard anymore in regards to this project. Currently, following up with ██████████	27-March-2019 30-June-2019 30-November-2019 31-March-2020 31-August-2020 31 October 2020		On Track
13 March 2019	15.3	2019/03/13.14	CHOOSE COLLINSVILLE CONCEPT DESIGNS	Council accept the "Choose Collinsville" concept designs produced by SLR Consulting and furthermore: a)Notes the required \$2.5 million to undertake detailed design and construction; and b)Seeks external grant funding to commence the project in the 19-20 Financial Year following community consultation.	Director Customer Experience	Concepts referred to Economic Development to seek potential grant funding. Budget Bid for 2019/20 has been completed. There are no current grant opportunities by the projected due date however Building Our Regions funding should be available later in the year as advised by ██████████. It is likely that these types of grants will require a co contribution therefore we intend to put in a budget bid for the 20-21 financial year once co contribution amounts are known. Project has been included in the list of projects for Covid stimulus packages, however no grant funding has been confirmed towards our submissions. We will continue to evaluate future grants that meet the project criteria.	27/03/2019 30/06/2019 30/06/2020 30/12/2020		On Track
23 April 2019	17.1.1	2019/04/23.20	WHITSUNDAY AIRPORT SECURITY EQUIPMENT- FLIGHT INFORMATION DISPLAY SYSTEM	Council award the contract to Digital Images International Pty Ltd for \$48,504 (excluding GST) for Smart Display Controllers for the Flight Information Display System (FIDS) as a Sole Supplier in accordance with Section 235 a) Local Government Regulation 2012.	General Manager Airports & Commercial Infrastructure	Equipment has been ordered & waiting for arrival. Update - an issue as arisen with the supplier and this has caused a delay.	08/05/2019 20-May-2019 20-September-2019 30 November 2019		Overdue
23 April 2019	17.1.2	2019/04/23.21	WHITSUNDAY AIRPORT SECURITY EQUIPMENT - BODY SCANNER AND X-RAY SYSTEM	Council resolve to award a contract for the purchase of a Body Scanner and X-Ray Inspection System for Airport Security Screening Equipment to Smiths Detection Services for \$320,130 (excluding GST) under Section 235 (a) Local Government Regulation 2012 due to the sole supplier services sought.	Major Projects Program Director	Equipment can't be ordered yet - funding is on hold pending Federal Election - Waiting on the process to re-start. Communication has been received from the airport security screening grant fund draft agreement being reviewed and quotations revalidated. 29/11/2019 - Funds were received from Federal. Currently going through procurement process.	08/05/2019 20-May-2019 30-September-2019 30-November-2019 30 June 2020		On Track
13 March 2019	17.1.2	2019/03/13.20	WHITSUNDAY COAST AIRPORT LEASE TO AIR WHITSUNDAYS	Council resolve to: a)apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulation 2012 Section 236 Part 1 (vi), being that the interest in the land is that is used by an airport or airport related business; b)authorise the Chief Executive Officer to enter into negotiations and execute a lease with Air Whitsundays over part of Lot 50 on CP HR 808298 for a 2-year term within the terminal; and c)authorise the Chief Executive Officer to enter into negotiations and execute a second lease with Air Whitsundays over part of Lot 50 on CP HR 808298 for a 5-year term outside the terminal.	General Manager Airports & Commercial Infrastructure	Legal tasked with lease preparation Draft leases prepared and provided to Air Whitsundays (note: leases were reviewed by ██████████) Leases are ready for execution With Air Whitsundays for execution	27/03/2019 20/04/2019 21/05/2019 30-June-2019 31-August-2019 20-September-2019 24-October-2019 31 January 2020		Overdue
13 March 2019	17.1.3	2019/03/13.21	WHITSUNDAY COAST AIRPORT LEASE TO GSL AVIATION	Council resolve to: a)apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulation 2012 Section 236 Part 1 (vi), being that the interest in the land is that is used by an airport or airport related business; and b)authorise the Chief Executive Officer to enter into negotiations and execute a lease with GSL Aviation over part of Lot 50 on CP HR 808298 for a 2-year term.	General Manager Airports & Commercial Infrastructure	Awaiting signed documents – followed up on 08/10/19 Legal tasked with lease preparation Draft leases prepared and provided to GSL (note: leases were reviewed by Suz Brown) Legal advice still progressing. With GSL for execution Resent as there was an error in the lease.	27/03/2019 20/04/2019 21/05/2019 30-June-2019 31-August-2019 20-September-2019 24-October-2019 31 January 2020		Overdue
8 May 2019	17.1.2	2019/05/08.30	LEASE IOR PETROLEUM PART OF LOT 50 ON CP HR808298	Council resolve to: 1.Apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulations 2012 Section 236 (c) (vi), being that the interest in the land is that is used by an airport or airport related business; and 2 Approve the Chief Executive Officer to finalise negotiations and execute the lease with IOR Petroleum over parts of Lot 50 on CP HR 808298, being Lease Area R, for a 2-year term with a 2-year option.	General Manager Airports & Commercial Infrastructure	Lease documentation being prepared by Council legal. With IOR for execution awaiting WRC baseline environment report.	27/05/2019 20/06/2019 31-August-2019 24-October-2019 31 January 2020		Overdue
12 June 2019	7.1	2019/06/12.03	NOTICE OF MOTION - AIRLIE BEACH SHARED ZONE	That the CEO or his delegate commission a traffic study into the Airlie Beach Main Street, Airlie Esplanade and Coconut Grove with the aim of improving pedestrian safety and traffic flow and report the findings to a future Council meeting.	Director Engineering Services	Executive Manager Roads & Drainage advised that following the Notice of Motion, the 'Shared Zone' concept will be put forward for inclusion within the Q2 Budget with design and construction to possibly take place within Q3. Design report is in an advanced stage and will be briefed to Council once reviewed. Propose to submit a budget bid for 20/21; proposal to submit a budget bid for 20/21.	30 June 2020		On Track
24 July 2019	17.1.3	2019/07/24.32	TEMPORARY AVIATION RESCUE AND FIRE FIGHTING SERVICE AT WRC	Council approve the allocation of \$300,000 expenditure for the construction of an airport administration building and an equipment storage shed with sources of income coming from \$250,000 via Airservices Australia and \$50,000 from Airport reserve.	General Manager Airports & Commercial Infrastructure	Licence agreement executed and invoice raised Administration building completed. Storage shed to be constructed.	07/08/2019 24-September-2019 30 November 2019		Overdue
13 August 2019	10.1	2019/08/13.12	DON RIVER DASH 300 - REQUEST FOR SPONSORSHIP	Council resolves to support the Don River Dash event 2019 by providing sponsorship of \$7,000 as the Gold level sponsor (Naming rights to the event) plus in-kind support to the value up to \$5,000 for road traffic management.	Executive Officer Economic Development	This event is scheduled to be delivered weekend of 14 September 2019. Council in kind support has been arranged and payment of \$7k cash is being processed. The Event Organiser was contacted to raise an issue regarding logo placement and naming rights in print media for this event, as agreed in the Sponsorship Agreement. The Event Organisers committed to remedy this action by promoting Council as a naming right partner via MC at the event and post event communications. An acquittal report is to be provided within 90 days. Governance Coordinator / 6 December 2019: Advised by EOED that the event was delivered by the event organisers on 13-15 September 2019. They have provided the a sponsorship report for the close out of the funding agreement. Some additional information has been requested from them, and is pending. Event organisers are considering plan for 2020 event. Requested to extend due date to 15/1/2020.	27/08/2019 14/09/2019 15/11/2019 15/01/2020		Overdue
28 August 2019	10.5	2019/08/28.08	Whitsunday Festival of Motoring 2019 & 2020	Council resolves to approve funding of \$25,000 for the Whitsunday Festival of Motoring 2020, and in-kind support to the value of \$10,000 on receipt of a revised project plan and balanced budget.	Executive Officer Economic Development	Teleconference held with Festival of Motoring Committee on 10/09/19. Committee to revise their plans and resubmit to WRC. Governance Coordinator / 6 December 2019: Advised by EOED that WRC have not had a revised plan provided by the Event organisers. Have made contact to check their progress, but no response as yet. Requested to extend due date to 15/1/2020.	11/09/2019 24-October-2019 15/1/2020		Overdue
28 August 2019	12.2	2019/08/28.12	Whitsunday Regional Council Planning Scheme Major Amendment - DNRME Zone Amendments	Council resolves to: a)make zone amendments in accordance with Attachments 1 and 2 as part of the next Major Amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments; b)inform DNRME of Council's resolution; and c)authorise Council Officers to begin negotiations with DNRME on the Lots identified in Attachment 3.	Director Planning & Development	A) Zone Amendments being implemented for inclusion in the Major Amendment Package; B) Advice sent to DNRME re Council's Resolution - ECM: 5123184 C) Site investigation complete & currently under review Updated as of 01/10/2019	11/09/2019 30/01/2020		On Track
11 September 2019	10.1	2019/09/11.03	Acquisition of Lot 54 on HR CP1010	Council resolves to: 1)Cease the acquisition of Lot 54 on HR CP1010, including the acquisition of native and non-native titles; and 2)Allocate the funds returned from DNRME to a value of \$283,115.50 to the Airport Reserve.	General Manager Airports & Commercial Infrastructure	DNRME notified of Council's intention. Awaiting response and refund arrangements.	25/09/2019 30 November 2019		Overdue
25 September 2019	17.5.1	2019/09/25.40	Whitsunday Dredging Program	Council resolve to award the Whitsunday Dredging Program works to Dredging Systems for \$259,383.32 through an exemption to the Local Government Regulation 2012 s235(a), noting that the Whitsunday Sailing Club project is to be undertaken as private works and reimbursed to Council at a fixed cost of \$42,000.00.	Director Engineering Services	Contractor proposing to mobilise 21st October. Sailing Club to be dredged first to avoid clash with Airlie Beach Music Festival; pad has been et up by WRC for geobag to be placed. Whisper Bay to follow. Molong Creek expected late-November. Whisper Bay and Whitsunday Sailing Club have been completed, dredge spoil drying at each site for removal after Christmas, Molongie Creek has had to delay until January as the contractor would not have finished by Christmas and would have restricted access through the holidays. Molongie Creek delayed due to Contractor commitments in Gladstone - 6 weeks of works to commence after Easter - Estimated completion	22 May 2020		On Track
9 October 2019	10.2	2019/10/09.05	Request for Sponsorship for the Airlie Beach Music Festival of Music 2019	That Council resolves to provide in-kind support to the Airlie Beach Festival of Music to the value of \$5,000 funded from the Economic Development budget GL: 10-0-4170-6373-61004.	Executive Officer Economic Development		24/10/2019 15 December 2019		Overdue
13 November 2019	10.2	2019/11/13.05	Remote Airstrip Upgrade Program - Collinsville Aerodrome Upgrade	That Council: 1.Support the submission to the Remote Airstrip Upgrade Program (RAUP) seeking \$750,000 for the Collinsville Aerodrome Lighting and Certification Upgrade Project; 2.Approve the proposed Council co-contribution, should the funding application be successful, of \$750,000 from the Airport Reserve to deliver the Collinsville Aerodrome Lighting and Certification Upgrade Project and; 3. Notes that the proposed upgrade to the Collinsville Aerodrome is estimated to have increase in operational costs to maintain compliance on a yearly basis. This will be in the order of \$50,000 excluding depreciation. There is no expected increase to income anticipated from this upgrade.	General Manager Airports & Commercial Infrastructure		27 November 2019		Overdue

Council Resolutions 2019

Meeting Date	Item No.	Resolution No.	Report Name	Resolution	Responsible Executive	Action Taken	Due Date	Date Completed	Status
13 November 2019	10.3	2019/11/13.06	Remote Airports Program - Bowen Aerodrome Runway	That Council: 1. Support the submission to the Regional Airports Program (RAP) seeking \$250,000 for the Bowen Aerodrome project to deliver runway repair options identified as Scope 1 in the report; 2. Approve the proposed Council co-contribution, should the funding application be successful, of \$250,000 from the Bowen Reserve for delivery of the Bowen Aerodrome project; and 3. Notes that the proposed upgrade to the Bowen Aerodrome is estimated to have minimal increases to operational costs with the exception of depreciation in the order of \$25,000pa. There is no expected increase to income anticipated from this upgrade.	General Manager Airports & Commercial Infrastructure		27 November 2019		Overdue
13 November 2019	10.4	2019/11/13.07	Shute Harbour Closure – 30 November 2019 To 30 April 2020	That Council resolves to: 1) Close the Council controlled area marked as 'Construction Zone' on Attachment 1 within the Shute Harbour Transit Facility from 30 November 2019 to 30 April 2020 as specified in Table 1 to public access (other than Council's contractors, agents, authorised personnel and approved persons) in accordance with section 6(1) of the Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014 to facilitate the construction of the redevelopment of the Shute Harbour terminal and works approved under the development approval issued on 12 June 2019 (Council Reference 20190025) and subsequent approvals that may be issued. Table 1 Council Controlled Facility at Shute Harbour Details of Closure Lower Car Park Closed to all public access Fishing Pontoon Closed to all public access unless limited access has been approved by the Chief Executive Officer Shute Harbour Facility Pontoons Closed to all public access Boat Ramp Closed to all public access with the exception of the three existing small tourism operators as follows: • Scamper • Island Transfers • Salty Dog Sea Kayaking, and any other small tourism operators approved by the Chief Executive Officer 2) Close part of Shute Harbour Road (Entrance to the Shute Harbour Transit Facility) from the 'Site Gate' as marked on Attachment 1 to the part of that road within the area marked as 'Construction Zone' on Attachment 1 from 30 November 2019 to 30 April 2020 to all traffic (other than Council's contractors, agents, authorised personnel and approved persons) in accordance with section 69(1) of the Local Government Act 2009 (Qld) in the interests of public safety to support the construction noted in paragraph 1. 3) Delegate to the Chief Executive Officer that in the event that all necessary development approvals have taken effect and all necessary certificates are in place in relation to works on the Fishing Pontoon depicted within the area marked as 'Construction Zone' on Attachment 1, to determine: a) whether the Fishing Pontoon facility can be utilised by commercial vessels during the period of closure of the Council controlled facilities at Shute Harbour; b) whether a defined period of closure for the area or part of the area marked as 'Construction Zone' on Attachment 1 is possible having regard to That Council authorise the Chief Executive Officer to: a) Surrender the lease with Molongie Creek Boat Club Inc., over the whole of land at Lot 64 on CP860288; and b) Enter into negotiations and execute leases over parts of the land at Lot 64 on CP860288 in accordance with Section 236 (c)(iii) of the Local Government Regulation 2012.	General Manager Airports & Commercial Infrastructure		27 November 2019		Overdue
13 November 2019	13.1	2019/11/13.14	Trustee Lease - Lot 64 on CP860288 - Molongie Creek Boat Club Inc.	That Council authorise the Chief Executive Officer to: a) Surrender the lease with Molongie Creek Boat Club Inc., over the whole of land at Lot 64 on CP860288; and b) Enter into negotiations and execute leases over parts of the land at Lot 64 on CP860288 in accordance with Section 236 (c)(iii) of the Local Government Regulation 2012.	Director Corporate Services	This lease is pending the DNRME project at Molongie Creek which has been placed on hold. Lessee has been provided draft lease for their review. Lease plan is in final stages of development.	31 December 2020		On Track
13 November 2019	17.1.2	2019/11/13.30	Lease - Part Of Land Lot 50 On Cp H808298 (Area Ga)	That Council: 1. Apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulations 2012 Section 236 Part 1 (vii), being that the disposal is of an interest in the land that is used by an airport or airport related business if: a. It is in the public interest to dispose of the interest in land without a tender or auction; b. The disposal is otherwise in accordance with sound contracting principles; and 2. Approve the Chief Executive Officer to finalise negotiations and execute the lease with GSL Aviation over part of Lot 50 on CP HR 808298 for a 3-year term being location GA.	General Manager Airports & Commercial Infrastructure		27 November 2019		Overdue
27 November 2019	15.1	2019/11/27.17	Regional Recycling Transport Assistance Package Submission	That Council resolves to: 1. Support the submission to the Regional Recycling Transport Assistance Package (RRTAP) seeking: a) \$11,184 for the Household Battery Recovery Scheme project to deliver transport costs to provide a battery recycling service in the Whitsundays region; and b) \$184,739 for the Bowen Concrete Recovery project to deliver transport costs to remove and recycle the existing concrete stockpile at Bowen Landfill. 2. Approve the proposed Council co-contribution, should the funding application be successful: a) \$5,160 from the Waste Services Operational Budget JC 5053-10882-63138 for delivery of the Battery Recycling Scheme project; and b) \$51,945 from the Waste Services Operational Budget JC 5053-10741-63138 for delivery of the Bowen Concrete Recovery project.	Chief Operating Officer Whitsunday Water	29/11/2019 - Grant application submitted. 13/01/2020 - Responsible Executive reassigned to COO Water & Waste in line with reporting changes. 14/04/2020 - Submission of project plans in order for Deed to be drawn up.	44/42/2049 30/04/2020 31/08/2020		On Track
27 November 2019	15.3	2019/11/27.19	SKAL International Whitsundays Photo-Opportunity Sign – Airile Beach Lagoon Headland Whitsunday Regional Council Meeting Standard	That Council approve SKAL International Whitsundays to build a photo-opportunity sign at the Airile Beach Lagoon headland and furthermore review the continuation of allowing the sign to remain at the site after an initial 24-month period following installation.	Director Customer Experience	28/11/2019 - Applicant was contacted and advised of the resolution. Production has commenced. 24/06/2020 - Have contacted applicant. Advised that there have been delays on their end with glass, design and artwork. They will be in contact in due course to arrange vehicle access for installation.	44/42/2049 30/04/2020 31/08/2020		On Track
27 November 2019	17.1.4	2019/11/27.31	Whitsunday Myrtle Licence Agreement	That Council approve a twelve (12) month licence for Whitsunday Myrtle to operate a vending machine within the Whitsunday Coast Airport.	General Manager Airports & Commercial Infrastructure		11 December 2019		Overdue
27 November 2019	17.2.1	2019/11/27.32	Sale of Land - Lot 75 on SP220409 - 42-46 Carlo Drive, Cannonvale	That Council resolves to go to public tender for the sale of land at Lot 75 on SP220409, 42-46 Carlo Drive, Cannonvale.	Director Corporate Services	The land was advertised for tender and closed 2 February 2020. Public Tender Conducted, sole tenderer – Legal discussions are currently underway to terminate tender contract. Pending legal advice re: termination of contract by Tenderer	30 April 2020		On Track
11 December 2019	10.2	2019/12/11.06	2019/20 Budget - 1st Revision - September 2019	That Council resolve: 1. In accordance with section 170(3) of the Local Government Regulation 2012, to revise the Whitsunday Regional Council budget adopted for the financial year 2019/20, as presented in the following statements prepared in accordance with section 169 of the Local Government Regulation 2012: a) Revised Statement of Comprehensive Income (including the Appropriations Statement), b) Revised Statement of Financial Position, c) Revised Statement of Cash Flows, d) Revised Statement of Capital Funding, e) Revised Statement of Changes in Equity for the financial year 2019/20, f) the resulting Revised Long-Term Financial Forecast for the financial years 2020/21 through 2028/29, inclusive, g) the Revised Measures of Financial Sustainability (see Note 21 Financial Ratios); and 2. to make the following transfers to and from reserves: a) \$ 4,722,517 from Constrained Works Reserve (Grants & Subsidies), as follows: - \$ 4,285,216 to fund capital works projects, and - \$ 437,301 to retained earnings to fund the refund of a grant, and b) \$ 8,158,000 from the Infrastructure Reserve to fund capital works projects, and c) a net transfer of \$ 10,842,792 from the Capital Works Reserve, as follows: - \$ 1,036,364 to the Capital Works Reserve, and - \$ 11,879,156 from the Capital Works Reserve to fund capital works projects, and d) \$ 1,181,504 from the Insurance Reserve to fund capital works projects, and e) \$ 404,116 from the Operational Works Reserve to fund operational works.	Chief Financial Officer				On Track
11 December 2019	11.2	2019/12/11.08	Residential Building Assets	That Council resolves to dispose of the following building assets by demolition or removal in accordance with section 227 of the Local Government Regulation 2012: a) Asset ID: 89091, 33 Kelsey Creek Road, Proserpine; and b) Asset ID: 88999, 21 Station Street, Collinsville.	Director Corporate Services	33 Kelsey Creek is demolished and final payment has been made. 21 Station Street will occur with other Collinsville assets.	31 December 2020		On Track
11 December 2019	17.1.1	2019/12/11.24	Whitsunday Start-up Business Support Program - Application Selection 2019	Council resolves to: a) approve two funding applications received under the Whitsunday Small Business Start Up Grant, as recommended by the assessment panel; b) prepare and execute funding agreements with the successful applicants; c) announce the successful applications in January 2020; and d) prepare correspondence advising the unsuccessful applicants, inclusive of feedback on their submission.	Executive Officer Economic Development				On Track
11 December 2019	17.2.2	2019/12/11.27	Bowen Hill Tower Lease	That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a lease with the Public Safety Business Agency (PSBA) at 27 Tynwald Avenue, Bowen (L2 SP171907) in accordance with Section 236(1)(c)(vi) of the Local Government Regulation 2012.	Director Corporate Services	PSBA are waiting for NBN to move their infrastructure which was scheduled to be completed latest 30 June 2020 until they finalise the lease. Negotiations still underway. PSBA are reviewing the terms and conditions of Council's lease and waiting for funding. PSBA have issued draft leases for review. It is finalising the equipment requirements to ensure compliance with the telecommunications tower.	30 November 2020		On Track
11 December 2019	17.1.3	2019/12/11.37	Organisational Structure Plan	That Council: 1. Adopts the organisational workforce structure in accordance with section 196 of the Local Government Act 2009 and as attached to the Agenda; 2. Authorises the CEO to initiate the changes to the organisational structure at his earliest convenience and within the parameters as detailed in the various industrial relations instruments that may be applicable. 3. Considers as part of its mid-year budget review a further budget allocation to complete the Grassroots Connection organisational support report.	Executive Manager Human Resources & Safety				On Track

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
29 January 2020	13.1	2020/01/29.15	Proserpine Rugby League Football Club - Sponsorship of the Whitsunday Brahmans	That Council accept the in-kind sponsorship proposal from the Proserpine Rugby League Football Club for the Whitsunday Brahmans 2020 season to include Council's logo on a Whitsunday Brahmans A Grade jersey for the 2020 season at no cost.	Community Services	09/04/2020 - Approval letter sent ECM *5409382	12 February 2020	9 April 2020	Completed
29 January 2020	13.2	2020/01/29.16	Customer Experience Monthly Reports - November & December 2019	That Council receive the Customer Experience Monthly Reports for November and December 2019.	Community Services	13/02/2020 - Reports received. No further action required.	12 February 2020	13 February 2020	Completed
29 January 2020	16.4	2020/01/29.30	Staff Acknowledgement – Australia Day	That Council acknowledge the effort by staff regarding Australia Day.	Community Services	26/02/2020 - Noted. Staff acknowledged.	12 February 2020	27 February 2020	Completed
29 January 2020	17.4.1	2020/01/29.37	TENDER EVALUATION - 500.2019.0120 DEMOLITION OF PROSERPINE ENTERTAINMENT CENTRE	That Council: 1.Award contract 500.2019.0120 Demolition of Proserpine Entertainment Centre to Mathinna Pty. Ltd. T/As P & C Welding & Constructions for the amount of \$214,800.00 (excluding GST) allocated from Job Code – 4926.10641.63138; and 2.Call for tenders for the construction of the Proserpine Entertainment Centre in accordance with the scope of works.	Community Services	13/02/2020 - Tender awarded. Executed contract - refer to ECM No: 5326954.	12 February 2020	13 February 2020	Completed
29 January 2020	4.1	2020/01/29.02	Confirmation of Minutes Report	That Council confirms the Minutes of the Ordinary Meeting held on 11 December 2019 subject to a change in the declaration made by Cr Willcox on item 17.2.3 to reflect the following: Cr Andrew Willcox declared a Personal Interest in accordance with section 175E(2) of the Local Government Act 2009, informing the meeting that the nature of the interest is his sister's farm uses plastic that could be utilised by the tenderers. In accordance with section 175E(4) of the Act, Councillors present (excluding Cr Willcox) voted 6/0 that Cr Willcox does not have a real Conflict of Interest or Perceived Conflict of Interest in the matter and that he may participate in the meeting in relation to the matter, including by voting on the matter. Accordingly, Cr Willcox remained present for the matter and fully participated in the debate and vote.	Corporate Services	Governance Coordinator / 31 March 2020: Minutes confirmed. No further action required.		31 March 2020	Completed
29 January 2020	4.2	2020/01/29.03	Unconfirmed Audit & Risk Committee Meeting Minutes - 29 November 2019	That Council: 1.Receive the Unconfirmed Minutes of the Audit & Risk Committee Meeting held on 29 November 2019; and 2.Adopt the Committee's recommendations and endorse the actions arising.	Corporate Services	Governance Coordinator / 31 March 2020: Minutes confirmed. No further action required.		31 March 2020	Completed
29 January 2020	11.1	2020/01/29.05	Delegations' Register Update	That Council, in accordance with Section 257 of the Local Government Act 2009, delegate the powers contained in the Delegations Register to the Chief Executive Officer (Attachment 1), on the condition that these powers are exercised subject to the limitations and conditions contained in Schedule 2 of the Delegations Register (Attachment 2).	Corporate Services	Governance Coordinator / 31 March 2020: Delegations updated on Council's website to reflect those adopted. Second phase working with staff on delegations from CEO to employees underway.		31 March 2020	Completed
29 January 2020	11.2	2020/01/29.06	Policy Review: Council Caretaker Period Policy	That Council: 1)Revoke the Council Caretaker Period Policy adopted on 13 March 2019; and 2)Adopt the revised Council Caretaker Period Policy (Attachment 1).	Corporate Services	Governance Coordinator / 31 March 2020: Policy adopted and updated on website.		31 March 2020	Completed
29 January 2020	11.3	2020/01/29.07	Financial Report - FY 19/20 - Period Ending December 2019	That Council received the financial statements for Whitsunday Regional Council for the period ended 31 December 2019 of the financial year 2019/20.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
29 January 2020	11.4	2020/01/29.08	Revenue Policy 2020/21	That Council resolve to adopt the Revenue Policy for 2020/21 as presented in accordance with Sections 169 and 193 of the Local Government Regulation 2012 (Qld).	Corporate Services	Renvenue Policy adopted		24 April 2020	Completed
29 January 2020	11.5	2020/01/29.09	Corporate Services Monthly Report - December 2019	That Council receive the Corporate Services Monthly Report for December 2019.	Corporate Services	No action required	4 February 2020	4 February 2020	Completed
29 January 2020	16.1	2020/01/29.27	Additional Community Facilities Insurance	That Council delegate authority to the CEO for the additional community facilities to be insured by Council's insurer as presented to Council's Strategic Briefing of November 2019.	Corporate Services	Insurance obtained with correspondence issued to all parties. Separate agreements in draft to support insurance advice of amendments made to Lease - timing dependent.		21 April 2020	Completed
29 January 2020	16.2	2020/01/29.28	Public Explanation – Dog Situation	That the CEO provide a public explanation regarding the euthanasia of Mr Paul Barr's dog last August in the interests of community information. That the item be tabled to confidential for further discussions.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
29 January 2020	17.1.1a	2020/01/29.34	Public Explanation – Dog Situation	That the CEO provide a public explanation regarding the euthanasia of Mr Paul Barr's dog last August in the interests of community information.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
29 January 2020	17.1.1B	2020/01/29.35	Group Training Organisation (GTO) Quotation Exemption	That Council: 1.Provide exemption from seeking quotations for apprenticeship services under Section 235 of the Local Government Regulation 2012 and; 2.Approve the provision of a contract to cover services provided by TORGAS Inc. until their current apprentices complete their term in February 2020.	Corporate Services	contract is now concluded and matter is closed			Completed
29 January 2020	17.2.1	2020/01/29.36	Rates and Sundry Debtors - December 2019	That Council receive the Rates and Sundry Debtors Report for the month of December 2019.	Corporate Services	No action required	4 February 2020	4 February 2020	Completed
29 January 2020	17.6.1	2020/01/29.38	Whitsunday Coast Airport Cafe and Retail Area	That, pursuant to section 228 of the Local Government Regulation 2012 (Qld), Council resolves that it would be in the public interest to invite 'expressions of interest' before inviting written tenders for the lease of the new café/retail space at the Whitsunday Coast Airport.	Corporate Services	Done. EOIS closed and under eval.		21 April 2020	Completed
29 January 2020	12.1	2020/01/29.10	20040628 - Request for Extension of Relevant Period - Reconfiguration of a Lot -1 into 27 Lots and Common Property and Material Change of Use - 18 Dwellings and 9 Dual Occupancies - 43SP152078 - DMHP -C/- Wynne Planning & Development	That Council resolve to refuse the request for an extension of currency period of the Development Permit for Reconfiguration of a Lot - One Lot into Twenty-Seven (27) Lots and Common Property and Material Change of Use - Eighteen (18) Detached Residential Dwellings and Nine (9) Dual Occupancies over Part of Lot 43 on SP152078 lodged by Wynne Planning & Development on behalf of DMHP Pty Ltd on land described as L: 43 SP: 152078, Raintree Place Airlie Beach on the following grounds: a)the inconsistency of the approval, including its conditions, with the current laws and policies applying to the development including the amount and type of infrastructure contributions, or charges payable; b)the community is unaware of the development due to the time which has elapsed since it was first approved by Council; c)the approval has had twelve (12) years to commence and complete the development and no works have commenced to date and no corresponding permits have been gained. That the item be tabled pending further discussion with our planning department and the applicant.	Development Services	Item prepared for OM 12 February 2020		5 February 2020	Completed
29 January 2020	12.2	2020/01/29.11	20130942 - Request for Extension of Relevant Period - Development Permit for Reconfiguration of a Lot - One Lot Into Eleven Lots - Stage 6B & 7 - Whitsunday Lakes Pty Ltd as TTE C/- Wynne Planning and Development	That Council approve the request for an extension of the currency period of the Development Permit for Reconfiguration of a Lot - One Lot into Eleven Lots - Stage 6B & 7 lodged by Wynne Planning and Development on behalf of Whitsunday Lakes Pty Ltd trading as Trustee on land described as Lot 508 on SP 256307 to 30 January 2022.	Development Services	Decision Notice Issued - ECM: 5302149		29 January 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
29 January 2020	12.3	2020/01/29.12	20191243 - Development Application for Material Change of Use - Dwelling House (Garage + Carport) - 61 Edwards Esplanade HERONVALE - 2 H: 9414 - R R Lacey & S G Bugeja	That Council approve the application for development permit for Material Change of Use – dwelling house (siting variation for shed + Carport), 61 Edwards Esplanade Heronvale – R R Lacey & S G Bugeja, subject to the following conditions: 1.0ADMINISTRATION 1.1The approved development must be completed and maintained generally in accordance with the approved drawings and documents. 1.2The following further development permits are required prior to commencement of work on site or commencement of the use: Building Works 1.3All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit. 1.4Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail. 1.5All conditions of this approval must be complied with in full to Council’s satisfaction prior to the release of the survey plan or the commencement of the use, whichever is the sooner. 1.6The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner. 2.0CLEARING, LANDSCAPING AND FENCING 2.1Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions. 2.2All vegetative waste cleared as part of the development of the site is to be either: Stored neatly on site and shredded within sixty (60) days of clearing; or removed off the site to an approved disposal location. 3.0BUILDING 3.1Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.	Development Services	Decision Notice Issued - ECM: 5306003		31 January 2020	Completed
29 January 2020	12.4	2020/01/29.13	20191075 - Development Application for Material Change of Use - Short Term Accommodation - 109 Gloucester Avenue Hydeaway Bay - 122 RP: 744451 - P O'Brien & G Sapkin	That Council resolves to approve the application for Short-term Accommodation, made by G W Sapkin, on L: 122 RP: 744451 T: N1329/85 and located at 109 Gloucester Avenue Hydeaway Bay, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice issued - ECM: 5302410		29 January 2020	Completed
29 January 2020	12.5	2020/01/29.14	Planning & Development Monthly Report - November & December 2019	That Council receive the Planning & Development Monthly Reports for November and December 2019.	Development Services	Received - NFA Required		29 January 2020	Completed
29 January 2020	15.1	2020/01/29.21	Business Unit Activity Report - Whitsunday Water - December 2019	That Council receive the Whitsunday Water Business Activity Report for December 2019.	Infrastructure Services	Monthly report presented at Council - No further action required.	29 January 2020	29 January 2020	Completed
29 January 2020	15.2	2020/01/29.22	Business Activity Report - Waste Business Unit - December 2019	That Council receive the Waste Business Unit Activity Report for December 2019.	Infrastructure Services	Monthly report presented at Council - No further action required.	29 January 2020	29 January 2020	Completed
29 January 2020	15.3	2020/01/29.23	Business Unit Report - Foxdale Quarry - December 2019	That Council receive the monthly Business Unit Activity report for Foxdale Quarry.	Infrastructure Services	Monthly report presented at Council - No further action required.	29 January 2020	29 January 2020	Completed
29 January 2020	15.4	2020/01/29.24	Whitsunday Water Annual Compliance and Performance Report	That Council acknowledges and endorses the publication of the Whitsunday Water regulatory annual compliance and performance reports.	Infrastructure Services	Public four reports on Website. Drinking Water Quality Management Plan, Annual Report. The Water Annual Performance Report, EPBC Annual Compliance Report for Cannonvale STP. EPBC Annual Compliance Report for Proserpine STP.	30 January 2020	30 January 2020	Completed
29 January 2020	15.5	2020/01/29.25	Building Better Regions Fund Round Four Project Submissions	That Council resolve to: 1)Support the submission to the Building Better Regions Fund – Round 4 seeking funding amounts as identified for the following projects: a)\$3.755M for the Cannon Valley Reservoir Project b)\$0.837M for the Collinsville Efficient Resilient Solar Program 2)Consider the allocation of Council co-contributions, in the event the funding application is successful in its 2020-21 budget deliberations: a)\$5.443M for the Cannon Valley Reservoir Project (\$3.76M eligible contribution, \$1.683 ineligible contribution). b)\$0.493M for the Collinsville Efficient Resilient Solar Program (\$0.483M eligible contribution, \$0.01M ineligible contribution).	Infrastructure Services	Completed as discussed with [REDACTED]	29 January 2020	29 January 2020	Completed
29 January 2020	7.1	2020/01/29.04	Notice of Motion – Mackay Corner Siding	That Council authorise the Engineering Department through the CEO to provide assistance to Canegrowers and Wilmar with the preliminary design specs for the Mackay Corner Siding (Cnr Bruce Hwy & Glen Isla Rd). Roads & Drainage staff met with Canegrowers and Wilmer members 21/04 - Wilmar to investigate whether they can produce funds for a GATT seal (or similar) on the incoming gravel area to try to reduce the dust issue. They will look at future capital funding to concrete the turning area across the cane rail line. Wilmar to advice Council or progress; WRC to continue to provide assistance where needed over the next two months to reduce dust prior to crushing season.	Infrastructure Services	Design team instructed to make contact with Canegrowers, Wilmer & TMR to confirm expectations. Council staff assisted with the development and placement of a trial Gatt seal. works completed	21 June 2020		completed
29 January 2020	14.1	2020/01/29.19	Infrastructure Services Capital Progress Report - January 2020	That Council receive the Infrastructure Services capital progress report for the month of January 2020.	Infrastructure Services	Monthly Capital Progress report was presented to Council - no further action required.	29 January 2020	29 January 2020	Completed
29 January 2020	14.2	2020/01/29.20	Operational Report - Roads and Drainage - December 2019	That Council receive and note the Roads & Drainage Operations progress report.	Infrastructure Services	Monthly Operational report presented at Council - No further action required.	29 January 2020	29 January 2020	Completed
29 January 2020	16.3	2020/01/29.29	Memorial Garden – Bowen Cemetery	A new memorial garden design inclusive of a refurbishment of the existing facility (located in Bowen Cemetery) to be presented to Council for its 2020/21 Budget Deliberations.	Infrastructure Services	2020-21 budget bid is not required as the project is being delivered by P&G within the current financial year, with works having commenced end of March. 29/04/2020 – Concrete edging complete. Awaiting irrigation install once the successful contractor has completed works on the Gideon Pott W4Q project. 23/06/2020 - Irrigation install has been awarded to Bartec. Works commencing 29/06/2020	30 June 2020	23 June 2020	Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
12 February 2020	13.1	2020/02/12.09	Sport & Recreation Club Grants - January 2020	That Council approve the payment of the Sport & Recreation Club Grants, from budget code JC: 2967.10250.63151 - Community Donations (2967) / Club Grants (10250) / Donations - Community Grants (63151), to the following recipients: •Bowen Football Association Inc. – Band 1 - \$5,500.00 •Proserpine Junior Rugby League Football Club Inc. – Band 1 - \$5,500.00 •Bowen Golf Club Inc. – Band 1 - \$5,500.00 •Whitsunday United Football Club Inc. – Band 2 - \$3,000.00 •Whitsunday Junior Rugby Union Inc. – Band 2 - \$3,000.00 •Whitsunday Athletics Club Inc. – Band 3 - \$1,500.00 •Whitsunday Kyokushin Karate Proserpine Inc. – Band 4 - \$1,000.00 •Collinsville Barebow Hunters Club Inc. – Band 4 - \$1,000.00 •Bowen & Collinsville Lapidary Club Inc. – Band 4 - \$1,000.00	Community Services	14/02/2020 - Approval letters sent ECM *5328102 ECM *5328099 ECM *5328083 ECM *5328075 ECM *5328059 ECM *5328041 ECM *5328033 ECM *5328026 ECM *5327996	26 February 2020	14 February 2020	Completed
12 February 2020	13.2	2020/02/12.10	Whitsunday Festival of Motoring - Proposal for 2020 Event	That Council appreciates the opportunity to sponsor, however advises that it is not in a position to support the request from the proposed Festival of Motoring for the 2020 event. That Council appreciates the opportunity to sponsor, however advises that it is not in a position to support the request from the proposed Festival of Motoring for the 2020 event.	Community Services	21/02/2020 - Response letter sent ECM *5330957	26 February 2020	21 February 2020	Completed
12 February 2020	13.3	2020/02/12.11	Sport & Recreation Facility Management Grant - Whitsunday Sportspark Limited	That Council approve the payment of a Sport & Recreation Facility Management Grant – Band 1 of \$20,000.00, from budget code JC: 2967.10250.63151 - Community Donations (2967) / Club Grants (10250) / Donations - Community Grants (63151), to Whitsunday Sportspark Limited.	Community Services	14/02/2020 - Approval letter sent ECM *5328150	26 February 2020	14 February 2020	Completed
12 February 2020	13.4	2020/02/12.12	Request for Sponsorship - Coopers Cup Challenge - Bowen Polocrosse Club	That Council approve a Platinum Sponsorship of \$10,000.00, from budget code JC: 2967.10249.63150 - Community Donations (2967) / Sponsorships (10249) / Donation & Sponsorships (63150), to the Bowen Polocrosse Club to host the Annual Polocrosse Carnival in conjunction with the international Coopers Cup Challenge to be held on 13-14 June 2020.	Community Services	25/02/2020 - Approval letter sent ECM *5340255	26 February 2020	25 February 2020	Completed
12 February 2020	13.5	2020/02/12.13	Request for Council Fee Waivers - January 2020	That Council waive the fees, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150), for the following recipients: •Whitsunday Arts Festival Inc. – Class 3 Event Application - \$391.00 •Parley Foundation Ltd – Class 3 Event Application - \$391.00 •Club Outrigger Whitsunday – Class 3 Event Application - \$391.00 •Whitsunday Coast Chamber of Commerce – Class 3 Event Application - \$391.00 •Tourism Whitsundays – Material Change of Use Application - \$1,833.00 •Tourism Whitsundays – Operational Works Application - \$1,900.00 •Bowen Pastoral Agricultural Association – Waste Disposal - \$956.25	Community Services	13/02/2020 - Approval letters sent ECM *5326565 ECM *5326469 ECM *5326530 ECM *5326558 ECM *5326547 ECM *5326547 ECM *5326580	26 February 2020	13 February 2020	Completed
12 February 2020	13.6	2020/02/12.14	RADF - 2019/20 Funding Round 3 - November 2019 - February 2020	That Council: c)receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held on 28 January 2020; and d)approve the RADF grant (subject to conditions) for Round 3, to the Bowen Ukulele Group Strummers (B.U.G.S) for \$3,600.00, from budget code GL: 3640.6405.63151 - Arts & Cultural Development (3640) / Grants/Donations Paid (6405) / Community Grants (63151), as recommended by the RADF Local Committee.	Community Services	26/02/2020 a) Minutes received. No further action required. b) Approval letter sent ECM *5341977 - Unsuccessful letter sent ECM *5341979.	26 February 2020	26 February 2020	Completed
12 February 2020	13.7	2020/02/12.15	Request for Sponsorship - Australian Fishing Championships (AFC) - Kids Fishing Academy	That Council approve a sponsorship of \$10,000.00 plus in-kind support up to \$5,000.00, from budget code JC: 2967.10249.63150 - Community Donations (2967) / Sponsorships (10249) / Donation & Sponsorships (63150), to the Australian Fishing Championships (AFC) to host the Kids Fishing Academy to be held at Lake Proserpine.	Community Services	25/02/2020 - Approval letter sent ECM *5345146	26 February 2020	25 February 2020	Completed
12 February 2020	11.1	2020/02/12.03	ALGA National General Assembly 2020 - Call for Motions	That Council: 1.Advise the Chief Executive Officer of any issues, opportunities or concerns, consistent with the themes of the National General Assembly, for potential submission as motions to the National General Assembly; and 2.Receive a further report with draft motions for consideration, in accordance with feedback provided to the Chief Executive Officer, at the 25 March 2020 Ordinary Meeting.	Corporate Services	Governance Coordinator / 31 March 2020: Subsequent report included on the agenda for Council's 25 March 2020 Ordinary Meeting as per this resolution.		31 March 2020	Completed
12 February 2020	16.1	2020/02/12.20	Public Admission	That Council receive Cr Collins' public admission in relation to section 150AR.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
12 February 2020	17.2.1	2020/02/12.24	Tender Evaluation - Plant and Fleet Replacements - 500.2019.0122 - Supply and Delivery of three (3) Motor Graders	That Council award contract 500.2019.0122 – Supply and Delivery of Three (3) Motor Graders to Hastings Deering (Australia) Limited for the amount of \$1,264,000.00 (excluding GST) with trade-in of the following current assets: a)Asset No. 50986 Cat 140M Reg No C69915 for the amount of \$100,000 (excluding GST); b)Asset No. 50987 Cat 140M Reg No C69914 for the amount of \$100,000 (excluding GST); and c)Asset No. 50405 Cat 12M Reg No C69917 for the amount of \$76,000 (excluding GST).	Corporate Services	Completed. Two delivered with one remaining.		21 April 2020	Completed
12 February 2020	17.2.2	2020/02/12.25	Tender Evaluation - 500.2019.0117 Supply and Delivery of Various Mowers	That Council award contract 500.2019.0117 Supply and Delivery of Mowers as follows: a) Section A for the supply of four (4) Toro 360 4WD 72inch mowers for \$69,204.55 (excluding GST) each to be awarded to L Raisbeck & S.C Raisbeck T/As Bowen Small Motors for the total amount of \$276,818.20 (excluding GST) and trade in of the following assets: i.71378 TORO Groundmaster 360 4wd Mower 35530C for the amount of \$6,818.18 (excluding GST); ii.71376 TORO Groundmaster 360 4wd Mower 35531C for the amount of \$6,818.18 (excluding GST); iii.71373 TORO Groundmaster 31549C for the amount of \$6,818.18 (excluding GST); b)Section B for the supply of one (1) Kubota F3690-72 Mower be awarded to Ebstar Pty. Ltd. T/As Milne Bros Equipment for the amount of \$48,000.00 (excluding GST) and trade in of the following assets: i.71374 TORO Groundmaster 360 4wd Mower for the amount of \$2,350.00 (excluding GST) c)Section C for the supply of three (3) Kubota F36090-72 mowers for \$30,300 (excluding GST) each to be awarded to Ebstar Pty. Ltd. T/As Milne Bros Equipment for the amount of \$90,900.00 (excluding GST) and trade in of the following assets: i.70377 Mower Front Deck Kubota F3680 72' C69114 for the amount of \$5,450.00 (excluding GST); and ii.71375 TORO Groundmaster 360 4wd Mower35058C for the amount of \$2,250.00 (excluding GST). d)Section D for the supply of one (1) Kubota ZD1011-54 Zero Turn mower be awarded to Ebstar Pty. Ltd. T/As Milne Bros Equipment for the amount of \$20,805.00 (excluding GST).	Corporate Services	Mowers all delivered.		21 April 2020	Completed

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12 February 2020	12.1	2020/02/12.04	20040628 - Request for Extension of Relevant Period - Reconfiguration of a Lot -1 into 27 Lots and Common Property and Material Change of Use - 18 Dwellings and 9 Dual Occupancies - 435P152078 - DMHP -C/- Wynne Planning & Development	Council resolve to grant an extension of currency for a period of 2 years.	Development Services	Decision Notice Issued - ECM: 5324668		12 February 2020	Completed
12 February 2020	12.2	2020/02/12.05	20151071 - Request for 2nd Extension of Relevant Period - Development Application for Reconfiguration of a lot - Boundary Realignment, Spoor Rd, D J Wilson C/- Veris Pty Ltd	That Council resolve to approve a request for an extension of currency period lodged by Veris Pty Ltd on behalf of D J Wilson on land described as L: 72 HR: 1960 T: 40017931, Spoor Road KELSEY CREEK to 15 January 2022.	Development Services	Decision Notice Issued - ECM: 5327630		14 February 2020	Completed
12 February 2020	12.3	2020/02/12.06	20130575 - Request for Extension of Relevant Period - Development Application for Multiple Dwelling Units, 1 Birralee Street Collinsville, Caldec Property Group Pty Ltd	That Council resolve to refuse the request for an extension of currency period lodged by Flourish One Pty Ltd on behalf of Caldec Property Group Pty Ltd on land described as L: 31 MPH: 13509, 1 Birralee Street COLLINSVILLE on the following grounds: a)the inconsistency of the conditional approval with the current laws and policies applying to the development including the amount and type of infrastructure contributions, or charges payable; b)the community is unaware of the development due to the time which has elapsed since it was first approved; c)further rights to make a submission by new members of the community against the development application; and d)the approval has had six (6) years to commence and no works have commenced to date. e)the applicant's submission provides no demonstration that works are likely to commence within the requested two-year extension.	Development Services	Decision Notice Refusal Issued - ECM: 5327448		13 February 2020	Completed
12 February 2020	12.4	2020/02/12.07	20190917 – Development Application For Permit For Material Change Of Use - Intensive Animal Husbandry, 26010 Bruce Highway & Days Road, Gumlu, D M Rea & R J Rea	That Council resolves to approve the application for Development Permit for Material Change of Use - Intensive Animal Husbandry, made by D M Rea & R J Rea, on L: 34 SB: 205, L: 35 SB: 205 T: PLS 5/1280, L: 38 SB: 600 T: TL219350 and located at 26010 Bruce Highway & Days Road Gumlu, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice Issued - ECM: 5325162		12 February 2020	Completed
12 February 2020	12.5	2020/02/12.08	20191099 - Development Permit - Material Change of Use for Nature Based Tourism 4 x Cabins, Shed and Caretaker's Residence - 12 Evans Road Preston - 2SP308251	Council resolves to approve the application for Development Permit for Material Change of Use - Nature Based Tourism including 4 x Cabins, Storage Shed and Caretaker's Residence, made by J L Aldred & A R Lyon, on L: 2 SP: 308251 and located at 12 Evans Road PRESTON, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice Issued - ECM: 5324686		12 February 2020	Completed
12 February 2020	17.6.3	2020/02/12.30	Tender Evaluation - 500.2019.0125 Potable and Raw Water Transfer Mains, Proserpine and Cannon Valley	That Council award contract 500.2019.0125 Potable and Raw Water Transfer Mains, Proserpine and Cannon Valley to Newlands Civil Construction Pty Ltd for the amount of \$5,092,624.63 (excluding GST).	Infrastructure Services	Final contract sent to Newlands on 19/02/20 - waiting for contract to be signed and returned. Refer ECM 5357795	3 March 2020	3 March 2020	Completed
12 February 2020	17.6.4	2020/02/12.31	Tender Evaluation - 500.2019.0121 Cannonvale Sewerage Pump Station 1 Upgrade	That Council award contract 500.2019.0121 Cannonvale Sewerage Pump Station 1 Upgrade to Precision Civil Infrastructure Pty Ltd for the amount of \$1,436,997.40 (excluding GST).	Infrastructure Services	Final contract sent to Precision Civil Infrastructure on 19/02/20 - waiting for contract to be signed and returned. Refer ECM 5365430	5 March 2020	5 March 2020	Completed
12 February 2020	17.6.5	2020/02/12.32	Tender Evaluation - 500.2019.0110 - Miller Street Reservoir Roof Renewals - Collinsville	That Council award contract 500.2019.0110 Miller Street Reservoir Roof Renewals - Collinsville to ACS Projects Pty Ltd T/As Red Emperor Constructions for the amount of \$270,186.80 (excluding GST).	Infrastructure Services	Final contract sent to Red Emperor on 19/02/20 - waiting for contract to be signed and returned. Refer ECM 5356038	2 March 2020	2 March 2020	Completed
12 February 2020	17.6.6	2020/02/12.33	Tender Evaluation - 500.2019.0116 - Proserpine Water Treatment Plant - Transfer Pump Station	That Council award contract 500.2019.0116 - Proserpine Water Treatment Plant - Transfer Pump Station to Dowdens Group Pty Ltd for the amount of \$2,173,179.77 (excluding GST).	Infrastructure Services	Contract still to be sent to Dowdens - waiting on their program to include in contract before execution of Contract can occur. Refer ECM 5377229	12 March 2020	12 March 2020	Completed
12 February 2020	14.1	2020/02/12.16	Horseshoe Bay Beach Disability Access Equipment	That Council resolves to approve: a)Installation of disability beach access equipment at Horseshoe Bay Beach as purchased through grant funding sourced by the Horseshoe Bay Social Club; and b)That Council provide assistance to install and manage storage of the disability access equipment through its operational budget JC: 3836.10279.60001.	Infrastructure Services	Resolution approved. Applicant has been informed of the resolution and has ordered the equipment. Parks and Gardens staff will assist with the installation once the equipment has arrived. Equipment has arrived. P&G are evaluating suitable locations for storage. Project was completed by 30 June 2020	31/03/2020 30 April 2020 30 June 2020	30 June 2020	Completed
12 February 2020	14.2	2020/02/12.17	Recommendation Report DRFA - Package H2, O2, & P2	That Council incorporate the following work packages into the 2019/20 Operational Plan and commence the procurement process for the delivery of these works: 1.500.2020.0010 Package H2 – Gravel Roads Proserpine – QRA Submission estimated value of \$1,155,830.18; 2.500.2020.0014 Package O2 – Culverts North – QRA Submission estimated value of \$113,487.26; and 3.500.2020.0015 Package P2 – Culverts South – QRA Submission estimated value of \$216,203.34.	Infrastructure Services	*H2 tender has closed - Report to Council currently being prepared. *O2 RFQ has closed. Report completed, to be awarded by Director of Infrastructure. *P2 RFQ has closed. Report completed, to be awarded by Director of Infrastructure.	31 March 2020	31 March 2020	Completed
12 February 2020	14.3	2020/02/12.18	Dingo Beach Progress Association Shade Structure Request	That Council resolves to approve: a)The Dingo Beach Progress Association's request to purchase and install 1x 6x6m shade structure over seating located at the Dingo Beach Foreshore; and b)Any future maintenance and depreciation of the asset once gifted to Council by the Dingo Beach Progress Association be funded from the Parks operational budgets.	Infrastructure Services	Resolution approved. Dingo Beach Progress Association has been made aware and construction is underway. 16/04/2020 – Informed by the Progress Association that the project is complete and the relevant documentation is being compiled to gift the structure to Council. 25/05/2020 - Handover documentation received from the Progress Association. Structure has been registered as a Council asset.	30 May 2020	25 May 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
12 February 2020	17.5.2	2020/02/12.27	Lake Proserpine Development - Endorsement of Council Contribution	That Council: a)Endorses the Council's funding contribution for the Lake Proserpine Development project (Capital Work Job Cost 5632) as incorporated in the budget adopted by Council for the financial year 2019/20; b)Remains committed to delivering the project; and c)Acknowledges responsibility for any funding shortfalls as required by the funding agreement for the Lake Proserpine Development if costs or other funding arrangements change.	Infrastructure Services	State hae been made aware of the resolution and are satisfied that the milestone has been met. No further action required.	12 February 2020	12 February 2020	Completed
12 February 2020	17.6.1	2020/02/12.28	Operational Report - Whitsunday Coast Airport December 2019	That Council adopts the Whitsunday Coast Airport December 2019 Report.	OMCEO	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
12 February 2020	17.6.2	2020/02/12.29	Operational Report - Shute Harbour December 2019	That Council adopts the Shute Harbour December 2019 Operational Report.	OMCEO	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	13.1	2020/02/26.12	Request for Donation - Whitsunday Family Meet - Whitsunday Swimming Club	That Council approve a donation of \$500.00, from budget code JC: 2967.11074.63150 - Community Donations	Community Services	27/02/2020 - Approval letter sent ECM *5349338	11 March 2020	27 February 2020	Completed
26 February 2020	13.2	2020/02/26.13	Request for Sponsorship - 2020 Partnership Program - Bowen Gumlu Growers Association	That Council approve a Silver Sponsorship of \$2,000.00, from budget code JC: 2967.10249.63150 - Community Donations (2967) / Sponsorships (10249) / Donation & Sponsorships (63150), to the Bowen Gumlu Growers Association for the 2020 Partnership Program.	Community Services	05/03/2020 - Approval letter sent ECM *5357548	11 March 2020	5 March 2020	Completed
26 February 2020	13.4	2020/02/26.14	Request for Donation - 2020 NAIDOC Week School Initiatives Competition - Murri Kids Organisation	That Council approve a donation of \$500.00, from budget code JC: 2967.11074.63150 - Community Donations	Community Services	05/03/2020 - In Progress - Need to confirm where to send correspondence to. Koori Kids Pty Ltd in Council system previously received donation for school initiative but unable to find Murri Kids Pty Ltd; no ABN. 15/04/2020 - Approval letter sent ECM *5423643	11 March 2020 30 April 2020	15 April 2020	Completed
26 February 2020	13.5	2020/02/26.15	Financial Support for a Junior Elite Athlete - February 2020	That Council approve the Financial Support for a Junior Elite Athlete, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150) to assist Tia Browning - \$100.00.	Community Services	27/02/2020 Approval letter sent ECM *5351783	11 March 2020	27 February 2020	Completed
26 February 2020	13.6	2020/02/26.16	Special Projects Grant Applications - Round 2 - 21 October 2019 to 7 February 2020	That Council approve the payment of Special Projects Grant – Round 2, from budget code JC: 2967.10081.63150 - Community Donations (2967) / Projects Grants (10081) / Donation & Sponsorships (63150), to assist the following recipients: •Bowen Golf Club - \$10,000.00 •Collinsville Community Centre - \$3,500.00.	Community Services	27/02/2020 Approval letters sent ECM *5351822 ECM *5351830	11 March 2020	27 February 2020	Completed
26 February 2020	13.7	2020/02/26.17	Request for Council Fee Waivers - February 2020	That Council waive the fees, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150), for the Whitsunday Running Club for a Class 3 Event Application - \$391.00.	Community Services	27/02/2020 - Approval letter sent ECM *5349360	11 March 2020	27 February 2020	Completed
26 February 2020	13.8	2020/02/26.18	Revised Request For Sponsorship – 2020 Event – Whitsundays Festival Of Motoring	That Council approve a sponsorship of \$17,500.00 and in kind support up to \$10,000.00, from budget code JC: 2967.10249.63150 - Community Donations (2967) / Sponsorships (10249) / Donation & Sponsorships (63150), to the Whitsundays Festival of Motoring to be held from 12-14 June 2020.	Community Services	27/02/2020 - Approval letter sent ECM *5351629	11 March 2020	27 February 2020	Completed
26 February 2020	11.2	2020/02/26.04	Operational Plan 2019/20 Quarterly Review - Quarter 2	That Council receive the Operational Plan 2019/20 Quarter Two Review Report.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	11.4	2020/02/26.06	Financial Report - FY 19/20 - Period ending January 2020	That Council receive the financial statements for Whitsunday Regional Council for the period ended 31 January 2020 of the financial year 2019/20.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	11.5	2020/02/26.07	2019/20 Budget – 2nd Quarter Review – December 2019	That Council resolve: A)In accordance with section 170(3) of the Local Government Regulation 2012, to revise the Whitsunday Regional Council budget adopted for the financial year 2019/20, as presented in the following statements prepared in accordance with section 169 of the Local Government Regulation 2012: 1.Revised Statement of Comprehensive Income (including the Appropriations Statement), 2.revised Statement of Financial Position, 3.revised Statement of Cash Flows, 4.revised Statement of Capital Funding, 5.revised Statement of Changes in Equity for the financial year 2019/20, 6.the resulting Revised Long-Term Financial Forecast for the financial years 2020/21 through 2028/29, inclusive, 7.the Revised Measures of Financial Sustainability (see Note 21 Financial Ratios); and B)To make the following transfers to and from reserves: 1.\$ 4,722,517 from Constrained Works Reserve (Grants & Subsidies), as follows: a)\$ 4,285,216 to fund capital works projects, and b)\$ 437,301 to retained earnings to fund the refund of a grant, and 2.\$ 8,158,000 from the Infrastructure Reserve to fund capital works projects, and 3.a net transfer of \$ 7,682,461 from the Capital Works Reserve, as follows: a.\$ 2,796,367 to the Capital Works Reserve, and b.\$ 10,278,828 from the Capital Works Reserve to fund capital works projects, and c.\$200,000 to retained earnings to fund the parking strategy report, 4.\$ 1,181,504 from the Insurance Reserve to fund capital works projects, and 5.\$ 404,116 from the Operational Works Reserve to fund operational works.	Corporate Services	quarter review adobtped			Completed
26 February 2020	11.6	2020/02/26.08	Corporate Services Monthly Report - January 2020	That Council receive the Corporate Services Monthly Report for January 2020.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	12.1	2020/02/26.09	20191223 - Development Permit for Material Change of Use Dwelling House - 2623 Shute Harbour Road MANDALAY - B Eggers C/- Wynne Planning and Development Pty Ltd	That Council refuse the application for Development Application for Development Permit for Material Change of Use - Dwelling House, made by B A Eggers, on Lot 3 SP 148676, located at 2623 Shute Harbour Road MANDALAY.	Development Services	Decision Notice Issued - ECM: 5349936		26 February 2020	Completed
26 February 2020	12.2	2020/02/26.10	20090410 - Request For Extension Of Currency Period - Development Permit For Material Change Of Use (Dual Occupancy); And Reconfiguration Of A Lot - One Lot Into Two Lots And Common Property, 13 South Molle Boulevard Cannonvale, Filliponi Superannuation	That Council resolve to refuse the request for an extension of currency period of the Development Permit for Material Change of Use (Dual Occupancy); and Reconfiguration of a Lot - One Lot Into Two Lots and Common Property lodged by Filliponi Superannuation Pty Ltd on land described as L: 13 RP: 837382 T: N1468/192, 13 South Molle Boulevard, Cannonvale on the following grounds: a)the inconsistency of the approval with the current laws and policies applying the development including the amount and type of infrastructure contributions, or charges payable; b)the community's is unaware of the development due to the time which has elapsed since it was first approved by Council; c)the approval has had ten (10) years to commence and complete the development and no works have commenced to date; and d)the applicant's submission provides no demonstration that works are likely to commence within the requested one-year extension.	Development Services	Tabled for OM 11/03/2020		26 February 2020	Completed

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26 February 2020	12.3	2020/02/26.11	20090013 - Request For Extension Of Currency Period - Cape Gloucester Eco-Resort, 579 Gloucester Avenue Cape Gloucester - Cape Gloucester Pty Ltd	That Council resolve to refuse the request for an extension of currency period in respect of: Part A – Development Permit for Material Change of Use of Premises –Refurbishment and Additions to and Existing “Possible Tourist Facility Focus – Mainland Low Key” Designed Eco-Retreat, Comprising New Accommodation Units (Fifty-Five (55) Dwelling Units); Caretaker’s Residence (One (1) Dwelling Unit); Manager’s Residence (One (1) Dwelling Units); Relocation of Existing Units for Staff Quarters (Five (5) Dwelling Units); and “Ancillary Uses” Including Solar Power Co-Generation Arrays; Part B – Development Permit for an Environmentally Relevant Activity – Sewerage Treatment (ERA no: 15B); and Part C – Development Permit for Material Change of Use of Premises – Clearing Native Vegetation Under the Vegetation Management Act 1999 lodged by Vision Surveys on behalf of Cape Gloucester Pty Ltd on land described as Lot 51 SP212259, Lot 52 SP212259, 579 Gloucester Avenue Cape Gloucester on the following grounds: a)the approval has had ten (10) years to commence and complete the development and no works have commenced to date. b)the applicant’s actions to withdraw the related operational works application and submission demonstrates that works are unlikely to commence within the requested two-year extension.	Development Services	Decision Notice Refusal Issued - ECM: 5350371		26 February 2020	Completed
26 February 2020	17.3.1	2020/02/26.31	20170866 - Infrastructure Agreement For Conditioned Road Upgrades - Gregory-Cannon Valley Road And Mountney Road	That Council: 1. resolve to enter into an Infrastructure Agreement with B G Hildebrandt, applicant for the subdivision of land described as Lot 24 on SP276374 in relation to proposed roadworks; and 2.authorise the Chief Executive Officer to negotiate the terms of the Infrastructure Agreement.	Development Services	Signed Agreement returned - awaiting Acting CEO Signature Infrastructure Agreement signed & Sent to applicant - ECM: 5424658	14 April 2020	15 April 2020	Completed
26 February 2020	15.1	2020/02/26.23	Business Unit Activity Report - Whitsunday Water - January 2020	That Council resolves to receive the Whitsunday Water Business Unit Activity Report for January 2020.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	15.2	2020/02/26.24	Business Unit Activity Report - Foxdale Quarry - January 2020	That Council receive the monthly Business unit Activity Report for the Foxdale Quarry.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	15.3	2020/02/26.25	Business Unit Activity Report - Waste Management - January 2020	That Council resolves to receive the Waste Business Unit Activity Report for January 2020.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	14.1	2020/02/26.19	Operational Report - Roads & Drainage - January 2020	That Council receive the Roads & Drainage Operations progress report.	Infrastructure Services	Report was presented to Council - no further action required.	26 February 2020	26 February 2020	Completed
26 February 2020	14.2	2020/02/26.20	Infrastructure Services Capital Progress Report – February 2020	That Council receive the Infrastructure Services Capital Progress Report for the month of February 2020.	Infrastructure Services	Report was presented to Council - no further action required.	26 February 2020	26 February 2020	Completed
26 February 2020	14.3	2020/02/26.21	DRFA & Shute Harbour Project Capital Progress Report - January 2020	That Council receive the DRFA & Shute Harbour Project capital progress report for the month of January 2020.	Infrastructure Services	Report was presented to Council - no further action required.	26 February 2020	26 February 2020	Completed
26 February 2020	14.4	2020/02/26.22	Funding Opportunity - Passenger Transport Infrastructure Grants	That Council: 1.Make application for funding under the Passenger Transport Accessible Infrastructure Program to upgrade the pedestrian facilities at Port of Airlie transit terminal; and 2.Consider the results of the project funding if successful, and this be considered in the 2020/2021 budget deliberations.	Infrastructure Services	Application was submitted on 28/2/20 to the PTAIP program. Funding has been confirmed. Project was submitted as a budget bid and approved by Council.	30 June 2020	15 July 2020	Completed
26 February 2020	17.6.1	2020/02/26.32	Shute Harbour Monthly Report - January 2020	That Council adopts the Shute Harbour January 2020 Report.	OMCEO	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
26 February 2020	17.6.2	2020/02/26.33	Whitsunday Coast Airport Financial Report - January 2020	That Council adopts the Whitsunday Coast Airport January 2020 Report.	OMCEO	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
11 March 2020	13.1	2020/03/11.07	Request for Donation - Family Fun Day - St Mary's Catholic School	That Council approve a donation of \$800.00, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150), to St Mary’s Catholic School for their Family Fun Day to be held on 2 May 2020.	Community Services	14/04/2020 - Letter sent requesting invoice 01/05/2020 - Approval letter sent ECM *5453318	25 March 2020 30 April 2020	1 May 2020	Completed
11 March 2020	13.2	2020/03/11.08	Request for Donation - International Women's Day Event 2020 - Zonta Club of the Whitsundays Inc.	That Council approve a donation of \$1,000.00, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donations & Sponsorships (63150), to the Zonta Club of the Whitsundays Inc. to host the International Women’s Day event, held on 8 March 2020.	Community Services	13/03/2020 Approval letter sent ECM *5378145	25 March 2020	13 March 2020	Completed
11 March 2020	13.3	2020/03/11.09	Request for Donation - 2019/20 Rates & Services Charges - Whitsunday Housing Company Ltd	That Council approve a donation of \$30,807.71, from budget code JC: 2967.10086.63150 - Community Donations (2967) / Rates & Services Charges Donations (10086) / Donation & Sponsorships (63150), to the Whitsunday Housing Company Ltd for the Rates & Services Charges for the 2019/20 financial year.	Community Services	13/03/2020 Approval letter sent ECM *5378167	25 March 2020	13 March 2020	Completed
11 March 2020	13.4	2020/03/11.10	Request for Donation and In Kind Support - Show Whitsunday 2020 - Proserpine Agricultural, Pastoral and Industrial Association Inc.	That Council: a)approve a donation of \$2,500.00, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150), to assist the Proserpine Agricultural, Pastoral and Industrial Association Inc. with the costs of fireworks for the Show Whitsunday 2020 to be held on 20 June 2020, and b)provide in kind support up to the value of \$3,000.00, from budget code JC: 2967.10642.60001 - Community Donations (2967) / Council In-Kind Support (10642) / Salary - Salaries & Wages (60001), for the after-show clean up on 21 June 2020.	Community Services	13/03/2020 Approval letter sent ECM *5378148	25 March 2020	13 March 2020	Completed
11 March 2020	13.5	2020/03/11.11	Request for Fee Donations - February/March 2020	That Council donate the value of the fees, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150), for the following recipients: •St Catherine’s Catholic College – Local Law Licence - \$260.00 •Queensland Health Mackay Hospital – Class 3 Event Application - \$391.00	Community Services	16/03/2020 Approval letters sent ECM *5379299 ECM *5378041	25 March 2020	16 March 2020	Completed
11 March 2020	13.6	2020/03/11.12	Request for Fee Donation - Whitsunday Counselling & Support Inc	That Council donates the value of the fee, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150), for Whitsunday Counselling and Support Inc. – Class 3 Event Application - \$391.00.	Community Services	16/03/2020 Approval letter sent ECM *5378077	25 March 2020	16 March 2020	Completed
11 March 2020	13.7	2020/03/11.13	Community Services - Monthly Report - January 2020	That Council receive the Community Services Monthly Report for January 2020.	Community Services	12/03/2020 Report received. No further action required.	25 March 2020	12 March 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
11 March 2020	4.2	2020/03/11.04	Unconfirmed Audit & Risk Minutes - 18 February 2020	That Council: 1.Receive the unconfirmed minutes of the Audit & Risk Committee Meeting held on 18 February 2020; 2.Endorse the Committee's recommendations to implement the agreed management actions contained within the following internal audit reports: a)Internal Audit of Councillor Expenses b)Internal Audit of Asset Management c)Internal Audit of Stores 3. Endorse the actions arising from the Audit & Risk Committee Meeting as per the table included at point 9 of the minutes from the meeting (attachment 1).	Corporate Services	Governance Coordinator / 31 March 2020: Minutes confirmed. Audit Recommendations register updated with new actions as per resolution.		31 March 2020	Completed
11 March 2020	11.1	2020/03/11.05	Audit & Risk Committee Self-Assessment Questionnaire 2019	That Council note the results of the Self-Assessment Questionnaire for the Audit and Risk Committee for calendar year 2019.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
11 March 2020	12.1	2020/03/11.06	20090410 - Request For Extension Of Currency Period - Development Permit For Material Change Of Use (Dual Occupancy); And Reconfiguration Of A Lot - One Lot Into Two Lots And Common Property, 13 South Molle Boulevard Cannonvale, Filliponi Superannuation	That Council resolve to approve the request for an extension of currency period of the Development Permit for Material Change of Use (Dual Occupancy); and Reconfiguration of a Lot - One Lot Into Two Lots and Common Property lodged by Filliponi Superannuation Pty Ltd on land described as L: 13 RP: 837382 T: N1468/192, 13 South Molle Boulevard, Cannonvale for twelve (12) months, to 1 February 2021. REASON FOR CHANGE In accordance with sections 273(1)(b)(i) and 273(3) of the Local Government Regulation 2012 and section 60(3) of the Planning Act, 2016, the statement of reasons for not adopting the recommendation or advice of the Council Officer is as follows: -The applicant has notified Council it has appointed a builder and building certifier to the project and will have the use commenced within twelve (12) months.	Development Services	Decision Notice Issued - ECM: 5375714		11 March 2020	Completed
25 March 2020	13.1	2020/03/25.17	Request for Donation - 2019/20 Rates & Services Charges - Bowen Bowls Club Inc.	That Council approve: a)a donation of \$2,650.26 to the Bowen Bowls Club Inc. equivalent to 50% of general rates and 37.5% of service charges levied for the second half of the 2019/20 financial year, from budget code JC: 2967.10086.63150 - Community Donations (2967) / Rates & Services Charges Donations (10086) / Donation & Sponsorships (63150); and b)inclusion of the organisation on Council's Rates and Service Charges Donations Register for future donations.	Community Services	14/04/2020 - Letter sent requesting invoice 01/05/2020 - Approval letter sent ECM *5299006	8 April 2020 30 April 2020	1 May 2020	Completed
25 March 2020	13.2	2020/03/25.18	Request for Donation - 2020 Christmas Party - Mackay Special Children's Christmas Party	That Council approve a donation of \$250.00, from budget code JC: 2967.11074.63150 - Community Donations (2967) / Donations (11074) / Donation & Sponsorships (63150), to the Mackay Special Children's Christmas Party organisation to host a Christmas Party to be held on 21 November 2020, subject to advice that the function will continue.	Community Services	01/04/2020 - Letter of approval sent ECM *5405068	8 April 2020	1 April 2020	Completed
25 March 2020	13.3	2020/03/25.19	Community Services - Monthly Report - February 2020	That Council receive the Community Services Monthly Report for February 2020.	Community Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	12.2	2020/03/25.14	Proposed Land Clearing to Establish a 1Ha Cleared area at Gloucester Sporting Complex for Active Recreation Activities	That Council write to the Gloucester Sport and Recreation Association outlining that: a)Advice from the Queensland Government has been received on the process of gaining the approvals required to clear vegetation to establish a cleared open space area for recreation at the sporting complex and; b)A community consultation process will be undertaken to gauge interest in the proposed clearing of 1ha of native vegetation adjacent to the Gloucester Sporting Complex prior to making a final decision	Community Services	Community Consultation on hold due to COVID-19 Correspondence issued to GSRA - ECM: 5423505 Referred to C&E 11/09/2020 - Community consultation is now underway. Online public meeting being held 20/09/2020 at 4:00pm. 13/11/2020 - Agenda report submitted for 25 November 2020 Council Meeting. No further action on this item.	30 September 2020	13 November 2020	Completed
25 March 2020	11.1	2020/03/25.10	ALGA National General Assembly 2020 - Motions	That the item be tabled.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	11.2	2020/03/25.11	Monthly Financial Report - February 2020	That Council receive the financial statements for the period ended 29 February 2020 of the financial year 2019/2020.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	11.3	2020/03/25.12	Corporate Services Monthly Report - February 2020	That Council receive the Corporate Services Monthly Report for 29 February 2020.	Corporate Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	12.3	2020/03/25.15	20140365 - Request For Extension Of Currency Period; And Minor Change Request - Development Approval For Preliminary Approval Overriding The Planning Scheme And Bowen TLPI For Material Change Of Use For Thirteen (13) Industrial Allotments, Jurgens Place B	That Council resolve to approve the Request for an Extension of Currency Period; and Minor Change Request of the Development Approval for Preliminary Approval Overriding the Planning Scheme and Bowen Temporary Local Planning Instrument for Material Change of Use for Thirteen (13) Industrial Allotments lodged by Jurgens Produce Pty Ltd As TTE on land described as L: 1 SP: 232114 T: A EMT D/SP232113& COV E/SP232113, L: 2 SP: 232114, L: 3 SP: 232114, L: 4 SP: 232114 T: & EMT D/SP232113 & COV H, L: 5 SP: 232114, L: 6 SP: 232114 T: & EMT D/SP232113 & COV J/SP232113, L: 7 SP: 232114, L: 8 SP: 232114, L: 9 SP: 232114, L: 10 SP: 232114, L: 11 SP: 232114, L: 12 SP: 232114, L: 13 SP: 232114, Jurgens Place, Bowen to 2 March 2025.	Development Services	Decision Notice Issued - ECM: 5398045		25 March 2020	Completed
25 March 2020	12.5	2020/03/25.16	20190984 - Request to apply Development Incentives Policy - GAC Stroud Pty Ltd - 13 Horsford Place Proserpine	That Council resolve to approve the request to apply the Development Incentives Policy for a 50% discount to the Infrastructure Charges Notice (ICN) for 13 Horsford Place as the proposal satisfies the criteria to apply the Policy.	Development Services	Revised ICN Issued - ECM: 5398085		25 March 2020	Completed
25 March 2020	16.1	2020/03/25.33	Footpath Dining Licence Fees	That the motion be tabled to the next Ordinary Council Meeting.	Development Services	COVID-19 Package Resolved at Council 27/05/2020 Package includes Small Business Fee Relief Package to the value of \$173,400, and included a 50% discount on Foodpath Dining Renewal fees		27 May 2020	Completed
25 March 2020	16.2	2020/03/25.34	Parking Incentives – Airlie Beach & Broadwater Lagoon Carparks	That Council: 1)Resolve to request the Chief Executive Officer to investigate parking incentives for the Airlie Beach Precinct whereby the parking fees received can be utilised as an incentive to encourage a small business to spend in Airlie Beach; 2)Request the Chief Executive Officer to provide a detailed and costed business case for implementation of the strategy to Council before the end of May 2020; and 3)Suspend parking fees in the interim period pending receipt of the strategy for Airlie Beach and Broadwater lagoon carparks.	Development Services	COVID-19 Package resolved at Council 27/05/2020 Package included CBD Parking Relieve Package to the value of \$420,000		27 May 2020	Completed
25 March 2020	17.3.1	2020/03/25.31	20090266 - Whitsunday Regional Council Ats Breadalbane Pty Ltd - PEC Appeal No. 712 OF 2019	That Council resolves to settle the appeal in accordance with the terms listed within the draft 12070 Bruce Highway Breadalbane Infrastructure Agreement 2019 with minor variations delegated to the Chief Executive Officer.	Development Services	Signed Infrastructure returned to CBP - ECM: 5400013		26 March 2020	Completed
25 March 2020	15.1	2020/03/25.20	Business Unit Activity Report - Waste Management - February 2020	That Council resolves to receive the Waste Business Unit Activity Report for February 2020.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	15.2	2020/03/25.21	Business Unit Activity Report - Whitsunday Water - February 2020	That Council resolves to receive the Whitsunday Water Business Unit Activity Report for February 2020.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	15.3	2020/03/25.22	Business Unit Activity Report - Foxdale Quarry - February 2020	That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of February 2020.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
25 March 2020	14.1	2020/03/25.05	Funding Opportunity: FNQ & NQ Monsoon Trough CAT C (Round 2)	That Council apply for funding under the FNQ & NQ Monsoon Trough CAT C grant program to deliver the following three (3) projects: 1. Strategies to Enable Mitigation to Reduce Loss and Quicken Community Recovery (ICU partnership research project); 2. Community Disaster Awareness Maximisation Program; and 3. WRC Business Continuity Improvement Program	Infrastructure Services	Submissions being worked on by Project Grants officer - due for submission Monday 6th April. Due date since extended until Monday 4th May 2020. All applications submitted for funding were successful. ECM 5609300	4 May 2020	25 March 2020	Completed
25 March 2020	14.2	2020/03/25.06	Operational Report - Roads & Drainage - February 2020	That Council receive and note the Roads & Drainage Operations progress report.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	14.3	2020/03/25.07	DRFA & Shute harbour Project Capital Progress Report - February 2020	That Council receives the DRFA & Shute Harbour Project capital progress report for the month of February 2020.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	14.4	2020/03/25.08	Infrastructure Services Capital Progress Report - March 2020	That Council receives the Infrastructure Services Capital Progress Report for the financial year to 18 March 2020.	Infrastructure Services	Governance Coordinator / 31 March 2020: No further action required.		31 March 2020	Completed
25 March 2020	16.3	2020/03/25.28	Mates In Construction Signage	That the CEO be delegated authority to expediate and assist an approval process for the 'Mates in Construction' application for placement of a temporary sign at corner of Paluma and Shute Harbour roads and waiving of any Local Government fees applicable.	Infrastructure Services	Former Cr. Petterson was contacted by Deputy Director Infrastructure regarding this motion he put forth and at the time it was requested a sign be placed due to the onset of Covid-19 and the unknown impact at the time on the construction industry. This was to promote the service Mates in construction provide during what was thought to be a difficult time ahead. Conditions within the construction industry had not been as detrimental as first thought and the temporary sign is no longer required.		27 November 2020	Completed
29 April 2020	13.1	2020/04/29.07	Stinger Net Swimming Enclosures - Extension Period to 30 June 2020 - COVID-19 pandemic restrictions	That Council approve an extension to the Stinger Net Swimming Enclosure period until 30 June 2020 to enable residents to use Boathaven Beach and Cannonvale Beach as places for exercise due to the COVID-19 pandemic restrictions	Community Services	01/05/2020 - Approval letter sent ECM *5448860	13 May 2020	1 May 2020	Completed
29 April 2020	13.2	2020/04/29.10	Sport & Recreation Club Grants - April 2020	That Council approve the payment of the Sport & Recreation Club Grants, from budget code JC: 2967.10250.63151 - Community Donations (2967) / Club Grants (10250) / Donations - Community Grants (63151), to the following recipients: •Whitsunday Coast 4x4 Club Inc. – Band 4 - \$1,000.00 •Sailability Whitsunday Inc. – Band 3 - \$1,500.00	Community Services	01/05/2020 - Approval letters sent ECM *5453362 ECM *5453360	13 May 2020	1 May 2020	Completed
29 April 2020	13.3	2020/04/29.11	Opening Hours & Pool Safety Barrier - Proserpine Swimming Pool & Water Park	That Council, upon the relaxation of the COVID-19 pandemic restrictions amend the winter opening times to: a)5:30am to 6:00pm at the Proserpine Swimming Pool; and b)8:00am to 6:00pm at the Proserpine Water Park Further, that Council increase the height of the Pool Safety Barrier from 1.2m to 1.8m between the Proserpine Swimming Pool and the Water Park.	Community Services	07/05/2020 - Advisory letter sent ECM *5458856	13 May 2020	7 May 2020	Completed
29 April 2020	13.4	2020/04/29.12	Community Services - Monthly Report - March 2020	That Council receive the Community Services Monthly Report for March 2020.	Community Services	01/05/2020 - Report received. No further action required.	13 May 2020	1 May 2020	Completed
29 April 2020	11.1	2020/04/29.03	Election of the Local Government Association of Queensland's (LGAQ) Policy Executive District Representatives 2020-2024	That Council nominate Cr Andrew Wilcox for a position on the Local Government Association of Queensland's (LGAQ) Policy Executive as a representative for District 7 – Whitsunday for the 2020-2024 term	Corporate Services	Nomination sent to LGAQ 29/4/20	1 May 2020	29 April 2020	Completed
29 April 2020	11.2	2020/04/29.04	Financial Report - FY 19/20 - Period Ending March 2020	That Council receive the financial statements for the period ended 31 March 2020 for the financial year 2019/2020.	Corporate Services	No action required			Completed
29 April 2020	11.3	2020/04/29.05	Corporate Services Monthly Report - March 2020	That Council receive the Corporate Services Monthly Report for March 2020.	Corporate Services	No action required			Completed
29 April 2020	12.1	2020/04/29.06	Development Services Monthly Report - January / February 2020	That Council receive the Development Services Monthly Report for January and February 2020.	Development Services	NFA Required		29 April 2020	Completed
29 April 2020	17.3.1	2020/04/29.22	Purchase Of Land – Proserpine – Car Parking For Proserpine Administration Building	That a further report be provided to Council on the 13 May 2020 Ordinary Meeting on carparking options for the Proserpine Administration Building.	Development Services	Report presented at OM 13/05/2020 for Purchase of 7 Chapman Street Proserpine		13 May 2020	Completed
29 April 2020	15.1	2020/04/29.16	Business Unit Activity Report - Waste Management - March 2020	That Council receive the Waste Business Unity Activity Report for March 2020.	Infrastructure Services	Report presented to Council - no further action required.	13 May 2020	13 May 2020	Completed
29 April 2020	15.2	2020/04/29.17	BUSINESS UNIT ACTIVITY REPORT - FOXDALE QUARRY - MARCH 2020	That Council receive the Business Unity Activity Report for the Foxdale Quarry for the month of March 2020.	Infrastructure Services	Report presented to Council - no further action required.	13 May 2020	13 May 2020	Completed
29 April 2020	15.3	2020/04/29.18	Business Unit Activity Report - Whitsunday Water - March 2020	That Council receive the Whitsunday Water Business Unit Activity Report for March 2020.	Infrastructure Services	Report presented to Council - no further action required.	13 May 2020	13 May 2020	Completed
29 April 2020	14.1	2020/04/29.13	DRFA & Shute harbour Project Capital Progress Report - March 2020	That Council receive the DRFA & Shute Harbour Project capital progress report for the month of March 2020.	Infrastructure Services	Report was presented to Council - no further action required.	29 April 2020	29 April 2020	Completed
29 April 2020	14.2	2020/04/29.14	Infrastructure Services Capital Progress Report - April 2020	That Council receive the Infrastructure Services Capital Progress Report for the financial year to 15 April 2020.	Infrastructure Services	Report was presented to Council - no further action required.	29 April 2020	29 April 2020	Completed
29 April 2020	14.3	2020/04/29.15	Operational Report - Roads & Drainage - March 2020	That Council receive and note the Roads & Drainage Operations progress report.	Infrastructure Services	Report was presented to Council - no further action required.	29 April 2020	29 April 2020	Completed
29 April 2020	17.5.1	2020/04/29.23	500.2020.0012 DRFA Sealed Road Packages R2 & S2 - Regional	That Council award contract 500.2020.0012 DRFA Sealed Road Packages R2 & S2 – Regional as follows: a)Part A – Package R2 – Sealed Roads Proserpine, Cannonvale, Airlie Beach & Collinsville to Beddaws Pty Ltd T/As Copp & Co Plant Hire for the amount of \$1,170,940.05 (excluding GST); and b)Part B – Package S2 – Sealed Roads Bowen & Gumlu to Seaforth Civil Pty Ltd for the amount of \$591,120.29 (excluding GST).	Infrastructure Services	Letters of Acceptance for Contracts awarded at Council on 29 April 2020. Completed Authorising Officer Approval Form and Letters of Acceptance emailed to Contracts 05 May 2020. Refer ECM5454890 & ECM5454824	5 May 2020	5 May 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
29 April 2020	17.5.2	2020/04/29.24	500.2020.0010 DRFA Gravel Road Package H2 - Proserpine	That Council award contract 500.2020.0010 DRFA Gravel Road Package H2 – Proserpine to Beddaws Pty Ltd T/As Copp & Co Plant Hire for the amount of \$1,117,573.00 (excluding GST).	Infrastructure Services	Letters of Acceptance for Contract awarded at Council on 29 April 2020. Completed Authorising Officer Approval Form and Letter of Acceptance emailed to Contracts 05 May 2020. Refer ECM 5454785	5 May 2020	5 May 2020	Completed
29 April 2020	17.6.1	2020/04/29.25	Whitsunday Coast Airport Monthly Report - February 2020	That Council receive the Whitsunday Coast Airport Unit Activity Report for February 2020. And Further, that Council authorise the Mayor and Chief Executive Officer to commence discussions on the Recovery Planning for the Whitsunday Coast Airport.	OMCEO	Report presented for noting only - Complete			Completed
13 May 2020	13.1	2020/05/13.12	Request For Donation - Rates & Services Charges - Girudala Community Co-Operative Society Ltd	That Council approve a donation of \$11,083.53 from budget code JC: 2967.10086.63150 - Community Donations (2967) / Rates & Services Charges Donations (10086), to the Girudala Community Co-Operative Society Ltd for the Rates & Services Charges for the 2019/2020 financial year, in accordance with Whitsunday Regional Council's Donations on Rates & Service Charges – Affordable Housing Organisations Policy.	Community Services	16/06/2020 - Approval letter sent ECM *5518436.	27 May 2020	16 June 2020	Completed
13 May 2020	13.2	2020/05/13.13	Donation on Council Fees - April 2020	That Council: a) donate the value of the fees, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to the Proserpine Lions Club for Waste Disposal Fees of \$63.75; b) Furthermore, authorise the Chief Executive Officer to approve: • Request for Donation on Council Fee applications, and • Request for Donations, Sponsorships and In Kind Support applications up to the value of \$2,000.00, and c) approve the submission of a monthly report listing the applications processed.	Community Services	21/05/2020 - a) Approval letter sent ECM *5481567 b) Noted. No further action required. c) Noted. Monthly Donation Report to be submitted from now on.	27 May 2020	21 May 2020	Completed
13 May 2020	11.1	2020/05/13.03	Operational Plan 2019/20 Quarterly Review - Quarter 3	That Council: 1. Adopt the amended Operational Plan 2019/20; and 2. Receive the Operational Plan 2019/20 Quarter Three Review Report.	Corporate Services	adopted - no further action required			Completed
13 May 2020	12.1	2020/05/13.04	20200048 – Development Permit for Material Change of Use - Medium Impact Industry - 27 Don Street Bowen - Lot 9 On RP 745384 - T Hickmott & V Hickmott C/- Veris	That Council approve the application for Development Permit for Material Change of Use - Medium Impact Industry (Panel Beater & Spray Painting Workshop), made by V Hickmott & T Hickmott, on Lot 9 RP 745384 and located at 27 Don Street BOWEN, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice issued - ECM: 5483334		21 May 2020	completed
13 May 2020	12.2	2020/05/13.05	20191362 - Development Permit for Material Change of Use of Premises - Service Station - Jurgens Place Bowen - IOR Petroleum Pty Ltd	That Council approve the application for Development Application for Material Change of Use (Service Station), made by IOR Petroleum Pty Ltd, on L: 13 SP: 232114 and located at Jurgens Place BOWEN, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice issued - ECM: 5469136		13 May 2020	Completed
13 May 2020	12.3	2020/05/13.06	20200035 - Development Application for Material Change of Use for Short Term Accommodation - 17/119 Botanica Drive, Woodwark - Murphy C/- Whitsunday Holiday Rentals	That the matter lie on the table until the next Ordinary Council Meeting being held on the 27th May 2020.	Development Services	Item prepared for OM 27/05/2020		4 May 2020	Completed
13 May 2020	12.6	2020/05/13.09	20140001 - Request for Extension of Currency Period - Development Application for Reconfiguration of a Lot – One (1) Lot into Six (6) lots - Allan Road Conway Beach – L5 RP738979 - Deloma Pty Ltd	That the application lie on the table until further advice is received from the applicant.	Development Services	Item to be presented back to Briefing & OM once applicant has made representations Extension application 'Policy Position' to be presented to Council Policy position determined application to be approved under delegated authority (2020/08/12.16) - Decision Notice Issued - ECM: 5627420		21 August 2020	Completed
13 May 2020	12.7	2020/05/13.10	20130972 - Request For Extension Of Currency Period - Development Permit For Material Change Of Use - 102 Additional Accommodation Units - 8296 Bowen Developmental Road Collinsville, Sodexo	That Council: 1. Resolve to approve the request for an extension of currency period of the Development Permit for Material Change of Use - 102 Additional Accommodation Units - lodged by Sodexo on land described as L: 2 MPH: 30801, 8296 Bowen Developmental Road, Collinsville to 9 March 2021; 2. Council issue an Infrastructure Charges Notice to Sodexo under the Adopted Infrastructure Charges Resolution (No. 1 2019) of \$1,068,796.80; and 3. That Council request the Chief Executive Officer to write to Sodexo and partners requesting the installation and construction of a dual use footpath from construction camp through to the Collinsville town centre.	Development Services	Decision Notice & ICN Issued - ECM: 5468496 (13/05/2020) Letter sent to Sodexo seeking installation & construction of a dual use footpath - ECM: 5487439 (25/05/2020)		25 May 2020	Completed
13 May 2020	12.8	2020/05/13.11	Development Services Monthly Report - March 2020	That Council receive the Development Services Monthly Report for March 2020.	Development Services	Received - NFA Required		13 May 2020	Completed
13 May 2020	17.3.2	2020/05/13.19	Purchase Of Land – Car Parking For Proserpine Admin Building	That Council: a) Endorse option four as presented and delegate to the Chief Executive Officer to negotiate and purchase the land, to develop the site for the purpose of carparking associated with the Proserpine Administration Building; b) Delegate to the Chief Executive Officer the authority to finalise, advertise and determine the associated Development Application; and c) Delegate to the Chief Executive Officer the authority to amend the Decision Notice Approval 20190698.	Development Services	Contract executed. Settlement is subject to DA DA is currently on Public Notification, which ends on 24/July. Decision Due within 35b.d from 24/7 Decision Notice Issued - ECM: 5600036 Settlement of 7 Chapman Street occurred 24/08/2020		24 August 2020	Completed
13 May 2020	17.3.1	2020/05/13.18	20191165 – Infrastructure Agreement For Conditioned Stormwater Quality Improvement Devices - 2-10 And 24 Coconut Grove, Airlie Beach – Port Of Airlie	That Council: a) resolve to enter into an Infrastructure Agreement with Meridien Airlie Beach Pty Ltd (In Liquidation) (Receivers & Managers Appointed) and Meridien AB Pty Ltd (In Liquidation) (Receivers & Managers Appointed), applicant for the subdivision of land described as Lot 105 on SP232115 and Lot 106 on SP172255 in relation to proposed stormwater quality improvement devices. b) authorise the Chief Executive Officer to negotiate the terms of the Infrastructure Agreement.	Development Services	Infrastructure Agreement Executed - ECM: 5514836		11 June 2020	Completed
13 May 2020	17.5.1	2020/05/13.20	500.2019.0119 DRFA Gravel Road Package Y2 - Collinsville West - Variation	That Council resolves to accept the Scartwater Road variation of \$974,278.35 (excluding GST) to LD & LJ Hillery Pty Ltd T/As Hillery Group in accordance with 500.2019.0119 DRFA Package Y2 – Collinsville West Contract, amending the contract sum for a total amount of \$12,695,425.25 (excluding GST).	Infrastructure Services	Letter of Acceptance - Refer ECM5285116	16 December 2019	16 December 2019	Completed
13 May 2020	17.6.1	2020/05/13.21	Tender Evaluation - 500.2020.0032 Cannonvale Water Network Augmentation Stages 1A and 1B	That Council award contract 500.2020.0032 Cannonvale Water Network Augmentation Stages 1A and 1B to Roebuck Civil Pty Ltd for the amount of \$899,109.00 (excluding GST).	Infrastructure Services	LOA Issued, Contract Pre-start organised for 04/06/2020. Estimated PC 02/10/2020 ECM 5488218	22 May 2020	22 May 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
13 May 2020	17.6.2	2020/05/13.22	Business Activity Report - Whitsunday Coast Airport - March 2020	That Council receive the Whitsunday Coast Airport Business Unit Activity Report for March 2020.	OMCEO	Report presented for noting only - Complete			Completed
27 May 2020	13.1	2020/05/27.21	Sport & Recreation Facility Management Grant - Bowen Sporting Complex Co-ordinating Association Inc.	That Council approve the payment of a Sport & Recreation Facility Management Grant – Band 1 of \$20,000.00, from budget code JC: 2967.10250 – Community Donations (2967) / Club Grants (10250), to Bowen Sporting Complex Co-ordinating Association Inc.	Community Services	02/06/2020 - Approval letter sent ECM *5499120	10 June 2020	2 June 2020	Completed
27 May 2020	13.2	2020/05/27.22	Sport & Recreation Club Grants - May 2020	That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to the Proserpine Rugby League Football Club Inc. – Band 2 - \$3,000.00.	Community Services	02/06/2020 - Approval letter sent ECM *5499119	10 June 2020	2 June 2020	Completed
27 May 2020	13.3	2020/05/27.23	Whitsunday Regional Council Local Laws & Subordinate Local Laws 2020	That Council: 1)note that the following contain anti-competitive provisions: a)Subordinate Local Law (Amending) Whitsunday Regional Council Subordinate Local Law No. 1 (Administration) 2019, and b)Local Law No. 7 (Waste Management) 2019. 2)adopt the recommendations of the Public Interest Test Reports for the following: a)Subordinate Local Law (Amending) Whitsunday Regional Council Subordinate Local Law No. 1 (Administration) 2019, and b)Local Law No. 7 (Waste Management) 2019. 3)make the following as advertised, but subject to the amendments identified in Attachment 4: (i)Subordinate Local Law (Amending) Whitsunday Regional Council Subordinate Local Law No. 1	Community Services	05/06/2020 - Advice emailed to McCullough Robertson Lawyers, requesting assistance to draft documentation - refer to ECM * 5504287. 25/06/2020 - Public Notice will be published in the Government Gazette and on Council's Website on Friday, 26 June 2020 - refer to ECM *5537369 & 5537526. 29/06/2020 - Letter to Minister drafted. Awaiting CEO signature. 08/07/2020 - Letter to Minister emailed 3 July - refer to ECM *5547596.	31 July 2020	8 July 2020	Completed
27 May 2020	13.4	2020/05/27.24	Community Services - Monthly Report - April 2020	That Council receive the Community Services Monthly Report for April 2020.	Community Services	28/05/2020 - Report received. No further action required.	10 June 2020	28 May 2020	Completed
27 May 2020	10.1	2020/05/27.03	Establishing a Regional Jobs Board Service	That Council approve the implementation of a regional jobs board and talent community website under our own Whitsunday Regional Council brand and control.	Corporate Services	Regional jos board established by Ry Collins			Completed
27 May 2020	11.1	2020/05/27.04	Parliamentary Enquiry into the Conduct of the 2020 Quadrennial Election	That Council: a)Endorse the submission made on behalf of Council (attachment 1); b)Note the response submitted by the Queensland Electoral Commission (attachment 2).	Corporate Services	Submission made.	9 May 2020	7 May 2020	Completed
27 May 2020	11.2	2020/05/27.05	Representation on Other Committees and Boards - 2020-2024	That Council nominate Councillors to serve on the statutory, advisory and external Committees as shown in Attachment 2 to this report as amended.	Corporate Services	Correspondence written to various committees	19 June 2020	24 June 2020	Completed
27 May 2020	11.3	2020/05/27.06	Queensland Audit Office 2020 Interim Audit Management Letter	That Council receive the 2020 Interim Audit Management Letter and note responses provided by Management.	Corporate Services	No action required			Completed
27 May 2020	11.4	2020/05/27.07	Financial Report – FY 19/20 – Period Ending April 2020	That Council receive the financial statements for Whitsunday Regional Council for the period ended 30 April 2020 for the Financial Year 2019/20.	Corporate Services	No action required			Completed
27 May 2020	11.5	2020/05/27.08	Corporate Services Monthly Report - April 2020	That Council receive the Corporate Services Monthly Report for April 2020.	Corporate Services	No action required			Completed
27 May 2020	11.6	2020/05/27.09	2019/20 Budget Review 3 – March 2020	That Council resolve: A.in accordance with section 170(3) of the Local Government Regulation 2012, to revise the Whitsunday Regional Council budget adopted for the financial year 2019/20, as presented in the following statements prepared in accordance with section 169 of the Local Government Regulation 2012:	Corporate Services	Budget review adopted - no further action required			Completed
27 May 2020	16.1	2020/05/27.36	Show Holidays	That Council discuss the Show Holidays for 2020 in closed session.	Corporate Services	Correspondence sent to Minister.	3 June 2020	3 June 2020	Completed
27 May 2020	17.1.1	2020/05/27.40	Appointment of Chief Executive Officer	That Council: a)Appoint Rod Ferguson as the Chief Executive Officer, having the necessary ability, knowledge, skills and experience to undertake the role; b)The Mayor be delegated the authority to enter into an employment Contract with the successful	Corporate Services	No action required			Completed
27 May 2020	17.2.1	2020/05/27.41	Three Year Applications Roadmap	That Council approves the revised Three-year Information, Communications and Technology Applications Roadmap and its planned implementation.	Corporate Services	No action required			Completed
27 May 2020	12.1	2020/05/27.12	Application for Queensland Feral Pest Initiative Funds to assist the Whitsunday Yellow Crazy Ant Treatment Project	That Council resolves to: 1)Support the submission to Queensland Feral Pest Initiative seeking \$163,500 in funding for the Whitsunday Yellow Crazy Ant treatment project; and 2)Approve the proposed Council co-contributions of up to \$12,500 per year for three years in the event the	Development Services	Funding Application submitted for YCA Funding		29 May 2020	Completed
27 May 2020	12.2	2020/05/27.13	Schedule of Fees & Charges - Environmentally Relevant Activities and Animal Registration Renewals - 2020/2021	That Council adopt the attached Schedule of Fees and Charges for Environmentally Relevant Activities and Animal Registration Renewals for 2020/2021	Development Services	Fees updated & renewals for ERA's Issued Animal Registration extracts provided to Contractor for renewal notices to be issued by end of June		29 May 2020	Completed
27 May 2020	12.4	2020/05/27.15	Planning Scheme Amendments - Micro-Breweries and Coffee Roasting	That Council adopt the proposed Planning Scheme amendments to support micro-breweries and coffee roasting uses, including any necessary administrative amendments, for inclusion within the next major amendment to the Whitsunday Planning Scheme 2017.	Development Services	Amendments to be made and included in the First Amendment Package for the Planning Scheme		29 May 2020	Completed
27 May 2020	12.5	2020/05/27.16	DA10115 - Request to Extend the Relevant Period - Development Permit for Material Change of Use - Dual Occupancy - 13 Lime Tree Court Bowen, Shield Constructions Pty Ltd C/- Veris	That Council approve the Development Application DA 101156 to be extended for a period of 12 months.	Development Services	Decision Notice issued - ECM: 5492488		28 May 2020	Completed
27 May 2020	12.6	2020/05/27.17	20090531 - Request For Extension of Relevant Period - Development Permit For Material Change Of Use - Thirty-Three (33) Self-Contained Units, 14-16 Raintree Place Airlie Beach, Twinlight Bare Holding -C/- Vision Surveys QLD	That Council approve the Development Application DA 101156 to be extended for a period of 12 months.	Development Services	Decision Notice Issued - ECM: 5492528		28 May 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
27 May 2020	12.7	2020/05/27.18	20200035 - Development Application for Material Change of Use for Short Term Accommodation - 17/119 Botanica Drive, Woodwark - Murphy C/- Whitsunday Holiday Rentals	That Council approve the application for Development Application for Material Change of Use (Short Term Accommodation), made by C L Murphy, on L: 17 SP: 153781 CTS: COV EE and located at 119 Botanica Drive WOODWARK, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice Issued - ECM: 5492020		27 May 2020	Completed
27 May 2020	12.8	2020/05/27.19	20080306 - Request for Extension of Currency Period - Development Permit for Reconfiguration of a Lot - One (1) Lot into One Hundred And Twelve (112) Lots - Armada Crescent Jubilee Pocket - The Sanctuary Developments (Australia) Pty Ltd	That Council resolve to approve the request for an extension of relevant period of the Development Permit for 20080306 to 26 November 2023.	Development Services	Decision Notice Issued - ECM: 5491998		27 May 2020	Completed
27 May 2020	12.9	2020/05/27.20	Development Services Monthly Report - April 2020	That Council receive the Development Services Monthly Report for April 2020.	Development Services	Received - NFA Required		27 May 2020	Completed
27 May 2020	17.3.1	2020/05/27.42	20130972 - Collinsville Workers Camp - Request to Enter into Infrastructure Agreement Sodexo Remote Sites Australia Pty Limited	That Council resolves to commence negotiations with the applicant to enter into an Infrastructure Agreement with Sodexo Remote Sites Australia Pty Limited.	Development Services	Council Negotiation Response sent to Applicant - ECM: 5498019		29 May 2020	Completed
27 May 2020	17.6.3	2020/05/27.46	Confirmation of Council Contribution to Funding of Greater Whitsunday Alliance (GW3)	That Council resolves to contribute \$125,000 (ex GST) p.a. funding in financial years 2020/21 and 2021/22 in line with the term of the current funding agreement.	Development Services	The funding agreement had already been completed last year for GW3 for 20/21 and 21/22, the resolution was just to confirm the funding contribution. The \$125K has been budgeted for in FY20/21 and we are awaiting invoice.		25 August 2020	Completed
27 May 2020	14.1	2020/05/27.27	Funding Opportunity - Queensland Bushfire Category C Flexible Funding Grants Round 1	Funding Grants (Round 1) program to deliver the following three (3) projects: 1. Interactive Map of Localised Mental Health & Well-being Initiatives - \$75,000.00 2. WRC Business Continuity Improvement Program - \$40,000.00 3. Bushfire Resilience – Fire Break Improvement Program - \$45,000.00	Infrastructure Services	Interactive Map of Localised Mental Health - Not submitted WRC Business Continuity Improvement Program - received funding on monsoon program, Funding for Bushfire Resilience received. ECM 5502945	29 May 2020	29 May 2020	Completed
27 May 2020	14.2	2020/05/27.28	Funding Opportunity - Bridges Renewal Program Round 5	That Council resolves to: 1)Support the submission to Bridges Renewal Program Round Five seeking \$2M in funding for the Ted Cunningham Bridge replacement project; 2)Approve the use of \$2.6M Council co-contribution from the existing Roads to Recovery (R2R) funding	Infrastructure Services	Waiting for advice due 30 August 2020	31 August 2020		Completed
27 May 2020	14.3	2020/05/27.29	DRFA & Shute Harbour Capital Progress Report - April 2020	That Council receive the DRFA & Shute Harbour Project capital progress report for the month of April 2020.	Infrastructure Services	Report was presented to Council - no further action required.	27 May 2020	27 May 2020	Completed
27 May 2020	14.4	2020/05/27.30	Operational Report - Roads & Drainage - April 2020	That Council receive and note the Roads & Drainage and Parks & Gardens Operations progress report.	Infrastructure Services	Report was presented to Council - no further action required.	27 May 2020	27 May 2020	Completed
27 May 2020	14.5	2020/05/27.31	Infrastructure Services Capital Progress Report - May 2020	That Council receives the Infrastructure Services Capital Progress Report for the financial year to 19 May 2020.	Infrastructure Services	Report was presented to Council - no further action required.	27 May 2020	27 May 2020	Completed
27 May 2020	15.1	2020/05/27.32	Business Unit Activity Report - Whitsunday Water - April 2020	That Council resolves to receive the Whitsunday Water Business Unit Activity Report for April 2020.	Infrastructure Services	Report presented to Council - no further action required.	27 May 2020	27 May 2020	Completed
27 May 2020	15.2	2020/05/27.33	BUSINESS UNIT ACTIVITY REPORT - FOXDALE QUARRY - APRIL 2020	That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of April 2020.	Infrastructure Services	Report presented to Council - no further action required.	27 May 2020	27 May 2020	Completed
27 May 2020	15.3	2020/05/27.34	Business Unit Activity Report - Waste Management - April 2020	That Council receive the Waste Business Unity Activity Report for April 2020.	Infrastructure Services	Report presented to Council - no further action required.	27 May 2020	27 May 2020	Completed
27 May 2020	17.5.1	2020/05/27.43	COVID-19 Management and Response	That Council implement the following COVID-19 Recovery package: 1.Small Business Fee Relief Package: \$173,400 That the current Development Incentives Policy (DIP) which is generally used for a reduction of 50% of the applicable infrastructure charges be preserved to fund the Council Small Business Fee Relief Package. Until	Infrastructure Services	Actions underaken following meeting on 27/05/2020 and at the handing down of Council's Budget	15 July 2020	15 July 2020	Completed
27 May 2020	17.6.1	2020/05/27.44	Catalina Aircraft Hangar at Bowen Airport - Coral Sea Catalina Heritage Museum Inc.	That Council grants approval to: a)the Coral Sea Catalina Heritage Museum Inc, to build an aircraft hangar at the Bowen Airport to house a Catalina aircraft; and b)waive the following fees and charges associated with the project for a 12-month period from the	OMCEO	Letter has been sent to customer - Refer to ECM # 5554520		10 July 2020	Completed
27 May 2020	17.6.2	2020/05/27.45	Whitsunday Coast Airport Aquarium Maintenance Contract	That Council award a two (2) year contract for the provision of Aquarium Specialist Management Services for the Heart Reef Aquarium to AAT Advanced Aquarium Technologies for \$258,416.16 (excluding GST) under section 235(b) Local Government Regulation 2012 due to the specialised services that are sought.	OMCEO	Letter of Acceptance & Contract has been sent to customer - refer to ECM # 5542535		10 July 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
10 June 2020	12.1	2020/06/10.10	Reef Guardian Council Program	That Council resolves to endorse the Reef Guardian Council Memorandum of Understanding with the Great Barrier Reef Marine Park Authority for the 2020-2024 period.	Community Services	01/07/2020 - Awaiting CEO signature on MOU. 08/07/2020 - Signed MOU sent to GBRMPA on 3 July 2020 - refer to ECM *5547423.	8 July 2020	8 July 2020	Completed
10 June 2020	12.3	2020/06/10.12	Whitsundays "Healthy Heart" Carbon Neutral Tourism - Sustainable Destination Project	That Council approve the Whitsundays Decarbonising Tourism Project, including applying for Great Barrier Reef Foundation Funding and achievement of Sustainable Destination Accreditations for the Whitsundays.	Community Services	11/09/2020 - Project approved. Project officer has been appointed and is based in Mackay with Reef Catchments.	8 July 2020	11 September 2020	Completed
10 June 2020	13.1	2020/06/10.14	RADF - 2019/20 Funding Round 4 - February - May 2020	That Council: a)receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held on 19 May 2020; and b)approve the following RADF grants (subject to conditions) for Round 4 from budget code GL:	Community Services	16/06/2020 - Letters drafted and awaiting CEO signature. 22/06/2020 - Approval letters sent ECM* 5526227, 5526229 & 5526231.	24 June 2020	22 June 2020	Completed
10 June 2020	13.2	2020/06/10.15	Community Services - Monthly Report - May 2020	That Council receive the Community Services Monthly Report for May 2020.	Community Services	16/06/2020 - Report received. No further action required.	24 June 2020	16 June 2020	Completed
10 June 2020	17.4.1	2020/06/10.24	Airlie Beach Lagoon Lifeguard Services and Water Maintenance Services Contract Extensions	That Council endorse the extension period of 24 months, by means of a deed of variation, to the following contracts with the Trustee for The Tony Lincoln Family Trust T/As Splash Pool Services: a)500.2017.0031 – Provision of Lifeguard Services for Airlie Beach Lagoon; and b)500.2017.0030 – Provision of Water Maintenance Services for Airlie Beach Lagoon.	Community Services	16/06/2020 - Deed of Variations letters awaiting CEO signature. 23/06/2020 - Deed of Variations emailed to Splash Pool Services, requesting signature - refer to ECM *5527554 & 5527557. 30/06/2020 - Signed variations received - refer to ECM *5537231. Awaiting execution from Council. 08/07/2020 - Fully executed Deed of Variations sent to Splash Pool Services on 3 July 2020 - refer to ECM *5547288 & 5547290.	24 June 2020 8 July 2020	8 July 2020	Completed
10 June 2020	10.1	2020/06/10.05	Office of the Mayor and CEO Monthly Report - May 2020	That Council receive the Office of the Mayor and CEO Monthly Report for May 2020.	Corporate Services	no further action required			Completed
10 June 2020	10.2	2020/06/10.06	Vote Of Thanks – Acting Chief Executive Officer	That Council thanks for Mr Jason Bradshaw for his work as the Acting Chief Executive Officer, whilst also managing his position as Director of Corporate Services.	Corporate Services	no further action required			Completed
10 June 2020	11.1	2020/06/10.07	Unconfirmed Audit & Risk Committee Minutes - 12 May 2020	That Council: 1.Receive the unconfirmed minutes of the Audit & Risk Committee Meeting held on 12 May 2020; 2.Endorse the Committee's recommendation to implement the agreed management actions contained within the following internal audit reports:	Corporate Services	no further action required			Completed
10 June 2020	11.2	2020/06/10.08	Corporate Plan Amendment	That Council adopt the amended Corporate Plan 2016-2021.	Corporate Services	adopted and available on Councils website			Completed
10 June 2020	11.3	2020/06/10.09	Show Holiday - Proserpine and Bowen Areas	That Council endorse the request to the Minister - Education and Industrial Relations seeking a change to the Bowen Show Holiday from 23 June 2020 to 14 August 2020.	Corporate Services	adopted - no further action required			Completed
10 June 2020	17.2.1	2020/06/10.21	Credit Application - Olsen Contracting PTY LTD	That Council endorse the actions of the Chief Executive Officer in approving the credit application submitted by Olsen Contracting Pty Ltd.	Corporate Services	Approved			Completed
10 June 2020	17.2.2	2020/06/10.22	Proposed Formal Access Agreement Between Local Governments And Queensland Parliament	That Council advise LGAQ that it would be likely to opt into the proposed Mutual Access Agreement with the Queensland Parliament subject to sighting the final agreement.	Corporate Services	Letter sent - ECM: 5523012			Completed
10 June 2020	17.3.1	2020/06/10.23	Tender Evaluation - 500.2019.0101 - Parking & Infringement Integrated Management System	That Council award contract 500.2019.0101 Parking & Infringement Integrated Management System to Reino International Pty Limited T/As Duncan Solutions Australia for the following amounts: a)\$130,567.69 (excluding GST) for the installation and set-up of the system; b)\$33,601.61 (excluding GST) for the ongoing licencing and maintenance for a contract period of two (2)	Corporate Services	Letter of Acceptance signed by CEO & Issued to successful tenderer - 15/06/2020 Contract issued for signatures - Refer to 500.2019.0101 (via Contracts) - Final Contract ECM 5548284		6 July 2020	Completed
10 June 2020	17.6.1	2020/06/10.28	Business Activity Report - Whitsunday Coast Airport - April 2020	That Council receive the Whitsunday Coast Airport Business Unit Activity Report for April 2020.	Corporate Services	no further action required			Completed
10 June 2020	12.2	2020/06/10.11	Online Planning and Investor Portal	That Council agree to commence the three new online platforms that make up the Planning and Investor Portal.	Development Services	Planning & Investor Portal Live via Councils Online Mapping Services		10 June 2020	Completed
10 June 2020	12.4	2020/06/10.13	Development Services Monthly Report - May 2020	That Council receive the Development Services Monthly Report for May 2020.	Development Services	Received - NFA Required		10 June 2020	Completed
10 June 2020	7.1	2020/06/10.03	Notice Of Motion – Covid-19 Works For Queensland Projects	That Council: a)determine that the criteria for nomination of projects for the COVID-19 Works for Queensland 2020/21 allocation be solely utilised for renewal projects already included in Council's proposed Capital Works Program; and b)include the following projects: •Wangaratta c/park pool refurb; •Proserpine Aquatic facility demo & kiosk upgrade; •Bowen Pool amenity upgrade (Stage 1); •Bowen Pool amenity upgrade (Stage 1 & 2); •Les Stagg Oval grandstand renewal; •Collinsville CYC amenities renewal; •Bowen Waterpark renewal; •Cannonvale Hall (After school care) roof renewal; •Cannonvale Hall (After school care) playground renewal; •Proserpine Airport roof renewal; •Airlie foreshore pedestrian path lighting cont; •Collinsville pool amenity & kiosk upgrade (stage 1); •Proserpine Water & Sewer Admin Reroof; •Cannonvale Depot Office Roof replacement; •Bowen Aerodrome Work Camp; •Bowen Aerodrome Sewage Treatment renewal; •Collinsville pool amenity & kiosk upgrade (part of stage 2); \$2,720,000 total.	Infrastructure Services	Projects were submitted as resolved by Council and Council were notified of the successful grant application		5 July 2020	Completed

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10 June 2020	14.1	2020/06/10.16	Funding Opportunity - Passenger Transport Infrastructure Grants School Transport Infrastructure Project Funding	Council resolves to subject to 100% external funding contribution: 1)Support the submission to the Department of Transport and Main Roads for STIP funding at Bowen State High School to construct a carpark that will be a Council asset on Storey Street, Bowen; 2)Support a submission to the Department of Transport and Main Roads for STIP funding at St Mary's School, Bowen to make amendments to an existing Council asset through the provision of line marking for additional parking bays and a "Drop'n'Go" zone; and 3)Support a submission to the Department of Transport and Main Roads for STIP funding at Collinsville State High School to construct a carpark that will be a Council asset on Walker Street, Collinsville.	Infrastructure Services	Funding Applications Submitted to the DTMR for approval 12-06-2020 . ECM5516393 ECM5516379 ECM5516364	24 June 2020	24 June 2020	Completed
24 June 2020	13.1	2020/06/24.10	Request for Sponsorship - Airlie Beach Race Week Whitsundays Festival of Sailing - 6 to 13 August 2020	That Council approves a Sponsorship of \$7,000.00 cash, plus up to \$3,000.00 of in-kind support, from GL: 4170.4003, for the 2020 Airlie Beach Race Week - Whitsundays Festival of Sailing to be held 6-13 August 2020.	Community Services	30/06/2020 - Approval letter sent ECM *5539149	8 July 2020	30 June 2020	Completed
24 June 2020	13.2	2020/06/24.11	Sport & Recreation Club Grants - June 2020	That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), of \$3,000.00 to Bowen Cricket Incorporated.	Community Services	30/06/2020 - Approval letter sent ECM *5539181	8 July 2020	30 June 2020	Completed
24 June 2020	13.3	2020/06/24.12	Funding Opportunity: Growing Tourism Infrastructure Fund 2020/21	That Council submit project registrations for funding under Growing Tourism Infrastructure Fund 2020/21 program to deliver the following four (4) infrastructure projects: 1.Lake Proserpine Recreation Facilities – Camping Area Expansion \$1M; 2.Whitsunday Great Walk & Cedar Creek Waterfall Visitor Infrastructure Improvement \$500k;	Community Services	30/06/2020 - Project registrations submitted online on 24/06/2020.	8 July 2020	30 June 2020	Completed
24 June 2020	17.4.1	2020/06/24.31	Hire Agreement - Stinger Net Swimming Enclosure 2020-2023 - Boathaven Beach	That Council: a)execute a Hire Agreement with Uninet Enclosure Systems, under s235 of the Local Government Regulation 2012, as the sole provider for stinger nets within Australia, for the provision of a stinger net swimming enclosure at Boathaven Beach and Cannonvale Beach for the period of 1 July 2020 to 30 June 2020.	Community Services	30/06/2020 - Approval letter sent ECM *5539147. Awaiting Contracts to issue Hire Agreements for execution. 30/07/2020 - Still awaiting Contracts to issue Hire Agreements for execution; follow up email sent 30/07/2020.	08 July 2020 31 August 2020	9 September 2020	Completed
24 June 2020	11.1	2020/06/24.03	Operational Plan 2020/21	That Council adopt the 2020/21 Operational Plan.	Corporate Services	Adopted and updated			Completed
24 June 2020	11.2	2020/06/24.04	Representation on Committees and Boards - 2020-2024	That Council nominate Cr Grundy to represent Whitsunday Regional Council on the Coastal Councils Adaptation Taskforce.	Corporate Services	letters are drafted and awaiting CEO signature - signed by CE) - ECM			Completed
24 June 2020	11.3	2020/06/24.05	Northern Alliance of Councils Annual General Meeting	That Council: a)Nominate Cr Clifford and Mayor Willcox as delegates to the Northern Alliance of councils Annual General Meeting; b)Submit motions for the conference program, addressing matters of importance;	Corporate Services	letters are drafted and awaiting CEO signature - signed by CE) - ECM			Completed
24 June 2020	11.4	2020/06/24.06	Code of Conduct for Councillors in Queensland	That Council: 1.Rescind Council Policy LSP_OMCEO_04 – Code of Conduct for Councillors; and 2.Acknowledge the revised Code of Conduct for Councillors in Queensland, made by the Minister for Local Government, Racing and Multicultural Affairs on 7 April 2020, and approved in accordance with s239A of the Local Government Regulation 2012.	Corporate Services	to remove the revoked policy from the policy register, intrnet, website			Completed
24 June 2020	11.5	2020/06/24.07	Cost Recovery Fees & Other Charges - Financial Year 20/21	That Council resolve, in accordance with Section 97 of the Local Government Act 2009 (Qld), to set the Cost Recovery Fees, and in accordance with Section 262(3)(c) of the Local Government Act 2009(Qld), to set the Other Charges, as detailed in the Attachment, for the 2020/21 financial year, to be effective from 1 July 2020.	Corporate Services	Whole organisation to communicate to staff			Completed
24 June 2020	11.6	2020/06/24.08	Financial Report - FY 19/20 - Period Ending May 2020	That Council receive the financial statements for Whitsunday Regional Council for the period ended 31 May 2020 of the Financial Year 2019/20.	Corporate Services	no further action required			Completed
24 June 2020	11.7	2020/06/24.09	Corporate Services Monthly Report - May 2020	That Council receive the Corporate Services Monthly Report for May 2020.	Corporate Services	no further action required			Completed
24 June 2020	16.1	2020/06/24.20	Vote of Thanks – Darwen Family	That Council move a vote of thanks to the Darwen family, for the 117 years of dedication and contribution to the community and media through the Bowen Independent and inparticular Mr Steven Darwin	Corporate Services	Letter to be drafted to the Darwin Family			Completed
24 June 2020	17.1.1	2020/06/24.27	Organisational Structure 2020/21	That Council in accordance with section 196 of Local Government Act 2009, approve the revised Organisational Structure (Attachment 1) and its resourcing by adopting a staff establishment total FTE count of 368 employees for the 2020/21 financial year with the following amendments to the draft structure within Councils confidential agenda:	Corporate Services	organisational structure adopted and communicated to staff			Completed
24 June 2020	17.2.1	2020/06/24.28	Cost Recovery Fees & Other Charges - Financial Year 20/21 (Commercially Confidential)	That Council resolve, in accordance with Section 97 of the Local Government Act 2009 (Qld), to set the Cost Recovery Fees, and in accordance with Section 262(3)(c) of the Local Government Act (Qld) to set the Other Charges, as detailed in the Attachments, for the 2020/21 financial year, to be effective from 1 July 2020.	Corporate Services	Adopted - all correspondance/ forms to be updated internally			Completed
24 June 2020	17.2.2	2020/06/24.29	Credit Application - LD & LJ Hillery Pty Ltd	That Council approve the credit application submitted by LD & LJ Hillery Pty Ltd requesting an increase in the credit limit beyond the \$10,000 provided in the policy.	Corporate Services	Letter drafted ECM:			Completed
24 June 2020	17.2.3	2020/06/24.30	Hamilton Island Communications Tower Lease	That Council: a)resolves in accordance with Section 262 Local Government Regulation 2012, to rescind the following resolution from the 11 December 2019 Ordinary Council Meeting: 17.2.4 2019/12/11.29 Hamilton Island Communications Tower Lease	Corporate Services	letters are drafted and awaiting CEO signature - signed by CE) - ECM			Completed
24 June 2020	14.1	2020/06/24.13	DRFA & Shute Harbour Project Capital Project Progress Report - May 2020	That Council receive the DRFA & Shute Harbour Project capital progress report for the month of May 2020.	Infrastructure Services	Report presented at Council - no further action	24 June 2020	24 June 2020	Completed
24 June 2020	14.2	2020/06/24.14	Operational Report - Roads & Drainage - May 2020	That Council receive and note the Roads & Drainage, Mechanical Workshops and Parks & Gardens Operations progress report.	Infrastructure Services	Report presented at Council - no further action	24 June 2020	24 June 2020	Completed
24 June 2020	14.3	2020/06/24.15	Infrastructure Services Capital Progress Report - June 2020	That Council receive the Infrastructure Services Capital Progress Report for the financial year to 16 June 2020.	Infrastructure Services	Received - NFA Required			Completed
24 June 2020	15.1	2020/06/24.16	Business Unit Activity Report - Foxdale Quarry - May 2020	That Council receive the Business Unit Activity Report for the Foxdale Quarry for the month of May 2020.	Infrastructure Services	Monhtly Operational report presented at Council - No further action required.	24 June 2020	24 June 2020	Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
24 June 2020	15.2	2020/06/24.17	Business Unit Activity Report - Whitsunday Water - May 2020	That Council resolves to receive the Whitsunday Water Business Unit Activity Report for May 2020.	Infrastructure Services	Monthly Operational report presented at Council - No further action required.	24 June 2020	24 June 2020	Completed
24 June 2020	15.3	2020/06/24.18	Business Unit Activity Report - Waste Management - May 2020	That Council receive the Waste Business Unity Activity Report for May 2020.	Infrastructure Services	Monthly Operational report presented at Council - No further action required.	24 June 2020	24 June 2020	Completed
8 July 2020	13.1	2020/07/08.12	Sport & Recreation Club Grants - July 2020	That Council approve the payment of a Sport & Recreation Club Grant subject to the adoption of the 2020/21 budget, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to the following recipients: •Airlie Beach Bowls Club Inc. – Band 2 - \$3,000.00	Community Services	08/07/2020 - Letters awaiting CEO approval. 09/07/2020 - Approval letters sent ECM *5554717 ECM *5554715	22 July 2020	9 July 2020	Completed
8 July 2020	13.2	2020/07/08.13	Community Services - Monthly Report - June 2020	That Council receive the Community Services Monthly Report for June 2020.	Community Services	08/07/2020 - Report received. No further action required.	22 July 2020	8 July 2020	Completed
8 July 2020	16.1	2020/07/08.15	Carparking Fees – Airlie Beach	That paid parking resume at Coral Sea Marina and Port of Airlie carparks effective from Monday July 13th, 2020. Furthermore, that the free parking at Broadwater and Airlie Central carparks remain free as per the previous	Community Services	30/07/2020 - Paid parking resumed. No further action required.	22 July 2020	30 July 2020	Completed
8 July 2020	11.1	2020/07/08.03	Representation on Committees and Boards - 2020-2024	That Council invite representatives from headspace Mackay to provide an overview of the activities to be undertaken within the Whitsunday region prior to Council making a commitment.	Corporate Services	no further action required			Completed
8 July 2020	11.2	2020/07/08.04	Remotely Piloted Aircraft (Drone) Policy	That Council adopt the Remotely Piloted Aircraft (Drone) Policy.	Corporate Services	Policy updated on intranet and website			Completed
8 July 2020	11.3	2020/07/08.05	Council Caretaker Period Policy	That Council rescind the current Council Caretaker Period Policy and work with the provisions of the current legislation.	Corporate Services	Policy updated on intranet and website			Completed
8 July 2020	11.4	2020/07/08.06	Councillor Acceptable Request Policy	That Council adopt the attached Councillor Acceptable Request Policy, subject to the addition of the following positions: a)Executive Manager Roads and Drainage; b)Disaster Recovery Project Director c)Manager W&S Network Operations	Corporate Services	Policy updated on intranet and website			Completed
8 July 2020	11.5	2020/07/08.07	Councillor Expenses and Facilities Policy	That Council adopt the attached Councillor Expenses and Facilities Policy.	Corporate Services	Policy updated on intranet and website			Completed
8 July 2020	11.6	2020/07/08.08	Cost Recovery Fees - Financial Year 2020/21 - Amendment	Council resolve, in keeping with Section 97 of the Local Government Act 2009 (Qld), to set the following Cost Recovery Fees to be effective from 1 July 2020. Fee DescriptionGST2020/21 FeeCost RecoveryLegislation Material Change of Use - Business Business Activities defined activity ground of the WRCPS 2017, excluding BrothelNImpact Assessable: \$3,739.00 plus \$374.00 per 100m2 or part thereof over 100m2YPlanning Act 2016, s51 Material Change of Use - Community Community Activities defined activity ground of the WRCPS 2017, excluding HospitalNImpact Assessable: 50% of the business activity's impact assessable fee.YPlanning Act 2016, s51 Material Change of Use - Industry Industry Activities defined activity ground of the WRCPS 2017, excluding Extractive IndustryNImpact Assessable: \$3,560.00 plus \$199.00 per 100m2 or part thereof over 100m2YPlanning Act 2016, s51 Material Change of Use - Rural Industry Activities defined activity ground of the WRCPS 2017, excluding Aquaculture, Animal Keeping & Intensive Animal IndustryNCode Assessable: \$2,809.00 Impact Assessable: \$3,737.00YPlanning Act 2016, s51 Material Change of Use - Other - Animal KeepingNImpact Assessable: \$3,738.00YPlanning Act 2016, s51 Material Change of Use - Other - BrothelNImpact Assessable: \$7,417.00YPlanning Act 2016, s51 Material Change of Use – Other - Port ServicesNImpact Assessable: \$7417.00 Plus 0.25% of total value of project over \$1MYPlanning Act 2016, s51	Corporate Services	Fees updated on Councils website and communications provided to the community.	15 July 2020	10 July 2020	Completed
8 July 2020	17.2.1	2020/07/08.24	Disposal of Asset - Lot 72 on DK189 - 7833 Bowen Development Road, Collinsville	That Council resolves to invite public tenders in accordance with Section 228 of the Local Government Regulation 2012 for the sale of Lot 72 on DK189, 7833 Bowen Developmental Road, Collinsville currently known as the Collinsville Independent Living Facility.	Corporate Services	Tender released		29 September 2020	Completed
8 July 2020	12.3	2020/07/08.11	Development Services Monthly Report - June 2020	That Council receive the Development Services Monthly Report for June 2020.	Development Services	Received - NFA Required			Completed
8 July 2020	16.2	2020/07/08.16	Request For Report – Naval Base	That a report be brought back to Council by the Economic Development department regarding a brief on the inclusion of a Naval Base to be situated in a state development area at Abbot Point.	Development Services	Report presented at ELT 24/07/2020 & Briefing Session 05/08/2020 - Not required for OM. Capability Statement for Defence Investment being developed for further presentation at ELT		25 August 2020	Completed
8 July 2020	17.1.1	2020/07/08.22	Whitsunday Coast Airport Monthly Report - May 2020	That Council receive the Whitsunday Coast Airport Business Report for May 2020.	OMCEO	Report presented for receiving only - Complete (NN 10/07/20)		10 July 2020	Completed
8 July 2020	17.1.2	2020/07/08.23	Shute Harbour Marine Terminal Monthly Report - May 2020	That Council receive the Shute Harbour Marine Terminal Business Report for May 2020.	OMCEO	Report presented for receiving only - Complete (NN 10/07/20)		10 July 2020	Completed
15 July 2020	4.1	2020/07/15.02	Budget Summary - 2020/21 Financial Year	That Council resolves to receive the Budget Summary for 2020/21 Financial Year.	Corporate Services	received - no further action required			Completed
15 July 2020	4.2	2020/07/15.03	Revenue Statement	That Council resolve, in accordance with Section 104(5)(a)(iv) of the Local Government Act 2009 (Qld) and Section 169(2)(a) of the Local Government Regulation 2012 (Qld), to adopt the Whitsunday Regional Council Revenue Statement 2020/21, prepared in accordance with Section 172 of the Local Government Regulation 2012 (Qld).	Corporate Services	received - no further action required			Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
15 July 2020	4.3	2020/07/15.04	Differential Rating Categories	That Council resolves; a)for making and levying differential general rates for the year ending 30 June 2021, that the different rating categories (each a rating category) of rateable land in Council's local government area are as stated in the first Column of the table below, and that the corresponding stated descriptions of the rating categories are as stated in the second Column of the table below, in accordance with Section 81 of the Local Government Regulation 2012 (Qld): Rating Category (Section 81(3)(a))Description of Rating Category (Section 81(3)(b)) 1.Residential Owner-Occupied ALand used for an Owner Occupied single residential dwelling having a Rateable Value between \$0 to \$300,000 inclusive. 2.Residential Owner-Occupied BLand used for an Owner Occupied single residential dwelling having a Rateable Value equal to or greater than \$300,001. 3.Residential ALand used for, or capable of being used for a single residential dwelling having a Rateable Value between \$0 to \$300,000 inclusive. 4.Residential BLand used for, or capable of being used for a single residential dwelling having a Rateable Value equal to or greater than \$300,001. 5.Owner-Occupied Flat or Unit ALand used for a single Owner-Occupied Community Title Unit dwelling having a Rateable Value between \$0 to \$150,000 inclusive. 6.Owner-Occupied Flat or Unit BLand used for a single Owner-Occupied Community Title Unit dwelling having a Rateable Value equal to or greater than \$150,001. 7.Multi Dwellings ALand used or capable of use for Community Title Units, multiple dwellings, Bed & Breakfasts, or flats having a Rateable Value between \$0 to \$150,000 inclusive. 8.Multi Dwellings BLand used or capable of use for Community Title Units, multiple dwellings, Bed & Breakfasts, or flats having a Rateable Value equal to or greater than \$150,001. 9.Commercial Water SupplyLand used for the purposes of and incidental to commercial water delivery and drainage associated with the Burdekin River Irrigation Project, Eungella - Collinsville Water Supply Scheme and Peter Faust Dam Water Supply Scheme	Corporate Services	received - no further action required			Completed
15 July 2020	4.4	2020/07/15.05	Delegation To The Ceo	That Council, having resolved to adopt differential rating categories for the financial year 2020/21, resolves, in accordance with Section 257(1)(b) of the Local Government Act 2009 (Qld), to delegate to the Chief Executive Officer (CEO) Council's power under Sections 81(4) and 81(5) of the Local Government Regulation 2012 (Qld) to identify the rating category to which each parcel of rateable land in Council's local government area belongs, in any way considered appropriate by the CEO.	Corporate Services	received - no further action required			Completed
15 July 2020	4.5	2020/07/15.06	General Rates	That Council resolve, in accordance with Section 94 of the Local Government Act 2009 (Qld) and Section 77 of the Local Government Regulation 2012 (Qld); and having resolved to decide different rating categories (each a rating category) for rateable land in Council's local government area under Section 81 of the Local Government Regulation 2012 (Qld): a)to decide general rates (as differential general rates) as a rate in the dollar, for each rating category (which, to calculate differential general rates for a parcel of rateable land in a rating category, is to be multiplied by the latest rateable value assigned to that parcel by the Department of Natural Resources, Mines and Energy); and b)to set minimum rates as per the following table: Category No.Category DescriptionRate in the Dollar Minimum Rate (\$) 1Residential Owner-Occupied A0.01199948.00 2Residential Owner-Occupied B0.008033,598.00 3Residential A0.013951,089.00 4Residential B0.011884,185.00 5Owner-Occupied Flat or Unit A0.017891,070.00 6Owner-Occupied Flat or Unit B0.010592,683.00 7Multiple Dwellings A0.019201,177.00 8Multiple Dwellings B0.012252,880.00 9Commercial Water Supply0.127502,000.00 10Commercial Power Generation 0.60000 300,000.00 11Bulk Port 0.17000 250,000.00 13Salt Manufacturing 0.08500 10,000.00 14Sugar Mill0.21147136,820.00 15Commercial Shopping Centres A0.027458,710.00 16Commercial Shopping Centres B0.0186893,290.00 17Commercial and Industry A0.013271,300.00 18Commercial and Industry B0.0142719,560.00 19Sugar Cane0.027451,340.00	Corporate Services	received - no further action required			Completed
15 July 2020	4.6	2020/07/15.07	Overall Plan for Gloucester Rural Fire Brigade	That Council resolve, in accordance with Section 94 of the Local Government Act 2009 (Qld) and Section 94(3) and (4) of the Local Government Regulation 2012 (Qld) to adopt the following Overall Plan for the Gloucester Rural Fire Brigade in the Whitsunday Region. OVERALL PLAN FOR GLOUCESTER RURAL FIRE BRIGADE IN THE WHITSUNDAY REGION Description of service, facility, or activity The activity which Council is to carry out is the contribution of funds to the RFB which provides fire prevention and firefighting services within its service area under the Fire and Emergency Services Act 1990 (Qld), located within the Whitsunday Regional Council (Council) area. The rateable land to which the special charge applies The rateable land to which the special charge applies is, as identified in the table below, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available. Assessment NumberProperty AddressAssessment NumberProperty Address 1104937Dingo Beach Rd CAPE GLOUCESTER 480011052522 Blackcurrant Dr HYDEAWAY BAY 4800 11049396 Dingo Beach Rd DINGO BEACH 480011052531 Blackcurrant Dr HYDEAWAY BAY 4800 11049404 Dingo Beach Rd DINGO BEACH 480011052543 Blackcurrant Dr HYDEAWAY BAY 4800 11049412 Dingo Beach Rd DINGO BEACH 480011052555 Blackcurrant Dr HYDEAWAY BAY 4800 110494230 Olive St DINGO BEACH 480011052567 Blackcurrant Dr HYDEAWAY BAY 4800 110494426 Olive St DINGO BEACH 480011052579 Blackcurrant Dr HYDEAWAY BAY 4800 110494524 Olive St DINGO BEACH 4800110525811 Blackcurrant Dr HYDEAWAY BAY 4800	Corporate Services	received - no further action required			Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
15 July 2020	4.7	2020/07/15.08	Overall Plan for Conway Rural Fire Brigade	That Council resolve, in accordance with Section 94 of the Local Government Act 2009 (Qld) and Section 94(3) and (4) of the Local Government Regulation 2012 (Qld) to adopt the following Overall Plan for the Conway Rural Fire Brigade in the Whitsunday Region. OVERALL PLAN FOR CONWAY RURAL FIRE BRIGADE IN THE WHITSUNDAY REGION Description of service, facility, or activity The activity which Council is to carry out is the contribution of funds to the RFB which provides fire prevention and firefighting services within its service area under the Fire and Emergency Services Act 1990 (Qld), located within the Whitsunday Regional Council (Council) area. The rateable land to which the special charge applies The rateable land to which the special charge applies is, as identified in the table below, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available. Assessment NumberProperty AddressAssessment NumberProperty Address 110555635 Davison Rd WILSON BEACH 480011068861295 Conway Rd CONWAY 4800 110555737 Davison Rd WILSON BEACH 480011068871309 Conway Rd CONWAY 4800 110555839 Davison Rd WILSON BEACH 480011068881322 Conway Rd CONWAY 4800 110555943 Davison Rd WILSON BEACH 480011068901798 Conway Rd CONWAY 4800 110556058 Davison Rd WILSON BEACH 48001106892 Conway Rd CONWAY 4800 110556156 Davison Rd WILSON BEACH 480011068941687 Conway Rd CONWAY 4800 110556254 Davison Rd WILSON BEACH 480011068951691 Conway Rd CONWAY 4800 110556352 Davison Rd WILSON BEACH 4800110689613 Caprioglio Rd CONWAY 4800 110556450 Davison Rd WILSON BEACH 480011068971701 Conway Rd CONWAY 4800 110556548 Davison Rd WILSON BEACH 480011068981713 Conway Rd CONWAY 4800 110556646 Davison Rd WILSON BEACH 480011068991721 Conway Rd CONWAY 4800 110556744 Davison Rd WILSON BEACH 480011069001729 Conway Rd CONWAY 4800 110556840 Davison Rd WILSON BEACH 480011069011735 Conway Rd CONWAY 4800 110556938 Davison Rd WILSON BEACH 480011069021743 Conway Rd CONWAY 4800 110557026 Davison Rd WILSON BEACH 480011069031753 Conway Rd CONWAY 4800	Corporate Services	received - no further action required			Completed
15 July 2020	4.8	2020/07/15.09	Overall Plan for Cannon Valley Rural Fire Brigade	That Council resolve, in accordance with Section 94 of the Local Government Act 2009 (Qld) and Section 94(3) and (4) of the Local Government Regulation 2012 (Qld) to adopt the following Overall Plan for the Cannon Valley Rural Fire Brigade in the Whitsunday Region. OVERALL PLAN FOR CANNON VALLEY RURAL FIRE BRIGADE IN THE WHITSUNDAY REGION Description of service, facility, or activity The activity which Council is to carry out is the contribution of funds to the RFB which provides fire prevention and firefighting services within its service area under the Fire and Emergency Services Act 1990 (Qld), located within the Whitsunday Regional Council (Council) area. The rateable land to which the special charge applies The rateable land to which the special charge applies is, as identified in the table below, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available. Assessment NumberProperty AddressAssessment NumberProperty Address 110332266 Camm Rd MOUNT JULIAN 480011064191018 Shute Harbour Rd MOUNT MARLOW 4800 110332358 Camm Rd MOUNT JULIAN 480011064201010 Shute Harbour Rd MOUNT MARLOW 4800 110336894 Tyree Rd MOUNT JULIAN 48001106421 Jansen Rd MOUNT MARLOW 4800 110346284 Tyree Rd MOUNT JULIAN 48001106423824 Shute Harbour Rd MOUNT MARLOW 4800 1103463 Tyree Rd MOUNT JULIAN 48001106440 Aitken Rd MOUNT MARLOW 4800 110346552 Tyree Rd MOUNT JULIAN 48001106441 Jorgensen Rd MOUNT JULIAN 4800 110346646 Tyree Rd MOUNT JULIAN 4800110653317 Moon Cr STRATHDICKIE 4802 110346742 Tyree Rd MOUNT JULIAN 4800110653428 Fern Rd SUGARLOAF 4800 1103468 Tyree Rd MOUNT JULIAN 48001106535101 Rainforest CI SUGARLOAF 4802 110346940 Tyree Rd MOUNT JULIAN 4800110653612 Fern Rd STRATHDICKIE 4802 110347014 Tyree Rd MOUNT JULIAN 4800110653727 Fern Rd SUGARLOAF 4800 11034714 Tyree Rd MOUNT JULIAN 480011065469 Gun-Ally Rd SUGARLOAF 4800 11034722 Tyree Rd MOUNT JULIAN 4800110654841 Fern Rd SUGARLOAF 4800 110590813 Sugarloaf Rd SUGARLOAF 4800110654931 Gun-Ally Rd SUGARLOAF 4800	Corporate Services	received - no further action required			Completed
15 July 2020	4.9	2020/07/15.10	Overall Plan for Delta Rural Fire Brigade	That Council resolve, in accordance with Section 94 of the Local Government Act 2009 (Qld) and Section 94(3) and (4) of the Local Government Regulation 2012 (Qld) to adopt the following Overall Plan for the Delta Rural Fire Brigade in the Whitsunday Region. OVERALL PLAN FOR DELTA RURAL FIRE BRIGADE IN THE WHITSUNDAY REGION Description of service, facility, or activity The activity which Council is to carry out is the contribution of funds to the RFB which provides fire prevention and firefighting services within its service area under the Fire and Emergency Services Act 1990 (Qld), located within the Whitsunday Regional Council (Council) area. The rateable land to which the special charge applies The rateable land to which the special charge applies is, as identified in the table below, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available. Assessment NumberProperty AddressAssessment NumberProperty Address 120078694 Inverdon Rd BOWEN1204581152 Telegraph Rd DELTA 120078758 Inverdon Rd BOWEN120458321 Edgerton Rd DELTA 120078952 Inverdon Rd BOWEN120458482 Telegraph Rd DELTA 120079422 Chilli La BOWEN120458574 Telegraph Rd DELTA 1200795216 Inveroona Rd BOWEN120458638 Telegraph Rd DELTA 120079721 Potts Rd BOWEN120458720 Telegraph Rd DELTA 120079822 Potts Rd BOWEN120458823 Telegraph Rd DELTA 120079930 Inveroona Rd BOWEN120458939 Telegraph Rd DELTA 120080016 Inveroona Rd BOWEN120459062 Chandlers Rd DELTA 120080129 Potts Rd BOWEN1204592171 Telegraph Rd DELTA 1201600183 Inveroona Rd BOWEN1204594281 Telegraph Rd DELTA 1201601205 Inveroona Rd QUEENS BEACH120459591 Alligator Creek Rd BOWEN 120200930 Lower Don Rd BOWEN1204597108 Edgerton Rd DELTA 1202013 Inverdon Rd BOWEN120460055 Chandlers Rd DELTA	Corporate Services	received - no further action required			Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
15 July 2020	4.1	2020/07/15.11	Overall Plan for Heronvale Rural Fire Brigade	That Council resolve, in accordance with Section 94 of the Local Government Act 2009 (Qld) and Section 94(3) and (4) of the Local Government Regulation 2012 (Qld) to adopt the following Overall Plan for the Heronvale Rural Fire Brigade in the Whitsunday Region. OVERALL PLAN FOR HERONVALE RURAL FIRE BRIGADE IN THE WHITSUNDAY REGION Description of service, facility, or activity The activity which Council is to carry out is the contribution of funds to the RFB which provides fire prevention and firefighting services within its service area under the Fire and Emergency Services Act 1990 (Qld), located within the Whitsunday Regional Council (Council) area. The rateable land to which the special charge applies The rateable land to which the special charge applies is, as identified in the table below, that land being land which will receive a special benefit from the provision of the activity because the activity funds the provision of a rural fire service to the land and for which a rural fire service would not otherwise be available. Assessment NumberProperty AddressAssessment NumberProperty Address 120416368 Baxter Ave HERONVALE120427540 Pitcairn Ave HERONVALE 120416464 Baxter Ave HERONVALE120427638 Pitcairn Ave HERONVALE 120416562 Baxter Ave HERONVALE120427736 Pitcairn Ave HERONVALE 120416660 Baxter Ave HERONVALE120427834 Pitcairn Ave HERONVALE 120416758 Baxter Ave HERONVALE120427932 Pitcairn Ave HERONVALE 120416854 Baxter Ave HERONVALE120428030 Pitcairn Ave HERONVALE 120416956 Baxter Ave HERONVALE120428128 Pitcairn Ave HERONVALE 120417052 Baxter Ave HERONVALE1205101845 Bootooloo Rd BOWEN 120417150 Baxter Ave HERONVALE1205105 Bootooloo Rd BOWEN 120417246 Baxter Ave HERONVALE12051117801 Bruce Hwy BOWEN 120417344 Baxter Ave HERONVALE12051128 Heronvale Rd HERONVALE 120417440 Baxter Ave HERONVALE120511358 Heronvale Rd HERONVALE 120417638 Baxter Ave HERONVALE120511442 Roma Peak Rd BOWEN	Corporate Services	received - no further action required			Completed
15 July 2020	4.11	2020/07/15.12	Special Charges	That Council, having adopted in accordance with Section 94(3) of the Local Government Regulation 2012 (Qld) an overall plan for each of the Rural Fire Brigades of Gloucester, Conway, Cannon Valley, Delta, and Heronvale, resolve, in accordance with Section 94 of the Local Government Act 2009 (Qld) and Section 94 of the Local Government Regulation 2012 (Qld) to levy Special Charges as follows: a)an amount of \$15 per assessment for the financial year 2020/21 on the rateable land in the Gloucester Rural Fire Brigade service area, as detailed in Table 1: Rateable Land to which Gloucester Special Charge Applies, to cover the operational and maintenance costs of the Gloucester Rural Fire Brigade, as these assessments, their owners, and their occupiers will (as identified in the adopted overall plan for the Gloucester Rural Fire Brigade) specially benefit from the activity of Council's contributing funds to the Gloucester Rural Fire Brigade, as each assessment is within the area for which the brigade provides firefighting and fire prevention services under the Fire and Emergency Services Act 1990; Table 1: Rateable Land to which Gloucester Special Charge Applies Assessment NumberProperty AddressAssessment NumberProperty Address 1104937 Dingo Beach Rd CAPE GLOUCESTER 480011052522 Blackcurrant Dr HYDEAWAY BAY 4800 11049396 Dingo Beach Rd DINGO BEACH 480011052531 Blackcurrant Dr HYDEAWAY BAY 4800 11049404 Dingo Beach Rd DINGO BEACH 480011052543 Blackcurrant Dr HYDEAWAY BAY 4800 11049412 Dingo Beach Rd DINGO BEACH 480011052555 Blackcurrant Dr HYDEAWAY BAY 4800 110494230 Olive St DINGO BEACH 480011052567 Blackcurrant Dr HYDEAWAY BAY 4800 110494426 Olive St DINGO BEACH 480011052579 Blackcurrant Dr HYDEAWAY BAY 4800 110494524 Olive St DINGO BEACH 4800110525811 Blackcurrant Dr HYDEAWAY BAY 4800 110494622 Olive St DINGO BEACH 4800110525913 Blackcurrant Dr HYDEAWAY BAY 4800	Corporate Services	received - no further action required			Completed
15 July 2020	4.12	2020/07/15.13	Utility Charges - Waste	That Council resolve in accordance with Section 94(2) of the Local Government Act 2009 (Qld) and Section 99 of the Local Government Regulation 2012 (Qld) to make and levy the following utility charges for waste management utility services: a)a Domestic Garbage Charge of \$265.00 per service (with a single "service" being for the removal of one (1) 240 litre wheelie bin of domestic garbage per week or equivalent volume by shared skip where Council has approved this type of facility), for each residential assessment as follows: (i)for residential lots - per separately surveyed parcel of land or domiciles upon the parcel, whichever is higher; (ii)for units or flats - per separate unit, flat or domicile, whichever is higher; (iii)for multiple accommodation premises (other than those classified as 'commercial') - per three (3) bed and breakfast rooms or part thereof; in the areas identified on the declared serviced area map "Whitsunday Region Domestic Garbage Collection Areas 2020/21" which charge is intended to cover the full costs associated with the collecting and disposing of household waste; the operation, maintenance and upkeep of the waste management facilities; capital works for renewal, upgrade and expansion of waste management facilities and the future restoration and remediation of waste management facilities; b)a Domestic Recyclable Waste Charge of \$156.00 per service (with a single "service" being for the removal of one (1) 240 litre wheelie bin of domestic recyclable waste per fortnight or equivalent volume by shared skip where Council has approved this type of facility), for each residential assessment as follows: (i)for residential lots - per separately surveyed parcels of land or domiciles upon the land, whichever is higher; (ii)for units or flats - per separate unit, flat or domicile, whichever is higher; (iii)for multiple accommodation premises (other than those classified as 'commercial') - per three (3) bed and breakfast rooms or part thereof; in the areas identified on the declared serviced area map "Whitsunday Region Domestic Recyclable Waste Collection Areas" to cover the full costs associated with the collection and recycling of recyclable household waste; and c)a Refuse Facility Charge of \$122.00 per rateable assessment for those assessments outside the declared	Corporate Services	received - no further action required			Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
15 July 2020	4.13	2020/07/15.14	Utility Charges - Water	That Council resolve, in accordance with Section 94(2) of the Local Government Act 2009 (Qld) and Sections 99, 100 and 101 of the Local Government Regulation 2012 (Qld), to make and levy Water Utility Charges: a)on all land within the Whitsunday Regional Council area, whether vacant or occupied, and whether rateable land or not, which is passed by a water main intended as a source of supply, as identified in the declared service area map "Whitsunday Region Water Supply Areas 2020/21", as well as to land outside the "Whitsunday Region Water Supply Areas 2020/21" that is connected to and supplied by one or more of Council's Water Supply Schemes; b)such charges to be used to defray the cost of: a.supplying water; b.constructing any and all components of the water supply system, including replacing all or parts of the existing water supply system; c.repayment of loans associated with the construction of the water supply system; and d.operating, maintaining, renewing and managing the water supply system, including paying interest on loans and allowing for depreciation; c)in accordance with Section 101(1)(b) of the Local Government Regulation 2012 (Qld), charge the Water Utility Charge as a two-part tariff, unless a residential ratepayer notifies Council in writing of their election to have Water Utility Charges charged as an Allocation Tariff by 31 July 2020 or a later date extended by the Chief Executive Officer; Two-Part Tariff d)in accordance with Section 101(1)(b) of the Local Government Regulation 2012 (Qld), charge the two-part tariff, which is made up of a fixed Water Access Charge (being a charge for the use of infrastructure that supplies water) and a variable Water Consumption Charge (being a charge for using the water based on the amount of water that is actually used) as follows: a.Water Access Charge, in accordance with Section 99 of the Local Government Regulation 2012 (Qld) to be as follows: Category No.DefinitionBasis of ChargeApplicable Annual Charge 12 Assessment with Multiple Parcels: Assessments with a Differential Rating Category of 1 2 3 4 5 6 7	Corporate Services	received - no further action required			Completed
15 July 2020	4.14	2020/07/15.15	Utility Charges - Sewerage (Wastewater)	That Council resolve, in accordance with Section 94(2) of the Local Government Act 2009 (Qld) and Sections 99 and 100 of the Local Government Regulation 2012 (Qld) to make and levy Sewerage Utility Charges: a)on all land within the Whitsunday Regional Council area, whether vacant or occupied, and whether rateable land or not, which is passed by a sewer main intended as a means of disposal of Sewerage, as defined in the "Whitsunday Region Sewer Areas 2020/21" map, as follows; (i)Whitsunday Sewerage Scheme, being the area delineated on the page titled "Whitsunday Sewerage Scheme 2020/21" (which includes Airlie Beach, Cannonvale, Jubilee Pocket, and environs but excludes Shute Harbour and environs), (ii)Proserpine Sewerage Scheme, being the area delineated on the page titled "Proserpine Sewerage Scheme", (iii)Bowen Sewerage Scheme, being the area delineated on the map titled "Bowen Sewerage Scheme", (iv)Collinsville Sewerage Scheme, being the area delineated on the page titled "Collinsville Sewerage Scheme", and (v)Shute Harbour Sewerage Scheme, being the area delineated on the map titled "Shute Harbour Sewerage Scheme"; b)such charges to be used to defray the cost of: (i)collecting, treating and disposing of sewage, (ii)constructing any and all components of the sewerage system, including replacing all or parts of the existing	Corporate Services	No action required			Completed
15 July 2020	4.15	2020/07/15.16	Administration of Rates and Charges	That Council resolve to administer its system of rates and charges, as follows; a)to levy rates and charges in the Whitsunday Region in accordance with Section 104 of the Local Government Regulation 2012 (Qld), by the issuance of rate notices half yearly; b)in accordance with Section 118 of the Local Government Regulation 2012 (Qld) to require rates and charges to be paid within forty (40) days after the Issue Date as specified in the Rate Notice (Due Date for Payment); c)in accordance with Section 133 of the Local Government Regulation 2012 (Qld) to levy interest on rates and charges that are not paid by the Due Date for Payment stated in a Rate Notice, at the rate of eight point five three percent (8.53%) per annum calculated on daily rests and as compounding interest; d)in accordance with Section 130 of the Local Government Regulation 2012 (Qld), in respect of each of the following rates and charges, to allow a discount, for the prompt payment of such rates and charges on or before forty (40) days after the Issue Date as specified in the Rate Notice, of five percent (5%) of the rates or charges otherwise payable, subject to, in keeping with Sections 130(5)(d) and 130(11) of the Local Government Regulation 2012 (Qld), all other rates and charges and other amounts levied on the property, including any interest charged thereon, being paid in full: •General Rates and Charges, •Water Access Charge or Water Allocation Charge, •Sewerage Utility Charge, •Domestic Garbage Charge, •Domestic Recyclable Waste Charge, and •Refuse Facility Charge; e)to adopt the following Policies: •Identification of Owner-Occupied Status Policy, •Water Charges to Properties with a Community Title Scheme Policy, •Supplementary Utility Charges Policy, •Interest on Overdue Rates Policy, •Rates & Charges Recovery Policy, and •General Debtors Policy.	Corporate Services	received - no further action required			Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
15 July 2020	4.16	2020/07/15.17	Concessions of Rates and Charges	That Council resolves to: a)in accordance with Sections 120(1)(a), 121(a) and 122 of the Local Government Regulation 2012 (Qld) to grant a pensioner concession in the form of a rebate of an amount of 30% of the following Rates & Charges: (i)Differential General Rates; (ii)Water Access Charge or the Water Allocation Charge; (iii)Sewerage Access Charge; (iv)Domestic Garbage Charge; and (v)Refuse Facility Charge up to a maximum total of \$350, to all ratepayers that meet the criteria of a “Pensioner” and other eligibility requirements set out in Council’s Pensioner Rates Rebate Policy (attached hereto, and adopted); and b)in accordance with Sections 120(1)(a), 121(a) and 122 of the Local Government Regulation 2012 (Qld) to grant an additional pensioner concession in the form of a rebate of an amount of 30% of the Domestic Waste Recycling Charge to all ratepayers that meet the criteria of a “Pensioner” and other eligibility requirements set out in Council’s Pensioner Rates Rebate Policy who are levied a Domestic Waste Recycling Charge; and c)in accordance with Sections 120(1)(a), 120(1)(c), 121(b) and 122 of the Local Government Regulation 2012 (Qld) to grant a concession: (i)to all ratepayers that meet the criteria of a “Pensioner” who is suffering “hardship”, and meets the other eligibility requirements set out in Council’s Rates Concession for Pensioners – Deferral Arrangements (attached hereto, and adopted); (ii)in the form of a deferral of the general rate in excess of the Minimum General Rate, for the life of the Pensioner, or until the property is sold or otherwise transferred from the name of the Pensioner or until some other agreed date; d)in accordance with Sections 120(1)(c), 121(a)(b) and (c) and 122 of the Local Government Regulation 2012 (Qld), to grant a concession: (i)to those ratepayers who meet the criteria for suffering “Hardship”, and meet the other eligibility requirements set out in Council’s Rate Relief due to Hardship Policy (attached hereto, and adopted); (ii)in the form of one or more of a rebate of all or part of the Rates and Charges; deferral payment of the Rates and Charges and/or an agreement to accept a transfer of unencumbered land in full or part payment	Corporate Services	received - no further action required			Completed
15 July 2020	4.17	2020/07/15.18	Investment Policy	That Council resolves in accordance with Section 191 of the Local Government Regulation 2012 (Qld) to adopt the Investment Policy.	Corporate Services	Policy updated on intranet and website			Completed
15 July 2020	4.18	2020/07/15.19	Debt (Borrowing) Policy	That Council resolves, in accordance with Section 192 of the Local Government Regulation 2012 (Qld) to adopt the Debt (Borrowing) Policy for 2020/21 financial year.	Corporate Services	Policy updated on intranet and website			Completed
15 July 2020	4.19	2020/07/15.20	Application Of Code Of Competitive Conduct To Business Activities	That Council resolves to: a)in accordance with s 47(7) of the Local Government Act 2009, apply the Code of Competitive Conduct to its two Prescribed Business Activities, as determined in accordance with s 39 of the Local Government Regulation 2012, namely Whitsunday Coast Airport and Foxdale Quarry; and b)in accordance with s 47(3)(a) of the Local Government Act 2009, apply the Code of Competitive Conduct to its Building Certifying Activity, as determined in accordance with s 38 of the Local Government Regulation 2012; and c)in accordance with s 47(7) of the Local Government Act 2009, not apply the Code of Competitive Conduct to its Road Maintenance Activity, as it is not determined to be a Roads Activity in accordance with s 47(5) of the Local Government Act 2009 and it does not involve submitting competitive tenders to the State of Queensland or any other local government entity for securing road maintenance work.	Corporate Services	Application Of Code Of Competitive Conduct To Business Activities applied			Completed
15 July 2020	4.2	2020/07/15.21	Policy Revocation	That Council resolves to rescind Council’s Financial Reserves Policy adopted 28 June 2017.	Corporate Services	actioned			Completed
15 July 2020	4.21	2020/07/15.22	Business Unit Performance Plans	That Council resolve in accordance with Section 175(2) of the Local Government Regulation 2012 (Qld), to add	Corporate Services	received - no further action required			Completed
15 July 2020	4.22	2020/07/15.23	Budget for 2020/21 Financial Year	That Council resolves: a)to receive the Statement of Estimated Financial Position for the 2019/20 financial year presented in keeping with section 205 of the Local Government regulation 2012 (Qld); b)in accordance with Section 104(5)(a)(iv) of the Local Government Act 2009 (Qld) and Section 170 of the Local Government Regulation 2012 (Qld), to adopt the Whitsunday Regional Council budget for the financial year 2020/21, including estimates for two forward years (2021/22 and 2022/23), prepared in accordance with Section 169 of the Local Government Regulation 2012 (Qld), incorporating the following statements: (i)Statement of Comprehensive Income, (ii)Statement of Financial Position, (iii)Statement of Cash Flows, (iv)Statement of Changes in Equity, (v)The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget; and (vi)Relevant Measures of Sustainability, (vii)The Capital Expenditure Budget; c)to adopt the following movements to and from Reserves: (i)\$ 53,211,541 from the NDRRA Reserve to fund capital works related to restoration of assets damaged by natural disasters, (ii)\$ 7,869,439 from the Capital Works Reserve to fund the following activities: a.\$ 1,090,480 for Roads & Drainage infrastructure, b.\$ 2,740,065 for Water infrastructure, c.\$ 1,175,419 for Sewerage infrastructure, d.\$ 1,075,000 for procurement of Fleet e.\$ 652,858 for Information technology infrastructure, and f.\$ 1,135,617 for Council Facilities, (iii)\$ 3,473,773 from the Infrastructure Reserve to fund the construction of the Cannon Valley Reservoir and the augmentation of the Cannonvale Bulk Water Pipeline, (iv)\$ 2,616,000 from the Insurance Reimbursement Reserve to fund the restoration of Shute Harbour	Corporate Services	no further action required			Completed
15 July 2020	4.23	2020/07/15.24	Vote Of Thanks – Budget Presentation	That Council acknowledge the efforts of the Director of Corporate Services and his team for their contribution in presenting the Budget.	Corporate Services	no further action required			Completed
22 July 2020	13.1	2020/07/22.12	Request for Financial Assistance - Relocation of Building - Bowen Men's Shed	That Council approves a donation of \$20,000.00, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to assist the Bowen Men’s Shed to relocate a building from the Bowen Coke Works to their Dalrymple Street site. The donation to be contingent on funding from other sources being secured to cover the full cost of the project.	Community Services	30/07/2020 - Approval letter sent ECM *5581262.	12 August 2020	30 July 2020	Completed
22 July 2020	13.2	2020/07/22.13	Offer to Donate a Sculpture to Council - Rotary Club of Airlie Beach	That Council accept the donation of a Turtle Sculpture from the Rotary Club of Airlie Beach as part of the Heritage Trail Project.	Community Services	30/07/2020 - Approval letter sent ECM *5581477.	12 August 2020	30 July 2020	Completed
22 July 2020	13.3	2020/07/22.14	Request for Sponsorship - 2020 Don River Dash - Burdekin Offroaders Inc.	That Council: a)approve a donation of \$7,500.00, from budget code JC: 2967.11074 - Community Donations (2967) / Sponsorship (10249), to assist the Burdekin Offroaders Inc. to host the 2020 Don River Dash to be held from 4-6 September 2020; and b)provide in kind support, up to the value of \$10,000.00, from budget code JC: 2967.10642 - Community Donations (2967) / Council In-Kind Support (10642) to assist with traffic management activities.	Community Services	30/07/2020 - Approval letter sent ECM *5578251.	12 August 2020	30 July 2020	Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
22 July 2020	13.4	2020/07/22.15	Estimating the Economic Impact of Feral Pigs on Regional Economy	That Council: a)Receive the Estimating the Economic Impact of Feral Pigs in the Whitsunday Region Report, and b)Endorse the Estimating the Economic Impact of Feral Pigs in the Whitsunday Region Report, to distribute to regional land management stakeholder organisations.	Community Services	30/07/2020 - Report received and endorsed. No further action required.	12 August 2020	30 July 2020	Completed
22 July 2020	11.1	2020/07/22.04	Representation on Committees and Boards - 2020-2024	That Council nominate Cr Clifford to represent Whitsunday Regional Council on the Regional Development Australia Mackay, Isaac and Whitsunday (RDA MIW) Committee until 31 December 2020.	Corporate Services	no further action required			Completed
22 July 2020	11.2	2020/07/22.05	LGAQ Annual Conference	1.Submit the following motions to the LGAQ to be considered for inclusion in the LGAQ Annual Conference 2020 Business Papers: a)That the LGAQ call on the Queensland Government to review the requirements imposed on local governments regarding the publishing of notices in newspapers and consider alternatives, including publishing notices online. b)That based on the performance of the ECQ at the 2020 Local Government Elections, the LGAQ call for a review of the Local Government Electoral Arrangements including the right for each local government to run the election. c)That the LGAQ call on the Queensland Government to continue the 'Works 4 Queensland' funding program for a further two years to support local communities in their economic recovery from the COVID-19 Pandemic. d)That the LGAQ lobby the State Government for a review of the Financial Assistance Grants (FAGs) methodology in conjunction with the Federal Government so that the method of allocation better reflects contemporary local councils and their diverse responsibilities. e)That the LGAQ call on the State Government to take the lead in resolving any known issues of PFAS contamination that arises from the historical operations of fire stations and where contamination is found in soil or water that the state addresses the contamination and its management. 2.Nominate Mayor Andrew Willcox and Cr Grundy as its delegates and Cr Simpson and Cr Wright as observers to the LGAQ Annual Conference to be held at the Gold Coast.	Corporate Services	actions taken - ECM:5598720		5 August 2020	Completed
22 July 2020	11.3	2020/07/22.06	Lease - Bowen Hill - Island FM	That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a part of land lease with the Island FM at 27 Tynwald Avenue, Bowen (L2 SP171907) in accordance with Section 236(1)(b) and Section 236(1)(c)(vi) of the Local Government Regulation 2012.	Corporate Services	LOA and draft contract has been sent to Island FM. Lease is with the CEO for final execution. final executed lease ECM:5864226	31 October 2020		Completed
22 July 2020	11.4	2020/07/22.07	Regional Development Australia Mackay – Isaac And Whitsunday Agribusiness Futures Alliance Project	That Council confirm the Chief Operating Officer – Aviation and Tourism to be nominated to represent Whitsunday Regional Council's views to the Regional Development Australia Mackay – Isaac and Whitsunday Agribusiness Futures Alliance Project.	Corporate Services	Advice provided to Regional Development Australia MIW.		24-July-2020	Completed
22 July 2020	11.5	2020/07/22.08	Operational Plan 2019/20 Quaterly Review - Quarter 4	That Council receive the Operational Plan 2019/20 quarter four review report.	Corporate Services	no further action required			Completed
22 July 2020	11.6	2020/07/22.09	Financial Report - Fy 19/20 - Period Ending June 2020	That Council receive the Unaudited Estimated Draft Annual Financial Statements for Whitsunday Regional Council for the period ended 30 June 2020 of the Financial Year 2019/20.	Corporate Services	no further action required			Completed
22 July 2020	11.7	2020/07/22.10	Corporate Services Monthly Report - June 2020	That Council receive the Corporate Services Monthly Report for June 2020.	Corporate Services	no further action required			Completed
22 July 2020	16.2.1	2020/07/22.22	Major Building Projects Tender Compliance Requirements	That Council resolves to continue to use the framework for the Queensland Government Prequalification (PQC) System for Building Suppliers for invitation to tender for building works but amend the value of works from over \$1 Million to works over \$5 Million and/or for projects with a PQC Service Risk Score of 2 or higher.	Corporate Services	Framework implimented - no further action required			Completed
22 July 2020	12.1	2020/07/22.11	Local Road and Community Infrastructure Funding - Project Selection	That Council submit the Chapman Street Off-Street Parking Facility Project (\$1.1M) for the Federal Government's Covid-19 stimulus funding opportunity Local Roads and Community Infrastructure Program.	Development Services	Funding application submitted - Project 'approved' for funding as identified - E Lamb		13 October 2020	Completed
22 July 2020	16.3.1	2020/07/22.23	Future of In-House Building Certification	That Council: 1.Discontinue the provision of Building Certification Services for new Building Applications from 30 August 2020; and 2.Develop a communication strategy to notify the community and industry of Council's decision.	Development Services	No new applications to be accepted for in-house Building Certification effective 30 August. Communication distributed to industry and media releases published on facebook. Contact made with PCA to produce a list of alternative certifiers for customers to contact for future applications		30 August 2020	Completed
22 July 2020	10.1	2020/07/22.03	Shute Harbour Closure 22 July 2020 to 21 January 2021	Council resolves to: 1)Close the Council controlled area marked as 'Construction Zone' on Attachment 1 within the Shute Harbour Transit Facility from 22 July 2020 to 21 January 2021 as specified in Table 1 to public access (other than Council's contractors, agents, authorised personnel and approved persons) in accordance with section 8(1) of the Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014 to facilitate the construction of the redevelopment of the Shute Harbour terminal and works approved under the development approval issued on 12 June 2019 (Council Reference 20190025) and operational works approval issued on 06/01/2020. Table 1 Council Controlled Facility at Shute HarbourDetails of Closure Lower Car ParkClosed to all public access Fishing PontoonClosed to all public access unless limited access has been approved by the Chief Executive Officer Shute Harbour Facility PontoonsClosed to all public access with the exception of Cruise Whitsundays for limited Ferry operations Boat RampClosed to all public access with the exception of the tourism operators as follows: •Scamper •Island Transfers •Paradise Explorer •Mars Charters •Pioneer Adventures •Elysian Retreat •Palm Bay Resort •Salty Dog Sea Kayaking, and any other tourism operator approved by the Chief Executive Officer 2)Close part of Shute Harbour Road (Entrance to the Shute Harbour Transit Facility) from the 'Site Gate' as marked on Attachment 1 to the part of that road within the area marked as 'Construction Zone' on Attachment 1 from 30 July 2020 to 29 January 2021 to all traffic (other than Council's contractors, agents	Infrastructure Services	Action completed	12 August 2020	22 July 2020	completed
22 July 2020	14.1	2020/07/22.18	Operational Report - Roads & Drainage - June 2020	That Council receive and note the Roads & Drainage, Mechanical Workshops and Parks & Gardens Operations progress report.	Infrastructure Services	Monhtly Operational report presented at Council - No further action required.	22 July 2020	22 July 2020	Completed
22 July 2020	14.2	2020/07/22.19	DRFA & Shute Harbour Project Capital Progress Report - June 2020	That Council receive the DRFA & Shute Harbour Project capital progress report for the month of June 2020.	Infrastructure Services	Report was presented to Council - no further action required.	22 July 2020	22 July 2020	Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
12 August 2020	7.1	2020/08/12.06	Notice Of Motion – Free Parking In The Lagoon And Broadwater Carparks	That free parking in the Lagoon and Broadwater Carparks be re-instated immediately and that the matter be reassessed at a future Ordinary Council Meeting. Furthermore, that a report be brought back to the next Council meeting being held 26 August 2020 regarding the implementation of a permit system and competitive neutrality for tourism workers.	Community Services	21/08/2020 - Agenda report submitted for 26 August Council Meeting.	26 August 2020	21 August 2020	Completed
12 August 2020	13.1	2020/08/12.18	Donations and In-Kind Support Requests up to \$2,000.00 - July 2020	That Council endorse the Donations and In-kind support provided for the month of July 2020, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to the following recipients: •Proserpine Golf Club - \$500.00 in kind donation •Collinsville Community Association - \$200.00 donation •NQ Speedway Riders and Supporters Club - \$2,000.00 donation	Community Services	21/08/2020 - Donations endorsed. No further action required.	26 August 2020	21 August 2020	Completed
12 August 2020	13.2	2020/08/12.21	2020 Whitsunday Schoolies	That Council approve the cancellation of the 2020 Whitsunday Schoolies 7-Day Safety Response Program due to the ongoing issues and risks relating to COVID-19 pandemic.	Community Services	21/08/2020 - Advice emailed to all stakeholders ECM *5609946	26 August 2020	21 August 2020	Completed
12 August 2020	13.3	2020/08/12.22	Approved Inspection Program 2020 - Dog & Cat Registration Audit	That Council approves: a)to conduct a Selective Inspection Program in accordance with the Local Government Act 2009, from Monday, 14 September 2020 to Friday, 11 December 2020 for the purposes of: •Inspecting residential properties to ensure animals or multiple animals requiring registration or approval to be kept are registered with and approved by the local government; •Upgrading of the dog and cat registration register in accordance with the Animal Management (Cats & Dogs) Act 2008 and Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014; •Identifying compliance and non-compliance with the Animal Management (Cats & Dogs) Act 2008 regarding registration of dogs; b)the public notification of the program in accordance with the Local Government Act 2009.	Community Services	09/09/2020 - Comms have advertised on Council's website and local newspapers. Inspection program to commence Monday, 21 September 2020. No further action required.	26 August 2020	9 September 2020	Completed
12 August 2020	13.4	2020/08/12.23	Sport & Recreation Club Grants - August 2020	That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 – Community Donations (2967) / Club Grants (10250), to the following recipients: •Airlie Beach Bridge Club Inc. – Band 4 - \$1,000.00 •Gloucester Sports & Recreation Association Inc. – Band 2 - \$3,000.00 •Whitsunday Triathlon Club Inc. – Band 4 - \$1,000.00 •Whitsunday Swimming Club Inc. – Band 4 - \$1,000.00 •Proserpine Veteran Golfers Association Inc. – Band 3 - \$1,500.00 •Whitsunday Kyokushin Karate Club Proserpine – Band 3 - \$1,500.00 •Whitsunday Running Club Inc. – Band 3 - \$1,500.00 •Proserpine Golf Club Inc. – Band 1 - \$5,500.00	Community Services	21/08/2020 - Approval letters sent ECM *5619833 ECM *5619828 ECM *5619817 ECM *5619782 ECM *5619815 ECM *5619798 ECM *5619786 ECM *5619780	26 August 2020	21 August 2020	Completed
12 August 2020	13.5	2020/08/12.24	Request for Donation - To Provide Free Wi-Fi for the Local Community - Collinsville Connect Telecentre	That Council approve a donation of \$3,000.00, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to the Collinsville Connect Telecentre for the provision of free Wi-Fi in the 2020/21 financial year only.	Community Services	21/08/2020 - Approval letter sent ECM *5619459	26 August 2020	21 August 2020	Completed
12 August 2020	13.6	2020/08/12.25	Council Membership Renewal - North Queensland Sports Foundation 2020-2023	That Council approves membership renewal with the North Queensland Sports Foundation for the next three financial years: •Year 1 - \$8,518.46 •Year 2 - \$8,774.01 + 3% indexation •Year 3 - \$9,037.23 + 3% indexation at a total cost of \$26,329.70, from budget code JC: 4695.11688 – Community Programs & Events (4695) / North Queensland Sports Foundation (11688).	Community Services	21/08/2020 - Approval letter sent ECM *5619102	26 August 2020	21 August 2020	Completed
12 August 2020	13.7	2020/08/12.26	Community Services - Monthly Report - July 2020	That Council receive the Community Services Monthly Report for July 2020.	Community Services	21/08/2020 - Report received. No further action required	26 August 2020	21 August 2020	Completed
12 August 2020	11.1	2020/08/12.07	Valuation of Rateable Land by Valuer-General	That Council resolve to request the Valuer-General to conduct a Comprehensive Land Revaluation in 2020/21 for all rateable land within the Whitsunday Regional Council area.	Corporate Services	Letter sent to Valuer General - ECM 5618399	26 August 2020	18-August-2020	Completed
12 August 2020	11.2	2020/08/12.08	Amendment To Revenue Statement 2020/21	That Council resolve to amend section 8 of the Revenue Statement 2020/21, adopted at the Special Meeting held on 15 July 2020, by amending the number of days for eligibility for the Prompt Payment Discount, from 30 days from the date of the Rates Notice to 40 days from the date of the Rates Notice, to align with the resolution adopted under Item 4.15 d) of the Agenda of the said Special Meeting relating to discounts for prompt payment of rates and charges.	Corporate Services	no further action required	26 August 2020		Completed
12 August 2020	16.2.1	2020/08/12.35	500.2020.0029 EOI Whitsunday Coast Airport Cafe/Retail Lease Opportunity	That Council resolves to not accept any submissions received in response to the Expression of Interest with the intention of recalling when airport operations normalise.	Corporate Services	Cancellation letters sent - ECM 5624583 / 5624574 / 5624564 / 5624552	26 August 2020	14-August-2020	Completed
12 August 2020	16.2.2	2020/08/12.36	Tender Evaluation - 500.2019.0077 - Pre-qualified Suppliers for trade Services	Seconded by:CR J CLIFFORD That Council award contract 500.2019.0077 Prequalified Suppliers for Trade Services to the following tenderers as per nominated categories in no particular order:	Corporate Services	LOA's sent to accepted suppliers - 500.2019.0077	26 August 2020	21-August-2020	Completed
12 August 2020	16.2.3	2020/08/12.37	Community Loans (Interest Free) - Bowen Golf Club	That Council resolve to approve an interest free loan to the Bowen Golf Club of thirty thousand dollars (\$30,000) to be repaid over a period of five (5) years, subject to the Bowen Golf Club funding the balance of the requested loan (\$18,500) and also meeting other conditions of the policy.	Corporate Services	Letter sent to Bowen Golf Club - ECM 5613956	26 August 2020	14-August-2020	Completed
12 August 2020	12.1	2020/08/12.09	Funding Opportunity - Queensland Government Reef Assist Program	That Council endorse the submission of the following projects: -Feral Animal Aerial Shooting Expansion \$80,850 -Declared Weed Removal and Spread Reduction Program \$299,504; and -Whitsundays Green Streets \$308,000	Development Services	Applications submitted - pending approval/advice Funding unsuccessful	26 August 2020	13 October 2020	Completed
12 August 2020	12.4	2020/08/12.12	20190698 - Other Change To Development Permit For Material Change Of Use - Office & Ancillary Car Parking (Proserpine Administration, Innovation Hub And Local Disaster Coordination Centre) - 83 Main Street And 7 Chapman Street, Proserpine - Whitsunday Regional Council	That Council approve the application for Other Change to Development Permit for Material Change of Use - Office & Ancillary Car Parking (Proserpine Administration, Innovation Hub and Local Disaster Coordination Centre), made by Whitsunday Regional Council, on L: 2 RP: 718842 T: N0643/247, L: 3 RP: 718842 T: N0643/247, L: 33 RP: 702840 T: N0187/043 and located at 83 Main Street Proserpine, 7 Chapman Street Proserpine, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice Issued - ECM: 5613876	26 August 2020	14 August 2020	Completed
12 August 2020	12.5	2020/08/12.13	20200545 – Queensland Development Code Siting Variation - Open Carport within Front Boundary Setback - 16 Rodney Street Bowen - 9RP716265 - G W Hockings C/- Justin Daley Consulting	Seconded by:CR A GRUNDY That Council approve the application for QDC Siting Variation Application for an Open Carport within the Front Boundary Setback, made by Justin Daley Consulting, on L: 9 RP: 716265 and located at 16 Rodney Street Bowen, subject to the following conditions: 1.The development is to be undertaken in accordance with the following plans attached: Plan/Document NamePlan NumberDate Site PlanN/AN/A ElevationsDGBOW011322/05/2020 2.The applicant is to concrete seal the footpath area for the full 8.0m width of the proposed Open Carport from the edge of the Rodney Street verge (gutter) to the property boundary of 16 Rodney Street. REASONS FOR NOT ADOPTING THE RECOMMENDATION In accordance with sections 273(1)(b)(i) and 273(3) of the Local Government Regulation 2012 and section 60(3) of the Planning Act, 2016, the statement of reasons for not adopting the recommendation or advice of the Council Officer is as follows: Council supports the approval of this application on the basis that: -The proposed development is considered to be consistent with other similar structures with similar setbacks within the vicinity.	Development Services	Referral Agency Response issued - ECM: 5614383	26 August 2020	14 August 2020	Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
12 August 2020	12.6	2020/08/12.14	20200544 - Development Application For Material Change Of Use - Dwelling House (Siting Variation + Site Coverage Relaxation) - 1 Cullen Close Bowen - L: 1sp225053 - I P Elphinstone	That Council approve the application for Development Application for Material Change of Use (Site Coverage & Side Boundary Setback), made by Justin Daley Consulting, on L: 1 SP: 225053 and located at 1 Cullen Close Bowen, subject to the following conditions:	Development Services	Decision Notice Issued - ECM: 5614421	26 August 2020	14 August 2020	Completed
12 August 2020	12.7	2020/08/12.15	20200338 - Development Application For Development Permit For Reconfiguring A Lot - One (1) Lot Into Two (2) Lots; And Boundary Realignment - 583 Molongle Beach Road, Upstart Bay - Whitsunday Regional Council	That Council approve the Development Application for Development Permit for reconfiguring a lot one (1) lot into two (2) Lots; and boundary realignment, made by Whitsunday Regional Council, on L: 64 CP: 860288 T: R195 and located at 583 Molongle Beach Road, Upstart Bay, subject to the conditions outlined in Attachment 1.	Development Services	Decision Notice Issued - ECM: 5614284	26 August 2020	14 August 2020	Completed
12 August 2020	12.8	2020/08/12.16	Policy - Extension of Time Requests for Development Permits	That Council resolve to adopt a revised Policy for determining requests to extend the currency period of development permits.	Development Services	Policy Updated	26 August 2020	14 August 2020	Completed
12 August 2020	12.9	2020/08/12.17	Development Services Monthly Report - July 2020	That Council receive the Development Services Monthly Report for July 2020.	Development Services	Received - NFA Required	26 August 2020	12 August 2020	Completed
12 August 2020	16.3.1	2020/08/12.40	20130972 - Collinsville Workers Camp - Request to Enter into Infrastructure Agreement Sodexo Remote Sites Australia Pty Ltd	1.That Council resolves to enter into an Infrastructure Agreement with Sodexo Remote Sites Australia Pty Limited and; 2.That Council resolves to authorise the Chief Executive Officer to execute the Infrastructure Agreement.	Development Services	Under review by the applicants' Lawyers Applicant accepted the agreement and a copy has been provided to Sodexo for signing. Upon signature, will be returned for CEO Execution - 03.09.2020 McCullough Robertson following up with applicant - 17.09.2020 07.10.2020 - Awaiting receipt of agreement by WRC Infrastructure Agreement Executed - ECM: 5731054	10/09/2020 30/09/2020	14 October 2020	Completed
12 August 2020	16.3.2	2020/08/12.41	20150654 – Referral Entity Response – Change Aplication To State Development Area Application For Material Change Of Use For Rail Infrastructure (Rail Package 2) In The Gailee Basin State Development Area – Carmichael Rail Network Pty Ltd	Seconded by:CR J COLLINS That Council provide a referral entity response to the Office of the Coordinator General requesting the application to change conditions of approval to the State Development Area Approval for Rail Package 2 (Rail Camp 5) be refused on the following grounds: 1.The application is inconsistent with the terms of the Infrastructure Access Agreement. 2.Road safety concerns in terms of: a)the existing formation width not being suitable for two passing construction vehicles, nor the construction vehicles with existing road traffic;12. b)the existing pavement is not suitable for the increase in vehicles relating to construction traffic and would suffer increased deterioration; c)horizontal geometry does not meet the standard required for construction vehicles; d)change to traffic conditions relating to both road construction and rail construction vehicles using Stratford Road at the same time.	Development Services	Referral Entity Submission - ECM: 5611366	26 August 2020	13 August 2020	Completed
12 August 2020	14.3	2020/08/12.29	Business Unit Activity Report - Whitsunday Water - June 2020	That Council receive the Whitsunday Water Business Unit Activity Report for June 2020.	Infrastructure Services	Report was presented to Council - no further action required.	12 August 2020	12 August 2020	Completed
12 August 2020	14.4	2020/08/12.30	Infrastructure Services Capital Progress Report - June 2020	That Council receive the Infrastructure Services Capital Progress Report for the financial year to 30 June 2020.	Infrastructure Services	Report was presented to Council - no further action required.	12 August 2020	12 August 2020	Completed
12 August 2020	14.1	2020/08/12.27	Business Unit Activity Report - Foxdale Quarry - June 2020	That Council receive the Business Unit Activity Report for the Foxdale Quarry for the month of June 2020.	Infrastructure Services	Report was presented to Council - no further action required.	12 August 2020	12 August 2020	Completed
12 August 2020	14.2	2020/08/12.28	Business Unit Activity Report - Waste Managment - June 2020	That Council receive the Waste Business Unit Activity Report for June 2020.	Infrastructure Services	Report was presented to Council - no further action required.	12 August 2020	12 August 2020	Completed
12 August 2020	17.5.2	2020/08/12.45	Tender Evaluation – 500.2019.0123 Construction Of Proserpine Entertainment Centre	That Council award contract 500.2019.0123 Construction of Proserpine Entertainment Centre (PEC) to J Hutchinson Pty Ltd for the amount of \$12,541,113.00 (excluding GST).	Infrastructure Services	30/9/20 - Contract awarded works commenced. No further action	26 August 2020		completed
12 August 2020	4.1	2020/08/12.03	Confirmation of Minutes Report	That Council confirms the Minutes of the Ordinary Meeting held on 22 July 2020.	OMCEO	Minutes were confirmed - Complete (NN 26/08/20)	26 August 2020	26 August 2020	Completed
12 August 2020	16.1.1	2020/08/12.33	Whitsunday Coast Airport Monthly Report - June 2020	That Council receive the Whitsunday Coast Airport Business Report for June 2020.	OMCEO	Report presented for receiving only - Complete (NN 26/08/20)	26 August 2020	26 August 2020	Completed
12 August 2020	16.1.2	2020/08/12.34	Shute Harbour Marine Terminal Monthly Report - June 2020	That Council receive the Shute Harbour Marine Terminal business report for June 2020.	OMCEO	Report presented for receiving only - Complete (NN 26/08/20)	26 August 2020	26 August 2020	Completed
12 August 2020	4.2	2020/08/12.04	Unconfirmed Audit & Risk Committee Meeting Minutes - 21 July 2020	That Council: 1.Receive the unconfirmed minutes of the Audit & Risk Committee Meeting held on 21 July 2020 and; 2.Endorse the actions arising from the Audit & Risk Committee Meeting as per the table included at point 10 of the minutes from the meeting.	OMCEO	Report presented for receiving only - Complete (NN 12/10/20)	26 August 2020	12 October 2020	Completed
12 August 2020	4.3	2020/08/12.05	Unconfirmed Audit & Risk Committee Meeting Minutes - 28 July 2020	That Council: 1.Receive the unconfirmed minutes of the Audit & Risk Committee Meeting held on 28 July 2020 and; 2.Endorse the actions arising from the Audit & Risk Committee Meeting as per the table included at point 3 of the minutes from the meeting.	OMCEO	Report presented for receiving only - Complete (NN 12/10/20)	26 August 2020	12 October 2020	Completed
26 August 2020	13.1	2020/08/26.20	Whitsunday Regional Council's Guidelines for Political Advertisements 2020	That Council adopt the Whitsunday Regional Council's Guidelines for Political Advertisements 2020 in accordance with Whitsunday Regional Council Local Law No. 1 (Administration) 2014, subject to the following: •Inclusion of V-shape signs (maximum of 0.6 square metres on each side) •Inclusion of one sign facing each street frontage on a corner block •Clarification of permanent advertising structures	Community Services	02/09/2020 - Guidelines updated and uploaded onto Council's website.	9 September 2020	2 September 2020	Completed
26 August 2020	13.2	2020/08/26.21	Off Street Parking Areas - Parking Permits Airlie Beach	That Council receive the report noting the loss in revenue for paid parking due to free parking being offered and therefore reinstate paid parking in all off-street parking areas within the Airlie Beach area beginning Monday 31st August 2020. Furthermore, Council promotes the ability to purchase longer term parking permits and that a further 25% discount be applied on parking permits until 30 June 2021.	Community Services	02/09/2020 - Paid parking recommenced 31 August. Discount applied to long term parking permits.	9 September 2020	2 September 2020	Completed
26 August 2020	13.4	2020/08/26.23	Consider Request to Reallocate Donation - Bowen Men's Shed	That Council in reference with resolution number 2020/07/22.12; a)note the advice from the Bowen Men's Shed no longer intending to relocate the building from the Bowen Coke Works; and b)approve the donated funds of \$20,000.00, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), towards the construction of a new shed at the Dalrymple Street site as funding from other sources have been successfully secured to cover the cost of the project in its entirety.	Community Services	02/09/2020 - Approval letter sent ECM *5645096.	9 September 2020	2 September 2020	Completed
26 August 2020	13.5	2020/08/26.24	Donation on Council Fees - July/August 2020	That Council donate the value of the fees, from budget code JC: 2967.11074 - Community Donations (2967) /	Community Services	02/09/2020 - Approval letters sent ECM *5644791 ECM *5644830 ECM *5644795 ECM *5644832	9 September 2020	2 September 2020	Completed
26 August 2020	11.1	2020/08/26.03	Financial Report - FY 20/21 - Period Ending July 2020	That Council receive the unaudited financial statements for Whitsunday Regional Council for the period ended 31 July 2020 of the Financial Year 2020/21.	Corporate Services	no further action required	9 September 2020	16-September-2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
26 August 2020	11.4	2020/08/26.06	ICT Equipment installed / donated to Proserpine Community Centre	That Council endorse the actions undertaken to improve the connectivity to the Proserpine Community Centre and approve the donation of equipment under S236 1(b)(ii) of the Local Government Regulation 2012.	Corporate Services	no further action required	9 September 2020	29-September-2020	Completed
26 August 2020	11.5	2020/08/26.07	Cemetery Data Audit Public Burial research Portal	That Council: a) endorse the launch of the Public Burial Research Portal; and b) acknowledge the collaborative effort of the staff and community.	Corporate Services	no further action required	9 September 2020		Completed
26 August 2020	11.6	2020/08/26.08	2021 Show Holidays	That Council seek 'special and show holidays' for the 2021 year as follows: •Proserpine, Airlie Beach and Cannonvale districts - 18 June 2021; •Bowen district including the localities of oBowen; oGuthalungra; oGumlu; and oBogie - excluding the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area - 22 June 2021. •Collinsville district, including the area south of the Bogie River from its confluence with the Burdekin River to its source and then easterly by the Clark Range to the eastern boundary of the Council area - 2 November 2021.	Corporate Services	Submission to the minister sent - ECM 5635329	9 September 2020	27 August 2020	Completed
26 August 2020	11.7	2020/08/26.09	Corporate Services Monthly Report - July 2020	That Council receive the Corporate Services Monthly Report for July 2020.	Corporate Services	No action required	9 September 2020	9 September 2020	Completed
26 August 2020	16.1.1	2020/08/26.37	Sale Of Asset - 7833 Bowen Developmental Road, Collinsville Lot 72 On CpdK 189	That Council authorise the Chief Executive Officer to enter into negotiations with Jangga Operations Pty Ltd for the sale of 7833 Bowen Developmental Road, Collinsville Lot 72 on CPDK 189.	Corporate Services	LOA and Contract of Sale - ECM 5691335	9 September 2020	29-September-2020	Completed
26 August 2020	12.3	2020/08/26.12	20200728 - Referral Entity Response - State Development Area Application for Material Change of Use for Rail Infrastructure (Rail Maintenance & Provisioning Facility); & Reconfiguring a Lot - Abbot Point Rd Abbot Point - Bowen Rail Company P/L	That Council provide a referral entity response for State Development Area Application for Material Change of	Development Services	Referral Entity Submission issued - ECM: 5639144	9 September 2020	31 August 2020	Completed
26 August 2020	12.4	2020/08/26.13	20200521 - Development Permit for Material Change of Use - Short-Term Accommodation - L: 115 SP: 268382 - 2A Coral Esplanade Cannonvale - Russell C/- Wynne Planning	That Council approve the application for Development Permit for Material Change of Use for Short Term Acco	Development Services	Decision Notice issued - ECM: 5639963	9 September 2020	31 August 2020	Completed
26 August 2020	12.5	2020/08/26.14	20200311 - Development Application for Material Change of Use - Biosolids Facility - Environmentally Relevant Activity (ERA 53 (a): Operating a Composting Facility - 175 Lascelles Ave, Proserpine - Whitsunday Regional Council	That Council approve the application for Development Permit for Material Change of Use for High Impact Indu	Development Services	Decision Notice Issued - ECM: 5640125	9 September 2020	31 August 2020	Completed
26 August 2020	14.1	2020/08/26.25	Business Unit Activity Report - Whitsunday Water - July 2020	That Council receive the Whitsunday Water Business Unit Activity Report for July 2020.	Infrastructure Services	no action	9 September 2020	26 August 2020	completed
26 August 2020	14.2	2020/08/26.26	Business Unit Activity Report - Waste Management - July 2020	That Council receives the Waste Business Unit Activity Report for July 2020.	Infrastructure Services	no action	9 September 2020	26 August 2020	completed
26 August 2020	14.3	2020/08/26.27	Business Unit Activity Report - Foxdale Quarry - July 2020	That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of July 2020.	Infrastructure Services	no action	9 September 2020	26 August 2020	completed
26 August 2020	14.4	2020/08/26.28	DRFA & Shute Harbour Project Capital Progress Report - July 2020	That Council receives the DRFA & Shute Harbour Project capital progress report for the month of July 2020.	Infrastructure Services	Report was presented to Council - no further action required.	12 August 2020	11 August 2020	Completed
26 August 2020	14.5	2020/08/26.29	Infrastructure Services Capital Progress Report - July 2020	That Council receives the Infrastructure Services Capital Progress Report for the month of July 2020.	Infrastructure Services	no action	9 September 2020	26 August 2020	completed
26 August 2020	14.6	2020/08/26.30	Operational Report - Roads and Drainage - July 2020	That Council receive the Roads & Drainage, Mechanical Workshops and Parks & Gardens Operations progress	Infrastructure Services	no action	9 September 2020	26 August 2020	completed
26 August 2020	12.7	2020/08/26.38	Sale Of Asset - 7833 Bowen Developmental 20150654 – Request for Information – Change Application for an SDA Approval APC2020/005 (APC2020/002) for Rail Infrastructure and Non-Resident Workforce Accommodation (Rail Package 2) in the GBSDA	That Council provide a response to the Office of the Coordinator General for the application to change conditi	Development Services	Response provided to OCG - ECM: 5654011	9 September 2020	8 September 2020	Completed
9 September 2020	11.2	2020/09/09.04	Audited Financial Statements - 2019/20 Financial Year	That Council receive the Audited Financial Statements for the 2019/20 Financial Year together with the Audit Opinion of the Auditor-General of Queensland. Furthermore, Council acknowledge the efforts of the entire team involved in the 2019/20 financial reporting.	Corporate Services	No action required	23 September 2020	29 September 2020	Completed
9 September 2020	12.1	2020/09/09.05	Bowen Local Plan	That Council receive the amended Bowen Local Plan for inclusion in the Major Amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments.	Development Services	Amendments to be made and included in the First Amendment Package for the Planning Scheme	23 September 2020	13 October 2020	Completed
9 September 2020	12.2	2020/09/09.06	Planning Scheme Major Amendment Package - Proposed Zone Amendments - Part 6	That Council receive the zone amendments as recommended in Attachment 1, 2 and 3 for inclusion within the next major amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments.	Development Services	Amendments to be made and included in the First Amendment Package for the Planning Scheme	23 September 2020	13 October 2020	Completed
9 September 2020	12.3	2020/09/09.07	Development Services Monthly Report - August 2020	That Council receives the Development Services Monthly Report for August 2020.	Development Services	received - NFA Required	23 September 2020	9 September 2020	Completed
9 September 2020	13.1	2020/09/09.08	Donations for 2020 Annual Schools Awards Nights	That Council provide donations, based on the below, to all schools in the Whitsunday region in support of the Annual Schools Awards Nights: a)\$100.00 to each primary school b)\$200.00 to each secondary school, and c)\$300.00 to each combined college	Community Services	16/09/2020 - Approval letters sent Bowen SHS – ECM *5665289 Bowen SS – ECM *5665282 Cannonvale SS – ECM *5665268 Collinsville SHS – ECM *5665265 Collinsville SS – ECM *5665261 Gumlu SS – ECM *5665258 Hamilton Island SS – ECM *5665244 Hayman Island SS – ECM *5665237 Merinda SS – ECM *5665214 Proserpine SHS – ECM *5665136 Proserpine SS – ECM *5665131 Queens Beach SS – ECM *5665126 Scottville SS – ECM *5665122 St Catherine's Catholic College – ECM *5665114 St John Bosco Catholic School – ECM *5665118 St Mary's Catholic School – ECM *5665111 Whitsunday Christian College – ECM *5665105	23 September 2020	16 September 2020	Completed
9 September 2020	13.2	2020/09/09.09	Sport & Recreation Club Grants - September 2020	That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 – Community Donations (2967) / Club Grants (10250), to the following recipients: •Whitsunday Moto Sports Club Inc. – Band 2 - \$3,000.00 •Whitsunday Dirt Riders Inc. – Band 2 - \$3,000.00 •Bowen Seagulls Junior Rugby League Inc. – Band 1 - \$5,500.00 •Whitsunday Netball Association Inc. – Band 1 - \$5,500.00 •Tennis Whitsunday Club Inc – Band 2 - \$3,000.00 •Cannonvale Cannons Swimming Club Inc. – Band 2 - \$3,000.00	Community Services	16/09/2020 - Approval letters sent ECM *5675795 ECM *5675806 ECM *5675829 ECM *5675835 ECM *5675839 ECM *5675846	23 September 2020	16 September 2020	Completed
9 September 2020	13.3	2020/09/09.10	Proserpine RV Park Commercial Tenancy Agreement	That Council resolves to exercise the one (1) year Option of Renewal - Commercial Tenancy Agreement with The Roman Catholic Trust Corporation for the Diocese of Townsville for property located at Lot 11 RP 835215 – Part of 11 Marathon Street Proserpine - Proserpine RV Park.	Community Services	16/09/2020 - Renewal letter sent 14/09/2020 - refer to ECM: 5660651.	23 September 2020	16 September 2020	Completed
9 September 2020	13.4	2020/09/09.11	Community Services - Monthly Report - August 2020	That Council receive the Community Services Monthly Report for August 2020.	Community Services	16/09/2020 - Report received. No further action required.	23 September 2020	16 September 2020	Completed

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Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
9 September 2020	15.1	2020/09/09.13	Condolences – Tim Mulherin	Council move a motion of condolence for the late Tim Mulherin, former Queensland deputy opposition leader and minister from Mackay.	Corporate Services	no further action required	23 September 2020		Completed
9 September 2020	16.1	2020/09/09.21	20150654 – Referral Entity Response - Change Application For An SDA Approval APC 2020/013 (APC 2020/008 Letter Of 8 September 2020) For Rail Infrastructure And Non-Resident Workforce Accommodation (Rail Package 2) In The GBSDA	That Council: 1.Provide a referral entity response to the Office of the Coordinator General for the application to change conditions of approval to the State Development Area Approval for Rail Package 2 (Rail Camp 5) supporting the request subject to the following conditions: a)The intersection of rail haul road at Suttor Development Road and Glen Avon Road to be complete prior to full occupation of Rail Camp 5 and commissioning of the batching plant; b)Provide an Updated Traffic Impact Assessment and Pavement Impact Assessment that reflect the updated material and water sourcing methodology for both road and rail construction; and c)A revised Infrastructure Agreement is entered into between the parties to reflect changes to works contributions and conditions of development. 2.Write to the Office of the Coordinator General and Department of Transport and Main Roads to express its road safety concerns relating to the condition of Bowen Developmental Road from Mount Coolon to Collinsville and Suttor Development Road from the intersection of Bowen Developmental Road to Glen Avon Road due to Adani's increase road activities in this area. Council will respectfully request an update from both parties as to what action will be taken to improve road safety for the community. In additional, Council will request that the issues being faced by the Mount Coolon community such as dust, noise, nuisance and loss of phone reception be addressed.	Development Services	Referral Entity Submission sent - ECM: 5661571	23 September 2020	14 September 2020	Completed
23 September 2020	11.3	2020/09/23.09	Adoption of 2019/20 Annual Report	That Council adopt the 2019/20 Annual Report as amended.	Corporate Services	No action required	29 September 2020	29 September 2020	Completed
23 September 2020	11.4	2020/09/23.10	Financial Report - FY 20/21 - Period Ending August 2020	That the unaudited monthly financial statements for Whitsunday Regional Council be received for the period ended 31st August 2020.	Corporate Services	No action required	29 September 2020	29 September 2020	Completed
23 September 2020	11.5	2020/09/23.11	Corporate Services Monthly Report - August 2020	That Council receive the Corporate Services Monthly Report for August 2020.	Corporate Services	No action required	29 September 2020	29 September 2020	Completed
23 September 2020	12.1	2020/09/23.16	Regional Priorities Plan	That Council resolve to approve the use of the Whitsunday Region Priorities Plan 2020 document as a public document for advocacy and promotion in addressing Economic Recovery.	Development Services	Completed, printed & commenced distribution. Will be uploaded to new website once live		13 October 2020	Completed
23 September 2020	13.1	2020/09/23.18	Request for a Donation on Council Fees - Construction of New Facility - QCWA Collinsville	That Council approves a donation of \$14,670.00, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to assist the Queensland Country Women's Association (QCWA) Collinsville branch with the construction of a new facility at 33 Conway Street, Collinsville.	Community Services	25/09/2020 - Approval letter sent ECM *5686946	14 October 2020	25 September 2020	Completed
23 September 2020	14.1	2020/09/23.19	Quarry Business Unit Activity Report - Foxdale Quarry - August 2020	That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of August 2020.	Infrastructure Services	no action	23 September 2020		completed
23 September 2020	14.2	2020/09/23.20	Operational Report - Whitsunday Water & Waste	That Council receive the Whitsunday Water and Waste Operational Report for August 2020.	Infrastructure Services	no action	23 September 2020		completed
23 September 2020	14.3	2020/09/23.21	Operational Report Roads and Drainage - August 2020	That Council receive the Roads & Drainage, Mechanical Workshops and Parks & Gardens Operations progress report for the month of August 2020.	Infrastructure Services	no action	23 September 2020		completed
23 September 2020	14.4	2020/09/23.22	DRFA & Shute Harbour Project Capital Progress Report - August 2020	That Council receive the DRFA & Shute Harbour Project capital progress report for the month of August 2020.	Infrastructure Services	no action	23 September 2020		completed
23 September 2020	14.5	2020/09/23.23	Infrastructure Services Capital Progress Report - August 2020	That Council receive the Infrastructure Services Capital Progress Report for the month of August 2020.	Infrastructure Services	no action	23 September 2020		completed
14 October 2020	1.1	2020/10/14.01	Leave of Absence - Cr Michael Brunker	That Council grant a 'Leave of Absence' to Cr Michael Brunker from Monday 12 October 2020 until the result of the 2020 Queensland State Election for the seat of Burdekin is declared.	Corporate Services	State election now declared and communications sent	28 October 2020		Completed
14 October 2020	4.1	2020/10/14.05	Confirmation of Minutes Report	That Council confirms the Minutes of the Ordinary Meeting held on 23 September 2020.	Corporate Services	no further action required	28 October 2020		Completed
14 October 2020	10.1	2020/10/14.06	Holiday Closure 2020	That Council: 1.approve Council business closure for the end of year holiday period from close of business Wednesday 23rd December 2020 and resume normal operating hours from Monday 4 January 2021; and 2.approve Council Depots to operate skeleton crews and/or on-call arrangements for further periods in addition to the approved Council closure as determined by the Chief Executive Officer.	OMCEO	Advised on Council's Website, Intranet and Notcie Boards.	28 October 2020	30 October 2020	Completed
14 October 2020	11.1	2020/10/14.07	Public Interest Disclosure Policy and Procedure	That Council adopt the revised Public Interest Disclosure Policy.	Corporate Services	Policy updated on intranet and website	28 October 2020		Completed
14 October 2020	11.2	2020/10/14.08	Council Meeting Dates 2021	That Council adopt the schedule of Ordinary Council Meeting Dates and Venues for the 2021 calendar year.	Corporate Services	no further action required	28 October 2020		Completed
14 October 2020	11.3	2020/10/14.09	Mutual Access Agreement	That Council resolve to opt into the Mutual Access Agreement with the Queensland Parliament to allow Mayors, Councillors and Council CEOs access to the Parliamentary Precinct, while Members of Parliament will be able to access council premises.	Corporate Services	Agreement signed by Mayor and forwarded to LGAQ.	28 October 2020		Completed
14 October 2020	11.5	2020/10/14.11	Tender Evaluation - 500.2020.0063 Provision Of Internal Audit Services	That Council award contract 500.2020.0063 Provision of Internal Audit Services to O'Connor Marsden & Associates Pty Limited for a schedule of rates contract to the estimated amount of \$165,120.00 (excluding GST) for the three year contract period and an additional \$110,080.00 (excluding GST) for the two additional twelve month extensions at Council's discretion.	Corporate Services	Contract signed and meetings held with OCM.	28 October 2020	26 October 2020	Completed
14 October 2020	13.1	2020/10/14.18	Donations and IN-KIND Support Requests up to \$2,000.00 - August & September 2020	That Council endorse the Donations and In-kind support provided for the months of August & September 2020, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074), to the following recipients: •Bowen Neighbourhood Centre - \$1,000.00 donation •Cannonvale State School - \$260.00 in kind donation	Community Services	12/11/2020 - Donations endorsed. No further action required.	28 October 2020	12 November 2020	Completed
14 October 2020	13.2	2020/10/14.19	Sport & Recreation Club Grants - September 2020	That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to the following recipients: •Bowen Golf Club Inc. - Band 1 - \$5,500.00 •Whitsunday and Proserpine RC Models Inc. - Band 2 - \$3,000.00 •Airlie Beach Football Club Inc. - Band 2 - \$3,000.00 •Collinsville Sports Inc. - Band 3 - \$1,500.00	Community Services	12/11/2020 - Approval letters sent ECM *5756231 ECM *5755993 ECM *5756528 ECM *5756248	28 October 2020	12 November 2020	Completed
14 October 2020	13.3	2020/10/14.20	Community Services - Monthly Report - September 2020	That Council receive the Community Services Monthly Report for September 2020.	Community Services	12/11/2020 - Report received. No further action required.	28 October 2020	12 November 2020	Completed
28 October 2020	4.1	2020/10/28.04	Confirmation of Minutes Report	That Council confirms the Minutes of the Ordinary Meeting held on 23 September 2020.	Corporate Services	no further action required	10 November 2020		Completed
28 October 2020	4.2	2020/10/28.05	Response To Questions From The Public Gallery	That Council notes the response to Questions from the Public Gallery.	Corporate Services	Noted	10 November 2020		Completed
28 October 2020	11.1	2020/10/28.07	Alteration Of Meeting Dates	That Council reschedule the ordinary meeting from Wednesday 11 November 2020 to Tuesday 10 November 2020 and advise the community of this change.	Corporate Services	Communicated and completed	10 November 2020		Completed
28 October 2020	11.2	2020/10/28.08	Water Consumption Charge Period	That Council declare the effective date for the reading of water meters, for the first half of the financial year 2020-21, as Thursday 17 December 2020.	Corporate Services	Received	10 November 2020		Completed
28 October 2020	11.3	2020/10/28.09	Standing Orders and Meeting Procedures	That Council adopt the Standing Orders and Meeting Procedures.	Corporate Services	procedures updated	10 November 2020		Completed
28 October 2020	11.7	2020/10/28.13	Submission - Local Government Remuneration Commission - Councillor Remuneration	That Council note the report and not make a submission to the Commission.	Corporate Services	Noted	10 November 2020		Completed

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28 October 2020	11.8	2020/10/28.14	Community Loans (Interest Free) - Bowen Golf Club	That Council resolve in accordance with Council's Interest Free Loans to Not-for-Profit, Sporting and Community Groups Policy (Policy), to approve an interest free loan to Bowen Golf Club (BCG) of thirty thousand dollars (\$30,000), to be repaid over a period of five (5) years in equal monthly instalments, resulting in a monthly repayment of five hundred dollars (\$500), subject entering into a loan agreement with Council and conforming to all other conditions.	Corporate Services	Letter sent to Bowen Golf Club - ECM 5613956	10 November 2020		Completed
28 October 2020	11.9	2020/10/28.15	Debtor Report Financial Year 2020-21 - Quarter 1	That Council receive the Debtor Report for the first quarter of the financial year 2020-21.	Corporate Services	no further action required	10 November 2020		Completed
28 October 2020	11.1	2020/10/28.16	Financial Report - FY 2020/21 - Period Ending 30 September 2020	That Council receive the unaudited monthly financial statements for the period ended 30 September 2020 of the Financial Year 2020/21.	Corporate Services	no further action required	10 November 2020		Completed
28 October 2020	11.11	2020/10/28.17	2020-21 Budget - 1st Quarter Review - September 2020	That Council resolve: a)in accordance with section 170(3) of the Local Government Regulation 2012, to revise the Whitsunday Regional Council budget adopted for the financial year 2020/21, as presented in the following statements prepared in accordance with section 169 of the Local Government Regulation 2012: 1)Revised Statement of Comprehensive Income (including the Appropriations Statement), 2)Revised Statement of Financial Position, 3)Revised Statement of Cash Flows, 4)Revised Statement of Capital Funding, 5)Revised Statement of Changes in Equity for the financial year 2020/21, 6)the resulting Revised Long-Term Financial Forecast for the financial years 2021/22 through 2029/30, inclusive, 7)the Revised Measures of Financial Sustainability (see Note 21 Financial Ratios); and b)to make the following transfers to and from reserves for the financial year 2020 21: 1)\$ 70,000 from the Insurance Reserve to fund capital works projects, and 2)\$ 3,779,706 from the Infrastructure Reserve to fund capital works projects, and 3)\$ 2,616,000 from the Insurance Reimbursement Reserve to fund the Shute Harbour redevelopment project, and 4)a net transfer of \$8,239,890 from the Capital Works Reserve, as follows: a)\$ 2,438,508 to the Capital Works Reserve, and b)\$ 10,678,399 from the Capital Works Reserve to fund capital works projects.	Corporate Services		10 November 2020		Completed
28 October 2020	11.12	2020/10/28.18	Corporate Services Monthly Report - September 2020	That Council receive the Corporate Services Monthly Report for September 2020.	Corporate Services	no further action required	10 November 2020		Completed
28 October 2020	14.1	2020/10/28.25	Operational Report - Whitsunday Water & Waste - September 2020	That Council receive the Whitsunday Water and Waste Operational Report for September 2020.	Infrastructure Services	no action	10 November 2020		completed
28 October 2020	14.3	2020/10/28.27	DRFA & Shute Harbour Project Capital Progress Report - September 2020	That Council receives the DRFA & Shute Harbour Project capital progress report for the month of September 2020.	Infrastructure Services	no action	10 November 2020		Completed
28 October 2020	14.5	2020/10/28.29	Parks and Gardens Technical Levels of Service/Operational Plan	That Council adopt the Revised Parks and Gardens Technical Levels of Service/Operational Plan.	Infrastructure Services	no action	10 November 2020		Completed
28 October 2020	14.6	2020/10/28.30	Infrastructure Services Capital Progress Report - September 2020	That Council receives the Infrastructure Services Capital Progress Report for the month of September 2020.	Infrastructure Services	no action	10 November 2020		Completed
28 October 2020	14.7	2020/10/28.31	Business Unit Activity Report - Foxdale Quarry - September 2020	That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of September 2020.	Infrastructure Services	no action	10 November 2020		Completed
28 October 2020	14.8	2020/10/28.32	Operational Report Roads and Drainage - September 2020	That Council receive the Roads & Drainage, Mechanical Workshops and Open Spaces progress report for the month of September 2020.	Infrastructure Services	no action	10 November 2020		Completed
10 November 2020	5.1	2020/11/10.03	Confirmation of Previous Minutes Report	That Council confirms the Minutes of the Ordinary Meeting held on 28 October, 2020.	OMCEO	Report presented for receiving only - Complete (NN 03/12/20)	25 November 2020	3 December 2020	Completed
10 November 2020	15.1	2020/11/10.08	Donation on Council Fees - September/October 2020	That Council donate the value of the fees, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074) for the following recipients: •Youth with a Mission Whitsunday - Local Law Licence Fee - \$265.00 •Parkrun Australia - Local Law Licence Renewals x 2 - @ \$200.00 per permit •Save the Children Australia - Local Law Licence Renewal - \$200.00 •Phoenix Tai Chi Bowen Inc. - Local Law Licence Renewal - \$200.00 •Show Whitsunday (Proserpine AP & I Assoc.) Plumbing & Building Application Fee - \$7,849.00	Community Services	12/11/2020 - Approval letters sent ECM *5965279 ECM *5965373 (Airlie & Bowen) ECM *5965300 ECM *5965273 ECM *5965294	25 November 2020	12 November 2020	Completed
10 November 2020	15.2	2020/11/10.09	Special Projects Grant Applications - Round 1 - 10 February to 16 October 2020	That Council approve the payment of Special Projects Grant - Round 1, from budget code JC: 2967.10081 - Community Donations (2967) / Projects Grants (10081), to assist the following recipients: •Whitsunday Community & Education Centre - \$8,300.00 •Collinsville, Scottville & District Historical Society - \$7,046.50 •Collinsville Community Association Inc. - \$2,100.00 •Gloucester Sports & Recreation Association Inc. - \$9,750.00 •Mackay Hospital Foundation - \$20,000.00	Community Services	13/11/2020 - Approval letters sent ECM *5965842 ECM *5965826 ECM *5965832 ECM *5965847 ECM *5965852	25 November 2020	13 November 2020	Completed
10 November 2020	15.3	2020/11/10.10	2020 Sport & Recreation Club Grant - Bowen Swimming Club	That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to Bowen Swimming Club Inc - Band 2 for \$3,000.00.	Community Services	13/11/2020 - Approval letter sent ECM *5965786	25 November 2020	12 November 2020	Completed
10 November 2020	15.4	2020/11/10.11	Sport & Recreation Club Grants - October 2020	That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to the following recipients: •Proserpine Junior Cricket Association Inc. - Band 2 - \$3,000.00 •Whitsunday Weightlifting Association Inc. - Band 2 - \$3,000.00 •Port Denison Gun Club Inc. - Band 4 - \$1,000.00 •Collinsville/Scottville Amateur Swimming Club Inc. - Band 4 - \$1,000.00 •Bowen Netball Inc. - Band 2 - \$3,000.00 •Bowen Pistol Club Inc. - Band 3 - \$1,500.00 •Club Outtrigger Whitsunday - Band 4 - \$1,000.00	Community Services	13/11/2020 - Approval letters sent ECM *5965752 ECM *5965748 ECM *5965739 ECM *5965737 ECM *5965733 ECM *5965731 ECM *5965728	25 November 2020	13 November 2020	Completed
10 November 2020	15.5	2020/11/10.12	Financing and Funding Climate Change Adaptation Report - Ian Edwards	That Council receive the Financing Funding Climate Change Adaptation report and publish the report on Council's website.	Community Services	13/11/2020 - Reports received. Currently uploaded to the CHAS Project page on the Your Say page. Request sent to website developer to be included on new Council website.	25 November 2020	13 November 2020	Completed
10 November 2020	15.6	2020/11/10.13	Multi-Criteria Analysis and Cost Benefit Analysis for Climate Change Planning	That Council receive the following reports and publish them on Council's website: •Multi-Criteria Analysis of Climate Change Adaptation Options, •Cost Benefit Analysis of Coastal Hazard Adaptation Options, •Appraisal Report of Coastal Hazard Adaptation Options, and, •Coastal Hazards and Responses Project Consultation Report.	Community Services	13/11/2020 - Reports received. Currently uploaded to the CHAS Project page on the Your Say page. Request sent to website developer to be included on new Council website.	25 November 2020	13 November 2020	Completed
10 November 2020	15.7	2020/11/10.14	Community Services - Monthly Report - October 2020	That Council receive the Community Services Monthly Report for October 2020.	Community Services	12/11/2020 - Report received. No further action required.	25 November 2020	12 November 2020	Completed
25 November 2020	12.1	2020/11/25.03	Northern Alliance Of Council's Association Annual General Meeting	That Council: 1.Nominate Mayor Andrew Willcox to attend as delegate to the Northern Alliance of Councils Association Annual General Meeting; and 2.Advise the current secretariat that Council is not interested in undertaking the role of the secretariat for 2020-2024.	Corporate Services	Northern Alliance advised.	9 December 2020	30 December 2020	Completed
25 November 2020	13.2	2020/11/25.05	Bush Councils Compact	That Council endorse the submission to LGAQ regarding the Bush Council Compact.	Corporate Services	Sent - 30/11/2020	9 December 2020	30 November 2020	Completed
25 November 2020	13.3	2020/11/25.06	Investigation Policy - Councillor Conduct	That Council adopt the Draft Investigation Policy – Councillor Conduct.	Corporate Services	Policy uploaded on the Intranet Site	9 December 2020		Completed
25 November 2020	13.4	2020/11/25.07	Operational Plan 2020/21 - Quarter 1 Review	That Council receive the Operational Plan 2020/21 Quarter One Review Report.	Corporate Services	no further action required	9 December 2020		Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
25 November 2020	13.5	2020/11/25.08	Financial Report - FY 20/21 - Period Ending October 2020	That Council receive the unaudited monthly financial statements for the period ended 31st October 2020 of the Financial Year 2020/21.	Corporate Services	no further action required	9 December 2020		Completed
25 November 2020	13.8	2020/11/25.13	Corporate Services Monthly Report - October 2020	That Council receive the Corporate Services Monthly Report for October 2020.	Corporate Services	no further action required	9 December 2020		Completed
25 November 2020	15.1	2020/11/25.21	Financial Support for a Junior Elite Athlete - November 2020	That Council approve financial support of \$100.00 to Mathew Belyea, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11704), in recognition of his selection to represent North Queensland in the 10-12 years School Sports State Cricket Championships to take place from 15 – 19 November 2020.	Community Services	27/11/2020 - Awaiting signed correspondence to return from the CEO's office 01/12/2020 - Approval letter sent ECM *6041684	9 December 2020	1 December 2020	Completed
25 November 2020	15.3	2020/11/25.23	Donation on Council Fees - November 2020	That Council donate the value of the fees, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074) for the following recipients: •Whitsunday Community Gardens Inc. – Local Law Licence Renewal - \$200.00 •ESA International – Alpha Epsilon Proserpine Branch – Local Law Licence Renewal - \$200.00	Community Services	27/11/2020 - Awaiting signed correspondence to return from the CEO's office 01/12/2020 - Approval letters sent ECM* 6044291 ECM *6044283	9 December 2020	1 December 2020	Completed
25 November 2020	15.4	2020/11/25.24	Sport & Recreation Facility Management Grant - Whitsunday Sportspark Limited	That Council approve the payment \$20,000 of a Sport & Recreation Facility Management Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to Whitsunday Sportspark Limited.	Community Services	27/11/2020 - Awaiting signed correspondence to return from the CEO's office 01/12/2020 - Approval letter sent ECM *6041693.	9 December 2020	1 December 2020	Completed
25 November 2020	16.3	2020/11/25.31	Operational Report - Whitsunday Water and Waste - October 2020	That Council receive the Whitsunday Water and Waste Operational Report for October 2020.	Infrastructure Services	no action	9 December 2020		Completed
25 November 2020	16.4	2020/11/25.32	Operational Report Roads and Drainage - October 2020	That Council receive the Roads & Drainage, Mechanical Workshops and Open Spaces progress report for the month of October 2020.	Infrastructure Services	no action	9 December 2020		Completed
25 November 2020	16.5	2020/11/25.33	Infrastructure Services Capital Progress Report - October 2020	That Council receives the Infrastructure Services Capital Progress Report for the month of October 2020.	Infrastructure Services	no action	9 December 2020		Completed
25 November 2020	16.6	2020/11/25.34	DRFA and Shute Harbour Project Capital Progress Report - October 2020	That Council receives the DRFA & Shute Harbour Project capital progress report for the month of October 2020.	Infrastructure Services	no action	9 December 2020		Completed
25 November 2020	16.7	2020/11/25.35	Business Unit Activity Report - Foxdale Quarry - October 2020	That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of October 2020.	Infrastructure Services	no action	9 December 2020		Completed

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
12 February 2020	17.5.1	2020/02/12.26	Proposed Transfer of Four Parcels of Land - Glencore	That Council accepts the offer in principle for following parcels of land along Norris Street from Glencore once satisfied with conditions of transfer and authorise the Chief Executive Officer to engross the transfer of land documents: -5 Norris Street, Bowen (Lot 1 on RP 728813) -7 Norris Street, Bowen (Lot 2 on RP 728813) -87 Poole Street, Bowen (Lot 75 on Crown Plan B6620) -128 Powell Street, Bowen (Lot 64 on Crown Plan B6620)	Infrastructure Services	Awaiting legal advice to confirm the condition of the contract prior to proceeding. 01/04/2020 - Legal advice received - some proposed changes to the transfer documentation which has been sent to Glencore for their lawyers review. 23/10/20 - documentation still with Glencore - seeking advice as to whether this matter will procede	30 August 2020		Overdue
26 February 2020	11.3	2020/02/26.05	Trustee Lease - 33 Kelsey Creek Road, Kelsey Creek L33 on HR1946 - Whitsunday Catchment Landcare	That Council resolves to authorise the Chief Executive Officer in accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012, to enter into negotiations and execute a trustee lease with the Whitsunday Catchment Landcare at 33 Kelsey Creek Road, Kelsey Creek (L238HR1946) for a 10-year term at a peppercorn rate as a not-for-profit community organisation.	Corporate Services	Lease executed and lodged with DNRME ECM 5611772	30 October 2020		On Track
26 February 2020	17.2.1	2020/02/26.30	Sale of Land - Lot 75 on SP220409 - 42-46 Carlo Drive, Cannonvale	That Council resolves to award the contract 500.2020.0007 Sale of Land— Lot 75 on SP220409, 42-46 Carlo Drive, Cannonvale to Moloko Homes Pty Ltd for \$552,200 (excluding GST).	Corporate Services	Land awarded. On hold due to COVID. Legal opinion being sought. Contract negotiations almost concluded	30 October 2020		On Track
25 March 2020	12.1	2020/03/25.13	Whitsunday Community Bushfire Management Plans	That Council endorse the development of Community Bushfire Management Plans in consultation with the community for high bushfire risk rural and rural residential hamlets.	Community Services	Community Consultation on hold due to COVID-19 Referred to C&E 11/09/2020 - Public consultation will commence Monday, 14 September 2020 and continue to mid November. 5 plans placed out for consultation - Conway, Woodwark, Shute Harbour, Mango Tree Estate & Dittmer. 25/09/2020 - 501 letters to residents sent 23/09/2020 advising of the community consultation.	30 November 2020		On Track
13 May 2020	12.4	2020/05/13.07	20191416 - Development Permit for Material Change of Use - Showroom - 2-12 Central Avenue Cannonvale - Yoogalu Pty Ltd	That the application lie on the table as the applicant has 'Stopped the Clock' for a period of 60 days, to 8 July 2020.	Development Services	Item tabled until application proceeds. To be presented back to Briefing & OM once Stop the clock period expires Applicant has requested a further 'Stop the Clock' period, expiring in September 2020 Stop the Clock extended to 10 October. Update from applicant required at this point before any further extensions will be granted. If no response received, application will be presented at the next available Council meeting with its existing conditions. Further extension of 2 months to 14 December 2020	10/07/2020 Sept 2020 10 October 2020 December 2020		On Track
13 May 2020	12.5	2020/05/13.08	20140012 - Request to Extend Currency Period - Reconfiguration of a Lot One (1) Lot into Two (2) Lots - 106 Patullo Road, Gregory River - 12 RP744909	That the application lie on the table until the application is properly made.	Development Services	Item tabled until application has been determined properly made. To be presented back to Briefing & OM once 'properly made' Extension application 'Policy Position' to be presented to Council As of 25/08/2020 - Fees still not paid. Application Not Properly Made As of 17/09/2020 - Fees still not paid - Application not properly made As of 13/10/2020 - Fees still not paid - Application not properly made As of 21/10/2020 - Fees still not paid - Application not properly made			On Track
27 May 2020	12.3	2020/05/27.14	'Bathing Reserves' - Application to State Government for Control and Gazette	That Council resolves to make application to the Department of Local Government Racing and Multicultural Affairs for the gazettal of bathing reserves at Beacons Beach, Shingley Beach and Cannonvale Beach under the control of Council.	Community Services	Resolved at Council Meeting - Government Gazette to be finalised by Director Community Services as part of the New Local Law suite 05/06/2020 - Advice emailed to McCullough Robertson Lawyers, requesting assistance to draft documentation - refer to ECM * 5504287. 08/07/2020 - Advice received from McCullough's. Letter drafted. Awaiting CEO signature. 16/07/2020 - Application made to DLGRMA - refer to ECM *5565584. Awaiting response from DLGRMA. 30/07/2020 - Still awaiting response from DLGRMA; due date updated. 21/08/2020 - Follow up email sent to DLGRMA - refer to ECM *5626462. Due date updated 09/09/2020 - Advice received from DLGRMA, curenrtly working on the request - refer to ECM * 5654451. 13/11/2020 - Response received from DLGRMA, ECM *5970285. Forwarded to McCullough's for review ECM *5970287.	31 July 2020 31 August 2020 30 September 2020 31 December 2020		On Track
10 June 2020	17.5.1	2020/06/10.25	Flagstaff Hill - Project Status Update & Options For Proposed Way Forward	That Council determine from the options presented and as a result of the awarded contractor withdrawing from the construction of the Flagstaff Hill Project it is recommended: a)that the Council retender the works as per procurement option 2 under section 228 of the local government regulation. b)that the Council share delineation Road to the underground full design and Contract to the	Infrastructure Services	30/9/20 - Tenders closed 24 September and are being evaluated.			On Track
10 June 2020	17.5.2	2020/06/10.26	Shute Harbour Marine Transit Facilities Commercial Opportunity Expression Of Interest	That Council resolves pursuant to section 228 of the Local Government Regulation 2012 (Qld), that it would be in the public interest to invite 'Expressions of Interest' (EOI) for the Shute Harbour Marine Transit Facility - Commercial Opportunities.	Infrastructure Services	30/9/20 - Expressions of interest advertised and closed. Evaluation underway.			On Track
8 July 2020	12.1	2020/07/08.09	Funding Opportunity - Saluting Their Services	That Council resolves to: a)Support a submission to the Saluting Their Services program seeking a funding amount of \$67,000; and b)Approve a co-contribution of \$77,450.	Development Services	Funding application submitted - pending approval from federal government Outcome of Grant applications due end Oct 2020	31 October 2020		on track

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
8 July 2020	12.2	2020/07/08.10	Funding Opportunity - Queensland Resilience & Risk Reduction Fund 2020/2021	That Council resolves to: 1)Support the submission to the Queensland Resilience & Risk Reduction Fund seeking funding amounts as identified for the following projects: a)\$300,000 for the Strategic Floodplain Management Plan Project b)\$414,000 for the Regional Floodway Resilience Program c)\$55,000 for the Flood cameras & Intelligent Systems Project; and 2)Approve the proposed Council co-contributions, in the event the funding application is successful: a)\$50,000 for the Strategic Floodplain Management Plan Project b)\$46,000 for the Regional Floodway Resilience Program c)\$18,000 for the Flood cameras & Intelligent Systems Project	Development Services	Applications being built for submission by 22 July 2020 Applications submitted - pending approval from Government funding applications successful; - Strategic Floodplain Management Plan Project; and - Regional Floodway Resilience Program			on track
12 August 2020	12.2	2020/08/12.10	Funding Opportunity - Spaces & Places Activation	That Council support the development of a submission of up to \$250k to the Spaces and Places Activation program to incorporate: a)Commissioning of a new sculpture(s) in the Proserpine CBD that showcases the towns heritage; and b)Delivery of a regional sculpture promotional program to encourage drive tourism visitors to explore the Whitsunday regions sculptures.	Development Services	Application sumbitted - pending approval/advice	26 August 2020		On Track
12 August 2020	12.3	2020/08/12.11	Funding Opportunity - BlackSpot Program	That Council acknowledge and support the submission to the Department of Transport and Main Roads' Black Spot Program to attain \$274,000 in funds for the Gregory St & Williams St Intersection, Bowen Project.	Development Services	Application submitted - pending approval/advice funding confirmation due end October	31 October 2020		On Track
12 August 2020	17.5.1	2020/08/12.44	Foxdale Quarry – Disaster Recovery Funding – Supply Of Quarry Product	That Council advocate for changes in the Federal Guidelines for the DRFA expenditure to include the costs for eligible undertakings (such as quarries) to be included in costs that can be recovered by local government. Further that until such time as the guidelines have been amended to include this eligible expenditure (quarry materials), that Council cease supplying quarry materials for DRFA funded works.	Infrastructure Services	12/12/2020 - Quarry manager advised to cease the sale of quarry products for DRFA works 23/10/2020 - Additional report being presented to the ordinary meetig of 28 October for consideration	26 August 2020		On Track
26 August 2020	13.3	2020/08/26.22	Draft Weed Washdown Strategy & Draft Pest Surveillance Program - Community Consultation	That Council: a)approve the Community Consultation for a duration of 30 days, for the following reports: •Draft Weed Washdown Strategy, •Draft Pest Surveillance Program, and b)request the results of the Community Consultation to be reported back to Council before implementation.	Community Services	11/09/2020 - Community consultation is underway. Stakeholders have been contacted and requested to provide feedback to Council by 30 September 2020. Report will then be drafted. 13/11/2020 - Report currently being drafted.	9 September 2020 31 October 2020 31 December 2020		On Track
26 August 2020	11.2	2020/08/26.04	Echo Park Speedway & Sporting Association - Subleasing - 60 Corduroy Road, Collinsville	That the item lay on the table pending further advice on the ability of Council to individually lease agistment properties to former lessees and the existing agistment arrangements remain in place until the matter is resolved. Officers also report on community access at Collinsville motorcycles circuit.	Corporate Services		30 October 2020		On Track
26 August 2020	11.3	2020/08/26.05	Demolition and Disposal of Three (3) Council Assets	That Council in accordance with Section 225 of the Local Government Regulation 2012, authorise the Chief Executive Officer to enter into medium-sized contracts to demolish and dispose of the following Council Assets: a)Bowen Basketball Clubhouse & Amenities (New_CRC_Asset_168); b)Collinsville Depot Workers Quarters (88956); and c)Dwelling, 7 Chapman Street, Proserpine.	Corporate Services		30 October 2020		On Track
26 August 2020	12.1	2020/08/26.10	Funding Opportunity - Australia Council for the Arts	That Council support: a)a submission to the Australia Council's Arts Project - Organisations Fund to attain an additional \$100,000 to increase both the sculpture and artwork deliverables of the Whitsunday Sculptures Drive and Dive Project. b)a commitment to provide a co-contribution of \$25,000 from the current RADF surplus in the event funding is attained.	Development Services	Application submitted - pending approval/advice No updates received as of 13/10/2020	9 September 2020		On Track
26 August 2020	12.2	2020/08/26.11	Funding Opportunity - Regional Airport Screening Infrastructure	That Council support a submission to the Regional Airport Screening Infrastructure Program for additional screening activities that have been implemented at Whitsunday Coast Airport inclusive of: a)\$80,655 of capital works modifications; and b) \$129,134.00 for 1 year of additional operational expenses.	Development Services	Application submitted - pending approval/advice No updates received as of 13/10/2020	9 September 2020		On Track
26 August 2020	12.6	2020/08/26.15	Request to Change the Purposes of Portions of Reserve - Lot 187 SP219978 - Coconut Grove Airlie Beach	That Council supports the change of purposes of four portions of Lot 187 SP 219978 from Recreation Reserve to Road Reserve and recommends to the Minister of Natural Resources, Mines and Energy that the changes be made in terms of the Land Act 1994.	Development Services	Letter sent to McKays - ECM: 5647472 Acknowledgement of Council Advice received by McKays - McKays will be reviewing the community consultation report in preparation of their submission for the application to proceed with DNRME - 17.09.2020	9 September 2020		On Track
9 September 2020	11.1	2020/09/09.03	Regional Social Development Coalition	That Council agree to provide a further \$10,000 funding from (budget number 7841-10668-61004) to the Regional Social Development Coalition and make an adjustment to Council's Budget in the upcoming Budget Review 1 from other operational budgets. Further, that Council seek to ensure additional benefit to the Whitsunday Region as a result of the increased contribution.	Corporate Services		23 September 2020		On Track
23 September 2020	11.1	2020/09/23.07	Whitsunday PCYC - Installation of Gymnastic Equipment	That Council resolves to authorise the Queensland Police-Citizens Youth Welfare Association to install additional gymnastics equipment at the Whitsunday PCYC subject to the following conditions: i.the equipment be removed upon approved bookings for events; ii.that the equipment does not inhibit the long-term use of the area; and iii.that all costs associated with the installation and removal of such equipment be covered by the Whitsunday PCYC or through in-kind assistance.	Corporate Services	Letter of approval provided ECM6050164	30 October 2020		On Track
23 September 2020	11.2	2020/09/23.08	Echo Park Speedway & Sporting Association - Subleasing - 60 Corduroy Road, Collinsville	That the item lie on the table pending further information from the Echo Park Speedway and Sporting Association Inc. in regards to their membership, meeting arrangements and financial auditing arrangements as required by the incorporations legislation.	Corporate Services		30 October 2020		On Track
23 September 2020	12.2	2020/09/23.17	Produce & Agritourism Marketing Opportunity	That Council resolve to approve a \$5,000 partner contribution from the Economic Development Budget to Reef Catchments towards the production of the Provenance publication Volume 2.	Development Services	Purchase Order issued & awaiting funding agreement	31 October 2020		On Track
23 September 2020	16.2.1	2020/09/23.27	Sale of Land - 9D Dalrymple Street, Bowen - Lot 3 on SP149002	That Council resolves to go to public tender for the sale of land at 9D Dalrymple Street, Bowen (L3SP149002), in accordance with section 227 of the Local Government Regulation 2012.	corporate services	Report to Council on 28/10/2020	30 October 2020		On Track
14 October 2020	11.4	2020/10/14.10	Lease - Mirthill Pty Ltd - Part Of Land Lot 237 Bowen Airport	That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a lease with Mirthill Pty Ltd, ACN 011071033 for the lease of Part of Lot 237 Crown Plan HR1027 up to a maximum lease area of 64,260 m2 for a minimum term of three (3) years at a value equal to or greater than the valuation received in accordance with Section 236 (c)(iv) and Section 236(3) of the Local Government Regulation 2012.	Corporate Services		28 October 2020		On Track
14 October 2020	12.1	2020/10/14.12	Amendments to Part 5 of the Whitsunday Planning Scheme 2017 - Tables of Assessment and subsequent Code Amendments	That Council adopt the amendments outlined in attachment 1 for inclusion in the Major Amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments, to reduce red tape and to make application processing more efficient.	Development Services		28 October 2020		

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
14 October 2020	12.2	2020/10/14.13	Interim Local Government Infrastructure Plan (LGIP) Amendment	That Council resolve to undertake an Interim Local Government Infrastructure Plan Amendment to remove the W8 Reservoir and undertake public consultation on the proposed amendments in accordance with Chapter 5, Part 2 of the Ministers Guidelines and Rules 2020.	Development Services		28 October 2020		
14 October 2020	12.3	2020/10/14.14	20200597 - Bowen Palms Caravan Park - Request for waiver of Infrastructure Charges	That Council does not approve the request to waive or reduce infrastructure charges for 8 cabins at Bowen Caravan Park - Lot 2 RP 728969 as the request is not eligible under the Economic Development Incentives Policy and any reduction will be inconsistent with Council's Infrastructure Charges Resolution.	Development Services		28 October 2020		
14 October 2020	12.4	2020/10/14.15	Development Services Monthly Report - September 2020	That Council receives the Development Services Monthly Report for September 2020.	Development Services		28 October 2020		
14 October 2020	15.1	2020/10/14.21	Letter Of Acknowledgment	That Council write to Mark Connors acknowledging his efforts and commitment to our region as Co-ordinator of the Whitsunday SES Branch.	Corporate Services		28 October 2020		On Track
14 October 2020	15.2	2020/10/14.22	Molongle Creek	That a report be brought back to Council regarding lease arrangements at Molongle Creek.	Development Services		28 October 2020		
14 October 2020	15.3	2020/10/14.23	Echo Park Speedway & Sporting Association - 60 Corduroy Road, Collinsville	That a report be brought back to Council regarding Echo Park Speedway & Sporting Association and a way forward of working with the organisation in relation to community access to the site.	Corporate Services		28 October 2020		On track
28 October 2020	4.3	2020/10/28.06	Business Arising Response - Echo Park Speedway And Sporting Association	That Council receive the information and continue to liaise with the Echo Park Speedway and Sporting Association in regard to provision of motor sport activities on the site.	Corporate Services		10 November 2020		On Track
28 October 2020	11.4	2020/10/28.10	Trustee Lease - Bowen Tennis Association - Lot 254 on HR1286	That Council authorise the Chief Executive Officer to enter into negotiations and execute a trustee lease with the Bowen Tennis Association for part of land known as Lease Area C at Lot 254 on HR1286 in accordance with Section 236(b) and (c)(iii) of the Local Government Regulation 2012.	Corporate Services	Currently with Lessee for execution	10 November 2020		On Track
28 October 2020	11.5	2020/10/28.11	Trustee Lease - Tennis Whitsunday Club - Lot 165 on HR1855	That Council authorise the Chief Executive Officer to enter into negotiations and execute a trustee lease with the Tennis Whitsunday Club for part of land known as Lease Area T at Lot 165 on HR1855 in accordance with Section 236(b) and 236(c)(iii) of the Local Government Regulation 2012.	Corporate Services	Executed and lodged with Department of Titles ECM 6000761	10 November 2020		On Track
28 October 2020	11.6	2020/10/28.12	500.2020.0098 - Sale of Land - 9D Dalrymple Street, Bowen Lot 3 on SP149002	That Council resolves to award the contract 500.2020.0098 Sale of Land - 9D Dalrymple Street, Bowen Lot 3 on SP149002, to Bowen Rail Company Pty Ltd for \$710,000.00 (excluding GST) for their proposed commercial building construction and construction period of twenty-four months.	Corporate Services	Finalised Settlement was held on the 05 December 2020	10 November 2020		On Track
28 October 2020	12.1	2020/10/28.19	Establishing a Regional Jobs Board Service	That Council resolves to award under Section 235 (b) of the Local Government Regulation 2012 to a sole supplier being Uworkin Pty Ltd to supply regional jobs board and talent community website service under our own Whitsunday Regional Council brand and control.	Development Services		10 November 2020		
28 October 2020	12.2	2020/10/28.20	Grant Opportunity - Local Government Levy Ready Round 2	That Council resolves to support a submission to the Queensland Government's Levy Ready Round 2 funding opportunity to request \$150,480 with a Council co-contribution of \$37,620 to enable the closure of the Mt Coolon Landfill and establishment of a Waste Transfer Station at Mt Coolon on Lot 3 on Plan M7216.	Development Services		10 November 2020		
28 October 2020	12.3	2020/10/28.23	20200377 - Development Application for Development Permit for Non-resident Workforce Accommodation (192 rooms) – Mill, Aitken & Barclay Street Mt Coolon – Capricorn Property Developments Pty Ltd	That Council approve the application for Development Application for Development Permit for Material Change of Use for Non-Resident Workforce Accommodation (192 Rooms), made by Capricorn Property Developments Pty Ltd As TTE, on L: 101 MPH: 20088, L: 102 MPH: 20088, L: 103 MPH: 20088, L: 108 MPH: 20088, L: 109 MPH: 20088, L: 110 MPH: 20088 and located at Mill Street, Barclay Street and Aitken Street, Mount Coolon, subject to the conditions outlined in Attachment 1.	Development Services		10 November 2020		
28 October 2020	12.4	2020/10/28.24	20180816 - Development Application For Preliminary Approval For Variation Approval Pursuant To Section 50 Of The Planning Act 2016; Development Permit For Reconfiguration Of A Lot; Development Permits For Material Change Of Use (Various Uses); And Operational Works For Bulk Earthworks, Bruce Highway, Mount Gordon, McDonald Close & Ocean View Drive, Bowen, Homeland Property Developments Pty Ltd	That Council; a) approve the application for Preliminary Approval for Variation Approval pursuant to Section 50 of the Planning Act 2016; and Development Permit for Reconfiguration of a Lot – Four (4) Lots into One Hundred and Ninety-Eight (198) Lots; Park; Road and Access Easements; and Development Permit for Material Change of Use – Food and Drink Outlet x 2; Hotel; Outdoor Sport and Recreation; Service Station and Food and Drink Outlet; Shopping Centre including Child Care Centre; Food and Drink Outlet x 2; Heath Care Services; Shop x 5 and Supermarket; and Operational Works – Bulk Earthworks, made by Homeland Property Developments Pty Ltd, on L: 1 SP: 172275, L: 1 SP: 303790, L: 2 SP: 172275, L: 959 SP: 194473, L: 958 SP: 194473, L: 902 SP: 212269, L: 900 SP: 225370, L: 15 SP: 194473 and located at McDonald Close Mount Gordon, Turquoise Way Bowen, Ocean View Drive Bowen, Bruce Highway Mount Gordon, subject to the conditions outlined in Attachment 1; and b) delegate its power to the Chief Executive Officer under section 89 of the Planning Act 2016 to note the development approval on the Whitsunday Regional Council Planning Scheme 2017 due to the approval including a Preliminary Approval for a Variation Approval given under section 61 of the Planning Act 2016; and to give notice of the notation and the premises to which the note relates to the Chief Executive of the State planning authority.	Development Services		10 November 2020		
28 October 2020	14.2	2020/10/28.26	Foxdale Quarry DRFA Product Supply	That Council; a) receive the Foxdale Quarry report regarding the supply of material for Disaster Recovery Funding Arrangements (DRFA) works; and b) for all future sales for Disaster Recovery Funding Arrangements funding works and to comply with national competition policy, it is recommended that the Quarry retains its full commercial ability to tender and supply product at market rates and that the general fund absorbs any shortfall in DRFA claim value.	Infrastructure Services		10 November 2020		
28 October 2020	14.4	2020/10/28.28	Memorial Plaque Request - Dale Hell	That Council: a)approve the request for placement of the memorial plaque by the family on Council seating at the Airlie Beach Foreshore for the late Dale Hell; b)acknowledge her outstanding contribution to the community; and c)accept the request meets the requirements of the Memorials in Council Parks, Gardens, Open Spaces and Reserves Policy LSP_CE_03.	Infrastructure Services		10 November 2020		
28 October 2020	15.1	2020/10/28.33	Merinda Drainage Issue	That an on-site visit be arranged at Crompton Street, Merinda regarding drainage to include the Mayor, Councillor Wright and Director of Infrastructure Services.	Corporate Services		10 November 2020		On Track
10 November 2020	14.1	2020/11/10.04	20170864 - Development Permit for Other Change Application - Material Change Of Use (Food & Drink Outlet (Temporary Use), Tourist Park & Hotel - 6 Pandanus Drive Cannonvale - CJHA Pty Ltd As Tte	That Council approve the application for Other Change Application for Material Change of Use - Food & Drink Outlet (temporary use), Tourist Park & Hotel, made by CJHA Pty Ltd As TTE, on L: 104 SP: 208361 and located at 6 Pandanus Drive Cannonvale, subject to the conditions outlined in Attachment 1.	Development Services		25 November 2020		
10 November 2020	14.2	2020/11/10.05	Planning Scheme Major Amendment Package - Landscaping Work Definition and Operational Works Table of Assessment	That Council adopt the amendments for inclusion in the Major Amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments.	Development Services		25 November 2020		
10 November 2020	14.3	2020/11/10.06	Funding Opportunity - Remote Airstrip Upgrade Program Round 8	That Council resolves to: a)support a submission to the Queensland Government's Remote Airstrip Upgrade Program Round 8 funding opportunity to request \$456,500 for Collinsville Aerodrome to upgrade lighting; and b)commit to a co-contribution of \$456,500 if funding is attained from the 21/22 Capital Works Budget or Airport Reserve.	Development Services		25 November 2020		
10 November 2020	14.4	2020/11/10.07	Development Services Monthly Report - October 2020	That Council receives the Development Services Monthly Report for October 2020.	Development Services		25 November 2020		
10 November 2020	18.1	2020/11/10.15	Corporate Plan Amendment	That Council proceed to develop a draft Corporate Plan for the 2021 to 2025 period which can be then presented for Community consultation in early 2021.	OMCEO	Corporate Plan Workshop has been scheduled for 2 February 2021	25 November 2020		On Track

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
25 November 2020	13.1	2020/11/25.04	LGAQ Resolution - Practical Compliance	That Council: 1.Note the response from Hon Leeanne Enoch MP responding to Resolution 53 made at the 2019 LGAQ Annual Conference; 2.Provide further clarification to the LGAQ to support a simplified, streamlined and practical approach to responding to environmental offences; and 3.Request the LGAQ to continue to discuss this issue with the Department, as indicated in the Minister's response.	Corporate Services	Waiting for further advice from Directors.	9 December 2020		On Track
25 November 2020	13.6	2020/11/25.09	Trustee Lease - 8491 Bowen Developmental Road, Collinsville - Collinsville Horse & Pony Club - Collinsville Rodeo Association	That Council: a)Authorise the Chief Executive Officer to enter into a lease agreement over part of the land at 8491 Bowen Developmental Road, Collinsville known as Lease A (L19 on DK205) & Lease C (L27 on DK46) with the Collinsville Horse & Pony Club, in accordance with Section 236(1)(b) of the Local Government Regulation 2012; and b)Authorise the Chief Executive Officer to enter into a lease agreement over part of the land at 8491 Bowen Developmental Road, Collinsville known as Lease B (L19 on DK205) with the Collinsville Rodeo Association in accordance with Section 236(1)(b) of the Local Government Regulation 2012.	Corporate Services	Waiting for legal advice regarding termination for convenience clauses in leases	9 December 2020		On Track
25 November 2020	13.7	2020/11/25.12	Refresh Of The Register Of Prequalified Suppliers - Provision Of Plant Hire	That Council: a) Extend the Register for Prequalified Suppliers – Provision of Plant Hire for a further period of 12 months and invite updated pricing and information from existing providers and further invite new tenders from suitably resourced suppliers of wet and dry plant hire services. b) Start a new tender process for Prequalified Suppliers – Provision of Plant Hire to be commenced by 30 June 2021.	Corporate Services	Letters and agreements are in draft	9 December 2020		On Track
25 November 2020	14.1	2020/11/25.14	Amendments to Part 5 of the Whitsunday Planning Scheme 2017 - Overlays Tables of Assessment and subsequent code amendments	That Council adopt amendments to the Tables of assessment – Overlays (as per attachment 1), for inclusion in the Major Amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments.	Development Services		9 December 2020		
25 November 2020	14.2	2020/11/25.15	Funding Opportunity - 2021-2022 State Emergency Service (SES) Support Grant	That Council resolves to: a)Support a submission to the Queensland Government's 2021/22 SES Support Grant funding opportunity to request \$37,500 for an extension of the Airlie Beach SES Shed. b)Make a co-contribution of \$12,500 if funding is attained from the 2021/22 Capital Works Budget.	Development Services		9 December 2020		
25 November 2020	14.3	2020/11/25.16	Funding Opportunity - Vulnerable Road User Program EOI	That Council resolves to support a submission to the Queensland Government's Vulnerable Road User Program to request \$50,000 for a study to review and propose solutions to improve Airlie Main Street's traffic and pedestrian movements.	Development Services		9 December 2020		
25 November 2020	14.4	2020/11/25.17	20200377 – Development Application for Development Permit for Non-resident Workforce Accommodation (192 rooms) – Mill, Aitken & Barclay Street Mt Coolon - Capricorn Property Developments Pty Ltd	That Council approve the application for Development Application for Development Permit for Material Change of Use for Non-Resident Workforce Accommodation (192 Rooms), made by Capricorn Property Developments Pty Ltd As TTE, on L: 101 MPH: 20088, L: 102 MPH: 20088, L: 103 MPH: 20088, L: 108 MPH: 20088, L: 109 MPH: 20088, L: 110 MPH: 20088 and located at Mill Street, Barclay Street and Aiken Street, Mount Coolon, subject to the conditions outlined in Attachment 1.	Development Services		9 December 2020		
25 November 2020	14.5	2020/11/25.18	20120076 - Request for Extension of Relevant Period - Development Application for MCU - Staged Eighteen (18) Multiple Dwelling Units, 7 & 11 George St Collinsville - Crusader Investments	That Council grant the development a two (2) year extension; and the reasoning provided in accordance with section 63(5)(e) of the Planning Act 2016, for not adopting the recommendation or advice of the Council Officer is as follows: oDue to the expected increase in mining activity in the Bowen Basin and Collinsville area, given the development is an accommodation activity, the use may be necessary to support the Collinsville area in the near future.	Development Services		9 December 2020		
25 November 2020	14.6	2020/11/25.19	Adoption of Interim Local Government Infrastructure Plan Amendment	That Council: (a)Adopt the Interim Local Government Infrastructure Plan Amendment Submission Analysis Report in Attachment 1; (b)Provide a written response and the Submission Analysis Report to the submitter; (c)Receive the Draft Whitsundays Regional Council Sewer and Water Network Modelling 2020 (Attachment 2); (d)Adopt the Interim Local Government Infrastructure Plan Amendment and associated extrinsic material in accordance with Chapter 5, Part 2 (6) of the Ministers Guidelines and Rules 2020; (e)Notify the community of the resolution to adopt and commence the Interim Local Government Infrastructure Plan Amendment, by public notice within Queensland Government Gazette, local newspapers and Council website; (f)Commence the Interim Local Government Infrastructure Plan Amendment on the 30 November 2020, following Queensland Government Gazettal; and (g)Send the Local Government Infrastructure Plan Amendment and Queensland Government gazette public notice to the Chief Executive of the Department of State Development Infrastructure, Local Government and Planning.	Development Services		9 December 2020		
25 November 2020	14.7	2020/11/25.20	Infrastructure Charges Resolution No.1 2019 Amendment	That Council resolve to: (a)Update and replace the Whitsunday Regional Council Infrastructure Charges Resolution (No.1) 2019 with the Whitsunday Regional Council Infrastructure Charges Resolution (No.1) 2020 in Attachment 1, commencing 26 November 2020; and (b)Include the proposed Operational works - Engineering works definition within the Whitsunday Regional Council Planning Scheme 2017 major amendment.	Development Services		9 December 2020		
25 November 2020	15.2	2020/11/25.22	Draft Frog Rock Coastal Reserve Foreshore Management Plan - Community Consultation	That Council: a)Approve the Community Consultation for a duration of 30 days for the Draft Frog Rock Coastal Reserve Foreshore Management Plan; and b)Request the results of the Community Consultation to be reported back to Council for further consideration.	Community Services	27/11/2020 - Awaiting Coordinator NRM to return from S/L	9 December 2020		On Track
25 November 2020	15.5	2020/11/25.25	Cities Power Partnership Program	That Council make application to the Climate Council for a membership to the Cities Power Partnership Program.	Community Services	27/11/2020 - Awaiting Coordinator NRM to return from S/L	9 December 2020		On Track
25 November 2020	15.6	2020/11/25.26	Cape Gloucester Open Space Community Projects	That Council: a)Receive the Cape Gloucester Open Space Consultation Report; and b)Seek grant funding to undertake: •the expansion of 1ha of Open Space at the Gloucester Sport & Recreation Facility, and •the proposed 1.4km Coastal Walking Track between Dingo Beach and Hydeaway Bay. c)Forward the projects for consideration in the 2021/22 budget preparation, for inclusion into Councils long term financial plan.	Community Services	27/11/2020 - Awaiting Coordinator NRM to return from S/L	9 December 2020		On Track
25 November 2020	16.1	2020/11/25.27	Cantamessa Road Bridge	That the item be tabled pending further investigations for temporary access, replacement or closure of the bridge and to seek further information regarding funding.	Infrastructure Services	Report to Council due on 9th December 2020	3 December 2020		On Track
25 November 2020	16.2.1	2020/11/25.28	Bowen Disabled Parking	That Council resolve to approach the Bowen Medical Centre to provide the disabled parking onsite with the assistance of Council.	Infrastructure Services	Council recommended Option 3 be implemented on site. Council to meet with Practice and Building owner.	30 December 2020		On Track

Council Resolutions 2020

Meeting Date	Item No.	Resolution No.	Report Title	Resolution	Responsible Directorate	Action Taken	Due Date	Date Completed	Status
25 November 2020	16.8	2020/11/25.36	Tender Evaluation - 500.2020.0118, 0119, 0120 & 0121 DRFA Road Packages	That Council award the following contracts: a)500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford to LD & LJ Hillery Pty Limited or the amount of \$2,191,041.89 (excluding GST); b)500.2020.0119 DRFA Road Package N3 - Collinsville Myuna & Glendoo to D J Brazil Pty Ltd for the amount of \$1,535,876.85 (excluding GST); c)500.2020.0120 DRFA Road Package C3 - Collinsville Yacamunda to LD & LJ Hillery Pty Limited or the amount of \$1,292,951.88 (excluding GST); d)500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha to LD & LJ Hillery Pty Limited or the amount of \$872,251.73 (excluding GST).	Infrastructure Services		9 December 2020		
25 November 2020	18.1	2020/11/25.37	500.2020.0066 Expression Of Interest – Shute Harbour Marine Commercial Opportunity	1.Cafe a.CCIG Investments Pty Ltd T/As Daydream Island Resort. 2.Office a.The State of Queensland represented by Department of Transport and Main Roads c.CCIG Investments Pty Ltd T/As Daydream Island Resort d.The Riverside Coal Transport Company Pty Ltd T/As Riverside Marine 3.Fuel Facility Management a.The Riverside Coal Transport Company Pty Ltd T/As Riverside Marine b.The Trustee for The Darrouzet Property Trust T/As Coral Sea Marina Resort 4.Terminal Ticketing/booths a.Cruise Whitsundays Pty Ltd b.Sojourn Properties Pty Ltd T/as Elysian Retreat c.The Trustee for Palm Bay Unit Trust T/As Palm Bay Corporation Pty Ltd d.Island Transfers Pty Ltd e.R3 Property Investments Pty Ltd T/As Pioneer Adventures f.Reef Star Cruises Pty Ltd – 74.3% g.The Riverside Coal Transport Company Pty Ltd T/As Riverside Marine h.Kelebek Pty Ltd T/As Whitsunday Paradise Explorer 5.Pontoon Berthing Rights Management of Pontoon berthing a. The Trustee for The Darrouzet Property Trust T/As Coral Sea Marina Resort b. DJ Sales Pontoon berthing a.Cruise Whitsundays Pty Ltd b.CCIG Investments Pty Ltd T/As Daydream Island Resort c.Sojourn Properties Pty Ltd T/as Elysian Retreat d.Denison Star Pty Ltd T/As Explore group e.The State of Queensland represented by Department of Transport and Main Roads	OMCEO		9 December 2020		