



Notice of Meeting

Notice is hereby given that the **Ordinary Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers 67 Herbert Street, Bowen on **Wednesday 25 November 2020** commencing at **9:00 a.m.** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

Local Government Regulation 2012

258.(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice.

(2) The written notice must state:

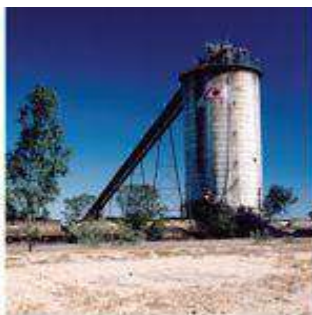
- (a) the day and time of the meeting; and
- (b) for a special meeting – the business to be conducted at the meeting

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.

Rodney Ferguson

CHIEF EXECUTIVE OFFICER





Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 25 November 2020 commencing at **9:00am**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 am

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea

Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 25 November 2020 commencing at **9:00am**

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1. Apologies

No Agenda items for this section.

2. Condolences

2.1 CONDOLENCES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rod Ferguson – Chief Executive Officer

RECOMMENDATION

Council observes one (1) minutes silence for the recently deceased.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 25 November 2020.

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

BACKGROUND

Bereavement cards have been forwarded to the families of the deceased by the Mayor and Chief Executive Officer on behalf of the Whitsunday Regional Council.

STATUTORY MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

N/A

CONSULTATION

Andrew Willcox – Mayor

DISCLOSURE OF OFFICER'S INTERESTS

N/A

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

ATTACHMENTS

N/A

3.1 Declarations of Interest

No Agenda items for this section.

4.1 Mayoral Minute

No Agenda items for this section.

4.2 Mayoral Update

Verbal update will be provided at the meeting.

5. Confirmation of Previous Minutes

5.1 CONFIRMATION OF MINUTES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rod Ferguson – Chief Executive Officer

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 10 November 2020.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 25 November 2020.

SUMMARY

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 10 November 2020.

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Meeting held on 10 November 2020 are provided for Councils review and confirmation.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary meeting held on 10 November 2020 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

STATUTORY MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Meeting held on 10 November 2020, the following interests were declared and recorded in the minutes:

Councillor	MPI/COI	Report No.	Particulars of the interest
Cr Wright	COI	15.3	<i>Cr Wright declared that she had a conflict of interest in item 15.3 regarding 2020 Sport & Recreation Club Grant - Bowen Swimming Club (as per section 150EQ) of the Local Government Act 2009), due to her husband holding an executive position on the Bowen Swimming Committee and will leave the meeting and take no part in the debate or vote on the matter.</i>
Mayor Willcox	COI	15.4	<i>Mayor Willcox declared that a perceived conflict of interest in item 15.4 regarding Sport</i>

			<i>& Recreation Club Grants - October 2020 could exist (as per section 150EQ of the Local Government Act 2009), due to membership in the Bowen Pistol Club but he had considered his position and was firmly of the opinion that he could participate in the debate and vote on this matter in the public interest.</i>

All required information regarding declarations of interest under the Act is recorded in the minutes and consolidated in Council's Councillor COI and MPI Public Register, which is available on Council's website at the following link:

<https://www.whitsunday.qld.gov.au/DocumentCenter/View/5358>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Meeting held on 10 November 2020, the following orders were made:

Councillor	Order Made
No orders were made for the meeting of 10 th November 2020.	

All required information regarding orders made about the unsuitable meeting conduct of councillors at Council meetings under the Act is recorded in the minutes and consolidated in Council's Councillor Conduct Register. This register is available on Council's website at the following link: <https://www.whitsunday.qld.gov.au/DocumentCenter/View/5302>

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

ANALYSIS

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 10 November 2020

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 10 November 2020 and comply with legislative requirements

outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 10 November 2020 with amendments

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 10 November 2020 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

KPI: Council agendas and business papers are delivered to Councillors within required timeframes.

Financial Implications

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

Risk Management Implications

Council risks non-compliance with the local government legislation by not confirming minutes of the previous meeting.

TABLED MATTERS

Unresolved Tabled Matters			
Date of Meeting	Subject Title and Reference No.	Summary	Resolved
13/05/2020	20191416 - Development Permit For Material Change Of Use - Showroom - 2-12 Central Avenue Cannonvale - Yoogalu Pty Ltd 2020/05/13.07	That the application lie on the table as the applicant has 'Stopped the Clock' for a period of 60 days, to 8 July 2020.	On hold pending the outcome of the intersection funding and discussion with DTMR - Cnr Galbraith Park Rd and Shute Harbour Road.
13/05/2020	20140012 - Request To Extend Currency Period - Reconfiguration Of A Lot One (1) Lot Into Two (2) Lots - 106 Patullo Road, Gregory River - 12 Rp744909 2020/05/13.08	That the application lie on the table until the application is properly made.	Remains on hold pending receipt of fees
26/08/2020	Echo Park Speedway & Sporting Association - Subleasing - 60 Corduroy Road, Collinsville 2020/08/26.04	That the item lay on the table pending further advice on the ability of Council to individually lease agistment properties to former lessees and the existing agistment arrangements remain in place until the matter is resolved.	Completed - After further investigations and information was provided to Council on the 28/10/2020, the matter is now closed.

23/09/2020	Echo Park Speedway & Sporting Association - Subleasing - 60 Corduroy Road, Collinsville 2020/09/23.08	That the item lie on the table pending further information from the Echo Park Speedway and Sporting Association Inc. in regard to their membership, meeting arrangements and financial auditing arrangements as required by the incorporations legislation.	Completed - The information was provided to Council on the 28/10/2020. The matter is now concluded.
14/10/2020	Lease - Mirthill Pty Ltd - Part of Land Lot 237 Bowen Airport 2020/10/14.10	That the item lie on the table pending the Chief Executive Officer seeking advice from the Department of Local Government Racing and Multicultural Affairs and providing a report brought back to Council with any options regarding open tender of the land.	Completed - Upon receiving advice, further action has been undertaken to advertise as a public tender for lease as there was more than one party able to tender. When the tenders are received and assessed a further report will come to Council for resolution.
28/10/2020	20200377 - Development Application For Development Permit For Non-Resident Workforce Accommodation (192 Rooms) – Mill, Aitken & Barclay Street Mt Coolon – Capricorn Property Developments Pty Ltd 2020/10/28.23	Pending further clarification regarding possible conditions on telecommunications, heavy and small vehicle parking and associated impacts on amenity issues and a report be brought back to the next Ordinary Meeting.	Not Resolved – scheduled for Council consideration at the Briefing on 18 th November and OM Meeting for the 25 th November 2020.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the 10 November 2020 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

ATTACHMENTS

Attachment 1 - Copy of the minutes from Ordinary Meeting held on 10 November 2020.

Attached separately

6. Business Arising

No agenda items for this section.

7. Deputations

No agenda items for this section.

8. Petitions

No agenda items for this section.

9. Notice of Motion

No agenda items for this section.

10. Questions on Notice

No agenda items for this section.

11. Questions from Public Gallery

PUBLIC QUESTION TIME

Excerpt of Council's Standing Orders:

1. Questions from the Public Gallery must be submitted in writing to Council prior to the Council Meeting.
2. The time allocated shall not exceed fifteen (15) minutes for each speaker (and no more than three (3) speakers shall be permitted to speak at any one (1) meeting).
3. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
4. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language.

12. Office of the Mayor and CEO

12.1 NORTHERN ALLIANCE OF COUNCIL'S ASSOCIATION ANNUAL GENERAL MEETING

AUTHOR: Mardi Mathieson – Mayoral Support Officer

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- 1. Nominate Mayor Andrew Willcox to attend as delegate to the Northern Alliance of Councils Association Annual General Meeting; and**
- 2. Advise the current secretariat that it is not interested in undertaking the role of the secretariat for 2020-2024.**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Notice has been received of the Annual General Meeting of the Northern Alliance of Councils Association on 30 November 2020. This meeting will be held in Townsville at Mercure Townsville. Council is being asked:

- To participate in workshop to plan the future strategic direction of the Association;
- Whether Council is interested in taking over the Secretariat of the Northern Alliance for the next 4 years and
- To vote at special meeting to adopt
 - i. The renaming of the Association to Regional Queensland Council of Mayors
 - ii. Alter Rules of the Association to better reflect the alliance of local governments

PURPOSE

The Northern Alliance of Councils is a group of 27 local governments from Rockhampton, west to Mount Isa and north to the Torres Strait, representing North Queensland. The group provides an opportunity for the member councils to network and to work together to influence federal and state governments about issues that impact North Queensland. As a member, Council has the opportunity to raise issues for escalation to the federal and state governments; be represented at the annual conference; submit motions to the conference; host future conferences; and become involved in running the organisation.

BACKGROUND

The Northern Alliance of Councils is separate to the Local Government Association of Queensland (LGAQ) but is modelled on a similar membership-based structure.

This year, because of the COVID-19 social distancing health directives, the conference element was cancelled, but the Annual General meeting (AGM) was held via 'Zoom' on 12 August 2020. The AGM was unable to achieve a quorum so the meeting was postponed.

Mayor Willcox and Cr Clifford attended a Future Planning Meeting on 2nd November 2020 in Townsville to discuss the future direction of the organisation. The AGM was then rescheduled following the outcome of this meeting.

STATUTORY/COMPLIANCE MATTERS

There are no statutory or compliance matters associated with this issue.

ANALYSIS

Nomination of representatives to attend the AGM

All Regional Queensland Council Mayors have been invited to attend the workshop and AGM. The only cost to Council will be accommodation the previous night of the meeting due to travelling time.

Business at the Workshop includes:-

The schedule will be as follows:

Monday, 30 November 2020 – Mercure Townsville

9:00am	Welcome to Members & Non-Members
9:15am	Strategic Planning Workshop
10:30am	Morning Tea
10:50am	Recommence Strategic Planning Workshop
12:15pm	Lunch
12:45pm	Workshop wrap-up
1:00pm	Annual General Meeting / Special Meeting

Business at the General Meeting is:-

1. Attendance and apologies.
2. Confirmation of Minutes of previous General Meeting held in Bowen – 14 August 2019.
3. Business arising out of Minutes.
4. Correspondence Inwards/Outwards as referred by the Executive.
5. President's Report.
6. Secretary/Treasurer's Report.
7. Report by LAWMAC.
8. Receipt and adoption of 2019 audit report and financial statements for NAOC.
9. Annual subscriptions.
10. Secretarial allowance.
11. Consideration of nomination of Secretariat Council for 2020-2024
12. Electing Members of the Management Commitment 2020-2024
13. General Business.

Providing Secretariat of the Northern Alliance for the next 4 years.

Whilst not onerous, the provision of secretarial services to the Northern Alliance can be time consuming and resource hungry. No budget allocation has been made to support the provision of secretarial services to the organisation.

STRATEGIC IMPACTS

The Northern Alliance of Councils Association provides Council a forum to influence federal and state governments about issues that impact the Whitsundays and more generally North Queensland.

CONSULTATION

President and Secretariat of the Northern Alliance of Councils inc.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council has the opportunity to participate in the Northern Alliance of Councils Annual General Meeting and raise matters of importance to the Whitsundays.

ATTACHMENTS

Attachment 1 – Correspondence from Northern Alliance of Councils

Attachment 1 – Correspondence from Northern Alliance of Councils



(formerly North Queensland Local Government Association)

9 November 2020

On behalf of the Northern Alliance of Councils (NAOC), I write to invite you to attend:

- A future planning workshop for the proposed Regional Queensland Council of Mayors; and
- The 2020 Annual General Meeting and Special Meeting of the Northern Alliance of Councils.

The workshop is scheduled to commence at 9:00am on Monday, 30 November 2020 at Mercure Townsville.

The workshop will be run by an external facilitator and will allow all Mayors, Councillors & CEOs the opportunity to plan the future strategic direction of the Association.

A number of current member Councils met in Townsville on 2 November 2020 and recommended the following changes be considered to the Northern Alliance of Councils Association:

- Renaming of the Association to Regional Queensland Council of Mayors
- Membership to include:
 - North Queensland Regional Organisation of Councils (NQROC);
 - North West Queensland Organisation of Councils (NWQROC);
 - Far North Queensland Regional Organisation of Councils (FNQROC);
 - Central Queensland Regional Organisation of Councils (CQROC)s;
 - Whitsunday Regional Organisation of Councils (WROC);
 - Torres Cape Indigenous Council Alliance (TCICA) and
- Outline the current objectives to better align with the refocussed strategic direction of the Association.

I would like to invite all current and potential new members to be part of this exciting and powerful group.

Together we can be a strong voice to advocate for Regional Queensland.

I have attached the following documents:

Attachment 1: Notice of NAOC 2020 Annual General Meeting

Attachment 2: Notice of NAOC 2020 Special Meeting

Attachment 3: Meeting Notes from NAOC Future Planning Meeting held 2 November 2020

I look forward to meeting with you all in Townsville on Monday, 30 November to plan our future direction as an advocacy body for issues of importance to Regional Queensland Councils.

For further information and to RSVP your attendance, please contact Amy Russell, Northern Alliance of Councils Secretary on 4761 5352 or email arussell@charters Towers.qld.gov.au by Friday, 20 November 2020.

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Northern Alliance of Councils Inc
President:
Mayor Frank Beveridge

Secretariat:
Charters Towers Regional Council
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ABN: 96 975 058 935

Yours faithfully



Mayor Frank Beveridge
President
Northern Alliance of Councils Inc

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ATTACHMENT 1

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Northern Alliance of Councils Inc will hold its 2020 Annual General Meeting at 1:00pm on Monday, 30 November 2020 at the Mercure, 166 Woolcock Street, Townsville.

Business at the Annual General Meeting shall be as follows:-

1. Attendance and apologies
2. Confirmation of Minutes of previous General Meeting held in Bowen on 14 August 2019
3. Business arising out of Minutes
4. Correspondence Inwards/Outwards as referred by the Executive
5. President's Report
6. Secretary/Treasurer's Report
7. Report by LAWMAC
8. Receipt and adoption of 2019 audit report and financial statements for NAOC
9. Annual subscriptions
10. Secretarial allowance
11. Consideration of nomination of Secretariat Council for 2020 – 2024
12. Electing Members of the Management Committee 2020 – 2024
13. General Business

Amy Russell
Secretary/Treasurer

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ATTACHMENT 2

NOTICE OF SPECIAL MEETING

NOTICE is hereby given that the Northern Alliance of Councils Inc will hold a Special Meeting at 2:00pm on Monday, 30 November 2020 at the Mercure, 166 Woolcock Street, Townsville.

Business at the Special Meeting shall be as follows:-

1. Attendance and apologies
2. Passing of a special resolution to rename the Association to better reflect the alliance of local governments and Mayors from regional Queensland.
3. Passing of a special resolution to alter the Rules of the Association by adopting the proposed amendments to the Constitution including:
 - (i) the new name of the Association,
 - (ii) clarifying the current objectives to better align with the refocussed strategic direction of the Association;
 - (iii) limiting membership of the Association to local governments, regional organisations of Councils and other local government bodies or organisations operating in regional Queensland;
 - (iv) amendments required as a result of the recent legislative amendments to the *Association Incorporation Act 1981* to ensure the Constitution is compliant with current legislative requirements.
4. General Business.

Amy Russell
Secretary/Treasurer

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13. Corporate Services

13.1 LGAQ RESOLUTION - PRACTICAL COMPLIANCE

AUTHOR: Norm Garsden – Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- 1. Note the response from Hon Leeanne Enoch MP responding to Resolution 53 made at the 2019 LGAQ Annual Conference;**
 - 2. Provide further clarification to the LGAQ to support a simplified, streamlined and practical approach to responding to environmental offences.**
 - 3. Request the LGAQ to continue to discuss this issue with the Department, as indicated in the Minister's response.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Whitsunday Regional Council submitted a motion to the 2019 LGAQ Annual Conference (Resolution 53). A response has now been received from Hon Leeanne Enoch MP Minister for Environment and the Great Barrier Reef, Minister for Science and Minister for the Arts.

PURPOSE

To advise the Council of the Minister's response to a matter of concern and to continue to progress a resolution of the matter.

BACKGROUND

At its meeting on 24 July 2019, Council resolved to submit the following motion to the LGAQ to be considered for inclusion at the 2019 LGAQ Annual Conference:

That the Local Government Association of Queensland call on the Queensland Government to develop a streamlined and practical approach to compliance matters, which:

- i. Enables authorised officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns; and,
- ii. Allows for less serious and minor compliance related planning and environment offences to be dealt with in a Magistrates Court.

The background to the resolution was that local governments regulate a variety of matters, including planning, building and construction, environmental protection, public health and safety, parking and transport, companion animal management, liquor and restaurants, public areas and issues, and more. Council's, as guardians of trust, must be enabled to regulate and take enforcement action in as practical a manner as possible.

STATUTORY/COMPLIANCE MATTERS

The Local Government Act 2009 and Local Government Regulation 2012 and the Environmental Protection Act 1994 and Planning Act 2016 are the relevant pieces of legislation.

ANALYSIS

The LGAQ's comment on Council's motion was that:

"Whilst there is no issue with this motion in terms of what it is trying to achieve, due consideration has to be afforded to a single, "streamlined approach". As detailed above the compliance responsibility of a local government concerns multiple areas. This means that in many circumstances individual legislation is applied.

Whilst it may be a single council officer or defined business unit within a local government that is responsible for compliance, it is unlikely that legislation will be changed or amended to afford a single, streamlined method of operation. This exists not only in local government, but across state government agencies where the rule of law provides that legislative compliance is required for successful prosecution. Government branches and departments exist, partially, for the defined purpose of oversight of legal and compliance provisions.

There is no doubt that substantial complexity and difference exists across the multitude of differing compliance matters and a more consistent streamlined approach would be of great benefit. However, that level of simplification could well be considered contrary to Australian Legal System principles that provides for definitive and regulated processes of legal precedence and applies both prosecutorial processes and legal recourse for differing situations.

Whilst the intent of a streamlined compliance approach has benefits, achieving this outcome will be incredibly complex considering the volume of legislation across government that will need to be adjusted.

The Minister's response was to advise that:

"Existing authorised person powers under the EP Act are constrained to the investigation of potential environmental offending under the EP Act. While open to further engagement with LGAQ on potential opportunities for simplification, the LGAQ comments attached to the resolution are supported, in that great care would be required not to offend Australian Legal System principles.

The Department of Environment and Science is supportive of further discussion with LGAQ to clarify the intention of this resolution. It appears that the resolution is seeking support to provide a single set of authorised powers to local government compliance officers across a variety of legislative compliance functions that local government officers undertake.

Most offences under the Planning Act 2016 and the EP Act (and other related environment legislation) are ordinarily heard by a Magistrates Court (for more serious offences an election to proceed on indictment can be made and those would be heard by the District Court).

The Department of Environment and Science is supportive of further discussion with LGAQ as it is not clear what change is sought by this resolution. "

STRATEGIC IMPACTS

Council was seeking:

- a streamlined approach to compliance matters, which enables authorised officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns. Additionally, Council seeks support for less serious and
- minor compliance related planning and environment offences to be dealt with in a Magistrates Court as opposed to the Planning and Environment Court.

This does not seem to be supported by either the LGAQ or Minister on the basis that the powers involved span a number of different pieces of legislation, making it difficult to legislate one power to deal with a variety of issues

CONSULTATION

2019 LGAQ Annual Conference

Ms Julie Wright – Director, Community Services

Mr Neil McGaffin – Director, Development Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Although Council's objectives are acknowledged as desirable, the level of enthusiasm from the LGAQ and Minister appears limited, nonetheless, the Minister appears to have an open mind to the proposal and further talks with the LGAQ.

ATTACHMENTS

Attachment 1 – Resolution 53

Attachment 2 – Response to Mayor

Attachment 3 – Response from Minister (Cover letter)

Attachment 4 – Response from Minister (see resolution 53)



Submitting council / organisation Whitsunday Regional Council	
Date of council / organisation resolution 24-07-2019 / 2019/07/24.03	LGAQ Policy Executive district District 7 - Whitsunday
Number and title of motion	53. Practical Compliance
Motion	That the LGAQ lobby the State Government to develop a streamlined and practical approach to compliance matters to: • Enable authorised officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns; and • Allow for less serious and minor compliance related planning and environment offences to be dealt with by the Magistrates Court.
Background	It is in all local government's interest that the Queensland Government develop a streamlined and practical approach to compliance matters, as Councils are required to engage effectively with individuals and businesses who may be breaking the law. Local governments regulate a variety of matters, including planning, building and construction, environmental protection, public health and safety, parking and transport, companion animal management, liquor and restaurants, public areas and issues, and more. Council's, as guardians of trust, must be enabled to regulate and take enforcement action in as practical a manner as possible.
What is the desired outcome sought?	Council is seeking a streamlined approach to compliance matters, which enables authorised officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns. Additionally, Council seeks support for less serious and minor compliance related planning and environment offences to be dealt with in a Magistrates Court as opposed to the Planning and Environment Court.
LGAQ comment	Whilst there is no issue with this motion in terms of what it is trying to achieve, due consideration has to be afforded to a single, "streamlined approach". As detailed above the compliance responsibility of a local government concerns multiple areas. This means that in many circumstances individual legislation is applied.





Whilst it may be a single council officer or defined business unit within a local government that is responsible for compliance, it is unlikely that legislation will be changed or amended to afford a single, streamlined method of operation.

This exists not only in local government, but across state government agencies where the rule of law provides that legislative compliance is required for successful prosecution.

Government branches and departments exist, partially, for the defined purpose of oversight of legal and compliance provisions.

There is no doubt that substantial complexity and difference exists across the multitude of differing compliance matters and a more consistent streamlined approach would be of great benefit.

However, that level of simplification could well be considered contrary to Australian Legal System principles that provides for definitive and regulated processes of legal precedence and applies both prosecutorial processes and legal recourse for differing situations.

Whilst the intent of a streamlined compliance approach has benefits, achieving this outcome will be incredibly complex considering the volume of legislation across government that will need to be adjusted.





20 October 2020

Cr Andrew Willcox
Mayor
Whitsunday Regional Council
PO Box 104
PROSERPINE QLD 4800

Email: andrew.willcox@whitsundayrc.qld.gov.au

Dear Mayor Willcox,

2019 LGAQ Annual Conference – Resolution 53

The Local Government Association of Queensland (LGAQ) held its successful 123rd Annual Conference in Cairns on 14 - 16 October 2019, with over 400 delegates attending from across the state.

A total of 88 motions were presented at the 2019 Annual Conference and 85 were carried including Resolution 53 submitted by Whitsunday Regional Council.

Resolution 53: Practical Compliance

Enclosed is the formal response to this resolution from the Hon Leanne Enoch MP, Minister for Environment and the Great Barrier Reef, Minister for Science and Minister for the Arts.

Please let me know if you wish for the LGAQ to take any further action on this matter.

Yours sincerely,

Greg Hallam AM
CHIEF EXECUTIVE OFFICER

Cc: Rod Ferguson, Chief Executive Officer, Whitsunday Regional Council
Email: Rod.Ferguson@whitsundayrc.qld.gov.au

NB: All received responses to LGAQ Annual Conference resolutions can be found at:
https://www.lgaq.asn.au/group/quest/motions-database?p_p_id=101_INSTANCE_8BOgroUS3ipA&p_p_lifecycle=0&p_p_state=normal&p_p_mode=view&p_p_col_id=column-4&p_p_col_pos=2&p_p_col_count=3&p_r_p_564233524_tag=ac2019



Minister for Environment and the Great Barrier Reef,
Minister for Science and Minister for the Arts

Our Ref: CTS 32434/19

1 William Street Brisbane Qld 4000
GPO Box 5078 Brisbane
Queensland 4001 Australia
Telephone +61 7 3719 7140
Email environment@ministerial.qld.gov.au

2 OCT 2020

Mr Greg Hallam AM
Chief Executive Officer
Local Government Association of Queensland
PO Box 2230
FORTITUDE VALLEY BC QLD 4006

Dear Mr Hallam

Thank you for your letter regarding the policy resolutions from the Local Government Association of Queensland's (LGAQ) 123rd Annual Conference (the LGAQ Annual Conference) held in Cairns.

I note that at the LGAQ Annual Conference, over 80 motions were considered ranging from such diverse matters as waste levy investment and protecting the Great Barrier Reef to the Uluru Statement from the Heart, Dam safety, job creation and bush fire preparedness.

The 12 resolutions mentioned in your letter relating to the Department of Environment and Science (DES) extend across waste management and waste levy, on-estate fire management and environmental regulation and compliance, to specific issues relating to wildlife management.

As the resolutions detail issues that relate to ongoing work within departmental policy and programs, not only within DES but across other State departments, I have requested DES ensure ongoing engagement with LGAQ and relevant councils to ensure we work collaboratively to achieve the best possible outcomes for all Queenslanders. I thank you and all member councils for the detailed work that went into the LGAQ Annual Conference motions and the ongoing work progressed throughout the year.

Please find enclosed responses to the resolutions which are relevant to DES responsibilities.

If you require any further information, please contact my Chief of Staff, Ms Hannah Jackson, on telephone, (07) 3710 7140 or by email at hannah.jackson@ministerial.qld.gov.au

Yours sincerely

Leeanne Enoch MP
**Minister for Environment and the Great Barrier Reef,
Minister for Science and Minister for the Arts**

Encl. (1)

LGAQ – 2019 Annual Conference - Resolutions and Motions

Waste Levy

Resolution 7. Waste levy investment for a sustainable waste future		Department of Environment and Science - Response
7.1	Commit to a zero waste landfill goal by dedicating 100% of the waste levy proceeds to resource recovery and recycling initiatives.	The Queensland Waste Management and Resource Recovery Strategy, released on 1 July 2019, has a stated objective of a zero-waste society by 2050. Implementation of the Strategy is supported by the waste disposal levy and the development of action plans for identified priority wastes and end-of-life products. The Government has committed to at least 70% of levy funds being re-invested back into waste management and resource recovery and environmental initiatives.
7.2	Establish a \$200 million per annum Sustainability Fund for local governments dedicated to financing Energy from Waste Facilities, resource recovery and recycling initiatives and legacy landfill challenges.	Local governments currently receive annual payments to help offset the impact of the levy on Municipal Solid Waste. In 2019-20, local governments received \$143.5 million in annual payments, nearly 50% of revenue earned. In 2020-2021, local governments will receive \$144 million in annual payments. There is a statutory requirement to review the effect and efficacy of the levy three years from its commencement. Consideration of alternative funding arrangements would be undertaken as part of this review, in consultation with local governments and key stakeholders.
7.3	Commit to offsetting the direct waste levy costs to households through the 105% advance payment to councils for Municipal Solid Waste beyond 2022 (current 3-year budget period).	Response as above
Resolution 41. State Waste Levy - Funding and Transparency		Department of Environment and Science - Response
41.1	Allocate funding under the Resource Recovery and Industry Development Program fairly across the Queensland local government waste industry.	This issue is a matter for the Department of State Development, Tourism and Innovation who administer the Resource Recovery and Industry Development Program.
41.2	Release information relating to funding sources available to councils to meet the State Government commitment that 70% of revenue raised from the waste levy will be returned to Councils, scheme start-ups, waste industry programs and environmental programs.	Details of any grants and programs are released publicly. During development of programs discussions are undertaken with local governments and relevant stakeholders. An opportunity exists to consider inclusion of information about program funding, including the quantum of annual payments to local governments, as part of the annual Recycling and Waste Report.

Resolution 43. Review and revoke the Waste Levy zone for outer-regional Queensland Communities	Department of Environment and Science - Response
43.1 Permanently revoke the waste levy for outer-regional Queensland Local Government Areas.	This work will be undertaken as part of the review of the levy, which is due to occur three years following its commencement in 2019. This will be undertaken in consultation with local governments and key stakeholders.
43.2 Review the uniform waste levy cost structure with the view of implementing an alternative framework which variably distributes the cost burden more equitably for outer-regional Queensland communities.	As above
Resolution 44. State Waste Levy — Weight Measurement Criteria	Department of Environment and Science - Response
44.1 Allow for alternative weight measurement criteria that can be demonstrated to provide a quantifiable weight measurement calculation.	As the legislation currently places specific requirements and obligations on landfill operators regarding weighbridges and weight-based measurement, any changes would need to be considered as part of the review of the levy provisions.

Waste Management

Resolution 42. Waste Management - Removal of waste from National Parks	Department of Environment and Science - Response
42.1 State Government accept the responsibility and to meet the associated costs for the management of waste generated by visitors to the State's parks.	Queensland Parks and Wildlife Service (QPWS) provides limited waste management facilities across campsites and day use areas, encouraging park users to take their waste with them. Many local councils and local communities derive significant financial benefit from national parks through related tourism and recreation activities, and from the land management activities carried out by the department or contracted by the department to local businesses.
Resolution 61. Participation by packaging producers in the Australian Packaging Covenant Organisation (APCO)	Department of Environment and Science - Response
61.1 Introduce compulsory participation by packaging producers in the Australian Packaging Covenant Organisation (APCO) and legislated packaging reduction targets to reduce pressure on local government landfill.	Management of used packaging in Australia is undertaken through a co-regulatory framework under the National Environment Protection (Used Packaging) Measure. Implementation of the voluntary component, the Australian Packaging Covenant, is administered by the Australian Packaging Covenant Organisation. The NEPM is given legislative effect through regulation in each state and territory. Where brand owners are not signatories to the Covenant they are required to comply with regulatory provisions in each state and territory.

	Governments, including the Queensland Government, continue to work closely with APCO to ensure implementation of the agreed national packaging target of 100% of Australian packaging being reusable, recyclable or compostable by 2025. <i>Tackling Plastic Waste – Queensland’s Plastic Pollution Reduction Plan</i> also contains actions aimed at reducing unnecessary and problematic plastic packaging including working with local governments and industry to expand soft plastic collections. The introduction of the single-use lightweight plastic shopping bag ban and the container refund scheme have helped to significantly reduce litter and, in the case of the container refund scheme, provide a source of income for councils through the Material Recovery Facility refund sharing arrangement.

Fire Management

Resolution 38. Queensland Parks and Wildlife Service wildfire mitigation works	Department of Environment and Science - Response
38.1 Adequately resource the Queensland Parks and Wildlife Service to effectively carry out wildfire mitigation works to prevent extensive damage to natural assets and further to ensure the State’s policy enables such an approach.	QPWS has responsibility for managing more than 1000 protected areas and forests covering more than 13 million hectares. In response to increased bushfire risk, the Queensland Government has allocated an additional \$16 million over four years commencing in 2019-2020, and \$2.6 million per year ongoing, to provide improved capability for bushfire management in Queensland’s parks and forests. Funding for fire management on Queensland’s parks and forests increased from around \$9 million to \$13 million in 2019-2020 and remains at that level for 2020-2021.

Environmental Regulation and Compliance

Resolution 46. Extraction of Gravel for Road Construction	Department of Environment and Science - Response
46.1 Review the onerous requirements place on local governments in relation to the requirements for Quarry Pit Management Plans, Safety and Health Management Systems and other requirements various legislation associated with the extraction of gravel for road construction.	The Department of Environment and Science (DES) administers the regulation of environmentally relevant activities (ERA) under the <i>Environmental Protection Act 1994</i> (the EP Act). An environmental authority (EA) is required to conduct ERA 16 – Extractive and Screening Activities for gravel pits and quarry sites that extract more than 5000 tonnes of material in a year.

	DES supports participating in further discussions with LGAQ and other Queensland Government departments, should any new opportunities be identified to streamline requirements with other jurisdictions, within the current framework. The current legislative framework provides application processes and levels of assessment proportionate to the potential environmental risk of proposed activities. The assessment levels range from what is effectively 'self-assessment' for low risk activities, through to a full impact assessment for large scale higher risk activities. The definition of ERA 16 excludes some lower risk activities. For example, if the area from which the material is extracted is less than 10 000m², and the extracted material from a road reserve is for constructing or maintaining a road, then an EA is not required. Additionally, gravel pits and quarry sites that extract less than 5000 tonnes of material in a year do not require an EA. DES has developed eligibility criteria and standard conditions or model operation conditions, depending on the application type. These criteria and conditions have been developed to provide more certainty for industry and assist in streamlining the assessment process. ERA operators have the ability to amalgamate multiple permits where they meet applicable criteria. This process can streamline EA reporting requirements and in some cases save on annual fees associated with the permit.
Resolution 53. Practical Compliance	Department of Environment and Science - Response
53.1 Enable Authorised Officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns.	Existing authorised person powers under the EP Act are constrained to the investigation of potential environmental offending under the EP Act. While open to further engagement with LGAQ on potential opportunities for simplification, the LGAQ comments attached to the resolution are supported, in that great care would be required not to offend Australian Legal System principles. DES is supportive of further discussion with LGAG to clarify the intention of this resolution. It appears that the resolution is seeking support to provide a single set of authorised powers to local government compliance officers across a variety of legislative compliance functions that local government officers undertake.

53.2 Allow for less serious and minor compliance related planning and environment offences to be dealt with by the Magistrate's Court.	Most offences under the <i>Planning Act 2016</i> and the EP Act (and other related environment legislation) are ordinarily heard by a Magistrates Court (for more serious offences an election to proceed on indictment can be made and those would be heard by the District Court). DES is supportive of further discussion with LGAQ as it is not clear what change is sought by this resolution.
Resolution 60. Emerging Contaminant Management	Department of Environment and Science - Response
60.1 Take a risk-based approach to emerging contaminants in water, wastewater and waste businesses.	DES recognises the importance of national consistency in managing emerging contaminants and will continue to work with local government and other relevant stakeholders, and other state, territory and commonwealth environment, health and agriculture agencies. This includes remaining actively involved in the National Chemical Working Group in developing updates to the PFAS National Environmental Management Plan. The Intergovernmental Agreement on a National Framework for responding to PFAS Contamination prescribes a risk-based approach to the management of PFAS. The Queensland Government is a signatory to this agreement and implements these principles accordingly. DES recognises many of the challenges faced by councils in delivering services to communities and as such will continue to support councils wherever possible and ensuring that guidelines are risk-based.
Wildlife management	
Resolution 65. Flying Fox Management - Grants, planning and research	Department of Environment and Science - Response
65.1 Extend the flying fox conflict mitigation grant scheme state-wide.	There is currently no flying-fox conflict mitigation grant scheme in place to extend state-wide. There has been a specific project in place to address issues at Lissner Park in Charter's Towers as part of a broader research program on little red flying-foxes.
65.2 Incorporate flying fox management into the State Planning Policy with provisions for development near known flying fox colonies with a focus on reducing potential conflict with residents.	It is understood that some councils would like to be able to condition or refuse development on the basis of future risk of conflict with nearby flying-fox roosts.

	This proposal is focused primarily on preventing development from occurring in locations where a natural feature may create future impacts on residents. This is very similar to the existing planning concepts that are established to maintain separation between development and areas prone to natural hazards. This is largely a planning and amenity issue (rather than a conservation issue), and falls under the responsibility of the Minister for Infrastructure and Planning.
65.3 Coordinate state-wide flying fox research, in conjunction with the Federal Government, universities and local governments, to determine the locations and population trends of flying foxes with a focus on: - Statistics of colonies located within the Urban Flying Fox Management Area in contrast to other locations. - The distribution and population trends of flying foxes with urban flying fox colony areas.	Queensland is already a partner in the National Flying Fox Roost monitoring program which is coordinated by CSIRO. This program involves quarterly monitoring of flying-fox roosts across Queensland, New South Wales and Victoria. A number of Queensland local councils are involved in the surveys and their data is included in the national count. The results of the surveys are collated nationally and are available via the national flying fox viewer (for national spatial data) at www.environment.gov.au/webgis-framework/apps/ffc-wide/ffc-wide.jsf. Qld results are collated and available in tabular form via the Queensland Government open data portal at www.data.qld.gov.au/dataset/flying-fox-monitoring-program. Officers from DES are in regular contact with local councils to collect this data, and disseminate results. After each quarterly national survey, CSIRO produces a summary report indicating the national trends of where flying-foxes have been detected. DES is regularly working on ways to collect data from a greater number of sites, and to present this data in more meaningful ways, particularly using online spatial visualisations.

Pest management

Resolution 86. Resourcing effective invasive pests management

Department of Environment and Science - Response

86.1 Appropriately fund invasive pest management through further rounds of the Queensland Feral Pest Initiative.

The Department of Agriculture and Fisheries administer the Queensland Feral Pest Initiative and funds projects for invasive plant and animal management in drought-affected regions across Queensland.

86.2 Appropriately fund Queensland Parks and Wildlife Service's regions to effectively manage the biosecurity risks posed by invasive pests on lands under their control.	The Queensland Parks and Wildlife Service (QPWS) has responsibility for managing more than 1000 protected areas and forests covering more than 13 million hectares. QPWS conducts pest management activities to safeguard parks and forest values that make them important refuges for maintaining biodiversity. Since 2018-2019, QPWS has budgeted around \$6.2 million on pest management within Queensland's parks and forests. QPWS is committed to being a good neighbour and delivers many pest projects in collaboration with Federal, State and local governments, neighbouring landholders, First Nation groups and other agencies.

Response ends

13. Corporate Services

13.2 BUSH COUNCILS COMPACT

AUTHOR: Norm Garsden – Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council endorse the submission to LGAQ regarding the Bush Council Compact.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

The *Bush Councils Compact* was developed and pursued by the LGAQ on behalf of members following a resolution of the 2019 Annual Conference. Bush Councils are defined as having a population of less than 50,000 people and/or a population density of fewer than 10 people per km². This grouping comprises 45 Queensland Councils, including Whitsunday Regional Council.

PURPOSE

The LGAQ are seeking further input from affected Councils on this initiative.

BACKGROUND

The *Bush Councils Compact* is proposed as a formal partnership between the Queensland Government and the LGAQ to establish standards and commitments that empower bush councils to confidently meet the needs of their rural and remote communities. Its goals are:

- Transparent policy making, regulation and program delivery by government that focusses on creating jobs and delivering infrastructure and essential services in rural and remote communities;
- Embedded government decision-making mechanisms that never fail to consult and realistically reflect the unique circumstances, opportunities and challenges of rural and remote communities; and
- An on-going commitment that all government programs and services are correctly targeted as well as properly managed and monitored.

STATUTORY/COMPLIANCE MATTERS

Within the bounds of the existing legal frameworks within the Local Government Act 2009 and Local Government Regulation 2012.

ANALYSIS

It is hoped that the Compact will achieve six objectives:

- **Essential services security** so water, wastewater, waste management and other public services provided to rural and remote communities are safe, reliable and meet local needs.

- **Improved well-being** to support community health and liveability and attract and retain local populations.
- **Jobs growth and economic diversification** to better manage the highly cyclical nature of rural and remote economies and enable communities to reach their economic potential.
- **Improved access** through safer and more efficient road and transport systems for rural and remote communities and industry.
- **Sustainable natural resource management** that enhances the value of our natural resources and improves environmental and economic outcomes.
- **Resilient rural and remote communities** that can adapt to climate challenges and, with preventative planning and more effective responses, are better protected from natural and other disasters.

The proposed Compact identifies a number of commitments by the State to give effect to this initiative, but, beyond publishing an annual report, there doesn't appear to be any mechanism to monitor the performance of the Government in delivering on the commitment or mechanism to hold it to account for failing to live up to its obligations.

The biggest risk is that when it comes to allocation of funding; or application of policy, larger population centres with greater political representation will override any good intentioned commitment made by the State Government. Nonetheless, the agreement is better than none and may highlight the disadvantage experienced by the rural and remote Councils and communities.

A number of Councils have criticised the level of consultation with the effected Councils in arriving at this point, i.e.:

- No consultation occurred with Councils on the drafting of the Compact which was submitted to and approved by the Policy Executive on 14 August 2020. Copies of the Compact were distributed to the "Bush Councils" in early September 2020 – the first time the majority were aware it existed.
- There are four aspects of the Compact that have been questioned:

1. Purpose

The objective of the Compact is for the State Government and LGAQ sign an agreement on how the State Government will interact with LGAQ in representing the 45 identified "Bush Councils" in terms of legislative changes and engagement on policy, programs and funding arrangements impacting the councils.

In so doing LGAQ seeks to secure its position as being the representative body of the 45 councils. Relevant extracts from page 3 of the Compact state -

- The Queensland Government will –
"Respect the authority of the LGAQ in speaking on behalf of local government in relation to policy, program and regulatory strategies and priorities".
- The Queensland Government will –
"Establish and intergovernmental taskforce led by Department of Premier and Cabinet to develop an agreement (The Bush Councils Compact) between the State Government and the LGAQ that provides an ongoing commitment ensuring bush councils can always meet the needs of their communities"
- LGAQ will –
"Provide policy leadership, coordination and advice on behalf of Local government, including advice on the financial and non-financial priorities of

bush councils and the potential impact of Queensland Government decisions on their communities”

These extracts are being interpreted as an attempt to minimise the advocacy and representation roles of the 10 regional organisations of councils that have members included in the Compact which also undertake these roles on behalf of their members.

2. Coverage

The definition of a “Bush Council” used in the Compact is a population less than 50,000 and/or a population density of 10 people per km². The Policy Executive meeting on 14 August determined the councils.

Attached is a Map showing the area of Queensland covered and the Councils included and the ROCs of which they are members. They cover approximately 90 percent of Queensland.

- [Bush Councils Compact – Map](#)

This clearly highlights the diversity of interests across the 45 councils and does not represent a homogenous group with aligned priorities across nearly all of the State's land mass. Attempting to identify and address the needs of this diverse group through a single mechanism is unrealistic and will ultimately lead to compromises and loss of focus on specific area/regional issues.

Indeed, LGAQ already utilises Council based segments to focus on discrete council issues. They are - SEQ, Coastal, Resources, Indigenous and Rural/Remote. The Bush Council's Compact proposes membership of councils from all segments with the exception of the Indigenous Segment. This adds an additional layer of complexity to and confusion about the processes of engagement with its member councils.

The rationale for the Compact is confused and contradictory.

3. Role of ROCs

Regional Organisations of Councils (ROCs) have grown in number and relevance to member councils because of the shared commonality of interests and the advocacy/representational role they play on behalf of their members.

To avoid the Compact adding an additional and unnecessary overlay to the State Government's engagement with local governments at state-wide and regional levels, the Compact needs to recognise the role of the ROCs in partnership with LGAQ. This would not only enable the Compact's coverage area to have greater relevance but would also add strength to the collective voice of local government in its representation on behalf of the 45 councils. Indeed, this principle should apply to representation and advocacy on behalf of all 77 councils.

4. State Government's Position

The Compact proposes significant demands on the State Government. These include –

- An intergovernmental taskforce
- Whole-of-Government arrangements
- Regulatory Impact Statements on all legislation affecting bush councils
- Independent assessment of government programs and service delivery

- Annual “State of Our Bush Communities” Report
- Director General “Bush Champions” Scheme for 45 councils with engagement performance assessment.

The Premier’s commitment at the LGAQ Annual Conference to “enter into a form of Bush Councils Compact” raises questions as to what aspects of the proposed Compact will and will not be acceptable to the Government. It is unknown whether this document would be supported in its current form. This raises the question as to what “Bush Councils” want to achieve from a Compact as it is unlikely all of those listed above will be included.

The LGAQ proposed in its email to councils on 22 October 2020 to establish a Guardians Group (working group) of Mayors and councillors to advise on the detailed governance arrangements for the Compact. If the concept is supported by Council, perhaps the Greater Whitsunday Council of Mayors should seek representation on this group to ensure local interests and concerns are fully considered.

LGAQ has requested feedback by 6 December 2020 for consideration at the Policy Executive meeting on 11 December ahead of pursuing the matter with the Government. LGAQ is also actively engaging individual Mayors at present seeking feedback.

STRATEGIC IMPACTS

If the Compact achieves its goals, it would support a range of Council’s strategic objectives, however, further discussion on the purpose, coverage, impact on ROCs and the level of acceptance by the State Government need to occur to ensure this Compact adds value for the rural and remote local governments.

CONSULTATION

Rod Ferguson – Chief Executive Officer
Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER’S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The proposed submission supports the LGAQ’s proposed structure and objectives of the Compact, subject to further consultation on the Compact’s purpose, coverage, impact on the operation of Regional Organisation of Councils (ROCs) and level of state government acceptance.

ATTACHMENTS

Attachment 1 – Bush Councils Compact
Attachment 2 – Draft WRC Submission - Bush Councils Compact

BUSH COUNCILS COMPACT

Meeting the needs of the Bush

- ▶ This Compact recognises the diversity of Queensland's rural and remote communities and the unique responsibilities, challenges and opportunities confronting the State's 45 bush councils.
- ▶ With almost 40% of Queensland's population living outside major metropolitan areas, rural and remote communities contribute significantly to the state's development, economic prosperity and social fabric.
- ▶ However, small populations, funding and policy uncertainty, the tyranny of distance and a high dependence on cyclical industries can severely inhibit the ability of bush councils to deliver the essential infrastructure and services their communities need and deserve.
- ▶ Bush councils often have to provide and pay for services that are taken for granted by communities elsewhere and, in fact, are routinely delivered outside of local government.
- ▶ One-size-fits-all government policies – invariably generated in a big city environment – regularly ignore any unique circumstances existing in rural and remote economies.
- ▶ This Compact sets out a practical investment and engagement framework to guide government policies, programs and regulatory arrangements by which the liveability of rural and remote communities can be improved, jobs created, economic growth fostered and natural resources sustainably managed.
- ▶ This Compact is not a funding wish list – it is a high-level agreement designed to guarantee minimum standards of service delivery and infrastructure for rural and remote communities.
- ▶ Under this Compact, the Queensland Government will consider how every Cabinet submission, every piece of legislation and every decision might affect bush communities. It will ensure the Government facilitates policy development, resource allocation and reporting so that no rural and remote community in Queensland is left behind.

A partnership between the Queensland Government and the Local Government Association of Queensland that enables bush councils to meet the unique challenges, responsibilities, opportunities and needs of their rural and remote communities.



"We would like to see a far greater understanding throughout government departments of the realities facing bush councils so they can make better decisions, have greater revenue certainty and, of course, improve the quality of life of rural and remote residents."

*– Mayor Paul McVeigh,
Western Downs Regional Council*

Structure

- ▶ A formal partnership between the Queensland Government and the LGAQ that establishes standards and commitments that empower bush councils to confidently meet the needs of their rural and remote communities.
- ▶ Transparent policy making, regulation and program delivery by government that focusses on creating jobs and delivering infrastructure and essential services in rural and remote communities.
- ▶ Embedded government decision-making mechanisms that never fail to consult and realistically reflect the unique circumstances, opportunities and challenges of rural and remote communities.
- ▶ An on-going commitment that all government programs and services are correctly targeted as well as properly managed and monitored.

Key outcomes

- Greater awareness across government of the impact of funding, policy and legislative decisions on bush councils.
- Greater funding certainty over the forward estimates to enable bush councils to confidently plan and deliver infrastructure and services.
- Greater policy and regulatory flexibility that takes into account local circumstances and does not hinder the growth and prosperity of rural and remote communities.
- Better program and project management to enable bush councils and the Queensland Government to effectively deliver essential infrastructure and services as well as track outcomes.
- A new standard of collaboration between the Queensland Government, the LGAQ and bush councils that maximises the value of investments made by all levels of government.
- A robust, respectful and enduring partnership between the Queensland Government, the LGAQ and bush councils that is underpinned by common objectives and always strives to achieve the full potential of Queensland's rural and remote communities.

Common objectives

This Compact will ensure the Queensland Government, the LGAQ and bush councils share the same objectives in meeting the needs of rural and remote communities:

- ▶ **Essential services security** so water, wastewater, waste management and other public services provided to rural and remote communities are safe, reliable and meet local needs.
- ▶ **Improved well-being** to support community health and liveability and attract and retain local populations.
- ▶ **Jobs growth and economic diversification** to better manage the highly cyclical nature of rural and remote economies and enable communities to reach their economic potential.
- ▶ **Improved access** through safer and more efficient road and transport systems for rural and remote communities and industry.
- ▶ **Sustainable natural resource management** that enhances the value of our natural resources and improves environmental and economic outcomes.
- ▶ **Resilient rural and remote communities** that can adapt to climate challenges and, with preventative planning and more effective responses, are better protected from natural and other disasters

"It just makes sense to put bush councils and their communities at the centre of decisions that impact their lives."

*- Mayor Tony Rayner,
Longreach Regional Council*



ROLES OF THE PARTIES

Photo credit:
Tourism and Events Queensland

Queensland Government

- ▶ Establish an intergovernmental taskforce led by Department of Premier and Cabinet to develop an agreement (the "Bush Councils Compact") between the State Government and the LGAQ that provides an ongoing commitment ensuring bush councils can always meet the needs of their rural and remote communities.
- ▶ Commence implementation of the Bush Councils Compact within the first 100 days of the new government.
- ▶ Create whole-of-government arrangements that streamline the implementation of solutions to challenges and opportunities identified by local government in rural and remote communities.
- ▶ Facilitate greater awareness across government of the impact of funding, policy and legislative decisions on bush councils by publishing an annual report on the State of Our Bush Communities, including an independent assessment of government program and service delivery to these communities. Additional initiatives to include a Regulatory Impact Statement on all proposed legislation likely to affect rural and remote communities and a co-ordinating comment on all Cabinet submissions.
- ▶ Introduce a "Bush Champions" scheme for departmental directors-general and incorporate performance clauses into their contracts related to achieving key milestones under this Compact as well as government program and service delivery to rural and remote communities.
- ▶ Respect the authority of the LGAQ in speaking on behalf of local government in relation to policy, program and regulatory strategies and priorities.

"One-size-fits-all government policies can often prove frustrating for bush councils by overlooking the unique circumstances that exist in rural and remote communities."

- Cr Robyn Fuhmeister,
Balonne Shire Council

"My council has 86 individual ratepayers yet manages an area larger than Tasmania!"

- Mayor Robbie Dare,
Diamantina Shire Council

LGAQ

- ▶ Provide policy leadership, coordination and advice on behalf of local government, including advice on the financial and non-financial priorities of bush councils and the potential impact of Queensland Government decisions on their communities.
- ▶ Promote and facilitate bush council use of streamlined arrangements for finding and implementing solutions to problems and opportunities identified by bush councils.
- ▶ Support and facilitate a systematic approach by bush councils to acknowledging and publicising Queensland Government funding contributions to projects.
- ▶ Support enhanced governance and asset management to improve the financial sustainability for bush councils.
- ▶ Respect the responsibility of the Queensland Government to set and deliver on strategic priorities and objectives for rural and remote communities throughout the State.

"Regional communities are often hamstrung by policies and regulations formulated in Brisbane to appease the social conscience of those who live 1000s of kilometres from where the extra compliance actually impacts - undermining our future."

- Mayor Stuart Mackenzie,
Quilpie Shire Council

On behalf of our 45 bush councils:

Balonne Shire Council
Banana Shire Council
Barcaldine Regional Council
Barcoo Shire Council
Blackall-Tambo Regional Council
Boulia Shire Council
Bulloo Shire Council
Burdekin Shire Council
Burke Shire Council
Carpentaria Shire Council
Cassowary Coast Regional Council
Central Highlands Regional Council
Charters Towers Regional Council
Cloncurry Shire Council
Cook Shire Council

Croydon Shire Council
Diamantina Shire Council
Douglas Shire Council
Etheridge Shire Council
Flinders Shire Council
Gladstone Regional Council
Goondiwindi Regional Council
Gympie Regional Council
Hinchinbrook Shire Council
Isaac Regional Council
Livingstone Shire Council
Lockyer Valley Regional Council
Longreach Regional Council
Maranoa Regional Council
Mareeba Shire Council

McKinlay Shire Council
Mount Isa City Council
Murweh Shire Council
North Burnett Regional Council
Paroo Shire Council
Quilpie Shire Council
Richmond Shire Council
Scenic Rim Regional Council
Somerset Regional Council
South Burnett Regional Council
Southern Downs Regional Council
Tablelands Regional Council
Western Downs Regional Council
Whitsunday Regional Council
Winton Shire Council



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Submission to LGAQ regarding the Bush Council Compact

Submission by Whitsunday Regional Council

The Whitsunday Regional Council supports the principles described in the Bush Council Compact with the State Government. Funding, the application of policy, the tyranny of distance and a high dependence on industries impacted by global fluctuations are significant issues of concern for 'bush' councils, with limited capacity to lobby and respond to changes that directly impact our constituency. The Bush Council Compact addresses how State Government decision making affects bush communities and in particular, how a 'one-size-fits-all' approach to government policies fails to consider the unique circumstances existing in rural and remote economies.

Queensland is the most decentralised of Australia's mainland states, with the tourism and agriculture sector of critical importance to these communities making a significant contribution to the state's economic opportunity, environmental sustainability and food security. Notwithstanding the contribution rural 'Bush' communities make to the State, rural and remote areas do not receive the same standard of infrastructure and essential services or policy consideration as those living in metropolitan areas.

Council however urges the LGAQ to ensure that the close and successful working relationships established by the various Regional Organisations of Council throughout the State are not diminished by this initiative.

The proposed Compact identifies a number of commitments by the State to give effect to this initiative, but beyond publishing an annual report, there doesn't appear to be any mechanism to monitor the performance of the Government in delivering on the commitment or mechanism to hold it to account for failing to live up to its obligations. This Council is concerned that when it comes to allocation of funding or application of policy, larger population centres with greater political representation will override any good intentioned commitment made by the State Government.

To address this inconsistency, the LGAQ must leverage the State Government to guarantee minimum standards of service delivery and infrastructure for rural and remote communities that is comparable to the standards provided in metropolitan areas.

Signed

Rodney Ferguson
Chief Executive Officer
Whitsunday Regional Council

Date

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P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

13. Corporate Services

13.3 INVESTIGATION POLICY - COUNCILLOR CONDUCT

AUTHOR: Norm Garsden – Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council adopt the Draft Investigation Policy – Councillor Conduct.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on the 25 November 2020.

SUMMARY

Council's Policy on Investigation of Councillor Conduct complaints (LSP_OMCEO_25) was adopted on 3 December 2018 and scheduled for review on 30 April 2020. An updated policy has been prepared to reflect changed legislative references and the model policy developed by the Department of Local Government, Racing and Multicultural Affairs.

PURPOSE

To review and update Council's Policy on Investigation of Councillor Conduct complaints.

BACKGROUND

Part 1 of Chapter 5A of the Local Government Act 2009 establishes appropriate standards for the conduct of Councillors and establishes the framework for dealing with complaints. Section 15AE of the Act requires that Council must adopt an Investigation Policy. Council's Policy on Investigation of Councillor Conduct complaints (LSP_OMCEO_25) was adopted on 3 December 2018 and scheduled for review 30 April 2020. An updated policy has been prepared to reflect changed legislative references and the model policy developed by the Department of Local Government, Racing and Multicultural Affairs.

STATUTORY/COMPLIANCE MATTERS

Section 150AE Local Government Act 2009 states:

Local government must adopt investigation policy

(1) A local government must adopt, by resolution, a policy (an investigation policy) about how it deals with the suspected inappropriate conduct of councillors referred, by the assessor, to the local government to be dealt with.

(2) The policy must—

- (a) include a procedure for investigating the suspected inappropriate conduct of councillors; and
- (b) state the circumstances in which another entity may investigate the conduct; and
- (c) be consistent with the principles of natural justice; and
- (d) require councillors and persons who make complaints about councillors' conduct to be given notice about the outcome of investigations.

(3) The policy may allow the local government to ask the president of the conduct tribunal to—
(a) investigate the conduct of a councillor; and

(b) make recommendations to the local government about dealing with the conduct.

ANALYSIS

Council requires that policies be reviewed on a regular basis to ensure that they reflect the current requirements of the Council. The attached draft policy includes minor amendments to the existing policy to reflect the changes to legislation and the most recent model policy developed by the Department of Local Government, Racing and Multicultural Affairs.

STRATEGIC IMPACTS

Council's Corporate Plan strategies include:

- 1.1.1 Provide open, accountable and transparent leadership that ensures community confidence in Council and achieves positive outcomes for the Whitsunday region.
- 1.1.2 Maintain and enhance Council's Governance Framework to ensure the provision of best practice, accountable and transparent decision-making, which supports Council in meeting its legislative responsibilities.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council must adopt an Investigation Policy for Councillor Complaints that complies with the requirements of the Act. The proposed policy reflects the Model Policy developed by the Department of Local Government, Racing and Multicultural Affairs.

ATTACHMENTS

Attachment 1 – Draft Investigation Policy - Councillor Conduct

Attachment 1 – Draft Investigation Policy - Councillor Conduct



Investigation Policy – Councillor Conduct

Corporate Services

COUNCIL POLICY			
Date Adopted by Council	18 November 2020	Council Resolution	
Effective Date	18 November 2020	Next Review Date	18 November 2022
Responsible Officer(s)	Manager, Governance and Administration	Revokes	LSP_OMCEO_25

Purpose

The purpose of this policy is to provide a framework for how complaints about the inappropriate conduct of councillors will be dealt with as required by the section 150AE of the Local Government Act 2009 (the LGA).

Scope

This investigation policy applies to investigations and determinations of a complaint about the alleged inappropriate conduct of a councillor/s which has been referred by the Independent Assessor, however, this policy does not relate to more serious councillor conduct.

Applicable Legislation

This policy refers to Part 1 of Chapter 5A of the Local Government Act 2009.

Policy Statement

1. Confidentiality

Matters of suspected inappropriate conduct of a councillor are confidential except as otherwise specifically provided for either in the Local Government Act 2009 or this investigation policy.

Note: It must be kept in mind that the matter is an allegation only and not yet proven. Further, there will be circumstances where the detail of the referral will need to remain confidential to the local government. Any release of information that a councillor knows, or should reasonably know, to be confidential to the local government, may be contrary to section 171(3) of the LGA and dealt with as misconduct.

2. Natural justice

Any investigation of suspected inappropriate conduct of a councillor/s must be carried out in accordance with natural justice. An overview of the principles of natural justice follows.

Natural justice or procedural fairness refers to three key principles:

- that the person being investigated has a chance to have his or her say before adverse formal findings are made and before any adverse action is taken (fair hearing)
- that the investigator(s) should be objective and impartial (absence of bias)
- that any action taken is based on evidence (not suspicion or speculation).

A fair hearing means the councillor who is the subject of the suspected inappropriate conduct matter must be told of the case against them including any evidence and be provided with an opportunity to put their



case in writing with the investigation report provided to the councillors as part of the meeting agenda.

An absence of bias means that any investigation must not be biased or be seen to be biased in any way. This principle embodies the concept of impartiality.

Ensuring decisions are based on evidence requires that the investigation should not be based on mere speculation or suspicion but instead must be based upon evidence material. A proper examination of all issues means the investigation must give a proper and genuine consideration to each party's case.

3. Assessor's referral

The council will receive from the assessor a referral notice about the suspected inappropriate conduct of a councillor/s. The referral notice will include details of the conduct and any complaint received about the conduct, state why the assessor reasonably suspects that the councillor has engaged in inappropriate conduct, and include information about the facts and circumstances that form the basis of the assessor's reasonable suspicion.

The referral notice may be accompanied by a recommendation from the assessor about how the local government may investigate or deal with the conduct. The recommendation of the assessor may be inconsistent with this policy.

The investigation must be conducted in a way consistent with:

- (i) any recommendation of the assessor
- (ii) to the extent that this policy is not inconsistent with the recommendation of the assessor – this investigation policy, or
- (iii) in another way the local government decides by resolution.

A resolution under subsection (iii) must state the decision and the reasons for the decision.

4. Receipt of assessor's referral

On receipt of a referral notice about the suspected inappropriate conduct of a councillor/s from the assessor, the council's chief executive officer will forward a copy of that referral notice to the mayor and all councillors, other than the councillor who is the subject of the complaint, or the complainant if the complainant is a councillor, as a confidential document.

Should the mayor or a councillor/s disagree with any recommendation accompanying the assessor's referral notice, or form the opinion that the complaint should be dealt with in a way other than under this policy, the mayor or councillor may request the matter be placed on the agenda of the next council meeting for the council to decide, by resolution, the appropriate process to investigate the complaint. Such a request must be made in accordance with the council's meeting procedure requirements.

5. Investigator

Unless otherwise resolved by council, the mayor will manage the investigation of suspected inappropriate conduct of other councillors.

If the suspected inappropriate conduct involves conduct where, in the circumstances, the mayor believes it is in the best interests of the investigation to refer the matter for external investigation, then the chief

executive officer may refer the suspected inappropriate conduct to the president of the Councillor Conduct Tribunal (the Tribunal) or other entity to investigate and make recommendations to the council about dealing with the conduct.

If the suspected inappropriate conduct involves an allegation about the conduct of the mayor or the mayor as the complainant, then the chief executive officer may refer the suspected inappropriate conduct to the president of the Tribunal, or another entity, to investigate and make recommendations to the council about dealing with the conduct.

6. Early resolution

Before beginning an investigation, the investigator should consider whether the matter is appropriate for resolution prior to the investigation. This consideration can include any recommendations made by the assessor.

A matter is only appropriate for early resolution if the parties to the matter both voluntarily agree to explore early resolution. The investigator may engage an independent person with suitable qualifications or experience to facilitate this process.

If the matter cannot be resolved, the matter will then be investigated as outlined in this investigation policy.

If the matter is resolved prior to investigation, the investigator will advise the chief executive officer of this outcome. In turn, the chief executive officer will advise the mayor (if the mayor is not the investigator) and all councillors that the matter has been resolved. The chief executive officer will also update the councillor conduct register to reflect this.

7. Timeliness

The investigator will make all reasonable endeavors to complete the investigation and provide a report for inclusion on the agenda of a council meeting no more than eight weeks after the receipt of the complaint.

Note: If the investigator is of the opinion that it may take longer than eight weeks to complete the investigation, the matter should be raised with the mayor (if the mayor is not the investigator) to seek an extension of time.

8. Assistance for investigator

If the mayor, or another councillor appointed by council resolution, is the investigator of a matter of suspected inappropriate conduct, the mayor or councillor may use section 170A of the LGA to seek assistance during the investigation.

The mayor is authorised by council to expend money as reasonably needed to engage contractors in accordance with the council's procurement policy.

9. Possible misconduct or corrupt conduct

If during the course of an investigation the investigator obtains information which indicates a councillor/s may have engaged in misconduct, the investigator must cease the investigation and advise the chief executive officer. The chief executive officer will then notify the assessor of the possible misconduct.

If during the course of an investigation, the investigator obtains information that indicates a councillor/s may have engaged in corrupt conduct, the investigator must cease the investigation and advise the chief executive officer. The chief executive officer will then notify the Crime and Corruption Commission of the possible corrupt conduct.

Instances of suspected misconduct or corrupt conduct may be referred back to the council if determined by the assessor or Crime and Corruption Commission to be inappropriate conduct.

10. Completion of investigation

On the completion of an investigation, the investigator will provide a report to a council meeting outlining as appropriate:

- the investigation process
- any witnesses interviewed
- documents or other evidence obtained
- a statement of the relevant facts ascertained
- confirmation that the subject councillor has been provided with an opportunity to respond to the complaint and the evidence gathered
- the investigation findings
- a statement of any relevant previous disciplinary history
- any recommendations about dealing with the conduct
- a record of the investigation costs.

If there is a risk to the health and safety of the complainant, under s 254J of the LGR the council may resolve that the meeting be closed to the public for the councillors to consider the investigation report and any recommendations.

The council (with the exception of the councillor the subject of the investigation and the complainant, if another councillor) will consider the findings and recommendations of the investigator's report and decide whether the councillor has engaged in inappropriate conduct and, if so, what action it will take under section 150AH of the LGA. In accordance with s275(3) of the LGR, the resolution in relation to what action is to be taken as a result of the investigation must be made after the meeting has been re-opened to the public and the decision recorded in the meeting minutes. The chief executive officer is also required to ensure the details are entered into the councillor conduct register.

11. Disciplinary action against councillors

If the council decides at the completion of the investigation that the councillor has engaged in inappropriate conduct, the council may:

- (i) order that no action be taken against the councillor, or
- (ii) make an order outlining action the councillor must undertake in accordance with section 150AH(1)(b) of the LGA.

12. Notice about the outcome of investigation

After an investigation is finalised, the council must give notice about the outcome of the investigation to the person who made the complaint about the councillor/s' conduct that was the subject of the investigation and the subject councillor.

13. Councillor conduct register

The chief executive officer must ensure decisions about suspected inappropriate conduct of a councillor/s are entered into the councillor conduct register.

Where a complaint has been resolved under section 10 of this policy, or otherwise withdrawn by the complainant, the chief executive officer will update the register to reflect that the complaint was withdrawn.

14. Expenses

Council must pay any reasonable expenses of council associated with the investigation of suspected inappropriate conduct of a councillor including any costs of:

- the president of the Tribunal in undertaking an investigation for council
- an independent investigator engaged on behalf of, or by the Tribunal
- an independent investigator engaged on behalf of the local government
- travel where the investigator needed to travel to undertake the investigation, or to interview witnesses
- seeking legal advice
- engaging an expert.

Note: Council may order the subject councillor reimburse it for all or some of the costs arising from the councillor's inappropriate conduct. Any costs incurred by complainants or the subject councillors will not be met by council.

Definitions

Assessor means the Independent Assessor appointed under section 150CV of the LGA

Behavioural standard means a standard of behaviour for councillors set out in the Code of Conduct for Councillors in Queensland approved under section 150E of the LGA

CEO refers to the Chief Executive Officer of the Whitsunday Regional Council appointed in accordance with the *Local Government Act 2009*.

Conduct includes—

- (a) failing to act; and
- (b) a conspiracy, or attempt, to engage in conduct

Council refers to the Whitsunday Regional Council

Councillor conduct register means the register required to be kept by Council as set out in section 150DX of the LGA

Inappropriate conduct see section 150K of the LGA

Investigation policy, refers to this policy, as required by section 150AE of the LGA

Investigator means the person responsible under this investigation policy for carrying out the investigation of the suspected inappropriate conduct of a councillor or mayor

LGA means the *Local Government Act 2009*

Local government meeting means a meeting of—

(a) a local government; or
(b) a committee of a local government

Misconduct see section 150L of the LGA

Model procedures see section 150F of the LGA

Referral notice see section 150AC of the LGA

Tribunal means the Councillor Conduct Tribunal as established under section 150DK of the LGA

Unsuitable meeting conduct see section 150H of the LGA

Related Documents

Public Interest Disclosure Policy

DRAFT

13. Corporate Services

13.4 OPERATIONAL PLAN 2020/21 - QUARTER 1 REVIEW

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the Operational Plan 2020/21 Quarter One Review Report.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on the 25 November 2020.

SUMMARY

Council's Operational Plan states how Council will progress the implementation of the 5-year Corporate Plan during the 2019/20 period. The quarterly report summarises the performance in achieving progress made during the first quarter from July to September 2020.

PURPOSE

The purpose of this report is to provide Council with the Operational Plan quarter one review for 2020/21. The Chief Executive Officer must present a written assessment of Council's progress towards implementing the annual Operational Plan at an Ordinary Meeting on at least a quarterly basis.

BACKGROUND

Local Government's must prepare and adopt an annual operational plan for each financial year and must discharge its responsibilities in a way that is consistent with its annual operational plan. Council's current Operational Plan will conclude at the end of the 2020/21 financial year.

STATUTORY/COMPLIANCE MATTERS

The system of financial management established by a local government must include an annual Operational Plan for the financial year which is consistent with the Council's annual budget. The Operational Plan must also state how Council will progress the implementation of the Corporate Plan during the period of the plan and manage operational risks.

Chapter 5, Part 2, Division 4 of the Local Government Regulation 2012 includes the relevant provisions regarding the preparation and adoption of the annual Operational Plan and its content.

ANALYSIS

In accordance with section 174(3) of the Local Government Regulation 2012, the Chief Executive Officer must present a written assessment of Council's progress towards implementing its annual operational plan at regular intervals of not more than 3 months.

The Operational Plan prepared for 2020/21 includes actions which are aligned with the themes, outcomes and strategies of the Corporate Plan. The document also includes

information about Council's services, business activities and how the organisation manages operational risk.

The report has been reformatted this year to incorporate summary information, highlights and statistics at the front of the report with detailed actions shown in the tables in the second part of the report. The report indicates sound progress to date during the first period noting that a number of actions will be forecast across the whole year. This report is a key monitoring tool for Council on the organisation's performance and also highlights the progress in service delivery outside of major project reporting.

The simplified reporting is aimed at providing at a glance a status of the actions to allow for monitoring of those exceptions that are off track for various reasons.

The detailed table shows the progress of the individual actions and the first indicators are for on-time and on-budget with a cross or tick indicating no or yes. A significant number of the actions were identified for a full year, with completions due in June 2021. Some of these actions may be behind due to impacts in the planning phase but these may be overcome in the course of the year – so a cross indicates caution at this stage but that can be recovered throughout the year. The Status column indicates the overall progress of the action and of concern will be those actions that are not proceeding, and the comments shown will indicate the reasons 'why'.

Overall, the readability of the report has been improved with a summary upfront, a financial commentary on the budget generally and commentary on the status of actions.

Council's options are:

Receive the Quarter One Review Report

If Council is satisfied with the proposed actions/measures and the performance of each directorate included in the document then no further action is required, other than to receive the quarterly review report as presented.

Do nothing

Council may choose to do nothing and not receive the report. However, there is a legislative requirement for the CEO to prepare a written assessment of progress towards the Operational Plan, and it is implied that Council will formally resolve to receive this report in acknowledgement that this requirement has been fulfilled.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Council adopted an amended Corporate Plan to include the 2020/21 financial year at its 10 June 2020 Ordinary Meeting.

The 2020/21 Operational Plan deviates in structure from previous documents to provide a clear focus on actions targeted at achieving the outcomes outlined in the Corporate Plan.

Financial Implications

The Operational Plan has been structured within the bounds of the resources available to Council and will be consistent with the annual budget.

Risk Management Implications

The Operational Plan includes a comprehensive section on operational risks, which links these risks to actions within the plan as control measures.

CONSULTATION

Responsible Officers identified in the Operational Plan 2020/2021 – which are generally the Directors and Managers within each department.

DISCLOSURE OF OFFICER'S INTERESTS

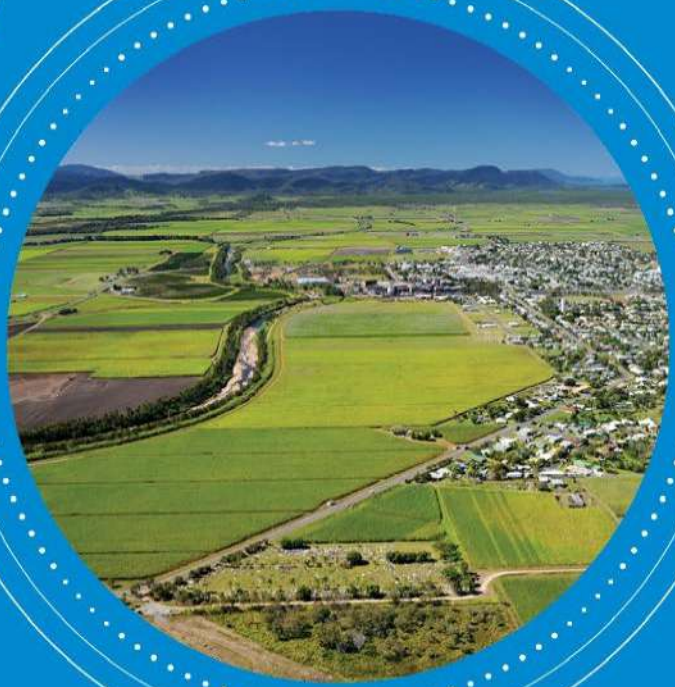
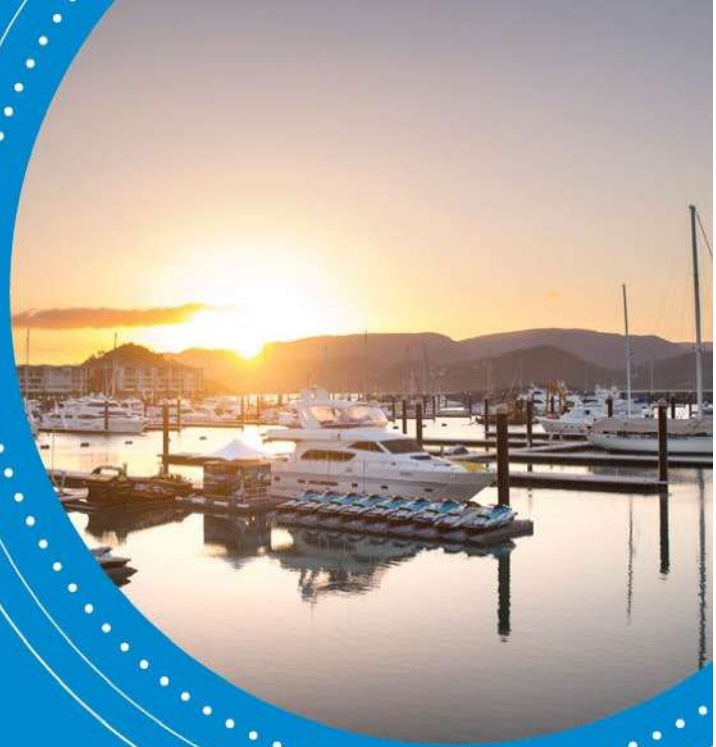
No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council receive the 2020/21 Operational Plan quarter one review report.

ATTACHMENTS

Attachment 1 - Operational Plan 2020/2021 Q1 Quarterly Review



Quarter 1 Progress Review (1 July 2020 – 30 September 2020)

OPERATIONAL PLAN

2020 - 2021

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Message from the Chief Executive Officer

Welcome to the Whitsunday Regional Council's 2020/2021 Operational Plan Quarter One Progress Review.

The development of Council's Operational Plan is a legislative requirement and is one of several key Council documents used to help Council and the community plan for a sustainable future. The Operational Plan outlines the annual steps towards delivering Council's 5 year Corporate Plan and sets the year's direction for each of the Corporate Plan's four themes in delivering services across the region.

The impacts of Covid-19 were felt across the region, suppressing the general economy and social activity within the region (especially within the tourism industry) and diminishing the financial capability of some in the community. To prepare for a long term economic recovery Council has engaged the Queensland Treasury Corporation (QTC) to review the long term forecasts of Council, assess the long term impacts of the virus on the community and assist in planning for the long term financial sustainability of the organisation.

At the same time, the other industry sectors are also facing challenges from the uncertainty over import restrictions, climate change, protection of the reef and falling prices.

Whilst the Whitsundays did not see any local transmission of COVID-19, traces of the virus were found in the effluent of the sewerage system, demonstrating the need to remain Covid safe. Praise needs to go out to the people in our health sector along with our police and defence forces for their efforts in keeping the Whitsunday community free of local transmission.

One of the major milestones this quarter was the commissioning of Council's new Proserpine Administration Building, bringing approximately 120 staff together under the one roof for the first time since cyclone Debbie damaged the former Administration Building late in March 2017.

Works are also well underway to rebuild the Shute Harbour marine facility, with construction of the new stepped seawall underway. Piling works have been completed and construction of the new wharf and terminal buildings has commenced. The restoration project is expected to be completed by mid-2021, weather permitting.

Construction of the replacement for the Proserpine Entertainment Centre has also commenced, and tenders for the Flagstaff Hill Centre project in Bowen are currently being evaluated.

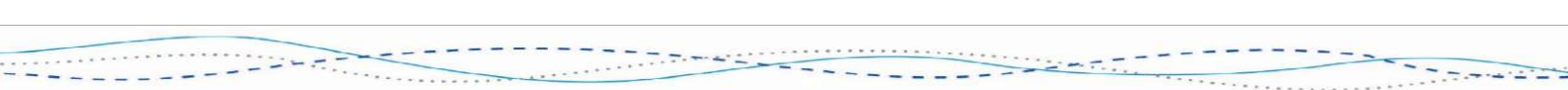
There has been a lot happening across the region.

The first quarter Operational Plan report shows a great outcome with only 9.7% of the 176 approved Actions not commencing; 92% are on budget; 78% are on time; 75% are on target and 5% have already been completed.

These figures demonstrate that Council is meeting its goal to deliver 'business as usual', despite the health directives which have hampered Council's efforts to deliver some of its services to the community (particularly community engagement and events).

I commend the staff who have contributed to the positive outcomes you see in the following pages and thank the Mayor and Councillors for their continued support and direction.

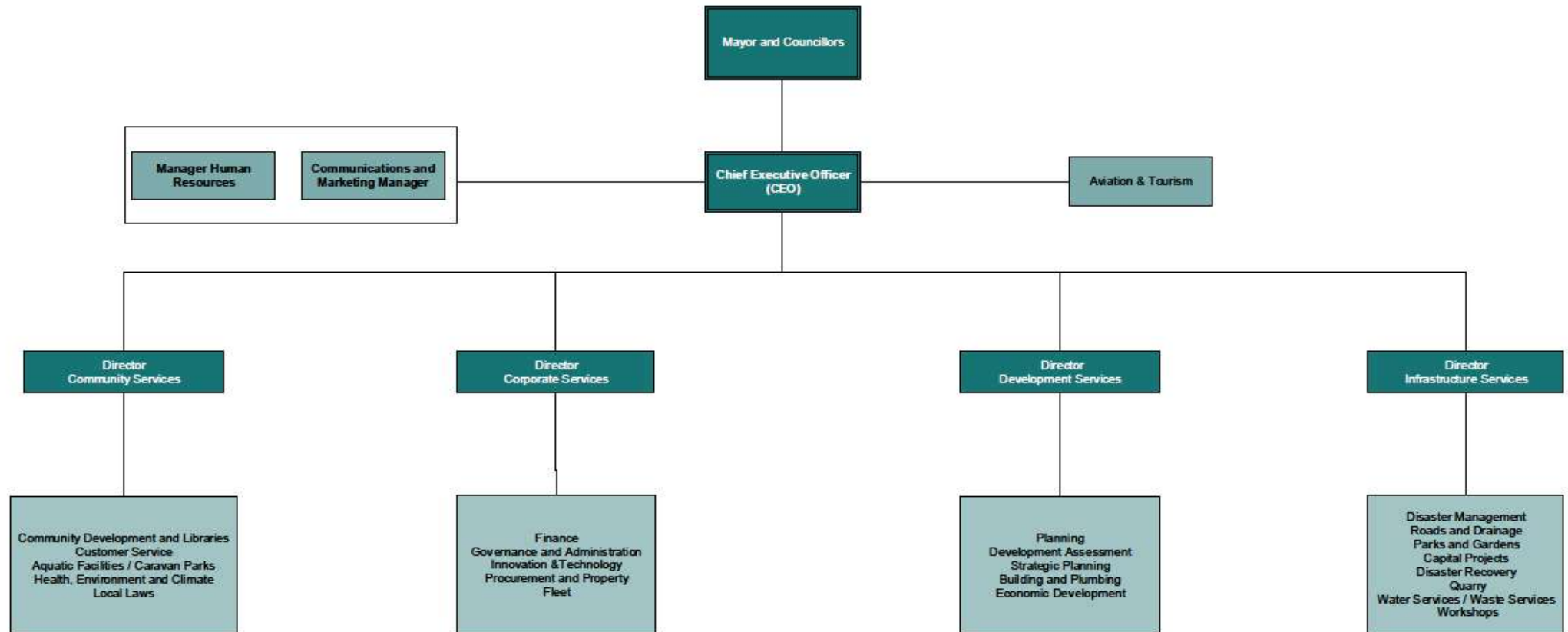
Rodney Ferguson
Chief Executive Officer



Whitsunday Regional Council Organisational Structure – 2020/2021

Organisational

Overview



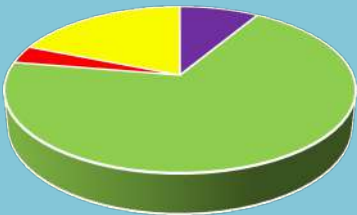


THEME 1: GOVERNANCE & LEADERSHIP

The Whitsunday region is united, and our leadership delivers open, accountable and transparent local government. Our community is engaged, informed and actively involved in Council decision making. Whitsunday Regional Council is an innovative and financially sustainable organisation and our staff is skilled, valued and productive.

Quarter 1 Review - Theme 1 Statistics

LEGEND	TOTAL ACTIONS
Completed	5
On Target	40
Below Target	2
Not Proceeding	11
TOTAL	58



■ Completed
 ■ On Target
■ Below Target
 ■ Not Proceeding

Outcome 1.1

Community engagement programs have been significantly curtailed by the impact of COVID-19, however, Facebook and YourSay have continued to provide essential information to the community. Internal processes are being developed to provide regular reporting of the status of Council resolutions and the currency of policies. The Council will also continue to live-stream the Council Ordinary Meetings after this introduction due to the COVID19 restrictions, showing transparency in its deliberations and decision-making.

Outcome 1.2

The Mayor, Councillors and Executive continued to forge partnerships with government, industry, business and community through regular meetings to deliver community outcomes that will benefit the region as a whole. With the Mayor now Chairing the Greater Whitsunday Council of Mayors (GWCom), we are now positioned to lead the region's collaboration and we continue to position for advocacy and funding opportunities that will benefit all. At a local level, the Whitsunday Region Priorities Plan has also been finalised. The Whitsunday Region Priorities Plan 2020 has been finalised.

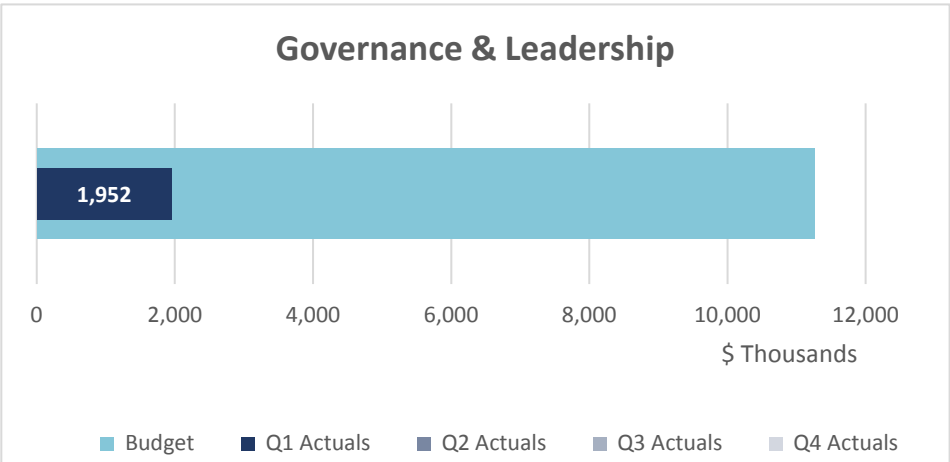
Outcome 1.3

Council maintains its sound financial position with an unmodified audit report for the 2019/20 financial year and sound indicators for financial sustainability endorsed by the Queensland Audit Office. The timeliness of financial statements and audit saw Whitsunday recognised as one of the early finishers for this year. Customer Service remains a focus with systems indicating that more than 85% of customer service requests being resolved at the first point of contact demonstrating effectiveness across the organisation in managing customer responses.

Outcome 1.4

Safety continues to be an important focus for the organisation, with planning well advanced for a safety culture program to be delivered in the second quarter. Discussions have been re-established to finalise an extension to the Certified Agreement which is envisaged could be finalised next quarter. Council's internal training has been delivered in accordance with our Corporate training calendar, with further training to commence in February 2021.

Governance & Leadership



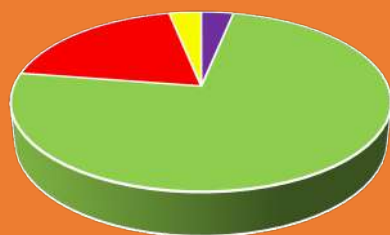


THEME 2: PEOPLE

The Whitsunday region is an inviting and welcoming community with an enviable lifestyle. Our region is active, healthy and inclusive, and our residents enjoy access to a range of social, cultural and recreation activities. We are a fair, equitable and affordable community and we respect our region's diversity.

Quarter 1 Review - Theme 2 Statistics

LEGEND	TOTAL ACTIONS
Completed	1
On Target	23
Below Target	6
Not Proceeding	1
TOTAL	31



■ Completed
 ■ On Target
 ■ Below Target
 ■ Not Proceeding

Outcome 2.1

Council's Disaster Management Plan has been updated and an exercise planned for November 2020, with updated flood warning systems commissioned. The Disaster Management Group has met regularly in response to COVID-19.

Tasks identified by the Workplace Health and Safety Management System Plan have been completed in accordance with the schedule of work and the Business Continuity Plan has been reviewed.

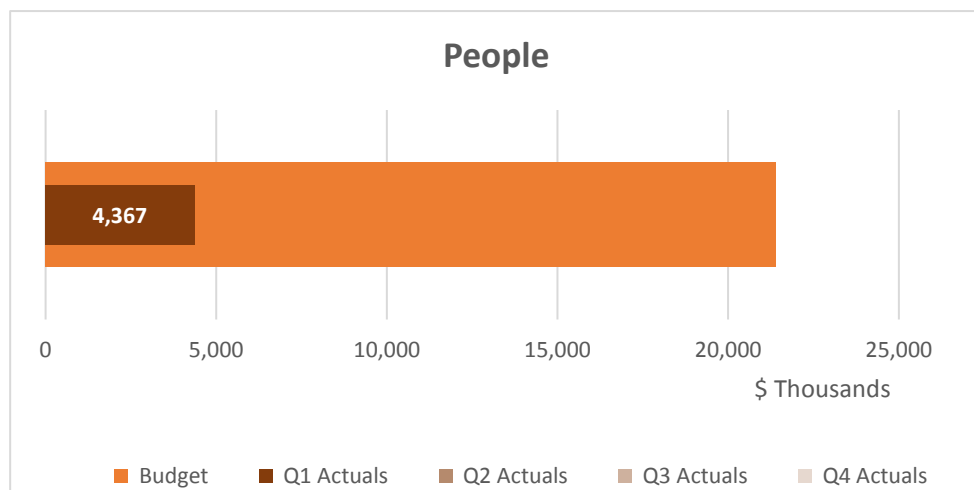
Annual audit activities are underway on prescribed activities, food business and other licensed activities.

Outcome 2.2

Council's Open Space Strategy is being developed and patronage of Council's pools and lagoon is currently on-track to maintain a patronage of 100,000 people per year, despite the COVID-19 restrictions.

Asset management plans are being drafted for the aquatic facilities. The Collinsville Independent Living Facility was fully tenanted for the quarter, and the work camp has recommenced after COVID closure on community projects.

Council's libraries have also maintained a modern collection, but some programs have been operating at reduced levels in response to COVID-19. Council continues to provide funding for community organisations.



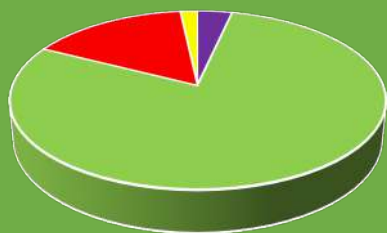


THEME 3: PLACE

The Whitsunday region is thriving and sustainable. Our region's infrastructure supports our growing population and our towns are well planned, with our unique heritage and character protected. We value our natural environment and work together to protect and enhance our region's natural assets.

Quarter 1 Review - Theme 3 Statistics

LEGEND	TOTAL ACTIONS
Completed	2
On Target	45
Below Target	9
Not Proceeding	1
TOTAL	57



■ Completed ■ On Target
■ Below Target ■ Not Proceeding

Outcome 3.1

Development (incl building, plumbing and operational) applications have met all targets, with major amendments finalised for the Planning scheme. Masterplans for additional infrastructure have been drafted for Bowen and Collinsville with a revised plan for Proserpine also finalised.

A revised Local Government Infrastructure Plan has been drafted and will be presented to Council next

Outcome 3.3

Council continues to work with the airlines to deliver RPT services and number of flights, having regard to COVID-19 constraints. Additional air services are envisaged with current flights resumed for three carriers - Alliance Airlines commenced services late in June and Jetstar returned soon after with Virgin airlines planned for second quarter return.

Work commenced with Telstra to investigate alternate sites for coverage throughout the region. Investigations have identified sites for which funding applications can be prepared for future planning priorities. Council continues to work with Telstra.

Outcome 3.2

Council has commenced drafting a waste collection policy and a review of Landfill development plans. The Coastal Hazard Adaption Plan is also progressing with the coastal management program under review. Pest management measures are also being delivered on schedule. Bushfire management are drafted and are planned for consultation in the next quarter (COVID restrictions easing).

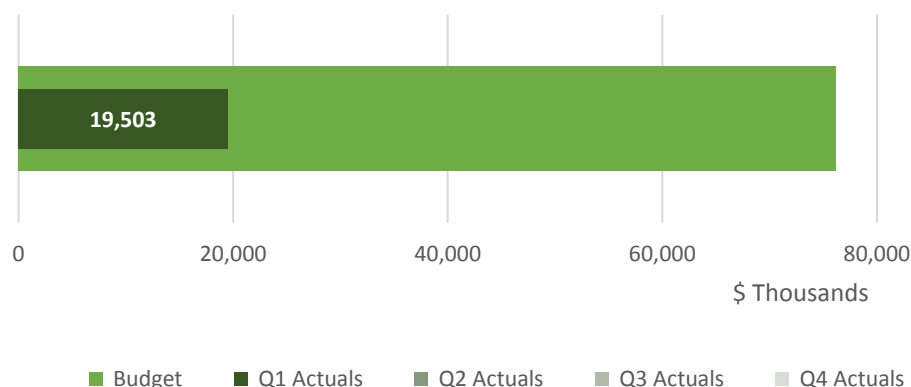
A regional approach to waste management is being investigated with Mackay Regional Council.

Outcome 3.4

Council continues to work collaboratively with TMR to implement the RMPC contract arrangements and design work has focussed on current year projects. Maintenance of road maintenance, stormwater drainage and other infrastructure is progressing to plan. Council's Water network masterplan has been completed and the Cannonvale Bulk Water Upgrade has commenced.

Council's DRFA works continue on schedule for 2019 event reconstruction and damage assessment completed for 2020 event with \$17M approved by Queensland Reconstruction Authority.

Place



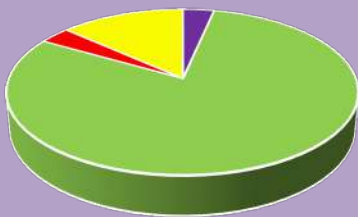


THEME 4: PROSPERITY

The Whitsunday region is the economic hub of North Queensland and the state's leading regional economy. The diversity of our agriculture, mining, small business and tourism sectors has allowed our region to prosper, with our residents enjoying access to strong education and employment pathways.

Quarter 1 Review - Theme 4 Statistics

LEGEND	TOTAL ACTIONS
Completed	1
On Target	24
Below Target	1
Not Proceeding	4
TOTAL	30



- Completed
- On Target
- Below Target
- Not Proceeding

Outcome 4.1

The Economic Development strategy is being delivered as planned, with business cases being developed and implemented. A Whitsunday Coast Airport Safety and Security Management Plan and risk assessment have been completed. A review of the major events and festivals strategy has been put on hold this year.

Outcome 4.2

Council continues to advocate for the Abbot Point infrastructure, mining and support Industry precinct and State Development Area.

Quarterly meetings with Trade and Investment Queensland have been held regarding broader opportunities to be explored.

Outcome 4.3

Council is continuing to develop a business case to facilitate the growth of agriculture, horticulture and seafood sectors, including infrastructure to meet the needs of producers and industry stakeholders.

Integrated Transport Strategy community consultation was delayed but a revised approach will be presented in early quarter three.

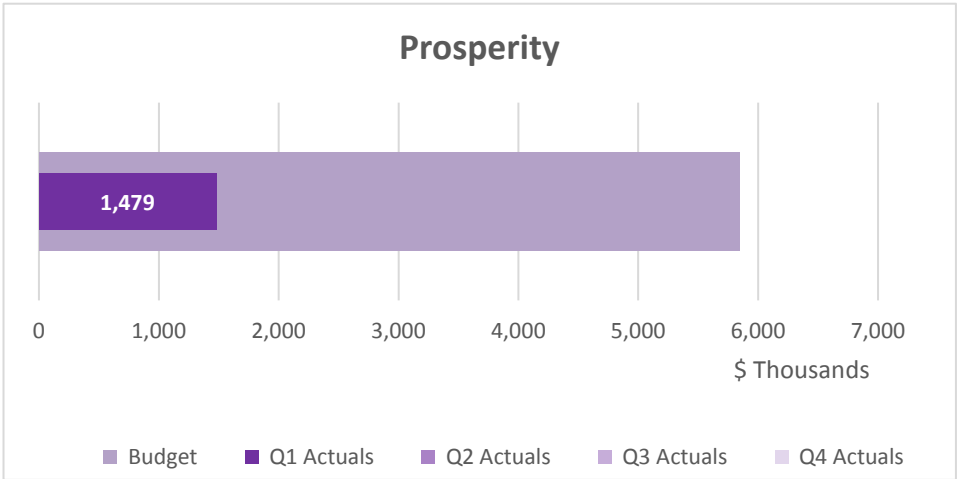
Outcome 4.4

Council has continued to advocate for a business-friendly regulatory environment to enhance tourism, business and economic development.

Council continues to work with and provide financial support to Tourism Whitsunday to enable the ongoing local economic recovery.

Outcome 4.5

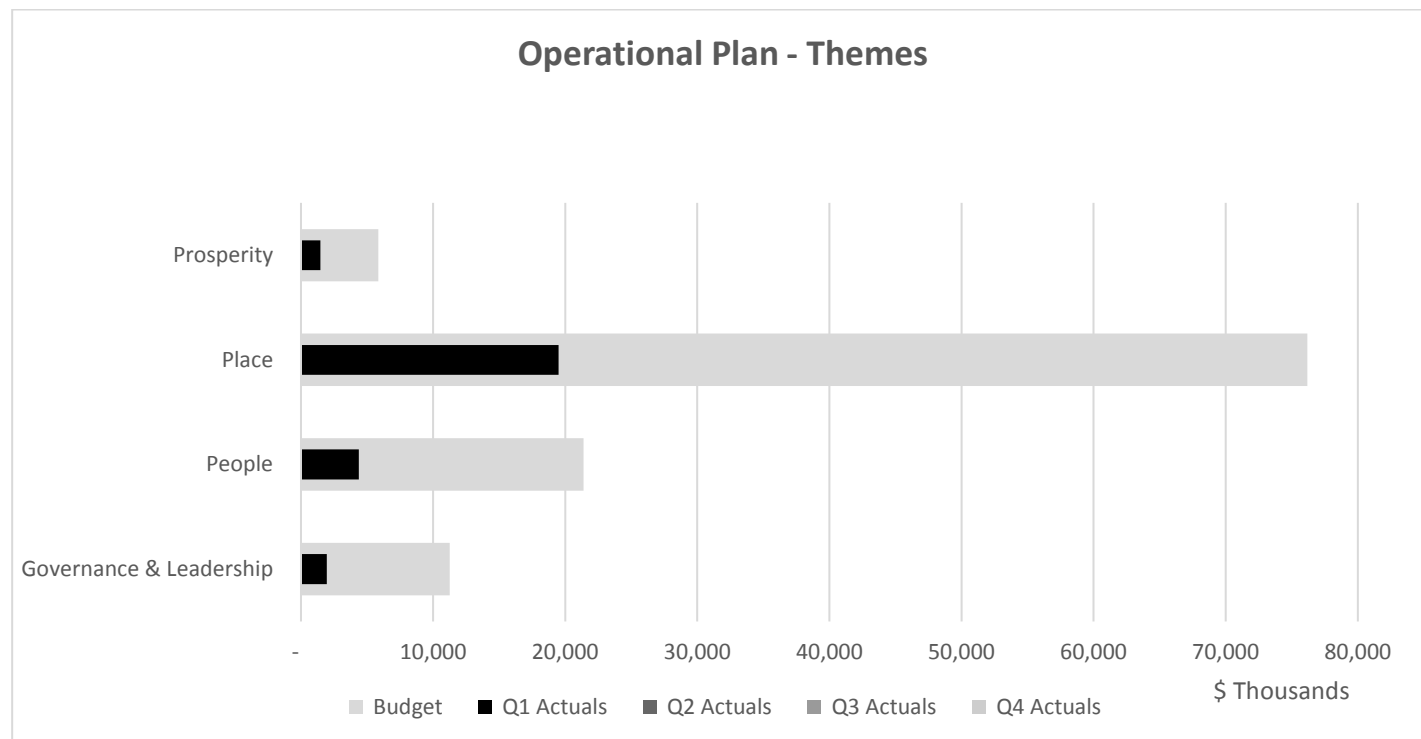
Council has pursued advocacy efforts to attract business case funding and engage with potential investors and partners to promote the regional business community. Three business cases are under development for the Tourism, Agriculture and Aquaculture industries.



Budget Summary – Quarter One

For the period July 2020 to September 2020

Financial Year 2020/21



BUDGET SUMMARY

At the end of the first quarter of the 2020/21 financial year 24% of the budget had been spent progressing a total of 176 actions, completing 5%, with 80% on target to be completed this financial year. For each of the 4 themes:

- 17% of the annual Governance and Leadership budget has been spent, with 86% of the Council's 58 Governance and Leadership actions on-target; 9% already completed; and 19% not preceding at this stage.
- 20% of the annual People budget has been spent, with 74% of the Council's 31 People actions on-target; 3% already completed; and 3% not preceding at this stage.
- 26% of the annual Place budget has been spent, with 79% of the Council's 57 Place actions on-target; 4% already completed; and 2% not preceding at this stage.
- 25% of the annual Prosperity Budget has been spent, with 80% of the Council's 30 Prosperity actions on-target; 3% already completed; and 13% not preceding at this stage.

The first budget review is due for consideration in October 2020.

Theme	Budget	Q1 Actuals	Q2 Actuals	Q3 Actuals	Q4 Actuals	Total
Governance & Leadership	11,262,595	1,951,564				1,951,564
People	21,390,357	4,367,311				4,367,311
Place	76,175,179	19,502,513				19,502,513
Prosperity	5,844,345	1,479,135				1,479,135
Total	114,672,477	27,300,523	-	-	-	27,300,523

Theme 1: Governance and Leadership

Outcome 1.1 - Our leadership engages with the community and provides open, accountable and transparent local government.

1.1.1 Provide open, accountable and transparent leadership that ensures community confidence in Council and achieves positive outcomes for the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.1.1.1	Develop a new Corporate Plan for the five-year period 2021-2026.	Manager Governance and Administration	Corporate Plan adopted by Council.	✗	✓	⋯	Waiting to confirm the community engagement approach and process to developing the new plan.
1.1.1.2	Develop a formal process for regular reporting to Council and the Community on the status of Council Resolutions.	Manager Governance and Administration	Process adopted by Council.	✓	✓	↑	Actions are underway to tabulate and report on resolutions.
1.1.1.3	Develop a formal process for regular reporting to Council and the Community on the status of Community Catch-up Action Items.	Manager Governance and Administration	Process adopted by Council.	✗	✓	⋯	COVID 19 has resulted in a suspension to the Community Catch-ups.
1.1.1.4	Facilitate fraud and corruption risk assessment of the organisation.	Manager Governance and Administration	Risk assessment complete and reported to Council's Audit & Risk Committee.	✗	✓	⋯	Staff vacancies have delayed the implementation of this work.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

1.1.2 Maintain and enhance Council's Governance Framework to ensure the provision of best practice, accountable and transparent decision-making, which supports Council in meeting its legislative responsibilities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.1.2.1	Ensure Council's policy register is current and policy reviews are undertaken in accordance with required timeframes.	Manager Governance and Administration	0 Council policies are overdue for review.	✓	✓	↑	Policy reviews are being undertaken.
1.1.2.2	Ensure Council's Delegations and Authorised Persons registers are current.	Manager Governance and Administration	Amended or updated Delegable and Authorised Person powers are reported to Council within 60 days of any change in legislation.	✗	✓	↓	Work commenced, however, staff vacancies have delayed the implementation of this work.
1.1.2.3	Enhance Council's reporting on strategic and operational risks.	Manager Governance and Administration	Council's Strategic and Operational Risk Registers are updated and reported on in accordance with Council's Risk Management Framework.	✓	✓	↑	Risk Strategy is currently being reviewed.
1.1.2.4	Review Council's Governance Framework.	Manager Governance and Administration	Documented Governance Framework is adopted by Council.	✓	✓	↑	Governance Framework is being reviewed.
1.1.2.5	Develop a process through which the Mayor can complete their statutory obligation to conduct a performance appraisal of the Chief Executive Officer.	Manager Governance and Administration	Performance appraisal process adopted by Council.	✗	✓	⋯	No work has commenced with respect to this outcome.

1.1.2.6	Develop a Human Rights Plan to ensure compliance with the Queensland Human Rights Act 2019 and grow a human rights culture at Council.	Manager Governance and Administration	Plan adopted by Council.	✗	✓	⋯	Work commenced, however, staff vacancies have delayed the implementation of this work.
1.1.3 Engage with government, industry, business and community to inform Council's decision-making processes.							
Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.1.3.1	Facilitate annual joint meeting with canegrowers.	Manager Governance and Administration	Annual joint meeting with canegrowers is held.	✓	✓	☑	The meeting for 2020 has been held. Meeting was held 22 June 2020. No further meetings to be held.
1.1.3.2	Facilitate quarterly meetings with local Chambers of Commerce.	Chief Executive Officer	Quarterly meetings with local Chambers of Commerce are held.	✗	✓	⋯	Councillors have been appointed as representatives to the Chamber of Commerce groups in the region and attend scheduled meetings.
1.1.4 Communicate Council's objectives and decisions to the community through a variety of communication tools.							
Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.1.4.1	Increase level of reach, engagement and interaction on Council's website and corporate social media.	Manager Corporate Communications and Marketing	15% increase in followers on Facebook 20% increase in followers on Twitter 20% increase in followers on Instagram 20% increase in followers on LinkedIn.	✓	✓	↑	Consistent new followers so on target with current followers now 9240.

1.1.4.2	Implement new, contemporary website for Whitsunday Regional Council with increased functionality.	Manager Corporate Communications and Marketing	New website launched.	✗	✗	↑	On track for early December launch of new website with content currently being updated.
1.1.4.3	Provide monthly Council Community Update newsletter to appear in all local print media.	Manager Corporate Communications and Marketing	Monthly Council Community Update newsletters provided all local print media.	✓	✓	↑	Monthly Our Whitsunday Community Update supplied to new weekly newspaper Whitsunday News and weekly glossy mag Whitsunday Life.
1.1.4.4	Develop a wide range of Council external branding campaigns and videos aimed at engaging, informing and creating improved relationship between Whitsunday Regional Council and our community.	Manager Corporate Communications and Marketing	8 promotional videos produced inhouse per month.	✓	✓	↑	Videos still proving excellent engagement tool with videos including Mayor's Cooking video, several library activity videos, citizenship ceremony video and Shute Harbor time lapse update.

1.1.5 Implement and enhance Council's Community Engagement Strategy, identifying multiple approaches to inform, consult and involve the community in Council decisions and initiatives.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.1.5.1	Facilitate Community Catchup's in rural parts of the region to engage and consult with residents.	Manager Governance and Administration	Minimum of 4 Community Catchup's held during the financial year.	✗	✓	⋯	COVID 19 restrictions have curtailed this activity.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

Outcome 1.2 - Our leadership partners with government, industry, business and community to deliver positive outcomes.

1.2.1 Build and maintain strong, collaborative and cooperative relationships across all levels of government, industry, business and community.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.2.1.1	Participate in the GWCom (ROC) to ensure collaboration with neighbour local governments.	Chief Executive Officer	Meetings attended. Contribution to GWCom is paid.	✓	✓	↑	Attendance has occurred at scheduled GWCoM Meetings & GWCoM CEO Group Meetings. No contribution is required to be paid.

1.2.2 Identify opportunities for alignment between Council's interests and objectives with those of Federal and State Governments.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.2.1.1	Collaborate with State and Federal members to advocate on broader regional issues.	Chief Executive Officer	Meetings held. Advocacy agenda.	✓	✓	↑	Advocacy with State & Federal members has occurred regularly this quarter.

1.2.3 Partner with government, industry, business and community to promote the Whitsunday region at both a national and international level.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.2.3.1	Participation in GW3 (ROC) to ensure broader regional outcomes.	Chief Executive Officer	Meetings attended. Contributions paid.	✗	✓	••	Member not appointed to the committee, however, GW3 provides an update to GWCoM Meetings. 50% contribution invoiced late September, will be paid next quarter.

1.2.4 Advocate Council's interests and objectives to government, industry, business and community.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.2.4.1	Develop an advocacy agenda for the Whitsunday region.	Project Coordinator - Regional Skills Investment Strategy	Advocacy document completed.	✓	✓	☑	Whitsunday Region priorities plan 2020 delivered and endorsed by council.

Legend:



On Target



Below Target



Completed



Not Proceeding



Yes



No

Outcome 1.3 - Our organisation is innovative, efficient and financially sustainable.

1.3.1 Ensure Council's financial position is effectively managed and sustainable.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.3.1.1	Ensure quarterly budget reviews are completed and adopted by Council.	Chief Financial Officer / Manager Financial Services	Each quarterly budget review is presented to Council for adoption within 60 days of end of each quarter.	N/A	N/A	↑	Not applicable to Q1. First budget review will be completed and presented for adoption to Council in October 2020.
1.3.1.2	Establish annual budget formulation process for 2021/22 and communicate Internally.	Chief Financial Officer / Manager Financial Services	2021/22 Annual Budget process endorsed by the Executive Leadership Team and communicated internally as required.	N/A	N/A	↑	Not applicable in Q1. Will commence in November 2020.
1.3.1.3	Maintain Adequate liquid assets (cash, on call deposits, short term funding facilities).	Chief Financial Officer / Manager Financial Services	Liquid assets are maintained at no less than three months operational working capital requirements.	✓	✓	↑	Adequate liquid assets have been maintained throughout 2020-21 up to date.
1.3.1.4	Complete annual procurement of insurance policies to sufficiently mitigate Council's risks.	Chief Financial Officer / Manager Financial Services	Adequate insurance coverage procured by 30 June 2021.	✓	✗	☑	Required insurance policies for the year 2020-21 has been procured. Despite a significant increase in the budget provision, actual costs ended up being somewhat above the budget provision.

Legend: ↑ On Target ↓ Below Target ☑ Completed ⋯ Not Proceeding ✓ Yes ✗ No

1.3.2 Drive a positive, proactive and responsive customer service culture across the organisation.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.3.2.1	Enhance Council employee's ability to resolve customer service requests at first point of contact.	Manager Customer Service	80% of customer service requests are resolved at first point of contact.	✓	✓	↑	84.82% of requests resolved at first point of contact. Authority upgrade will also deliver organisational knowledge base system to maintain FPOC resolutions.
1.3.2.2	Develop an overarching complaints management framework for the organisation which improves internal complaints handling, reduced recurring complaints, improves standards of service to the community and raises standards of decision-making.	Manager Customer Service	Complaints Management Framework adopted by Council.	✗	✓	↑	Preliminary work has begun on a framework for complaints management. Work continuing in conjunction with Governance.

1.3.3 Develop and implement business improvement systems and long-term asset management plans that support innovation and sustainability of service delivery.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.3.3.1	Facilitate annual review of Strategic Asset Management Plans with asset owners.	Chief Financial Officer / Manager Financial Services	Review complete and Strategic Asset Management Plan presented to Council for adoption.	N/A	N/A	↑	Will take place during the second half of the year.
1.3.3.2	Ensure Council's building assets are maintained in accordance with the Asset Management Plan.	Executive Manager Procurement, Property and Fleet	>90% of Asset Management Plan executed.	✓	✓	↑	Council has a comprehensive proactive maintenance program for all Council assets.

1.3.3.3	Complete delivery of the 2020/21 fleet renewal program in accordance with adopted budget	Executive Manager Procurement, Property and Fleet	95% of annual renewal program delivered	✓	✗	↓	Council has over seventy percent of the program either delivered or issued for quote or tender. On award the funds will be committed to the budget.
1.3.3.4	Develop and implement an accurate measure of Customer Service Satisfaction within the community.	Manager Customer Service	Publication of these results within Council's Annual Report.	✗	✓	↑	Communications team are finalising a Community Satisfaction Survey to be conducted in Q3.
1.3.3.5	Develop a Customer Service Strategy to provide a roadmap for design of Customer Services including all digital omni-channel, self-service and frontline service centre design.	Manager Customer Service	Customer Service Strategy adopted by Council.	✗	✓	↑	Discussions to begin once ERP and website/customer portal projects begins and capability of self-service functions are fully understood. Overarching strategy to be delivered this financial year.
1.3.3.6	Develop ICT Strategic Plan.	Manager Innovation and Technology	ICT Strategic Plan endorsed by Executive Leadership Team.	✓	✓	↑	Plan completed, awaiting Audit Committee and Council review and endorsement.
1.3.3.7	Implement objectives as defined in the 2020 Strategic Direction Group Telecommunications review.	Manager Innovation and Technology	>90% completion of FY20/21 objectives	✓	✓	↑	Local buy pricing accepted, new higher speed at reduced cost connections ordered. Awaiting vendor confirmation on implementation dates to realise significant savings.
1.3.3.8	Monitor ICT governance across the organisation through oversight by the ICT Governance Committee.	Manager Innovation and Technology	ICT Governance Committee meets no less than 10 times per year.	✓	✓	↑	ICT Governance framework developed and endorsed. ICT Governance Committee terms of reference adopted. ICT Steering Committee established July 2020 and meeting monthly.
1.3.3.9	Develop Applications Road Map.	Manager Innovation and Technology	Applications Road Map developed and endorsed by ICT Governance Committee.	✓	✓	☑	Completed and endorsed by Audit Committee and Council.

1.3.4 Develop Council's knowledge management systems to make available information as required by the community and council decision makers.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.3.4.1	Implement Strategic Record Keeping Implementation Plan.	Manager Innovation and Technology	>90% completion of planned replacement program.	✓	✓	⋯	Council through its applications review is investigating and undertaking a proof of concept for an alternative records management system, which is key to many of the objectives outlined in the SRIP.
1.3.4.2	Complete the Office of the Information Commissioner's self-assessment on implementation of right to information and information privacy.	Manager Governance and Administration	Council's assessment score is > 75%	✓	✓	↑	OIC self-assessment undertaken, with a score of 80%.

1.3.5 Implement procurement initiatives to support and promote the local business sector.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.3.5.1	Ensure all major procurements issued within two weeks of receipt of completed documents.	Executive Manager Procurement, Property and Fleet	100% of major procurements are issued within two weeks of receipt of completed documents.	✓	✓	↑	All procurements have been issued in accordance with requirements.
1.3.5.2	Complete annual review of procurement tools & templates (inc Procurement/Contracts Manual).	Executive Manager Procurement, Property and Fleet	Review complete, with any amendments to tools and templates being communicated to all Council employees.	✓	✓	↑	Council's suite of Contract Conditions have been reviewed and updated by Council's legal representative. The Procurement/Contracts Manual is now being updated with these documents for endorsement by Council.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

1.3.6 Maximise commercial benefits to Council's business units and assets.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.3.6.1	Enhance working relationships with local concrete batch plants	Manager Quarry	Council attains preferred supplier status.	✓	✓	↑	The quarry is now selling on average 1500 to 2000 tonnes of concrete aggregates per month.
1.3.6.2	Ensure minimum stockpiles align with product peak demand periods in advance of the wet season.	Manager Quarry	Quarry stockpiles are prepared for the wet season.	✓	✓	↑	The quarry is holding sufficient stock levels as of the end of Q1. There will be a strong focus to increase the stocks further between October and January 2021
1.3.6.3	Identify and implement approved actions to increase quarry revenue	Manager Quarry	Quarry revenue increases by 10% on a yearly basis.	✓	✓	↑	The quarry has handled 79,445 tonnes of material sales in the first quarter of this financial year which is over 50% of the long term 10 year average.
1.3.6.4	Facilitate and manage Proserpine Tourist Park to a high standard.	Manager Recreation Services	Average annual occupancy rates at Proserpine Tourist Park are 45%.	✓	✓	↑	Impacted by COVID-19 border restrictions.
1.3.6.5	Facilitate and manage Wangaratta Caravan Park to a high standard.	Manager Recreation Services	Average annual occupancy rates at Wangaratta Caravan Park are 55%.	✓	✓	↑	Impacted by COVID-19 border restrictions.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✖ Not Proceeding ✓ Yes ✖ No

1.3.7 Improve methods of service delivery to the community.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.3.7.1	Implement measures to maintain a quality call centre average service level (ASL).	Manager Customer Service	>80% calls received answered within 25 seconds.	✓	✓	↑	Call Centre ASL are on target within relevant timeframes.
1.3.7.2	Complete annual review of Council's Customer Service Charter.	Manager Customer Service	Customer Service Charter reviewed and adopted by Council.	✓	✓	☑	Updated Customer Service Charter has been delivered (including all new Councillors contact information).
1.3.7.3	Develop processes and reporting to assist the organisation in achieving the Customer Request resolution target within the Customer Service Charter.	Manager Customer Service	>90% of Customer Requests to be completed accurately and comprehensively.	✓	✓	↑	Requests being completed at 95% within timeframes.

Legend:

↑ On Target

↓ Below Target

☑ Completed

⋯ Not Proceeding

✓ Yes

✗ No

Outcome 1.4 - Our workforce is skilled, valued and productive.

1.4.1 Recruit and develop a professional, capable and responsive workforce.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.4.1.1	Implement Corporate training calendar.	Manager Human Resources	Training provided in accordance with Corporate Training Calendar.	↑	↑	↑	myTraining page on the Council Intranet continues to be updated regarding all training that is being delivered or due to be delivered.
1.4.1.2	Enhance retention of employees through delivery of a structured induction program.	Manager Human Resources	New employees undertake induction program and complete probation report.	↑	↑	↑	The induction process is under review. Probation forms are planned to be moved online as part of rollout of HR modules in One Council.
1.4.1.3	Complete annual review of Council's employee performance development plan process.	Manager Human Resources	Performance Development Plan process is reviewed and process Communicated.	↑	↑	☑	The review has been completed and the new forms have been implemented for the current cycle of performance plans

1.4.2 Develop and implement various engagement processes to effectively communicate Council's objectives and decisions to staff.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.4.2.1	Provide bi-monthly digital staff newsletters which update indoor and outdoor workforces on Council's objectives and decisions.	Manager Corporate Communications and Marketing	Digital staff newsletters produced and distributed on a bi-monthly basis.	●●	●●	●●	The digital newsletters have been repaced with a monthly CEO Newsletter vi email and hard copy to depots etc. ELT will also be providing input to newsletter going forward.

Legend:



On Target



Below Target



Completed



Not Proceeding



Yes



No

1.4.3 Develop and implement a workplace cultural transformation program that promotes innovation, productivity and best business practice across the organisation.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.4.3.1	Facilitate Information Technology Systems and Network Security training for new users within 4 weeks of commencement of employment with Council.	Manager Innovation and Technology	>90% of new users are trained within 4 weeks of commencement of employment with Council.	✗	✗	⋯	Objective scheduled for establishment in Q3.
1.4.3.2	Facilitate Information Management training for new users within 8 weeks of commencement of employment with Council.	Manager Innovation and Technology	>90% of new users are trained within 8 weeks of commencement of employment with Council.	✓	✓	↑	N/A
1.4.3.3	Facilitate annual procurement and contract management training program.	Executive Manager Procurement, Property and Fleet	Training provided to nominated staff.	✗	✓	↑	Training program scoped with training providers identified. Training to commence in February 2021.
1.4.3.4	Develop a report writing guideline to assist Council employees.	Manager Governance and Administration	Report writing guideline endorsed by Executive Leadership Team and available to all staff.	✓	✓	↑	Guideline to be implemented in conjunction with implementation of Harbour Soft Doc Assembler.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✗ Not Proceeding ✓ Yes ✗ No

1.4.4 Provide for the safety, security, health and well-being of Council employees and contractors.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
1.4.1.1	Implement Workplace Health and Safety Management System Plan.	Manager Human Resources	Completion of plan.	↑	↑	↑	The tasks identified for the first quarter have been completed. Council is actively promoting safety throughout the organisation, with the recent Safety Survey providing valuable feedback.
1.4.4.2	Attain compliance with minimum requirements of annual Workplace Health and Safety Audit.	Manager Human Resources	Compliance with minimum requirements attained.	↑	↑	↑	On track with Audit action plan. External audit planned for March 2021

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

Theme 2: People

Outcome 2.1 - Our region is active, healthy, safe and resilient.

2.1.1 Maintain and develop Council's emergency and disaster management planning, prevention, response and recovery capabilities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.1.1.1	Facilitate annual review of Whitsunday Disaster Management Plan in accordance with s59 Disaster Management Act 2003.	Disaster Management Coordinator	Whitsunday Disaster Management Plan is reviewed and adopted by Council	✗	✓	↑	The Disaster Management Plan is currently being reviewed the WDMG is reviewing and some minor changes are being carried out.
2.1.1.2	Facilitate annual Disaster Management Exercise to review and assess disaster management and disaster response capability of Whitsunday Disaster Management group in accordance with s30 & s80 Disaster Management Act 2003.	Disaster Management Coordinator	Disaster Management Exercise undertaken, reviewed and outcomes reported to Council.	✗	✓	↑	Our annual Disaster Management Exercise will be facilitated on the 17 th November 2020. Participants invited are Whitsunday Disaster Management Group Members, Whitsunday Disaster Coordination Centre Staff and some Mackay District Disaster Management Group members. This year's exercise aims as testing our Evacuation Management Sub Plan and the new purpose-built Disaster Coordination Centre.
2.1.1.3	Implement approved annual servicing, maintenance and upgrades of Council owned and operated Flood Warning Systems, including Rainfall and River Stations, Automatic Weather Stations and Flood Cameras.	Disaster Management Coordinator	Annual servicing, maintenance and upgrade work complete.	✓	✓	☑	Commissioning carried in July 2020 of River and Rainfall gauges

2.1.1.4	Facilitate annual review of Council's Business Continuity Plan(s) and undertake BCP test exercise to review and assess the organisations response capability.	Manager Governance and Administration	Business Continuity Plan(s) reviewed and endorsed by Executive Leadership Team. Exercise undertaken, reviewed and outcomes reported to Council's Audit & Risk Committee.	✓	✓	↑	Review drafted and submitted for review.
2.1.1.5	Monitor Council's preparedness for a business disruption event through regular meetings of relevant officers	Manager Governance and Administration	Meetings to discuss business disruption events and business continuity are held at least 1 in every 6 months.	✓	✓	↑	Review will be undertaken following the review being completed.
2.1.2 Continue to partner with emergency service providers, government agencies and recovery authorities to ensure effective resource planning and provision.							
Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.1.2.1	Monitor preparedness of the Disaster Management Group through regular meetings.	Disaster Management Coordinator	Disaster Management group meetings are held at least 1 in every 6 months.	✓	✓	↑	The Whitsunday Disaster Management Group is currently meeting every fortnight in response to COVID-19 and have held five (5) Ordinary meetings to date.
2.1.2.2	Support State Emergency Services as required.	Disaster Management Coordinator	>75% of allocated funds expended on provision of agreed level of support to the State Emergency Service (SES).	✓	✓	↑	The DM Unit monitors all expenditure of the SES Groups in our region and is currently actively seeking funding for SES facility upgrades through the SES grant application process.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

2.1.3 Implement, enforce and review community health regulations and standards and deliver a timely and effective response to emerging health issues.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.1.3.1	Ensure Local Law & Animal Management complaints and environmental, litter, asbestos and public health complaints are investigated within 10 business days.	Manager Health, Environment and Climate	90% of complaints are investigated within 10 business days.	✓	✓	↑	All complaints are investigated within relevant timeframes.
2.1.3.2	Ensure Prescribed Activities under the Local Law are audited annually.	Manager Health, Environment and Climate	Annual audit complete.	✓	✓	↑	Annual audit currently in progress.
2.1.3.3	Ensure Food Business & Food Safety Programs are audited annually.	Manager Health, Environment and Climate	Annual audit complete.	✓	✓	↑	Annual audit currently in progress.
2.1.3.4	Ensure Personal Appearance & Devolved Environmentally Relevant Activities Services are audited annually.	Manager Health, Environment and Climate	Annual audit complete.	✓	✓	↑	Annual audit currently in progress.

2.1.4 Promote healthy and balanced lifestyles and encourage physical activity.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.1.4.1	Promote Council owned facilities that relate to healthy and active lifestyles.	Director Community Services	Council owned facilities related to healthy and active lifestyles are promoted.	✓	✓	↑	All aquatic and recreational facilities are now open following the ease of COVID-19 restrictions.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✖ Not Proceeding ✓ Yes ✖ No

Outcome 2.2 - Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

2.2.1 Effectively maintain public spaces and ensure they are accessible to people of all ages and abilities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.1.1	Develop an Open Space Strategy	Manager Strategic Planning	Open Space Strategy adopted by Council.	✓	✓	↑	Draft Open Space Strategy under internal review
2.2.1.2	Maintain patronage of 100,000 people per year for Council's pools and lagoon	Manager Recreation Services	Annual pools and lagoon attendance.	✓	✓	↑	Currently on track
2.2.1.3	Asset Management Plans complete for pools and lagoon.	Manager Recreation Services	Asset Management Plans complete for pools and lagoon by June 2021.	✓	✓	↑	Asset Management Plans currently being drafted
2.2.1.4	Annual operation plans established for function/entertainment centres.	Manager Recreation Services	Business and operational plans developed for Flagstaff Hill Cultural and Conference Centre and Proserpine Entertainment Centre.	✗	✓	↓	The development of operations plans for the facilities will progress as the construction phase continues.

2.2.2 Effectively maintain and develop community hubs, libraries and facilities across the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.2.1	Ensure Council's library collection is modern and current.	Manager Community Development and Libraries	50% of library collection has been acquired within the last 5 years.	✓	✓	↑	Approximately two thirds of the collections are less than five years old.

2.2.2.2	Provide a home library program service that promotes access and inclusion.	Manager Community Development and Libraries	Service is completed on schedule and within budget.	✓	✓	↑	Will be completed more efficiently upon receipt of the new library vehicle.
2.2.2.3	Provide high quality library facilities to the public.	Manager Community Development and Libraries	Libraries available to the public as advertised.	✓	✓	↓	Some library programs operating at reduced levels due to COVID-19 social distancing measures.
2.2.2.4	Provide access to computers at Council operated libraries.	Manager Community Development and Libraries	Library computers are available at the advertised times.	✗	✓	↓	Some computers unavailable due to COVID-19 social distancing measures.

2.2.3 Develop systems and promote the funding of local sport and recreation facilities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.3.1	Support the Whitsunday community by identifying & sourcing funding opportunities for community development.	Manager Community Development and Libraries	Community Development opportunities are completed on time and within budget.	✓	✓	↓	Minimal opportunities to host activities due to COVID-19.
2.2.3.2	Support the Whitsunday community through the facilitation of community and RADF grants.	Manager Community Development and Libraries	Community & RADF Grant Applications are decided within corporate timeframes.	✓	✓	↑	All Community & RADF Grant guidelines are completed within timeframes
2.2.3.3	Provide advice and information to community groups of external funding grants that are available.	Manager Community Development and Libraries	Information about funding opportunities from external bodies is disseminated to community groups within 7 days of receipt of information.	✓	✓	↑	Information disseminated within relevant timeframes

2.2.4 Develop systems and promote the funding of local sport and recreation facilities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.4.1	Facilitate and manage Collinsville Independent Living Facility to a high standard.	Facilitator Cultural Heritage and CILF	Occupancy rates at Collinsville Independent Living Facility are a minimum of 20% capacity.	✓	✓	↑	CILF was at fully tenanted for the duration of Q1.
2.2.4.2	Complete an investigation into Affordable Housing.	Manager Strategic Planning	Affordable Housing Investigation completed with recommendations.	✓	✓	↑	Initial investigations complete. Recommendations to be developed for consideration of future options

2.2.5 Encourage cooperation between community and sporting groups and maximise benefits to sporting and recreation facilities across the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.5.1	Support and promote community and sporting events held at Council owned recreation facilities.	Manager Community Development and Libraries	Monthly report provided to Council on community and sporting events promoted.	✓	✓	↑	Report provided when required

2.2.6 Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.6.1	Support the Whitsunday community through the facilitation of the community grants and donations programs.	Manager Community Development and Libraries	175 Community & Sporting Groups Funded.	✓	✓	↓	The number of applications is lower than normal due to the impact of COVID-19 on club's operations.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✖ Not Proceeding ✓ Yes ✖ No

2.2.7 Promote volunteerism and encourage the participation of volunteers in community activities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.7.1	Facilitate civic events which include volunteers.	Manager Community Development and Libraries	Council civic events are completed on time and within budget.	✓	✓	↓	Minimal civic events hosted due to COVID-19 restrictions.
2.2.7.2	Facilitate annual Whitsunday Schoolies event.	Manager Community Development and Libraries	Whitsunday Schoolies is completed on time and within budget.	✗	✓	⋯	2020 Whitsunday Schoolies program cancelled.
2.2.7.3	Facilitate regular work camps in partnership with QPS.	Manager Community Development and Libraries	6,000 hours spent on community group activities/projects throughout the financial year.	✓	✓	↑	The Work Camp is fully operational and has recommenced the community projects.

2.2.8 Advocate to State and Federal Governments for enhanced human services and social infrastructure across the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
2.2.8.1	Advocacy agenda incorporates impaired services and access.	Manager Community Development and Libraries	Impaired services and access are included in Council's advocacy agenda.	✓	✓	↑	Impaired services and access is included in Council's advocacy agenda.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

Theme 3: Place

Outcome 3.1 - Our built environment is well planned, effectively managed and protects our region's heritage and character.

3.1.1 Develop and implement an efficient, effective and accountable framework for managing the growth and development of the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.1.1.1	Ensure Building referrals, applications, complaints and inspections are managed within required timeframes.	Manager Building and Plumbing	>90% of building referrals, applications, complaints and inspections are managed within required timeframes.	✓	✓	↑	Targets met with referrals, applications, complaints & inspections achieved within relevant timeframes.
3.1.1.2	Ensure all plumbing applications, complaints, investigations and pool safety certificates are completed/decided within required timeframes.	Manager Building and Plumbing	>90% of plumbing applications, complaints, investigations and pool safety certificates are completed/decided within 10 business days.	✓	✓	↑	Targets met with referrals, applications, complaints & inspections achieved within relevant timeframes.
3.1.1.3	Ensure Development Applications are decided within statutory timeframes.	Manager Development Assessment	>90% of Development Applications are determined within statutory Timeframes.	✓	✗	↑	Targets met with applications decided within relevant timeframes.
3.1.1.4	Ensure Engineering (Op Works) Applications and Inspections are completed within required timeframes.	Manager Development Assessment	>90% of Operational Works applications and inspections are completed within required timeframes.	✓	✓	↑	Targets met with Operational works applications and inspections completed within relevant timeframes.

3.1.1.5	Undertake Major Amendment Package to Whitsunday Regional Council Planning Scheme.	Manager Strategic Planning	Public notification process completed	✓	✓	↑	Major Amendment Package being finalised for State Interest Review & Public Consultation, commencing in Q3.
3.1.1.6	Develop a revised Local Government Infrastructure Plan.	Manager Strategic Planning	Local Government Infrastructure Plan (Version 2) submissions considered by Council.	✗	✓	↓	Revised LGIP delayed with focus on implementing an Interim LGIP Amendment and the delay in completion of the Integrated Transport Strategy.
3.1.1.7	Develop a Cannon Valley Growth Strategy.	Manager Strategic Planning	Cannon Valley Growth Strategy adopted by Council.	✓	✓	↑	Project on schedule to be submitted to Council before end of Q2 to adopt as draft for exhibition.
3.1.1.8	Develop a Bowen Masterplan.	Manager Strategic Planning	Bowen Masterplan Adopted by Council.	✗	✓	↓	Scheduled for Briefing Session 4 November for input on list of projects. Public Consultation expected to commence from Q3.
3.1.1.9	Develop a Collinsville Masterplan.	Manager Strategic Planning	Collinsville Masterplan Adopted by Council.	✗	✓	↓	Draft Collinsville Masterplan prepared for public consultation.
3.1.1.10	Develop a Greater Airlie Beach Area Masterplan.	Manager Strategic Planning	Greater Airlie Beach Area Masterplan Adopted by Council.	✗	✓	↓	Draft under development.
3.1.1.11	Develop Open Space Guidelines.	Manager Strategic Planning	Open Space Guidelines Adopted by Council and approved for Development Manual Planning Scheme Amendment.	✓	✓	↑	Draft under development.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✗ Not Proceeding ✓ Yes ✗ No

3.1.2 Develop and implement strategies to preserve the unique character of our community and heritage places.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.1.2.1	Develop Indigenous Land Use Agreements (ILUA) with Traditional Owner Groups in the Whitsunday local government area.	Facilitator Cultural Heritage and CILF	ILUA's established with 80% of Traditional Owner Groups in the Whitsunday region.	✓	✓	↑	Communication with Traditional Owner Groups within the Region when required.
3.1.2.2	Complete Council's Reconciliation Action Plan.	Facilitator Cultural Heritage and CILF	Reconciliation Action Plan adopted by Council.	✓	✓	↑	RAP currently being reviewed.
3.1.2.3	Complete adopted maintenance schedules for all Parks and Gardens assets.	Manager Parks and Gardens	Adopted maintenance schedules for all P&G Assets completed on time and within budget.	✓	✓	↑	All P&G maintenance schedules are sitting at 85% this quarter. There are areas that are inspected by P&G and do not require servicing at this stage.

3.1.3 Advocate the Whitsunday region's planning and growth needs to Federal and State Governments.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.1.3.1	Advocate the objectives of the Integrated Transport Strategy to Federal and State Governments.	Executive Manager Roads and Drainage	Integrated Transport Strategy communicated to Federal and State Governments and used to inform future versions of the Regional Transport Plan.	✗	✓	↓	Original plans for community consultation was delayed by COVID 19 and has required an alternate approach. Revised target early Q3 for presentation to Council.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✗ Not Proceeding ✓ Yes ✗ No

Outcome 3.2 - Our natural environment is valued and sustainable.

3.2.1 Develop and implement policies and strategies that protect and enhance the Whitsunday region's natural environment.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.2.1.1	Develop a Waste Collection Policy.	Manager Waste and Recycling Services	Waste Collection Policy adopted by Council.	✓	✓	↑	Waste Collection Policy Creation Commenced.
3.2.1.2	Revise and develop Landfill Development Plans for Bowen and Kelsey Creek Landfills.	Manager Waste and Recycling Services	Plans adopted by Council.	✓	✓	↑	Landfill Development Plans Revisions Have Commenced.
3.2.1.3	Review current Waste Management Strategy to align with Queensland Government Waste Strategy.	Manager Waste and Recycling Services	Strategy reviewed and adopted by Council.	✗	✓	↑	Discussions being held with Mackay Regional Council regarding a regional approach to developing a waste strategy. Timing has been aligned with Mackay Regional Council to achieve this regional approach hence may push the completion timeline out.
3.2.1.4	Develop a Coastal Hazard Adaptation Plan (CHAS) that identifies coastal hazards and considers the impacts of climate change on our coastal communities.	Coordinator Natural Resource Management & Climate	Coastal Hazard Adaptation Plan (CHAS) adopted by Council.	✓	✓	↑	Phases 6, 7 & 8 currently in progress.
3.2.1.5	Develop business cases for regionally significant projects that improve the resilience of the Whitsunday region to the impacts of climate change.	Coordinator Natural Resource Management & Climate	Annual Climate Change workplan completed and implemented. (Develop and seek funding for the implementation of climate change related projects such as	✓	✓	↑	Climate Change workplan being implemented and the projects are currently in progress.

			Proserpine heat reduction feasibility and decarbonisation tourism activities.)				
3.2.1.6	Develop, review and implement community bushfire management plans.	Coordinator Natural Resource Management & Climate	Implement and complete the annual Bushfire Management Plan program.	✓	✓	↑	Community consultation in progress, to be reviewed and implemented.
3.2.1.7	Develop, review and implement coastal foreshore plans, including beach nourishment and coastal protection works.	Coordinator Natural Resource Management & Climate	Implement and complete the annual coastal management program.	✓	✓	↑	Annual coastal management program currently being reviewed.

3.2.2 Develop water and waste services and systems that ensure the integrity of the Whitsunday region's natural environment.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.2.2.1	Ensure compliance with Environmental Licence conditions and any DES requirements arising from Environmental Inspections.	Manager Waste and Recycling Services	Zero non-compliances	✓	✓	↑	Works Commenced as per schedule to ensure the achievement of the required compliance need in the EPO's.
3.2.2.2	Attain annual landfill waste diversion.	Manager Waste and Recycling Services	20% of landfill waste diverted.	✓	✓	↑	Measure exceeded for Q1 (32%).

Legend: ↑ On Target ↓ Below Target ✓ Completed ✖ Not Proceeding ✓ Yes ✖ No

3.2.3 Support and facilitate a variety of community awareness initiatives and programs that promote the Whitsunday region's natural environment.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.2.3.1	Facilitate NRM Education Workshop & Field Days.	Coordinator Natural Resource Management & Climate	Develop complete an annual community engagement and extension plan to share natural resource management ideas and information. This will involve regional NRM groups.	✗	✓	↓	Plan currently on hold due to COVID-19 restrictions.

3.2.4 Partner with stakeholders to mitigate the effects of pests on the Whitsunday region's natural environment.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.2.4.1	Develop and/or review Property Pest Plans for the region.	Coordinator Natural Resource Management & Climate	Whitsunday Biosecurity Plan, annual weed management program and annual feral animal control program implemented and completed.	✓	✓	↑	All plans and programs are currently in progress.
3.2.4.2	Provide a response to Declared Weeds customer complaints within agreed timeframes.	Coordinator Natural Resource Management & Climate	>95% of declared weeds customer complaints responded to within agreed timeframes.	✓	✓	↑	Complaints responded to within agreed timeframes.

3.2.4.3	Implement treatment of declared weeds on State & Council Controlled Roads.	Coordinator Natural Resource Management & Climate	Annual RMPC declared weed schedule completed.	✓	✓	↑	RMPC declared weed schedule on target.
3.2.4.4	Facilitate feral animal ground baiting activities within the region.	Coordinator Natural Resource Management & Climate	Implement and complete annual feral animal baiting program.	✓	✓	↑	Syndicate baiting continued throughout the region.
3.2.4.5	Facilitate aerial shooting activities throughout the region.	Coordinator Natural Resource Management & Climate	Implement and complete the approved annual aerial shooting program.	✓	✓	↑	2 rounds of the aerial shooting program have been conducted.
3.2.4.6	Implement treatment to known mosquito breeding sites.	Coordinator Natural Resource Management & Climate	Implement and complete the approved annual mosquito management program.	✓	✓	↑	Implemented when required (seasonal).

3.2.5 Promote the conservation of environmental assets including the Great Barrier Reef, beaches and wetlands.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.2.5.1	Develop, review and implement a Reef Guardian Council Annual Plan for the financial year.	Coordinator Natural Resource Management & Climate	Council adopt the annual Reef Guardian Council Action Plan.	✓	✓	☑	Reef Guardian Council Action Plan endorsed September 2020.

Legend: ↑ On Target ↓ Below Target ☑ Completed ⋯ Not Proceeding ✓ Yes ✗ No

Outcome 3.3 - Our region is accessible and connected.

3.3.1 Improve the utilisation of Council owned aerodromes and aviation assets.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.3.1.1	Develop Annual Business Plan to incorporate air travel targets for all assets.	Chief Operating Officer – Aviation and Tourism	Number of RPT Services and number of flights.	✗	✗	⋯	Given the fluid nature of Covid-19, we are working with airlines, however this won't be able to be achieved until we return to some form of normal.

3.3.2 Partner with Federal and State Governments to develop and maintain a high-quality transport and road network.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.3.2.1	Develop an Integrated Transport Strategy aimed at maintaining a connected transport network throughout the Whitsunday region.	Executive Manager Roads and Drainage	Integrated Transport Strategy adopted by Council.	✗	✓	↓	Original plans for community consultation was delayed by COVID 19 and has required an alternate approach. Revised target early Q3 for presentation to Council.

3.3.3 Advocate for improved telecommunications across the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.3.3.1	Develop funding applications for additional blackspots that can be applied for when funding rounds open.	Manager Innovation and Technology	Funding applications prepared and submitted when funding rounds open.	✓	✓	↑	Council has supported Telstra blackspot submission for Mt Coolon. Submission in with Telstra for small cell sites at: • Mount Robinson / Whitehaven Beach – 4GX Satellite Small Cell • Hook Island Resort – 4GX Satellite Small Cell • Lindeman Island – 4GX Satellite Small Cell

							Long Island – 4GX Satellite Small Cell These submissions were deferred until the 5a and 6 blackspot program rounds based on best fit to the funding criteria. Investigation underway for more suitable site at Woodwark Lake Proserpine small cell awaiting sublicense agreement between Telstra, Council and Sunwater prior to installation commencing. Review occurring and preparation of regions blackspot priority list based on funding criteria with Council supporting letters to be prepared for future programs.

3.3.4 Advocate for the implementation of the Bruce Highway Action Plan.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.3.4.1	Council work collaboratively with the TMR to assist in the implementation of the plan through its RMPC contract arrangements.	Director Infrastructure Services	Council hold quarterly meetings with the TMR Regional Director.	✓	✓	↑	Phone conferences programmed and undertaken.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

Outcome 3.4 - Our region is accessible and connected.

3.4.1 Develop and maintain effective roads and drainage infrastructure, networks and facilities

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.4.1.1	Complete designs for 2021/22 pre-planned roads and drainage capital works program Implementation of MMS System.	Executive Manager Roads and Drainage	>75% of designs completed 100% Implemented.	✓	✓	↑	Designs for 21/22 not commenced yet. Focus has been on current FY projects. MMS for Local Roads Implemented.
3.4.1.2	Develop and implement maintenance schedule for road related works.	Executive Manager Roads and Drainage	100% of scheduled maintenance road works are completed on time and budget.	✓	✓	↑	System is in place. Currently evaluating if initial assumed service levels are achievable within current budget/resource constraints.
3.4.1.3	Develop and implement road construction program.	Deputy Director Infrastructure	Road construction programs are completed according to approved schedule on time and budget.	✓	✓	↑	Works proceeding on time and budget.
3.4.1.4	Complete designs for 2021/22 stormwater and drainage pre-planned capital works program.	Executive Manager Roads and Drainage	100% of designs completed.	✓	✓	↑	Program running to plan and under budget.
3.4.1.5	Ensure drainage network is maintained in accordance with approved service levels as identified in the Transport Asset Management Plan.	Executive Manager Roads and Drainage	100% of drainage network is maintained as per the Transport Asset Management Plan.	✓	✓	↑	Maintenance program currently meeting expectations. Technical Levels of Service under development.
3.4.1.6	Develop and implement maintenance schedule for stormwater drainage related works.	Executive Manager Roads and Drainage	>90% of scheduled maintenance stormwater drainage works are completed on time and budget.	✓	✓	↑	Scheduled and reactive works progressing to plan and program.

3.4.1.7	Develop and implement stormwater drainage construction program.	Executive Manager Roads and Drainage	Stormwater drainage construction programs are completed according to approved schedule on time and budget.	✓	✓	↑	Program running to plan and under budget.
3.4.1.8	Implement 2020 DRFA reconstruction program.	Disaster Recovery Project Director	>75% of program complete	✓	✓	↑	Proserpine works split into 3 packages. 1 Council Package and 2 Contract Packages. Works about to commence.

3.4.2 Develop and maintain effective water and waste water infrastructure, networks and facilities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.4.2.1	Complete annual review of network master plans for water, sewerage and recycled water networks and update as required to meet the region's needs.	Chief Operating Officer – Whitsunday Water	Annual reviews completed and reported to Council.	✓	✓	↑	Review Completed for the Water Network Component.

3.4.3 Develop integrated asset management plans to effectively manage and maintain road, water and waste water infrastructure and ensure assets meet the demands of a growing population

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.4.3.1	Complete asset renewal priority annual programs (i.e. Sewer relining, Unlined CI Fitting replacement, switchboards, pumps, bores and meter replacement).	Chief Operating Officer – Whitsunday Water	>90% annual programs complete.	✓	✓	↑	Program Commenced.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✖ Not Proceeding ✓ Yes ✖ No

3.4.4 Deliver effective customer focussed water services that protect the public health.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.4.4.1	Ensure compliance with Environmental Licence conditions.	Chief Operating Officer – Whitsunday Water	No offences received.	✓	✓	↓	98% 1 incident Bowen STP 1 incident Proserpine STP
3.4.4.2	Ensure compliance with Drinking Water Quality Management Plans.	Chief Operating Officer – Whitsunday Water	Samples meet ADWG	✓	✓	↑	100% Compliance Achieved Q1.
3.4.4.3	Ensure compliance with Service Indicators as detailed in the Whitsunday Regional Water and Waste Annual Performance Plan 2019-2020.	Chief Operating Officer – Whitsunday Water	>95% compliance	✓	✓	↑	99.3% Performance Compliance Achieved Q1.

3.4.5 Develop a planned approach to securing the Whitsunday region's water supply.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.4.5.1	Complete detailed design for Cannonvale Bulk Water Pipeline Upgrade Project.	Chief Operating Officer – Whitsunday Water	Designs completed and reported to Council.	✓	✓	☑	Design Completed & Bulk Water Pipeline Project Construction has Commenced.
3.4.5.2	Implement priority waterway restoration projects to maintain public and private infrastructure and enhance environmental condition.	Coordinator Natural Resource Management & Climate	Annual riparian waterway improvement program of works completed.	✓	✓	↑	Various projects currently underway.

Legend: ↑ On Target ↓ Below Target ☑ Completed ⋯ Not Proceeding ✓ Yes ✗ No

3.4.6 Partner with Federal and State Governments to enhance the Whitsunday region's capacity for ongoing development and infrastructure maintenance

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.4.6.1	Complete RMPC contracted works Implement IMS System for RMPC construction works.	Executive Manager Roads and Drainage Deputy Director Infrastructure	RMPC contracted works delivered on time and budget IMS System developed and implementation commenced.	✗	✗	↓	RMPC Works progressing in line with increased activity in Mt Coolon area due to CRN operations. Implementation of IMS delayed. Target to get expression of interest to market by end Q2.
3.4.6.2	Complete 2019 DRFA program.	Disaster Recovery Project Director	100% of program complete.	✓	✓	↑	Works proceeding well. Program will be complete by June 2021.
3.4.6.3	Complete 2020 DRFA program damage assessment and submit to QRA for approval.	Disaster Recovery Project Director	The 2020 DRFA program damage assessment has been submitted to QRA for approval.	✓	✓	↑	All damage assessment submitted to QRA. Over \$17M reconstruction works approved by QRA. One claim (\$2.2M) currently going through QRA approval process.
3.4.6.4	Deliver Shute Harbour project construction.	Disaster Recovery Project Director	Project progressing in accordance with project plan.	✓	✓	↑	Project proceeding and is on time and budget.

3.4.7 Engage with Federal and State Governments regarding regional and national water security issues.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
3.4.7.1	Representation of the Bowen Utilities PCG.	Chief Operating Officer – Whitsunday Water	Active participation of the PCG – Attendance of 75% of scheduled meetings	✓	✓	↑	Attending and Participating in Scheduled PCG Meetings.

3.4.7.2	Advocate to State and Federal Government for a Burdekin Bowen pipeline to support the local agriculture sector.	Chief Operating Officer – Whitsunday Water	State and Federal member have been engaged with regarding this issue.	✓	✓	↑	Participated in GW3 Regional Water Strategy Stakeholder Engagement Workshop.

Legend:

↑ On Target

↓ Below Target

☑ Completed

⋯ Not Proceeding

✓ Yes

✗ No

Theme 4: Prosperity

Outcome 4.1 - Our infrastructure enables economic development and facilities investment opportunities.

4.1.1 Implement and enhance Council's Economic Development Strategy

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.1.1.1	Implementation of Actions for the Economic Development Strategy as agreed by Council for the year ended 30 June 2021.	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate progress against actions listed within the Economic Development strategy.	✓	✓	↑	Work towards EDS objectives continues to occur.
4.1.1.2	Develop business cases for projects identified in Council's Economic Development Strategy which can be updated or adapted when funding opportunities arise.	Project Coordinator - Regional Skills Investment Strategy	6 business cases developed in 2020/21.	✓	✓	↑	Relevant business cases and project plans have been developed and submitted.
4.1.1.3	Review Council's Major Festivals and Events Attraction Strategy and Policy.	Manager Community Development and Libraries	Review complete and revised documents presented to Council for adoption.	✗	✓	⋯	Strategy is on hold in 2020/21 due to budgetary and resourcing constraints.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

4.1.2 Develop the Whitsunday Coast Airport as a significant transport and exports hub and regional economic driver.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.1.2.1	Identify and implement approved actions to increase revenue over previous financial year.	Chief Operating Officer – Aviation and Tourism	Aeronautical revenue increases by 10% over previous financial year.	✓	✓	↑	WCA are on track for an increase in Passenger numbers and revenue for the 20/21 FY.
4.1.2.2	Develop and implement a Whitsunday Coast Airport Safety and Security Management Plan.	Chief Operating Officer – Aviation and Tourism	0 safety and security alerts issued during Civil Aviation Safety Authority and Office of Transport Security surveillance activity.	✓	✓	☑	Safety Management System and Security Risk Assessments are completed.
4.1.2.3	Ensure annual maintenance of all aeronautical facilities is completed according to approved schedule.	Chief Operating Officer – Aviation and Tourism	Annual maintenance program to be completed on time and within budget.	✓	✓	↑	All maintenance of Terminal and aeronautical facilities follow a maintenance plan to ensure all servicing is up to date. Recent Fire system approved tender was implemented external to Airport involvement and should be noted as a concern due to budget not being allocated for the awarded tender amount. This may have to be addressed at Q2 review.

4.1.3 Partner with government, industry, business and community to create economic opportunities through encouraging and attracting investment to the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.1.3.1	Enhance working relationships with key industry and business regarding economic development of the Whitsunday Region.	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate	✓	✓	↑	Reports identifying engagement delivered as required.

			consultation and engagement with key industry and business.				

4.1.4 Advocate for the construction of the Urannah Dam and improvements to the Burdekin Falls Dam.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.1.4.1	Representation of the Bowen Utilities PCG.	Chief Operating Officer – Whitsunday Water	Active participation of the PCG – Attendance of 75% of scheduled meetings.	✓	✓	↑	Attending and Participating in Scheduled PCG Meetings.

4.1.5 Advocate for the establishment of a base load power station at Collinsville and alternative energy sources.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.1.5.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✓	✓	↑	Continued support of Shine Energy for proposed Collinsville Power station. Advocacy and support provided to alternative energy companies seeking to develop in region.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✖ Not Proceeding ✓ Yes ✖ No

Outcome 4.2 - Our mining sector enjoys access to strong export and development opportunities.

4.2.1 Develop an Abbot Point Infrastructure Strategy

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.2.1.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✓	✓	↑	Conducted advocacy toward the initiation of a new Abbot Point Master plan process. Promoted opportunities through METS export hub.

4.2.2 Partner with government, business and industry to develop a Mining and Logistics Support Industry Precinct.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.2.2.1	Liaise with Trade and Investment Queensland to promote the development of a Mining and Logistics Support Industry Precinct.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✗	✓	⋯	Have held quarterly meeting with TIQ regarding broader investment opportunities. No current action toward development of mining precinct.

4.2.3 Advocate for the continued development of the Port of Abbot Point and the Abbot Point State Development Area.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.2.3.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✓	✓	↑	Ongoing liaison and project involvement with stakeholders regarding developments with Abbot point.

Outcome 4.3 - Our agriculture sector is sustainable and enjoys access to strong export and development opportunities.

4.3.1 Develop an Agriculture Strategy to facilitate the growth of the agriculture, horticulture and seafood sectors and identify export opportunities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.3.1	Develop a business case aimed at facilitating the growth of the agriculture, horticulture and seafood sectors which identifies export opportunities.	Project Coordinator - Regional Skills Investment Strategy	Business Case developed and reported to Council.	✓	✓	↑	Provided briefing to council on 2 September in relation to WCA Airfreight proposal and project remains in development.

4.3.2 Maintain road infrastructure that meets the needs of primary producers and industry stakeholders.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.3.2.1	Develop a Network Plan as part of an Integrated Transport Strategy for Council, which supports and informs the construction and maintenance of road infrastructure that meets the needs of primary producers and industry stakeholders throughout the Whitsunday region.	Executive Manager Roads and Drainage	Network Plan incorporated into Integrated Transport Strategy for Council adoption.	✗	✓	↓	Original plans for community consultation for Integrated Transport Strategy (ITS) was delayed by COVID 19 and has required an alternate approach. Revised target early Q3 for presentation to Council. Network plan will follow adoption of ITS and include proposed levels of service. Target end FY for completion.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✗ Not Proceeding ✓ Yes ✗ No

4.3.3 Partner with primary producers and industry stakeholders to promote the Whitsunday region as a suitable location for a fresh produce canning and processing plant.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.3.3.1	Support the Bowen Gumlu Growers Association in their endeavours to add value to the agriculture industry of the Whitsunday region.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement.	✓	✓	↑	Partnering with BGGA to undertake research into supply and manufacturing options.

4.3.4 Partner with primary producers and industry stakeholders to identify opportunities and challenges facing our agriculture, horticulture and seafood sectors.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.3.4.1	Support primary producers and industry stakeholders in the Whitsunday Region to identify opportunities and challenges facing our agriculture, horticulture and seafood sectors.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement.	✓	✓	↑	Meetings attended with BGGA, DAF and producers regarding opportunities and challenges.

Legend:



On Target



Below Target



Completed



Not Proceeding



Yes



No

Outcome 4.4 - Our tourism and small business sectors are strong, sustainable and actively promoted.

4.4.1 Ensure a regulatory environment which is business friendly and considerate of business needs.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.1.1	Provide advocacy and commentary toward policies and regulation that have effect on the regional economy.	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which highlight response to significant advocacy and policy issues.	✓	✓	↑	Hosted the QLD Small business commissioner in region and commenced involvement with the commissioner's office toward the development of the Small business friendly councils initiative.

4.4.2 Enhance tourism and entry signage across the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.2.1	Implement appropriate actions from Destination Tourism Plan.	Project Coordinator - Regional Skills Investment Strategy	Report to Council as required to provide updates on implementation of the Destination Tourism Plan.	✓	✓	↑	Undertaken a review of signage and sentiment following completion of recent signage installation. Update on DTP to provided at end of Q2.

4.4.3 Partner with tourism, business and economic development organisations to deliver training programs and initiatives for the tourism and small business sectors.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.3.1	Develop RSIS (Regional Skills Investment Strategy) business cases as required.	Project Coordinator - Regional Skills Investment Strategy	Business Cases developed and reported to Council with project updates as required.	✓	✓	↑	One business case under development focused on the Tourism and Hospitality sector. Partnering to offer leadership development program. Continued delivery of ASBAS small business digital skills program.

4.4.4 Partner with tourism, business and economic development organisations to promote the local tourism and small business sectors.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.4.1	Implement council led or responsible actions associated with the Destination management plan.	Project Coordinator - Regional Skills Investment Strategy	Twice yearly update by RTO to be presented to council highlighting progress against plan.	✓	✓	↑	Tourism Whitsundays provided half yearly update to council on 5 th August 2020.

4.4.5 Promote the Whitsunday region as a desirable domestic and international tourist destination.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.5.1	Support and partner with Tourism Whitsundays to undertake consumer marketing activities and tourism industry training and cooperative actions.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✓	✓	↑	Provided support to Tourism Whitsundays around various marketing initiatives.

4.4.6 Advocate for the establishment of an integrated resort and casino development within the Whitsunday region.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.6.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✓	✓	↑	Casino not an identified priority area. Provided support to potential proponents of integrated resort facility.

Legend: ↑ On Target ↓ Below Target ✓ Completed ✖ Not Proceeding ✓ Yes ✖ No

4.4.7 Promote the continued development of the tourism sector.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.7.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✓	✓	↑	Advocated for the needs of the Tourism sector through the highlighting key local data brought about by the COVID19 crisis. Highlighted key development opportunities for the sector through the priorities plan.

4.4.8 Promote living, investing, and shopping locally.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.8.1	Support local Chambers of Commerce to implement the local buying program.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement.	✗	✓	⋯	Provided Small business sector update to council on 5 August 2020 discussing local buying program which was not considered to be a priority. Consultation with local chambers indicated a lack of resources to deliver a program and unsuccessful prior program.

4.4.9 Encourage the retention of existing local industries and businesses and the development of emerging industries and businesses.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.4.9.1	Aid potential develops/investors and existing local industries/businesses with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement.	✓	✓	↑	Provided support to four local developments in the form of guidance and data to assist with project grants funding opportunity. Provided support to a number of businesses in connecting with state and federal COVID19 stimulus measures.

Outcome 4.5 - Our region provides strong education, employment and training pathways.

4.5.1 Partner with government, industry, business and community to support develop and business growth that generates employment opportunities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.5.1.1	Implement Economic Development Strategy actions which support and develop business growth that generates employment opportunities.	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate progress against actions listed within the Economic Development strategy.	✓	✓	↑	Reports demonstrating activity with partners provided as required.
4.5.1.2	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required to establish the Whitsunday Marine Centre of Excellence.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✓	✓	↑	Continued project advocacy efforts to attract business case funding from state/federal government, engage with potential investors and partners and promote the project to the regional business community at the Bowen business breakfast on 11 September 2020.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No

4.5.2 Promote the Whitsunday region as a suitable location for a variety of education facilities including a university campus and boarding school or private boarding facility.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.5.2.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items.	✗	✓	⋯	Have engaged directly with universities and a boarding school regarding opportunities in the region and delivery of industry specific programs. Dedicated facility not being pursued as priority area.

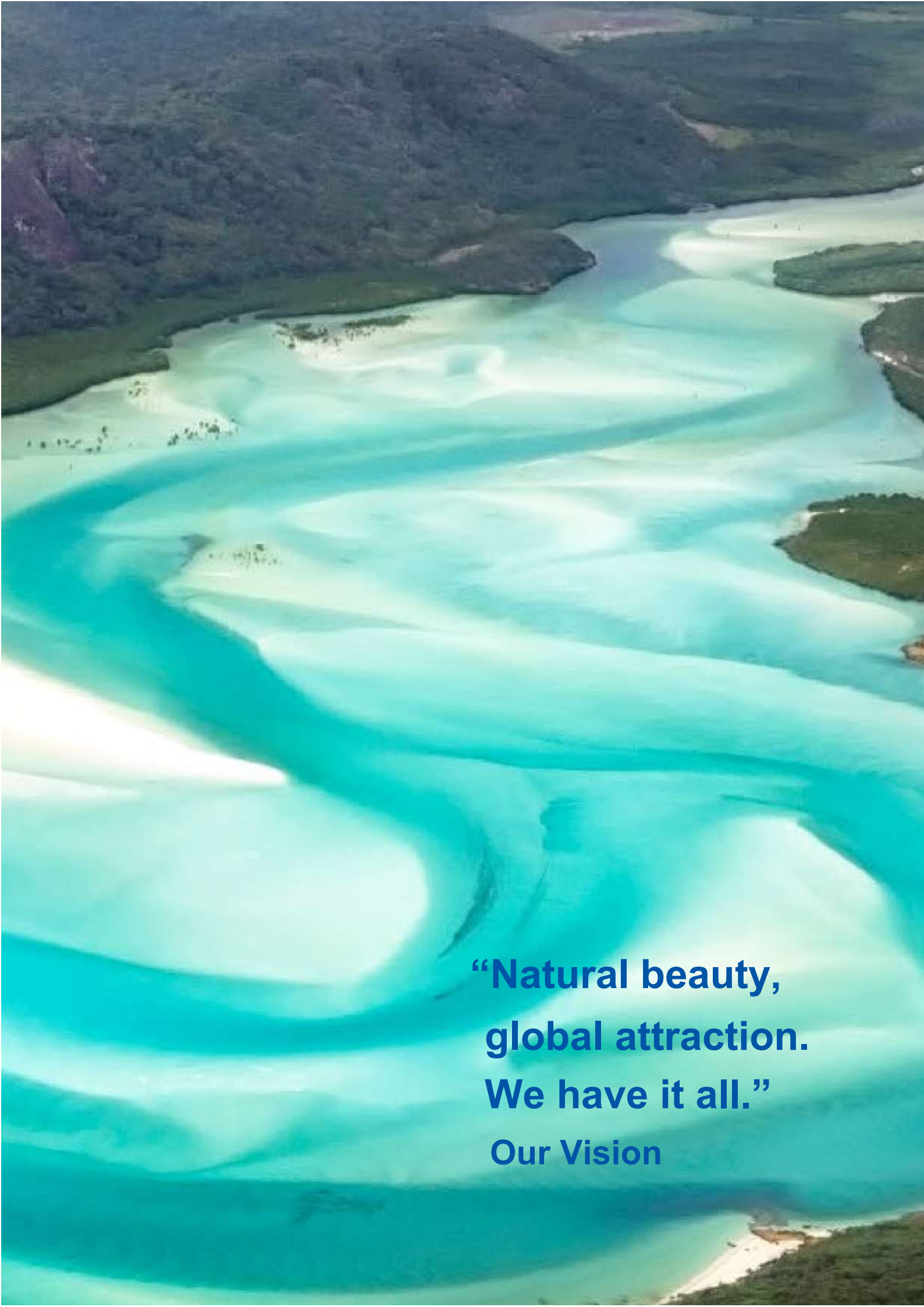
4.5.3 Promote initiatives designed to enhance and increase local employment and training opportunities.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.5.3.1	Implement Economic Development strategy theme five actions to develop a skilled local workforce.	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate progress against actions listed within the Economic Development Strategy.	✓	✓	↑	Leading and contributing to several EDS workforce development initiatives such as RSIS, the Regional Jobs committee and provision of feedback to the MIW future employment study.

4.5.4 Promote the development of a skilled and flexible workforce to benefit local industries and businesses.

Operational Plan Action(s)		Responsibility	Measure	Q1		Status	Comments
				Time	Budget		
4.5.4.1	Deliver outcomes and training solutions proposed by the Regional Skills Investment Strategy project plan.	Project Coordinator - Regional Skills Investment Strategy	4 business cases/solutions developed in 20/21.	✓	✓	↑	Three business cases under development for Tourism, Agriculture and Aquaculture.

Legend: ↑ On Target ↓ Below Target ✓ Completed ⋯ Not Proceeding ✓ Yes ✗ No



**“Natural beauty,
global attraction.
We have it all.”
Our Vision**

13. Corporate Services

13.5 FINANCIAL REPORT - FY 20/21 - PERIOD ENDING OCTOBER 2020

AUTHOR: Stephen Fernando - Chief Financial Officer/Manager Financial Services

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the unaudited monthly financial statements for the period ended 31st October 2020 of the Financial Year 2020/21.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

This report presents the unaudited monthly financial statements for the period ending 31st October 2020 and outlines Council's financial performance for the year.

PURPOSE

This report seeks to inform Council on the estimated financial performance and financial position of Council for the financial year 2020/21, for the period ending 31st October 2020.

BACKGROUND

The financial statements are being prepared and presented in keeping with the requirements of the Local Government Act and Regulations.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (LGA)

152 Financial report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) Otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

ANALYSIS

This report provides the estimated financial performance and position of Council for the initial period in the current financial year. Overall, Council remains in a sound financial position with further work to be undertaken throughout the year addressing the longer-term financial position and future sustainability.

The underlying cash position remains sound, and with no new borrowings forecast this year, the debt will continue to reduce although Council remains exposed to the current economic conditions and may face cashflow impacts during the first half of 2021.

With four months of the financial year complete, the focus remains on capital project planning and delivery to ensure that projects are on track for delivery prior to 30 June 2021. With the revised budget now approved the focus on delivering the \$136M remains, noting that procurement for major projects is required to ensure that most projects are ready to proceed by the end of the calendar year.

Council has commenced working with the Queensland Treasury Corporation (QTC) to evaluate the impacts of COVID19 on the regional economy and to further review the ongoing financial sustainability for the long term. A report will be presented to Council in November 2020.

The financial ratios remain within the bounds set by the State Government, and the Council remains in a sound financial position.

Attachment 1 contains a summary of the financial performance with commentary around key features.

Attachment 2 contains the full set of financial statements, including notes thereto.

Attachment 3 details the capital delivery for the period.

STRATEGIC IMPACTS

Presentation of this report aligns with maintaining transparency of Council activities and financial position. It also ensures that Council is compliant with the requirements of the LGA.

CONSULTATION

Jason Bradshaw – Director Corporate Services
Julie Moller- Manager Strategic Finance

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That the financial statements for the period be received by Council.

ATTACHMENTS

Attachment 1 - Monthly Financial Report - October 2020
Attachment 2 - Financial Statements for the Financial Year 2020/21 to October 2020
Attachment 3 - Capital Delivery Report - October 2020

FINANCIAL REPORT

Financial Year: 2020/21

Period Ending: October 2020



BACKGROUND

This report provides the estimated financial performance and position of Whitsunday Regional Council for the relevant period in the current financial year.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

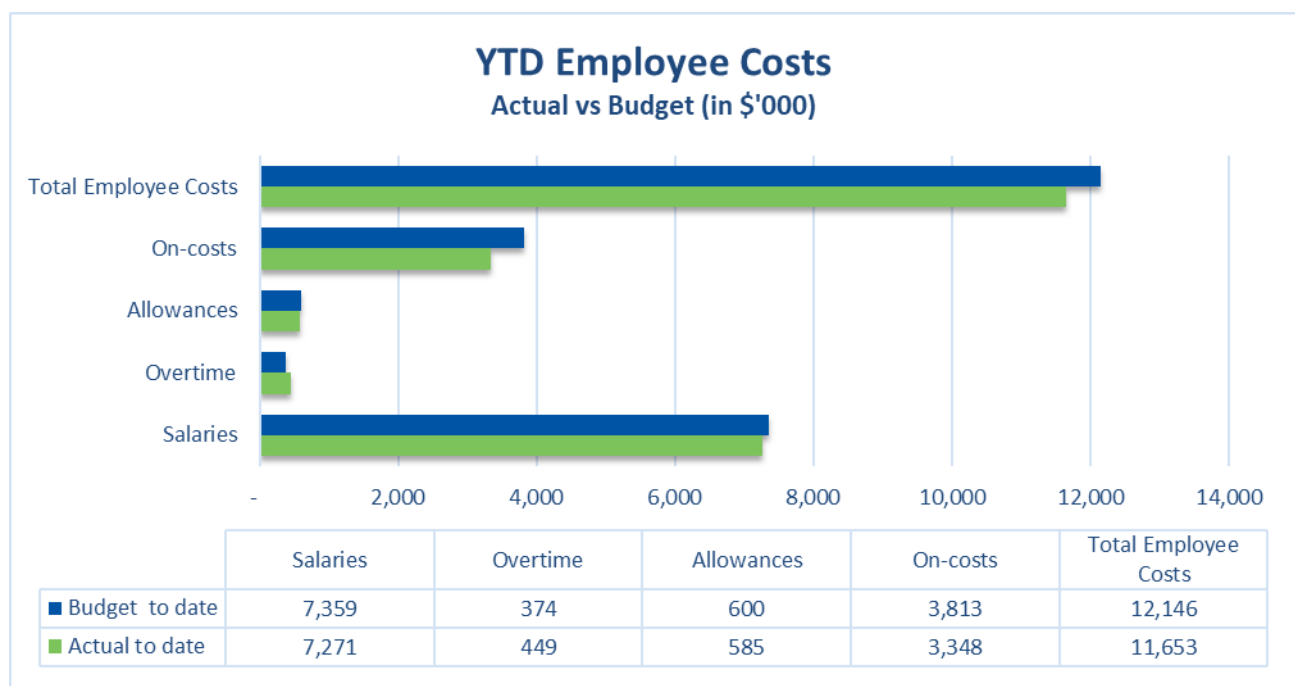
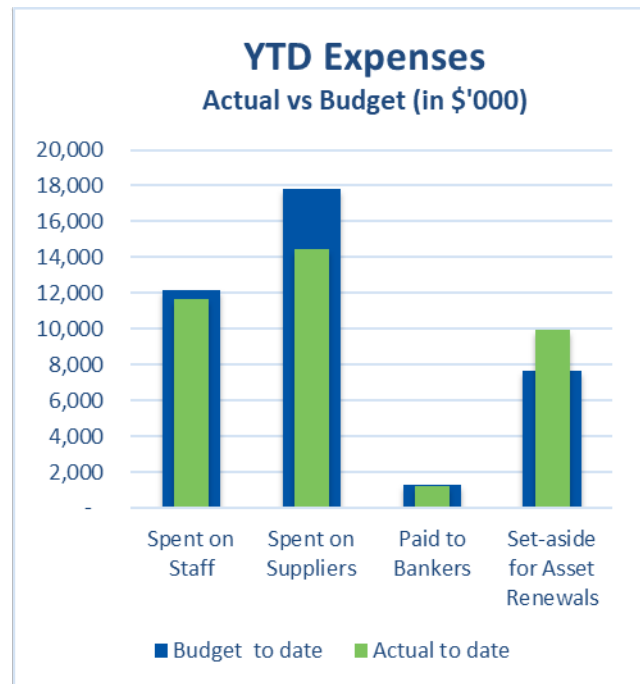
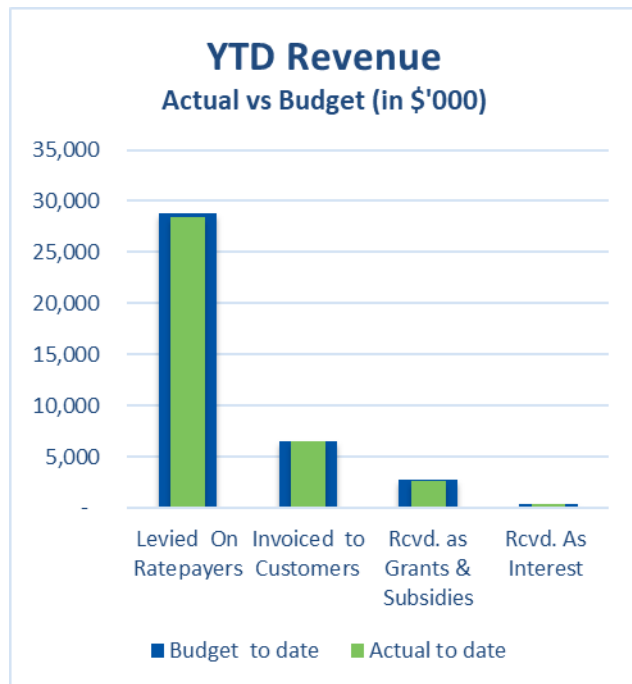
For the period under review, Council's operating surplus stood at around \$1.4M., after charging depreciation of \$9.9M.

Table 1 : Statement of Income & Expenditure

(in \$'000)	Prev. Yr. Audited	Budget to date	Actual to date	% Var Bud v Act
What We Levied Our Ratepayers	84,913	28,806	28,462	99%
What We Invoiced Our Customers	20,945	6,484	6,486	100%
What We Rcvd. as Grants & Subsidies	10,633	2,738	2,592	95%
What We Rcvd. As Interest from Investment	1,651	382	401	105%
Our Other Revenue	7,689	539	663	123%
Our Total Recurrent Earnings	125,830	38,949	38,603	99%
What We Spent on Our Staff	36,877	12,146	11,653	96%
What We Spent on Our Suppliers	52,881	17,795	14,428	81%
Our Total Direct Spend	89,758	29,941	26,081	87%
What We Paid Our Bankers	4,066	1,279	1,181	92%
What We Set-aside for Asset Renewals	29,181	7,667	9,915	129%
Our Operating Surplus/(Deficit)	2,825	61	1,427	2322%
Our Capital Revenue	60,513	34,933	31,093	89%
Our Capital Expenses	26,417	5,611	-	0%
Our Capital Surplus/(Deficit)	34,097	29,322	31,093	106%
Our Net Earnings	36,922	29,384	32,520	111%

- Revenues are generally in line with expectations.
- Operating surplus is well above expectations due to:
 - expenditure on wages being below budget due to vacancy rates.
 - expenditure on materials and services being over 15% below budget. This under expenditure will get corrected over the coming months due to the timing of works and planning.

Additional details of revenue and expenditure and their comparison to budget are graphically presented below:



COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood marginally over \$1.1B.

Table 2 : Statement of Financial Position

(in \$'000)	Prev.Yr. Audited	Annual Budget	Actual to date
What We Own	1,137,149	1,232,915	1,160,648
Inventory We Hold	1,646	1,745	1,522
What We are Owed	27,768	21,266	28,285
What We Have in Bank	68,776	55,017	76,788
Our Total Assets	1,235,338	1,310,943	1,267,242
What We Owe Our Suppliers	40,011	39,506	48,065
What We Owe Our Lenders	93,549	81,508	84,879
Our Total Liabilities	133,560	121,014	132,944
Our Community Wealth	1,101,778	1,189,929	1,134,298

- Cash balances remain at healthy levels.
- The borrowings are above budget due to a change in accounting standards. Under the new standard, future lease payments are displayed as a form of borrowing.

Debtors & Borrowings

What We Are Owed (\$ '000)	
Category	Amount
Rates & Charges	8,769
Rates Accruals	-
General Debtors	3,842
GST Receivable/(Payable)	976
Advances to Community	1,024
SUB-TOTAL	14,611

Contract Assets	9,775
Water Charges not yet levied	2,436
Prepayments	2,073
Provision for Bad Debts	(610)
SUB-TOTAL	13,674

GRAND TOTAL	28,285

What We Have Borrowed (\$ '000)		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	2,011
81092 Gen7 08/09	6.82%	4,531
81090 Gen8 09/10	6.33%	2,981
81089 Gen8 AMSU	5.07%	3,027
81093 STP Projects	5.25%	20,024
81094 WTP Projects	4.86%	9,765
Bowen STP 19/20	2.20%	9,477
WCA Run 19/20	2.20%	23,218
Bowen Cell 3 19/20	0.91%	2,401
Bowen STP 20/21	1.80%	5,594
TOTAL		83,027

What We Have Available to Borrow ('000)		
Facility	Rate	Limit
Working Capital Facility	0.25%	20,000
Term Loans		-
TOTAL		20,000

Debtor/Borrowing Statistics (\$ '000)	Amount	% of Outstanding
Rates & Charges Outstanding: > 1 Year	3,995	26%
Rates & Charges Outstanding: Current Year	11,584	74%
General Debtors: < 90 days	3,749	88%
General Debtors: > 90 Days	489	12%
Borrowings per Assessment	4,559	

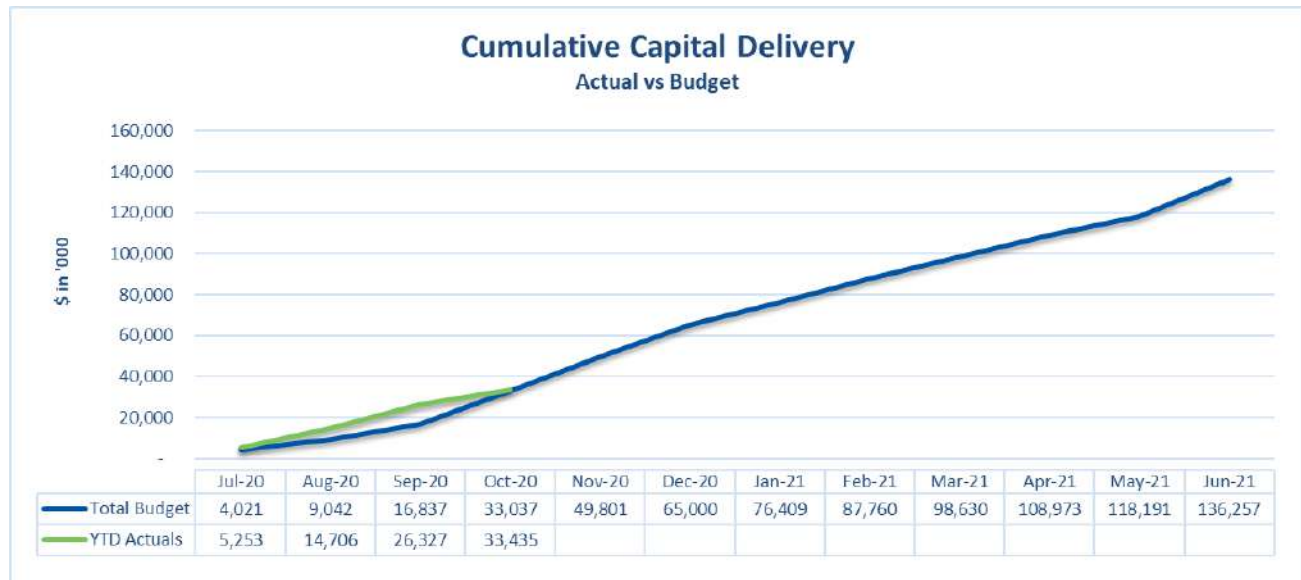
- Overall debtor balances are down to \$14.5 Mn (from \$20.5 Mn. last month) with the majority being rates and charges.
- The short-term working capital facility remains unutilised.

Investments

	Prev. Yr	Current
Queensland Treasury Corporation	68,776	76,788

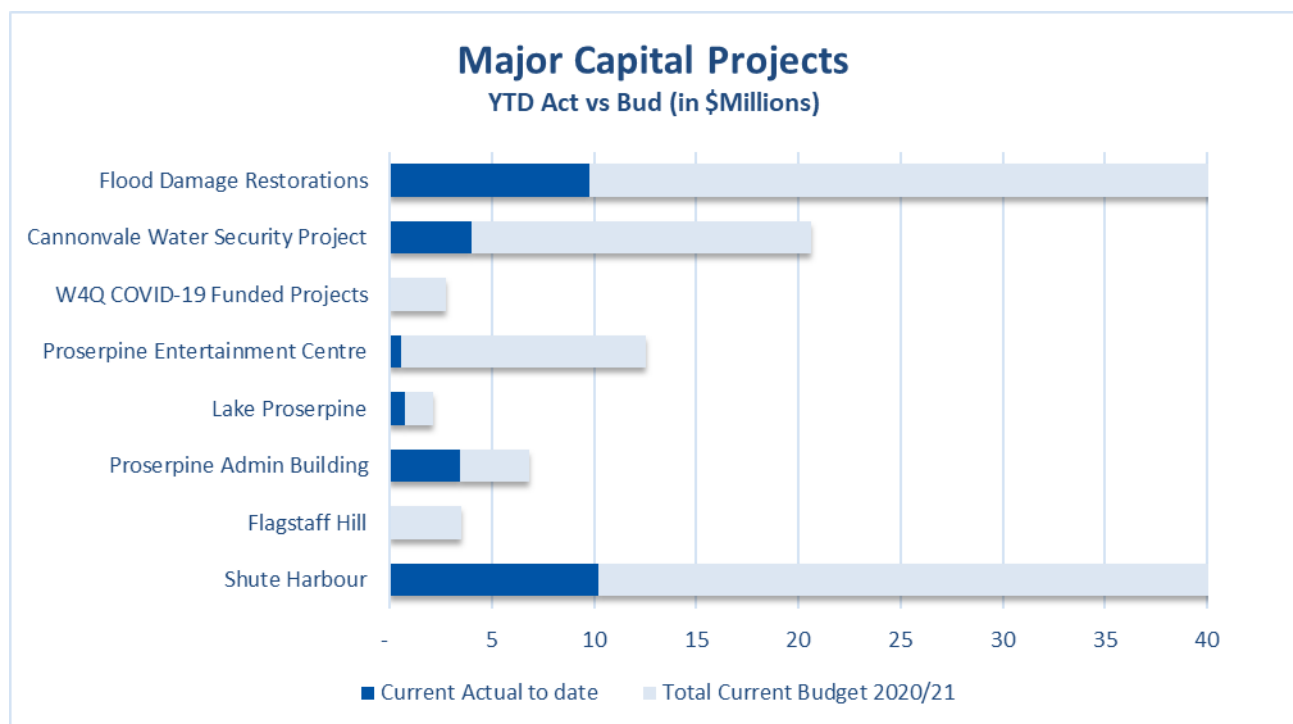
- All excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable institutions.

CAPITAL DELIVERY



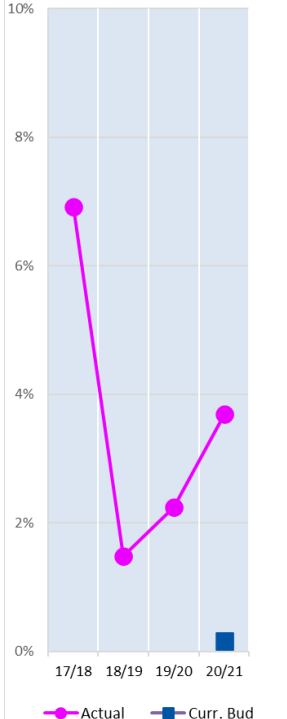
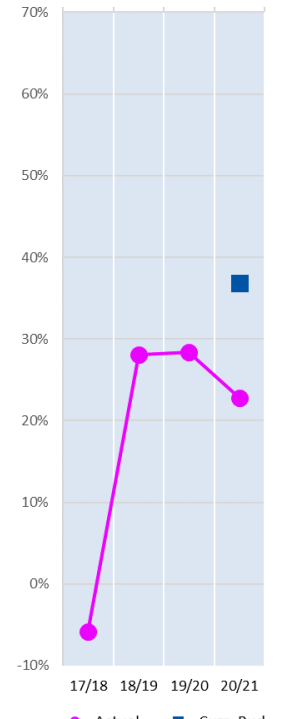
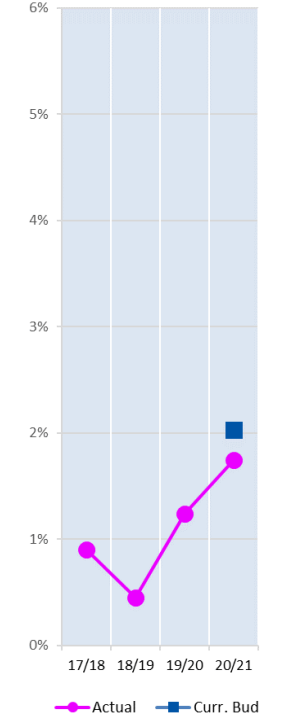
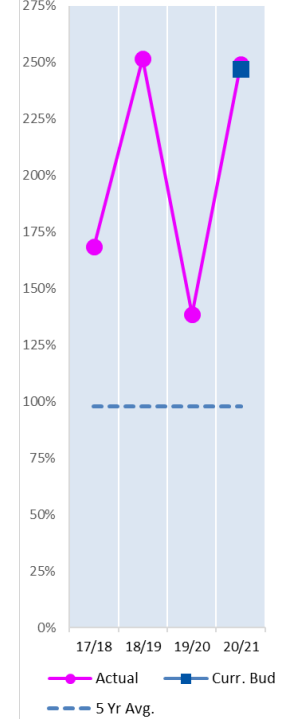
The capital delivery budget has been revised through the Q1 Budget review. Carry over projects from last year resulted in the capital budget for the year increasing to \$136M.

Based on the revised monthly budget, capital delivery is marginally above the budget.



FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO  <table><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th></tr><tr><td>17/18</td><td>7.0%</td><td>-</td></tr><tr><td>18/19</td><td>1.5%</td><td>-</td></tr><tr><td>19/20</td><td>2.2%</td><td>-</td></tr><tr><td>20/21</td><td>3.7%</td><td>0.16%</td></tr></table>	Year	Actual	Curr. Bud	17/18	7.0%	-	18/19	1.5%	-	19/20	2.2%	-	20/21	3.7%	0.16%	NET FINANCIAL LIABILITIES RATIO (ADJUSTED)  <table><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th></tr><tr><td>17/18</td><td>-5%</td><td>-</td></tr><tr><td>18/19</td><td>28%</td><td>-</td></tr><tr><td>19/20</td><td>28%</td><td>-</td></tr><tr><td>20/21</td><td>22.75%</td><td>36.79%</td></tr></table>	Year	Actual	Curr. Bud	17/18	-5%	-	18/19	28%	-	19/20	28%	-	20/21	22.75%	36.79%	INTEREST COVERAGE RATIO  <table><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th></tr><tr><td>17/18</td><td>0.9%</td><td>-</td></tr><tr><td>18/19</td><td>0.5%</td><td>-</td></tr><tr><td>19/20</td><td>1.2%</td><td>-</td></tr><tr><td>20/21</td><td>1.75%</td><td>2.03%</td></tr></table>	Year	Actual	Curr. Bud	17/18	0.9%	-	18/19	0.5%	-	19/20	1.2%	-	20/21	1.75%	2.03%	ASSET SUSTAINABILITY RATIO  <table><tr><th>Year</th><th>Actual</th><th>Curr. Bud</th><th>5 Yr Avg.</th></tr><tr><td>17/18</td><td>165%</td><td>-</td><td>90%</td></tr><tr><td>18/19</td><td>250%</td><td>-</td><td>90%</td></tr><tr><td>19/20</td><td>135%</td><td>-</td><td>90%</td></tr><tr><td>20/21</td><td>249.10%</td><td>246.92%</td><td>90%</td></tr></table>	Year	Actual	Curr. Bud	5 Yr Avg.	17/18	165%	-	90%	18/19	250%	-	90%	19/20	135%	-	90%	20/21	249.10%	246.92%	90%
Year	Actual	Curr. Bud																																																																		
17/18	7.0%	-																																																																		
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<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i> Target: 0% - 10% Oct Actual: 3.70% Budget: 0.16%	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i> Target: below 60% Oct Actual: 22.75% Budget: 36.79%	<i>Net interest expense divided by total operating revenue</i> Target: 0% - 5% Oct Actual: 1.75% Budget: 2.03%	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i> Target: Avg. 90% Oct Actual: 249.10% Budget: 246.92%																																																																	
Operating surplus is above budgeted levels primarily due to underspend on salaries & wages and materials & services.	Financial liabilities are maintained at a steady level well below the maximum level.	Well below the recommended maximum thresholds and in line with budget. No additional borrowings are envisaged during the year.	Will continue to remain above targeted levels due to continuing substantial reconstruction work.																																																																	

BUDGET ACHIEVEMENT

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows.

Item	Prev. Yr	Curr. Yr. to date	Flag
Our Earnings	102%	99%	
Our Expenditure	100%	96%	
Our Capital Delivery	75%	101%	
Our Cash on Hand	145%	140%	

- Capital delivery is in line with the phased capital budget.

OTHER MATTERS

- The Q1 revised budget was adopted by Council in October 2020.
- User training is underway for the implementation of the Technology One budget module.
- Capitalisation remains on hold until the revaluation of assets has been completed.
- Queensland Treasury Corporation (QTC) will be conducting a credit review of Council this financial year.
- The information available on the likely terms for the proposed refinancing of Council loans, proposed by the state government, is not likely to suit the requirements of Council. Under the indicated refinancing structure, refinancing will be on the market value (not book value) of the loans, with the only advantage being a longer period to repay the loans. However, as it will mean wearing a one-off substantial expense in the income statement and a higher loan balance in the balance sheet, it is not likely to be in the best interest of Council to refinance its existing loans.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

For the period ending 31 October 2020

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WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the period ending 31 October 2020

		2021	2020	Revised Budget 2020/21	PTD Budget 2020/21	Variance to PTD Budget
	Note	YTD	30 June			
		\$	\$	\$	\$	%
Income						
Recurrent revenue						
Rates and levies	3 (a)	28,461,545	84,913,238	86,418,064	28,806,021	99%
Sale of goods and major services	3 (b)	3,617,444	12,367,742	11,101,810	3,700,603	98%
Fees and charges	3 (c)	1,461,887	3,232,050	3,230,496	1,076,832	136%
Lease, rental and levies		199,238	428,889	377,018	125,673	159%
Interest received		400,922	1,650,666	1,146,511	382,170	105%
Sales of contract and recoverable works	3 (d)	1,207,447	4,915,902	4,742,726	1,580,909	76%
Other recurrent income		663,111	7,689,235	1,617,994	539,331	123%
Grants, subsidies, contributions and donations	4 (i)	2,591,628	10,632,767	8,213,382	2,737,794	95%
Total operating revenue		38,603,221	125,830,489	116,848,001	38,949,334	99%
Capital revenue						
Grants, subsidies, contributions and donations	4 (ii)	30,974,979	60,449,475	103,847,601	34,615,867	89%
		30,974,979	60,449,475	103,847,601	34,615,867	
Total revenue		69,578,201	186,279,964	220,695,602	73,565,201	
Capital income		117,636	63,764	950,771	316,924	37%
Total income	2 (b)	69,695,837	186,343,728	221,646,373	73,882,124	94%
Expenses						
Recurrent expenses						
Employee benefits	5	(11,652,950)	(36,876,686)	(36,437,549)	(12,145,850)	96%
Materials and services	6	(14,427,594)	(52,881,261)	(53,386,160)	(17,795,387)	81%
Finance costs	7	(1,180,753)	(4,066,083)	(3,837,580)	(1,279,193)	92%
Depreciation and amortisation	15	(9,914,850)	(29,181,271)	(23,002,354)	(7,667,451)	129%
Total operating expenses		(37,176,147)	(123,005,300)	(116,663,643)	(38,887,881)	
Capital expenses						
Other capital expenses	9	-	(26,416,518)	(16,831,855)	(5,610,618)	
Total expenses	2 (b)	(37,176,147)	(149,421,818)	(133,495,498)	(44,498,499)	84%
Net result		32,519,690	36,921,910	88,150,875	29,383,625	
Other comprehensive income						
Items that will not be reclassified to net result						
Increase in asset revaluation surplus		-	683	-	-	
Total other comprehensive income for the year		-	683	-	-	
Total comprehensive income for the year		32,519,690	36,922,593	88,150,875	29,383,625	

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations

For the period ending 31 October 2020

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Retained surplus (deficiency) from prior years		6,626,153	(3,777,717)	6,624,688
Adjustment for prepaid rates		-	7,819,074	-
Net result for the year		32,519,690	36,921,910	88,150,875
		39,145,842	40,963,267	94,775,563
Transfers (to) from capital account				
Transfer of capital income		(117,636)	(63,764)	(4,950,785)
Transfer of capital expenses	8	-	26,416,518	16,831,855
Non-monetary capital revenue	4 (ii)(b)	-	(1,323,848)	-
General revenue used for capital funding purposes	CFS*	(2,165,011)	-	-
Unspent capital revenue transferred from capital	CFS*	-	11,753,283	-
Adjustment for unfunded depreciation		1,256,082	7,506,997	6,565,484
Transfer to adjust the working capital cash		-	(495,163)	-
Net capital account transfers		(1,026,566)	43,794,023	18,446,554
Transfers (to) from restricted reserves				
Constrained grants and subsidy reserve		(7,869,691)	(26,385,462)	(38,116,937)
Constrained NDRRA grants reserve		(23,105,288)	(29,553,310)	(64,892,812)
Retained surplus (deficiency) available for transfer to reserves		7,144,297	28,818,517	10,212,369
Transfers (to) from reserves for future capital funding:				
Insurance reimbursed reserve		-	(2,616,000)	-
Capital works reserve		(2,438,508)	(20,013,314)	(3,276,360)
Transfers (to) from reserves for future recurrent funding purposes:				
Operational projects reserve		-	436,950	-
		-	-	-
		-	-	-
Retained surplus (deficit) at end of year		4,705,789	6,626,153	6,936,009

*CFS - Denotes Capital Funding Statement

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position

As at 31 October 2020

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Current assets				
Cash and cash equivalents	10	76,787,701	68,775,501	55,016,922
Receivables	11 (a)	13,979,316	13,584,141	11,082,014
Inventories	12	1,207,055	1,330,586	1,430,456
Contract assets		9,775,115	9,492,762	5,492,762
Other assets		4,509,151	4,691,452	4,691,452
		<u>106,258,338</u>	<u>97,874,442</u>	<u>77,713,606</u>
Non-current assets held for sale		315,000	315,000	315,000
Total current assets		<u>106,573,338</u>	<u>98,189,443</u>	<u>78,028,606</u>
Non-current assets				
Receivables		21,000	21,000	-
Investment properties	13	1,800,000	1,800,000	1,665,398
Property, plant and equipment	14	1,157,014,382	1,133,494,546	1,226,402,209
Intangible assets				3,013,843
Right of use assets		1,833,351	1,833,351	1,833,351
Total non-current assets		<u>1,160,668,733</u>	<u>1,137,148,897</u>	<u>1,232,914,801</u>
TOTAL ASSETS		<u>1,267,242,071</u>	<u>1,235,338,340</u>	<u>1,310,943,407</u>
Current liabilities				
Trade and other payables	15	23,053,415	22,189,713	21,887,753
Provisions	16	8,363,042	9,888,573	7,967,087
Borrowings	17	5,372,131	5,372,131	5,317,457
Contract liabilities		7,042,906	7,042,906	-
Total current liabilities		<u>43,831,495</u>	<u>44,493,323</u>	<u>35,172,296</u>
Non-current liabilities				
Provisions	16	9,605,959	7,931,719	9,651,394
Borrowings	17	79,506,716	81,135,085	76,190,630
Total non-current liabilities		<u>89,112,675</u>	<u>89,066,804</u>	<u>85,842,024</u>
TOTAL LIABILITIES		<u>132,944,170</u>	<u>133,560,128</u>	<u>121,014,320</u>
NET COMMUNITY ASSETS		<u>1,134,297,901</u>	<u>1,101,778,212</u>	<u>1,189,929,087</u>
Community equity				
Council capital -				
Investment in capital assets		715,500,799	690,352,594	791,274,209
Asset revaluation surplus		360,463,221	360,463,221	360,463,221
Retained surplus/ (deficiency)		4,705,789	6,626,153	6,936,009
Reserves		53,628,092	44,336,244	31,255,648
TOTAL COMMUNITY EQUITY		<u>1,134,297,901</u>	<u>1,101,778,212</u>	<u>1,189,929,087</u>

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity

For the period ending 31 October 2020

	Note	Total		Retained surplus (deficit) Note 25		Reserves Note 26		Asset revaluation surplus Note 24		Council Capital Note 23	
		2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$	2021 \$	2020 \$
Balance at beginning of the year		1,101,778,212	1,054,258,015	6,626,153	(3,777,717)	44,336,244	47,239,722	360,463,221	360,462,538	690,352,594	650,333,471
Adj on intial application of AASB 15 / AASB 1058		-	10,597,604	-	7,819,074			-		-	2,778,530
Restated opening balances		1,101,778,212	1,064,855,619	6,626,153	4,041,357	44,336,244	47,239,722	360,463,221	360,462,538	690,352,594	653,112,001
Net result		32,519,690	36,921,910	32,519,690	36,921,910	-	-	-	-	-	-
Other comprehensive income for the year											
Change in value of future rehabilitation costs		-	683					-	683		
Total comprehensive income for the year		32,519,690	36,922,593	32,519,690	36,921,910	-	-	-	683	-	-
Transfers (to) from retained earnings to capital	25	-	-	(1,026,566)	43,794,023	-	-	-	-	1,026,566	(43,794,023)
Transfers (to) from retained earnings and recurrent reserves	25	-	-	-	436,950	-	(436,950)	-	-		
Transfers (to) from capital reserves and capital	23	-	-	(33,413,487)	(78,568,086)	9,291,848	(2,466,529)	-	-	24,121,639	81,034,615
Net transfers in year		-	-	(34,440,053)	(34,337,114)	9,291,848	(2,903,478)	-	-	25,148,205	37,240,593
		-	-							-	-
Balance at end of the year		1,134,297,901	1,101,778,212	4,705,789	6,626,153	53,628,092	44,336,244	360,463,221	360,463,221	715,500,799	690,352,594

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the period ending 31 October 2020

		2021	2020	Revised Budget 2020/21
	Note	\$	\$	\$
Cash flows from operating activities				
Receipts				
General rates and utility charges		27,716,439	83,605,795	88,707,389
Sale of goods and major services		3,617,444	12,367,742	11,101,810
Lease, rental and levies, fees and charges		1,661,052	3,225,316	3,387,514
Other income		1,685,663	16,332,113	6,086,295
GST received		1,245,411	14,868,514	(1,037,544)
Receipts from customers		35,926,010	130,399,481	108,245,463
Operating grants, subsidies and contributions		2,591,628	12,359,971	8,213,382
Interest received		400,922	1,650,666	1,146,511
Payments				
Payments for materials and services		(13,834,399)	(59,932,128)	(53,486,030)
Payment to employees		(11,747,290)	(35,987,474)	(36,437,549)
GST paid		-	(14,476,754)	-
Payments to suppliers and employees		(25,581,689)	(110,396,356)	(89,923,579)
Interest expense		(1,074,879)	(3,250,982)	(3,604,038)
Net cash inflow (outflow) from operating activities		12,261,992	30,762,780	24,077,740
Cash flows from investing activities				
Commonwealth government grants		1,137,977	5,481,533	-
State government subsidies and grants arising from contract assets and liabilities		(282,352)	6,249,696	-
Other capital State government subsidies and grants		28,546,661	49,470,842	106,222,601
Capital contributions		1,290,341	4,173,252	1,625,000
Payments for property, plant and equipment		(33,434,686)	(95,288,067)	(135,756,688)
Payments for investment property		-	(135,576)	-
Proceeds from sale of property, plant and equipment		117,636	702,227	950,771
Net movement in loans to community organisations		3,000	(25,281)	1,027,000
Net cash inflow (outflow) from investing activities		(2,621,422)	(29,371,375)	(25,931,316)
Cash flows from financing activities				
Proceeds from borrowings		-	8,167,094	-
Repayment of borrowings	17	(1,628,370)	(4,226,926)	(4,997,672)
Repayments made on finance leases		-	(174,357)	-
Net cash inflow (outflow) from financing activities		(1,628,370)	3,765,810	(4,997,672)
Net increase (decrease) in cash and cash equivalents held		8,012,200	5,157,216	(6,851,248)
Cash and cash equivalents at beginning of the financial year		68,775,501	63,618,285	61,868,170
Cash and cash equivalents at end of the financial year	10	76,787,701	68,775,501	55,016,922

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Capital Funding

For the period ending 31 October 2020

	Note	2021	2020	Revised Budget 2020/21
		\$	\$	\$
Sources of capital funding				
General revenue used for capital purposes		2,165,012	-	4,000,014
Excess capital revenue provided in year		-	(11,753,283)	-
Finance leases for right of use assets		-	468,579	-
Loan monies expended		-	8,167,094	-
Funded depreciation and amortisation		7,767,519	21,674,274	16,436,870
Proceeds from the sale of capital assets		117,636	702,227	950,771
Donated and contributed physical assets		-	1,323,848	-
Constrained grants, subsidies and contributions		6,608,141	36,892,209	40,271,643
Insurance reimbursed reserve		272,969	-	70,000
Capital Works reserve		2,413,073	13,459,178	11,516,250
Insurance Restoration reserve		-	1,129,919	2,616,000
Constrained NDRRA grants reserve		15,718,705	29,553,310	64,892,812
		35,063,055	101,617,354	140,754,360
Application of capital funding				
Non-current capital assets				
Land and Improvements		-	126,461	-
Buildings and Other Structures		-	25,871,843	71,215,272
Plant and equipment		-	9,121,423	4,825,269
Intangible assets		-	-	3,013,843
Transport Infrastructure		-	46,103,096	62,089,543
Water		-	2,553,538	19,726,173
Sewerage		-	11,450,050	3,344,588
Right of use - Land		-	11,322	-
Right of use - Buildings		-	457,258	-
Movement in capital work in progress		33,434,686	1,385,503	(28,458,000)
Investment property		-	135,576	-
		33,434,686	97,216,070	135,756,688
Principal loan redemptions				
Queensland Treasury Corporation		1,628,370	4,226,926	4,997,672
Finance leases for right of use assets		-	174,357	-
		1,628,370	4,401,284	4,997,672
		35,063,055	101,617,354	140,754,360

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL
Notes to the Financial Statements
For the period ending 31 October 2020
2 Analysis of results by program
(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:-

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2021 \$	2021 \$	2021 \$	2021 \$							
Office of the Chief Executive	156,818	31,877	-	-	188,695	(2,141,539)	-	(2,141,539)	(1,952,844)	(1,952,844)	(0)
Corporate Services	564,157	16,542,510	2,330,013	113,818	19,550,499	2,588,889	-	2,588,889	19,695,557	22,139,388	180,865,606
Community Environmental Services	176,448	1,379,291	37,800	-	1,593,539	(4,039,797)	-	(4,039,797)	(2,484,058)	(2,446,258)	3,965,051
Engineering	1,050,686	1,184,061	14,296,691	724,821	17,256,260	(11,194,745)	-	(11,194,745)	(8,959,997)	6,061,516	562,492,835
Waste Management		2,686,333	-	-	2,686,333	(2,471,529)	-	(2,471,529)	214,803	214,803	10,282,895
Planning & Development Assessment	41,519	581,710	-	-	623,229	(1,422,916)	-	(1,422,916)	(799,687)	(799,687)	-
Customer Experience		-391,879	511,823	(13,324)	106,619	(4,101,537)	-	(4,101,537)	(4,493,416)	(3,994,918)	37,543,312
Airport Operations	602,000	1,054,537	519,445	-	2,175,982	(1,980,249)	-	(1,980,249)	(323,712)	195,733	78,961,674
Quarries & Pitts		1,238,310	-	-	1,238,310	(1,390,064)	-	(1,390,064)	(151,754)	(151,754)	2,837,108
Shute Harbour Operations		57,530	9,488,866	-	9,546,396	(79,896)	-	(79,896)	(22,366)	9,466,500	36,186,274
Water Services		6,353,892	2,500,000	751,556	9,605,448	(6,320,532)	-	(6,320,532)	33,361	3,284,916	155,933,360
Sewerage Services		5,293,420	-	(168,893)	5,124,527	(4,622,233)	-	(4,622,233)	671,187	502,293	194,539,192
Total	2,591,628	36,011,593	29,684,638	1,407,978	69,695,837	(37,176,147)	-	(37,176,147)	1,427,074	32,519,690	1,263,607,306

For the year ended 30 June 2020

	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
Programs	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$
Office of the Chief Executive	391,302	191,576	(42,802)	-	540,077	(8,643,212)	-	(8,643,212)	(8,060,333)	(8,103,135)	(0)
Corporate Services	4,235,802	55,895,573	11,319,609	-	71,450,984	6,851,933	(2,670,171)	4,181,762	66,983,308	75,632,746	194,583,356
Community Environmental Services	490,975	2,588,930	200,712	63,764	3,344,381	(12,474,090)	(48,366)	(12,522,456)	(9,394,185)	(9,178,075)	3,896,706
Engineering	4,452,316	4,036,309	19,471,944	1,743,717	29,704,286	(35,647,685)	(13,046,556)	(48,694,241)	(27,159,060)	(18,989,955)	554,464,491
Waste Management		7,998,668	137,185	-	8,135,853	(7,700,815)	(3,375,487)	(11,076,302)	297,853	(2,940,449)	9,187,951
Planning & Development Assessment		1,855,153	-	-	1,855,153	(4,946,863)	-	(4,946,863)	(3,091,710)	(3,091,710)	-
Customer Experience	957,439	143,607	4,560,313	61,973	5,723,332	(15,517,711)	(618,461)	(16,136,172)	(14,416,664)	(10,412,840)	37,477,649
Airport Operations		5,558,105	1,113,999	-	6,672,103	(7,217,847)	(4,562,897)	(11,780,743)	(1,659,742)	(5,108,640)	76,742,390
Quarries & Pitts		3,352,639	-	-	3,352,639	(3,606,501)	19,879	(3,586,622)	(253,862)	(233,983)	3,827,473
Shute Harbour Operations		-294,058	13,610,916	2,616,000	15,932,858	(489,202)	(308,896)	(798,098)	(783,260)	15,134,760	19,562,292
Water Services		18,393,161	394,118	606,355	19,393,634	(19,294,581)	(486,867)	(19,781,449)	(901,420)	(387,814)	143,397,321
Sewerage Services		15,582,992	4,186,380	469,054	20,238,426	(14,318,727)	(1,318,695)	(15,637,422)	1,264,265	4,601,004	188,807,002
Total	10,527,834	115,302,655	54,952,375	5,560,864	186,343,728	(123,005,300)	(26,416,518)	(149,421,818)	2,825,189	36,921,910	1,231,946,630

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 October 2020

	Note	2021 \$	2020 \$
3 Revenue			
(a) Rates and levies			
General rates		16,766,580	50,181,421
Water		2,796,246	8,674,903
Water consumption, rental and sundries		2,589,310	7,743,833
Sewerage		5,718,966	16,586,925
Waste management		1,985,768	5,469,534
Rates and utility charge revenue		29,856,870	88,656,616
Less: Discounts		(1,165,956)	(3,074,746)
Less: Pensioner remissions		(229,370)	(668,633)
Net rates and utility charges		28,461,545	84,913,238
(b) Sale of goods and major services			
Parking and other ranger services		313,192	1,083,561
Refuse tips and transfer station charges		815,770	2,098,996
Aerodrome charges		677,898	3,980,384
Quarry charges		1,203,867	3,195,155
Shute harbour commercial activities		62,843	196,620
Caravan parks fees and charges		333,477	607,236
Water and sewerage fees and charges		210,398	1,060,363
Other		-	145,426
		3,617,444	12,367,742
(c) Fees and Charges			
Statutory fees and charges include			
Lodgement fees		507,487	1,176,419
Dog registrations		224,699	249,490
Inspection fees		15,818	501,496
Licences and permits		313,117	374,312
Fines and infringements		(52,155)	(147,676)
Other statutory fees		399,949	718,151
User fees and charges		52,972	359,858
		1,461,887	3,232,050
(d) Sales of contract and recoverable works			
Transport and Main Roads		1,207,447	4,915,902
		1,207,447	4,915,902
4 Grants, subsidies, contributions and donations			
(i) Recurrent			
General purpose grants		911,390	5,549,328
State government subsidies and grants		1,185,130	2,314,810
NDRRA flood damage grants for operational repairs		495,109	2,663,696
Contributions		-	97,853
(ii) Capital			
(a) Monetary revenue designated for capital funding purposes			
Commonwealth government grants		1,137,977	5,481,533
State government subsidies and grants		5,441,373	19,917,531
NDRRA flood damage grants for capitalised repairs		23,105,288	29,553,310
Contributions		1,290,341	4,173,252
		30,974,979	59,125,627
(b) Non-monetary revenue received -			
Developer contributions of physical assets at fair value		-	1,323,848
		-	1,323,848
Total capital revenue		30,974,979	60,449,475

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 October 2020

		2021	2020
	Note	\$	\$
5 Employee benefits			
Total staff wages and salaries		8,488,216	27,220,897
Councillors' remuneration		193,222	559,059
Annual, sick and long service leave entitlements		1,700,001	5,577,686
Superannuation		1,163,679	3,554,302
		<u>11,545,117</u>	<u>36,911,944</u>
Other employee related expenses		878,149	3,182,626
		<u>12,423,267</u>	<u>40,094,570</u>
Less capitalised employee expenses		(770,317)	(3,217,884)
		<u>11,652,950</u>	<u>36,876,686</u>
6 Materials and services			
Audit of annual financial statements by the Auditor-General of Queensland		30,288	125,928
Community Donations, grants, subsidies & contributions		900,343	2,320,844
Legal services		213,185	987,123
Insurance		690,858	1,946,722
Consultants & Services		361,427	1,310,765
Contractors		4,674,677	17,237,975
Plant & Equipment		975,377	3,873,741
Advertising & Marketing		363,646	324,425
Cost of inventorys		176,230	410,452
Communications & IT		1,153,592	4,188,212
Repairs & Maintenance & Utility charges		1,147,432	4,149,711
Raw materials & consumables		1,614,402	10,619,872
Registrations & subscriptions		227,908	278,073
Safety		200,920	948,971
Purchase of water		834,814	2,417,403
Rentals - Operating leases		189,276	396,480
Other material and services		673,222	1,344,563
		<u>14,427,594</u>	<u>52,881,261</u>
7 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		1,074,879	3,211,095
Interest on finance leases		-	39,887
Bank charges		105,802	368,038
Impairment of receivables and bad debts written-off		72	435,623
Refuse sites - unwinding of discount on provision		-	0
Refuse sites - unwinding of discount on provision		-	11,439
		<u>1,180,753</u>	<u>4,066,083</u>
8 Capital expenses			
Loss on the sale of capital assets		-	319,509
Loss on write-off of capital assets	9	-	22,791,738
Increase in rehabilitation provision for future costs, on land not controlled by council, due to a change in discount rate		-	67,625
Change arising from revision of the future restoration expenditure	18	-	3,237,646
Total capital expenses		<u>-</u>	<u>26,416,518</u>
9 Loss on write-off of capital assets			
Investment property - Land and Buildings	14	-	48,366
Buildings and Other Structures		-	7,094,573
Plant and equipment		-	245,908
Transport Infrastructure		-	13,597,328
Water		-	486,867
Sewerage		-	1,318,695
		<u>-</u>	<u>22,791,738</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 October 2020

		2021	2020
	Note	\$	\$
10 Cash and cash equivalents			
Cash at bank and on hand		351,986	975,280
Deposits at call		76,435,715	67,800,222
Total cash and cash equivalents per statement of cash flows		<u>76,787,701</u>	<u>68,775,501</u>
Total cash assets		<u>76,787,701</u>	<u>68,775,501</u>
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Unspent government grants and subsidies	18 (a) (ii)	8,712,227	(0)
Unspent developer contributions	18 (a) (ii)	9,083,069	9,147,163
Rates in advance		1,803,141	2,591,430
Contract liabilities		7,042,906	7,042,906
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by council to meet specific future funding requirements		45,440,568	43,367,849
Total cash held to contribute to identified funding commitments		<u>72,081,912</u>	<u>62,149,348</u>
11 Receivables			
(a) Current			
Rateable revenue and utility charges		8,768,800	7,847,983
GST recoverable		975,847	1,683,384
Other debtors		3,842,081	3,657,186
Less impairment provision		(610,413)	(610,413)
		<u>12,976,316</u>	<u>12,578,141</u>
Loans and advances to community organisations		<u>1,003,000</u>	<u>1,006,000</u>
		<u>13,979,316</u>	<u>13,584,141</u>
(b) Non-current			
Loans and advances to community organisations		21,000	21,000
		<u>21,000</u>	<u>21,000</u>
12 Inventories			
Inventories for internal use-			
Quarry and road materials		693,673	772,465
Stores and materials		513,383	558,121
Land purchased for development and sale		(0)	(0)
		<u>1,207,055</u>	<u>1,330,586</u>
Valued at cost, adjusted when applicable for any loss of service potential.			
13 Investment properties			
Property held for rental income and capital growth			
Fair value at beginning of the financial year		1,800,000	1,650,000
Fair value of assets transferred from other asset category		-	(974)
Acquisitions		-	135,576
Value of the asset written-off		-	(48,366)
Revaluation adjustment to income statement		-	63,764
Fair value at end of the financial year		<u>1,800,000</u>	<u>1,800,000</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 October 2020

14 Property, plant and equipment

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and equipment	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement	Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost		Cost	Cost	Cost	
	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$	2021 \$
Asset Values	45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	118,665,929	1,561,846,103	1,560,888	457,258	8,290	2,026,435
Opening gross value as at 1 July 2020	-	-	-	-	-	-	-	-	-	-	-	-
Minor correction to opening balance	-	-	-	-	-	-	33,434,686	33,434,686	-	-	-	-
Additions at cost	-	-	-	-	-	-	-	-	-	-	-	-
Contributed assets at valuation	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers from work in progress	-	-	-	-	-	-	-	-	-	-	-	-
Disposals	-	-	-	-	-	-	-	-	-	-	-	-
Write-offs	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2021	45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	152,100,615	1,595,280,789	1,560,888	457,258	8,290	2,026,435

Accumulated depreciation and impairment

Opening balance as at 1 July 2020	23,664	39,971,387	28,423,185	140,474,866	146,230,294	73,228,161		428,351,557	36,051	152,419	4,613	193,084
Minor correction to opening balance	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation provided in year	-	1,275,102	1,168,114	4,067,945	1,906,252	1,497,438		9,914,850	-	-	-	-
Depreciation on disposals	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation on write-offs	-	-	-	-	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2021	23,664	41,246,489	29,591,299	144,542,811	148,136,546	74,725,599		438,266,407	36,051	152,419	4,613	193,084
Total written down value as at 30 June 2021	45,594,876	79,159,289	26,377,502	569,699,127	129,748,500	154,334,474	152,100,615	1,157,014,382	1,524,837	304,838	3,676	1,833,351
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100			7 - 100	7 - 100	7 - 100	
Addition of renewal assets	-	-	-	-	-	-	24,698,258	24,698,258	-	-	-	-
Addition of other assets	-	-	-	-	-	-	8,736,428	8,736,428	-	-	-	-
Total additions in year	-	-	-	-	-	-	33,434,686	33,434,686	-	-	-	-

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 October 2020

14 Property, plant and equipment - prior year

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total plant and	Right of use - Land	Right of use - Buildings	Right of use - Plant	Total right of use assets
Basis of measurement	Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost		Cost	Cost	Cost	-
	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$
Asset Values												
Opening gross value as at 1 July 2019	45,782,079	130,595,920	35,186,258	678,932,762	278,451,049	219,960,213	117,280,426	1,506,188,708	1,549,566	-	8,290	1,557,856
Minor correction to opening balance	-	35,000	312,123	2,331,001	550,631	146,880	-	3,375,635	-	-	-	-
Additions at cost	-	-	-	-	-	-	95,559,219	95,559,219	-	-	-	-
Addition by way of finance lease	-	-	-	-	-	-	-	-	11,322	457,258	-	468,579
Contributed assets at valuation	-	9,040	-	988,166	180,338	146,303	-	1,323,848	-	-	-	-
Internal transfers from work in progress	126,461	25,862,803	9,121,423	45,114,930	2,373,200	11,303,748	(94,038,140)	(135,576)	-	-	-	-
Disposals	-	-	(3,215,105)	-	-	-	-	(3,215,105)	-	-	-	-
Write-offs	-	(16,101,800)	(517,769)	(20,360,019)	(1,186,979)	(2,668,277)	-	(40,834,844)	-	-	-	-
Internal transfers between asset classes	(290,000)	(20,004,980)	15,081,870	7,235,097	(2,483,193)	171,206	-	(290,000)	-	-	-	-
Transfer to investment properties	-	9,795	-	-	-	-	(135,576)	(125,781)	-	-	-	-
Closing gross value as at 30 June 2020	45,618,540	120,405,777	55,968,801	714,241,938	277,885,046	229,060,073	118,665,929	1,561,846,103	1,560,888	457,258	8,290	2,026,435
Accumulated depreciation and impairment												
Opening balance as at 1 July 2019	22,419	52,750,923	20,758,481	132,738,558	142,753,536	70,018,368	-	419,042,286	-	-	-	-
Minor correction to opening balance	-	2,265	19,494	415,402	103,841	56,102	-	597,105	-	-	-	-
Depreciation provided in year	1,245	3,555,630	3,278,110	12,039,848	5,678,783	4,434,571	-	28,988,187	36,051	152,419	4,613	193,084
Depreciation on disposals	-	-	(2,193,369)	-	-	-	-	(2,193,369)	-	-	-	-
Depreciation on write-offs	-	(9,007,227)	(271,862)	(6,762,691)	(700,111)	(1,349,582)	-	(18,091,472)	-	-	-	-
Internal transfers between asset classes	-	(7,339,024)	6,832,329	2,043,748	(1,605,755)	68,702	-	(0)	-	-	-	-
Transfer to investment properties	-	8,821	-	-	-	-	-	8,821	-	-	-	-
Accumulated depreciation as at 30 June 2020	23,664	39,971,387	28,423,185	140,474,866	146,230,294	73,228,161	-	428,351,557	36,051	152,419	4,613	193,084
Total written down value as at 30 June 2020	45,594,876	80,434,390	27,545,616	573,767,072	131,654,752	155,831,911	118,665,929	1,133,494,546	1,524,837	304,838	3,676	1,833,351
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100	-	-	7 - 100	7 - 100	7 - 100	-

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 October 2020

	2021	2020
	\$	\$
15 Trade and other payables		
Current		
Accruals	418,390	425,123
Creditors	19,774,874	18,410,975
Rates in advance	1,803,141	2,591,430
Employee related accruals	364	243,415
GST payable	1,056,645	518,771
	<u>23,053,415</u>	<u>22,189,713</u>
16 Provisions		
Current		
Annual leave	4,102,338	3,931,696
Long service leave	4,077,684	4,035,391
Other entitlements	183,021	216,811
Property restoration:		
(i) Refuse sites	-	1,704,675
	<u>8,363,042</u>	<u>9,888,573</u>
Non-Current		
Long service leave	2,081,516	2,111,951
Property restoration:		
(i) Refuse sites	6,888,082	5,183,407
(ii) Quarry rehabilitation	636,361	636,361
	<u>9,605,959</u>	<u>7,931,719</u>
(i) Refuse sites		
Balance at beginning of the year	6,888,082	3,579,902
Increase due to change in time	-	0
Increase (decrease) due to change in discount rate	-	44,657
Increase (decrease) in estimate of future cost	-	3,263,523
Balance at end of the year	<u>6,888,082</u>	<u>6,888,082</u>
Current portion	-	1,704,675
Non-current portion	<u>6,888,082</u>	<u>5,183,407</u>
	<u>6,888,082</u>	<u>6,888,082</u>
Cash funds committed to meet this liability at the reporting date are	<u>1,500,000</u>	<u>1,500,000</u>
(ii) Quarry rehabilitation		
Balance at beginning of the year	636,361	628,514
Increase due to change in time	-	11,439
Increase (decrease) due to change in discount rate	-	28,355
Increase (decrease) in estimate of future cost	-	(31,947)
Balance at end of the year	<u>636,361</u>	<u>636,361</u>
Current portion	-	-
Non-current portion	<u>636,361</u>	<u>636,361</u>
	<u>636,361</u>	<u>636,361</u>
Cash funds committed to meet this liability at the reporting date are	<u>636,361</u>	<u>636,361</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 October 2020

	2021	2020
	\$	\$
17 Borrowings		
Borrowings at balance date are		
Current		
(i) Queensland Treasury Corporation	5,114,670	5,114,670
(iii) Finance leases for right of use assets	257,462	257,462
	5,372,131	5,372,131
Non-current		
(i) Queensland Treasury Corporation	77,912,099	79,540,469
(iii) Finance leases for right of use assets	1,594,616	1,594,616
	<u>79,506,716</u>	<u>81,135,085</u>
Movements in borrowings		
(i) Queensland Treasury Corporation		
Balance at beginning of the year	84,655,139	80,714,971
Loans raised	-	8,167,094
Principal repayments	(1,628,370)	(4,226,926)
Balance at end of the year	<u>83,026,769</u>	<u>84,655,139</u>
Classified as		
Current	5,114,670	5,114,670
Non-current	77,912,099	79,540,469
	<u>83,026,769</u>	<u>84,655,139</u>
Reconciliation of liabilities arising from finance activities		
Loans		
Balance at beginning of the year	84,655,139	80,714,971
Cash flows during the period	(1,628,370)	3,940,167
Balance at end of the year	<u>83,026,769</u>	<u>84,655,139</u>
Finance leases		
Balance at beginning of the year	1,852,078	1,557,856
Cash flows during the period	-	(174,357)
Non cash flows changes in the period	-	468,579
Balance at end of the year	<u>1,852,078</u>	<u>1,852,078</u>
Total	<u>84,878,847</u>	<u>86,507,217</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 October 2020

		2021	2020
		\$	\$
18 Reserves			
(a) Restricted capital reserves			
(i) Future capital sustainability reserve			
Balance at beginning of the year		-	-
Funded depreciation on capital assets in year		8,658,768	21,674,274
Less: Funds utilised in the year		(7,767,519)	(21,674,274)
Balance at end of the year		891,249	-
(ii) Constrained grants and subsidy reserve			
Balance at beginning of the year		9,147,163	19,653,910
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects		7,869,691	26,956,317
Transfers to the capital account funds expended in the year		(6,608,141)	(36,892,209)
Transfer to retained earnings funds expended		-	(570,855)
Balance at end of the year		10,408,713	9,147,163
(ii)(b) Constrained NDRRA grants reserve			
Balance at beginning of the year		(0)	(0)
Transfer from retained earnings for future expenditure		23,105,288	29,553,310
Transfer to the capital account funds expended in the period		(15,718,705)	(29,553,310)
Balance at end of the year		7,386,583	(0)
Total other reserves		34,941,547	35,189,081
Total reserves		53,628,092	44,336,244
19 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Non-cash operating items			
Impairment of receivables and bad debts written-off	7	72	435,623
Depreciation and amortisation	15	9,914,850	29,181,271
Change in restoration provisions expensed to finance costs		-	11,439
		9,914,922	29,628,333
Capital grants, subsidies and contributions	4	(30,974,979)	(60,449,475)
Capital income		(117,636)	(63,764)
Capital expenses	8	-	26,416,518
		(31,092,616)	(34,096,721)
(Increase) decrease in receivables		4,327,916	(4,479,984)
(Increase) decrease in inventories (excluding land)		123,530	(280,456)
(Increase) decrease in other assets		(3,217,699)	3,592,101
Increase (decrease) in payables		292,037	(3,737,700)
Increase (decrease) in provisions		182,500	623,868
Increase (decrease) in other liabilities		(788,288)	2,591,430
		919,997	(1,690,741)
Net cash inflow from operating activities		12,261,992	30,762,780

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the period ending 31 October 2020

	2021	2020
Financial indicators and ratios of the accounts	\$	\$
Maintenance of council's physical operating capability		
This indicates whether the opening capital value of the council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,076,855,269	1,050,815,815
Operating surplus/(deficit) in year	1,427,074	2,825,189
Transfers from operating reserves to retained earnings in year	-	436,950
Retained surplus/(deficit) brought forward from prior year	6,626,153	(3,777,717)
Closing balance of the opening capital value	1,084,908,495	1,050,300,236
Change in the opening capital value	8,053,226	(515,579)
	%	%
Asset sustainability ratio		
Expenditure on replacement assets divided by depreciation expense	249.1%	138.5%
Target range >90%		
Operating surplus ratio		
Net operating surplus/(deficit) divided by total operating revenue	3.7%	2.2%
Guidance range is between 0% and 10%		
Net financial liability		
Total liabilities less current assets divided by total operating revenue	69.1%	28.4%
Guidance range is not greater than 60%		
Asset consumption ratio		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	69.9%	70.5%
Interest cover ratio		
Net interest expense divided by total operating revenue	1.7%	1.2%
Target range is between 0% and 5%		
Working capital ratio		
Unrestricted current assets available to meet current liabilities	2.0 : 1	2.0 : 1
Guidance range 1:1 to 4:1		
Change in community equity ratio		
The percentage change in the net wealth of the Council.	3.0%	4.5%
Debt servicing ratio		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	7.0%	6.1%
General rate revenue ratio		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	43.4%	39.9%
Revenue ratio		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	73.7%	67.5%
Debt exposure ratio:		
The percentage of Council's capital debt to total community equity	7.5%	7.9%

Capital Expenditure as at Period ending 31 October 2020

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
10000 - Office of the CEO									
1801 - Airport Operations									
4438	Land Purchase - Whitsunday Coast Airport	(2,894)	-	(2,894)	-	-			2,894
4829	Whitsunday Coast Airport - Terminal Extensions - C/W 17-18 -	-	122,450	122,450	-	129,892			129,892
8573	Whitsunday Airport - Roof Rectification Works	18,987	9,059	28,046	407,492	1,027,922	5%	2%	1,008,935
8594	Bowen Aerodrome Runway Repairs	-	-	-	-	500,000			500,000
Sub Total Airport Operations		16,093	131,510	147,603	407,492	1,657,814	4%	1%	1,641,721
Total Office of the CEO		16,093	131,510	147,603	407,492	1,657,814	4%	1%	1,641,721
30000 - Infrastructure Services									
2101 - Water									
3765	Water & Waste Office - Carpark sealing & Plumbers Shed & ass	(522)	-	(522)	-	-			522
5547	Water - Miller Street Reservoir Pipework - C/W 18-19	-	-	-	-	-			-
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	115,310	515,070	630,380	129,143	8,123,450	89%	1%	8,008,140
5550	Water - Proserpine to Bowen Pipeline Fitting Renewal Program	-	-	-	-	-			-
5552	Water - Upgrade to Automated Control System - C/W 18-19	-	-	-	-	-			-
5553	Water Electrical & Controls Renewals - C/W 18-19	-	-	-	-	-			-
5558	Water - Generators/Trailers - (1) North & (1) South	7,794	-	7,794	7,794	7,794	100%	100%	(0)
5609	Airlie Beach Sustainable Water Project BoR R05	3,873,758	1,696,803	5,570,561	3,566,716	8,520,472	122%	45%	4,646,714
5610	Cannonvale Reservoir - Renewal - Fix Leak, Install Mixer, Re	-	-	-	-	-			-
7853	Corporate Network & Security Installs CW18/19 _ Water	-	-	-	-	-			-
7925	Water - BWTP Low Lift Pump Renewals - CW 1920	3,201	11,800	15,001	6,126	356,651	52%	1%	353,450
7926	Water - Emergent Works - CW 1920	460	-	460	460	460	100%	100%	-
7927	Water - Proserpine to Bowen Bulk Water Supply Pipeline Fitti	-	-	-	-	-			-
7928	Water - Pump Renewals, Regional - CW 1920	-	-	-	-	-			-
7929	Water - Valve Replacement Program, North - CW 1920	-	-	-	-	-			-
7930	Water - Valve Replacement Program, South - CW 1920	-	-	-	-	-			-
8080	LGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	117,020	494,546	611,566	264,326	812,545	134%	14%	695,525
8081	Cannonvale Water Network Augmentation - Stage 1A New	450,143	155,348	605,490	486,538	641,759	111%	70%	191,616
8599	Emergent Works - Water C/W 20-21	12,432	4,337	16,769	11,582	157,009	107%	8%	144,577
Sub Total Water		4,579,596	2,877,903	7,457,499	4,472,686	18,620,140	102%	25%	14,040,544
2201 - Sewerage									
4870	Bowen Recycled Water Network Renewal - C/W 17-18 - Greening	-	-	-	-	-			-
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	768,118	542,190	1,310,308	508,498	1,389,080	151%	55%	620,962
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	74,863	70,578	145,441	51,572	469,301	145%	16%	394,438
5541	Sewer - Replace Obsolete Control Systems - C/W 18-19	-	-	-	-	-			-
5542	Sewer - SCADA Renewal Program - C/W 18-19	-	-	-	-	-			-
5603	Cannonvale PS1 Renewal - C/W 18-19	411,321	359,129	770,451	491,420	802,586	80%	51%	391,265
5605	Dalrymple Point Sewer - C/W 18-19	-	5,911	5,911	-	-			-
7743	Sewerage - Land Purchase - Pump Station - CANN_SPS3 - Lot 16	-	-	-	-	-			-
7931	Sewer - Emergent Works - CW 1920	-	-	-	4,000	4,000			4,000
7932	Sewer - Emergent Works - STP - CW 1920	85,432	36,358	121,790	189,912	390,116	45%	22%	304,684
7933	Sewer - Sewer Relining, North - CW 1920	1,802	1,425	3,228	6,802	6,802	26%	26%	5,000
7934	Sewer - Sewer Relining, South - CW 1920	-	21,894	21,894	5,000	5,000			5,000
8597	Emergent Works - Sewer C/W 20-21	-	59,128	59,128	10,000	220,500			220,500
8598	Thomas St Drain Sewer Replacement	-	-	-	57,201	57,201			57,201
Sub Total Sewerage		1,341,537	1,096,614	2,438,152	1,324,405	3,344,586	101%	40%	2,003,049
3203 - Roads									
4548	Mount Wyatt Road - Bridge - C/W 16-17	-	-	-	-	-			-
5575	Proserpine Main Street Upgrade - C/W 18-19	12,682	3,245	15,928	12,636	12,636	100%	100%	(46)
5576	Proserpine RV Park - C/W 18-19	-	-	-	-	25,298			25,298
5578	Reseal Program - C/W 18-19	-	-	-	-	-			-
5579	Scottville Road - Heavy Vehicle Upgrades - C/W 18-19	-	-	-	-	-			-
5586	Collinsville Heavy Vehicle Parking - C/W 18-19	-	900	900	-	-			-
5587	Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - C/W 1	4,472	-	4,472	3,364	3,364	133%	133%	(1,108)
5591	Cycleway funding - C/W 18-19	3,342	-	3,342	3,342	3,342	100%	100%	0
7796	Station Road, Proserpine - Emergency Culvert Replacement 201	(900)	-	(900)	-	-			900
7869	Brisbane Street and Powell Street Blackspot Upgrade	391	-	391	392	392	100%	100%	1
7944	Strathmore Road - R2R - CW 1920	-	-	-	-	-			-
7947	Footpath Renewal Program - CW 1920	-	-	-	-	-			-
7950	Reseal Program - CW 1920	-	-	-	-	-			-
7979	Design & Construction Airlie Beach Parking Facility	-	-	-	-	200,000			200,000
8077	Kerb & Chanel Main Street Proserpine (BP) 67 m	-	-	-	-	-			-
8084	Pros. Main Street Upgrade - Dobbins Lane C/W	55,780	4,505	60,285	60,439	60,439	92%	92%	4,659
8085	Pros. Main Street Upgrade - Between Mill & Chapman St C/W	402,220	51,084	453,304	380,676	380,676	106%	106%	(21,544)
8086	Pros. Main Street Upgrade - Chapman & Herbert St C/W	85,815	9,207	95,022	89,816	89,816	96%	96%	4,001
8087	Pros. Main Street Upgrade - Chapman St Roundabout C/W	21,472	27,727	49,199	35,356	35,356	61%	61%	13,884
8088	Pros. Main Street Upgrade - Herbert & Blair St C/W	35,767	2,935	38,702	35,460	35,460	101%	101%	(307)
8089	Pros. Main Street Upgrade - Blair Street C/W	103,122	9,765	112,887	108,962	108,962	95%	95%	5,840
8090	Pros. Main Street Upgrade - Blair-Main St to Bruce Hwy Entry	63,875	1,760	65,635	64,906	64,906	98%	98%	1,031
8101	Up River Road Culvert Crossing	-	-	-	-	-			-
8102	Airlie Main Street Pedestrian Crossing	-	-	-	-	-			-

Capital Expenditure as at Period ending 31 October 2020

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8103	Muroona Street Drainage - Stage 2	-	-	-	-	-			-
8188	Fredrick Street, Dittmer - Stormwater Renewal - JC 7951	(3,100)	-	(3,100)	-	-			3,100
8189	Argyle Park Road - ID 11005	-	-	-	-	-			-
8191	Forestry Road Landslip Repairs	-	-	-	-	-			-
8283	Magee Road - Ch 1.81 to 2.26 and Ch 2.4 to 3.134 -	-	-	-	-	-			-
8285	Reseal - Grays Bay Car Park - Chainage 1.81	-	-	-	-	-			-
8286	Reseal - Big Mango Car Park - Ch 59.63	-	-	-	-	-			-
8292	Pit Pony Island, Collinsville	-	-	-	-	-			-
8293	Conway Street, Collinsville	-	-	-	-	-			-
8294	Cnr Sonoma & Belmore Street, Collinsville (Top Shop)	-	-	-	-	-			-
8295	Conway/Sonoma Street, Collinsville	-	-	-	-	-			-
8296	Strathmore Road, Collinsville	-	-	-	-	-			-
8297	Town Streets, Collinsville	-	-	-	-	-			-
8298	Nielson Road - ID 22420 - CH 0 - 1252	-	-	-	-	-			-
8299	Thurso Road - ID 31055 - Ch 0-4.1, 5.3-6.6, 6.9-7.1, 7.4-7.7	-	-	-	-	60,000			60,000
8300	Pretty Bend Road - ID 13105 - Ch 13.2-14.8, 16.3-17.3	18,213	-	18,213	20,034	20,034	91%	91%	1,822
8303	Mt Nutt Road - ID 11285 - Footpath Renewals	-	-	-	-	-			-
8306	Inverdon Road Floodway - ID 11205 - Ch 2.72-2.725	-	-	-	-	-			-
8307	Horseshoe Bay Road - ID 11195 - Ch 1.85-10.88, 2.115-2.170	-	-	-	-	-			-
8308	Muroona Street - ID 11305 - Ch 0.174-0.262	-	-	-	-	-			-
8309	William Street - ID 10595 - Ch 0.033-0.134	-	-	-	-	-			-
8310	Tracey Street - ID 11445 - Ch 0.47-0.50	-	-	-	-	-			-
8311	Whitsunday Street - ID 11470 - Ch 0-0.035	-	-	-	-	-			-
8312	Mt Dangar Road - ID 12195 - Numerous Locations Ch 0-12272	-	-	-	-	-			-
8321	Saltwater Creek Road - ID 22545 - Ch 0.95 - 1.45,	-	-	-	-	-			-
8323	Up River Road - ID 22655 - Ch 0.24 - 1.83, 9.34 - 11.8 -	-	-	-	-	-			-
8324	Kelsey Creek Road - ID 22320 - Ch 11.64 - 12.54, 14.8 -	-	-	-	-	-			-
8325	Gunyarra Road - ID 22020 - Ch 3.17 - 8.75,9.02 - 9.89, 13.15	-	-	-	-	-			-
8326	Lethebrook Road - ID 22350 - Ch 0.67 - 2.09 -	-	-	-	-	-			-
8330	De Salis Street Culvert - Ch 900 - ID 32015 - Stormwater	-	-	-	-	-			-
8341	Sanctuary Avenue - ID 21760 - Ch 0.01 - 0.17	-	-	-	-	-			-
8342	Coral Esplanade - ID 21205 - Ch 0.44 - 0.66	22	-	22	-	-			(22)
8362	Normanby Road - ID 31020 - Ch 61-75 - Resheeting of Cattle	-	-	-	-	-			-
8367	Kennedy Street Footpath	-	-	-	-	-			-
8529	Argyle Street Reconstruction Design	(17,853)	-	(17,853)	(18,066)	(18,066)	99%	99%	(213)
8531	Tondarra Road, Bowen - Road ID 31060 - Repair Culvert	970	-	970	970	970	100%	100%	-
8621	Heavy Formation Grading Program	-	-	-	300,000	500,000			500,000
8622	Betterment Reshaping table drains	-	-	-	-	147,001			147,001
8624	Armada Crescent Drainage Upgrade	16,335	455	16,790	45,293	45,293	36%	36%	28,958
8626	Construction of Lagoon Deck and Shared Cycle Path	5,783	-	5,783	11,008	499,999	53%	1%	494,216
8628	Dodd Street Shared Footpath	1,291	-	1,291	50,079	160,001	3%	1%	158,710
8629	Edgecumbe Heights Walking Tracks Upgrade (Design only)	-	-	-	999	27,500			27,500
8630	Forestry Road	6,739	-	6,739	-	1,000,002		1%	993,263
8631	Gloucester Avenue Culvert	342	-	342	-	200,000		0%	199,658
8632	Hillview Road Kerb and Channel	157	-	157	-	250,000		0%	249,843
8633	Moonlight Drive Kerb and Channel	1,229	-	1,229	38,000	38,000	3%	3%	36,771
8635	Port of Airlie Transit Terminal Upgrade	2,949	-	2,949	-	50,000		6%	47,051
8636	Reflect Application Redesign and Reimplementation	-	-	-	50,001	50,001			50,001
8637	Reseal Program	-	-	-	263,196	789,588			789,588
8638	Reynolds Street Drain	19,605	-	19,605	25,000	25,000	78%	78%	5,395
8639	Unsealed Roads Creek Crossing Upgrade Program	2,860	-	2,860	100,000	300,000	3%	1%	297,140
8640	Unsealed Roads Resheeting Program	-	-	-	-	800,009			800,009
8641	Wilsons Beach Rockwall	109,241	92,836	202,077	126,164	217,000	87%	50%	107,759
8642	Flagstaff Hill Roadworks	24,757	32,142	56,899	103,820	200,000	24%	12%	175,243
8644	Argyle Street Kerb and Channel	84,511	15,455	99,966	-	400,001		21%	315,490
8645	Ted Cunningham Bridge Upgrade	-	-	-	290,135	2,200,009			2,200,009
8661	Chapman Street Carpark (Proserpine Admin)	522,716	62,282	584,999	481,572	1,050,702	109%	50%	527,986
Sub Total Roads		1,584,806	314,298	1,899,105	2,683,554	10,033,691	59%	16%	8,448,885
3205 - Marine Based Asset									
5643	Whisper Bay Fishing Pontoon - C/W 18-19	-	-	-	-	-			-
8270	Wilson Beach Seawall Retifications	(15,618)	-	(15,618)	-	-			15,618
Sub Total Marine Based Asset		(15,618)	-	(15,618)	-	-	#DIV/0!	#DIV/0!	15,618
3206 - Flood Damage									
4908	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall REPA B	5,537,271	3,923,528	9,460,799	5,065,157	8,630,006	513662%	64%	3,092,735
4909	NDRRA 2017 - Cyclone Debbie - Shute Harbour Terminal &	2,734,465	18,458,201	21,192,665	4,349,465	26,205,750	94%	10%	23,471,285
7399	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall	61,011	11,630	72,641	-	-			(61,011)
7874	DRFA - Flood Event 19 - Collinsville Gravel Roads - REPA Q2	3,369	-	3,369	-	-			(3,369)
7875	DRFA - Flood Event 19 - Bowen Gravel Roads - REPA - V2	-	-	-	-	-			-
7876	DRFA - Flood Event 19 - Collinsville Gravel Roads - REPA C2	-	-	-	-	-			-
7940	Proserpine Road Reinstatement - DRFA - CW 1920	-	-	-	355,920	355,920			355,920
8036	DRFA - Flood Event 19 - Lodge Road - Bowen Roads	-	-	-	313,654	313,654			313,654
8037	DRFA - Flood Event 19 - Gordon Glen Road - Bowen Roads	-	-	-	-	-			-
8038	DRFA - Flood Event 19 - McDonald Close - Bowen Roads	-	-	-	-	-			-
8039	DRFA - Flood Event 19 - Mookara Road - Bowen Roads	-	-	-	-	-			-
8040	DRFA - Flood Event 19 - Adelaide Point Road - Bowen Roads	-	-	-	-	-			-
8041	DRFA - Flood Event 19 - Adelaide Terrace - Bowen Roads	-	-	-	-	-			-
8042	DRFA - Flood Event 19 - Jochheim Road - Bowen Roads	-	-	-	-	-			-

Capital Expenditure as at Period ending 31 October 2020

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8043	DRFA - Flood Event 19 - Roaches Road - Bowen Roads	-	-	-	-	-			-
8044	DRFA - Flood Event 19 - Roma Peak Road - Bowen Roads	238,156	-	238,156	-	-			(238,156)
8045	DRFA - Flood Event 19 - Bowen Gravel Roads - Package U2	28,848	-	28,848	-	-			(28,848)
8046	DRFA - Flood Event 19 - De Salis Street - Bowen Roads	-	-	-	-	-			-
8047	DRFA - Flood Event 19 - Edinburgh Park Road - Bowen Roads	-	-	-	-	-			-
8048	DRFA - Flood Event 19 - Nobile Road - Bowen Roads	-	-	-	-	-			-
8049	DRFA - Flood Event 19 - Rangemoore Road - Bowen Roads	-	-	-	-	-			-
8050	DRFA - Flood Event 19 - Tondara Road - Bowen Roads	-	-	-	-	-			-
8051	DRFA - Flood Event 19 - Wakala Road - Bowen Roads	-	-	-	-	-			-
8052	DRFA - Flood Event 19 - Strathalbyn Road	-	-	-	-	-			-
8053	DRFA - Flood Event 19 - Glen Avon Road - Collinsville Roads	-	-	-	-	-			-
8054	DRFA - Flood Event 19 - Illamatha Road - Collinsville Roads	-	-	-	-	-			-
8055	DRFA - Flood Event 19 - Stratford Road - Collinsville Roads	-	-	-	-	-			-
8056	DRFA - Flood Event 19 - Yacamunda Road - Collinsville Road	-	-	-	-	-			-
8059	DRFA - Flood Event 19 - Exmoor Road - Collinsville Roads	731,920	-	731,920	-	-			(731,920)
8060	DRFA - Flood Event 19 - Collinsville Roads - Package A2	133,673	-	133,673	524,194	1,572,582	26%	9%	1,438,909
8091	DRFA - Flood event 19 - WRC.0011.1819 - Package Z2 -	98,205	-	98,205	1,178,280	2,356,560	8%	4%	2,258,355
8092	DRFA - Flood Event 19 - Boundary Creek Road - Collinsville	-	-	-	-	-			-
8093	DRFA - Flood Event 19 - Normanby Road - Collinsville Roads	1,757,092	-	1,757,092	-	-			(1,757,092)
8094	DRFA - Flood Event 19 - Parada Road - Collinsville Roads	-	-	-	-	-			-
8095	DRFA - Flood Event 19 - Sutherland Road - Collinsville Roads	-	-	-	-	-			-
8105	DRFA - Flood Event 19 - Bowen West - Package P2 -	-	-	-	-	-			-
8106	DRFA - Flood Event 19 - Albeitz Road - Bowen West	-	-	-	-	-			-
8107	DRFA - Flood Event 19 - Andersons Lane - Bowen West -	-	-	-	-	-			-
8108	DRFA - Flood Event 19 - Greenswamp Road - Bowen West	-	-	-	-	-			-
8109	DRFA - Flood Event 19 - Kellys Lane - Bowen West	-	-	-	-	-			-
8110	DRFA - Flood Event 19 - Leyton Road - Bowen West	-	-	-	-	-			-
8111	DRFA - Flood Event 19 - Maloney Road - Bowen West	-	-	-	-	-			-
8112	DRFA - Flood Event 19 - Police Camp Road - Bowen West	-	-	-	-	-			-
8113	DRFA - Flood Event 19 - Powers Road - Bowen West	-	-	-	-	-			-
8114	DRFA - Flood Event 19 - Railway Road - Bowen West	-	-	-	-	-			-
8115	DRFA - Flood Event 19 - Roddy Hughes Road - Bowen West -	-	-	-	-	-			-
8116	DRFA - Flood Event 19 - Telegraph Road - BowenWest	-	-	-	-	-			-
8117	DRFA - Flood Event 19 - Thomas Road - Bowen West	-	-	-	-	-			-
8118	DRFA - Flood Event 19 - Bowen Central - Package W2	15,875	-	15,875	170,864	170,864	9%	9%	154,989
8119	DRFA - Flood Event 19 - East Euri Road - Bowen Central	89,090	-	89,090	-	-			(89,090)
8120	DRFA - Flood Event 19 - Glenore Road - Bowen Central	-	-	-	-	-			-
8121	DRFA - Flood Event 19 - Parters Road - Bowen Central	-	-	-	-	-			-
8122	DRFA - Flood Event 19 - Pretty Bend Road - Bowen Central	-	-	-	-	-			-
8123	DRFA - Flood Event 19 - Sneaky Hills Road - Bowen Central	-	-	-	-	-			-
8124	DRFA - Flood Event 19 - Summer Hills Road - Bowen Central	37,789	-	37,789	-	-			(37,789)
8125	DRFA - Flood Event 19 - Wally Sproule Road - Bowen Central	-	-	-	-	-			-
8126	DRFA - Flood Event 19 - Wardens Bend Road - Bowen Central	-	-	-	-	-			-
8127	DRFA - Flood Event 19 - Collinsville West - Package Y2	167,850	-	167,850	1,265,576	11,390,184	13%	1%	11,222,335
8129	DRFA - Flood Event 19 - Burdekin Dam Road - Collinsville West	340,977	239,712	580,689	-	-			(340,977)
8130	DRFA - Flood Event 19 - Curringa Road - Collinsville West	371,311	-	371,311	-	-			(371,311)
8133	DRFA - Flood Event 19 - Mt McConnel Road - Collinsville West	388,557	-	388,557	-	-			(388,557)
8135	DRFA - Flood Event 19 - Strathmore Road - Collinsville West	22,408	2,191,102	2,213,510	-	-			(22,408)
8136	DRFA - Flood Event 19 - Tabletop Road - Collinsville West	11,682	-	11,682	-	-			(11,682)
8141	DRFA - Flood Event 19 - Proserpine Gravel Roads - Package X1	2,343	-	2,343	186,160	186,160	1%	1%	183,817
8142	DRFA - Flood Event 19 - Ashton Road - Proserpine	-	-	-	-	-			-
8143	DRFA - Flood Event 19 - Bates Road - Proserpine	-	-	-	-	-			-
8144	DRFA - Flood Event 19 - Blair Siding Road - Proserpine	-	-	-	-	-			-
8145	DRFA - Flood Event 19 - Borellini Road - Proserpine	-	-	-	-	-			-
8146	DRFA - Flood Event 19 - Boundary Road - Proserpine	-	-	-	-	-			-
8147	DRFA - Flood Event 19 - Bowen River Pump Station Road - Pros	1,507	-	1,507	-	-			(1,507)
8148	DRFA - Flood Event 19 - Brandy Creek Road - Proserpine	-	-	-	-	-			-
8149	DRFA - Flood Event 19 - Bridsons Road - Proserpine	-	-	-	-	-			-
8151	DRFA - Flood Event 19 - Collingvale Road - Proserpine	-	-	-	-	-			-
8152	DRFA - Flood Event 19 - Cooper Road - Proserpine	-	-	-	-	-			-
8154	DRFA - Flood Event 19 - Dingo Beach Communication Tower -	-	-	-	-	-			-
8155	DRFA - Flood Event 19 - Dougherty Road - Proserpine	-	-	-	-	-			-
8156	DRFA - Flood Event 19 - Earlando Road - Proserpine	-	-	-	-	-			-
8157	DRFA - Flood Event 19 - Emmerson Road - Proserpine	-	-	-	-	-			-
8158	DRFA - Flood Event 19 - Forestry Road - Proserpine	-	-	-	-	-			-
8159	DRFA - Flood Event 19 - Frys Road - Proserpine	-	-	-	-	-			-
8160	DRFA - Flood Event 19 - Gia Road - Proserpine	-	-	-	-	-			-
8161	DRFA - Flood Event 19 - Gloucester Avenue - Proserpine	-	-	-	-	-			-
8162	DRFA - Flood Event 19 - Holcombe Road - Proserpine	-	-	-	-	-			-
8163	DRFA - Flood Event 19 - Ivanoff Road - Proserpine	-	-	-	-	-			-
8164	DRFA - Flood Event 19 - Jansen Road - Proserpine	-	-	-	-	-			-
8165	DRFA - Flood Event 19 - Jorgensen Road - Proserpine	-	-	-	-	-			-
8166	DRFA - Flood Event 19 - Koolachu Road - Proserpine	-	-	-	-	-			-
8167	DRFA - Flood Event 19 - Kurkowski Road - Proserpine	-	-	-	-	-			-
8168	DRFA - Flood Event 19 - Lee Road - Proserpine	-	-	-	-	-			-
8169	DRFA - Flood Event 19 - McGregor Road - Proserpine	-	-	-	-	-			-
8170	DRFA - Flood Event 19 - Moranino Road - Proserpine	-	-	-	-	-			-
8171	DRFA - Flood Event 19 - Mountney Road - Proserpine	-	-	-	-	-			-
8172	DRFA - Flood Event 19 - Muller Road - Proserpine	-	-	-	-	-			-

Capital Expenditure as at Period ending 31 October 2020

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8173	DRFA - Flood Event 19 - Patullo Road - Proserpine	-	-	-	-	-			-
8174	DRFA - Flood Event 19 - Plemenuk Road - Proserpine	-	-	-	-	-			-
8175	DRFA - Flood Event 19 - Red Hill Road - Proserpine	-	-	-	-	-			-
8176	DRFA - Flood Event 19 - Richardson Road - Proserpine	-	-	-	-	-			-
8177	DRFA - Flood Event 19 - Riley Road - Proserpine	-	-	-	-	-			-
8178	DRFA - Flood Event 19 - Rosetti Road - Proserpine	-	-	-	-	-			-
8179	DRFA - Flood Event 19 - Saltwater Creek Road - Proserpine	-	-	-	-	-			-
8180	DRFA - Flood Event 19 - Silver Creek Road - Proserpine	-	-	-	-	-			-
8181	DRFA - Flood Event 19 - Slater Road - Proserpine	-	-	-	-	-			-
8182	DRFA - Flood Event 19 - Station Road North - Proserpine	-	-	-	-	-			-
8183	DRFA - Flood Event 19 - Thoopara Road - Proserpine	-	-	-	-	-			-
8184	DRFA - Flood Event 19 - Tyree Road - Proserpine	-	-	-	-	-			-
8185	DRFA - Flood Event 19 - Wilson Road - Proserpine	-	-	-	-	-			-
8186	DRFA - Flood Event 19 - Wootten Road - Proserpine	-	-	-	-	-			-
8187	DRFA - Flood Event 19 - Bonnie Springs Road - Proserpine	-	-	-	-	-			-
8200	DRFA - Flood Event 19 - Mt Aberdeen Road - Bowen & Cville Ro	-	-	-	-	-			-
8201	DRFA - Flood Event 19 - Nevada Road - Bowen & Cville Roads	-	-	-	-	-			-
8202	DRFA - Flood Event 19 - Rutherford Road - Bowen & Cville Roa	(10,971)	-	(10,971)	-	-			10,971
8203	DRFA - Flood 19 - Bowen & Collinsville Gravel Roads	7,698	-	7,698	(3,617)	(3,617)	-213%	-213%	(11,315)
8205	DRFA - Flood Event 19 - Allan Road - Proserpine Roads	19,735	-	19,735	463,612	1,390,836	4%	1%	1,371,101
8206	DRFA - Flood Event 19 - Armit Road - Proserpine Roads	23,228	-	23,228	-	-			(23,228)
8208	DRFA - Flood Event 19 - Blair Road - Proserpine Roads	87,053	-	87,053	-	-			(87,053)
8209	DRFA - Flood Event 19 - Brown Road - Proserpine Roads	1,125	-	1,125	-	-			(1,125)
8210	DRFA - Flood Event 19 - Cantamessa Road - Proserpine Roads	26,483	-	26,483	-	-			(26,483)
8211	DRFA - Flood Event 19 - Caprioglio Road - Proserpine Roads	10,673	-	10,673	-	-			(10,673)
8212	DRFA - Flood Event 19 - Casswell Road - Proserpine Roads	32,636	-	32,636	-	-			(32,636)
8213	DRFA - Flood Event 19 - Cowan Road - Proserpine Roads	7,750	-	7,750	-	-			(7,750)
8214	DRFA - Flood Event 19 - Daisy Road - Proserpine Roads	6,875	-	6,875	-	-			(6,875)
8215	DRFA - Flood Event 19 - De Boni Road - Proserpine Roads	8,392	-	8,392	-	-			(8,392)
8216	DRFA - Flood Event 19 - Deambrogio Road - Proserpine Roads	33,366	-	33,366	-	-			(33,366)
8217	DRFA - Flood Event 19 - Dinnie Road - Proserpine Roads	4,161	-	4,161	-	-			(4,161)
8218	DRFA - Flood Event 19 - Dittmer Road - Proserpine Roads	91,303	-	91,303	-	-			(91,303)
8219	DRFA - Flood Event 19 - Dudley Road - Proserpine Roads	33,263	-	33,263	-	-			(33,263)
8221	DRFA - Flood Event 19 - Ecker Road - Proserpine Roads	8,989	-	8,989	-	-			(8,989)
8222	DRFA - Flood Event 19 - WRC 0018.1819 - Package H2	145,830	-	145,830	-	-			(145,830)
8224	DRFA - Flood Event 19 - Glen Isla Road - Proserpine Roads	93,384	-	93,384	-	-			(93,384)
8225	DRFA - Flood Event 19 - Gold Creek Road - Proserpine Roads	10,069	-	10,069	-	-			(10,069)
8227	DRFA - Flood Event 19 - Greenacre Road - Proserpine Roads	42,123	-	42,123	-	-			(42,123)
8228	DRFA - Flood Event 19 - Greentop Road - Bowen Roads	-	-	-	-	-			-
8229	DRFA - Flood Event 19 - Greenwood Road - Proserpine Roads	7,375	-	7,375	-	-			(7,375)
8231	DRFA - Flood Event 19 - Harris Road - Proserpine Roads	4,000	-	4,000	-	-			(4,000)
8232	DRFA - Flood Event 19 - Hinschen Road - Proserpine Roads	6,625	-	6,625	-	-			(6,625)
8233	DRFA - Flood Event 19 - Kuhlman Road - Proserpine Roads	6,806	-	6,806	-	-			(6,806)
8236	DRFA - Flood Event 19 - Maloney Road - Proserpine Roads	42,375	-	42,375	-	-			(42,375)
8238	DRFA - Flood Event 19 - McDowall Siding Road - Proserpine Ro	18,640	-	18,640	-	-			(18,640)
8239	DRFA - Flood Event 19 - Morrison Road - Proserpine Roads	15,630	-	15,630	-	-			(15,630)
8240	DRFA - Flood Event 19 - Mount Buckley Road - Bowen Road	71,672	-	71,672	-	-			(71,672)
8241	DRFA - Flood Event 19 - Muller Siding Road - Proserpine Road	35,367	-	35,367	-	-			(35,367)
8242	DRFA - Flood Event 19 - Nielson Road - Proserpine Roads	19,062	-	19,062	-	-			(19,062)
8243	DRFA - Flood Event 19 - No Name Road 13 - Proserpine Roads	4,981	-	4,981	-	-			(4,981)
8244	DRFA - Flood Event 19 - No Name Road 1 - Proserpine Roads	14,411	-	14,411	-	-			(14,411)
8245	DRFA - Flood Event 19 - No Name Road 3 - Proserpine Roads	2,729	-	2,729	-	-			(2,729)
8246	DRFA - Flood Event 19 - No Name Road 4 - Proserpine Roads	2,901	-	2,901	-	-			(2,901)
8247	DRFA - Flood Event 19 - No Name Road 6 - Proserpine Roads	3,375	-	3,375	-	-			(3,375)
8248	DRFA - Flood Event 19 - No Name Road 7 - Proserpine Roads	3,875	-	3,875	-	-			(3,875)
8249	DRFA - Flood Event 19 - Ossie Drive - Proserpine Roads	4,000	-	4,000	-	-			(4,000)
8250	DRFA - Flood Event 19 - Oxford Road - Proserpine Roads	24,095	-	24,095	-	-			(24,095)
8251	DRFA - Flood Event 19 - Parkinson Road - Proserpine Roads	5,875	-	5,875	-	-			(5,875)
8252	DRFA - Flood Event 19 - Quod Road - Proserpine Roads	7,375	-	7,375	-	-			(7,375)
8253	DRFA - Flood Event 19 - Read Road - Proserpine Roads	21,608	-	21,608	-	-			(21,608)
8254	DRFA - Flood Event 19 - Tailing Gully Road - Proserpine Road	37,867	-	37,867	-	-			(37,867)
8255	DRFA - Flood Event 19 - Taylor Road - Proserpine Roads	8,750	-	8,750	-	-			(8,750)
8256	DRFA - Flood Event 19 - Thorogood Road - Proserpine Roads	75,571	-	75,571	-	-			(75,571)
8257	DRFA - Flood Event 19 - Tobin Road - Proserpine Roads	28,410	-	28,410	-	-			(28,410)
8258	DRFA - Flood Event 19 - Up River Road - Proserpine Roads	140,471	-	140,471	-	-			(140,471)
8259	DRFA - Flood Event 19 - Wandarra Road - Proserpine Roads	33,284	-	33,284	-	-			(33,284)
8262	DRFA - Flood Event 19 - Aitken Road - 22005	-	-	-	-	-			-
8263	DRFA - Flood Event 19 - Biggs Road - 90008	-	-	-	-	-			-
8264	DRFA - Flood Event 19 - Duval Road - 22190	-	-	-	-	-			-
8265	DRFA - Flood Event 19 - Leeder Road - 22345	-	-	-	-	-			-
8266	DRFA - Flood Event 19 - McCormack Road - 90022	-	-	-	-	-			-
8268	DRFA - Flood Event 19 - Large Road - 26220	-	-	-	-	-			-
8269	DRFA - Flood Event 19 - WRC.0020.1819 - Package X2	-	-	-	-	-			-
8273	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall	1,889,158	1,377,151	3,266,309	-	-			(1,889,158)
8333	DRFA - Flood Event 19 - Forestry Road Landslip - REPA -	-	360,500	360,500	-	411,430			411,430
8335	DRFA - Flood Event 18 - Emu Plains - Flat Bottom Drain -	57,421	16,460	73,881	363,580	363,580	16%	16%	306,159
8336	DRFA - Flood Event 19 - Exmoor Road - Flat Bottom Drain -	76,863	-	76,863	275,762	275,762	28%	28%	198,899
8338	DRFA - Flood Event 19 - Rutherford Road - Flat Bottom Drain	15,273	-	15,273	15,026	15,026	102%	102%	(247)
8345	DRFA - Flood Event 19 - Package A2 & W2	98,277	-	98,277	1,149,536	3,448,608	9%	3%	3,350,331

Capital Expenditure as at Period ending 31 October 2020

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8346	DRFA - Flood Event 19 - Watts Road - ID 33065 - Bowen Roads	29,120	-	29,120	-	-			(29,120)
8347	DRFA - Flood Event 19 - Scartwater Road - ID 35040 - Cville	2,927,803	-	2,927,803	-	-			(2,927,803)
8375	DRFA - Flood Event 19 - Bowen Sealed Roads - Package S2	47,505	-	47,505	-	739,896		6%	692,391
8376	DRFA - Flood Event 19 - Bayside Court - 10060 - Bowen Sealed	22,243	-	22,243	-	-			(22,243)
8377	DRFA - Flood Event 19 - Bergl Street - 10322 - Bowen Sealed	5,629	-	5,629	-	-			(5,629)
8378	DRFA - Flood Event 19 - Bergl Street - 12035 - Bowen Sealed	7,557	-	7,557	-	-			(7,557)
8379	DRFA - Flood Event 19 - Bootoolooloo Road - 10095 - Bowen Seale	18,278	-	18,278	-	-			(18,278)
8380	DRFA - Flood Event 19 - Casuarina Street - 12050 - Bowen Sea	12,205	-	12,205	-	-			(12,205)
8381	DRFA - Flood Event 19 - Champion Street - 12050 - Bowen Seal	24,958	-	24,958	-	-			(24,958)
8382	DRFA - Flood Event 19 - Cheffins Road - 12060 - Bowen Sealed	16,229	-	16,229	-	-			(16,229)
8383	DRFA - Flood Event 19 - Crompton Street - 90320 - Bowen Seal	23,717	-	23,717	-	-			(23,717)
8384	DRFA - Flood Event 19 - Days Road - 32010 - Bowen Sealed Roa	27,009	-	27,009	-	-			(27,009)
8385	DRFA - Flood Event 19 - Don Street - 10205 - Bowen Sealed Ro	49,787	-	49,787	-	-			(49,787)
8386	DRFA - Flood Event 19 - Fairway Drive - 10230 - Bowen Sealed	6,597	-	6,597	-	-			(6,597)
8387	DRFA - Flood Event 19 - Golflinks Road - 11165 - Bowen Seale	26,112	-	26,112	-	-			(26,112)
8388	DRFA - Flood Event 19 - Gordon Street - 10255 - Bowen Sealed	13,298	-	13,298	-	-			(13,298)
8389	DRFA - Flood Event 19 - Hay Street - 10275 - Bowen Sealed Ro	7,715	-	7,715	-	-			(7,715)
8390	DRFA - Flood Event 19 - Henry Darwen Drive - 13190 - Bowen S	5,210	-	5,210	-	-			(5,210)
8391	DRFA - Flood Event 19 - Horseshoe Bay Road - 11195 - Bowen S	67,741	-	67,741	-	-			(67,741)
8392	DRFA - Flood Event 19 - Kelsey Road - 12160 - Bowen Sealed R	16,902	-	16,902	-	-			(16,902)
8393	DRFA - Flood Event 19 - King Street - 10320 - Bowen Sealed R	16,579	-	16,579	-	-			(16,579)
8394	DRFA - Flood Event 19 - Kings Beach Road South - 10325 - Bow	34,631	-	34,631	-	-			(34,631)
8395	DRFA - Flood Event 19 - Lascelles Street - 12165 - Bowen Sea	7,220	-	7,220	-	-			(7,220)
8396	DRFA - Flood Event 19 - Links Road - 10355 - Bowen Sealed Ro	3,340	-	3,340	-	-			(3,340)
8397	DRFA - Flood Event 19 - Livingstone Street - 10360 - Bowen S	36,870	-	36,870	-	-			(36,870)
8398	DRFA - Flood Event 19 - Lower Don Road - 10370 - Bowen Seale	5,497	-	5,497	-	-			(5,497)
8399	DRFA - Flood Event 19 - Molonge Beach Road - 32030 - Bowen S	25,478	-	25,478	-	-			(25,478)
8401	DRFA - Flood Event 19 - Mt Nutt Road - 11285 - Bowen Sealed	21,258	-	21,258	-	-			(21,258)
8402	DRFA - Flood Event 19 - Oceanview Drive Roundabout - 10420 -	5,637	-	5,637	-	-			(5,637)
8403	DRFA - Flood Event 19 - Oceanview Drive - 10420 - Bowen Seal	8,363	-	8,363	-	-			(8,363)
8404	DRFA - Flood Event 19 - Poole Street - 10450 - Bowen Sealed	13,509	-	13,509	-	-			(13,509)
8405	DRFA - Flood Event 19 - QB Esplanade - 11350 - Bowen Sealed	15,120	-	15,120	-	-			(15,120)
8406	DRFA - Flood Event 19 - Queens Road - 10463 - Bowen Sealed R	4,159	-	4,159	-	-			(4,159)
8407	DRFA - Flood Event 19 - Reynolds Road - 10475 - Bowen Sealed	5,497	-	5,497	-	-			(5,497)
8408	DRFA - Flood Event 19 - Richmond Road - 10480 - Bowen Sealed	32,500	-	32,500	-	-			(32,500)
8409	DRFA - Flood Event 19 - Soldiers Road - 11400 - Bowen Sealed	10,985	-	10,985	-	-			(10,985)
8410	DRFA - Flood Event 19 - Tondara Road - 31060 - Bowen Sealed	23,777	-	23,777	-	-			(23,777)
8411	DRFA - Flood Event 19 - Collinsville Roads & Airstrip - Pa	-	-	-	-	-			-
8412	DRFA - Flood Event 19 - Collinsville Airstrip	-	-	-	-	-			-
8413	DRFA - Flood Event 19 - Corduroy Creek Road - 37005 - Collin	-	-	-	-	-			-
8414	DRFA - Flood Event 19 - Pelican Creek Road - 30220 - Collins	-	-	-	-	-			-
8415	DRFA - Flood Event 19 - Reeds Road - 37040 - Collinsville Ro	-	-	-	-	-			-
8419	DRFA - Flood Event 19 - Proserpine Sealed Roads - Package R	9,751	-	9,751	-	1,354,880		1%	1,345,129
8662	DRFA - Qld Monsoonal Event 2020 - WRC 0035.1920 Package	16,577	-	16,577	-	-			(16,577)
8677	DRFA - Qld Monsoonal Event 20 - Kurkowski Road - Proserpine	718	-	718	-	-			(718)
8623	Qld Monsoonal Flood Event 2020	-	-	-	2,195,752	8,050,904			8,050,904
8673	DRFA - Qld Monsoonal Event 20 - Gunyarra Road -Proserpine Ro	64,650	17,414	82,063	-	-			(64,650)
Sub Total Flood Damage		19,958,414	26,595,697	46,554,112	17,868,920	67,228,985	112%	30%	47,270,571
3301 - State Emergency Service									
7941	Construction of New Storage Facility at Proserpine SES - CW	-	-	-	-	-			-
Sub Total State Emergency Service		-	-	-	-	-	0%	0%	-
3501 - Works 4 Qld									
4936	Improving Beach Communities - Region Wide - W4Q 17-19	-	-	-	-	-			-
4937	Improving Rural Communities - Region Wide - W4Q 17-19	-	-	-	-	-			-
7907	W4Q - Bicentennial Park Fencing - CW 1920	-	-	-	-	-			-
7908	W4Q - Cannonvale Lakes Stage 3 - CW 1920	1,285	651	1,935	-	-			(1,285)
7909	W4Q - Dingo Beach Footpath/Walkways - CW 1920	-	-	-	-	-			-
7910	W4Q - Gideon Pott Park Stage 2 - CW 1920	-	-	-	-	-			-
7911	W4Q - Gloucester Rainwater Tank - CW 1920	635	-	635	-	13,794		5%	13,159
7912	W4Q - Halpannel Park Upgrade - CW 1920	79,434	268,847	348,281	109,268	329,094	73%	24%	249,660
7913	W4Q - Hansen Park Sound System - CW 1920	35,585	17,345	52,931	46,184	65,002	77%	55%	29,417
7914	W4Q - Henry Darwen Park Stage 2 - CW 1920	1,863	5,604	7,466	92,834	371,336	2%	1%	369,473
7915	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	28,912	-	28,912	-	55,106		52%	26,194
7916	W4Q - Lions Park, Bowen - CW 1920 - 19013	121,588	34,694	156,283	-	278,856		44%	157,268
7917	W4Q - Logan's Playground Upgrade - CW 1920	-	-	-	-	-			-
7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920	1,568	-	1,568	-	349,424		0%	347,856
7919	W4Q - Park (Tree) Lighting - CW 1920	-	-	-	-	-			-
7920	W4Q - Pioneer Park Stage 3 - CW 1920	28,451	60,974	89,424	-	131,890		22%	103,439
7921	W4Q - Railway Road Stage 1 - CW 1920	1,719	-	1,719	-	441,168		0%	439,449
7922	W4Q - Rotary Park, Proserpine - CW 1920	41,728	-	41,728	-	48,118		87%	6,390
7923	W4Q - Fairy Tree Park Swing Installation - CW 1920	-	-	-	-	-			-
7924	W4Q - Thomas Street Footpath - CW 1920	127,737	-	127,737	-	137,426		93%	9,689
7935	W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920	-	-	-	-	-			-
7936	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	82,744	6,699	89,443	50,210	486,098	165%	17%	403,354
7937	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	809	4,250	5,059	-	89,932		1%	89,123
8062	W4Q - Improving Beach Communities - Region Wide 19-21	487	-	487	486	486	100%	100%	(1)
Sub Total Works 4 Qld		554,543	399,064	953,607	298,982	2,797,730	185%	20%	2,243,187

Capital Expenditure as at Period ending 31 October 2020

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
7303 - Waste Management									
8596	Leachate and storm water management - Kelsey Creek	75,445	49,969	125,414	52,258	480,002	144%	16%	404,557
8643	Leachate and storm water management - Bowen	616	-	616	2,500	480,000	25%	0%	479,384
Sub Total Waste Management		76,061	49,969	126,030	54,758	960,002	139%	8%	883,941
7401 - Parks & Gardens									
4699	Park BBQ Projects - C/W 16-17 & C/W 17-18 - W4Q - DLGIP Stat	-	-	-	-	-			-
4912	Airline Foreshore Revitalisation Project C/W 17-18 + NDRRA 20	-	-	-	-	-			-
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	715,067	145,788	860,854	-	1,366,270		52%	651,203
5635	Beautifying Bowen - C/W 18-19	13,317	900	14,217	10,990	10,990	121%	121%	(2,327)
8061	Collinsville Lions Playland Park - Shade Cover	-	-	-	-	-			-
8625	Assets Renewal Parks and Gardens	-	-	-	2,488	386,786			386,786
8627	Continuation of Pedestrian Path Lighting Airline Foreshore	1,554	-	1,554	-	100,000		2%	98,446
Sub Total Parks & Gardens		729,937	146,688	876,625	13,478	1,864,046	5416%	39%	1,134,109
7402 - Cemeteries									
8634	New Bowen Cemetery Columbarium Wall	671	600	1,271	29,751	30,002	2%	2%	29,331
Sub Total Cemeteries		671	600	1,271	29,751	30,002	2%	2%	29,331
Total Infrastructure Services		28,809,948	31,480,833	60,290,781	26,746,534	104,879,182	108%	27%	76,069,234
40000 - Corporate Services									
4206 - Insurance									
7880	Insurance - Bowen Cemetery - CW 1920	-	-	-	-	-			-
7881	Insurance - Bowen Community Hall - CW 1920	-	-	-	-	-			-
7882	Insurance - Bowen Council Depot - CW 1920	-	-	-	-	-			-
7884	Insurance - Bowen Gideon Pott Park - CW 1920	-	-	-	-	-			-
7885	Insurance - Bowen Municipal Band Hall - CW 1920	(3,886)	-	(3,886)	-	-			3,886
7886	Insurance - Bowen Reservoir- CW 1920	635	-	635	2,506	553,874	25%	0%	553,239
7890	Insurance - Cannonvale Sewerage and Water - CW 1920	-	-	-	-	-			-
7891	Insurance - Cannonvale Transfer Station - CW 1920	-	-	-	-	-			-
7892	Insurance - Cannonvale WRC Depot - CW 1920	-	-	-	-	-			-
7893	Insurance - Collinsville Administration Building - CW 1920	-	-	-	-	-			-
7895	Insurance - Collinsville Council Depot - CW 1920	-	-	-	-	11,114			11,114
7896	Insurance - Collinsville Reservoir High Level	4,761	-	4,761	20,000	550,166	24%	1%	545,405
7897	Insurance - Collinsville Reservoir - CW 1920	-	-	-	2,000	2,000			2,000
7898	Insurance - Mt Coolon Community Centre - CW 1920	-	-	-	-	-			-
7899	Insurance - Mt Gordon Tourist Information Centre - CW 1920	-	-	-	-	-			-
7900	Insurance - Proserpine Library - CW 1920	-	-	-	-	-			-
7901	Insurance - Proserpine Sewerage and Water - CW 1920	696	-	696	696	696	100%	100%	0
7902	Insurance - Scottville Oval - CW 1920	(3,357)	-	(3,357)	-	-			3,357
7903	Insurance - WRC Airport - CW 1920	-	-	-	-	-			-
7906	Insurance - Proserpine Parks and Pool - CW 1920	-	-	-	-	-			-
7960	Insurance (Operational) - Bowen Basketball Courts - Demolish	-	-	-	-	70,000			70,000
Sub Total Insurance		(1,150)	-	(1,150)	25,202	1,187,850	-5%	0%	1,189,000
4301 - Info Services/GIS/Records Administration									
4850	Whitsunday Regional Council - ERP Replacement Project - C/W	(69,277)	7,181	(62,096)	-	319,586		-22%	388,863
7858	CCTV Cannonvale Beach & Airline Boardwalk Safer Communities 1	319,911	-	319,911	-	-			(319,911)
8574	Software Implementation (Meetings Solutions)	15,000	-	15,000	-	-			(15,000)
8614	Document Management Search Engine	-	-	-	30,000	80,000			80,000
8615	ECM 4.03 Upgrade	-	23,400	23,400	-	105,000			105,000
8616	Enterprise Management System (EMS)	-	-	-	30,000	110,000			110,000
8619	Tech 1 ERP Annual Software Upgrade - Version 2020B	-	-	-	-	60,000			60,000
8620	Technology One - ERP Project Phase 1a	28,155	2,929	31,085	356,202	1,720,300	8%	2%	1,692,145
8688	Website Upgrade & Content Management System	-	-	-	-	100,000			100,000
Sub Total Info Services/GIS/Records Administration		293,789	33,510	327,300	416,202	2,494,886	71%	12%	2,201,097
4304 - IT Services									
8563	Authority (Civica) 7.1 Upgrade 20200417091425	22,108	103,582	125,691	97,238	468,966	23%	5%	446,858
Sub Total IT Services		22,108	103,582	125,691	97,238	468,966	23%	5%	446,858
4404 - Fleet Management									
2089	Plant Purchases	276,731	513,168	789,899	450,320	4,280,260	61%	6%	4,003,529
Sub Total Fleet Management		276,731	513,168	789,899	450,320	4,280,260	61%	6%	4,003,529
4405 - Property & Facilities									
4865	Paint and Renovate 33 Kelsey Creek Residence	-	-	-	-	-			-
4926	Proserpine Entertainment Centre - Building Works in addition	543,467	12,017,423	12,560,890	1,031,446	12,000,882	53%	5%	11,457,415
4959	Proserpine Entertainment Centre - Roof/Air Conditioner Platf	-	-	-	-	-			-
5617	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	16,500	129,384	145,885	26,586	3,446,938	62%	0%	3,430,438
5639	Proserpine Depot - C/W 18-19	-	-	-	-	-			-
5640	Proserpine Administration Building Replacement - Stage 1 - C	3,418,950	64,809	3,483,759	3,406,098	3,406,098		100%	(12,852)
5641	Collinsville Workshop - Skillion Road to comply with Trade W	-	-	-	-	-			-
5642	Cannonvale/Proserpine Depot Beach pit/Wash down bay	-	-	-	15,000	146,908			146,908
8064	Proserpine Water Tower Emergency Safety Works	-	-	-	-	-			-

Capital Expenditure as at Period ending 31 October 2020

		a.	b.	(a.+b.)	d.	e.	(a./d.)	a./e.	e.- a.
Job	Description	Actuals to Period	Commitments	Actuals + Commitments	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$
8332	Bowen Admininstration Building - Additional Office	-	-	-	-	-			-
8546	Bowen Foreshore Amenities - Refurbish - CW 19-20	-	-	-	-	-			-
8607	Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal	2,523	-	2,523	34,000	35,000	7%	7%	32,477
8608	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	86	-	86	45,466	95,866	0%	0%	95,780
8609	Cannonvale Depot Office Roof Replacement	2,271	112,126	114,396	52,734	119,000	4%	2%	116,729
8610	Cannonvale Foreshore Hall - New Playground	560	19,357	19,917	20,992	41,000	3%	1%	40,440
8611	Cannonvale Foreshore Hall - Roof Renewal	513	-	513	1,500	53,245	34%	1%	52,732
8612	Collinsville Youth Coalition - Amenities Renewal	86	31,175	31,261	1,500	98,999	6%	0%	98,913
8613	Demolish 58-60 Horseshoe Bay Road Residences	-	-	-	36,999	82,500			82,500
8617	Les Stag Oval - Grandstand Renewal	86	-	86	500	70,001	17%	0%	69,915
8618	Proserpine Water & Sewer Admin Reroof	1,356	53,256	54,612	35,571	68,754	4%	2%	67,398
8649	Emergent Works - Proserpine Anglicare Respite Centre -	-	-	-	-	41,950			41,950
8761	21 Station Street	-	-	-	-	16,404			16,404
Sub Total Property & Facilities		3,986,396	12,427,531	16,413,927	4,708,392	19,723,545	85%	20%	15,737,149
Total Corporate Services		4,577,874	13,077,792	17,655,666	5,697,354	28,155,507	80%	16%	23,577,633
60000 - Community Services									
5302 - Parking Management									
7821	Installation of Pay & Display Parking Machines - Airlie Bech	14,434	87,438	101,872	15,878	130,572	91%	11%	116,138
Sub Total Parking Management		14,434	87,438	101,872	15,878	130,572	91%	11%	116,138
5306 - Water Quality									
8033	NDRRA 2017 - Southern Creeks - Campbell Creek Revetment Wall	-	-	-	-	-			-
8282	DRFA - Tropical Low - Campbell Creek - Bank Stabilisation	-	-	-	-	-			-
Sub Total Water Quality		-	-	-	-	-	0%	0%	-
5402 - Libraries									
7436	Library - Construction of Pop-Up Library - C/W 18-19	1,426	-	1,426	1,426	1,426	100%	100%	1
Sub Total Libraries		1,426	-	1,426	1,426	1,426	100%	100%	1
5408 - Sport & Recreational Development									
7820	Upgrade an existing outdoor undercover area to a multi-sport	-	-	-	-	-			-
Sub Total Sport & Recreational Development		-	-	-	-	-	0%	0%	-
5409 - Caravan Parks									
5594	Proserpine Tourist Park - Amenities Renewal - C/W 18-19	-	-	-	-	-			-
8604	Wangaratta Caravan Park entrance upgrade	-	-	-	4,240	82,940			82,940
8605	Wangaratta Caravan Park Swimming Pool refurbishment	1,608	-	1,608	1,000	75,600	161%	2%	73,992
Sub Total Caravan Parks		1,608	-	1,608	5,240	158,540	31%	1%	156,932
7403 - Pools, Lagoons & Enclosures									
8485	Bowen Town Pool - Swimming Clubhouse Roof Replacement	-	-	-	-	-			-
8600	Bowen Aquatic Facility - town pool amenity upgrade	3,918	5,200	9,118	1,000	367,234	392%	1%	363,316
8601	Bowen Water Park renewal	86	-	86	10,499	100,001	1%	0%	99,915
8602	Collinsville Aquatic Facility - town pool amenity and kiosk	3,411	5,600	9,011	10,500	142,610	32%	2%	139,199
8603	Proserpine Aquatic Facility - residence demolition and kiosk	5,887	6,000	11,887	1,504	313,806	391%	2%	307,919
8606	Wilson Beach Swimming Enclosure Refurbishment	-	-	-	140,000	350,000			350,000
Sub Total Pools, Lagoons & Enclosures		13,302	16,800	30,102	163,503	1,273,651	8%	1%	1,260,350
Total Community Services		30,769	104,238	135,008	186,047	1,564,189	17%	2%	1,533,420
Grand Total for Period ending 31 October 2020		33,434,685	44,794,373	78,229,058	33,037,427	136,256,692	101%	25%	102,822,007

Percentage Actuals v YTD Budget	101.20%
Percentage Actuals +Commitments v Annual Current Budget	57.41%

13. Corporate Services

**13.6 TRUSTEE LEASE - 8491 BOWEN DEVELOPMENTAL ROAD, COLLINSVILLE
- COLLINSVILLE HORSE & PONY CLUB - COLLINSVILLE RODEO
ASSOCIATION**

AUTHOR: Peter Shuttlewood – Executive Manager Procurement, Property & Fleet

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- a) **Authorise the Chief Executive Officer to enter into a lease agreement over part of the land at 8491 Bowen Developmental Road, Collinsville known as Lease A (L19 on DK205) & Lease C (L27 on DK46) with the Collinsville Horse & Pony Club, in accordance with Section 236(1)(b) of the Local Government Regulation 2012; and**
 - b) **Authorise the Chief Executive Officer to enter into a lease agreement over part of the land at 8491 Bowen Developmental Road, Collinsville known as Lease B (L19 on DK205) with the Collinsville Rodeo Association in accordance with Section 236(1)(b) of the Local Government Regulation 2012.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Council is trustee to the land at 8491 Bowen Developmental Road, Collinsville (Lot 19 on DK205 and Lot 27 on DK46)

The Collinsville Horse & Pony Club and the Collinsville Rodeo Association currently utilise the land at 8491 Bowen Developmental Road, Collinsville for the purpose of conducting their activities.

PURPOSE

To allow the Collinsville Horse & Pony Club and the Collinsville Rodeo Association legal tenure of the land at 8491 Bowen Developmental Road, Collinsville to ensure that Council is adhering to its requirements as Trustee.

Section 236(1)(b) of the Local Government Regulation 2012 allows Council to enter into a leasing agreement with a community organisation without the requirement of going to a public tender.

BACKGROUND

13. Community and Environment

13.1 2018/09/26.21 LEASE - 8491 BOWEN DEVELOPMENTAL ROAD,
COLLINSVILLE - LOT 19 ON DK 205 - COLLINSVILLE
HORSE AND PONY CLUB

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council resolves to approve the Chief Executive Officer to enter into negotiations and execute a Lease with the Collinsville Horse and Pony Club over Lot 19 on DK 205 for a 10-year term.

MEETING DETAILS:

Cr Ramage declared a Conflict of Interest in accordance with Section 173 of the Local Government Act 2009 due to the matter that his spouse is on the committee and left the meeting room at 9.57am taking no part in the debate on this matter.

The motion was Carried 5/0

CARRIED

Cr Ramage returned to the meeting room at 9.58am

At the 26 September 2018 Ordinary Council Meeting, Council resolved to enter into a lease agreement with the Collinsville Horse & Pony Club over the whole of land at 8491 Bowen Developmental Road, Collinsville. It was determined after this resolution was passed that this was not a viable option due to the operations of the Collinsville Rodeo Association also being conducted at this location.

So, the resolution adopted by Council at the time has been actioned but was unable to achieve the intended outcome, so the matter has continued to be actioned by Council officers without being able to achieve the original intent of the Council resolution. As a result, separate leases are going to be required for both Clubs therefore as the resolution 2018/09/26.21 is not able to be completed, this report has been brought back to Council.

At present, there are no leases in place to provide legal tenure to either Club which imposes significant risks to both Council and the Clubs.

Both Clubs have established infrastructure installed on the Premises to allow them to conduct their activities however there has been some concerns raised as to what areas are to be used by each Club from a safety perspective and also a functionality perspective.

A lease agreement will formalise the lease areas of both Clubs and allow them to continue operating without the need to remove/move current infrastructure. Providing a term of 10 years will also provide the Clubs the security to invest in the Premises and develop and improve their infrastructure if required.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation 2012
Land Act 1994

ANALYSIS

Various options have been discussed with the Clubs to determine an appropriate leasing area for both Clubs to operate safely and efficiently. The lease area of A, B and C have been developed in accordance with the current use of the land.

The term of 10 years is recommended as it is enough time to provide security to the Clubs and allow them to apply for grants, but it does not trigger the need for a development application. It is also in line with Council's other community group leases. As this is a trustee lease, there are no options to renew.

STRATEGIC IMPACTS

Risk Management – entering into lease agreements with the Clubs mitigates Council's risk associated with high risk activities being conducted on trustee land.

Financial – as these Clubs are both Community Groups, the lease will be provided at a peppercorn rate therefore Council will not be receiving revenue from this lease.

Legal – Council is required to adhere to the legislative requirements imposed on trustees of State Land. Not having formal leases in place is a breach of Council's obligations as trustee.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

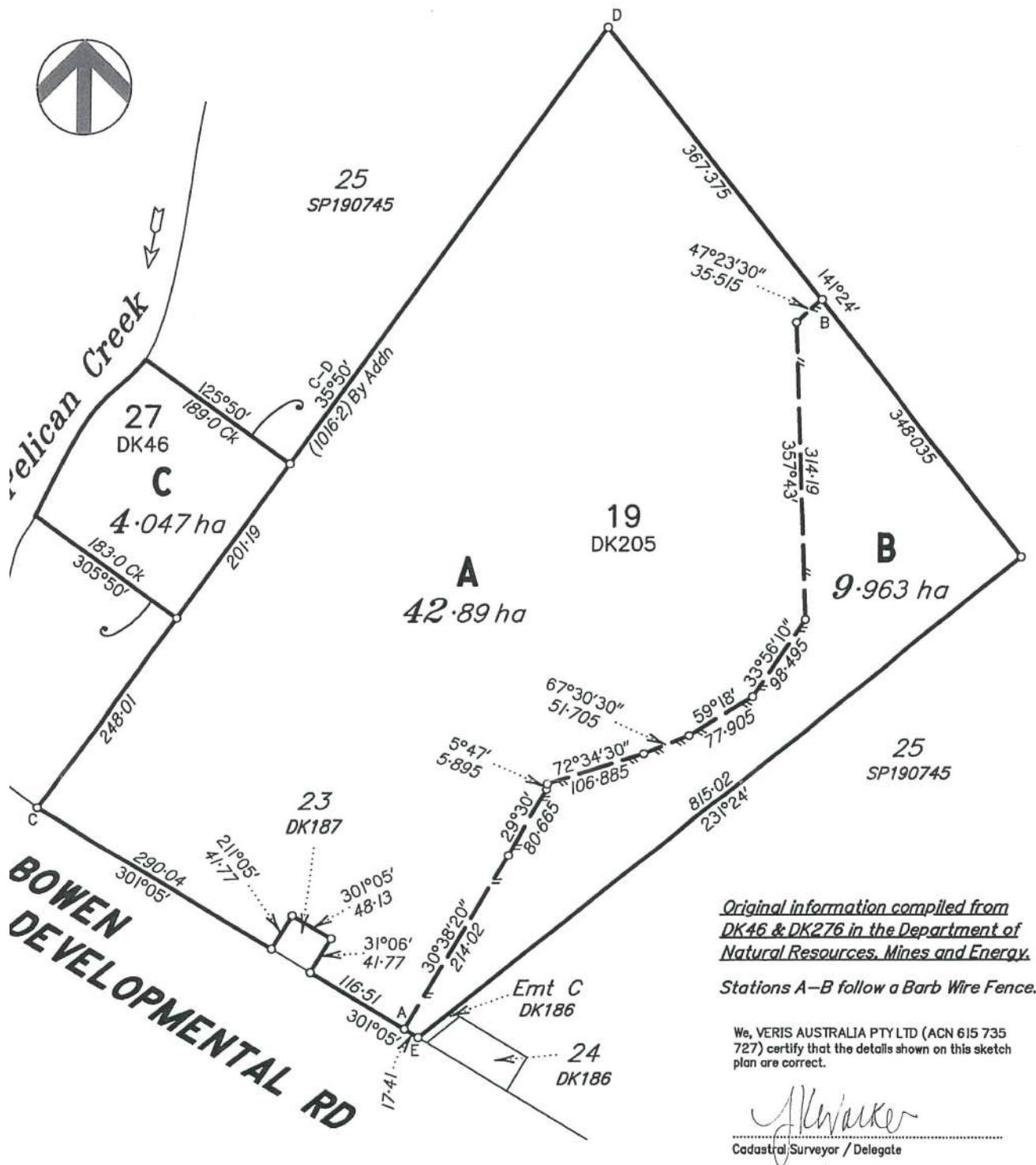
CONCLUSION

It is recommended to enter into lease agreements with the Clubs for a 10-year period over the selected areas of the land to ensure that they are able to conduct their community services adequately and in a safe manner.

ATTACHMENTS

Attachment 1 – Survey Plan

Attachment 1 – Survey Plan



13. Corporate Services

13.7 REFRESH OF THE REGISTER OF PREQUALIFIED SUPPLIERS - PROVISION OF PLANT HIRE

AUTHOR: Peter Shuttlewood – Executive Manager Procurement, Property and Fleet

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council extend the Register for Prequalified Suppliers – Provision of Plant Hire for a further period of 12 months and invite updated pricing and information from existing providers and further invite new tenders from suitably resourced suppliers of wet and dry plant hire services.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

To ensure the continuation of efficient Council operations, and Council complies the requirements of the Local Government Regulation 2012 regarding Contracting, it is proposed that Council extend the current arrangement by way of resolution for a further 12 months.

However, to ensure that new suppliers are able to be added to the tender it is proposed that Council invite tenders from new suppliers who can demonstrate their technical, managerial and financial capacity be added to the extended arrangement.

PURPOSE

Councils utilises an extensive list of suppliers for the provision of wet and dry hire plant services, including the provision of minor works, to maintain Councils assets. To ensure compliance with the legislation and noting the time involved to process such a tender, it is proposed to extend the existing arrangements for a further 12 months and invite further tenders to submit to this panel to ensure its ongoing currency.

BACKGROUND

Council awarded the contract for the Provision of Plant Hire – Wet and Dry on 27 September 2017 for a period of two years with an option to extend for a period of one year. The arrangement technically concluded on the 26th September 2020 but has continued to be utilised with the agreement of the parties involved. The following categories were included:

- Backhoes
- Cranes
- Dozers
- Elevated Work Platforms
- Graders
- Excavators
- Front End Loaders
- Rollers
- Tractor slashers (Boom, deck etc.)
- Skid Steer Loaders
- Trucks – various builds.

- Water trucks with the following capacities:
- 6,000 to 10,000 litres;
- 10,000L to 20,000 litres; and
- >20,000 litres; and

Haul trucks with the following load capacities:

- 0 to 15 tonnes;
- 15 to 30 tonnes; and
- >30 tonnes.
- Various combinations of the above or other combinations as nominated by contractors
- Council will review other specialised plant and equipment that you may wish to supply.

STATUTORY/COMPLIANCE MATTERS

Section 232 Local Government Regulation 2012

Section 228 Local Government Regulation 2012

ANALYSIS

The appointment to the Register of Prequalified Suppliers does not guarantee work however enables Council officers to engage directly without the need to go through quoting or compliance checking.

The timeframe for Council to conduct in-house consultation, external communications and tendering has a length timeframe for completion. This typically would take approximately of six months which was to commence by Council in March 2020. Due the impacts of the pandemic the arrangements have been prioritised but will continue to be maintained and honoured with agreement of the providers. Practically as a result of COVID 19 and the associated restrictions public sessions were unable to be held to facilitate the calling of this tender.

STRATEGIC IMPACTS

The refreshing of the Register of Prequalified Supplies does not commit Council to any works or budget however provides Council with an efficient and effective resource to engage contractors for programmed and reactive works.

As stipulated in the Local Government Regulation 2012 suppliers have been assessed as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.

CONSULTATION

Jason Bradshaw - Director Corporate Services

Brenda Tengbom - Contracts Coordinator

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council:

- Refresh of the existing Register of Prequalified Suppliers for the provision of plant hire (Wet and Dry) – for a further period of 12 months,
- And, call for tenders for new suppliers who wish to be added to the arrangement for a term of twelve months.

ATTACHMENTS

Attachment 1 – Wet and Dry Hire Supplier List

Attachment 1 – Wet and Dry Hire Supplier List

Supplier	Township
1300 Meteor Rentals	Townsville QLD
Adam Stroud Enterprises	Proserpine QLD
Airlie Tipper Hire and Excavations	Cannonvale QLD
Askew Truck Hire	Cannonvale QLD
AWR Transport Services	Proserpine QLD
Beauchamp Excavating Pty Ltd	Collinsville QLD
Berry Excavations	Cannonvale QLD
Boom Logistics	Mackay QLD
Bowen Industrial Hire	Bowen QLD
Bowen Posi Track and Tipper Hire	Bowen QLD
Bowen Woodchipping	Bowen QLD
Brazils Plant Hire	Bowen QLD
Brian Peterson Truck Hire	Proserpine QLD
Clean It Industrial	Townsville QLD
Coates Hire Operations	Mackay QLD
Collingwood Excavations	Proserpine QLD
Copp & Co Plant Hire	Proserpine QLD
Crisp Excavations	Proserpine QLD
DE & JD Land Grader Hire	Bowen QLD
Doyawana Truck Hire	Proserpine QLD
Dunk Excavations	Proserpine QLD
East Coast Civil	Bowen QLD
Ed McDonald Excavations	Proserpine QLD
Ezyquip Hire	Mackay QLD
Flexi Hire	Cannonvale QLD
Fynbat T/A Hillery Group	Bowen QLD

G & G Markwell Pty Ltd	Townsville QLD
Gary Reents Backhoe Service	Proserpine QLD
Gunyarra Plant Hire	Proserpine QLD
H E Humphries	Proserpine QLD
Haber Excavations Pty Ltd	Mackay QLD
Hastings Deering Pty Ltd	Mackay QLD
Humphries Pty Ltd	Proserpine QLD
Hydro Excavac Pty Ltd	Mackay QLD
Jai-Cor Communication Solutions	Mackay QLD
James's Laser Service	Bowen QLD
Johns Plumbing	Bowen QLD
K.V.S Cartage Pty Ltd	Cannonvale QLD
KMG Dingo Hire	Cannonvale QLD
Moulding Excavations	Cannonvale QLD
North West Services Pty Ltd	Proserpine QLD
Pat McDonnell Earthmoving	Bowen QLD
Pattel's Transport	Collinsville QLD
Ralf Land Grader Hire	Bowen QLD
Raymond Carvolth	Bowen QLD
Raymonds Truck Hire	Proserpine QLD
RC Baxter Grader Hire	Proserpine QLD
Rob Stoneham	Proserpine QLD
Roebuck Civil	Cannonvale QLD
Searles Transport	Collinsville QLD
Sherrin Rentals	Townsville QLD
Talbots Earthmoving	Proserpine QLD
TFH Hire	Mackay QLD

Traditional Australian Plumbing Services	Cannonvale QLD
Trevor Holditch Tipper Hire	Bowen QLD
Trev's Truck Hire and Water Cart	Proserpine QLD
Tropical Aqua Blasting	Ayre QLD
Tutt Bryant Hire	Mackay QLD
Warren Transport	Proserpine QLD
Zammit Farming Plant Hire	Bowen QLD

13. Corporate Services

13.8 CORPORATE SERVICES MONTHLY REPORT - OCTOBER 2020

AUTHOR: Jason Bradshaw – Director Corporate Services

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for October 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

To provide an overview the Corporate Services Directorate for the month of October 2020. The Directorate's purpose is to lead innovation and organisational change in information technology, information management, asset management, project management and procurement to improve organisational outcomes. It seeks to improve Council's organisational capability to augment resilience to future business disruption and increase productivity whilst demonstrating empathy where required.

PURPOSE

To provide an overview the Corporate Services Directorate for the month of October 2020.

BACKGROUND

The Corporate Services Directorate has a vision to positively contribute to a prosperous, liveable and sustainable Whitsundays.

The Directorate's vision is delivered by bringing together the functions of managing Assets, Procurement, Fleet, Property and Facilities, Project Management, Information Technology, Information Management, Rates and Finance, Strategic Finance and Governance.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

ANALYSIS

Stability remains a key for corporate services is looking to establish better systems and processes that will support the organisation which in some is being lead by technology as we improve our video-conferencing techniques and work more seamlessly through technology. Not that this doesn't bring its own challenges, but the ICT team continue to adapt to the technology changes and in delivering solutions across the organisation.

From a finance perspective its back to business as usual with a focus on looking at the systems and data and finding better ways to access and report information across the organisation. We have been active with finalising returns to government and clearing up year-end information as well as processing the first budget review of the year. We continue to develop the use of the One-Council system with the implementation of the budget module taking us

away from the usual spreadsheet driven budget to a system driven model which will support more robust evaluation and involvement from across the organisation, allowing for accountability at multiple levels within the organisation. Rating and water notices continue to occupy time as we begin a review of the outstanding accounts in advance of establishing a more robust approach to collection.

Procurement has seen an increase in activity as the project planning comes through to commence delivery and tenders or quotations are needed to get construction jobs up and running. There has been work ongoing in the review of systems and processes to better manage issues identified in past reviews and solutions are being developed for discussion across the organisation. After the consolidation into the new office, work has been swiftly undertaken to return the rented premises to the market and this has occurred well ahead of schedule with savings made in not having to pay rentals for almost 3 months in some cases. Fleet replacement is ongoing with stock and delivery times producing new challenges to the efficient turnover of plant and vehicles.

Governance has seen the final tranche of the current Belcarra reforms delivered with effect from the 12 October which has seen changes to policies and processes adopted by Council in its decision-making forums. Compliance regimes such as the 'Right To Information' legislation continue to drive activity across Council, with seven (7) applications made so far this financial year, resulting in in excess of 4700 pages being disclosed to applicants, all of which is promoting the accountability and transparency of council and its actions and decision making. The review of policies remains a priority and each month activity is monitored whether through new policy coming through to council or administrative guidelines approved by the CEO to all areas of council operations. This approach provides for consistency in treatment of issues and decision made by Council and officers.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our leadership engages with the community and provides open, accountable and transparent local government

Alignment to Operational Plan

Strategy 1.1.1: Provide sound, competent leadership as to maximise the organisation's operational performance, productivity and efficiency

Financial Implications

Managed within existing budget allocations as amended.

Risk Management Implications

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

CONSULTATION

Peter Shuttlewood - Executive Manager of Procurement & Assets

Melanie Humphries - Team Leader Operational Accounting

Patricia Jago - Rates Coordinator

Caitlin Davy - Assets and Project Management Coordinator

Scott Wilkinson - Information Technology Manager

Norman Garsden - Acting Manager Governance & Administration

Stephen Fernando - Chief Financial Officer/ Manager Financial Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

No action is to be taken as this is an information only report.

ATTACHMENTS

Attachment 1 - Corporate Services Monthly Report – October 2020.



CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Project and Asset Management
Procurement
Property & Facilities
Fleet Management
Governance

Monthly Report | October 2020

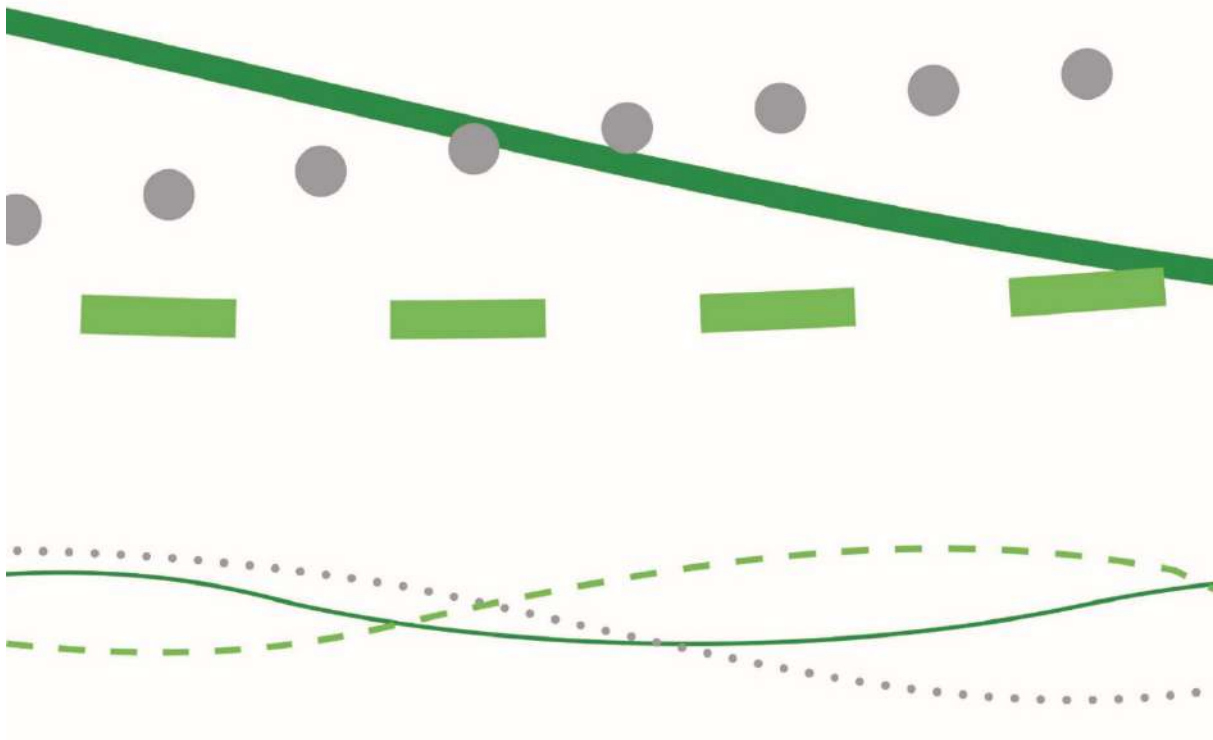


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Directors Report

The month of October 2020 has seen increasing activity as the benefits of living under one in the new Proserpine Administration Building are being realised through the efficiency of being able to better communicate and work as a team when we are in just two offices rather than the multiple locations of past years. It is easy to see the synergy within the department improve as we interact and look to work on more corporate and organisational solutions.

Stability remains a key for corporate services is looking to establish better systems and processes that will support the organisation which in some is being lead by technology as we improve our video-conferencing techniques and work more seamlessly through technology. Not that this doesn't bring its own challenges, but the ICT team continue to adapt to the technology changes and in delivering solutions across the organisation.

From a finance perspective its back to business as usual with a focus on looking at the systems and data and finding better ways to access and report information across the organisation. We have been active with finalising returns to government and clearing up year-end information as well as processing the first budget review of the year. We continue to develop the use of the One-Council system with the implementation of the budget module taking us away from the usual spreadsheet driven budget to a system driven model which will support more robust evaluation and involvement from across the organisation, allowing for accountability at multiple levels within the organisation. Rating and water notices continue to occupy time as we begin a review of the outstanding accounts in advance of establishing a more robust approach to collection.

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The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

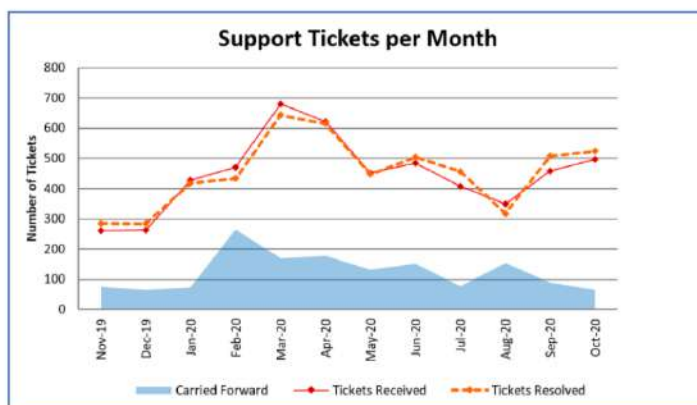
Jason Bradshaw
Director Corporate Services

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Information Technology

Support Tickets



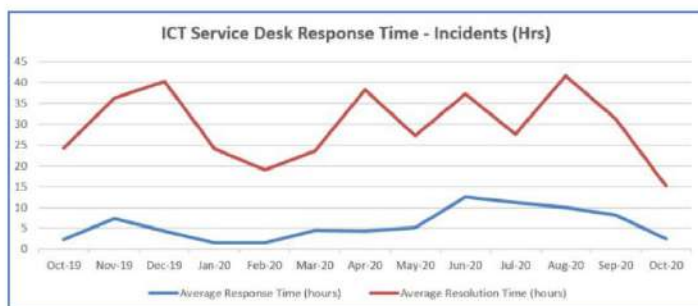
496 support requests for the month of October 2020, with 524 resolved.

A total of 65 support tickets remain open from the previous month.

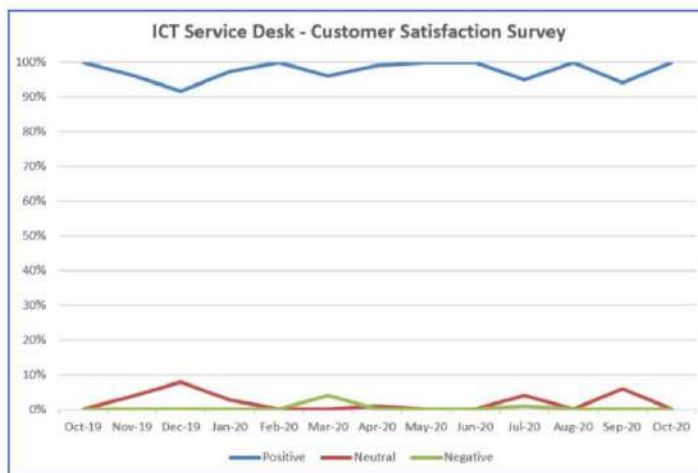
Top 10 Support Categories Opened				
CATEGORY	OCT	SEP	AUG	
CCTV Network	19	9	16	↑
CCTV Requests	18	10	15	↑
Computer/Laptop/Tablet	26	43	14	↓
Computer Monitors	4	6	1	↓
Network Performance	4	8	4	↓
Printer/Scanner	37	31	9	↑
Security/ Access	23	27	20	↓
Telstra Network Notifications	52	0	0	↑
Telephones - Desk/Soft Phones	18	26	14	↓
Telephones - Mobile	7	10	4	↓
Video Conferencing	7	14	40	↓
Applications - Adobe	7	8	7	↓
Applications - Amazon Workspaces	11	5	10	↑
Applications - Assestic	2	3	0	↓
Applications - Authority	18	28	20	↓
Applications - DUO 2FA	2	2	5	↑
Applications - ECM	25	9	19	↑
Applications - Email	42	71	20	↑
Applications - OneCouncil	13	14	7	↓
Applications - Reflect	3	3	1	↑
Applications - Sharepoint, Office, One Drive	6	14	16	↓
Applications - Website	0	2	2	↓
Applications - Other	39	22	26	↑
Other	124	93	79	↑



SLA's target 90%, 89% achieved in October, with Tickets resolved in first response 92%. Both statistics are trending upwards from previous lows.



Significant improvements by the ICT Team in services levels.



Customer satisfaction 100% in Oct 2020.

Project Activities

Note: Information Technology run multiple projects at any given point in time. This report details major projects only.

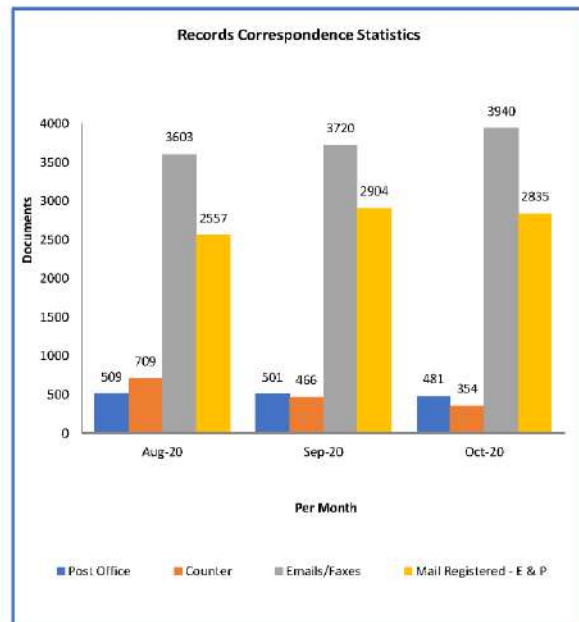
Completed Tasks	Upcoming Tasks	Project Status
Authority Upgrade		
Key User Training has commenced and project preparing for UAT Testing.	Software upgrade from Authority v6.9 to v7.1	Key User Training and UAT Testing

Information Management

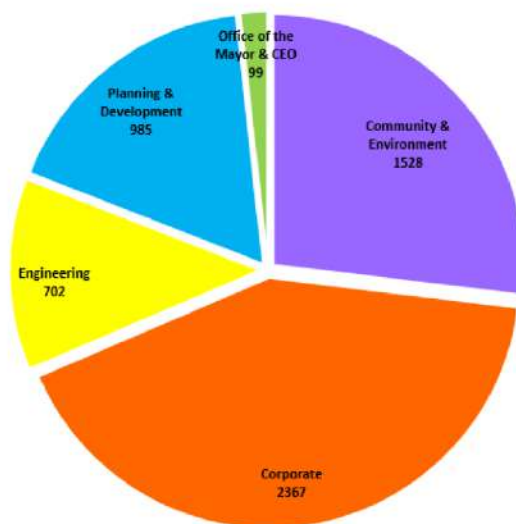
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr 2
Sentencing and disposal	Quarterly	

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr 2
WRC Information Stds	Annual	95% dev
Physical Records Register	Quarterly	
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	50% dev
Information Asset Register	Annual	50% dev
IM Procedures	Annual	60% dev
Bus Info Continuity Plan	Annual	
Road Register	Bi-annually	50%
Map layer data register	Quarterly	Develop

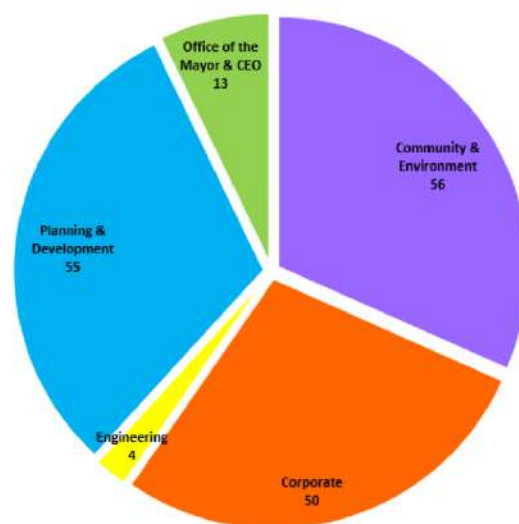
GIS ACTIVITIES			
	OCT	SEP	AUG
Asset Data Mtce (Hrs)	89	92	83
SSA Changes (Hrs)	14	21	5
GIS requests (No.)	116	27	34
Map layers mtce (no.)	62	30	26
New layers approved (no.)	4	3	-
Training (staff attended)	-	-	-
GIS STATISTICS			
Total Mapping Layers	2107		
RECORDS ACTIVITIES			
Search & CCTV requests	38	33	28
Record Dept Tasks	37	34	32
Training (staff attended)	-	1	-
NAR adjustments	853	1004	1210



Document Management Tasks Completed by Department (October)



Average Documents Registered per Person by Department (October)



Projects

Records System Review Project	
This project aims to modernise the recordkeeping systems to improve usability and compliance across the organisation.	
Review and recommendation	Investigation of available systems against Council's current applications architecture and functionality. A business requirements specification report has been reviewed by the ICT Governance committee and progressed to undertaking a proof of concept of the preferred solution.

Name and Address Data Improvement Project		
This project aims to implement software that will improve the quality of customer and address data captured and maintained in Councils systems. It does this by forcing validation on addresses when they are entered, running processes to identify duplicate records and facilitating merging, standardizing the method of data presentation and adding additional checks to prevent duplicate data entry. This will improve customer experience as we will have better quality information available for communication and reduce administrative overhead as we will spend less time fixing incorrect address details.		
NAR data formatting cleanse		
Data format cleanse	✓	27852 records fixed / 82075 total records
Audit data changes	65% complete	
NAR record duplication		
Identify no. of duplicate records	700 records	
Research duplicates and merge	183 unique records merged	
Delete records (no docs / ephemeral / infringement docs attached)	118 deleted	24600 records have no link in Authority, potentially half of these can be deleted if no significant documentation recorded in ECM

Physical Storage / Scanning	Oct-20	Sep-20	Aug-20	Jul-20	Jun-20	May-20	Apr-20	Mar-20
Boxes Scanned / Sentenced and Destroyed	-	20	-	-	155	8 boxes 7216 planning	21	8
Boxes at Council	257	257	277	278	278	278	316 Found 48 boxes at Bowen	321
Boxes at Remote Storage	1618	1618	1618	1617	1617	1772	1742	1710
Discs to review and register	-	-	-	-	-	-	-	76
Scanned files for registration	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Prep files	58,000 Preparing files for registration	58,000
Plans scanned and registered	-	-	-	-	3000 plans registered	-	277 / 3000	245 / 3000

The team is continuing to work with the Water & Sewerage team to improve mapping of valves and fire hydrant asset data, roads team to map footpath asset data. Positive comments have been received and refinements made to the Cemetery ancestor search portal.

Financial Services

Financial Reporting

Financial Reporting KPIs:

KPI	Status	Comment
Month-end process completed within 5 working days	✓	
Monthly Financial Statements presented at an Ordinary Meeting within 30 days from end of month	✓	OM of 28 October 2020
Quarterly Budget Review adopted at an Ordinary Meeting within 60 days of end of quarter	✓	OM of 28 October 2020

Automation is being applied to the process of generating monthly financial statements with a view to reducing the manual effort required.

We continue to liaise with and provide additional information required by Queensland Treasury Corporation (QTC) for a review being conducted by QTC on the impact of the pandemic and related travel restrictions on local governments.

Compilation of information for the Consolidated Data Collection Report for the Grants Commission is underway.

Budgeting

The first quarter budget review was presented to Council for adoption on the 28th of October 2020.

The revised Capital Budget for 2020-21 is \$136.25 million.

The Councillor briefing session for the 2021-22 budget are being scheduled. The process for 2020-21 capital budget has commenced with 23 December 2020 the deadline for submission of the capital projects.

The 2021-22 budget is expected to be compiled using the budgeting module in the Technology1 ERP system.

Borrowings & Treasury Management

No additional borrowings are envisaged for 2020/21. All excess cash is invested with the Queensland Treasury Corporation (QTC).

Initial preparatory work for the credit review to be conducted by the (QTC) is underway.

More details of the proposed refinancing arrangements announced by the state government has been informally received. The details are not yet formally available through the Department of Local Government (DLG) website. Based on the initial indication, there is unlikely to be a case for WRC to undertake any refinancing of its existing loans.

Systems

Set-up and testing of the Budget Module within the Technology1 ERP system has been completed. User training has been scheduled. The budget for 2021-22 is expected to be compiled using the budget module, commencing January 2021.

The commencement of the implementation of the Purchase Card Module (automation of managing the acquittal of purchases undertaken using corporate credit cards) is awaiting the assignment of consultants by the system vendor. A timeframe of January 2021 has been tentatively indicated.

A broad road map for implementing Robotic Process Automation (RPA) initiatives within the finance function has been developed and will be submitted to the ICT steering committee for approval.

The initial work for the upgrade of the Authority Property & Rates system (used for property & rating as well as general debtor invoicing and receipting) from the current version to the latest version is underway.

Debtor Management

New Credit Applications

Name	Approved Limit
Hollywood Earthmoving Pty Ltd	\$2,000
Story Enterprises TA Home & Garden Whitsundays	\$500
Coastal Arborist Services	\$500
WBHO Infrastructure Pty Ltd	\$5,000
Jaremus Constructions Pty Ltd	\$500
Brahman Builders	\$5,000
Helibiz Pty Ltd	\$2,000

Rates & Charges Debtors

Month	2020/21		2019/20		2018/19 Outstanding
	Outstanding	%	Outstanding	%	
June			4,509,658	10%	3,844,767
May			5,739,965	13%	5,151,143
April			6,676,360	14%	6,368,476
March			8,782,286	20%	8,297,513
February			28,950,351	67%	14,745,314
January			44,476,445	96%	44,828,908
December			2,774,538	6%	3,905,999
November			5,085,705	12%	4,692,691
October	6,205,134	14%	5,833,001	12%	5,798,615
September	9,841,158	20%	7,601,554	16%	7,791,985
August	40,432,288	83%	13,344,529	29%	9,778,676
July	3,440,135	8%	41,728,111	92%	43,825,116
Gross Revenue Budget	88,656,616		88,669,880		89,276,298

Note: The above amounts are net of rates credits. Amounts exclude

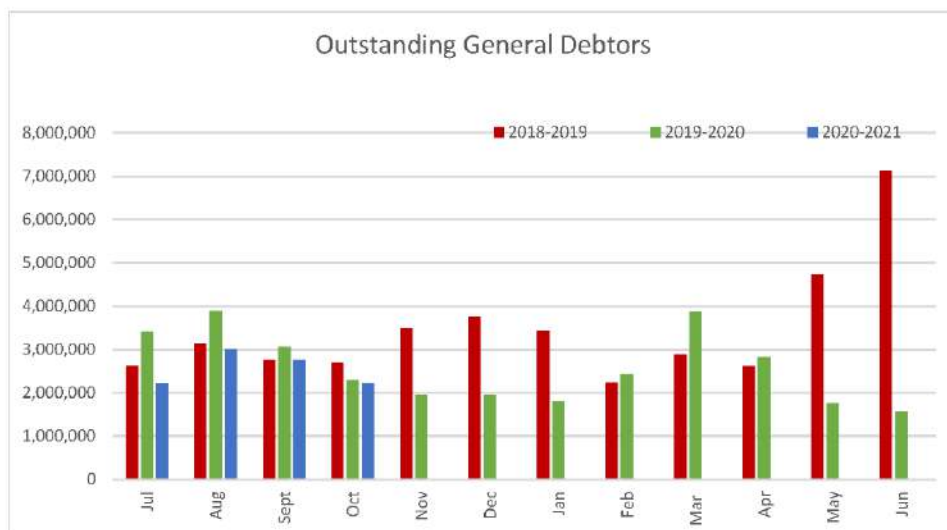
Reminder Letters have been dispatched to all overdue Rates & Charges debtors.

A Request for Quotes (RFQ) has been issued to retain the services of a specialised debt collection agency. The closing date for responses is 10th November 2020.

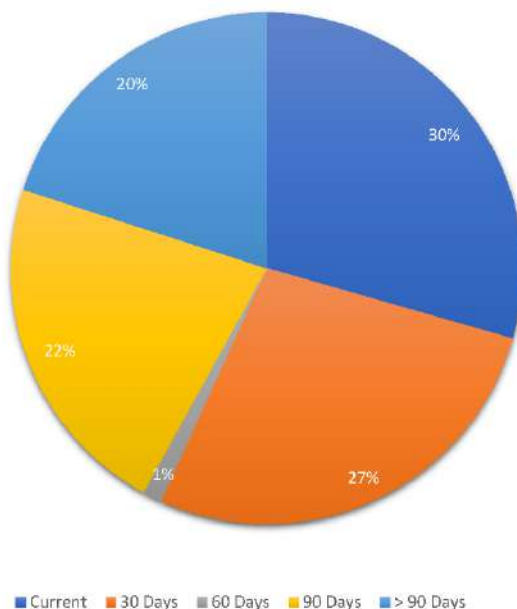
General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2020/2021						
October	655,569	609,264	27,245	489,207	446,034	2,227,319
September	1,298,056	517,567	514,613	-13,088	435,297	2,752,445
August	1,814,612	590,500	160,936	262,467	175,909	3,004,424
July	1,046,675	696,390	268,234	18,326	178,000	2,207,625
June 2019/20	912,558	370,906	79,621	40,848	169,202	1,573,135
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027

Note: All Infringement debtors are included as "Current".



Ageing of General Debtors - October 2020



Insurance

Insurance Claims	Pub. Liability & Professional Indemnity	Third Party Damages	Motor Vehicle	Property	Theft	Total
2020/2021 YTD						
October 2020	2	1	0	0	0	3
September 2020	1	0	1	0	0	2
August 2020	1	0	1	0	0	2
July 2020	1	2	1	1	0	5
2019/2020	12	30	25	8	0	75
2018/2019	18	36	19	7	0	80
2017/2018	19	0	71	13	1	104

Claims not Finalised – October 2020	
Public Liability	15
Professional Indemnity	1
Property	2
Motor Vehicle	0
Total	16

Asset Management

Asset Valuation

Council is working with the external valuer to finalise the valuation of the roads and drainage assets. Engagement has been made with the external auditors to obtain feedback on the valuation methodology and the results.

The vendors of the Asset Management System (AMS) have been engaged to undertake the upload of the revalued information into the AMS.

Capitalisation

The information required for the capitalisation of completed work, including the required approvals are being compiled. However, no capitalisation is being conducted within the AMS, pending the completion of the revaluation process.

Asset Management Leadership Advisory Group (AMLAG)

The director Corporate Services and Director Infrastructure Services have been tasked with reviewing the format, composition, and structure of AMLAG. Based on the changes recommended by the two directors, the terms of reference may also see changes.

Capital Project Delivery

The capital program has been updated to reflect the carry-over of projects from 2019-20. The revised capital budget for 2020-21 now stands at \$136.25 Million.

As at end October capital delivery progress was as follows:

Value of Capital Delivered *	\$33.4 Mn
% of YTD Budget	101 %

** Actual Expenditure, Excludes Commitments.*

A more detailed report on capital delivery for the first quarter was presented to the Ordinary Meeting of 28 October 2020. A similar report for the first two quarters of 2020-21 will be presented in January 2021.

Capital Budgeting

The process for compiling the capital budget for 2021-22 (and the ten-year long term capital budget) has commences. Full details of all capital projects are expected to be submitted using the updated capital budgeting tool by 23 December 2020.

Procurement

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2020.0063	Provision of Internal Audit Services	RFT	Awarded on 20 th October 2020
500.2020.0069	Senior Project Management Services for Council's ICT Projects	RFQ	Evaluation being finalised, due to be awarded early November 2020
500.2020.0074	Provision of Fire System Maintenance System	RFT	Awarded on 29 th October 2020
500.2020.0089	Provision of Fleet Management Telemetric System	RFT	Currently being evaluated
500.2020.0098	Sale of Land – 9D Darymple Street, Bowen – Lot 3 on SP149002	RFT	Awarded on 29 th October 2020
500.2020.0099	Supply and Delivery of One (1) 4WD Wagon	RFQ	Awarded in October 2020
500.2020.0101	Supply and Delivery of Five (5) 4WD Utilities	RFQ	In draft
500.2020.0103	Supply and Delivery of Three (3) 4.5 Tonne GVM Trucks	RFQ	Closed on 30 th October 2020 and currently being evaluated
500.2020.0104	Supply and Delivery of One (1) Closed Cab Out-Front Mower	RFQ	Closed on 27 th October 2020 and currently being evaluated
500.2020.0106	Supply & Delivery of Three (3) Zero Turn Mowers	RFQ	Closed on 27 th October 2020 and currently being evaluated
500.2020.0109	Supply & Delivery of Three (3) 7.5 Tonne GVM Trucks	RFQ	Released 27 th October 2020 and due to close on 10 th November 2020
500.2020.0110	Supply and Delivery of Two (2) 6.5 Tonne GVM Trucks	RFQ	Released 27 th October 2020 and due to close on 10 th November 2020
500.2020.0111	W4Q – Wangaratta Caravan Park – Pool Refurbishment	RFQ	Released on 16 th October 2020 and due to close on 6 th November 2020
500.2020.0113	Provision of Debt Recovery Services	RFQ	Released 27 th October 2020 and due to close on 10 th November 2020
500.2020.0114	Supply and Delivery of One (1) 11t GVM Single Cab Truck	RFQ	Released 27 th October 2020 and due to close on 10 th November 2020
500.2020.0116	W4Q - Cannonvale After School Care - Removal and Installation of Playground Equipment	RFQ	Released 27 th October and due to close on 10 th November 2020

Office of the Mayor and CEO

Contract Number	Details	Type	Status
500.2020.0066	Shute Harbour Marine Commercial Opportunity	EOI	Closed on 24 th July 2020 and currently being evaluated
500.2020.0095	Whitsunday Coast Airport – Roof Restoration	RFQ	In draft

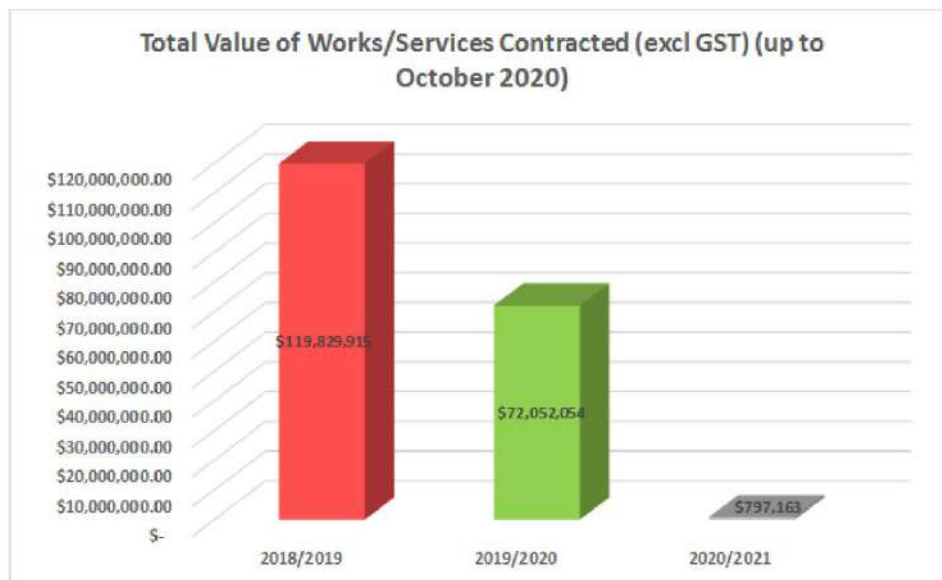
Infrastructure Services

Contract Number	Details	Type	Status
500.2020.0070	Supply and installation of Pedestrian Bridge – Whisper Bay (near VMR)	RFQ	RFQ on hold awaiting State approval for the works to be carried out
500.2020.0081	Design and Construct – Flagstaff Hill Cultural and Conference Centre	RFT	Currently being evaluated
500.2020.0084	W4Q – Shade Sail Package – Proserpine	RFQ	Awarded 21 st October 2020
500.2020.0085	W4Q – Supply and Installation of Lighting – Airlie Beach Foreshore	RFQ	Released on 13 th October 2020 and due to close 11 th November 2020
500.2020.0086	W4Q – Whitsunday Gardens Playground Upgrade	RFQ	Awarded on 29 th October 2020
500.2020.0087	W4Q – Halpannel Park Playground Upgrade	RFQ	Awarded on 29 th October 2020
500.2020.0093	W4Q – Design and Supply Amenities Building – Collinsville Youth Coalition Centre	RFQ	Awarded on 8 th October 2020
500.2020.0094	Flagstaff Hill Access Road Geotechnical Investigation	RFQ	Awarded on 21 st October 2020
500.2020.0096	W4Q – Supply of a Mobile/Portable LED Screen	RFT	Closed on 22 nd October 2020 and currently being evaluated
500.2020.0097	W4Q – Landscaping and Irrigation – Henry Darwen Park, Bowen	RFQ	Closed on 21 st October 2020 and currently being evaluated
500.2020.0100	Proserpine Entertainment Centre (PEC) War Memorial – Supply and Install	RFQ	Awarded on 13 th October 2020
500.2020.0102	Molongie Creek Boat Channel Dredging	RFQ	Closed on 21 st October 2020 and only submission received was over the RFQ threshold of \$200k, therefore will be required to be released as a Tender to comply with Local Government Regulations and Council's Procurement Policy
500.2020.0105	Asset Inspector Secondment for Adani Project	RFQ	Awarded on 2 nd October 2020
500.2020.0117	Provision of Maintenance for Blowers and Compressors – Whitsunday Water and Waste	RFQ	In draft
Disaster Recovery			
500.2020.0107	DRFA Road Package H3 – Proserpine South	RFQ	Closed on 30 th October 2020 and currently being evaluated
500.2020.0108	DRFA Road Package X3 – Proserpine North	RFQ	Closed on 30 th October 2020 and currently being evaluated
500.2020.0112	Bowen Columbarium Wall – Structural Design	RFQ	Currently being evaluated
500.2020.0118	DRFA Road Package F3 - Collinsville Rutherford	RFQ	Released on 30 th October 2020 and due to close on 13 th November 2020
500.2020.0119	DRFA Road Package N3 - Collinsville Myuna & Glendoo	RFQ	Released on 30 th October 2020 and due to close on 13 th November 2020
500.2020.0120	DRFA Road Package C3 - Collinsville Yacamunda	RFQ	Released on 30 th October 2020 and due to close on 13 th November 2020
500.2020.0121	DRFA Road Package D3 - Collinsville Weetalaba & Illamatha	RFQ	Released on 30 th October 2020 and due to close on 13 th November 2020

Contract Activity



Value of Works/Services Contracted



Property & Facilities

Covid19 Works for Queensland Projects

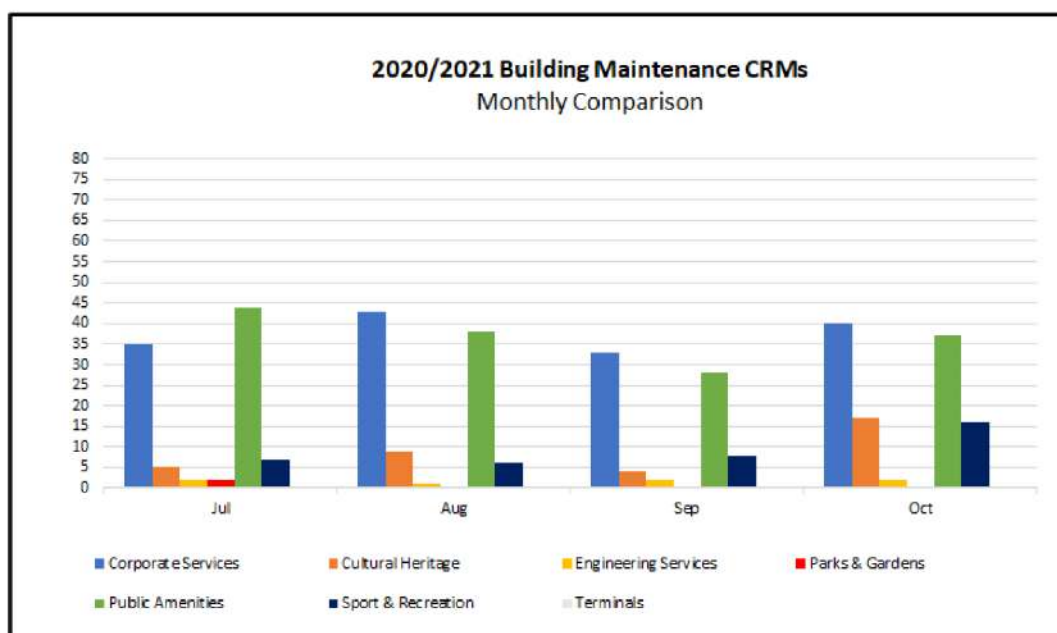
Consultation meetings have been held with asset owners and stakeholders to coordinate work packages. During the month of October 2020, the following Covid19 Works for Queensland Projects have progressed:

Project	Status	% Complete
Wangaratta Caravan Park Pool Refurbishment	Scoping	50%
Proserpine Aquatic Facility Residence Demo & Kiosk Renewal	Design	0%
Bowen Aquatic Facility Town Pool Amenity Upgrade Stage 1 & 2	Design	0%
Cannonvale Depot Office Roof Replacement	Construction	0%
Les Stagg Oval Grandstand Renewal	Scoping	50%
Collinsville Youth Coalition Amenities Renewal	Design	25%
Bowen Water Park Renewal	Scoping	25%
Cannonvale Foreshore Hall Roof Renewal (PCYC)	Construction	0%
Cannonvale Foreshore Hall New Playground (PCYC)	Construction	0%
Proserpine Water & Sewer Admin Roof Renewal	Construction	0%
Bowen Aerodrome Sewerage Treatment Renewal	Design	25%
Collinsville Pool Amenity & Kiosk Upgrade	Design	0%

Operational

Building Maintenance CRMs	YTD	July	Aug	Sep	Oct	Nov	Dec	Monthly Trend
Corporate Services								
CRM Received	151	35	43	33	40			↑
CRM Completed	127	27	36	28	36			↑
Cultural Heritage								
CRM Received	35	5	9	4	17			↑
CRM Completed	26	3	7	3	13			↑
Engineering Services								
CRM Received	7	2	1	2	2			-
CRM Completed	6	2	1	1	2			-
Parks & Gardens								
CRM Received	2	2	0	0	0			-
CRM Completed	2	2	0	0	0			-
Public Amenities								
CRM Received	147	44	38	28	37			↑
CRM Completed	140	42	34	27	37			↑
Sport & Recreation								
CRM Received	37	7	6	8	16			↑
CRM Completed	31	5	5	7	14			↑
Terminals								

Building Maintenance CRMs	YTD	July	Aug	Sep	Oct	Nov	Dec	Monthly Trend
CRM Received	0	0	0	0	0			-
CRM Completed	0	0	0	0	0			-
Total CRMs - Building Maintenance								
CRM Received	379	95	97	75	112			↑
CRM Completed	332	81	83	66	102			↑

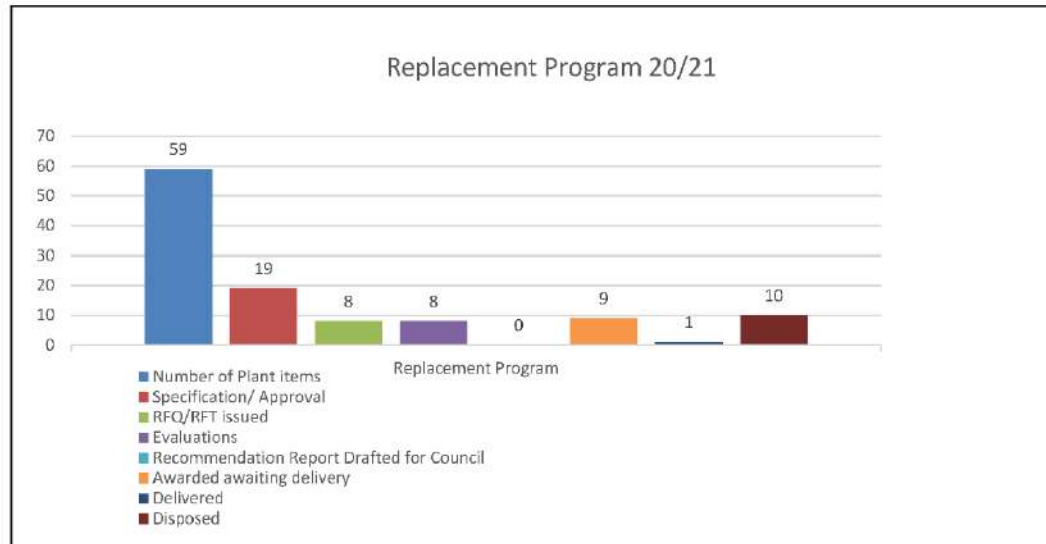


Lease Update

Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire within 6 Months	Comments
Bowen Seagulls Rugby League	•				Draft lease under discussion with Council and the Bowen Seagulls Legal Advisor
Proserpine Rugby League Football Club		•			Meeting held with Lessee, they are currently reviewing the lease terms
Collinsville Pony Club	•				Meeting held with Club in October – the matter is being briefed by Council in November
Collinsville Rodeo Club	•				Meeting held with Club in October – the matter is being briefed by Council in November
Bowen Tennis Association		•			Draft lease issued – waiting for execution by Club
Whitsunday Tennis Association		•			Lease executed by Club – waiting execution by CEO
Collinsville Community Association				•	Have advised Council they would like to renew lease, waiting for their State Government Funding Agreement to determine lease dates
Anglicare Mackay Whitsunday Region				•	
Proserpine BMX				•	Lease to expire in 6 months – Contact made with Lessee to determine if they would like to renew lease

Fleet Management

Fleet Replacement Program



Preventative Maintenance



Governance & Administration

Norman Garsden has been engaged as the Manager Governance and Administration until 30 June 2021.

Legal Services

In February 2018, Council moved to a model to entirely outsource legal services and repurposed the internal staff positions. This model was further refined in August 2018 when after briefing council, the CEO entered into a trial arrangement with McKays Solicitors for the provision of core legal services, at a largely fixed cost of \$400,000 per annum. 30 issues are currently and actively being considered by McKays and the arrangement is being reviewed to ensure Council is receiving value for money and meeting other Key Performance Indicators (KPIs).

Council Policies

Council has adopted policies to support its vision for the region and allow for good decision-making processes. At the conclusion of June 2020 Council had 89 Council policies, of which 11 are under review internally and to be reported to Council in due course. These are:

- Community Engagement Policy
- Council Committees Policy
- Councillor Conduct Investigation Policy
- Discount on Rates when Special Circumstances Apply Policy
- Education, Compliance and Enforcement Policy
- Financial Reserves Policy
- Motor Vehicle Use Policy
- Notice to Purchasers of Land in Rural and Rural Residential Areas Policy
- Procurement Policy
- Road Register Policy
- Uniform Policy

Delegations

To enable local governments to focus on strategic issues, reduce the amount of meeting time required and address circumstances in which the majority of Councillors must leave a council meeting due to a material personal interest or conflict of interest, local governments can delegate many of those decisions by resolution. The Chief Executive Officer can delegate most powers to an appropriately qualified local government employee.

The CEO did not delegate any powers to officers within the organisation during October 2020.

The Delegations are currently under active review and a report will be prepared for a meeting in November 2020.

Right to Information and Information Privacy Access Applications

The Right to information Act is the Queensland Government's approach to ensure that the community is provided with greater access to information held by government agencies – unless on balance it is contrary to the public interest to provide that information. The following are the relevant statistics for June – September 2020:

Opening Balance of Applications	Applications Received	Applications Finalised	Closing Balance of Applications	Hours dedicated to task	Pages of documents released
Year to Date	7	5	2	46.5	4710
July 2020	1	0	0	5.25	0
August 2020	2	1	0	15	411
September 2020	2	2	0	21.5	2912
October 2020	2	2	2	5	1387

Councillor Requests – September 2020

	Unresolved - Brought Forward from 30 June	Received (New)	Resolved	Carry Forward - Unresolved
Year to Date	0	189	173	14
July 2020	0	37	37	0
August 2020	0	60	60	0
September 2020	0	50	44	3
October 2020	0	42	33	11

Registers of Interest

Councillor	Date Register of Interest updated
Andrew Willcox	11 November 2020
Jan Clifford	10 November 2020
Al Grundy	10 November 2020
John Collins	11 November 2020
Michelle Wright	10 November 2020
Gary Simpson	10 November 2020
Mike Brunker	Leave of Absence (S160B)

Note: New Registers of Interest will need to be submitted (on new Forms) before 12 October 2020, following the amendment of the Local Government Act 2020.

Corporate and Operational Plans

Council's 5-year Corporate Plan 2016-2019 and 2020/21 Operational Plan have now been adopted by Council. Planning has been commenced to develop a Council's 5-year Corporate Plan 2021-2026.

Annual Report

Council's Annual Report has been published on Council's web page.

LGAQ Resolution Updates

An Annual Conference resolution seeking to highlight the community impact of declining regional media was yesterday in the spotlight following comments made by LGAQ President Mayor Jamieson to the ABC. He warned the sharp decline in regional journalism, combined with barriers to access news outlets, meant that media organisations were failing to deliver 'real news' to regional audiences.

Passed at the recent 2020 LGAQ Annual Conference, the motion called on the LGAQ to acknowledge the far-reaching implications of the rationalisation of regional press. It further called on the LGAQ to advocate for meaningful engagement with communities and industry to identify sustainable models of regional media by all levels of government.

New Public Interest Disclosure Standards guide to preparing for, assessing and managing PIDs

New mandatory standards have been introduced to assist Councils to preparing for, assess and manage PIDs:

- Public Interest Disclosure Standard No. 1/2019 – Public Interest Disclosure Management Program
- Public Interest Disclosure Standard No. 2/2019 – Assessing, Investigating and Dealing with Public Interest Disclosures
- Public Interest Disclosure Standard No. 3/2019 – Public Interest Disclosure Data Recording and Reporting.

The new standards are intended to:

- reflect best practice developments in PID management since the previous standard was issued;
- provide clearer guidance on implementing the PID Act;
- focus on three key areas for agencies to manage:
 - organisational systems and procedures;
 - assessment and management of PIDs; and
 - and record-keeping and reporting obligations.

14. Development Services

14.1 AMENDMENTS TO PART 5 OF THE WHITSUNDAY PLANNING SCHEME 2017 - OVERLAYS TABLES OF ASSESSMENT AND SUBSEQUENT CODE AMENDMENTS

AUTHOR: Jonathan Cutting – Strategic planner

RESPONSIBLE OFFICER: Neil McGaffin – Director of Development Services

OFFICER'S RECOMMENDATION

That Council adopt amendments to the Tables of assessment – Overlays (as per attachment 1), for inclusion in the Major Amendment to the Whitsunday Planning Scheme 2017, including any necessary administrative amendments.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Identify amendments to the Tables of assessment - Overlays, to be included within the Major amendment package for the *Whitsunday Planning Scheme 2017*.

PURPOSE

Presently, hazard overlays increase the level of assessment for development where they are not being met, however, other overlays for environmental constraints that development should be responding to, do not increase the level of assessment where not being met, resulting in these constraints not further assessed or considered in development.

BACKGROUND

At the Ordinary Meeting of Council on 11 October 2017 Resolution number 2017/10/11.11:

"Council resolves to make a Major amendment to the *Whitsunday Regional Council Planning Scheme 2017*".

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016;
Planning Regulation 2017; and
Ministers Guidelines and Rules 2017.

ANALYSIS

Presently, in hazard overlays, such as, bushfire, flood, coastal and landslide, the Tables of Assessment (TOA) specify:

Development	Categories of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use if on land:	No change if complying with acceptable outcomes of Table 8.2.9.3.1 (Benchmarks for accepted development and assessable development) of the Flood hazard overlay code	Flood hazard overlay code
(a) subject to the Flood hazard overlay as identified in the Flood hazard overlay map; and		
(b) where not wholly contained within an existing building; or		
(c) involving building work of greater than 50m ² .	Otherwise code assessment	Flood hazard overlay code

In other overlays, such as Biodiversity, waterways and wetlands, Infrastructure, Extractive resources or Airport environs code, the TOA specify:

Development	Category of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use if on land subject to the Infrastructure overlay as identified in the Infrastructure overlay map	No change	Agricultural land overlay code

The difference in practice:

- where not meeting requirements for hazard overlays, a more rigorous planning assessment is triggered, including reports to justify a development and ensure safety;
- in other overlays for protecting biodiversity, infrastructure services, mining impacts or airport operations, 'No change' where not complying with the code does not trigger planning assessment where development is an 'Accepted development' material change of use. These overlay assessment benchmarks become a matter for building assessment to condition development to meet the unmet provisions within the respective overlay code. However, this is outside of the realms of building assessment, as these environmental constraints affect the use of the land and often require specialist internal referrals to assess.

It is recommended that the following overlays should trigger code assessment for a review at planning stage where not complying with the assessment benchmarks of the overlay code, otherwise Council is limited in its capacity to enforce the outcomes (**Attachment 1**). Note, Biodiversity, Waterways and wetlands overlay code and Infrastructure overlay code require minor amendments to identify specific benchmarks which should be met to guide the level of assessment and reduce red tape on accepted development having to meet all outcomes (**Attachment 2**).

- *Airport environs overlay code*, as it is considered some accepted development types need to meet the provisions within the overlay code, such as cropping which may attract bats;
- *Extractive resources overlay code*, as it is considered some accepted development types need to meet the provisions within the overlay code to avoid reverse amenity risks; and
- Proposed *Biodiversity, Waterways and wetlands overlay code*, as it is considered some accepted development types need to meet the provisions within the overlay code to preserve areas of environmental significance. Subject to amendments within **Attachment 2** to include specific accepted development benchmarks, that seek to facilitate development to occur outside of environmentally significant areas, unless no alternative option is available;
- Infrastructure overlay code, as it is considered some accepted development types need to meet the provisions within the overlay code to avoid impacts on infrastructure. Subject to amendments within **Attachment 2** to include a provision for smaller buffers for dwellings houses adjoining water supply lines to reduce red tape.
 - Presently, structures require 20m buffers to adjoining bulk water supply pipes, however, it is proposed 10m buffers are accepted for a dwelling house located outside of a potential drainage path of an immediately adjoining bulk water supply pipes (in case it burst), or building cannot be located elsewhere on the block.

The potential increase in the level of assessment where not complying with the overlay code will not occur for the following overlays:

- *Acid sulfate soils*, as it is considered building can condition development to meet this overlay code, which merely requires an acid sulfate soil report;
- *Agricultural overlay*, as it is considered accepted development types within Rural and Rural residential will all meet the provisions within the overlay code; and
- *Waterways and wetlands code and Environmental Significance Overlay code*, as these codes are being absorbed into the *Biodiversity, Waterways and wetlands overlay code*.

All other overlay codes related to hazard constraints already reflect this overlay TOA jump up.

STRATEGIC IMPACTS

The implications of proposed amendments include:

- Greater number of 'accepted' development applications, such as dwelling houses, may be triggered to undergo planning assessment to ensure proposed development does not adversely impact the environmental constraint, nor the environmental constraint adversely affect development. Note specific provisions in **Attachment 2** seek to maintain a streamlined approach for dwelling houses to meet the overlay codes where possible;

- Planning may receive more referrals from building certifiers to determine if proposed development complies with an overlay code, or if it triggers planning assessment;

The following risks are offset by the proposed amendments:

- Risks to Council infrastructure, airport operations and extractive industry operations being impacted by development are reduced by proposed amendments.

CONSULTATION

Neil McGaffin - Director Development Services
Doug Mackay – Manager Development Assessment
Shane Neville – Manager Strategic Planning

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Proposed amendments will ensure environmental constraints that development should respond to will be adequately assessed and conditioned to offset any potential impacts on the constraint or proposed development.

ATTACHMENTS

Attachment 1 - Amended Overlay Tables of Assessment
Attachment 2 - Subsequent Biodiversity, Waterways and wetlands and Infrastructure overlay code amendments

Attachment 1 - Amended Overlay Tables of Assessment

- Airport Environs Overlay
- BWW Amended Code
- Extractive Resources Overlay
- Infrastructure Overlay

Table 0.1 Airport environs overlay

Airport environs overlay		
Development	Categories of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use if on land: (a) subject to the Airport environs overlay; and (b) resulting in work encroaching into the operational airspace and is at least 12m high; or (c) within a public safety area; or (d) within the existing lighting area buffer zone; or (e) within the wildlife hazard buffer zone; or (f) resulting in work encroaching into the building restricted area.	No change if complying with the acceptable outcomes of Table 8.2.1.3 (Benchmarks for accepted and assessable development) for the Airport Environs overlay code	Airport environs overlay code
	Otherwise code assessment	Airport environs overlay code
Reconfiguring of a lot if on land: (a) subject to the Airport environs overlay; and (b) within the 20 ANEF contour for an airport; or (c) within a public safety area of an airports identified on the Airport environs overlay map.	No change	Airport environs overlay code
Operational works only where not associated with a Material change of use or a Reconfiguration of a lot.	No change	Airport environs overlay code

Note – where development is not identified in the 'Development' column of the table as being subject to a particular overlay, that overlay is not applicable to the development.

Table 0.2 Biodiversity, waterways and wetlands overlay

Biodiversity, waterways and wetlands overlay		
Development	Categories of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use if on land subject to the Biodiversity, waterways and wetlands overlay as identified in the Biodiversity, waterways and wetlands overlay map	No change if complying with acceptable outcomes of Table 8.2.3.3 (Benchmarks for accepted development and assessable development) of the Biodiversity, waterways and wetlands overlay code	Biodiversity, waterways and wetlands overlay code
	Otherwise assessment code	Biodiversity, waterways and wetlands overlay code
Reconfiguring a lot if on land subject to the Biodiversity, waterways and wetlands overlay as identified in Biodiversity, waterways and wetlands overlay map	No change	Biodiversity, waterways and wetlands overlay code
Operational works if on land subject to the Biodiversity waterways and wetlands overlay as identified in the Biodiversity, waterways and wetlands overlay map and involves: (a) excavation or filling that materially affects premises or their use; (b) landscaping work where associated with a Reconfiguration of a lot or Material change of use; (c) engineering work; (d) prescribed tidal works; or (e) undertaking roadwork's on a local government road.	No change	Biodiversity, waterways and wetlands overlay code

Note – where development is not identified in the 'Development' column of the table as being subject to a particular overlay, that overlay is not applicable to the development.

Table 0.3 Extractive resources overlay

Extractive resources overlay		
Development	Categories of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use if on land subject to the Extractive resources overlay as identified in the Extractive resources overlay map	No change if complying with acceptable outcomes of Table 8.2.8.3 (Benchmarks for accepted development and assessable development) of the Extractive resources overlay code	Extractive resources overlay code
	Otherwise assessment code	Extractive resources overlay code
Reconfiguring a lot , if on land subject to the Extractive resources overlay as identified in the Extractive resources overlay map	No change	Extractive resources overlay code
Operational works , if on land: (a) subject to the Extractive resources overlay as identified in the Extractive resources overlay map; and (b) involving excavation or filling that materially affects premises or their use; or (c) involving engineering work; or (d) prescribed tidal works; or (e) undertaking roadwork's on a local government road.	No change	Extractive resources overlay code

Note – where development is not identified in the 'Development' column of the table as being subject to a particular overlay, that overlay is not applicable to the development.

Table 0.4 Infrastructure overlay

Infrastructure overlay		
Development	Categories of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use if on land subject to the Infrastructure overlay as identified in the Infrastructure overlay map	No change if complying with acceptable outcomes of Table 8.2.11.3 (Benchmarks for accepted development and assessable development) of the Infrastructure overlay code	Infrastructure overlay code
	Otherwise code assessment	Infrastructure overlay code
Reconfiguration of a lot , if on land subject to the Infrastructure overlay as identified in the Infrastructure overlay map	No change	Infrastructure overlay code
Operational works if on land: (a) subject to the Infrastructure overlay as identified in the Infrastructure overlay map; and (b) involving excavation or filling that materially affects premises or their use; or (c) involving landscaping work where associated with the Reconfiguration of a lot or Material change of use; or (d) involving engineering work; or (e) placing an advertising device on a premise; or (f) prescribed tidal works; or (g) undertaking roadwork's on a local government road.	No change	Infrastructure overlay code

Note – where development is not identified in the 'Development' column of the table as being subject to a particular overlay, that overlay is not applicable to the development.

Attachment 2 – Subsequent overlay code amendments

- Biodiversity waterways and wetlands overlay code
- Infrastructure overlay code

8.1.1 Biodiversity, waterways and wetlands overlay code (New accepted development benchmarks)

8.1.1.1 Application

This code applies to accepted and assessable development:

- (a) subject to the Biodiversity, waterways and wetlands maps contained within Schedule 2 (Mapping); and
- (b) identified as requiring assessment against the Biodiversity, waterways and wetlands overlay code by the tables of assessment in Part 5 (Tables of assessment).

8.1.1.2 Purpose and overall outcomes

- (1) The purpose of the Biodiversity, waterways and wetlands overlay code is to ensure that:
 - (a) matters of National and State environmental significance including vegetation, wetlands and waterways are protected, maintained, enhanced or rehabilitated;
 - (b) development in, or adjacent to, wetlands is planned, designed, constructed and operated to prevent the loss, or degradation of, the wetlands and their environmental values; and
 - (c) ecological connectivity and habitat extent are maintained or enhanced.
- (2) The purpose of the Biodiversity, waterways and wetlands overlay code will be achieved through the following overall outcomes:
 - (a) matters of environmental significance are maintained, protected or rehabilitated;
 - (b) development protects known populations and supporting habitat of:
 - (i) matters of National environmental significance, as listed in the *Environment Protection and Biodiversity Conservation Act 1999*;
 - (ii) endangered, vulnerable and near threatened flora and fauna species, as listed in the *Nature Conservation Act 1992*; and
 - (iii) regulated vegetation protected under the *Vegetation Management Act 1999*;
 - (c) development is avoided within environmentally significant areas;
 - (d) where development cannot be avoided, development:
 - (i) protects and establishes appropriate buffers to waterways, wetlands, native vegetation and significant fauna habitat;
 - (ii) ensures that adverse impacts on areas of environmental significance are minimised through design, siting, operation, management and mitigation measures;
 - (iii) does not cause adverse impacts on the integrity and quality of water in upstream or downstream catchments, including declared fish habitat areas and the Great Barrier Reef World Heritage Area;
 - (iv) protects and maintains ecological and hydrological functions of waterways, wetlands, waterway corridors and declared fish habitat areas;

- (v) the health and resilience of biodiversity is maintained or enhanced to support ecological integrity and biodiversity values of the Whitsunday Region;
- (vi) rehabilitates degraded areas to provide improved habitat condition, connectivity, function and extent; and
- (vii) protects areas of environmental significance from weeds, pests and invasive species;
- (e) development is located, designed and managed to avoid or mitigate adverse impacts on ecological systems and processes;
- (f) ecological restoration enhances degraded sites where appropriate; and
- (g) development ensures that viable connectivity is maintained or enhanced between flora and fauna identified as matters of environmental significance.

Editor's note—**PSP SC6.2 Environmental Features Planning Scheme Policy** provides advice and guidance for achieving certain outcomes of this code, including guidance for the preparation of an Ecological assessment report and a Vegetation management plan.

8.1.1.3 Assessment benchmarks

Table 0.5 Benchmarks for accepted and assessable development

Performance Outcomes		Acceptable Outcomes	
All development			
PO1	Development protects, maintains or does not cause adverse impacts on the biodiversity values of ecosystems or, where adverse impacts cannot be reasonably avoided, they are minimised.	AO1.1	Development: (a) occurs outside the part of the lot affected by the Biodiversity, waterways and wetlands overlay; (b) occurring on part of the lot affected by the Biodiversity, waterways and wetlands overlay provides a report certified by an appropriately qualified person demonstrating that the development site does not contain any matters of environmental significance; or (c) ~~where impacts cannot be avoided,~~ ensures

Performance Outcomes		Acceptable Outcomes
		adverse impacts on matters of environmental significance do not occur by appropriately designing, siting, operating and managing development on existing lots, where new dwelling houses cannot be sited outside of the overlay, adverse impacts on matters of environmental significance are limited to the building footprints, access and necessary bushfire buffers. Note – This may be demonstrated by preparing an Ecological assessment report in accordance with PSP SC6.2 (Environmental features). Note - Matters of National Environmental Significance are to consider the requirements of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and matters of State significance are to consider the requirements of the <i>Nature Conservation Act 1992</i>, <i>Marine Parks Act 2004</i>, <i>Fisheries Act 1994</i>, <i>Vegetation Management Act 1999</i> and the <i>Environmental Protection Act 1994</i>. Note – Matters of State Environmental Significance, where it is demonstrated that

Performance Outcomes		Acceptable Outcomes	
			adverse impacts cannot be avoided or minimised, significant residual impacts on matters may require an offset in accordance with the <i>Environmental Offsets Act 2014</i>. Note: AO1.1(c) may be demonstrated through site plans and photographic evidence to the satisfaction of Council.
PO2	Development avoids significant impacts on areas designated as Protected or Legally secured offset areas.	AO2.1	Development is wholly situated outside of an area designated as Protected or Legally secured offset areas. Editor's Note – For guidance on offset areas refer to the <i>Environmental Offsets Act 2014</i>.
PO3	An adequate buffer to waterways, wetlands is provided and maintained for dwelling houses and associated structures.	AO3.1	Development provides for buffer(s) from waterways and wetlands in accordance with Table 8.1.1.3.3.

Table 8.1.1.3.2 Benchmarks for assessable development

Performance Outcomes		Acceptable Outcomes	
Water quality and environmental value			
PO1	Development protects and enhances ecological connectivity and/or habitat extent.	AO1.1	Development retains vegetation and riparian corridors through appropriate land tenure, such as easements, covenants or reserves for environmental purposes, in areas large enough to maintain ecological values, functions and processes of ecosystems.

Performance Outcomes		Acceptable Outcomes	
			Note – This may be demonstrated by preparing an Ecological assessment report in accordance with PSP SC6.2 (Environmental features) .
PO2	An adequate buffer to areas of environmental significance, including waterways, wetlands, protected vegetated areas and wildlife habitat, is provided and maintained.	AO2.1	Development provides for buffer(s): (a) from waterways, wetlands, protected areas and wildlife habitat in accordance with Table 0.2; or (b) that are of appropriate dimensions and characteristics to protect the long-term viability of matters of environmental significance located on and/or adjacent to the site. Note – This may be demonstrated by preparing an Ecological assessment report in accordance with PSP SC6.2 (Environmental features).
		AO2.2	The buffer area is protected through appropriate land tenure, such as easements, covenants or reserves for environmental purposes with the following requirements: (a) cleared, degraded or disturbed waterway or wetland buffer areas within the

Performance Outcomes		Acceptable Outcomes	
			site are rehabilitated; (b) any remnant vegetation is to be maintained and regenerated with indigenous species; and (c) development does not result in the degradation of environmental values of wetlands and riparian corridors due to edge effects. Note – The appropriate land tenure and extent of the rehabilitation may be demonstrated by preparing an Ecological assessment report in accordance with PSP SC6.2 (Environmental features).
PO3	Development does not cause adverse impacts on the quality and integrity of water in upstream or down-stream properties and catchments, including the Great Barrier Reef Marine Park.	AO3.1	Development ensures adverse impacts on declared fish habitat area values are avoided by designing, siting, operating and managing development to: (a) contribute to the protection of fish habitat values; and (b) maintain the quality and integrity of declared fish habitat areas and water entering them.
PO4	The development is planned and designed considering the land use constraints of the site, including vegetation, for	AO4.1	Except for a Dwelling house, a SQMP is prepared ensuring it: (a) is consistent with any local area stormwater management planning;

Performance Outcomes		Acceptable Outcomes	
	achieving stormwater design objectives.		(b) provides for achievable stormwater quality treatment measures, meeting design objectives listed in the PSP 6.1 (Stormwater management) and WRC Stormwater Quality Guidelines; and (c) meets current best practice environmental management, reflecting land use constraints, such as: (i) erosive, dispersive and/or saline soil types; (ii) landscape features (including landform); (iii) acid sulfate soil and management of nutrients of concern; and (iv) rainfall erosivity. Editor's Note – Local area stormwater management planning may include Urban stormwater quality management plans, Catchment or waterway management plans, Healthy waters management plans, Water quality improvement plans or Natural resource management plans.
		AO4.2	Stormwater treatment devices are located entirely outside of waterways, waterway buffers, wetland

Performance Outcomes		Acceptable Outcomes	
			areas and avoid vegetation removal.
PO5	Coastal catchments maintain their ecological and hydrological integrity.	AO5.1	Development in coastal catchments avoids or minimises soil disturbance that alters natural hydrology. Note – Compliance with this outcome may be demonstrated by following the management advice in the guideline: Implementing policies and plans for managing nutrients of concern for coastal algal blooms in Queensland by the Department of Environment and Heritage Protection.
PO6	The existing surface water hydrological regime is enhanced or maintained.	AO6.1	Development must: (a) provide a net ecological benefit and improvement to the environmental values and functioning of a wetland area; (b) rehabilitate the existing hydrological regime; or (c) restore the natural hydrological regime of the wetland area to enhance the ecological functions and biodiversity values of the wetland.
		AO6.2	Development ensures the: (a) existing surface water hydrological regime of a wetland area does not change, including through

Performance Outcomes		Acceptable Outcomes	
			channelisation, redirection or interruption of flows; (b) extent of any change to the existing surface water hydrological regime is minimised to ensure wetland values and functioning are protected, the change is minimised if: (i) there is no change to the reference duration high-flow and low-flow duration frequency curves, low-flow spells frequency curve and mean annual flow to and from the wetland; or (ii) any relevant stream flows into the wetland comply with the relevant flow objectives of the applicable water resource plan for the area; or (c) for development resulting in an increase to the velocity or volume of stormwater flows into the wetland, the collection and

Performance Outcomes		Acceptable Outcomes	
			re-use of stormwater occurs in accordance with (a) or (b). Note – This may be demonstrated by preparing an Ecological assessment report in accordance with PSP SC6.2 (Environmental features).
Non-tidal waterways environmental values			
PO7	The establishment of non-tidal artificial waterways must provide a deed of agreement for the management and operation of the waterway.	AO7.1	Any non-tidal artificial waterway is managed and operated by a responsible entity for the life of the waterway by deed of agreement that: (a) identifies the waterway; (b) states a period of responsibility for all entities; (c) states a process for any transfer of responsibility for the waterway; (d) states required actions under the agreement for monitoring the water quality of the waterway and all receiving waters; (e) states required actions under the agreement for maintaining the waterway, including any relevant conditions of a development approval; and

Performance Outcomes		Acceptable Outcomes	
			(f) identifies funding sources for the above, such as bonds or levies.
PO8	Non-tidal artificial waterways are managed and operated by suitably qualified persons to achieve water quality objectives in natural waterways.	AO8.1	Any non-tidal artificial waterway is designed, constructed and managed by a suitably qualified Registered Professional Engineer Queensland (RPEQ) with experience in establishing and managing artificial waterways to achieve relevant water-quality objectives, including: (a) aquatic weeds are managed in any non-tidal artificial waterway to achieve a low percentage of coverage of the water surface area (less than 10%); and (b) pests and vectors, such as mosquitoes, are managed through avoiding stagnant water areas, establishing native fish predators or

Performance Outcomes		Acceptable Outcomes	
			any other best practices for monitoring and treatment.
		AO8.2	Wastewater and stormwater discharge in waterways is managed to avoid, or minimise, the release of nutrients of concern to minimise the occurrence, frequency and intensity of coastal algal blooms. Note – nutrients of concern are included in the PSP 6.2.6 (Stormwater Management) and WRC Stormwater Quality Guidelines.
PO9	Non-tidal artificial waterways are designed to protect biodiversity and environmental values.	AO9.1	Any non-tidal artificial waterway must be designed and managed for all of the following functions: (a) aesthetic landscaping and recreation; (b) flood management; (c) stormwater harvesting as part of an integrated water cycle management plan; or (d) aquatic habitat.

Performance Outcomes		Acceptable Outcomes	
		AO9.2	The quality and integrity of declared fish habitat areas and water entering them is maintained.
PO10	Non-tidal artificial waterways are located in a way that is compatible with the land use constraints of the site and do not cause adverse impacts on the quality and integrity of water upstream or downstream properties and catchments, including the Great Barrier Reef Marine Park.	AO10.1	If the proposed development involves a non-tidal artificial waterway: (a) environmental values in existing downstream waterways and associated habitats are protected; (b) there are no adverse impacts on the long-term stability of the new bed and banks of the waterway; (c) groundwater recharge areas are not affected; (d) the location of the waterway incorporates low lying areas of a catchment connected to an existing waterway; (e) existing areas of ponded water are included; and (f) non-tidal artificial waterways are located: i. outside natural wetland

Performance Outcomes		Acceptable Outcomes	
			s and any associated buffer areas; ii. to minimise disturbing soils or sediments; and iii. to avoid altering the natural hydrologic regime in acid sulfate soil and nutrient hazard areas.
PO11	Non-tidal artificial waterways are located in a way that is compatible with existing tidal waterways.	AO11.1	Where a non-tidal artificial waterway is located adjacent to, or is connected to, a tidal waterway by means of a weir, lock, pumping system or similar: (a) there is sufficient flushing or a tidal range of >0.3m; (b) any tidal flow alteration does not adversely impact on the tidal waterway; or (c) there is no introduction of salt water into

Performance Outcomes		Acceptable Outcomes	
			freshwater environments.
Management of impacts on matters of environmental significance			
PO12	Development of premises adjoining or containing Regulated vegetation intersecting a watercourse must not adversely affect the integrity of the riparian buffer.	AO12.1	Proposed roads and vehicle crossings must not be located within areas designated as Regulated vegetation intersecting a watercourse.
		AO12.2	Development: (a) maintains hydrological processes and the physical integrity of water bodies at a standard commensurate with pre-development environmental conditions; (b) ensures that impacts from works on the long-term sustainable use of the waterbody are avoided; and (c) the stability and function of waterbodies beds and banks is maintained.
PO13	Development on land adjacent to a waterway provides safe public access to waterways and minimises edge effects.	AO13.1	Where development is adjacent to a waterway with a stream order of 2 or higher and within the PIA or Emerging community zone, a pedestrian pathway is provided: (a) outside the riparian buffer; (b) between the riparian buffer

Performance Outcomes		Acceptable Outcomes	
			and the development; (c) in accordance with CPTED principles; and (d) to offer a safe and legible access every 100m from the nearest public space or road.
		AO13.2	Where development is adjacent to a waterway with a stream order of 3 or higher and within the PIA or Emerging community zone, a road and pedestrian pathway is located outside the riparian buffer, between the riparian buffer and the proposed development.

Table 0.2 – Minimum riparian buffers and setbacks for biodiversity, waterways and wetlands

Classification	Riparian buffers and setbacks
Waterways	
Stream order 1 and 2	10m, measured perpendicular from the top of the high bank
Stream order between 3 and 4	25m, measured perpendicular from the top of the high bank
Stream order 5 or above	50m, measured perpendicular from the top of the high bank
Wetlands	
Urban wetland	20m from the edge of the wetland
Non-urban wetland	50m from the edge of the wetland
Biodiversity	
Protected areas and wildlife habitat	25m

8.1.2

Infrastructure overlay code (**minor change AO10.1**)

8.1.2.4 Application

This code applies to accepted and assessable development:

- (a) subject to the Infrastructure overlay shown on the overlay maps contained within Schedule 2 (Mapping); and
- (b) identified as requiring assessment against the Infrastructure overlay code by the tables of assessment in Part 5 (Tables of assessment).

8.1.1.1 Purpose and overall outcomes

- (1) The purpose of the Infrastructure overlay code is to ensure that development is compatible with, and does not adversely affect the viability, integrity, operation and maintenance of the following existing and planned infrastructure and facilities with the Whitsunday region:
 - (a) major roads (State controlled roads);
 - (b) railways;
 - (c) major electricity infrastructure;
 - (d) substations;
 - (e) bulk water supply infrastructure;
 - (f) gas pipelines;
 - (g) strategic ports;
 - (h) public passenger transport facilities;
 - (i) wastewater treatment facilities; and
 - (j) waste management facilities.
- (2) The purpose of the Infrastructure overlay code will be achieved through the following overall outcomes:
 - (a) existing and planned infrastructure facilities, networks and corridors are protected from incompatible development;
 - (b) development in proximity to existing and planned infrastructure facilities, networks and corridors is appropriately located, designed, constructed and operated to:
 - (i) avoid compromising the integrity, operational efficiency and maintenance of infrastructure and facilities; and
 - (ii) protect the amenity, health and safety of people and property.

8.1.1.2 Assessment benchmarks

Table 0.1 Benchmarks for accepted and assessable development

Performance Outcomes		Acceptable Outcomes	
Infrastructure Map 1 – Transport infrastructure (Overlay map - INF1 - 01:29)			
Road noise corridor and Railway buffers			
PO1	Sensitive land uses are located, designed and constructed to ensure that noise emissions from major road corridors and railway corridors do not adversely affect: (a) the development's primary function; or (b) the wellbeing of occupants including their ability to sleep, work or otherwise undertake quiet enjoyment without unreasonable interference from road traffic or railway noise.	AO1.1	Development of sensitive land uses: (a) does not occur within a Railway buffer; or (b) where within a Railway buffer complies with the acoustic noise quality objectives specified in Environmental Protection (Noise) Policy 2008.
		AO1.2	Development of sensitive land uses located within a Road noise corridor, are sited and designed to comply with the QDC MP4.4 (Buildings in a transport noise corridor).
PO2	Development within a Road noise corridor or Railway buffer does not adversely impact on the associated infrastructure.	AO2.1	Development within a Road noise corridor or Railway buffer maintains and, where practicable, enhances the safety, efficiency and effectiveness of the infrastructure.
Strategic port areas and buffers			
PO3	Development within a Strategic port area or buffer does not interfere with an aid to navigation or associated signals.	AO3.1	Development does not result in significant electrical or electro-magnetic emissions which may impede the operation of aids to navigation.
		AO3.2	All lights on or above the development site: (a) are shielded to prevent glare or reflection; (b) do not include flood lights; (c) do not involve flashing or flickering lights which may be confused with aids to navigation; and

Performance Outcomes		Acceptable Outcomes	
			(d) are not coloured lights such as green, blue or red lights which may be confused with aids to navigation.
		AO3.3	Lighting complies with AS 4282-1997(Control of the obtrusive effects of outdoor lighting).
Public passenger transport facilities and buffers			
PO4	Development supports a road hierarchy which facilitates efficient, safe and accessible bus services connecting to existing and future Public passenger transport facilities.	AO4.1	Roads catering for buses are major collector, arterial or sub-arterial roads or their equivalent.
		AO4.2	Roads catering for buses provide convenient connections to existing and future Public passenger transport facilities.
		AO4.3	Development on bus routes does not impact bus stop infrastructure or the efficient running of bus services.
		AO4.4	Roads catering for buses are designed and constructed in accordance with Part 2 of the Transport Planning and Coordination Regulation 2017 (Code for IDAS).
PO5	Development enhances connectivity between existing and future Public passenger transport facilities and other transport modes.	AO5.1	The road network supports modal interchange by integrating with existing and future Public passenger transport facilities.
		AO5.2	Development provides direct linkages for passengers between existing and future Public passenger transport facilities and other transport modes.
		AO5.3	Development provides way-finding information for existing Public passenger transport facilities and interconnecting transport modes.

Performance Outcomes		Acceptable Outcomes	
PO6	Development optimises the walkable catchment to existing and future Public passenger transport facilities.	AO6.1	Development connects to an existing or planned pedestrian/cycle network that links to existing and future Public passenger transport facilities.
		AO6.2	Development provides convenient through-site connections for pedestrians and cyclists to existing and future Public passenger transport facilities.
PO7	Development provides direct and safe access to and use of Public passenger transport facilities.	AO7.1	Through-site pathway connections to Public passenger transport facilities are provided in accordance with Part 6A of Austroads guide to road design (Pedestrian and cyclist paths).
		AO7.2	Pathway connections are available at all times.
		AO7.3	Direct and legible pedestrian and cycle paths and crossings provide connections to existing and future Public passenger transport facilities.
		AO7.4	Development incorporates landscaping, boundary treatments and lighting that enhances the safety of pedestrians and cyclists accessing Public passenger transport facilities by providing for casual surveillance.
		AO7.5	Development of Business activities provides active frontages oriented towards Public passenger transport facilities.
		AO7.6	Accommodation activities address street frontages and provide casual surveillance of Public passenger transport facilities.
Infrastructure Map 2 – Utility infrastructure (Overlay map - INF2 - 01:29)			

Performance Outcomes		Acceptable Outcomes	
Major electricity infrastructure and substation buffers			
PO8	Development involving a sensitive use is sufficiently separated from major electricity infrastructure or substations to minimise the likelihood of nuisance or complaint.	AO8.1	Sensitive uses maintain the following separation distances from the substation or easement for major electricity infrastructure: (a) 20m for transmission lines up to 132kV; (b) 30m for transmission lines between 133kV and 275kV; and (c) 40m for transmission lines exceeding 275kV.
PO9	Major electricity infrastructure on private land is included in an easement.	AO9.1	Existing infrastructure easements are maintained and where none currently exist, new easements are created which are sufficient for electricity provider's requirements.
Bulk water supply pipelines and buffers			
PO10	Development within a water supply infrastructure buffer: (a) is located, designed and constructed to protect the integrity of the water supply pipeline; and (b) maintains adequate access for any required maintenance or upgrading work to the water supply pipeline.	AO10.1	Buildings and structures are setback from water supply pipelines a minimum of: (a) 20m; or (b) 10m if for a dwelling house; (i) where habitable rooms are out of the drainage path of immediately adjoining water supply pipeline if it burst; or (ii) building footprint cannot be sited elsewhere on the block. Editor's note – Habitable rooms in a dwelling house should be located outside or above the drainage path of an immediately adjoining water supply pipeline, such that if it burst, the lay of the land, stormwater drainage or roads direct water elsewhere.
PO11	Development is located and designed to maintain required access to water supply infrastructure.	AO11.1	Development does not restrict access to bulk water supply infrastructure of any type or size, having regard to:

Performance Outcomes		Acceptable Outcomes	
			(a) buildings or structures; (b) gates and fences; (c) storage of equipment or materials; and (d) landscaping, earthworks, stormwater or other infrastructure.
Petroleum pipeline buffers			
PO12	Development within a Petroleum pipeline buffer reduces the risk of harm to sensitive uses, people and property.	AO12.1	Development within a Petroleum pipeline buffer provides and maintains adequate separation between the use or works and a Petroleum pipeline corridor so as to minimise risk of harm to sensitive uses, people and property.
PO13	Development and works within a Petroleum pipeline buffer does not adversely impact on associated infrastructure.	AO13.1	Uses and works within a Petroleum pipeline buffer are constructed and operated to avoid: (a) compromising the viability of the Petroleum pipeline corridor; or (b) damaging or adversely affecting the existing or future operation of major petroleum pipelines and the supply of petroleum.
Waste water treatment facilities and buffers			
PO14	Accommodation activities and other sensitive uses are not adversely affected by odour emissions from existing or planned Waste water treatment facilities.	AO14.1	A sensitive use involving an Accommodation activity is not located or intensified within a Waste water treatment facility buffer.
		AO14.2	Any sensitive use (other than an accommodation activity) located within a Waste water treatment facility buffer: (a) incorporates appropriate measures to minimise odour impacts; or (b) demonstrates that occupants and users will not be adversely affected by odour emissions from

Performance Outcomes		Acceptable Outcomes	
			activities associated with the Waste water treatment facility.
		AO14.3	Reconfiguring a lot within a Waste water treatment facility buffer: (a) does not result in the creation of additional lots used or capable of being used for Accommodation activities; and (b) where rearranging boundaries, does not worsen the existing situation with respect to the distance between available residential sites and the Waste water treatment facility.
Waste management facility buffer			
PO15	Accommodation activities and other sensitive uses are not adversely affected by noise emissions from existing or planned Waste management facilities.	AO15.1	A sensitive use involving an Accommodation activity is: (a) not located or intensified within a Waste management facility buffer; or (b) where located within a Waste management facility buffer complies with the following the acoustic quality design objectives specified in <i>Environmental Protection (Noise) Policy 2008</i> .
		AO15.2	Any sensitive use (other than an Accommodation activity) located within a Waste management facility buffer complies with the acoustic quality design objectives specified in <i>Environmental Protection (Noise) Policy 2008</i> .

14. Development Services

14.2 FUNDING OPPORTUNITY - 2021-2022 STATE EMERGENCY SERVICE (SES) SUPPORT GRANT

AUTHOR: Elouise Lamb – Project Officer ED & Major Grants

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council resolves to:

- a) support a submission to the Queensland Government's 2021/22 SES Support Grant funding opportunity to request \$37,500 for an extension of the Airlie Beach SES Shed.
- b) make a co-contribution of \$12,500 if funding is attained from the 2021/22 Capital Works Budget.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Funding is available under the Queensland Government's 21-22 SES Support Grant to assist local governments with providing accommodations and vehicles for their local SES units.

Options have been reviewed and it is recommended that Council submit a proposal to attain funds to construct an extension for the Airlie Beach/Cannonvale SES storage shed which is at capacity.

PURPOSE

To inform Council of the 21-22 SES Support Grant opportunity and advise details on the recommended project for submission.

BACKGROUND

10.2 2018/11/28.06 QFES - SES SUPPORT GRANT - Council submitted projects for Cannonvale and Proserpine Shed improvements in 2018. Council was successful in attaining funds for the Proserpine Storage Shed only, attaining \$21,773 for construction of a new Storage Facility which has been completed.

STATUTORY/COMPLIANCE MATTERS

Building to be constructed in compliance with Importance Level 4 to meet requirements of an essential service building post disaster.

ANALYSIS

Local Councils are responsible for the SES units in their region. Within the Whitsunday Region, there are four SES units: Bowen, Proserpine, Gloucester and Cannonvale/Airlie Beach.

The Queensland Government's SES Support Grant provides financial assistance to Local Governments enabling the SES to respond to disasters and emergencies. The main objectives of the Program are to encourage further development of the local SES groups and units by providing financial aid for either accommodation or vehicles. Eligible Projects for funding include:

Accommodation: Funding is available to assist with the provision of suitable accommodation i.e. the purchase, construction, modification/renovation, extension and/or land for SES Groups and Units. Subject to the availability of funds and set criteria, QFES will provide 75% of the total cost of each project up to a maximum notional amount of \$75,000.

Vehicles: Funding is available to Local Governments for the acquisition or replacement of suitable new and second-hand vehicles (excluding leased vehicles) for local SES Groups and Units. Subject to the availability of funds and set criteria, QFES will provide dollar for dollar funding up to a maximum of \$30,000 per vehicle purchased.

The Airlie Beach/Cannonvale SES is seeking an extension to its existing shed (22 Schnapper St Cannonvale) which is at capacity. Overcrowding of equipment and resources in the current facility creates challenges and risks when accessing resources in emergency situations. The construction of a new shed extension will ensure safe and secure storage of expensive and essential emergency equipment (see attachment 1 for examples of equipment stored). The expansion of the storage room will also enable safer use by SES volunteers and decrease hazardous operational risks.

To expand the storage capability, it is proposed to purchase a new shed similar to the Proserpine shed layout (see attachment 2). The intended project outcome is that more effective storage of SES equipment will enable faster response times in an emergency and reduce risks to SES volunteers.

STRATEGIC IMPACTS

Corporate Plan Alignment -

Objective: Our region is active, healthy, safe and resilient.

Strategy 1: Maintain and develop Council's emergency and disaster management planning, prevention, response and recovery capabilities.

Strategy 2: Continue to partner with emergency service providers, government agencies and recovery authorities to ensure effective resource planning and provision.

Financial Implications – The funding requires a co-contribution of 25% for accommodation projects. A co-contribution of \$12.5k can be provided from the FY20/21 capital budget in the event funding is attained.

Stakeholder Implications – The SES is an important partner of Council which provides an essential community service. Council strives to provide a safe community and the SES play a critical role in responding to emergencies. Having the right equipment and accommodation to store that is necessary to provide ongoing services.

CONSULTATION

Neil McGaffin – Director Development Services

Matthew Fanning – Director Infrastructure Services

Peter Shuttlewood – Executive Manager Procurement, Property & Fleet

Sandra Black – Disaster Management Coordinator

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The SES Support Grant provides the opportunity to increase the storage capacity of the Airlie Beach/Cannonvale SES. Due to the current site's storage and access challenges, the benefits include reducing risks to volunteers, equipment and allowing for faster response times in an emergency to better support the Whitsunday community.

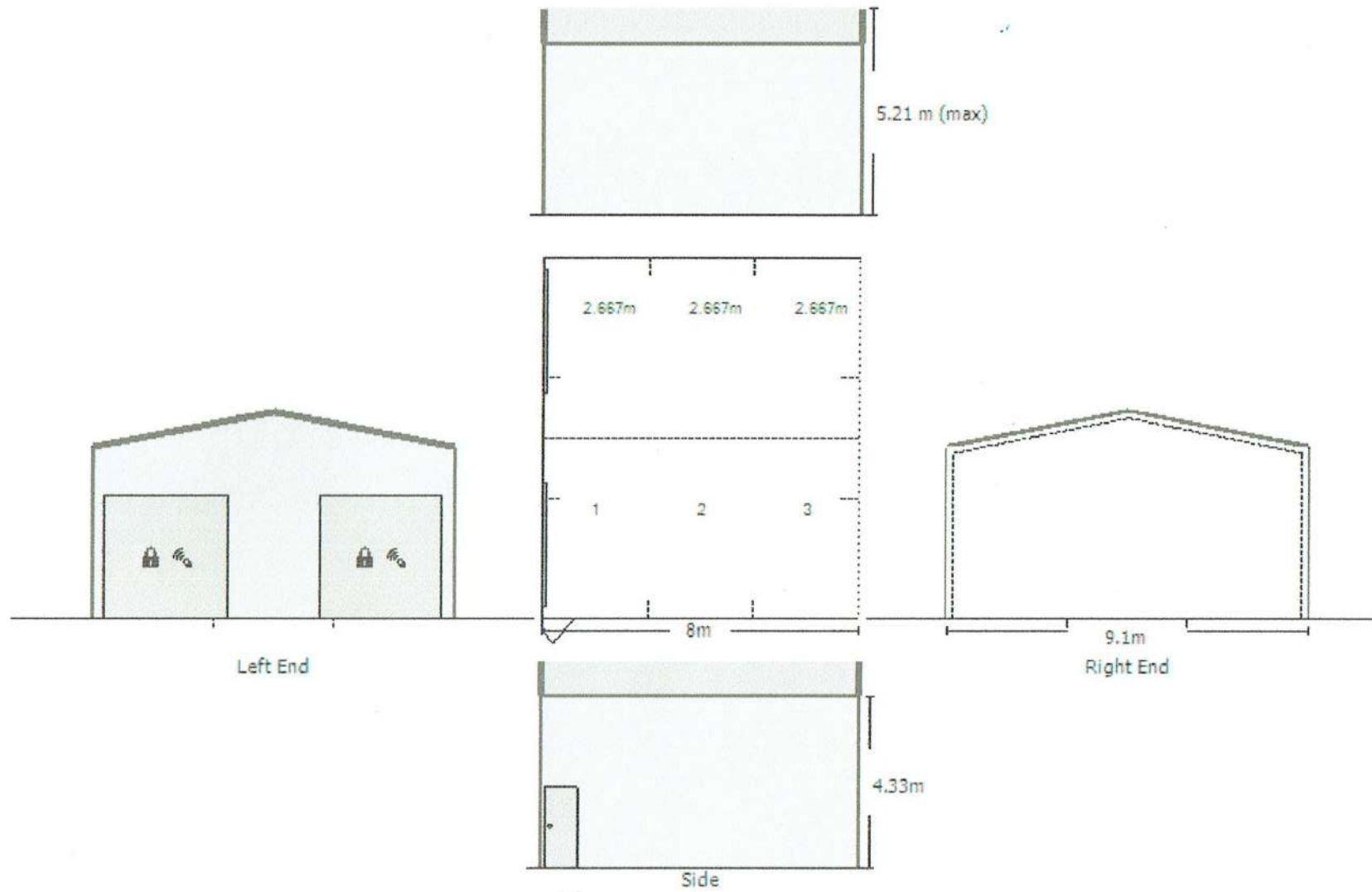
ATTACHMENTS

Attachment 1 – Images of Equipment stored in SES sheds (Proserpine example)
Attachment 2 – Possible Floor Plan

Attachment 1 – Images of Equipment stored in SES sheds (Proserpine example)



Attachment 2 – Possible Floor Plan



14. Development Services

14.3 FUNDING OPPORTUNITY - VULNERABLE ROAD USER PROGRAM EOI

AUTHOR: Elouise Lamb – Project Officer Economic Development & Major Grants

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council resolves to support a submission to the Queensland Government's Vulnerable Road User Program to request \$50,000 for a study to review and propose solutions to improve Airlie Main Street's traffic and pedestrian movements.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Funding is available under the Queensland Government's Vulnerable Road User Program for projects up to \$50k that investigate or implement speed limit reduction initiatives in high pedestrian and cyclist areas.

Options have been reviewed and it is recommended that Council submit a proposal to attain funds to investigate options that could improve pedestrian safety for the Airlie Beach Main Street.

PURPOSE

To advise of the opportunity to attain funds of \$50k to deliver a study that will better inform Council of the options and impacts of introducing speed limit reductions for Airlie Beach Main Street to improve safety for pedestrians including considerations of a 'shared zone'.

BACKGROUND

There have been multiple instances of this topic being raised by Councillors and the community. The most recent activity was the following motion:

7.1 2019/06/12.03 Notice of Motion – Airlie Beach Shared Zone.

That the CEO or his delegate commission a traffic study into the Airlie Beach Main Street, Airlie Esplanade and Coconut Grove with the aim of improving pedestrian safety and traffic flow and report the findings to a future Council meeting.

STATUTORY/COMPLIANCE MATTERS

Project to comply with the Manual of Uniform Traffic Control Devices (MUTCD) Part 4.

ANALYSIS

The Queensland Government's Vulnerable Road User Program has been established to support road authorities to investigate, make informed decisions on and implement lower speed limits in areas of high pedestrian and bicycle rider activity. The outcomes from which will support improving the safety, liveability, accessibility and enjoyment of these areas for all. The program is investing \$500k in 2020/2021.

Applications can be made to fund reasonable costs of activities for investigation and implementation.

The maximum amount of funding available is \$50k.

Below is a non-exhaustive list of common in-scope works for applications:

- Speed limit reductions on individual streets, connected streets or precincts
- Installation of permanent static or variable speed limit signs
- Speed limit reviews
- Vehicle, pedestrian and bicycle rider counts
- Speed surveys
- Customer research undertaken by a suitably qualified professional
- Low-impact physical road changes for implementation, such as new or replacement signs, line marking changes, road surface painting, necessary vegetation management, pedestrian refuge barriers, pedestrian fencing, reconfiguration of on-street parking.
- Low-cost awareness-raising and communication for implementation, such as on-site variable message signs, development and distribution of fact sheets, flyers, posters, low cost message distribution activities such as paid social media, footpath chalk markings, stickers and bus shelter billboards
- Traffic control required to deliver approved works
- Reasonable internal cost-recovery, such as speed limit reviews, sign installations or communication design
- Necessary costs directly associated with administration of approved works, design, construction, traffic management, post construction or finalisation costs and contingency.

Project Proposal: The existing crash profile for Airlie Beach Main Street indicates a need for a traffic management plan to be implemented. Airlie Beach Main Street is characterised by the movement of people and vehicles. This is a potential conflict due to the existing speed of vehicles through the area and the form of the area giving an indication that vehicles must give way to pedestrians. For out of region and international visitors the existing pedestrian crossings may incorrectly elude to some users that pedestrians have right of way.

It is proposed to submit Airlie Beach Main Street to the Vulnerable Road User Program to review the suitability of speed limit reductions including impacts of a “Shared Zone” in this location.

Aspects of the study that would be sought for funding under the program include:

- Traffic count including speed survey;
- Pedestrian count;
- Review of crash data;
- Customer research; and
- Assessment against Shared Zone requirements.

Funding will also be sought to implement the recommendations from the study in the order of line marking and signage.

The outcome of this study will complement the Airlie Beach Parking Strategy which is to be funded from Council budget in the 20/21 financial year.

STRATEGIC IMPACTS

Financial Implications - The funding requires no co-contribution.

Economic & Social Implications - The project output will identify social and economic benefits or risks for adopting changes to the Airlie Beach Main Street traffic conditions.

Community & Customer Impacts – The project outputs could identify actions that can improve safety of residents and visitors to the high traffic Airlie Beach Main Street precinct.

CONSULTATION

Neil McGaffin – Director Development Services

Matthew Fanning – Director Infrastructure Services

Jessica Cristaudo – Coordinator Transport Planning & Assets

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

An application to the Vulnerable Road User Program EOI is recommended to support a review of the Airlie Beach Main Street traffic and pedestrian movements to enable informed future Council decisions in relation to this precinct.

ATTACHMENTS

N/A

14. Development Services

14.4 20200377 – DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR NON-RESIDENT WORKFORCE ACCOMMODATION (192 ROOMS) – MILL, AITKEN & BARCLAY STREET MT COOLON – CAPRICORN PROPERTY DEVELOPMENTS PTY LTD

AUTHOR: Matthew Twomey – Senior Development Assessment Officer

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council approve the application for Development Application for Development Permit for Material Change of Use for Non-Resident Workforce Accommodation (192 Rooms), made by Capricorn Property Developments Pty Ltd As TTE, on L: 101 MPH: 20088, L: 102 MPH: 20088, L: 103 MPH: 20088, L: 108 MPH: 20088, L: 109 MPH: 20088, L: 110 MPH: 20088 and located at Mill Street, Barclay Street and Aiken Street, Mount Coolon, subject to the conditions outlined in Attachment 1.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 25 November 2020.

SUMMARY

Council is in receipt of a development application for the construction of a 192-room temporary workforce accommodation camp. Despite the sites rural zoning the Mount Coolon location is suitable to service the construction workforces of current and proposed major projects. Restrictions have been placed on the development limiting the use of the camp for construction activities only in order to achieve compliance with a key strategic intent of the Planning Scheme relating to the use of non-resident workforce accommodation in the region. The site is unserviced and therefore is required to provide transportation and storage solutions in terms of water supply and sewerage disposal. The application is recommended for approval, subject to reasonable and relevant conditions.

Additional information was sought from SARA regarding the need to impose further conditions on the development relating to any upgrade of the State Controlled Road and dust suppression. Advice received does not provide a recommendation for any conditions to be imposed relating to these matters.

Additional investigation has been undertaken regarding parking for cars/semi-trailers/road trains and telecommunications. These matters are discussed below.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

This report was presented to the Ordinary Council meeting on 28 October 2020 and tabled pending further information, reported below:

1. Trucks parking in the streets and blocking driveways

In the last few months there has been a significant increase in the number of heavy vehicles moving through Mt Coolon. A percentage of these vehicles stop in the town and park in the roads. A report has been received that a private driveway has been blocked.

Comment:

- This application is for a proposed new “*non-resident workforce accommodation*” use, not for the existing, unlawful operations being conducted on the site. The definition of “non-resident workforce accommodation” specifically excludes “*short-term accommodation*” (less than 3 nights). This means that the proposal, if approved, will not be able to lawfully operate as a motel or similar short-term accommodation. This may address some of the vehicle issues associated with the current operations but will require increased compliance by Council. It is not known how many vehicles which currently stop overnight in the town are associated with the current operations on the site.
- On-site parking requirements must be related to the proposed use, not what may be happening in the area at present. The Planning Scheme does not provide minimum parking standards for workers’ camps, but the application included a traffic consultant report which recommended that half of the occupants would arrive by bus and half in private vehicles. Parking onsite has been designed to meet the consultant’s recommendations.
- It is recommended that the application be conditioned to provide parking in accordance with the submitted design and that Council increase compliance activities to address individual complaints.

2. *Increased load on internet and mobile telephony services*

Telecommunications and internet services in the area are reported to have slowed significantly.

- Discussions with Telstra representatives indicate that the reduction in telecommunications and internet services is likely to be mostly attributable to the Main Roads Work Camp and increased traffic associated with Adani construction activities.
- It is expected that the Adani Construction camp will move by June 2021 to the next camp down the line, which is served by a different phone tower.
- It is recommended that the application be conditioned to provide a telecommunication management plan demonstrating that adequate telephony and internet capacity is provided to the site’

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

ANALYSIS

Council has received the following Development Application, which has been assessed against the provisions of the relevant legislation as reported below.

Application Summary

Proposal:	Development Application for Development Permit for Material Change of Use for Non-Resident workforce Accommodation (192 Rooms)
Landowner	Capricorn Property Developments Pty Ltd
Property Address:	Mill Street, Barclay Street and Aitken Street, Mount Coolon
Property Description:	L: 101 MPH: 20088, L: 102 MPH: 20088, L: 103 MPH: 20088, L: 108 MPH: 20088, L: 109 MPH: 20088, L: 110 MPH: 20088
Area of Site:	1.2138ha

Planning Scheme Zone:	Rural Zone
Level of assessment	Impact Assessable
Overlays:	Infrastructure Overlay Code
Existing Use:	Vacant
Existing Approvals:	Nil.
Public Notification:	20 August 2020 – 9 September 2020
Submissions received:	Nil.
State referrals:	State transport corridor – within 25m of a state-controlled road State transport threshold
Infrastructure charges:	\$789,400.70

1. Site Details

1.1. Location

The proposed development is located over six (6) titles in the centre of Mount Coolon.

1.2. Zoning

The subject site is zoned Rural under the Whitsunday Regional Council Planning Scheme 2017.

1.3. Site description

The subject site is vacant and has been cleared of all significant vegetation. The topography of the land is generally flat with unformed drainage pathways traversing the site which join into the road reserve.

1.4. Access

The site has three road frontages to Mill Street, Aitken Street and Barclay Street. Access is proposed to be gained via vehicle crossovers to Mill Street and Aitken Street.

1.5. Surrounding uses

The site is located adjoining the Mount Coolon Hotel and a single dwelling.

2. Proposal Details

The proposal is for a purpose-built Non-resident workforce accommodation camp to be constructed over four (4) stages. The camp will consist of 192 single rooms in the form of 48 demountable buildings, each containing four (4) rooms. In addition to the accommodation rooms the camp facilities will include:

- Gym
- Kitchen
- Amenities
- Laundry
- Theatre

One-hundred and one (101) car parking spaces will be provided onsite, with an access point to Mill Street and exit point to Aitken Street. A bus bay will be provided on Mill Street for space for four (4) commercial buses.

As there is no reticulated water or sewerage network in the township of Mount Coolon. The applicant proposes to provide water to the development via water tanks with potable water transported to the site on a regular basis. Onsite sewerage storage tanks are proposed with collection via a private contractor from the site and disposed of at a Council treatment plant. Refuse from the site will be collected via private contractor and transported from the site and disposed of at a Council refuse disposal site.

3. Planning Assessment

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

3.1. State Assessment and Referral Agency (SARA)

The Application was referred to SARA for its proximity to the state-controlled road network and exceeding the state-controlled road network threshold for development. Conditions of approval issued by the State Assessment Referral Agency (SARA) have been included as Attachment 3 to this report. The Department of Transport and Main Roads (TMR) did not provide conditions for the upgrade of nor restrict the use of Bowen Developmental Road.

Additional information was sought by Council from TMR to clarify the decision to impose minimal conditions on the development. Council was advised the proposal as a whole does not attract trucks with the majority of associated vehicles being light vehicles and up to four (4) buses. The number of trucks required to deliver water and fuel, and remove waste, is unlikely to exceed 5% of the Equivalent Standard Axels (ESA) of existing heavy vehicles on the State Controlled Road (SCR) and therefore does not trigger TMR for road impact assessment. The existing intersections are of wide gravel configuration. TMR did not consider works were required to upgrade these intersections. Bowen Developmental Road is two lane bitumen surfaced configuration (no sealed shoulders) in Mt Coolon. There are no warrants for the Proponent to upgrade or maintain the SCR. It was not considered reasonable to impose a dust suppression condition on an single development in that environment. The dust issues are most likely coming from the Adani haulage operations and are not the responsibility of this application for the accommodation camp.

3.2. State Planning Policy – July 2017

The State Planning Policy (SPP) includes interim development assessment requirements to ensure that State interests are appropriately considered by local government when assessing development applications where the local government Planning Scheme has not yet appropriately integrated all of the State's interests in the SPP. As the most recent SPP (July 2017) has not been reflected in the Whitsunday Regional Council Planning Scheme, Part B of the SPP confirms that it applies to the assessment of the development application.

State Interest - Water Quality

As the site is zoned Rural the SPP for Water Quality does not apply.

3.3. Mackay Isaac and Whitsunday Regional Plan – February 2012

The Mackay, Isaac and Whitsunday Regional Plan (MIWRP) was established to provide the vision and direction for the region to 2031. The plan provides certainty about where the region

is heading in the future and provides the framework to respond to the challenges and opportunities which may arise. The MIWRP identifies the role in which non-resident workforce accommodation plays in the region and the associated issues as the trend has increased. Across the Bowen Basin the use is acknowledged to have triggered a range of social and demographic changes and challenges for existing resource communities as the prevalence of drive-in/drive-out (DIDO) and fly-in/fly-out has increased. The location of the development in Mount Coolon is understood to be in response to a number of large resource projects within the area. There is extremely limited accommodation options available to support these projects and therefore accommodation in the form of a temporary accommodation camp is considered appropriate. The social impact on Mount Coolon from the proposal is considered to be significant and therefore a social management plan is to be prepared prior to the commencement of the use.

3.4. Whitsunday Regional Council Planning Scheme, 2017

3.4.1. Strategic Intent

Liveable communities and housing

The Planning Scheme creates a clear position on non-resident workforce accommodation that it is only to be associated with the construction phase of a project and shall not be permitted for workers associated with the operational phase of a project. The applicant has identified nine (9) projects within the region where Mount Coolon is suitably located to cater for workers associated with construction activities. The application material discusses providing accommodation for any other use which may require accommodation. The need for such flexibility is acknowledged. A condition is therefore to be imposed restricting the use of the camp for construction activities only while not locked to specific projects.

Economic growth

The applicant has advised the development is to directly support the delivery of key resource projects in the region.

Environment and heritage

The subject development will have a minimal environmental impact on the locality with conditions of approval imposed for the removal of all wastes from the site. Council has been advised the subject site is of cultural significance. Suitable conditions of approval have been imposed required all matters of cultural heritage to be address prior to the commencement of any work on site or for all works to immediately stop should any matters be discovered during works.

Safety and resilience

The subject site is not impacted upon by any mapped natural hazards. The development has the potential to create adverse health and safety impacts within the development and to the Mount Coolon township. Appropriate conditions of approval have been imposed to mitigate these impacts to tolerable levels.

Infrastructure

Conditions of approval have been imposed to mitigate the impact upon Council's infrastructure networks.

3.4.2. Overlay Codes

Infrastructure overlay

The subject site is located within a road noise corridor. The development was referred to SARA for its proximity to a state-controlled road with conditions imposed to address the impact of road noise on habitable rooms.

3.4.3. Zone Code

Rural zone code

The proposed development is considered to present conflicts with the Rural zone code, however it is important to note the subject allotments are not typical rural allotments in terms of size, scale and function and therefore opportunities for non-rural uses are presented. The Rural zone code seeks to limit non-rural uses to uses which do not compromise the long-term use of the land for rural purposes and for uses which complement rural activities and minimises conflicts. It is clear the site has not been established to function for rural uses and therefore consideration of alternative uses of the land is appropriate as the purpose of the rural zone will not be compromised.

The proposal is acknowledged to introduce an accommodation activity greater than envisaged by the zone. On the basis there is significant demand for such a use in the locality and the site is a suitable location to cater for the use, the increased scale, intensity and nature of the use is supported. The built form of the development will be significant for the context of Mount Coolon. Conditions of approval have been imposed required landscaping and fencing to mitigate this impact. Minimal infrastructure is available to the township of Mount Coolon and therefore it is necessary for the applicant to provide and manage private infrastructure to service the use.

3.4.4. Development Codes

Infrastructure code

The site is not located within the Priority Infrastructure Area and there is no reticulated water supply or sewerage network available. An engineering services report has been provided examining the provision of water and sewerage treatment for the development.

Potable water supply will be provided by daily carting of potable water by truck to storage facilities within the site. Non-potable supply will be obtained through the treatment and storage of non-potable water from a number of sources. These include a 5ML/annum allocation from Police Creek and allocations from 2 existing bores. The development is conditioned two days water supply at peak daily demand.

Sewage from the development will be discharged via internal house drainage to a chamber in the proposed storage area in the north west corner of the site. A lift pump within the chamber will transfer the flow to the proposed storage tanks in that area. The storage tanks will be emptied by daily trucking of the sewage to the sewage treatment plant at Collinsville. Storage volumes will vary in accordance with any proposed staging of the development. Ultimate storage volumes should be a minimum of 2 days at Average Daily Waste Flow plus overflow storage of 6 hours at ADWF.

Stormwater from the development will be discharged to a lawful point of discharge being the Aitken Street road reserve which conveys water to Police Creek. Stormwater quality improvements will occur from vegetative swales and buffer areas. As noted above, compliance with the SPP is not required.

Issues have been identified with the quality of mobile telecommunications in the Mount Coolon locality due to the existing demand on the service. To respond to this issue, a condition of approval has been imposed requiring prior to the commencement of use of the camp the applicant prepares a telecommunications management plan in conjunction with the relevant provider to secure an appropriate level of telecommunications.

Appropriate conditions of approval have been imposed to ensure all infrastructure is constructed and managed to the necessary standards which are fit for purpose.

Transport and parking code

The applicant proposes 101 car parking spaces to service the development, a short fall of five (5) spaces from the Planning Scheme rates. This short fall is accepted by Council Officers on the basis the operational requirements of the use will be met. Conditions of approval have been provided requiring the internal car parking area, site access and bus parking location to be constructed in accordance with Council's Development Manual and Australian Standards. Heavy vehicle swept paths have been provided demonstrating vehicles required to service the development can manoeuvre and load from the car park. Conditions of approval have also been included requiring the local road network servicing the development to be upgraded in accordance with Council's Development Manual.

Landscaping code

The proposal plans submitted by the applicant demonstrate a suitable area of the site to be landscaped to soften the visual impact of the development. Conditions of approval have been imposed requiring the applicant to submit a detailed landscaping plan in accordance with Council's landscaping planning scheme policy.

4. Public Submissions

The development application was placed on public notification between 20 August 2020 and 9 September 2020 in accordance with the relevant provisions of the Planning Act 2016. The Notice of Compliance was received on 18 September 2020. No submissions were received during this period of Public Notification.

5. Infrastructure Charges

5.1. Adopted Infrastructure Charges Resolution

The following is a breakdown on the Infrastructure Charges for the development:

	Credit				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Adopted Charge	
MCU	Accommodation (short term) *	192	\$10,478.40 for each suite with 2 or less bedrooms	\$2,011,852.80	
Total Adopted Charge				\$2,011,852.80	
	Credit				
Type of Development	Development Category	Demand Unit & Qty	Charge Rate	Discount	Total Credit
MCU	Residential – 3 or more-bedroom dwelling	6	\$29,339.55	43%	\$75,696.04

MCU – Water N/A	Accommodation (short term) *	192	\$10,478.40 for each suite with 2 or less bedrooms	30%	\$603,555.84
MCU – Sewer N/A	Accommodation (short term) *	192	\$10,478.40 for each suite with 2 or less bedrooms	27%	\$543,200.26
Total Credit					\$1,222,452.10
Total Levied Charge					\$789,400.70
Current Amount of Levied Charge	\$789,400.70				

* Non-resident workforce accommodation is listed as an 'Other use' under Council's Adopted Infrastructure Charges Resolution (No. 1 of 2019) (AICR). The AICR nominates the adopted charge is the charge for another use within another Development Category that Council determines should apply based on that other use having a similar demand for infrastructure. Council Officers determine the use with the most similar demand from the AICR is Accommodation (short term).

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications – The applicable infrastructure charges totals \$789,400.70.

Risk Management Implications – N/A

Strategic Impacts – N/A

CONSULTATION

Doug Mackay – Manager Development Assessment

Neil McGaffin – Director Development Services

Public Notification 15 business days per Planning Act 2016 requirements

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The application has been assessed against the relevant provisions of the *Planning Act, 2016* and the *Whitsunday Regional Council Planning Scheme, 2017*. The proposal is considered to be generally in accordance with the Planning Scheme and is recommended for approval in

accordance with the drawings and documents submitted, subject to reasonable and relevant conditions (Attachment 1).

ATTACHMENTS

Attachment 1 – Conditions of Approval

Attachment 2 – Locality Plan

Attachment 3 – Zoning Plan

Attachment 4 – Proposal Plan

Attachment 5 – State Agency Referral Agency (SARA) Response

Attachment 6 – Applicant's Heavy Vehicle Representations

Attachment 1 – Conditions of Approval

1.0 **ADMINISTRATION**

- 1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Proposal Plan	Capricorn Survey Group CQ	6660-02-MCU-C	03/08/2020
Staging Plan	Capricorn Survey Group CQ	6660-02-MCU-A	10/08/2020
Traffic Impact Statement	RMA Engineers	15732	31/07/2020
Stormwater Management Plan	RMA Engineers	15732	04/08/2020
Water and Sewer Assessment Report	RMA Engineers	15732	04/08/2020
Vehicle Turning Path Analysis	RMA Engineers	T-SK0001 Rev A	03/11/2020

- 1.2 The applicant is to comply with the Department of State Development, Manufacturing, Infrastructure and Planning's conditions as outlined in the Department's correspondence dated 12 May 2020.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- Operational Works:
 - Roadworks;
 - Access and Parking
 - Stormwater drainage; and
 - Erosion Prevention and Sediment Control.
 - Plumbing and Drainage Works;
 - Building Works;
- All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.
- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of the use.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.
- 1.7 The development is to be staged in accordance with Staging Plan 6660-02-MCU-A.

2.0 **CLEARING, LANDSCAPING AND FENCING**

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 A 1.8m high timber paling fence is to be constructed around the perimeter of the site.
- 2.4 Any pruning works must be in accordance with AS 4373-1996 – Pruning of Amenity Tree.

- 2.5 The applicant shall submit, with the first Operational Works application, a detailed landscaping Plan that:
 - (a) Is prepared in accordance with Planning Scheme Policy SC 6.4.5;
 - (b) No weeds species are permitted;
 - (c) Water urban sensitive design (WUSD) principles must be used where possible;
 - (d) Any detention basin must incorporate species from Table 6 in accordance with Council's Stormwater Quality guideline.
 - 2.6 Prior to the commencement of the use, the landscaping works shown on the endorsed plans must be carried out and completed. The landscaping shown on the endorsed plans must be maintained to including that any dead, diseased or damaged plants are to be replaced.
- 3.0 BUILDING**
- 3.1 Ventilation and mechanical plant must be located and designed so that prevailing breezes do not direct undesirable noise and odours towards nearby residential accommodation.
 - 3.2 All air-conditioning units are not to be visible from the street or adjoining properties and are to be aesthetically screened.
 - 3.3 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.
- 4.0 CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN**
- 4.1 The development, including all buildings, access ways, car parks, and driveways must be designed and managed to incorporate the principles and recommendations of the Crime Prevention through Environmental Design – Guidelines for Queensland. The design and management must include, but not be limited to, the following:
 - a) Pedestrian pathways between buildings and car parks must be generous in proportions with a minimum width of 1.2 metres, well-lit and provide continuous accessible paths of travel.
 - b) Access to parking areas to be via a surveillance entry point;
 - c) Internal and external lighting of toilets must be bright, vandal resistant and where toilets are open after hours, should illuminate in hours of darkness or be sensor/movement sensitive;
 - d) The main entrances/exits must be obvious, well lit, sign posted, free from obscuring landscaping and signage etc.
- 5.0 LIGHTING AND NOISE**
- 5.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.
 - 5.2 In the event Council receives a noise related complaint related to the development it deems non-vexatious and justified, the operator may be required to organise noise monitoring by a suitably qualified consultant/engineer. The noise consultant must liaise with and involve the complainant in the noise monitoring. The result of the noise report is to be submitted to Council within 14 days (14) days of the completion of the report. The monitoring must take into consideration:
 - a) The level and frequency or occurrence of impulsive or tonal noise;
 - b) The atmospheric conditions including wind speed and direction;
 - c) Effects due to extraneous factors such as traffic noise; and
 - d) Location, date and time of recording.
 - 5.3 Recommendations made from the noise report must be implemented by the operator to the satisfaction of Council.
- 6.0 WATER INFRASTRUCTURE**
- 6.1 Design and construct a potable water supply to site in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detail design at future building application stage.
 - 6.2 Provide and maintain adequate numbers of drinking water tanks to hold two (2) days of drinking water at peak daily demand. Ensure the tanks are constructed out of appropriate material to store drinking water. It is requested proof of the tanks suitability to hold drinking water be provided to council.

- 6.3 Store drinking water tanks on an impervious paved floor and in a way that it is protected from contamination.
- 6.4 It is the owner's responsibility to ensure the water supply is potable, meets the Australian Drinking Water Guidelines and Australian Standard 3500.1 – Plumbing and Drainage Water Services.
- 6.5 All plumbing associated with the site's water supply must be approved by the local government prior to commencement of use.
- 6.6 Non-reticulated water is required to be tested by a NATA accredited laboratory at least once a year to demonstrate potability. The water should be tested for the following parameters at a minimum: E.coli, arsenic, cadmium, chromium, copper, fluoride, lead, manganese, mercury, nickel, nitrate, nitrite, pH and turbidity.
- 6.7 Any drinking water delivered to the premises must be from a licensed water carrier.

7.0 EFFLUENT DISPOSAL

- 7.1 On site sewerage holding tanks must be designed and constructed as per AS1546.1 and be fitted with lockable, airtight access openings and be permanently labelled with the words "SEWERAGE STORAGE TANKS – NOT TO BE USED FOR ANY OTHER PURPOSE".
- 7.2 On site sewerage holding tanks must be pumped out by a contractor/person holding a license for an Environmentally Relevant Activity 57 (ERA57) issued by the Department of Environment and Science. Wastewater transported off-site must be disposed of at an approved Sewage Treatment Plant and written approval from the local government must be obtained. A copy of the Regulated Waste Transport licence needs to be provided to Council.
- 7.3 Written approval from the operator of the disposal facility must be supplied to Council's Development Services Department prior to removal of any wastewater from the site.
- 7.4 Wastewater shall not be released to stormwater, ground water, waterbodies or onto the ground.
- 7.5 Provide and maintain adequate numbers of wastewater tanks that are sufficient in size to hold the wastewater produced. Ultimate storage volumes should be a minimum of 2 days at Average Daily Waste Flow plus overflow storage of 6 hours at ADWF. Tanks must always be in good state of repair.
- 7.6 Store wastewater tanks on an imperviously paved floor, under a covered area and within a bunded area. The net capacity of the bunded compound shall be no less than the capacity of the largest tank or package plus 25% of the storage capacity up to 10,000L together with 10% of the storage capacity above 10,000L.
- 7.7 All plumbing associated with the site's wastewater must be approved by the local government prior to commencement of use.
- 7.8 Prior to the commencement of the use of the kitchen and/or laundry a Trade Waste Permit from Council must be acquired.

8.0 ACCESS AND PARKING

- 8.1 A Development Permit for Operational Works (Access and Parking) must be obtained prior to commencement of work on site. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with the Whitsunday Regional Council Development Manual, Australian Standard AS2890, AS1428 and this Decision Notice.
- 8.2 The external access from the pavement of Aitken Street and Mill Street to the property boundary must be constructed to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawings prior to commencement of the use.
- 8.3 All internal accesses and parking bays are to be provided generally as indicated on Concept Plan Carpark Design Drawing 6660-02-MCU-C and must be designed and constructed so as to comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.
- 8.4 Internal light vehicle queuing at accesses and interaction with articulated service vehicles must comply with the requirements of AS2890.1.
- 8.5 Accesses must be located so as to achieve Safe Intersection Sight Distance in accordance with Section 3 of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.
- 8.6 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed

- to Council and must certify that all internal accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas comply with the requirements of the Whitsunday Regional Council Development Manual, AS2890 and AS1428.
- 8.7 Sixty-three (63) car parking spaces must be provided on site prior to the commencement of Stage 1. A temporary turn around must be provided.
 - 8.8 One-hundred and one (101) car parking spaces must be provided on site prior to the commencement of Stage 4.
 - 8.9 All vehicle manoeuvring and car parking areas must be sealed prior to any use.
 - 8.10 With the exception of the approved external bus bay no vehicles associated with the use of the premises may be parked on a road under the control of the local government.
 - 8.11 All heavy vehicle servicing of the potable water storage and onsite wastewater storage facilities must be undertaken in accordance with the vehicle swept path drawings T-SK0001 Rev A dated 03/11/2020.

9.0 STORMWATER AND FLOODING

- 9.1 A Development Permit for Operational Works (Stormwater Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Stormwater Infrastructure) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual, Whitsunday Regional Council Development Manual and this Decision Notice.
- 9.2 External stormwater drainage in Mill and Aitken Streets must be reconstructed in accordance with the requirements of the Whitsunday Regional Council Development Manual to accommodate all flows up to and including the Q100 event.
- 9.3 The applicant must design and construct Roof and Allotment drainage system for the development so as to comply with (Level V of Table 7.13.1) of the Queensland Urban Drainage Manual as a minimum. No uncontrolled discharge will be permitted within the developed site.
- 9.4 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.
- 9.5 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 9.6 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed to Council and must certify that the roof and allotment drainage works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual, the Whitsunday Regional Council Development Manual and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.

10.0 ROADWORKS

- 10.1 A Development Permit for Operational Works (Roadworks) must be obtained prior to commencement of work on site. Any application for Operational Works (Roadworks) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual, Whitsunday Regional Council Development Manual and this Decision Notice.
- 10.2 A 1.5-metre-wide concrete footpath, including tactile indicators in accordance with AS1428.4, must be provided for the full frontage of the proposed development in Mill, Aitken and Barclay Streets prior to commencement of the use.
- 10.3 Mill and Aitken Streets must be reconstructed to a Collector Street Standard so as to comply with the requirements of Table D1.1 Street and Road Hierarchy of The Whitsunday Regional Council Development Manual prior to the commencement of the use.
- 10.4 External bus bay must be constructed so as to comply with the requirements of The Translink Public Transport Infrastructure Manual (DTMR 2016) prior to the commencement of the use.
- 10.5 Prior to commencement of use on the site, the applicant must lodge with Council, a civil RPEQ engineer's design and construction certification. The certification must be addressed

to Council and must certify that all works comply with the requirements of the Whitsunday Regional Council Development Manual.

11.0 ELECTRICITY AND TELECOMMUNICATIONS

11.1 Provide electricity connection to the proposed development to the requirements of the relevant authority. The application must submit to Council, either:

- (a) a certificate of supply demonstrating that existing low-voltage electricity supply is available to the newly created development; or
- (b) a certificate of supply that the applicant has entered into an agreement with the authorized electricity supplier, Ergon, to provide electricity services to the newly created development, payment has been received and the connection will be completed at a date in the future.

If low-voltage electricity supply is unavailable to the newly created development, then the applicant must provide a certificate of supply of the proposed electricity connection date to all future property owners prior to entering into a contract of sale for the newly created development prior to commencement of the use.

11.2 Prior to the commencement of the use, the applicant is to provide a telecommunications impact management plan. The plan is to demonstrate that adequate internet and mobile phone services will be connected to the development to the requirements of a provider.

12.0 ENVIRONMENTAL MANAGEMENT PLAN (EMP)

12.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control Management Plan) must be obtained prior to commencement of work on site.

12.2 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site-based Erosion Prevention and Sediment Control Plan for the site.

12.3 The plan must be prepared in accordance with Council's Development Manual and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book).

12.4 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).

12.5 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.

12.6 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

13.0 ENVIRONMENTAL HEALTH

13.1 Application must be made to the local government to establish and conduct a food business in accordance with the requirements of the Food Act 2006.

13.2 Premises intended to be used for the storage, preparation, handling, packing and/or service of food must comply with the requirements of the Food Act 2006 and the Food Standards Code.

13.3 The proprietor must apply for and hold plan approval prior to commencing fit out of any area intended for the storage, preparation handling, packing and/or service of food.

13.4 The proprietor must hold a current Food Licence with respect to the food handling activities conducted at the premises, prior to the commencement of use.

13.5 Application must be made to the local government to establish a shared accommodation facility in accordance with the requirements of Whitsunday Regional Council Local Law No 1 (Administration) 2014, and Whitsunday Regional Council Subordinate Local Law No 1 (Administration) 2014, Schedule 17.

- 13.6 The premises must comply with the requirements of Whitsunday Regional Council Subordinate Local Law No 1 (Administration) 2014, Schedule 17 prior to occupation.
- 13.7 All flammable and combustible liquids, including but not limited to: oils, waste oil, solvents, waste solvent and paints must be stored in an impervious, bunded and covered area.
- 13.8 All bunding must be constructed of materials which are impervious to the materials stored. The net capacity of the bunded compound shall be no less than the capacity of the largest tank or package plus 25% of the storage capacity up to 10,000L together with 10% of the storage capacity above 10,000L.
- 13.9 Where it is impractical to completely roof a bunded area the onus is on the holder of this site to ensure that any stormwater captured within the bund is free from contaminants or wastes prior to any release.
- 13.10 Establish, document and implement emergency response procedures for responding to emergencies and incidents, including environmental spillage response and clean up procedures. Procedures must be communicated to all employees. Materials and equipment to respond to emergency and spillage situations must be held on site at all times.
- 13.11 Waste oil and other waste materials and chemicals must not be used as weed killers.
- 13.12 The premises must provide a cleaner's store room where all cleaning associated chemicals and materials are stored. The cleaner's store room needs to be provided with:
- an appropriate cleaner's sink that is supplied with hot and cold water, and
 - automatic liquid doses for chemicals.

14.1 OPERATING PROCEDURES

- 14.1 Prior to the commencement of the use, the applicant is to provide Council with a copy of the Workforce Management Plan, including the Code of Conduct, for employees stationed at the Camp.
- 14.2 Prior to the commencement of the use, the applicant is to provide Council an Emergency Management Plan for the Camp.
- 14.3 Prior to the commencement of the use, the applicant is to provide to Council a Site Rehabilitation Plan.
- 14.4 Prior to the commencement of the use, a Site Based Management Plan is to be provided to Council that includes but not limited to the following:
- Emergency procedures
 - Risk management
 - Environmental Management (Light, Air, Noise)
 - Erosion and Sediment Control
 - Monitoring and Maintenance Reports
 - Dangerous Goods Storage and Handling Management
 - Solid Waste Management
 - Wastewater Management
 - Water Supply Management
 - Record Keeping
 - Communications

15.0 WASTE

- 15.1 Written approval from the operator of the refusal disposal facility must be supplied to Council's Development Services Department prior to removal of any refuse from the site. Refuse is not permitted to be taken to the Mount Coolon or Collinsville landfills.
- 15.2 Waste and recycling facilities must be provided in accordance with the following provisions:
- a) Adequate waste containers must be provided to contain the volume and type of waste and recyclable matter generated by the development;
 - b) Waste storage areas for waste containers must be constructed of a solid concrete base or acceptable equivalent; and
 - c) Waste storage areas must be designed and constructed so it can be easily cleaned whilst ensuring that no waste or recyclable matter is released to the stormwater system or any waterway.

- 15.3 The bin storage area is to be temporarily located at the southern end of the Stage 1 car park and relocated to its permanent position in Stage 4 as shown on Proposal Plan 6660-02-MCU-C.

16.0 MISCELLANEOUS

- 16.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

The Applicant is reminded of their obligations under the Aboriginal Cultural Heritage Act, 2003 and the Torres Strait Islander Cultural Heritage Act 2003. Further information and databases are available from the Department of Aboriginal and Torres Strait Islander Partnerships at: www.datsip.qld.gov.au

- 16.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 16.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 16.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in road reserve or adjoining land unless written permission from the owner of that land and Council is provided.
- 16.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

17.0 ADVISORY NOTES

17.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

17.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

17.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

17.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

17.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is

- obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.
- 17.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Development Directorate who will direct the enquiry to the relevant officer.

2-Oct-2020



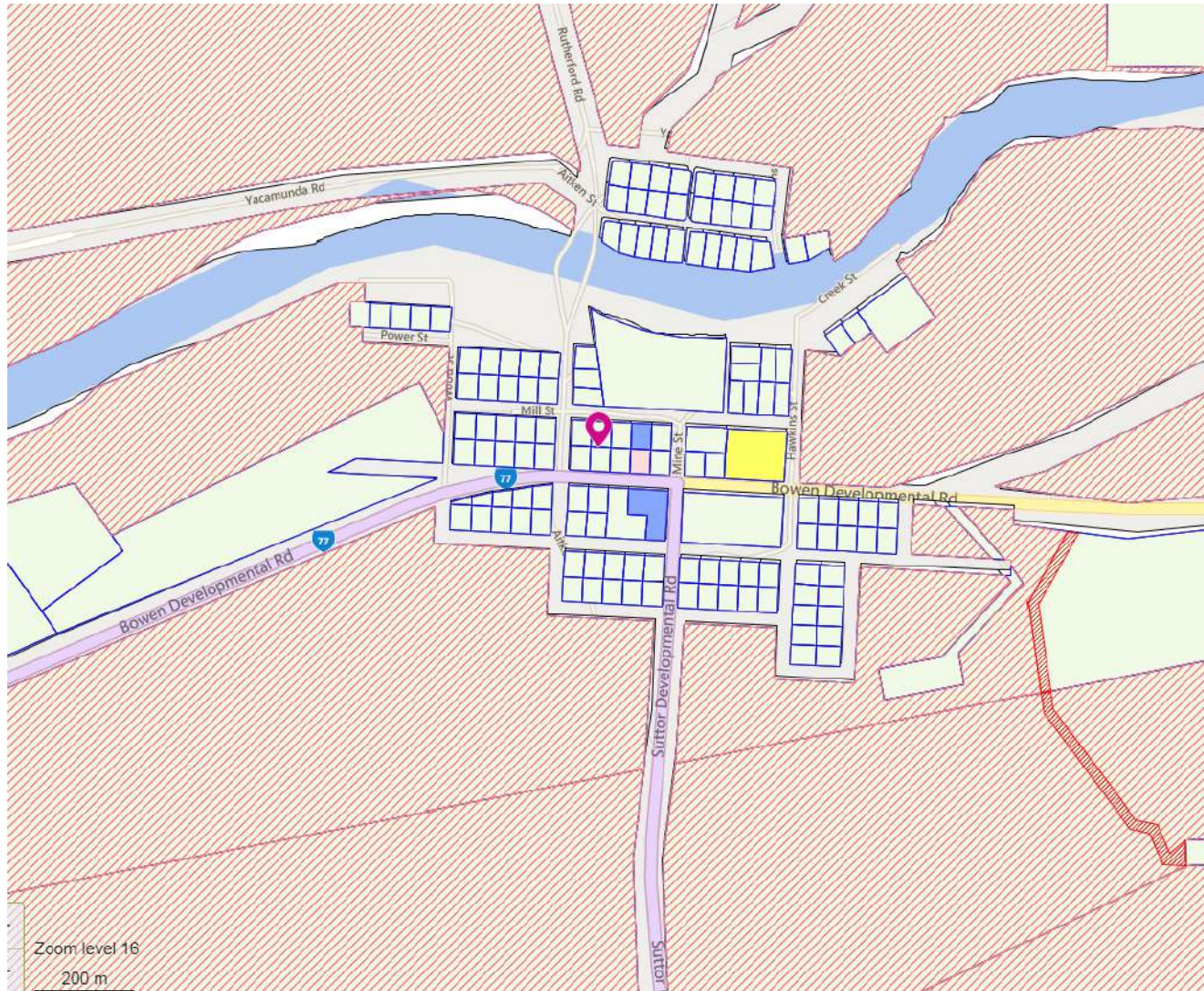
Disclaimer

This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, Whitsunday Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. © Whitsunday Regional Council 2018.

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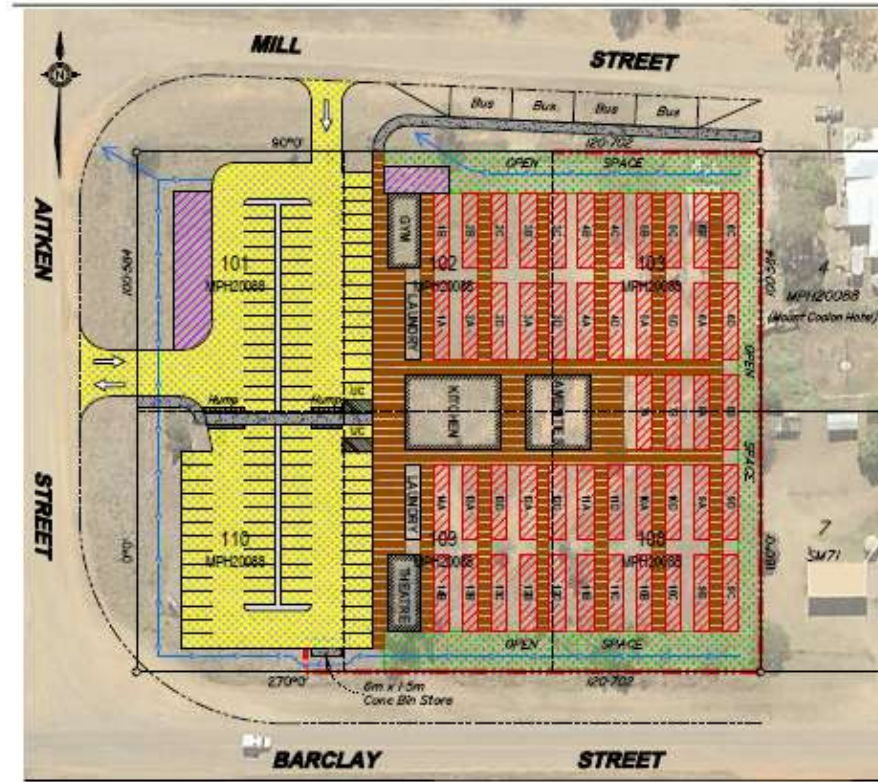


Attachment 3 – Zoning Plan

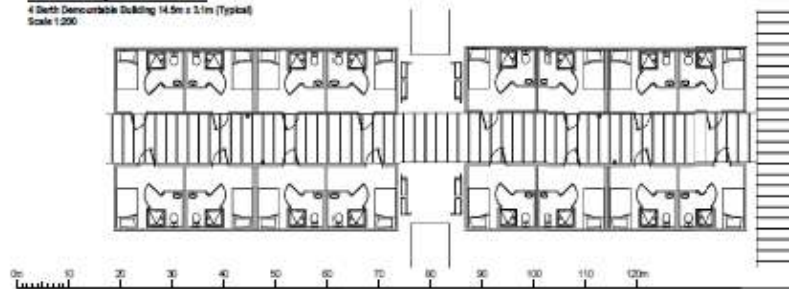


- Community facilities
- District centre
- Emerging community
- Environmental management and conservation
- High impact industry
- Industry investigation area
- Local centre
- Low density residential
- Low impact industry
- Low-medium density residential
- Major centre
- Medium impact industry
- Mixed use
- Neighbourhood centre
- Recreation and open space
- Road
- Rural
- Rural residential
- Special industry
- Tourist accommodation
- Waterfront and marine industry

Attachment 4 – Proposal Plan



General Arrangement - Floor Plan
4 Birth Demountable Building 14.5m x 3.1m (Typical)
Scale 1:200



-  Proposed 1 Storey 4 Birth Demountable Building 14.5m x 3.1m (Typical)
-  Proposed Car Parks 6.0m x 3.0m (Typical)
-  Proposed Shower Access Road & Car Parking
-  Proposed Water Tanks / Generators / Sewage Storage
-  Possible Additional Water Storage if Required
-  Proposed Open Space
-  Proposed Timber Boardwalk / Decking
-  Proposed Concrete Path 2m Wide
-  Proposed 1.8m Timber Fence

IMPORTANT NOTE
This plan was prepared to accompany an application to Whitsunday Regional Council and should not be used for any other purpose.
The dimensions and areas shown herein are subject to field survey and also to the requirements of Council and any other authority which may have requirements under any relevant legislation.
In particular, no reliance should be placed on the information on this plan for any financial dealings involving the land.
This note is an integral part of this plan.

Capricorn Property Developments Pty Ltd

Aitken & Mill Street
Mount Coolon

Proposed Non-Resident
Workforce Accommodation
140 Birth Demountable Buildings
+ 101 Car Parking Spaces
(Including 2 Universal Carparks)

Lots 101-103 & 108-110
on MPH20088

Whitsunday Regional Council

Lot	Area	Notes	Access
101-103	140 Birth Demountable Buildings	101 Car Parking Spaces	Access
108-110	140 Birth Demountable Buildings	101 Car Parking Spaces	Access

capricornsurveygroup.com.au
SURVEYING & PLANNING SOLUTIONS

Scale: 1:750 @ A8
Sheet No: 6660-02-MCU-C
1 of 1

Attachment 5 – State Agency Referral Agency (SARA) Response

RA6-N



Department of
**State Development,
Manufacturing,
Infrastructure and Planning**

SARA reference: 2004-16506 SRA
Council reference: 20200377
Applicant reference: 6660

12 May 2020

Chief Executive Officer
Whitsunday Regional Council
PO Box 104
PROSERPINE QLD 4800
info@whitsundayrc.qld.gov.au

Attention: Mr Matthew Twomey

Dear Mr Twomey

SARA response—Mill Street, Mount Coolon; Barclay Street, Mount Coolon (Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the Department of State Development, Manufacturing, Infrastructure and Planning on 24 April 2020.

Response

Outcome:	Referral agency response – with conditions.
Date of response:	12 May 2020
Conditions:	The conditions in Attachment 1 must be attached to any development approval.
Advice:	Advice to the applicant is in Attachment 2.
Reasons:	The reasons for the referral agency response are in Attachment 3.

Development details

Description:	Development permit	Material change of use for Non-Resident Workforce Accommodation (192 Rooms)
SARA role:	Referral Agency.	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 1, Table 1 (Planning Regulation 2017) – Development Application for a Material Change of Use for an aspect of development stated in Schedule 20.	
	Schedule 10, Part 9, Division 4, Subdivision 2, Table 4 (Planning	

Page 1 of 7

Mackay Isaac Whitsunday regional office
Level 4, 44 Nelson Street, Mackay
PO Box 257, Mackay QLD 4740

Regulation 2017) – Development Application for a Material Change of Use for where the premises are within 25m of a State transport corridor.

SARA reference: 2004-16506 SRA
Assessment Manager: Whitsunday Regional Council
Street address: Mill Street, Mount Coolon; Barclay Street, Mount Coolon
Real property description: Lot 101 on MPH20088; Lot 102 on MPH20088; Lot 103 on MPH20088; Lot 108 on MPH20088; Lot 109 on MPH20088; Lot 110 on MPH20088
Applicant name: Capricorn Property Developments Pty Ltd
c/-Capricorn Survey Group
Applicant contact details: PO Box 1391
Rockhampton QLD 4700
reception@csgcq.com.au

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (section 30 Development Assessment Rules).

Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Leah Harris, A/Principal Planning Officer, on (07) 4898 6815 or via email MIWSARA@dsdmip.qld.gov.au who will be pleased to assist.

Yours sincerely



Patrick Ruettjes
Manager (Planning)
Mackay Isaac Whitsunday Regional Office

cc Capricorn Property Developments Pty Ltd, reception@csgcq.com.au

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations provisions
Attachment 5 - Plans referred to in the referral agency response

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application.)

(Copies of the plans and specifications referenced below are found at Attachment 5.)

No.	Conditions	Condition timing
Material Change of Use		
10.9.4.1.1.1 and 10.9.4.2.4.1—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	The development must be carried out generally in accordance with the following plans: General Arrangement – Floor Plan prepared by Capricorn Survey Group cq dated 15 April 2020, reference 6660-02-MCU and revision Issue B.	Prior to the commencement of use and to be maintained at all times.
2.	Noise attenuation measures to achieve the following noise criteria must be provided: - Compliance with Acceptable Outcome 23.4 and Acceptable Outcome 24.2 and Acceptable Outcome 24.3 in accordance with the State Development Assessment Provisions version 2.6, State code 1, Table 1.2.2 – Environmental Emissions – Noise and as detailed below: - AO23.4 Buildings (other than a relevant residential building or relocated building) are designed and constructed using materials which ensure that habitable rooms meet the following internal noise criteria: ≤35 dB(A) Leq (1 hour) (maximum hour over 24 hours). Note: Noise levels from a State-controlled road or type 1 multi-modal corridor are to be measured in accordance with AS1055.1–1997 Acoustics – Description and measurement of environmental noise. - AO24.2 Each dwelling has access to an outdoor space for passive recreation which is shielded from a State-controlled road or type 1 multi-modal corridor by a building, solid gap-free fence, or other solid gap-free structure. - AO24.3 Each dwelling with a balcony directly exposed to noise from a State-controlled road or type 1 multi-modal corridor has a continuous solid gap-free balustrade (other than gaps required for drainage purposes to comply with the Building Code of Australia).	Prior to the commencement of use and to be maintained at all times.

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) [v2.6]. If a word remains undefined it has its ordinary meaning.

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the department's decision are:

- Conditions can be included which ensure acceptable noise levels are achieved, in accordance with the State code requirements.
- The proposed development complies with or can be conditioned to comply with the Performance Outcomes of State code 1: Development in a State-controlled road environment.
- The proposed development complies with or can be conditioned to comply with the Performance Outcomes of State code 6: Protection of State Transport Networks.
- The proposed development includes access to Aitken Street and Mill Street only which are local roads.

Material used in the assessment of the application:

- The development application material and submitted plans
- *Planning Act 2016*
- *Planning Regulation 2017*
- *The State Development Assessment Provisions* (version 2.6), as published by the department
- The Development Assessment Rules
- SARA DA Mapping system

Attachment 6 – Applicant's Heavy Vehicle Representations



capricornsurveygroupcq
SURVEYING & PLANNING SOLUTIONS

5 November 2020

The Chief Executive Officer
Whitsunday Regional Council
PO Box 104
Proserpine QLD 4800

Attention: Neil McGaffin

Dear Sir,

Re: Non-Resident Workforce Accommodation
Lots 101-103 and 108-110 on MPH20088
Mill and Barclay Streets, Mount Coolon

Further to recent discussions regarding a large number of heavy vehicles in the township of Mount Coolon, I believe that Council officers were in town today and it is clearly evident that the heavy vehicles are from Department of Transport and Main Roads contractors who are upgrading the road from Mount Coolon to Collinsville. The contractors are staying at the Main Roads camp in town which we assume Council provides health certificates for, this should have been known.

My client agrees that in the first half of the year over approximately a four week period there were contractors staying on his premises with heavy vehicles, this coincided with the limited access to Stratford Road from wet weather. This road has now been upgraded and large vehicles are now stored on the Adani site.

As per our application and the Traffic Impact Assessment that was submitted we do not expect large vehicles other than the buses and vehicles servicing the site to be associated with our Non-Resident Workforce Accommodation application, being parked in the streets or the like. The accommodation is for workers in lighter vehicles.

Other than my client's premises other sources of heavy vehicles in and around the township could be attributed to truck trailers parked on Council land Lot 1 on M2718 on the intersection of Mine and Barclay Streets, a cattle haulage company that appears to trade from the other corner on the intersection of Mine and Barclay Streets.

ABN: 22 154 830 565 | Phone: 07 4927 5199 | Email: reception@csgcq.com.au | 132 Victoria Parade, Rockhampton Qld 4700

The below Queensland Government aerial photograph taken in 2018 before my client purchased the Mount Coolon Hotel shows the existence of at least one road train, two road train trailers, two refrigeration trailers (or similar) and two semi-trailers all located within 150m of one another. There were clearly heavy vehicles in the township not associated with my client's premises and we have little doubt there will continue to be so with other premises running businesses in the town. The existence of heavy vehicles in a township with a rural zoning like Mount Coolon is no different to what exists in Bowen or Collinsville. The policing of this parking if illegal is a matter for Local Laws and Engineering.



Please see below photograph taken Tuesday 3 November 2020 showing a road train parked in Barclay Street, clearly with gravel roads any large vehicle will create dust. The road train is not from my clients' premises.



Anyone in the township, passing by the township or viewing the Public Notices section of the Whitsunday Times would have seen or known about the proposed development and had the right to lodge a submission with Council during the public notification period, none were submitted by any of the current complainants/concerned residents nor anyone else.

We confirm that the proposal as before Council is not for heavy vehicles other than to service the site as well as buses to pick up workers to reduce the number of persons on the roads.

We trust this letter and the site inspection by Council officers today will allay any fears that Council may have regarding additional heavy vehicles in the township, however if you have any queries please do not hesitate to contact me.

Yours Faithfully,

A handwritten signature in black ink, appearing to be 'Richard Ford', written over a horizontal line.

Richard Ford

14. Development Services

14.5 20120076 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR MCU - STAGED EIGHTEEN (18) MULTIPLE DWELLING UNITS, 7 & 11 GEORGE ST COLLINSVILLE - CRUSADER INVESTMENTS

AUTHOR: Blake Coulston - Planner

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council resolve to refuse the request for an extension of currency period of the Development Permit for Material Change of Use - Staged Eighteen (18) Multiple Dwelling Units lodged by Trevor Anderson on behalf of Crusader Investments Pty Ltd on land described as L: 43 MPH: 13509, 7 George Street COLLINSVILLE & L: 21 MPH: 13509, 11 George Street COLLINSVILLE on the following grounds:

- a) The request for extension of time does not meet the criteria in Council's policy, in that development has not progressed in eight years and no permits have been sought for Building works or Operational works;
 - b) The submission provides no demonstration that works are likely to commence within the requested two-year extension; and
 - c) The Council's Policy has not generally been achieved by the applicant.
-

SUMMARY

Crusader Investments Pty Ltd has lodged a request for extension of currency period for development application: 20120076, which was original approved on 27 June 2012. The application has been assessed against Council's Policy and cannot be approved under delegation. The Policy requires the applicant to provide justification to have the approval extended. The proposed extension has not been adequately justified.

PURPOSE

Development Applications requiring decisions which are outside the Council officer delegated authority require Council consideration.

BACKGROUND

The development application for 18 staged multiple dwelling units was approved by Council on the 27 June 2012 subject to conditions.

The application received a first extension of currency period on the 23 June 2016. A second extension of currency period was granted on the 26 June 2018.

STATUTORY/COMPLIANCE MATTERS

Sections 86 and 87 of the Planning Act 2016

Council's Policy: Requests for Extension of Time adopted in August 2020

ANALYSIS

On 17 June 2020, pursuant to section 86 of the *Planning Act 2016*, Council received a request to extend the currency period of the Development Approval for two (2) years to 27 June 2022. The applicant's representations are included as **Attachment 3**.

The applicant's grounds for the request are as follows:

Collinsville is on hard times where the property values are very low, the latest sale achieved for a block of land was \$10,000 and you can still purchase houses under \$80,000.

Bank funding is impossible to achieve to complete the project in the current conditions with the land values so low and Covid-19 has also restricted us in trying to secure tenants or buyers.

In August 2020 Council adopted a revised policy for determining requests for extension of time for development permits. The circumstances of this request are beyond what can be approved under delegated authority, and the relevant clauses of the Policy are as follows:

- 3 *Requests for further extensions beyond those listed above will be required to demonstrate that:*
 - a) *for a material change of use application, building plans have been lodged for approval with a certifier;*
 - b) *for a reconfiguration of a lot application, a subsequent operational works application has been lodged with Council; and*
 - c) *for an operational works application, the work has substantially commenced and is expected to be finalised within 6 months.*

These applications will be determined by Council.
- 4 *Generally, currency periods will not exceed a total of 10 years unless exceptional circumstances can be demonstrated, or for stage developments.*

The applicant has not received any relevant approvals for Building work, operational works, or plumbing and drainage work, however a notice of engagement from a Building certifier was received on the 12 November 2020. The approval of building plans can not occur until operational works has been completed for the development, such as: external access, water infrastructure, and sewer infrastructure.

Council officers therefore recommend refusal of the request for an extension to the relevant period on the following grounds:

- a) the approval has had eight (8) years to commence and complete the development and no works have commenced to date;
- b) the applicant's submission provides no demonstration that works are likely to commence within the requested two-year extension;
- c) The Council's Policy has not generally been achieved by the applicant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character

Outcome 3.2: Our Natural environment is valued and sustainable

Outcome 3.3: Our infrastructure supports our region's current and future needs

Alignment to Operational Plan

KPI: Development Applications are decided within statutory timeframes

Financial Implications – N/A

Risk Management Implications -N/A

Strategic Impacts – N/A

CONSULTATION

Doug Mackay – Manager Development Assessment

Neil McGaffin – Director Development Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The applicant has requested an extension of the relevant period until 27 June 2022 - a period of 2-years. It is recommended that Council refuse the request for an extension of the relevant period on the grounds outlined above.

ATTACHMENTS

Attachment 1 – Locality Plan

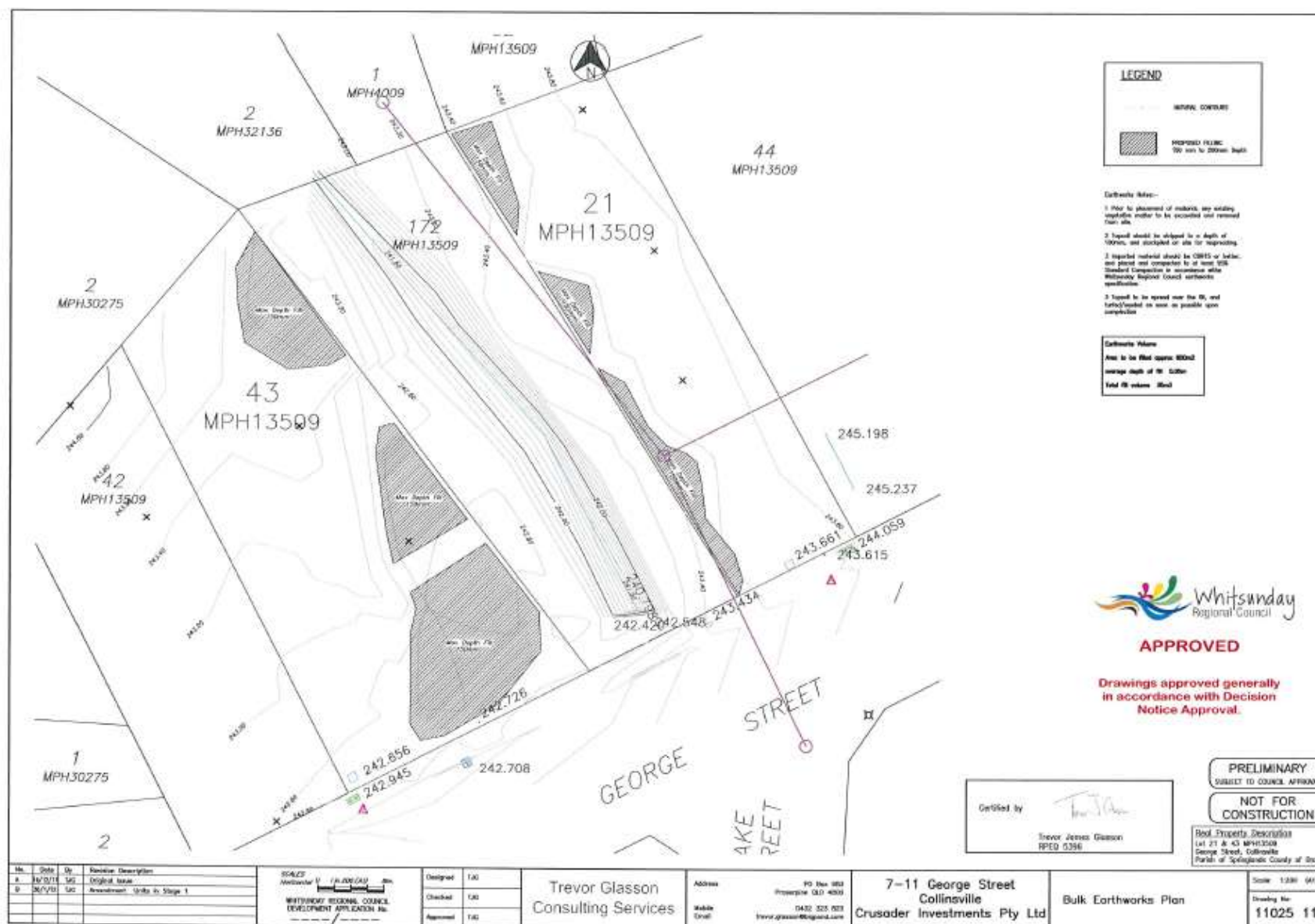
Attachment 2 – Proposal Plan

Attachment 3 – Applicant's Representations

Attachment 1 – Locality Plan



Attachment 2 – Proposal Plan





AMENDMENT



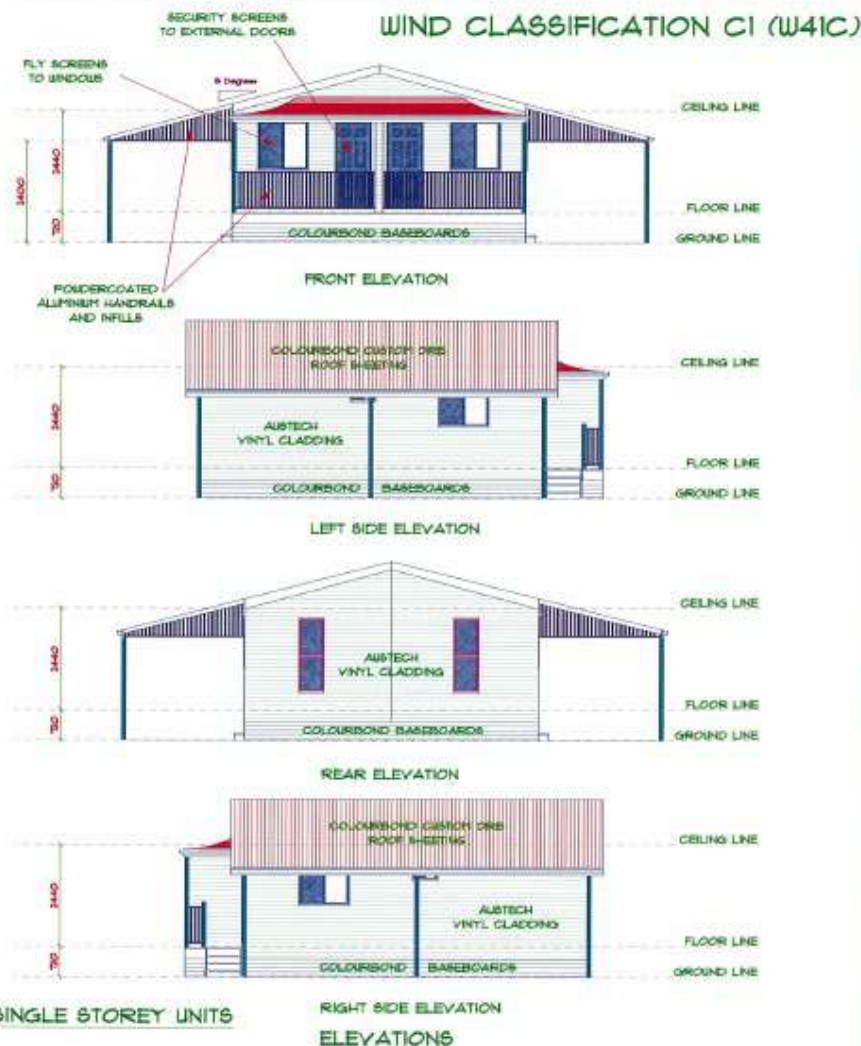
01/03/12



FLOOR PLAN

APPROVED

Drawings approved generally in accordance with Decision Notice Approval.



GEORGE STREET SINGLE STOREY UNITS

ELEVATIONS

APPENDIX B	NO. DESCRIPTION DATE AUTH.	© COPYRIGHT THE DRAWINGS AND DESIGN SHOWN IN THIS SET OF PLANS REMAIN THE PROPERTY MSH BUILDERS PTY LTD. REPRODUCTION IN PART OR IN WHOLE IS PROHIBITED UNLESS WRITTEN PERMISSION IS OBTAINED FROM MSH BUILDERS PTY LTD.	DATE 01/03/12 SCALE 1:100 DRAWN JASON BEEL CHECKED 1 OF 1	CLIENT CRUSADER INVESTMENTS PROJECT 1 STOREY GEORGE STREET PROJECTS ADDRESS GEORGE STREET COLLINSVILLE	  PH: (07) 36885515 FAX: (07) 36885523 MOB: (0418) 744 869 13-17 FERRIER RD NARRANGBA QLD 4504

AMENDMENT



01/03/12

WIND CLASSIFICATION C1 (W41C)



ELEVATIONS 1



APPROVED

Drawings approved generally
in accordance with Decision
Notice Approval.

REVISIONS		© COPYRIGHT THE DRAWINGS AND DESIGN SHOWN IN THIS SET OF PLANS REMAIN THE PROPERTY HGH BUILDERS PTY LTD. REPRODUCTION IN PART OR IN WHOLE IS PROHIBITED UNLESS WRITTEN PERMISSION IS OBTAINED FROM HGH BUILDERS PTY LTD.	DATE 01/03/12 SCALE 1:100 PROJECT DRAFT DESIGNER JASON SEDL NO. OF 2 OF 3 CLIENT CRUSADER INVESTMENTS PROJECT 2 STOREY FARMWAY CASINO PROJECT ADDRESS GEORGE STREET COLLINSVILLE	DATE 06/04/2012 LICENCE 100055	CRUSADER BUILDERS QUALITY HOMES 13-11 FERRER RD NARANGBA QLD 4504 PH: (07) 38888510 FAX: (07) 38888503 MOB: (0438) 144 869
	NO. DESCRIPTION DATE AUTH.				

AMENDMENT



01/03/12

WIND CLASSIFICATION C1 (W41C)



APPROVED

Drawings approved generally
in accordance with Decision
Notice Approval.

ELEVATIONS 2

GEORGE STREET 2 STOREY UNITS

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AMENDMENT



WIND CLASSIFICATION C1 (W41C)

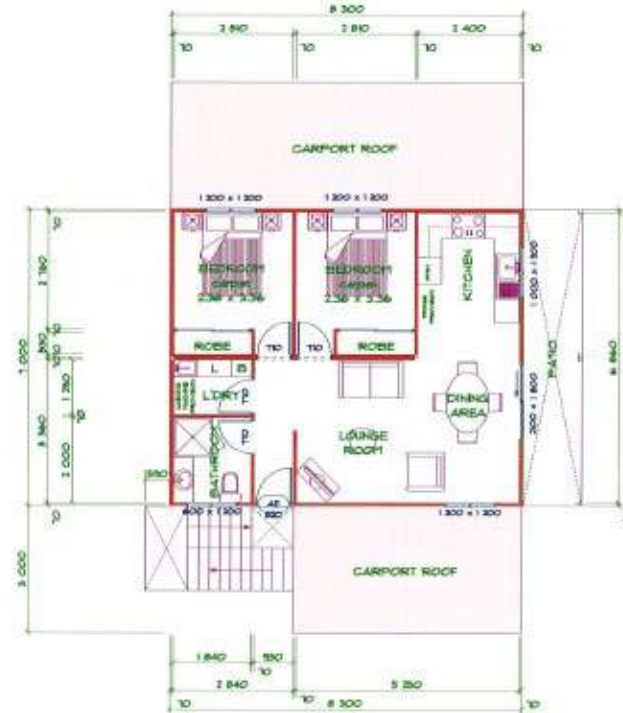


APPROVED

Drawings approved generally
in accordance with Decision
Notice Approval.



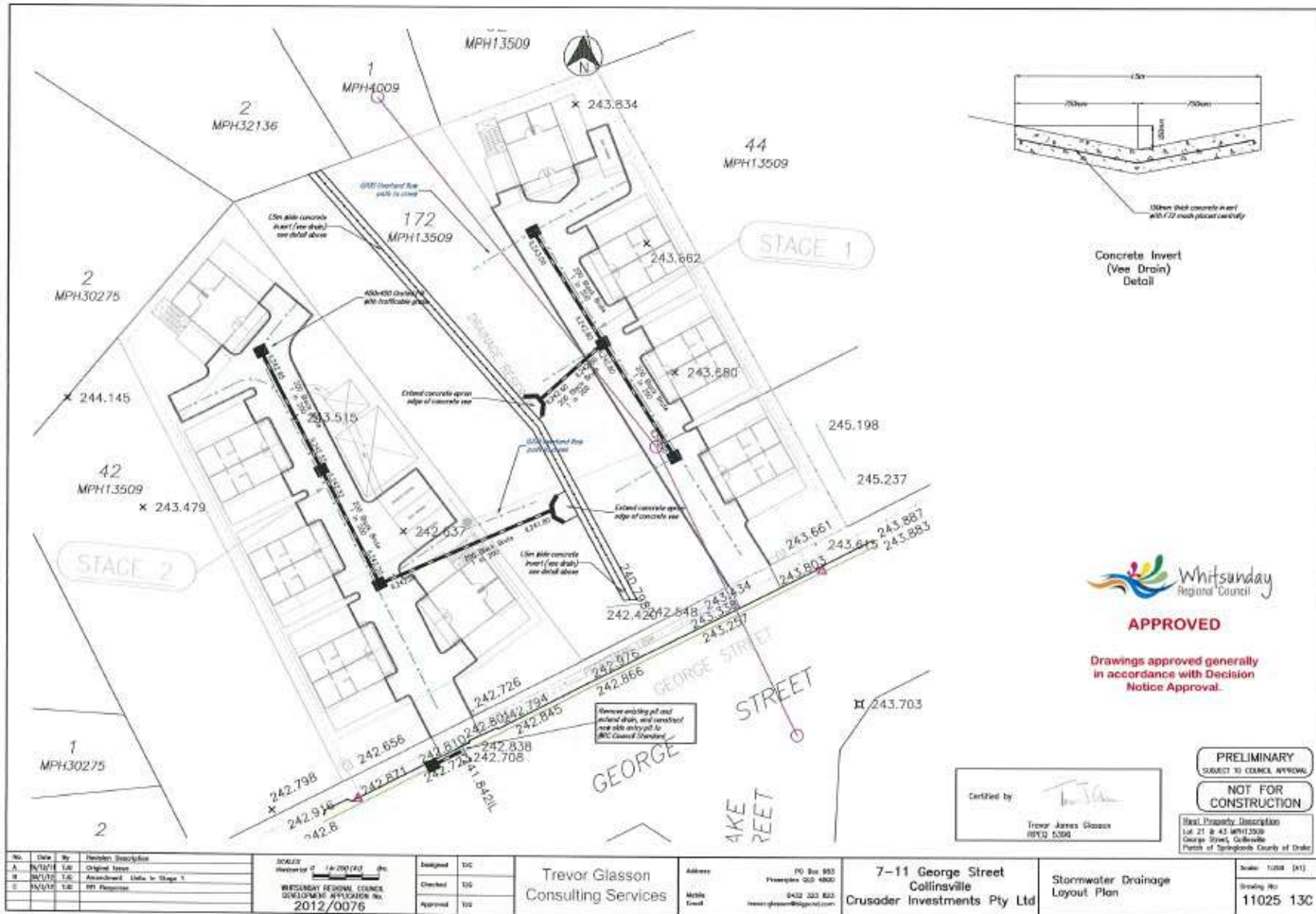
GROUND FLOOR UNIT

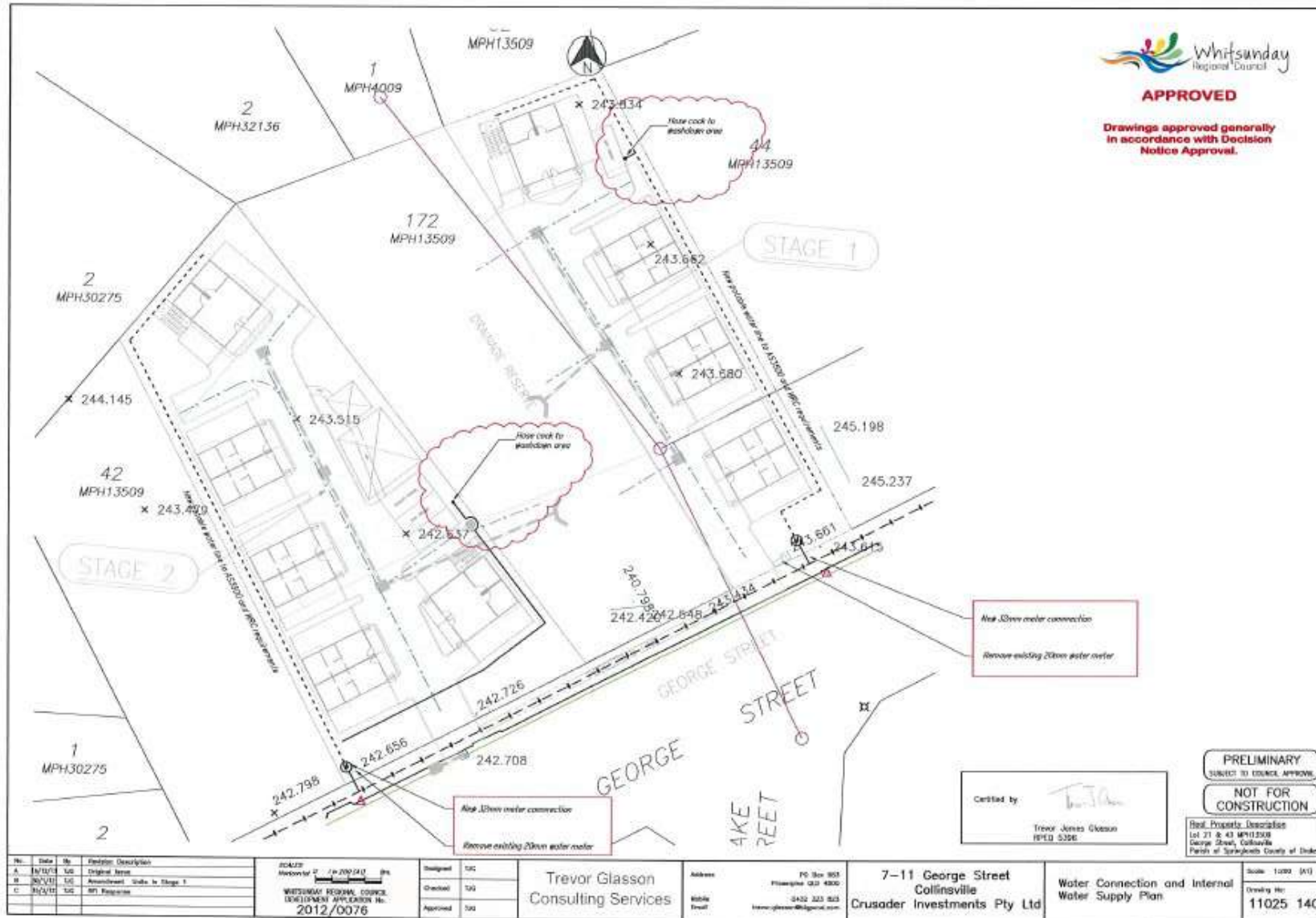


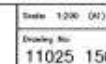
FIRST FLOOR UNIT

GEORGE STREET 2 STOREY UNITS

ATTACHMENTS		© COPYRIGHT THE DRAWINGS AND DESIGN SHOWN IN THIS SET OF PLANS REMAIN THE PROPERTY MGH BUILDERS PTY LTD. REPRODUCTION IN PART OR IN WHOLE IS PROHIBITED UNLESS WRITTEN PERMISSION IS OBTAINED FROM MGH BUILDERS PTY LTD.	DATE 01/03/12 SCALE 1:100 DRAWN BY JASON SEIDL CHECKED BY LANCE LICENCE • 700815	PROJECT CRUSADER INVESTMENTS DESCRIPTION 2 STOREY GEORGE STREET PROJECTS LOCATION GEORGE STREET COLLINSVILLE	CRUSADER INVESTMENTS M H BUILDERS PH: (07) 38885519 FAX: (07) 38885523 MOB: (0418) 544 868 3-11 FERRIER RD NARANGBA QLD 4504

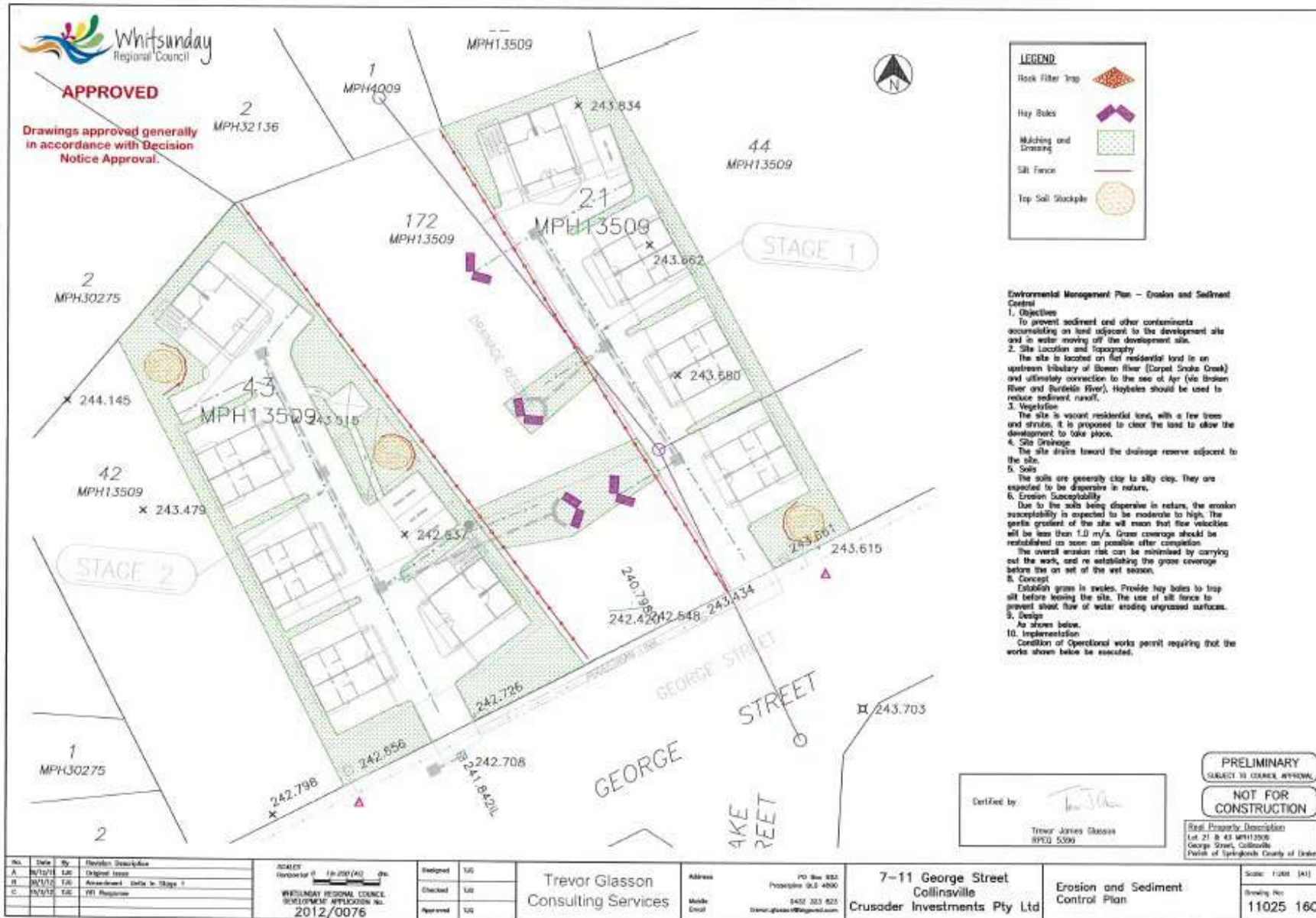






APPROVED

Drawings approved generally
in accordance with Decision
Notice Approval.



LEGEND

- Rock Filter Trap
- Hay Bales
- Mulching and Grassing
- Silt Fence
- Top Soil Stockpile

Environmental Management Plan – Erosion and Sediment Control

1. Objectives
To prevent sediment and other contaminants accumulating on land adjacent to the development site and in water moving off the development site.

2. Site Location and Topography
The site is located on flat residential land in an upstream tributary of Bowen River (Carpenters Creek) and ultimately connection to the sea at Apr (via Broken River and Burdekin River). Haybales should be used to reduce sediment runoff.

3. Vegetation
The site is vacant residential land, with a few trees and shrubs. It is proposed to clear the land to allow the development to take place.

4. Site Drainage
The site drains toward the drainage reserve adjacent to the site.

5. Soils
The soils are generally clay to silty clay. They are expected to be dispersive in nature.

6. Erosion Susceptibility
Due to the soils being dispersive in nature, the erosion susceptibility is expected to be moderate to high. The gentle gradient of the site will mean that flow velocities will be less than 1.0 m/s. Grass coverage should be reestablished as soon as possible after completion. The overall erosion risk can be minimised by carrying out the work, and re-establishing the grass coverage before the on set of the wet season.

7. Concept
Establish grass in swales. Provide hay bales to trap silt before leaving the site. The use of silt fence to prevent sheet flow of water eroding ungrassed surfaces.

8. Design
As shown below.

9. Implementation
Condition of Operational works permit requiring that the works shown below be executed.

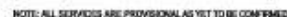
Drawn by: *Trevor Glasston*
Trevor Glasston
BPED 5309

PRELIMINARY
SUBJECT TO COUNCIL APPROVAL

NOT FOR CONSTRUCTION

Real Property Description
Lot 21 & 43 MPH13509
George Street, Collinsville
Parish of Springborough County of Under

Rev.	Date	By	Revision Description	PROJECT: 10-200 (40) dls	Designed: TUG	Address: PO Box 852, Prosser QLD 4800	7-11 George Street, Collinsville	Erosion and Sediment Control Plan	Scale: 1:200 (A1)
A	10/10/18	TUG	Original Issue	WHITSUNDAY REGIONAL COUNCIL DEVELOPMENT APPLICATION NO. 2012/0076	Checked: TUG	4832 323 823	Crusader Investments Pty Ltd		Drawing No: 11025 16C
B	10/11/18	TUG	Amendment - Data in Stage 1		Approved: TUG	trevor.glasston@btinternet.com			
C	10/11/18	TUG	Rev. Response						







APPROVED

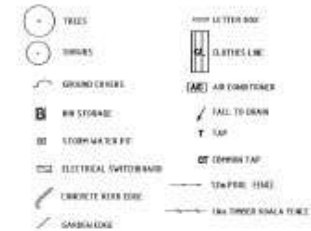
Drawings approved generally
in accordance with Decision
Notice Approval.

PLANT SCHEDULE (DLP)				
CODE	Qty	POT SIZE	STAGE	
TREES				
PLACOM	1	45L	Yes	
CRICOM	4	45L	Yes	
SHRUBS				
ACACIA	25	200mm		
COMBEU	1	200mm		
COPIPA	2	200mm		
CONTRU	8	200mm		
HEPFLA	15	200mm		
HEPHE	8	200mm		
SCUPHA	5	200mm		
SCUPHO	8	200mm		
SYCAMO	5	300mm		
SYCOMF	25	300mm		
GROUND COVER				
LIBREVS	24	140mm		
CRANIC	24	140mm		

UNIT OPEN SPACE	
UNIT 4	21.1m²
UNIT 5	23.2m²
UNIT 6	23.2m²
UNIT 7	41.1m²
UNIT 8	35.3m²

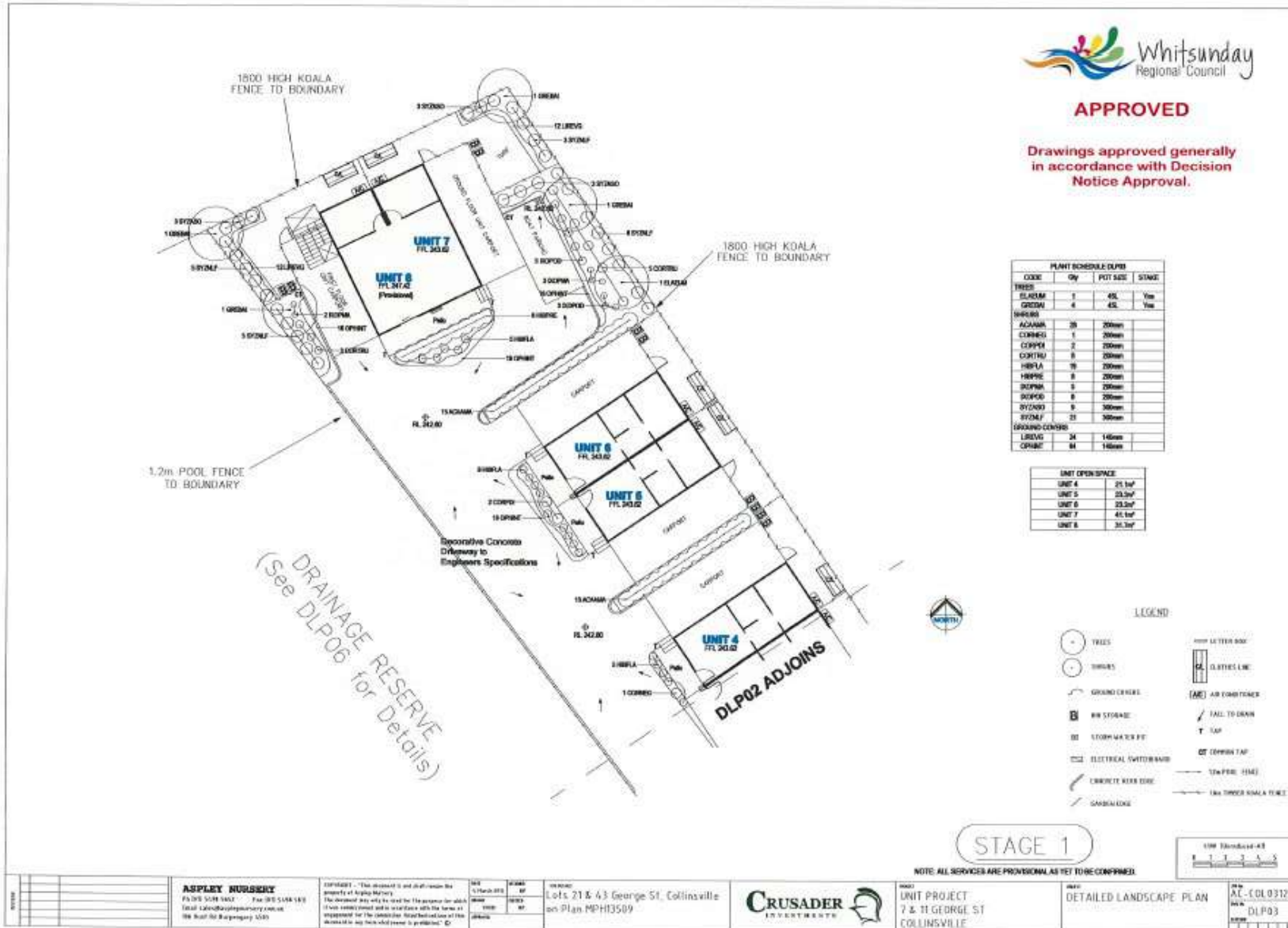


LEGEND



STAGE 1

NOTE: ALL SERVICES ARE PROVISIONAL AS YET TO BE CONFIRMED.



ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

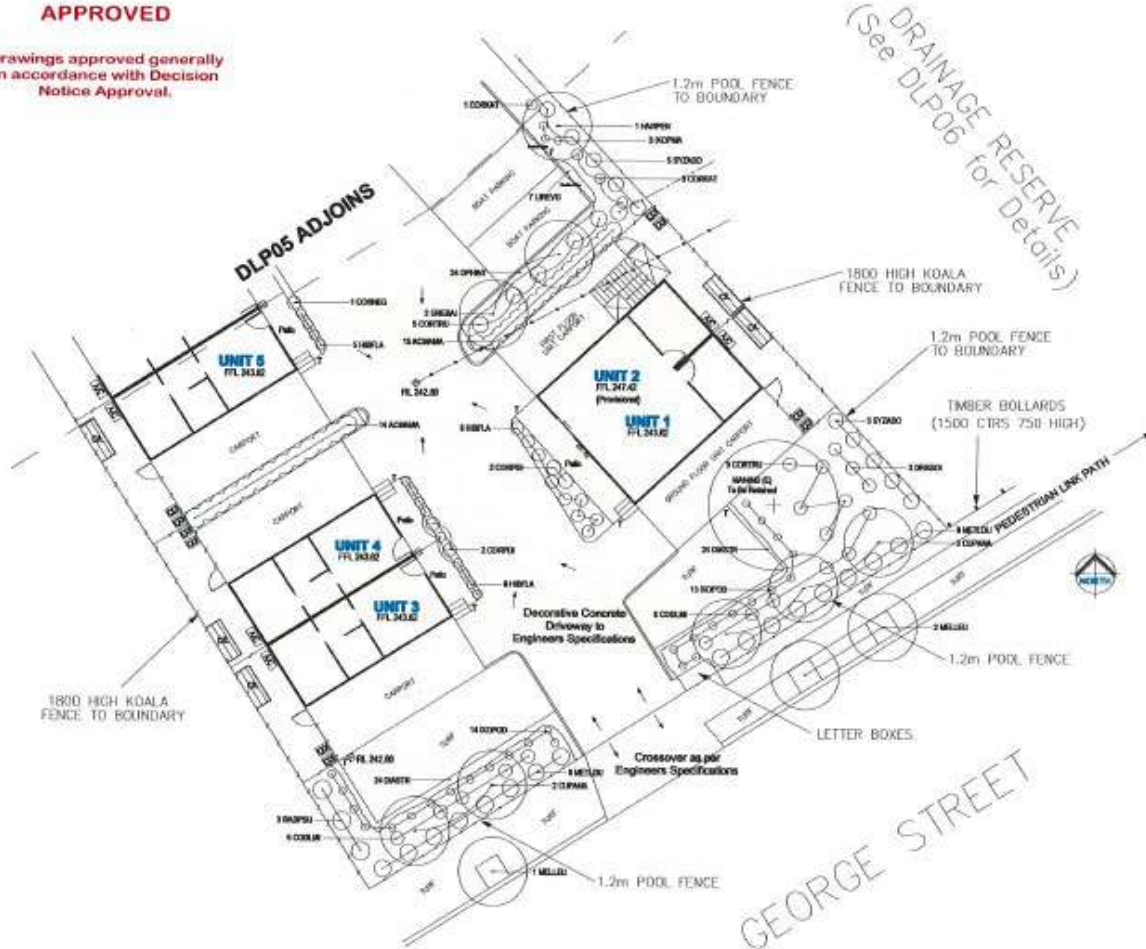
ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

ASPLEY NURSERY	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE
PLANT SCHEDULE	PLANT SCHEDULE	PLANT SCHEDULE

APPROVED

Drawings approved generally
in accordance with Decision
Notice Approval.



PLANT SCHEDULE DURA			
CODE	Qty	POST SIZE	STAKE
TREES			
CUPANNA	5	45L	15m
SAGINA	2	45L	15m
WINTER	1	45L	15m
MELLES	3	45L	15m
SHRUBS			
ACACIA	25	300mm	
COCCUM	11	300mm	
CORRAT	4	300mm	
CORRAT	1	300mm	
CORRAT	4	300mm	
CORRAT	10	300mm	
CRABER	3	300mm	
WIBLA	20	300mm	
BOYMA	3	300mm	
BOYMA	27	300mm	
METLUV	17	300mm	
HANPSU	3	300mm	
TYANDI	10	300mm	
GROUND COVERS			
DAVAT	48	140mm	
LUREV	7	140mm	
OPHAT	28	140mm	

UNIT OPEN SPACE	
UNIT 1	17.5m²
UNIT 2	17.5m²
UNIT 3	14.3m²
UNIT 4	29.3m²
UNIT 5	28.1m²



STAGE 2

NOTE: ALL SERVICES ARE PROVISIONAL AS YET TO BE CONFIRMED.



APPROVED

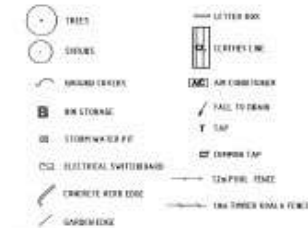
Drawings approved generally
in accordance with Decision
Notice Approval.



CODE	QTY	PLANT SIZE	STAGE
TREES			
SLASH	2	45L	Yes
OPHIA	2	45L	Yes
HARPER	2	45L	Yes
SHRUBS			
ACACIA	25	200mm	
COXIA	4	200mm	
COXIA	3	200mm	
COXIA	2	200mm	
COXIA	2	200mm	
COXIA	20	200mm	
COXIA	14	200mm	
COXIA	8	200mm	
COXIA	18	200mm	
COXIA	18	200mm	
COXIA	13	200mm	
COXIA	3	200mm	
COXIA	18	200mm	
GROUND COVERS			
COXIA	25	140mm	
COXIA	47	140mm	
COXIA	18	140mm	

UNIT OPEN SPACE	AREA
UNIT 6	30.5sq
UNIT 7	30.5sq
UNIT 8	30.5sq
UNIT 9	30.5sq
UNIT 10	30.5sq

LEGEND



STAGE 2

NOTE: ALL SERVICES ARE PROVISIONAL AS YET TO BE CONFIRMED.

ASPLEY NURSERY
PO BOX 5444 SASS
Fax: 08 5308 5455
Email: info@aspleynursery.com.au
200 West Rd. Bayswater VIC 3041

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DATE 11/10/2020
BY [Signature]
SCALE 1:100
PROJECT [Project Name]

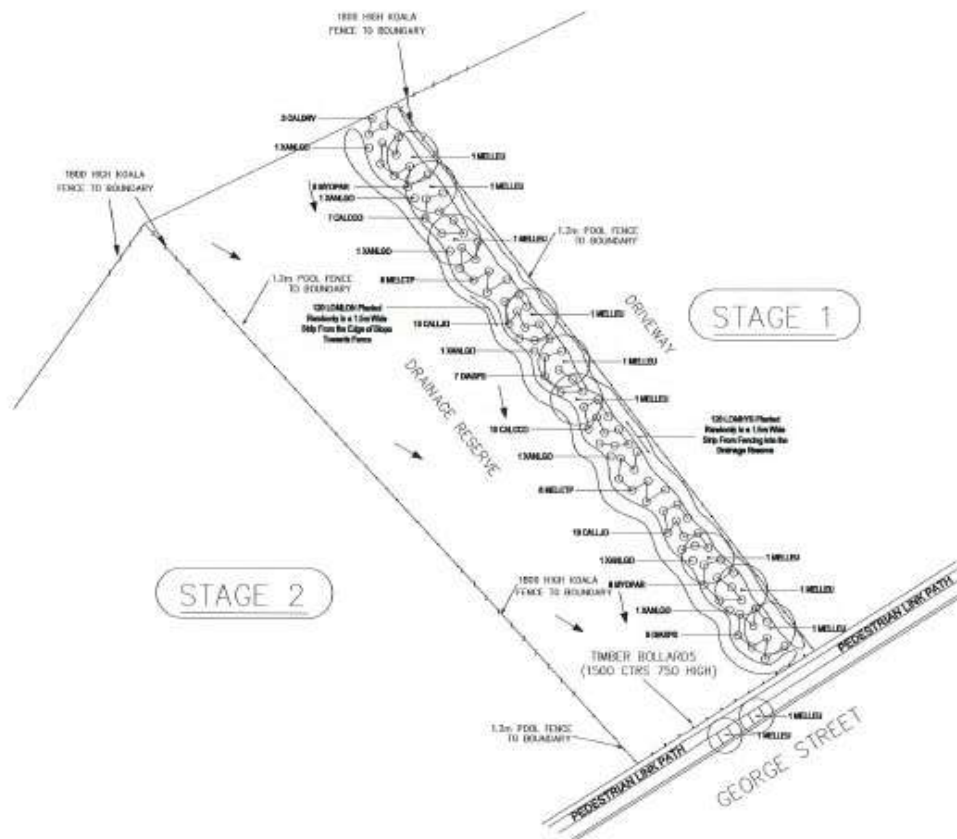
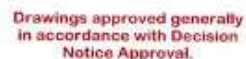
ADDRESS Lots 21 & 43 George St, Collinsville
on Plan MPH3509

CRUSADER
LANDSCAPE

UNIT PROJECT
7 & 11 GEORGE ST
COLLINSVILLE

DETAILED LANDSCAPE PLAN

AC-COL0312
DLP05



PLANT SCHEDULE DRAINAGE RESERVE STAGE			
CODE	Qty	POT SIZE	STAGE
TREES			
MELLEU	11	45L	Yes
SHRUBS			
CALCEO	17	250mm	
CALERN	3	250mm	
CALLOL	36	250mm	
MELCTP	18	250mm	
SUNGO	7	250mm	
GROUND COVERS			
SHRPT	18	140mm	
COMRIS	126	140mm	
COMLIN	136	140mm	

LEGEND



NOTE: ALL SERVICES ARE PROVISIONAL AS YET TO BE CONFIRMED

ASPLEY NURSERY PO BOX 56 562 Fax: 011 24 96 0811 Email: info@aspleynursery.co.za Tel: 011 24 96 0811		EMPLOYER: This document is used and shall remain the property of Aspley Nursery. The document may only be used for the purposes for which it was commissioned and in accordance with the terms of any agreement for the commission. Confidentiality may also be demanded in any form whatsoever is available.		DATE: 1 March 2012 BY: VVW	STATUS: AP IP	ADDRESS: Lot's 21 & 43 George St, Collinsville on Plan MP4135/09	CRUSADER INTERIORS 	UNIT PROJECT 7 & 11 GEORGE ST COLLINSVILLE	PROJECT DRAINAGE RESERVE PLANTING	REF: AC-COL03 DIS: DP06

Attachment 3 – Applicant's Representation



17 June 2020

Whitsunday Regional Council
Stanley St
Collinsville 4804

To Whom It May Concern

REQUEST FOR EXTENTION OF TIME - Application Number 20120076

Street Address - 7 - 11 George St Collinsville

Real Property Description - Lot 21 & 43 ON MPH13509

Proposed Plan of Subdivision to expire - 27 June 2020

Crusader Investments Pty Ltd wishes to ask Council for a 2-year extension of time to the above mention Development Approval.

Unfortunately, Collinsville is on hard times where the property values are very low. The latest sale archived for a block of land was \$10,000 and you can still purchase houses under \$80,000.

Bank funding is impossible to achieve to complete the project in the current conditions with the land values so low and Covid -19 has also restricted us in trying to secure tenants or buyers.

We seek for your understanding in these current hard times and approve us with the 2 year extension.

Kind Regards

Trevor Anderson
Company Director
Crusader Investments Pty Ltd

Form 56—Notice to the local government that a private certifier has been engaged

Notify the local government that a private certifier has been engaged.

☒ Notify the local government that a private certifier has been engaged (send to local government).

Pursuant to section 143 of the *Building Act 1975*, I advise that I have been engaged as the private certifier for the proposed building work described below.

Date of engagement 03/11/2020

1. Property description

The description must identify all land the subject of the application.

The lot & plan details (eg. SP / RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details.

Street address (include no., street, suburb / locality & postcode)

7-11 George Street

Collinsville

Postcode 4804

Lot & plan details (Attach list if necessary)

21 & 43 MPH13509

In which local government area is the land situated?

Whitsunday Regional Council

2. Owner's details

If the owner is a company, a contact person must be shown.

All correspondence will be mailed to this address.

Name (in full)

Eileen Meyer

Company name (if applicable)

Crusader Investments Pty Ltd

Contact person

Eileen Meyer

Phone no. business hours

4785 5198

Mobile no.

0411 792 816

Fax no.

Email address

eileen@cvre.com.au

Postal address

PO Box 345

Collinsville

Postcode 4804

3. Description of proposed building work

Insert description

18 Multiple Dwelling Units

The *Building Act 1975* is administered by the Department of Housing and Public Works



Queensland
Government

14. Development Services

14.6 ADOPTION OF INTERIM LOCAL GOVERNMENT INFRASTRUCTURE PLAN AMENDMENT

AUTHOR: Jonathan Cutting – Strategic Planner

RESPONSIBLE OFFICER: Neil McGaffin – Director of Development Services

OFFICER'S RECOMMENDATION

That Council:

- (a) adopt the Interim Local Government Infrastructure Plan Amendment Submission Analysis Report in Attachment 1;
- (b) provide a written response and the Submission Analysis Report to the submitter;
- (c) receive the Draft Whitsundays Regional Council Sewer and Water Network Modelling 2020 (Attachment 2);
- (d) adopt the Interim Local Government Infrastructure Plan Amendment and associated extrinsic material in accordance with Chapter 5, Part 2 (6) of the Ministers Guidelines and Rules 2020;
- (e) notify the community of the resolution to adopt and commence the Interim Local Government Infrastructure Plan Amendment, by public notice within Queensland Government Gazette, local newspapers and Council website;
- (f) commence the Interim Local Government Infrastructure Plan Amendment on the 30 November 2020, following Queensland Government Gazettal; and
- (g) send the Local Government Infrastructure Plan Amendment and Queensland Government gazette public notice to the Chief Executive of the Department of State Development Infrastructure, Local Government and Planning.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

The Interim Local Government Infrastructure Plan (LGIP) Amendment has completed its public consultation process. One submission was received. Notwithstanding the submission, it is recommended that Council receive the Submission Analysis Report and adopt the Interim LGIP Amendment.

PURPOSE

Public consultation for the Interim LGIP Amendment was undertaken from the 26/10/2020 to 16/11/2020. It is recommended that Council adopt the Amendment without change for commencement on the 30 November 2020.

BACKGROUND

At the 14 October 2020 Ordinary Meeting, Council resolved to undertake public consultation on the Interim LGIP Amendment to remove the water reservoir, identified as W8 within the Schedule of Works, from the LGIP.

STATUTORY/COMPLIANCE MATTERS

Chapter 5, Part 2 of the *Ministers Guidelines and Rules 2020* defines the process for undertaking an Interim LGIP amendment, pursuant to the *Planning Act 2016* and *Planning Regulation 2017*.

ANALYSIS

Public consultation was undertaken in accordance Chapter 5, Part 2 (5) of the *Ministers Guidelines and Rules 2020* for a period of 15 business days between 26/10/2020 and 16/11/2020. During this period, the Interim LGIP Amendment on Yoursay Whitsunday received 57 visits and 18 document downloads. One submission was received.

Key points of the submission include:

- No justification has been provided with regards to how the desired standards of service requirements for fire flow will be addressed in absence of the planned reservoir;
- The reduction of 260 people in the population projections for 2031 is not a significant population decrease to have substantial impact on the demand;
- The recent approval of the Whitsunday Paradise development will likely stimulate further development in the Bowen South area due to the delivery of services and infrastructure to the area thus population growth will exceed the project growth rates.

The submission response is set out within **Attachment 1, Section 4**. The points raised by the submission do not warrant a change to the Interim LGIP Amendment as per the *Ministers Guidelines and Rules 2020, Chapter 5, Part 2 (5.7)*.

Therefore, it is recommended that Council adopt the Interim LGIP Amendment and associated extrinsic material, for commencement on the 30 November 2020, following the publication of a public notice (**Attachment 3**) within the QLD gazette on the 27 November 2020. The public notice will also be displayed within local newspapers and on Councils website as per the *Ministers Guidelines and Rules 2020, Chapter 5, Part 2 (5.8)*.

Associated extrinsic material, which was on public display during consultation, included:

- W8 Removal justification report (**Attachment 4**);
- Draft Whitsundays Regional Council Sewer and Water Network Modelling (**Attachment 2**);
- Schedule of Works Model (**Attachment 8**); and
- Interim LGIP Amendment Review Checklist (**Attachment 9**).

STRATEGIC IMPACTS

Adopting the Interim LGIP Amendment requires Council to publicly notify the community of adoption and commencement within locally circulated newspapers, QLD Gazette and on Council's website.

Adopting the amendment is anticipated to reduce the financial risk to Council, in having to provide a water reservoir that is identified within the LGIP for Bowen South, despite recently completed technical investigation and reporting identifying the reservoir is no longer required to service the network, as per the W8 Removal Justification Report (**Attachment 4**).

CONSULTATION

- Neil McGaffin – Director of Development Services;
- Doug Mackay – Manager Development Assessment;
- Yestin Hughes - Principal Engineer – Civil & Environmental Whitsunday Water;
- Troy Pettiford - Chief Operating Officer Whitsunday Water;
- Shane Neville – Manager of Strategic Planning;
- Joanne Vlismas - Engagement & Marketing Coordinator;
- Stephen Fernando – Chief Financial Officer;

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the *Local Government Act 2009* or the Staff Code of Conduct.

CONCLUSION

The Interim LGIP Amendment removes W8 Water reservoir which is no longer required within the Bowen Water Network. One submission has been considered, however, the points raised do not alter the purpose of the Interim LGIP Amendment and no further changes are required to the amendment. Therefore, Council should proceed to adopt and commence the Interim LGIP Amendment.

ATTACHMENTS

Attachment 1 – Interim LGIP Amendment Submission Analysis Report;
Attachment 2 – Draft Whitsundays Regional Council Sewer and Water Network Modelling;
Attachment 3 – Public notice;
Attachment 4 – Removal Justification Report;
Attachment 5 – Interim LGIP amendment Mapping;
Attachment 6 – Part 4 – LGIP amendment;
Attachment 7 – SC3 – Schedule of Works amendment;
Attachment 8 – Amended Schedule of Works Model;
Attachment 9 – Interim LGIP Amendment Review Checklist.

Attached Separately

14. Development Services

14.7 INFRASTRUCTURE CHARGES RESOLUTION NO.1 2019 AMENDMENT

AUTHOR: Jonathan Cutting – Strategic Planning

RESPONSIBLE OFFICER: Neil McGaffin – Director of Development Services

OFFICER'S RECOMMENDATION

That Council resolve to:

- (a) update and replace the Whitsunday Regional Council Infrastructure Charges Resolution (No.1) 2019 with the Whitsunday Regional Council Infrastructure Charges Resolution (No.1) 2020 in Attachment 1, commencing 26 November 2020; and**
- (b) include the proposed Operational works - Engineering works definition within the Whitsunday Regional Council Planning Scheme 2017 major amendment.**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25/11/2020.

SUMMARY

This report recommends two separate Council actions:

- 1. Replace Infrastructure Charges Resolution No.1 2019 with Infrastructure Charges Resolution No.1 2020. The new version will include reference to recent increases in Producer Price Index (PPI) on which indexed charges are increased and to clarify and strengthen the criteria under which an applicant may seek to have infrastructure converted to trunk infrastructure: and
- 2. Include in the Whitsunday Regional Council Planning Scheme 2017 major amendment, a new definition for Operational works – Engineering works.

PURPOSE

To recommend that Infrastructure Charges Resolution No.1 2019 be replaced with Infrastructure Charges Resolution No.1 2020 and that an amendment be made to the Whitsunday Regional Council Planning Scheme 2017 to include new definition for Operational works – Engineering works.

BACKGROUND

This report deals with 3 issues:

A review of Whitsunday Regional Council Infrastructure Charges Resolution No 1 2019 (ICR) indicates that the 'conversion criteria' which an applicant must address when requesting that new infrastructure be regarded as 'trunk infrastructure' need improvement to secure Council's interests.

The annual increase in infrastructure changes is linked to the PPI, which has been set by the State Government at 3.12% for 2020/21. This change needs to be reflected in the ICR.

Separately, Council receives requests from time to time from people outside the Priority Infrastructure Area (PIA) to connect to municipal water or sewer. There is no current ability to levy infrastructure charges on these connections. An amendment to the definition of Engineering Works, will facilitate this.

STATUTORY/COMPLIANCE MATTERS

Planning Act 2016

Planning Regulation 2017

1. PPI increase

On the 28 August 2020, Queensland Government adopted an increase to prescribed infrastructure charges within Schedule 16 of the Planning Regulation 2017 in line with the PPI, index number 3101—Road and Bridge construction index for Queensland, published by the Australian Bureau of Statistics. For 2020-21 this is approximately a 3.02% increase in charges across the board.

Historically, Council has reflected the maximum charges defined within Schedule 16 of the *Planning Regulation 2017*, as the Local Government Infrastructure Plan (LGIP) identifies a shortfall in infrastructure funding over the Plans 15-year lifetime, with a Financial Sustainability Ratio (Revenue vs Expenditure) of 0.78. A Financial Sustainability Ratio range between 0.9 and 1.0 is considered acceptable.

Therefore, it is recommended that Council update its Infrastructure Charges Resolution to adopt maximum charges as per Schedule 16 of the *Planning Regulation 2017*, in line with the latest increase from PPI in August 2020 as shown in **Attachment 1, Table 2**.

2. Whitsunday Water & Sewer Connection Policy - Engineering works

Presently, Council may only charge infrastructure charges for Material change of use or Reconfiguring a lot. **Section 6.4** within **Attachment 1** amends the Infrastructure Charges Resolution No.1 2019 (ICR) to permit Council to charge infrastructure charges for development through Engineering works, only where charges for connection have not been paid in the past under Reconfiguring of a lot or Material change of use.

Engineering works is a form of operational works which is not presently defined by the ICR or *Whitsunday Planning Scheme 2017*. It is proposed to be defined as:

All works associated with communal private or public car parking, footpath, sewer, water or stormwater infrastructure, excluding:

(a) building work; or

(b) plumbing or drainage work conducted internally on a premise.

This amendment is required to empower the water and sewer policy under development, which will enable residents outside of the Priority Infrastructure Area (PIA) to connect to water or sewer in specific circumstances. In order to connect to reticulated services, applicants must undertake operational works – engineering work, to connect to water or sewer. The application will be assessed and an Infrastructure Charges Notice, empowered by proposed amendments to the ICR, will be issued for the use to pay water and sewer infrastructure charges, which must be paid before Whitsunday Water will allow connection as per the policy under development.

Table 1 below defines applicable charges relevant to Whitsunday Water's policy for water or sewer connections outside of the PIA for a standard dwelling.

Table 1: Infrastructure charges breakdown for a single dwelling 3-bedroom house, water and sewer may be owed where outside of the PIA.

Example: Single dwelling charge 3 or more bedrooms Existing \$29,339.55 Proposed increase - as per Item 1 – max charges increase \$30,226.70	Charges breakdown (a) water - 30% (b) sewer - 27% (c) transport – 40% (d) public parks and land for community facilities – 3%	\$8,801.86 for water (owed under policy if connection approved)
		\$7,921.67 for sewer (owed under policy if connection approved)
		\$11,735 for transport (already paid at ROL stage)
		\$880.18 for parks (already paid at ROL stage)

Operational works - Engineering works applications not associated with the water and sewer policy will not pay infrastructure changes, as the premise will have credit from payments made under previous material change of use or reconfiguring of a lot applications.

3. Conversion Criteria amendments

Conversion criteria within the ICR define the benchmarks for Council to assess an application for non-trunk infrastructure to be converted to trunk infrastructure. If a conversion application meets the conversion criteria, it may be converted to trunk infrastructure and paid for by development infrastructure charges.

Proposed amendments to the ICR conversion criteria seek to re-iterate key principles that define 'trunk infrastructure' within the *Planning Act 2016* throughout all criteria, being:

- Development must service anticipated growth of multiple premises within the PIA, not just the development premises;
- Infrastructure must meet anticipated growth in the PIA in the most cost-efficient manner;
- Infrastructure must become a Council asset and not be temporary; and
- Must be of a type, scale, function and capacity of other infrastructure identified as trunk within the LGIP.

A key component of the amendment is to place a greater emphasis on whether the infrastructure will service several developments and is consistent with the planning assumptions, and a lesser emphasis on the size and function of the infrastructure.

Proposed conversion criteria are included in the proposed Infrastructure Charges Resolution No.1 2020.

STRATEGIC IMPACTS

The amended AICR will commence on the 26 November 2020. From this date, Infrastructure Charges Notices for development will levy new charges proposed within **Attachment 1, Table 2**. This is in line with the *Planning Regulation 2017* and will ensure Council's Financial Sustainability Ratio range within the LGIP does not worsen, as infrastructure charges income mirror increased infrastructure construction costs.

The proposed re-wording of the conversion criteria will reduce the financial and legal risk to Council, when deciding applications to convert non-trunk infrastructure to trunk infrastructure. Engineering works inclusion within the ICR ensures that Council has a mechanism for collecting funds for trunk infrastructure upgrades from development which places greater demand on water and sewer networks. It will ensure that income received from new

connections is not used for anything other than network upgrades or cost recovery from past network upgrades.

CONSULTATION

- Neil McGaffin – Director of Development Services
- Shane Neville – Manager of Strategic Planning
- Yestin Hughes – Principal Engineer – Civil & Environmental Whitsunday Water
- Doug McKay – Manager Development Assessment
- McCullough Robertson Lawyers

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The proposed Infrastructure Charges Resolution No.1 2020 will support the functioning of Council's Water and sewer connection policy outside of the priority infrastructure area, improve conversion application assessments and clarify the intent of operational works – Engineering work. Therefore, Council should adopt the proposed Infrastructure Charges Resolution No.1 2020 to commence on the 26/11/2020.

ATTACHMENTS

Attachment 1 - Infrastructure Charges Resolution (No.1) 2020

Whitsunday Regional Council

Infrastructure Charges Resolution (No. 1) 2020

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Whitsunday Regional Council

Infrastructure Charges Resolution (No. 1) 2020

1. SHORT TITLE

This resolution may be cited as Infrastructure Charges Resolution (No. 1) 2020.

2. APPLICATION TO LOCAL GOVERNMENT AREA

This resolution applies to the entire Whitsunday Regional Council local government area.

3. WHEN RESOLUTION HAS EFFECT

This resolution has effect on and from 26 November 2020.

4. PURPOSE

- (1) The purpose of this resolution is to assist with the implementation of the Whitsunday Regional Council Planning Scheme 2017 (Planning Scheme) in accordance with Chapter 4, Part 2 of the Planning Act 2016 (the Planning Act).
- (2) The infrastructure charges adopted in the resolution when levied, will help fund the establishment cost of trunk infrastructure identified in Council's Local Government Infrastructure Plan (LGIP).

5. CATEGORISATION OF DEVELOPMENT

- (1) To assist with the levying of infrastructure charges, this resolution categorises development defined in the Planning Scheme (as stated in Column 2 of Table 1) into Development Categories (provided in Column 1 of Table 1).
- (2) Where development is not listed in Column 2 of Table 1 (including where a use is unknown because the development application does not specify a proposed use or where a use is undefined in the Planning Scheme), Council will allocate that development an applicable Development Category based on that other use having a similar demand for infrastructure.
- (3) For development comprising multiple uses, Council will allocate an applicable Development Category to each portion of the development having a separate use.

Table 1 – Development Categories and Development

Column 1 Development Category	Column 2 Development under the Planning Scheme
Residential	Caretaker's accommodation; Dual occupancy; Dwelling house; and Multiple dwelling.
Accommodation (short term)	Hotel (accommodation component); Resort complex (accommodation component); Short term accommodation; and Tourist park (accommodation component).
Accommodation (long term)	Community residence; Relocatable home park; Retirement facility; and Rooming accommodation.
Places of assembly	Club; Community use; Function facility; Funeral parlour; and Place of worship.
Commercial (bulk goods)	Agricultural supplies store; Bulk landscape supplies; Garden centre; Hardware and trade supplies; Outdoor sales; and Showroom.
Commercial (retail)	Adult store; Food and drink outlet; Service industry; Service station; Shop; and Shopping centre.
Commercial (office)	Office; and Sales office.
Educational facility	Child care centre; Community care centre; and Educational establishment.
Entertainment	Hotel (non-residential component); Nightclub entertainment facility; Resort complex (excluding accommodation component); and Theatre.
Indoor sport and recreational facility	Indoor sport and recreation.
Industry	Low impact industry; Marine industry; Medium impact industry; Research and technology industry; Rural industry; and Warehouse.
High impact industry	High impact industry; and Special industry
Low impact rural	Animal husbandry; Cropping; Permanent plantation; and Wind farm.
High impact rural	Aquaculture (cultivating in a confined area aquatic animals or plants for sale); Intensive animal industry; Intensive horticulture; Wholesale nursery; and Winery.
Essential services	Detention facility (correctional facility); Emergency services; Health care services; Hospital; Residential care facility; and Veterinary services.
Minor uses	Advertising device; Cemetery; Home based business; Landing; Market; Outdoor lighting; Park; Roadside stall; Telecommunications facility; Temporary use.
Other uses	Air service; Animal keeping; Bar; Brothel; Car wash; Crematorium; Dwelling unit; Environment facility; Extractive industry; Major electricity infrastructure; Major sport recreation and entertainment facility; Motor sport facility; Nature-based tourism; Non-resident workforce accommodation; Outdoor sport and recreation; Outstation; Parking station (car park); Port services; Renewable energy facility; Rural workers accommodation; Substation; Tourist attraction; Transport depot; and Utility installation.

6. ADOPTED INFRASTRUCTURE CHARGES

6.1 Development types

(1) Adopted charges apply for:

- (a) reconfiguring a lot - see section 6.2;
- (b) material change of use of premises - see section 6.3; and
- (c) carrying out of building work - see section 6.3.
- (d) carrying out of operational works involving Engineering work - see section 6.4.

6.2 Adopted infrastructure charges for reconfiguring a lot

(1) The adopted charges for reconfiguring a lot, for each lot created:

- (a) in a zone within Zone Group A are the adopted charges for the development category 'Residential – three or more Bedroom dwelling' stated in Table 2;
- (b) in a zone within Zone Group B are the adopted charges for the development category 'Minor Uses' stated in Table 3;
- (c) within the Low impact industry and Medium impact industry zones are the adopted charges for the development category 'Commercial (bulk goods)' stated in Table 3 and calculated using a plot ratio of 0.6;
- (d) within the High impact industry zone are the adopted charges for the development category 'Industry' stated in Table 3 and calculated using a plot ratio of 0.6.

(2) If a reconfiguration of a lot for residential development is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge is to be reduced by the following amount for each network that will not service the development:

- (a) water - 30%
- (b) sewer - 27%
- (c) transport – 40%
- (d) public parks and land for community facilities – 3%

(3) If a reconfiguration of a lot for non-residential purposes is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development is to be reduced by the following amount for each network that will not service the development:

- (a) water – 30%
- (b) sewer – 27%
- (c) transport – 40%
- (d) public parks and land for community facilities – 3%

6.3 Adopted infrastructure charges for material change of use of premises or building work

- (1) The adopted charges for a material change of use or building work for residential development are the adopted charges stated in Table 2.
- (2) The adopted charges for a material change of use or building work for non-residential development are the adopted charges stated in Table 3.
- (3) If residential development is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of Table 2 is to be reduced by the following amount for each network that will not service the development:
 - (a) water - 30%
 - (b) sewer - 27%
 - (c) transport – 40%
 - (d) public parks and land for community facilities – 3%
- (4) If non-residential development is not planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of Table 3 is to be reduced by the following amount for each network that will not service the development:
 - (a) water supply – 30%
 - (b) sewerage – 27%
 - (c) transport – 40%
 - (d) public parks and land for community facilities – 3%

6.4 Adopted infrastructure charges for operational works involving engineering work

- (1) The adopted charges for operational work involving engineering work connecting a premise to water or sewer infrastructure outside of the PIA for residential development are the adopted charges stated in Table 2.
- (2) The adopted charges for operational work involving engineering work connecting a premise to water or sewer infrastructure outside of the PIA for non-residential development are the adopted charges stated in Table 3.
- (3) If residential development is planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of Table 2 is calculated in accordance with the following apportionment for each network that will service the development:
 - (a) water - 30%
 - (b) sewer - 27%
- (4) If non-residential development is planned to be serviced by any of the following trunk infrastructure networks, the adopted charge for that development stated in Column 2 of

Table 3 is calculated in accordance with the following apportionment for each network that will service the development:

(a) water supply – 30%

(b) sewerage – 27%

Table 2 – Adopted infrastructure charges for residential development

Column 1 Development category	Column 2 Adopted infrastructure charge
Residential – 1 or 2 bedroom dwelling house	~~\$20,956.80~~ \$21,590.50 for each dwelling with 2 or less bedrooms.
Residential – 3 or more bedroom dwelling house	~~\$29,339.55~~ \$30,226.70 for each dwelling with 3 or more bedrooms.
Accommodation (short term)	For tent or caravan sites in a tourist park: ~~\$10,478.40~~ \$10,795.20 for each group of 2 sites or less; or ~~\$14,669.75~~ \$15,113.30 for each group of 3 sites.
	For cabins in a tourist park: ~~\$10,478.40~~ \$10,795.20 for each cabin with 2 or less bedrooms; or ~~\$14,669.75~~ \$15,113.30 for each cabin with 3 or more bedrooms
	For a hotel, short-term accommodation or resort complex: ~~\$10,478.40~~ \$10,795.20 for each suite with 2 or less bedrooms; or ~~\$14,669.75~~ \$15,113.30 for each suite with 3 or more bedrooms; or ~~\$10,478.40~~ \$10,795.20 for each bedroom that is not part of a suite.
Accommodation (long term)	For a relocatable home park: ~~\$20,956.80~~ \$21,590.50 for each relocatable dwelling site for 2 or less bedrooms; or ~~\$29,339.55~~ \$30,226.70 for each relocatable dwelling site for 3 or more bedrooms.
	For a community residence, rooming accommodation or retirement facility: ~~\$20,956.80~~ \$21,590.50 for each suite with 2 or less bedrooms; or ~~\$29,339.55~~ \$30,226.70 for each suite with 3 or more bedrooms; or ~~\$20,956.80~~ \$21,590.50 for each bedroom that is not part of a suite.

Table 3 – Adopted infrastructure charges for non-residential development

Column 1 Development category	Column 2 Adopted infrastructure charge for the water supply, sewerage, transport, public parks and land for community facilities networks (\$/m ² of GFA)
Places of assembly	~~\$73.35~~ \$75.60
Commercial (bulk goods)	~~\$146.70~~ \$151.15

Commercial (office)	~~\$146.70~~ \$151.15
Commercial (retail)	~~\$188.60~~ \$194.30
Educational facility (other than an educational establishment for the Flying Start for Queensland Children program)	~~\$146.70~~ \$151.15
Educational facility (for the Flying Start for Queensland Children program)	\$0
Entertainment	~~\$209.55~~ \$215.90
Essential services	~~\$146.70~~ \$151.15
High impact industry	~~\$73.35~~ \$75.60
High impact rural	~~\$20.90~~ \$21.55
Indoor sport and recreational facility	~~\$20.90~~ \$21.55 for court areas; or ~~\$209.55~~ \$215.90 for areas which are not court areas.
Industry	~~\$52.40~~ \$54.00
Low impact rural	\$0
Minor uses	\$0
Other uses	The adopted charge is the charge for another use within another Development Category that Council determines should apply based on that other use having a similar demand for infrastructure.

7. CREDIT

- (1) A credit is an amount which is the greatest allowable under the following instances:
 - (a) if the premises is subject to a continuing existing lawful use, the adopted charge for the existing lawful use, calculated in accordance with Section 6.3.
 - (b) if the premises is located in a Mixed use, Low-medium density residential or Low density residential zone and is not subject to a continuing existing lawful use, the adopted infrastructure charge for Residential (3 or more Bedroom dwelling), calculated in accordance with Section 6.3.
 - (c) if the premises is subject to a previous use that is no longer taking place but which was lawful at the time it was carried out, the adopted charge for the previous lawful use calculated in accordance with Section 6.3.
 - (d) if the premises is subject to other development that may be lawfully carried out without the need for a further development permit, the adopted charge for the development not requiring a further development permit calculated in accordance with Section 6.3
- (2) A Credit for a use or development mentioned in subsection (1) will not apply to the premises if an infrastructure requirement that applies or applied to the use or development has not been complied with.
- (3) An applicant seeking a Credit for a use or development mentioned in subsection (1)(a) or (c) must provide evidence of the continuing existing lawful use or previous lawful use.

- (4) For avoidance of doubt:
 - (a) a Credit does not apply to development which is not the subject of an adopted charge; and
 - (b) a Credit for the premises cannot exceed the adopted charge for the development.

8. CALCULATING THE CHARGE TO BE LEVIED

- (1) The charge to be levied will be calculated by determining the adopted charges for the development, and then subtracting from it, the greatest applicable Credit. If Council has agreed to waive infrastructure charges in part or full under an applicable policy, the applicable Discount will also be subtracted.
- (2) The amount of the levied charge will be recalculated at time of payment using the adopted infrastructure charges stated in the resolution in use at that time.

9. WORKING OUT THE COST OF INFRASTRUCTURE FOR AN OFFSET OR REFUND

9.1 Obligations to offset

- (1) The obligation to offset the cost of infrastructure required to be provided under a necessary infrastructure condition is contained in section 129(2) of the Planning Act.
- (5) That obligation applies where the elements of section 129(1) of the Planning Act are satisfied.

9.2 Obligations to refund

- (1) There are three instances under Chapter 4, Part 2 of the Planning Act where there is an obligation falling to Council, to provide a refund, namely:
 - (a) in section 129(3) of the Planning Act – which arises where a condition about necessary trunk infrastructure has been imposed, and where the elements of section 129(1) of the Planning Act are satisfied;
 - (b) in section 134(2) of the Planning Act – which arises where an extra payment condition has been imposed on development completely within the PIA; and
 - (c) in section 135 of the Planning Act – which arises where a development approval subject to an extra payment condition stops, and where the elements of section 135(1) of the Planning Act are satisfied.
- (6) The resolution does not specify a method in terms of the obligation to refund where a development approval subject to an extra payment condition stops under section 135 of the Planning Act.

9.3 Method for working out the establishment cost of infrastructure the subject of an offset or refund

- (1) The amount of an Infrastructure Offset is equal to the establishment cost of the trunk infrastructure contribution the subject of the offset.
- (2) If the Infrastructure Offset is more than the levied infrastructure charges, the Infrastructure Refund is the difference between the Infrastructure Offset and the levied infrastructure charges.

- (7) Council must work out the establishment cost of the trunk infrastructure contribution by using either:
- (a) the establishment cost stated for that item of trunk infrastructure identified in Column 4 of the schedule of works table in Schedule 3 of the Planning Scheme; or
 - (b) the establishment cost of the trunk infrastructure calculated in accordance with section 9.4.
- (8) If the applicant has given notice to the Council that it requires it to use the methodology under this charges resolution to recalculate the establishment cost of a trunk infrastructure contribution stated in an infrastructure charges notice, Council must recalculate the establishment cost in accordance with section 9.4.

9.4 Method for recalculating the establishment cost of a trunk infrastructure contribution

- (1) The establishment cost of a trunk infrastructure contribution that is works (trunk infrastructure other than land) is to be calculated using a first principles estimating approach in accordance with section 9.5.
- (9) The establishment cost of a trunk infrastructure contribution that is land is to be determined using the before and after method for estimating the market value of land (the before and after method of valuation) in accordance with section 9.6.

9.5 First principles estimating approach

- (1) The first principles estimating approach is to be implemented through the following procedure:
- (a) The Council is to provide the applicant the scope of works including the standard to which the trunk infrastructure contribution is to be provided and the location of the trunk infrastructure contribution.
 - (b) The applicant, at its cost, is to provide to the Council:
 - (i) a bill of quantities for the design and construction of the specified trunk infrastructure contribution in accordance with the scope of works (the bill of quantities); and
 - (ii) a first principles estimate for the cost of designing, constructing and commissioning the trunk infrastructure contribution specified in the bill of quantities (the cost estimate).
 - (c) The Council must decide to:
 - (i) accept the bill of quantities and the cost estimate provided by the applicant;
 - (ii) reject the bill of quantities and the cost estimate provided by the applicant.
 - (d) If the Council accepts the bill of quantities and the cost estimate it must:
 - (i) provide written notice to the applicant that it has agreed to its bill of quantities and the cost estimate;

- (ii) calculate the establishment cost of the trunk infrastructure contribution by indexing the cost estimate to the date it is stated in the infrastructure charges notice or amended infrastructure charges notice using the Producer Price Index; and
 - (iii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (e) If the Council rejects the bill of quantities and/or the cost estimate it must provide written notice to the applicant that:
 - (i) it rejects the bill of quantities and/or the cost estimate;
 - (ii) it proposes to use an amended bill of quantities and/or cost estimate; and
 - (iii) its reasons for doing so.
- (f) Following receipt of the Council's written notice proposing an amended bill of quantities and/or amended cost estimate, the applicant must provide written notice to Council that it:
 - (i) accepts the amended bill of quantities and/or amended cost estimate; or
 - (ii) rejects the amended bill of quantities and/or amended cost estimate.
- (g) If the applicant accepts the amended bill of quantities and/or amended cost estimate, the Council must:
 - (i) calculate the establishment cost of the trunk infrastructure contribution by indexing the cost estimate to the date it is stated in the infrastructure charges notice or amended infrastructure charges notice using the Producer Price Index; and
 - (ii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (h) If the applicant rejects the amended bill of quantities and/or amended cost estimate, the Council must refer the applicant's bill of quantities and cost estimate to an independent certified quantity surveyor (the independent assessor) to:
 - (i) assess whether the bill of quantities reflects an appropriate scope of works;
 - (ii) assess whether the cost estimate is consistent with current market costs by applying a first principles approach to the bill of quantities; and
 - (iii) determine a new bill of quantities and/or a new cost estimate using a first principles estimating approach.
- (i) The new cost estimate determined by the independent assessor is the establishment cost of the trunk infrastructure contribution.
- (j) Following receipt of the independent assessor's new bill of quantities and/or new cost estimate, the Council must:

- (i) provide written notice to the applicant about the independent assessor's first principles cost estimate;
 - (ii) calculate the establishment cost of the trunk infrastructure contribution by indexing the independent assessor's first principles cost estimate to the date it is stated in the infrastructure charges notice or amended infrastructure charges notice using the Producer Price Index; and
 - (iii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (k) The independent assessor is to be appointed by agreement between the Council and applicant. The cost of the independent assessment is to be shared equally between Council and the applicant.

9.6 The before and after method of valuation

- (1) The before and after method of valuation is to be used to determine the market value of land.
- (10) The market value of land is to be determined at the following date:
- (a) if the land is identified in the LGIP – the market value that would have applied on the day the development application, which is the subject of a condition to provide trunk infrastructure, first became properly made; or
 - (b) if the land is not identified in the LGIP – the market value that would have applied on the day the development application that resulted in a condition to provide trunk infrastructure was approved.
- (11) The before and after method of valuation is to be implemented through the following procedure:
- (a) The applicant, at their own cost, is to provide Council a valuation of the specified land undertaken by a certified practicing valuer using the before and after method of valuation (the valuation).
 - (b) The Council is to decide to:
 - (i) accept the valuation provided by the applicant; or
 - (ii) reject the valuation provided by the applicant.
 - (c) If the Council accepts the valuation, it is to:
 - (i) provide written notice to the applicant that it has agreed to the valuation; and
 - (ii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
 - (d) If the Council rejects the valuation it must provide written notice to the applicant that:
 - (i) it rejects the valuation;

- (ii) it proposes an amended valuation; and
 - (iii) its reasons for doing so.
- (e) Following receipt of the Council's written notice proposing an amended valuation, the applicant must provide written notice to Council that it:
 - (i) accepts the amended valuation; or
 - (ii) rejects the amended valuation.
- (f) If the applicant accepts the amended valuation, the Council must provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (g) If the applicant rejects the amended valuation, the Council must refer the applicant's valuation to an independent certified practicing valuer to:
 - (i) assess whether the valuation is consistent with the market value; and
 - (ii) provide a new valuation using the before and after method of valuation.
- (h) The valuation determined by the independent certified practicing valuer is the establishment cost of the trunk infrastructure contribution.
- (i) Following receipt of the independent certified practicing valuer's valuation, the Council is to:
 - (i) provide written notice to the applicant about the independent certified practicing valuer's valuation; and
 - (ii) provide an infrastructure charges notice or amended infrastructure charges notice to the applicant stating the establishment cost of the trunk infrastructure contribution.
- (j) The independent certified practicing valuer is to be appointed by agreement between the Council and applicant. The cost of the independent certified practicing valuer is to be shared equally between Council and the applicant.

10. CRITERIA FOR DECIDING CONVERSION APPLICATIONS

- (1) Each of the following criteria must be met for non-trunk infrastructure to be converted to trunk infrastructure:
 - (a) The premises the subject of the relevant development approval must be within the PIA (**subject premises**);
 - (b) The ~~infrastructure services~~ development ~~infrastructure~~ must service the following:
 - (i) the development the subject of the relevant development approval, strategic plan, master plan or preliminary approval that includes the subject premises; and
 - (ii) additional development in the area (**other premises**); and

- (iii) demand that is consistent with the assumptions about the type, scale, location and timing of future development stated in the LGIP, including extrinsic material;

~~Construction of the infrastructure has not yet started;~~

- (a) The **development** infrastructure is **not consistent** with the requirements for non-trunk infrastructure stated in section 145 of the Planning Act;
 - (b) The development infrastructure is owned or will be owned by the Council;
 - (c) The **development** infrastructure is not temporary **in nature**;
 - (d) The development infrastructure ~~is necessary to~~ will service unconstrained **and undeveloped** land;
 - (e) The type, size, function **and capacity** of **development** infrastructure is consistent with ~~of~~ trunk infrastructure ~~stated for a network in Table 4 in the LGIP Schedule of Works~~;
 - (f) The type, size, **function**, **capacity** and location of **the development** infrastructure is the most cost-effective option for servicing **the anticipated future demand of multiple developments** ~~other premises~~ in the **PIA** in the locality, in accordance with **desired standards of service within the LGIP**; and
- Note:** *The most cost-effective option for trunk infrastructure provision means the least cost option based upon the life cycle cost of the infrastructure required to service unconstrained land at the desired standard of service, **in accordance with methodologies informing the LGIP and Extrinsic material.***
- (g) The **development** infrastructure could have been planned by Council without knowing the detailed layout of lot reconfigurations or the design details for material change of use applications in the ~~area~~ **locality**. That is, the infrastructure could have been planned during preparation of the LGIP using only the planned density assumptions stated in the LGIP **and Extrinsic material**.
 - (h) The development infrastructure must not be about the stormwater network.

Note: *All stormwater should be managed on the subject premises, or other premises in accordance with QUDM. Council does not identify Trunk stormwater within the Schedule of Works nor charge for stormwater within Section 6 Adopted Infrastructure Charges.*

Table 4 – Examples of trunk infrastructure for a network

Column 1 Infrastructure network	Column 2 Examples of trunk infrastructure owned or to be owned by Council
Water supply	Land and/or works for: • ~~water treatment facilities located on the trunk network;~~ • ~~bulk water storage facilities (e.g. reservoirs);~~ • ~~water mains having a diameter greater or equal to DN200mm;~~ • ~~pumping stations and associated fittings located on trunk water mains specified above;~~ • ~~chlorination equipment located on trunk water mains specified above;~~ • ~~meters, valves, control and monitoring systems located on trunk water mains specified above;~~ • ~~firefighting devices located on trunk water mains specified above;~~ - and • ~~standard items associated with the trunk infrastructure items specified above.~~
Sewerage	Land and/or works for: • ~~sewage treatment plant systems;~~ • ~~gravity sewers having a diameter greater or equal to DN225mm;~~ • ~~rising mains having a diameter greater or equal to DN200mm;~~ • ~~pumping stations associated with above rising mains; and~~ • ~~standard items associated with the trunk infrastructure items specified above.~~
Stormwater	Land and/or works for: • ~~channels, culverts and pipes which service a minimum of 300 residential lots.~~
Transport	Land and/or works for: • ~~the following roads, including associated intersections, roundabouts, bridges and culverts:~~ ◦ ~~arterial roads;~~ ◦ ~~sub-arterial roads; and~~ ◦ ~~collector roads, excluding industrial collector roads;~~ • ~~standard items associated with the road profile of a road specified above, including kerb and channelling, lighting, signage, traffic lights, pedestrian and cycle paths and basic verge plantings;~~ • ~~pedestrian and cycle pathways which perform a city wide or district function; and~~ • ~~bus stops, including bus bays, shelters, seating and bus information systems, constructed as a part of a Council road specified above.~~

Column 1 Infrastructure network	Column 2 Examples of trunk infrastructure owned or to be owned by Council
Public parks and community facilities	~~Land and/or works for:~~ ~~• district and regional recreation and sporting parks which meet the minimum land size and accessibility standards, and the configuration, slope and acceptable level of flood immunity standards stated in section 4.4.5 of Council's LGIP; and~~ ~~• embellishments consistent with Table 4.4.5.4 of Council's LGIP that make the above specified public parks safe and useable.~~ ~~Land (and/or works to ensure that the land is suitable) for local community facilities including:~~ ~~• community halls or centres;~~ ~~• public recreation centres;~~ ~~• public libraries;~~ ~~• public swimming pools;~~ ~~• administrative offices;~~ ~~• depots; and~~ ~~• waste treatment facilities.~~

11. INTERPRETATION

- (1) Words and terms defined in the Planning Act, the Planning Regulation 2017 (the Planning Regulation) or the Planning Scheme and used in the resolution, have the meaning given in the Planning Act, the Planning Regulation or the Planning Scheme.
- (12) Otherwise, the words used in the resolution are defined in Table 5.
- (13) If a word or term used in this resolution is not defined in the Planning Act, the Planning Regulation, the Planning Scheme or Table 5 of this resolution, it has the ordinary meaning.
- (14) A reference in this resolution to any act includes any regulation or instrument made under it, and where amended or replaced, if the context permits, means the amended or replaced act.
- (15) A reference in this resolution to a specific resource document or standard means the latest version of that resource document or standard.

Table 5 – Definitions of words used in the resolution

Column 1 Word	Column 2 Definition
Bedroom	means an area of a building or structure which: • is used, designed or intended for use for sleeping but excludes a lounge room, dining room, living room, kitchen, water closet, bathroom, laundry, garage or plant room; or • can be used for sleeping, such as a den, library, study, loft, media or home entertainment room, family or rumpus room or other similar space.
Council	means the Whitsunday Regional Council.

Column 1 Word	Column 2 Definition
Credit	means the monetary amount used in the calculation of the levied charge, which is determined in accordance with section 7 of the resolution.
Development category	means the development category stated in Column 1 of Table 1. of the resolution.
Discount	means the monetary amount used in the calculation of the levied charge, which has been determined by Council in accordance with an applicable policy.
Engineering work	means all works associated with communal private or public car parking, footpath, sewer, water or stormwater infrastructure, excluding: (a) building work; or (b) plumbing or drainage work conducted internally on a premise.
GFA	means the total floor area of all storeys of a building (measured from the outside of the external walls or the centre of a common wall), other than areas used for the following: • building services, plant and equipment; or • access between levels; or • ground floor public lobby; or • a mall; or • the parking, loading and manoeuvring of motor vehicles; or • unenclosed private balconies whether roofed or not.
Infrastructure Offset	means an infrastructure offset referred to in section 9 of this Resolution.
Infrastructure Refund	means an infrastructure refund referred to in section 9 of this Resolution.
Local Government Infrastructure Plan or LGIP	means the Whitsunday Regional Council Local Government Infrastructure Plan, which is Part 4 of the Planning Scheme.
Planning Scheme	means the Whitsunday Regional Council Planning Scheme 2017, which commenced on 30 June 2017.
Priority Infrastructure Area or PIA	means the priority infrastructure area identified in the LGIP.
Producer Price Index or PPI	means the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Statistician.
3-yearly PPI Average	has the meaning given to that term in section 114 of the Planning Act 2016.
Zone Group A	includes the following Zones: Community facilities (excluding Hamilton Island); District centre; Emerging Communities; Local centre; Low density residential; Low-medium density residential; Major centre; Mixed use; Neighbourhood centre; Recreation and open space (excluding Hamilton Island); Rural residential; Special industry; Tourist accommodation (excluding Hamilton Island); and Waterfront and marine industry.

Column 1 Word	Column 2 Definition
Zone Group B	includes the following Zones: Community facilities (Hamilton Island only); Environmental management and conservation; Industry investigation; Recreation and open space (Hamilton Island only); Tourist accommodation (Hamilton Island only).

15. Community Services

15.1 FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE - NOVEMBER 2020

AUTHOR: Jacqueline Neave – Arts & Community Programs Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve financial support of \$100.00 to Mathew Belyea, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11704), in recognition of his selection to represent North Queensland in the 10-12 years School Sports State Cricket Championships to take place from 15 – 19 November 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Council resolved to provide financial support for a Junior Elite Athlete under 18 years of age representing North Queensland, Queensland or Australia for the 2020/2021 year.

PURPOSE

For Council to consider the financial support for a Junior Elite Athlete participating in November 2020.

BACKGROUND

At the Ordinary Council Meeting held on 11 July 2018, Council resolved to adopt a new Policy to provide Financial Support for a Junior Elite Athlete.

The level of funding available to Individual Junior Elite Athletes will be based on a progressive scale, the higher the level in representation, the larger the financial support. The financial support for a Junior Elite Athlete is allocated based on the following:

Level of Representation	Allocation (\$)
Representing North Queensland in State level competition	\$100.00
Representing Queensland within Queensland	\$500.00
Representing Queensland Interstate	\$1,000.00
Representing Australia Overseas	up to \$2,000.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_C&ENV_07 – Financial Support for a Junior Elite Athlete Policy

ANALYSIS

Name	Age	Competition	Competition Level	Sport	Amount
Mathew Belyea	12	10 to 12 years Boys State Cricket Championships	Representing North Queensland	Cricket	\$100.00
Total					\$100.00

Mathew Belyea attends Bowen State High School and was selected by Northern Region School Sports to represent North Queensland in cricket. Mathew will be taking part in the Queensland School Sport 10-12 years Cricket State Championships to be held in Toowoomba from 15 to 19 November 2020.

Mathew has not previously applied for, or received, a Junior Elite Athlete Grant.

Council has the following options:

Option 1 – That Council approve the payment of the Financial Support for a Junior Elite Athlete for the month of November 2020.

Option 2 – That Council decline the payment of the Financial Support for a Junior Elite Athlete.

STRATEGIC IMPACTS

Corporate Plan – *Outcome 2.2* - Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Operational Plan –

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications – The funding for the support will be taken from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074). There is currently \$55,967.00 in this budget line item.

Risk Management Implications – The financial assistance shows Council's commitment to providing support for outstanding local junior elite athletes who represent the Whitsunday region in Queensland, interstate or overseas.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve the financial support for a Junior Elite Athlete, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074).

ATTACHMENTS

The application for the athlete is not included in this report as they contain personal information relating to a minor.

15. Community Services

15.2 DRAFT FROG ROCK COASTAL RESERVE FORESHORE MANAGEMENT PLAN - COMMUNITY CONSULTATION

AUTHOR: Scott Hardy – Coordinator Natural Resource Management & Climate

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) **approve the Community Consultation for a duration of 30 days for the Draft Frog Rock Coastal Reserve Foreshore Management Plan, and,**
 - b) **request the results of the Community Consultation to be reported back to Council before implementation.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

The Frog Rock Coastal Foreshore Reserve is an attractive, remote area located on the western coastline of Cape Gloucester which in recent years has experienced an increase in tourist visitation. The increased tourist visitation has resulted in environmental impacts from camping, 4WD's accessing the beach and litter. There are now areas of erosion caused by vehicle access to the beach. It is thought that the development of a Foreshore Management Plan may be a suitable tool to document foreshore management issues and the possible solutions.

PURPOSE

To seek Council endorsement to approve the Community Consultation for the Draft Frog Rock Coastal Reserve Foreshore Management Plan, to seek community feedback on the proposed actions to manage tourist visitation in the reserve.

BACKGROUND

The Frog Rock Coastal Reserve is unallocated State Land or Esplanade. There is no lot covering the land between Gloucester Road and the ocean. The Frog Rock Coastal Reserve is located next to Lot 7 on SP277535. The Frog Rock area has been a site of unapproved camping which has resulted in complaints to Council regarding litter, environmental damage to the dunes and foreshore. The site is visited by Council's security officers who assist Council to regulate the use of the area and implement Council's local laws.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

The Frog Rock Coastal Reserve is located on the western side of Gloucester Peninsula, approximately 5km west of Hydeaway Bay and 30km north of Proserpine. The coastal reserve is located on the coast between Cape Gloucester Road and the ocean. The reserve is almost

800m long and the width ranges from 100m to 15m wide and covers 8.5ha. The reserve is located in Unallocated State Land and Esplanade.

The Frog Rock Coastal Reserve is located on the foot slope of Cape Gloucester and incorporates a fragile coastal dune system. In recent years, there has been an increasing use of this area by tourists. Council and local residents have noticed that the reserve has become impacted upon by the increased visitation. Some of the issues which have arisen from the increased visitation by tourists include; increase in litter, 4WD use on the beach, damage to the dunes and turtle nesting sites, an increase in erosion, tree removal and illegal camping.

The purpose of the proposed Foreshore Management Plan is to guide the future use and management of the Frog Rock Coastal Reserve to manage tourist visitation and minimise environmental impacts. The intension of the Management Plan is to balance the economic, social, cultural, and environmental values of the reserve. The reserve has three distinct beaches which have their own informal car park. The objectives of the Management Plan are to:

- a) describe the values of the foreshore reserve,
- b) describe the current impacts and issue in the reserve, and,
- c) outline the management guidelines and future actions which will guide the use and management of the reserve.

STRATEGIC IMPACTS

Economic and Financial:

- Implementation of the proposed Foreshore Management Plan will require funding.
- Compliance of the Frog Rock Reserve is an operational cost to Council.
- The total cost to implement the proposed actions listed in the Draft Foreshore Management Plan are estimated between \$100,000-\$200,000. These costs are not covered by Council's 2020/2021 operational budget.
- Proposed actions and works listed in the Draft Foreshore Management Plan may be eligible for future grant funding.

Social:

- The Frog Rock Reserve is popular with residents and tourists.
- According to the residents, it is not uncommon for 50-60 vehicles an hour to visit the site on the weekends.

Environmental:

- There are currently environmental impacts occurring due to the uncontrolled management of vehicles and people to the Frog Rock Reserve.

Cultural Impacts:

- The Frog Rock Reserve is within the Gia and Ngaro traditional owner area. The traditional owners should be consulted in the development of the final Management Plan for the Frog Rock Reserve.

Legal:

- There is no legislative requirement for Council to develop the proposed Foreshore Management Plan.
- There is currently a number of local law issues associated with the Frog Rock area including littering and illegal overnight camping.

CONSULTATION

Julie Wright – Director Community Services
John Gwydir – Executive Manager Roads and Drainage

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council:

- a) approve the Community Consultation for a duration of 30 days for the Draft Frog Rock Coastal Reserve Foreshore Management Plan; and
- b) request the results of the Community Consultation to be reported back to Council before implementation.

ATTACHMENTS

Attachment 1 – Draft Frog Rock Coastal Reserve Foreshore Management Plan

DRAFT: Frog Rock Coastal Reserve Foreshore Management Plan

Scott Hardy
Coordinator Natural Resource Management

17th of November 2020



Po Box 104
Proserpine

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Executive Summary

The Frog Rock coastal foreshore reserve is located on the western side of Cape Gloucester in the Whitsunday Regional Council area, approximately 30 kilometres north of Proserpine and covers approximately 8.5ha. Frog Rock reserve is an attractive location which is experiencing the pressures of tourism leading to impacts on the environment. The purpose of the Frog Rock Foreshore Reserve Management Plan is to;

- plan for managed visitation to the reserve,
- identify areas of the reserve to rehabilitate to restore the littoral rainforest vegetation,
- identify areas for future recreation, and,
- plan for improved protection of the site's cultural heritage.

This reserve Management Plan contains a program of works to rehabilitate some of the foreshore whilst identifying areas for future recreation. The Management Plan aims to balance the restoration of the endangered littoral rainforest with social and recreational outcomes.

Document control

Title	Frog Rock Foreshore Reserve Management Plan
Council work unit	Natural Resource Management
Contact officer	Scott Hardy
email	info@whitsundayrc.qld.gov.au
Version	2 – 17 th of November 2020

1. Introduction

The Frog Rock foreshore reserve is located on the western side of Gloucester Peninsula, approximately 5 kilometres west of Hydeaway Bay and 30 kilometres north of Proserpine. The coastal foreshore reserve is located on the coast between Cape Gloucester road and the ocean. The reserve is almost 800m long and the width ranges from 100m to 15m wide and covers 8.5ha. The reserve is located in Unallocated State Land and Esplanade.

The Frog Rock coastal reserve is located on the foot slope of Cape Gloucester and incorporates a fragile coastal dune system. In recent years, there has been an increasing use of this area by tourists. The Whitsunday Regional Council and local residents have noticed that the reserve has become impacted upon by the increased visitation. Some of the issues which have arisen from the increased visitation by tourists include; increase in litter, 4wd use on the beach, damage to the dunes and turtle nesting sites, an increase in erosion, tree removal and illegal camping.

The Frog Rock reserve is a unique picturesque location which has many special ecological, social and recreational qualities. The Council and the Gloucester Community recognise the special qualities of the Frog Rock foreshore reserve and seek to protect its intrinsic values whilst allowing and managing the tourists to minimise impacts. The narrow fringing coastal beach scrub ecosystem or littoral rainforest is one of the terrestrial ecosystems which can be found along the Frog Rock reserve which is protected under Commonwealth and Queensland legislation. The nearby marine ecosystem which is in the Great Barrier Reef Marine Park has its own set of values which need management and protection.

The purpose of this Management Plan is to guide the future use and management of the Frog Rock coastal reserve to manage tourist visitation and minimise environmental impacts. The intention of the Management Plan is to balance the economic, social, cultural and environmental values of the reserve. The reserve has three distinct beaches which have their own informal car park. The objectives of the Management Plan are to;

- a) describe the values of the foreshore reserve
- b) describe the current impacts and issue in the reserve
- c) outline the management guidelines and future actions which will guide the use and management of the reserve.



Figure 1. Location of the Frog Rock coastal Reserve.

2. Background

2.1. Land tenure and land use

The Frog Rock Foreshore Reserve is unallocated State Land or Esplanade. There is no lot covering the land between Gloucester Road and the ocean. The Frog Rock foreshore reserve is located next to Lot 7 on SP277535.



Figure 2. Showing the lot boundaries of the Frog Rock Reserve area.

2.2. Physical environment

2.2.1. Geology, soils and landform

The geology of the Frog Rock area has been mapped by Malone and Paine (1971). The lithology of the undulating hills upland from Frog Rock is Permian granite (Figure 3). The thin coastal dunal system is composed of Holocene marine sediments. The granite weathers to very sandy soil which can be quite erodible.

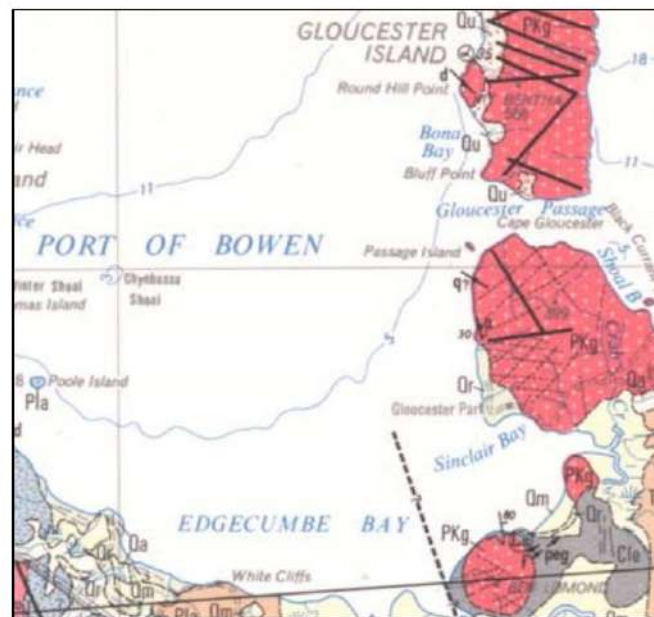


Figure 3. The geology of the Cape Gloucester area.

The soils of the Frog Rock area were mapped by Hardy (2003). The soils on the lower foot slopes are sandy colluvial soils (Qd soil profile class) which have been formed by the weathering of the granite and depositional material from historical mass movement events (Figure 4).

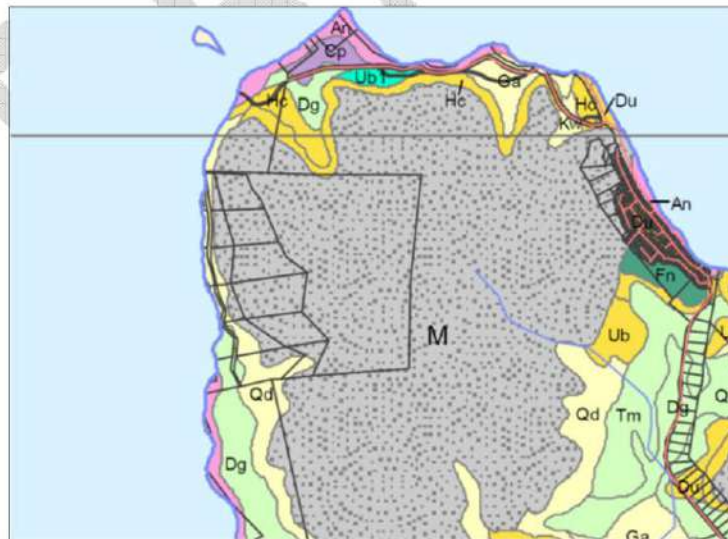


Figure 4. Showing the soils and landform of the Cape Gloucester peninsula.

2.2.2. Vegetation

The dominant vegetation types in the Frog Rock reserve are the Eucalypt woodlands on the colluvial foot slopes and beach scrub (littoral rainforest) vegetation on the dunes. The regional ecosystems are:

- Regional Ecosystem 8.12.14
 - Conservation Status = Least concern.
 - Eucalyptus drepanophylla and/or E. crebra and/or E. exserta and/or Acacia spirorbis subsp. solandri and/or Lophostemon confertus low woodland on islands and headlands, on Mesozoic to Proterozoic igneous rocks, and Tertiary acid to intermediate volcanics.
- Regional ecosystem 8.2.2.
 - Conservation status = Endangered.
 - Semi-evergreen microphyll vine thicket to vine forest on coastal dunes.

The Queensland herbarium description of the beach scrub vegetation is:

- *Semi-evergreen microphyll vine thicket to vine forest. The canopy is sometimes clumped forming an open scrub to tall shrubland with open areas of bare sand or grassland/herbland.*
- *Emergents may include Mimusops elengi, Pleiogynium timorense and occasionally Brachychiton australis. Common canopy species are Mimusops elengi, Diospyros geminata, Drypetes deplanchei, Aglaia elaeagnoidea, Polyalthia nitidissima, Ganophyllum falcatum, Planchonella pohlmaniana, Cupaniopsis anacardioides, Sersalisia sericea and Sterculia quadrifida. In some places Argirodendron polyandrum is common in the canopy or as emergents.*
- *There is often a lower tree or shrub layer dominated by species such as Exocarpos latifolius, Aidia racemosa, Diospyros compacta, Diospyros geminata, Miliusa brahei, Chionanthus ramiflorus, Elaeodendron melanocarpum, Cupaniopsis anacardioides, Sersalisia sericea and Micromelum minutum. Eugenia reinwardtiana sometimes forms a lower shrub layer.*
- *The ground layer is usually very sparse but may have dense clumps of Drynaria sparsisora, or more scattered occurrences of Crinum pedunculatum, Oplismenus aemulus, Dianella caerulea and Ancistrachne uncinulata. Vines are common, especially Trophis scandens, Jasminum simplicifolium, Cissus oblonga and Jasminum didymum. Epiphytes such as Dendrobium discolor are occasionally present. Coastal sand dunes, or ridges of coral or rock formed by wave action.*
- *Geologies mapped as Qhcb (Holocene quartzose to shelly sand beach ridges), Qpd (Pleistocene high parabolic quartz sand dunes), Qhd (Holocene high blow-out quartz dune sand), Qhf (Holocene quartzose foredune sand) and Qhcd (Holocene blow-out frontal quartz dune). (BVG1M: 3a)*

Some of the existing plants on site have been identified and are shown in table 1.

Table 1. Existing plants in the foreshore reserve.

Scientific name	Common name
<i>Corymbia tessellaris</i>	Moreton Bay ash
<i>Cupaniopsis anacardioides</i>	Tuckeroo
<i>Diospyros geminata</i>	Ebony
<i>Mimusops elengi</i>	Red Condoo
<i>Pleogynium timorense</i>	Burdekin Plum
<i>Acacia ororia</i>	Coastal wattle
<i>Ficus opposita</i>	Sandpaper fig
<i>Geijera salicifolia</i>	Geijera
<i>Eugenia reinwardtiana</i>	Cedar bay Cheery
<i>Ipomoea pes-caprae</i>	Goats foot creeper
<i>Gullandina bonduc</i>	Knicker nut
<i>Acacia salicina</i>	Sally wattle
<i>Jasminum suavisimum</i>	Jasmine vine

2.2.3. Coastal process

The foreshore reserve lies adjacent to the coast line. The coastline is a tide dominated coastal area rather than a wave dominated area. The foreshore aspect is west, with the wave fetch distance being quite small. The reserve is subject to the processes of coastal erosion and storm surge. The Queensland State government storm surge mapping for the reserve is shown in the appendix. There are no waterways through the reserve. The tidal range for Bowen is summarised in table 2.

Table 2. Tidal reference data for Bowen.

Tidal plane		Tide Level (mLAT)	Tide Level (m AHD)
Highest Astronomical tide	HAT	3.73	1.95
Mean High Water Spring	MHWS	2.83	1.05
Mean high Water Neap	MHWN	2.21	0.43
Mean Sea Level	MSL	1.76	-0.02
Mean low Water Neap	MLWN	1.31	-0.47
Mean Low Water Spring	MLWS	0.67	-1.11
Lowest Astronomical Tide	LAT	-	-1.78

2.2.4. Cultural heritage

The traditional owners of the Frog Rock foreshore reserve area are the Gia and Ngaro people. The Council is not aware that any cultural heritage surveys have been conducted in the reserve.

2.3. Legislation and Policy

The Frog Rock foreshore reserve is located in an environmentally sensitive area. The use and activities in the reserve are regulated. The main legislation which regulate the foreshore are listed in table 3.

Table 3. Relevant legislation.

Legislation	Application
<i>Queensland Fisheries Act 1994 & Fisheries Regulations 2008</i>	Protects the tidal or inter-tidal Marine plants and Fish Habitat areas below the level of Highest Astronomical Tide.
<i>Great Barrier Reef Marine Park Act 1975 (Com) & Great Barrier Reef Marine Park Regulations 2012 (Com)</i>	The Great Barrier Reef Marine Park (Commonwealth) Townsville/Whitsunday Management Area to Mean Low Water
<i>Queensland Marine Parks Act 2004 & Marine Parks Regulations 2006</i>	The intertidal zone (to MHW) within the Townsville/Whitsunday Management Area i.e. all tidal & and intertidal areas.
<i>Queensland Coastal Protection and Management Act 1995</i>	Within tidal and inter-tidal regions and erosion prone areas
<i>Queensland Coastal Protection and Management Act 1995 (Transport Infrastructure Act 1994)</i>	In/on tidal lands or waters adjacent or within coastal shipping activities.
<i>Environmental Protection Act 1994 & Environmental Protection Regulations 2008 & Environmental Protection (Water) Policy 2009</i>	Applicable to all lands and waterways (natural or manmade) in Queensland.
<i>Queensland Planning Act 2017</i>	Applicable to all development on the site.
<i>Commonwealth Environmental Protection and Biodiversity Conservation Act 1999</i>	Matters of national environmental significance: GBRMP, GBRWHA to Mean Low Water
<i>Queensland Vegetation Management Act (1999)</i>	Protects native vegetation and regional ecosystems.
<i>Queensland Cultural Heritage Act (2003)</i>	Protects sites important to traditional owners.
<i>Queensland Conservation Act (1992)</i>	Protects native plants, particularly important plants which have been listed as Endangered, near threatened, Vulnerable and Threatened.

The DEWHA, 2009 state that "the Littoral Rainforest and Coastal Vine Thickets of Eastern Australia is a critically endangered ecological community listed under the Australian Government's *EPBC Act*. The ecological community provides habitat for over 70 threatened plants and animals and it provides an important buffer to coastal erosion and wind damage". The CDEE (2019) state Littoral Rainforest also continues to be reduced and fragmented by land clearance, weed invasion, recreational disturbance, animal browsing/grazing, fire and natural disturbance. In 2019 the National Recovery Plan for the Littoral Rainforest was developed by the Commonwealth Government (CDEE, 2019). The objectives of the National Recovery Plan for the Littoral Rainforest and Coastal Vine Thickets of Eastern Australia Ecological Community are that by 2029:

- The management actions necessary to stop the decline of the ecological community across its distribution are well understood and being implemented;
- The known extent (area) of Littoral Rainforest has been maintained or extended;
- The condition of the ecological community has been improved across its distribution; and
- The chances of the long-term persistence of Littoral Rainforest in nature have been maximised (CDEE, 2019)

The Whitsunday Regional Council has a local law which regulates the activities of Council owned and Trusted land.

2.4. Foreshore values

2.4.1. Social values

The Frog Rock reserve is used by tourists and local residents for picnic and camping. It is not uncommon to see more than a dozen vehicles parked at the three informal car parks at the three beaches. The reserve is used for fishing and day use. There are reports of 4wd's accessing the beach and driving along the beach. In previous years the Frog Rock beach has been used to launch boats. The Frog Rock reserve has the potential to attract more tourists to this location in the future, however the impacts of the increased traffic and usage would need to be managed.

2.4.2. Economic values

The Frog Rock reserve is Unallocated State Land and has no defined real estate value, but if it was a privately owned lot would be valuable and highly sought after. The reserve is attractive to tourists who drive from Airlie Beach and Bowen to use the site. There may be some economic benefit derived from the reserve and Gloucester peninsula by businesses in the Cape Gloucester area from the day tourists.

2.4.3. Environmental values

The Frog Rock reserve has a range of environmental values. The reserve has an attractive setting and features the endangered littoral rainforest and clean calm ocean waters. The dune systems provide a good location for marine turtle nesting which are protected under Commonwealth and Queensland legislation.

2.4.4. Cultural values

The Gia and Nagaro people are the traditional owners of the Frog Rock area. It is not known whether there are specific cultural heritage sites within the reserve.

2.5. Stakeholders

The organisations and individuals who may be interested in the development of the reserve plan are termed the project stakeholders. Some stakeholders may have more interest in the Plan than others due to perceived impacts or opportunities. The stakeholders of the Plan should be consulted in the development of this Management Plan where possible. The stakeholders in the Frog Rock Foreshore Reserve Management Plan are listed in table 4.

Table 4. The Frog Rock Foreshore Management Plan stakeholders.

Organisation	Possible interest	Possible method of consultation
State government – Dept. of Environment and Science	No formal interest in the rehabilitation of the reserve. No permissions required. May be interested for future development of the Frog Rock area. The Beach scrub vegetation is protected under State and Commonwealth legislation.	A copy of the Management Plan is provided to key staff.
Reef Catchments NRM	Reef Catchments have a Beach Scrub rehabilitation program. Reef Catchments may be able to assist with funding.	Involvement in the development of the Plan.

Whitsunday Catchment Landcare	Interest in protecting coastal ecosystems. May be able to provide suitable plants for rehabilitation	Provide a copy of the draft Plan for comment. Provide updates at meetings.
Gia and Nagarro Traditional owner Group	Interest in the cultural heritage values of the reserve.	Conduct a meeting with the Gia and Nagarro representatives and provide a draft copy of the Plan for comment.
Whitsunday Regional Council	Not a formal trustee of the reserve. Not formally responsible for the future management and maintenance of the reserve but will have an interest due to compliance issues.	Provide draft copy of the Plan for Council to endorse.
Cape Gloucester residents	Interest in active and passive recreation. Interest in the rehabilitation of areas in the reserve. Concern over loss of views and real estate values.	On-site meetings and letter drop with updates.
Coastal conservation groups – e.g. Gloucester Coastal Action Group	Interest in conservation activities along the Gloucester coast.	Provide a copy of the draft Plan and provide up-dates at meetings

2.6. Land management issues

The Frog Rock foreshore reserve is located between a residential community and the marine environment. The following are some of the initial issues identified in the reserve:

- Environment
 - The Beach scrub is a thin and endangered ecosystem which may require protection.
 - There is some historical and more recent clearing of the Beach Scrub vegetation to form car parks, camping sites and access to the beach.
- Social
 - The nearby residents may want to utilise the reserve for passive and active recreation.
 - The area is used by tourists.
 - The site is suitable for passive recreation
 - There is history of illegal camping and littering.
- Cultural
 - There are no known cultural heritage sites in the reserve.
- Economic
 - The reserve has an economic value to the Frog Rock community. The coast line and adjacent areas was likely an attractive element for those purchasing property at Cape Gloucester.
 - The beach scrub do act to stabilise the dunes and create a natural buffer against coastal storms.
- Planning
 - The reserve could be separated up into sections for land use consideration. Some sections could be used for passive and active open space.



Figure 5. Showing erosion caused by vehicle access to the beach.



Figure 6. Showing an area cleared for vehicle parking and beach access.



Figure 7. Showing litter from campers.



Figure 8. Showing erosion caused by vehicle access to the beach.

3.0. Management plan

3.1. Goals and objectives

The goals of the Frog Rock Foreshore Reserve Management Plan are listed in table 5.

Table 5. The goals and objectives of this Management Plan.

No.	Theme	Goals
1	Environment	1.1. To identify areas of the foreshore reserve to rehabilitate. 1.2. To improve the biodiversity values of the reserve.
2	Social	2.1. To plan for and manage recreation opportunities in the reserve. 2.2. To provide and retain areas for future passive and possibly active recreation in the reserve.
3	Cultural	3.1. To identify and protect important areas of cultural heritage in the reserve.
4	Economic	4.1. To undertake activities in the reserve which may provide economic value to the community.
5	Planning	5.1. Separate the reserve into management zones for land use and activity planning

3.2. Management guidelines for foreshore area

The proposed management guidelines for the Frog Rock foreshore Reserve are listed in table 6.

Table 6. Management guidelines.

No.	Theme	Guideline
1	Environment	To protect the vegetation in the foreshore reserve
2		To restrict 4wd access to the beach
3		To provide car parking in places which minimise erosion and environmental impacts
4		To rehabilitate degraded areas
5		To protect marine turtle nesting areas
6		To provide suitable regulatory signage
7		To provide suitable rubbish bins for tourists
8	Social	To prevent over-night camping in the foreshore reserve
9		To provide adequate car parking for tourists
10		To provide suitable informative signage
11		To stop boat launching from the beach due to impacts caused by road accesses through the reserve.
12	Economic	To encourage day tourist visitation to the reserve
13		To develop a cost-effective infrastructure improvement strategy for the three beach sites to accommodate day visitation
14	Cultural	To liaise with the traditional owners on the values and management of the reserve

3.3. List of actions

The proposed list of actions in the foreshore reserve to meet the goals and implement the management guidelines are listed in table 7.

Table 7. List of possible actions.

No.	Theme	Actions
1	Environment	1.1. To identify areas of the beach scrub vegetation community for rehabilitation
		1.2. To develop a staged plan for the rehabilitation areas.
		1.3. Use large boulders to block 4wd access to the beach
2	Social	2.1. To identify future passive and active open space for the community in the reserve
3	Cultural	3.1. To develop cultural heritage signage at the site if appropriate.
4	Economic	4.1. To ensure that works in the reserve are attractive and are valued by the community. Providing adequate funding to ensure work completed is to a good standard.
		4.2. Implement suitable car parking for the three beach areas.
5	Planning	5.1. To separate the foreshore reserve up into management units for use planning.

The Frog Rock reserve has been divided up into three beach management areas (Figure 9). The individual site plans for the three beaches are shown in figures 10, 11 and 12. The details of the tasks to be completed at each of the three beach sites is shown in Table 8.



Figure 9. Showing the location of the three beaches



Figure 10. Showing beach 1 – Frog Rock beach.



Figure 11. Showing beach 1 – Frog Rock beach.



Figure 12. Showing beach 1 – Frog Rock beach.

Table 8. Summary of tasks to be completed at each of the three beaches.

Beach	List of tasks	Details
1 (Frog Rock)	Car parking	Area = 20m x 6m (120m ²)
	Bollard fencing	Length = 200m
	Revegetation	Area = 500m ²
	Use of boulders to block 4wd access	Number = 3 rocks for 5m
	Drainage	Need to extend stormwater drainage
	Signage	1 x compliance sign 1 x Information sign
2	Car parking	Area = 10m x 12m (120m ²)
	Bollard fencing	Length = 120m
	Revegetation	Area = 600m ²
	Use of boulders to block 4wd access	Number = 4 tracks to block = 21 m need 12 boulders
	Signage	1 x compliance sign
3	Car parking	Area = 10m x 12m (120m ²)
	Bollard fencing	Length = 100m
	Revegetation	Area = 100m ²
	Use of boulders to block 4wd access	Number = 2 tracks to block = 12m width = 6 rocks/boulders
	Signage	1 x compliance sign

3.4. Budget

The implementation of the actions outlined in the Frog Rock Foreshore Management Plan will require funds to implement. The summary of actions needed to implement the Plan will be:

- Revised new car parking areas = 360m²
- Bollard fencing – 420m
- Boulders and earthworks – 21 boulders delivered and installed
- Revegetation – 1200m²
- Signage – 4 signs

The total cost to implement the actions is estimated between \$100,000-\$200,000. The final costs will be determined by requesting quotes for the above works.

3.5. Community consultation

The Draft Frog Rock Foreshore Reserve Plan will be placed on public display for a 30-day period and comments will be invited before endorsement by Council.

3.6. Review and evaluation

The proposed Frog Rock Foreshore Management Plan will be reviewed every two years by Council in consultation with the nearby community. It is envisaged that the Plan will be formally reviewed in 10 years.

4. Conclusion

The Frog Rock Foreshore reserve is a focal point for the Gloucester community. The foreshore reserve has many environmental, social, cultural and economic values. The purpose of the Frog Rock Foreshore Reserve Management Plan is to document improvements to the foreshore reserve which will improve the biodiversity, social, cultural and economic values. The proposed Management Plan will take time to implement. Council will seek community input into the Management Plan over-time on various stages and plans. Council will aim to seek external funding where available for the implementation of this Plan.

5.0. References

Commonwealth Dept. Environment and Energy, 2019. National Recovery Plan for the Littoral Rainforest and Coastal Vine Thickets of Eastern Australia Ecological Community. Aust Government, Canberra.

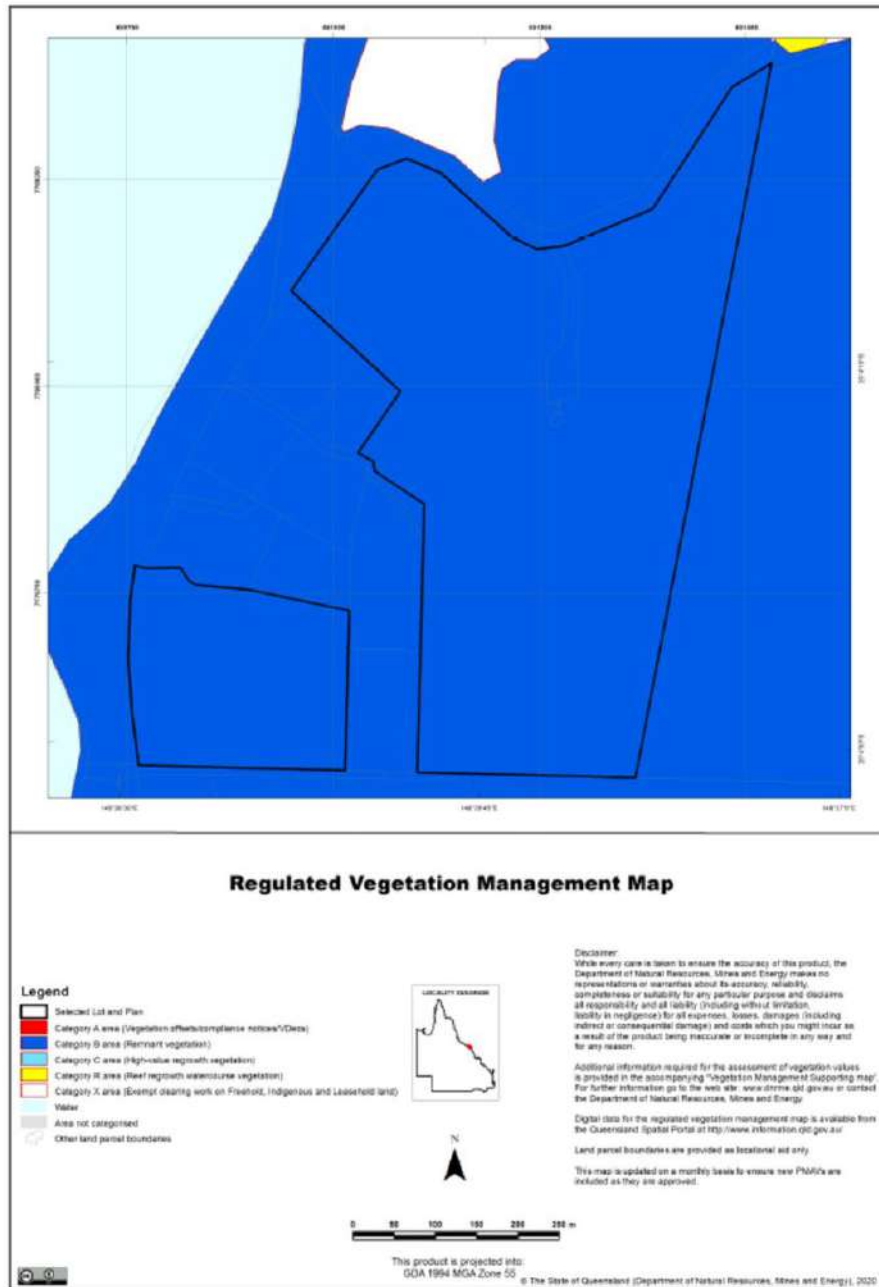
DEWHA, 2009. Littoral Rainforest and Coastal Vine Thickets of Eastern Australia A nationally threatened ecological community. Policy statement 3.9. DEWHA, Canberra

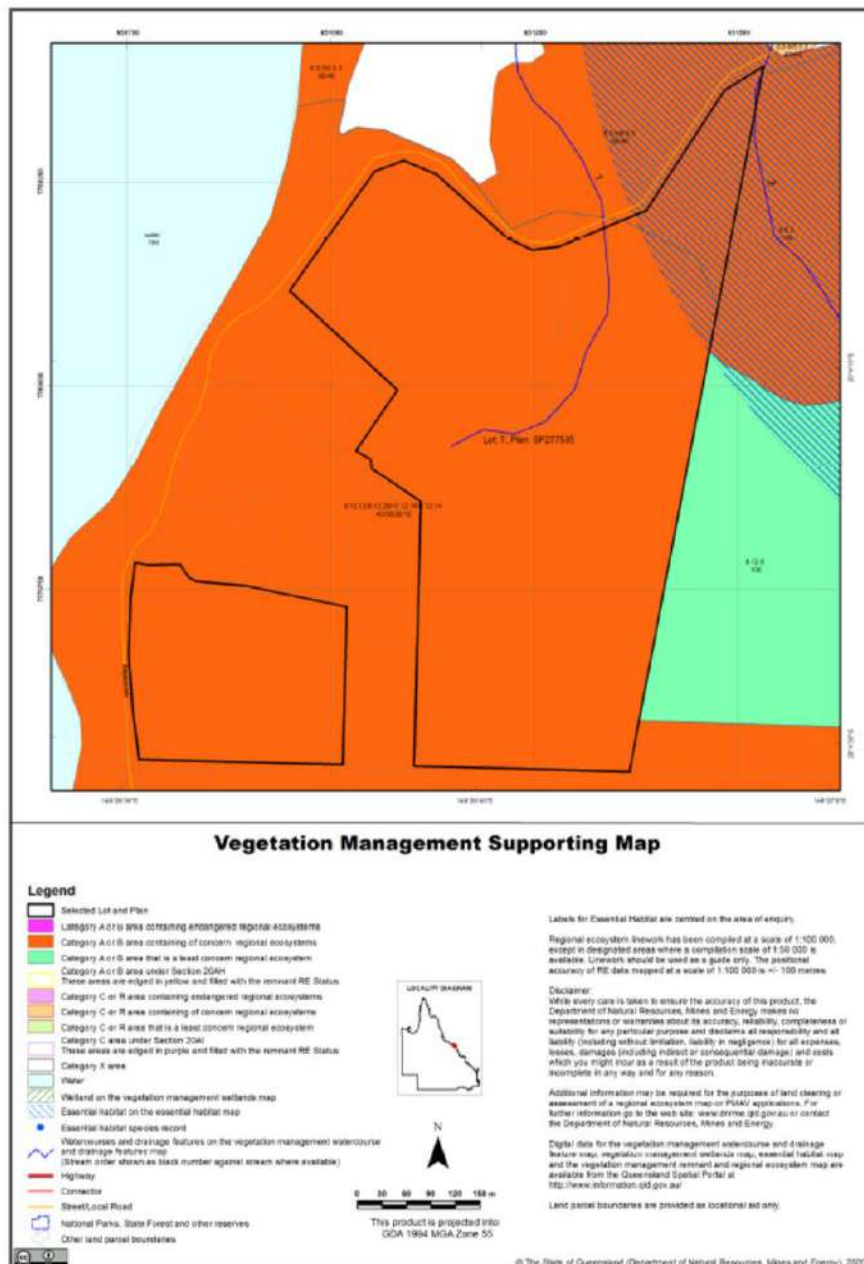
Hardy, S., 2003. Soils and Land Suitability of the Whitsunday Coast Area, Central Queensland". Whitsunday Shire Council, Queensland.

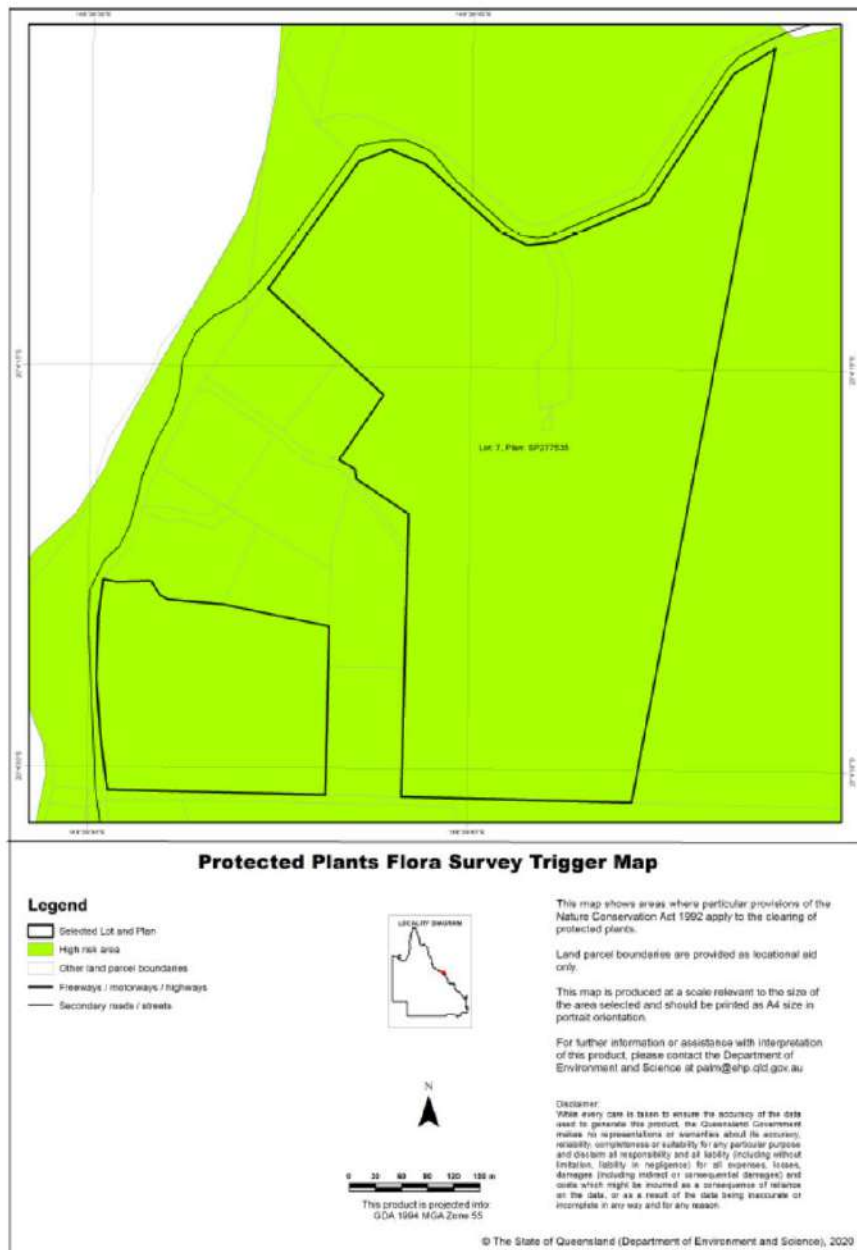
Malone, E.J., Paine, A.G.L., 1971, Bowen, Queensland, 1:250 000 geological series map. Sheet SF/55-03, 1st edition., Bureau of Mineral Resources, Australia,

6.0. Appendix

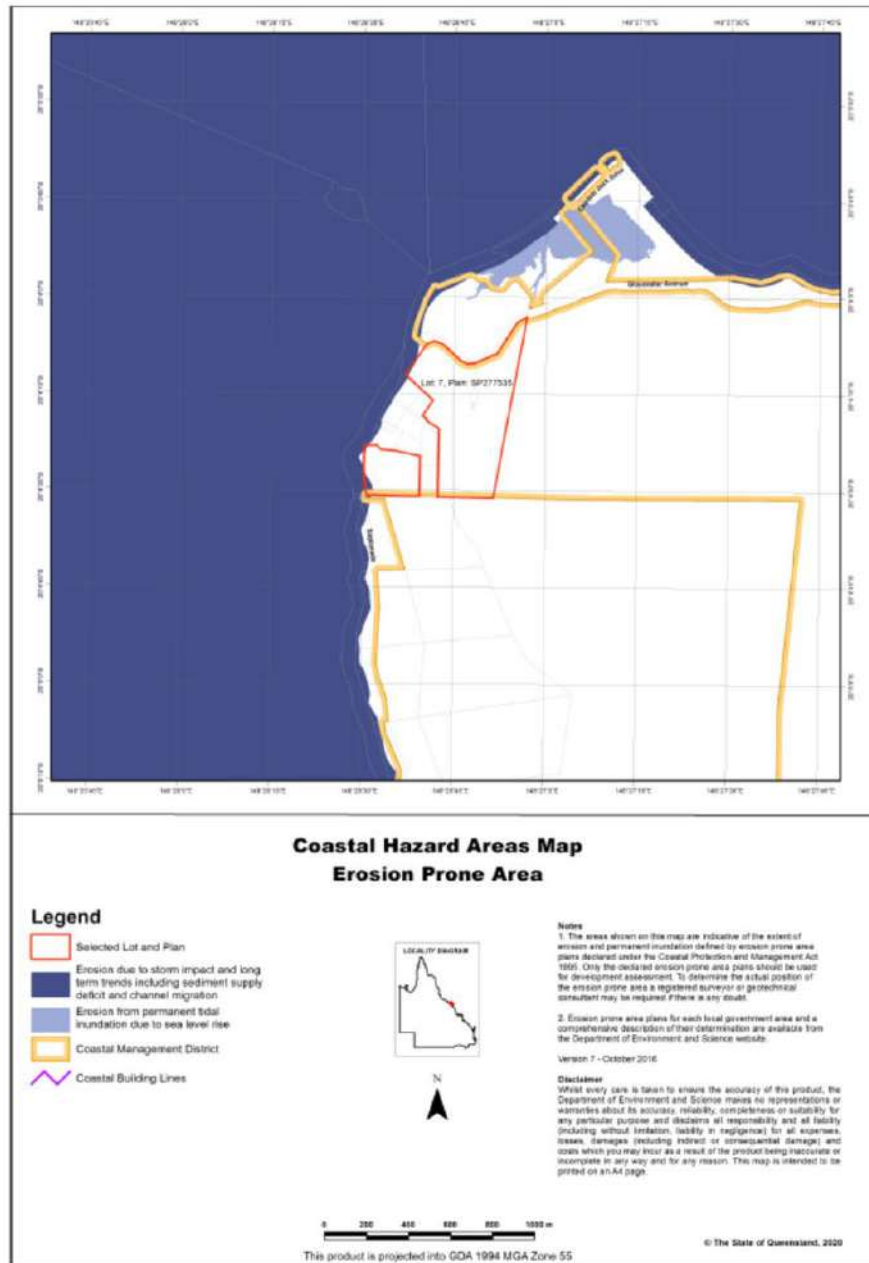
6.1. Regional ecosystem maps

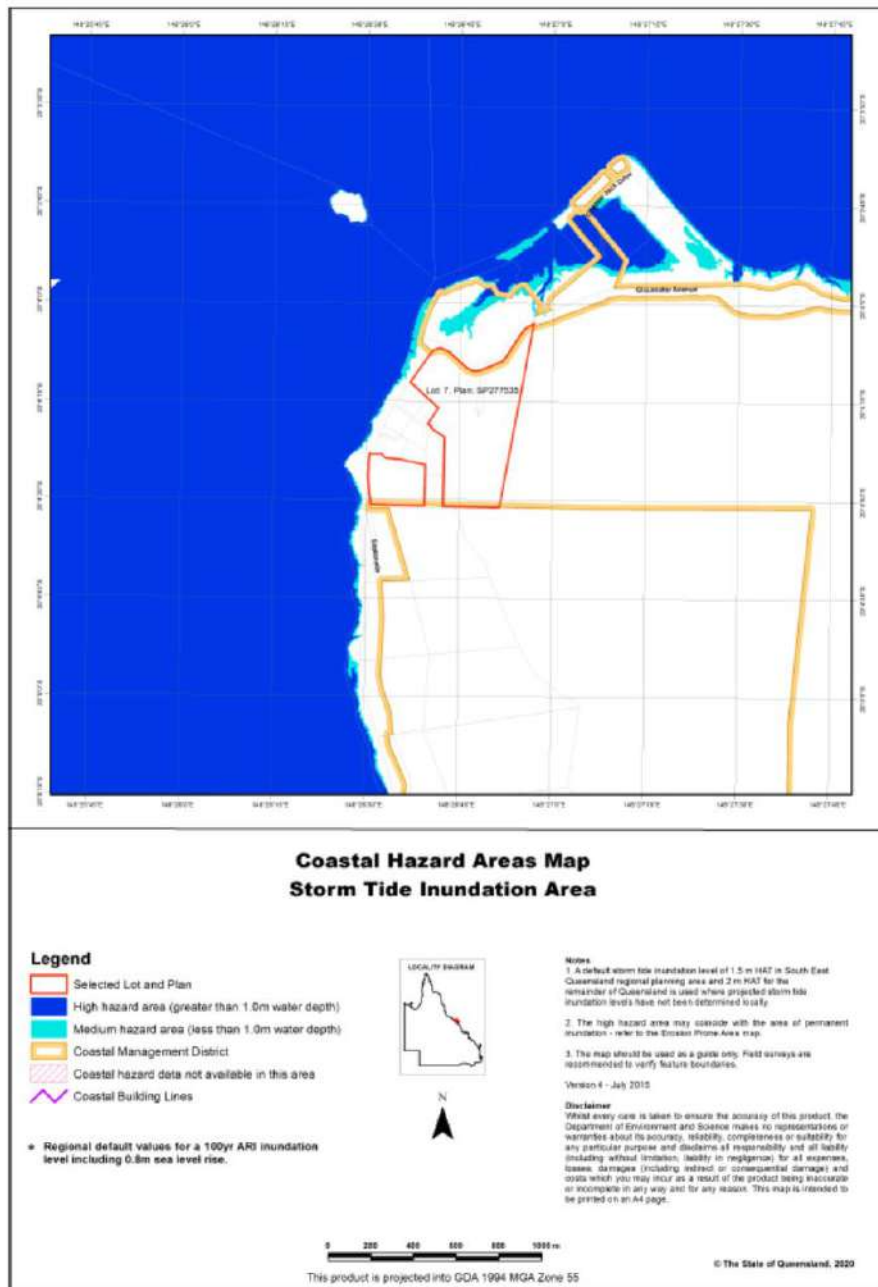






6.2. Coastal hazard maps





6.3. Site photographs



Photo 1. 4wd access at beach 2.



Photo 2. Current car park at beach 2.



Photo 3. Current car park at beach 3.



Photo 4. Erosion at beach 3.



Photo 5. Beach 3 car park.



Photo 6. Litter at beach 2.



Photo 7. Beach 2 current car park.



Photo 8. Frog rock current car park



Photo 9. Frog rock current car park

15. Community Services
15.3 DONATION ON COUNCIL FEES - NOVEMBER 2020

AUTHOR: Meredith Davis – Administration Officer Community Development

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council donate the value of the fees, from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074) for the following recipients:

- **Whitsunday Community Gardens Inc. – Local Law Licence Renewal - \$200.00**
- **ESA International – Alpha Epsilon Proserpine Branch – Local Law Licence Renewal - \$200.00**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Community groups are invited to apply for a Donation on Council Fees when submitting applications to Council prior to the event or works commencing.

PURPOSE

Council to consider providing financial support for Not for Profit organisations to enable their events and facilities to continue to be an invaluable resource to our local communities.

BACKGROUND

Donations on Council Fees are only available for Not for Profit organisations and only apply for:

- Planning, Building and Event Applications,
- Local Law Licence Applications,
- Local Law Licence Annual Renewals, and
- Green Waste Disposal Fees.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Organisation	Event/Description	Application Type	Amount
Whitsunday Community Gardens Inc.	Community Garden Galbraith Park Drive, Cannon Valley	Local Law Licence Renewal Fee	\$200.00
ESA International Alpha Epsilon Proserpine Branch	Raffle Ticket Sales Main Street, Proserpine	Local Law Licence Renewal Fee	\$200.00
		Total	\$400.00

Council has the following options:

Option 1 – That Council approve the payment of fee donations for November 2020.

Option 2 – That Council decline the requests for fee donations.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.

Operational Plan

Action 2.2.6.1 – Support the Whitsunday community through the facilitation of the community grants and donations programs.

Financial Implications – The funding for the support will be taken from budget code JC: 2967.11074 - Community Donations (2967) / Donations (11074). There is currently \$55,967.00 in this budget line item.

Risk Management Implications – The donation of Council fees for activities undertaken by community groups shows Council is committed to investing in the community, while recognising the work done by our local, Not for Profit community groups.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council donate the value of the fees, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074) for November 2020.

ATTACHMENTS

Attachment 1 – Request for Donation on Council Fees - Whitsunday Community Gardens

Attachment 2 – Request for Donation on Council Fees - Alpha Epsilon Proserpine Branch

Attachment 1 – Request for Donation on Council Fees - Whitsunday Community Gardens Inc.



Donation on Council Fees Application Form 2020/2021

Donation on Council Fees Application Form

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

Application Information

Community groups are required to complete this form to apply for a Donation on Council Fees prior to the event or application. Donations on Council Fees are only available for Not for Profit organisations and only apply for Application Fees, Licence Fees and Disposal of Green Waste Fees.

On receiving the completed form, it will be processed and presented to Council at the next available meeting for consideration. Once a decision has been made, formal notification will be made to the listed applicant.

Forms can be emailed to info@whitsundayrc.qld.gov.au or in person at any of Council's Customer Service Centres.

Section 1 – Applicant Details Clear Form

Applicant Name WHITSUNDAY COMMUNITY GARDENS INC	Contact Person [REDACTED]
Postal Address 14 SAM HILL DRIVE WOODMARK 4802	
Phone Number [REDACTED]	Mobile Number [REDACTED]
Email Address [REDACTED]	

Section 2 – Details of Donation on Council Fees

☐ Class 1 Application Fee: \$ 927.00	☒ Local Law Licence Fee: \$200
☐ Class 2 Application Fee: \$ 664.00	☐ Building Application Fee: \$
☐ Class 3 Application Fee: \$ 399.00	☐ Planning Application Fee: \$
☐ Category 1 Food Licence Fee: \$ 525.00	☐ Other: \$

Section 3 – Linked Applications

Is this Donation on Council Fees linked to an Event Application? If yes, please complete below: **NO**

Event Name	Location

Please Note:
 *If the fee has been paid, please attach the receipt and complete Council's EFT Form for a refund.
 *If you are in receipt of an invoice, please attach same to this application.

Signature [REDACTED]	Date 5/11/2020

Privacy Statement: Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

OFFICE USE ONLY:

☐ Approved	☐ Declined	Number:	Date:

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
 P: 1300 WHRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen Cnr Herbert & Powell Streets Bowen QLD 4805	Proserpine 83 85 Main Street Proserpine QLD 4800	Collinsville Cnr Stanley & Conway Streets Collinsville QLD 4804	Cannonvale Shop 23, Whitsunday Plaza Shute Harbour Road, Cannonvale QLD 4802

Attachment 2 – Request for Donation on Council Fees - Alpha Epsilon Proserpine Branch



Donation on Council Fees Application Form 2020/2021

262-2020-66 215-2019-82.1

Donation on Council Fees Application Form

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

Application Information

Community groups are required to complete this form to apply for a Donation on Council Fees prior to the event or application. Donations on Council Fees are only available for Not for Profit organisations and only apply for Application Fees, Licence Fees and Disposal of Green Waste Fees.

On receiving the completed form, it will be processed and presented to Council at the next available meeting for consideration. Once a decision has been made, formal notification will be made to the listed applicant.

Forms can be emailed to info@whitsundayrc.qld.gov.au or in person at any of Council's Customer Service Centres.

Section 1 – Applicant Details

Clear Form

Applicant Name	Alpha Epsilon Proserpine Branch Inc.	Contact Person	[REDACTED]
Postal Address	3/50 Ruge Street Proserpine Qld 4800		
Phone Number	[REDACTED]	Mobile Number	
Email Address	[REDACTED]		

Section 2 – Details of Donation on Council Fees

☐ Class 1 Application Fee:	\$ 927.00	☒ Local Law Licence Fee:	\$ 200.00
☐ Class 2 Application Fee:	\$ 664.00	☐ Building Application Fee:	\$
☐ Class 3 Application Fee:	\$ 399.00	☐ Planning Application Fee:	\$
☐ Category 1 Food Licence Fee:	\$ 525.00	☐ Other:	\$

Section 3 – Linked Applications

Is this Donation on Council Fees linked to an Event Application? If yes, please complete below:

Event Name	Raffle ticket sales	Location	Main Street Proserpine

Please Note:

*If the fee has been paid, please attach the receipt and complete Council's EFT Form for a refund.

*If you are in receipt of an invoice, please attach a copy to this application.

Signature	Date	13/11/2020

Privacy Statement: Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

OFFICE USE ONLY:

☐ Approved	☐ Declined	Number:	215.2019.82.1	Date:	13/11/2020

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

15. Community Services
15.4 SPORT & RECREATION FACILITY MANAGEMENT GRANT - WHITSUNDAY SPORTSPARK LIMITED

AUTHOR: Jacqueline Neave – Arts & Community Programs Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Facility Management Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), to Whitsunday Sportspark Limited.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Council offers annual funding to grass roots organisations across the region that manage multi use Council facilities.

PURPOSE

Council to consider the payment of the Facility Management Grant in accordance with Council's Facility Management Grant Guidelines.

BACKGROUND

To be eligible for the facility management grant an organisation must meet the following criteria;

- Is incorporated and meets its obligations with the Office of Fair Trading;
- Is covered with the appropriate level of public liability insurance (20 million); and
- Possesses a current lease/licence agreement with Council, unless situated on privately owned land.
- Submit an operational budget for the facility with the application, as well as quarterly budget updates.

Funding is based on the total number of active participants utilising the facility per year. The level of funding is based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	> 400	\$20,000.00
Band 2	201 - 400	\$10,000.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_C&ENV_03 – Community Grants Policy

ANALYSIS

The Facility Management Grant is only available for groups that oversee/manage facilities that are utilised by more than one type of sport.

If a facility has more than one sport utilising the facility but does not reach the 201 active participants minimum participation threshold, they will not be eligible for funding from the Facility Management Grant.

The Whitsunday Sportspark facility currently has six clubs:

- Whitsunday Netball Association,
- Whitsunday Sea Eagles AFL Club,
- Whitsunday Raiders Rugby Club,
- Whitsunday Touch Association,
- Whitsunday Football Club,
- Airlie Beach Junior Football Club.

Organisation Name	Junior Members	Senior Members	Total Members	Grant Type / Band	Amount Requested
Whitsunday Sportspark Limited	518	321	839	Facility / 1	\$20,000.00
Total					\$20,000.00

Council has two options:

Option 1 – Council accept the application from Whitsunday Sportspark Limited and approve the funding of \$20,000.00.

Option 2 – Council decline the application for the Whitsunday Sportspark Limited.

STRATEGIC IMPACTS

Corporate Plan

Outcome 2.2 – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.3 – Develop systems and promote the funding of local sport and recreation facilities.

Operational Plan

Action 2.2.3.2 – Support the Whitsunday community through the facilitation of community and RADF grants.

Measure – Community & RADF Grant Applications are decided within corporate timeframes.

Financial Implications – The funds will be taken from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250). There is currently \$90,272.00 in this budget line item.

The Whitsunday Sports Park has been previously granted a loan of \$1M to support the cashflow of other external funding associated with the development of facilities on site. To

date no repayments have been made on that loan. Additional time has been requested to extend the term of that loan beyond the original term of 1 year which concluded mid 2020.

Risk Management Implications – The Facility Management Grant shows that Council is committed to recognising and supporting those organisations that maintain multi-use sporting facilities for the local community.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approve the payment of a Sport & Recreation Facility Management Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250).

ATTACHMENTS

N/A

15. Community Services
15.5 CITIES POWER PARTNERSHIP PROGRAM

AUTHOR: Scott Hardy – Coordinator Natural Resource Management & Climate

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council make application to the Climate Council for a membership to the Cities Power Partnership Program.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

The Climate Council developed the Cities Power Partnership Program which was launched in 2017 to assist local governments to reduce carbon emissions. The Cities Power Partnership is Australia's largest local government climate network, made up of 139 Councils from across the country, representing almost 11 million Australians.

The Cities Power Partnership Program is free to join and the benefits are networking and the sharing of information among local governments on renewal energy issues and projects.

PURPOSE

To seek Council endorsement for the Whitsunday Regional Council to become a member of the Climate Council's Cities Power Partnership Program.

BACKGROUND

Council adopted its Climate Change Mitigation Strategy in April 2019, which sets emission reduction targets of 30% by 2030 and 100% by 2050 and lists priority actions required to reduce emissions by the target dates. The required actions include the implementation of solar and renewable energy projects to reduce carbon emissions.

It is interesting to note that Councils 2016/2017 estimated carbon emissions were 91,628 tonnes for the year, with approximately 8,366 tonnes of CO² generated from electricity usage. In recent years, Council has implemented a number of solar power projects which generate 864,171kwh per annum which has resulted in a reduction in carbon emissions of 682 tonnes of CO²eq./yr.

In 2018, Council developed the Climate Change Innovation Hub. The Hub became operational in 2019 and has a Business Plan to guide its research and service outcomes. One of the actions listed in the Business Plan is to encourage Council to join the Cities Power Partnership Program.

The proposed application to the Cities Power Partnership will complement Council's Mitigation Strategy and the outcomes sought from the Climate Hub.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

The Cities Power Partnership engages with towns and cities, via local Councils, throughout Australia and incentivises Councils to increase renewable energy and energy efficiency, improve transport and engage in advocacy. Members are also given access to a national knowledge hub and a project assessment and tracking tool. They are buddied with other cities to knowledge share, visited by domestic and international experts, connected with community energy groups and celebrated at events with other local leaders.

Power Partners will be buddied within and across State borders to deepen knowledge sharing across joint project areas of interest. Councils can also be connected with their local community energy group and relevant local organisations who can help with implementation of emission reduction actions. Councils who are already leading, will play an important knowledge sharing role with other partners. Power Partners will be assisted with applications for project funding, third party grants and renewable energy incentives as they become available.

To become a Power Partner, Whitsunday Regional Council needs to submit a formal letter from the Mayor to Cities Power Partnership Chief Executive Officer, Amanda McKenzie, confirming participation. The letter needs to acknowledge that as a Power Partner in the Cities Power Partnership Program, Whitsunday Regional Council will:

- Within 6 months, identify 5 items included in the Cities Power Partnership Pledge that your Council will strive to achieve. (Noting that some projects already in the Council pipeline could be included towards a Council's pledge).
- Complete a 12 monthly online survey that provides the Climate Council with basic information on how you are progressing on the 5 pledge items that Council has selected.
- Nominate a point of contact within your Council that the Climate Council can liaise with on CPP matters, including contact details.
- Confirm that you're willing to connect and collaborate with other local Councils to share knowledge.

The Cities Power Partnership is linked to the International Council for Local Environmental Initiative (ICLEI) organisation which promotes Local government sustainability.

The proposed list of five (5) pledges required to join the Cities Power Partnership Program are outlined in the table below and are selected from the report "*Cities Power Partnership - Information for Councils*".

Pledge No.	Theme	Pledge (and Reference Number)
1	Renewable Energy	3. Install renewable energy (solar PV and battery storage) on Council buildings.
2	Renewable Energy	5. Power Council operations by renewable energy, and set targets to increase the level of renewable power for Council operations over time.
3	Renewable Energy	2. Use Council resources to support the uptake of renewable energy
4	Energy Efficiency	3. Roll out energy efficient lighting across the municipality.
5	Sustainable Transport	5. Support cycling through provision of adequate cycle lanes, bike parking and end-of-ride facilities.

STRATEGIC IMPACTS

Social, Environment & Corporate

- Joining the Cities Power Partnership will demonstrate that Council is implementing its Climate Change Mitigation Strategy and providing leadership on this issue.

Economic & Financial

- The Cities Power Partnership is free to join.
- There may be opportunities for Council to access grants or becoming members of the Cities Power Partnership may assist with applying for grants to for renewable energy projects.

CONSULTATION

Julie Wright – Director Community Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council apply to the Climate Council for a membership to the Cities Power Partnership Program.

ATTACHMENTS

N/A

15. Community Services

15.6 CAPE GLOUCESTER OPEN SPACE COMMUNITY PROJECTS

AUTHOR: Scott Hardy – Coordinator Natural Resource Management & Climate

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) **receive the Cape Gloucester Open Space Consultation Report; and**
- b) **seek grant funding to undertake:**
 - **the expansion of 1ha of Open Space at the Gloucester Sport & Recreation Facility, and**
 - **the proposed 1.4km Coastal Walking Track between Dingo Beach and Hydeaway Bay.**
- c) **forward the projects for consideration in the 2021/22 budget preparation, for inclusion into Councils long term financial plan.**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

Council was approached by the Gloucester Sport & Recreation Association (GSRA) to assist with the clearing of land to establish more open space for recreation. In addition, the GSRA and the Dingo Beach Progress Association have been interested in establishing a coastal walking track or cycleway between Dingo Beach and Hydeaway Bay. On 25 March 2020, Council endorsed a community consultation process to gauge community support for the proposed 1ha Gloucester Open Space Project (Reference: 2020/03/25.14).

The community consultation process for this project was delayed due to COVID-19. The community consultation process was open from 1 September 2020 to 6 October 2020. The consultation process included an on-line community meeting to discuss the two projects and included an on-line survey. The results of the community on-line survey were:

- **Project 1– Gloucester Sporting Complex Clearing of 1ha of Vegetation for Informal Recreation**
 - 59 survey responders.
 - 34 out of 59 supported the clearing (57%) with 6 surveys (10%) neutral.
- **Project 2 – Clearing of Native Vegetation to Establish a 1.4km Coastal Walking Track between Dingo Beach and Hydeaway Bay**
 - 113 survey responders
 - 100 out of 113 supported the project (88%)

PURPOSE

The purpose of this report is to summarise the results of the community consultation process for the two Gloucester open Space community projects:

- Project 1– Gloucester Sporting Complex clearing of 1ha of vegetation for informal recreation
- Project 2 – Clearing of Native Vegetation to Establish a 1.4km Coastal Walking Track between Dingo Bach and Hydeaway Bay

BACKGROUND

In 2019, the Gloucester Sport & Recreation Association (GSRA) submitted a copy of their proposed Gloucester Sports Park Master Plan for Council consideration. In a workshop meeting in November 2019, Council supported staff seeking State Government advice on whether the GSRA could clear up to 1ha of land for passive and active open space.

The State Government advice on the proposed clearing of 1ha was received by Council on 7 February 2020. The advice states that:

- It is likely that Area A (south of the sporting complex) may be Accepted Development for the removal of 1ha of vegetation if the clearing complies with the codes detailed below and therefore no application to DSDMIP would be needed.
- It is likely that Area B (between the sporting complex and the Hydeaway Bay Road) will require assessment by DSDMIP and therefore it is not the preferred location for the development to occur.

The proposed clearing of 1ha at Area A, south of the sporting complex is possible without development approval. The proposed clearing of 1ha of land at Area B, between the sports Club and the road is unlikely to be supported by the State Government primarily because of the small waterway involved.

On 25 March 2020, Council endorsed a community consultation process to gauge community support for the 1ha of vegetation clearing to establish more open space at the Gloucester sports facility. Another community open space project that has been discussed in recent years has been the establishment of a coastal walking track or cycleway between Dingo Beach and Hydeaway Bay. This coastal walking track was included in the community consultation process.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

The results of the Gloucester Open Space Community Consultation can best be summarised using the survey results:

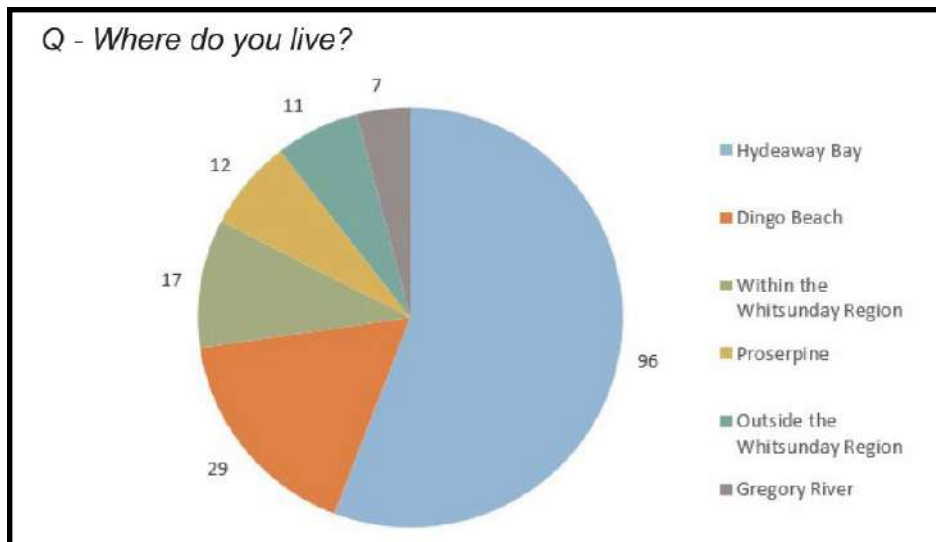


Figure 1: Summary of Total Respondents to Online Survey

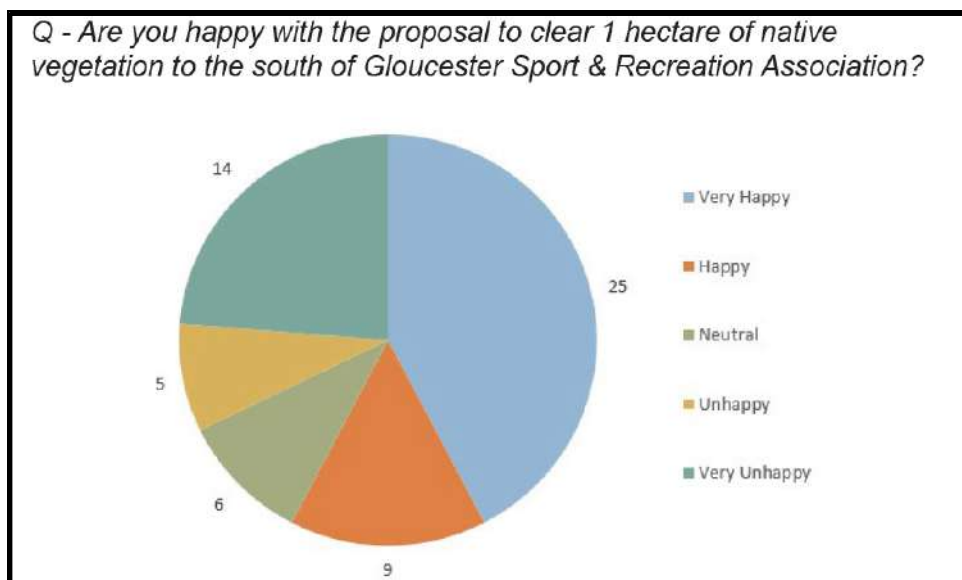


Figure 2: Level of Support to Clear 1ha of Native Vegetation South of Gloucester Sport & Rec Association

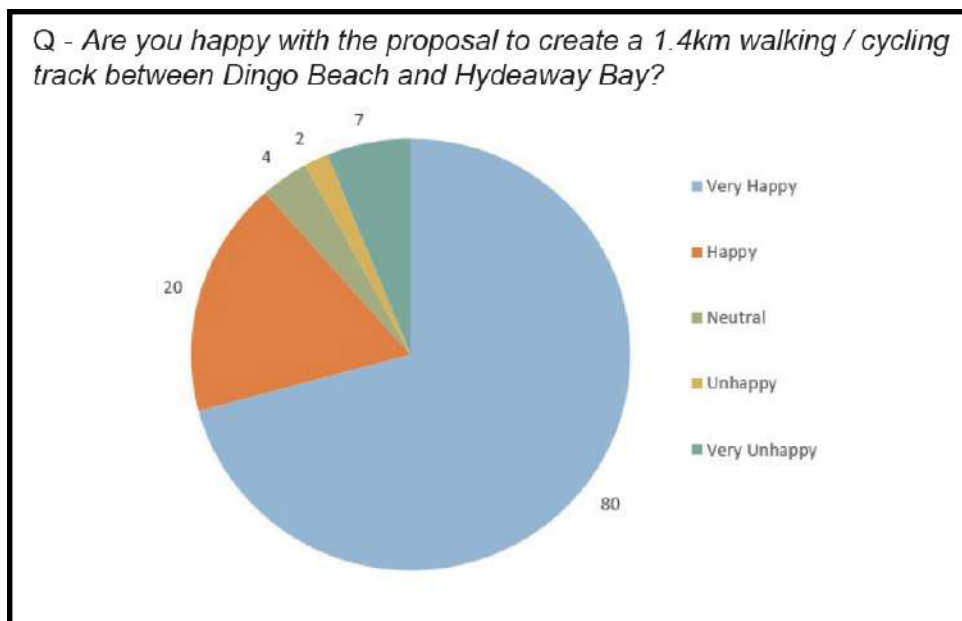


Figure 3: Level of Support for 1.4km Coastal Walking Track

Summary of main results:

- Project 1– Gloucester Sporting Complex Clearing of 1ha of Vegetation for Informal Recreation
 - 59 survey responders.
 - 34 out of 59 supported the clearing (57%) with 6 surveys (10%) neutral.
- Project 2 – Clearing of Native Vegetation to Establish a 1.4km Coastal Walking Track between Dingo Beach and Hydeaway Bay
 - 113 survey responders
 - 100 out of 113 supported the project (88%)

The main feedback from those who had concerns about the clearing of 1ha of open space south of the Gloucester Sporting facility:

- Some residents preferred to clear the vegetation between the sporting clubhouse and the road.
- Concerns over the relatively low number of children.
- Concerns about clearing native vegetation.

The main feedback from those who had concerns about the coastal walking track were:

- The risk of the track becoming used by 4WD vehicles.
- The risk of disturbing cultural heritage artefacts.

STRATEGIC IMPACTS

Social

- The GSRA state that the proposed Sports Park is for the community, especially the children. A review of the Bureau of Statistics website shows that there are 373 people in the Hydeaway Bay and Dingo Beach area, including 33 people under 18 years of age.
- It could be argued that the number of people in the Hydeaway Bay and Dingo Beach area increases during school holidays.
- Currently, the main area where children can “kick a football” is on the beach.
- The GSRA do a great job managing the sport and recreation facility at Hydeaway Bay.

- The coastal walking track between Dingo Beach and Hydeaway Bay could be a great eco-tourism activity and connect the two communities.

Economic & Financial

- The GSRA intend to apply for grants to fund a Sports Park. However, if the grants are successful, someone will need to maintain the sports ground to an agreed standard.
- It is not clear how the sports field will be maintained as there is no town water to the site.
- The proposed Sports Park is not currently on Council's 10-year capital works program.
- The coastal walking track will require the use of earth moving equipment to cut a suitable track and manage the stormwater.

Environment

- The vegetation in the area south of the sporting facility is described by the State government as having a conservation status of "endangered". The soil on the proposed site is very dispersive and low in fertility. To establish a Sports Park will require the importation of topsoil so that a reasonable cover of grass can be grown on site.
- The coastal walking track development will need to seek approval from the State government. In addition, due to its location, the cultural heritage issues at the location will need to be reviewed.

Political

- Based on the community consultation survey, there is a majority support for the clearing of 1ha of native vegetation for the establishment of additional informal open space at the Gloucester sports facility.
- Based on the community consultation survey, there is almost 90% support for the coastal walking track project.

CONSULTATION

Julie Wright – Director Community Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Whitsunday Regional Council has conducted a community consultation process to gauge community support for two open space projects in the Gloucester area. The two projects were:

- Project 1 – Gloucester Sporting Complex Clearing of 1ha of Vegetation for Informal Recreation.
- Project 2 – Clearing of Native Vegetation to Establish a 1.4km Coastal Walking Track between Dingo Beach and Hydeaway Bay

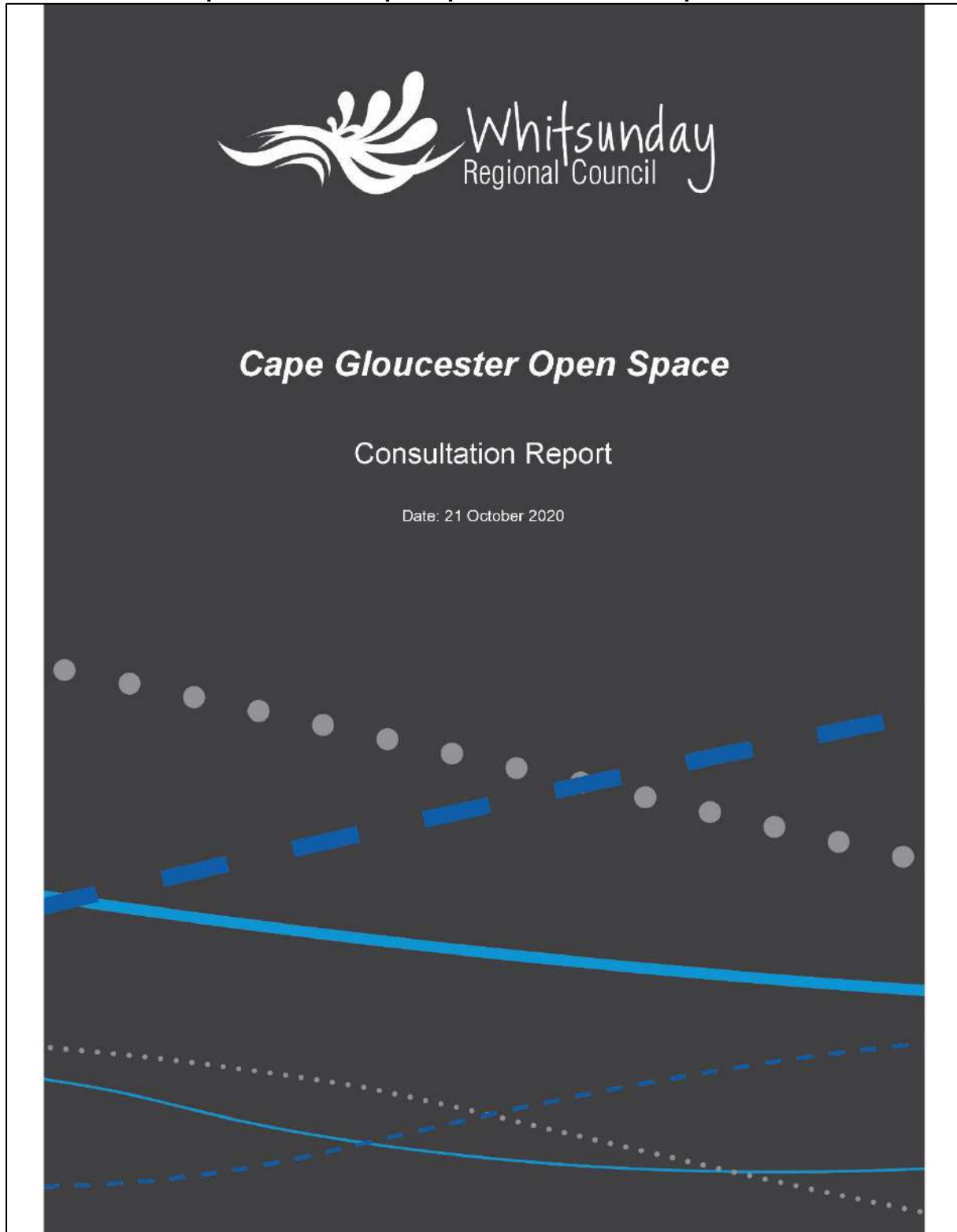
The community have supported the two projects. There was 59% support for the 1ha clearing at the sporting facility and 88% support for the coastal walking track. It is recommended that Council seek suitable grants to commence implementing the two open space projects at Cape Gloucester.

ATTACHMENTS

Attachment 1 – Cape Gloucester Open Space Consultation Report

Attachment 2 – Consultation Summary - Cape Gloucester Open Space

Attachment 1 – Cape Gloucester Open Space Consultation Report



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Attachment A: All Survey Responses

Attachment B: Feedback Analysis

Document History

Title	Version No.	Date	Author	Reviewer	Approved by
Report	1.0	21 Oct 2020	Joanne Vlismas	Scott Hardy; Greg Martin	Greg Martin

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1. Executive Summary

Whitsunday Regional Council (WRC) recently completed community consultation with residents from Hydeaway Bay, Dingo Beach and the surrounding Cape Gloucester area. Residents were asked to complete surveys to provide feedback on two proposals for clearing native vegetation on public land which is classified as 'open space'.

The first project related to clearing 1 hectare of native vegetation to the south of the Gloucester Sport & Recreation Association, to be used for recreation such as informal ball sports. The second project included the development and clearing of a 1.4km dirt walking track between Dingo Beach and Hydeaway Bay, with the intention of seeking funding in the future for a concrete path.

WRC published an online survey on Your Say Whitsunday and promoted this via all council communication channels. The surveys received a high rate of response, with 113 submitted for the walking/cycling track and 59 submitted for the Sports facility clearing. An online live Q&A was held during the consultation period on Sunday 20 September, 4pm – 5pm and was attended by 7 individuals, including WRC staff.

As a result of COVID-19 social distancing restrictions in 2020, there is greater emphasis on using online-only engagement methods, to avoid public gatherings in person and risk of infection. These methods are already in use and have been adapted slightly to take the place of traditional face-to-face engagement methods.

The key results of the survey responses show positive community support for both projects, including the clearing of native vegetation required to achieve them. As both projects will directly benefit the community in the Cape Gloucester area, this is a positive outcome for both Council and the community.

2. Background

WRC sought to gauge community support for more open space at the Gloucester Sport & Recreation Association, as a request had been received from the sports facility to clear some land adjacent to their grounds. Part of the sport facility's long-term Master Plan, the vegetation clearing would allow for informal ball sports and other passive recreation activities, which would benefit the local community as well as the facility.

The sport facility had requested a specific parcel of land to the east, between the facility and the road, however the State Government have previously provided advice that this location is not preferred due to specific vegetation linked to a waterway through this land. WRC have instead presented a block of land to the south of the facility, and indicated this during the consultation on a map available for download.

The walking / cycling track between Dingo Beach and Hydeaway Bay is an idea which has been proposed previously over the years by various community groups and has not been consulted on until now.

3. Overview of the Consultation

The consultation process occurred over a 5 week period, from Tuesday 1 September through to 5pm, Tuesday 6 October 2020.

3.1 Purpose of the consultation

To consult with affected communities and key stakeholders regarding the clearing of native vegetation on public land deemed 'open space', in two locations in the Cape Gloucester area.

Under the IAP2 Public Participation Spectrum, WRC was seeking to inform and consult the affected communities.

3.2 Who was consulted

The residents of Hydeaway Bay and Dingo Beach were targeted, including surrounding rural areas. WRC consulted with the Gloucester Sport & Recreation Association, the Hydeaway Bay Progress Association and the Dingo Beach Progress Association as key stakeholders who represent sectors of the community in this area.

3.3 Advertising and promotional activities

WRC promoted the consultation process via social media, with a Facebook post on the first day of the consultation period. This post had a reach of 8566 people, with 231 reactions, comments and shares, and 118 link clicks through to Your Say Whitsunday.

The process was advertised in the public notices of the online newspaper Whitsunday Times and the hardcopy paper Whitsunday News.

A flyer was prepared and emailed to the key stakeholder groups (see below), to distribute via their networks and print out a copy for any physical noticeboards in the area.



Cape Gloucester - Open Space

Have Your Say!

1 September - 5 October 2020



Open Space is a planning term which refers to any land which is undeveloped (with no buildings or built structures) and accessible to the public. Open Space is an important community asset, providing recreational areas and enhancing a region's beauty and environmental values.

Whitsunday Regional Council is seeking feedback from residents in Hydeaway Bay, Dingo Beach and surrounds, regarding two open space proposals in the area (see information over the page):

- Project 1 - Gloucester Sport & Recreation Association proposal to clear native vegetation
- Project 2 - Walking / Cycling Track between Dingo Beach and Hydeaway Bay

HAVE YOUR SAY

Community Consultation

Opens: Tuesday 1 September 2020

Closes: 5pm, Tuesday 5 October 2020

How: Visit our website Your Say Whitsunday to complete the surveys and have your say.

ONLINE INFO SESSION - 4PM, 20 SEPTEMBER

Register now for the online Q&A Information Session which will be held via video call by Microsoft Teams. Register to attend the session by completing the form on our website below - instructions will be sent by email to registered participants.

Visit Your Say Whitsunday today!
<https://yoursay.whitsundays.qld.gov.au/>



Cape Gloucester - Open Space

Have Your Say!

1 September - 5 October 2020

PROJECT 1 - GLOUCESTER SPORT & RECREATION ASSOCIATION PROPOSAL TO CLEAR VEGETATION

The Association has proposed to clear 1 hectare of native vegetation south of the complex for informal ball games and passive recreation (such as football/soccer).

Council will need to gain permission from the State Government to clear this protected native vegetation for the project.

PROJECT 2 - WALKING / CYCLING TRACK BETWEEN DINGO BEACH AND HYDEAWAY BAY

The development of a walking / cycling track would involve clearing native vegetation to establish a 1.4km dirt track between Dingo Beach and Hydeaway Bay.

The new track would enable greater connection between the two coastal areas and encourage active recreation (walking, running, cycling).

If Council is able to secure funding, this track may be converted to a concrete path in the future to assist cyclists and those with accessibility needs.

CONTACT US

- Phone: 1300 752 573
- Email: info@whitsundays.qld.gov.au
- In Person: Complete feedback surveys at our Processing Customer Service Centre



Factsheet, made available online and emailed to key stakeholder groups

3.4 Online Question & Answer Session

WRC hosted an online live Q&A session via Microsoft Teams on Sunday 20 September 2020, from 4pm – 5pm. WRC officers and the Division 5 Councillor attended, plus four members of the community. Representatives from the Gloucester Sport & Recreation Association, Hydeaway Bay Progress Association were in attendance, along with an individual resident.

A powerpoint was presented to the attendees which provided the purpose, aims and suggested areas for clearing the native vegetation. The attendees were asked to provide feedback and there was general discussion around a range of issues including how development would be staged, classification of vegetation in the proposed areas, the location of clearing, the need for facilities for youth in the area and extending the walking track further to Nelly Bay.

4. Overview of the Responses

Overall, there were 173 valid responses received online during the consultation period. There were 113 responses to the Walking / Cycling Track proposal, 59 responses to the sport facility proposal and 1 response in the Feedback Guestbook tool.

All valid responses are detailed in **Attachment A: All Survey Responses**. Please note: some participants entered surveys multiple times so these duplications have been removed from the total count of submissions.

4.1 Demographics

Participants from across the region submitted surveys in the consultation, with most participants from Hydeaway Bay and Dingo Beach.

Figure 1: Location of Participants from Survey 1 - GSRA

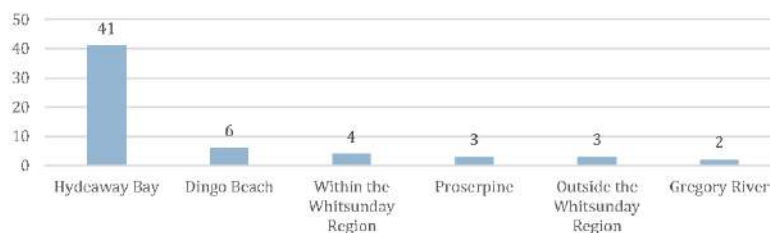
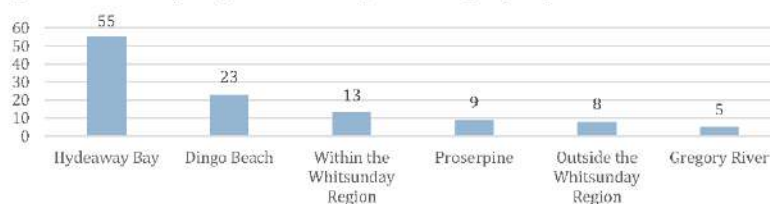


Figure 2: Location of participants from Survey 2 – Walking / Cycling Track



4.2 Analysis of responses

The following graphs outline some of the key results from the surveys and comments.

Survey 1 – Gloucester Sport & Recreation Association proposal

Figure 3: Are you a member of the Gloucester Sport & Recreation Association?

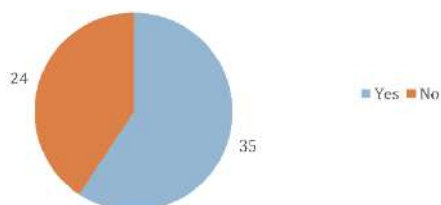


Figure 4: Do you use the facilities at the Gloucester Sport & Recreation Association?

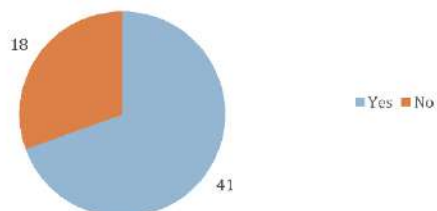


Figure 5: Are you happy with the proposal to clear 1 hectare of native vegetation to the south of the complex to allow open space for recreation, such as informal ball sports?

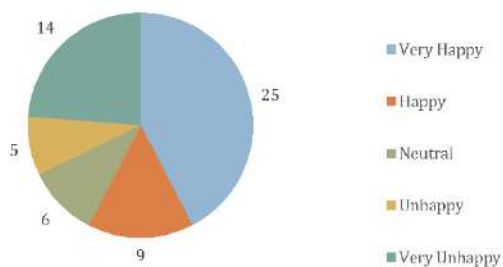


Figure 6: Key Themes of top comments (more than one mention) received in the survey responses



Survey 2: Proposed walking / cycling track between Dingo Beach and Hydeaway Bay

Figure 7: How often do you use the foreshore recreation areas at Hydeaway Bay and Dingo Beach?

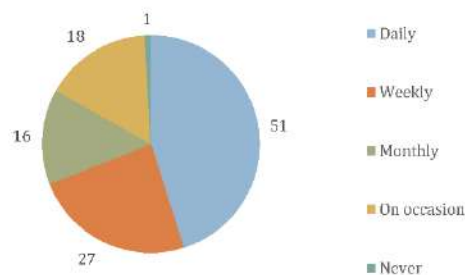


Figure 8: What recreational activities do you engage in at Hydeaway Bay and Dingo Beach?

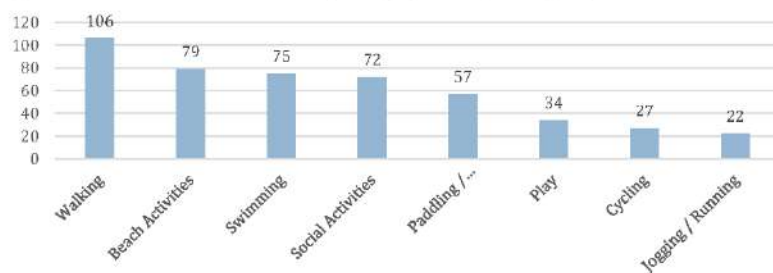


Figure 9: Are you happy with the proposal to clear native vegetation to create a 1.4km walking / cycling track between Dingo Beach and Hydeaway Bay?

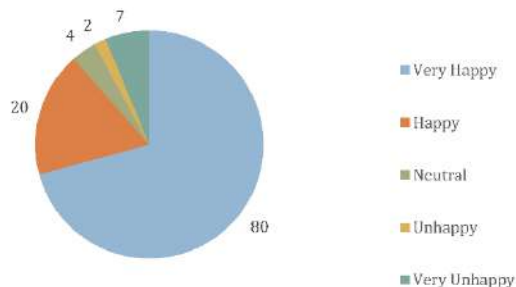
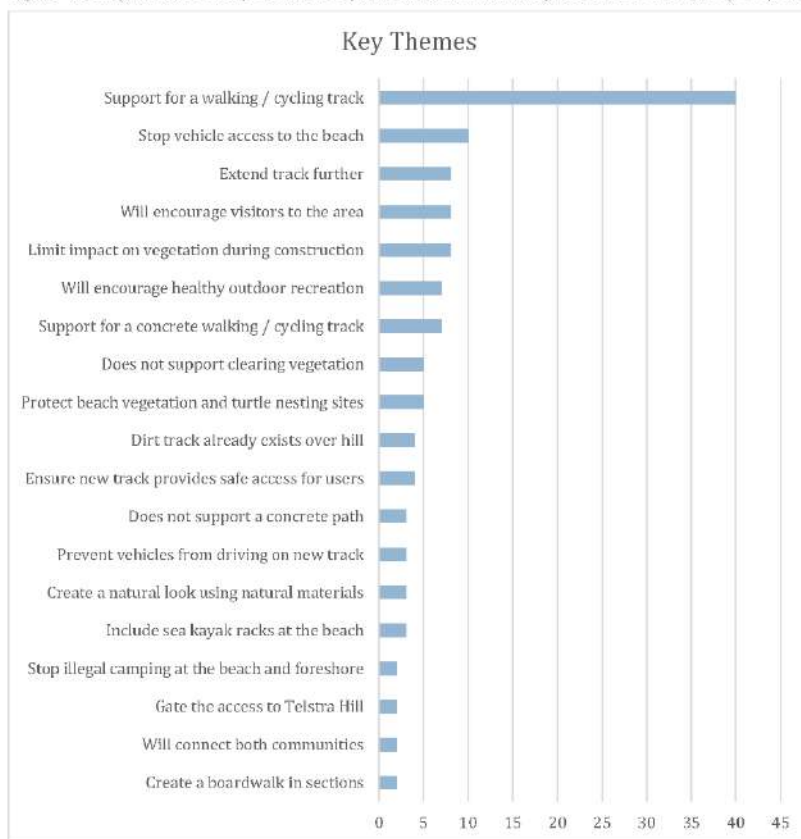


Figure 10: Key Themes of top comments (more than one mention) received in the survey responses



Page 8 of 9

5. Recommendations

WRC received a high number of responses and the results indicate a clear majority in favour of removing native vegetation to deliver the two projects.

With 89% in support of the walking / cycling track and 58% in support of clearing land at the Gloucester Sport & Recreation Association, there is a clear vote of community support for this proposal. It is recommended that Council endorses these projects to ensure community expectations are met in the future.

There were some concerns raised by a small minority of residents regarding removal of native vegetation, and this group opposed the proposal.

Other concerns raised were regarding the location of the cleared open space, restricting vehicle access to the foreshore areas and debate over whether there is a need to clear space at the sports facility. Several residents indicated in the comments they are supportive of a walking track if the impact to vegetation is limited as much as possible.

There was general discussion during the online meeting around extending the walking track further in the future, between Hydeaway Bay and Nelly Bay, and this was supported in the survey comments.

Learnings

WRC used Microsoft Teams for the first time in a community meeting during this project, so there are some learnings here we can address to improve the experience in the future. It is recommended the facilitator remind attendees to turn on 'Mute' when not speaking to avoid background noise affecting the presentation. Some individuals who registered for the meeting didn't attend on the day, so further feedback is required to understand why. In general, the online meeting was considered successful as a new tool to engage our community in the online space.

6. Next Steps

This report will be presented to Council for consideration, with the aim of endorsing funding for the first stage of works and advocating for grant funding from the State Government for additional works.

Future communications to the public will outline the key results of the surveys and the intention to deliver the works in stages once funding has been sourced.

It is important to close the loop with residents and show how their input has affected the outcome. A Consultation Summary infographic document will be prepared which will be released to the public and distributed via the website and social media. The Summary will show some of the key statistics and outcomes of the consultation process.

Attachment 2 – Consultation Summary - Cape Gloucester Open Space



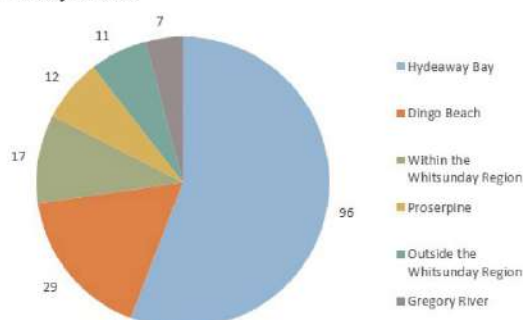
Consultation Summary

CAPE GLOUCESTER OPEN SPACE



KEY RESULTS

Q - Where do you live?



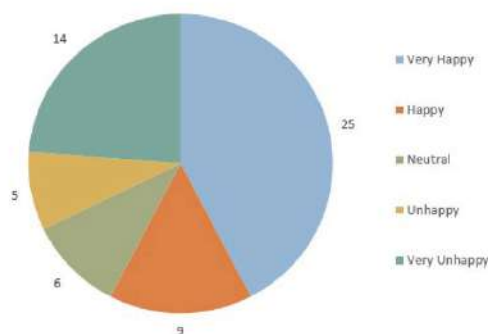
APPROACH

We held community consultation for five weeks from 1 September to 6 October 2020, to seek feedback in the Cape Gloucester area. Residents were asked to complete surveys on two proposals for clearing native vegetation on public land, classified as 'open space'.

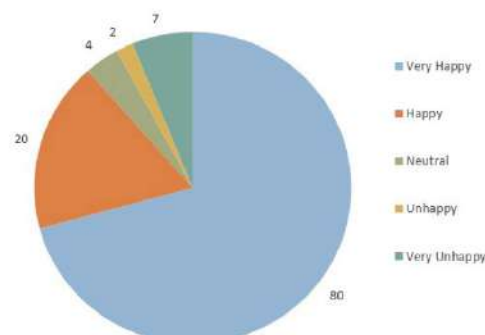
Project 1: Clearing 1 hectare of native vegetation to the south of the Gloucester Sport & Recreation Association, to be used for recreation such as informal ball sports.

Project 2: Clearing of a 1.4km dirt walking track between Dingo Beach and Hydeaway Bay, with the intention of seeking funding in the future for a concrete path.

Q - Are you happy with the proposal to clear 1 hectare of native vegetation to the south of Gloucester Sport & Recreation Association?



Q - Are you happy with the proposal to create a 1.4km walking / cycling track between Dingo Beach and Hydeaway Bay?



NEXT STEPS

The Consultation Report has been prepared and will be presented to Council for their consideration, with the aim of advocating for grant funding from the State Government.

WHO GAVE FEEDBACK?

113 surveys - Walking Track

59 surveys - Sports Association

16. Infrastructure Services
16.1 CANTAMESSA ROAD BRIDGE

AUTHOR: Jessica Cristaudo – Coordinator Transport Planning and Assets

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council resolve to remove the existing unapproved bridge structure and permanently close the Cantamessa Road as there is an alternative route of which is only a short distance.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on Wednesday 25 November 2020.

SUMMARY

To provide Council on the options available regarding the dilapidated bridge on Cantamessa Road.

PURPOSE

For Council to discuss whether an existing structure should be removed, and the road closed, or a new asset be constructed in its place.

BACKGROUND

Council received a complaint from a resident in July 2018 regarding the poor condition of an existing bridge where Cantamessa Road crosses Myrtle Creek. The bridge had been closed since 2017 when it was damaged due to Cyclone Debbie. As this bridge is not recorded as a Council asset, it was not remedied at the time nor eligible for flood damage. The temporary road closure signage has been in place since the bridge was closed. The bridge is of unknown age but is likely to be several decades old and most likely put in place by the locals. It is constructed using steel rail pieces sat on a combination of steel, timber and concrete foundations. During the wet season the bridge will often be inundated by several metres of water.

Council closed the bridge in 2017 due to the poor condition of the structure and damage that had occurred in the cyclone. As the bridge is not an asset, Council has no record of having carried out any work on the bridge, only minor gravel resheeting of the approaches to the bridge after washouts occurred. The resident has stated that four farmers use this bridge for the transportation of implements during the cane season between their farms on Cantamessa Road and Bennet Road, Strathdickie.

The bridge had a level two bridge inspection in August 2018 in line with the Department of Transport and Main Roads Structures Inspection policy. This inspection classed the bridge as condition rating 5 which is very poor and dangerous to continue using. Due to the condition rating the action to close the road has been taken with signage installed in appropriate locations to allow vehicles to turn around before the bridge. In addition, a structural inspection report summary is attached as attachment 3.

The structure is mainly used by cane harvesters to transport equipment between nearby cane paddocks to travel a short distance via Strathdickie Road. Under the National Class 1 Agricultural Vehicle and Combination Mass and Dimensions Exemption Notice 2020 (No.1) eligible agricultural vehicles and combination can be exempt from certain mass and dimensions requirements of the Heavy Vehicle National Law (HVNL) and Heavy Vehicle (Mass, Dimension and Loading) National Regulation (MDL Regulation), and other certain requirements of the Heavy Vehicle (Vehicle Standards) National Regulation (VS Regulation), and places conditions on their operation in designated Agricultural Heavy Vehicle Zones. Under this exemption these vehicles are permitted to travel on Strathdickie Road resulting in an additional journey length of up to 2.5 km. This is not a single point of access issue and an alternate route exists causing very little inconvenience or lost time.

Should the Council determine to replace the asset which it does not own and accept future maintenance and liability, the capital, depreciation, maintenance and operational cost will increase as well as the extra length of road that will need to be maintained for the operation of this bridge.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009, Chapter 3 The business of local governments [s69], Closing roads;

- 1) A local government may close a road (permanently or temporarily) to all traffic, or traffic of a particular class, if there is another road or route reasonably available for use by the traffic.
- 2) Also, the local government may close a road to all traffic or traffic of a particular class— (a) during a temporary obstruction to traffic; or (b) if it is in the interests of public safety; or (c) if it is necessary or desirable to close the road for a temporary purpose (including a fair, for example).

ANALYSIS

The Council has several options for consideration in this instance:

Option 1 - Remove the existing unsafe structure and permanently close the road

- Cost: \$ 10,000 (Approximate)
- Benefits: It will eliminate the risk of farmers driving in a condition 5 bridge (unsafe).
- Issues and Risks
 - Minor increase in the production costs for the farmers within the usage catchment (Farmers will need to drive an additional 2.5 km to arrive to their destination).
 - Key asset loss for farmers of a localised location (according to on site discussions only 4 farmers use this bridge for the transportation of implements during the cane season).
 - Council negative reputation for not supporting local farmers if the road is closed and the bridge is not replaced.
 - There is a current risk of someone traversing the structure. Ownership would need to be determined should a liability claim be made. **It is clear that the current asset is not that of the Council.**

Option 2 - Remove the structure and replace with bridge structure

- Cost: min \$200,000 (conceptual estimate only).

- Benefits: Very minor reduction in transport costings and time (2.5 km shorter, see attachment 2),
- Issues and Risks
 - Increase in operational and maintenance costings for Council
 - Increase in Council depreciation costings
 - The Council would be required to increase general rates by 0.4% to cover the capital costs
 - As this structure is not the property of the Council there is no current long term plan for its replacement in the Long Term Financial Plan (LTFP).

Option 3 – Seek financial contribution from beneficiaries by establishing a special charge for renewal of the structure

- Cost: min \$200,000 (conceptual estimate only)
- Benefits: Very minor reduction in transport costings and time (2.5 km shorter, see attachment 2),
- Issues and Risks
 - Increase in operational and maintenance costings for Council
 - Increase in Council depreciation costings
 - The Council would be required to implement a special rate to be established for the 4 users of the bridge. This special Rate would be required to fully recover the cost of the bridge over say a nominated 10 year period equating to approximately \$5,000/year additional rates for the 4 properties.
 - As this structure is not the property of the Council there is no current long term plan for its replacement in the Long Term Financial Plan (LTFP).

STRATEGIC IMPACTS

Further risks are identified in the risk register – attachment 1

Financial Impacts – the replacement of this structure which is not owned nor maintained by the Council will increase the Councils operational budget and cost at a minimum \$200,000 which is equivalent to a 0.4% general rate increase

CONSULTATION

John Gwydir – Executive Manager Roads and Drainage
 Jessica Cristaudo – Coordinator Transport Planning and Assets
 Michael Downing – Coordinator Capital Project Delivery
 Julian McEwan – Works Manager Proserpine and Airlie Beach
 Robert Lindley (Sales, Marketing and Digital Consultant InQuik)
 Daniel Schimke (Bridge Services)
 Joshua Corlis (Bridge Engineer, Bellingen Shire Council)

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council adopts option 1 and remove the existing unapproved structure and permanently close the road. The historical users of the structure have an alternative route that can be utilised.

ATTACHMENTS

Attachment 1 - Risk Register

Attachment 2 – Road Layout

Attachment 3 – Bridge Structure Inspection Report

Attachment 1 - Risk Register

Description of New or Changed Risk	Likelihood, Consequence and resultant overall Risk ratings (refer to Council's Risk Management Policy & Framework for guide to ratings)	Proposed Risk Controls	Residual Risk Score (after controls implemented)
Insures or fatalities for the use of an unsafe bridge	Extreme	Remove bridge	Low
Key asset loss for farmers of a localised locations (according to Michael Cantamessa he and three other farmers use this bridge for the transportation of implements during the cane season).	Extreme	Construction of a new bridge	Low
Council negative reputation for not supporting local farmers if the road is closed and the bridge is not replaced.	High	Construction of a new bridge	Low
Group of farmers within one sector put at risk for increase on production costings	High	Construction of a new bridge	Low
Additional costing for technics of bridge construction that has not been done by Council (Inquik)	High	Consultation with other Councils that have used this technic	Medium
Increase in the production costs for the farmers of the zone (Farmers will need to drive an additional 2.5 km to arrive to their destination)	Medium	Construction of new bridge	Low
Increase in operational and maintenance costings for Council	Medium	Remove the old structure and close the road	Medium
Increase in Council depreciation costings	Medium	Remove the old structure and close the road	Low
Council negative reputation for benefit only a small sector of the community	Low	Close the road and remove the bridge	Low

Attachment 2 – Road Layout

Distance to drive with bridge



Distance to drive without bridge



Attachment 3 – Bridge Structure Inspection Report

Structure Condition state 4 (Very poor)

The inspection programme has identified serious defects that affect the structure's performance and integrity. If principal, load bearing, components are affected then immediate intervention is required including a review of the Level 2 Report by a bridge engineer. Typically, components rated as Condition State 4 are showing advanced deterioration as evidenced by loss of section from the parent material, signs of overstressing or evidence that it is acting differently to its intended mode or function.

In this instance funding must be sought immediately to conduct the necessary investigatory works and make safe any grossly defective components. Other non-essential works may be deferred. With the exception of the "close structure" option, bridge management options to be considered are as listed for structures in **Condition State 5**.

Structure Condition State 5 (unsafe)

In this event, the structural integrity has been severely compromised, and the structure must be taken out of service until a bridge engineer from Structures Division has reviewed the Level 2 Report on the structure and recommended the required remedial action. If no viable alternative crossing is available, immediate funding must be provided to restore the structure to an acceptable level of service.

The following management options should be considered.

- Close structure and establish a side track; or
 - Close structure, advertise the fact and direct traffic to an alternative crossing; and
 - Contact Executive Director (Structures) or his delegate for advice which may include one or more of the following options;
 - Impose weight or width or speed restrictions or a combination thereof
 - Install height bars on each approach, and advertise the fact, to reinforce restrictions on vehicle weight.
 - Raise an "Issues Alert" to the DDG;
 - Install temporary propping or other strengthening;
 - Carry out partial or full rehabilitation of structure; and
 - Initiate a bridge replacement scheme.
1. Superstructure: The upper supporting members of a bridge comprising girders, have failed one girder has totally collapsed. Deck unit which is a railway iron grid is rusting to the point of failing and breaking away from the structure.



2. Girders the main longitudinal member supporting the deck and spanning between piers are Piped and Shear: Structural action which tries to split a loaded member longitudinally.

See Test bore.

3. Headstock: Transverse member/s placed across the top and bottom of abutment to transfer superstructure loads has collapsed.



4. Backing Slabs: Timber placed horizontally at abutments and wings to retain embankment fill are missing and are failing, the abutment is undermining.



5. The anchor bolt is no longer meeting the structural requirement they have pulled throw the girders and headstock: - tightness reducing the level of longitudinal bending stress in the girder soffit at the snipe location.



6. Wing Piles are missing.



7. Deck unit has lost its structural integrity.



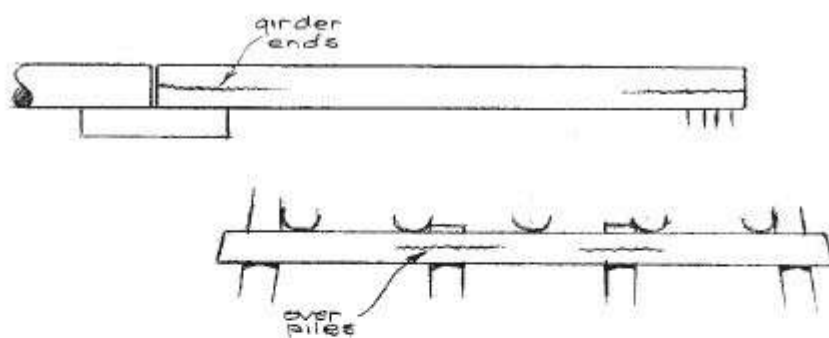


Figure 4.2(b) - Expected Shear Failure Locations

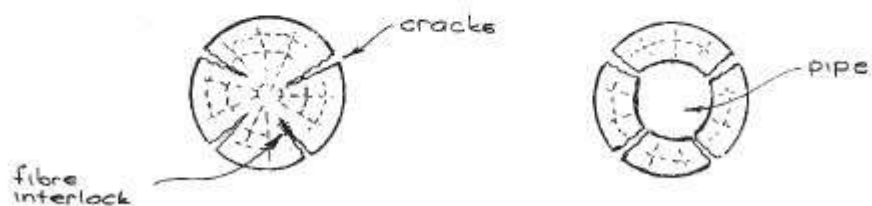
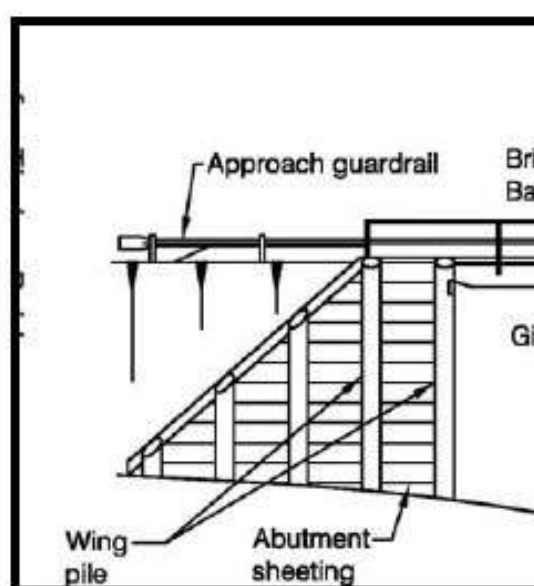
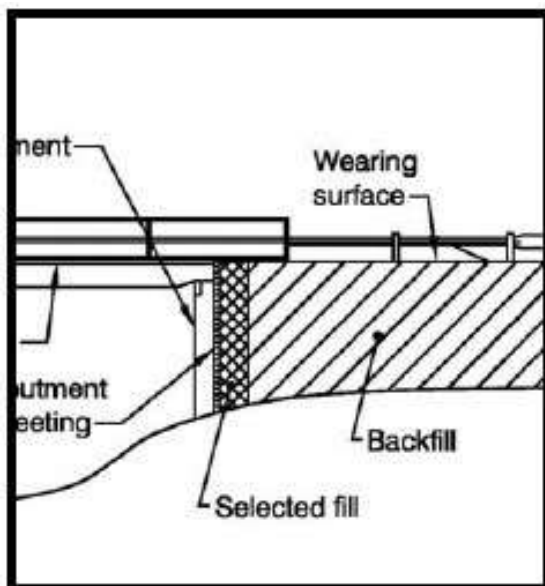


Figure 4.2(c) - Cracked Girder Sections



16. Infrastructure Services

16.2 BOWEN DISABLED PARKING

AUTHOR: Michael Downing – Coordinator Capital Project Delivery

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council resolve to establish a new disabled parking bay on Gregory Street adjacent the Mitre 10 Building to service the Bowen Medical Centre and surrounding businesses, and that these works estimated at \$2,000 be funded from the current operations budget.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on Wednesday 25 November 2020.

SUMMARY

To provide Council the options available to provide further disabled parking bays in the Bowen CBD, particularly relating to the request from Bowen Medical Centre for a disabled bay to be included on Powell St adjacent to their business.

PURPOSE

The Bowen Medical Centre at 54 Powell Street have contacted Council several times in recent years requesting a concrete access ramp and disabled parking to be made available within the road reserve. This report outlines options on how to provide additional disabled parking bays in the vicinity of this business including the cost implications expected for the options.

BACKGROUND

Whitsunday Regional Council have received several requests from the Bowen Medical Centre since 2016 to consider upgrades to the footpath and parking bays of Powell Street, and most recently to install a disabled parking bay outside the premises.

A response was sent on the 18th December 2019 outlining that any capital upgrade to Powell Street will form part of the ten year forward works program. Since this response, the medical centre has requested via Councillors that the installation of a disabled bay be considered. A response was provided verbally that two locations were being considered, directly outside the centre and in the central parking bays of Powell Street, however the best option was for the medical centre to install a disabled bay within their private parking area located within the property boundary. To date the medical centre has refused to implement this option.

Australian Standard 2890.5 for on-street parking facilities has been updated in 2020. The requirements for disabled parking have been further refined within this latest update.

When considering the provision of disabled parking bays there are some requirements that restrict their installation.

- Parallel parking requires a space 3.2 metres wide by 7.8 metres long.
- Angled parking can be reduced to 2.4m wide provided a hatched shared area is provided immediately adjacent to the space.

- All disabled bays must have a maximum slope of 1:33 (3%) for a sealed surface.
- A kerb ramp must be provided to allow all ability access from the space to the footpath.
- Continuous, accessible path of travel shall be provided between the space and the adjacent footpath.
- Suitable signage and pavement markings shall be provided to highlight the restricted usage of the parking bay.

Although the requirements for disability parking have been refined further, the standard is not prescriptive on how many parks should be provided on-street. We do not have a policy that states how regularly we will provide on-street disabled parking spaces. For off-street parking the minimum is 1 per 50 as a general rule.

Considering the requirements and the lack of guidance on how often disabled spaces should be provided the options available in and around Powell Street, between Gregory Street and Herbert Street were investigated to provide suitable alternatives and consider the risks and issues for each.

STATUTORY/COMPLIANCE MATTERS

Disability Discrimination Act.

ANALYSIS

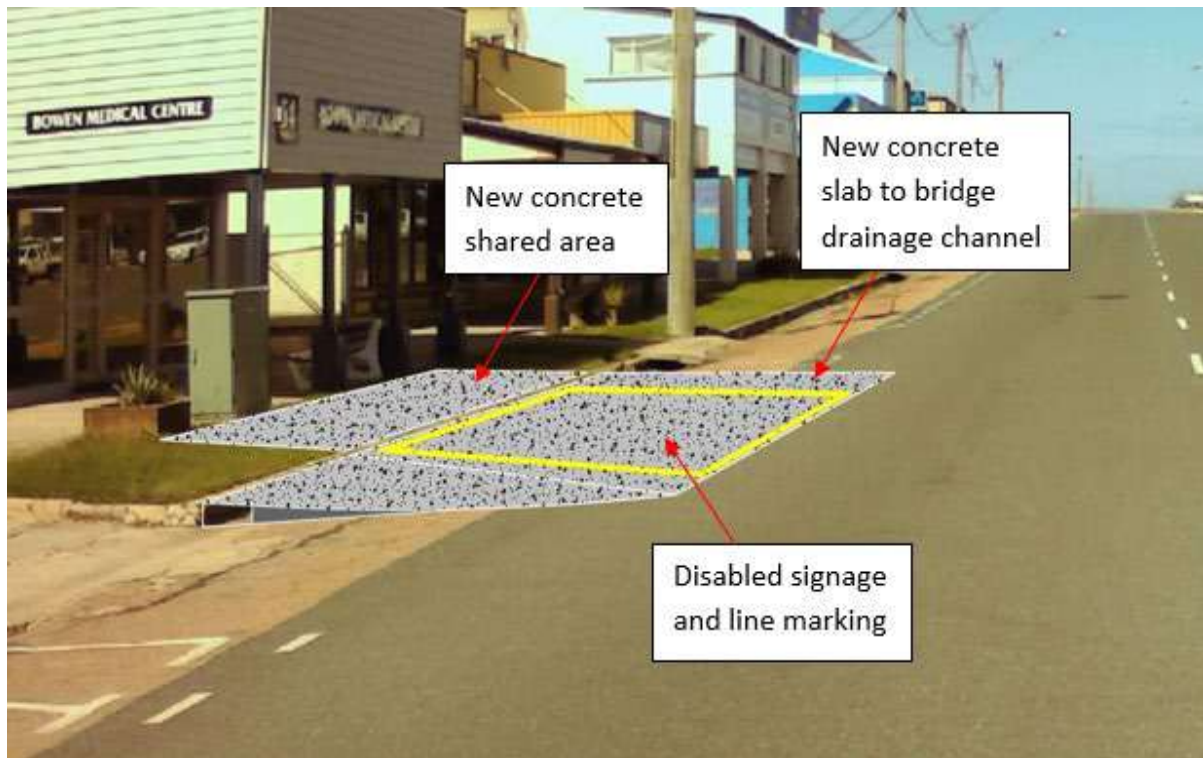
The investigation solely focuses on the CBD block of Powell Street between Gregory Street and Herbert Street; however, the options are relevant to other locations in Bowen, so it is necessary to consider this when proposing a way forward to allow for consistency through the township. The CBD of Bowen currently has disabled spaces provided in many locations along Herbert Street and its side streets between Powell Street and Santa Barbara Parade with the vast majority being angled parks, see (attachment 1) for highlighted locations. The odd exception is seen in parallel parks such as on Williams Street outside the RSL building. Due to the typical size of angled parking bays meeting the requirements of angled disabled bays it is generally going to be easier to retrofit an angled park to suit the Australian Standard.

The following options have been considered:

Option 1 – Mid-block parallel disabled park on Powell Street outside Bowen Medical Centre.

The two main issues at this location are the crossfall of the existing parking bays, and the required width of the parallel park. The current crossfall is significantly higher than the maximum allowed. The existing parking bays are typically 2.5m wide and 5.4m long, although the length can be amended to suit, line marking the existing bay to 3.2m wide will impede on the operation of the left hand through lane on Powell Street, potentially putting users of the parking bay in danger. Both matters present a risk to the public in trying to simply line mark a disabled bay outside the medical centre.

The alternative to achieve a disabled bay in this location would be to construct a concrete bay that spans the existing channel to allow drainage to maintain flow. This is complicated by the longitudinal fall of the road. This slab will need to also tie into the road so that vehicles can safely turn in and out of the space without having a risk of driving off, or into, a slab edge. By doing so it is expected that all three current spaces outside the medical centre would be required to provide a single disabled bay. The estimated costs to construct such a parking bay would be in the order of \$50,000 to provide a fully compliant space. This would require future Capital funding as it has not been allowed for in this year's budget.



Option 2 – End of block park at the corner of Gregory Street and Powell Street, and/or Herbert Street and Powell Street.

The existing angled parks located outside the Mitre 10 entrance on Gregory Street provide a suitable location for a compliant disabled space to be provided. There are no issues as far as suitable slope, suitable sizing of the bay and connection to the footpath network. This space would be approximately 70 metres from the medical centre entrance which is considered a reasonable distance for all abilities to travel via an existing footpath network. To provide a disabled bay in this location it would require line marking, signage, and a kerb ramp to be constructed at an approximate cost of \$2,000. At this stage, the Council has not consulted with the proprietor of Mitre 10 regarding this option, however, it is thought that this will be a benefit for their customers.



Option 3 – Request that the medical centre provide their own disabled bay within the car park on their private property.

Given the nature of the business being a medical centre, provide advice back to the business through Council resolution that they should utilise their privately owned car park and provide Disabled Parking within their private property provisioned for their clients. This, however, was not a development condition for this facility and as such Council can only rely on the good will of the tenant.

Option 4 – Do nothing.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Strategy 2.2.1 – Effectively maintain public spaces and ensure they are accessible to people of all ages and abilities.

Alignment to Operational Plan

N/A

Financial Considerations

Option 1 would require a budget bid and capital funding approved by Council at either a quarterly review or in the new financial year. Option 2 would be possible to fund within the 20/21 operational budget.

Officer's Risk Assessment

The following risks have been assessed in relation to this matter in accordance with Council's Risk Management Framework, inclusive of any risk mitigation currently provided through existing control measures:

Risk	Likelihood Level	Consequence Level	Risk Rating
Injury occurring from not providing compliant disabled bay	Almost certain	High	Extreme

Reputation – If council choose to do nothing, there would likely be a negative reaction from the businesses and their customers. In addition, the Council has a responsibility for the provision of suitable public all abilities infrastructure.

CONSULTATION

Adam Hagy - Deputy Director, Infrastructure Services
Jessica Cristaudo - Coordinator Transport Planning and Assets

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

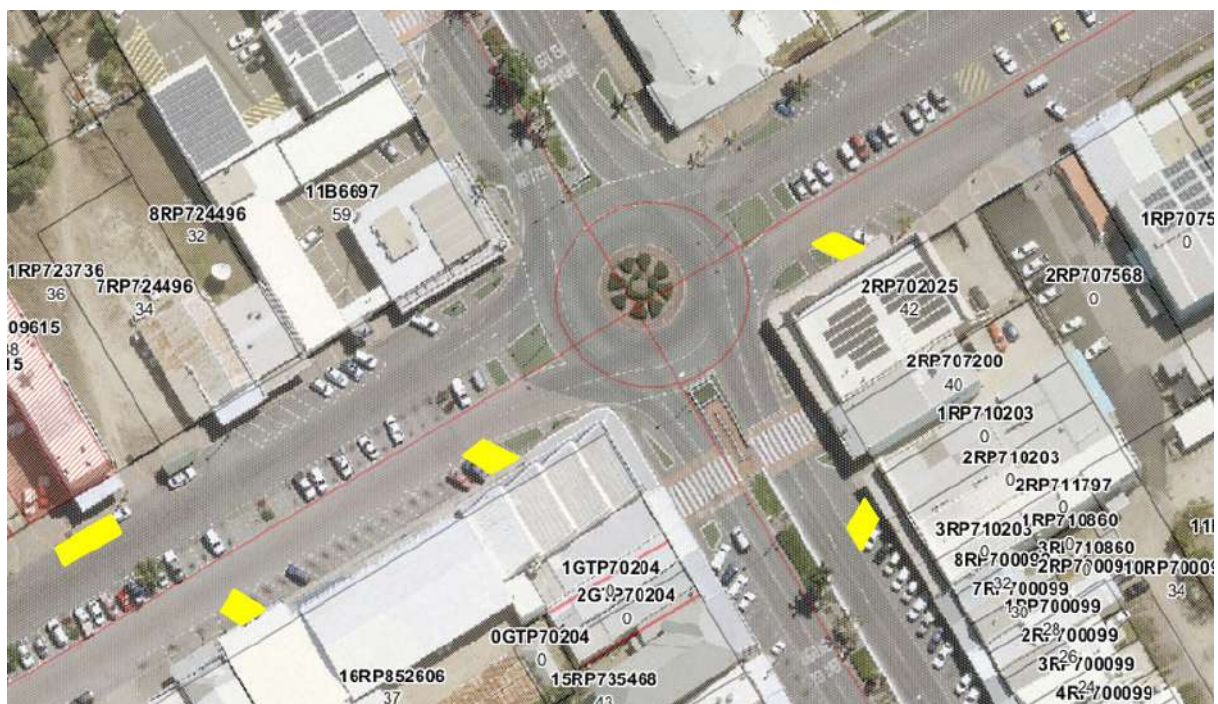
CONCLUSION

It is recommended that option 2 be considered by the Council and that a new disabled parking bay be established on Gregory Street being the closest compliant section of road and that these works estimated at \$2,000 be funded from the current operations budget.

ATTACHMENTS

Attachment 1 – Current public disabled bay locations in Bowen CBD (from desktop survey)
Attachment 2 – Australian Standard 2890.5 requirements
Attachment 3 – Sketches of options 1 and 2

Attachment 1 – Current public disabled bay locations in Bowen CBD (from desktop survey)





Attachment 2 – Australian Standard 2890.5 requirements

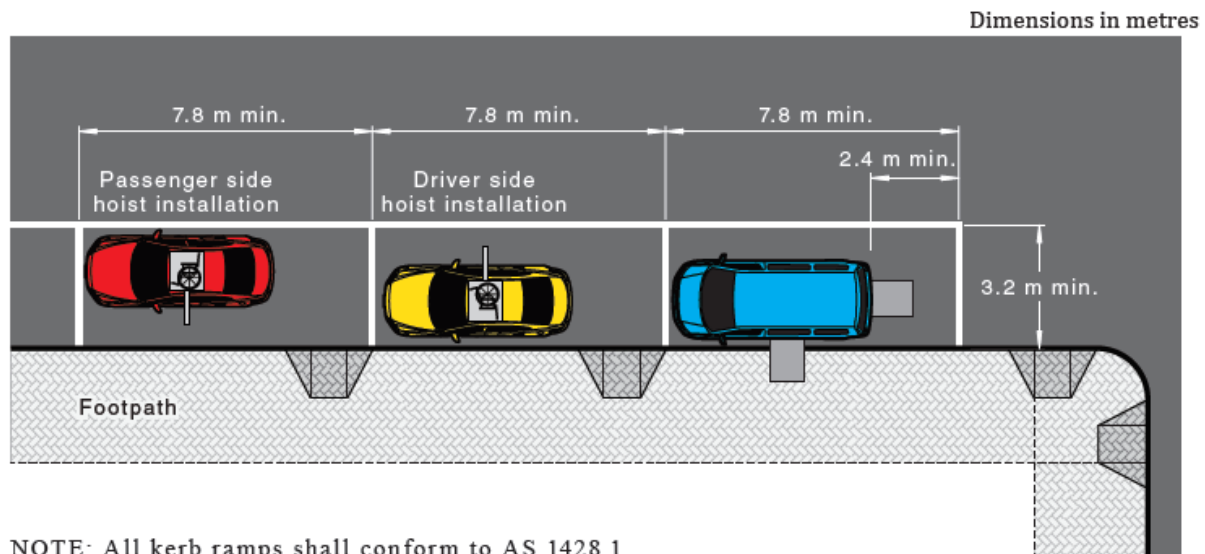
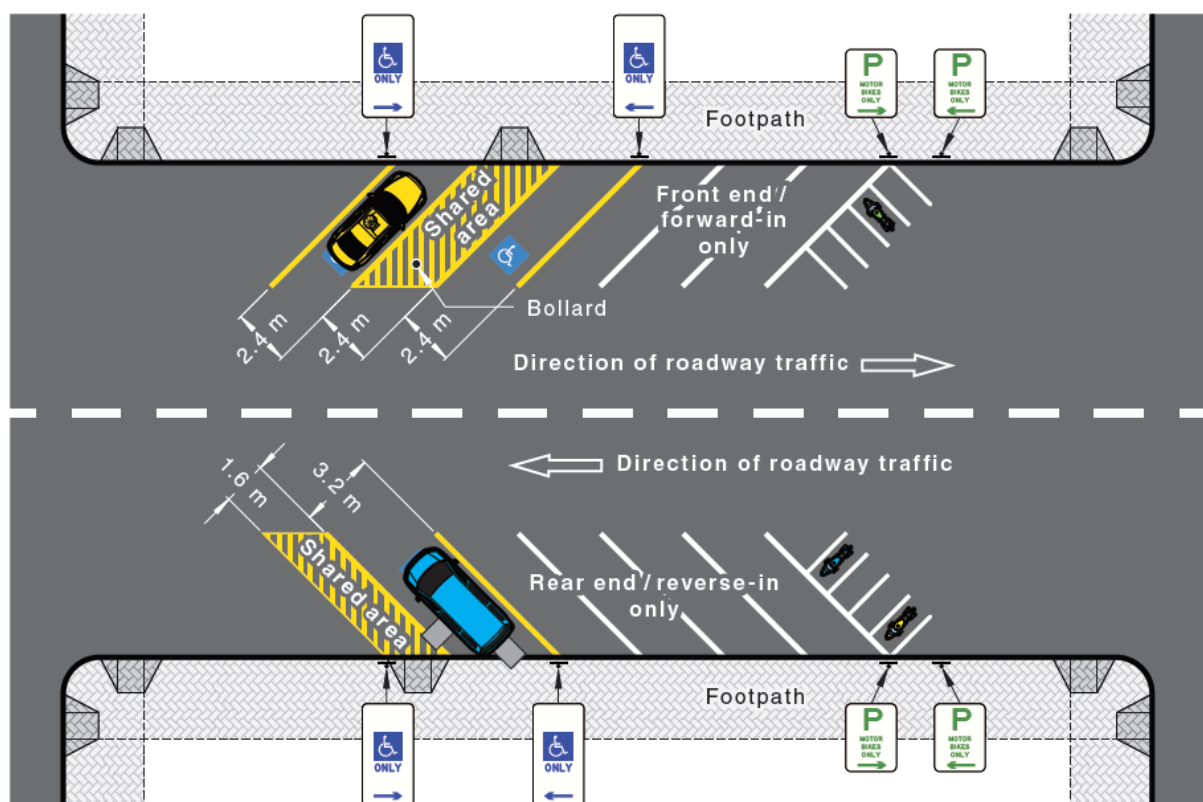


Figure 4.2 — Examples of accessible parallel parking without kerb extensions



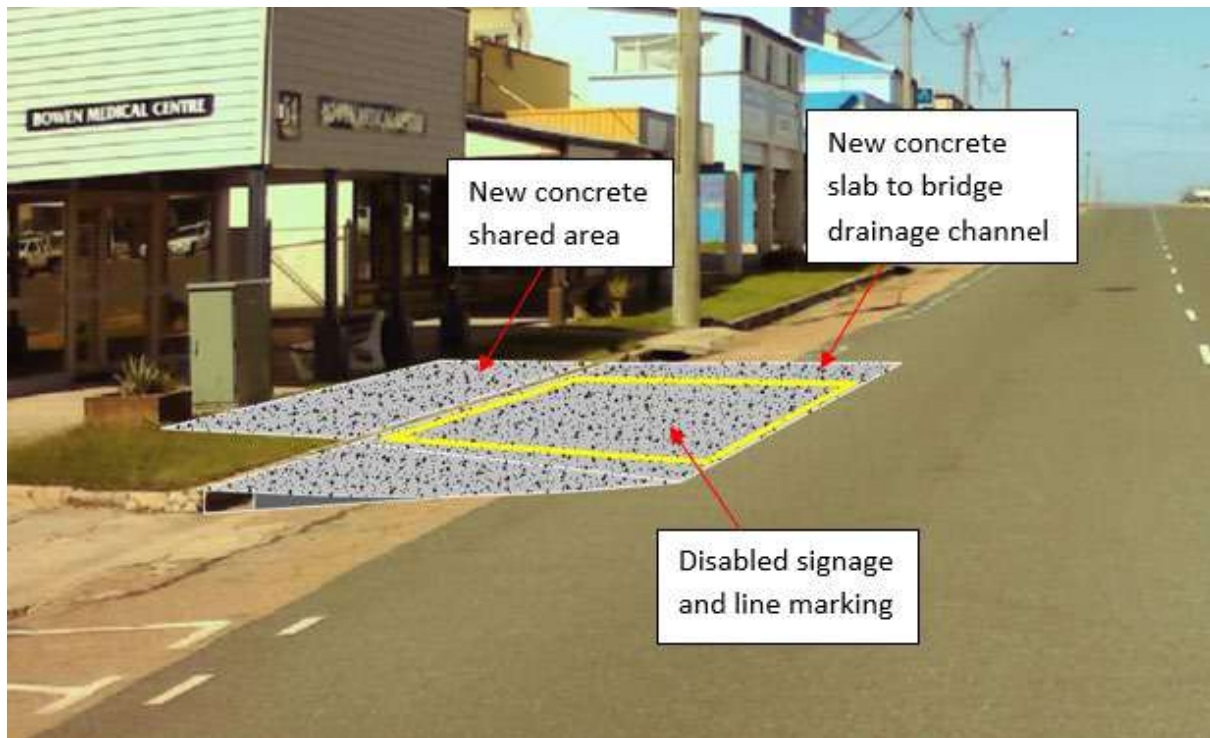
NOTE:

1. Shared area markup required.
2. All kerb ramps shall conform to AS 1428.1.
3. Motor bike parking is not recommended adjacent to shared areas due to potential for encroachment.

Figure 4.5 — Examples of accessible angle parking without kerb extensions

Attachment 3 – Sketches of Options 1 and 2

Option 1 – Concrete slab on Powell Street



Option 2 – Line marked disabled bay on Gregory Street



16. Infrastructure Services

16.3 OPERATIONAL REPORT - WHITSUNDAY WATER AND WASTE - OCTOBER 2020

AUTHOR: Troy Pettiford – Chief Operating Officer Whitsunday Water

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Whitsunday Water and Waste Operational Report for October 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

This report details the monthly operational performance of the Whitsunday Water and Waste business units.

PURPOSE

To provide Council with information on the operational performance of the Whitsunday Water and Waste business units.

BACKGROUND

Reports are prepared for each business unit of Council. Previous report for Whitsunday Water and Waste submitted to Ordinary Council Meeting held on 28 October 2020 which detailed the month of September 2020. Resolution 2020/10/28.25.

STATUTORY/COMPLIANCE MATTERS

Water Act 2000 (QLD)
Water Supply (Safety and Reliability) Act 2008 (QLD)
Local Government Act 2009 (QLD)
Public Health Act 2005 (QLD)
Plumbing and Drainage Act (QLD), 2018
Plumbing and Drainage Regulation (QLD), 2019
Environmental Protection Act 1994 (QLD)
Ombudsman Act 2001 (QLD)
Waste Reduction & Recycling Act 2011
Waste Reduction and Recycling (Waste Levy) Amendment Act 2019
Environmental Protection Act 1994
Environmental Protection Act (Waste Management) Regulation 2000

ANALYSIS

The following information provides a high-level overview of operational undertakings of the water, sewer and waste business units for the month of October 2020.

A total of two hundred and forty-eight (248) requests were received in October 2020.

The tables below display the contribution of each customer request category to the total.

	Scheme			
Category Water	Bowen	Coastal	Collinsville	Proserpine
Low water pressure	-	4	-	2
Water planned interruption	1	8	-	-
No water	3	-	-	-
Fire Hydrants	-	-	-	-
Water unplanned interruption	2	2	-	-
Dirty Water/Quality	15	-	-	1
Water Main Broken/Leaking	6	4	1	-
Water other	11	9	-	5
Water Meter Damaged/Leaking	4	7	2	5
Water Service Broken/Leaking	13	24	5	9
Water Connections	3	6	-	-

	Scheme			
Category Sewer	Bowen	Coastal	Collinsville	Proserpine
House pump alarm	-	2	-	-
Manholes	1	-	-	-
Pump stations	-	-	-	-
Sewer mains	1	-	-	-
Sewer odour	2	-	-	-
Sewer overflows and blockages	3	-	1	-
Sewer other	1	-	-	-

	Scheme			
Category Waste	Bowen	Coastal	Collinsville	Proserpine
Additional Bin Service - Recycling	-	-	-	-
Additional Bin Service - Waste	-	-	1	-
Missed Bin Service - Recycling	2	2	1	1
Missed Bin Service - Waste	3	3	-	7
New Bin Service – Waste & Recycling	3	9	-	7
Repair Replacement Bin - Recycling	4	3	2	-
Repair Replacement Bin – Waste	26	10	5	5

The following **Top 3** prioritised current projects (October) for each work section in the WW business unit is summarised below:

Asset Management

- Review 10 Year Plan and Revise current Asset Management Plans to reflect the reviewed 10 Year Plan
- Design and obtain quotes for leachate pumping solutions from Kelsey Creek Landfill

- Planning Support (applications and queries) and Support of capital projects (non-standard road crossing applications to TMR)

Management Accountant

- Progress briefings addressing the current status of water price path modelling and inform of 2020-21 options on models available.
- Working with external departments, to establish a method of reviewing historical data for calculation of Regulatory Assets Base i.e. Contributed Assets
- Preparing data for input into Water Price Path models.

Network Operations

- Workforce planning/rostering (Xmas Break Period) and Cyclone season preparation
- Reviewing annual maintenance programs for Fitters/Plumbers/Electricians
- Standard Operating Procedure reviews

Principal Engineer Water and Wastewater

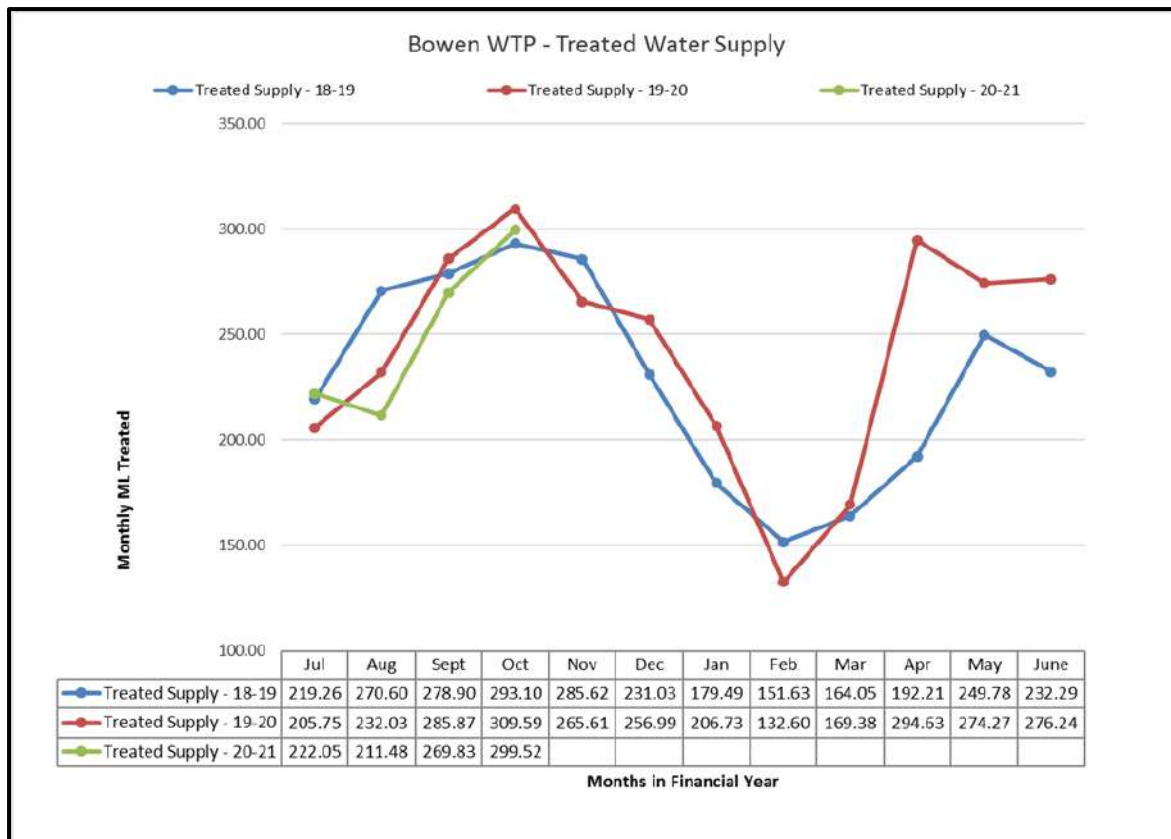
- Cannonvale STP Engineering Pinch Point Report & Workshop
- Cannonvale STP Membrane Tender Specifications
- Bowen STP Final Documentation Review

Treatment Operations

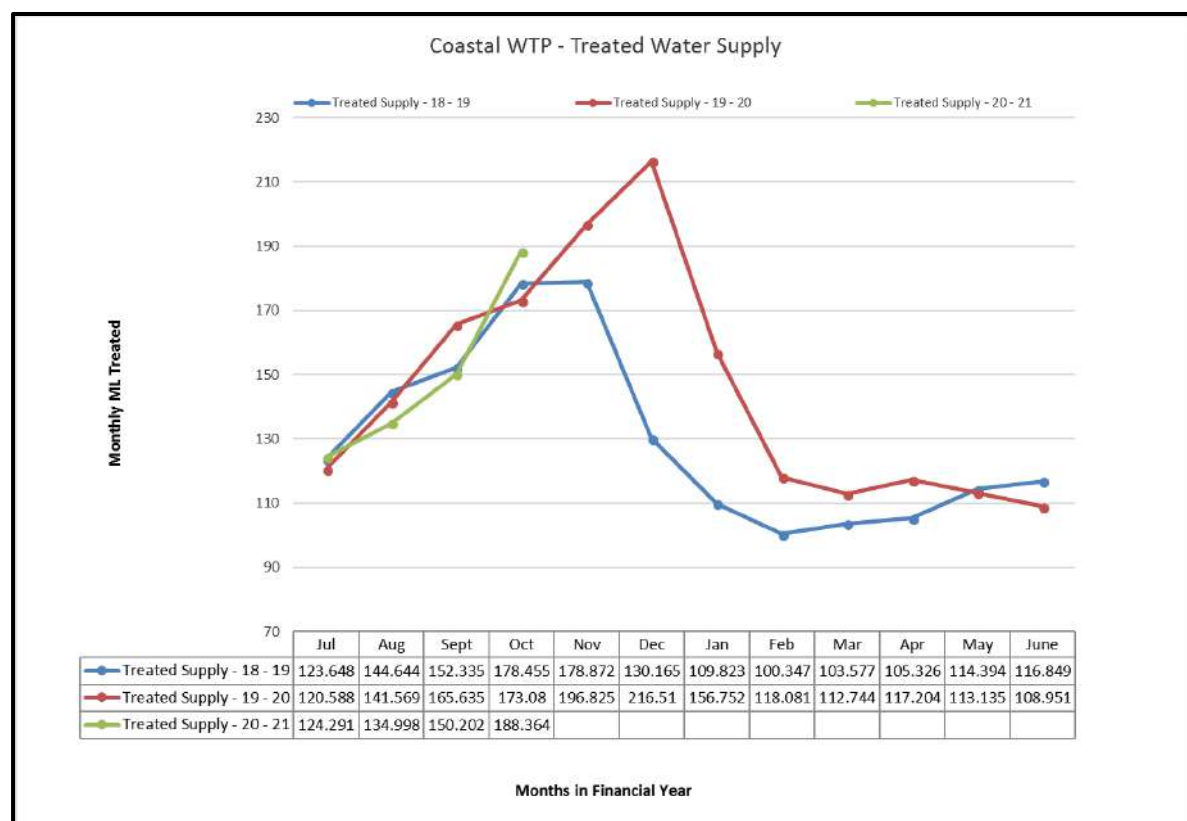
- Bowen STP process proving with AQM
- Coastal WTP trunk main upgrade and trial shut downs
- Bowen WTP Power issue investigations (brownouts) – Ergon

Water Demand Statistics:

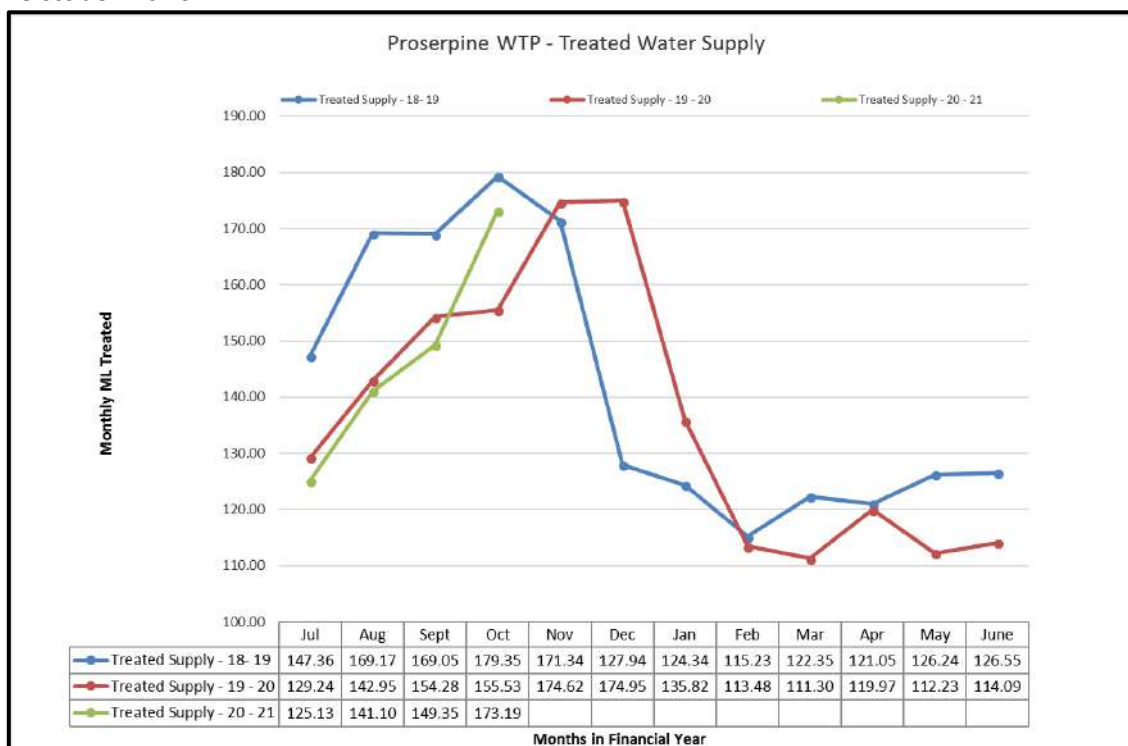
The Bowen WTP has produced an average of **9.66 ML/day** of treated water during October 2020.



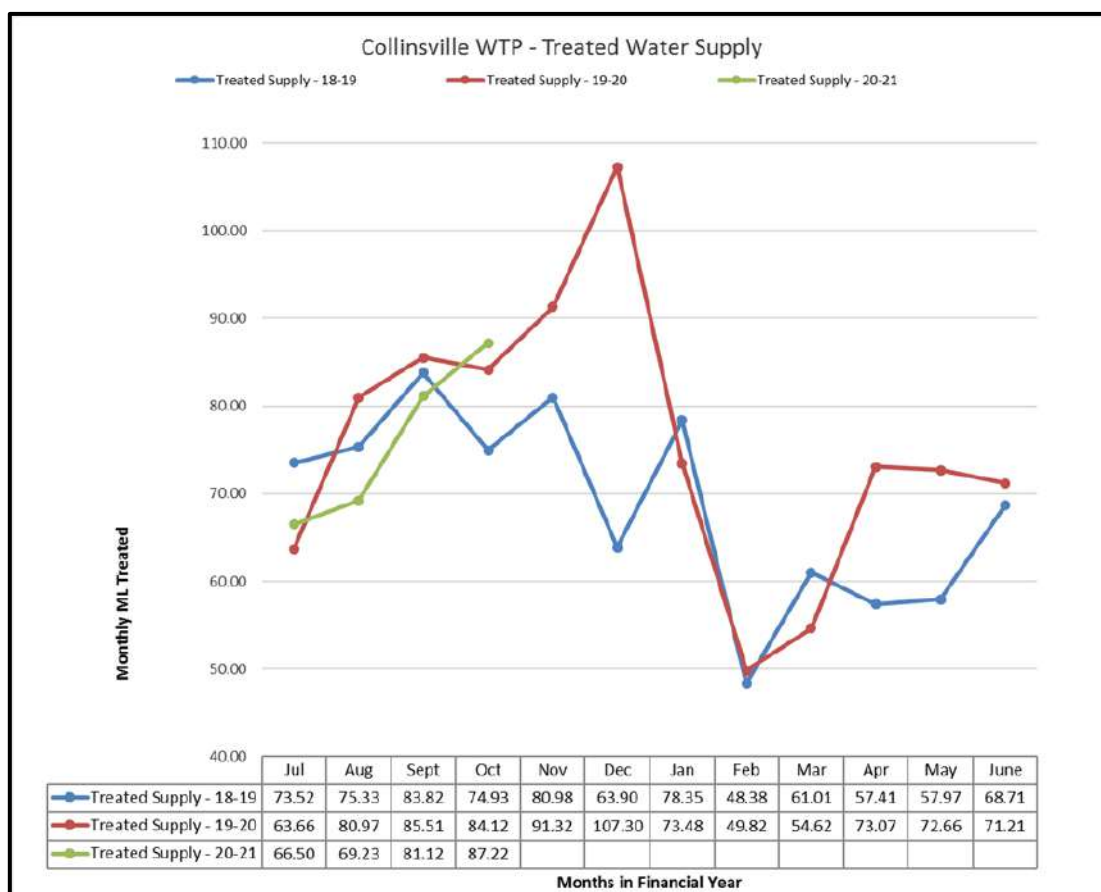
The Coastal WTP has produced an average of **6.08 ML/day** of treated water during October 2020.



The Proserpine WTP has produced an average of **5.59 ML/day** of treated water during October 2020.



The Collinsville WTP has produced an average of **2.81 ML/day** of treated water during October 2020.



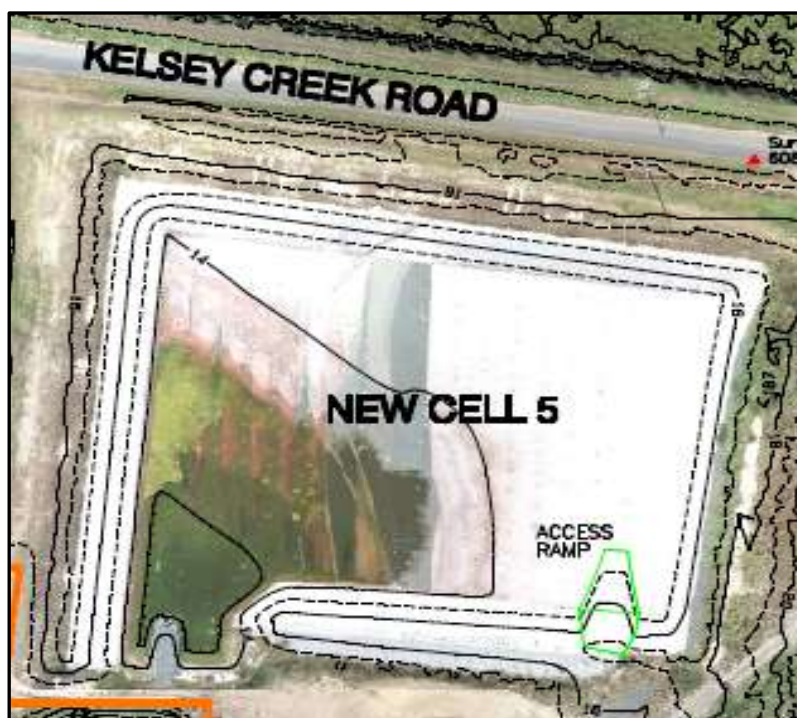
Waste Management

In October 2020, total tonnage of waste handled in the region was **4,631** tonnes.

- **2,977** tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- **1,559** tonnes of waste were diverted from landfills (**34%** diversion achieved from Operational plan target of **20%**). An increase in waste volumes received across all waste categories with **276** tonnes more waste diverted compared to the 20/21 financial year average.
- **128** tonnes kerbside recycling collection - (disposed at Materials Recycling Facilities - MRFs).

Waste Top 3 (October):

- Application for grant funding prepared under the 2020-2021 Local Government Levy Ready Grant Program. Funding is intended to facilitate the closure of the Mt. Coolon Landfill Facility and establish a Waste Transfer Station to ensure compliance with the Waste Reduction and Recycling Act 2011.
- Cell 5 Kelsey Creek Landfill - registration with the Department of Environment and Science completed. First waste placed in Cell 5 on 12 October 2020.



- Development of Request for Tender Documentation underway for kerbside Waste and Recycling Collection Services to replace the current contract which expires on 30 June 2021. The contract will be a short-term contract of 4 years to align the term with the Mackay Regional Council's contract and develop a joint tender for future years.

Financials

In general budget expectation at the end of October 2020 equals **33.33%**

Water and Sewerage

Operating Revenue:

- Total actual operating revenue is **\$11,647,313**
- Which projects a revenue level achievement of **33.69%**; Current Budget projection of **\$34,574,275**.
- The target for this period was **33.33%**; therefore, operational revenue is confirmed at positive **.33 % or (\$122,404) above** current budget expectation to the end October of the **20/21** financial year.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$10,942,765** (including corporate overhead expenditure).
- Which demonstrates a **32.11%** expenditure of the Current Budget of **\$34,083,574**.
- The target expenditure for this period was **32.11%**; therefore, this operational expenditure is **1.3% or (\$417,289) below** budgeted expectations to the end of October 20 of the **20/21** financial year.

Operating Profit and Loss in Summary:

Whitsunday Regional Water and Sewerage			
Monthly performance report year to 31st October 2020			
	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Total operating revenue	11,647,313	34,574,725	33,976,153
Operating Expenses			
Total operating costs	(8,972,885)	(28,173,931)	(28,582,308)
Surplus (deficit) from operations Exl.Overheads	2,674,427	6,400,794	5,393,844
<i>Internal Corporate Overheads</i>	(1,969,880)	(5,909,643)	(5,031,000)
Surplus (deficit) from operations	704,547	491,151	362,844
Capital cash contributions received	578,844	1,000,000	748,768
Capital cash revenue from government sources	2,500,000	10,527,818	4,580,499
Physical assets contributed	-	-	326,641
Other capital income	3,818	-	-
Other capital expenses	-	(1,837,607)	(1,805,562)
Net result for the period	3,787,210	10,181,362	4,213,190

Waste

Operating Revenue:

- Total actual operating revenue is **\$2,686,333**
- Which obtained a revenue level achievement of **29.73%**; against the Current Budget of **\$9,036,155**.
- The target for this period was **33.33%**; therefore, operational revenue is confirmed at a **3.6% or (\$325,719) below** revised budget expectation to the end of October 20 in the **20/21** financial year. The business unit is monitoring this current revenue trend closely.

Operating Expenses:

- Total operating costs Year to Date (YTD) is **\$2,471,529** (including corporate overhead expenditure).
- Which demonstrates **30.03%** expenditure completion of the Current 20/21 Budget of **\$8,229,280**.
- The target expenditure for this period was **33.33%**; therefore, operational expenditure is **3.3% (\$271,564) below** budgeted expectations for the October 20 period of the **20/21** financial year.

Operating Profit and Loss in Summary:

Whitsunday Waste Facilities			
Monthly performance report year to 31st October 2020			
	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Operating revenue	2,686,333	9,036,155	7,998,668
Operating Expenses			
Total operating costs	(2,253,117)	(7,574,050)	(6,922,109)
Surplus (deficit) from operations Exl.Overheads	433,215	1,462,105	1,076,559
Internal Corporate Overheads	(218,412)	(655,230)	(778,706)
Surplus (deficit) from operations	214,803	806,875	297,853
Other capital income/(expenses)	-	-	-
Net result for the period	214,803	806,875	(2,940,449)
Retained surplus (deficit) brought fwd from prior year	263,954	263,953	-
Net result from above	214,803	816,875	(2,940,449)
From (to) capital - items of capital income & expense	-	-	3,375,487
Adj From (to) capital to adjust working capital cash	-	-	(500,000)
Transfer (to) capital general revenue expended	81,575	(1,015,865)	2,249,459
Net transfers from (to) capital reserves	-	-	(1,920,543)
Retained surplus (deficit) funds at period end	560,332	64,963	263,953

STRATEGIC IMPACTS

3.2.1 Develop and implement policies and strategies that protect and enhance the Whitsunday region's natural environment.

3.2.2 Develop water and waste services and systems that ensure the integrity of the Whitsunday region's natural environment.

3.4.2 Develop and maintain effective water and waste water infrastructure, networks and facilities.

3.4.3 Develop integrated asset management plans to effectively manage and maintain road, water and waste water infrastructure and ensure assets meet the demands of a growing population.

3.4.4 Deliver effective customer focussed water services that protect the public health.

3.4.5 Develop a planned approach to securing the Whitsunday region's water supply.

3.4.7 Engage with Federal and State Governments regarding regional and national water security issues.

CONSULTATION

Matthew Fanning – Director Infrastructure Services

Troy Pettiford – Chief Operating Officer

Linda McEwan – Management Accountant

Shannon Lorroway – Administration Coordinator Whitsunday Water

David de Jager – Manager Waste Services

Janice Wilson – Principal Engineer Water and Wastewater

Yestin Hughes – Principal Engineer Civil & Environmental

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives and notes the information in the Whitsunday Water and Waste Operational Report for October 2020.

ATTACHMENTS

Attachment 1 - Monthly Performance Report and Balance Sheet as at 31 October 2020.

Attachment 1 - Monthly Performance Report and Balance Sheet as at 31 October 2020

Whitsunday Regional Water and Sewerage 			
Monthly performance report year to 31st October 2020			
	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	11,608,152	34,503,568	33,940,682
Less: Discounts & pensioner remissions	(460,782)	(1,263,165)	(1,260,166)
Statutory fees and charges, rental and levies	57,115	493,867	189,722
Sale of goods and major services	210,398	271,536	466,946
Interest	89,058	227,819	241,094
Operational Government grants and subsidies	-	-	-
Internal service provider revenue	-	-	-
Other operating revenue	143,372	341,100	397,875
Total operating revenue	11,647,313	34,574,725	33,976,153
Operating Expenses			
Employee benefits	(2,018,087)	(6,472,675)	(6,314,646)
Materials and services	(2,600,738)	(10,097,992)	(9,449,956)
Internal service provider expenditure (Excl.Overheads)	(306,429)	(969,325)	(827,281)
Depreciation	(3,407,066)	(8,702,654)	(10,116,554)
External finance costs	(640,564)	(1,931,285)	(1,873,872)
Total operating costs	(8,972,885)	(28,173,931)	(28,582,308)
Surplus (deficit) from operations Excl.Overheads	2,674,427	6,400,794	5,393,844
<i>Internal Corporate Overheads</i>	<i>(1,969,880)</i>	<i>(5,909,643)</i>	<i>(5,031,000)</i>
Surplus (deficit) from operations	704,547	491,151	362,844
Capital cash contributions received	578,844	1,000,000	748,768
Capital cash revenue from government sources	2,500,000	10,527,818	4,580,499
Physical assets contributed	-	-	326,641
Other capital income	3,818	-	-
Other capital expenses	-	(1,837,607)	(1,805,562)
Net result for the period	3,787,210	10,181,362	4,213,190
Competitive Neutrality Adjustments			
Income Tax Equivalent (30%)	1,136,163	3,054,409	1,263,957
Return on Capital (6.57%)	9,284,805	9,284,805	9,284,805
Other NCP Adjustments	39,000	39,000	39,000
Adjusted Net Result	(6,672,758)	(2,196,852)	(6,374,572)

Whitsunday Regional Water and Sewerage

Monthly performance report year to 31st October 2020



Continued	2020/21		2019/20
	Actual	Current Budget	Actual
Retained surplus (deficit) brought fwd from prior year	461,266	461,266	-
Net result from above	3,787,210	10,181,362	4,213,190
Transfer from capital for unfunded depreciation	569,519	5,095,619	6,615,836
From (to) capital - items of capital income & expense	(3,818)	1,837,607	1,478,921
Adj From (to) capital to adjust working capital cash	-	-	-
Transfer (to) capital general revenue expended	-	(3,763,139)	-
Internal Program Contributions	-	-	-
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	(3,970,587)	(14,423,676)	(11,846,681)
Retained surplus (deficit) funds at period end	843,589	(610,961)	461,266
Capital Funding Sources			
General revenue used (excess funds provided)	-	3,763,139	-
Government Grants and Subsidies	2,384,634	9,689,966	4,700,498
Loans for capital purposes	-	-	5,665,636
Physical assets contributed	1,354,435	3,779,706	7,668,123
Disposal proceeds of capital assets	3,818	-	-
Movement in Inter-functions capital loans	-	-	-
Funds Held in Capital Reserves	1,061,944	8,380,088	7,334,909
Funded depreciation & amortisation expended	1,946,298	-	3,500,717
Total capital funding sources	6,751,129	25,612,899	28,869,883
Capital Funding Applications			
Non-current assets	5,921,133	23,071,457	26,664,585
Loan redemptions	829,996	2,541,442	2,205,298
Total capital applications	6,751,130	25,612,899	28,869,883
Reserve balances held at beginning of period			
Capital reserve balances	9,364,444	-	16,894,652
Total reserve cash held at beginning of the period	9,364,444	-	16,894,652
Reserve balances held at the end of period			
Capital reserve balances	8,534,018	5,545,395	9,364,444
Unspent loan and depreciation cash held	891,249	-	-
Retained Surplus (Deficit)	843,590	(610,960)	-
Total reserve cash held at the end of the period	10,268,857	4,934,435	9,364,444

Whitsunday Regional Water and Sewerage

Balance Sheet as at 31st October 2020



	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	11,024,408	14,738,312
Trade and other receivables	3,882,514	3,945,654
Total Current Assets	14,906,921	18,683,966
Non-current Assets		
Property, plant and equipment	284,269,412	287,676,478
Closing WIP Balance	46,503,324	40,582,191
Total Non-current Assets	330,772,737	328,258,669
TOTAL ASSETS	345,679,658	346,942,635
Current Liabilities		
Trade and other payables	4,704,101	5,256,777
Borrowings	2,760,409	2,760,409
Inter-function Capital Loan payable	24,934,018	24,934,018
Other Liabilities	149,377	-
Total Current Liabilities	32,547,906	32,951,204
Non-current Liabilities		
Borrowings	42,098,337	42,927,154
Total Non-current Liabilities	42,098,337	42,927,154
TOTAL LIABILITIES	74,646,242	75,878,358
NET COMMUNITY ASSETS	271,033,416	271,064,277
Community Equity		
Capital	180,518,155	176,835,113
Asset revaluation surplus	79,490,853	79,490,853
Capital reserve balances	10,180,818	14,277,045
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	843,590	461,266
TOTAL COMMUNITY EQUITY	271,033,416	271,064,277

Whitsunday Waste Facilities



Monthly performance report year to 31st October 2020

	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Operating revenue			
Rates and utility charges	1,921,473	5,896,710	5,461,729
Less: Discounts & pensioner remissions	(103,317)	(279,796)	(266,726)
Statutory fees and charges, rental and levies	16,770	51,950	49,511
Sale of goods and major services	750,924	3,051,176	2,714,353
Interest	11,221	28,692	31,895
Operational Government grants and subsidies	-	195,923	-
Other operating revenue	89,261	91,500	7,906
	2,686,333	9,036,155	7,998,668
Operating Expenses			
Employee benefits	(221,974)	(633,725)	(428,620)
Materials and services	(1,762,075)	(6,618,259)	(6,065,815)
Internal service provider expenditure	(3,824)	-	(6,661)
Depreciation	(256,741)	(266,090)	(431,520)
External finance costs	(8,503)	(55,976)	10,507
Total operating costs	(2,253,117)	(7,574,050)	(6,922,109)
Surplus (deficit) from operations Excl.Overheads	433,215	1,462,105	1,076,559
<i>Internal Corporate Overheads</i>	<i>(218,412)</i>	<i>(655,230)</i>	<i>(778,706)</i>
Surplus (deficit) from operations	214,803	806,875	297,853
Other capital income/(expenses)	-	-	-
Net result for the period	214,803	806,875	(2,940,449)
Retained surplus (deficit) brought fwd from prior year	263,954	263,953	-
Net result from above	214,803	816,875	(2,940,449)
From (to) capital - items of capital income & expense	-	-	3,375,487
Adj From (to) capital to adjust working capital cash	-	-	(500,000)
Transfer (to) capital general revenue expended	81,575	(1,015,865)	2,249,459
Net transfers from (to) capital reserves	-	-	(1,920,543)
Retained surplus (deficit) funds at period end	560,332	64,963	263,953

Whitsunday Waste Facilities



Monthly performance report year to 31st October 2020

Continued	2020/21		2019/20
	Actual YTD	Current Budget	Actual
Capital Funding Sources			
General revenue used (excess funds provided)	(81,575)	1,015,865	(2,249,459)
Government Grants and Subsidies	-	-	172,097
Loans for capital purposes	-	-	2,500,000
Physical assets contributed	-	-	-
Disposal proceeds of capital assets	-	-	-
Funds held in capital reserves	-	266,090	498,364
Funded depreciation & amortisation expended	256,741	-	431,520
Total capital funding sources	175,166	1,281,955	1,352,522
Capital Funding Applications			
Non-current assets	76,061	960,000	1,352,522
Total capital asset acquisitions	76,061	960,000	1,352,522
Loan redemptions	99,105	321,955	-
Total capital applications	175,166	1,281,955	1,352,522
Reserve balances held at beginning of period			
Capital reserve balances	1,099,563	-	(150,519)
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	1,099,563	-	(150,519)
Reserve balances held at the end of period			
Capital reserve balances	1,099,563	1,099,563	1,099,563
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	560,332	64,963	-
Total reserve cash held at the end of the period	1,659,895	1,164,527	1,099,563

Whitsunday Waste Facilities



Balance Sheet as at 31st October 2020

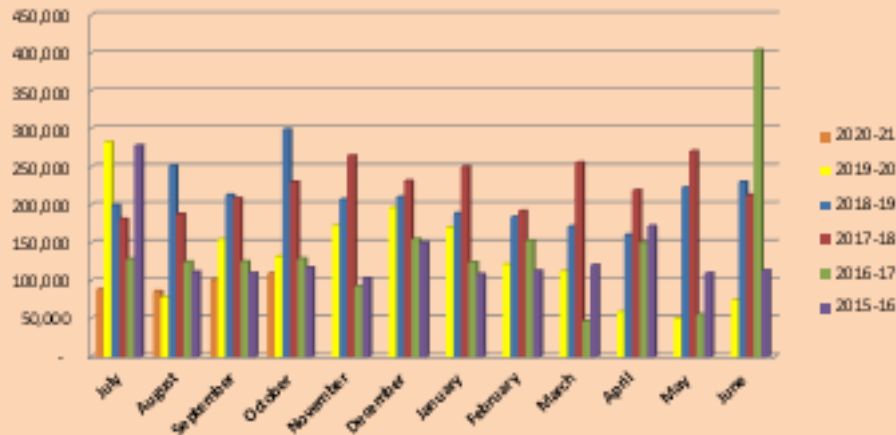
	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	1,659,895	1,363,516
Trade and other receivables	557,053	644,945
Total Current Assets	2,216,948	2,008,462
Non-current Assets		
Property, plant and equipment	8,286,264	8,543,006
Closing WIP Balance	76,061	-
Total Non-current Assets	8,362,325	8,543,006
TOTAL ASSETS	10,579,273	10,551,467
Current Liabilities		
Trade and other payables	1,166,888	600,819
Borrowings	151,061	151,061
Other Liabilities	9,795	-
Total Current Liabilities	1,327,744	751,880
Non-current Liabilities		
Borrowings	2,250,112	2,348,939
Other Provisions	6,888,082	6,888,082
Total Non-current Liabilities	6,888,082	6,888,082
TOTAL LIABILITIES	10,465,939	9,988,901
NET COMMUNITY ASSETS	113,335	562,566
Community Equity		
Capital	(1,592,888)	(847,277)
Asset revaluation surplus	46,327	46,327
Capital reserve balances	1,099,563	1,099,563
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	560,332	263,953
TOTAL COMMUNITY EQUITY	113,334	562,566

Whitsunday Waste Facilities

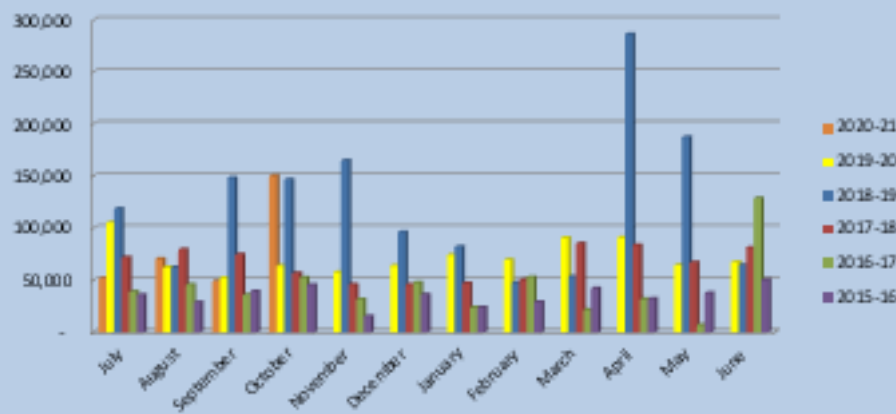
Performance Data for the year to date to 31st October 2020



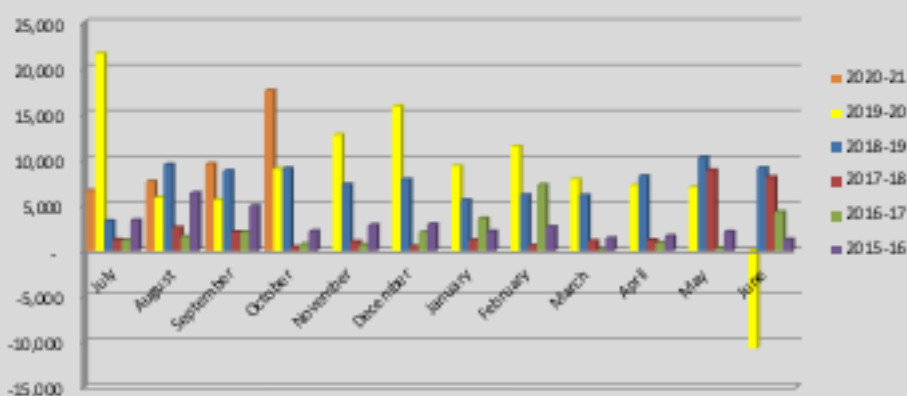
Kelsey Creek Landfill - Revenue



Bowen Landfill - Revenue



Cannonvale Transfer Station- Revenue



16. Infrastructure Services

16.4 OPERATIONAL REPORT ROADS AND DRAINAGE - OCTOBER 2020

AUTHOR: John Gwydir – Executive Manager Roads and Drainage

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Roads & Drainage, Mechanical Workshops and Open Spaces progress report for the month of October 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on Wednesday 25 November 2020.

SUMMARY

The report is to provide Council with information regarding the performance by Council's Roads & Drainage, Mechanical Workshops and Open Spaces Operational teams over the month of October 2020 and may include proposed works for November 2020.

PURPOSE

The report is to provide Council with information on Council's performance in relation to services supplied by Council's Roads & Drainage, Mechanical Workshops and Open Spaces Operational teams.

BACKGROUND

Previous report regarding Operational performance submitted to Council 28 October 2020 which detailed the month of September 2020 (Resolution 2020/10/28.32).

STATUTORY/COMPLIANCE MATTERS

Local Government Regulations Section 204.

ANALYSIS

The following details the accomplishments for the month of September 2020 and may also include proposed works for October 2020.

Roads & Drainage Maintenance

General maintenance activities carried out on Council's road network over the course of October were largely routine in nature including road inspections, pothole patching, grading and signage repairs.

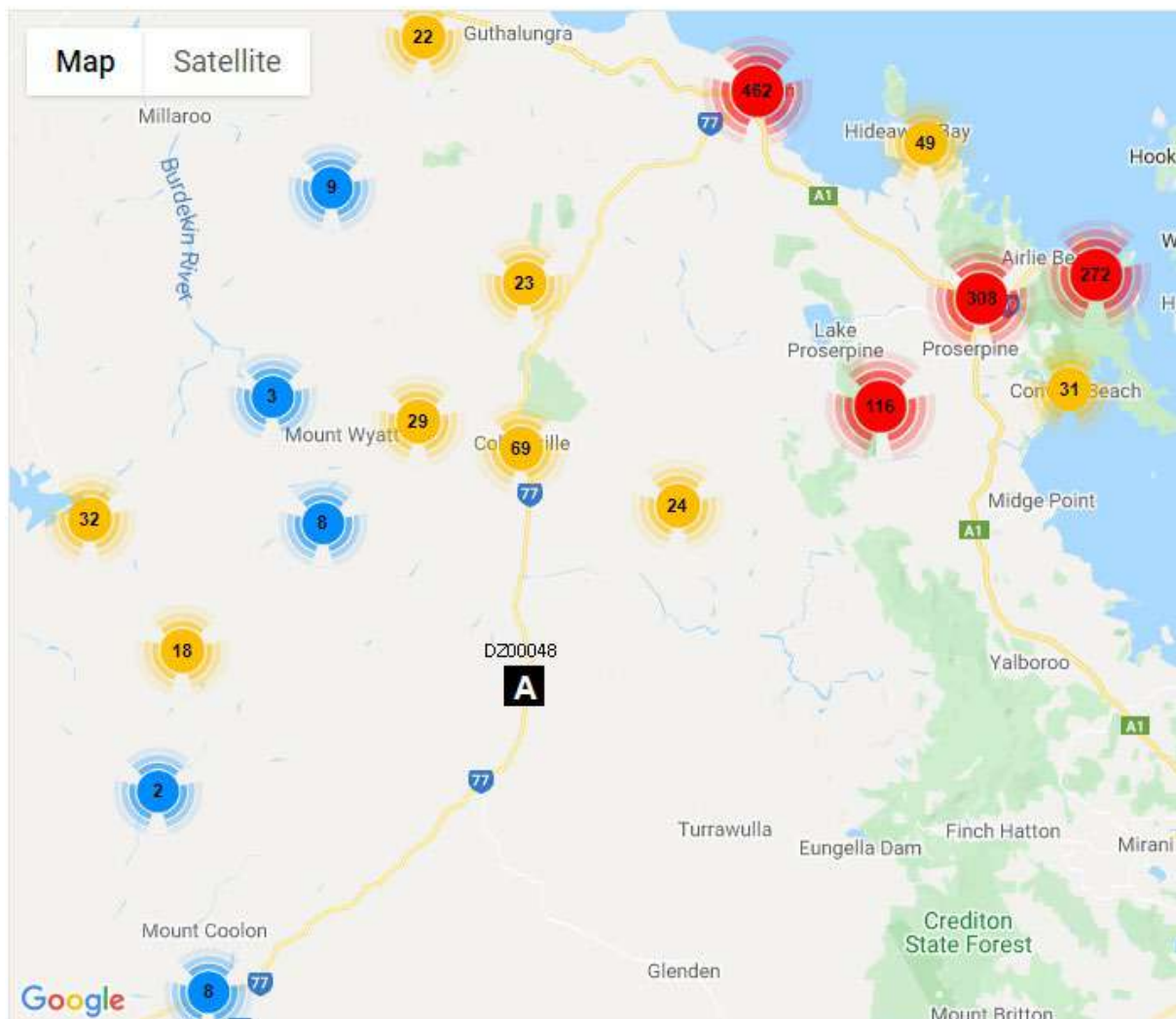
The Roads & Drainage Maintenance budget for FY2021 after Q1 review is set at \$7,360,372 spread over the following activity groups respectively, unsealed roads, vegetation, sealed roads, operations, road furniture, management, pathways, training, bridges & structure, kerb & channel.

There are currently 1,488 remaining identified defects on the local road network with 463 defects being rectified (accomplished) during the month of October. Table 1 provides specific details of the activities undertaken during the month.

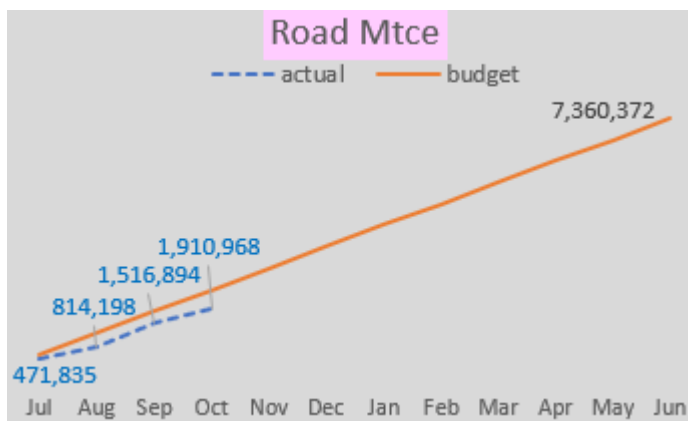
WRC Road Network - Defects

DEFECTS MAP VIEW

Showing 1488 items on map and 0 with no Lat/Long.



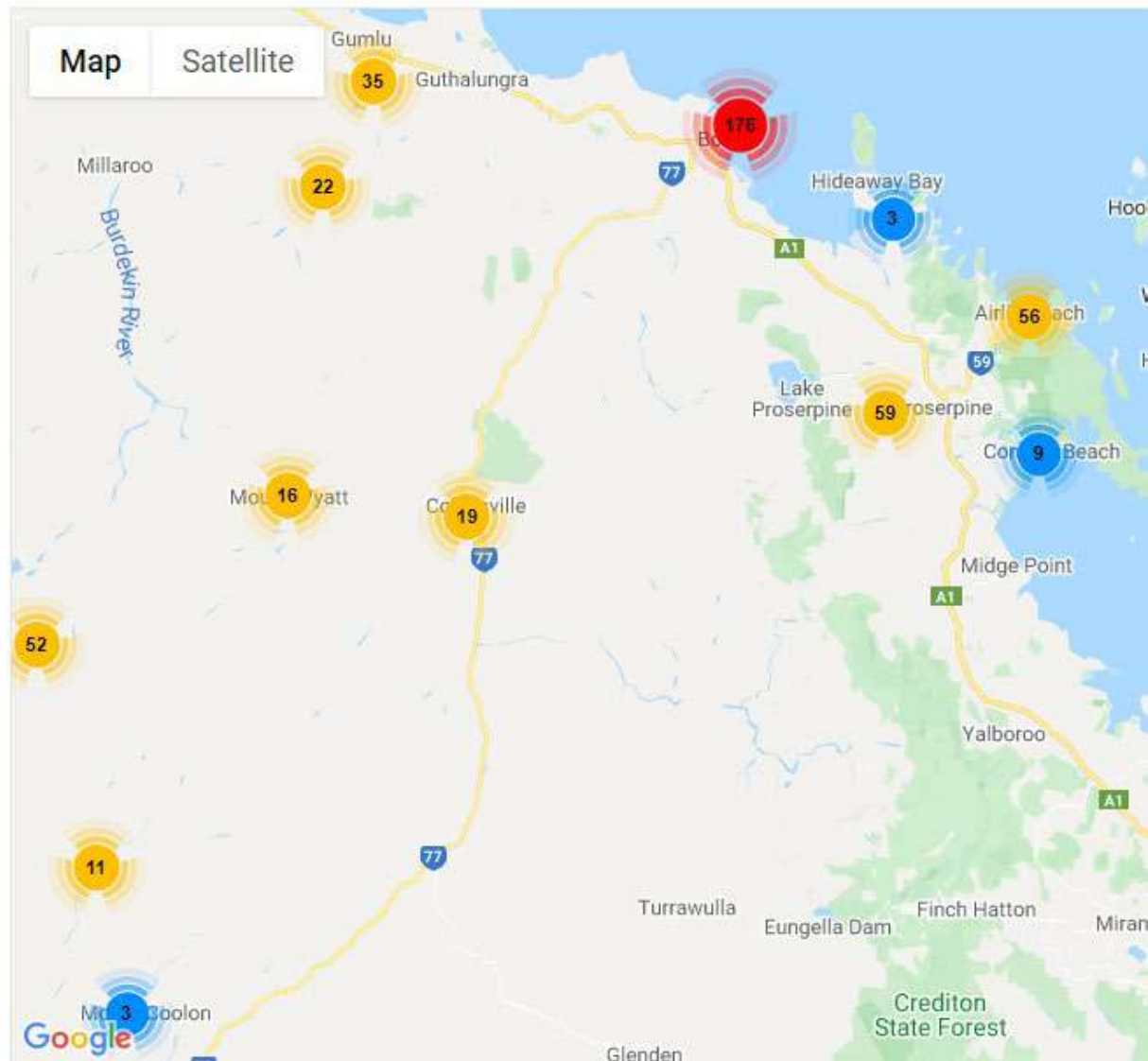
Plot 1: Current known active defects on WRC Road Network



Plot 2: Total expenditure against overall budget for Roads & Drainage maintenance.

ACCOMPLISHMENT MAP VIEW

Showing 461 items on map and 2 with no Lat/Long.



Plot 3: Defects accomplished during month of October 2020

Notable activities for the period:

- Maintenance Grading:
 - Myuna Road, Strathmore Road - Collinsville
 - Strathalbyn & Tondarra Roads - Bowen
- Clearing out of Thomas Street Drain - Bowen
- Roadside Slashing - Regional
- Pothole Patching - Regional

Row Labels	Number of Instances	Qty Completed	Unit
Asset & Defect Inspections	6		Each
Boardwalk Oil/Repair	1		Each
Crack Seal Treatment	12		Each
Culvert Clear/Repair	16		Each
Edge Repair	13	12	Tonnes
Footpath Maintenance	6	15	m2
Guide Markers Repair/Replace	69	126	Each
Herbicide Spraying	84	15195	Litres
Kerb & Channel Maintenance	6	19	metres
Line Marking	5		Each
Medium Formation Grading	21	36	Km
Mowing	39	138260	m2
Pavement Repairs	5	23	m2
Pothole Patching	21	7	Tonnes
Roadside Object Removal	7		Each
Scour Repairs	1		Each
Shoulder Grading	3	5	Kim
Signs Repair/Replace	107	123	Each
Surface Drains Clear/Repair	10	615	metres
Tractor Slashing	17	586	Hectares
Vegetation Clearing	7	65	Each
(blank)	7		
Grand Total	463		

Table 1: Summary of road defects accomplished during October 2020

Maintenance Management System (MMS) for Local Roads

Full acceptance testing of the REFLECT software has been completed and the teams are using the system across the local road network. Work is continuing to ensure both the defect backlog data and task accomplishment information is accurate. Ongoing training and mentoring is being provided to teams to improve validity of the reporting being generated.

Road Maintenance Performance Contract (RMPC) with TMR

Council continues to undertake routine maintenance on the National & State Highways within the Whitsunday Region as well as 2 roads in a neighbouring region. These works have a total contract value for the 2020-2021 FY of \$ 4,595,000. This is an increase from the previous years starting contract value of \$ 4,416,000.

Officers have had discussions with senior TMR staff regarding the identified concerns in the Mt Coolon area and the likelihood that a different approach to maintenance of the unsealed roads in this area will be needed than what has worked in previous years. At this stage the direction from TMR is to schedule additional maintenance grading as appropriate and to continue to monitor. Currently there are 3 (1 x Council and 2 x Contract) Grader Teams working on roads in the Mt Coolon area and we continue to monitor the situation to see if this level of resourcing can deliver the required expectations.

The claim for the year was \$1,242,447.98 which is slightly below projected target of \$4,595,000. There is a notable lag between costs incurred and income received.

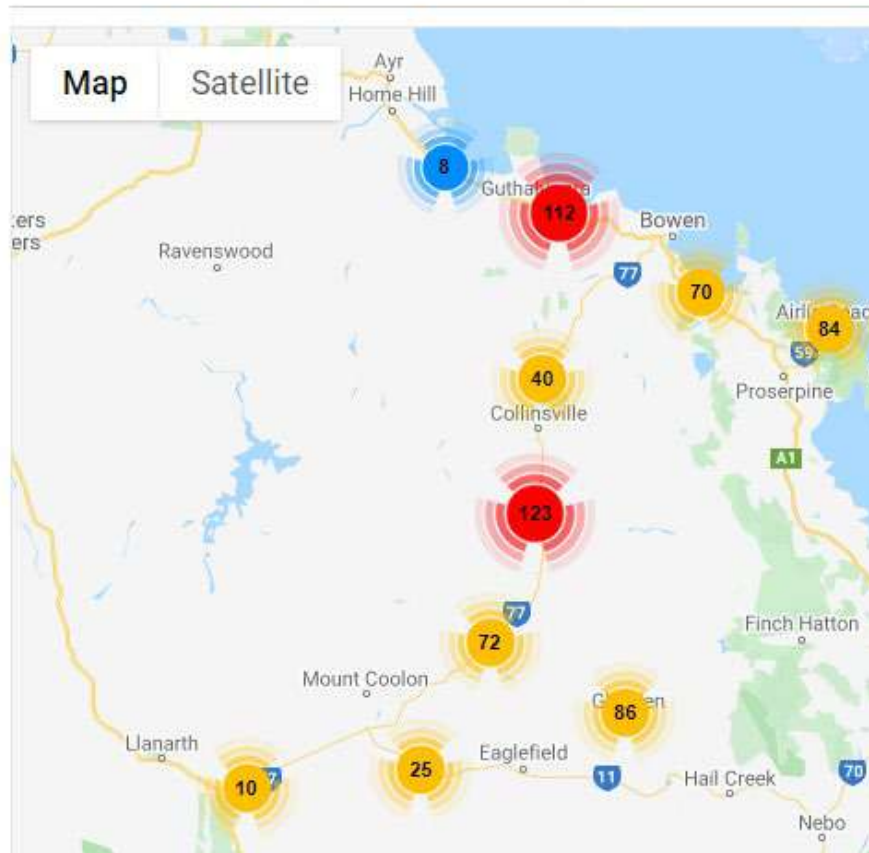


There are currently 640 outstanding defects on the network with 257 defects being rectified (accomplished) during the month of October.

RMPC Road Network - Defects - October 2020

DEFECTS MAP VIEW

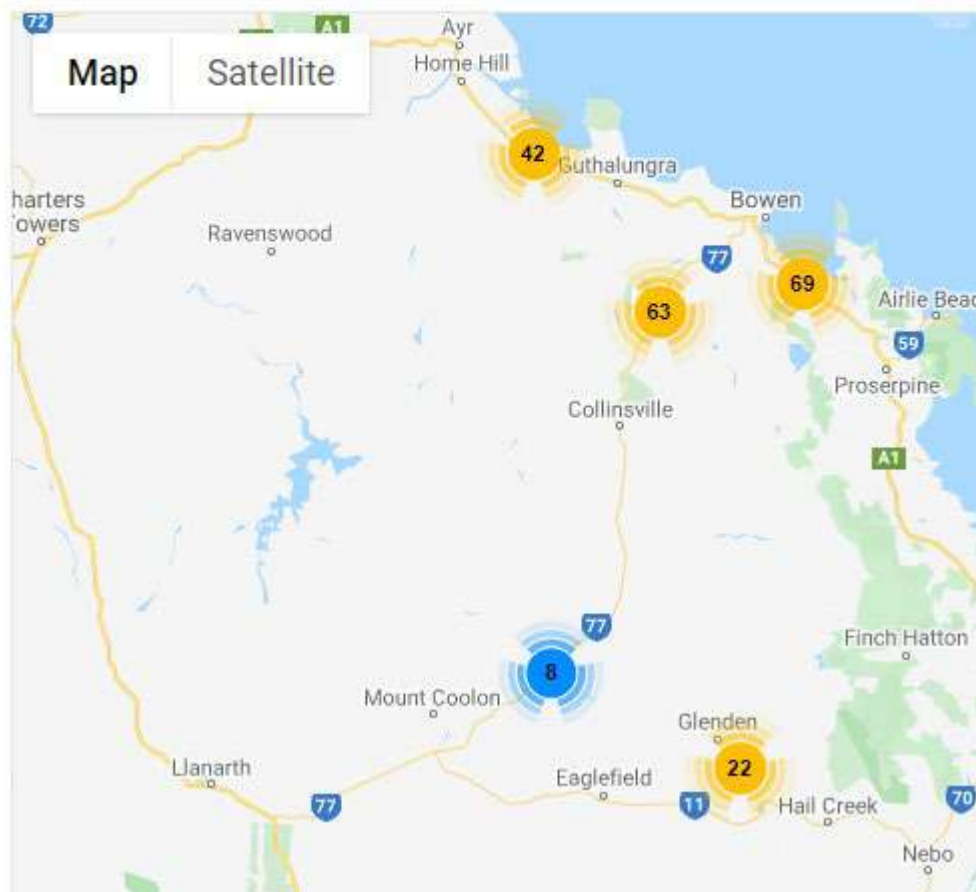
Showing 630 items on map and 10 with no Lat/Long.



RMPC Road Network - Accomplishments - October 2020

ACCOMPLISHMENT MAP VIEW

Showing 204 items on map and 53 with no Lat/Long.



Customer Request Management

Throughout the month of October, Roads & Drainage received 95 requests for assistance. Of these 76 (95%) were actioned within Council's nominated service standards.

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	10	9	1	8	80%	2	20%
Upgrades to Roads & Drainage	3	3	0	3	100%	0	0%
General - Roads & Drainage	46	36	10	44	96%	2	4%
Routine Roads & Drainage	33	25	8	32	97%	1	3%
Urgent Roads & Drainage	3	3	0	3	100%	0	0%

Overall Total	95	76	19	90	95%	5	5%

Mechanical Workshops Activity Report

Routine (scheduled services)

- Scheduled and routine servicing of plant and fleet vehicles.

- Small plant repairs as requested by stores and work teams.
- General repairs to plant as requested and prioritised.
- Plant inspections on hired and contractor's machinery as requested.

Servicing, repairs, and breakdowns for October grouped by both vehicle type and nature of workshop activity:

Vehicle Type	Preventative Maintenance	Unscheduled Maintenance	Grand Total
Backhoe		2	2
Grader	1	2	3
Light Vehicle	9	23	32
Loader	1	1	2
Misc	2	3	5
Mower	4	17	21
Roller		1	1
Street Sweeper		2	2
Tractor / Slasher	3	2	5
Trailer	11	4	15
Truck	1	16	17
Grand Total	32	73	105

Open Spaces Maintenance

Open Spaces Statistics

Parks & Gardens Operations					
Service	2020/2021	Oct	Nov	Dec	Trend
Public Parks Available as advertised	100%	100%	100%	100%	-
Park CRMs - Received	498	44			↓
Parks CRMs - Closed	184	37			↓
Mowing Hours	4,312.10	1,116.5			↑
Landscaping Hours	7,069	1,626			↓
Work Tickets Issued	61	5			↓
Work Tickets Completed	56	7			↓
Contracts Audited	0	0			-
Scheduled Inspections Completed – Parks, Playground & Exercise Equipment	192	48			-
Cemeteries - Burials	20	5			-
Cemeteries – Placement of Ashes	2	6			↓

- Cannonvale Parks Crew continued mulching from Altmann Ave corner over to Airlie Beach. Also removed old bollard lighting at Cannonvale Lakes.



- Bowen Parks and Gardens removed old wooden table setting, formed new concrete slab and installed a new Replas setting at Queens Beach Park.



- Proserpine Parks Crew continue pressure washing play equipment and softfall at Pioneer Park.



STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 3.4 - Our infrastructure supports our region's current and future needs

Strategy 3.4.1 - Develop and maintain effective roads and drainage infrastructure, networks and facilities

Outcome 4.3 - Our agriculture sector is sustainable and enjoys access to strong export and development opportunities

Strategy 4.3.2 - Maintain road infrastructure that meets the needs of primary producers and industry stakeholders.

Alignment to Operational Plan

Action 3.4.1.3 - Develop and implement road construction program

Action 3.4.1.5 - Ensure drainage network is maintained in accordance with approved service levels as identified in the Transport Asset Management Plan

Action 3.4.1.6 - Develop and implement maintenance schedule for stormwater drainage related works

Action 4.3.2.1 - Develop a Network Plan as part of an Integrated Transport Strategy for Council, which supports and informs the construction and maintenance of road infrastructure that meets the needs of primary producers and industry stakeholders throughout the Whitsunday region.

CONSULTATION

Matthew Fanning - Director Infrastructure Services

Mark Callaghan - Manager Parks & Gardens

Robert Winley - Manager Fleet Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Officer's recommendation is that the report be received, and its contents noted

ATTACHMENTS

N/A

16. Infrastructure Services

16.5 INFRASTRUCTURE SERVICES CAPITAL PROGRESS REPORT - OCTOBER 2020

AUTHOR: Adam Hagy – Deputy Director Infrastructure Services

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receives the Infrastructure Services Capital Progress Report for the month of October 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 25 November 2020.

SUMMARY

The report provides a summary of key Capital projects underway during the 2020/2021 financial year. The report also includes multi-year projects that remain active and carry over to the 2020/2021 financial year.

Current Financial Progress of Major Projects, W4Q programs, Infrastructure Capital Delivery is \$11.5 million actuals out of a \$57 million overall budget. Note: The status updates for Shute Harbour and DRFA works are the subject of a separate report.

PURPOSE

To inform Council on progress of Capital Projects being undertaken during the 2020-2021 Financial Year up to the end of October 2020.

BACKGROUND

Resolution 2020/07/15.23 BUDGET FOR FINANCIAL YEAR 2020/21 (including a Two Year forward estimate).

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

Project Delivery Status

Major Projects

Projects Completed to Date:

- Proserpine Main Street Upgrade
- Proserpine Administration Building

Projects Currently Underway:

Lake Proserpine

With all of the funding requirements met and completed, variations to the funding agreements are being sort due to budget underruns, these will be used to improve the facility to a higher standard including vehicle pedestrian separation, installation of a grey water management system to decrease operational costs. Improvements to signage and delineation of areas in consultation with Sunwater. Provision of additional facilities such as dump stations and wash up facilities which will help improve the camping experience for visitors to the region

The risk management plan for the area is completed with the final issue under review by the require parties.

Externally to the project the operational plan is under draft for the long-term management of the area.

The one main hold up point at present is the delay in the installation of the Mobile tower which has been caused by exhaustive legal reviews required by Sunwater and Telstra.

Proserpine Entertainment Centre (PEC)

Construction is underway with the piling completed and footings underway. The casting of the precast panels will be cast by end of December 2020.

PAB - 7 Chapman Street - Carpark

Works commenced mid-October following the demolition of the dwelling. Lowering a water main to allow installation of the stormwater has progressed and setting up for the boundary retaining walls and import of fill material has seen the site start to take shape.



Flagstaff Hill

Tenders closed on 25 September with evaluation of tenders nearing completion. A report will be brought before the Council once the evaluation process is completed and the current expectation is to award the contract at the December 2020 ordinary meeting.

Works for Queensland Projects 2019/2020 to 2020/2021 FY \$3.6 million

Projects Completed to Date:

- Fairy Tree Park Swing Installation (Airlie Beach)
- Bicentennial Park Lighting Improvement (Cannonvale)
- Bicentennial Park Fencing and Softfall (Cannonvale)
- Gloucester Sports Park Water Tanks (Hydeaway Bay)
- Dingo Beach Footpath (Dingo Beach)
- Thomas Street Footpath (Bowen)
- Hansen Park Sound System (Bowen)
- Gideon Pott Park Stage 2 (Bowen)
- Keith Johns Park Stage 2 (Proserpine)
- Rotary Park Upgrade (Proserpine)



Projects Currently Underway:

Bridge Upgrade Bicentennial Boardwalk (Airlie Beach): State planning advice has been received. Further discussions with State Planning to assist in progressing the application have been continuing in October.

Airlie Beach Movie Screen (Airlie Beach): Amended specification issued for Request for Tender. The tender has closed and is currently being evaluated.

Cannonvale Lakes Stage 3 (Cannonvale): Cannonvale Lakes Boardwalk is now complete. Progressing with plans for Cannonvale Lakes Stage 3 which include additional footpaths and park furniture.

Halpannel Park Upgrade (Proserpine): Contract evaluation complete for shade sail package and playground installation, with expected construction commence for week beginning 9th November 2020.

Whitsunday Gardens Park Upgrade (Proserpine): Contract evaluation complete for shade sail package and playground installation, with expected construction commence for week beginning 1st December 2020.

Gloucester Sports Park Retaining Wall (Hydeaway Bay): Quotations closed on 21 July 2020. Project is not proceeding due to funding shortfall. The Gloucester Sport and Recreation President has been advised and is looking to apply for a grant through communities to offset the shortfall in Works For Queensland funds.

Henry Darwen Park Stage 2 (Bowen): Evaluation complete for shelter and landscaping, expected commence December 2020. Design and installation of irrigation will sort separately once consultation is complete with Main Roads and Ergon.

Lions Park (Bowen): Specifications currently being drafted for demolition of existing shelters and construction of new shelters.

Railway Road Footpath (Collinsville): Council are investigating other projects to utilise these funds for to ensure Collinsville residents receive something they most value. To be clarified late October 2020 with a report to Council identifying alternative projects in late November 2020.

COVID - Works for Queensland Projects 2020/2021 FY \$2.72 million

Projects Completed to Date:

- Cannonvale Foreshore Hall (PCYC) Roof Renewal



Projects Currently Underway:

Wangaratta Caravan Park Pool Refurbishment: Request for quote for repairs to the caravan park pool has been released with a closing date of 11/11/2020

Proserpine Aquatic Facility Residence Demolition and Kiosk Renewal: Design Consultant and Project manager have engaged with stakeholders and are in the process of producing concept designs for the proposed Kiosk. 1st Draft concept designs due to be completed 30/10/2020

Proserpine Water and Sewer Admin Roof Renewal: Works to replace roof sheeting have commenced with materials arriving to site and scaffold due to be erected 12/11/2020. Roof replacement works to be completed over the weekend of 14-15 November 2020.

Bowen Aquatic Facility Town Pool Amenity Upgrade: Design Consultant and Project manager have engaged with stakeholders and are in the process of producing concept designs for the proposed Amenities building. 1st Draft concept designs due to be completed 30/10/2020

Cannonvale Depot Office Roof Replacement: Works to replace roof sheeting and upgrade roof structure tie down have commenced with materials arriving to site and scaffold due to be erected 3/11/2020. Roof and roof frame upgrades to commence 5/11 and be completed late November.



Les Stagg Oval Grandstand Renewal: RFQ has been sent to three Modular Grandstand seating companies with responses due to be received and evaluated early November.

Collinsville Youth Coalition Amenities Renewal: Tender for the supply of modular amenities kit has been awarded with the supply of the amenities to site scheduled for Late January 2021.

Bowen Water Park Renewal: Project scope and draft specification underway.

Cannonvale Foreshore Hall (PCYC) New Playground: Tender for supply has been awarded with Playground kit due to be delivered to site week of 9/11/2020. RFQ for the installation of the Playground has been released due to close on the 10/11/2020

Whitsunday Coast Airport Roof Renewal: Request for Tender will be released in November and due to close 1st week in December.

Continuation of Pedestrian Path Lighting Airlie Foreshore: Currently out for quotation, closing early November.

Bowen Aerodrome Work Camp Superstructure Renewal: Scoping and specification are currently being developed with RFQ for the replacement of external cladding and windows to be released late November 2020.

Bowen Aerodrome Sewerage Treatment Renewal: Site classification and Effluent Design for the STP has been received. RFQ for the design and installation of treatment system is being developed due to be released Mid-November 2020.

Collinsville Pool Amenities and Kiosk Upgrade: Design Consultant and Project manager have engaged with stakeholders and are in the process of producing concept designs for the proposed DDA Compliant Amenities building. 1st Draft concept designs due to be completed 30/10/2020

Infrastructure Services Capital Delivery Program 2020/2021

Projects Completed to Date:

- Armada Crescent Drainage Upgrade
- Reynolds Street Drain
- Argyle Street Kerb and Channel

Projects Currently Underway:

Bowen Aerodrome Runway Repairs: Works have been scoped and are proposed to be included in the regional reseal program. RFQ to follow.

New Bowen Cemetery Columbarium Wall: Requesting design to finalise specification.

Assets Renewal Parks and Gardens: List of projects to accompany future reports. Bulk of projects deal with renewal of sand soft fall and renewal of park signage.

Heavy Formation Grading Program: Individual road names where heavy formation grading will take place will accompany future monthly reports once list is finalised.

Bowen State High School safer transport upgrade: Council has been successful in receiving STIP funding for 100% of costs to create a new car park on Storey Street in Bowen to provide additional parking for an increased intake of older students. Design is expected to progress in November. Construction is yet to be programmed but being on a side street it should not need to fit within school holidays.

Collinsville State High School safer transport upgrade: Council has been successful in receiving STIP funding for 100% of costs to create a new car park on Walker Street in Collinsville to provide additional parking for an increased intake of older students. Design is expected to progress in November and it is hopeful that construction may take place during the Christmas school holidays.

Construction of Lagoon Deck and Shared Cycle Path: Design of upgraded sewer and water is progressing well with a new Ergon service corridor to be implemented during these works. Once the design is complete the works will be put to quote by Water & Sewer and carried out in alliance with Ergon. The design and construction portion for the deck will follow once services are in the ground and locations known to allow for a suitable footing design to avoid clashes.

Dodd Street Shared Footpath: TMR have approved design. Awaiting approval of variation to funding agreement as TMR have increased scope by approx. \$65k.

Edgecumbe Heights Walking Tracks Upgrade (Design only): The process of designing walking track improvements will commence late September.

Forestry Road: Scope is known, details of upgrades to be finalised. Approximately 40 culverts require repair of varying degree. GATT seal to be extended and further signage provided to direct the public to the Conway Circuit. Works expected to follow construction of car park at 7 Chapman Street.

Gloucester Avenue Floodways: Council has been successful in receiving betterment funding for the installation of two floodways on Gloucester Avenue. These works will be inserted into the program and will likely commence after the wet season.

Hillview Road Kerb and Channel: Construction of kerb and channel along Hillview Road between Hammond Street and Crowley Street. The project is likely to commence late 2020 to early 2021 and the adjacent property owner has been made aware of this.

Moonlight Drive Kerb and Channel: Replacement of approximately 40m of K&C. Works have commenced but will progress in conjunction with maintenance works in the region.

Port of Airlie Transit Terminal Upgrade: Updated design submitted to Translink. Awaiting approval and funding agreement to cover 50% of cost. Design to be signed off once agreement in place and works scheduled in.

Reflect Application Redesign and Implementation: Currently rolled out to roads and drainage teams, future implementation will also see the software rolled out to Parks and Gardens and Water and Wastewater.

Reseal Program: Priority roads being finalised. RFQ to follow.

Roma Peak Road Floodways: Council has been successful in receiving betterment funding for the installation of three floodways on Roma Peak Road. These works will be inserted into the program and will likely commence after the wet season.

St Mary's School safer transport upgrade: Council has been successful in receiving STIP funding for 100% of costs to create a safer drop off/pick up area for buses and cars at St Mary's School on Poole Street in Bowen. Design is currently ongoing and construction is hoped to fit within the Christmas school holiday period.

Unsealed Roads Creek Crossing Upgrade Program: Crossings being scoped to find out details for each. Also awaiting availability of crew to carry out works

Unsealed Roads Re-sheeting Program: Individual road names where re-sheeting will take place will accompany future monthly reports once list is finalised.

Wilsons Beach Rockwall: Works to repack the rock wall have been completed and the certifying engineer is delighted with the result. Minor repairs are required to the irrigation and fence, and construction of the footpath will follow once a crew is available.



Flagstaff Hill Roadworks: A geotech has been engaged to test the materials and confirm the slopes that can be cut. Council have been waiting on cultural heritage approval to be able to commence works. The detailed design is being prepared for sign off and preliminary points have been marked on the ground to understand the scope.

Ted Cunningham Bridge Upgrade: The current bridge formation is a single lane, low level bridge that is often inundated by the flood waters of the Bowen River. It is proposed to replace the bridge with a single lane, increased deck level option. The grant funding has been secured which will allow the project to proceed.

Water and Wastewater Capital Projects

Bowen Sewerage Treatment Plant Upgrade – Principal Contractor Aquatec Maxcon are currently in the commissioning stage. The progress to date is as follows:

- 100% Final Design Report Completion
- Bioreactor Civil Construction – 100%
- Recycled Water Balance Tank – 100%
- Underground pipework and conduit – 100%
- Building Works (Electrical Room, admin building etc.) – 100%
- Concreting Works (Site Slabs, bunds etc.) - 100%
- Switchboard Fabrication – 100%
- PTA (Primary Treatment Area) Fabrication – 100%
- Pipe Fabrication – 100%
- Stairwell and access platform fabrication – 100%
- Major equipment delivery -100%
- Odour Treatment Facility – 100%
- Mechanical Installation – 98% (Issue with current Wash Press)
- Electrical Installation – 100%
- Site Shed installation – 100%
- Sludge Aerobic Digester Tank Conversion – 100%
- GDD Platform Fabrication- 100%
- Demolishing of redundant infrastructure – 100%
- Roadworks – 100%
- Site Landscaping and Footpaths – 98% (Slope earthworks treatments in progress)
- PLC Programming – 100%
- Commissioning – 90% (Process Proving and Full Load Modelling under review)
- Final Documentation – Review in progress

Cannonvale Bulk Potable Pipeline Stage 1: Works has been split into three separate tenders.

Pipeline Materials Supply – Deliveries to site are now complete and the contract is complete.

Pump Station and Generator Facility Construction – Dowden's have completed construction of Pump House, electrical, pumps & pipe work. Commissioning of genset was completed on 12-11-2020. Flushing & disinfectant of pipe work will be completed 17-11-20 we are awaiting permanent power connection & finish of minor building & civil works. Dowden's will complete performance testing mid-January once pipe line is complete.

Pipeline Construction – Newlands have completed 80% of wat1 (PWTP to CWTP) pipe work with areas to be completed as follows:

- Pound Yard Rd (river to PWTP)
- QR rail to Proserpine river east side
- Cantamessa Rd crossing
- Shute Harbour Rd cane rail crossing
- Myrtle creek crossing
- Brandy creek Crossing
- Aitkens Rd connection to existing

Testing & tidy up is currently being undertaken on wat1 with the goal to finish mid-January. Newlands have started laying two 559mm diameter pipes at wat4-5 (new reservoir site). Road under bore will commence 20-11-20 with the connection to existing network to follow. The goal is to finish mid-January. KBR will have cost estimate on civils & Reservoir construction at the end of this month then design & construct tenders can commence.



BWTP Low Lift Pump Renewals: The low lift pump renewal project is currently under review following a project initiation meeting which identified additional risks relating to the existing electrical infrastructure and High lift pump station building. As the identified risks have the potential to impact significantly on the project budget it is likely that the project will be rescope for staged delivery to ensure the appropriate Budget is available for all facets of the works. It is noted that there is no imminent risk of the existing low lift pumps failing due to the operations team managing to source enough parts to keep the existing pumps operational.

Cannonvale Pump Station 1 Renewal: Contractors Precision Civil Infrastructure are progressing construction on site. Progress update of construction works are:

- Installation of Diesel Bypass System (100%)
- Demolition and removal of existing Building (100%)

- Pump Well and associated works (90%):
- Demolition of old dual wet wells (100%)
- Concrete works (100%)
- Valves, Fittings and instruments (100%)
- Removal of redundant infrastructure in the dry well (100%)
- Covers for Pump Well and Pits (30%)
- Pipe Work – Network (90%):
- Excavate, supply, and install new Rising Main (100%)
- Rebuilding of Manholes including 2/1 and 1/1 (100%)
- Related Civil works (98%)
- Installation of the emergency overflow tanks and building of interconnection manhole (100%)
- Electrical works (45%):
- Supply and install two pumps and ancillary equipment (100%)
- Electrical conduits and cables (90%)
- Supply and installation of electrical switchboard and associated equipment (80%)
- General site earthworks (93%)
- Construction of new Switchboard Building (90%)

Insurance - Bowen Reservoir: Tender documents currently being developed. RFQ's for specific Engineered technical documentation has been developed. Tender is planned to be issued in November 2020.

Insurance - Collinsville Reservoir: Miller Street reservoir completed.

Cannonvale Water Network Augmentation Stage 1A: The Contractor (Roebuck Civil) is nearing completion of Stage 1A. Final cut ins are being prepped and are on track for completion in early November. Soil erosion and sediment controls are being established over disturbed areas. Soil erosion and sediment controls being established, Coyne Road.



Cannonvale Water Network Augmentation Stage 1B:

The Coyne Road reservoir site works are underway. The Contractor for the civil works is Whitsunday Drainage Contractors. Works were delayed due to issue with the steel reinforcement supplier. Civil works expected to be completed 23 November. Tank install to be completed early December

The Moonlight Drive reservoir site is to commence directly after Coyne Road civil works have been completed. Works are expected to be completed by 7 December 2020.

Sewer Pump Capacity Upgrades Combined Rising Main: Currently this project is waiting on Ergon approvals/upgrades to the existing infrastructure adjacent the site which will facilitate the switchboard on site. This is expected to be finalised late November / early December 2020. It is expected that the civil and mechanical works package will be tendered in October for a November start date. Completion of the civil and mechanical works will aim to be completed to coincide with the Ergon upgrades.

Thomas Street Drain Sewer Replacement: The project involves replacing a short length of gravity sewer in Bowen through Thomas St drain to allow for relining of this section of sewer. Commencement dates to be advised.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Strategy 3.2.2: Develop water and wastewater services and systems that ensure the integrity of the Whitsundays natural environment.

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.

Strategy 3.4.2: Develop and maintain effective water and waste water infrastructure, networks and facilities.

FINANCIAL CONSIDERATIONS

Refer Attachment 1 for summary project expenditure report.

CONSULTATION

- Matthew Fanning – Director Infrastructure Services
- Troy Pettiford – Chief Operating Officer Whitsunday Water
- Michael Downing – Coordinator Capital Project Delivery
- Infrastructure Services Project Control Group

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives the Capital Progress report for the month of October 2020.

ATTACHMENTS

Attachment 1 – Capital Delivery Financial up to October 2020

Attachment 1 – Capital Delivery Financial up to October 2020

Capital Projects as at 31st October 2020		56,880,993	11,469,179	45,411,814
Grouping	Description	Total Annual Current Budget	Actuals to Date	Remaining Budget \$
Major Projects : Cannon Valley Reservoir Project	Cannon Valley Reservoir	8,123,450	115,310	8,008,140
Major Projects : Cannon Valley Reservoir Project	Cannonvale Bulk Potable Pipeline - Stage 1 - CW 18-19 (requires LGIP Funds)	8,520,472	3,873,758	4,646,714
Major Projects : Cannon Valley Reservoir Project Total		16,643,922	3,989,068	12,654,854
Major Projects : Flagstaff Hill	Flagstaff Hill Cultural and Conference Centre - JC#5617	3,446,938	16,500	3,430,438
Major Projects : Flagstaff Hill Total		3,446,938	16,500	3,430,438
Major Projects : Lake Proserpine	Lake Proserpine Recreation Hub - Stage 1 - CW 18-19	1,366,270	715,067	651,203
Major Projects : Lake Proserpine Total		1,366,270	715,067	651,203
Major Projects : Proserpine Administration	Proserpine Administration Building Replacement - JC 5640	3,406,098	3,418,950	(12,852)
Major Projects : Proserpine Administration Total		3,406,098	3,418,950	(12,852)
Major Projects : Proserpine Main Street Upgrade	Airlie Main Street Pedestrian Crossing	-	-	-
Major Projects : Proserpine Main Street Upgrade	Kerb & Chanel Main Street Proserpine (BP) 67 m	-	-	-
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Between Mill & Chapman St CW	380,676	402,220	(21,544)
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Blair - Main St to Bruce Hwy Entry	64,906	63,875	1,031
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Blair Street CW	108,962	103,122	5,840
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Chapman & Herbert St CW	89,816	85,815	4,001
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Chapman St Roundabout CW	35,356	21,472	13,884
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Dobbins Lane CW	60,439	55,780	4,659
Major Projects : Proserpine Main Street Upgrade	Pros. Main Street Upgrade - Herbert & Blair St CW	35,460	35,767	(307)
Major Projects : Proserpine Main Street Upgrade	Proserpine Main Street Upgrade - CW 18-19	12,636	12,682	(46)
Major Projects : Proserpine Main Street Upgrade Total		788,251	780,733	7,518
W4Q 2017 to 2018	Park BBQ Projects - C/W 16-17 & C/W 17-18 - W4Q - DLGIP State	-	-	-
W4Q 2017 to 2018 Total		-	-	-
W4Q 2017 to 2019	Improving Beach Communities - Region Wide - W4Q 17-19	-	-	-
W4Q 2017 to 2019	Improving Rural Communities - Region Wide - W4Q 17-19	-	-	-
W4Q 2017 to 2019 Total		-	-	-
W4Q 2019.20	Improving Beach Communities - Region Wide - W4Q 19- 20	486	487	(1)
W4Q 2019.20	W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920	-	-	-

W4Q 2019.20	W4Q - Bicentennial Park Fencing - CW 1920	-	-	-
W4Q 2019.20	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	89,932	809	89,123
W4Q 2019.20	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	486,098	82,744	403,354
W4Q 2019.20	W4Q - Cannonvale Lakes Stage 3 - CW 1920	-	1,285	(1,285)
W4Q 2019.20	W4Q - Cannonvale Playground Upgrade - CW 1920	-	-	-
W4Q 2019.20	W4Q - Dingo Beach Footpath-Walkways - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gideon Pott Park Stage 2 - CW 1920	-	-	-
W4Q 2019.20	W4Q - Gloucester Rainwater Tank & Retaining Wall - CW 1920	13,794	635	13,159
W4Q 2019.20	W4Q - Halpannel Park Upgrade - CW 1920	329,094	79,434	249,660
W4Q 2019.20	W4Q - Hansen Park Sound System - CW 1920	65,002	35,585	29,417
W4Q 2019.20	W4Q - Henry Darwen Park Stage 2 - CW 1920	371,336	1,863	369,473
W4Q 2019.20	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	55,106	28,912	26,194
W4Q 2019.20	W4Q - Lions Park, Bowen - CW 1920	278,856	121,588	157,268
W4Q 2019.20	W4Q - Movie Screen - CW 1920	349,424	1,568	347,856
W4Q 2019.20	W4Q - Park (Tree) Lighting - CW 1920	-	-	-
W4Q 2019.20	W4Q - Railway Road Stage 1 - CW 1920	441,168	1,719	439,449
W4Q 2019.20	W4Q - Rotary Park, Proserpine - CW 1920	48,118	41,728	6,390
W4Q 2019.20	W4Q - Thomas Street Footpath - CW 1920	137,426	127,737	9,689
W4Q 2019.20	W4Q - Whitsunday Gardens Park - CW 1920	131,890	28,451	103,439
W4Q 2019.20	W4Q - Fairy Tree Park CW 1920	-	-	-
W4Q 2019.20 Total		2,797,730	554,543	2,243,187
W4Q COVID19	Bowen Aerodrome Amenities - Sewerage Treatment Plant Renewal	35,000	2,523	32,477
W4Q COVID19	Bowen Aerodrome Work Camp Dwelling - Superstructure Renewal	95,866	86	95,780
W4Q COVID19	Bowen Aquatic Facility - town pool amenity upgrade	367,234	3,918	363,316
W4Q COVID19	Bowen Water Park renewal	100,001	86	99,915
W4Q COVID19	Cannonvale Depot Office Roof Replacement	119,000	2,271	116,729
W4Q COVID19	Cannonvale Foreshore Hall - New Playground	41,000	560	40,440
W4Q COVID19	Cannonvale Foreshore Hall - Roof Renewal	53,245	513	52,732
W4Q COVID19	Collinsville Aquatic Facility - town pool amenity and kiosk upgrade	142,610	3,411	139,199
W4Q COVID19	Collinsville Youth Coalition - Amenities Renewal	98,999	86	98,913
W4Q COVID19	Continuation of Pedestrian Path Lighting Airlie Foreshore	100,000	1,554	98,446
W4Q COVID19	Les Stag Oval - Grandstand Renewal	70,001	86	69,915
W4Q COVID19	Proserpine Aquatic Facility - residence demolition and kiosk renewal	313,806	5,887	307,919
W4Q COVID19	Proserpine Water & Sewer Admin Reroof	68,754	1,356	67,398
W4Q COVID19	Wangaratta Caravan Park Swimming Pool refurbishment	75,600	1,608	73,992
W4Q COVID19 Total		1,681,116	23,943	1,657,173

Waste	Leachate and storm water management - Bowen	480,000	616	479,384
Waste	Leachate and storm water management - Kelsey Creek	480,002	75,445	404,557
Waste Total		960,002	76,061	883,941
Water & Waste Water	BWTP Low Lift Pump Renewals - CW 1920	356,651	3,201	353,450
Water & Waste Water	Cannonvale PS1 Renewal - CW 18-19	802,586	411,321	391,265
Water & Waste Water	Cannonvale Water Network Augmentation - Stage 1A New	641,759	450,143	191,616
Water & Waste Water	Emergent works - Sewer	220,500	-	220,500
Water & Waste Water	Emergent Works - Water	157,009	12,432	144,577
Water & Waste Water	Insurance - Bowen Reservoir- CW 1920	553,874	635	553,239
Water & Waste Water	Insurance - Collinsville Reservoir - CW 1920	2,000	-	2,000
Water & Waste Water	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	812,545	117,020	695,525
Water & Waste Water	Sewer Pump Capacity Upgrades - Combined Rising Main - CW 18-19	469,301	74,863	394,438
Water & Waste Water	Thomas St Drain Sewer Replacement	57,201	-	57,201
Water & Waste Water	CVilleResHL_OldInsW&STPlant	550,166	4,761	545,405
Water & Waste Water Total		4,623,592	1,074,376	3,549,216
Infrastructure Services	Argyle Street kerb and channel	400,001	84,511	315,490
Infrastructure Services	Armada Crescent Drainage Upgrade	45,293	16,335	28,958
Infrastructure Services	Assets Renewal Parks and Gardens	386,786	-	386,786
Infrastructure Services	Construction of Lagoon Deck and Shared Cycle Path	499,999	5,783	494,216
Infrastructure Services	Dodd Street Shared Footpath	160,001	1,291	158,710
Infrastructure Services	Edgecumbe Heights Walking Tracks Upgrade	27,500	-	27,500
Infrastructure Services	Forestry Road	1,000,002	6,739	993,263
Infrastructure Services	Hillview Road Kerb and Channel	250,000	157	249,843
Infrastructure Services	Moonlight Drive Kerb and Channel	38,000	1,229	36,771
Infrastructure Services	New Bowen Cemetery Columbarium Wall	30,002	671	29,331
Infrastructure Services	Port of Airlie Transit Terminal Upgrade	50,000	2,949	47,051
Infrastructure Services	Reflect Application Redesign and Reimplementation	50,001	-	50,001
Infrastructure Services	Reseal Program	789,588	-	789,588
Infrastructure Services	Reynolds Street Drain	25,000	19,605	5,395
Infrastructure Services	Ted Cunningham Bridge Upgrade	2,200,009	-	2,200,009
Infrastructure Services	Unsealed Roads Creek Crossing Upgrade Program	300,000	2,860	297,140
Infrastructure Services	Unsealed Roads Resheeting Program	800,009	-	800,009
Infrastructure Services	Wilson Beach Swimming Enclosure Refurbishment	350,000	-	350,000
Infrastructure Services	Wilsons Beach Rockwall	217,000	109,241	107,759

Infrastructure Services	Bowen Aerodrome Runway Reseal Project	500,000	-	500,000
Infrastructure Services	Flagstaff Hill Roadworks	200,000	24,757	175,243
Infrastructure Services	Betterment Reshaping table drains	147,001	-	147,001
Infrastructure Services	Heavy Formation Grading Program 2020.21	500,000	-	500,000
Infrastructure Services	Gloucester Avenue Floodways	200,000	342	199,658
Infrastructure Services Total		9,166,192	276,471	8,889,721
Major Projects : Proserpine Entertainment Centre	Proserpine Entertainment Centre (PEC) - JC#4926	12,000,882	543,467	11,457,415
Major Projects : Proserpine Entertainment Centre Total		12,000,882	543,467	11,457,415
Grand Total		56,880,993	11,469,179	45,411,814

16. Infrastructure Services

16.6 DRFA AND SHUTE HARBOUR PROJECT CAPITAL PROGRESS REPORT - OCTOBER 2020

AUTHOR: Trevor Williams – Project Director Disaster Recovery

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receives the DRFA & Shute Harbour Project capital progress report for the month of October 2020.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 25 November 2020.

SUMMARY

The report provides a summary of key Capital projects underway during the 2019-2020 & 2020-2021 financial years. The attachments include multi-year projects that remain active or have been completed during this financial year. This month's report lists the DRFA Flood Event 2019, the Shute Harbour Project and the Qld Monsoonal Event 2020.

Current Financial Progress:

DRFA – Flood Event 2019 – Expenditure of \$30,831,931.43, to date with forecast of a further \$13,372,888.78 budgeted by the end of 20/21 Financial Year. Three submissions have been closed and reimbursed 100% with seven now with the QRA for acquittal.

Shute Harbour – Expenditure of \$29,888,391.02 to date with a forecast of a further \$24,611,608.98 budgeted by the end of 20/21 Financial Year. QRA budget \$54.5m including \$2.8m Council contribution from insurance payout.

Qld Monsoonal Flood Event 2020 – Expenditure for Emergency Works is currently \$507,350.73 with Emergency period ended on the 03/05/20. The Emergent Claim has been lodged and approved by the QRA for \$494,023.11. The following restoration of gravel road works have been approved by the QRA: - Proserpine area \$2.09M, Bowen area \$7.38M, Collinsville area \$7.55M. In addition, the restoration of damage to Strathalbyn Road has been lodged and assessed by QRA at \$2.2M. The final approval for Strathalbyn Road is still to be received from the QRA. Two packages for Proserpine Road repairs are currently awaiting awarding, through the wet and dry hire panel. Collinsville Road packages are currently out to quote and are closing Friday. Three Bowen packages will be released by next week.

PURPOSE

To inform Council on Progress of Capital Projects being undertaken during the 2019-2020 Financial Year up to 11th November 2020.

BACKGROUND

This report describes works on the restoration of essential public assets from three distinct declared natural disaster events being:

In March 2017 our region was impacted by **TC Debbie**, NDRRA works is now complete and acquitted. Shute Harbour Redevelopment is currently underway, to be completed by 30/06/21.

January 2019 saw our region affected by ***Flood Event 2019***, which we have picked up the damage on roads, culverts and airstrip. Submissions have now been approved by the QRA and awarded to Contractors, works underway.

In February 2020, the Whitsunday region experienced a tropical low ***Qld Monsoonal Flood Event 2020*** which was also declared.

STATUTORY/COMPLIANCE MATTERS

Financial Reporting is provided to WRC in Dashboards provided monthly to PLT – Disaster Recovery, PCG – Shute Harbour Project & PCG – DRFA.

Progress Reporting due end of each month to the Queensland Reconstruction Authority (QRA).

ANALYSIS

DRFA – Flood Event 2019

Below tables relate to the current monthly Dashboard for DRFA and the status of submissions.

Status	Activity	% Complete Last period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
	Culvert Packages O2 & P2 - Regional (North & South)	95%	5%	27-Nov-20	04-Nov-20	Works completed 4/11/2020
	Road Package Y2 - Collinsville West	55%	10%	03-Mar-21	17-Jun-21	Works commenced on Scartwater Rd 08/07/2020.
	Road Package H2 - Proserpine Gravel Roads	85%	15%	23-Nov-20	20-Oct-20	Works completed 20/10/2020.
	Road Package A2 - Collinsville Rds East	65%	20%	30-Oct-20	18-Dec-20	Work has started 08/07/2020
	Road Package S2 - Bowen Sealed Rds	100%	0%	12-Oct-20	10-Sep-20	Works Completed 10/09/2020

Commercial/Financial DRFA

The Following 2019 Packages are presently being assessed and Recommendation Letters completed,awaiting signing:-

Nil

The following packages are under construction:-

- Culverts Package O2, P2 - North / South
- Road Package Y2 - Collinsville West
- Road Package A2 - Collinsville

The following packages have been awarded:-

- Forestry Rd Landslip
- Sealed Roads Package R2 - Proserpine

The following packages have been Completed:-

- Road Package C2 - Collinsville
- Road Package V2 - Bowen / Gumlu
- Road Package G2 - Gloucester Ave
- Road Package Q2 - Strathalbyn Rd
- Road Package K2 - Collinsville Gravel / Collinsville Airport
- Road Package X2 - Proserpine Gravel Roads
- Road Package F2 - Rutherford Rd
- Road Package W2 - Bowen Central
- Road Package U2 - Bowen
- Road Package Z2 - Collinsville • Sealed Road Package S2 - Regional and Sealed - North
- Road Package H2 - Proserpine Gravel

The Following 2020 Packages are presently being assessed and Recommendation Letters completed,awaiting signing:-

Nil

The following packages are under construction:-

- Road Package J3 - WRC

The following packages are awaiting Tender Release:-

- Collinsville Package x 4

The following packages are under Tender Preparation:-

- Bowen Packages x 3
- Council Packages x 1

The following submission is awaiting QRA Approval:-

- Strathalbyn Road

DRFA - Flood Event 2019

Project Commencement Date	31/07/2019
Project Budget	\$ 46,145,172.08
Project Contingency	\$ 2,652,110.63
Variations to Date	\$ 22,170.20
Contingency Remaining	\$ 2,629,940.43
Total Expenditure to 11/11/20	\$ 30,831,931.43
Expenditure for Oct 20	\$ 1,411,396.62
Project forecast completion date	30/06/2021

Shute Harbour Project

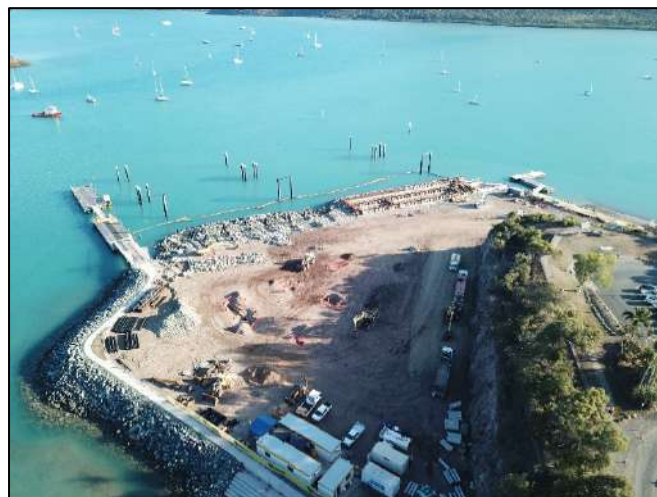
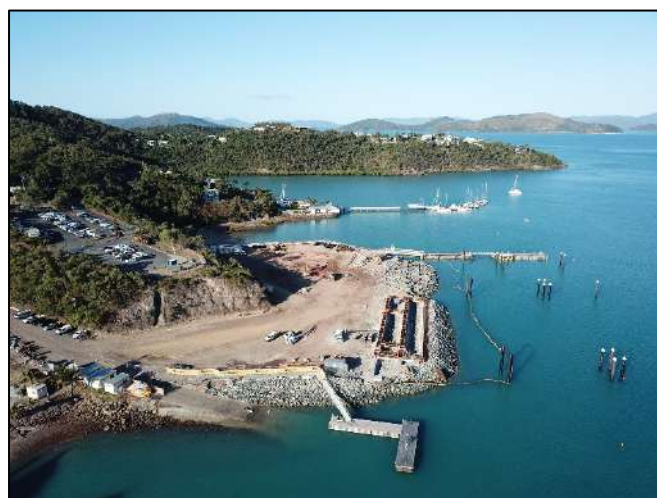
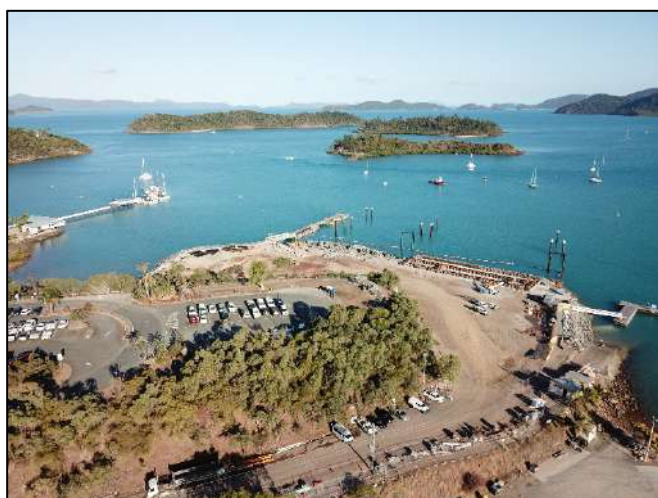
Project commenced 23rd January 2020 by Vassallo. The placing of the geofabric Panels are progressing well with only 1 panel left to place. Vassallo Constructions are progressing well on the headstock works. The Pontoon refurbishment is progressing well with the first finger expected to be connected by early 2021.

Rock will continue to be placed on the Seawall this month. Building wharf headstock works will continue this month with Vassallo Constructions moving on to the Eastern Wharf by the end of the month. Precast concrete panels are set to be installed in November. These concrete panels will be placed on the headstock to form the foundation for the building to be built on. More carpark works are continuing this month with stormwater pipes and electrical pits to be installed. Pavement construction will continue this month.

The contractor will commence works on the main terminal building in late November.

Below table relates to Shute Harbour current Dashboard report on the status of the Shute Harbour Project.

KEY PROJECT MILESTONES						
Status	Activity	% Complete at end of last Period	% Complete To Date	Original Due Date	Act/F'cast Due Date	Comment
●	Temporary Pontoon Refurbishment	100%	100%	31/12/2018	22/07/2020	Relocation and refurbishment of pontoons is now included in the main construction contract. Temporary pontoon completed and ready for Ferry refurbishment.
●	Seawall and Carpark Reconstruction	75%	79%	30/09/2018	30/04/2021	Forecast site possession : 23/01/2020 Target Practical Completion Date: 01/06/2021 Eastern side of the seawall completed and under monitoring phase for settlement. All piling complete.
●	Terminal and Pontoon Reconstruction Works	10%	12%	30/06/2019	30/04/2021	Piling works are complete with headstocks being formed. Precast deck construction occurring offsite. Pontoons stored on Snows Beach have now been relocated to Townsville for refurbishment.



Shute Harbour

Project Commencement Date	30/03/2018	
Project Budget		\$ 54,500,000.00
Project Contingency		\$ 4,366,500.58
Variations to Date		\$ 4,197,181.01
Contingency Remaining		\$ 169,319.57
Total Expenditure to 11/11/20		\$ 29,888,391.02
Expenditure for Oct 20		\$ 1,735,324.58
Project forecast completion date	19/07/2021	

Qld Monsoonal Flooding Event 2020

Whitsunday Regional Council have activated with the QRA on Monday the 17th February 2020 for the Queensland Monsoonal Flooding Event 2020. The first Infield assessment took place on the 22/06/20 for the Proserpine Gravel Road submission, this has been approved at \$2,092,211.15. Collinsville & Bowen Roads submissions have completed an infield 24th to 26th August. Collinsville has been approved by the QRA for \$7,554,551.59. Bowen has been approved by the QRA for \$7,380,496.56. A fourth submission for Strathalbyn Road has been lodged and completed infield for \$2,249,524.17. The Trigger Point for this event will be \$349,118.00.

STRATEGIC IMPACTS

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities

FINANCIAL IMPACTS

Shute Harbour Redevelopment

Total Project Budget	\$ 54,500,000.00
Total Project Expenditure	\$ 29,888,391.02
Total Payments received	\$ 29,663,498.64
Total Claims outstanding	\$ 224,892.38

DRFA - Flood Event 2019

Total Project Budget	\$46,145,172.08
Total Project Expenditure	\$30,831,931.43
Total Payments received	\$30,284,630.28
Total Claims outstanding	\$ 547,301.15

Costs not recovered \$ 352,416.39

Trigger Point	\$ 334,088.00
Council Contributions	\$ 16,677.00
Ineligible emergency works expenditure	\$ 1,651.39

DRFA - Qld Monsoonal Event 2020

Total Project Budget	\$19,784,134.20

Total Project Expenditure	\$ 610,400.78
Total Payments received	\$ 170,481.19
Total Claims outstanding	\$ -

Costs not recovered	\$ 362,445.62
Trigger Point	\$ 349,118.00
Council Contributions	\$ -
Ineligible emergency works expenditure	\$ 13,327.62

CONSULTATION

Matthew Fanning – Director of Infrastructure Services
Trevor Williams – Project Director Disaster Recovery
Sarah Bon – Financial Officer Disaster Recovery
Peter Ahern – PDM Project Manager DRFA
Mitchell Petersen – PDM Project Manager Shute Harbour

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council receive and note the progress in Capital Projects up to 11th November 2020.

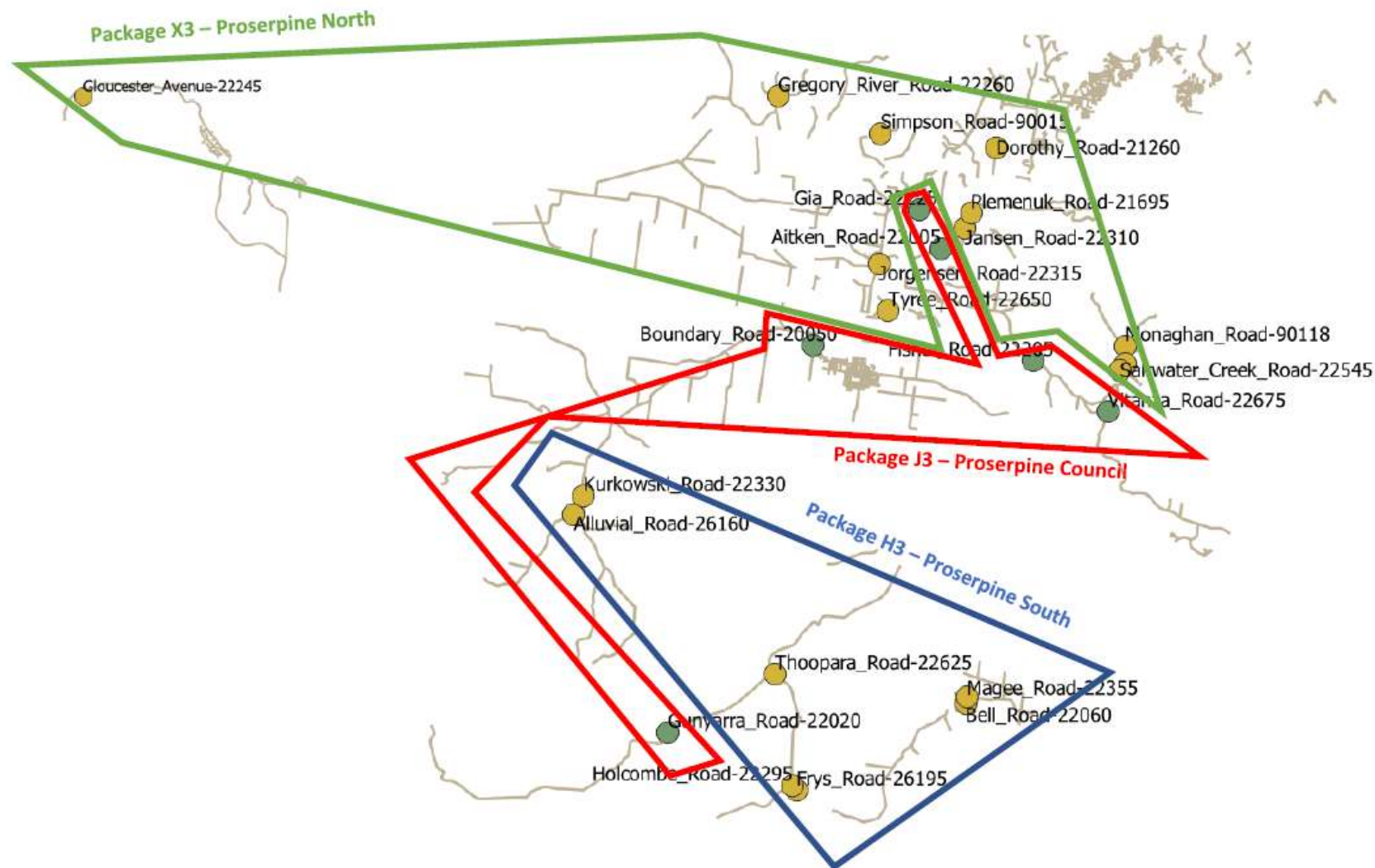
ATTACHMENTS

Attachment 1 – DRFA – Flood Event 2019 (Disaster Recovery Financial Reporting)
Attachment 2 – DRFA – 2020 – Proserpine Gravel Roads Packages
Attachment 3 – DRFA – 2020 – Bowen Gravel Roads Packages
Attachment 4 – DRFA – 2020 – Collinsville Gravel Roads Packages
Attachment 5 – DRFA – Qld Monsoonal Event 2020 (Disaster Recovery Financial Reporting)
Attachment 6 – Shute Harbour Project (Disaster Recovery Financial Reporting)

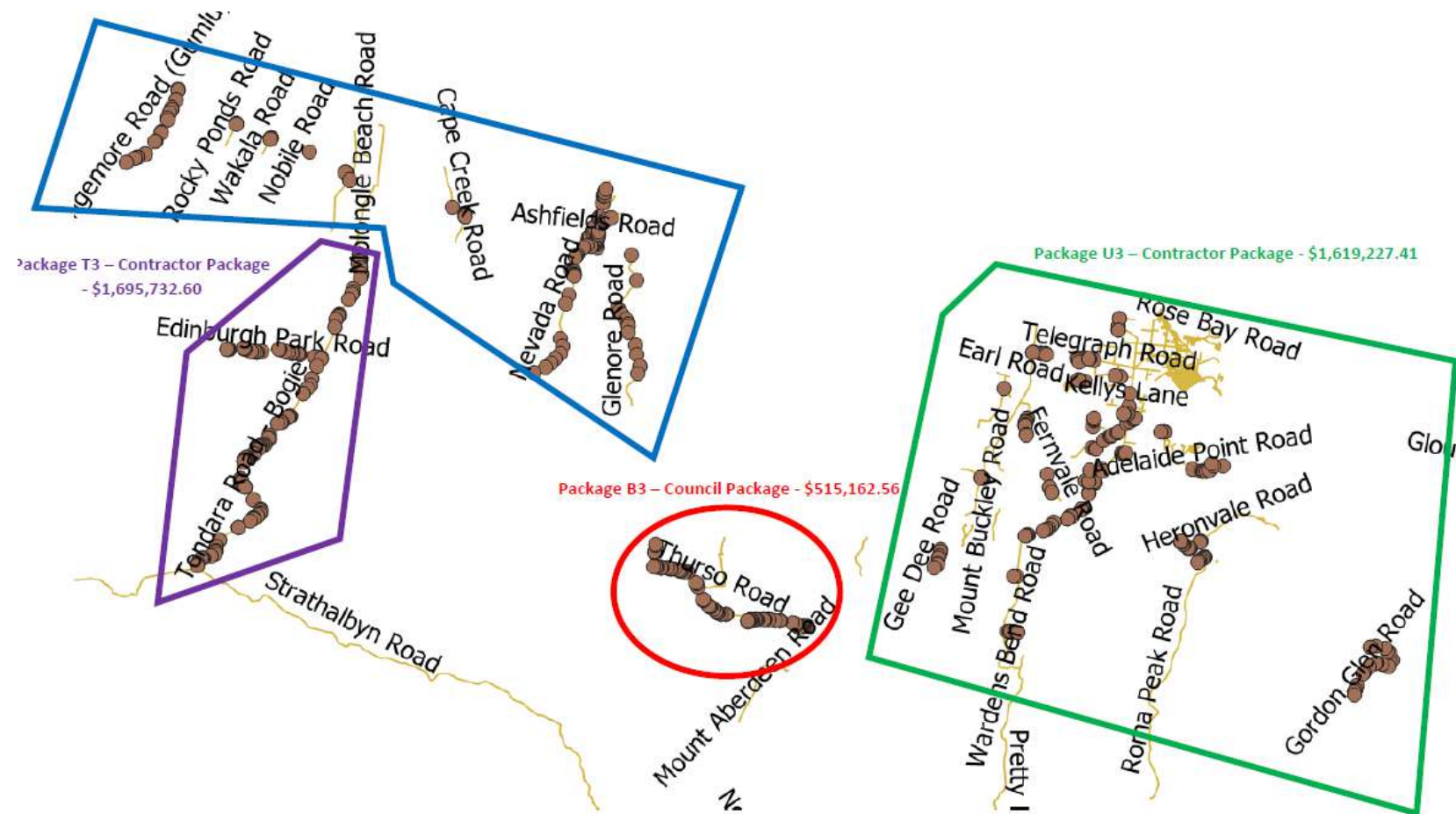
Attachment 1 – DRFA -Flood Event 2019

DRFA - Flood Event 2019						
	Description	Status	Amt Submitted to QRA - Benchmark			
	Emergent Works	Closed	\$	176,781.94		
0006.1819	REPA - Bowen Roads - Package V2 - Capital	Closed	\$	1,360,613.11		
0013.1819	REPA - Bowen Central Roads - Package W2 - Capital	Acquittal	\$	916,111.38		
0010.1819	REPA - Bowen East Roads - Package U2 - Capital	Acquittal	\$	870,576.47		
0005.1819	REPA - Strathalbyn Road - Package Q2 - Capital	Acquittal	\$	1,838,404.30		
0011.1819	REPA - Collinsville Roads - Package Z2 - Capital	Acquittal	\$	3,085,170.89		
0015.1819	REPA - Collinsville West Roads - Package Y2 - Capital	Construction in progress	\$	5,206,186.89		
0004.1819	REPA - Collinsville South Roads - Package C2 - Capital	Closed	\$	1,639,747.45		
0009.1819	REPA - Collinsville Roads - Package A2 - Capital	Construction in progress	\$	1,402,988.60		
0014.1819	REPA - Bowen West Roads - Package U2 - Capital	Closed	\$	261,983.56		
0016.1819	REPA - Proserpine Roads - Package X2 - Capital	Completed	\$	1,659,647.25		
0018.1819	REPA - Proserpine Roads - Package H2 - Capital	Completed	\$	1,456,734.48		
0030.1819	REPA - Regional Culverts - Operational - Package O2 & P2	Construction in progress	\$	428,491.33		
0022.1819	REPA - Watts & Scartwater Roads - Capital- Pk W2 & Y2	Completed	\$	1,547,481.09		
0032.1819	REPA - Collinsville Roads & Airstrip - Package K2 - Capital	Acquittal	\$	434,169.97		
0019.1819	REPA - Bowen and Collinsville - W2 & F2 - Capital	Acquittal	\$	1,068,740.92		
0031.1819	REPA - Bowen Sealed Roads - Capital - Pk S2	Completed	\$	315,671.97		
0033.1819	REPA - Proserpine Sealed Roads - Capital - Pk R2	Construction in progress	\$	570,556.81		
0020.1819	REPA - Proserpine Roads - Package X2 - Capital	Acquittal	\$	110,224.40		
0021.1819	REPA - Forestry Road Landslip - Capital	Awarded	\$	452,413.42		
0028.1819	Betterment - Emu Plains Road	Construction in progress	\$	365,553.50		
0027.1819	Betterment - Exmoor Road	Completed	\$	275,762.80		
0025.1819	Betterment - Rutherford Road	Completed	\$	42,683.53		
			\$	25,309,914.12		
Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	Oct 20 - Expenditure	Start Date	End Date
			\$ 176,781.94	\$ -		
\$ 2,360,326.73		\$ 133,603.40	\$ 2,157,179.96	\$ -	31/07/2019	09/11/2019
\$ 1,461,504.05		\$ 82,726.64	\$ 1,433,394.98	\$ -	11/11/2019	10/07/2020
\$ 1,328,172.79		\$ 75,179.64	\$ 1,281,521.25	\$ 91.37	31/10/2019	07/08/2020
\$ 3,520,949.10	\$ 16,135.86	\$ 199,298.97	\$ 3,168,398.13	\$ -	19/11/2019	23/03/2020
\$ 5,623,602.10	\$ 4,293.00	\$ 319,384.66	\$ 5,122,339.46	\$ 12,907.04	25/03/2020	21/08/2020
\$ 11,907,591.51		\$ 674,825.20	\$ 1,820,195.00	\$ 455,771.71	17/06/2020	17/06/2021
\$ 3,467,076.67		\$ 196,249.64	\$ 3,129,597.40	\$ -	31/07/2019	14/11/2019
\$ 1,635,916.70		\$ 92,599.07	\$ 928,928.66	\$ 258,913.98	08/07/2020	18/12/2020
\$ 340,273.86	\$ 7,933.91	\$ 19,260.79	\$ 327,941.19	\$ -	08/11/2019	17/12/2019
\$ 2,460,851.75	\$ 48,589.07	\$ 139,293.75	\$ 2,278,489.69	\$ -	22/11/2019	11/06/2020
\$ 1,543,520.13	\$ 4,642.80	\$ 87,369.24	\$ 1,486,249.71	\$ 230,141.70	13/07/2020	20/10/2020
\$ 557,723.51	\$ 19,032.90	\$ 40,936.37	\$ 514,192.13	\$ 123,031.58	20/04/2020	06/11/2020
\$ 3,604,488.76		\$ 204,027.67	\$ 3,211,076.46	\$ 315,248.09	06/07/2020	05/10/2020
\$ 534,013.94	\$ 4,102.29	\$ 30,227.21	\$ 514,445.94	\$ -	23/04/2020	28/05/2020
\$ 2,345,516.91		\$ 132,765.12	\$ 2,169,250.45	\$ -	15/11/2019	02/07/2020
\$ 777,057.99	\$ 30,486.33	\$ 48,254.31	\$ 706,273.10	\$ 11,785.77	13/07/2020	11/09/2020
\$ 1,424,041.94		\$ 81,086.21	\$ 75,117.67	\$ 3,505.38	02/11/2020	19/04/2021
\$ 110,224.40		\$ 6,239.11	\$ 96,460.20	\$ -	05/03/2020	11/06/2020
\$ 456,032.52		\$ 41,457.51	\$ 44,600.33	\$ -	31/07/2020	02/03/2021
\$ 367,840.39		\$ 24,190.08	\$ 57,421.19	\$ -	20/07/2020	23/07/2020
\$ 275,762.80		\$ 18,939.28	\$ 76,863.34	\$ -	27/07/2020	30/07/2020
\$ 42,683.53		\$ 4,196.76	\$ 55,213.25	\$ -	29/06/2020	02/07/2020
\$ 46,145,172.08	\$ 22,170.20	\$ 2,652,110.63	\$ 30,831,931.43	\$ 1,411,396.62		

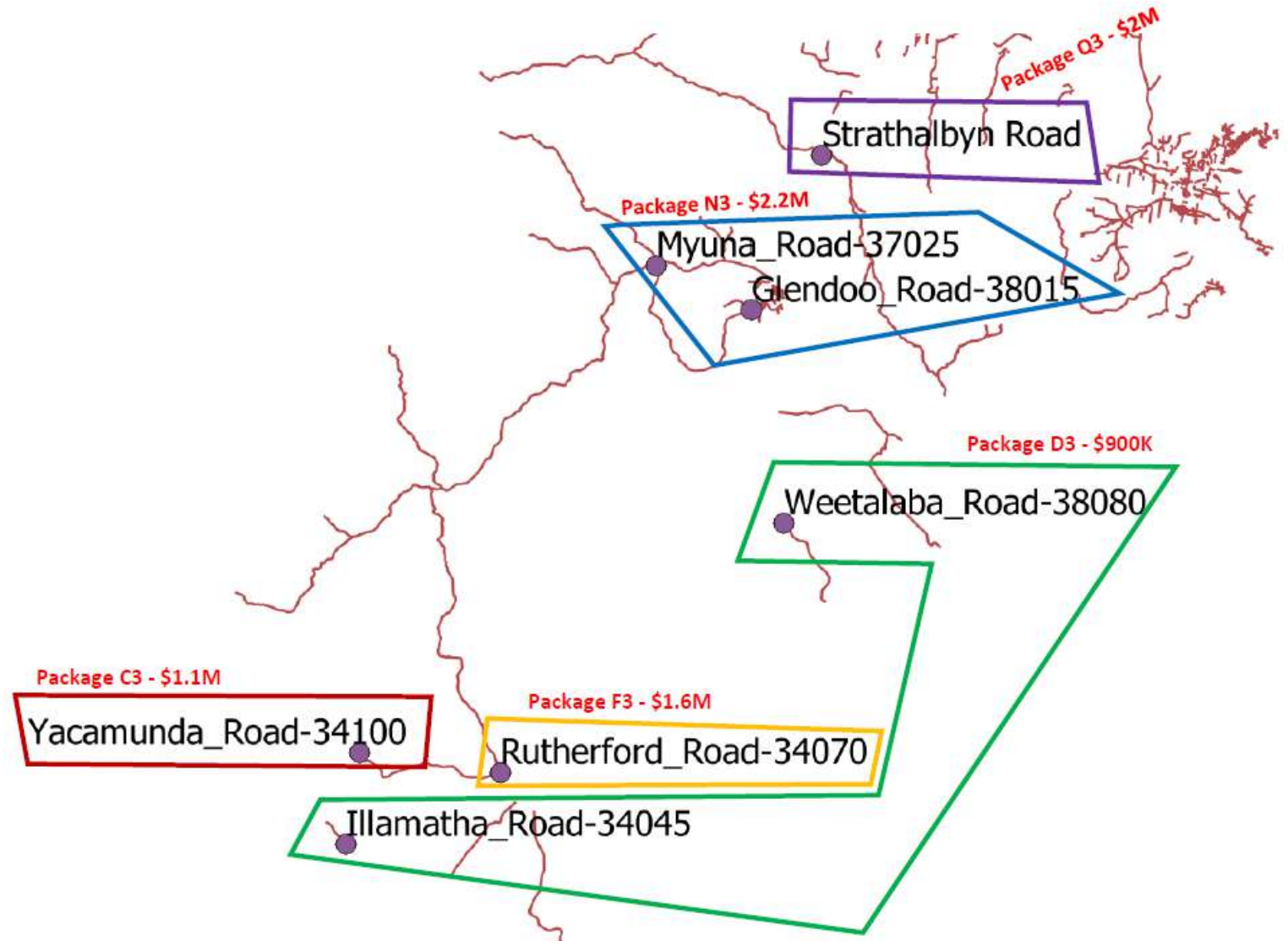
Attachment 2 – DRFA – 2020 – Proserpine Gravel Roads Packages



Attachment 3 – DRFA – 2020 – Bowen Gravel Roads Package



Attachment 4 – DRFA – 2020 – Collinsville Gravel
Roads Package



Attachment 5 - DRFA – Qld Monsoonal Event 2020

	Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates
0040.1920	Emergent Claim - Bowen North	Closed	\$ 58,519.10	
0040.1920	Emergent Claim - Bowen South	Closed	\$ 12,997.63	
0040.1920	Emergent Claim - Proserpine	Closed	\$ 57,132.47	
0040.1920	Emergent Claim - Inspection Costs	Closed	\$ 170,481.19	
0040.1920	Emergent Claim - Coordination	Closed	\$ 24,839.46	
0040.1920	Emergent Claim - Collinsville	Closed	\$ 183,380.88	
0035.1920	REPA - Proserpine Roads - Packages X3, H3 & J3	Construction in progress/	\$ 2,092,211.15	\$ -
0042.1920	REPA - Collinsville Roads - Packages C3, N3, D3 & F3	Tender	\$ 7,554,551.59	\$ -
0041.1920	REPA - Bowen Roads - Packages V3, T3, U3 & B3	Tender	\$ 7,380,496.56	\$ -
0043.1920	REPA - Strathalbyn Road - Package Q3	Lodged/In field	\$ 2,249,524.17	\$ -
			\$ 19,784,134.20	\$ -

Variations	Contingency	Expenditure to Date	Oct 20 - Expenditure	Start Date	End Date
		\$ 58,519.10	\$ -	31/01/2020	03/05/2020
		\$ 12,997.63	\$ -	31/01/2020	03/05/2020
		\$ 57,132.47	\$ -	31/01/2020	03/05/2020
		\$ 170,481.19	\$ -	31/01/2020	03/05/2020
		\$ 24,839.46	\$ -	31/01/2020	03/05/2020
		\$ 183,380.88	\$ -	31/01/2020	03/05/2020
	\$ 216,794.47	\$ 103,050.05	\$ 81,944.23	12/10/2020	09/04/2021
	\$ 782,800.91	\$ -	\$ -	15/02/2021	18/06/2021
	\$ 764,765.46	\$ -	\$ -	29/10/2020	20/05/2021
	\$ 233,519.51	\$ -	\$ -	15/02/2021	18/06/2021
\$ -	\$ 1,997,880.35	\$ 610,400.78	\$ 81,944.23		

Attachment 6 - Shute Harbour Project

	Shute Harbour		
	Description	Status	Amt Submitted to QRA - Benchmark
48.17	Shute Harbour - Terminal, Structures & CAT D Seawall	Construction in progress	\$ 15,209,000.00
41.17	Shute Harbour - REPA B & Betterment Seawall	Construction in progress	\$ 1,852,000.00
			\$ 17,061,000.00

Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	Oct 20 - Expenditure	Start Date	End Date
\$ 33,298,741.19	\$ 1,720,769.05	\$ 3,077,169.18	\$ 15,099,309.43	\$ 1,258,280.85	30/03/2018	30/06/2021
\$ 15,471,976.88	\$ 2,476,411.96	\$ 1,289,331.40	\$ 14,789,081.59	\$ 477,043.73	30/03/2018	30/06/2021
\$ 48,770,718.07	\$ 4,197,181.01	\$ 4,366,500.58	\$ 29,888,391.02	\$ 1,735,324.58		

16. Infrastructure Services

16.7 BUSINESS UNIT ACTIVITY REPORT - FOXDALE QUARRY - OCTOBER 2020

AUTHOR: Quentin Prince – Quarry Manager

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Business unit Activity Report for the Foxdale Quarry for the month of October 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on Wednesday 25 November 2020.

SUMMARY

The Business Unit Activity Reports are provided to Council detailing the Quarry's operational performance over a one-month period. This report focuses on the month ending 31 October 2020.

PURPOSE

These reports are for Council's perusal to ensure that thorough understanding of financial and operational performance is relayed in a comprehensive and informative manner.

BACKGROUND

Reports have been prepared for each of the business activities of Council. Included in these reports are:

- 1) a financial report including Actuals and Original Budget in an Income & Expenditure Statement and a Statement of Financial Position format
- 2) performance data based on the activity of the business

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

ANALYSIS

- 1 to 3, and 17 October - production of 20mm concrete aggregates.
- 6 to 12 October - Major scheduled maintenance of the crushing plant
- 19 October - There was a screen change for completion for the month of an 8,000 tonnes lot of type 2.1 road base for stock replacement.



Quarry Production Summary – October 2020

Material Description	Quantity in Tonnes
Aggregates	4,969
Road Bases	7,833
Select Fill	175
Armour Rock and Shot Rock	740.5
Total	13,717.5

Quarry Sales Summary – September 2020

Material Description	Quantity in Tonnes
Aggregates	2441
Road Bases	6,722
Day Cover/ General Fill and Overburden	175
Armour Rock and Shot Rock	3,522
Total	12,860

There was some demand for precoated cover aggregate as some subdivision projects locally sealed their access roads. There was a small reduction in concrete aggregate sales, but demand is strong.

There was consistent demand for type 2.1 and 2.3 road base gravel during the month of October for multiple commercial and TMR construction projects.

The Shute Harbour reconstruction project is gradually reducing their demand for armour rock as we believe the sea wall construction is nearing completion. We have been requesting feedback on final quantities required so that supporting machinery at the quarry can be off hired at the quarry.

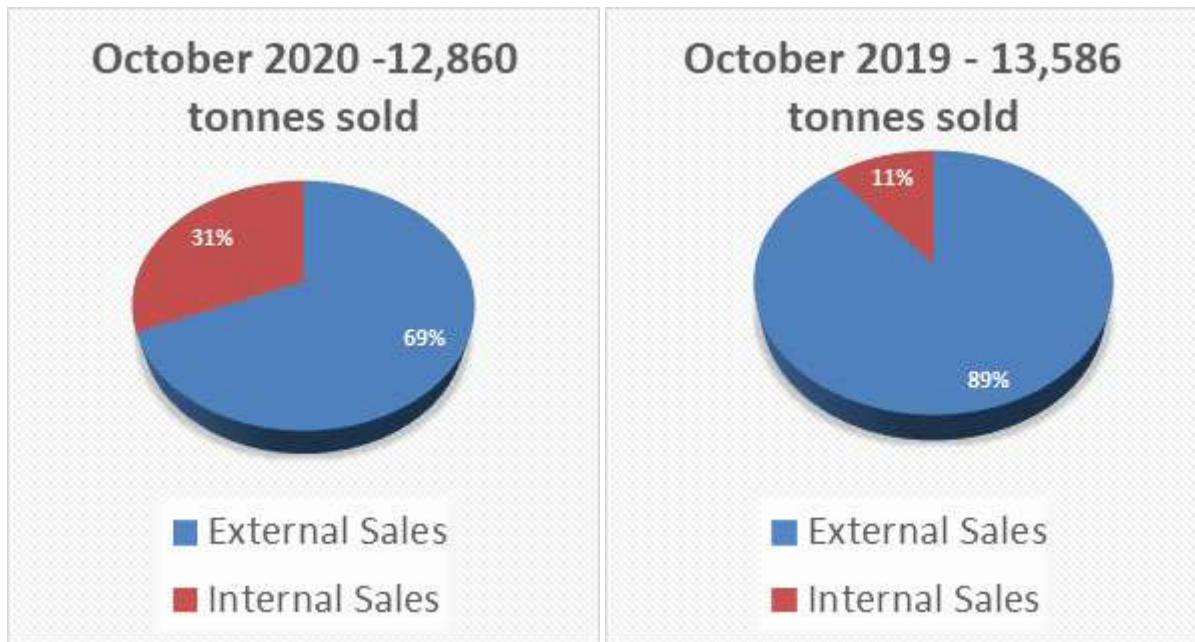


Fig 1. Overall Quarry sales for the month of October 2020 in Comparison to October 2019.

In comparison to this time last year, internal sales of material have increased due to the movement of armour rock to Shute Harbour. Sales are following an average trend are a little lower than that of October 2019.

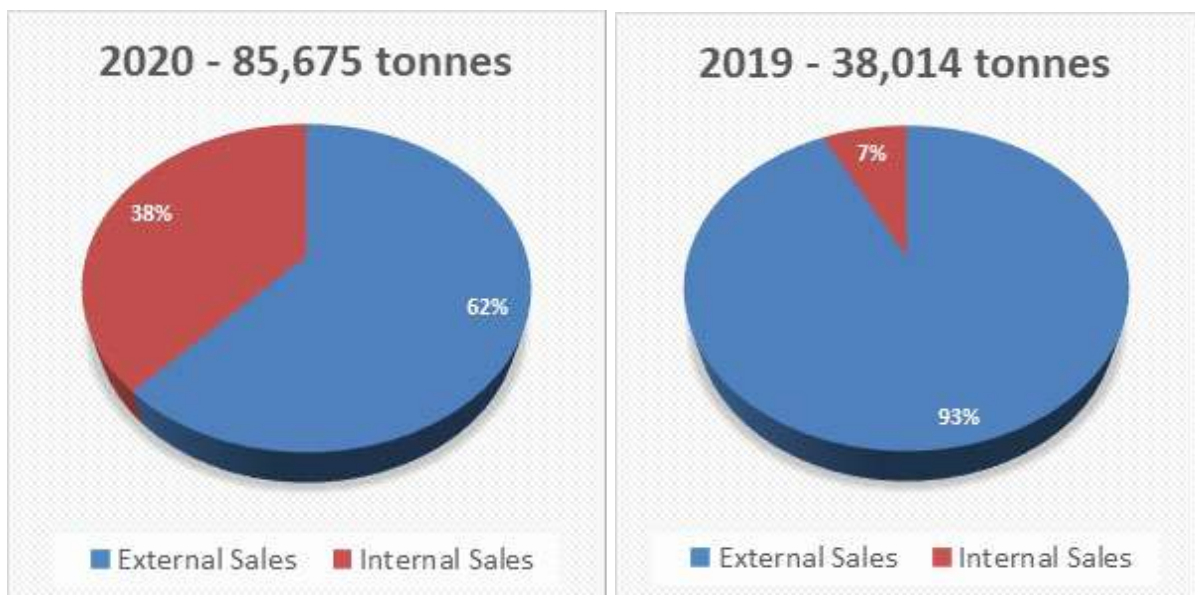


Fig 2. Graphs of overall Quarry sales for the financial year 2020 in Comparison to FY 2019

The quarry has handled 85,675 tonnes of material sales in the first third of this financial year which is over 65% of the overall sales conducted in the whole of last financial year. The sale of material internally is significantly higher this financial year due to the Shute Harbour Reconstruction program.

Plant and Machinery Performance

Crusher

Unlike September the crushing plant required heavy maintenance and repairs during the second week of October.

The main feed hopper required urgent repairs, the quarry staff replaced the sides of the steel hopper bin above the main feeder and replaced broken braces in the hopper structure.

The primary screen required new capping bars to be welded in on all internal cross members. All wear plates in the rock shutes off the primary screen were also replaced.

The Gyratory crusher was completely dismantled on 6 October as the locating lugs for the concave were found broken and on the tramp iron catchment magnet. The top shell of the gyro was sent away for the broken bolts to be removed and new high strength locating lugs and bolts fitted. A new spider bush was fitted in the top shell for the main shaft and the gyro was reassembled on 9 October.



Fig 3. Repair of Concave retention bolts and locating lugs

Mobile Plant

Reliable, flexible and high availability of plant and machinery is critical to effectively operate the Quarry. Currently, the Quarry has three Council fleet owned machines (two front end loaders and one excavator). Two items of fleet are at end of life. Due to the unreliability and downtime experienced with fleet machinery, the Quarry has opted to utilise short-term hire arrangements for fleet to supplement and maintain operations.

The availability of the core fleet is essential in order to maintain crushing operations and to conduct sales operations which in turn ensures supply and delivery on time to customers and to the quarry to meet contract supply obligations.

The quarry is incurring additional cost due to the need to hire duplicate fleet to compensate for the reliability of the three Council fleet items. Council is in the process of moving to a full hire arrangement for quarry core fleet requirements as represented in the table below.

Table 1 – Core Fleet Required to Ensure Reliable Operations

Core Fleet Required
1 x Sales Front end loader
1 x Production Front end loader
1 x Excavator 1
2 X Hired 30 tonne Dump Truck

Table 2 – Current Fleet Arrangement to in place to Compensate Unreliable Machine Service

Current Fleet	Status	Ownership
1 x Sales Loader – mid life	Reliable	Fleet
1 x Production Front end loader – End of life	Unreliable	Fleet
1 x Production Front end loader	Duplicate	Hired
1 x Fleet Excavator – End of life	Unreliable	Fleet
1 x Hired Excavator	Duplicate	Hired
2 X Hired 30 tonne Dump Truck	Reliable	Hired

Table 3 - Current Quarry Fleet Arrangements Compensating Unreliable WRC Fleet

Fleet Required	Council charge		External Hire charge	
	\$ hourly (Excl GST)	Current Availability %	\$ hourly (Excl GST)	Availability %
Sales Front end loader	\$93.74	80%		
Production Front end loader	\$106.09	40%		
Excavator 1	\$87.84	25%		
Hired 30 tonne Dump Truck		90%	\$75.00	90+ %
Hired 30 Excavator *due to unreliability			\$77.00	90+ %
Hired Sales/ production FE loader *due to unreliability			\$105.00	90+ %

A front-end loader works approximately 150 hours per month and an excavator works approximately 100 hours per month. The quarry is therefore incurring addition machine hire cost of \$23,450.00 / month due to duplication of core fleet. Once these change overs are complete this will improve the Quarry's financial position.

Capital Works Project

All current capital works projects for the quarry are complete.

STRATEGIC IMPACTS

Financial Implications – see attached performance report year to 31 October 2020 and the Balance Sheet as at 31 October 2020.

As at the end of October the financial performance of the Foxdale Quarry shows an operating surplus of \$34,030 before deduction of corporate overheads and \$151,754 deficit after deduction of corporate overheads.

Risk Management Implications – N/A

CONSULTATION

Quentin Prince – Manager Quarry
Julie Moller – Manager Strategic Finance
Katie Coates – Management Accountant

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The information within this report indicates the status the Quarry has achieved within the month of October 2020.

ATTACHMENTS

Attachment 1 – Foxdale Quarry's Performance Report year to 31 October 2020 and the Balance Sheet as at 31 October 2020

Attachment 1 - Foxdale Quarry's Performance Report year to 31 October 2020 and the Balance Sheet as at 31 October 2020.

Foxdale Quarry

Monthly performance report year to 31st October 2020



	2020/21		2019/20
	Actual	Current Budget	Actual
Operating revenue			
Rates and utility charges	(667)	-	-
Statutory fees and charges, rental and levies &	-	-	-
Sale of goods and major services	1,206,655	3,010,082	3,324,035
Other operating revenue	32,322	20,000	28,604
Total operating revenue	1,238,310	3,030,082	3,352,639
Operating Expenses			
Employee benefits	(376,177)	(868,480)	(998,028)
Materials and services	(681,824)	(1,306,143)	(1,647,488)
Internal service provider expenditure (Exl.Overheads)	(108,056)	(98,842)	(312,117)
Depreciation	(38,223)	(84,286)	(109,138)
External Finance Costs	-	(15,000)	(10,227)
Total operating costs	(1,204,280)	(2,372,751)	(3,076,998)
Surplus (deficit) from operations Exl.Overheads	34,030	657,331	275,641
Internal Corporate Overheads	(185,784)	(557,355)	(529,503)
Surplus (deficit) from operations	(151,754)	99,976	(253,862)
Other capital income/(expenses)	-	-	-
Net result for the period	(151,754)	99,976	(233,983)
Retained surplus (deficit) brought fwd from prior year	(164,469)	(164,470)	-
Net result from above	(151,754)	219,976	(233,983)
Transfer from capital for unfunded depreciation	38,223	-	109,138
From (to) capital - items of capital income & expense	-	-	(19,879)
Adj From (to) capital to adjust working capital cash	-	-	4,837
Transfer (to) capital general revenue expended	-	84,286	(24,582)
Internal Program Contributions	-	-	-
Surplus/(deficit) available for transfer to reserves	-	-	-
Net transfers from (to) capital reserves	-	-	-
Retained surplus (deficit) funds at period end	(278,000)	139,792	(164,469)
Capital Funding Sources			
General revenue used (excess funds provided)	-	(84,286)	24,582
Government Grants and Subsidies	-	-	-
Disposal proceeds of capital assets	-	-	36,364
Funded depreciation & amortisation expended	-	-	-
Total capital funding sources	-	-	60,946
Capital Funding Applications			
Non-current assets	-	-	60,946
Total capital asset acquisitions	-	-	60,946
Loan redemptions	-	-	-
Total capital applications	-	-	60,946
Reserve balances held at beginning of period			
Capital reserve balances	-	-	-
Unspent loan and depreciation cash held	-	-	-
Recurrent reserve balances	-	-	-
Total reserve cash held at beginning of the period	-	-	-
Reserve balances held at the end of period			
Capital reserve balances	-	-	-
Unspent loan and depreciation cash held	-	-	-
Retained Surplus (Deficit)	(278,000)	139,792	-
Total reserve cash held at the end of the period	(278,000)	139,792	-

Foxdale Quarry

Balance Sheet as at 31st October 2020



	2020/21 Actual	2019/20 Actual
Current Assets		
Cash and cash equivalents	(278,000)	(164,469)
Trade and other receivables	290,889	306,096
Inventory	693,673	772,465
Prepayments	-	-
Total Current Assets	706,562	914,092
Non-current Assets		
Property, plant and equipment	2,710,688	2,748,912
Closing WIP Balance	-	-
Total Non-current Assets	2,710,688	2,748,912
TOTAL ASSETS	3,417,250	3,663,004
Current Liabilities		
Trade and other payables	46,286	306,440
Total Current Liabilities	46,286	306,440
Non-current Liabilities		
Other Provisions	636,361	636,361
Total Non-current Liabilities	636,361	636,361
TOTAL LIABILITIES	682,647	942,801
NET COMMUNITY ASSETS	2,734,602	2,720,203
Community Equity		
Capital	2,977,599	2,850,352
Asset revaluation surplus	35,003	34,320
Capital reserve balances	-	-
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(278,000)	(164,469)
TOTAL COMMUNITY EQUITY	2,734,602	2,720,203

16. Infrastructure Services

16.8 TENDER EVALUATION - 500.2020.0118, 0119, 0120 & 0121 DRFA ROAD PACKAGES

AUTHOR: Trevor Williams – Disaster Recovery Project Director

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council award the following contracts:

- a) 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford to LD & LJ Hillery Pty Limited or the amount of \$2,191,041.89 (excluding GST);
 - b) 500.2020.0119 DRFA Road Package N3 - Collinsville Myuna & Glendoo to D J Brazil Pty Ltd for the amount of \$1,535,876.85 (excluding GST);
 - c) 500.2020.0120 DRFA Road Package C3 - Collinsville Yacamunda to LD & LJ Hillery Pty Limited or the amount of \$1,292,951.88 (excluding GST);
 - d) 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha to LD & LJ Hillery Pty Limited or the amount of \$872,251.73 (excluding GST).
-

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 25 November 2020

SUMMARY

Whitsunday Regional Council (Council) requires a suitably experienced and qualified contractor to carry out essential public asset infrastructure repair work on Council's rural road network in localities near Collinsville. In February/March 2020, North Queensland suffered another severe weather event and Council's assets once again received significant damage. The new road works will now be funded under the Queensland State Government's Disaster Recovery Funding Arrangements (DRFA) as the Qld Monsoon Event 2020.

PURPOSE

To present to Council for its consideration the Evaluation Panel's Recommendation to award the contracts for:

- a) 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford;
- b) 500.2020.0119 DRFA Road Package N3 – Collinsville Myuna;
- c) 500.2020.0120 DRFA Road Package C3 – Collinsville Yacamunda; and
- d) 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha.

BACKGROUND

Council is responsible for the maintenance of an extensive network of unsealed rural roads including roads of varying geometric standards, widths and pavement types. These roads are generally located in rural or remote localities with limited access to water or any other facilities. The impacted assets form an integral part of the Council road network and provide motorists, commercial transport and essential services access to the furthest extent of the Council Region in most weather conditions.

The proposed scope of works to nominated road segments include heavy formation grading, full-width formation grading with the incorporation of a Type 2.5 road base top-up and Re-sheets to various road segments.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009
S227 & S228 Local Government Regulation 2012
Work Health and Safety Act 2011

The procurement process has been conducted in accordance with Council's policy and legislative obligations.

ANALYSIS

An email was sent out to all relevant contractors across the region from Council's Wet & Dry Hire Panel advising prospective tenderers of works packages being released. Responses were followed up, resulting in the Request for Quotation (RFQ)'s being released to the following interested contractors via LG Tenderbox:

- a) LD & LJ Hillery Pty Limited Hillery Group;
- b) Mirthill Pty. Ltd. T/As Pat McDonnell Earthmoving;
- c) DJ Brazil Pty Ltd;
- d) Berry Excavations Pty Ltd;
- e) Beddaws Pty Ltd T/As Copp & Co Plant Hire;
- f) Searles Transport Pty Ltd; and
- g) Beauchamp Excavating Pty Ltd.

In total 13 responses were received covering the four packages by the nominated closing date and time of 2.00 pm on Friday 13 October 2020, as follows:

- a) 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford
 - i. LD & LJ Hillery Pty Limited; and
 - ii. Searles Transport Pty Ltd.
- b) 500.2020.0119 DRFA Road Package N3 - Collinsville Myuna & Glendoo
 - i. Beddaws Pty Ltd T/As Copp & Co Plant Hire;
 - ii. D J Brazil Pty Ltd;
 - iii. LD & LJ Hillery Pty Limited; and
 - iv. Searles Transport Pty Ltd.
- c) 500.2020.0120 DRFA Road Package C3 - Collinsville Yacamunda
 - i. D J Brazil Pty Ltd;
 - ii. LD & LJ Hillery Pty Limited; and
 - iii. Searles Transport Pty Ltd.
- d) 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha
 - i. Beddaws Pty Ltd T/As Copp & Co Plant Hire;
 - ii. D J Brazil Pty Ltd;
 - iii. LD & LJ Hillery Pty Limited; and

iv. Searles Transport Pty Ltd.

An initial compliance check was conducted on the quotation submissions to identify if the responses were non-conforming with the requirements of the RFQ. This included compliance with contractual requirements and provision of requested information.

All suppliers were marked as conforming and progressed to the qualitative criteria assessment on the basis that all the terms, conditions and mandatory requirements of the RFT had been met.

The Qualitative Criteria of each submission was assessed with the following weightings applied:

Relevant Experience and Key Personnel	20%
Pricing	30%
Demonstrated Understanding	20%
Suppliers Resources & Availability	20%
Local Supplier	10%

Below is a summary of the final assessment for each of the four packages:

a) 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford

Respondents	Evaluation panel averaged Score	Total rank
LD & LJ Hillery Pty Limited	85.7%	1
Searles Transport Pty Ltd	71.0%	2

b) 500.2020.0119 DRFA Road Package N3 - Collinsville Myuna & Glendoo

Respondents	Evaluation panel averaged Score	Total rank
Beddaws Pty Ltd T/As Copp & Co Plant Hire	67.2%	3
D J Brazil Pty Ltd	83.0%	1
LD & LJ Hillery Pty Limited	81.3%	2
Searles Transport Pty Ltd	59.0%	4

c) 500.2020.0120 DRFA Road Package C3 - Collinsville Yacamunda

Respondents	Evaluation panel averaged Score	Total rank
D J Brazil Pty Ltd	76.3%	3
LD & LJ Hillery Pty Limited	86.0%	1
Searles Transport Pty Ltd	77.9%	2

d) 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha

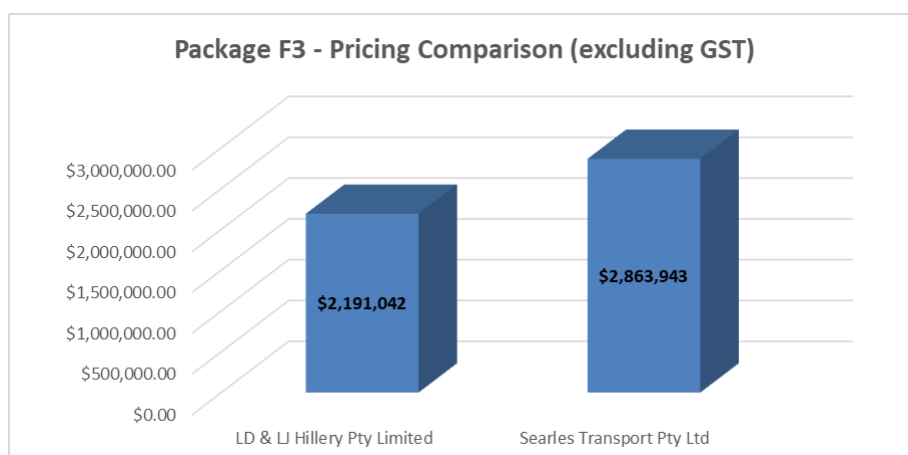
Respondents	Evaluation panel averaged Score	Total rank
Beddaws Pty Ltd T/As Copp & Co Plant Hire	66.3%	4
D J Brazil Pty Ltd	81.7%	2
LD & LJ Hillery Pty Limited	85.0%	1
Searles Transport Pty Ltd	69.4%	3

The following Suppliers offered the most competitive prices:

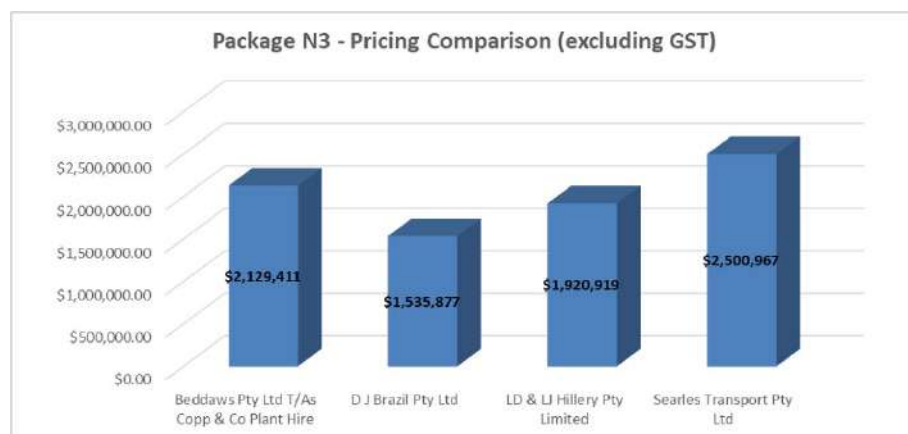
- 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford - LD & LJ Hillery Pty Limited by 31% (\$672,901.38);
- 500.2020.0119 DRFA Road Package N3 - Collinsville Myuna & Glendoo – D J Brazil Pty Ltd by 25% (\$385,041.91);
- 500.2020.0120 DRFA Road Package C3 - Collinsville Yacamunda - LD & LJ Hillery Pty Limited by 9% (\$111,228.12); and
- 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha - D J Brazil Pty Ltd by 3% (\$21,556.73).

The below graphs display the pricing differences between the suppliers:

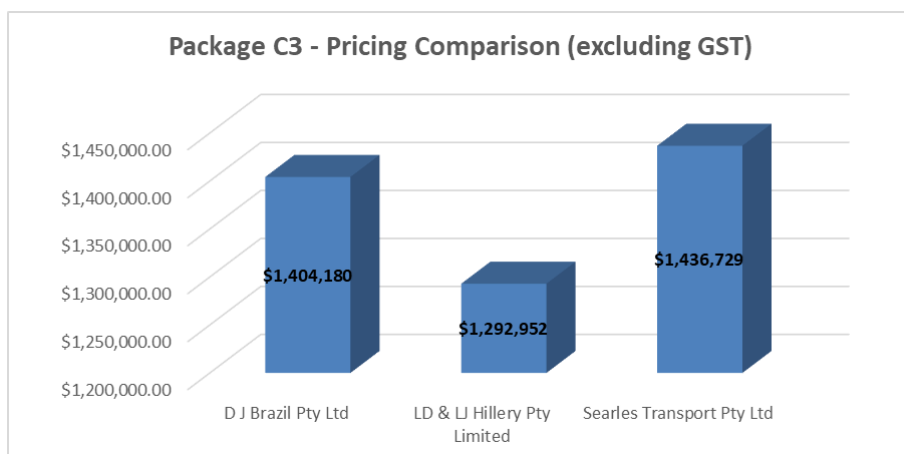
- 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford



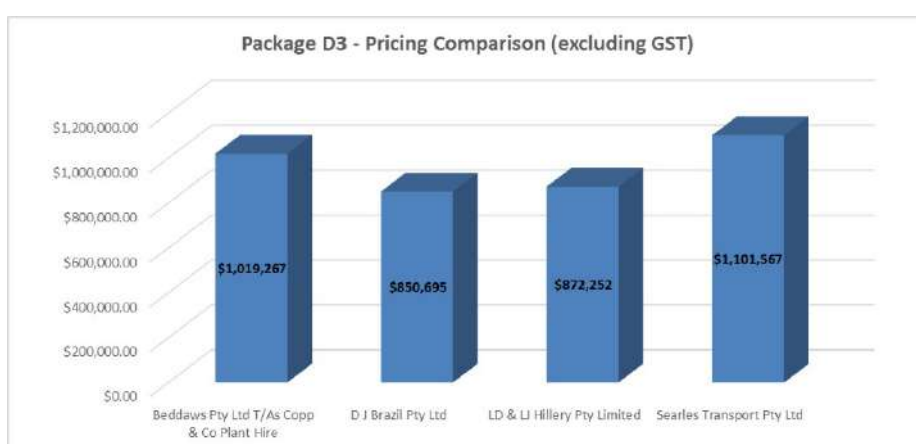
- 500.2020.0119 DRFA Road Package N3 - Collinsville Myuna & Glendoo



- 500.2020.0120 DRFA Road Package C3 - Collinsville Yacamunda



d) 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha



STRATEGIC IMPACTS

Financial Implications - Works will be required to be completed prior to 30th June 2022 and have been approved by the QRA from the February 2020 event.

Risk Management Implications –The awarding of the Contracts will enable damaged roads in the Whitsunday Region to be repaired.

The Contract must be awarded in accordance with Council's Procurement Policy and Queensland Reconstruction Authority (QRA) DRFA Program.

CONSULTATION

Peter Ahern - Disaster Recovery Project Manager – Disaster Recovery (PDM)

Kara Jeffrey - Disaster Recovery Project Officer – Disaster Recovery (PDM)

Kalinda Edwards - Contracts Officer – Corporate Services

Peter Shuttlewood – Executive Manager Procurement, Property and Fleet – Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Based on the results from the evaluation, the following suppliers have scored the highest percentage overall and demonstrated they have a thorough understanding of the project requirements and necessary resources to complete these packages within the DRFA funding timeframes:

- a) 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford - LD & LJ Hillery Pty Limited;
- b) 500.2020.0119 DRFA Road Package N3 – Collinsville Myuna & Glendoo - D J Brazil Pty;
- c) 500.2020.0120 DRFA Road Package C3 – Collinsville Yacamunda - LD & LJ Hillery Pty Limited;
- d) 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha - LD & LJ Hillery Pty Limited.

The Evaluation Panel recommends that the following contracts be awarded as follows:

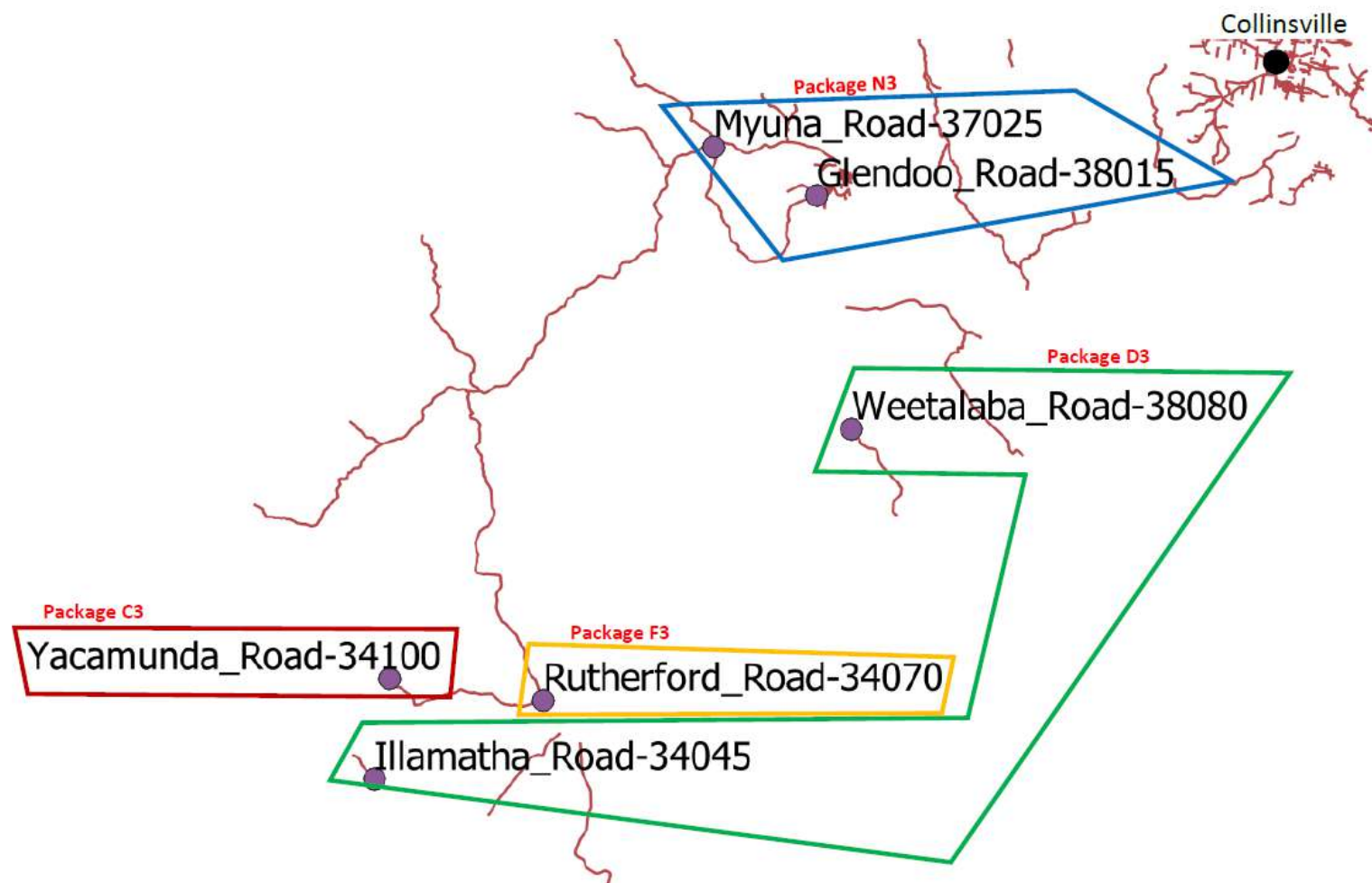
- a) 500.2020.0118 DRFA Road Package F3 – Collinsville Rutherford to LD & LJ Hillery Pty Limited or the amount of \$2,191,041.89 (excluding GST);
- b) 500.2020.0119 DRFA Road Package N3 - Collinsville Myuna & Glendoo to D J Brazil Pty Ltd for the amount of \$1,535,876.85 (excluding GST);
- c) 500.2020.0120 DRFA Road Package C3 - Collinsville Yacamunda to LD & LJ Hillery Pty Limited or the amount of \$1,292,951.88 (excluding GST);
- d) 500.2020.0121 DRFA Road Package D3 – Collinsville Weetalaba & Illamatha to LD & LJ Hillery Pty Limited or the amount of \$872,251.73 (excluding GST);

as per their submissions, as it represents the most advantageous outcome to Whitsunday Regional Council.

ATTACHMENTS

Attachment 1 – Map DRFA Packages

DRFA 2020 - Collinsville Gravel Roads Packages



17. Matters of Importance

No agenda items for this section.