



Notice of Meeting

Notice is hereby given that the **Ordinary Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers 67 Herbert Street, Bowen on **Wednesday 24 June 2020** commencing at **9:00 a.m.** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunker.

Local Government Regulation 2012

258.(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice.

(2) The written notice must state:

- (a) the day and time of the meeting; and
- (b) for a special meeting – the business to be conducted at the meeting

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.

Rodney Ferguson

CHIEF EXECUTIVE OFFICER





Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 24 June 2020 commencing at **9:00am**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 am

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea

Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 24 June 2020 commencing at **9:00am**

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1. Apologies

No Agenda items for this section

2. Condolences

2.1 CONDOLENCES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rod Ferguson – Chief Executive Officer

RECOMMENDATION

Council observes one (1) minutes silence for the recently deceased.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 24 June 2020.

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

BACKGROUND

Bereavement cards have been forwarded to the families of the deceased by the Mayor and Chief Executive Officer on behalf of the Whitsunday Regional Council.

STATUTORY MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

N/A

CONSULTATION

Andrew Willcox – Mayor

DISCLOSURE OF OFFICER'S INTERESTS

N/A

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

ATTACHMENTS

N/A

3.1 Mayoral Minute

No Agenda items for this section

3.2 Mayoral Update

Verbal Update Provided.

4. Confirmation of Minutes

4.1 CONFIRMATION OF MINUTES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rod Ferguson – Chief Executive Officer

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 10 June 2020.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 24 June 2020.

SUMMARY

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 10 June 2020.

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Meeting held on 10 June 2020 are provided for Councils review and confirmation.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary meeting held on 10 June 2020 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

STATUTORY MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Meeting held on 10 June 2020, the following interests were declared and recorded in the minutes:

Councillor	MPI/COI	Report No.	Particulars of the interest
<i>None for the 10 June 2020 Meeting.</i>			

All required information regarding declarations of interest under the Act is recorded in the minutes and consolidated in Council's Councillor COI and MPI Public Register, which is available on Council's website at the following link:

<https://www.whitsunday.qld.gov.au/DocumentCenter/View/5358>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are

recording in the minutes of the meeting. At the Ordinary Meeting held on 10 June 2020, the following orders were made:

Councillor	Order Made
None for the 10 June 2020 Meeting.	

All required information regarding orders made about the unsuitable meeting conduct of councillors at Council meetings under the Act is recorded in the minutes and consolidated in Council's Councillor Conduct Register. This register is available on Council's website at the following link: <https://www.whitsunday.qld.gov.au/DocumentCenter/View/5302>

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted.

At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

ANALYSIS

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 10 June 2020

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 10 June 2020 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 10 June 2020 with amendments

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meeting held on 10 June 2020 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

KPI: Council agendas and business papers are delivered to Councillors within required timeframes.

Financial Implications

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

Risk Management Implications

Council risks non-compliance with the local government legislation by not confirming minutes of the previous meeting.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the 10 June 2020 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

ATTACHMENTS

Attachment 1 - Copy of the minutes from Ordinary Meeting held on 10 June 2020.

Attached separately

5. Delegations

No agenda items for this section.

6. Petitions

No agenda items for this section.

7. Notice of Motion

No agenda items for this section.

8. Questions on Notice

No agenda items for this section.

9. Questions from Public Gallery

PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

10. Office of the Mayor and CEO

No agenda items for this section.

11. Corporate Services
11.1 OPERATIONAL PLAN 2020/21

AUTHOR: David Royston-Jennings - Governance and Legislation Advisor

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council adopt the 2020/21 Operational Plan.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

Council's Operational Plan states how Council will progress the implementation of the 5-year Corporate Plan during the 2020/21 period.

PURPOSE

The purpose of this report is to provide Council with an Operational Plan for the 2020/21 financial year.

BACKGROUND

Local Government's must prepare and adopt an annual operational plan for each financial year and must discharge its responsibilities in a way that is consistent with its annual operational plan.

Council's current Operational Plan will conclude at the end of the 2019/20 financial year. An Operational Plan has been developed for 2020/21 which provides clear linkage to the desired outcomes included in Council's Corporate Plan for Council's consideration.

STATUTORY/COMPLIANCE MATTERS

The system of financial management established by a local government must include an annual Operational Plan for the financial year which is consistent with the Council's annual budget. The Operational Plan must also state how Council will progress the implementation of the Corporate Plan during the period of the plan and manage operational risks.

Chapter 5, Part 2, Division 4 of the Local Government Regulation 2012 includes the relevant provisions regarding the preparation and adoption of the annual Operational Plan and its content.

ANALYSIS

The Operational Plan prepared for 2020/21 includes actions which are aligned with the themes, outcomes and strategies of the Corporate Plan. The document also includes information about Council's services, business activities and how the organisation manages operational risk.

Council's options are:

Adopt the 2020/21 Operational Plan as presented

If Council is satisfied with the proposed actions and measures included in the document then no further action is required, other than to adopt the Operational Plan as presented.

Adopt the 2020/21 Operational Plan with amendments

Council may choose to adopt the Operational Plan subject to amendment. For example, a motion may be moved to adopt the Operational Plan as presented, subject to specific changes being made to the document (for instance, removing an action listed).

Do nothing

Council may choose to do nothing and not adopt the Operational Plan 2020/21. However, there is a legislative requirement for Council to have an annual operational plan.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Council adopted an amended Corporate Plan to include the 2020/21 financial year at its 10 June 2020 Ordinary Meeting.

The 2020/21 Operational Plan deviates in structure from previous documents to provide a clear focus on actions targeted at achieving the outcomes outlined in the Corporate Plan.

Financial Implications

The Operational Plan has been structured within the bounds of the resources available to Council and will be consistent with the annual budget.

Risk Management Implications

The Operational Plan includes a comprehensive section on operational risks, which links these risks to actions within the plan as control measures.

CONSULTATION

- Mayor and Councillors – 17 June 2020 Briefing Session
- Executive Leadership Team – 12 June 2020
- Middle Management Group – 4 June 2020
- Various Responsible Officers as outlined in plan – discussions as required

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council adopt the 2020/21 Operational Plan.

ATTACHMENTS

Attachment 1 – Whitsunday Regional Council Operational Plan 2020/21



OPERATIONAL PLAN

2020 - 2021

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Whitsunday Regional Council

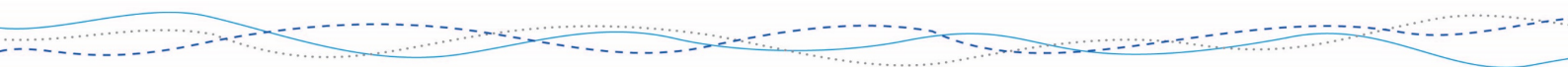
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Cannonvale
Shop 23, Whitsunday Plaza,
Shute Harbour Road, Cannonvale QLD 4802



An aerial photograph of a stunning tropical lagoon. The water is a vibrant turquoise color, with intricate patterns of white sandbars and shallow reefs visible beneath the surface. The lagoon is bordered by dark, dense forested hills and islands. The overall scene is one of natural beauty and tranquility.

**“Natural beauty,
global attraction.
We have it all.”
Our Vision**

Foreword

We are pleased to present the Whitsunday Regional Council Operational Plan 2020/2021. The Operational Plan outlines the specific actions the organisation will undertake this year towards implementing the strategies included in Council's Corporate Plan.

The development of Council's Operational Plan is a legislative requirement under the Local Government Act 2009 and Local Government Regulation 2012. It is one of several key Council documents used to help Council and the community plan for a sustainable future.

While the Corporate Plan sets our strategic direction over the medium term, the Operational Plan outlines the annual steps towards delivering the desired outcomes included our Corporate Plan.

Council's Annual Budget funds the Operational Plan, while Quarterly Reports monitor and report our progress throughout the year.

We look forward to continuing our focus to ensure the Whitsunday Regional Council retains our vision of 'natural beauty, global attraction. We have it all'.

Andrew Willcox
Mayor

Rodney Ferguson
Chief Executive Officer

June 2020



Our Organisation

Whitsunday Regional Council's strategic direction is set by the Mayor and Councillors, in consultation with the community. The elected Council oversees the operations of the organisation but is not involved in the day-to-day running of the Council.

Council employs a Chief Executive Officer (CEO), who reports directly to the Council and is responsible for carrying out Council decisions and ensuring the day-to-day operations of the organisations services and functions reach Council's established goals.

Council provides two types of core services to the community, which are broadly defined as being either operational services or project-based services. Operational services account for the bulk of council services and deliver the core day-to-day business of council to the community. Project-based services include short-term and one-off projects in addition to projects with a longer-term focus that may eventually become part of council's core business and support particular needs of the community.

Whitsunday Regional Council delivers far more than the traditional treble of roads, rates and rubbish and provides many services and functions, which can broadly be grouped into six categories:

Providing and Maintaining Infrastructure

Providing an appropriate and affordable level of infrastructure is one important contribution a council makes to its community. For example, councils provide and maintain local roads, bridges, footpaths, sporting fields and parks. Outside of metropolitan areas, councils are also responsible for water and sewerage. Councils consult with their local community about providing and maintaining these public assets.

Planning for Sustainable Development

Councils have a major role in providing long term strategic planning for a local government area as well as town planning, zoning and sub-divisions. They seek to integrate planning for infrastructure with the strategic planning of land use so that infrastructure that supports growth is funded and delivered. In addition, councils are responsible for processing development applications, for building site and compliance inspections, and for ensuring compliance with building regulations.

Protecting the Environment

Councils also have a major role in helping to protect the environment and can issue various protection of the environment notices including clean up, prevention, compliance cost, provision of records and information and noise control notices. Councils regularly assess the state of their local environment, provide environmental programs and use their

regulatory powers to prevent pollution or restore degraded environments. Councils also carry out activities to preserve access and amenity to the environment, such as recycling, street cleaning, regulating parking and management of vegetation including bush land reserves.

Supporting the Community

Councils regularly consult with and assess the needs of their community with a view to supporting the community and its development. They provide a range of services, including some aimed at groups in the community with special needs. Community services include libraries, sport and recreation facilities, home care services such as 'meals on wheels', swimming pools, playground facilities and child care centres.

Driving Economic Development

Many councils contribute to economic development by working with local businesses, coordinating economic development groups/ activities/events and providing tourism services and facilities.

Safeguarding Public Health

Councils help maintain high standards of public health and reduce the risk of exposure to a wide range of diseases through activities such as food shop inspections, waste disposal, pest and vermin control and hazardous material containment. They also ensure public safety through controlling dogs and cats (or companion animals).

Council also undertakes some commercial business activities, such as the Whitsunday Coast Airport, Foxdale Quarry and water and sewer services. Additionally, Council also operates two aerodromes at Bowen and Collinsville and two Caravan Parks at Proserpine and Bowen.

To ensure these services, functions and business activities operate efficiently and effectively, the organisation is split into multiple Directorates, each with their own role and responsibilities. Council continuously reviews its organisational structure to ensure that it delivers an innovative and economical organisation which promotes our vision, mission and values.

Council's Organisational Structure, current as at May 2020, is provided in the following page.

Our Integrated Planning Framework

All Queensland local governments are required to establish a system of financial management that includes a 5-year corporate plan, incorporating community engagement, under *Section 104(5) of the Local Government Act*.

The Whitsunday Regional Council takes an integrated approach to its planning to ensure Council operations are focussed on delivering the best outcomes for the community now and into the future.

Integrated Strategic Planning is a process designed to enable and encourage the community and local government stakeholders to be involved in shaping the future of the regional community. Council's Integrated Strategic Planning Framework provides the organisation with a clear structure, guiding a coordinated and collaborative process to develop the Whitsunday Regional Council's strategic direction and subsequent organisational activities.

Strategic Community Planning

Whilst no longer a legislative requirement for Queensland Local Governments, the Community Plan is Council's principal strategy and planning tool, guiding the remainder of Regional Council's strategic planning. Community engagement is central to the Community Plan.

The Whitsunday community had a strong involvement and voice in the development of the Community Plan 2011-2021 and the Corporate Plan 2014-2019. The community were invited to share their vision, aspirations and objectives for the future of the Whitsunday Regional Council, and the Corporate Plan has subsequently been reviewed and updated to reflect the community aspirations.

This information provided a valuable insight into the key issues and aspirations, as held by the local community. Importantly for the Council, these views have helped establish clear priorities and shaped the visions, values, objectives and strategies contained within the Corporate Plan.

Corporate Plan

Achieving the community's vision requires the development of strategies to address each goal contained within the Community Plan. Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available. This planning process is formalised by the development of the Corporate Plan. The Corporate Plan then converts the Community Plan into action through the adoption of

an Annual Budget and Operational Plan on an annual basis.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability.

Operational Plan

The Operational Plan forms an important part of Council's strategic planning framework and sets out the work Council plans to deliver towards the achievement of the Corporate Plan. The significant activities outlined in the Operational Plan are funded from the annual budget.

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the Operational Plan at a council meeting held at regular intervals of no more than 3 months. Whitsunday Regional Council provides these updates on a quarterly basis to Council throughout the year.

Annual Budget

The annual budget, as the primary instrument of financial control for a council, is a major responsibility of a local government to prepare and adopt. It is a detailed financial plan for the coming financial year covering all aspects of a council's operations and should reflect the resources generated by way of revenue and the resources consumed by way of expenditure.

The key objectives of budgeting in local government are:

- a) to provide a fiscal management tool for the carrying out of council's programs in the ensuing year;
- b) to provide the means by which the council is accountable to the community for the rates to be levied; and,
- c) to provide the basis for the setting of rates.

The annual budget is a short-term reflection of the local government's plan for the future as outlined in its operational plan for that period. It represents, financially, the actions expected to be taken by the council in achieving its objectives.

Above all, the budget must be realistic and achievable at all levels within the local government.

How the annual budget is to be prepared and the content of the budget is prescribed under section 169 of the Local Government Regulation 2012.

Workforce Plan

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Regional Council's Community Plan.

Workforce issues have been considered during the development of this Operational Plan and the financial impacts of the Workforce Plan captured within the Long-Term Financial Plan.

Asset Management Planning Component

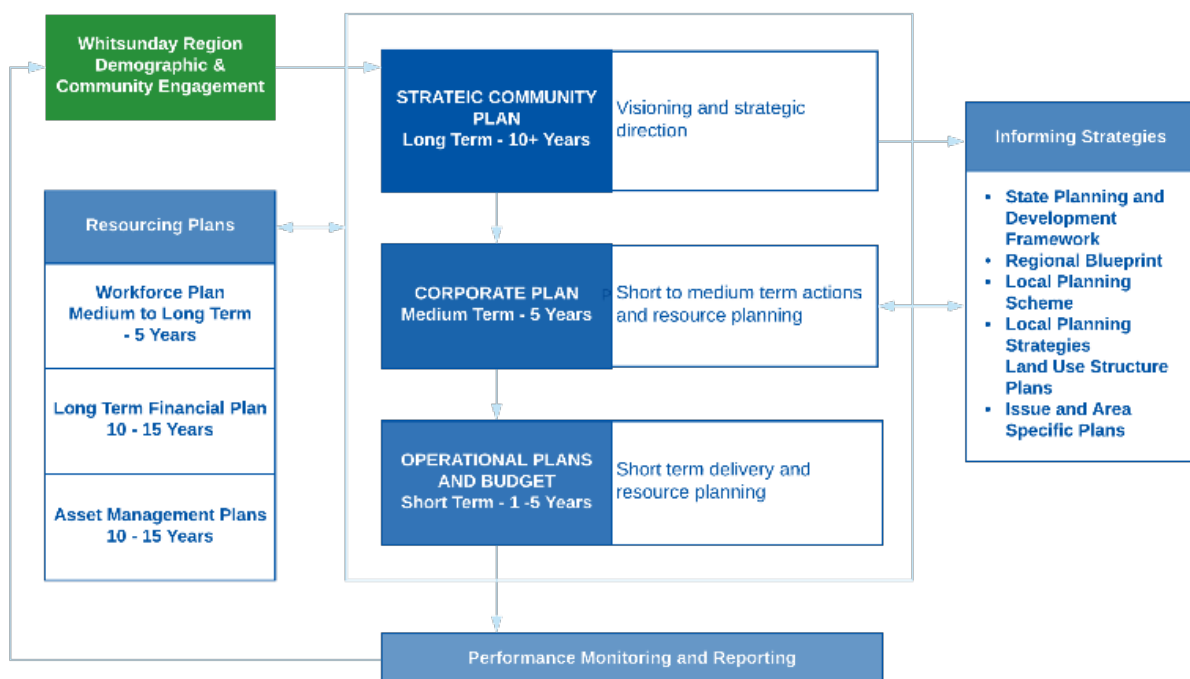
The Council has developed Strategic Asset Management Plans for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plans form a component of an overall Asset Management Strategy which addresses Council's current processes and sets out the steps required to continuously improve the management of Council controlled assets.

Long-Term Financial Planning

The Whitsunday Regional Council is planning for a positive and sustainable future. Council seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

To do this, Council is taking a combined approach to asset management and long-term financial planning processes to produce a Long-Term Financial Plan which highlights and defines key long-term strategies to maintain financial and asset services to the community over the long term.

Elements of the Integrated Planning and Reporting Framework



Our Operational Plan

Implementation of the Corporate Plan

Whilst Council's Corporate Plan outlines our strategic agenda for the 2016-2021 five-year period and translates our community's long-term vision for the Whitsunday region, it is the Operational Plan which translates these broad strategies into specific actions to be undertaken throughout the financial year.

The tables on the following pages include the desired outcomes under each of Council's four key themes of Governance and Leadership, People, Place and Prosperity and each associated strategy adopted in the Corporate Plan aimed at achieving these outcomes. The numerical references for each outcome and strategy are aligned with their place in the 2016-21 Corporate Plan.

The following tables demonstrate how Council will progress the implementation of Council's Corporate Plan throughout the 2020/21 financial year, under the heading '*Operational Plan Action(s)*'. Only strategies from the Corporate Plan with associated actions in this year's Operational Plan have been included in the delivery tables.

Financial Planning

Council's annual budget must be consistent with the Operational Plan. Therefore, each action in the Operational Plan must have an associated cost centre in the 2020/21 annual budget.

Accountability

All Council employees are responsible for the implementation of Council's policies and priorities in a way that promotes the effective, efficient and economical management of public resources, as well as excellence in service delivery and continual improvement.

Employees also have a responsibility to carry out their duties in a way that ensures Council achieves its Corporate Plan. As the actions in this Operational Plan are all aimed towards Council achieving the desired outcomes adopted in the Corporate Plan, by extension, each employee is also responsible for ensuring the actions in this plan are carried out as required.

Responsibility for each action in this Plan is allocated to the relevant Manager directly accountable for the action being completed.

Measuring our Success

The measures of success for each action of this Operational Plan vary depending on the nature of the action and are either focused on financial performance, effectiveness and efficiency, or simply if we have done what we said we would do.

Council's Chief Executive Officer will present a written assessment of progress towards implementing the Operational Plan on a quarterly basis for Council's review and consideration. Additionally, Council's Annual Report will also include the Chief Executive Officer's assessment of Council's progress towards implementing its Corporate and Operational Plans, providing a transparent and accountable overview of our progress for Councillors and the community to measure our success by.

Delivering on time

Council is committed to achieving the desired outcomes within its Corporate Plan through completing the actions in this Operational Plan on time. In some instances, actions require continuous effort and input, and there is no specific date that they must be completed by because they are ongoing. These actions have a due date of 30 June 2021, as this date marks the conclusion of this Operational Plan.

Living our Values

Council's culture is driven through five corporate values, each with their own set of expected behaviours:

 Trust	 Unity	 Community	 Continuous Improvement	 Accountability
We resolve issues and conflicting priorities in an open and constructive way.	We are one Council, working seamlessly across the organisation to deliver the best outcomes for our community.	We engage with and listen to our community to understand their needs.	We are empowered to look for ways to work better, learn from our mistakes and ensure lessons are learnt and shared.	We understand our collective goals and know what we need to do to deliver on those goals.
We make time to seek and provide feedback to support each other.	We openly share knowledge and information.	Our decisions and attitudes have the client and community front of mind.	We are conscious of being open and adaptable.	We are timely and transparent in our decision making and communicate decisions effectively.
All people are treated with respect regardless of position.	We genuinely seek to understand people's perspective and value the experience they bring.	We effectively and efficiently deliver high quality products and services.	We will be open to change and will pursue opportunities with a positive attitude.	We take personal responsibility for our actions, delivering on our promises and doing what we say we will do.
We are transparent and congruent in our walk and our talk.	We involve and consult the right people at the right time to develop solutions.	We respond quickly and constructively.	We approach issues looking for solutions.	Safety is part of everything we do – decisions and actions.

The actions contained within our Operational Plan have been linked to our values to demonstrate our commitment to them.

Theme 1: Governance and Leadership

Outcome 1.1							
Our leadership engages with the community and provides open, accountable and transparent local government.							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
1.1.1	Provide open, accountable and transparent leadership that ensures community confidence in Council and achieves positive outcomes for the Whitsunday region.	1.1.1.1	Develop a new Corporate Plan for the five-year period 2021-2026.	Manager Governance and Administration	Corporate Plan adopted by Council	31-Dec-20	Trust Unity Community Continuous Improvement Accountability
		1.1.1.2	Develop a formal process for regular reporting to Council and the Community on the status of Council Resolutions	Manager Governance and Administration	Process adopted by Council	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		1.1.1.3	Develop a formal process for regular reporting to Council and the Community on the status of Community Catch-up Action Items	Manager Governance and Administration	Process adopted by Council	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		1.1.1.4	Facilitate fraud and corruption risk assessment of the organisation	Manager Governance and Administration	Risk assessment complete and reported to Council's Audit & Risk Committee	30-Nov-20	Trust Unity Continuous Improvement Accountability

Outcome 1.1

Our leadership engages with the community and provides open, accountable and transparent local government.

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
1.1.2	Maintain and enhance Council's Governance Framework to ensure the provision of best practice, accountable and transparent decision-making, which supports Council in meeting its legislative responsibilities.	1.1.2.1	Ensure Council's policy register is current and policy reviews are undertaken in accordance with required timeframes.	Manager Governance and Administration	0 Council policies are overdue for review	30-Jun-21	Community Continuous Improvement Accountability
		1.1.2.2	Ensure Council's Delegations and Authorised Persons registers are current.	Manager Governance and Administration	Amended or updated Delegable and Authorised Person powers are reported to Council within 60 days of any change in legislation.	30-Jun-21	Continuous Improvement Accountability
		1.1.2.3	Enhance Council's reporting on strategic and operational risks.	Manager Governance and Administration	Council's Strategic and Operational Risk Registers are updated and reported on in accordance with Council's Risk Management Framework.	30-Jun-21	Continuous Improvement Accountability
		1.1.2.4	Review Council's Governance Framework	Manager Governance and Administration	Documented Governance Framework is adopted by Council.	31-Jan-21	Unity Continuous Improvement Accountability

Outcome 1.1

Our leadership engages with the community and provides open, accountable and transparent local government.

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		1.1.2.5	Develop a process through which the Mayor can complete their statutory obligation to conduct a performance appraisal of the Chief Executive Officer	Manager Governance and Administration	Performance appraisal process adopted by Council.	30-Nov-20	Trust Continuous Improvement Accountability
		1.1.2.6	Develop a Human Rights Plan to ensure compliance with the Queensland Human Rights Act 2019 and grow a human rights culture at Council.	Manager Governance and Administration	Plan adopted by Council.	30-Jun-21	Continuous Improvement Accountability
1.1.3	Engage with government, industry, business and community to inform Council's decision-making processes.	1.1.3.1	Facilitate annual joint meeting with canegrowers	Manager Governance and Administration	Annual joint meeting with canegrowers is held.	30-Jun-21	Unity Community
		1.1.3.2	Facilitate quarterly meetings with local Chambers of Commerce.	Chief Executive Officer	Quarterly meetings with local Chambers of Commerce are held.	30-Jun-21	Unity Community
1.1.4	Communicate Council's objectives and decisions to the community through a variety of communication tools.	1.1.4.1	Increase level of reach, engagement and interaction on Council's website and corporate social media.	Manager Corporate Communications and Marketing	15% increase in followers on Facebook 20% increase in followers on Twitter 20% increase in followers on Instagram 20% increase in followers on LinkedIn	30-Jun-21	Community Continuous Improvement

Outcome 1.1

Our leadership engages with the community and provides open, accountable and transparent local government.

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		1.1.4.2	Implement new, contemporary website for Whitsunday Regional Council with increased functionality	Manager Corporate Communications and Marketing	New website launched	30-Jun-21	Community Continuous Improvement
		1.1.4.3	Provide monthly Council Community Update newsletter to appear in all local print media.	Manager Corporate Communications and Marketing	Monthly Council Community Update newsletters provided all local print media.	30-Jun-21	Community Accountability
		1.1.4.4	Develop a wide range of Council external branding campaigns and videos aimed at engaging, informing and creating improved relationship between Whitsunday Regional Council and our community.	Manager Corporate Communications and Marketing	8 promotional videos produced in-house per month	30-Jun-21	Community Continuous Improvement
1.1.5	Implement and enhance Council's Community Engagement Strategy, identifying multiple approaches to inform, consult and involve the community in Council decisions and initiatives.	1.1.5.1	Facilitate Community Catch-up's in rural parts of the region to engage and consult with residents.	Manager Governance and Administration	Minimum of 4 Community Catch-up's held during the financial year.	30-Jun-21	

Outcome 1.2

Our leadership partners with government, industry, business and community to deliver positive outcomes

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
1.2.1	Build and maintain strong, collaborative and cooperative relationships across all levels of government, industry, business and community.	1.2.1.1	Participate in the GWCom (ROC) to ensure collaboration with neighbour local governments.	Chief Executive Officer	Meetings attended. Contribution to GWCom is paid.	30-Jun-21	Unity Continuous Improvement
1.2.2	Identify opportunities for alignment between Council's interests and objectives with those of Federal and State Governments.	1.2.2.1	Collaborate with State and Federal members to advocate on broader regional issues.	Chief Executive Officer	Meetings held. Advocacy agenda.	30-Jun-21	Unity Continuous Improvement
1.2.3	Partner with government, industry, business and community to promote the Whitsunday region at both a national and international level.	1.2.3.1	Participation in GW3 (ROC) to ensure broader regional outcomes.	Chief Executive Officer	Meetings attended. Contributions paid.	30-Jun-21	Unity Continuous Improvement
1.2.4	Advocate Council's interests and objectives to government, industry, business and community.	1.2.4.1	Develop an advocacy agenda for the Whitsunday region.	Project Coordinator - Regional Skills Investment Strategy	Advocacy document completed.	30-Jun-21	Unity Continuous Improvement

Outcome 1.3

Our organisation is innovative, efficient and financially sustainable

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
1.3.1	Ensure Council's financial position is effectively managed and sustainable.	1.3.1.1	Ensure quarterly budget reviews are completed and adopted by Council	Chief Financial Officer / Manager Financial Services	Each quarterly budget review is presented to Council for adoption within 60 days of end of each quarter.	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		1.3.1.2	Establish annual budget formulation process for 2021/22 and communicate internally	Chief Financial Officer / Manager Financial Services	2021/22 Annual Budget process endorsed by the Executive Leadership Team and communicated internally as required.	31-Jan-21	Community Continuous Improvement Accountability
		1.3.1.3	Maintain Adequate liquid assets (cash, on call deposits, short term funding facilities).	Chief Financial Officer / Manager Financial Services	Liquid assets are maintained at no less than three months operational working capital requirements	30-Jun-21	Continuous Improvement Accountability
		1.3.1.4	Complete annual procurement of insurance policies to sufficiently mitigate Council's risks	Chief Financial Officer / Manager Financial Services	Adequate insurance coverage procured by 30 June 2021	30-Jun-21	Trust Unity Continuous Improvement Accountability
1.3.2	Drive a positive, proactive and responsive customer service culture across the organisation.	1.3.2.1	Enhance Council employee's ability to resolve customer service requests at first point of contact.	Manager Customer Service	80% of customer service requests are resolved at first point of contact.	30-Jun-21	Unity Community Continuous Improvement Accountability

Outcome 1.3

Our organisation is innovative, efficient and financially sustainable

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		1.3.2.2	Develop an overarching complaints management framework for the organisation which improves internal complaints handling, reduced recurring complaints, improves standards of service to the community and raises standards of decision-making	Manager Customer Service	Complaints Management Framework adopted by Council	30-Jun-21	Community Continuous Improvement Accountability
1.3.3	Develop and implement business improvement systems and long-term asset management plans that support innovation and sustainability of service delivery.	1.3.3.1	Facilitate annual review of Strategic Asset Management Plans with asset owners	Chief Financial Officer / Manager Financial Services	Review complete and Strategic Asset Management Plan presented to Council for adoption.	30-Jun-21	Unity Continuous Improvement Accountability
		1.3.3.2	Ensure Council's building assets are maintained in accordance with the Asset Management Plan.	Executive Manager Procurement, Property and Fleet	>90% of Asset Management Plan executed	30-Jun-21	Unity Continuous Improvement
		1.3.3.3	Complete delivery of the 2020/21 fleet renewal program in accordance with adopted budget	Executive Manager Procurement, Property and Fleet	95% of annual renewal program delivered	30-Jun-21	Unity Continuous Improvement Accountability
		1.3.3.4	Develop and implement an accurate measure of Customer Service Satisfaction within the community.	Manager Customer Service	Publication of these results within Council's Annual Report.	31-Oct-20	Community Continuous Improvement Accountability

Outcome 1.3

Our organisation is innovative, efficient and financially sustainable

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		1.3.3.5	Develop a Customer Service Strategy to provide a roadmap for design of Customer Services including all digital omni-channel, self-service and frontline service centre design.	Manager Customer Service	Customer Service Strategy adopted by Council.	30-Jun-21	Unity Community Continuous Improvement
		1.3.3.6	Develop ICT Strategic Plan	Manager Innovation and Technology	ICT Strategic Plan endorsed by Executive Leadership Team	30-Jun-21	Unity Continuous Improvement
		1.3.3.7	Implement objectives as defined in the 2020 Strategic Direction Group Telecommunications review	Manager Innovation and Technology	>90% completion of FY20/21 objectives	30-Jun-21	Unity Continuous Improvement
		1.3.3.8	Monitor ICT governance across the organisation through oversight by the ICT Governance Committee.	Manager Innovation and Technology	ICT Governance Committee meets no less than 10 times per year	30-Jun-21	Unity Continuous Improvement Accountability
		1.3.3.9	Develop Applications Road Map	Manager Innovation and Technology	Applications Road Map developed and endorsed by ICT Governance Committee	30-Jun-21	Unity Continuous Improvement
1.3.4	Develop Council's knowledge management systems to make available information as required	1.3.4.1	Implement Strategic Record Keeping Implementation Plan	Manager Innovation and Technology	>90% completion of planned replacement program	30-Jun-21	Unity Continuous Improvement Accountability

Outcome 1.3

Our organisation is innovative, efficient and financially sustainable

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
	by the community and council decision makers.	1.3.4.2	Complete the Office of the Information Commissioner's self-assessment on implementation of right to information and information privacy.	Manager Governance and Administration	Council's assessment score is > 75%	30-Jun-21	Trust Continuous Improvement Accountability
1.3.5	Implement procurement initiatives to support and promote the local business sector.	1.3.5.1	Ensure all major procurements issued within two weeks of receipt of completed documents.	Executive Manager Procurement, Property and Fleet	100% of major procurements are issued within two weeks of receipt of completed documents.	30-Jun-21	Community Accountability
		1.3.5.2	Complete annual review of procurement tools & templates (inc Procurement/Contracts Manual)	Executive Manager Procurement, Property and Fleet	Review complete, with any amendments to tools and templates being communicated to all Council employees.	30-Mar-21	Trust Unity Community Continuous Improvement Accountability
1.3.6	Maximise commercial benefits to Council's business units and assets.	1.3.6.1	Enhance working relationships with local concrete batch plants	Manager Quarry	Council attains preferred supplier status	30-Jun-21	Community Continuous Improvement
		1.3.6.2	Ensure minimum stockpiles align with product peak demand periods in advance of the wet season.	Manager Quarry	Quarry stockpiles are prepared for the wet season.	31-Dec-20	Continuous Improvement
		1.3.6.3	Identify and implement approved actions to increase quarry revenue	Manager Quarry	Quarry revenue increases by 10% on a yearly basis.	30-Jun-21	Continuous Improvement

Outcome 1.3

Our organisation is innovative, efficient and financially sustainable

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		1.3.6.4	Facilitate and manage Proserpine Tourist Park to a high standard	Manager Recreation Services	Average annual occupancy rates at Proserpine Tourist Park are 45%	30-Jun-21	Community Continuous Improvement
		1.3.6.5	Facilitate and manage Wangaratta Caravan Park to a high standard	Manager Recreation Services	Average annual occupancy rates at Wangaratta Caravan Park are 55%	30-Jun-21	Community Continuous Improvement
1.3.7	Improve methods of service delivery to the community.	1.3.7.1	Implement measures to maintain a quality call centre average service level (ASL)	Manager Customer Service	>80% calls received answered within 25 seconds	30-Jun-21	Community Accountability
		1.3.7.2	Complete annual review of Council's Customer Service Charter	Manager Customer Service	Customer Service Charter reviewed and adopted by Council	30-Jun-21	Community Accountability
		1.3.7.3	Develop processes and reporting to assist the organisation in achieving the Customer Request resolution target within the Customer Service Charter.	Manager Customer Service	>90% of Customer Requests to be completed accurately and comprehensively.	30-Jun-21	Unity Community Continuous Improvement Accountability

Outcome 1.4

Our workforce is skilled, valued and productive

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
1.4.1	Recruit and develop a professional, capable and responsive workforce.	1.4.1.1	Implement Corporate training calendar	Manager Human Resources	Training provided in accordance with Corporate Training Calendar	30-Jun-21	Unity Continuous Improvement
		1.4.1.2	Enhance retention of employees through delivery of a structured induction program	Manager Human Resources	New employees undertake induction program and complete probation report.	30-Jun-21	Trust Unity Continuous Improvement Accountability
		1.4.1.3	Complete annual review of Council's employee performance development plan process	Manager Human Resources	Performance Development Plan process is reviewed and process communicated	31-Aug-20	Trust Unity Continuous Improvement Accountability
1.4.2	Develop and implement various engagement processes to effectively communicate Council's objectives and decisions to staff.	1.4.2.1	Provide bi-monthly digital staff newsletters which update indoor and outdoor workforces on Council's objectives and decisions	Manager Corporate Communications and Marketing	Digital staff newsletters produced and distributed on a bi-monthly basis.	30-Jun-21	Trust Unity Continuous Improvement Accountability
1.4.3	Develop and implement a workplace cultural transformation program that promotes innovation, productivity and best business practice across the organisation.	1.4.3.1	Facilitate Information Technology Systems and Network Security training for new users within 4 weeks of commencement of employment with Council.	Manager Innovation and Technology	>90% of new users are trained within 4 weeks of commencement of employment with Council.	30-Jun-21	Unity Continuous Improvement

Outcome 1.4							
Our workforce is skilled, valued and productive							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		1.4.3.2	Facilitate Information Management training for new users within 8 weeks of commencement of employment with Council.	Manager Innovation and Technology	>90% of new users are trained within 8 weeks of commencement of employment with Council.	30-Jun-21	Unity Continuous Improvement
		1.4.3.3	Facilitate annual procurement and contract management training program.	Executive Manager Procurement, Property and Fleet	Training provided to nominated staff.	30-Jun-21	Unity Continuous Improvement Accountability
		1.4.3.4	Develop a report writing guideline to assist Council employees.	Manager Governance and Administration	Report writing guideline endorsed by Executive Leadership Team and available to all staff.	30-Jun-21	Unity Continuous Improvement
1.4.4	Provide for the safety, security, health and well-being of Council employees and contractors.	1.4.4.1	Implement Workplace Health and Safety Management System Plan	Manager Human Resources	Completion of plan.	30-Jun-21	Trust Unity Continuous Improvement Accountability
		1.4.4.2	Attain compliance with minimum requirements of annual Workplace Health and Safety Audit.	Manager Human Resources	Compliance with minimum requirements attained.	30-Jun-21	Trust Unity Continuous Improvement Accountability

Theme 2: People

Outcome 2.1							
Our region is active, healthy, safe and resilient							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
2.1.1	Maintain and develop Council's emergency and disaster management planning, prevention, response and recovery capabilities.	2.1.1.1	Facilitate annual review of Whitsunday Disaster Management Plan in accordance with s59 Disaster Management Act 2003	Disaster Management Coordinator	Whitsunday Disaster Management Plan is reviewed and adopted by Council	31-Jul-20	Trust Unity Community Continuous Improvement Accountability
		2.1.1.2	Facilitate annual Disaster Management Exercise to review and assess disaster management and disaster response capability of Whitsunday Disaster Management group in accordance with s30 & s80 Disaster Management Act 2003	Disaster Management Coordinator	Disaster Management Exercise undertaken, reviewed and outcomes reported to Council.	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		2.1.1.3	Implement approved annual servicing, maintenance and upgrades of Council owned and operated Flood Warning Systems, including Rainfall and River Stations, Automatic Weather Stations and Flood Cameras.	Disaster Management Coordinator	Annual servicing, maintenance and upgrade work complete.	30-Jun-21	Community Continuous Improvement

Outcome 2.1

Our region is active, healthy, safe and resilient

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		2.1.1.4	Facilitate annual review of Council's Business Continuity Plan(s) and undertake BCP test exercise to review and assess the organisations response capability.	Manager Governance and Administration	Business Continuity Plan(s) reviewed and endorsed by Executive Leadership Team. Exercise undertaken, reviewed and outcomes reported to Council's Audit & Risk Committee.	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		2.1.1.5	Monitor Council's preparedness for a business disruption event through regular meetings of relevant officers	Manager Governance and Administration	Meetings to discuss business disruption events and business continuity are held at least 1 in every 6 months	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
2.1.2	Continue to partner with emergency service providers, government agencies and recovery authorities to ensure effective resource planning and provision.	2.1.2.1	Monitor preparedness of the Disaster Management Group through regular meetings	Disaster Management Coordinator	Disaster Management group meetings are held at least 1 in every 6 months	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		2.1.2.2	Support State Emergency Services as required	Disaster Management Coordinator	>75% of allocated funds expended on provision of agreed level of support to the State Emergency Service (SES)	30-Jun-21	Unity Community
2.1.3	Implement, enforce and review community health regulations and standards and deliver a timely and effective response to emerging health issues.	2.1.3.1	Ensure Local Law & Animal Management complaints and environmental, litter, asbestos and public health complaints are investigated within 10 business days	Manager Health, Environment and Climate	90% of complaints are investigated within 10 business days.	30-Jun-21	Trust Community Accountability

Outcome 2.1

Our region is active, healthy, safe and resilient

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		2.1.3.2	Ensure Prescribed Activities under the Local Law are audited annually	Manager Health, Environment and Climate	Annual audit complete.	30-Jun-21	Trust Community Accountability
		2.1.3.3	Ensure Food Business & Food Safety Programs are audited annually	Manager Health, Environment and Climate	Annual audit complete.	30-Jun-21	Trust Community Accountability
		2.1.3.4	Ensure Personal Appearance & Devolved Environmentally Relevant Activities Services are audited annually	Manager Health, Environment and Climate	Annual audit complete.	30-Jun-21	Trust Community Accountability
2.1.4	Promote healthy and balanced lifestyles and encourage physical activity.	2.1.4.1	Promote Council owned facilities that relate to healthy and active lifestyles	Director Community Services	Council owned facilities related to healthy and active lifestyles are promoted.	30-Jun-21	Community Continuous Improvement

Outcome 2.2

Our region is inclusive and motivated by a range of social, cultural and recreation opportunities

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
2.2.1	Effectively maintain public spaces and ensure they are accessible to people of all ages and abilities.	2.2.1.1	Develop an Open Space Strategy	Manager Strategic Planning	Open Space Strategy adopted by Council.	30-Jun-21	Unity Community Continuous Improvement
		2.2.1.2	Maintain patronage of 100,000 people per year for Council's pools and lagoon	Manager Recreation Services	Annual pools and lagoon attendance.	30-Jun-21	Community
		2.2.1.3	Asset Management Plans complete for pools and lagoon.	Manager Recreation Services	Asset Management Plans complete for pools and lagoon by June 2021.	30-Jun-21	Community Continuous
		2.2.1.4	Annual operation plans established for function/entertainment centres.	Manager Recreation Services	Business and operational plans developed for Flagstaff Hill Cultural and Conference Centre and Proserpine Entertainment Centre.	31-Dec-20	Community Continuous Improvement
2.2.2	Effectively maintain and develop community hubs, libraries and facilities across the Whitsunday region.	2.2.2.1	Ensure Council's library collection is modern and current.	Manager Community Development and Libraries	50% of library collection has been acquired within the last 5 years.	30-Jun-21	Community Continuous Improvement
		2.2.2.2	Provide a home library program service that promotes access and inclusion.	Manager Community Development and Libraries	Service is completed on schedule and within budget.	30-Jun-21	Trust Community
		2.2.2.3	Provide high quality library facilities to the public	Manager Community Development and Libraries	Libraries available to the public as advertised	30-Jun-21	Trust Community

Outcome 2.2

Our region is inclusive and motivated by a range of social, cultural and recreation opportunities

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		2.2.2.4	Provide access to computers at Council operated libraries	Manager Community Development and Libraries	Library computers are available at the advertised times	30-Jun-21	Trust Community
2.2.3	Develop systems and promote the funding of local sport and recreation facilities.	2.2.3.1	Support the Whitsunday community by identifying & sourcing funding opportunities for community development	Manager Community Development and Libraries	Community Development opportunities are completed on time and within budget	30-Jun-21	Community Continuous Improvement
		2.2.3.2	Support the Whitsunday community through the facilitation of community and RADF grants	Manager Community Development and Libraries	Community & RADF Grant Applications are decided within corporate timeframes	30-Jun-21	Trust Community Continuous Improvement
		2.2.3.3	Provide advice and information to community groups of external funding grants that are available	Manager Community Development and Libraries	Information about funding opportunities from external bodies is disseminated to community groups within 7 days of receipt of information.	30-Jun-21	Trust Community Continuous Improvement
2.2.4	Facilitate affordable living through encouraging diversity in housing development.	2.2.4.1	Facilitate and manage Collinsville Independent Living Facility to a high standard	Facilitator Cultural Heritage and CILF	Occupancy rates at Collinsville Independent Living Facility are a minimum of 20% capacity	30-Jun-21	Trust Community
		2.2.4.2	Complete an investigation into Affordable Housing	Manager Strategic Planning	Affordable Housing Investigation completed with recommendations	30-Jun-21	Community Continuous Improvement

Outcome 2.2

Our region is inclusive and motivated by a range of social, cultural and recreation opportunities

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
2.2.5	Encourage cooperation between community and sporting groups and maximise benefits to sporting and recreation facilities across the Whitsunday region.	2.2.5.1	Support and promote community and sporting events held at Council owned recreation facilities.	Manager Community Development and Libraries	Monthly report provided to Council on community and sporting events promoted.	30-Jun-21	Community
2.2.6	Support community groups in facilitating a variety of cultural, community, sporting and recreation activities, events and programs.	2.2.6.1	Support the Whitsunday community through the facilitation of the community grants and donations programs	Manager Community Development and Libraries	175 Community & Sporting Groups Funded	30-Jun-21	Community Continuous Improvement
2.2.7	Promote volunteerism and encourage the participation of volunteers in community activities.	2.2.7.1	Facilitate civic events which include volunteers	Manager Community Development and Libraries	Council civic events are completed on time and within budget	30-Jun-21	Trust Community
		2.2.7.2	Facilitate annual Whitsunday Schoolies event	Manager Community Development and Libraries	Whitsunday Schoolies is completed on time and within budget	30-Jun-21	Trust Community
		2.2.7.3	Facilitate regular work camps in partnership with QPS	Manager Community Development and Libraries	6000 hours spent on community group activities/projects throughout the financial year	30-Jun-21	Trust Community
2.2.8	Advocate to State and Federal Governments for enhanced human services and social infrastructure across the Whitsunday region.	2.2.8.1	Advocacy agenda incorporates impaired services and access	Manager Community Development and Libraries	Impaired services and access are included in Council's advocacy agenda.	30-Jun-21	Unity Community

Theme 3: Place

Outcome 3.1							
Our built environment is well planned, effectively managed and protects our region's heritage and character							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
3.1.1	Develop and implement an efficient, effective and accountable framework for managing the growth and development of the Whitsunday region.	3.1.1.1	Ensure Building referrals, applications, complaints and inspections are managed within required timeframes.	Manager Building and Plumbing	>90% of building referrals, applications, complaints and inspections are managed within required timeframes.	30-Jun-21	Community Accountability
		3.1.1.2	Ensure all plumbing applications, complaints, investigations and pool safety certificates are completed/decided within required timeframes	Manager Building and Plumbing	>90% of plumbing applications, complaints, investigations and pool safety certificates are completed/decided within 10 business days.	30-Jun-21	Community Accountability
		3.1.1.3	Ensure Development Applications are decided within statutory timeframes	Manager Development Assessment	>90% of Development Applications are determined within statutory timeframes	30-Jun-21	Community Accountability
		3.1.1.4	Ensure Engineering (Op Works) Applications and Inspections are completed within required timeframes	Manager Development Assessment	>90% of Operational Works applications and inspections are completed within required timeframes.	30-Jun-21	Community Accountability
		3.1.1.5	Undertake Major Amendment Package to Whitsunday Regional Council Planning Scheme	Manager Strategic Planning	Public notification process completed	30-Jun-21	Unity Community Accountability

Outcome 3.1							
Our built environment is well planned, effectively managed and protects our region's heritage and character							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		3.1.1.6	Develop a revised Local Government Infrastructure Plan	Manager Strategic Planning	Local Government Infrastructure Plan (Version 2) submissions considered by Council	30-Jun-21	Unity Community Accountability
		3.1.1.7	Develop a Cannon Valley Growth Strategy	Manager Strategic Planning	Cannon Valley Growth Strategy adopted by Council	31-Dec-20	Unity Community Accountability
		3.1.1.8	Develop a Bowen Masterplan	Manager Strategic Planning	Bowen Masterplan Adopted by Council	30-Nov-20	Trust Unity Community Continuous Improvement
		3.1.1.9	Develop a Collinsville Masterplan	Manager Strategic Planning	Collinsville Masterplan Adopted by Council	31-Aug-20	Trust Unity Community Continuous Improvement
		3.1.1.10	Develop a Greater Airlie Beach Area Masterplan	Manager Strategic Planning	Greater Airlie Beach Area Masterplan Adopted by Council	31-Dec-20	Trust Unity Community Continuous Improvement
		3.1.1.11	Develop Open Space Guidelines	Manager Strategic Planning	Open Space Guidelines Adopted by Council and approved for Development Manual Planning Scheme Amendment	31-Dec-20	Unity Community Continuous Improvement

Outcome 3.1

Our built environment is well planned, effectively managed and protects our region's heritage and character

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
3.1.2	Develop and implement strategies to preserve the unique character of our community and heritage places.	3.1.2.1	Develop Indigenous Land Use Agreements (ILUA) with Traditional Owner Groups in the Whitsunday local government area.	Facilitator Cultural Heritage and CILF	ILUA's established with 80% of Traditional Owner Groups in the Whitsunday region.	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		3.1.2.2	Complete Council's Reconciliation Action Plan	Facilitator Cultural Heritage and CILF	Reconciliation Action Plan adopted by Council	30-Jun-21	Trust Unity Community Continuous Improvement Accountability
		3.1.2.3	Complete adopted maintenance schedules for all Parks and Gardens assets	Manager Parks and Gardens	Adopted maintenance schedules for all P&G Assets completed on time and within budget	30-Jun-21	Community Continuous Improvement Accountability
3.1.3	Advocate the Whitsunday region's planning and growth needs to Federal and State Governments.	3.1.3.1	Advocate the objectives of the Integrated Transport Strategy to Federal and State Governments.	Executive Manager Roads and Drainage	Integrated Transport Strategy communicated to Federal and State Governments and used to inform future versions of the Regional Transport Plan.	30-Jun-21	Unity Continuous Improvement

Outcome 3.2							
Our natural environment is valued and sustainable							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
3.2.1	Develop and implement policies and strategies that protect and enhance the Whitsunday region's natural environment.	3.2.1.1	Develop a Waste Collection Policy	Manager Waste and Recycling Services	Waste Collection Policy adopted by Council	30 December-20	Community Continuous Improvement
		3.2.1.2	Revise and develop Landfill Development Plans for Bowen and Kelsey Creek Landfills	Manager Waste and Recycling Services	Plans adopted by Council.	30-Jun-21	Community Continuous Improvement
		3.2.1.3	Review current Waste Management Strategy to align with Queensland Government Waste Strategy	Manager Waste and Recycling Services	Strategy reviewed and adopted by Council.	30-Jun-21	Community Continuous Improvement Accountability
		3.2.1.4	Develop a Coastal Hazard Adaptation Plan (CHAS) that identifies coastal hazards and considers the impacts of climate change on our coastal communities	Manager Health, Environment and Climate	Coastal Hazard Adaptation Plan (CHAS) adopted by Council.	30-Jun-21	Unity Community Continuous Improvement Accountability
		3.2.1.5	Develop business cases for regionally significant projects that improve the resilience of the Whitsunday region to the impacts of climate change	Manager Health, Environment and Climate	Annual Climate Change workplan completed and implemented. (Develop and seek funding for the implementation of climate change related projects such as Proserpine heat reduction feasibility and decarbonisation tourism activities.)	30-Jun-21	Unity Community Continuous Improvement
		3.2.1.6	Develop, review and implement community bushfire management plans	Coordinator Natural Resources Management	Implement and complete the annual Bushfire Management Plan program.	30-Jun-21	Unity Community

Outcome 3.2

Our natural environment is valued and sustainable

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		3.2.1.7	Develop, review and implement coastal foreshore plans, including beach nourishment and coastal protection works.	Coordinator Natural Resources Management	Implement and complete the annual coastal management program	30-Jun-21	Unity Community
3.2.2	Develop water and waste services and systems that ensure the integrity of the Whitsunday region's natural environment.	3.2.2.1	Ensure compliance with Environmental Licence conditions and any DES requirements arising from Environmental Inspections	Manager Waste and Recycling Services	Zero non-compliances	30-Jun-21	Trust Unity Accountability
		3.2.2.2	Attain annual landfill waste diversion	Manager Waste and Recycling Services	20% of landfill waste diverted.	30-Jun-21	Community Continuous Improvement
3.2.3	Support and facilitate a variety of community awareness initiatives and programs that promote the Whitsunday region's natural environment.	3.2.3.1	Facilitate NRM Education Workshop & Field Days	Coordinator Natural Resources Management	Develop complete an annual community engagement and extension plan to share natural resource management ideas and information. This will involve regional NRM groups.	30-Jun-21	Unity Continuous Improvement
3.2.4	Partner with stakeholders to mitigate the effects of pests on the Whitsunday region's natural environment.	3.2.4.1	Develop and/or review Property Pest Plans for the region	Coordinator Natural Resources Management	Whitsunday Biosecurity Plan, annual weed management program and annual feral animal control program implemented and completed.	30-Jun-21	Unity Community Continuous Improvement

Outcome 3.2

Our natural environment is valued and sustainable

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		3.2.4.2	Provide a response to Declared Weeds customer complaints within agreed timeframes	Coordinator Natural Resources Management	>95% of declared weeds customer complaints responded to within agreed timeframes.	30-Jun-21	Community Accountability
		3.2.4.3	Implement treatment of declared weeds on State & Council Controlled Roads	Coordinator Natural Resources Management	Annual RMPC declared weed schedule completed	30-Jun-21	Community Continuous Improvement
		3.2.4.4	Facilitate feral animal ground baiting activities within the region	Coordinator Natural Resources Management	Implement and complete annual feral animal baiting program.	30-Jun-21	Community
		3.2.4.5	Facilitate aerial shooting activities throughout the region	Coordinator Natural Resources Management	Implement and complete the approved annual aerial shooting program.	30-Jun-21	Community
		3.2.4.6	Implement treatment to known mosquito breeding sites	Coordinator Natural Resources Management	Implement and complete the approved annual mosquito management program.	30-Jun-21	Community
3.2.5	Promote the conservation of environmental assets including the Great Barrier Reef, beaches and wetlands.	3.2.5.1	Develop, review and implement a Reef Guardian Council Annual Plan for the financial year.	Coordinator Natural Resources Management	Council adopt the annual Reef Guardian Council Action Plan	30-Jun-21	Unity Community Continuous Improvement Accountability

Outcome 3.3

Our region is accessible and connected

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
3.3.1	Improve the utilisation of Council-owned aerodromes and aviation assets.	3.3.1.1	Develop Annual Business Plan to incorporate air travel targets for all assets	Chief Operating Officer – Aviation and Tourism	Number of RPT Services and number of flights.	30-Jun-21	Continuous Improvement
3.3.2	Partner with Federal and State Governments to develop and maintain a high-quality transport and road network.	3.3.2.1	Develop an Integrated Transport Strategy aimed at maintaining a connected transport network throughout the Whitsunday region.	Executive Manager Roads and Drainage	Integrated Transport Strategy adopted by Council.	31-Dec-20	Unity Community Continuous Improvement
3.3.3	Advocate for improved telecommunications across the Whitsunday region.	3.3.3.1	Develop funding applications for additional blackspots that can be applied for when funding rounds open.	Manager Innovation and Technology	Funding applications prepared and submitted when funding rounds open.	30-Jun-21	Community Continuous Improvement
3.3.4	Advocate for the implementation of the Bruce Highway Action Plan.	3.3.4.1	Council work collaboratively with the TMR to assist in the implementation of the plan through its RPMC contract arrangements.	Director Infrastructure Services	Council hold quarterly meetings with the TMR Regional Director	30-Jun-21	Unity Community Continuous Improvement

Outcome 3.4							
Our infrastructure supports our region's current and future needs							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
3.4.1	Develop and maintain effective roads and drainage infrastructure, networks and facilities	3.4.1.1	Complete designs for 2021/22 pre-planned roads and drainage capital works program Implementation of MMS System	Executive Manager Roads and Drainage	>75% of designs completed 100% Implemented	01-Mar-21 30-Dec-20	Unity Continuous Improvement Accountability
		3.4.1.2	Develop and implement maintenance schedule for road related works	Executive Manager Roads and Drainage	100% of scheduled maintenance road works are completed on time and budget	30-Jun-21	Unity Continuous Improvement Accountability
		3.4.1.3	Develop and implement road construction program	Deputy Director Infrastructure	Road construction programs are completed according to approved schedule on time and budget	30-Jun-21	Continuous Improvement
		3.4.1.4	Complete designs for 2021/22 stormwater and drainage pre-planned capital works program	Executive Manager Roads and Drainage	100% of designs completed	30-Jun-21	Unity Continuous Improvement Accountability
		3.4.1.5	Ensure drainage network is maintained in accordance with approved service levels as identified in the Transport Asset Management Plan	Executive Manager Roads and Drainage	100% of drainage network is maintained as per the Transport Asset Management Plan	30-Jun-21	Continuous Improvement Accountability
		3.4.1.6	Develop and implement maintenance schedule for stormwater drainage related works	Executive Manager Roads and Drainage	>90% of scheduled maintenance stormwater drainage works are completed on time and budget	30-Jun-21	Unity Continuous Improvement Accountability

Outcome 3.4

Our infrastructure supports our region's current and future needs

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		3.4.1.7	Develop and implement stormwater drainage construction program	Executive Manager Roads and Drainage	Stormwater drainage construction programs are completed according to approved schedule on time and budget	30-Jun-21	Continuous Improvement
		3.4.1.8	Implement 2020 DRFA reconstruction program.	Disaster Recovery Project Director	>75% of program complete	30-Jun-21	Unity Community Continuous Improvement
3.4.2	Develop and maintain effective water and waste water infrastructure, networks and facilities.	3.4.2.1	Complete annual review of network master plans for water, sewerage and recycled water networks and update as required to meet the region's needs	Chief Operating Officer – Whitsunday Water	Annual reviews completed and reported to Council	30-Jun-21	Continuous Improvement Accountability
3.4.3	Develop integrated asset management plans to effectively manage and maintain road, water and waste water infrastructure and ensure assets meet the demands of a growing population	3.4.3.1	Complete asset renewal priority annual programs (i.e. Sewer relining, Unlined CI Fitting replacement, switchboards, pumps, bores and meter replacement)	Chief Operating Officer – Whitsunday Water	>90% annual programs complete	30-Jun-21	Continuous Improvement
3.4.4	Deliver effective customer focussed water services that protect the public health.	3.4.4.1	Ensure compliance with Environmental Licence conditions.	Chief Operating Officer – Whitsunday Water	No offences received.	30-Jun-21	Trust Community Accountability

Outcome 3.4							
Our infrastructure supports our region's current and future needs							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		3.4.4.2	Ensure compliance with Drinking Water Quality Management Plans.	Chief Operating Officer – Whitsunday Water	Samples meet ADWG	30-Jun-21	Accountability
		3.4.4.3	Ensure compliance with Service Indicators as detailed in the Whitsunday Regional Water and Waste Annual Performance Plan 2019-2020	Chief Operating Officer – Whitsunday Water	>95% compliance	30-Jun-21	Continuous Improvement Accountability
3.4.5	Develop a planned approach to securing the Whitsunday region's water supply.	3.4.5.1	Complete detailed design for Cannonvale Bulk Water Pipeline Upgrade Project	Chief Operating Officer – Whitsunday Water	Designs completed and reported to Council.	31-Mar-21	Continuous Improvement
		3.4.5.2	Implement priority waterway restoration projects to maintain public and private infrastructure and enhance environmental condition	Manager Health, Environment and Climate	Annual riparian waterway improvement program of works completed.	30-Jun-21	Continuous Improvement
3.4.6	Partner with Federal and State Governments to enhance the Whitsunday region's capacity for ongoing development and infrastructure maintenance.	3.4.6.1	Complete RMPC contracted works Implement IMS System for RMPC construction works	Executive Manager Roads and Drainage Deputy Director Infrastructure	RMPC contracted works delivered on time and budget IMS System developed and implementation commenced	30-Jun-21 30-Jun-21	Continuous Improvement Accountability
		3.4.6.2	Complete 2019 DRFA program	Disaster Recovery Project Director	100% of program complete.	30-Dec-20	Continuous Improvement Accountability

Outcome 3.4							
Our infrastructure supports our region's current and future needs							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		3.4.6.3	Complete 2020 DRFA program damage assessment and submit to QRA for approval	Disaster Recovery Project Director	The 2020 DRFA program damage assessment has been submitted to QRA for approval	31-Aug-20	Continuous Improvement Accountability
		3.4.6.4	Deliver Shute Harbour project construction.	Disaster Recovery Project Director	Project progressing in accordance with project plan.	30-Jun-21	Unity Continuous Improvement Accountability
3.4.7	Engage with Federal and State Governments regarding regional and national water security issues.	3.4.7.1	Representation of the Bowen Utilities PCG	Chief Operating Officer – Whitsunday Water	Active participation of the PCG – Attendance of 75% of scheduled meetings	30-Jun-21	Community
		3.4.7.2	Advocate to State and Federal Government for a Burdekin-Bowen pipeline to support the local agriculture sector.	Chief Operating Officer – Whitsunday Water	State and Federal member have been engaged with regarding this issue.	30-Jun-21	Community

Theme 4: Prosperity

Outcome 4.1							
Our infrastructure enables economic development and facilities investment opportunities							
Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
4.1.1	Implement and enhance Council's Economic Development Strategy	4.1.1.1	Implementation of Actions for the Economic Development Strategy as agreed by Council for the year ended 30 June 2021.	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate progress against actions listed within the Economic Development strategy.	30-Jun-21	Unity Community Continuous Improvement Accountability
		4.1.1.2	Develop business cases for projects identified in Council's Economic Development Strategy which can be updated or adapted when funding opportunities arise.	Project Coordinator - Regional Skills Investment Strategy	6 business cases developed in 2020/21.	30-Jun-21	Unity Community Continuous Improvement Accountability
		4.1.1.3	Review Council's Major Festivals and Events Attraction Strategy and Policy.	Manager Community Development and Libraries	Review complete and revised documents presented to Council for adoption.	30-Jun-21	Unity Community Continuous Improvement Accountability
4.1.2	Develop the Whitsunday Coast Airport as a significant transport and exports hub and regional economic driver.	4.1.2.1	Identify and implement approved actions to increase revenue over previous financial year	Chief Operating Officer – Aviation and Tourism	Aeronautical revenue increases by 10% over previous financial year.	30-Jun-21	Unity Continuous Improvement Accountability
		4.1.2.2	Develop and implement a Whitsunday Coast Airport Safety and Security Management Plan.	Chief Operating Officer – Aviation and Tourism	0 safety and security alerts issued during Civil Aviation Safety Authority and Office of Transport Security surveillance activity.	30-Jun-21	Unity Continuous Improvement Accountability

Outcome 4.1

Our infrastructure enables economic development and facilities investment opportunities

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
		4.1.2.3	Ensure annual maintenance of all aeronautical facilities is completed according to approved schedule.	Chief Operating Officer – Aviation and Tourism	Annual maintenance program to be completed on time and within budget.	30-Jun-21	Unity Continuous Improvement Accountability
4.1.3	Partner with government, industry, business and community to create economic opportunities through encouraging and attracting investment to the Whitsunday region.	4.1.3.1	Enhance working relationships with key industry and business regarding economic development of the Whitsunday Region	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate consultation and engagement with key industry and business	30-Jun-21	Unity Community Continuous Improvement Accountability
4.1.4	Advocate for the construction of the Urannah Dam and improvements to the Burdekin Falls Dam.	4.1.4.1	Representation of the Bowen Utilities PCG	Chief Operating Officer – Whitsunday Water	Active participation of the PCG – Attendance of 75% of scheduled meetings	30-Jun-21	Community
4.1.5	Advocate for the establishment of a base load power station at Collinsville and alternative energy sources.	4.1.5.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community

Outcome 4.2

Our mining sector enjoys access to strong export and development opportunities

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
4.2.1	Develop an Abbot Point Infrastructure Strategy	4.2.1.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community
4.2.2	Partner with government, business and industry to develop a Mining and Logistics Support Industry Precinct.	4.2.2.1	Liaise with Trade and Investment Queensland to promote the development of a Mining and Logistics Support Industry Precinct.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community
4.2.3	Advocate for the continued development of the Port of Abbot Point and the Abbot Point State Development Area.	4.2.3.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community

Outcome 4.3

Our agriculture sector is sustainable and enjoys access to strong export and development opportunities

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
4.3.1	Develop an Agriculture Strategy to facilitate the growth of the agriculture, horticulture and seafood sectors and identify export opportunities.	4.3.1	Develop a business case aimed at facilitating the growth of the agriculture, horticulture and seafood sectors which identifies export opportunities.	Project Coordinator - Regional Skills Investment Strategy	Business Case developed and reported to Council.	30-Jun-21	Community
4.3.2	Maintain road infrastructure that meets the needs of primary producers and industry stakeholders.	4.3.2.1	Develop a Network Plan as part of an Integrated Transport Strategy for Council, which supports and informs the construction and maintenance of road infrastructure that meets the needs of primary producers and industry stakeholders throughout the Whitsunday region.	Executive Manager Roads and Drainage	Network Plan incorporated into Integrated Transport Strategy for Council adoption.	31-Dec-20	Unity Community Continuous Improvement
4.3.3	Partner with primary producers and industry stakeholders to promote the Whitsunday region as a suitable location for a fresh produce canning and processing plant.	4.3.3.1	Support the Bowen Gumlu Growers Association in their endeavours to add value to the agriculture industry of the Whitsunday region.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement	30-Jun-21	Community
4.3.4	Partner with primary producers and industry stakeholders to identify opportunities and challenges facing our agriculture, horticulture and seafood sectors.	4.3.4.1	Support primary producers and industry stakeholders in the Whitsunday Region to identify opportunities and challenges facing our agriculture, horticulture and seafood sectors.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement	30-Jun-21	Community

Outcome 4.4

Our tourism and small business sectors are strong, sustainable and actively promoted

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
4.4.1	Ensure a regulatory environment which is business friendly and considerate of business needs.	4.4.1.1	Provide advocacy and commentary toward policies and regulation that have effect on the regional economy	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which highlight response to significant advocacy and policy issues	30-Jun-21	Unity Community Continuous Improvement
4.4.2	Enhance tourism and entry signage across the Whitsunday region.	4.4.2.1	Implement appropriate actions from Destination Tourism Plan	Project Coordinator - Regional Skills Investment Strategy	Report to Council as required to provide updates on implementation of the Destination Tourism Plan	30-Jun-21	Unity Community
4.4.3	Partner with tourism, business and economic development organisations to deliver training programs and initiatives for the tourism and small business sectors.	4.4.3.1	Develop RSIS (Regional Skills Investment Strategy) business cases as required.	Project Coordinator - Regional Skills Investment Strategy	Business Cases developed and reported to Council with project updates as required.	30-Jun-21	Unity Community
4.4.4	Partner with tourism, business and economic development organisations to promote the local tourism and small business sectors.	4.4.4.1	Implement council led or responsible actions associated with the Destination management plan	Project Coordinator - Regional Skills Investment Strategy	Twice yearly update by RTO to be presented to council highlighting progress against plan.	30-Jun-21	Continuous Improvement Accountability

Outcome 4.4

Our tourism and small business sectors are strong, sustainable and actively promoted

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
4.4.5	Promote the Whitsunday region as a desirable domestic and international tourist destination.	4.4.5.1	Support and partner with Tourism Whitsundays to undertake consumer marketing activities and tourism industry training and cooperative actions.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community
4.4.6	Advocate for the establishment of an integrated resort and casino development within the Whitsunday region.	4.4.6.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community
4.4.7	Promote the continued development of the tourism sector.	4.4.7.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community
4.4.8	Promote living, investing and shopping locally.	4.4.8.1	Support local Chambers of Commerce to implement the local buying program.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement	30-Jun-21	Community
4.4.9	Encourage the retention of existing local industries and businesses and the development of emerging industries and businesses.	4.4.9.1	Aid potential develops/investors and existing local industries/businesses with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on stakeholder engagement	30-Jun-21	Community

Outcome 4.5

Our region provides strong education, employment and training pathways

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
4.5.1	Partner with government, industry, business and community to support develop and business growth that generates employment opportunities	4.5.1.1	Implement Economic Development Strategy actions which support and develop business growth that generates employment opportunities.	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate progress against actions listed within the Economic Development strategy.	30-Jun-21	Unity Community Continuous Improvement Accountability
		4.5.1.2	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required to establish the Whitsunday Marine Centre of Excellence.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community
4.5.2	Promote the Whitsunday region as a suitable location for a variety of education facilities including a university campus and boarding school or private boarding facility.	4.5.2.1	Advocate to both the State and Federal Government for support and aid potential developers and investors with market analysis and data as required.	Project Coordinator - Regional Skills Investment Strategy	Monthly report provided to Council on advocacy items	30-Jun-21	Community
4.5.3	Promote initiatives designed to enhance and increase local employment and training opportunities.	4.5.3.1	Implement Economic Development strategy theme five actions to develop a skilled local workforce	Project Coordinator - Regional Skills Investment Strategy	Reports provided to Council on a monthly basis which demonstrate progress against actions listed within the Economic Development strategy	30-Jun-21	Unity Community Continuous Improvement

Outcome 4.5

Our region provides strong education, employment and training pathways

Corporate Plan Strategy		Operational Plan Action(s)		Responsibility	Measure	Due Date	Values
4.5.4	Promote the development of a skilled and flexible workforce to benefit local industries and businesses.	4.5.4.1	Deliver outcomes and training solutions proposed by the Regional Skills Investment Strategy project plan	Project Coordinator - Regional Skills Investment Strategy	4 business cases/solutions developed in 20/21	30-Jun-21	Unity Community Continuous Improvement

Our Services and Facilities

Services and facilities provided by Council have been linked with the relevant strategies in the Corporate Plan in the following table. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Whitsunday Regional Council.

Services | Facilities | Support

Airports and Aerodromes
Aged seniors' services
Building approval process control
Caravan parks
Cemetery
Climate Change Innovation Hub
Coastal Protection
Community engagement
Community halls
Council buildings heritage assets
Customer service
Disaster management
Economic development
Festival event support
Health administration inspection
Library library services
Natural resource management
Parks gardens reserves
Public toilets
Ranger services
Regional collaboration
Roads infrastructure
Rubbish recycling kerbside collection
Sewerage Services
Sport recreation facilities
Strategic planning
Street lighting
Support for volunteers
Tourism management
Town beautification landscaping
Town planning
Waste management
Water supply
Youth services



Our Business Activities

Council undertakes several commercial business activities. Annual performance plans for each commercial business unit are provided as attachments to this Operational Plan.

Foxdale Quarry

Foxdale Quarry supplies material for domestic and commercial purposes. The Quarry's products are quality controlled by Council's own National Association of Testing Authorities (NATA) certified testing laboratory that ensures compliance to required product specification.

Shute Harbour

The Shute Harbour facility was extensively damaged in March 2017 by Severe Tropical Cyclone Debbie. Council obtained funding under the Natural Disaster Relief and Recovery Arrangements (NDRRA) to demolish the damaged facility and reconstruct the terminal building, floating pontoons, carparking and landscaping, small tourism operators building and storage, fuel facility and seawall. The total funding package is \$54.5M.

Vassallo Constructions P.L. won the tender to construct the world class facility that Shute Harbour will become and commenced construction in January 2020. Construction is expected to be completed by June 2021. During the construction period, Council and the contractor will allow limited ferry operations from Shute Harbour by Cruise Whitsunday for Hamilton Island and other island contractors.

Whitsunday Coast Airport

The Whitsunday Coast Airport services a significant range of air traffic from all phases of commercial, public and private enterprises.

The current terminal facility caters for in excess of 250,000 passengers per annum. The runway length of over 2073 metres is the longest in the Whitsunday region, with room for further growth to in excess of 3000 metres. The facility currently has the capacity to service aircraft up to 767 – 300 ER / A330 – 300 size.

Water Supply & Sewerage Services

This business unit provides potable water to the water supply areas within the region. The business unit also collected waste water (sewage) from the sewerage service areas and treats collected sewage in keeping with license and environmental requirements before disposing of the treated effluent. Council also recycles some of this treated effluent for use in public spaces and sporting facilities such as golf courses.

Waste Services

This business unit provides waste collection, recycling and waste disposal services to the serviced area within the region. Its vision is to ensure the Whitsundays becomes a sustainable, low waste region in which human health and the environment are protected from the impact of waste and its mission is to provide long term sustainable waste management solutions to the community that enhance resource recovery and recycling outcomes.

Operational Risk Management

The Local Government Regulation 2012 requires Council to state how it will manage operational risks in its Operational Plan. Whitsunday Regional Council recognises risk management as an integral part of good governance and acknowledges that it is important to consider the external and internal context within which the Council operates, relative to risk, in order to understand the environment in which Council seeks to achieve its operational objectives.

Council provides a diverse range of services and facilities to the public which exposes it to risks. As such, Council seeks to engage experienced and qualified personnel in areas of high risk and provides them with appropriate ongoing training and equipment to ensure they can undertake their roles with minimal risk to the community and the organisation.

The following table shows the risks Council's operations are exposed to and the associated Operational Plan actions identified as control measures to manage these risks:

Risk Identified	Associated Operational Plan Action (Control Measure)
Council is unable to process payroll due to system failure or staff absence resulting in disruption to the workforce.	1.4.1.1
Council is unable to fill critical roles due to lack of qualified applicants resulting in service disruption, reputational harm and potential compliance issues.	1.4.1.1
Council cannot deliver statutory or necessary services to community due to limited staff and lack of cross trained staff with spare capacity resulting in reduced levels of service, potential legal ramifications and reputational harm.	1.4.1.1 1.4.1.3
Council is unable to deliver day-to-day services due to Council-wide IT system breakdown resulting in disruption to services, financial loss and reputational harm.	1.3.4.1 1.3.4.2 2.1.1.4 2.1.1.5
Council's records are not adequately maintained or protected from unauthorised use or disclosure due to poor record keeping practices resulting in non-compliance with legislation, potential financial loss and reputational harm.	1.3.4.1 1.3.4.2 1.4.3.1 1.4.3.2
Council's frontline staff are verbally or physically abused whilst at work due to the sensitive, financial and personal nature of interactions with the community resulting in mental or physical injury.	1.3.2.1 1.3.2.2 1.3.3.5 1.4.4.1 1.4.4.2
Reports of incidents or problems made via Council's social media channels are missed or not acknowledged by staff within a reasonable time frame due to limited monitoring resulting in serious harm or death to a member of the public, potential legal ramifications and reputational harm.	1.1.4.1
Council's critical assets or infrastructure fails due to poor asset condition monitoring and/or non-adherence to operational management processes resulting in serious injury or death, environmental harm, disruption of service, potential legal ramifications, financial loss and reputational harm.	1.3.3.1 1.3.3.2 1.3.3.3 2.2.1.3 3.1.2.3 3.4.1.5 3.4.3.1
Land owned or managed by Council for public recreation and event hire is not maintained or managed appropriately due to lack of inspection and maintenance programs and/or poor event planning, licensing and approval processes resulting in serious injury or death to a member of the public, potential legal ramifications, financial loss and reputational harm.	2.2.1.1 2.2.1.3 2.2.1.4

Risk Identified	Associated Operational Plan Action (Control Measure)
Committees of Council, contractors and other delegates of Council operate outside existing guidelines and/or legislation due to those parties not being effectively managed by Council resulting in legal ramifications, financial loss and reputational harm.	1.1.2.2
Contracts are not prepared or managed appropriately due to lack of centralised contract management framework resulting in potential safety issues, impacts to service delivery, legal implications, financial loss and reputational harm.	1.3.5.2 1.4.3.3
Projects are not delivered on time or within budget, or milestones are not met due to lack of proper planning, scoping and understanding between teams resulting in internal financial and staffing stress on departments, potential loss of grant funding and reputational harm.	1.3.3.2 3.2.1.5 3.4.5.2 4.1.1.2
Council does not select a supplier that provides the best overall value due to lack of processes and training for staff resulting in financial loss, potential legal implications and reputational harm.	1.1.1.4 1.1.3.1
Council processes a fraudulent request for payment by a third party due to inadequate payment verification processes resulting in financial loss and reputational harm.	1.1.1.4 1.1.3.1
Council data is compromised due to an external system attack or internal theft/ misuse of Council resources/data resulting in financial loss, legal and compliance issues and reputational harm.	1.1.1.4 1.1.3.1 1.3.4.1
Council is bound to certain legal and service obligations due to an officer of Council acting outside of their delegation resulting in financial loss, potential legal ramifications and reputational harm.	1.1.1.4 1.1.3.1 1.1.2.2
Council processes payments to a ghost employee or false bank account, Council processes fraudulent requests for payment to an employee for time not worked or Council overpays an employee who does not notify management of the overpayment or return the funds.	1.1.1.4 1.1.3.1
Council incurs expenditure for unapproved goods and services purchased on Council credit cards due to non-compliance with credit card purchasing procedures and a lack of oversight resulting in financial loss.	1.1.1.4 1.1.3.1
Cash received or held at Council's premises is stolen due to non-compliance with cash management procedures and a lack of oversight resulting in financial loss.	1.1.1.4 1.1.3.1
Council resources are used by staff for non-Council business due to non-compliance with Code of Conduct and a lack of oversight resulting in financial loss.	1.1.1.4 1.1.3.1
Council staff do not declare actual or perceived COIs or gifts and benefits offered or received as required due to lack of understanding or purposeful intent, resulting in unobjective decision making, fraudulent activities, potential legal ramifications and financial loss.	1.1.1.4 1.1.3.1

As part of the implementation of Integrated Strategic Planning and Reporting, Council intends to formalise its risk-based management practices to improve the management of identified risks. More detailed risk management analysis and treatment of these risks should be applied through the Risk Management Policy and Risk Management Framework to assist in working towards an enterprise-wide approach to risk management.

References and Acknowledgements

Reference to the following documents or sources were made during the preparation of the 2020-21 Operational Plan.:

- Whitsunday Regional Council Community Plan 2011–2021;
- Council website: www.whitsunday.qld.gov.au;
- Whitsunday Regional Council Corporate Plan 2016-2021;
- Whitsunday Regional Council Draft Long Term Financial Plan 2020; and
- Whitsunday Regional Council Annual Financial Report 2018-2019.

Review of Plan

In accordance with statutory requirements, the Corporate Plan is reviewed and updated annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.

Document Management

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Status	Draft V7
Date of Adoption	

Disclaimer

This Plan has been prepared for the exclusive use by the Whitsunday Regional Council.

This Plan contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Whitsunday Regional Council, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Whitsunday Regional Council.

This Plan is supplied in good faith for public information purposes and Council accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the Plan.



11. Corporate Services

11.2 REPRESENTATION ON COMMITTEES AND BOARDS - 2020-2024

AUTHOR: Norm Garsden - Acting Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council nominate Cr Clifford or Cr Grundy to represent Whitsunday Regional Council on the Coastal Councils Adaptation Taskforce.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 24 June 2020.

SUMMARY

At Council's meeting of 27 May 2020 Councillors were authorised to represent Council on a number of internal and external committees and boards. Since then, Council has additionally been asked to nominate a Council representative to be included on the Coastal Councils Adaptation Taskforce. Correspondence from the Whitsunday Climate Change Innovation Hub is attached for Council's information.

PURPOSE

To provide Council with an opportunity to nominate a representative to the Coastal Councils Adaptation Taskforce.

BACKGROUND

The Coastal Councils Adaptation Taskforce (C-CAT) is an alliance of Queensland coastal councils. C-CAT's purpose is to collectively improve capacity to adapt to coastal climate change challenges through:

- information sharing;
- collaborative research into common coastal climate change adaptation challenges;
- collaboration with key partner organisations; and
- advocacy and engagement with relevant State and Federal Government agencies on policies, programs, and initiatives related to coastal climate change adaptation.

At their most recent meeting (April 2020), the Executive Committee agreed that expanding each council's representation to include an elected member would be of value to provide different skills, perspectives and influence for the group. For these reasons, C-CAT invites an elected member from Whitsunday Regional Council to join the C-CAT Executive Committee. Meetings are held quarterly on the third Thursday of the month from 10-11.30am. The next meetings are;

- Thursday 23 July 2020;
- Thursday 22 October 2020; and
- Thursday 21 January 2021.

ANALYSIS

Following receipt of the correspondence, Councillors were invited to express an interest in being the representative on the Coastal Councils Adaptation Taskforce. Two expressions of interest were received:

- Cr Jan Clifford; and
- Cr Al Grundy.

For Council's information, Cr Clifford currently represents Council on 10 external committees, whilst Cr Grundy represents Council on 4 external committees.

STRATEGIC IMPACTS

Council committees provide an avenue for Council to focus on a single or range of associated issues, to gain a deeper understanding of specific matters, whereas, participation in external committees assist Council to maintain a relationship with particular sections of the community.

CONSULTATION

Jason Bradshaw - Director Corporate Services
Neil McGaffin - Director Development Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the *Local Government Act 2009* or the Staff Code of Conduct.

CONCLUSION

Council has the opportunity to nominate a Councillor to the Coastal Councils Adaptation Taskforce.

ATTACHMENTS

Attachment 1 – Correspondence from the Coastal Councils Adaptation Taskforce.
Attachment 2 – Terms of Reference Coastal Councils Adaptation Taskforce.

21 May 2020

Whitsunday Regional Council
Attn: Mayor Andrew Willcox
PO Box 104
PROSERPINE QLD 4800

Dear Mayor Willcox

RE: Invitation Coastal Council Adaptation Taskforce (C-CAT) Executive Committee

Thank you for your Council's continued commitment to the Coastal Councils Adaptation Taskforce (C-CAT). As an alliance of Queensland coastal councils, the C-CAT's purpose is to collectively improve capacity to adapt to coastal climate change challenges through:

- information sharing,
- collaborative research into common coastal climate change adaptation challenges,
- collaboration with key partner organisations,
- advocacy and engagement with relevant State and Federal Government agencies on policies, programs, and initiatives related to coastal climate change adaptation.

In the most recent meeting (April 2020), the Executive Committee agreed that expanding each council's representation to include an elected member would be of value to provide different skills, perspectives and influence for the group.

For these reasons, the C-CAT would be pleased to invite an elected member from your council to join the CCAT Executive Committee. Meetings are held quarterly on the third Thursday of the month from 10-11.30am. The next meetings are;

- Thursday 23 July 2020
- Thursday 22 October 2020
- Thursday 21 January 2020

Please find enclosed for further information the C-CAT Terms of Reference. Should you require more information, please do not hesitate to contact me or your Council's nominated representative, Coordinator Natural Resource Management, Scott Hardy.

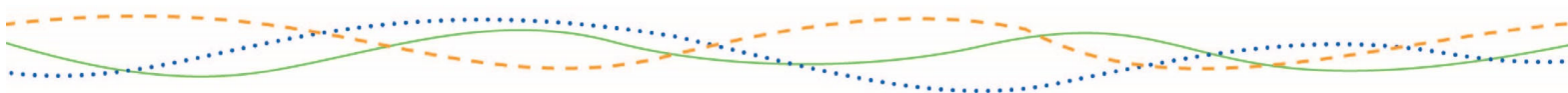
The C-CAT would appreciate your written response (email is fine) confirming your candidate for Councillor Representative before **22 July 2020**.

Yours sincerely,



Olivia Brodhurst
Coordinator
Whitsunday Climate Change Innovation Hub

CC Acting Chief Executive Officer, Jason Bradshaw



Coastal Council Adaptation Taskforce (C-CAT)

Terms of Reference

Updated May 2020

Purpose of C-CAT	To collectively improve the capacity to adapt to coastal climate change challenges through an alliance of Queensland coastal local governments.
Objectives of C-CAT	1. Improve the individual and collective capacity of Queensland coastal local governments to adapt to coastal climate change challenges through: a. the sharing of information and experiences relevant to coastal climate change adaptation including: i. the use and application of common statutory and non-statutory instruments; ii. innovative and purpose-built tools, approaches, and policies specifically tailored by local governments to coastal climate change adaptation challenges; and iii. local, national, and international 'best practice' examples obtained from research and environmental scanning. b. the identification of common training and professional development needs that will assist Queensland coastal local government to understand and respond to the challenges of coastal climate change adaptation. 2. Identify, prioritise, and initiate collaborative research into common coastal climate change adaptation challenges. 3. Identify, prioritise, and initiate in collaboration with key partner organisations, projects that will assist in delivering a common approach to coastal climate change adaptation. 4. Engage relevant State and Federal Government agencies on policies, programs, and initiatives related to coastal climate change adaptation. 5. Provide advice to the LGAQ on policies, programs, and initiatives related to coastal climate change adaptation.
Guiding Principles	Any actions, initiatives, or policy positions generated by the C-CAT will: 1. Be local government focused, flexible and fit for purpose; 2. Espouse local government's long-term sustainability; and 3. Embrace a genuine commitment to improve the capacity of local government to adapt to coastal climate change.
C-CAT Membership and Structure	The C-CAT is a local government member-based group. Membership is voluntary and limited to the Queensland coastal and island Councils, any landward Councils that will experience the impacts of sea level rise and storm surge, and the LGAQ. Membership is by two yearly subscription aligned to the local government election cycle. Two yearly subscription fees are set by the Executive. Each council's contribution is calculated using the LGAQ's membership subscription formula. The C-CAT structure is comprised of: – the C-CAT Executive Committee (Executive); – the C-CAT Secretariat (Secretariat); and – any necessary C-CAT Sub-committees (Sub-committees).

Role and Responsibilities of the C-CAT Council Members	The C-CAT Council Members will: – nominate an elected and staff representatives to form the Executive; – make available council representatives to form Sub-committees; and – endorse the objectives and initiatives of the C-CAT.
Role and Responsibilities of the Executive	The Executive's role is to: – undertake overarching direction setting and project decision making on behalf of the C-CAT Council Members. – oversee the realisation of the C-CAT Purpose and Objectives; – oversee the implementation of the C-CAT Action Plan; – provide direction to the Secretariat; – raise awareness of the C-CAT, its initiatives and activities to other State and National organisations; and – seek assistance and invite participation from academic institutions, State and Federal Government agencies, consultants, relevant industry stakeholders and non-government organisations. The Executive is responsible for: – circulating all relevant information and/or agenda items through the Secretariat; – establishing Sub-committees to undertake specific tasks or projects; – maintaining strong communication flows to and from the C-CAT Council Members; and – making judgements and decisions within the parameters identified by the C-CAT Action Plan.
Membership, Representation, and Selection of the Executive	The Executive will be comprised of: – One (1) elected voting member and one (1) non-voting technical officer (unless appointed as proxy) from each of the C-CAT Council Members; – one (1) representative from the LGAQ. Nominations for the Executive will be requested from the C-CAT Council Members eight (8) weeks prior to the scheduled vote. Selection of the Executive will be achieved through a postal (including email) vote by the C-CAT Council Members prior to the first meeting of a new two year term. Representatives on the Executive will be nominated to participate for a two (2) year term. Councils joining the C-CAT in the middle of a two year term must wait for the commencement of the new two year term to nominate a representative for the Executive.
Role and responsibilities of the LGAQ	The LGAQ will: – hold the C-CAT membership subscription fees on behalf of the C-CAT; – make funds available upon invoice from the C-CAT Secretariat; – make available LGAQ representation for formed Sub-committees; and – provide the services of a Portfolio Lead as agreed through the adoption of an Annual Action Plan (Action Plan).
Role and responsibilities of the Secretariat	The Secretariat is responsible for: – providing administrative support to the Executive;

	– coordination of all C-CAT related meetings, preparation of agendas, and preparation and distribution of minutes; – facilitating and maintaining the focus of the Executive meetings; – using discretion on the attendance by non-members or observers at meetings. – the day to day implementation activities required in relation to the Action Plan including: a. liaison with industry, associations, and research institutions; b. assisting the LGAQ with strategic policy development and promotion; c. acting as a conduit for accessing and delivering grants and other funding and investment opportunities; d. performing the functions associated with the procurement of consultants and expert panels; e. managing financial activity, reporting and acquittals; f. sourcing up-to-date information from relevant organisations such as Federal and State Government agencies, other local governments, academic and research institutions, relevant industry, consultants, and non-government organisations.
Role of Sub-committees	The Executive may establish Sub-committees for the purpose of working on a particular project or task. A Sub-committee may consist of individuals or groups outside the C-CAT membership, but must include a minimum of two C-CAT Council members and a representative of the LGAQ to ensure appropriate facilitation of information. Any Sub-committee formed is required to report back to the Executive according to agreed project reporting schedules through the Secretariat.
Meetings	Meetings will generally be in Brisbane. One meeting will be coordinated with the LGAQ Annual Conference in October. The frequency of meetings will be set by the Executive, but will be no less than quarterly. Meetings will be scheduled at the end of each preceding meeting. Reminder notice of meetings will be in writing and provided two weeks in advance. Other meetings will be scheduled according to identified need. Workshops to address specific issues may also be scheduled.
Agendas and Minutes	Agendas will be prepared by the Secretariat and provided to the Executive no later than ten (10) business days prior to a scheduled meeting date. A record of all meetings will be prepared by the Secretariat and provided to the Executive no later than five (5) business days post a scheduled meeting.
Voting	Decisions will be made by the Executive through consensus and when represented by a quorum. If, after applying a consensus process the Executive cannot reach a decision and voting is required, each C-CAT Council Member represented on the Executive has one vote. If consensus cannot be reached, a decision supported by a majority of votes is the Executive's decision.
Quorum	A quorum for the Executive is greater than 50% of C-CAT Council Member representatives/proxies.

Code of Conduct	The Executive representatives and proxies must: – Act in good faith; – Act with impartiality and integrity; and – Ensure that the work of the C-CAT is not compromised or affected by any conflicts of interest.
Proxies	In the absence of an Executive representative, a nominated proxy from the applicable council may act on behalf of and have all the functions of the representative. A proxy will not substitute for the Executive representative for more than half the meetings held in a 12 month period without the agreement of the Executive.
Spokesperson and Deputy Spokesperson	At the first meeting of the Executive in a new two year term, one representative will be elected as the Spokesperson and one representative will be elected as the Deputy Spokesperson. The Spokesperson will act as the official spokesperson of the C-CAT. If the Spokesperson is absent, the Deputy Spokesperson will assume the responsibilities of the Spokesperson.
Responsibilities of the Spokesperson	The Spokesperson is responsible for: – guiding the Executive to fulfil its role; – providing leadership within the Executive; – creating a cooperative working relationship within the Executive and between the Executive and external stakeholders; – representing the Executive and C-CAT in dealings with the public, media and other external stakeholders; – assisting with maintaining the focus of the Executive meetings;
Vacancies	If the office of a nominated Executive representative becomes vacant, the Executive will invite member councils without a representative on the Executive (including the vacating representative's council) to nominate a representative. Nominees must be received eight (8) weeks prior to the scheduled vote. The new Executive representative will be selected through a postal (including email) vote by the C-CAT Council Members
Conflict of Interest	If conflict of interest cannot be avoided it must be declared.
Confidentiality	All individuals associated with the C-CAT will treat information as strictly confidential when requested by the Executive, Secretariat, LGAQ, or C-CAT Council Members.
Guests	From time to time the Executive or a Sub-committee may wish to consult with representatives of organisations, groups or professionals that are not members of the C-CAT. Obligations of observers and guests are to: – attend with the Spokesperson or Secretariat's prior arrangement; – make presentations or comments only at the Spokesperson's invitation; and – observe all confidentiality.
Review of these Terms of Reference	Any C-CAT Council Member or Executive representative may request a review or suggest an amendment to these Terms of Reference during general business of a scheduled meeting.

11. Corporate Services

11.3 NORTHERN ALLIANCE OF COUNCILS ANNUAL GENERAL MEETING

AUTHOR: Norm Garsden – Acting Manager Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- a) Nominate two Councillors as delegates to the Northern Alliance of councils Annual General Meeting;**
- b) Submit motions for the conference program, addressing matters of importance;**
- c) Confirm that as Council held the 2019 Conference, it believes that other Councils are best placed to host the 2021 Conference; and**
- d) Advise the current secretariat that it is not interested in undertaking the role of the secretariat for 2020-2024.**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

Notice has been received of the Annual General Meeting of the Northern Alliance of Councils on 12 August 2020. This meeting will be held via Zoom. Council is being asked:

- To nominate its representatives to attend the AGM;
- Submit motions for the conference program;
- Whether Council is interested in hosting the Northern Alliance conference in 2021; and
- Whether Council is interested in taking over the Secretariat of the Northern Alliance for the next 4 years.

PURPOSE

The Northern Alliance of Councils is a group of 27 local governments from Rockhampton, west to Mount Isa and north to the Torres Strait, representing North Queensland. The group provides an opportunity for the member councils to network and to work together to influence federal and state governments about issues that impact North Queensland. As a member, Council has the opportunity to raise issues for escalation to the federal and state governments; be represented at the annual conference; submit motions to the conference; host future conferences; and become involved in running the organisation.

BACKGROUND

This year, because of the COVID-19 social distancing health directives, the conference element has been cancelled, but the Annual General meeting is being held via 'Zoom'. Past conferences have been held in Atherton, Ingham and Bowen. The Northern Alliance of Councils is separate to the Local Government Association of Queensland (LGAQ) but is modelled on a similar membership based structure.

STATUTORY/COMPLIANCE MATTERS

There are no statutory or compliance matters associated with this issue.

ANALYSIS

Nomination of representatives to attend the AGM

As the AGM will be held by 'Zoom', there is little cost to attending the meeting. Council has been represented previously by Mayor Willcox, Cr Petterson and Cr Clark. Council is permitted two representatives to attend the meeting as delegates. Business at the General Meeting includes:-

1. Apologies.
2. Confirmation of Minutes of previous General Meeting held in Bowen - August 2019
3. Business arising out of Minutes.
4. Correspondence referred to the meeting by the Executive.
5. Report by LAWMAC
6. Business arising out of "Replies to Resolutions".
7. Consideration of motions submitted by member Councils.
8. Consideration of expressions of interest to host future conferences.
9. General Business.

Proposed motions for the conference program

Council can submit motions to be considered at the Annual General meeting, to seek the support of other Councils in North Queensland. Topics could range from Works For Queensland, to the conduct of elections by the ECQ.

Hosting the Northern Alliance conference in 2021

Whitsunday Regional Council hosted the NAOC annual conference in Bowen last year and it may be too soon to realise any economic or political benefits from hosting again. The event cost approximately \$170K to host and showcased local industry and the economic opportunities in the region. It has been estimated that the direct economic benefits from the Northern Alliance Conference visit to the region was cost neutral to the \$170K spent.

Providing Secretariat of the Northern Alliance for the next 4 years.

Whilst not onerous, the provision of secretarial services to the Northern Alliance can be time consuming and resource hungry. No budget allocation has been made to support the provision of secretarial services to the organisation.

STRATEGIC IMPACTS

The annual Conference provides Council a forum to influence federal and state governments about issues that impact the Whitsundays and more generally North Queensland.

CONSULTATION

President and Secretariat of the Northern Alliance of Councils inc.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council has the opportunity to participate in the Northern Alliance of Councils Annual General Meeting and raise matters of importance to the Whitsundays.

ATTACHMENTS

Attachment 1 – Correspondence from Northern Alliance of Councils

Attachment 1 – Correspondence from Northern Alliance of Councils



(formerly North Queensland Local Government Association)

8 June 2020

Dear Member Council

On behalf of the Northern Alliance of Councils (NAOC), I write to invite you to attend the 2020 Annual General Meeting. Unfortunately, the 2020 conference is cancelled due to COVID-19 and social gathering restrictions.

The Annual General Meeting of the Northern Alliance of Councils Inc will commence at 2:00pm on Wednesday, 12 August 2020 via ZOOM.

I am enclosing an "expression of interest" form for completion and return to the Secretariat by Friday, 17 July 2020. The form is self-explanatory and will give us an indication of whether member Councils are:

- (a) submitting motions for the conference program;
- (b) interested in hosting a Northern Alliance of Councils conference in 2021; and/or
- (c) interested in taking over as Secretariat of the Northern Alliance of Councils for four years.

A motions template is also attached for completion and return to the Secretariat by close of business on Friday, 17 July 2020. This will enable the Secretariat to circulate the conference motions to member Councils in advance of the 2020 Annual General Meeting; allowing members to discuss the motions and consider their position as a member Council on matters of concern to them, well in advance of the Annual General Meeting. For this reason, I wish to advise that *motions submitted after 17 July will not be accepted*. Please note: Individual Councils are still required to lodge their motions directly to LGAQ. The Northern Alliance of Councils can only support motions.

If you require information regarding hosting a NAOC Conference, Amy Russell (Ph 4761 5352 or email naoc@charterstowers.qld.gov.au); will provide you with the Host Council Resource Kit. You are required to provide a brief presentation in support of your expression of interest, at the Annual General Meeting. An overview of your presentation is required by the Secretariat no later than 17 July 2020, for inclusion in the meeting agenda. This overview should reference conference facilities, available accommodation, transport logistics and a conference theme. It is requested that interested Councils, having discussed this at Council level, also provide us with a resolution of Council endorsing their expression of interest.

I have also attached the following meeting notices:

- Attachment 1 - Notice of NAOC 2020 General Meeting
- Attachment 2 - Notice of NAOC 2020 Annual General Meeting

I look forward to meeting with you all via Zoom in August to plan our future direction as an advocacy body for issues of importance to northern Councils.

Yours faithfully

Mayor Frank Beveridge
President
Northern Alliance of Councils Inc

Northern Alliance of Councils Inc
P.O. Box 189,
CHARTERS TOWERS, QLD 4820

Telephone: (07) 4761 5352
Facsimile: (07) 4761 5344
Email: naoc@charterstowers.qld.gov.au
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EXPRESSION OF INTEREST
SUBMISSION OF 2020 CONFERENCE MOTIONS
AND / OR
HOSTING A FUTURE NAOC CONFERENCE
AND/OR
SECRETARIAT OF NAOC

Our Council will be submitting motion/s for consideration at the 2020 Conference Annual General Meeting	Yes ☐	No ☐
Our Council is interested in taking over as Secretariat of the Northern Alliance of Councils for a four-year period	Yes ☐	No ☐
Our Council is interested in hosting a future conference of the Northern Alliance of Councils Inc	Yes ☐	No ☐
Date and number of Council Resolution endorsing this expression of interest in hosting a future Conference		

Please return to: Northern Alliance of Councils Inc Secretariat
Email : naoc@charterstowers.qld.gov.au
By 4.00pm Friday 17 July 2020

		Doc Ref #
Northern Alliance of Councils Inc	Secretariat:	P: (07) 4761 5352
President:	Charters Towers Regional Council	F: (07) 4761 5344
Mayor Frank Beveridge	P.O. Box 189,	E: naoc@charterstowers.qld.gov.au
	CHARTERS TOWERS QLD 4820	ABN: 96 975 058 935

2020 CONFERENCE MOTION TEMPLATE

Submitting council		
Date of council resolution approving motion be submitted		LGAQ Policy Executive district
Title of motion		
Motion		
Background		
What is the desired outcome sought? What are the impacts (positive or negative) on local government?		
NAOC comment (if applicable)		

Please return to : Northern Alliance of Councils Inc Secretariat
 Email : naoc@charters Towers.qld.gov.au
 By 4.00pm Friday 17 July 2020

PLEASE NOTE: MOTIONS RECEIVED AFTER 17 JULY WILL NOT BE ACCEPTED

Thank you for your assistance

Northern Alliance of Councils Inc President: Mayor Frank Beveridge	Secretariat: Charters Towers Regional Council P.O. Box 189, CHARTERS TOWERS QLD 4820	Doc Ref # P: (07) 4761 5352 F: (07) 4761 5344 E: naoc@charters Towers.qld.gov.au ABN: 96 975 058 935
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ATTACHMENT 1

NOTICE OF GENERAL MEETING

NOTICE is hereby given that the Northern Alliance of Councils Inc will hold its 2020 Annual General Meeting at 2:00pm on Wednesday, 12 August 2020 via ZOOM.

Business at the General Meeting shall be as follows:-

1. Apologies.
2. Confirmation of Minutes of previous General Meeting held in Bowen on 14 August 2019
3. Business arising out of Minutes.
4. Correspondence referred to the meeting by the Executive.
5. Report by LAWMAC
6. Business arising out of "Replies to Resolutions".
7. Consideration of motions submitted by member Councils.
8. Consideration of expressions of interest to host future conferences.
9. General Business.

Amy Russell
Secretary/Treasurer

Northern Alliance of Councils Inc
President:
Mayor Frank Beveridge

Secretariat:
Charters Towers Regional Council
P.O. Box 189,
CHARTERS TOWERS QLD 4820

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F: (07) 4761 5344
E: naoc@charters Towers.qld.gov.au
ABN: 96 975 058 935

ATTACHMENT 2

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Northern Alliance of Councils Inc will hold its 2020 Annual General Meeting at 2:00pm on Wednesday, 12 August 2020 via ZOOM.

Business at the Annual General Meeting shall be as follows:-

1. Attendance and apologies
2. Confirmation of Minutes of previous General Meeting held in Bowen on 14 August 2019
3. Business arising out of Minutes
4. Correspondence Inwards/Outwards as referred by the Executive
5. President's Report
6. Secretary/Treasurer's Report
7. Receipt and adoption of 2019 audit report and financial statements for NAOC
8. Annual subscriptions
9. Secretarial allowance
10. General Business.
11. Nomination of Secretariat Council for 2020 – 2024

Amy Russell
Secretary/Treasurer

Northern Alliance of Councils Inc
President:
Mayor Frank Beveridge

Secretariat:
Charters Towers Regional Council
P.O. Box 189,
CHARTERS TOWERS QLD 4820

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Doc Ref #
P: (07) 4761 5352
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E: naoc@charters Towers.qld.gov.au
ABN: 96 975 058 935

11. Corporate Services

11.4 CODE OF CONDUCT FOR COUNCILLORS IN QUEENSLAND

AUTHOR: David Royston-Jennings - Governance and Legislation Advisor

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- 1. Rescind Council Policy LSP_OMCEO_04 – Code of Conduct for Councillors; and**
 - 2. Acknowledge the revised Code of Conduct for Councillors in Queensland, made by the Minister for Local Government, Racing and Multicultural Affairs on 7 April 2020, and approved in accordance with s239A of the Local Government Regulation 2012.**
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

The Minister for Local Government made a new Code of Conduct for Councillors on 7 April 2020.

PURPOSE

The purpose of this report is for Council to acknowledge the amended Code of Conduct made by the Minister.

BACKGROUND

The Code of Conduct for Councillors in Queensland was established under the Local Government (Councillors Complaints) and Other Legislation Amendment Act 2018 and provided a streamlined system for dealing with Councillor complaints, imposed a mandatory Code of Conduct for Councillors, and required the Department of Local Government, Racing and Multicultural Affairs to make procedures for the conduct of meetings of local governments and their committees.

The Code of Conduct provides definitions of the four types of conduct and details how allegations or complaints are managed. The Code also specifies the Local Government Principles and Values upon which the Act is founded, and which councillors must comply with while performing their roles as elected representatives.

Council adopted the original Code of Conduct for Councillors at a Special Meeting held on 3 December 2018 when the legislation came into effect.

On 7 April 2020, the Minister for Local Government approved minor amendments to the Code of Conduct to reflect that the code will now apply to Brisbane City Council, and the Office of the Independent Assessor also now investigates councillor conduct complaints for Brisbane City Council.

STATUTORY/COMPLIANCE MATTERS

All Councillors stated in their Declaration of Office that they would faithfully and impartially fulfil the duties of the office, in accordance with the local government principles and Code of Conduct.

Section 150D of the Local Government Act 2009 prescribes that the Minister must make a code of conduct that sets out the standards of behaviour for councillors in performing their functions as councillors under this Act and that the Code may also contain anything the Minister considers necessary for, or incidental to, the standards of behaviour.

The Code of Conduct does not take effect until it is approved by a regulation and the approved Code must be tabled in the Legislative Assembly with the regulation approving the code and published on the department's website.

A Councillor's failure to comply with the behavioural standards may give rise to disciplinary action under the Councillor complaints framework.

ANALYSIS

All Councillors in Queensland must faithfully and impartially fulfil the duties of the office in accordance with the local government principles and code of conduct.

The Code of Conduct originally made by the Minister and adopted by Council in 2018 has since been amended. Therefore, the document adopted by Council has been superseded.

Beyond the adjustments to the document to add Brisbane City Council to the scope, there are no revisions of substance to the document. Minor adjustments to the language of the standards of behaviour have been made but the expectations of Councillors and the hierarchy of conduct categories remains the same.

Council's options are:

Rescind the current Code of Conduct adopted by Council and acknowledge the revised Code of Conduct made by the Minister on 7 April 2020

This option will ensure Council is acting in compliance with the intent of the legislation.

Do nothing

Council may choose to do nothing and retain the existing adopt Code of Conduct. However, this document is now outdated, as it has been superseded by the amended mandatory document made by the Minister.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Strategy 1.1.2: Maintain and enhance Council's Governance Framework to ensure the provision of best practice, accountable and transparent decision-making, which supports Council in meeting its legislative responsibilities.

Financial Implications

Not applicable.

Risk Management Implications

Council reduces risks of non-compliance by simply acknowledging the Code of Conduct, as opposed to adopting the document on Council's policy template.

CONSULTATION

Councillors have participated in workshops with Council employees internally, as well as external agencies such as the Department and Office of the Independent Assessor, as part of their induction. This has provided them with an overview and understanding of the amended Code of Conduct made on 7 April 2020.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Code of Conduct originally made by the Minister and adopted by Council in 2018 has since been amended. Therefore, the document adopted by Council has been superseded. It is recommended that Council resolve to rescind the existing Council policy, as it is now redundant, and simply acknowledge the mandatory Code of Conduct for Councillors in Queensland, made by the Minister for Local Government, Racing and Multicultural Affairs on 7 April 2020, and approved in accordance with s239A of the Local Government Regulation 2012.

ATTACHMENTS

Attachment 1 – Code of Conduct for Councillors in Queensland made 7 April 2020



Code of Conduct for Councillors in Queensland

Revised - Approved on 7 April 2020





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Any references to legislation are not an interpretation of the law. They are to be used as a guide only. The information in this publication is general and does not take into account individual circumstances or situations. Where appropriate, independent legal advice should be sought.

An electronic copy of this report is available on the Department of Local Government, Racing and Multicultural Affairs' website at www.dlgrma.qld.gov.au.



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Purpose of the Code of Conduct

The Code of Conduct sets out the principles and standards of behaviour expected of Councillors and Mayors when carrying out their roles, responsibilities and obligations as elected representatives for their communities. By adhering to the behaviours set out below, Councillors will increase public confidence in local government and Council decisions.

Background

Under section 150D of the *Local Government Act 2009* (the LGA), the Minister for Local Government (the Minister) must make a Code of Conduct stating the standards of behaviour for Councillors in the performance of their responsibilities as Councilors. In addition to this, the Code of Conduct may contain anything the Minister considers necessary for, or incidental to, the standards of behaviour.

Before assuming public office, Councillors must understand and commit to complying with the local government principles and obligations of Councillors in accordance with section 169 of the LGA, as well as the standards of behaviour set out in this Code of Conduct. All Councillors are required to make a declaration of office under section 169 of the LGA. As part of that declaration, Councillors must declare that they will abide by this Code of Conduct.



The local government principles and values

The LGA is founded on five local government principles with which Councillors must comply while performing their roles as elected representatives. These principles are listed below:

1. Transparent and effective processes, and decision-making in the public interest
2. Sustainable development and management of assets and infrastructure, and delivery of effective services
3. Democratic representation, social inclusion and meaningful community engagement.
4. Good governance of, and by, local government
5. Ethical and legal behaviour of Councillors and local government employees.

This Code of Conduct provides a set of values that describe the types of conduct Councillors should demonstrate to ensure their compliance with the local government principles. These values are listed below:

1. In making decisions in the public interest, Councillors will:
 - make decisions in open council meetings
 - properly inform relevant personnel of all relevant information
 - make decisions in accordance with law and policy
 - commit to exercising proper diligence, care and attention.
2. To ensure the effective and economical delivery of services, Councillors will:
 - manage council resources effectively, efficiently and economically
 - foster a culture of excellence in service delivery.
3. In representing and meaningfully engaging with the community, Councillors will:
 - show respect to all persons
 - clearly and accurately explain Council's decisions
 - accept and value differences of opinion.
4. In exercising good governance, Councillors are committed to:
 - the development of open and transparent processes and procedures
 - keeping clear, concise and accessible records of decisions.
5. To meet the community's expectations for high level leadership, Councillors will:
 - be committed to the highest ethical standards
 - uphold the system of local government and relevant laws applicable.

This Code of Conduct also sets out standards of behaviour aimed at helping Councillors understand how the principles and values are put into practice while performing their official duties as elected representatives.

Each standard of behaviour is not intended to cover every possible scenario. However, they provide general guidance about the manner in which Councillors are expected to conduct themselves.

It is important to note that the principles, values and standards set out in the Code of Conduct are of equal importance.



Standards of behaviour

This Code of Conduct sets out the standards of behaviour applying to all Councillors in Queensland. The behavioural standards relate to, and are consistent with, the local government principles and their associated values.

The standards of behaviour are summarised as the three Rs, being:

1. **RESPONSIBILITIES**
2. **RESPECT**
3. **REPUTATION.**

Each standard of behaviour includes, but is not limited to, several examples to guide Councillors in complying with the Code of Conduct when carrying out their role as elected officials. Councillors are to understand and comply with the following standards of behaviour as set out in the Code of Conduct listed below.

1. Carry out **RESPONSIBILITIES** conscientiously and in the best interests of the Council and the community

For example, Councillors will, at a minimum, have the following responsibilities:

- 1.1 Attend and participate meaningfully in all Council meetings, committee meetings, informal meetings, briefings, relevant workshops and training opportunities to assist them in fulfilling their roles other than in exceptional circumstances and/or where prior leave is given
- 1.2 Respect and comply with all policies, procedures and resolutions of Council
- 1.3 Use only official Council electronic communication accounts (e.g. email accounts) when conducting Council business
- 1.4 Report any suspected wrongdoing to the appropriate entity in a timely manner
- 1.5 Ensure that their behaviour or capacity to perform their responsibilities as a Councillor is not impaired by the use of substances that may put them or others at risk while performing their duties (for example, alcohol, illegal drugs or prescribed/non-prescribed and/or restricted substances)
- 1.6 Cooperate with any investigation being undertaken by the local government or other entity.



2. Treat people in a reasonable, just, **RESPECTFUL** and non-discriminatory way

For example, Councillors will, at a minimum, act in the following ways:

- 2.1 Treat fellow Councillors, Council employees and members of the public with courtesy, honesty and fairness
- 2.2 Not use abusive, obscene or threatening language (either oral or written) or behaviour towards other Councillors, Council employees and members of the public
- 2.3 Have proper regard for other people's rights, obligations, cultural differences, safety, health and welfare

3. Ensure conduct does not reflect adversely on the **REPUTATION** of Council

For example, Councillors will, at a minimum, conduct themselves in the following manner:

- 3.1 When expressing an opinion dissenting with the majority decision of Council, respect the democratic process by acknowledging that the Council decision represents the majority view of the Council
- 3.2 When making public comment, clearly state whether they are speaking on behalf of Council or expressing their personal views
- 3.3 At all times strive to maintain and strengthen the public's trust and confidence in the integrity of Council and avoid any action which may diminish its standing, authority or dignity



Consequences of failing to comply with the Code of Conduct

Failure to comply with the standards of behaviour in this Code of Conduct, or other conduct prescribed in this code of conduct may give rise to a complaint against a Councillor's conduct and subsequent disciplinary action under the LGA.

A complaint about the conduct of a Councillor must be submitted to the Office of the Independent Assessor (OIA), who will assess the complaint and determine the category of the allegation. In order of least to most serious, the categories of complaint are **unsuitable meeting conduct**, **inappropriate conduct**, **misconduct**, and then **corrupt conduct**.

Unsuitable meeting conduct

Under section 150H of the LGA, any conduct by a Councillor that is contrary to the standards of behavior in the Code of Conduct that occurs within a meeting of Council (including standing committee meetings), is dealt with as **unsuitable meeting conduct**.

Unsuitable meeting conduct by a Councillor is dealt with by the Chairperson of the meeting. It is important that the Chairperson deal with matters of unsuitable meeting conduct locally, and as efficiently and effectively as possible so that Council can continue with their business of making effective decisions in the public interest.

Note: Chairpersons of meetings are carrying out a statutory responsibility under the LGA to manage and lead the meeting. As such, where a Chairperson behaves inappropriately in a meeting this involves a serious breach of the trust placed in them as the Chairperson of the meeting and may be dealt with as misconduct (see below).

Inappropriate conduct

Under section 150K of the LGA, any conduct by a Councillor that is contrary to the standards of behavior in the Code of Conduct or a policy, procedure or resolution of a Council, and is not unsuitable meeting conduct, misconduct or corrupt conduct is dealt with as **inappropriate conduct**.

The conduct of a Councillor is also inappropriate conduct if the conduct contravenes an order by the Chairperson of a meeting of Council for the Councillor to leave the meeting or is a series of conduct at Council meetings that leads to orders for the Councillor's unsuitable meeting conduct being made on three occasions within a period of one year. The local government is not required to notify the OIA and may deal with the conduct under section 150AG of the LGA.

The OIA is responsible for assessing allegations of suspected inappropriate conduct other than that arising from unsuitable meeting conduct. If the OIA chooses to refer the matter to the Council to deal with, the Council must deal with the matter as quickly and effectively as possible.



Misconduct

Councillors are required to comply with all laws that apply to local governments. This includes refraining from engaging in **misconduct**.

The OIA is responsible for assessing and investigating instances of suspected misconduct. The OIA may then refer the matter to the Councillor Conduct Tribunal to be heard and determined.

The conduct of a Councillor is misconduct if the conduct:

- adversely affects, directly or indirectly, the honest and impartial performance of the Councillor's functions or exercise of powers, or
- is, or involves:
 - a breach of trust placed in the Councillor, either knowingly or recklessly
 - misuse of information or material acquired by the Councillor, whether the misuse is for the benefit of the Councillor or for the benefit or to the detriment of another person
 - a Councillor giving a direction to any Council employee (other than the Mayor giving direction to the Chief Executive Officer and for Brisbane City Council, the Lord Mayor giving direction to the Chief Executive Officer and senior contract officers)
 - a release of confidential information outside of the Council
 - failure by a Councillor to report a suspected material personal interest or conflict of interest of another Councillor, or
- is a failure by the Councillor to comply with:
 - an order made by the Council or the Councillor Conduct Tribunal
 - any acceptable request guidelines of the Council made under section 170A of the LGA
 - the reimbursement of expenses policy of the Council.

The conduct of a Councillor is also misconduct if the conduct leads to the Councillor being disciplined for inappropriate conduct on three occasions within a period of one year or is conduct that is identified in an order of council that will be dealt with as misconduct if the Councillor engages in the conduct again.

Corrupt conduct

Corrupt conduct is defined by, and dealt with, under the *Crime and Corruption Act 2001*¹ and must be referred to the Crime and Corruption Commission. For a Councillor, corrupt conduct involves behaviour that:

- adversely affects or could adversely affect the performance of the Councillor's responsibilities, **and**
- involves the performance of the Councillor's responsibilities in a way that:
 - is not honest or impartial, **or**
 - involves a breach of the trust placed in the Councillor, **or**
 - involves the misuse of information acquired by the Councillor, **and**
- is engaged in for the purpose of providing a benefit or a detriment to a person, **and**
- if proven would be a criminal offence.

¹ Section 15, *Crime and Corruption Act 2001*



The OIA has entered into a section 40² arrangement with the Crime and Corruption Commission (CCC) which allows the OIA to commence investigation into some allegations of corrupt conduct and report the matters to the CCC on a monthly basis, to provide the CCC with the opportunity to take over an investigation, should the CCC consider that appropriate.

When the OIA deals with corrupt conduct which is a statutory offence under the LGA, the OIA has the discretion to deal with the matter either as misconduct or as a criminal prosecution of the statutory offence. For an understanding of when the OIA will deal with corrupt conduct as misconduct refer to the OIA's prosecution policy at www.oia.qld.gov.au/resources/oia/policy/guidelines-for-commencing-a-prosecution-under-lga.pdf.

More information

The Department of Local Government, Racing and Multicultural Affairs website at www.dlgrma.qld.gov.au provides further information and resources for Councillors.

The Department also provides and facilitates training for Councillors and Council employees to assist them to develop the knowledge, skills and understanding necessary to undertake their roles and responsibilities effectively and in the best interests of their communities.

For more information, please contact your regional office within the Local Government Division of the Department of Local Government, Racing and Multicultural Affairs on:

Southern office

Phone: (07) 3452 6762

Email: southern@dlgrma.qld.gov.au

Northern office

Phone: (07) 4758 3472

Email: northern@dlgrma.qld.gov.au

² Section 40, *Crime and Corruption Act 2001*

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11. Corporate Services

11.5 COST RECOVERY FEES & OTHER CHARGES - FINANCIAL YEAR 20/21

AUTHOR: Stephen Fernando - Chief Financial Officer/Manager Financial Services

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council resolve, in accordance with Section 97 of the Local Government Act 2009 (Qld), to set the Cost Recovery Fees, and in accordance with Section 262(3)(c) of the Local Government Act 2009(Qld), to set the Other Charges, as detailed in the Attachment, for the 2020/21 financial year, to be effective from 1 July 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

This report is to set the Cost Recovery Fees and Other Charges for the financial year 2020/21.

PURPOSE

To establish Cost Recovery Fees and Other Charges to be levied for a range of goods and services provided by Whitsunday Regional Council (Council) on a user pays basis.

BACKGROUND

Council provides a range of statutorily required services to the community, the costs of which are recovered on a user pays basis from the recipients of the services.

Council also provides a range of other goods and services, which are also charged on a user pays basis to those requesting for such goods or services.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009 (Act) Section 97 and Section 262(3)(c)

ANALYSIS

The Cost Recovery Fees as well as the Other Charges have been reviewed to ensure that the fee or charge recovers **Council's** costs. The following have also been reviewed:

- Legislative changes to introduce new fees or remove existing fees,
- Compliance with GST regulations, and
- Compliance with the new Waste Levy.

All departments have been involved in the preparation of the 2019/20 Register of Cost Recovery Fees and Other Charges.

Some of the business activities undertaken by **Council** compete in the open market with other business entities. The Fees and Charges related to such business are commercially confidential. As such those fees and charges are excluded from this resolution and will be presented for adoption through a confidential report.

STRATEGIC IMPACTS

The Cost Recovery Fees and Other Charges will ensure that the cost of delivering the relevant goods and/or services are recovered by **Council**.

CONSULTATION

Mayor and Councillors
Rod Ferguson, Chief Executive Officer
Jason Bradshaw, Director Corporate Services
Executive Leadership Team
Manager Strategic Finance
Other Staff as required

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct

CONCLUSION

Adoption of the attached Cost Recovery Fees and Other Charges will ensure that payment for goods and services provided the by the Council will occur in a transparent and equitable manner.

ATTACHMENTS

Attachment - Register of Cost Recovery Fees and Other Charges 2019/20 (excl commercially confidential Fees and Charges)

Register of Cost Recovery and Other Charges 2020-21

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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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Whitsunday Regional Council

ADMINISTRATION

Credit Card transaction Fee	N	0.5% of Transaction	-	
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ANIMALS

DOG – REGISTRATION

A veterinarian's certificate and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pro-rata fees apply 50% 1 January - 30 June - New Animals Only

Pro-rata fees apply 25% 1 May - 30 June - New Animals Only

Refund of fees - no refund of fees where amount to be refunded is less than \$15.00 (unless deemed to be administration error)

DISCOUNT PERIOD – FEES PAID BETWEEN 1 JULY & 31 JULY

Desexed and Micro chipped dog	N	\$44.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Desexed dog	N	\$48.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Unspayed Female/Entire Male	N	\$103.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Working Dog	N	\$8.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Dog Registered with Canine Control Council	N	\$44.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009

OUTSIDE DISCOUNT PERIOD – FEES PAID AFTER 31 JULY

Desexed and Micro chipped dog	N	\$64.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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OUTSIDE DISCOUNT PERIOD – FEES PAID AFTER 31 JULY [continued]

Desexed dog	N	\$68.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Unspayed Female/Entire Male	N	\$124.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Working Dog	N	\$8.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Dog Registered with Canine Control Council	N	\$64.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009

PENSIONER RATES

Desexed and Micro chipped dog	N	\$15.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Desexed dog	N	\$20.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Unspayed Female/Entire Male	N	\$53.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009

REGULATED DOGS (ANIMAL MANAGEMENT (CATS & DOGS) ACT 2009

Application for restricted dog	N	\$265.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Declared dangerous dog annual registration fee	N	\$751.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Declared menacing dog annual registration fee	N	\$252.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Restricted dog annual registration fee	N	\$375.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Compliance inspection	N	\$265.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Permit, enclosure & other related matters. Per Hour				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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DANGEROUS DOG APPAREL (REPLACEMENT OF LOST OR DAMAGED GOODS)

Dog collar	Y	\$65.00	N	Local Government Act 2009 Part 2 S97 (1)
Dangerous dog sign	Y	\$65.00	N	Local Government Act 2009 Part 2 S97 (1)
Restricted dog sign	Y	\$65.00	N	Local Government Act 2009 Part 2 S97 (1)
Menacing dog sign	Y	\$65.00	N	Local Government Act 2009 Part 2 S97 (1)

MISCELLANEOUS FEES

Replacement Tag	Y	\$15.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Transfer of Registration	N	\$17.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Guide Dog/Assistance Dog	N	Free	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009

CAT – REGISTRATION

A veterinarian's certificate and/or a tattooed ear symbol only will be accepted evidence that a dog has been desexed.

Pro-rata fees apply 50% 1 January - 30 June - New Animals Only

Pro-rata fees apply 25% 1 May - 30 June - New Animals Only

Refund of fees - no refund of fees where amount to be refunded is less than \$15.00 (unless deemed to be administration error)

DISCOUNT PERIOD – FEES PAID BETWEEN 1 JULY & 31 JULY

Desexed and Micro chipped Cat	N	\$10.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Desexed Cat	N	\$18.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Entire Cat	N	\$32.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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OUTSIDE DISCOUNT PERIOD – FEES PAID AFTER 31 JULY

Desexed and Micro chipped Cat	N	\$13.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Desexed Cat	N	\$24.50	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009
Entire Cat	N	\$45.00	Y	Local Government Act 2009 Animal Management (Cats & Dogs) Act 2009

OTHER ANIMAL SERVICES

ANIMAL IMPOUNDMENT – DOGS & CATS SEIZED OR DETAINED

Animal Release Microchipping (Mandatory fee prior to release)	N	\$124.00	Y	-
Where animal is not already Microchipped				
Unregistered Dog/Cat – plus registration fees – Not discounted	N	\$248.00	Y	Local Government Act 2009 Council Local Law
Fee does not include Mandatory Microchipping fees				
Registered Dog/Cat – 1st Release	N	\$167.00	Y	Local Government Act 2009 Council Local Law
Fee does not include Mandatory Microchipping fees				
Registered Dog/Cat -2nd Release	N	\$219.00	Y	Local Government Act 2009 Council Local Law
Fee does not include Mandatory Microchipping fees				
Registered Dog/Cat -3rd Release	N	\$240.00	Y	Local Government Act 2009 Council Local Law
Fee does not include Mandatory Microchipping fees				
Sustenance Rates	N	\$27.50	Y	Local Government Act 2009 Council Local Law
Surcharge for Weekends and public holiday release @ Minimum 4 hrs	N	\$530.00	Y	Local Government Act 2009 Council Local Law

ANIMAL TRAP HIRE

Trap replacement fee	Y	\$399.00	N	Local Government Act 2009 Part 2 S97 (1)
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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EUTHANIZING OF ANIMALS

Requested by owner

Dog/Cat	Y	\$332.00	N	Local Government Act 2009 Part 2 S97 (1)
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ANTI BARKING COLLAR

Weekly hire – Maximum 3 weeks– 2 weeks deposit	Y	\$23.50	N	Local Government Act 2009 Part 2 S97 (1)
Husher Muzzle – Replacement fee	Y	\$21.50	N	Local Government Act 2009 Part 2 S97 (1)

SNAKE CATCHING

Snake Catching	Y	Not available	N	Local Government Act 2009 Part 2 S97 (1)
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PET SHOPS

Application and Inspection Fee for licence	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
Renewal of licence	N	\$134.00	Y	Local Government Act 2009 Part 2 S97 (1)
Inspection Fee per hour	N	\$134.00	Y	Local Government Act 2009 Part 2 S97 (1)

RE-HOMING DOGS & CATS

Purchase of dog or cat from pound – includes de-sexing, microchip and registration	Y	\$200.00	Y	Local Government Act 2009 Council Local Law
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PERMITS & LICENCES

Keeping of more than 2 dogs permit	N	\$381.00	Y	Local Government Act 2009 Council Local Law
Inclusive of annual inspection (excludes each dog's registration)				
Keeping of more than 2 Cats Permit	N	\$381.00	Y	Local Government Act 2009 Part 2 S97 (1)
Inclusive of annual inspection (excludes each cat's registration)				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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PERMITS & LICENCES [continued]

Authorised person inspection and other assessment fee – hourly charge	N	\$134.00	Y	Local Government Act 2009 Part 2 S97 (1)
Application	N	\$134.00	Y	Local Government Act 2009 Part 2 S97 (1)
Transfer Permit	N	\$134.00	Y	Local Government Act 2009 Part 2 S97 (1)
Stable – application plus Inspection Fee	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
Boarding Kennels/Training Kennels/Cattery plus Inspection Fee	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
Breeding Kennels plus registration for each animal plus Inspection Fee	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
Other Permits – including working dogs plus inspection Fee – Plus Registration Fee	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
Goats, sheep, donkeys etc. Permit Inspection Fee	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
Pound Keepers Book (For inspection of Pound Keepers book and the records of animals seized and temporarily held) – per extract	N	\$33.50	Y	Local Government Act 2009 Part 2 S97 (1)

POULTRY/BIRDS

Licence (inc – application for keeping poultry/birds in excess of Local Laws requirements)	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
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IMPOUNDING (LIVESTOCK)

Impounding	N	Cost to Council + 50%	Y	Local Government Act 2009 Part 2 S97 (1)
Per Animal per day plus transportation as per ASU Award				
Temporary held	N	Cost to Council + 50%	Y	Local Government Act 2009 Part 2 S97 (1)
Per head for each animal and for any other animal held more than once in 30 days				
Sustenance Rates	N	Cost to Council + 50%	Y	Local Government Act 2009 Part 2 S97 (1)
Any animal other than sheep, goats or swine				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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IMPOUNDING (LIVESTOCK) [continued]

Sustenance Rates	N	Cost to Council + 50%	Y	Local Government Act 2009 Part 2 S97 (1)
Sheep, goats and swine per head				
Notice and Letters	N	Cost to council + Admin (1 Hour)	Y	Local Government Act 2009 Part 2 S97 (1)
At cost including postage, registration and/or certification				
Notice in Newspaper	N	Cost to Council + 50%	Y	Local Government Act 2009 Part 2 S97 (1)
Where a notice is inserted in a newspaper the fee shall be the cost of the advertisement				

BUILDING

In the event that Council do not have a registered Building Surveyor employed, all building application fees will require a quote prior to lodgement.

Quote Authorisations - Note: all quotes are to be finalised by an Executive Manager/Director or CEO prior to issue.

DWELLINGS – CLASS 1

Single Dwelling (Class 1) over 200m2 (note: Duplexes & Multiple Dwellings subject to Quote)	Y	\$3,244.00	-	
Single Dwelling (Class 1) Up to 200m2 (note: duplexes & multiple dwellings subject to quote)	Y	\$2,162.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment Fee & Up to 5 Inspections				
Minor Building Works (minor dwelling additions up to 45m2 in floor area)	Y	\$1,191.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & Up to 2 Inspections				
Dwelling Alterations & Additions (over 45m2)	Y	\$1,466.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & up to 3 Inspections				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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GARAGES, SHEDS, CARPORTS, RETAINING WALLS & THE LIKE – CLASS 10A & 10 B STRUCTURES

Minor Building Works – eg pergolas, retaining walls/restumping/reroofs/fences/lawn lockers and garages/carports (where garage/carports do not exceed 45m2 in floor area)	Y	\$1,191.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & up to 2 Inspections				
Garages, Sheds & Carports over 45m2 (Class 10a)	Y	\$1,466.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & up to 3 Inspections				

SWIMMING POOLS – CLASS 10B

New Pool Application (new swimming pool & fence) – Resort & Commercial Swimming Pools	Y	\$3,224.00	-	
New Pool Application (new swimming pool & fence) – Associated with Class 2, 3 & 4 Buildings	Y	\$2,200.00	-	
Pool Safety Inspection and Report/Notice – Associated with Class 2, 3 & 4 Buildings	Y	\$1,192.00	-	
Pool Safety Inspection and Report/Notice – Resort & Commercial Swimming Pools	Y	\$1,881.00	-	
Pool Safety Inspection and report/notice – Associated with Class 1	Y	\$795.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
Includes 1 inspection				
Pool Safety Reinspection	Y	\$168.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
Includes 1 inspection				
New Pool Application (new swimming pool & fence) – Associated with Class 1	Y	\$1,466.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & up to 3 Inspections				
New Pool Fencing Application (pool fencing only)	Y	\$802.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & 1 Inspection				
Request for Exemption from Pool Standards	Y	\$571.00	N	Local Government Act 2009 Part 2 S97 (2) (e)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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COMMERCIAL BUILDINGS

Commercial & Industrial (Class 5 – 9) up to 300m2 – (includes new & alterations & additions)	Y	\$4,356.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & up to 4 Inspections				
Commercial & Industrial (Class 5 – 9) 300m2 – 500m2	Y	\$5,445.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & up to 4 Inspections				
Commercial & Industrial (Class 5 – 9) over 500m2	Y	Quote	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Class 2, 3 & 4 dwelling or units (including alterations & additions)	Y	Quote	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Copy of plans – Commercial	Y	Quote	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)

INSPECTIONS FEES

Inspections Fees	Y	\$228.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
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DEMOLITION

Demolition (All Classes)	Y	\$656.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & 1 Inspection				
Bond A – Removal of Materials & Site Clean Up	N	\$4,192.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 265
Bond B – Damage to Footpath	N	\$2,101.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 265
Bond C – Damage to Council Services	N	\$4,192.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 265
Bond D – Completion of Works	N	\$26,489.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 265

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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SPECIAL STRUCTURES

Special Structures	Y	Quote	N	Building Act 1975 S 235 & S 245
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BCA CLASSIFICATIONS

Certificates of Classification	Y	Quote	N	Local Government Act 2009 Part 2 S97 (2) (e)
For existing buildings where no certificate has been issued				

Change of Classification – all Classes	Y	Quote	N	Local Government Act 2009 Part 2 S97 (2) (e)
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GENERAL BUILDING

All other Building Certification or Building Services not specified	Y	Quote	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
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Or where fees considered inappropriate for the proposed works				
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Request to extend period of Approval	Y	\$173.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
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Request for refund of fees based on level of assessment and inspectorial work undertaken	Y	Quote	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
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Use planning schedule as guide				
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Inspection Fee (other than for Private Certifier)	Y	\$228.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
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Amendment or Change to an Approval	Y	\$260.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
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Hourly rate, min 1 hour				
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Consultation Fee – hourly rate	Y	\$228.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
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Travel – Hourly rate applies to Islands and inspections greater than 50km from Council Offices	Y	\$168.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
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Note hourly rate for Islands applies form time of departure until time of return to mainland, plus aircraft or boat charters				
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Inspections for Private Certifiers	Y	\$412.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
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Includes maximum 30mins travel times				
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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REQUEST FOR LOCAL GOVERNMENT TO CERTIFY BUILDING WORK ON DISENGAGEMENT OF PRIVATE CERTIFIER

If application is not decided	Y	Quote	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
If application decided – Class 1	Y	\$801.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & 1 Inspection				
If application decided – Class 10	Y	\$656.00	N	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
Includes Lodgment & 1 Inspection				
If application decided (does not include inspections and/or Certificate of Classification) – Class 2-9	Y	Quote	N	-

LODGEMENT FEES FOR PRIVATE CERTIFIED APPLICATIONS

Class 1 and 10	N	\$112.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
Class 2 – 9 to 500m2	N	\$163.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
Class 2 – 9 over 500m2	N	\$326.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
Demolition	N	\$112.00	N	Local Government Act 2009 Part 2 S97 (2) (e)

SEARCHES & COMPLIANCE

Compliance inspection for single dwellings and associated structures where approval is not current, not including travel (if applicable)	Y	\$680.00	N	Local Government Act 2009 Part 2 S97 (2) (e)
More than one (1) dwelling and associated buildings or structures are subject to quotation				
Compliance inspection for commercial/industrial and multiple dwellings and associated structures where approval is not current, not including travel (if applicable)	Y	Quote	N	Local Government Act 2009 Part 2 S97 (2) (e)
Are subject to quotation				
Copy of plans – Class 1 or 10 applications	N	\$61.00	N	Local Government Act 2009 Part 2 S97 (2) (e)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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BUILDING FILE INFORMATION SEARCH (INCLUDES POSTAGE CHARGES AND USB IF APPLICABLE)

Class 1 & 10 (Dwellings)	N	\$112.00	Y	Local Government Regulations 2012 Chapter 2 Part 13 (c)
Class 2 – 9 (commercial & Accommodation)	N	\$184.00	Y	Local Government Regulations 2012 Chapter 2 Part 13 (c)
Certificate of Classification (Copy of Previously issued)	N	\$92.00	Y	Local Government Regulations 2012 Chapter 2 Part 13 (c)

CARAVAN PARKS

PROSERPINE TOURIST PARK

POWERED SITE / NIGHT

Off-Peak season (01 October to 31 May)	Y	\$31.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$39.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

UN-POWERED SITE / NIGHT

Off-Peak season (01 October to 31 May)	Y	\$27.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$31.50	N	Local Government Act 2009 Part 6 S262 (3) (c)

LONG TERM / WEEK (for 1 WEEK)

Powered site (week)

Off-Peak season (01 October to 31 May)	Y	\$185.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$228.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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Unpowered site (week)

Off-Peak season (01 October to 31 May)	Y	\$159.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$185.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

WANGARATTA CARAVAN PARK

POWERED SITE / NIGHT

Off-Peak season (01 October to 31 May)	Y	\$31.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$39.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

UN-POWERED SITE / NIGHT

Off-Peak season (01 October to 31 May)	Y	\$27.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$31.50	N	Local Government Act 2009 Part 6 S262 (3) (c)

CABINS / NIGHT

Off-Peak season (01 October to 31 May)	Y	\$106.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$118.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

LONG TERM / WEEK (for 1 WEEK)

Powered site (week)

Off-Peak season (01 October to 31 May)	Y	\$185.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$228.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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Unpowered site (week)

Off-Peak season (01 October to 31 May)	Y	\$159.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$185.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Cabins (week)

Off-Peak season (01 October to 31 May)	Y	\$636.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Peak Season (01 June to 30 September)	Y	\$713.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

LONG TERM – PER FORTNIGHT (ONLY FOR EXISTING PERMANENTS)

Single	Y	\$428.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Couple (no dependent children)	Y	\$428.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

CEMETERY FEES

GRAVE SITES

Grave Site Charge	Y	\$1,166.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Grave Site Reservation – Administration charge	Y	\$188.69	N	Local Government Act 2009 Part 6 S262 (3) (c)

INTERMENT – WEEK DAYS 8.00AM TO 3.00 PM

Adults	Y	\$1,407.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Infants (under two years of age 50% of adult charge)	Y	\$703.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Approval and placement of ashes in an existing grave (per hour)	Y	\$138.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
After hours charges	Y	\$165.00 Per Hour Min. Fee: \$165.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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MEMORIAL GARDEN

Plot & Internment fee (Rose bush not included)	Y	\$393.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Plaque fee (only applicable where Council provide the Plaque)	Y	POA	N	Local Government Act 2009 Part 6 S262 (3) (c)

MEMORIAL/OLD CEMETERY

Current reservations only – (interment fee only)	Y	\$1,632.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
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COLUMBARIUM

Niche in Columbarium	Y	\$316.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Double Niche Interment of Ashes	Y	\$612.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

NICHE PLATES AND PLAQUES

Note: Niche plates and vases may be purchased via a council catalogue. The niche plates and vases selected will comply with Council requirements. The cost of the niche plates, plaques and vases will be the cost shown in the provided quote document.

Administration Fee	Y	\$102.00	-	
Niche Plaque	Y	At cost from supplier	N	Local Government Act 2009 Part 6 S262 (3) (c)
Vases – Granite	Y	At cost from supplier	N	Local Government Act 2009 Part 6 S262 (3) (c)
Bronze Vase for Columbarium	Y	At cost from supplier	N	Local Government Act 2009 Part 6 S262 (3) (c)

OTHER CHARGES

Headstone Application Fee	N	\$34.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
Exhumations where Council does full recovery – minimum fee	Y	\$6,791.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Exhumations where Council opens/closes grave only – minimum fee	Y	\$1,627.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Concrete capping for grave	Y	\$296.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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CEMETERY ENQUIRIES

Request for a significant amount of information (per hour)	N	\$105.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Basic site or location details on a one off basis	N	No charge	N	Local Government Act 2009 Part 6 S262 (3) (c)
Copy of cemetery records per bound book	N	\$86.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Copy of cemetery records CD version	N	\$19.50	N	Local Government Act 2009 Part 6 S262 (3) (c)

CANCELLATION OF SITES

Council will purchase from the holder-reserved sites that are no longer required at the same cost as at purchase date.

Council will deduct a processing fee from these reserved sites once cancelled	Y	\$107.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Unless transferring to a different part of the cemetery				

COLLINSVILLE INDEPENDENT LIVING

Refer to Tenancy Agreement for conditions

Short Term – Per night (Up to 4 nights consecutive rental)	N	Furnished Room - \$120 per night Short- Term only Min. Fee: \$120.00	-
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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COLLINSVILLE INDEPENDENT LIVING [continued]

Short -Term (Up to 1 month consecutive rental)	N	Furnished room - \$280 per week - No house keeping Furnished room - \$330 per week - Weekly housekeeping only Furnished room - \$380 per week - Weekly & Weekend Housekeeping Min. Fee: \$280.00	-	
Long Term (More than 1 month consecutive rental)	N	Unfurnished Room - \$200 per week Furnished Room - \$250 per week Min. Fee: \$200.00	Y	-
Cost includes electricity Unit cost includes a microwave, fridge and cooktop				
Bond	N	Two (2) weeks rent Min. Fee: \$400.00	Y	-
To be paid in advance				
Common Room Half Day	Y	\$75.00	N	-
Common Room Full Day	Y	\$150.00	N	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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DEVELOPMENT ASSESSMENT

FEES PAYABLE FOR MEETINGS WITH COUNCIL OFFICERS

No fee is applicable for a first pre-lodgement meeting	Y	No Charge	Y	Sustainability Planning Act Chpt 6 Part 2 Section 260 (1)
All subsequent meetings relating to a particular application will be subject to a fee (Note: fee to be paid prior to confirmation of the meeting)	Y	\$775.00	Y	Local Government Act 2009 Part 2 S97 (1)

PRELIMINARY/SUPERSEDED APPLICATIONS

Request for Superseded Planning Scheme application	N	\$1,030.00	Y	Planning Act 2016 s29
Preliminary Approval for a proposed development	N	90% of the prescribed fee calculated from the potential lot yield, unit yield, GFA site area Min Fee: \$877.00 (no GST)	Y	Planning Act 2016 s51
Variation Approval to override the Planning Scheme	N	150% of the prescribed fee calculated from the potential lot yield, unit yield, GFA site area. Min Fee: \$2,190.00 (no GST)	Y	Planning Act 2016 s51

RECONFIGURING A LOT

For each lot as shown on a proposal plan, including Community Title Lots

0 to 2 lots	N	\$2,152.00 minimum fee	Y	Planning Act 2016 s51
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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RECONFIGURING A LOT [continued]

3 to 5 lots	N	\$2,152.00 plus \$703.00 per lot over 2 lots	Y	Planning Act 2016 s51
6 to 10 lots	N	\$4,304.00 plus \$528.00 per lot over 5 lots	Y	Planning Act 2016 s51
11 to 50 lots	N	\$9,684.00 plus \$421.00 per lot over 10 lots	Y	Planning Act 2016 s51
More than 50 lots	N	\$43,041.00 plus \$210.00 per lot over 50 lots	Y	Planning Act 2016 s51
Boundary adjustment/amalgamations/Access Easement	N	\$1,161.00 per 2 lots plus \$159.00 per extra lot	Y	Planning Act 2016 s51

MATERIAL CHANGE OF USE

ACCOMMODATION

Caretaker's Accommodation	N	\$959.00	N	Planning Act 2016 s51
Dual Occupancy	N	\$2,672.00	N	Planning Act 2016 s51
Dwelling House	N	\$959.00	N	Planning Act 2016 s51
Dwelling Unit	N	\$959.00	N	Planning Act 2016 s51
Home Based Business	N	\$959.00	N	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ACCOMMODATION [continued]

Multiple Dwelling/Nature Based Tourism/Non-Resident Workforce Accommodation/Residential Care Facility/Resort Complex/Retirement Facility/Rooming Accommodation/Rural Workers' Accommodation/Short Term Accommodation	N	\$4,304.00 (minimum) up to four (4) code assessable units plus \$428.00 per unit over 4 units up to 50 units \$25,500.00 over 50 code assessable units plus \$214.00 per unit over 50 units \$5,247.00 (minimum) up to four (4) impact assessable units plus \$428.00 per unit over 4 units up to 50 units \$30,600.00 over 50 impact assessable units plus \$214.00 per unit over 50 units	N	Planning Act 2016 s51
Relocatable Home Park/Tourist Park	N	\$87.00 per site Min Fee: \$2,320.00	N	Planning Act 2016 s51
per site Min Fee: \$2,275.00				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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BUSINESS

Business Activities defined activity ground of the WRCPS 2017, excluding Brothel	N	Code assessable: \$2,746.00 plus \$374.00 per 100m2 or part thereof over 100m2 Impact assessable: \$3, plus \$374.00 per 100m2 or part thereof over 100m2	N	Planning Act 2016 s51
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COMMUNITY

Community Activities defined activity ground of the WRCPS 2017, excluding Hospital	N	Code Assessable: 50% of the business activity's code assessment fee Impact Assessable: 50 of the business activity's impact assessment fee	Y	Planning Act 2016 s51
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ENTERTAINMENT

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ENTERTAINMENT [continued]

Entertainment Activities defined activity ground of the WRCPS 2017	N	Code Assessable: \$2,746.00 plus \$374.00 per 100m2 or part thereof over 100m2 Impact Assessable: \$3,739.00 plus \$374.00 per 100m2 or part thereof over 100m2	Y	Planning Act 2016 s51
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INDUSTRY

Industry Activities defined activity ground of the WRCPS 2017, excluding Extractive industry	N	Code Assessable: \$2,745.00 plus \$199.00 per 100m2 or part thereof over 100m2 Impact Assessable: \$3 plus \$199.00 per 100m2 or part thereof over 100m2	Y	Planning Act 2016 s51
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RECREATION

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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RECREATION [continued]

Indoor Sport & Recreation/Environment Facility or Park/Outdoor Sport & Recreation, excluding a Golf Course	N	Code Assessable: \$2,746.00 plus \$374.00 per 100m2 or part thereof over 100m2 Impact Assessable: \$3,739.00 plus \$374.00 per 100m2 or part thereof over 100m2	Y	Planning Act 2016 s51
Major Sport, Recreation & Entertainment Facility	N	Price on Application	Y	Planning Act 2016 s51
Motor Sport Facility	N	Price on Application	Y	Planning Act 2016 s51

RURAL

Industry Activities defined activity ground of the WRCPS 2017, excluding Aquaculture, Animal Keeping & Intensive Animal Industry	N	Code Assessable: \$2,754.00 Impact Assessable: \$2	Y	Planning Act 2016 s51
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OTHER

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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OTHER [continued]

Air Services	N	\$7,254.00 per 10 ha total use area or part thereof New buildings \$1,328.00 plus \$2.25 per m2 over 1,000m2	Y	Planning Act 2016 s51
Animal Keeping	N	Code Assessable: \$2,808.00 Impact Assessable: \$3	Y	Planning Act 2016 s51
Aquaculture	N	\$7,201.00	Y	Planning Act 2016 s51
Brothel	N	Code Assessable: \$5,612.00 Impact Assessable: \$7	Y	Planning Act 2016 s51
Extractive Industry	N	< 1 ha total use area: \$12,604.00 > 1 ha total use area: \$27,165.00	Y	Planning Act 2016 s51
Hospital/Detention Facility per person	N	\$102.00	Y	Planning Act 2016 s51
Intensive Animal Industry	N	Code Assessable: \$5,606.00 Impact Assessable: \$7,416.00	Y	Planning Act 2016 s51

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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OTHER [continued]

Landing	N	\$6,140.00	Y	Planning Act 2016 s51
Major Electrical Infrastructure	N	\$1,905.00 up to 1 ha plus \$2.25 per m2 greater than 1 ha	Y	Planning Act 2016 s51
Outdoor Sport & Recreation (Golf Course) per hole	N	\$1,142.00	Y	Planning Act 2016 s51
Parking Station	N	\$4,763.00	Y	Planning Act 2016 s51
Port Services	N	Code Assessable: \$5,537.00 plus 0.2% of total value of project over \$1M Impact Assessable: \$7 plus 0.25% of total value of project over \$1M	Y	Planning Act 2016 s51
Renewable Energy Facility	N	\$26,010.00	Y	Planning Act 2016 s51
Sand Extraction Permit	N	\$4,019.00	Y	Planning Act 2016 s51
Substation	N	\$6,140.00	Y	Planning Act 2016 s51
Telecommunications Facility	N	\$6,140.00	Y	Planning Act 2016 s51
Transport Depot	N	\$4,417.00	Y	Planning Act 2016 s51
Uses not defined by the WRCPS 2017	N	Price on Application	Y	Planning Act 2016 s51
Utility Installation	N	\$928.00	Y	Planning Act 2016 s51

ADVERTISING DEVICES

All advertising device types, excluding freestanding signs in the form of a billboard	N	\$632.00	Y	Planning Act 2016 s51
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ADVERTISING DEVICES [continued]

Freestanding signs in the form of a billboard	N	\$1,295.00	Y	Planning Act 2016 s51
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COMPLIANCE ASSESSMENT

Note: Compliance assessment only applies to application decided under the *Sustainable Planning Act 2009* where compliance assessment is required as a condition of the approval

Confirmation of compliance of a use (accepted development)	N	\$449.00	Y	Planning Act 2016 s286 & s319
Request for Compliance Assessment as a condition of an approval permit	N	\$612.00	Y	Planning Act 2016 s286 & s319

OPERATIONAL WORKS

LOT CREATION (RECONFIGURATION OF A LOT)

Plan checking, inspection of work, approval & acceptance and administration of bonds/bank guarantees: for each lot as shown on the proposed plan including community title lots

0 to 2 lots (per lot)	N	\$1,938.00	N	Planning Act 2016 s51
3 to 5 lots (per lot)	N	\$1,907.00	N	Planning Act 2016 s51
6 to 10 lots (per lot)	N	\$1,867.00	N	Planning Act 2016 s51
11 to 50 lots (per lot)	N	\$1,826.00	N	Planning Act 2016 s51
More than 50 lots (per lot)	N	\$1,785.00	N	Planning Act 2016 s51

MATERIAL CHANGE OF USE AND MINOR OPERATIONAL WORKS

Driveway / Stormwater Drainage / Water Service / Parking & driveway / sewer connection only	N	\$1,938.00	Y	Planning Act 2016 s51
Driveway / Stormwater Drainage / Water Service / Parking & driveway / Sewerage including manhole construction	N	\$2,448.00	Y	Planning Act 2016 s51

MAJOR INFRASTRUCTURE ITEM

Single Structure ie Bridge / box culvert / water and wastewater infrastructure (sewer pump station, trunk mains, vacuum sewer, water booster, reservoir, traffic signals)	N	\$3,886.00	N	Planning Act 2016 s51
Prescribed Tidal Work (revetment wall, marina arm, bridge, wharf, riverwalk/boardwalk promenade)	N	\$3,886.00	N	Planning Act 2016 s51

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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INTERFERING WITH THE FLOW OF WATER

Category 1 – Levee Banks	N	\$9,323.00	N	Planning Act 2016 s51
Category 2 – Levee Banks	N	\$4,916.00	N	Planning Act 2016 s51
Category 3 – Levee Banks	N	\$949.00	N	Planning Act 2016 s51

MINOR INFRASTRUCTURE ITEM

Minor infrastructure not associated with ROL or MCU (domestic water service 50mm and above, single sewer connection, extension of small dia stormwater up to 375 diameter)	N	\$1,010.00	N	Planning Act 2016 s51
Minor Operational Works – Driveway Access	N	\$306.00	N	Planning Act 2016 s51
Operational Works for Landscaping	N	\$296.00	N	Planning Act 2016 s51
Operational Works for Earthworks (not associated with MCU/ROL)	N	\$989.00	N	Planning Act 2016 s51

BUILD OVER OR NEAR SEWER AND STORMWATER

Plan checking, inspection of work	N	\$1,010.00	N	Planning Act 2016 s51
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MISCELLANEOUS

Approval of Management Plans conditioned in a development approval prior to commencement of a use or sealing the plan of survey	N	\$1,775.00	Y	Local Government Act 2009 Part 2 S97 (1)
Geotechnical Investigation Review and other peer reviews	N	\$2,815.00	N	Local Government Act 2009 Part 2 S97 (1)

RECHECKING FEE

Re-Checking Fee when drawings re-submitted due to non-compliance (per plan or page) and/or design change	N	\$122.00	N	Local Government Act 2009 Part 2 S97 (1)
Note: must be considered generally in accordance				
Re-Inspection Fee (Per Hour) of work failing an initial inspection or other non-scheduled inspection	N	\$168.00	N	Local Government Act 2009 Part 2 S97 (1)
Planning Inspection fee	N	\$224.00	N	Local Government Act 2009 Part 2 S97 (1)
per inspection				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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SUBDIVISION PLANS

Sealing of Survey Plan/Community titles (Standard Format Plan) and Building Format Plan

Base fee	N	\$1,115.00 plus \$165.00 per lot	Y	Planning Act 2016 s284 & s286
Re-endorsement of Survey Plan	N	\$403.00	Y	Planning Act 2016 s284 & s286
PLUS endorsement of legal documents associated with a Standard Format Plan/Building Format Plan (including leases/easements and transfer documents) (per document)	N	\$398.00	Y	Planning Act 2016 s284 & s286
Re-assessment as a result of an action notice (i.e not all supporting material provided)	N	50% of the current plan signing fee	Y	Planning Act 2016 s284 & s286
Maintenance Valuation (per lot)	N	\$37.50	Y	Planning Act 2016 s284 & s286
Application to release survey plan by agreement before works are done plus legal costs involved in preparing the agreement	N	\$2,207.00 plus \$386.00 per lot over 2 lots	Y	Planning Act 2016 s284 & s286
Boundary Realignment or Access Easement	N	\$561.00	Y	Planning Act 2016 s284 & s286

PLANNING – OTHER APPLICATIONS OR SERVICES

Changing Application before a decision is made: additional fee is applicable at the time of request of the change

(a) If confirmation notice issued	N	20% (of the current application fee)	Y	Planning Act 2016 s52
(b) If information request is issued	N	60% (of the current application fee)	Y	Planning Act 2016 s52
(c) If notification stage commenced	N	80% (of the current application fee)	Y	Planning Act 2016 s52
(d) If Report / Assessment completed	N	90% (of the current application fee)	Y	Planning Act 2016 s52
Request for Minor Change	N	\$804.00 per condition requiring change (does not include updating plan references)	Y	Planning Act 2016 s79

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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PLANNING – OTHER APPLICATIONS OR SERVICES [continued]

Request for Minor Change (other)	N	Price on Application	Y	Planning Act 2016 s79
Request to cancel a Development Approval	N	\$296.00	Y	Planning Act 2016 s84
Request to extend currency period of existing approval – First Extension (2 years)	N	\$632.00	Y	Planning Act 2016 s86
Request to extend currency period of existing approval – Second or more extension	N	\$877.00	Y	Planning Act 2016 s86
Request to change approval given by the Court	N	\$819.00 per condition requiring change (plus all Legal costs)	Y	Planning Act 2016 s79
Exemption Certificates	N	\$490.00	Y	Planning Act 2016 s46
Requests for Generally in Accordance determination	N	\$490.00	Y	Local Government Act 2009 Part 2 S97 (1)
Infrastructure Agreements	N	P.O.A. (based on an estimate of cost to Council to assess and/or prepare the Infrastructure Agreement)	Y	Local Government Act 2009 Part 2 S97 (1)
Conversion Applications	N	\$5,202.00	Y	Local Government Act 2009 Part 2 S97 (1)
Recalculation of Infrastructure Charges	N	\$520.00	Y	Local Government Act 2009 Part 2 S97 (1)
QDC Siting Variations	N	\$959.00	Y	Planning Act 2016 s54 & s57
Peer Review of Professional Reports – e.g. Geotechnical, Visual, Vegetation, Need etc	N	At Cost	Y	Planning Act 2016 s286 & s319

SEARCH FEES

Limited Planning and Development Certificate – per lot	N	\$316.00	Y	Planning Act 2016 s265
Standard Planning and Development Certificate – per lot	N	\$1,010.00	Y	Planning Act 2016 s265
Full Planning and Development Certificate – per lot	N	\$3,193.00	Y	Planning Act 2016 s265
Headwork's Search – per lot	N	At Cost with \$100.00 deposit	Y	Local Government Act 2009 Part 2 S97 (1)
Planning Inspection fee	N	\$224.00	Y	Local Government Act 2009 Part 2 S97 (1)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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SALE OF DOCUMENTS

Development Manual	N	\$377.00	Y	Local Government Act 2009 Part 2 S97 (1)
Planning scheme Policies (each)	N	\$10.00	Y	Local Government Act 2009 Part 2 S97 (1)
Planning scheme Policies	N	\$35.50	Y	Local Government Act 2009 Part 2 S97 (1)
Planning Scheme on CD	N	\$16.50	Y	Local Government Act 2009 Part 2 S97 (1)
Public Notice Sign	N	\$35.50	Y	Local Government Act 2009 Part 2 S97 (1)
Hard copy of Planning Scheme	N	\$500.00	Y	Local Government Act 2009 Part 2 S97 (1)

REFUND OF FEES

Confirmation Stage	N	75% of the fees paid		Local Government Act 2009 Part 2 S97 (1)
Information Stage	N	50% of the fees paid		Local Government Act 2009 Part 2 S97 (1)
Decision Making Stage	N	25% of the fees paid	Y	Local Government Act 2009 Part 2 S97 (1)
Withdrawal	N	Fees less cost to be determined by CEO and/or delegate	Y	Local Government Act 2009 Part 2 S97 (1)
Where Council provides Building Certification and Planning assessment for a development	N	A total fee reduction of up to 20% can be negotiated at the discretion of the CEO and/or delegate	Y	Local Government Act 2009 Part 2 S97 (1)

ENTERTAINMENT & COMMUNITY CENTRES

COLLINSVILLE COMMUNITY CENTRE

Approximate seating capacity - 340

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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AUDITORIUM

AUDITORIUM – BOND

Auditorium – Bond – Business & Government (over 100 persons)	N	\$200.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Auditorium – Bond – Not for Profit (over 100 persons)	N	\$200.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Auditorium – Bond – Private Use (over 100 persons)	N	\$250.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition				
For events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Auditorium – Bond – Non for Profit (up to 100 persons)	N	\$150.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				
Auditorium – Bond – Business & Government (up to 100 persons)	N	\$150.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired. refundable when venue is left in the same condition as it was hired				
Auditorium – Bond – Private Use (up to 100 persons)	N	\$250.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				

KITCHEN

KITCHEN – BOND

Kitchen – Bond – Not for Profit (Over 100 persons)	N	\$100.00		Local Government Act 2009 Part 6 S262 (3) (c)
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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KITCHEN – BOND [continued]

Kitchen – Bond – Private Use (Over 100 persons)	N	\$150.00		Local Government Act 2009 Part 6 S262 (3) (c)
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Kitchen – Bond – Business & Government (Over 100 persons)	N	\$100.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition. Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Kitchen – Bond – Not for Profit (up to 100 persons)	N	\$100.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
refundable when venue is left in the same condition as it was hired				
Kitchen – Bond – Business & Government (up to 100 persons)	N	\$100.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
refundable when venue is left in the same condition as it was hired				
Kitchen – Bond – Private Use (up to 100 persons)	N	\$150.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
refundable when venue is left in the same condition as it was hired				

CANTEEN AREA AND KITCHEN

Canteen – Bond – Business & Government (Over 100 persons)	N	\$100.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition. Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Canteen – Bond – Not for Profit (Over 100 persons)	N	\$100.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition. Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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CANTEEN AREA AND KITCHEN [continued]

Canteen – Bond – Private Use (Over 100 persons)	N	\$150.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Canteen – Bond – Not for Profit (up to 100 persons)	N	\$50.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				
Canteen – Bond – Business & Government (up to 100 persons)	N	\$50.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				
Canteen – Bond – Private Use (up to 100 persons)	N	\$100.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				

Toilets only (per day)

Toilets only per day – Bond – Business & Government (Over 100 persons)	N	\$150.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Toilets only per day – Bond – Not for Profit (Over 100 persons)	N	\$150.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanness.				
Toilets only per day – Bond – Private Use (Over 100 persons)	N	\$150.00		Local Government Act 2009 Part 6 S262 (3) (c)
Toilets only per day – Bond – Not for Profit (up to 100 persons)	N	\$100.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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Toilets only (per day) [continued]

Toilets only per day – Bond – Business & Government (up to 100 persons)	N	\$100.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				
Toilets only per day – Bond – Private Use (up to 100 persons)	N	\$100.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired				

COLLINSVILLE FOOTBALL CLUB

Bond – Private Use (Over 100 persons)	N	\$250.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness.				
Bond – Businesses & Government (Over 100 persons)	N	\$200.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness.				
Bond – Not for Profit (Over 100 persons)	N	\$200.00		Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in same condition.				
Events over 100 guests or events with service of alcohol to cover cleaning costs. Note: Cleaning costs may vary. Price listed is generated from estimated maximum time to clean general and minimal uncleanliness.				
Bond – Not for Profit (up to 100 persons)	N	\$160.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired.				
Bond – Businesses & Government (up to 100 persons)	N	\$160.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired.				
Bond – Private Users (up to 100 persons)	N	\$250.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Refundable when venue is left in the same condition as it was hired.				
Use of oval night lights (per hour)	Y	\$18.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ENVIRONMENTAL HEALTH

HEALTH REQUISITIONS SEARCHES

Search of Council's Records and Reports for Current Licenses and Latest Reports	N	\$132.00	Y	Local Government Act 2009 Part 2 S97 (2) (c)
Health Inspection of Premises and Compliance Report for Personal Appearance Services, Environmentally Relevant Activities and Food Premises (to be completed within 14 business days)	N	\$268.00	Y	Local Government Act 2009 Part 2 S97 (2) (c)
Urgent Health Inspection of Premises and Compliance Report for Personal Appearance Services, Environmentally Relevant Activities and Food Premises (to be completed within 7 business days)	N	\$393.00	Y	Local Government Act 2009 Part 2 S97 (2) (c)
Additional cost to Health Search if travelling to islands	N	\$191.00	Y	Local Government Act 2009 Part 2 S97 (2) (c)
Reinspections of Health Requisition Search as Requested (per hour – minimum 1 hour)	N	\$134.00	Y	Local Government Act 2009 Part 2 S97 (2) (c)

ENVIRONMENTAL PROTECTION ACT 1994 & SUSTAINABLE PLANNING ACT 2009 – ENVIRONMENTALLY RELEVANT ACTIVITIES

Application for environmental authority [Note: The holder of the environmental authority must within 20 days of the authority taking effect, pay the administering authority the annual fee prescribed for the activity under Section 119 of the Environmental Protection Regulation 2008]

Application for assessment of a development application for 1 or more concurrence ERA's	N	\$636.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Application to change environmental authority other than an application for a minor change or a change approved by the administering authority (EPA s 132(1)(b))	N	\$318.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Amendment application for environmental authority (EPA s 226(1)(c))	N	\$318.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Application to change amendment application for environmental authority (EPA s 236(b))	N	\$318.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Amalgamation application (EPA s 246(d))	N	\$318.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Prorata License – Annual license less than 50% of the licensable period (65% of the annual renewal fee)	N	To be calculated	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Replacement of a license certificate	N	\$30.50	Y	Local Government Act 2009 Part 2 S97 (2) (c)

ANNUAL FEES – ENVIRONMENTALLY RELEVANT ACTIVITIES

Transfer of Environmental Authority for prescribed ERA	N	\$129.00	Y	Environmental Protection Act 1994 Section 514 (6)
Additional Inspections (per hour – minimum 1 hour)	N	\$134.00	Y	Local Government Act 2009 Part 2 S97 (2) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ANNUAL FEES – ENVIRONMENTALLY RELEVANT ACTIVITIES [continued]

Transitional Environmental Program Assessment Fee (Includes Two Inspections)	N	\$552.00	Y	Environmental Protection Act 1994 Section 514 (6)
Assessment of TEP Annual return	N	\$185.00	Y	Environmental Protection Act 1994 Section 514 (6)
Assessment of TEP Amendment	N	\$185.00	Y	Environmental Protection Act 1994 Section 514 (6)
Late Payment Fee	N	\$129.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Request under the Sustainable Planning Act, to – (a) Extend a period mentioned in s341 of that Act for a development approval (Sustainable Planning Act, s383(3)(c)(ii))	N	\$318.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)
Request under the Sustainable Planning Act, to – (b) Change a development approval (Sustainable Planning Act, s370(2)(a)(ii))	N	\$318.00	Y	Environmental Protection Regulation 2008 Section 117 (2) (b)

ERA 6 – ASPHALT MANUFACTURING

Manufacturing in year: 1,000t or more	N	\$3,898.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$3,118.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$2,923.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$2,728.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$2,339.00	Y	Environmental Protection Act 1994 Section 514 (6)

ERA 12 – PLASTIC PRODUCT MANUFACTURING (1)

Manufacturing, in a year, a total of 50t or more of plastic product, other than a plastic product mentioned in item 2	N	\$3,412.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$2,728.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$2,558.00	Y	Environmental Protection Act 1994 Section 514 (6)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ERA 12 – PLASTIC PRODUCT MANUFACTURING (1) [continued]

Discount 3 Combined 1 and 2 (30%)	N	\$2,388.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$2,046.00	Y	Environmental Protection Act 1994 Section 514 (6)

ERA 12 – PLASTIC PRODUCT MANUFACTURING (2)

Manufacturing, in a year, a total of 5t or more of foam, composite plastics or rigid fibre-reinforced plastics	N	\$6,578.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$5,263.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$4,935.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$4,605.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$3,947.00	Y	Environmental Protection Act 1994 Section 514 (6)

ERA 19 – METAL FORMING

Not forming a total of 10,000t or more in a year	N	\$608.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$487.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$456.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$425.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$365.00	Y	Environmental Protection Act 1994 Section 514 (6)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ERA 20 – METAL RECOVERY (1)

Recovering less than 100t of metal in a day	N	\$608.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$487.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$456.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$425.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$365.00	Y	Environmental Protection Act 1994 Section 514 (6)

ERA 20 – METAL RECOVERY (2)

Recovering 100t or more of metal in a day, or 10,000t or more of metal in a year – (a) without using a fragmentiser	N	\$2,315.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$1,852.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$1,735.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$1,620.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$1,389.00	Y	Environmental Protection Act 1994 Section 514 (6)

ERA 38 – SURFACE COATING (1)(A)

Anodising, electroplating, enamelling or galvanizing, using, in a year, 1t to 100t of surface coating materials	N	\$1,218.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$975.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$914.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$853.00	Y	Environmental Protection Act 1994 Section 514 (6)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ERA 38 – SURFACE COATING (1)(A) [continued]

Discount 4 Combined Discount plus EMS (40%)	N	\$731.00	Y	Environmental Protection Act 1994 Section 514 (6)
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ERA 49 – BOAT MAINTENANCE OR REPAIR

Boat Maintenance or Repair	N	\$2,071.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$1,656.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$1,553.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$1,449.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$1,242.00	Y	Environmental Protection Act 1994 Section 514 (6)

ERA 61 – WASTE INCINERATION & THERMAL TREATMENT

Incinerating waste vegetation, clean paper or cardboard	N	\$608.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 1 Small Business (20%)	N	\$487.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 2 Above Compliance (25%)	N	\$456.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 3 Combined 1 and 2 (30%)	N	\$425.00	Y	Environmental Protection Act 1994 Section 514 (6)
Discount 4 Combined Discount plus EMS (40%)	N	\$365.00	Y	Environmental Protection Act 1994 Section 514 (6)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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FOOD ACT 2006 – FOOD INSPECTIONS

PLAN ASSESSMENT

Definition of floor area: Floor areas mentioned are the gross floor area associated with the premises used for manufacturing, preparing, handling, storage and the sale of food as well as toilets and refuse areas. It does not include car parks, dining area.

Floor area small 0-100m2 (includes 1 RFI)	N	\$249.00	Y	Food Act 2006 S 31 (1)
Floor area medium 101-300m2 (includes 1 RFI)	N	\$309.00	Y	Food Act 2006 S 31 (1)
Floor area large > 300m2 (includes 1 RFI)	N	\$370.00	Y	Food Act 2006 S 31 (1)
Home based business	N	\$165.00	Y	Food Act 2006 S 31 (1)
For an application in which 1 RFI has been issued , then each further RFI	N	\$61.00	Y	Food Act 2006 S 31 (1)

FOOD RENEWALS (includes required inspection)

Category 1 – High Risk Food Businesses	N	\$525.00	Y	Food Act 2006 S 31 (1)
Restaurants, Takeaway, Manufacturers, Hotels, Supermarkets with more than 3 sub units or more includes (bakery, delicatessen, fruit and veg, seafood etc), Off site Caterers, Onsite Caterers, Child Care Centres				
Category 2 – Medium Risk Food Businesses	N	\$427.00	Y	Food Act 2006 S 31 (1)
Bakery, café, delicatessen, Supermarkets with 2-3 subunits (bakery, delicatessen, fruit and veg, seafood)				
Category 3 – Low Risk Food Businesses	N	\$290.00	Y	Food Act 2006 S 31 (1)
Home based businesses, food stores with minimal unpackaged food, bed and breakfast, fruit stall (with preparation), Supermarkets with one subunit and child care centre with minimal food preparation				
Category 4 – Mobile Food Vehicle & Water Carrier (2 year licence)	N	\$290.00	Y	Food Act 2006 S 31 (1)
Category 5 – Market stalls & Bars with minimal food preparation	N	\$184.00	Y	Food Act 2006 S 31 (1)
Category 6 – Vessel Licence (2 year licence)	N	\$290.00	Y	Food Act 2006 S 31 (1)
Category 6 – Vessel Licence with approved partner (2 year licence)	N	\$217.00	Y	Food Act 2006 S 31 (1)
Licence for one only activity related to Flea Market Stall and other functions (Food Only)	N	\$72.00	Y	Food Act 2006 S 31 (1)
Does not include inspection. Where inspection required operators may be charged at \$120/hour (min \$120)				
Prorata Licence	N	To be Calculated	Y	Food Act 2006 S 31 (1)
Licence for less than 50% of the licensable period (65% of licence fee) to be calculated				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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FOOD RENEWALS (includes required inspection) [continued]

Application for Food Safety Program Accreditation	N	\$340.00	Y	Food Act 2006 S 31 (1)
Applicant Provides Written Advice				
Application for Food Safety Program Accreditation	N	\$565.00	Y	Food Act 2006 S 31 (1)
Written Advice Assessment and Desktop Assessment				
Amendment of a Food Safety Program	N	\$252.00	Y	Food Act 2006 S 31 (1)
Compliance Audit of a Food Safety Program	N	\$429.00 (+ \$124.00 hour if over 3 hours)	Y	Food Act 2006 S 31 (1)
Non Conformance Audit/Check of Food Safety Program	N	\$340.00	Y	Food Act 2006 S 31 (1)
Administrative Amendment	N	\$60.00	Y	Food Act 2006 S 31 (1)
Application to Restore a food business licence within 30 days after expiry date	N	Food Renewal + \$124.00	Y	Food Act 2006 S 31 (1)
Additional Island Inspections – Ferry Costs	N	Actual Cost	Y	Food Act 2006 S 31 (1)
Additional Inspections (per hour – minimum 1 hour)	N	\$134.00	Y	Food Act 2006 S 31 (1)
Replacement of a licence certificate	N	\$29.00	Y	Food Act 2006 S 31 (1)
Re-inspection fee	N	\$299.00	Y	Food Act 2006 S 31 (1)
Follow-up inspection for enforcement of Show Cause, Information Notice and Improvement notice				

PERSONAL APPEARANCE SERVICES

Note \$128 an hour takes in Environmental Health Officers Time, Administration Time, Stationery, Vehicle costs, Printing, Training and Equipment etc

Application Fee of new Higher Risk Personal Appearance Licence	N	\$251.00	Y	PH(ICPAS) Act 2003 Section 9 (2) (a)
Includes one inspection per licensable period				
Application Fee for Renewal of Higher Risk Personal Appearance Licence	N	\$192.00	Y	PH(ICPAS) Act 2003 Section 9 (2) (a)
Includes one inspection per licensable period				
Application for Amendment or Transfer of Licence for Higher Risk Personal Appearances	N	\$86.00	Y	PH(ICPAS) Act 2003 Section 9 (2) (a)
Additional Inspections for Higher Risk Personal Appearances (per hour – minimum 1 hour)	N	\$134.00	Y	PH(ICPAS) Act 2003 Section 9 (2) (a) + Section 105 & 106

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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PERSONAL APPEARANCE SERVICES [continued]

Inspection of Non-Higher Risk Personal Appearance Service	N	\$134.00	Y	PH(ICPAS) Act 2003 Section 9 (2) (a) + Section 105 & 106
E.g. Hairdresser, Beauty Parlour (per hour - minimum 1 hour)				
Late payment fee	N	\$132.00	Y	Local Government Act 2009 Part 2 S97 (2) (c)
Prorata Licence	N	To be Calculated	Y	Local Government Act 2009 Part 2 S97 (2) (c)
Licence for less than 50% of licensable year (65% of licence fee)				
Replacement of a licence certificate	N	\$29.50	Y	PH(ICPAS) Act 2003 Section 9 (2) (a)

COMMERCIAL FEES AND CHARGES

WATER SAMPLING

Bacteriological Water Sampling for Category 1 food businesses not on reticulated water supply	N	To be Calculated	N	Local Government Act 2009 Part 2 S97 (2) (c)
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HEART OF THE REEF TRANSIT FACILITY – PORT OF AIRLIE

Bus Parking

All Bus Parking is required to be booked via council - approx (2) weeks notice to be provided

Overnight Parking – per night	Y	\$56.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Day Parking (12 hr)	Y	\$28.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

GROUND TRANSPORT OPERATOR ACCESS PERMIT

The schedule of fees & charges will not apply where a specific individual agreements have been negotiated with council

Buses / Coaches – per vehicle – per annum	Y	\$1,061.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Mini buses – per vehicle – per annum	Y	\$796.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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GROUND TRANSPORT OPERATOR ACCESS PERMIT [continued]

Mini vans / Maxi-Taxi / Limousine – per vehicle – per annum	Y	\$638.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Taxi – per vehicle – per annum	Y	\$530.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Carpark Bay Rental – (4) Available

12 Month Rental Agreement	Y	\$1,530.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
24 Month Rental Agreement	Y	\$2,550.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

INFORMATION TECHNOLOGY

PRINTING, PHOTOCOPYING & PLANS

STANDARD PHOTOCOPYING SERVICES FEES

PHOTOCOPYING B & W

for each A4	Y	\$1.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
for each A3	Y	\$1.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

PHOTOCOPYING COLOUR

for each A4	Y	\$1.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
for each A3	Y	\$1.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

STANDARD PRINTING SERVICES FEES

PRINTING B & W

for each A4	Y	\$4.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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PRINTING B & W [continued]

for each A3	Y	\$5.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
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PRINTING COLOUR

for each A4	Y	\$4.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
for each A3	Y	\$5.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
for each A1	Y	\$14.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
for each A0	Y	\$24.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

CUSTOMISED MAPPING WORK

Charged in 15 minutes intervals (print and photocopying costs additional)	Y	\$37.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
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ALL OTHER SEARCHES & CUSTOMISED WORK

Charged in 15 minutes intervals (print and photocopying costs additional)	Y	\$18.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
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INFRASTRUCTURE

ROADWORKS PERMIT APPLICATION FEE

Residential	N	\$79.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Commercial	N	\$104.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

DIRECTIONAL SIGNAGE INSTALLATION

Directional signage containing only one line	Y	\$293.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Directional signage containing two lines	Y	\$361.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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RURAL ROAD ADDRESSING

New Rural Address	N	\$86.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Replacement Rural Address	N	\$65.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Replacement Rural Number (each number)	N	\$3.10	N	Local Government Act 2009 Part 6 S262 (3) (c)

WATER METERS

Testing of Meter (Actual Cost – Minimum Fee)	N	\$203.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
If an owner or occupier of premises shall question the accuracy of the working of the meter through which his supply of water is obtained, the Council may cause such meter to be tested upon the advance payment of a fee. If the meter being tested fails to register or records a reading greater than the amount of water that has passed through the meter a refund of such fee will be made. (Non-Certified)				
Independent testing of Meter (Actual Cost – Minimum Fee)	N	\$612.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
If the owner or occupier is not satisfied with Council's test result, then an independent test may be carried out at the owner/occupiers' request with no refund of these costs being applicable. The Council may cause such meter to be independently tested upon payment of the fee				
Special Reading	N	\$136.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Should an owner or occupier of premises require a meter to be read other than at normal meter reading times, a fee shall apply. The fee to be paid seven (7) days before the date of meter reading required.				
Urgent Special Water Meter Reading (2 days)	N	\$196.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Repair of a damaged water meter assembly (Actual Cost – Minimum Fee)	N	\$311.00	Y	-

REPLACEMENT METER OR FITTINGS – DAMAGED OR STOLEN:

Sub Meters – 25mm Replacement (Actual Cost – Minimum Fee)	N	\$291.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Domestic Meter – 20mm Replacement (Actual Cost – Minimum Fee)	N	\$416.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Domestic Meter – > 20mm Replacement (Actual cost on Private Works Basis – Minimum Fee)	N	\$493.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

WATER SUPPLY

WATER SERVICE CONNECTION

Complete new service from main to boundary

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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WATER SERVICE CONNECTION [continued]

For applicatons to be charged on a Private Works Basis - Estimate to be prepared on request prior to application being submitted

20mm – Water service connection – Main Near Side	N	\$2,545.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
20mm – Water service connection – Main Far Side	N	POA	Y	Local Government Act 2009 Part 6 S262 (3) (c)
25mm Connection – Main Near Side	N	\$2,632.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
25mm – Water Service Connection – Main Far Side	N	POA	Y	-
32mm – Water Service Connection – Main Near Side	N	\$3,109.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
32mm – Water Service Connection – Main Far Side	N	POA	Y	-
40mm – Water Service Connection – Main Near Side	N	\$3,209.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
40mm – Water Service Connection – Main Far Side	N	POA	Y	-
50mm – Water Service Connection – Main Near Side	N	\$4,511.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
50mm – Water Service Connection – Main Far Side	N	POA	Y	-
80mm and >> – Water Service Connection	N	POA	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Sub Meters – 25mm Connection	N	POA	Y	-
Water Service Disconnection – Minimum Fee	N	\$991.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
To be approved by Council on condition that a full connection fee is payable on application for re-connection - Application via a Development application. Actual cost to be charged on a Private Works Basis				
Location of water service	Y	\$348.00	Y	-
Relocate water service (greater than 2 meters)	N	\$3,259.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Actual cost to be charged on a Private Works Basis - Minimum Fee				
Alteration to water stopcock/meter – Minimum fee (less than 2 meters)	N	\$665.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
(Raise / Lower) Actual costs to be charged on a Private Works Basis				
Developments – Connection to council water infrastructure	N	\$857.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Where service pipes installed by a developer (All new developments) - Actual Pricing for installation of meter set only listed below:-				
Development – 20mm Connection – Main – standpipe installed, water meter only	N	\$1,145.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Development – 25mm Connection – Main – standpipe installed, water meter only	N	\$1,233.00	Y	-
Development – 32mm Connection – Main – standpipe installed, water meter only	N	\$1,631.00	Y	-
Development – 40mm Connection – Main – standpipe installed, water meter only	N	\$1,772.00	Y	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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WATER SERVICE CONNECTION [continued]

Development – 50mm Connection – Main – standpipe installed, water meter only	N	\$3,176.00	Y	-
Development – 80mm and >> Connection – stand pipe installed, water meter only	N	POA	Y	-
For applicatons to be charged on a Private Works Basis - Estimate to be prepared on request prior to application being submitted				

OUTSIDE TOWN WATER CONNECTION AREA

Outside town water connection area (if approved) from reticulation	N	POA	Y	Local Government Act 2009 Part 2 S97 (3) (c)
Administration Fee for all refunds of water application fee should the service not be able to be connected – due to being outside the declared water area	N	\$31.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

WATER SUPPLIED FROM FIRE HYDRANT OTHER THAN FOR FIRE FIGHTING PURPOSES

TO HIRE A TEMPORARY METERED CONSTRUCTION STANDPIPE

Daily hire rate (Mon to Fri 8am-5pm) charged per day	N	\$120.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Weekly hire rate (Seven days). Must be returned by 8am following last hire day	N	\$290.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Long term – Greater than 60 days hire – By Agreement Only. Hire and water consumption will be charged monthly	N	POA	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Users bond to be retained by Council for all hire applications	N	\$1,001.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
(Any damage to the metered standpipe and/or WRC installations will be charged to the standpipe holder) (50mm Standpipes)				
Late return of metered standpipe	N	\$30.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Shall attract a penalty of \$23.00 per day over and above the hire rate				
Per Kilolitre or part thereof (Hydrant Standpipe)	N	\$5.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)

OUTSIDE TOWN AREA WATER SUPPLY

Caravan Parks – per KL (or part thereof)	N	\$5.50	Y	-
Bulk Water Supply from private Standpipe – per KL	N	\$5.50	Y	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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MINIMUM CHARGE PER SERVICE FOR SALE OF WATER AT STANDPIPE (Per Kilolitre)

Water Supplied from the Public Standpipe (Bowen) (Electronic Key System)	N	\$5.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Water Supplied from the Public Standpipe (Collinsville) (Electronic Key System)	N	\$5.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Water Supplied from the Public Standpipe (Whitsunday)	N	\$5.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Bulk water supplied from the Shute Harbour Jetty	N	\$5.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Electronic Key Deposit on application.	N	\$120.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)

TEMPORARY CONSTRUCTION WATER CONNECTION FOR SUBDIVISIONAL WORKS (25mm)

Per kilolitre or part thereof (to be billed monthly)	N	\$5.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Temporary Construction Water Connection	N	\$750.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Bond to be lodged - refundable on payment of all charges.				
Temporary Construction Meter Connection	N	\$2,545.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Installation and disconnection of service C/W Backflow prevention and meter reading [Private Works Agreement to be completed (Non-refundable)]				
Works performed to allow contractor to connect to existing water reticulation system	N	POA		Local Government Act 2009 Part 6 S262 (3) (c)
Private works agreement - ACTUAL COST - Minimum fee of (0 to 10 affected dwellings/ businesses)				
Works performed to allow contractor to connect to existing water reticulation system	N	POA	N	Local Government Act 2009 Part 6 S262 (3) (c)
Private works agreement - ACTUAL COST - Minimum fee of (11 to 29 affected dwellings/ businesses)				

HOUSE DRAIN BLOCKAGE & EQUIPMENT HIRE

Repair Council owned assets damaged by Private Contractor – Cost Recovery	Y	POA	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Installation of Sewer Saddle	Y	POA	N	Local Government Act 2009 Part 6 S262 (3) (c)
Actual cost to be charged on a Private Works Basis (Subject to Availability) Actual Cost to be charged on a Private Works Basis (Subject to Availability)				
Hire of High Pressure Drain Cleaner – per operator – per hour Monday to Friday – (minimum 4 hours)	Y	\$219.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Charged from depot to job & return. (Subject to availability) - Monday to Friday				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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HOUSE DRAIN BLOCKAGE & EQUIPMENT HIRE [continued]

Hire of High Pressure Drain Cleaner – per operator – per hour – Weekends & Holidays (minimum 4 hours)	Y	\$355.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Charged from depot to job & return. (Subject to availability) Outside of normal working hours (M-F 6:30AM to 3:30PM) Weekends or Public				
Assessment and Works completed based on Customer Request on Non-Council Owned Assets – actual cost, minimum fee (Fee per hour)	Y	\$131.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Non-Council Owned Assets After Hours Callout – per operator – per hour – Monday to Friday (minimum 4 hours)	Y	\$190.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Non-Council Owned Assets After Hours Callout – per operator – per hour – Weekends and Holidays (minimum 4 hours)	Y	\$248.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

WHITSUNDAY REGIONAL COUNCIL WATER QUALITY TESTING LABORATORY

Whitsunday Regional Council has a laboratory that can provide quality analysis of water and waste water. This analysis is conducted by qualified scientific laboratory staff located at the Proserpine Water Treatment Plant.

Council's commitment is to provide customers and the community with safe, reliable and high quality drinking water and also help identify quickly any health hazards related to water especially to untreated drinking water sources such as bore water or water from rain water tanks.

Our scientific staff conduct regular comprehensive water monitoring through sampling and testing at designated points throughout the water distribution system. The operational staff is then provided with the results for assessment to ensure the highest level of water quality.

The laboratory provides testing services Monday to Friday between 8:30 AM and 4:30 PM. Upon request the laboratory team can collect at extra cost water and sewerage samples from interested customers. The samples collected in appropriate sampling containers to preserve the components of the water samples requiring analysis are taken back to the laboratory and analysed within 24 hours from collection.

WATER AND WASTE LABORATORY CHARGES

Dissolved Oxygen Test	N	\$6.20		Local Government Act 2009 Part 6 S262 (3) (c)
Field Tests	N	\$62.00		Local Government Act 2009 Part 6 S262 (3) (c)
Phosphate Test	N	\$17.50		Local Government Act 2009 Part 6 S262 (3) (c)
pH Test	N	\$6.20	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Colour Test	N	\$9.30	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Conductivity Test	N	\$6.20	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Turbidity Test	N	\$9.30	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Chlorine Free Test	N	\$7.20	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Hardness Test	N	\$15.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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WATER AND WASTE LABORATORY CHARGES [continued]

Alkalinity Test	N	\$9.30	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Iron Test	N	\$7.20	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Manganese Test	N	\$7.20	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Aluminium Test	N	\$7.20	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Dissolved Solids Test	N	\$9.30	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Suspended Solids Test	N	\$12.40	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Nitrogen Test	N	\$24.70	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Kjeldahl Nitrogen Test	N	\$32.90		Local Government Act 2009 Part 6 S262 (3) (c)
Ammonia N Test	N	\$17.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Nitrate Test	N	\$17.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Phosphorus Test	N	\$24.70	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Chemical Oxygen Demand Test	N	\$35.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Fat, Oil and Grease Test	N	\$89.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Hydrocarbons Test	N	\$96.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Escherichia Coli Test	N	\$32.90	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Coliforms Test	N	\$32.90	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Thermotolerant Coliforms Test	N	\$32.90	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Enterococci Test	N	\$32.90	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Heterotrophic Plate Count Test	N	\$32.90	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Batch Fee	N	\$36.00	Y	-
Sampling fees – includes officers time @127.00/hour or part thereof	N	POA	Y	-

PUMP OUT BY PRIVATE CONTRACTOR

Charge for Council to accept waste at Sewerage Treatment Plant

Septage per KL (or part thereof)	N	\$62.00	Y	-
Holding Tank Waste per KL (or part thereof)	N	\$62.00	Y	-
Holding Tank Waste (untreated) per KL (or part thereof)	N	\$124.00	Y	-
Trade Waste per KL	N	\$186.00	Y	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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LIBRARY SERVICES

MEMBERSHIP AND CARD REPLACEMENT

Fee for replacement of membership card	N	\$5.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
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LOST/DAMAGED ITEMS

For any lost item	N	Replacement Costs	N	Local Government Act 2009 Part 6 S262 (3) (c)
Major Damage	N	Actual cost	N	Local Government Act 2009 Part 6 S262 (3) (c)
Minor Damage	N	Min. Fee: \$5.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Lost/Damaged Barcode	N	Min. Fee: \$3.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

PHOTOCOPIES & PRINTING SERVICES

per sheet – B&W A3 (Double sided)	Y	\$1.00		Local Government Act 2009 Part 6 S262 (3) (c)
per sheet – B&W A4 (Double sided)	Y	\$0.40		Local Government Act 2009 Part 6 S262 (3) (c)
per sheet – Colour A3 (Double sided)	Y	\$5.00		Local Government Act 2009 Part 6 S262 (3) (c)
per sheet – Colour A4 (Double sided)	Y	\$2.00		Local Government Act 2009 Part 6 S262 (3) (c)
Library photocopy per sheet – B&W A4	Y	\$0.30	N	Local Government Act 2009 Part 6 S262 (3) (c)
Library photocopy per sheet – B&W A3	Y	\$0.60	N	Local Government Act 2009 Part 6 S262 (3) (c)
Library photocopy per sheet – Colour A4	Y	\$1.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
Library photocopy per sheet – Colour Photo or A3	Y	\$2.60	N	Local Government Act 2009 Part 6 S262 (3) (c)

FAX COMMUNICATIONS

First page (within Australia)	Y	\$2.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Every page thereafter	Y	\$1.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
First page (International)	Y	\$4.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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FAX COMMUNICATIONS [continued]

Every page thereafter	Y	\$2.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Fax – per page received	Y	\$0.00		Local Government Act 2009 Part 6 S262 (3) (c)

LAMINATING

A4 – per sheet	Y	\$3.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
A3 – per sheet	Y	\$5.00		Local Government Act 2009 Part 6 S262 (3) (c)
Business Card	Y	\$1.20	N	Local Government Act 2009 Part 6 S262 (3) (c)

WITHDRAWN (OLD) STOCK FOR SALE

Magazines	Y	\$0.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
Books/DVDs/CDs	Y	\$2.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

INTER-LIBRARY LOANS

Inter-library loan fee (books from any other library except the Public Libraries Division or the State Library of QLD or Union/Public Libraries)	Y	As set by issuing library	N	Local Government Act 2009 Part 6 S262 (3) (c)
Inter-library Loan Processing Fee	Y	\$4.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

PARKING

PARKING FEES (REGULATED ON/OFF STREET PARKING)

Parking Bay hire – Per day (permit)	Y	\$53.00	N	Local Government Act 2009 Council Local Law
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AIRLIE BEACH LAGOON PRECINCT

Maximum of 24 hour Parking

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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AIRLIE BEACH LAGOON PRECINCT [continued]

0 – 2 Hours	Y	\$3.00	N	Local Government Act 2009 Council Local Law
2 – 4 Hours	Y	\$5.00	N	Local Government Act 2009 Council Local Law
4 – 12 Hours	Y	\$8.00	N	Local Government Act 2009 Council Local Law
12 – 24 Hours	Y	\$10.00	N	Local Government Act 2009 Council Local Law

ABELL POINT MARINA

Note: From day 5 onwards system will automatically charge to the maximum of (7) days

Parking spaces are not allocated or guaranteed for permit holders

Parking Permit must be used in conjunction with the individual terms and conditions of durations within this car park

0 – 2 Hours	Y	\$3.00	N	Local Government Act 2009 Council Local Law
2 – 4 Hours	Y	\$5.00	N	Local Government Act 2009 Council Local Law
4 – 12 Hours	Y	\$8.00	N	Local Government Act 2009 Council Local Law
12 – 24 Hours	Y	\$10.00	N	Local Government Act 2009 Council Local Law
Each Additional Day Thereafter – Maximum of 7 Days Parking	Y	\$10.00	N	Local Government Act 2009 Council Local Law
Annual Permit to park in car park for commercial use of boat ramp	Y	\$5,202.00	N	Local Government Act 2009 Council Local Law
28 day permit	Y	\$186.00	N	Local Government Act 2009 Council Local Law
6 month permit	Y	\$1,007.00	N	Local Government Act 2009 Council Local Law
12 month permit	Y	\$1,682.00	N	Local Government Act 2009 Council Local Law

PORT OF AIRLIE

0 – 2 Hours	Y	\$3.00	N	Local Government Act 2009 Council Local Law
2 – 4 Hours	Y	\$5.00	N	Local Government Act 2009 Council Local Law
4 – 12 Hours	Y	\$8.00	N	Local Government Act 2009 Council Local Law
12 – 24 Hours	Y	\$10.00	N	Local Government Act 2009 Council Local Law
Each Additional Day Thereafter – Maximum of 72 Hours Parking	Y	\$8.00	N	Local Government Act 2009 Council Local Law
Annual Permit to park in car park for commercial use of boat ramp	Y	\$5,202.00	N	Local Government Act 2009 Council Local Law

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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AIRLIE BEACH PRECINCT (Includes Port of Airlie, Broadwater and Lagoon) – OFF STREET CARPARKING (Non-transferable prepaid parking per registered vehicle)

Parking spaces are not allocated or guaranteed for permit holders

Parking Permits must be used in conjunction with the individual terms and conditions of durations within the applicable car parks

28 day permit	Y	\$174.00	N	Local Government Act 2009 Council Local Law
6 month permit	Y	\$874.00	N	Local Government Act 2009 Council Local Law
12 month permit	Y	\$1,398.00	N	Local Government Act 2009 Council Local Law

AIRLIE BEACH SAILING CLUB (off street)

0 – 2 Hours	N	Free	N	Local Government Act 2009 Council Local Law
2 – 4 Hours	Y	\$3.00	N	Local Government Act 2009 Council Local Law
4 – 12 Hours	Y	\$5.00	N	Local Government Act 2009 Council Local Law
12 – 24 Hours	Y	\$8.00	N	Local Government Act 2009 Council Local Law

AIRLIE BEACH COCONUT GROVE & OCEAN ROAD (On street)

0 – 2 Hours	Y	Free	N	Local Government Act 2009 Council Local Law
2 – 4 Hours	Y	\$3.00	N	Local Government Act 2009 Council Local Law
4 – 12 Hours	Y	\$5.00	N	Local Government Act 2009 Council Local Law
12 – 24 Hours	Y	\$8.00	N	Local Government Act 2009 Council Local Law

PARKS & GARDENS

Waiver of Park Hire Fees if Organisation is non-profit and/or event is open to the general public.

BOWEN SOUND SHELL

Not-for-Profit Organisation/Event – Bond	N	\$312.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Other Organisations – Bond	N	\$582.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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BOWEN SOUND SHELL [continued]

Bond – Sound & Lighting Equipment	N	\$582.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
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PLUMBING & DRAINAGE

Quote Authorisations - Note: all quotes are to be finalised by an Executive Manager/Director or CEO prior to issue.

NEW CONNECTIONS

Application to Amend a Permit or Extension of Time – Lodgment of Form 2	N	\$521.00	-	
Concurrency Agency Assessment for Building Work – Additions to Class 1 in non-sewered area that include additional bedroom/s	N	\$206.00	-	
Concurrency Agency Assessment for Building Work – Additions to Class 1 in non-sewered area that include additional bedroom/s	N	\$206.00	-	
Replace Septic System or Household Sewerage Treatment Plant with another on-site Sewerage system	N	\$521.00	-	
Standard fee for each New Dwelling/Duplex (Class 1)	N	\$1,586.00	N	Plumbing & Drainage Act 2002
Application for sub-meters to be installed on development constructed prior to sub-meter legislation	N	\$632.00	N	-

SHEDS/GARAGES (CLASS 10)

Application to Amend a Permit or Extension of Time – Lodgment of Form 2	N	\$521.00	-	
New sheds & garages containing plumbing and drainage being the first structure on site where no previous plumbing & drainage has been installed will require lodgement of an application for Compliance Assessment	N	\$1,586.00	N	Plumbing & Drainage Act 2002
Application fees will be as above for new dwellings				
All alterations and additions to Class 10 buildings that include Plumbing and Drainage may require either lodgement of an application with Council or lodgement of a Notifiable Works Form 4 with the Plumbing Industry Council (PIC)	N	Depends on existing installations	N	Plumbing & Drainage Act 2002
Please contact Council's Building Department for information on which process applies to you				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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NEW UNITS

New Units (up to 2 units)	N	\$1,586.00	N	Plumbing & Drainage Act 2002
Per Unit				
New Units (3 – 5)	N	\$3,036.00	N	Plumbing & Drainage Act 2002
New units (Over 5)	N	Quote	N	Plumbing & Drainage Act 2002

ALTERATIONS & ADDITIONS

Alterations & Additions (All Classes) maximum 10 fixtures and 2 inspections. Additional inspections will be as per below	N	\$735.00	N	Plumbing & Drainage Act 2002
Per Sole Occupancy Unit (e.g Tenancy)				
Alterations & Additions (All Classes) over 10 fixtures	N	Quote	N	Plumbing & Drainage Act 2002
Installation of grey water treatment plant (all areas)	N	\$735.00	N	Plumbing & Drainage Act 2002
On-site waste water assessment class 1 additions	N	\$206.00	N	-

NEW COMMERCIAL

Application to Amend a Permit or Extension of Time (Class 2 – 9) – Lodgment of Form 2	N	\$521.00	-	
New Commercial Applications (max 10 fixtures)	N	\$2,404.00	N	Plumbing & Drainage Act 2002
New Commercial Applications (over 10 fixtures)	N	Quote	N	Plumbing & Drainage Act 2002

BACKFLOW PREVENTION

Backflow Prevention Device – installation of a new device	N	\$74.00	N	Plumbing & Drainage Act 2002
First Device				
Backflow Prevention Device – additional devices after the first	N	\$35.50	N	Plumbing & Drainage Act 2002
Backflow Prevention Device – annual licence fee – 1st device	N	\$51.00	N	Plumbing & Drainage Act 2002
Backflow Prevention Device – annual licence fee – additional devices	N	\$17.50	N	Plumbing & Drainage Act 2002

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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PLUMBING INSPECTIONS – ADDITIONAL INSPECTIONS & ADDITIONAL INSPECTIONS RESULTING IN NON-COMPLIANCE

General Plumbing Inspections	N	\$215.00	N	Plumbing & Drainage Act 2002
Travel – Hourly rate	N	\$215.00	N	Plumbing & Drainage Act 2002
Applies to islands and inspections greater than 50km from Council offices (Note: hourly rate for islands applies from time of departure until time of return to mainland, plus any cost of aircraft or boat charters)				

DISCONNECTION OR DECOMMISSIONING

Disconnection of House Drainage at connection point to sewer	N	\$521.00	N	Plumbing & Drainage Act 2002
Removal of on site waste water treatment plant (septic or HSTP) for connection to sewer	N	\$521.00	N	Plumbing & Drainage Act 2002

PLUMBING GENERAL

Application for Performance Solution or Alternative Solution	N	\$1,116.00	-	
Copy of Permit, Inspection Certificates, Final Inspection Certificates, Action Notices – Additional to Original Issue	N	\$31.50	-	
Request for refund of fees based on level of assessment and inspectorial work undertaken	N	Quote	N	Local Government Act 2009 Part 2 S97 (2) (e)
Use planning schedule as guide				
Copy of 'as constructed' house drainage plan or sewer plan	N	\$31.50	N	Local Government Act 2009 Part 2 S97 (2) (e)

POOLS

Note 1: Adult – means a person who is aged 16 years and above

Note 2: Child – means a person under the age of 16 years

Note 3: Family means – only parents and their children under the age of 16 years

Note 4: A child under the age of 12 must be accompanied by a responsible person over the age of 18

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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BOWEN SWIMMING POOL

ADMISSION

Adult	Y	Adult admission (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)
Child/Concession	Y	Child admission (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)
School Students	Y	School admission (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)
Infant Swimmer (0-4 years)/Spectator	N	Infant swimmer (0-4 years) (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)

HIRE

Pool Hire (Over 30 persons) per hour	Y	\$143.00		Local Government Act 2009 Part 6 S262 (3) (c)
Pool Hire (Up to 30 persons) per hour	Y	\$25.00		Local Government Act 2009 Part 6 S262 (3) (c)

COLLINSVILLE SWIMMING POOL

ADMISSION

Adult	Y	Adult admission (Free)	Y	-
Child/Concession	Y	Child admission (Free)	Y	-
School Students	Y	School student admission (Free)	Y	-
Infant Swimmer (0-4 years)/Spectator	N	Infant swimmer (0-4 years) (Free)	Y	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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HIRE

Pool Hire (Over 30 persons) per hour	Y	\$143.00		Local Government Act 2009 Part 6 S262 (3) (c)
Pool Hire (Up to 30 persons) per hour	Y	\$25.00		Local Government Act 2009 Part 6 S262 (3) (c)

PROSERPINE SWIMMING POOL

ADMISSION

Adult	Y	Adult admission (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)
Child/Concession	Y	Child admission (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)
School Students	Y	School student admission (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)
Infant Swimmer (0-4 years)/Spectator	N	Infant swimmer (0 - 4 years) (Free)	N	Local Government Act 2009 Part 6 S262 (3) (c)

HIRE

Pool Hire (Over 30 persons) per hour	Y	\$143.00		Local Government Act 2009 Part 6 S262 (3) (c)
Pool Hire (Up to 30 persons) per hour	Y	\$25.00		Local Government Act 2009 Part 6 S262 (3) (c)

RATE/PROPERTY SEARCHES

PROPERTY SEARCH

Rate Search	N	\$100.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Rate Search – Urgent (2days)	N	\$122.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Special Water Meter Reading	N	\$120.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Urgent Special Water Meter Reading (2days)	N	\$204.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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PROPERTY SEARCH [continued]

Copy House Drainage Plan if an archive search is required (if plan is not readily available on Councils Computer database)	N	\$32.50	N	Local Government Act 2009 Part 6 S262 (3) (c)
All Services Search (Water/Sewerage/Stormwater) – within 10 days	N	\$36.50	Y	Local Government Act 2009 Part 6 S262 (3) (c)
All Services Search (Water/Sewerage/Stormwater) – within 2 days	N	\$66.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Refund – if no work commenced	N	10% of fee	Y	Local Government Act 2009 Part 6 S262 (3) (c)

PROVISION OF BULK ELECTRONIC DATA FROM COUNCIL'S LAND RECORD (ELECTRONIC PROPERTY DATA)

Charges to be determined based on the amount of information provided	N	Min \$240.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
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MISCELLANEOUS

Copy of rate notice	N	\$0.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Council will upon request offer a current replacement Rate/Water Notice at no charge, from the commencement of the rates period through until 5 business days following the rates due date. During periods outside this time frame, replacement rates notices will incur a charge as per the fee shedule.				
Change of Ownership Fee	N	\$75.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Limited Rates Information Search	N	\$17.50	Y	-
Verbal information provided				
Rates Transaction Search	N	\$54.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Written Information provided (\$30.00 per correspondence) and \$17.00 per 15 minutes)				
Rates Book search from archives	N	\$73.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
(i.e. prior to 2000) per volum required minimum charge				

REGULATORY CHARGES

EVENTS CONDUCTED ON COUNCIL LAND

Note: Events may be charged electricity where determinable

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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CLASS 1 – MAJOR EVENTS >1000 PEOPLE

Base Application Fee – (for other than non-profit groups/organisations)	N	\$927.00	N	Local Government Act 2009 Council Local Law
Health Inspections of Food Stalls – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Local Law Inspections – Regulatory – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Bond – determined on complexity of event	N	POA	N	Local Government Act 2009 Council Local Law

CLASS 2 – MAJOR EVENTS 200-1000 PEOPLE

Base Application Fee – (for other than non-profit groups/organisations)	N	\$664.00	N	Local Government Act 2009 Council Local Law
Health Inspections of Food Stalls – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Local Law Inspections – Regulatory – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Bond – determined on complexity of event	N	POA	N	Local Government Act 2009 Council Local Law

CLASS 3 – MINOR EVENT < 200 PEOPLE (PUBLIC)

Base Application Fee – (for other than non-profit groups/organisations)	N	\$399.00	N	Local Government Act 2009 Council Local Law
Health Inspections of Food Stalls – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Local Law Inspections – Regulatory – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Bond	N	\$190.00	N	Local Government Act 2009 Council Local Law

CLASS 4 – MINOR EVENT < 200 PEOPLE (PRIVATE)

Base Application Fee – (for other than non-profit groups/organisations)	N	\$265.00	N	Local Government Act 2009 Council Local Law
Health Inspections of Food Stalls – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Local Law Inspections – Regulatory – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Bond	N	\$190.00	N	Local Government Act 2009 Council Local Law

CLASS 5 – FAMILY GATHERINGS WITH TEMPORARY REMOVABLE EQUIPMENT/INFRASTRUCTURE < 50 PEOPLE

Base Application Fee	N	\$134.00	N	Local Government Act 2009 Council Local Law
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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CLASS 5 – FAMILY GATHERINGS WITH TEMPORARY REMOVABLE EQUIPMENT/INFRASTRUCTURE < 50 PEOPLE [continued]

Bond	N	\$190.00	N	Local Government Act 2009 Council Local Law
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PORTABLE DAIS – BOWEN

Where the hirer collects and returns the dais, the deposit paid (less the cost of any repairs) will be refunded

Where the Council is required to deliver or return the dais, the actual cost on PWS basis (No hireage will be charged for community bodies who do not charge admission)

Deposit/Bond	N	\$178.00	N	Local Government Act 2009 Council Local Law
Where admission is charged hiring fees apply	Y	\$119.00	N	Local Government Act 2009 Council Local Law

EVENTS CONDUCTED ON PRIVATE LAND

CLASS 1 – MAJOR EVENTS >1000 PEOPLE

Base Application Fee – (for other than non-profit groups/organisations)	N	\$927.00	N	Local Government Act 2009 Council Local Law
Health Inspections of Food Stalls – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Local Law Inspections – Regulatory – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law

CLASS 2 – MAJOR EVENTS 200-1000 PEOPLE

Base Application Fee – (for other than non-profit groups/organisations)	N	\$664.00	N	Local Government Act 2009 Council Local Law
Health Inspections of Food Stalls – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Local Law Inspections – Regulatory – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law

CLASS 3 – MINOR EVENT < 200 PEOPLE

Base Application Fee – (for other than non-profit groups/organisations)	N	\$399.00	N	Local Government Act 2009 Council Local Law
Health Inspections of Food Stalls – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law
Local Law Inspections – Regulatory – per hour	N	\$134.00	N	Local Government Act 2009 Council Local Law

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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OTHER EVENTS

As determined by the CEO	N	\$399.00	N	Local Government Act 2009 Council Local Law
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REGULATORY CHARGES

IMPOUNDED VEHICLES

Release fee	N	\$530.00	N	T.O.R.U.M ACT Section 100
Daily penalty after sale of vehicle	N	\$36.50	Y	T.O.R.U.M ACT Section 100

GATES & GRIDS

Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2014

Approval of installation of gate or grid	N	\$265.00	Y	Local Government Act 2009 Part 2 S97 (1)
New installation inspection fee PER HOUR (min – 2 hour)	N	\$265.00	Y	Local Government Act 2009 Part 2 S97 (1)

COMPLIANCE

Inspection fee	N	\$200.00	N	Local Government Act 2009 Part 2 S97 (1)
Administration fee	N	\$134.00	N	Local Government Act 2009 Part 2 S97 (1)
Enter & Clear Inspection (per hour)	N	\$134.00	Y	Local Government Act 2009 Council Local Law
Enter & Clear Administration Fee (per notice)	N	\$134.00	Y	Local Government Act 2009 Council Local Law
Feral Animals – Aerial Shooting	N	\$204.00	Y	-

REGULATORY CHARGES – LICENCES

ACCOMMODATION

N.B Registration fees for new accommodation facilities are reduced by 50% from 1st May

Application fee – inclusive of Initial Inspection	N	\$399.00	Y	Local Government Act 2009 Council Local Law
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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ACCOMMODATION [continued]

Inspection fee – per hour	N	\$134.00	Y	Local Government Act 2009 Council Local Law
Transfer of registration	N	\$200.00	Y	Local Government Act 2009 Council Local Law
Annual Renew/Licence fee	N	\$399.00	Y	Local Government Act 2009 Council Local Law

ADVERTISING DEVICES – TEMPORARY ADVERTISEMENTS

N.B Registration fees for new applications are reduced by 50% from 1st May

Application – Inclusive of initial inspection	N	\$188.00	Y	Local Government Act 2009 Council Local Law
Annual Licence	N	\$124.00	Y	Local Government Act 2009 Council Local Law
Transfer Fee	N	\$124.00	Y	Local Government Act 2009 Council Local Law
Confiscating Unauthorised Signs on Public Property (including "A" frames and large signs)	N	\$399.00	Y	Local Government Act 2009 Council Local Law
Cost of removing signs – to be charged at ACTUAL COST per hour per officer plus plant costs	N	ACTUAL COST + 50%	N	Local Government Act 2009 Council Local Law

BUSKING PERMITS

Permit	N	\$63.00	Y	Local Government Act 2009 Council Local Law
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FOOTPATH DINING – COMMERCIAL USE OF ROADS

N.B Registration fees for new applications are reduced by 50% from 1st May

Application – Footpath Dining Licence fee	N	\$399.00	Y	Local Government Act 2009 Council Local Law
Annual renewal fee + footpath rental m2	N	\$134.00	Y	Local Government Act 2009 Council Local Law
Transfer fee	N	\$134.00	Y	Local Government Act 2009 Council Local Law
Footpath Dining – Cannonvale – per m2	N	\$134.00	Y	Local Government Act 2009 Council Local Law
Footpath Dining – Airlie Beach – per m2	N	\$212.00	Y	Local Government Act 2009 Council Local Law
Footpath Dining – Bowen/Collinsville/Dingo Beach & Other – per m2	N	\$43.00	Y	Local Government Act 2009 Council Local Law

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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GOODS ON FOOTPATH FOR SALE (INCLUDING VENDORS ON FOOTPATHS)

N.B Registration fees for new applications are reduced by 50% from 1st May

Application Fee	N	\$399.00	Y	Local Government Act 2009 Council Local Law
Annual Licence Fee	N	\$200.00	Y	Local Government Act 2009 Council Local Law
Transfer of licence	N	\$200.00	Y	Local Government Act 2009 Council Local Law

PARKS, RESERVES & FORESHORES

N.B Registration fees for new applications are reduced by 50% from 1st May

Application – Commercial/Non Commercial activity – inc initial inspection	N	\$265.00	Y	Local Government Act 2009 Council Local Law
Annual licence	N	\$200.00	Y	Local Government Act 2009 Council Local Law
Transfer of licence	N	\$200.00	Y	Local Government Act 2009 Council Local Law
Annual Rental m2	N	\$159.00	Y	Local Government Act 2009 Council Local Law
Filming – One Event per day	N	\$265.00	Y	Local Government Act 2009 Council Local Law
Filming – Regular Events per day	N	\$399.00	Y	Local Government Act 2009 Council Local Law

ROADS LOCAL LAWS – VENDORS

Use of Roads for food vending (includes road reserves & car parks)

N.B Registration fees for new applications are reduced by 50% from 1st May

Application for approval – inclusive of initial inspection (incl. approved activities)	N	\$399.00	Y	Local Government Act 2009 Council Local Law
Annual Registration – Itinerantly	N	\$200.00	Y	Local Government Act 2009 Council Local Law
Annual Registration – Parked in one location	N	\$200.00	Y	Local Government Act 2009 Council Local Law
Annual Licence	N	\$200.00	Y	Local Government Act 2009 Council Local Law
Transfer of licence	N	\$200.00	Y	Local Government Act 2009 Council Local Law

TEMPORARY HOME

Application Fee	N	\$399.00	Y	Local Government Act 2009 Council Local Law
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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TEMPORARY HOME [continued]

Additional fee – Compliance and other inspections per hour	N	\$134.00	Y	Local Government Act 2009 Council Local Law
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GENERAL LICENCE APPLICATIONS – LOCAL LAWS (Not listed above)

Application fee – inclusive of initial inspection	N	\$399.00	Y	Local Government Act 2009 Part 2 S97 (1)
Annual Licence	N	\$200.00	Y	Local Government Act 2009 Part 2 S97 (1)
Transfer fee	N	\$200.00	Y	Local Government Act 2009 Part 2 S97 (1)
Replacement licence fee	N	\$66.00	Y	Local Government Act 2009 Part 2 S97 (1)

REPLACEMENT LICENCES

Application for the replacement of damaged, destroyed, lost or stolen licence.	N	\$66.00	Y	Local Government Act 2009 Part 2 S97 (1)
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RIGHT TO INFORMATION ACT

RTI fees as set by Office of Information Commission

Non-Personal Application Fee (per The Right to Information Act 2009)	N	As per the Office of Information Commission	Y	Right to Information Regulation 2009 Part 3.4
Processing and Access Charge (per 15 minutes)	N	As per the Office of Information Commission	Y	Right to Information Regulation 2009 Part 3.4
Photocopy Charges (per A4 copy per side)	N	As per the Office of Information Commission	Y	Right to Information Regulation 2009 Part 3.4

SHUTE HARBOUR TRANSIT FACILITY

The schedule of fees & charges will not apply where specific individual agreements have been negotiated with Council.

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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INFRASTRUCTURE LEVY (IFL)

Adult	Y	\$6.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Child	Y	\$2.50	N	Local Government Act 2009 Part 6 S262 (3) (c)

TRADE WASTE

APPLICATION FEE

Category 1, Category 2 and Category 3	N	\$124.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
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RENEWAL FEES

Category 1,2 & 3 (without Pre-treatment)	N	\$102.00	Y	-
Includes 1 inspection				
Category 1,2 & 3 (with Pre-treatment)	N	\$362.00	Y	-
Includes 1 inspection & 1 test				

VOLUMETRIC CHARGING

Category 1 – Waste discharge <350kL per annum (per kL)	N	\$0.00	Y	-
Category 2 – Waste discharge >350 <5000 kL per annum (per kL)	N	\$1.00	Y	-
Category 3 – Waste discharge > 5000kL per annum (per kL)	N	\$1.00	Y	-

POLLUTANTS CHARGE FOR CATEGORY 3

(within sewer admission limits)

Chemical Oxygen Demand (COD) – per kg	N	\$0.54	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Suspended Solids (TSS) – per kg	N	\$0.97	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Phosphorus (TP) – per kg	N	\$5.18	Y	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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POLLUTANTS CHARGE FOR CATEGORY 3 [continued]

Total Kjeldahl (TKN) – per kg	N	\$3.01	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Dissolved Solids (TDS) – per kg	N	\$1.25	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Hydrocarbons (THc)	N	\$1.77	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Total Oil & Grease (TOG)	N	\$1.77	Y	Local Government Act 2009 Part 6 S262 (3) (c)

EXCESS POLLUTANT CHARGES

Chemical Oxygen Demand (COD) – per kg	N	\$2.10	Y	-
Total Suspended Solids (TSS) – per kg	N	\$2.53	Y	-
Total Phosphorus (TP) – per kg	N	\$6.74	Y	-
Total Kjeldahl (TKN) – per kg	N	\$4.57	Y	-
Total Dissolved Solids (TDS) – per kg	N	\$2.50	Y	-
Total Hydrocarbons (THc)	N	\$3.33	Y	-
Total Oil & Grease (TOG)	N	\$3.33	Y	-

OTHER CHARGES

Late Payment Fee	N	\$126.00	Y	-
Additional Inspection (per hour - minimum 1 hour)	N	\$145.00	Y	-
Testing Fee	N	\$357.00	Y	-
Trade Waste Compliance Search – 14 days	N	\$150.00	Y	-
Trade Waste Compliance Search – URGENT (within 7 days)	N	\$190.00	Y	-

EQUIVALENT GREASE ARRESTER CHARGE

Equivalent to 1000 litre grease trap	N	\$3,400.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Equivalent to 1500 litre grease trap	N	\$4,700.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Equivalent to 2000 litre or > grease trap	N	\$6,000.00	N	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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WASTE

LANDFILLS

Kelsey Creek (Proserpine) & Bowen

REGULATED WASTE

Asbestos in clean earth (per tonne) subject to Waste Tracking and Special Handling Fee (minimum charge \$100)	Y	\$278.00		Local Government Act 2009 Part 6 S262 (3) (c)
Asbestos in clean earth outside WRC Area (per tonne) subject to Waste Tracking and Special Handling Fee (minimum charge \$100)	Y	\$373.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Asbestos from within WRC area (per tonne) subject to Waste Tracking and Special Handling Fee (minimum charge \$100)	Y	\$278.00	N	-
from within the WRC area				
Asbestos from outside WRC area (per tonne) subject to Waste Tracking and Special Handling Fee	Y	\$373.00	Y	-
from outside the WRC area				
Asbestos mixed with leviabile Waste outside WRC Area (per tonne) subject to Waste Tracking and Special Handling Fee (minimum charge \$100)	Y	Fee(excl.GST) \$339.09 + Waste Levy(excl.GST) \$105.00 = Total Fee (excl.GST) \$444.09 Min. Fee: \$444.09	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Asbestos mixed with leviabile Waste (per tonne) subject to Waste Tracking and Special Handling Fee (minimum charge \$100)	Y	Fee(excl.GST) \$252.73 + Waste Levy(excl.GST) \$105.00 = Total Fee (excl.GST) \$357.73 Min. Fee: \$357.73		Local Government Act 2009 Part 6 S262 (3) (c)
Special Handling Fee – per load	Y	\$71.00	Y	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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REGULATED WASTE [continued]

STP Screening Waste (per tonne)	Y	Fee(excl.GST) \$86.36 + Waste Levy(excl.GST) \$105.00 = Total Fee (excl.GST) \$191.36 Min. Fee: \$191.36		Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Biosolids (per tonne) Subject to Waste Tracking and Special Handling Fee	Y	Fee(excl.GST) \$83.36 + Waste Levy(excl.GST) \$105.00 = Total Fee (excl.GST) \$191.36 Min. Fee: \$191.36	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Contaminated Soil from inside WRC area (per tonne) plus burial fee	Y	Fee(excl.GST) \$68.18 + Waste Levy(excl.GST) \$105.00 = Total Fee (excl.GST) \$173.18 Min. Fee: \$173.18	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
from within the WRC area				
Contaminated Soil from outside WRC area (per tonne) plus burial fee	Y	Fee(excl.GST) \$281.82+ Waste Levy(excl.GST) \$105.00 = Total Fee (excl.GST) \$386.82 Min. Fee: \$386.82	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
from outside the WRC area				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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REGULATED WASTE [continued]

Sandblasting Grit from within WRC area – Trackable waste eg: sandblasting grit (per tonne) plus special handling fee per load. Subject to TCLP test and prior WRC approval	Y	Fee(excl.GST) \$146.36 + Waste Levy(excl.GST) \$105.00 = Total Fee (exl.GST) \$251.36 Min. Fee: \$251.36	N	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
from within the WRC area				
Sandblasting Grit from outside WRC area – Trackable waste eg: sandblasting grit (per tonne) plus special handling fee per load. Subject to TCLP test and prior WRC approval	Y	Fee(excl.GST) \$300.00 + Waste Levy(excl.GST) \$105.00 = Total Fee (exl.GST) \$405.00 Min. Fee: \$405.00	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
from outside the WRC area				
Contaminated water – sediment only (per litre)	Y	"Service not Available"	N	Local Government Act 2009 Part 6 S262 (3) (c)
Contaminated water – chemical (per litre)	Y	"Service not Available"	N	Local Government Act 2009 Part 6 S262 (3) (c)
Grease trap waste (per litre) Approved Commercial Waste Contractor	N	"Service not Available"	N	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1

TRANSFER STATION

COMMERCIAL AND INDUSTRIAL

Cardboard (per tonne)	Y	\$126.00	Y	-
Cardboard (per cubic metre) Transfer Stations Only	Y	\$32.00	Y	-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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COMMERCIAL AND INDUSTRIAL [continued]

Commingled recyclables (per tonne)	Y	\$126.00	N	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Commingled recyclables (per cubic metre) Transfer Stations Only	Y	\$32.00	Y	-
Commercial and Industrial: Mixed Waste (per tonne)	Y	Fee (exl.GST) \$124.55 + Waste Levy (exl.GST) \$75.00 = Total Fee (exl. GST) \$199.55 Min. Fee: \$199.55	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1

which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011

Commercial and Industrial: Mixed waste (per tonne) – Approved Commercial Waste Contractor	Y	Fee(exl.GST) \$114.55 + Waste Levy(excl.GST) \$75.00 = Total Fee (exl.GST) \$189.55 Min. Fee: \$189.55	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
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which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011

Commercial and Industrial: Mixed Waste outsided WRC area (per tonne)	Y	Fee(exl.GST) \$261.82 + Waste Levy(excl.GST) \$75.00 = Total Fee (exl.GST) \$336.82 Min. Fee: \$336.82	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
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from outside the WRC area

Commercial and Industrial: Mixed Waste (per cubic metre) Transfer Stations Only	Y		Y	Waste Reduction and Recycling (Waste Levy)
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Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
COMMERCIAL AND INDUSTRIAL [continued]				
Commercial and Industrial: Mixed Waste (per cubic metre) Transfer Stations Only	Y	Fee(excl.GST) \$29.09 + Waste Levy(excl.GST) \$20.00 = Total Fee (excl.GST) \$49.09 Min. Fee: \$49.09	Y	Amendment Act 2019 Schedule 1
which does not contain any waste which is C&D waste within the meaning of s44 of the WRR Reg 2011				
Drummuster – Tripled rinsed agricultural chemical drums bearing Drummuster logo	Y	Free	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Accepted only at Landfills Free if cleaned to satisfactory standard as per Drummuster program, to be assessed by Landfill staff				
Commercial Single Wheelie Bin (each)	Y	Fee(excl.GST) \$9.45 + Waste Levy(excl.GST) \$6.00 = Total Fee (excl.GST) \$15.45 Min. Fee: \$15.45	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Mattress (each)	Y	Fee(excl.GST) \$21.21 + Waste Levy(excl.GST) \$3.20 = Total Fee (excl.GST) \$24.41 Min. Fee: \$24.41	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Green Waste (per tonne)	Y	\$63.00	Y	-
Green Waste (per cubic metre) Transfer Stations Only	Y	\$10.00	Y	-
Tree stumps/branches >300mm diameter (per tonne)	Y	\$79.00	Y	-
Tree stumps/branches >300mm diameter (per cubic metre) Transfer Stations Only	Y	\$20.00		-

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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HAZARDOUS WASTE

EPIRBS (Cost per unit)	Y	Free for Domestic or Commerical Residents		Local Government Act 2009 Part 6 S262 (3) (c)
Marine Flares (cost per unit)	Y	Free for Domestic or Commerical Residents	Y	-
Animal Carcass Waste 0–30kg	Y	Free	N	Local Government Act 2009 Part 6 S262 (3) (c)
Animal Carcass Waste > 30kg	Y	Fee(excl.GST) \$91.82 + Waste Levy(excl.GST) \$75.00 = Total Fee (exl.GST) \$166.82 Min. Fee: \$171.82	N	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
Car Battery Domestic (each)	Y	Free	Y	-
Car Battery Commercial (each)	Y	Free	Y	-
Fire Extinguisher (per unit) <10kg (white band & black band)	Y	\$10.00	N	-
LPG Bottles – <20kg bottle (per unit)	Y	\$14.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Paint – Domestic up to 25L	Y	Free	Y	-
No commercial quantaties of paint accepted				
Waste Oil – Domestic (up to 20L)	Y	Free	Y	-
Waste Oil – Commercial (per litre)	Y	\$1.10	Y	-

TYRES

Tyre – Car / Motorbike (14" or less)	Y	\$5.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Car / Motorbike with Rim (14" or less)	Y	\$15.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – 4WD Light Truck (14" and 15")	Y	\$12.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – 4WD Light Truck with Rim (14" and 15")	Y	\$29.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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TYRES [continued]

Tyre – Truck (16")	Y	\$24.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Truck with Rim (16")	Y	\$59.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Tractor Small up to 1m	Y	\$125.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Tractor Medium/Large 1m to 2m	Y	\$215.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Earthmover Small up to 1m	Y	\$168.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Earthmover Medium 1m – 1.5m	Y	\$390.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Earthmover Large 1.5m – 2m	Y	\$770.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Super Single	Y	\$37.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Super Single with Rim	Y	\$118.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)
Tyre – Bobcat	Y	\$15.00	Y	Local Government Act 2009 Part 6 S262 (3) (c)

RECOVERED RESOURCES AVAILABLE AS SALEABLE PRODUCTS

Mulch (per tonne)	Y	\$36.00	N	Local Government Act 2009 Part 6 S262 (3) (c)
Subject to availability and signed indemnity form loaded by site contractor				
Mulch (per cubic metre) Transfer Stations Only	Y	\$13.00	N	-
Sale of mulch, subject to availability and signed indemnity form, per cubic metre loaded by site contractor				

CONSTRUCTION AND DEMOLITION

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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CONSTRUCTION AND DEMOLITION [continued]

Construction and Demolition: Mixed Waste (per tonne)	Y	Fee(excl.GST) \$114.55 + Waste Levy(excl.GST) \$75.00 = Total Fee (excl.GST) \$189.55 Min. Fee: \$194.54	Y	Waste Reduction and Recycling (Waste Levy) Amendment Act 2019 Schedule 1
may include concrete, building materials, pipes etc				
Construction and Demolition: Recyclable concrete (per tonne)	Y	\$51.00	Y	-
Scrap Metal (per tonne)	Y	\$10.00	Y	-
Scrap Metal (per cubic metre @ transfer stations)	Y	\$6.00	Y	-
Clean earth – clay, soil, sand, gravel, rock <100mm (per tonne) – Subject to available storage capacity	Y	Free	Y	-

MUNICIPAL SOLID WASTE (HOUSEHOLD)

Household Waste < 2m3	Y	Free	Y	-
Self Haul Municipal Solid Waste (Household Waste)				
Single Wheelie Bin	Y	Free	Y	-
Green Waste – Self Haul Car/ute/Trailer	Y	Free	Y	-
E-Waste (TVs, Computers, Printers etc)	Y	Free	Y	-
Mattress	Y	Free	Y	-
Scrap Metal – e.g. white goods etc	Y	Free	Y	-
Cardboard up to 2m3 (per cubic m)	Y	Free	Y	-
Commingleed recyclables up to 2m3 (per cubic m)	Y	Free	Y	-
Car body (each) batteries, fuel and fluids to be removed	Y	\$64.00	Y	-
batteries, fuel & fluids to be removed				

Name	GST	Year 20/21 Fee (incl. GST)	Cost Recovery	Legislation
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OTHER

Fire Extinguisher (per unit) < 10kg (blue band) Empty unit ONLY accepted"	Y	\$30.00		Local Government Act 2009 Part 6 S262 (3) (c)
Replacement 240lt Wheelie Bin (New) includes delivery	N	\$100.00	Y	-
Waste Destruction Certificate	Y	\$64.00	Y	-

11. Corporate Services

11.6 FINANCIAL REPORT - FY 19/20 - PERIOD ENDING MAY 2020

AUTHOR: Stephen Fernando – Chief Financial Officer/Manager Financial Services

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the financial statements for Whitsunday Regional Council for the period ended 31 May 2020 of the Financial Year 2019/20.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

This report presents the Financial position of Council for the period ended 31 May 2020.

PURPOSE

This report seeks to inform Council on the performance and position of Council for the financial year 2019/20, for the period ending 31 May 2020.

BACKGROUND

The financial statements are being prepared and presented in keeping with the requirements of the Local Government Act and Regulations and identify progress against the budget adopted by Council.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

152 Financial report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) Otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

ANALYSIS

The Financial Report for the period ending 31 May 2020 appears in Attachment 1.

The current operating position remains sound with an operating surplus of \$5.98M. There remains a close monitoring of the labour costs to ensure that these remain within the budget tolerances and the increase in depreciation expense has warranted a full review of the

current policy and methodology to ensure that the depreciation calculated has a practical reflection on the changes to the assets being created and ensuring that it is not being overstated in the treatment of capital acquisitions and disposals.

Revenue from our operating activities remains down with the closure of the Whitsunday Coast Airport impacting operating revenue, with flights only to return late in the financial year.

Borrowings have been approved for the financial year and will be drawn down in late June to ensure strict management of cashflows in the current environment. Council will need to re-examine the recovery action for outstanding rates and sundry debtors given the current economic climate and the impacts upon the local economy.

The financial ratios remain within the acceptable bounds, noting the asset sustainability ratio is influenced by recovery works and volume of current capital expenditure.

Detailed financial statements appear in Attachments 2 & 3.

STRATEGIC IMPACTS

Presentation of this report aligns with maintaining transparency of Council activities and financial position.

CONSULTATION

Jason Bradshaw - Director Corporate Services

Julie Moller - Manager Strategic Finance

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receive the information in the monthly financial report noting the current sound operating position.

ATTACHMENTS

Attachment 1 - Financial Report for the period ending May 2020

Attachment 2 - Financial Statements for the period ending May 2020

Attachment 3 - Capital Report for the period ending May 2020

FINANCIAL REPORT

Financial Year: 2019/20

Period Ending: May 2020



BACKGROUND

This report provides the financial performance and position of Council for the relevant period in the current financial year.

The financial statements have been prepared in conformity to the applicable legislation and regulations as well as the accounting standards.

INCOME & EXPENDITURE

What was charged to our ratepayers/customers compared to what was spent in delivering our services.

For the period under review, Council's operating surplus stood at just under \$6 Mn., after charging depreciation of \$26.5 Mn.

Table 1 : Statement of Income & Expenditure

(in \$'000)				
	Prev. Yr. Audited	Budget to date	Actual to date	% Var Rev v Act
What We Levied Our Ratepayers	83,137	77,411	76,258	99%
What We Invoiced Our Customers	23,968	19,221	18,768	98%
What We Rcvd. as Grants & Subsidies	9,891	11,176	11,652	104%
What We Rcvd. As Interest from Investment	2,072	1,439	1,541	107%
Our Other Revenue	4,107	9,202	7,414	81%
Our Total Recurrent Earnings	123,175	118,449	115,633	98%
What We Spent on Our Staff	35,744	34,592	34,027	98%
What We Spent on Our Suppliers	58,008	52,927	45,691	86%
Our Total Direct Spend	93,752	87,519	79,718	91%
What We Paid Our Bankers	3,172	3,604	3,397	94%
What We Set-aside for Asset Renewals	24,426	24,845	26,534	107%
Our Operating Surplus/(Deficit)	1,826	2,481	5,984	241%
Our Capital Revenue	53,445	70,625	59,350	84%
Our Capital Expenses	16,982	17,553	20,810	119%
Our Capital Surplus/(Deficit)	36,463	53,071	38,539	73%
Our Net Earnings	38,290	55,553	44,524	80%

- Revenues are somewhat below budget primarily due to grants not being received in the year to date. The final instalment of the Financial Assistance Grant (FAG), is scheduled to be received in June.
- Expenses for materials/services, are tracking almost 15% below budget, resulting in an operating surplus above budgeted levels. With the accrual of expenses in June, this underspend is expected to be corrected to some extent.
- Depreciation expense is tracking above budget. A review of asset values and useful lives are being currently undertaken to determine the reasonableness of the depreciation charges.
- Capital income, primarily capital grants are below budget primarily due to the timing of receiving such grants.
- Capital expenses are primarily related to the write down of assets as a result of asset renewals work.

COMMUNITY WEALTH

The value of resources Council has, to service our community. Net Community wealth at the end of the period stood marginally over \$1.1 Bn.

Table 2 : Statement of Financial Position

(in \$'000)	Prev.Yr. Audited	Annual Budget	Actual to date
What We Own	1,088,796	1,151,934	1,123,002
Inventory We Hold	1,075	1,075	1,510
What We are Owed	20,772	20,216	13,280
What We Have in Bank	63,618	64,096	66,970
Our Total Assets	1,174,262	1,237,321	1,204,762
What We Owe Our Suppliers	39,289	37,795	26,377
What We Owe Our Lenders	80,715	84,666	76,842
Our Total Liabilities	120,004	122,461	103,219
Our Community Wealth	1,054,258	1,114,861	1,101,543

- As expected, cash balances (including short term deposits) continue to trend downwards and is only expected to pick up again after the issuance of the next rates notice.

Debtors & Borrowings

What We Are Owed (\$ '000)	
Category	Amount
Rates & Charges	8,700
General Debtors	2,291
GST Receivable/(Payable)	1,296
Advances to Community	1,027
SUB-TOTAL	13,314

Prepaid Rates & Charges	255
Provision for Bad Debts	(289)
SUB-TOTAL	(34)

GRAND TOTAL	13,280
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What We Have Borrowed (\$ '000)		
Loan	Rate	Balance
81091 Gen5 05/06	7.08%	2,129
81092 Gen7 08/09	6.82%	4,688
81090 Gen8 09/10	6.33%	3,058
81089 Gen8 AMSU	5.07%	3,123
81093 STP Projects	5.25%	20,548
81094 WTP Projects	4.86%	10,020
Bowen STP 19/20		9,645
WCA Run 19/20		23,630
TOTAL		76,842

What We Have Available to Borrow ('000)		
Facility	Rate	Limit
Working Capital Facility	1.80%	20,000
Term Loans		-
TOTAL		20,000

Debtor/Borrowing Statistics (\$ '000)	Amount	% of Outstanding
Rates & Charges Outstanding: > 1 Year	2,351	27%
Rates & Charges Outstanding: Current Year	6,349	73%
General Debtors: < 90 days	1,350	59%
General Debtors: > 90 Days	941	41%
Borrowings per Assessment	4,199	

- Overall debtor balance is at \$13.3 Mn with the bulk of them being outstanding rates and charges. The outstanding rates & charges at \$8.7 Mn, is around \$0.5 Mn below last month, but is above the corresponding period last year (\$7.6 Mn).
- Council's loan application has been approved by the Department of Local Government and arrangements have been made to draw down the two loans (\$2.5 Mn for Bowen landfill and \$5.665 Mn for Bowen STP) in the last week of June.
- The current loan balance of \$76.8 Mn will increase on the drawdown of the new loans.

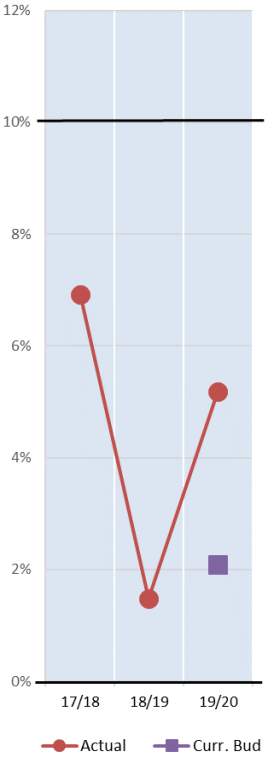
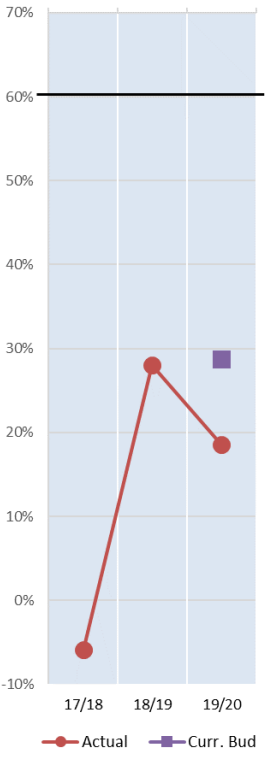
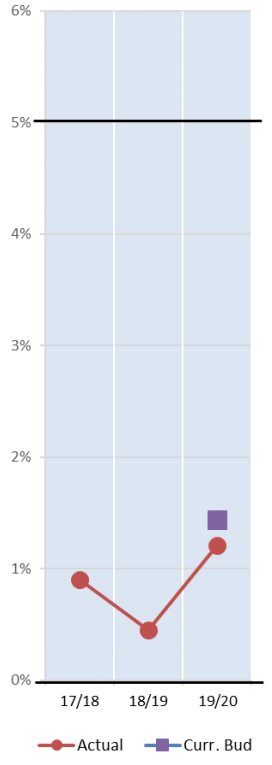
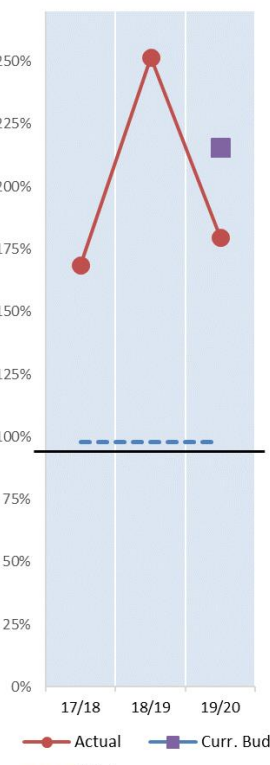
Investments

	Prev. Yr	Current
Queensland Treasury Corporation	62,557	66,970

- All excess cash is invested with Queensland Treasury Corporation (QTC), as QTC has been providing the best returns among the acceptable counterparty institutions.

FINANCIAL CAPACITY

These Ratios indicate Council's financial capacity to fund operations and repay debt obligations, in the short to the medium term.

OPERATING SURPLUS RATIO  Actual Curr. Bud	NET FINANCIAL LIABILITIES RATIO (ADJUSTED)  Actual Curr. Bud	INTEREST COVERAGE RATIO  Actual Curr. Bud	ASSET SUSTAINABILITY RATIO  Actual Curr. Bud 5 Yr Avg.
<i>Net Operating Surplus/(Deficit) divided by Total Operating Revenue</i> Target: 0% - 10% May Actual: 5.2% Budget: 2.1%	<i>Total Liabilities less Current Assets divided by Total Operating Revenue</i> Target: below 60% May Actual: 18.6% Budget: 28.7%	<i>Net interest expense divided by total operating revenue</i> Target: 0% - 5% May Actual: 1.2% Budget: 1.4%	<i>Expenditure on Replacement Assets divided by Depreciation Expense</i> Target: Avg. 90% May Actual: 180.0% Budget: 216%
Operating surplus is above budgeted levels primarily due to underspend on materials and services.	A revised capital budget quite a bit below the original capital budget has resulted in this ratio being well below budget.	Continues to be below budget.	Will continue to remain above targeted levels due to continuing reconstruction work.

Budget Achievement

Council's ability to meet annual budgeted revenue, contain costs within budgeted expenditure parameters and manage cash flows.

Item	Prev. Yr	Curr. Yr. to date	Flag
Our Earnings	100%	98%	
Our Expenditure	99%	95%	
Our Capital Delivery	75%	82%	
Our Cash on Hand	145%	104%	

- Although still below the revised budget, capital delivery has picked up and has moved from the amber to green range.
- The other aspects continue to be within acceptable performance levels.

OTHER MATTERS

- Detailed budget workshops have been completed and the Special Meeting to adopt the budget for 2020/21 is expected to take place mid-July.
- The third and final revision of the 2019/20 budget was adopted by Council in May 2020.
- Capitalisation of renewals and new assets for the year 2019/20 has been completed.
- Staff continue to liaise with auditors for the 2019/20 audit process.
- Training was completed on conducting the year end roll over process in the new ERP system.

WHITSUNDAY REGIONAL COUNCIL

Financial Statements

For the period ending 31 May 2020

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WHITSUNDAY REGIONAL COUNCIL

Statement of Comprehensive Income

For the period ending 31 May 2020

		2020	2019	Original Budget	Revised Budget	PTD Budget	Variance to
		YTD	30 June	2019/20	2019/20	2019/20	PTD Budget
	Note	\$	\$	\$	\$	\$	%
Income							
Recurrent revenue							
Rates and levies	3 (a)	76,258,079	83,136,863	83,292,318	84,448,750	77,411,354	99%
Sale of goods and major services	3 (b)	11,327,164	15,921,458	15,387,352	12,499,210	11,457,610	99%
Fees and charges	3 (c)	2,721,658	3,485,387	4,292,720	2,926,362	2,682,499	101%
Rental and levies		400,332	268,964	348,500	408,309	374,283	107%
Interest received		1,540,879	2,071,756	1,965,160	1,570,066	1,439,227	107%
Sales of contract and recoverable works	3 (d)	4,319,065	4,292,550	4,085,000	5,134,857	4,706,952	92%
Other recurrent income		7,413,582	4,106,995	7,170,112	10,038,224	9,201,706	81%
Grants, subsidies, contributions and donations	4 (i)	11,652,253	9,891,406	8,224,355	12,191,501	11,175,542	104%
Total operating revenue		115,633,013	123,175,379	124,765,517	129,217,280	118,449,173	98%
Capital revenue							
Grants, subsidies, contributions and donations	4 (ii)	59,349,851	53,445,393	113,378,278	75,572,121	69,274,444	86%
		59,349,851	53,445,393	113,378,278	75,572,121	69,274,444	
Total Revenue	2 (b)	174,982,864	176,620,772	238,143,795	204,789,401	187,723,617	
Capital income				1,612,825	1,472,825	1,350,090	
Total income	2 (b)	174,982,864	176,620,772	239,756,620	206,262,226	189,073,707	93%
Expenses							
Recurrent expenses							
Employee benefits	5	(34,027,095)	(35,743,953)	(38,158,463)	(37,736,371)	(34,591,673)	98%
Materials and services	6	(45,691,220)	(58,007,575)	(54,432,653)	(57,738,973)	(52,927,392)	86%
Finance costs	7	(3,396,565)	(3,171,698)	(3,883,895)	(3,931,681)	(3,604,041)	94%
Depreciation	15	(26,533,737)	(24,264,672)	(24,075,642)	(27,103,431)	(24,844,812)	107%
Amortisation		-	(161,307)			-	
Total operating expenses		(109,648,617)	(121,349,204)	(120,550,653)	(126,510,456)	(115,967,918)	95%
Capital expenses							
Other capital expenses	8	(20,810,452)	(16,981,943)	(33,633,923)	(19,148,963)	(17,553,216)	119%
Total expenses	2 (b)	(130,459,069)	(138,331,147)	(154,184,576)	(145,659,419)	(133,521,134)	98%
Net result		44,523,795	38,289,625	85,572,044	60,602,807	55,552,573	80%
Other comprehensive income							
Items that will not be reclassified to net result							
Increase in asset revaluation surplus		-	24,920,888	-	-	-	
Total other comprehensive income for the year		-	24,920,888	-	-	-	
Total comprehensive income for the year		44,523,795	63,210,513	85,572,044	60,602,807	55,552,573	

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Appropriations

For the period ending 31 May 2020

		2020	2019	Original Budget 2019/20	Revised Budget 2019/20
	Note	\$	\$	\$	\$
Retained surplus (deficiency) from prior years		(3,777,717)	(20,387,199)	338,434	(3,777,719)
Net result for the year		44,523,795	38,289,625	85,572,044	60,602,807
		40,746,078	17,902,426	85,910,478	56,825,088
Transfers (to) from capital account					
		-	-	(1,612,825)	(1,472,825)
Transfer of capital expenses	8	20,810,452	16,981,943	33,633,923	19,148,963
Non-monetary capital revenue	4 (ii)(b)	(1,323,848)	(2,372,720)	-	-
Unspent capital revenue transferred from capital	CFS*	266,765	17,242,594	(4,301,567)	14,241,809
Adjustment for unfunded depreciation		1,247,125	2,212,551	5,593,763	5,206,911
Transfer to adjust the working capital cash		-	(1,217,937)	(682,000)	(682,000)
Net capital account transfers		21,000,495	32,846,431	32,631,294	36,442,858
Transfers (to) from restricted reserves					
Constrained grants and subsidy reserve		(20,506,529)	(24,418,745)	(40,133,452)	(25,141,264)
Constrained NDRRA grants reserve		(30,332,620)	(26,653,928)	(73,244,826)	(49,993,556)
Retained surplus (deficiency) available for transfer to reserves		10,907,424	(323,816)	5,163,494	18,133,125
Transfers (to) from reserves for future capital funding:					
Insurance reimbursed reserve		(2,616,000)	-		
Capital works reserve		(8,110,763)	(4,106,379)	(1,000,000)	(10,116,470)
				(3,616,080)	(2,616,000)
Transfers (to) from reserves for future recurrent funding purposes:					
Operational projects reserve		276,365	(331,047)	-	404,116
Operational NDRRA grants reserve		-	983,525	-	-
		-	-		
		-	-		
Retained surplus (deficit) at end of year		457,026	(3,777,717)	547,414	5,804,771

*CFS - Denotes Capital Funding Statement

WHITSUNDAY REGIONAL COUNCIL

Statement of Financial Position

As at 31 May 2020

		2020	2019	Original Budget 2019/20	Revised Budget 2019/20
	Note	\$	\$	\$	\$
Current assets					
Cash and cash equivalents	10	66,969,787	63,618,285	30,035,304	64,096,429
Trade and other receivables	11(a)	13,280,006	20,772,189	17,592,333	20,215,816
Inventories	12	1,484,725	1,050,130	1,046,076	1,050,130
		81,734,517	85,440,604	48,673,712	85,362,375
Non-current assets held for sale		25,000	25,000		25,000
Total current assets		81,759,518	85,465,605	48,673,712	85,387,375
Non-current assets					
Trade and other receivables		-	-	-	-
Equity investments		-	-	-	-
Investment properties	13	1,650,000	1,650,000	1,630,000	1,650,000
Property, plant and equipment	14	1,121,352,249	1,087,146,422	1,163,579,778	1,149,116,944
Intangible assets				4,107,787	1,167,090
Total non-current assets		1,123,002,249	1,088,796,421	1,169,317,565	1,151,934,034
TOTAL ASSETS		1,204,761,766	1,174,262,026	1,217,991,278	1,237,321,409
Current liabilities					
Trade and other payables	15	15,839,835	29,158,292	11,168,457	27,601,918
Provisions	16	4,156,223	4,182,970	3,721,416	4,182,970
Borrowings	17	4,356,753	4,356,753	4,981,471	4,981,471
Total current liabilities		24,352,811	37,698,015	19,871,344	36,766,359
Non-current liabilities					
Provisions	16	6,380,951	5,947,777	5,163,244	6,010,027
Borrowings	17	72,484,833	76,358,219	79,395,576	79,684,201
Total non-current liabilities		78,865,784	82,305,995	84,558,821	85,694,228
TOTAL LIABILITIES		103,218,595	120,004,010	104,430,165	122,460,587
NET COMMUNITY ASSETS		1,101,543,172	1,054,258,016	1,113,561,113	1,114,860,822
Community equity					
Council capital -					
Investment in capital assets		688,412,685	650,333,472	753,153,982	710,155,134
Asset revaluation surplus		360,462,538	360,462,538	335,541,651	360,462,539
Retained surplus/ (deficiency)		457,026	(3,777,717)	547,414	5,804,771
Reserves		52,210,923	47,239,723	24,318,065	38,438,377
TOTAL COMMUNITY EQUITY		1,101,543,172	1,054,258,016	1,113,561,113	1,114,860,822

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Changes in Equity

For the period ending 31 May 2020

	Note	Total		Retained surplus (deficit)		Reserves		Asset revaluation surplus		Council Capital	
		2020	2019	2020	2019	2020	2019	2020	2019	2020	2019
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at beginning of the year		1,054,258,016	984,550,783	(3,777,717)	(20,387,199)	47,239,723	71,591,855	360,462,538	335,541,650	650,333,472	597,804,477
Corrections to opening balances		2,761,361	6,496,720	-	-			-		2,761,361	6,496,720
Restated opening balances		1,057,019,377	991,047,503	(3,777,717)	(20,387,199)	47,239,723	71,591,855	360,462,538	335,541,650	653,094,833	604,301,197
Net result		44,523,795	38,289,625	44,523,795	38,289,625	-	-	-	-	-	-
Other comprehensive income for the year											
Revaluations											
Property, plant & equipment	15	-	24,952,966					-	24,952,966		
Change in value of future rehabilitation costs		-	(32,078)					-	(32,078)		
Total comprehensive income for the year		44,523,795	63,210,513	44,523,795	38,289,625	-	-	-	24,920,888	-	-
Transfers (to) from retained earnings to capital	22	-	-	21,000,495	32,846,431	-	-	-	-	(21,000,495)	(32,846,431)
Transfers (to) from retained earnings and recurrent reserves	22	-	-	276,365	652,478	(276,365)	(652,478)	-	-		
Transfers (to) from capital reserves and capital	20	-	-	(61,565,912)	(55,179,053)	5,247,565	(23,699,653)	-	-	56,318,347	78,878,706
Net transfers in year		-	-	(40,289,052)	(21,680,143)	4,971,200	(24,352,132)	-	-	35,317,852	46,032,275
		-	-							-	-
Balance at end of the year		1,101,543,172	1,054,258,016	457,026	(3,777,717)	52,210,923	47,239,723	360,462,538	360,462,538	688,412,685	650,333,472

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Cash Flows

For the period ending 31 May 2020

		2020	2019	Original Budget 2019/20	Revised Budget 2019/20
	Note	\$	\$	\$	\$
Cash flows from operating activities					
Receipts					
General rates and utility charges		77,515,049	82,697,914	83,292,318	84,448,750
Sale of goods and major services		11,327,164	15,921,458	15,387,352	12,499,210
Rental and levies, fees and charges		3,010,073	3,552,326	8,816,220	8,376,853
Other income		16,503,758	8,552,853	7,170,112	9,038,224
GST received		486,431	14,705,884	(363,147)	1,556,374
Receipts from customers		108,842,475	125,430,435	114,302,855	115,919,411
Operating grants, subsidies and contributions		11,652,253	9,891,406	8,124,355	12,064,176
Interest received		1,540,879	2,071,756	1,965,160	1,570,066
Payments					
Payments for materials and services		(59,902,064)	(43,384,229)	(53,932,653)	(57,738,973)
Payment to employees		(32,503,710)	(36,495,707)	(38,158,463)	(37,736,371)
GST paid		-	(15,899,111)	-	-
Payments to suppliers and employees		(92,405,774)	(95,779,047)	(92,091,116)	(95,475,344)
Interest expense		(2,940,859)	(2,623,032)	(4,093,174)	(3,696,681)
Net cash inflow (outflow) from operating activities	19	26,688,974	38,991,518	28,208,080	30,381,628
Cash flows from investing activities					
Commonwealth government grants		2,927,536	1,107,455	-	-
State government subsidies and grants		50,916,616	48,250,969	110,953,278	74,122,121
Capital contributions		4,181,852	1,714,249	2,425,000	1,450,000
Payments for property, plant and equipment		(78,010,171)	(116,447,135)	(159,502,722)	(110,899,130)
Payments for investment property		-	(54,144)	-	-
Proceeds from sale of equity investments		-	81,766	1,612,825	1,472,825
Proceeds from sale of property, plant and equipment		545,364	787,486	-	-
Net movement in loans to community organisations		(25,281)	(993,125)	-	-
Net cash inflow (outflow) from investing activities		(19,464,085)	(65,552,479)	(44,511,619)	(33,854,184)
Cash flows from financing activities					
Proceeds from borrowings		-	34,500,000	5,665,636	8,165,636
Repayment of borrowings	17	(3,873,386)	(2,717,513)	(4,505,540)	(4,214,935)
Net cash inflow (outflow) from financing activities		(3,873,386)	31,782,487	1,160,096	3,950,701
Net increase (decrease) in cash and cash equivalents held		3,351,503	5,221,526	(15,143,443)	478,145
Cash and cash equivalents at beginning of the financial year		63,618,285	58,396,759	45,178,747	63,618,284
Cash and cash equivalents at end of the financial year	10	66,969,788	63,618,285	30,035,304	64,096,429

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Statement of Capital Funding

For the period ending 31 May 2020

	Note	2020	2019	Original Budget 2019/20	Revised Budget 2019/20
		\$	\$	\$	\$
Sources of capital funding					
General revenue used for capital purposes		-	-	4,301,567	(14,241,809)
Excess capital revenue provided in year		(266,765)	(17,242,594)	-	-
Loan monies expended		-	34,500,000	5,665,636	8,165,636
Funded depreciation and amortisation		21,631,385	22,213,428	18,481,879	21,896,520
Proceeds from the sale of capital assets		545,364	869,252	1,612,825	1,472,825
Donated and contributed physical assets		1,323,848	2,372,720	-	-
Constrained grants, subsidies and contributions		21,677,466	26,403,263	47,167,831	35,278,600
Capital Works reserve		10,563,351	12,261,980	8,891,224	9,810,859
Insurance Restoration reserve		921,380	2,385,067	1,026,394	1,181,504
Insurance reimbursement reserve				3,616,080	-
Constrained NDRRA grants reserve		26,811,376	37,828,395	73,244,826	49,993,556
		83,207,405	121,591,512	164,008,262	113,557,691
Application of capital funding					
Non-current capital assets					
Land and Improvements		126,461	-	-	(288,738)
Buildings and Other Structures		25,406,404	7,866,600	61,779,888	39,244,655
Plant and equipment		8,332,281	3,851,566	7,719,815	5,595,529
Transport Infrastructure		45,960,653	18,067,165	60,197,907	36,066,128
Water		2,843,454	2,926,915	11,467,146	10,152,876
Sewerage		10,587,745	2,309,127	18,337,966	18,572,306
Movement in capital work in progress		(13,922,978)	83,798,481	-	-
Investment property		-	54,144	-	-
		79,334,019	118,873,999	159,502,722	109,631,494
Principal loan redemptions					
Queensland Treasury Corporation		3,873,386	2,717,513	4,505,540	4,214,935
		3,873,386	2,717,513	4,505,540	4,214,935
		83,207,405	121,591,512	164,008,262	113,846,429

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2020

2 Analysis of results by program

(b) Income and expenses defined between recurring and capital, and assets are attributed to the following programs:-

Programs	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
	2020 \$	2020 \$	2020 \$	2020 \$							
Office of the Chief Executive	396,864	186,485	-	-	583,349	(8,190,520)	-	(8,190,520)	(7,607,171)	(7,607,171)	1,405,577
Corporate Services	4,235,802	50,736,406	4,411,346	-	59,383,554	6,627,206	(1,259,729)	5,367,477	61,599,414	64,751,031	152,884,596
Community Environmental Services	377,428	2,499,122	48,000	90,500	3,015,050	(11,296,731)	(48,366)	(11,345,097)	(8,420,181)	(8,330,047)	16,144,149
Engineering	6,527,558	4,313,204	27,719,871	1,691,765	40,252,398	(32,105,401)	(12,562,458)	(44,667,859)	(21,264,639)	(4,415,461)	565,344,655
Waste Management	67,297	7,103,397	69,720	-	7,240,414	(6,648,238)	(67,307)	(6,715,544)	522,456	524,870	9,359,112
Planning & Development Assessment		1,291,511	-	-	1,291,511	(4,385,139)	-	(4,385,139)	(3,093,629)	(3,093,629)	-
Customer Experience		-756,305	6,429,772	61,973	5,735,440	(13,052,697)	(618,461)	(13,671,159)	(13,809,002)	(7,935,718)	37,645,115
Airport Operations		5,553,654	1,905,000	-	7,458,654	(6,610,833)	(4,562,897)	(11,173,729)	(1,057,179)	(3,715,075)	78,023,920
Quarries & Pitts		2,924,749	-	-	2,924,749	(3,130,824)	16,970	(3,113,854)	(206,075)	(189,105)	3,956,887
Shute Harbour Operations		-307,367	8,840,288	2,616,000	11,148,921	(412,570)	-	(412,570)	(719,937)	10,736,351	14,012,583
Water Services		16,611,331	619,302	589,023	17,819,656	(17,689,826)	(486,867)	(18,176,694)	(1,078,495)	(357,038)	138,904,664
Sewerage Services		13,871,878	3,800,853	456,438	18,129,169	(12,753,044)	(1,221,337)	(13,974,381)	1,118,834	4,154,788	187,080,508
Total	11,604,948	104,028,064	53,844,152	5,505,699	174,982,864	(109,648,617)	(20,810,452)	(130,459,069)	5,984,396	44,523,795	1,204,761,767

For the year ended 30 June 2019

for the year ended 30 June 2019	Gross program income				Total income	Gross program expenses		Total expenses	Operating surplus/(deficit) from recurrent operations	Net result for year	Assets
	Recurrent revenue		Capital revenue			Recurrent	Capital				
	Grants	Other	Grants	Other							
Programs	2019 \$	2019 \$	2019 \$	2019 \$	2019 \$	2019 \$	2019 \$	2019 \$	2019 \$	2019 \$	
Office of the Chief Executive	404,273	357,074	-	-	761,347	(8,441,562)	-	(8,441,562)	(7,680,215)	(7,680,215)	1,405,577
Corporate Services	4,248,917	52,568,931	1,997,589	31,818	58,847,255	3,588,577	(1,311,488)	2,277,089	60,406,425	61,124,344	143,911,273
Community Environmental Services	333,243	3,016,796	75,850	1,444	3,427,332	(12,514,148)	(399,032)	(12,913,180)	(9,164,109)	(9,485,848)	15,832,518
Engineering	3,598,842	4,607,932	32,138,324	2,561,462	42,906,561	(36,331,477)	(5,211,582)	(41,543,060)	(28,124,703)	1,363,501	561,441,264
Waste Management		8,996,258	145,901	-	9,142,159	(6,909,998)	-	(6,909,998)	2,086,259	2,232,160	8,598,175
Planning & Development Assessment	96,877	1,844,432	-	-	1,941,309	(4,262,633)	-	(4,262,633)	(2,321,324)	(2,321,324)	-
Customer Experience	7,159	166,975	4,207,887	81,445	4,463,466	(12,925,249)	(532,169)	(13,457,418)	(12,751,115)	(8,993,952)	32,341,449
Airport Operations		6,554,460	9,000,000	-	15,554,460	(6,406,140)	(436,955)	(6,843,095)	148,320	8,711,365	82,483,718
Quarries & Pitts		3,560,925	-	-	3,560,925	(3,558,942)	(136,762)	(3,695,704)	1,982	(134,780)	3,795,068
Shute Harbour Operations		300,905	477,273	-	778,178	(457,151)	(1,932,768)	(2,389,919)	(156,246)	(1,611,741)	5,240,678
Water Services	28,457	16,911,102	120,000	682,325	17,741,883	(18,067,200)	(729,310)	(18,796,510)	(1,127,642)	(1,054,627)	142,416,258
Sewerage Services	2,841	15,568,981	1,195,600	728,475	17,495,897	(15,063,280)	(2,711,975)	(17,775,255)	508,542	(279,357)	176,796,049
Total	8,720,609	114,454,770	49,358,424	4,086,969	176,620,772	(121,349,204)	(13,402,041)	(134,751,245)	1,826,175	41,869,527	1,174,262,027

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2020

	Note	2020 \$	2019 \$
3 Revenue			
(a) Rates and levies			
General rates		50,213,796	50,171,213
(b) Sale of goods and major services			
Parking and other ranger services		1,083,884	1,375,857
Refuse tips and transfer station charges		1,810,891	4,003,820
Aerodrome charges		3,984,358	5,917,081
Quarry charges		2,773,837	3,253,585
Shute harbour commercial activities		183,311	315,019
Caravan parks fees and charges		559,603	628,522
Water and sewerage fees and charges		423,734	427,575
User define		507,547	-
		<u>11,327,164</u>	<u>15,921,458</u>
(c) Fees and Charges			
Statutory fees and charges include			
Lodgement fees		1,101,095	1,576,237
Dog registrations		249,129	236,880
Inspection fees		51,816	91,595
Licences and permits		524,364	498,090
Fines and infringements		(143,658)	-
Other statutory fees		658,710	706,498
User fees and charges		280,203	376,087
		<u>2,721,658</u>	<u>3,485,387</u>
(d) Sales of contract and recoverable works			
Transport and Main Roads		4,319,065	4,203,610
Private works		-	88,940
		<u>4,319,065</u>	<u>4,292,550</u>
4 Grants, subsidies, contributions and donations			
(i) Recurrent			
General purpose grants		5,549,328	5,523,286
State government subsidies and grants		1,295,118	1,194,141
NDRRA flood damage grants for operational repairs		4,760,503	2,003,181
Contributions		40,225	40,500
(ii) Capital			
(a) Monetary revenue designated for capital funding purposes			
Commonwealth government grants		2,927,536	1,107,455
State government subsidies and grants		16,583,996	21,597,041
NDRRA flood damage grants for capitalised repairs		34,332,620	26,653,928
Contributions		4,181,852	1,714,249
		<u>58,026,004</u>	<u>51,072,673</u>
(b) Non-monetary revenue received -			
Developer contributions of physical assets at fair value		1,323,848	2,372,720
		<u>1,323,848</u>	<u>2,372,720</u>
Total capital revenue		<u>59,349,851</u>	<u>53,445,393</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2020

	Note	2020 \$	2019 \$
5 Employee benefits			
Total staff wages and salaries		24,795,786	27,549,100
Councillors' remuneration		516,054	538,674
Annual, sick and long service leave entitlements		5,372,598	5,582,849
Superannuation		3,285,250	3,474,864
		<u>33,969,688</u>	<u>37,145,486</u>
Other employee related expenses		3,010,083	1,187,107
		<u>36,979,771</u>	<u>38,332,593</u>
Less capitalised employee expenses		<u>(2,952,676)</u>	<u>(2,588,640)</u>
		<u>34,027,095</u>	<u>35,743,953</u>
6 Materials and services			
Audit of annual financial statements by the Auditor-General of Queensland		-	123,500
Community Donations, grants, subsidies & contributions		2,272,076	2,076,046
Legal services		871,879	1,209,797
Insurance		1,795,938	1,490,511
Consultants & Services		1,083,848	1,470,661
Contractors		14,608,346	26,919,367
Plant & Equipment		3,414,844	1,240,541
Advertising & Marketing		280,634	332,661
Cost of inventories		375,226	1,065,239
Communications & IT		3,520,116	3,200,732
Repairs & Maintenance & Utility charges		3,816,254	4,593,505
Raw materials & consumables		510,143	208,298
Registrations & subscriptions		322,942	211,332
Safety		788,924	487,335
Purchase of water		2,036,114	2,419,516
Rentals - Operating leases		600,550	507,635
Other material and services		9,393,386	10,450,899
		<u>45,691,220</u>	<u>58,007,575</u>
7 Finance costs			
Finance costs charged by the Queensland Treasury Corporation		2,940,859	2,623,032
Bank charges		343,790	332,765
Impairment of receivables and bad debts written-off		111,917	202,025
Refuse sites - change in present value over time		-	13,875
		<u>3,396,565</u>	<u>3,171,698</u>
8 Capital expenses			
Loss on the sale of capital assets		268,059	92,515
Loss on write-off of capital assets	9	20,542,393	13,170,409
Increase in rehabilitation provision for future costs, on land not controlled by council, due to a change in discount rate		-	125,780
Increase in the rehabilitation provision, due to recognition of new sites or a change in the estimated future cost	18	-	3,579,902
Change arising from revision of the future restoration expenditure		-	10,982
Total capital expenses		<u>20,810,452</u>	<u>16,981,943</u>
9 Loss on write-off of capital assets			
Investment property - Land and Buildings	14	-	31,790
Buildings and Other Structures		5,475,051	4,713,872
Plant and equipment		245,908	31,643
Transport Infrastructure		13,113,230	4,909,240
Water		486,867	729,310
Sewerage		1,221,337	2,754,554

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2020

	Note	2020 \$	2019 \$
10 Cash and cash equivalents			
Cash at bank and on hand		201,311	1,061,351
Deposits at call		66,768,476	62,556,934
Total cash and cash equivalents per statement of cash flows		66,969,787	63,618,285
Total cash assets		66,969,787	63,618,285
Council's cash and cash equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include externally imposed expenditure restrictions:			
Unspent government grants and subsidies	18 (a) (ii)	7,278,678	4,722,516
Unspent developer contributions	18 (a) (ii)	14,725,538	14,931,393
<i>Council has resolved to set aside revenue to provide funding for specific future projects that will be required to meet delivery of essential services and meet day to day operational requirements.</i>			
Funds set aside by council to meet specific future funding requirements		44,508,545	43,964,375
Total cash held to contribute to identified funding commitments		66,512,761	63,618,285
11 Trade and other receivables			
Current			
Rateable revenue and utility charges		8,699,825	9,956,794
GST recoverable		1,295,690	1,556,374
Other debtors		2,291,245	7,062,355
Less impairment provision		(288,606)	(288,606)
		11,998,154	18,286,917
Prepayments		254,852	1,483,554
Loans and advances to community organisations		1,027,000	1,001,719
		13,280,006	20,772,189
12 Inventories			
Inventories for internal use-			
Quarry and road materials		926,414	603,935
Stores and materials		558,311	446,195
Land purchased for development and sale		(0)	(0)
		1,484,725	1,050,130
Valued at cost, adjusted when applicable for any loss of service potential.			
13 Investment properties			
Property held for rental income and capital growth			
Fair value at beginning of the financial year		1,650,000	1,630,000
Acquisitions		-	54,144
Value of the asset written-off		-	(31,790)
Revaluation adjustment to income statement		-	(2,355)
Fair value at end of the financial year		1,650,000	1,650,000

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2020

14 Property, plant and equipment

Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total
Basis of measurement	Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost	
	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$	2020 \$
Opening gross value as at 1 July 2019	45,782,079	130,595,920	35,186,258	678,932,762	278,451,049	219,960,213	117,280,426	1,506,188,708
Minor correction to opening balance	-	35,000	296,470	2,331,001	550,631	144,429	-	3,357,531
Additions at cost	-	-	-	-	-	-	78,010,171	78,010,171
Contributed assets at valuation	-	9,040	-	988,166	180,338	146,303	-	1,323,848
Internal transfers from work in progress	126,461	25,397,364	8,332,281	44,972,486	2,663,116	10,441,442	(91,933,149)	-
Disposals	-	-	(2,483,015)	-	-	-	-	(2,483,015)
Write-offs	-	(8,091,691)	(517,769)	(19,785,785)	(1,186,979)	(2,356,186)	-	(31,938,410)
Revaluation adjustment to other comprehensive income. (refer the ARS*)	-	-	-	-	-	-	-	-
Internal transfers between asset classes	-	-	-	-	-	-	-	-
Transfer to investment properties	-	-	-	-	-	-	-	-
Closing gross value as at 30 June 2020	45,908,540	147,945,633	40,814,224	707,438,631	280,658,155	228,336,201	103,357,448	1,554,458,832
Accumulated depreciation and impairment								
Opening balance as at 1 July 2019	22,419	52,750,923	20,758,481	132,738,558	142,753,536	70,018,368	-	419,042,286
Minor correction to opening balance	-	2,261	19,494	415,402	103,841	55,171	-	596,169
Depreciation provided in year	-	3,256,775	2,950,604	11,052,515	5,213,343	4,060,499	-	26,533,737
Depreciation on disposals	-	-	(1,669,593)	-	-	-	-	(1,669,593)
Depreciation on write-offs	-	(2,616,641)	(271,862)	(6,672,555)	(700,111)	(1,134,849)	-	(11,396,017)
Revaluation adjustment to other comprehensive income. (refer the ARS*)	-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2020	22,419	53,393,318	21,787,126	137,533,921	147,370,610	72,999,190	-	433,106,583
Total written down value as at 30 June 2020	45,886,121	94,552,315	19,027,099	569,904,710	133,287,545	155,337,011	103,357,448	1,121,352,249
Range of estimated useful life in years	0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100	-	-
Addition of renewal assets	-	-	-	-	-	-	47,708,571	47,708,571
Addition of other assets	-	9,040	-	988,166	180,338	146,303	30,301,600	31,625,448
Total additions in year	-	9,040	-	988,166	180,338	146,303	78,010,171	79,334,019

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements
For the period ending 31 May 2020

14 Property, plant and equipment - prior year

	Note	Land and Improvements	Buildings and Other Structures	Plant and equipment	Transport Infrastructure	Water	Sewerage	Works in progress	Total
Basis of measurement		Valuation level 2	Valuation level 2	Cost	Valuation level 3	Valuation level 3	Valuation level 3	Cost	
		2019	2019	2019	2019	2019	2019	2019	2019
		\$	\$	\$	\$	\$	\$	\$	\$
Asset Values									
Opening gross value as at 1 July 2018		46,177,079	134,529,910	32,829,516	667,477,417	273,098,465	218,172,132	33,481,945	1,405,766,463
Minor correction to opening balance	27	-	19,497	23,455	2,456,982	3,778,703	3,849,110	-	10,127,747
Additions at cost		-	-	-	-	-	-	116,555,424	116,555,424
Contributed assets at valuation		-	31,818	-	1,562,370	356,068	422,463	-	2,372,720
Internal transfers from work in progress		-	7,834,782	3,851,566	16,504,795	2,570,847	1,886,664	(32,702,798)	(54,144)
Disposals		(370,000)	-	(1,473,553)	-	-	-	-	(1,843,553)
Write-offs	8	-	(14,822,580)	(44,726)	(7,692,818)	(1,353,034)	(4,370,156)	-	(28,283,314)
Revaluation adjustment to other comprehensive income. (refer the ARS*)	21	-	3,002,493	-	(1,375,983)	-	-	-	1,626,510
Internal transfers between asset classes		(25,000)	-	-	-	-	-	-	(25,000)
Transfer to investment properties	14	-	-	-	-	-	-	(54,144)	(54,144)
Closing gross value as at 30 June 2019		45,782,079	130,595,920	35,186,258	678,932,762	278,451,049	219,960,213	117,280,426	1,506,188,708
Accumulated depreciation and impairment									
Opening balance as at 1 July 2018		21,174	58,706,891	19,849,189	150,146,729	136,226,353	65,649,187	-	430,599,524
Minor correction to opening balance	27	-	-	-	-	1,497,220	2,133,807	-	3,631,027
Depreciation provided in year		1,245	3,795,910	1,904,161	9,058,693	5,653,687	3,850,976	-	24,264,672
Depreciation on disposals		-	-	(981,786)	-	-	-	-	(981,786)
Depreciation on write-offs	8	-	(10,108,708)	(13,083)	(2,783,578)	(623,724)	(1,615,602)	-	(15,144,695)
Revaluation adjustment to other comprehensive income. (refer the ARS*)	21	-	356,830	-	(23,683,286)	-	-	-	(23,326,456)
		-	-	-	-	-	-	-	-
Accumulated depreciation as at 30 June 2019		22,419	52,750,923	20,758,481	132,738,558	142,753,536	70,018,368	-	419,042,286
Total written down value as at 30 June 2019		45,759,660	77,844,998	14,427,776	546,194,204	135,697,513	149,941,845	117,280,426	1,087,146,422
Range of estimated useful life in years		0 - 50	0 - 120	0 - 60	0 - 500	0 - 100	5 - 100		

* ARS denotes - Asset Revaluation Surplus

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2020

	2020	2019
15 Trade and other payables		
Current		
Accruals	476,712	1,415,881
Creditors	10,292,698	24,014,690
Employee related accruals	836,627	-
GST payable	225,748	-
Annual leave	3,793,969	3,532,840
Other entitlements	214,081	194,881
	<u>15,839,835</u>	<u>29,158,292</u>
18 Provisions		
Long Service Leave		
Current		
Long service leave	3,935,045	3,961,792
Property restoration:		
(i) Refuse sites	221,178	221,178
	<u>4,156,223</u>	<u>4,182,970</u>
Non-Current		
Long service leave	2,393,713	1,960,539
Property restoration		
(i) Refuse sites	3,358,724	3,358,724
(ii) Quarry rehabilitation	628,514	628,514
	<u>6,380,951</u>	<u>5,947,777</u>
Long service leave		
Balance at beginning of the year	5,922,331	5,261,612
Amount provided for in the year	892,245	979,995
Amount paid in the year	(485,818)	(319,276)
Balance at end of the year	<u>6,328,758</u>	<u>5,922,331</u>
Current portion	3,935,045	3,961,792
Non-current portion	<u>2,393,713</u>	<u>1,960,539</u>
	<u>6,328,758</u>	<u>5,922,331</u>
(i) Refuse sites		
Balance at beginning of the year	3,579,902	-
Increase due to recognition of a new site	-	3,579,902
Balance at end of the year	<u>3,579,902</u>	<u>3,579,902</u>
Current portion	221,178	221,178
Non-current portion	<u>3,358,724</u>	<u>3,358,724</u>
	<u>3,579,902</u>	<u>3,579,902</u>
Cash funds committed to meet this liability at the reporting date are	<u>1,000,000</u>	<u>1,000,000</u>
(ii) Quarry rehabilitation		
Balance at beginning of the year	628,514	445,799
Increase due to change in time	-	13,875
Increase (decrease) due to change in discount rate	-	155,283
Increase (decrease) in estimate of future cost	-	13,557
Balance at end of the year	<u>628,514</u>	<u>628,514</u>
Current portion	-	-
Non-current portion	<u>628,514</u>	<u>628,514</u>
	<u>628,514</u>	<u>628,514</u>
Cash funds committed to meet this liability at the reporting date are	<u>628,514</u>	<u>628,514</u>

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements For the period ending 31 May 2020

		2020	2019
17 Borrowings			
Borrowings at balance date are			
Queensland Treasury Corporation			
Balance at beginning of the year		80,714,971	48,932,484
Loans raised		-	34,500,000
Principal repayments		(3,873,386)	(2,717,513)
Balance at end of the year		76,841,586	80,714,971
Classified as			
Current		4,356,753	4,356,753
Non-current		72,484,833	76,358,219
		76,841,586	80,714,971
18 Reserves			
(a) Restricted capital reserves			
(i) Future capital sustainability reserve			
Balance at beginning of the year		-	-
Funded depreciation on capital assets in year		25,286,611	22,213,428
Less: Funds utilised in the year		(21,631,385)	(22,213,428)
Balance at end of the year		3,655,226	-
(ii) Constrained grants and subsidy reserve			
Balance at beginning of the year		19,653,910	21,638,428
Transfer from retained earnings non reciprocal grants, subsidies and contributions received and allocated to specific capital projects		21,077,384	24,418,745
Transfers to the capital account funds expended in the year		(21,677,466)	(26,403,263)
Transfer to retained earnings funds expended		(570,855)	-
Balance at end of the year		18,482,972	19,653,910
(ii)(b) Constrained NDRRA grants reserve			
Balance at beginning of the year		(0)	11,174,467
Transfer from retained earnings for future expenditure		34,332,620	26,653,928
Transfer to the capital account funds expended in the period		(26,811,376)	(37,828,395)
Transfer to retained earnings funds expended		(4,000,000)	-
Balance at end of the year		3,521,244	(0)
Total other reserves		26,551,481	27,585,813
Total reserves		52,210,923	47,239,723
19 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities			
Non-cash operating items			
Impairment of receivables and bad debts written-off	7	111,917	202,025
Depreciation and amortisation	15	26,533,737	24,425,979
Change in restoration provisions expensed to finance costs		-	13,875
		26,645,653	24,641,879
Capital grants, subsidies and contributions	4	(59,349,851)	(53,445,393)
Capital expenses	8	20,810,452	16,981,943
		(38,539,399)	(36,463,450)
(Increase) decrease in receivables		6,402,594	(1,680,893)
(Increase) decrease in inventories (excluding land)		(434,595)	495,945
Increase (decrease) in payables		(12,315,503)	13,047,692
Increase (decrease) in provisions		406,427	660,719
		(5,941,076)	12,523,463
Net cash inflow from operating activities		26,688,974	38,991,518

WHITSUNDAY REGIONAL COUNCIL

Notes to the Financial Statements

For the period ending 31 May 2020

	2020	2019
Financial indicators and ratios of the accounts	\$	\$
Maintenance of council's physical operating capability		
This indicates whether the opening capital value of the council has been maintained by operational activities during the year.		
A continual decline in capital value will lead ultimately to a decline in services to the provided to the community.		
Opening capital value	1,052,530,449	1,010,796,010
Operating surplus/(deficit) in year	5,984,396	1,826,175
Transfers from operating reserves to retained earnings in year	276,365	652,478
Retained surplus/(deficit) brought forward from prior year	(3,777,717)	(20,387,199)
Closing balance of the opening capital value	1,055,013,494	992,887,465
Change in the opening capital value	2,483,044	(17,908,545)
	%	%
Asset sustainability ratio		
Expenditure on replacement assets divided by depreciation expense	179.8%	253.4%
Target range >90%		
Operating surplus ratio		
Net operating surplus/(deficit) divided by total operating revenue	5.2%	1.5%
Guidance range is between 0% and 10%		
Net financial liability		
Total liabilities less current assets divided by total operating revenue	18.6%	28.1%
Guidance range is not greater than 60%		
Asset consumption ratio		
Book value of infrastructure assets divided by there gross value		
Target range is between 40% and 80%	70.6%	70.7%
Interest cover ratio		
Net interest expense divided by total operating revenue	1.2%	0.4%
Target range is between 0% and 5%		
Working capital ratio		
Unrestricted current assets available to meet current liabilities	2.5 : 1	1.7 : 1
Guidance range 1:1 to 4:1		
Change in community equity ratio		
The percentage change in the net wealth of the Council.	4.5%	7.1%
Debt servicing ratio		
The percentage that the Council's total recurrent revenue that is used to service loan interest and principal repayments	5.9%	4.3%
General rate revenue ratio		
The Council's dependence on general rate revenue as a percentage of total recurrent revenue	43.4%	40.7%
Revenue ratio		
The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue	65.9%	67.5%
Debt exposure ratio:		
The percentage of Council's capital debt to total community equity	7.0%	7.7%
Unfunded depreciation ratio		
The percentage of unfunded depreciation to the total depreciation expense	4.7%	9.1%
Capital expenditure ratio		
The ratio of capital expenditure to depreciation	299.0%	489.9%

Capital Expenditure as at Period ending 31 May 2020

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Job	Description	a.		d.	e.		(a./d.)	a./e.	e. - a.	
		Actuals to Period	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend		
20000 - Commercial Enterprises										
1801 - Airport Operations										
4438	Land Purchase - Whitsunday Coast Airport	-	258,110	-	258,110	100%	-	-		
4748	Whitsunday Coast Airport Runway Upgrade - Design & Construc	-	-	-	-		-	-		
4829	Whitsunday Coast Airport - Terminal Extensions - C/W 17-18 -	2,236,792	1,906,564	2,333,809	117%	96%	97,017			
Sub Total Airport Operations		1,978,682	1,906,564	2,075,699	104%	95%	97,017			
1802 - Shute Harbour										
4591	Shute Harbour Transit Facility Revitalisation - C/W 16-17	-	-	-			-	-		
4847	Shute Harbour - Other costs associated with the new 4 Lane	-	31,495	-	31,495	100%	100%	(0)		
Sub Total Shute Harbour		-	31,495	-	31,495	100%	100%	(0)		
2101 - Water										
3765	Water & Waste Office - Carpark sealing & Plumbers Shed & ass	272,223	327,641	327,641	83%	83%	55,418			
4786	Faust Street Water - Trunk capacity Upgrade - C/W 17-18	-	-	-			-			
5547	Water - Miller Street Reservoir Pipework - C/W 18-19	23,751	23,477	23,477	101%	101%	(274)			
5548	Water - Mixer System Renewal - Collinsville WTP - C/W 18-19	-	-	-			-			
5549	Water - New 12ML Reservoir including 2 DN500 Mains 790m long	212,824	747,075	936,633	28%	23%	723,809			
5550	Water - Proserpine to Bowen Pipeline Fitting Renewal Program	65,863	65,865	65,865	100%	100%	2			
5552	Water - Upgrade to Automated Control System - C/W 18-19	90,168	134,911	134,911	67%	67%	44,744			
5553	Water Electrical & Controls Renewals - C/W 18-19	26,203	26,203	26,203	100%	100%	0			
5554	Water Main Renewals - North - C/W 18-19	204	204	204	100%	100%	0			
5558	Water - Generators/Trailers - (1) North & (1) South	474,376	498,923	498,923	95%	95%	24,547			
5609	Cannonvale Bulk Potable Pipeline - Stage 1 - C/W 18-19 (requ	1,558,882	4,523,908	6,710,781	34%	23%	5,151,899			
5610	Cannonvale Reservoir - Renewal - Fix Leak, Install Mixer, Re	-	35,468	-	35,468	100%	100%	0		
5611	Cast Iron Water Main Replacements - C/W 18-19	190,550	190,551	190,551	100%	100%	1			
5612	Emergent Works - Water - C/W 18-19	28,877	28,877	28,877	100%	100%	0			
7853	Corporate Network & Security Installs CW18/19 _ Water	-	900	-	900	100%	100%	-		
7925	Water - BWTP Low Lift Pump Renewals - CW 1920	17,690	10,863	27,499	163%	64%	9,809			
7926	Water - Emergent Works - CW 1920	139,023	156,998	156,998	89%	89%	17,975			
7927	Water - Proserpine to Bowen Bulk Water Supply Pipeline Fitti	207,518	230,000	290,000	90%	72%	82,482			
7928	Water - Pump Renewals, Regional - CW 1920	94,797	85,716	150,000	111%	63%	55,203			
7929	Water - Valve Replacement Program, North - CW 1920	58,957	43,200	65,000	136%	91%	6,043			
7930	Water - Valve Replacement Program, South - CW 1920	28,845	19,132	28,842	151%	100%	(3)			
8080	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	51,547	154,013	200,425	33%	26%	148,878			
8081	Cannonvale Water Network Augmentation - Stage 1A New	53,673	31,005	76,405	173%	70%	22,732			
Sub Total Water		3,559,601	7,262,194	9,902,867	49%	36%	6,343,266			
2201 - Sewerage										
3639	Cannonvale PS3 - Emergency bypass and refurbish pump station	234,893	234,893	234,893	100%	100%	0			
4794	Bowen STP Design and Existing Safety Upgrade - C/W 17-18 -	45,977	47,548	47,548	97%	97%	1,571			
4870	Bowen Recycled Water Network Renewal - C/W 17-18 - Greening	659,664	703,039	703,039	94%	94%	43,375			
4931	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/	11,385,394	12,883,455	13,207,629	88%	86%	1,822,235			
5538	Proserpine Catchments Sewer Relining - C/W 18-19	38,742	38,742	38,742	100%	100%	(0)			
5539	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18	54,135	159,720	220,876	34%	25%	166,741			
5540	Sewer Pump Replacements - C/W 18-19	185,089	185,089	185,089	100%	100%	0			
5541	Sewer - Replace Obsolete Control Systems - C/W 18-19	-	39,730	39,730			39,730			
5542	Sewer - SCADA Renewal Program - C/W 18-19	43,079	43,080	43,080	100%	100%	1			
5543	Sewer Manhole Relining - North - C/W 18-19	26,200	26,200	26,200	100%	100%	(0)			
5546	Sewer - Trickle Filter Arms (SS) - C/W 18-19	8,070	8,070	8,070	100%	100%	0			
5599	Abel Point Sewer Rising Main Renewal - C/W 18-19	198,242	198,250	198,250	100%	100%	8			
5601	Bowen Catchments Sewer Relining - C/W 18-19	295,234	295,234	295,234	100%	100%	0			
5603	Cannonvale PS1 Renewal - C/W 18-19	221,740	448,350	664,633	49%	33%	442,893			
5604	Collinsville STP Solar - C/W 18-19	-	-	-			-			
5605	Dalrymple Point Sewer - C/W 18-19	758,314	785,494	785,494	97%	97%	27,180			
5606	Electrical Assets Renewal Program - C/W 18-19	63,034	63,034	63,034	100%	100%	0			
5607	Emergent Works Sewer - C/W 18-19	30,233	30,232	30,232	100%	100%	(1)			
7743	Sewerage - Land Purchase - Pump Station - CANN_SPS3 - Lot 16	-	36,000	-	36,000	100%	-			
7854	Corporate Network & Security Installs CW18/19 _ Sewer	147,860	147,859	147,859	100%	100%	(1)			
7931	Sewer - Emergent Works - CW 1920	197,253	170,973	230,000	115%	86%	32,747			
7932	Sewer - Emergent Works - STP - CW 1920	102,322	403,596	482,680	25%	21%	380,358			
7933	Sewer - Sewer Relining, North - CW 1920	161,945	360,000	360,000	45%	45%	198,055			
7934	Sewer - Sewer Relining, South - CW 1920	25,059	403,993	410,000	6%	6%	384,941			

Capital Expenditure as at Period ending 31 May 2020

Run Date 12/06/2020 9:12

		a.	d.	e.	(a./d.)	a./e.	e.- a.	
Job	Description	Actuals to Period	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend
Sub Total Sewerage		14,846,479	17,676,581	18,386,312	84%	81%	3,539,833	
3401 - Quarry Operations								
5111	Quarry - Purchase of Quarry Crushing Plant & Equipment - C/W	60,946	60,946	60,946	100%	100%	-	
Sub Total Quarry Operations		60,946	60,946	60,946	100%	100%	-	
7302 - Refuse Tips & Transfer Station								
4586	New lined Cell Development - C/W 16-17	716,641	716,641	716,641	100%	100%	(0)	
5562	Kelsey Creek Landfill Cell 5/6 - C/W 18-19	459,615	459,616	459,616	100%	100%	1	
7816	Kelsey Creek Landfill - Waste Ready Infrastructure Upgrades	79,523	79,525	79,525	100%	100%	2	
7817	Bowen Landfill - Waste Ready Infrastructure Upgrades Impleme	96,742	96,742	96,742	100%	100%	(0)	
Sub Total Refuse Tips & Transfer Station		1,352,522	1,352,524	1,352,524	100%	100%	2	
Total Commercial Enterprises		21,766,735	28,227,314	31,746,853	77%	69%	9,980,118	
30000 - Infrastructure Services								
3203 - Roads								
4111	Resheeting of Cattle Roads Program - C/W 15-16 & C/W 16-17 &	69,168	69,168	69,168	100%	100%	-	
4548	Mount Wyatt Road - Bridge - C/W 16-17	55,650	55,651	55,651	100%	100%	1	
4614	Footpath - Beach Park Area, Conway Beach - C/W 16-17	4,109	4,109	4,109	100%	100%	(0)	
4806	Strathmore Road Construction Stage 2 - C/W 17-18 - TIDS	-	-	-			-	
4868	Bells Gully - Mt Nutt Rd to Kings Beach - Easements - C/W 17	9,145	-	9,145		100%	-	
5563	Footpath Solar Lighting Program - Region wide - C/W 18-19	-	-	-			-	
5564	Forestry Road - Reconstruction & Seal - C/W 18-19	53,449	53,449	53,449	100%	100%	0	
5567	Installation of Enviro Pods - Airlie Beach	-	-	-			-	
5568	Mandalay Road - Reconstruction, Drainage Upgrades and Safety	16,406	-	16,406		100%	0	
5574	Pantell Street Intersection Heavy Vehicle Upgrades - C/W 18-	1,246	-	1,246		100%	0	
5575	Proserpine Main Street Upgrade - C/W 18-19	634,650	639,483	654,485	99%	97%	19,835	
5576	Proserpine RV Park - C/W 18-19	42,054	67,352	67,352	62%	62%	25,298	
5577	Railway/Stanley/Scottville Road Intersection Reconstruction	5,604	5,537	5,537	101%	101%	(67)	
5578	Reseal Program - C/W 18-19	-	-	-			-	
5580	Shute Harbour Road - Shared Path - Stage 2 to Mandalay - C/W	133,734	133,861	133,861	100%	100%	127	
5581	Strathmore Road Stage 1 - C/W 18-19 - TIDS	9,688	9,688	9,688	100%	100%	(0)	
5582	Upgrade Dalrymple Street to Minor Collector 245 m from Brisb	-	-	-			-	
5583	West Street Intersection Heavy Vehicle Upgrades - C/W 18-19	80	-	80		100%	0	
5585	Cedar Creek Falls Road Reconstruction & Seal - C/W 18-19	54,882	54,883	54,883	100%	100%	1	
5586	Collinsville Heavy Vehicle Parking - C/W 18-19	703,848	704,617	704,617	100%	100%	769	
5587	Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - C/W 1	736,720	801,829	801,829	92%	92%	65,109	
5589	Drake Street Reconstruction - C/W 18-19	180,619	180,820	180,820	100%	100%	201	
5590	Entry Sign at Cannonvale - C/W 18-19	28,320	28,320	28,320	100%	100%	0	
5591	Cycleway funding - C/W 18-19	42,755	89,883	109,438	48%	39%	66,683	
5623	Muroona Street Drainage - C/W 18-19	56,649	56,648	56,648	100%	100%	(1)	
7796	Station Road, Proserpine - Emergency Culvert Replacement 201	900	900	900	100%	100%	-	
7847	Wandarra Road - Ch 0 - 4750 - Resheeting of Cane Roads - WO	2,032	2,032	2,032	100%	100%	-	
7859	Andromache Bridge Approaches C/W 1819	1,700	1,700	1,700	100%	100%	-	
7860	Rehabilitation of Pring Access Road (Champion Street) C/W 18	92,184	-	92,184		100%	0	
7869	Brisbane Street and Powell Street Blackspot Upgrade	201,756	220,000	220,000	92%	92%	18,244	
7942	Conway Road Reconstruction - TIDS CW 1920	-	-	-			-	
7943	Powell & Brisbane Safety Upgrade - Blackspot - CW 1920	-	-	-			-	
7944	Strathmore Road - R2R - CW 1920	1,408,666	1,400,000	1,400,000	101%	101%	(8,666)	
7945	Cane Roads Resheeting Program - CW 1920	-	-	-			-	
7946	Cattle Roads Resheeting Program CW 1920	-	-	-			-	
7947	Footpath Renewal Program - CW 1920	4,271	-	-			(4,271)	
7948	Kerb and Channel Replacement Program - CW 1920	-	-	-			-	
7949	Rehabilitation Program (Sealed Roads) - CW 1920	-	-	-			-	
7950	Reseal Program - CW 1920	1,155,579	964,234	1,155,586	120%	100%	7	
7951	Stormwater Renewal Program - CW 1920	-	-	-			-	
8030	Brandy Creek Road - Upgrade of Crossing	71,492	71,492	71,492	100%	100%	-	
8077	Kerb & Chanel Main Street Proserpine (BP) 67 m	78,583	78,584	78,584	100%	100%	1	
8078	Bowen Seawall - Emergency Repairs - August 19	99,701	99,701	99,701	100%	100%	-	
8084	Pros. Main Street Upgrade - Dobbins Lane C/W	25,984	29,591	44,998	88%	58%	19,014	
8085	Pros. Main Street Upgrade - Between Mill & Chapman St C/W	206,311	365,585	440,003	56%	47%	233,692	
8086	Pros. Main Street Upgrade - Chapman & Herbert St C/W	95,196	160,000	160,000	59%	59%	64,804	
8087	Pros. Main Street Upgrade - Chapman St Roundabout C/W	93,038	200,000	200,000	47%	47%	106,962	
8088	Pros. Main Street Upgrade - Herbert & Blair St C/W	124,145	300,000	300,000	41%	41%	175,855	

Capital Expenditure as at Period ending 31 May 2020

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		a.	d.	e.	(a./d.)	a./e.	e.- a.	
Job	Description	Actuals to Period	Budget to Period	Total Annual Current Budget	% YTDAct to YTDBud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend
8089	Pros. Main Street Upgrade - Blair Street C/W	150,565	164,667	190,000	91%	79%	39,435	
8090	Pros. Main Street Upgrade - Blair-Main St to Bruce Hwy Entry	346,011	353,057	429,999	98%	80%	83,988	
8101	Up River Road Culvert Crossing	19,573	19,573	19,573	100%	100%	(0)	
8102	Airlie Main Street Pedestrian Crossing	18,908	18,906	18,906	100%	100%	(2)	▶
8103	Muroona Street Drainage - Stage 2	15,302	15,302	15,302	100%	100%	(0)	
8188	Fredrick Street, Dittmer - Stormwater Renewal - JC 7951	3,100	3,100	3,100	100%	100%	(0)	
8189	Argyle Park Road - ID 11005	144,106	144,107	144,107	100%	100%	1	
8190	Mt Nutt Road Footpath - Missing Link - JC5591	-	-	-			-	
8191	Forestry Road Landslip Repairs	3,437	3,437	3,437	100%	100%	(0)	
8283	Magee Road - Ch 1.81 to 2.26 and Ch 2.4 to 3.134 -	62,124	63,334	63,334	98%	98%	1,210	
8285	Reseal - Grays Bay Car Park - Chainage 1.81	27,607	33,000	33,000	84%	84%	5,393	
8286	Reseal - Big Mango Car Park - Ch 59.63	18,546	18,546	18,546	100%	100%	0	
8288	Scartwater Road, Collinsville	-	-	-			-	
8289	Glendon Road, Collinsville	-	-	-			-	
8290	Mt Wyatt Road, Collinsville	-	-	-			-	
8291	Strathmore Road, Collinsville	-	-	-			-	
8292	Pit Pony Island, Collinsville	79,830	-	80,000		100%	170	
8293	Conway Street, Collinsville	8,515	-	10,000		85%	1,485	
8294	Cnr Sonoma & Belmore Street, Collinsville (Top Shop)	16,614	-	15,000		111%	(1,614)	▶
8295	Conway/Sonoma Street, Collinsville	24,097	24,099	24,099	100%	100%	2	
8296	Strathmore Road, Collinsville	176,435	200,000	200,000	88%	88%	23,565	
8297	Town Streets, Collinsville	8,927	20,000	20,000	45%	45%	11,073	
8298	Nielson Road - ID 22420 - CH 0 - 1252	57,302	57,302	57,302	100%	100%	(0)	
8299	Thurso Road - ID 31055 - Ch 0-4.1, 5.3-6.6, 6.9-7.1, 7.4-7.7	-	-	60,000			60,000	
8300	Pretty Bend Road - ID 13105 - Ch 13.2-14.8, 16.3-17.3	14,233	-	187,500		8%	173,267	
8301	Glen Ore Road - ID 33025 - Ch1.81-2.55, 4.05-4.51, 9.21-9.26	-	-	-			-	
8302	Cape Creek Road - ID 33015 - Ch 0-0.1, 0.4-1.0, 1.0-1.3,	-	-	-			-	
8303	Mt Nutt Road - ID 11285 - Footpath Renewals	77,168	77,170	77,170	100%	100%	2	
8306	Inverdon Road Floodway - ID 11205 - Ch 2.72-2.725	26,309	42,857	50,000	61%	53%	23,691	
8307	Horseshoe Bay Road - ID 11195 - Ch 1.85-10.88, 2.115-2.170	26,548	26,548	26,548	100%	100%	(0)	
8308	Muroona Street - ID 11305 - Ch 0.174-0.262	30,019	29,809	29,809	101%	101%	(210)	▶
8309	William Street - ID 10595 - Ch 0.033-0.134	46,596	46,151	46,151	101%	101%	(445)	▶
8310	Tracey Street - ID 11445 - Ch 0.47-0.50	15,098	-	15,083		100%	(15)	▶
8311	Whitsunday Street - ID 11470 - Ch 0-0.035	24,969	-	24,930		100%	(39)	▶
8312	Mt Dangar Road - ID 12195 - Numerous Locations Ch 0-12272	232,273	232,273	232,273	100%	100%	0	
8321	Saltwater Creek Road - ID 22545 - Ch 0.95 - 1.45,	39,177	29,163	29,163	134%	134%	(10,014)	▶
8323	Up River Road - ID 22655 - Ch 0.24 - 1.83, 9.34 - 11.8 -	95,479	95,738	95,738	100%	100%	259	
8324	Kelsey Creek Road - ID 22320 - Ch 11.64 - 12.54, 14.8 -	78,615	79,514	79,514	99%	99%	899	
8325	Gunyarra Road - ID 22020 - Ch 3.17 - 8.75,9.02 - 9.89, 13.15	129,499	129,500	129,500	100%	100%	1	
8326	Lethebrook Road - ID 22350 - Ch 0.67 - 2.09 -	30,813	30,813	30,813	100%	100%	(0)	
8330	De Salis Street Culvert - Ch 900 - ID 32015 - Stormwater	47,903	48,893	48,893	98%	98%	990	
8341	Sanctuary Avenue - ID 21760 - Ch 0.01 - 0.17	16,523	17,000	17,000	97%	97%	477	
8342	Coral Esplanade - ID 21205 - Ch 0.44 - 0.66	142,736	142,102	142,102	100%	100%	(634)	▶
8362	Normanby Road - ID 31020 - Ch 61-75 - Resheeting of Cattle	171,750	-	187,500		92%	15,750	
8367	Kennedy Street Footpath	62,015	-	61,203		101%	(812)	▶
8529	Argyle Street Reconstruction Design	15,144	-	20,000		76%	4,856	
8531	Tondarra Road, Bowen - Road ID 31060 - Repair Culvert	33,903	-	62,500		54%	28,597	
Sub Total Roads		8,799,962	9,015,078	10,044,885	98%	88%	1,244,923	
3205 - Marine Based Asset								
5643	Whisper Bay Fishing Pontoon - C/W 18-19	-	-	-			-	
8031	Sand Bag Replacement - Barkers Park - Queens Beach	60,216	60,216	60,216	100%	100%	-	
8270	Wilson Beach Seawall Retifications	9,618	10,000	10,000	96%	96%	382	
Sub Total Marine Based Asset		69,834	70,216	70,216	99%	99%	382	
3206 - Flood Damage								
4886	NDRRA 2017 - Cyclone Debbie - Inverdon Bridge - REPA B - WR	141,392	141,392	141,392	100%	100%	(0)	
4887	NDRRA 2017 - Cyclone Debbie - REPA - Andromache Bridge - WRC	23,335	23,335	23,335	100%	100%	(0)	
4908	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall REPA B	5,374,577	3,556,160	4,107,358	151%	131%	(1,267,219)	▶
4909	NDRRA 2017 - Cyclone Debbie - Shute Harbour Terminal &	2,201,251	5,948,718	7,337,672	37%	30%	5,136,421	
4918	NDRRA 2017 - Cyclone Debbie - Collinsville Culverts - REPA -	-	531,690	531,690	100%	100%	-	
4919	NDRRA 2017 - Cyclone Debbie - Bowen Front Beach, Santa Barab	-	45,742	45,742	100%	100%	0	
4920	NDRRA 2017 - Cyclone Debbie - Conway Beach - Rockwall - Cat	6,141	6,141	6,141	100%	100%	0	
4921	NDRRA 2017 - Cyclone Debbie - Reinstate Recreational Assets	1,357	1,357	1,357	100%	100%	0	
4927	NDRRA 2017 - Cyclone Debbie - Regional Culverts - REPA - WRC	-	895,339	895,338	100%	100%	1	
4942	NDRRA 2017 -Cyclone Debbie - Abell Point Boardwalk - WRC 56.	308	308	308	100%	100%	-	
4949	NDRRA 2017 - Cyclone Debbie - Collinsville Gravel Roads - RE	836	836	836	100%	100%	-	

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Job	Description	Actuals to Period	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend
4953	NDRRA 2017 - Cyclone Debbie - Collinsville Gravel Roads - RE	31,371	31,371	31,371	100%	100%	(0)	
4954	NDRRA 2017 - Cyclone Debbie - Collinsville Gravel Roads - RE	- 233,305	- 233,305	- 233,305	100%	100%	0	
4955	NDRRA 2017 - Cyclone Debbie - Shute Harbour Road Walkway Lig	44	44	44	100%	100%	-	
4985	NDRRA 2017 Cyclone Debbie - Normandy Road & Brandy Creek Roa	8,109	8,109	8,109	100%	100%	(0)	
5101	NDRRA 2017 - Cyclone Debbie - Normanby Road - REPA + Cat D f	88	88	88	100%	100%	0	
5569	NDRRA 2017 - Cyclone Debbie - Bowen Gravel Roads - REPA - WR	16,439	16,439	16,439	100%	100%	0	
5570	NDRRA 2017 - Cyclone Debbie - Bowen Gravel Roads - REPA - WR	1,555	1,555	1,555	100%	100%	(0)	
5571	NDRRA 2017 - Cyclone Debbie - Proserpine Gravel Roads - REP	23,942	23,942	23,942	100%	100%	(0)	
5572	NDRRA 2017 - Cyclone Debbie - Proserpine Gravel Roads 2 - RE	576	576	576	100%	100%	(0)	
5573	NDRRA 2017 - Cyclone Debbie - Misc Sealed Roads - REPA - WRC	46,598	46,598	46,598	100%	100%	0	
5644	NDRRA 2017 - Cyclone Debbie - Gloucester Road - Package x -	827	827	827	100%	100%	(0)	
6297	NDRRA 2017 - Cyclone Debbie - Rutherford Road - Package F -	-	-	-			-	
7399	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall	- 23,641	38,072	42,250	-62%	-56%	65,891	
7559	NDRRA 2017 - Cyclone Debbie - Fisher Road - Proserpine Roa	13,330	13,330	13,330	100%	100%	0	
7570	NDRRA 2017 - Cyclone Debbie - Monaghan Road - Proserpine R	75,439	75,439	75,439	100%	100%	(0)	
7575	NDRRA 2017 - Cyclone Debbie - Orchid Creek Road - Proserpi	22,118	22,118	22,118	100%	100%	(0)	
7583	NDRRA 2017 - Cyclone Debbie - Vitanza Road - Proserpine Ro	52,020	52,020	52,020	100%	100%	(0)	
7603	NDRRA 2017 - Cyclone Debbie - Spoor Road - Proserpine Road	113,448	113,448	113,448	100%	100%	(0)	
7609	NDRRA 2017 - Cyclone Debbie - Bell Road - Proserpine Road	6,120	6,120	6,120	100%	100%	-	
7610	NDRRA 2017 - Cyclone Debbie - Boundary Creek Road - Proser	- 1	-	-			1	
7611	NDRRA 2017 - Cyclone Debbie - Gunyarra Road - Proserpine R	151,919	151,919	151,919	100%	100%	0	
7613	NDRRA 2017 - Cyclone Debbie - Magee Road - Proserpine Road	58,124	58,124	58,124	100%	100%	(0)	
7616	NDRRA 2017 - Cyclone Debbie - Anzac Road - Misc Sealed Road	-	-	-			-	
7618	NDRRA 2017 - Cyclone Debbie - Barnes Place - Misc Sealed Ro	-	-	-			-	
7622	NDRRA 2017 - Cyclone Debbie - Coral Esplanade - Misc Sealed	-	-	-			-	
7626	NDRRA 2017 - Cyclone Debbie - Dixon Place - Misc Sealed Roa	-	-	-			-	
7628	NDRRA 2017 - Cyclone Debbie - Eshelby Drive - Misc Sealed R	-	-	-			-	
7630	NDRRA 2017 - Cyclone Debbie - Hazelwood Crescent - Misc Sea	-	-	-			-	
7632	NDRRA 2017 - Cyclone Debbie - Island Drive - Misc Sealed Ro	-	-	-			-	
7633	NDRRA 2017 - Cyclone Debbie - Kelsey Creek Road - Misc Seal	0	-	-			(0)	
7634	NDRRA 2017 - Cyclone Debbie - Kingfisher Terrace - Misc Sea	-	-	-			-	
7635	NDRRA 2017 - Cyclone Debbie - Kookaburra Drive - Misc Seale	-	-	-			-	
7636	NDRRA 2017 - Cyclone Debbie - Maccoona Crescent - Misc Seale	-	-	-			-	
7637	NDRRA 2017 - Cyclone Debbie - Mila Drive - Misc Sealed Road	-	-	-			-	
7638	NDRRA 2017 - Cyclone Debbie - Nara Avenue - Misc Sealed Roa	-	-	-			-	
7639	NDRRA 2017 - Cyclone Debbie - Peter Wyche Drive - Misc Seal	-	-	-			-	
7641	NDRRA 2017 - Cyclone Debbie - Raintree Place - Misc Sealed	4,523	4,523	4,523	100%	100%	(0)	
7642	NDRRA 2017 - Cyclone Debbie - Santa Barbara Parade Roundabou	-	-	-			-	
7643	NDRRA 2017 - Cyclone Debbie - Sawmill Drive - Misc Sealed R	-	-	-			-	
7645	NDRRA 2017 - Cyclone Debbie - Solway Avenue - Misc Sealed R	-	-	-			-	
7646	NDRRA 2017 - Cyclone Debbie - South Molle Boulevard - Misc	-	-	-			-	
7647	NDRRA 2017 - Cyclone Debbie - Stormvogel Drive - Misc Seale	0	-	-			(0)	
7648	NDRRA 2017 - Cyclone Debbie - Totem Trial - Misc Sealed Roa	- 134	- 134	- 134	100%	100%	0	
7649	NDRRA 2017 - Cyclone Debbie - Tropic Road - Misc Sealed Roa	- 0	-	-			0	
7650	NDRRA 2017 - Cyclone Debbie - Wrights Road - Misc Sealed Ro	-	-	-			-	
7734	NDRRA 2017 - Cyclone Debbie - Bowen Front Beach Seawall - ST	528,982	641,375	641,375	82%	82%	112,393	
7827	NDRRA 2017 - Cyclone Debbie - Rainbow Place - Misc Sealed R	- 121	- 121	- 121	100%	100%	(0)	
7874	DRFA - Flood Event 19 - Collinsville Gravel Roads - REPA Q2	259,565	-	-			(259,565)	▶
7875	DRFA - Flood Event 19 - Bowen Gravel Roads - REPA - V2	220,899	-	-			(220,899)	▶
7876	DRFA - Flood Event 19 - Collinsville Gravel Roads - REPA C2	285,421	-	-			(285,421)	▶
7938	Collinsville Road Reinstatement - DRFA - CW 1920	-	1,723,688	2,154,606			2,154,606	
7939	Bowen Road Reinstatement - DRFA - CW 1920	-	615,704	769,630			769,630	
7940	Proserpine Road Reinstatement - DRFA - CW 1920	-	561,512	701,888			701,888	
8036	DRFA - Flood Event 19 - Lodge Road - Bowen Roads	13,019	13,019	13,019	100%	100%	(0)	
8037	DRFA - Flood Event 19 - Gordon Glen Road - Bowen Roads	228,080	228,080	228,080	100%	100%	(0)	
8038	DRFA - Flood Event 19 - McDonald Close - Bowen Roads	5,682	5,682	5,682	100%	100%	0	
8039	DRFA - Flood Event 19 - Mookara Road - Bowen Roads	57,015	57,015	57,015	100%	100%	0	
8040	DRFA - Flood Event 19 - Adelaide Point Road - Bowen Roads	31,491	31,491	31,491	100%	100%	(0)	
8041	DRFA - Flood Event 19 - Adelaide Terrace - Bowen Roads	12,210	12,210	12,210	100%	100%	-	
8042	DRFA - Flood Event 19 - Jochheim Road - Bowen Roads	47,081	47,081	47,081	100%	100%	-	
8043	DRFA - Flood Event 19 - Roaches Road - Bowen Roads	7,095	7,095	7,095	100%	100%	0	
8044	DRFA - Flood Event 19 - Roma Peak Road - Bowen Roads	449,730	687,887	687,887	65%	65%	238,157	
8045	DRFA - Flood Event 19 - Bowen Gravel Roads - Package U2	145,004	-	-			(145,004)	▶
8046	DRFA - Flood Event 19 - De Salis Street - Bowen Roads	1,825	1,824	1,824	100%	100%	(1)	
8047	DRFA - Flood Event 19 - Edingburgh Park Road - Bowen Roads	365,670	365,670	365,670	100%	100%	(0)	
8048	DRFA - Flood Event 19 - Nobile Road - Bowen Roads	25,555	44,721	44,721	57%	57%	19,166	
8049	DRFA - Flood Event 19 - Rangemoore Road - Bowen Roads	273,262	478,209	478,209	57%	57%	204,947	
8050	DRFA - Flood Event 19 - Tondara Road - Bowen Roads	1,233,451	1,233,451	1,233,451	100%	100%	(0)	
8051	DRFA - Flood Event 19 - Wakala Road - Bowen Roads	36,518	36,519	36,519	100%	100%	1	

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		Actuals to Period	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	
8052	DRFA - Flood Event 19 - Strathalbyn Road	2,904,527	3,139,017	3,139,017	93%	93%	234,490	
8053	DRFA - Flood Event 19 - Glen Avon Road - Collinsville Roads	1,114,527	1,114,527	1,114,527	100%	100%	0	
8054	DRFA - Flood Event 19 - Illamatha Road - Collinsville Roads	321,701	321,702	321,702	100%	100%	1	
8055	DRFA - Flood Event 19 - Stratford Road - Collinsville Roads	481,353	481,353	481,353	100%	100%	0	
8056	DRFA - Flood Event 19 - Yacamunda Road - Collinsville Road	926,595	926,595	926,595	100%	100%	(0)	
8057	DRFA - Flood Event 19 - Amberkolly Road - Collinsville Roads	-	90,877	90,877			90,877	
8058	DRFA - Flood Event 19 - Emu Plains Road - Collinsville Roads	-	503,347	503,347			503,347	
8059	DRFA - Flood Event 19 - Exmoor Road - Collinsville Roads	-	747,792	747,792			747,792	
8060	DRFA - Flood Event 19 - Collinsville Roads - Package A2	63,336	-	-			(63,336)	▶
8091	DRFA - Flood event 19 - WRC.0011.1819 - Package Z2 -	295,572	-	-			(295,572)	▶
8092	DRFA - Flood Event 19 - Boundary Creek Road - Collinsville	-	256,713	342,284			342,284	
8093	DRFA - Flood Event 19 - Normanby Road - Collinsville Roads	775,720	2,869,965	3,826,619	27%	20%	3,050,899	
8094	DRFA - Flood Event 19 - Parada Road - Collinsville Roads	-	209,481	279,309			279,309	
8095	DRFA - Flood Event 19 - Sutherland Road - Collinsville Roads	164,150	123,114	164,150	133%	100%	(0)	
8105	DRFA - Flood Event 19 - Bowen West - Package P2 -	45,087	-	-			(45,087)	▶
8106	DRFA - Flood Event 19 - Albeitz Road - Bowen West	29,367	29,367	29,367	100%	100%	0	
8107	DRFA - Flood Event 19 - Andersons Lane - Bowen West -	12,306	28,434	28,434	43%	43%	16,128	
8108	DRFA - Flood Event 19 - Greenswamp Road - Bowen West	24,347	24,347	24,347	100%	100%	(0)	
8109	DRFA - Flood Event 19 - Kellys Lane - Bowen West	21,219	21,219	21,219	100%	100%	(0)	
8110	DRFA - Flood Event 19 - Leyton Road - Bowen West	17,561	17,561	17,561	100%	100%	0	
8111	DRFA - Flood Event 19 - Maloney Road - Bowen West	12,012	12,012	12,012	100%	100%	0	
8112	DRFA - Flood Event 19 - Police Camp Road - Bowen West	24,596	24,596	24,596	100%	100%	0	
8113	DRFA - Flood Event 19 - Powers Road - Bowen West	28,479	28,479	28,479	100%	100%	0	
8114	DRFA - Flood Event 19 - Railway Road - Bowen West	18,153	18,153	18,153	100%	100%	(0)	
8115	DRFA - Flood Event 19 - Roddy Hughes Road - Bowen West -	27,692	27,692	27,692	100%	100%	0	
8116	DRFA - Flood Event 19 - Telegraph Road - BowenWest	25,102	25,102	25,102	100%	100%	0	
8117	DRFA - Flood Event 19 - Thomas Road - Bowen West	42,023	42,023	42,023	100%	100%	0	
8118	DRFA - Flood Event 19 - Bowen Central - Package W2	166,856	-	-			(166,856)	▶
8119	DRFA - Flood Event 19 - East Euri Road - Bowen Central	-	89,090	89,090			89,090	
8120	DRFA - Flood Event 19 - Glenore Road - Bowen Central	536,285	536,285	536,285	100%	100%	(0)	
8121	DRFA - Flood Event 19 - Parters Road - Bowen Central	5,157	5,157	5,157	100%	100%	0	
8122	DRFA - Flood Event 19 - Pretty Bend Road - Bowen Central	262,376	262,376	262,376	100%	100%	(0)	
8123	DRFA - Flood Event 19 - Sneaky Hills Road - Bowen Central	-	158,647	158,647			158,647	
8124	DRFA - Flood Event 19 - Summer Hills Road - Bowen Central	-	37,789	37,789			37,789	
8125	DRFA - Flood Event 19 - Wally Sproule Road - Bowen Central	85,264	85,264	85,264	100%	100%	0	
8126	DRFA - Flood Event 19 - Wardens Bend Road - Bowen Central	-	24,329	24,329			24,329	
8127	DRFA - Flood Event 19 - Collinsville West - Package Y2	511,792	-	-			(511,792)	▶
8128	DRFA - Flood Event 19 - Blue Valley Road - Collinsville West	-	-	-			-	
8129	DRFA - Flood Event 19 - Burdekin Dam Road - Collinsville West	-	-	-			-	
8130	DRFA - Flood Event 19 - Currunga Road - Collinsville West	-	-	-			-	
8131	DRFA - Flood Event 19 - Glendon Road - Collinsville West	-	-	-			-	
8132	DRFA - Flood Event 19 - Johny Cake Road - Collinsville West	-	-	-			-	
8133	DRFA - Flood Event 19 - Mt McConnel Road - Collinsville West	-	-	-			-	
8134	DRFA - Flood Event 19 - Mt Wyatt Road - Collinsville West	-	-	-			-	
8135	DRFA - Flood Event 19 - Strathmore Road - Collinsville West	-	-	-			-	
8136	DRFA - Flood Event 19 - Tabletop Road - Collinsville West	-	-	11,682			11,682	
8141	DRFA - Flood Event 19 - Proserpine Gravel Roads - Package X1	243,561	-	-			(243,561)	▶
8142	DRFA - Flood Event 19 - Ashton Road - Proserpine	-	25,810	25,810			25,810	
8143	DRFA - Flood Event 19 - Bates Road - Proserpine	10,533	10,533	10,533	100%	100%	0	
8144	DRFA - Flood Event 19 - Blair Siding Road - Proserpine	-	28,455	28,455			28,455	
8145	DRFA - Flood Event 19 - Borellini Road - Proserpine	-	23,746	23,746			23,746	
8146	DRFA - Flood Event 19 - Boundary Road - Proserpine	32,860	32,860	32,860	100%	100%	(0)	
8147	DRFA - Flood Event 19 - Bowen River Pump Station Road - Pros	-	-	301			301	
8148	DRFA - Flood Event 19 - Brandy Creek Road - Proserpine	32,530	32,530	32,530	100%	100%	(0)	
8149	DRFA - Flood Event 19 - Bridsons Road - Proserpine	19,200	19,200	19,200	100%	100%	0	
8150	DRFA - Flood Event 19 - Cedar Creek Falls Road - Proserpine	-	19,970	19,970			19,970	
8151	DRFA - Flood Event 19 - Collingvale Road - Proserpine	-	48,846	48,846			48,846	
8152	DRFA - Flood Event 19 - Cooper Road - Proserpine	72,304	72,304	72,304	100%	100%	(0)	
8154	DRFA - Flood Event 19 - Dingo Beach Communication Tower -	-	70,540	70,540			70,540	
8155	DRFA - Flood Event 19 - Dougherty Road - Proserpine	-	5,486	5,486			5,486	
8156	DRFA - Flood Event 19 - Earlando Road - Proserpine	-	35,606	35,606			35,606	
8157	DRFA - Flood Event 19 - Emmerson Road - Proserpine	135,921	135,921	135,921	100%	100%	0	
8158	DRFA - Flood Event 19 - Forestry Road - Proserpine	37,705	60,814	60,814	62%	62%	23,109	
8159	DRFA - Flood Event 19 - Frys Road - Proserpine	7,280	7,280	7,280	100%	100%	-	
8160	DRFA - Flood Event 19 - Gia Road - Proserpine	4,375	4,375	4,375	100%	100%	-	
8161	DRFA - Flood Event 19 - Gloucester Avenue - Proserpine	151,055	151,055	151,055	100%	100%	0	
8162	DRFA - Flood Event 19 - Holcombe Road - Proserpine	90,491	90,491	90,491	100%	100%	0	
8163	DRFA - Flood Event 19 - Ivanoff Road - Proserpine	19,707	19,707	19,707	100%	100%	0	
8164	DRFA - Flood Event 19 - Jansen Road - Proserpine	15,768	15,768	15,768	100%	100%	0	

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8165	DRFA - Flood Event 19 - Jorgensen Road - Proserpine	16,439	16,439	16,439	100%	100%	0	
8166	DRFA - Flood Event 19 - Koolachu Road - Proserpine	-	34,650	34,650			34,650	
8167	DRFA - Flood Event 19 - Kurkowski Road - Proserpine	191,853	191,853	191,853	100%	100%	(0)	
8168	DRFA - Flood Event 19 - Lee Road - Proserpine	18,530	18,530	18,530	100%	100%	0	
8169	DRFA - Flood Event 19 - McGregor Road - Proserpine	35,480	35,480	35,480	100%	100%	(0)	
8170	DRFA - Flood Event 19 - Moranino Road - Proserpine	-	7,000	7,000			7,000	
8171	DRFA - Flood Event 19 - Mountney Road - Proserpine	9,250	9,250	9,250	100%	100%	-	
8172	DRFA - Flood Event 19 - Muller Road - Proserpine	12,998	12,998	12,998	100%	100%	0	
8173	DRFA - Flood Event 19 - Patullo Road - Proserpine	27,075	27,075	27,075	100%	100%	0	
8174	DRFA - Flood Event 19 - Plemenuk Road - Proserpine	10,975	10,975	10,975	100%	100%	(0)	
8175	DRFA - Flood Event 19 - Red Hill Road - Proserpine	-	28,764	28,764			28,764	
8176	DRFA - Flood Event 19 - Richardson Road - Proserpine	22,992	28,964	28,964	79%	79%	5,972	
8177	DRFA - Flood Event 19 - Riley Road - Proserpine	-	88,960	88,960			88,960	
8178	DRFA - Flood Event 19 - Rosetti Road - Proserpine	3,128	3,128	3,128	100%	100%	(0)	
8179	DRFA - Flood Event 19 - Saltwater Creek Road - Proserpine	137,175	137,175	137,175	100%	100%	(0)	
8180	DRFA - Flood Event 19 - Silver Creek Road - Proserpine	31,863	63,726	63,726	50%	50%	31,863	
8181	DRFA - Flood Event 19 - Slater Road - Proserpine	4,238	4,238	4,238	100%	100%	(0)	
8182	DRFA - Flood Event 19 - Station Road North - Proserpine	104,146	208,292	208,292	50%	50%	104,146	
8183	DRFA - Flood Event 19 - Thoopara Road - Proserpine	204,346	204,346	204,346	100%	100%	(0)	
8184	DRFA - Flood Event 19 - Tyree Road - Proserpine	5,255	5,255	5,255	100%	100%	(0)	
8185	DRFA - Flood Event 19 - Wilson Road - Proserpine	-	30,075	30,075			30,075	
8186	DRFA - Flood Event 19 - Wootten Road - Proserpine	73,577	73,577	73,577	100%	100%	0	
8187	DRFA - Flood Event 19 - Bonnie Springs Road - Proserpine	-	3,700	3,700			3,700	
8200	DRFA - Flood Event 19 - Mt Aberdeen Road - Bowen & Cville Ro	-	61,607	61,607			61,607	
8201	DRFA - Flood Event 19 - Nevada Road - Bowen & Cville Roads	178,839	178,839	178,839	100%	100%	(0)	
8202	DRFA - Flood Event 19 - Rutherford Road - Bowen & Cville Roa	612,339	1,117,457	1,683,686	55%	36%	1,071,347	
8203	DRFA - Flood 19 - Bowen & Collinsville Gravel Roads	140,343	-	-			(140,343)	▶
8205	DRFA - Flood Event 19 - Allan Road - Proserpine Roads	-	-	3,947			3,947	
8206	DRFA - Flood Event 19 - Armit Road - Proserpine Roads	-	-	4,646			4,646	
8208	DRFA - Flood Event 19 - Blair Road - Proserpine Roads	-	-	17,411			17,411	
8209	DRFA - Flood Event 19 - Brown Road - Proserpine Roads	-	-	225			225	
8210	DRFA - Flood Event 19 - Cantamessa Road - Proserpine Roads	-	-	5,297			5,297	
8211	DRFA - Flood Event 19 - Caprioglio Road - Proserpine Roads	-	-	2,135			2,135	
8212	DRFA - Flood Event 19 - Casswell Road - Proserpine Roads	-	-	6,527			6,527	
8213	DRFA - Flood Event 19 - Cowan Road - Proserpine Roads	-	-	1,550			1,550	
8214	DRFA - Flood Event 19 - Daisy Road - Proserpine Roads	-	-	1,375			1,375	
8215	DRFA - Flood Event 19 - De Boni Road - Proserpine Roads	-	-	1,678			1,678	
8216	DRFA - Flood Event 19 - Deambrogio Road - Proserpine Roads	-	-	6,673			6,673	
8217	DRFA - Flood Event 19 - Dinnie Road - Proserpine Roads	-	-	832			832	
8218	DRFA - Flood Event 19 - Dittmer Road - Proserpine Roads	-	-	18,261			18,261	
8219	DRFA - Flood Event 19 - Dudley Road - Proserpine Roads	-	-	6,653			6,653	
8221	DRFA - Flood Event 19 - Ecker Road - Proserpine Roads	-	-	1,798			1,798	
8222	DRFA - Flood Event 19 - WRC 0018.1819 - Package H2	67,687	-	-			(67,687)	▶
8224	DRFA - Flood Event 19 - Glen Isla Road - Proserpine Roads	-	-	18,677			18,677	
8225	DRFA - Flood Event 19 - Gold Creek Road - Proserpine Roads	-	-	2,014			2,014	
8227	DRFA - Flood Event 19 - Greenacre Road - Proserpine Roads	-	-	8,425			8,425	
8228	DRFA - Flood Event 19 - Greentop Road - Bowen Roads	-	-	78,481			78,481	
8229	DRFA - Flood Event 19 - Greenwood Road - Proserpine Roads	-	-	1,475			1,475	
8231	DRFA - Flood Event 19 - Harris Road - Proserpine Roads	-	-	800			800	
8232	DRFA - Flood Event 19 - Hinschen Road - Proserpine Roads	-	-	1,325			1,325	
8233	DRFA - Flood Event 19 - Kuhlman Road - Proserpine Roads	-	-	1,361			1,361	
8236	DRFA - Flood Event 19 - Maloney Road - Proserpine Roads	-	-	8,475			8,475	
8238	DRFA - Flood Event 19 - McDowall Siding Road - Proserpine Ro	-	-	3,728			3,728	
8239	DRFA - Flood Event 19 - Morrison Road - Proserpine Roads	-	-	3,126			3,126	
8240	DRFA - Flood Event 19 - Mount Buckley Road - Bowen Road	-	-	71,672			71,672	
8241	DRFA - Flood Event 19 - Muller Siding Road - Proserpine Road	-	-	7,073			7,073	
8242	DRFA - Flood Event 19 - Nielson Road - Proserpine Roads	-	-	3,812			3,812	
8243	DRFA - Flood Event 19 - No Name Road 13 - Proserpine Roads	-	-	996			996	
8244	DRFA - Flood Event 19 - No Name Road 1 - Proserpine Roads	-	-	2,882			2,882	
8245	DRFA - Flood Event 19 - No Name Road 3 - Proserpine Roads	-	-	546			546	
8246	DRFA - Flood Event 19 - No Name Road 4 - Proserpine Roads	-	-	580			580	
8247	DRFA - Flood Event 19 - No Name Road 6 - Proserpine Roads	-	-	675			675	
8248	DRFA - Flood Event 19 - No Name Road 7 - Proserpine Roads	-	-	775			775	
8249	DRFA - Flood Event 19 - Ossie Drive - Proserpine Roads	-	-	800			800	
8250	DRFA - Flood Event 19 - Oxford Road - Proserpine Roads	-	-	4,819			4,819	
8251	DRFA - Flood Event 19 - Parkinson Road - Proserpine Roads	-	-	1,175			1,175	
8252	DRFA - Flood Event 19 - Quod Road - Proserpine Roads	-	-	1,475			1,475	
8253	DRFA - Flood Event 19 - Read Road - Proserpine Roads	-	-	4,322			4,322	
8254	DRFA - Flood Event 19 - Tailing Gully Road - Proserpine Road	-	-	7,573			7,573	

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		a.	d.	e.	(a./d.)	a./e.	e.- a.	
Job	Description	Actuals to Period	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend
8255	DRFA - Flood Event 19 - Taylor Road - Proserpine Roads	-	-	1,750			1,750	
8256	DRFA - Flood Event 19 - Thorogood Road - Proserpine Roads	-	-	15,114			15,114	
8257	DRFA - Flood Event 19 - Tobin Road - Proserpine Roads	-	-	5,682			5,682	
8258	DRFA - Flood Event 19 - Up River Road - Proserpine Roads	-	-	28,094			28,094	
8259	DRFA - Flood Event 19 - Wandarra Road - Proserpine Roads	-	-	6,657			6,657	
8262	DRFA - Flood Event 19 - Aitken Road - 22005	1,480	-	1,480		100%	-	
8263	DRFA - Flood Event 19 - Biggs Road - 90008	-	-	2,549			2,549	
8264	DRFA - Flood Event 19 - Duval Road - 22190	1,294	-	1,294		100%	0	
8265	DRFA - Flood Event 19 - Leeder Road - 22345	5,380	-	5,380		100%	0	
8266	DRFA - Flood Event 19 - McCormack Road - 90022	11,989	-	11,989		100%	(0)	
8268	DRFA - Flood Event 19 - Large Road - 26220	67,729	-	67,729		100%	(0)	
8269	DRFA - Flood Event 19 - WRC.0020.1819 - Package X2	1,932	-	-			(1,932)	▶
8273	NDRRA 2017 - Cyclone Debbie - Shute Harbour Seawall	2,343,489	1,290,282	1,316,193	182%	178%	(1,027,296)	▶
8333	DRFA - Flood Event 19 - Forestry Road Landslip - REPA -	43,644	-	41,478		105%	(2,166)	▶
8345	DRFA - Flood Event 19 - Package A2 & W2	154,364	-	-			(154,364)	▶
8346	DRFA - Flood Event 19 - Watts Road - ID 33065 - Bowen Roads	-	-	29,120			29,120	
8347	DRFA - Flood Event 19 - Scartwater Road - ID 35040 - Cville	-	-	-			-	
8375	DRFA - Flood Event 19 - Bowen Sealed Roads - Package S2	33,278	-	-			(33,278)	▶
8376	DRFA - Flood Event 19 - Bayside Court - 10060 - Bowen Sealed	-	-	4,449			4,449	
8377	DRFA - Flood Event 19 - Bergl Street - 10322 - Bowen Sealed	-	-	1,126			1,126	
8378	DRFA - Flood Event 19 - Bergl Street - 12035 - Bowen Sealed	-	-	1,511			1,511	
8379	DRFA - Flood Event 19 - Bootooloo Road - 10095 - Bowen Seale	-	-	3,656			3,656	
8380	DRFA - Flood Event 19 - Casuarina Street - 12050 - Bowen Sea	-	-	1,050			1,050	
8381	DRFA - Flood Event 19 - Champion Street - 12050 - Bowen Seal	-	-	4,286			4,286	
8382	DRFA - Flood Event 19 - Cheffins Road - 12060 - Bowen Sealed	-	-	3,246			3,246	
8383	DRFA - Flood Event 19 - Crompton Street - 90320 - Bowen Seal	-	-	4,743			4,743	
8384	DRFA - Flood Event 19 - Days Road - 32010 - Bowen Sealed Roa	-	-	7,365			7,365	
8385	DRFA - Flood Event 19 - Don Street - 10205 - Bowen Sealed Ro	-	-	3,680			3,680	
8386	DRFA - Flood Event 19 - Fairway Drive - 10230 - Bowen Sealed	-	-	818			818	
8387	DRFA - Flood Event 19 - Golfinks Road - 11165 - Bowen Seale	-	-	6,056			6,056	
8388	DRFA - Flood Event 19 - Gordon Street - 10255 - Bowen Sealed	-	-	2,660			2,660	
8389	DRFA - Flood Event 19 - Hay Street - 10275 - Bowen Sealed Ro	-	-	897			897	
8390	DRFA - Flood Event 19 - Henry Darwen Drive - 13190 - Bowen S	-	-	1,042			1,042	
8391	DRFA - Flood Event 19 - Horseshoe Bay Road - 11195 - Bowen S	-	-	10,341			10,341	
8392	DRFA - Flood Event 19 - Kelsey Road - 12160 - Bowen Sealed R	-	-	8,356			8,356	
8393	DRFA - Flood Event 19 - King Street - 10320 - Bowen Sealed R	-	-	3,316			3,316	
8394	DRFA - Flood Event 19 - Kings Beach Road South - 10325 - Bow	-	-	6,926			6,926	
8395	DRFA - Flood Event 19 - Lascelles Street - 12165 - Bowen Sea	-	-	1,444			1,444	
8396	DRFA - Flood Event 19 - Links Road - 10355 - Bowen Sealed Ro	-	-	668			668	
8397	DRFA - Flood Event 19 - Livingstone Street - 10360 - Bowen S	-	-	6,502			6,502	
8398	DRFA - Flood Event 19 - Lower Don Road - 10370 - Bowen Seale	-	-	1,099			1,099	
8399	DRFA - Flood Event 19 - Molonge Beach Road - 32030 - Bowen S	-	-	9,421			9,421	
8401	DRFA - Flood Event 19 - Mt Nutt Road - 11285 - Bowen Sealed	-	-	4,252			4,252	
8402	DRFA - Flood Event 19 - Oceanview Drive Roundabout - 10420 -	-	-	1,127			1,127	
8403	DRFA - Flood Event 19 - Oceanview Drive - 10420 - Bowen Seal	-	-	668			668	
8404	DRFA - Flood Event 19 - Poole Street - 10450 - Bowen Sealed	-	-	1,876			1,876	
8405	DRFA - Flood Event 19 - QB Esplanade - 11350 - Bowen Sealed	-	-	3,024			3,024	
8406	DRFA - Flood Event 19 - Queens Road - 10463 - Bowen Sealed R	-	-	832			832	
8407	DRFA - Flood Event 19 - Reynolds Road - 10475 - Bowen Sealed	-	-	1,099			1,099	
8408	DRFA - Flood Event 19 - Richmond Road - 10480 - Bowen Sealed	-	-	4,807			4,807	
8409	DRFA - Flood Event 19 - Soldiers Road - 11400 - Bowen Sealed	-	-	1,127			1,127	
8410	DRFA - Flood Event 19 - Tondara Road - 31060 - Bowen Sealed	-	-	4,755			4,755	
8411	DRFA - Flood Event 19 - Collinsville Roads & Airstrip - Pa	24,849	-	-			(24,849)	▶
8412	DRFA - Flood Event 19 - Collinsville Airstrip	203,379	-	133,746		152%	(69,633)	▶
8413	DRFA - Flood Event 19 - Corduroy Creek Road - 37005 - Collin	126,286	-	84,191		150%	(42,095)	▶
8414	DRFA - Flood Event 19 - Pelican Creek Road - 30220 - Collins	14,275	-	9,517		150%	(4,758)	▶
8415	DRFA - Flood Event 19 - Reeds Road - 37040 - Collinsville Ro	96,895	-	64,597		150%	(32,298)	▶
8419	DRFA - Flood Event 19 - Proserpine Sealed Roads - Package R	63,627	-	-			(63,627)	▶
8420	DRFA - Flood Event 19 - Abell Road - 21005 - Pros Sealed Roa	-	-	2,606			2,606	
8421	DRFA - Flood Event 19 - Altmann Avenue - 21035 - Pros Sealed	-	-	2,069			2,069	
8422	DRFA - Flood Event 19 - Barnes Road - 21075 - Pros Sealed Ro	-	-	980			980	
8423	DRFA - Flood Event 19 - Bella Vista Drive - 21105 - Pros Sea	-	-	4,753			4,753	
8424	DRFA - Flood Event 19 - Bennett Road - 22065 - Pros Sealed R	-	-	948			948	
8425	DRFA - Flood Event 19 - Blake Street - 30025 - Pros Sealed R	-	-	5,103			5,103	
8426	DRFA - Flood Event 19 - Bluebird Drive - 22075 - Pros Sealed	-	-	1,292			1,292	
8427	DRFA - Flood Event 19 - Braemar Road - 22085 - Pros Sealed R	-	-	2,158			2,158	
8428	DRFA - Flood Event 19 - Carlo Drive - 21170 - Pros Sealed Ro	-	-	3,059			3,059	
8429	DRFA - Flood Event 19 - Cateran Close - 21175 - Pros Sealed	-	-	2,800			2,800	
8430	DRFA - Flood Event 19 - Conway Road - 22130 - Pros Sealed Ro	-	-	5,201			5,201	

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		a.	d.	e.	(a./d.)	a./e.	e.- a.	
Job	Description	Actuals to Period	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend
8431	DRFA - Flood Event 19 - Cumberland Cr - 21225 - Pros Sealed	-	-	1,564			1,564	
8432	DRFA - Flood Event 19 - Deicke Cr - 22165 - Pros Sealed Road	-	-	5,288			5,288	
8433	DRFA - Flood Event 19 - Dingo Beach Road - 22170 - Pros Seal	-	-	7,391			7,391	
8434	DRFA - Flood Event 19 - Eshelby Drive - 21280 - Pros Sealed	-	-	3,506			3,506	
8435	DRFA - Flood Event 19 - Galbraith Park Drive - 21305 - Pros	-	-	4,785			4,785	
8436	DRFA - Flood Event 19 - Garrick Street - 30095 - Pros Sealed	-	-	551			551	
8437	DRFA - Flood Event 19 - Gloucester Avenue - 22245 - Pros Sea	-	-	3,243			3,243	
8438	DRFA - Flood Event 19 - Gregory Court - 21330 - Pros Sealed	-	-	12,106			12,106	
8439	DRFA - Flood Event 19 - Gumtree Close - 21340 - Pros Sealed	-	-	808			808	
8440	DRFA - Flood Event 19 - Henderson Street - 21370 - Pros Seal	-	-	249			249	
8441	DRFA - Flood Event 19 - Hill Crescent - 21390 - Pros Sealed	-	-	360			360	
8442	DRFA - Flood Event 19 - Irrewaddy Way - 21415 - Pros Sealed	-	-	874			874	
8443	DRFA - Flood Event 19 - Island Drive - 21420 - Pros Sealed R	-	-	3,175			3,175	
8444	DRFA - Flood Event 19 - Jasinique Drive - 21425 - Pros Seale	-	-	1,389			1,389	
8445	DRFA - Flood Event 19 - Jubilee Pocket Road - 21450 - Pros S	-	-	5,046			5,046	
8446	DRFA - Flood Event 19 - Kelsey Creek Road - 22320 - Pros Sea	-	-	371			371	
8447	DRFA - Flood Event 19 - Kingfisher Terrace - 21465 - Pros Se	-	-	5,214			5,214	
8448	DRFA - Flood Event 19 - Kookaburra Drive - 21470 - Pros Seal	-	-	2,644			2,644	
8449	DRFA - Flood Event 19 - MacArthur Drive - 21520 - Pros Seale	-	-	4,466			4,466	
8450	DRFA - Flood Event 19 - MacArthur Street - 30170 - Pros Seal	-	-	2,901			2,901	
8451	DRFA - Flood Event 19 - Manooka Drive - 21545 - Pros Sealed	-	-	32,157			32,157	
8452	DRFA - Flood Event 19 - Massey Street - 30180 - Pros Sealed	-	-	1,190			1,190	
8453	DRFA - Flood Event 19 - McIntosh Street - 21555 - Pros Seale	-	-	978			978	
8454	DRFA - Flood Event 19 - Mila Drive - 26235 - Pros Sealed Roa	-	-	7,680			7,680	
8455	DRFA - Flood Event 19 - Namanula Drive - 26245 - Pros Sealed	-	-	760			760	
8456	DRFA - Flood Event 19 - Olsen Place - 21610 - Pros Sealed Ro	-	-	510			510	
8457	DRFA - Flood Event 19 - Orchid Road - 21620 - Pros Sealed Ro	-	-	4,445			4,445	
8458	DRFA - Flood Event 19 - Palm Drive - 21625 - Pros Sealed Roa	-	-	3,152			3,152	
8459	DRFA - Flood Event 19 - Paluma Road - 21630 - Pros Sealed Ro	-	-	6,273			6,273	
8460	DRFA - Flood Event 19 - Pepperberry Lane - 21670 - Pros Seal	-	-	5,328			5,328	
8461	DRFA - Flood Event 19 - Picaninni Close - 21680 - Pros Seale	-	-	2,640			2,640	
8462	DRFA - Flood Event 19 - Pleasant Drive - 21690 - Pros Sealed	-	-	2,789			2,789	
8463	DRFA - Flood Event 19 - Plemenuk Road - 21695 - Pros Sealed	-	-	2,493			2,493	
8464	DRFA - Flood Event 19 - Pringle Road - 21700 - Pros Sealed R	-	-	1,313			1,313	
8465	DRFA - Flood Event 19 - Strathmore Road - 38040 - Pros Seale	-	-	62,587			62,587	
8466	DRFA - Flood Event 19 - Sunset Drive - 21880 - Pros Sealed R	-	-	558			558	
8467	DRFA - Flood Event 19 - Waite Creek Court - 21930 - Pros Sea	-	-	2,184			2,184	
8468	DRFA - Flood Event 19 - William Murray Drive - 21966 - Pros	-	-	249			249	
Sub Total Flood Damage		25,792,231	32,515,149	38,120,760	79%	68%	12,328,529	
3301 - State Emergency Service								
7941	Construction of New Storage Facility at Proserpine SES - CW	-	-	-			-	
Sub Total State Emergency Service		-	-	-	0%	0%	-	
3302 - Disaster Management								
4105	Weather Stations - C/W 15-16	-	-	-			-	
Sub Total Disaster Management		-	-	-	0%	0%	-	
3501 - Works 4 Qld								
4936	Improving Beach Communities - Region Wide - W4Q 17-19	-	97,095	- - 97,095		100%	-	
4937	Improving Rural Communities - Region Wide - W4Q 17-19	-	36,697	- - 36,397		101%	300	
7907	W4Q - Bicentennial Park Fencing - CW 1920	33,971	44,552	44,552	76%	76%	10,581	
7908	W4Q - Cannonvale Lakes Stage 3 - CW 1920	14,912	14,520	14,520	103%	103%	(392)	▶
7909	W4Q - Dingo Beach Footpath/Walkways - CW 1920	51,109	50,858	50,858	100%	100%	(251)	▶
7910	W4Q - Gideon Pott Park Stage 2 - CW 1920	213,270	212,354	212,354	100%	100%	(916)	▶
7911	W4Q - Gloucester Rainwater Tank - CW 1920	46,305	47,190	47,190	98%	98%	885	
7912	W4Q - Halpannel Park Upgrade - CW 1920	5,789	84,016	84,016	7%	7%	78,227	
7913	W4Q - Hansen Park Sound System - CW 1920	4,157	4,158	4,158	100%	100%	1	
7914	W4Q - Henry Darwen Park Stage 2 - CW 1920	5,735	8,000	8,000	72%	72%	2,265	
7915	W4Q - Keith Johns Drive Park Stage 2 - CW 1920	9,331	64,886	64,886	14%	14%	55,555	
7916	W4Q - Lions Park, Bowen - CW 1920	35,166	34,092	34,092	103%	103%	(1,074)	▶
7917	W4Q - Logan's Playground Upgrade - CW 1920	9,298	10,000	10,000	93%	93%	702	
7918	W4Q - Movie Screen - Airlie Lagoon - CW 1920	4,499	4,922	4,922	91%	91%	423	
7919	W4Q - Park (Tree) Lighting - CW 1920	5,289	6,000	6,000	88%	88%	711	
7920	W4Q - Pioneer Park Stage 3 - CW 1920	4,660	32,656	32,656	14%	14%	27,996	
7921	W4Q - Railway Road Stage 1 - CW 1920	47,113	41,901	41,901	112%	112%	(5,212)	▶

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		a.	d.	e.	(a./d.)	a./e.	e.- a.	
Job	Description	Actuals to Period	Budget to Period	Total Annual Current Budget	% YTD Act to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend
7922	W4Q - Rotary Park, Proserpine - CW 1920	4,413	4,414	4,414	100%	100%	1	
7923	W4Q - Fairy Tree Park Swing Installation - CW 1920	49,678	49,614	49,614	100%	100%	(64)	
7924	W4Q - Thomas Street Footpath - CW 1920	22,563	235,947	235,947	10%	10%	213,384	
7935	W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920	67,000	67,000	67,000	100%	100%	(0)	
7936	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	21,901	226,658	226,658	10%	10%	204,757	
7937	W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	12,574	70,784	70,784	18%	18%	58,210	
8062	W4Q - Improving Beach Communities - Region Wide 19-21	-	-	-			-	
8063	W4Q - Improving Rural Communities - Region Wide 19-21	-	-	-			-	
Sub Total Works 4 Qld		534,940	1,314,522	1,181,030	41%	45%	646,090	

7401 - Parks & Gardens								
4912	Airlie Foreshore Revitalisation Project C/W 17-18 + NDRRA 20	915,605	1,474,596	1,474,596	62%	62%	558,991	
5598	Cannonvale Lake Park - Rejuvination and Landscaping - C/W 18	- 8,840	-	8,840		100%	-	
5632	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	1,667,020	1,748,992	2,152,957	95%	77%	485,937	
5633	Lookout - Carol Esplanade - C/W 18-19	- 980	-	980		100%	-	
5635	Beautifying Bowen - C/W 18-19	2,806,063	2,831,498	2,831,498	99%	99%	25,435	
5636	Gideon Pott Park Landscaping (as per tract design) - C/W 18-	-	-	-			-	
8061	Collinsville Lions Playland Park - Shade Cover	61,727	61,727	61,727	100%	100%	(0)	
8359	Footpath Extension - Airlie Beach Foreshore - C/W 19-20	16,152	16,152	16,152	100%	100%	-	
Sub Total Parks & Gardens		5,456,747	6,132,965	6,527,110	89%	84%	1,070,363	

Total Infrastructure Services	40,653,714	49,047,930	55,944,001	83%	73%	15,290,287	
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40000 - Corporate Services								
4206 - Insurance								
7857	TC Debbie - Insurance - Conway Beach Shelter Shed	86,391	88,564	88,564	98%	98%	2,173	
7865	TC Debbie - Insurance - Bowen Foreshore Rectification Works	63,715	63,716	63,716	100%	100%	1	
7866	TC Debbie - Insurance - Dingo Beach and Hydeaway Bay Foresho	34,210	34,210	34,210	100%	100%	-	
7868	TC Debbie - Insurance - Airport Apron Lighting	-	-	-			-	
7878	Insurance - Airlie Beach Transit Terminal - CW 1920	49,870	49,869	49,869	100%	100%	(1)	
7879	Insurance - Airlie Beach PCYC - CW 1920	463,686	463,686	463,686	100%	100%	(0)	
7880	Insurance - Bowen Cemetery - CW 1920	13,180	22,314	22,314	59%	59%	9,134	
7881	Insurance - Bowen Community Hall - CW 1920	46,490	46,516	46,516	100%	100%	26	
7882	Insurance - Bowen Council Depot - CW 1920	99,584	99,585	99,585	100%	100%	1	
7883	Insurance - Bowen Denison Park - CW 1920	46,423	46,423	46,423	100%	100%	(0)	
7884	Insurance - Bowen Gideon Pott Park - CW 1920	34,864	34,864	34,864	100%	100%	0	
7885	Insurance - Bowen Municipal Band Hall - CW 1920	3,886	3,886	3,886	100%	100%	0	
7886	Insurance - Bowen Reservoir- CW 1920	23,891	22,499	25,000	106%	96%	1,109	
7887	Insurance - Bowen Swimming Pool - CW 1920	55,913	55,912	55,912	100%	100%	(1)	
7888	Insurance - Bowen Wangaratta Caravan Park - CW 1920	31,042	31,042	31,042	100%	100%	-	
7889	Insurance - Cannonvale SES - CW 1920	10,958	10,957	10,957	100%	100%	(1)	
7890	Insurance - Cannonvale Sewerage and Water - CW 1920	2,828	30,676	30,676	9%	9%	27,848	
7891	Insurance - Cannonvale Transfer Station - CW 1920	17,646	17,646	17,646	100%	100%	(0)	
7892	Insurance - Cannonvale WRC Depot - CW 1920	101,965	102,452	102,452	100%	100%	487	
7893	Insurance - Collinsville Administration Building - CW 1920	67,803	67,802	67,802	100%	100%	(1)	
7894	Insurance - Collinsville Community Centre - CW 1920	22,791	22,791	22,791	100%	100%	0	
7895	Insurance - Collinsville Council Depot - CW 1920	3,886	15,000	15,000	26%	26%	11,114	
7896	Insurance - Collinsville Sewerage and Water Treatment Plants	7,040	7,040	7,040	100%	100%	(0)	
7897	Insurance - Collinsville Reservoir - CW 1920	19,018	375,000	375,000	5%	5%	355,982	
7898	Insurance - Mt Coolon Community Centre - CW 1920	34,138	34,138	34,138	100%	100%	0	
7899	Insurance - Mt Gordon Tourist Information Centre - CW 1920	161,374	175,766	175,766	92%	92%	14,392	
7900	Insurance - Proserpine Library - CW 1920	111,781	111,782	111,782	100%	100%	1	
7901	Insurance - Proserpine Sewerage and Water - CW 1920	17,105	120,000	120,000	14%	14%	102,895	
7902	Insurance - Scottsville Oval - CW 1920	3,357	3,357	3,357	100%	100%	0	
7903	Insurance - WRC Airport - CW 1920	144,900	140,000	140,000	104%	104%	(4,900)	
7904	Insurance - Collinsville & Scottsville Parks, Cemetery & Sho	-	-	-			-	
7905	Insurance - Conway Beach & Wilson Beach - CW 1920	-	-	-			-	
7906	Insurance - Proserpine Parks and Pool - CW 1920	61,384	72,197	72,197	85%	85%	10,813	
Sub Total Insurance		1,841,117	2,369,690	2,372,191	78%	78%	531,074	

4301 - Info Services/GIS/Records Administration								
4850	Whitsunday Regional Council - ERP Replacement Project - C/W	1,251,145	968,610	1,167,093	129%	107%	(84,052)	
7858	CCTV Cannonvale Beach & Airlie Boardwalk Safer Communities 1	592,566	629,372	629,372	94%	94%	36,806	

Run Date 12/06/2020 9:12

7403 - Pools, Lagoons & Enclosures			
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Capital Expenditure as at Period ending 31 May 2020

Run Date 12/06/2020 9:12

		a.	d.	e.	(a./d.)	a./e.	e.- a.	
Job	Description	Actuals to Period	Budget to Period	Total Annual Current Budget	% YTDAct to YTD Bud	% YTD Act to Ann Bud	Remaining Bud \$	Over Spend
5596	Bowen Town Swimming Pool - Retiling & Repairs - C/W 18-19	466,277	466,278	466,278	100%	100%	1	
8485	Bowen Town Pool - Swimming Clubhouse Roof Replacement	19,439	-	7,600		256%	(11,839)	▶
Sub Total Pools, Lagoons & Enclosures		485,716	466,278	473,878	104%	102%	(11,838)	

Total Community Services	815,732	793,752	806,724	103%	101%	(9,008)	
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Grand Total for Period ending 31 May 2020	78,395,622	95,933,270	109,342,780	82%	72%	30,947,159	
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% Actuals v YTD Budget	81.72%
% YTD Actuals v Ann. Current Budget	71.70%

11. Corporate Services

11.7 CORPORATE SERVICES MONTHLY REPORT - MAY 2020

AUTHOR: Jason Bradshaw – Director Corporate Services

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for May 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

To provide an overview the Corporate Services Directorate for the month of May 2020.

PURPOSE

The Directorate's purpose is to lead innovation and organisational change in information technology, information management, asset management, project management and procurement to improve organisational outcomes. It seeks to improve Council's organisational capability to augment resilience to future business disruption and increase productivity whilst demonstrating empathy where required.

BACKGROUND

The Corporate Services Directorate has a vision to positively contribute to a prosperous, liveable and sustainable Whitsundays.

The Directorate's vision is delivered by bringing together the functions of managing Assets, Procurement, Fleet, Property and Facilities, Project Management, Information Technology, Information Management, Rates and Finance, Strategic Finance and Governance.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

ANALYSIS

The month of May 2020 was again business as usual in the changed environment with the Business Continuity Plan (BCP) active and staff continuing to work in their Pods including a number of staff who have been working from home, thanks to Council's flexibility in ICT Infrastructure and systems that operate through cloud based solutions.

Budget remained a key focus for the month of May with operational and capital budget bids collated and discussions commenced with Managers and Directors on the tightness of budgets and the need to minimise expenses right across the whole organisation. It was evident that this would be a budget build around the base and essential services that Council provides and where possible new initiatives have been set aside to concentrate of managing expectations and service levels within the resources that are available. Finalising the Budget for a mid-July adoption remains the goal.

The ICT branch continued its focus on finalising the Application Roadmap and presentations were made to both Council and the Audit Committee to ensure buy in and understanding of the changed approach being adopted. This will ensure along with an allocated budget that the systems planning, and implementation can be progressed.

Governance remained focussed on developing the policies that are directly related to Councillors and engaging through the onboarding process to ensure that the policy work that is adopted reflects the intent of the current council. Onboarding activities will continue into June and beyond with departmental presentations and a tour of the region's assets' and facilities still planned for when the restrictions from COVID19 are eased.

We are approaching the end of the financial year and a number of year end activities are being planned to ensure a smooth transition and support the development of the end of financial year financial statements, which will be subject to audit visits again in July 2020.

With the appointment of the permanent CEO now made, I will return to the role of Director full time from 8th June 2020.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our leadership engages with the community and provides open, accountable and transparent local government

Alignment to Operational Plan

Strategy 1.1.1: Provide sound, competent leadership as to maximise the organisation's operational performance, productivity and efficiency

Financial Implications

Managed within existing budget allocations as amended.

Risk Management Implications

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

CONSULTATION

Peter Shuttlewood – Executive Manager of Procurement & Assets

Melanie Humphries – Team Leader Operational Accounting

Patricia Jago – Rates Coordinator

Libby Humphreys – Assets and Project Management Coordinator

Scott Wilkinson – Information Technology Manager

Norman Garsden – Acting Manager Governance & Administration

Stephen Fernando – Chief Financial Officer/ Manager Financial Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

No action to be taken as this is an information only report.

ATTACHMENTS

Attachment 1 – Corporate Services Monthly Report – May 2020



CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Asset Management
Procurement
Property & Facilities
Fleet Management
Governance

Monthly Report | May 2020

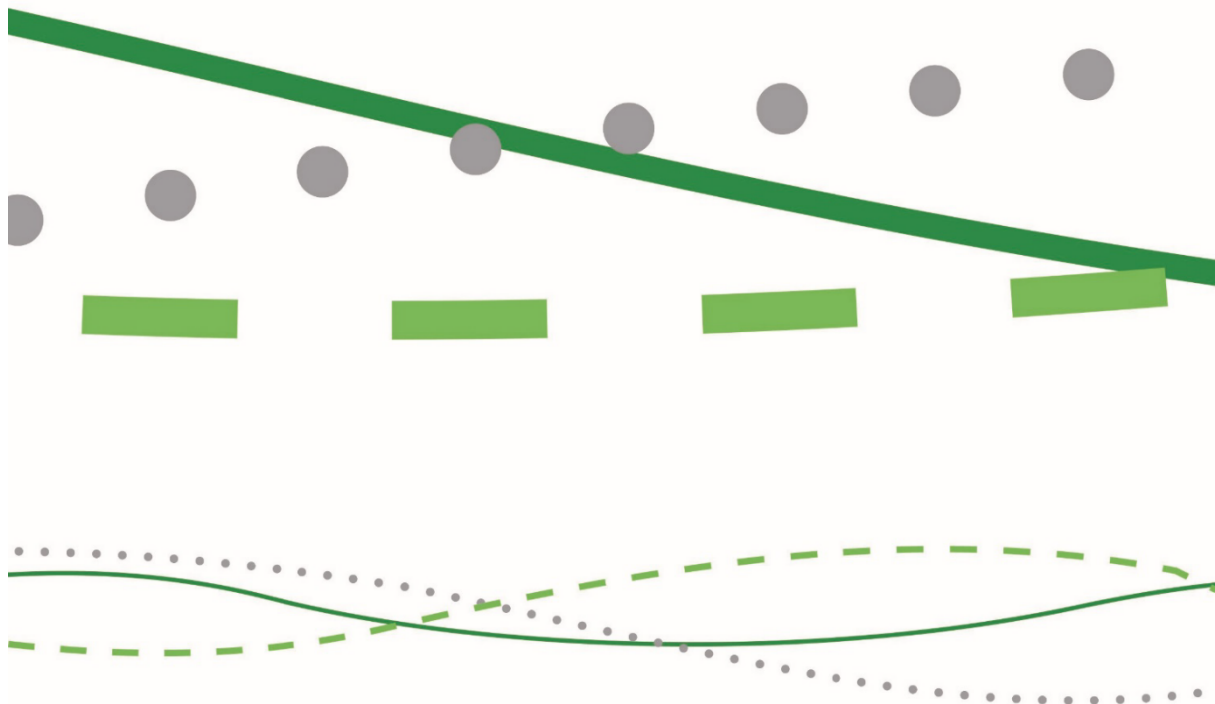


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Directors Report

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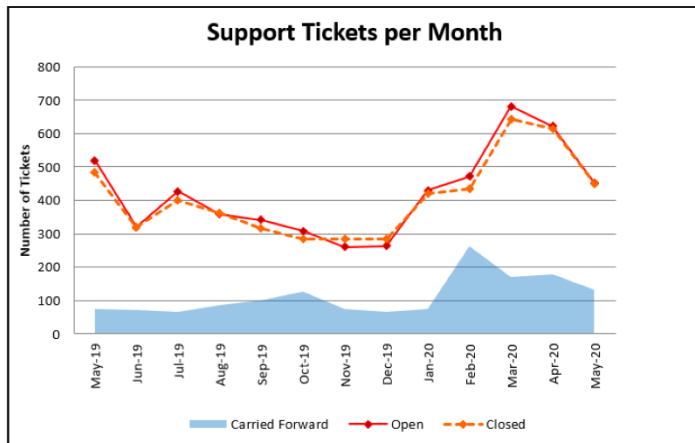
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Jason Bradshaw
Director Corporate Services

Information Technology

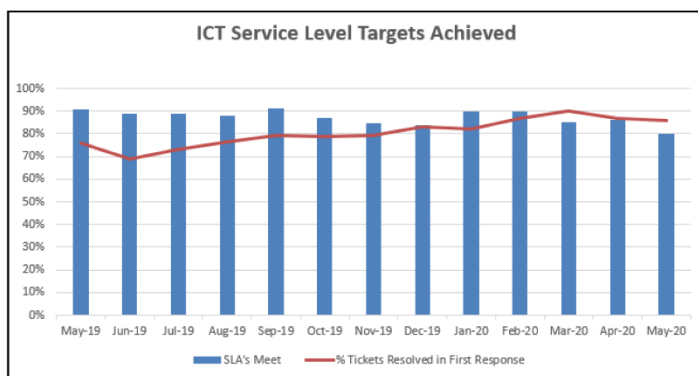
Support Tickets



453 support requests for the month of May 2020, with 448 resolved.

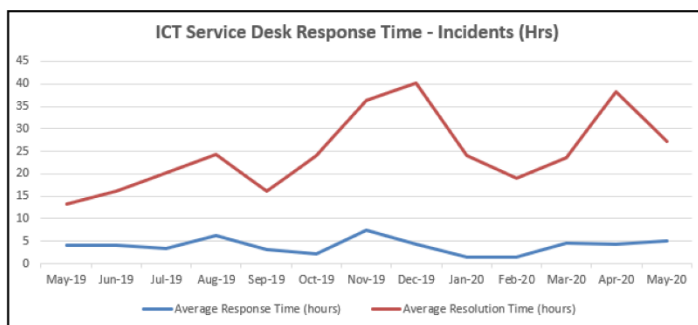
A total of 132 support tickets remain open, which is trending downwards from the high in February 2020.

Top 10 Support Categories Opened				
CATEGORY	MAY	APR	MAR	
Hardware	52	60	30	↓
Applications - Authority	36	22	17	↑
Applications - Other	100	148	47	↓
Applications - OneCouncil	30	20	10	↑
Phones	16	11	13	↑
Email	9	24	24	↓
Application - ECM	18	21	10	↓
Network	107	123	38	↓
Security/ Access	40	30	180	↑
Other	45	163	312	↓

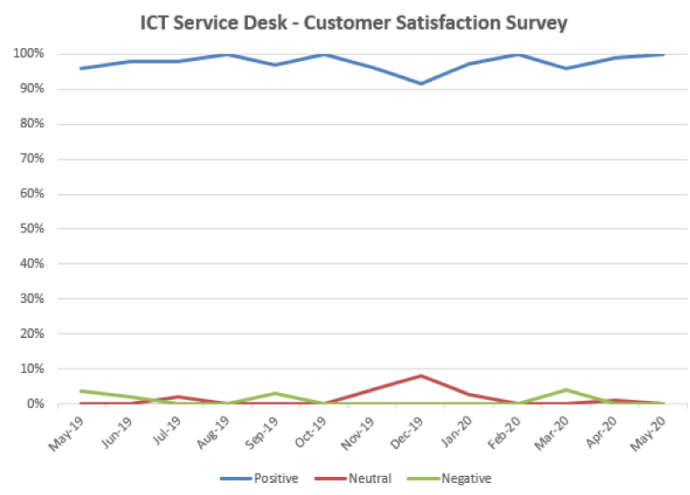


80% of support requested resolved within SLA. Below target of 90% but expected as volumes of support tickets from Covid-19 are above current staffing ratios. Additionally, ICT staff absence days for May were higher than normal.

86% of support tickets resolved at first response.



Slight increase in response time, with average resolution reducing to 27.22 hours.



Customer satisfaction of the service delivered was 100% for May 2020. Based on customer feedback through the helpdesk ticket system.

Project Activities

Note: Information Technology run multiple projects at any given point in time. This report details major projects only.

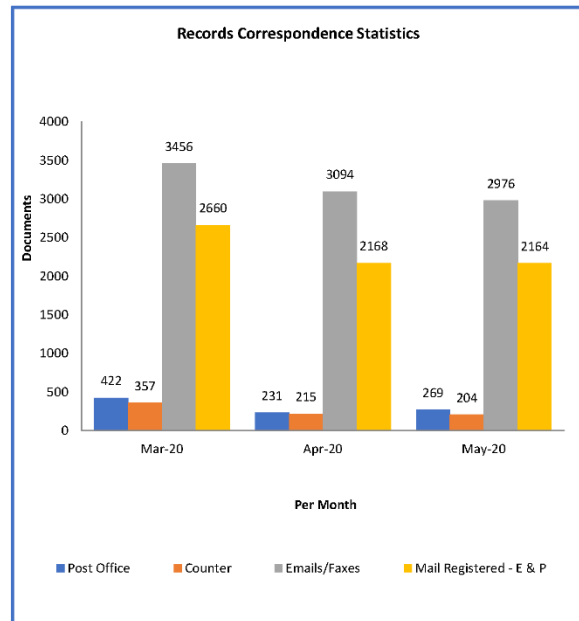
Completed Tasks	Upcoming Tasks	Project Status
Authority Upgrade		
Po raised. Vendor and Council project manager under appointment.	Software upgrade from Authority v6.9 to v7.1	Initiation

Information Management

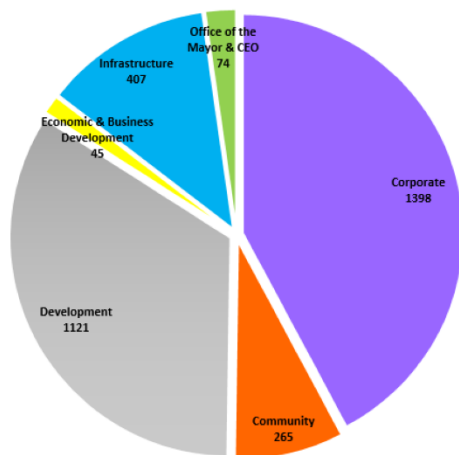
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr 4
Annual user access audit	Annual	
Sentencing and disposal	Quarterly	

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr 4
WRC Information Stds	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	50% dev
Information Asset Register	Annual	50% dev
IM Procedures	Annual	60% dev
Bus Info Continuity Plan	Annual	
Road Register	Bi-annually	✓
Map layer data register	Quarterly	Develop

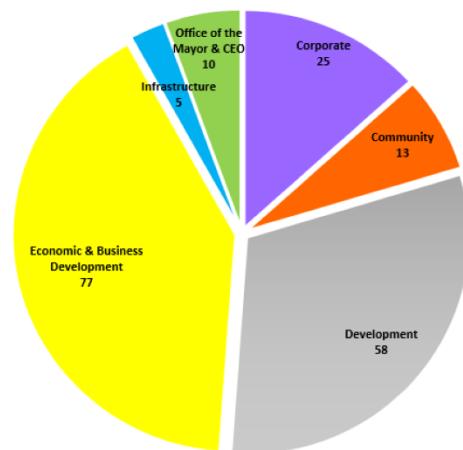
GIS ACTIVITIES		MAY	APR	MAR
Asset Data Mtce (Hrs)		54	42	36
SSA Changes (Hrs)		47	21	18
GIS requests (No.)		76	52	83
Map layers mtce (no.)		36	19	19
New layers approved (no.)		3	-	-
Training (staff attended)		-	-	-
GIS STATISTICS				
Total Mapping Layers		2098		
RECORDS ACTIVITIES				
Search & CCTV requests		28	14	34
Record Dept Tasks		52	34	30
Training (staff attended)		3	41	21
NAR adjustments		814	536	906



Document Management Tasks Completed by Department (May)



Average Documents Registered per Person by Department (May)



Projects

Cemetery Data and Process Improvement Project			
Location	Proserpine	Collinsville	Bowen
Total records	4,085	1,568	7,544
Total burial records	3,775	1,441	6,989
Total records reviewed and updated	3,775	1,441	6,989
New burial records created (missing)	155	56	288
New name records created (missing)	33	4	299
Re-mapping	98%	98%	98%
Unidentified gravesites	145 to be identified	104 to be identified	Est. 700 markers moved. Plaques &
Public Portal	Initial design created. Currently WRC creating maps and data in the format required – 95%, to provide to vendor for initial solution check and UAT.		

Name and Address Data Improvement Project		
This project aims to implement software that will improve the quality of customer and address data captured and maintained in Councils systems. It does this by forcing validation on addresses when they are entered, running processes to identify duplicate records and facilitating merging, standardizing the method of data presentation and adding additional checks to prevent duplicate data entry. This will improve customer experience as we will have better quality information available for communication and reduce administrative overhead as we will spend less time fixing incorrect address details.		
NAR data formatting cleanse		
Data format cleanse	✓	27852 records fixed / 82075 total records
Audit data changes	65% complete	
NAR record duplication		
Identify no. of duplicate records	700 records	
Research duplicates and merge	168 unique records	
Delete records (no docs / ephemeral / infringement docs attached)	108 deleted	24600 records have no link in Authority, potentially half of these can be deleted if no significant documentation recorded in ECM

Physical Storage / Scanning	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19
Boxes Scanned / Sentenced and Destroyed	8	21	8	59	-	-	5000 building cards	-	26
Boxes at Council	278	316 Found 48 boxes at Bowen Depot	321	261	320	314	366	366	394
Boxes at Remote	1772	1742	1710	1708	1708	1708	1646	1646	1618
Discs to review and	-	-	76	111	150	50	50	50	
Scanned files for registration	58,000 Preparing files	58,000 Preparing files for registration	58,000	58,000	58,000	58,000	58,000	58,000	
Plans scanned and registered	-	-	277 / 3000	245 / 3000	155 / 3000	103 / 3000	103 / 3000	103 / 3000	

Project to scan and register all Council planning catalogue cards completed (7216 cards total).



Strategic Finance

Financial Reporting

The financial Reports for the Month of May will be presented at the Ordinary Meeting scheduled for the 24th of June 2020. In general, Council operations are being maintained at or around budgeted figures. Capital delivery stood at 82%, which is an improvement over previous years.

Preliminary work related to the preparation of the annual financial statements continues, including liaising with the external auditors. The auditor's report on the interim audit has been presented to Council. Preparatory work to address the changes in accounting standard that will come into effect this year, has been completed to the satisfaction of the auditors.

Budgeting

The third and final revision of the 2019/20 budget was adopted by Council in May 2020.

The detailed budget workshops with Councillors have been completed and the final budgeted reports are being compiled. The Special Meeting to adopt the 2020/21 budget is scheduled for mid-July.

Borrowings & Treasury Management

We have received approval for our local application for 2019/20, consisting of two project loans; \$2,500,000 for the Bowen Landfill Cell construction and \$5,665,636 for the Bowen Sewerage Treatment Plant construction. Arrangements are being made to draw down on these loans in the last week of June 2020.

Our application to convert the current temporary working capital facility into a permanent working capital facility has also been approved. This facility can only be used to fund short term bridging requirements.

Cash and Cash equivalents on hand as at 31 May 2020 stood at just under \$67 million. All cash excess to immediate operational requirements is invested with the Queensland Treasury Corporation.

Systems

The testing of the budgeting module has been completed. Go-live will take place after the year end process has been completed, in time for the first budget review.

Rates Management

2019/2020 (Budget \$88,669,880)	Total Outstanding	% Outstanding
May	5739965	13.32
April	6,676,360	14.00
March	8,782,286	20.00
February	28,950,351	67.00
January	44,476,445	96.00
December	2,774,538	6.00
November	5,085,705	11.77
October	5,833,001	12.00
September	7,601,554	16.00
August	13,344,529	29.00
July	41,728,111	92.00
June 2019 (Budget \$89,276,298)	3,844,767	5.00
June 2018 (Budget \$85,972,490)	4,995,832	5.81

Debtors Management Rates & Charges Debtors

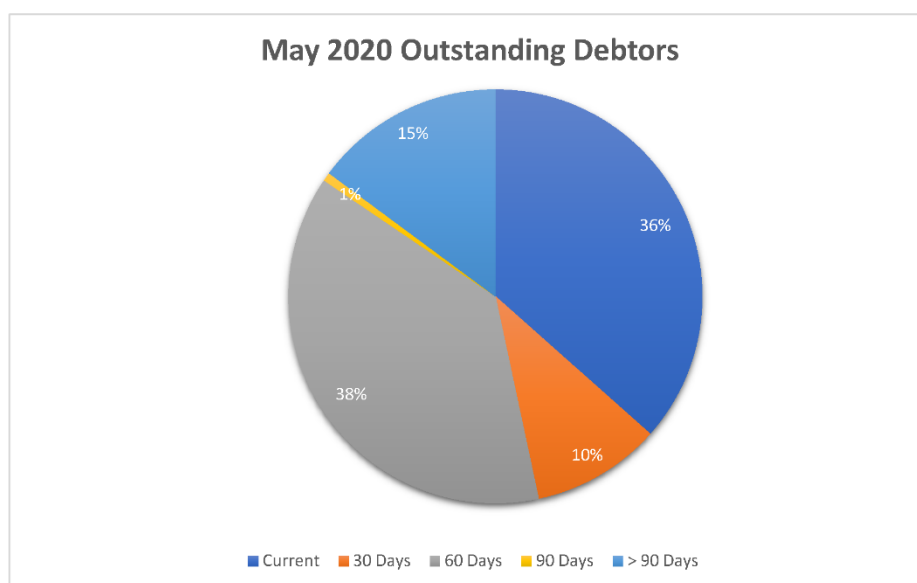
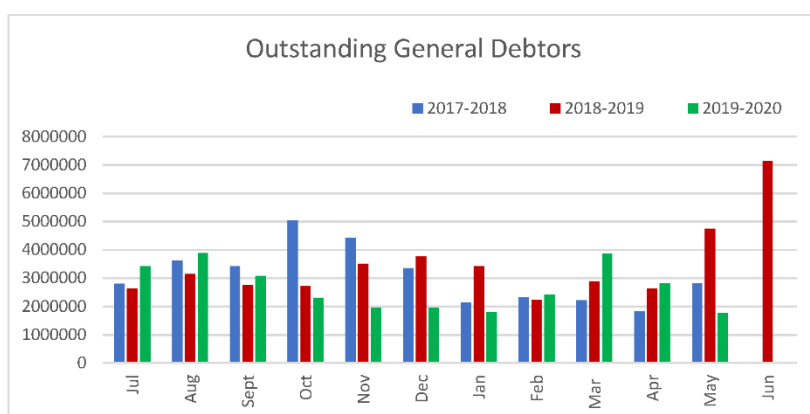
Month	2019/20 Outstanding	% Outstanding	2018/19 Outstanding	2017/18 Outstanding
June			3,844,767	4,995,832
May	5,739,965	13%	5,151,143	5,530,195
April	6,676,360	14%	6,368,476	6,319,615
March	8,782,286	20%	8,297,513	8,737,252
February	28,950,351	67%	14,745,314	26,466,220
January	44,476,445	96%	44,828,908	44,970,965
December	2,774,538	6%	3,905,999	5,033,499
November	5,085,705	12%	4,692,691	6,155,342
October	5,833,001	12%	5,798,615	7,2055,183
September	7,601,554	16%	7,791,985	10,306,621
August	13,344,529	29%	9,778,676	37,973,782
July	41,728,111	92%	43,825,116	4,279,104
Revenue Budget	88,669,880		89,276,298	85,972,490

Rates and Charges outstanding at the end of May is somewhat higher than in previous years. Council will recommence the issuance of reminder letters which were temporarily postponed due to the current economic conditions.

General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2019/2020						
May	644,865	177,914	667,191	11,913	261,976	1,763,859
April	1,110,305	1,138,934	265,607	44,837	256,241	2,815,924
March	3,054,593	514,750	50,001	45,858	206,856	3,872,058
February	1,723,940	390,429	81,649	136,648	91,101	2,423,767

January	1,140,517	412,828	146,419	49,531	54,659	1,803,954
December	1,344,012	420,760	56,503	19,421	115,884	1,956,580
November	1,406,747	350,065	59,070	24,617	112,863	1,953,362
October	1,641,989	406,521	88,777	20,771	139,302	2,297,360
September	1,779,171	145,618	42,865	168,476	933,700	3,069,830
August	2,292,547	215,143	172,823	1,110,370	88,308	3,879,191
July	750,209	1,412,855	1,137,142	49,730	58,547	3,408,483
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027



Insurance

Insurance Claims	Pub. Liability & Professional Indemnity	Third Party Damages	Motor Vehicle	Property	Theft	Total
2019/2020 YTD	12	26	25	8	0	71
May 2020	1	2	3	1		7
April 2020	1	3	1	0	0	5
March 2020	0	5	2	1	0	8
February 2020	1	5	5	0	0	11
January 2020	2	5	1	0	0	8
December 2019	1	1	1	0	0	3
November 2019	0	0	1	0	0	1
October 2019	0	3	3	2	0	8
September 2019	1	1	5	2	0	9
August 2019	2	1	1	1	0	5
July, 2019	3	0	2	1	0	6
2018/2019	18	36	19	7	0	80
2017/2018	19	0	71	13	1	104

Claims not Finalised – May 2020	
Public Liability	10
Professional Indemnity	1
Property	6
Motor Vehicle	11
Total	28

Insurance premium increases of around 15% is expected for next year and has been incorporated into the 2020/21 budgets being prepared.

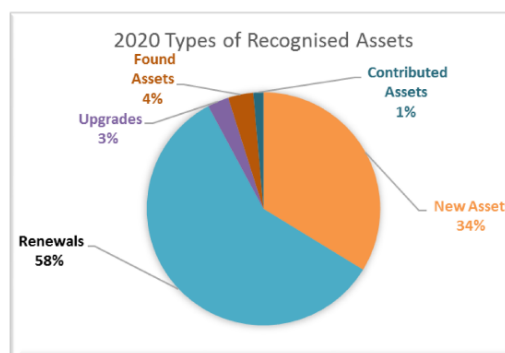
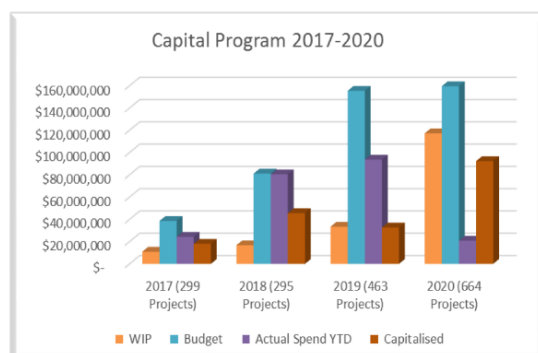
Asset Management

Capital Projects

The capitalisation process for 2019/20 has been completed. \$92.2 million of assets have been added to Council's asset register this financial year, reflecting the high capital programs of the current and previous years. While we are still seeing a spike from March to May in a push to complete end of financial year, reporting KPI's from Project Managers have proven effective in flattening annual curve.

We are currently tracking 664 projects (520 in April) with a total budget of \$109,342,780. In May, \$26,571,833 of projects were capitalised on the Asset Register.

Capitalisation will now cease so end of financial year preparations can be finalised.



Contributed Assets

In 2020-year, Council has endorsed 9 developer arrangements for contributed assets, and furthered 3 previous year developments as below:

Development Application Contributed Assets Signed Off	
20170231	Lot 16 Funnel Bay
20160412	Funnel Bay Stage 1
20170311/2017109	Funnel Bay Stage 22 and Lot 22
20180748	Stage 5C Galbraith Park
	Whitsunday Commercial Centre Pty
20181103	Ltd_1-23 Galbraith Park Drive,
20181103	Lot 6 on SP 218193 Moloko Homes
20191131	21SP208372 Bowen Development Rd Bov
20190266	Botanica Stage 4A & 4B 60SP300010
20190416	45 Ridge View Road Cannonvale
20181131	Whitsunday Acres 3C
20190626	Collinsville Heavy Vehicle Park
20160389	70 Gillies Road

Council has requested Funnel Bay projects to be resurveyed, as to accurately record infrastructure to be gifted to Council and maintained under Council's level of service. As of writing this action is still outstanding.

Found Assets

To date \$ 3,320,030 of found assets have been added to the asset register in 2019/20.

Project Management Framework

Work continues to implement the new Project Update Tool (PUT), which will draw the data from the Budget Bid Tool that was used to compile the ten-year capital program for the 2020/21 budget.

On completion, the Project Update Tool will include a document storage framework to complement project management practices, making the PUT a document storage tool, which will compliment Councils Records Policy.

Procurement

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2019.0077	Prequalified Suppliers for Trade Services	RFT	Currently being evaluated
500.2019.0094	Senior Project Management Services for Council's ERP Solution Project	RFT	Project Management portion is currently being evaluated.
500.2020.0023	Supply and Delivery of Seven (7) 4.5t GVM Trucks	RFQ	Cancelled and re-released as 500.2020.0051
500.2020.0026	Supply and Delivery of One 11 tonne GVM Truck	RFQ	Cancelled
500.2020.0042	Meeting Agenda and Minute Solution	RFQ	Currently being evaluated
500.2020.0047	Supply & Delivery of Five (5) 4WD Utilities	RFQ	Awarded in May 2020
500.2020.0048	Supply & Delivery of Four (4) Tray Back Utilities	RFQ	Released on 27 th May 2020 and due to close on 4 th June 2020
500.2020.0049	Haul & Termination of Fibre Optic Network & Transitioning Activities for Proserpine Admin Building	RFQ	Closed on 29 th May 2020 and currently being evaluated
500.2020.0051	Supply & Delivery of Three (3) Trucks	RFQ	Released on 28 th May 2020 and due to close on 5 th June 2020
500.2020.0057	Provision of Sharps and Sanitary Disposal Services	RFT	Documents finalised and due to be released on 2 nd June 2020 and closing on 25 th June 2020
500.2020.0058	Provision of Pest Control Services	RFQ	Documents finalised and due to be released on 2 nd June 2020 and closing on 24 th June 2020

Community Services

Contract Number	Details	Type	Status
500.2019.0101	Parking & Infringement Integrated Management System	RFT	Evaluation finalised and due to go to Council on 10 th June 2020
500.2019.0123	Construction of Proserpine Entertainment Centre	RFT	Released 8 th April 2020 and due to close on 16 th June 2020
500.2020.0043	Business & Operational Planning – Shute Harbour	RFQ	Released on 29 th April 2020 and due to close on 12 th May 2020

Development Services

Contract Number	Details	Type	Status
500.2020.0035	Whitsunday Trail Concept Plan	RFQ	Awarded on 15 th May 2020
500.2020.0046	Proserpine Heat Reduction Feasibility Assessment	RFQ	Closed on 28 th May 2020 and currently being evaluated

Economic and Business Development

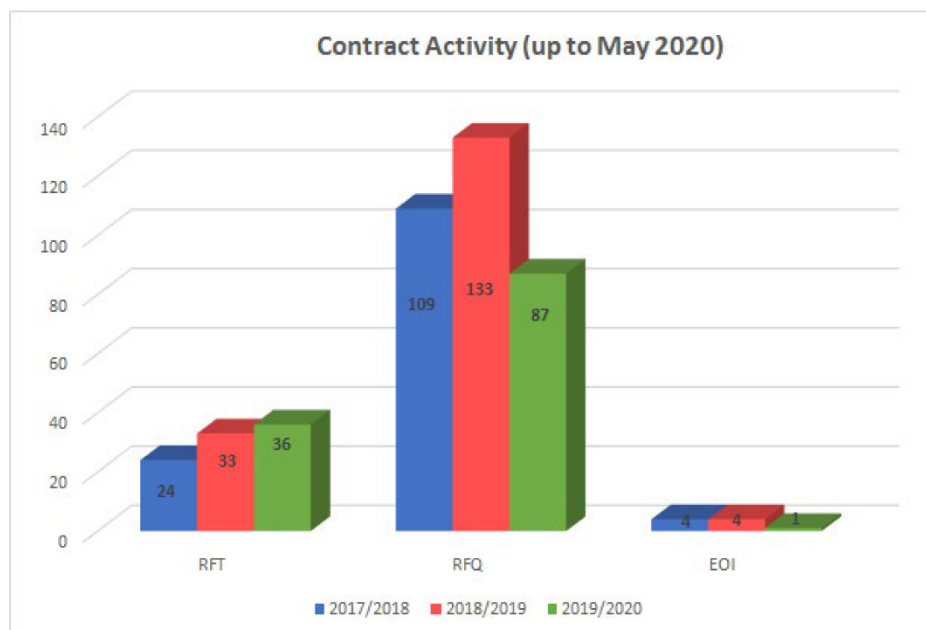
Contract Number	Details	Type	Status
500.2020.0029	EOI – WCA – Commercial Catering Opportunity	EOI	Currently being evaluated
500.2020.0032	Cannonvale Water Network Augmentation Stages 1A and 1B	RFT	Awarded on 22 nd May 2020
500.2020.0050	Supply and Installation of Water Tanks - Moonlight Drive & Coyne Road Reservoirs	RFQ	Awarded on May 2020
500.2020.0056	Technical and Industry Advisor – Shute Harbour Marine Terminal	RFQ	Documentation in draft

Infrastructure Services

Contract Number	Details	Type	Status
500.2020.0024	W4Q – Bulk Supply of Playground Equipment	RFQ	Currently being evaluated
500.2020.0035	Lake Proserpine Signage Package	RFQ	Awarded on 26 th May 2020
500.2020.0037	Salt Water Creek Bridge Recondition	RFQ	Awarded on 25 th May 2020
500.2020.0040	W4Q Keith Johns Park – Replacement of Shade Shelter	RFQ	Closed on 27 th May 2020 and currently being evaluated
500.2020.0044	Proserpine Main Street Asphalt	RFQ	Currently being evaluated
500.2020.0045	W4Q – Hansen Park Sound System and Electrical Upgrade	RFQ	Closed on 29 th May 2020 and currently being evaluated
500.2020.0052	Airlie Beach Carpark Asphalt	RFQ	Closed on 27 th May 2020 and currently being evaluated
500.2020.0053	W4Q - Cannonvale Lakes - Boardwalk Upgrade	RFQ	Documents finalised and due to be released early June 2020
500.2020.0054	Lake Proserpine - Gravel Seal	RFQ	Documents being finalised and due to be released early June 2020
500.2020.0055	Proserpine Main Street Upgrade - Pavement Marking	RFQ	Closed on 28 th May 2020 and currently being evaluated

Disaster Recovery			
500.2020.0038	DRFA Forestry Road Landslip – Design and Construct	RFQ	Awarded on 18 th May 2020

Contract Activity



Property & Facilities

Insurance Projects

Property and Facilities are continuing to plan, prioritise, scope and consult to deliver the remaining building/property related insurance projects. Consultation meetings have been held with other asset owners to coordinate work packages. During the month of May 2020, the following Insurance Projects have progressed:

Project	Status	% Complete
Airlie Beach PCYC	Complete	100%
Airlie Beach Transit Terminal	Complete	100%
Bowen Col Leather Sports Complex	Complete	100%
Bowen Denison Park	Complete	100%
Bowen Foreshore	Complete	100%
Bowen Swimming Pool	Complete	100%
Bowen Wangaratta Caravan Park	Complete	100%
Cannonvale SES	Complete	100%
Collinsville Airport	Complete	100%
Conway Beach Block Shelter	Complete	100%
Dingo Beach & Hydeaway Bay Foreshores	Complete	100%
Scottville Oval	Complete	100%
Electrical - South	Complete	100%
Electrical - North	Complete	100%
Cannonvale Library Damaged Furnishings	Complete	100%
Collinsville Community Centre	Complete	100%
Collinsville Rugby League	Complete	100%
Conway Beach & Wilson Beach	Complete	100%
Proserpine Parks and Pool	Complete	100%
Bowen Community Hall	Complete	100%
Bowen Council Depot	Complete	100%
Sign Package	Complete	100%
Collinsville Administration Building	Complete	100%
Mt Coolon Community Centre	Complete	100%
Proserpine Library	Complete	100%
Cannonvale Transfer Station	Complete	100%
Bowen Gideon Pott Park	Complete	100%
Collinsville Pool	Complete	100%
Mt Gordon Tourist Information Centre	Complete	100%
Cannonvale WRC Depot	Complete	100%
Painting - South	Complete	100%
Bowen Cemetery	Works in Progress	50%
Bowen Basketball Courts - Demolish and Rehab - Potentially	Scheduled	0%
Collinsville Council Depot	Scheduled	0%

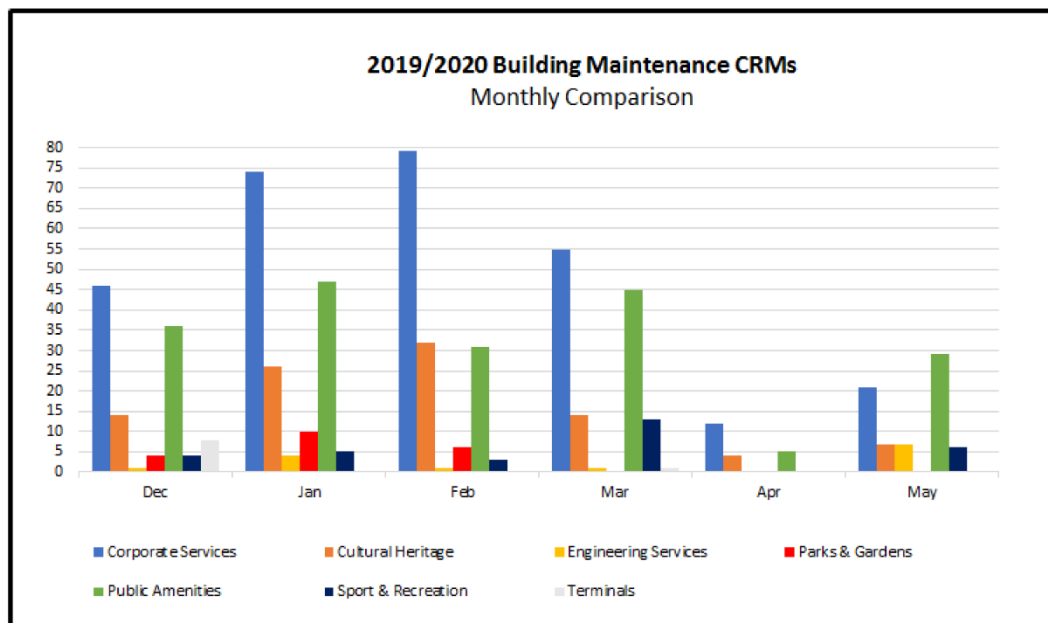
Capital Projects

During the month of May 2020, the following Capital Projects have progressed:

Project	Status	% Complete
21 Station Street Residence	In Progress	0%
33 Kelsey Creek Residence	Complete	100%
Cannonvale/Proserpine Depot	Complete	100%
Collinsville Depot Skillion	Complete	100%
Proserpine Depot C/W	Complete	100%
Proserpine Tourist Park Amenities Renewal	In Progress	75%
Proserpine Water Tower	Complete	100%
Wangaratta Caravan Park Amenities Building	Complete	100%

Operational

Building Maintenance CRMs	YTD	Dec	Jan	Feb	Mar	Apr	May	Monthly
Corporate Services								
CRM Received	485	46	74	79	55	12	21	↑
CRM Completed	418	45	64	72	50	11	13	↑
Cultural Heritage								
CRM Received	153	14	26	32	14	4	7	↑
CRM Completed	114	14	23	24	12	1	5	↑
Engineering Services								
CRM Received	38	1	4	1	1	0	7	↑
CRM Completed	31	1	3	1	1	0	5	↑
Parks & Gardens								
CRM Received	27	4	10	6	0	0	0	-
CRM Completed	24	4	10	5	0	0	0	-
Public Amenities								
CRM Received	387	36	47	31	45	5	29	↑
CRM Completed	356	35	44	30	44	5	22	↑
Sport & Recreation								
CRM Received	66	4	5	3	13	0	6	↑
CRM Completed	49	4	5	3	9	0	3	↑
Terminals								
CRM Received	14	8	0	0	1	0	0	-
CRM Completed	44	8	0	0	1	0	0	-
Total CRMs - Building Maintenance								
CRM Received	1173	113	167	152	129	23	70	↑
CRM Completed	1007	111	149	135	117	18	48	↑



Lease Update

In the month of May, Council held meetings with both the Collinsville Pony Club and the Collinsville Rodeo Club to determine an appropriate leasing area over 8491 Bowen Developmental Road, Collinsville. The matter will be taken to Council for a briefing and then to an Ordinary Council Meeting for determination of the leasing area.

Council also received the signed lease from the Bowen & Collinsville Lapidary Club, this will now be executed by Council's CEO and registered against the property title.

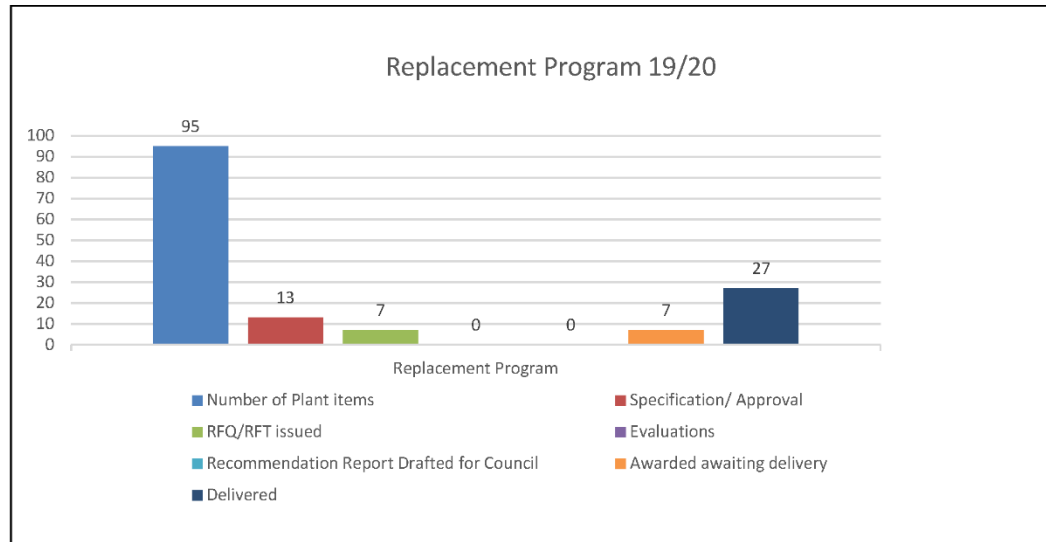
Further discussions were held with Whitsunday Sportspark in relation to their Upgrade project to ensure they are keeping with the permitted use of the land. As Council is trustee to this land, discussion will be held with the State to determine a way moving forward to ensure that the Upgrade of the facilities does not breach the Sportspark's Lease and Council's obligations as Trustee.

HIE have requested that the telecommunications lease be placed in their contractors' name Airbridge. This matter is being taken back to Council for consideration to ensure compliance with legislation as the original resolution was for the lease to be in HIE's name.

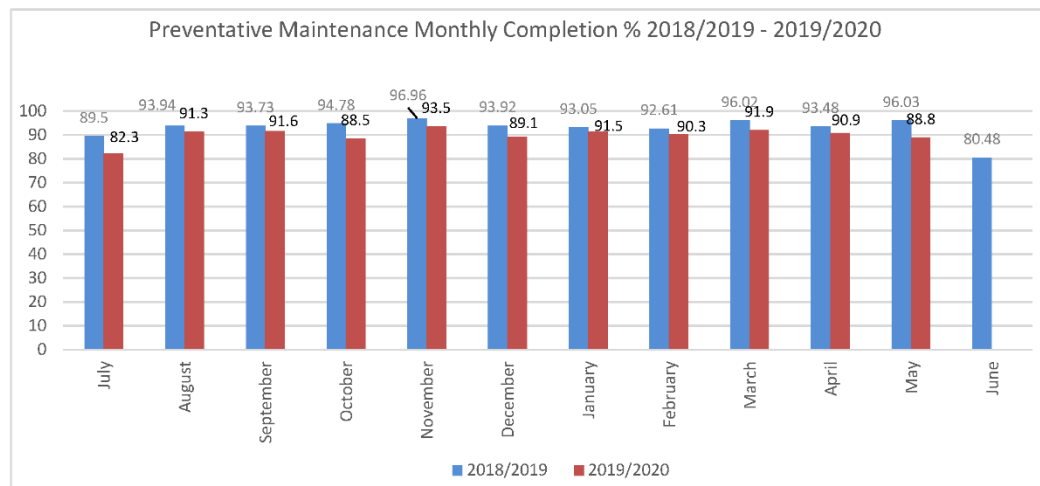
Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire within 12 Months	Comments
Bowen & Collinsville Lapidary Club			•		Lessee has signed Lease – to be sent to CEO for execution.
Bowen Seagulls Rugby League	•				Draft lease under discussion with Council and the Bowen Seagulls Legal Advisor
Proserpine Rugby League Football Club	•				Meeting held with Lessee, they are currently reviewing the lease terms
Collinsville Pony Club	•				Briefing going to Council to determine leasing area

Fleet Management

Fleet Replacement Program



Preventative Maintenance



Governance & Administration

Norm Garsden has been engaged as the Interim Manager from 23 February until a permanent appointment is made, this appointment has now been extended until September 2020 as a result of the suspension of the recruitment process (due to COVID-19 and CEO recruitment process). Tasks commenced this month include:

Legal Services

In February 2018, Council moved to a model to entirely outsource legal services and repurposed the internal staff positions. This model was further refined in August 2018 when after briefing council, the CEO entered into a trial arrangement with McKays Solicitors for the provision of core legal services, at a largely fixed cost of \$400,000 per annum. 37 issues are currently being considered by McKays

Possible changes to Legislation

The Department of Local Government, Racing and Multicultural Affairs is considering financial management and reporting amendments to the Local Government Regulation 2012 and City of Brisbane Regulation 2012. These proposed amendments include public consultation on budgets, requirements for council-controlled entities and those concerning the sale of land for rates arrears. The Department intends to release its detailed policy position papers for feedback in late April.

Council Policies

Council has adopted policies to support its vision for the region and allow for good decision-making processes.

At the conclusion of May 2020 Council had 89 Council policies, of which 14 are under review internally and to be reported to Council in due course. These are:

- Briefing Session Policy
- Code of Conduct for Councillors
- Community Engagement Policy
- Council Committees Policy
- Council Meeting Standing Orders
- Councillor Conduct Investigation Policy
- Councillors Acceptable Request Policy
- Discount on Rates when Special Circumstances Apply Policy
- Education, Compliance and Enforcement Policy
- Financial Reserves Policy
- Motor Vehicle Use Policy

- Notice to Purchasers of Land in Rural and Rural Residential Areas Policy
- Procurement Policy
- Road Register Policy

It is noted that several of the above policies have formed part of the induction process and amended or updated versions of the documents will be presented to Council for consideration and adoption in due course.

Delegations

To enable local governments to focus on strategic issues, reduce the amount of meeting time required and address circumstances in which the majority of Councillors must leave a council meeting due to a material personal interest or conflict of interest, local governments can delegate many of those decisions by resolution.

The Chief Executive Officer can delegate most powers to an appropriately qualified local government employee.

In May, the CEO did not delegate any powers to officers within the organisation.

Right to Information and Information Privacy Access Applications

The Right to information Act is the Queensland Government's approach to ensure that the community is provided with greater access to information held by government agencies – unless on balance it is contrary to the public interest to provide that information.

The following are the relevant statistics for May:

Opening Balance of Applications	Applications Received	Applications Finalised	Closing Balance of Applications
0*	0	0	0

*It is noted that the closing balance of applications for April was 1 application. However, this application was later identified as being invalid and therefore the opening balance of applications for May is 0. Council is working with the potential applicant to make their application valid and is awaiting further information.

Registers of Interest

Councillor	Days since updated Register of Interest (as at 31 May 2020)
Andrew Willcox	243
Jan Clifford	418
Al Grundy	33
John Collins	722
Michelle Wright	35

Gary Simpson	31
Mike Brunner	284

Corporate and Operational Plans

Internal engagement has been undertaken to amend Council's 5-year Corporate Plan 2016-2019, the update will address the period to 2021 and guide the development of the 2020/21 Operational Plan and Budget. The 2020/21 Operational Plan is being prepared in parallel and will be presented to Council shortly.

12. Development Services

No agenda items for this section.

13. Community Services

13.1 REQUEST FOR SPONSORSHIP - AIRLIE BEACH RACE WEEK WHITSUNDAYS FESTIVAL OF SAILING - 6 TO 13 AUGUST 2020

AUTHOR: Rod Cousins – Manager Community Development & Libraries

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approves a Sponsorship of \$7,000.00 cash, plus up to \$3,000.00 of in-kind support, from GL: 4170.4003, for the 2020 Airlie Beach Race Week - Whitsundays Festival of Sailing to be held 6-13 August 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from the organisers of the 2020 Airlie Beach Race Week - Whitsundays Festival of Sailing.

BACKGROUND

The Airlie Beach Race Week - Whitsundays Festival of Sailing, is a seven-day event that attracts entrants from all over Australia and overseas for over 30 years.

Since 2014, Council has supported the event via cash and/or in-kind support totalling \$45,000 cash and \$25,000 in-kind support. Resolutions:

- 2014/07/09.05
- 2015/06/10.05
- 2016/04/27.28
- 2017/03/22.32
- 2018/06/27.14
- 2019/06/12.11

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council has received a request for sponsorship from the organising committee of the Airlie Race Week - Whitsunday Festival of Sailing. 2020 will be the 32nd year of the event and organisers are determined to host this year, despite recent challenges, from 6-13 August 2020.

The local businesses that usually support the event are unable to commit, due to the financial impact of COVID-19 and given the uncertainty around the relaxation of social distancing rules, the organisers have proposed several scenarios as to the type of event to be held and the level of sponsorship requested:

The original sponsorship request was for \$50,000.00 to support a seven-day program of events, including the regatta and on shore activities or, \$5,000.00 for the regatta only. As a result of further advice from Queensland Health and consultation by the organisers of the event, Council has received a revised submission for \$7,000.00 cash plus in-kind support up to \$3,000.00.

Event organisers will be submitting a COVID Safe Plan to Queensland Health to ensure all safety measures and requirements are met.

Option 1 – That Council approve the recommendation based on the State Government's COVID-19 restrictions.

Option 2 – That Council declines the request for sponsorship.

STRATEGIC IMPACTS

Corporate Plan – *Outcome 2.2* – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan – KPI - Community & RADF Grant Applications are decided within corporate timeframes.

Financial Implications – The funding for the sponsorship will be taken from budget code from GL: 4170.4003. YTD Budget remaining \$50,000.00.

Risk Management Implications – Reputational Risk - Providing funding support to events post the COVID-19 events will provide an incentive that will increase tourism and assist local business.

CONSULTATION

Julie Wright – Director Community Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approves a Sponsorship of \$7,000.00 cash, plus up to \$3,000.00 of in-kind support, from GL: 4170.4003, for the 2020 Airlie Beach Race Week - Whitsundays Festival of Sailing to be held 6-13 August 2020.

ATTACHMENTS

Attachment 1 – Original Request for Sponsorship - 2020 Airlie Beach Race Week Whitsundays Festival of Sailing

Attachment 2 – Executive Summary Addendum to Sponsorship Request - 2020 Airlie Beach
Race Week - Whitsundays Festival of Sailing

**Attachment 1 – Original Request for Sponsorship - 2020 Airlie Beach Race Week
Whitsundays Festival of Sailing**



The banner features a background image of numerous sailboats racing on a blue sea. Overlaid on the image are several text elements: at the top left, the 'WHITSUNDAY SAILING CLUB' logo with the tagline 'HOME OF THE AIRLIE BEACH RACE WEEK'; in the center, 'airlie beach race week' with 'WHITSUNDAYS FESTIVAL OF SAILING' below it, and the dates '6-13 AUGUST 2020'; at the top right, 'ENTER NOW AT abrww.com.au'; on the left, 'The Whitsundays' logo; on the right, 'IT'S LIVE! in Queensland'; and at the bottom, two banners reading 'ALL WELCOME!' and 'SIX SPECTACULAR DAYS OF RACING + SEVEN NIGHTS OF FREE LIVE ENTERTAINMENT'.

**Whitsunday Regional Council
Special Funding Proposal
2020**

2020 will be a challenging year for this hallmark sporting & community event.

Nevertheless, The Airlie Beach Race Week Committee under the auspices of the Whitsunday Sailing Club, is determined that if it's at all possible the Event will go ahead in one form or another. If social distancing requirements still exist then we will adapt and conform. If the racing has to be two handed and prize announcements have to be online rather than at gatherings ashore then so be it. But if we can still stage the Regatta we will do so.



National Sailing Industry support is strong

In the second week of April we invited past Race Week competitors from around Australia to join us in setting the goal of bringing together Australia's Sailing Community in August 2020. The objective was to create hope for the future and to inspire Skippers & Boat Owners to make a statement by entering this iconic Whitsundays event. Over the following weeks every online Sailing Magazine ran the story and it was published in the newsletters of leading Yacht Clubs around Australia. Entry numbers tripled in five days and new entries continue to come in. August is a long way off and we can only hope that Australia will have "flattened the curve" and Social Distancing regulations will allow Race Week to take place, in one form or another.



Our primary objective is to stage the Regatta

Last year Race Week attracted over 3,000 competitors, support crew and spectators from around Australia and overseas. Recreational sailing is now permitted as long as social distancing rules are applied, making it possible to stage a regatta. The challenge lies in shore based Festival activities that last year attracted 11,000 attendees over the week. On any given night between 800 and 2,000 people gathered for Daily Prize Presentations, bookended by free live entertainment, food stalls and other activities at the Whitsunday Sailing Club and last year, offsite at Northerlies Beach Bar & Grill.

ATTENDANCES



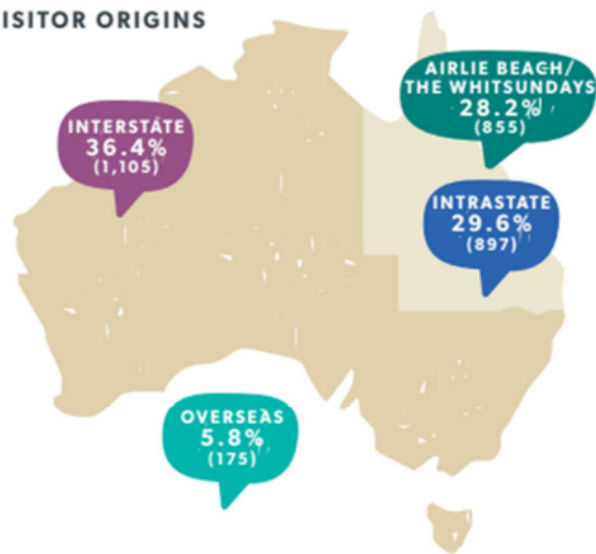
TOTAL ATTENDEES
11,230



**TOTAL NUMBER
OF DAYS**



VISITOR ORIGINS



Statistics provided by IER
for Tourism & Events Queensland.



We can't know what the social distancing rules will require four months from now

The Race Week organizing committee has varying response plans that will ensure compliance. For now we must work on the principal that some level of gathering restrictions will apply and the Event will need to be scaled accordingly. If it comes to it we are willing to move the dates and are consulting with Hamilton Island and Magnetic Island Race Week organisers to consider this as a group decision. Many competitors travel from around Australia and overseas attracted by the grouping of these three back to back competitions.



Our Goal is to spread the economic benefits further into the Region

This year for the first time we plan to promote a number of day tour options as part of the Festival Program. The most significant of these will be a tour of Bowen involving a Blokart sailing demonstration event on the Race Week Lay Day, a break from the racing held in the middle of the event. The full day tour will include coach transfers, the Blokart spectacle at the location where scenes from the motion picture Australia were filmed, lunch at a landmark Bowen pub, a guided tour of the street art and afternoon tea at Horseshoe Bay. We will be working with Tourism Whitsundays and Bowen Tourism on developing this initiative. Tours to Hideaway Bay, Dingo Beach & Cape Gloucester; Cedar Creek Falls, Conway Beach, Whitsunday Gold Coffee Plantation & Proserpine River Crocodile Safari will also be given consideration.

OVERNIGHT VISITOR EXPENDITURE (OVE)

INTRASTATE



704 VISITORS	\$157.83 AVERAGE DAILY SPEND	10.3 AVERAGE NIGHTS STAY	\$1,141,214 OVE
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INTERSTATE



800 VISITORS	\$146.48 AVERAGE DAILY SPEND	16.1 AVERAGE NIGHTS STAY	\$1,891,842 OVE
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OVERSEAS



37 VISITORS	\$177.39 AVERAGE DAILY SPEND	13.4 AVERAGE NIGHTS STAY	\$88,932 OVE
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**TOTAL
OVERNIGHT
VISITOR
EXPENDITURE**

\$3,121,988

Statistics provided by IER
for Tourism & Events Queensland.



The Whitsundays Festival of Sailing

To underline these efforts that make the Event Program more Regional we have incorporated “Whitsundays” into the event title: **Airlie Beach Race Week Whitsundays Festival of Sailing**. This name change has been included in all branding and communications.



GET ONBOARD!

**airlie beach
race week**
THE WHITSUNDAYS FESTIVAL OF SAILING

**ENTER NOW AT
abrw.com.au**

The Whitsundays
THE HEART OF THE GREAT BARRIER REEF

6-13 AUGUST 2020

 **WHITSUNDAY
SAILING CLUB**

IT'S LIVE!
in Queensland

SIX SPECTACULAR DAYS OF RACING + **SEVEN NIGHTS OF LIVE ENTERTAINMENT**

IRC, AMS, One Design, Performance, Multihull, Sports, Cruising, Non-Spinnaker & Trailable Classes

+ The Long Lunch • Wine Tasting • Craft Beer Pairing • Food Stalls • Family Fun Day _____

The Covid-19 Financial Challenge

For the past five years Race Week has been backed by the Whitsundays Tourism & Hospitality Industry to the tune of \$140,000* in sponsorships. Around 50% of this was in cash and the rest in kind. That same Tourism & Hospitality Industry has been all but decimated by Covid-19 social distancing and travel ban regulations. There is no doubt that this will lead to a scarcity of available sponsorship funds, particularly from the 44 local small businesses that contribute year after year to support the Event.

**TEQ, WRC and out of Region corporate & media contributions have not been included in this figure.*



How the Whitsunday Regional Council can help

Our approach to Council in this very unusual year is to request a one off support package replacing \$50,000 of very much needed funds that would otherwise have come from those 44 small Whitsunday businesses. All of these funds will be reinvested in the Whitsundays local economy, paying for locally supplied marquees, staging, lights, sound and a lineup of local entertainers. A contribution of \$50,000 will put WRC on an par with Tourism & Events Queensland as the equal most significant Event Partner. The WRC logo would appear prominently in all Race Week electronic and printed collateral and we will welcome the opportunity to work with WRC on a comprehensive range of Partner Benefits and reporting mechanisms. Should the Event be limited to an on water Regatta due to Covid-19 restrictions then Committee has budgeted assuming a \$5,000 contribution from Council. Two Budget scenarios are presented as attachments. Titled **ABRW Budget 2020 Covid-19 Revision**, this budget is based on the Special Funding Contribution of \$50,000 from Council. The **ABRW Budget 2020 Regatta Only** version details the on water only outcome.

Attachment 2 – Executive Summary Addendum to Sponsorship Request - 2020 Airlie Beach Race Week - Whitsundays Festival of Sailing



Whitsunday Regional Council Special Funding Proposal 2020 Executive Summary Addendum

This document is to be read in association with the Airlie Beach Race Week Whitsundays Festival of Sailing Special Funding Proposal submitted to Council on 28 April 2020. It provides a summary of the Whitsunday Sailing Clubs' request for funding for this years' Event, assuming that phase three COVID-19 Social Distancing Restrictions are in place.

This proposal is based on an anticipated fleet of 80 yachts with around 1,000 crew and supporters; of whom 70% will be from outside the Whitsunday Region. (We currently have 58 entries.) Based on last year's statistics, each of these 700 people will spend approximately \$158 per night and stay in the Whitsundays for an average of 10 nights. This will translate into a direct injection of over \$1.1 million into the Whitsunday Economy.

The attached Draft Festival Program is designed to attract a different group of attendees each evening for the eight days of the Festival, providing the potential for 1,100 attendees over the week (100 at each of eight evening events, 100 on the Bowen Tour and 100 at each lunchtime event over the weekend).

The attached Budget achieves a breakeven outcome for the Event and our request to WRC is for a contribution of \$7,000 in cash and \$3,000 in kind to help us to stage the Event, bring over 700 visitors to the Whitsundays and inject over \$1,000,000 into the Whitsunday Economy.

Thank you for considering this proposal.

13. Community Services
13.2 SPORT & RECREATION CLUB GRANTS - JUNE 2020

AUTHOR: Jacqueline Neave – Arts & Community Programs Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approve the payment of a Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250), of \$3,000.00 to Bowen Cricket Incorporated.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

Council offers annual funding to grass roots sport & recreation clubs across the region to support the general functions of the club.

PURPOSE

Council to consider the payment of the Sport & Recreation Club Grants for June 2020 in accordance with Council's Sport and Recreation Club Grants Guidelines.

BACKGROUND

To be eligible for the sport & recreation grant a club must meet the following criteria;

- Is incorporated and meets its obligations with the Office of Fair Trading;
- Is covered with the appropriate level of public liability insurance (\$20 million); and
- Provides membership data (as defined by Council) to the Council on an annual basis.

The level of funding available to clubs will be based on a progressive scale, the larger the participation rate, the larger the support to the club. Participation is defined as being the total number of active members within the club.

The Sport & Recreation Club Grants are allocated based on the following:

Band Level	No. of Active Participants	Grant Allocation (\$)
Band 1	> 250	\$5,500.00
Band 2	101 - 250	\$3,000.00
Band 3	51 - 100	\$1,500.00
Band 4	4 - 50	\$1,000.00

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

LSP_C&ENV_03 - Community Grants Policy

ANALYSIS

Organisation Name	Junior Members	Senior Members	Total Members	Grant Type/ Band	Amount Requested
Bowen Cricket Incorporated	65	70	135	Club / 2	\$3,000.00
Total					\$3,000.00

Council has the following options:

Option 1 – That Council approve the payment of the Sport & Recreation Club Grant to Bowen Cricket Incorporated.

Option 2 – That Council decline the Sport & Recreation Club Grant and defer the decision to a later date.

STRATEGIC IMPACTS

Corporate Plan – *Outcome 2.1* – Our region is active, healthy, safe and resilient.

Strategy 2.1.4 – Promote healthy and balanced lifestyles and encourage physical activity.

Operational Plan – KPI - Community & RADF Grant Applications are decided within corporate timeframes.

Financial Implications – The funding for the support will be taken from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250).

The Club Grants Budget for 2019/20 was \$140,000.00. It should be noted this budget has been amended in the Q3 Review. If required, it will be further adjusted in the Q4 Review using funds from the Community Donations - Sponsorships budget which currently has approximately \$60,000.00 available. Total Club Grants approved to date are \$173,545.00.

Risk Management Implications – Reputational Risk - Providing funding support to the community and recognising the efforts of local Sport & Recreational Clubs would be perceived as positive.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

It is recommended that Council approve the payment of the Sport & Recreation Club Grant, from budget code JC: 2967.10250 - Community Donations (2967) / Club Grants (10250).

ATTACHMENTS

Attachment 1 – Sport & Recreation Club Grant Application - Bowen Cricket Incorporated

Attachment 1 – Sport & Recreation Club Grant Application - Bowen Cricket Incorporated



Sport & Recreation Clubs Grant Application

Sport & Recreation Clubs Grant Application

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'N/A'.

Section 1 – Applicant Details

Clear Form

Application Band Level (please see guidelines)	☐ Band 1	☒ Band 2	☐ Band 3	☐ Band 4
Club/Entity Name	Bowen Cricket Incorporated			
Club/Entity Address	67 Woodlands Road Bowen			
Application Contact	[REDACTED]			
Contact Phone (B)		Contact Phone (M)	[REDACTED]	
Email Address	[REDACTED]			

Section 2 – Club/Entity Details

Club Location	☐ Airlie Beach	☒ Bowen	☐ Cannonvale	☐ Collinsville	☐ Proserpine
Incorporation No.	IA34086		Public Liability Insurance Limit (\$)	50,000,000	
Certificate of Currency Attached?	☒ Yes	☐ No	GST Registered?	☐ Yes	☒ No
No. of Active Junior Participant Members	65		No. of Active Senior Participant Members	70	
Name of State/National Governing Organisation	Queensland Cricket				

Section 3 – Applicant Declaration

Name	[REDACTED]		
Signature	[REDACTED]	Date	04/06/2020

Section 4 – Privacy Statement

Privacy Statement: Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

13. Community Services
13.3 FUNDING OPPORTUNITY: GROWING TOURISM INFRASTRUCTURE FUND 2020/21

AUTHOR: Elouise Lamb – Project Officer Grants

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council submit project registrations for funding under Growing Tourism Infrastructure Fund 2020/21 program to deliver the following four (4) infrastructure projects:

1. Lake Proserpine Recreation Facilities – Camping Area Expansion \$1M;
 2. Whitsunday Great Walk & Cedar Creek Waterfall Visitor Infrastructure Improvement \$500k;
 3. Whitsunday Mountain Bike Trail Project \$1.817M; and
 4. Cannonvale Fishing Jetty – Whisper Bay \$2M
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

This report provides a recommendation to register four projects to the Growing Tourism Infrastructure Fund 2020/21. Projects were selected from the Destination Tourism Plan and current capital project priorities of Council that can deliver construction jobs and tourism stimulus.

Funding for these projects does not require co-contribution. Project Registrations are due 24 June 2020 with Full Business Case announced early July and due 31 July 2020.

PURPOSE

To provide information to Council of the opportunity to apply for funds to increase tourism infrastructure to support the Whitsunday Tourism Industry in alignment with the Growing Tourism Infrastructure Fund 2020/21.

BACKGROUND

The \$25million Growing Tourism Infrastructure Fund 2020/21 is a key element of the Queensland Economic Recovery Strategy: Unite and Recover for Queensland Jobs which has been implemented to help accelerate the State's recovery from COVID-19.

The Fund aims to fast-track new and enhanced tourism infrastructure projects that will strengthen Queensland's tourism industry and deliver economic benefits across the State. To be considered under this Fund projects must meet all the following key priorities:

- create new jobs in construction and ongoing operational phases,
- be shovel ready (i.e. commence construction within two to three months of approval and be fully completed by 30 June 2022),

- build sustainable new and improved infrastructure and products that enhance the tourism experience,
- increase overnight visitor numbers and expenditure, and
- deliver regional economic benefits.

Funding is available between \$500k-\$5M. Given the major impact COVID-19 has had on tourism businesses, a matched funding contribution under this Fund is not mandatory.

Council's Executive Leadership Team (ELT) have identified four tourism infrastructure projects to submit for project registration. The submission of a Project Registration does not guarantee invitation to submit a Full Business Case for funding. Projects selected deliver against the Whitsunday Destination Tourism Plan developed by Tourism Whitsundays.

STATUTORY/COMPLIANCE MATTERS

Projects must be aligned with priorities of the Regional Tourism Organisation – Tourism Whitsundays.

Project Registrations are due 24 June 2020 with Full Business Case announced early July and due 31 July 2020. Projects must be shovel ready and able to commence works 2-3 months post contract agreement.

ANALYSIS

The funding opportunity was reviewed by the ELT and identified as an opportunity to attain funds to develop new Tourism Infrastructure that has been identified as a regional priority by the Whitsundays Tourism Industry as listed within the Whitsunday Destination Tourism Plan.

The Team reviewed a range of projects and identified the below four projects as best fit due to alignment with funding criteria and benefit to the Community and Council.

Project Name	Lake Proserpine Recreation Facilities – Camping Area Expansion
Project Summary	Lake Proserpine is Australia's premier impounded barramundi fishery and offers a range of nature based recreational activities. To improve access and use of the site for visitors Council developed the Lake Proserpine Master Plan for staged site development. Council is currently nearing completion of Stage 1 of the Lake Proserpine Master Plan which will deliver \$3M in infrastructure. This project will deliver additional camping facilities for the southern area camping ground within the Lake Proserpine Masterplan to service demand from fishing, caravan and camping markets.
Project Benefits	Lake Proserpine is one of the best impounded barramundi fisheries in the world, with potential to attract thousands of unique international and interstate visitors to Queensland. However, this natural asset is currently underutilised. The site has capacity to service tourism demand from the game and recreational fishing market and caravan and camping market. The current and future demand for the site is supported by fishing being the largest leisure driver of domestic tourism in Australia. It is also a major driver in the international market, with demand for fishing experiences growing 36% in the past three years. This combined demand generates over 23 million room nights and annually injects \$10B into Australia's economy. In addition, there were 1.073 million caravan/campers in Queensland during 2017, yielding 6.147 million visitor nights.

	and the Whitsunday local Visitor Information Centre identified 44,000 drive market visitors in 2017, many in caravans. Providing additional camping and caravanning facilities at Lake Proserpine would improve the capacity at Lake Proserpine and incentivise visitors to stay overnight in the region.
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Project Name	Whitsunday Great Walk & Cedar Creek Waterfall Visitor Infrastructure Improvement
Project Summary	Cedar Creek waterfall and the Whitsunday Great Walk are popular nature-based tourist attractions. The project will deliver quality amenities that will improve accessibility for thousands of visitors each year. The project will install a unisex modular Chemical Toilet at the beginning of the Brandy Creek entrance to the Conway circuit and replace the amenities at Cedar Creek with a new building with a modern treatment system that will better service visitors.
Project Benefits	Increasing the Whitsundays nature and land-based tourism offer is a priority for Tourism Whitsundays and Whitsunday Regional Council. The Conway Circuit walking track is a 27km Circuit that begins at forestry Road, Brandy Creek and is part of the Whitsunday Great Walk. This walk attracts thousands of people a year and would greatly benefit from the installation of an amenities building at the Brandy Entrance. The track is also popular with running festivals and events. Cedar Creek Waterfall is a scenic 30km drive for the Airlie Beach town centre and is one of the region's most popular free land-based tourism destinations. Thousands of visitors access the site, which is home to butterflies, birds, lizards, fish and turtles and offers a natural freshwater swimming hole. This project delivers critical facilities in high use tourism areas that increase accessibility with provision of infrastructure that is compliant with disabled and ambulant facilities standards.

Project Name	Whitsunday Mountain Bike Trail Project
Project Summary	The Whitsunday Mt Bike Trails Program aims to deliver nature-based experiences for domestic and international visitors to the region. The Whitsunday Mt Bike Trails Program at this stage is in concept development. Concept Planning is currently being undertaken. This Project will aim to deliver a track, signage and a shelter/water station at a strategic location as the first step in building the regions Mountain Bike Trail network.
Project Benefits	Mountain biking is one of the fastest growing recreational and adventure tourism activities and the region is following this global trend. Rapid growth in participation has led to increasing demand for quality trail networks that can meet different user needs. A Technical Working Group has been established by Council to provide guidance on the Whitsunday Trails Program. This Group includes representation from the Tourism Sector, Council, State agencies and local business groups. The Group met for the first time in February 2020 to commence initial mapping for potential Trails within the region. Broadly, mountain biking can provide the following economic benefits:

	▪ increase visitation and extend length of stay in regional communities ▪ spend in regional communities ▪ economic diversification in towns experiencing decline in traditional industries and population
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Project Name	Cannonvale Fishing Jetty – Whisper Bay
Project Summary	The construction of a recreational fishing jetty near the Whisper Bay boat ramp, joining the existing Bicentennial Walkway (boardwalk) in Airlie Beach.
Project Benefits	Fishing is the largest leisure driver of domestic tourism in Australia. It is also a major driver in the international market, with demand for fishing experiences growing 36% in the past three years. This combined demand generates over 23 million room nights and annually injects \$10B into Australia's economy*. Constructing a purpose-built fishing jetty in the Airlie Beach area will increase the Whitsundays capacity to provide mainland recreational tourism activities for visitors to compliment the popular charter reef fishing and fresh water lake experiences. This project complements the wider efforts of local government and tourism bodies to increase the offering of mainland attractions in the Whitsundays region, driving longer visitor stays and strengthening the competitiveness of the Whitsundays as a cruise ship stopover destination. *Source: Marine Media Group (2017), The International Fishing Resorts and Centre of Excellence

STRATEGIC IMPACTS

Corporate Plan – Outcome 4.1 – Our infrastructure enables economic development and facilitates investment opportunities.

Strategy 4.1.3 – Partner with government, industry, business and community to create economic opportunities through encouraging and attracting investment to the Whitsunday region.

Outcome 4.4 – Our tourism and small business sectors are strong, sustainable and actively promoted.

Strategy 4.4.7 – Promote the continued development of the tourism sector.

CONSULTATION

Julie Wright – Director Community Services
Executive Leadership Team (ELT) – 13 June 2020

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council submit project registrations for funding under Growing Tourism Infrastructure Fund 2020/21 program to deliver the following four (4) infrastructure projects:

1. Lake Proserpine Recreation Facilities – Camping Area Expansion \$1M
2. Whitsunday Great Walk & Cedar Creek Waterfall Visitor Infrastructure Improvement \$500k
3. Whitsunday Mountain Bike Trail Project \$1.817M
4. Cannonvale Fishing Jetty – Whisper Bay \$2M

ATTACHMENTS

N/A

14. Infrastructure Services

14.1 DRFA & SHUTE HARBOUR PROJECT CAPITAL PROJECT PROGRESS REPORT - MAY 2020

AUTHOR: Trevor Williams – Project Director Disaster Recovery

RESPONSIBLE OFFICER: Matt Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the DRFA & Shute Harbour Project capital progress report for the month of May 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

The report provides a summary of key Capital projects underway during the 2019-2020 Financial year. The attachments include multi-year projects that remain active or have been completed during this financial year. This month's report lists 26 DRFA Flood Event 2019 submissions and the Shute Harbour Project.

Current Financial Progress:

NDRRA – TC Debbie – Work completed 30/06/19, with expenditure of \$1,480,519.00 carried over into 19/20 Financial Year. Submissions acquitted and completed. Waiting on the acquittal of Bowen Front Beach Wall State Funding component, currently with the QRA.

DRFA – Flood Event 2019 – Expenditure of \$17,241,008.73, to date with forecast of a further \$5,040,192.21 budgeted by the end of 19/20 Financial Year. \$23,495,283.12 forecast for 20/21.

Shute Harbour – Expenditure of \$17,326,475.41 to date with a forecast of a further \$3,337,487.82 budgeted by the end of 19/20 Financial Year. \$33,836,036.77 forecast for 20/21. QRA budget \$54.5m including \$2.9m Council contribution from insurance payout.

Qld Monsoonal Flood Event 2020 – Expenditure for Emergent Works is currently \$506,742.62 with Emergent period ended on the 03/05/20. PDM underway with pick up of damage. Emergent Claim in being prepared for lodgement with the QRA.

Council and external contractors have been undertaking emergency repairs to roads damaged by this event. Emergency works were completed by 03 May 2020. Assessment are currently being assessed for submission to the QRA.

PURPOSE

To inform Council on Progress of Capital Projects being undertaken during the 2019-2020 Financial Year up to 11th June 2020.

BACKGROUND

This report describes works on the restoration of essential public assets from three distinct declared natural disaster events being:

Last January saw our region affected by **Flood Event 2019**, which we have picked up the damage on roads, culverts and airstrip. Disaster Recovery is currently working with the QRA on finalising these submissions of damage. Most submissions have been approved by the QRA, apart from the Betterment submissions.

In February 2020, the Whitsunday region experienced a tropical low **Qld Monsoonal Flood Event 2020** which has also been declared.

STATUTORY/COMPLIANCE MATTERS

Financial Reporting is provided to WRC in Dashboards provided monthly to PLT – Disaster Recovery, PCG – Shute Harbour Project & PCG – DRFA.

Progress Reporting due end of each month to the Queensland Reconstruction Authority (QRA).

ANALYSIS

DRFA – Flood Event 2019

Below tables relate to the current monthly Dashboard for DRFA and the status of submissions.

Status	Activity	% Completed this period	Original Due Date	Act/F'cast Due Date	Comment
	Roads Package U2 - Bowen	0%	01/03/21	31/07/20	Contractor has commenced works on this package and was on track to have works completed 23/04/20. Extension has been granted as contractor was completing emergent works.
	Roads Package F2 - Collinsville	5%	30/06/21	14/07/20	EOT completed due to rain. Work commenced 07/02/20. Extension has been granted as contractor was completing emergent works.
	Roads Package X2 - Proserpine	15%	30/06/21	11/06/20	Construction on this package commenced 18/11/19. Works completed.
	Roads Package W2 – Bowen Central	15%	30/06/21	30/06/20	Works delayed due to completion of emergent works.
	Culvert Packages O2 & P2 – Regional (North & South)	5%	27/11/20	27/11/20	Works commenced 20/04/20
	Roads Package K2 – Collinsville Airstrip & Roads	65%	15/07/20	28/05/20	Works to commence 23/04/20. Works completed.
	Road Package Z2 – Collinsville Roads	15%	29/06/20	31/07/20	Works commenced 11/03/20. Works may extend two weeks due to contractor completing works on Package K2

Commercial/Financial DRFA	
The Following packages are presently being assessed and Recommendation Letters completed,awaiting signing:- Nil	
The following packages are under construction:- - o Roads Package U2 - Bowen - o Roads Package W2 - Bowen Central - o Roads Package F2 - Rutherford Rd - o Roads Package Z2 - Collinsville - o Culverts Package O2, P2 - North/South	The following packages have been Completed:- - o Road Package C2 - Collinsville - o Road Package V2 - Bowen/Gumlu - o Road Package G2 - Gloucester Ave - o Roads Package Q2 - Strathalbyn Rd - o Road s Package K2 - Collinsville Gravel/ Collinsville Airport
The following packages have been awarded:- - o Roads Package Y2 - Collinsville West - o Roads Package A2 - Collinsville - o Proserpine Gravel - o Sealed Roads - Regional and Sealed - North - o Forestry Rd Landslip	The following have been approved and are under Tender Assessment:- Nil

DRFA - Flood Event 2019

Project Commencement Date	31/07/2020
Project Budget	\$ 46,142,885.26
Project Contingency	\$ 2,652,110.63
Variations to Date	-\$ 34,237.12
Contingency Remaining	\$ 2,686,347.75
Total Expenditure to 19/05/20	\$ 17,241,008.73
Expenditure for May 20	\$ 2,581,630.14
Project forecast completion date	30/06/2021

Shute Harbour Project

Project commenced 23rd January 2020 by Vassallo. Demolition has been completed for buildings, kerb and landscaping. Demolition and reconstruction of seawall has commenced. The Shute Harbour piling operations are continuing, with 37 (out of 82) piles now driven. 8 of these piles have been drilled in preparation for the installation of concrete rock sockets at the toe. 3 piles have had the concrete rock sockets installed.

Below table relates to Shute Harbour current Dashboard report on the status of the Shute Harbour Project.

KEY PROJECT MILESTONES						
Status	Activity	% Complete at end of last Period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
●	Temporary Pontoon Refurbishment	100%	0%	31/12/2018	22/07/2020	Relocation and refurbishment of pontoons is now included in the main construction contract. Temporary pontoon completed and ready for Ferry refurbishment.
●	Seawall and Carpark Reconstruction	31%	2%	30/09/2018	30/04/2021	Forecast site possession : 23/01/2020 Target Practical Completion Date: 01/06/2021 Eastern side of the seawall completed and under monitoring phase for settlement. Land based piling complete with marine piling commenced.
●	Terminal and Pontoon Reconstruction Works	0%	3%	30/06/2019	30/04/2021	Piling works commenced with land based piles in place. Remaining piling works to continue, with precast deck construction occurring offsite. Pontoons stored on Snows Beach have had the timbers removed and stored for the façade of the new terminal building.

Project Commencement Date	30/03/2018
Project Budget	\$ 54,500,000.00
Project Contingency	\$ 4,366,500.58
Variations to Date	\$ 1,946,528.02
Contingency Remaining	\$ 2,419,972.56

Total Expenditure to 19/05/20
Expenditure for May 20
Project forecast completion
date

30/06/2021

\$ 17,326,475.41
\$ 3,955,117.75



Qld Monsoonal Flooding Event 2020

Whitsunday Regional Council have activated with the QRA on Monday the 17th February 2020 for the Queensland Monsoonal Flooding Event 2020. Project Delivery Managers will begin

the assessment of damage for the submission to the QRA. The Trigger Point for this event will be \$334,088.00, after preliminary assessment by PDM estimated damage to be over \$1m.

Council and external contractors have been undertaking emergency repairs to roads damaged by this event. Emergency works were completed by 03 May 2020.

STRATEGIC IMPACTS

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities

FINANCIAL IMPACTS

TC Debbie Event 2017 NDRRA –

Total Expenditure (incl. CDO, Emergent, REPA & CAT D)	\$ 64,559,505.95
Total payments received	\$ 63,898,810.64
Costs not recovered	\$ 660,695.31
Trigger Point	\$ 175,924.75
Council Contribution	\$ 324,041.85
Ineligible works	\$ 134,560.40
Day Labour	\$ 2,017.74
Bowen Front Beach Wall - In acquittal with QRA	\$ 24,150.57

Shute Harbour Redevelopment –

Shute Harbour Redevelopment

Total Project Budget	\$ 54,500,000.00
Total Project Expenditure	\$ 17,326,475.41
Total Payments received	\$ 17,236,305.02
Total Claims outstanding	\$ 90,170.39

DRFA – Flood Event 2019 –

Total Project Budget	\$ 46,142,885.26
Total Project Expenditure	\$ 17,064,226.79
Total Payments received	\$ 19,171,434.84
Total Claims outstanding	-\$ 2,107,208.05
Costs not recovered	\$ 396,288.00
Trigger Point	\$ 334,088.00
Council Contributions	\$ 62,200.00

Qld Monsoonal Flooding Event 2020 –

Total Project Budget	\$ 1,500,000.00
Total Project Expenditure	\$ 506,742.62
Total Payments received	\$ -
Total Claims outstanding	\$ -
Costs not recovered	\$ 334,088.00
Trigger Point	\$ 334,088.00
Council Contributions	\$ -

CONSULTATION

Matthew Fanning – Director Infrastructure Services
Trevor Williams – Disaster Recovery Project Director
Sarah Bon – Financial Officer Disaster Recovery
Peter Ahern – PDM Project Manager DRFA
Gail Roylance – PDM Project Manager Shute Harbour

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council receive and not the progress in Capital Projects up to 15 June 2020.

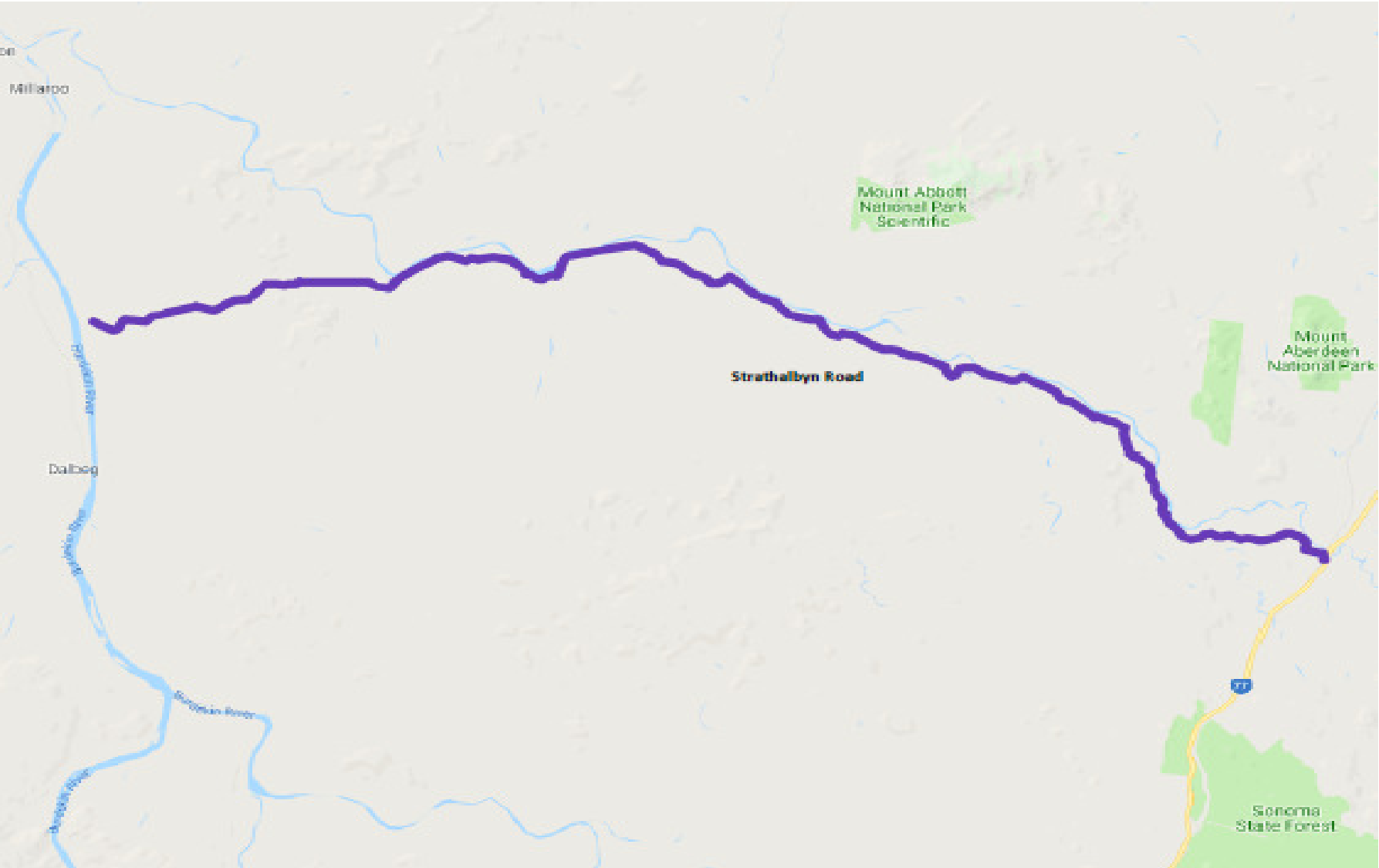
ATTACHMENTS

Attachment 1 – DRFA – Flood Event 2019 (Disaster Recovery Financial Reporting)
Attachment 2 – DRFA – Flood Event 2019 – Bowen East - Package U2
Attachment 3 – DRFA – Flood Event 2019 – Strathalbyn Rd - Package Q2
Attachment 4 – DRFA – Flood Event 2019 – Bowen Central - Package W2
Attachment 5 – DRFA – Flood Event 2019 – Rutherford Rd – Package F2
Attachment 6 – DRFA – Qld Monsoonal Event 2020 (Disaster Recovery Financial Reporting)
Attachment 7 – Shute Harbour Project (Disaster Recovery Financial Reporting)

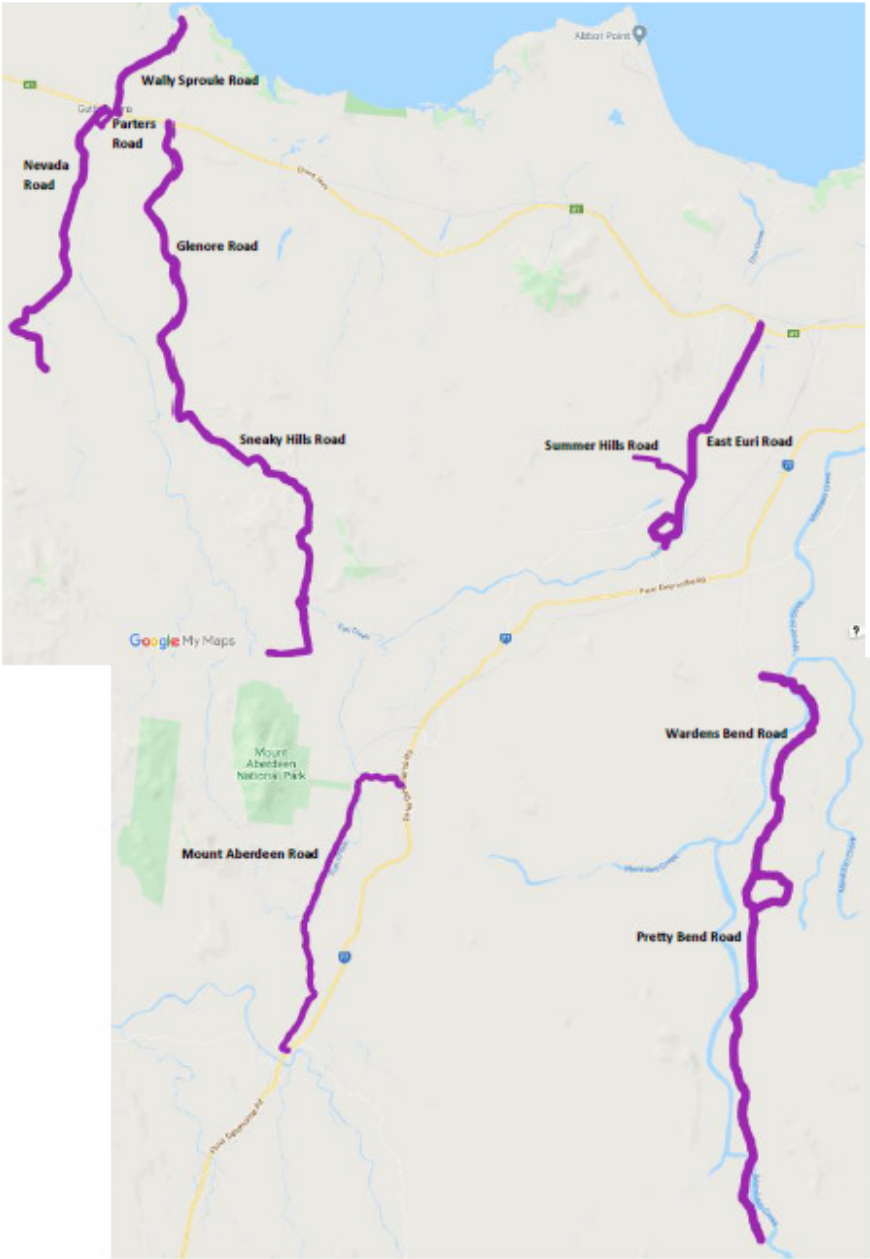
Attachment 1 – DRFA -Flood Event 2019

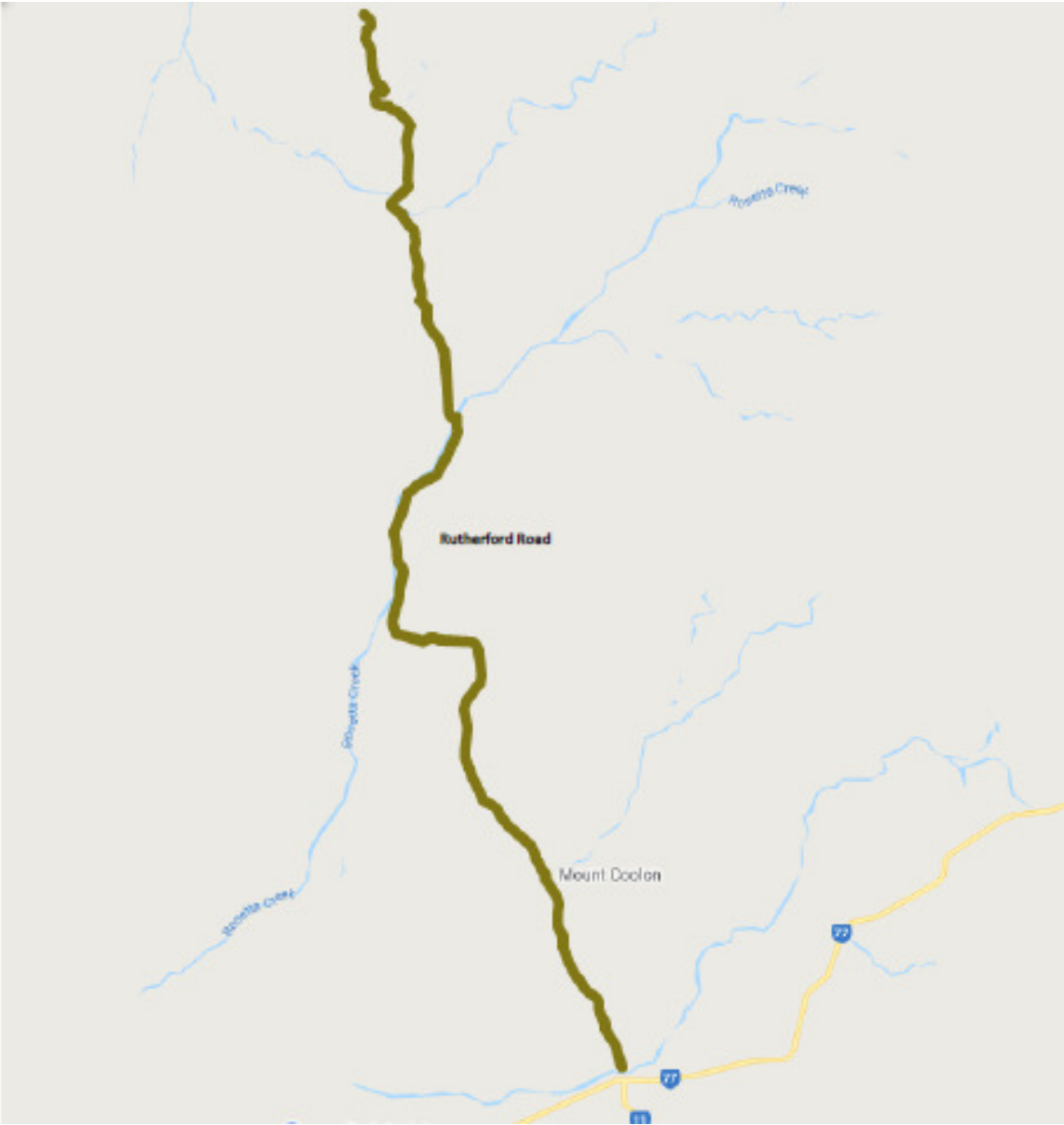
DRFA - Flood Event 2019										
	Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	May 20 - Expenditure	Start Date	End Date
	Emergent Works	Closed	\$ 176,781.94				\$ 176,781.94	\$ -		
0006.1819	REPA - Bowen Roads - Package V2 - Capital	Acquittal	\$ 1,360,613.11	\$ 2,360,326.73		\$ 133,603.40	\$ 2,157,179.96	\$ -	31/07/2019	09/11/2019
0013.1819	REPA - Bowen Central Roads - Package W2 - Capital	Construction in progress	\$ 916,111.38	\$ 1,461,504.05		\$ 82,726.64	\$ 1,097,016.65	\$ 18,740.17	11/11/2019	22/06/2020
0010.1819	REPA - Bowen East Roads - Package U2 - Capital	Construction in progress	\$ 870,576.47	\$ 1,328,172.79	-\$ 7,933.91	\$ 75,179.64	\$ 1,010,485.59	\$ 100,135.69	23/09/2019	05/06/2020
0005.1819	REPA - Strathalbyn Road - Package Q2 - Capital	Completed	\$ 1,838,404.30	\$ 3,520,949.10	\$ 16,135.86	\$ 199,298.97	\$ 3,164,091.94	\$ 2,592.98	19/11/2019	24/03/2020
0011.1819	REPA - Collinsville Roads - Package Z2 - Capital	Construction in progress	\$ 3,085,170.89	\$ 5,623,602.10		\$ 319,384.66	\$ 1,276,882.17	\$ 954,413.33	11/03/2020	29/06/2020
0015.1819	REPA - Collinsville West Roads - Package Y2 - Capital	Awarded	\$ 5,206,186.89	\$ 11,907,591.51		\$ 674,825.20	\$ 513,304.73	\$ 860.44	30/06/2020	03/04/2021
0004.1819	REPA - Collinsville South Roads - Package C2 - Capital	Acquittal	\$ 1,639,747.45	\$ 3,467,076.67		\$ 196,249.64	\$ 3,129,597.40	\$ -	01/08/2019	15/11/2019
0009.1819	REPA - Collinsville Roads - Package A2 - Capital	Awarded	\$ 1,402,988.60	\$ 1,635,916.70		\$ 92,599.07	\$ 63,335.86	\$ -	19/06/2020	04/09/2020
0014.1819	REPA - Bowen West Roads - Package U2 - Capital	Acquittal	\$ 261,983.56	\$ 340,273.86		\$ 19,260.79	\$ 327,941.19	\$ -	08/11/2019	17/12/2019
0016.1819	REPA - Proserpine Roads - Package X2 - Capital	Construction in progress	\$ 1,659,647.25	\$ 2,460,851.75	-\$ 48,589.07	\$ 139,293.75	\$ 2,226,342.01	\$ 399,795.34	22/11/2019	05/06/2020
0018.1819	REPA - Proserpine Roads - Package H2 - Capital	Awarded	\$ 1,456,734.48	\$ 1,543,520.13		\$ 87,369.24	\$ 67,987.56	\$ 7,332.00	18/05/2020	02/10/2020
0030.1819	REPA - Regional Culverts - Operational - Package O2 & P2	Construction in progress	\$ 428,491.33	\$ 557,723.51	-\$ 450.00	\$ 40,936.37	\$ 87,871.02	\$ 8,160.00	20/04/2020	27/11/2020
0022.1819	REPA - Watts & Scartwater Roads - Capital- Pk W2 & Y2	Awarded	\$ 1,547,481.09	\$ 3,604,488.76		\$ 204,027.67	\$ 154,363.74	\$ -	22/05/2020	22/06/2020
0032.1819	REPA - Collinsville Roads & Airstrip - Package K2 - Capital	Completed	\$ 434,169.97	\$ 534,013.94	\$ 6,600.00	\$ 30,227.21	\$ 507,920.77	\$ 441,743.00	23/04/2020	29/05/2020
0019.1819	REPA - Bowen and Collinsville - W2 & F2 - Capital	Construction in progress	\$ 1,068,740.92	\$ 2,345,516.91		\$ 132,765.12	\$ 1,045,253.66	\$ 613,447.24	01/11/2019	05/06/2020
0031.1819	REPA - Bowen Sealed Roads - Capital - Pk S2	Awarded	\$ 315,671.97	\$ 777,057.99		\$ 48,254.31	\$ 33,933.06	\$ 3,691.00	01/07/2020	03/11/2020
0033.1819	REPA - Proserpine Sealed Roads - Capital - Pk R2	Awarded	\$ 570,556.81	\$ 1,424,041.94		\$ 81,086.21	\$ 63,627.21	\$ 7,268.16	12/10/2020	29/03/2021
0020.1819	REPA - Proserpine Roads - Package X2 - Capital	Construction in progress	\$ 110,224.40	\$ 110,224.40		\$ 6,239.11	\$ 92,491.94	\$ 20,143.14	09/03/2020	31/05/2020
0021.1819	REPA - Forestry Road Landslip - Capital	Awarded	\$ 452,413.42	\$ 456,032.59		\$ 41,457.51	\$ 44,600.33	\$ 3,307.65	30/06/2020	30/09/2020
0028.1819	Betterment - Emu Plains Road	Lodged	\$ 365,553.50	\$ 365,553.50		\$ 24,190.08	\$ -	\$ -	02/06/2020	31/07/2020
0027.1819	Betterment - Exmoor Road	Lodged	\$ 275,762.80	\$ 275,762.80		\$ 18,939.28	\$ -	\$ -	03/06/2020	01/08/2020
0025.1819	Betterment - Rutherford Road	Lodged	\$ 42,683.53	\$ 42,683.53		\$ 4,196.76	\$ -	\$ -	05/06/2020	03/08/2020
			\$ 25,309,914.12	\$ 46,142,885.26	-\$ 34,237.12	\$ 2,652,110.63	\$ 17,241,008.73	\$ 2,581,630.14		





Attachment 4 – DRFA – Flood Event 2019 – Bowen Central - Package W2





Attachment 6 - DRFA – Qld Monsoonal Event 2020

DRFA - Qld Monsoonal Event 2020					
Description	Status	Expenditure to Date	May 20 - Expenditure	Start Date	End Date
Emergent Claim - Bowen North	Claim underway	\$ 58,620.95	\$ 240.00	31/01/2020	03/05/2020
Emergent Claim - Bowen South	Claim underway	\$ 13,030.99	\$ 960.00	31/01/2020	03/05/2020
Emergent Claim - Proserpine	Claim underway	\$ 53,087.03	\$ 11,095.59	31/01/2020	03/05/2020
Emergent Claim - Inspection Costs	Claim underway	\$ 170,481.19	\$ 117,368.64	31/01/2020	03/05/2020
Emergent Claim - Coordination	Claim underway	\$ 24,839.46	\$ 9,992.75	31/01/2020	03/05/2020
Emergent Claim - Collinsville	Claim underway	\$ 186,683.00	\$ 50,685.00	31/01/2020	03/05/2020
		\$ 506,742.62	\$ 190,341.98		

Attachment 7 - Shute Harbour Project

Shute Harbour									
Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	May 20 - Expenditure	Start Date	End Date
Shute Harbour - Terminal, Structures & CAT D Seawall	Construction in progress	\$ 15,209,000.00	\$ 33,298,741.19	\$ 835,134.84	\$ 3,077,169.18	\$ 9,461,004.88	\$ 1,486,555.66	30/03/2018	30/06/2021
Shute Harbour - REPA B & Betterment Seawall	Construction in progress	\$ 1,852,000.00	\$ 15,471,976.88	\$ 1,111,393.18	\$ 1,289,331.40	\$ 7,865,470.53	\$ 2,468,562.09	30/03/2018	30/06/2021
		\$ 17,061,000.00	\$ 48,770,718.07	\$ 1,946,528.02	\$ 4,366,500.58	\$ 17,326,475.41	\$ 3,955,117.75		

14. Infrastructure Services

14.2 OPERATIONAL REPORT - ROADS & DRAINAGE - MAY 2020

AUTHOR: John Gwydir – Executive Manager Roads & Drainage

RESPONSIBLE OFFICER: Matt Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive and note the Roads & Drainage, Mechanical Workshops and Parks & Gardens Operations progress report.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

The report is to provide Council with information regarding the performance by Council's Roads & Drainage, Mechanical Workshops and Parks & Gardens Operational teams over the month of May 2020 and may include proposed works for June 2020.

PURPOSE

The report is to provide Council with information on Council's performance in relation to services supplied by Council's Roads & Drainage, Mechanical Workshops and Parks & Gardens Operational teams.

BACKGROUND

Previous report regarding Roads & Drainage Operational performance submitted to Council 27th May 2020 which detailed the month of April 2020 (Resolution 2020/05/27.30).

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

ANALYSIS

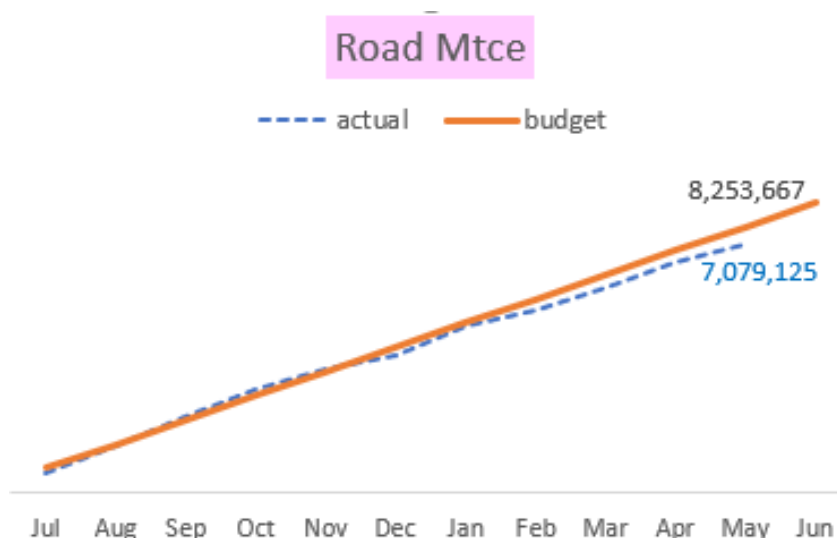
The following details the accomplishments for the month of May 2020 and may also include proposed works for June 2020.

Roads & Drainage Maintenance

General maintenance activities carried out on Council's road network over the course of May were largely routine in nature including road inspections, pothole patching and signage repairs.

The Roads & Drainage Maintenance budget was initially set at \$8,092,340 at the start of the 2019/2020 budget. It was increased by \$500,000 as part of the Quarter 1 Budget Review and further reviewed at the 2nd Quarter Budget Review to arrive at the current budget value of \$8,531,573. The initial \$500,000 increase was primarily targeted at the unsealed road network in the Collinsville area.

This has resulted in maintaining the overall expenditure consistent with the available budget as shown below:



Plot 1: Total expenditure against overall budget for Roads & Drainage maintenance.

Notable activities for the period:

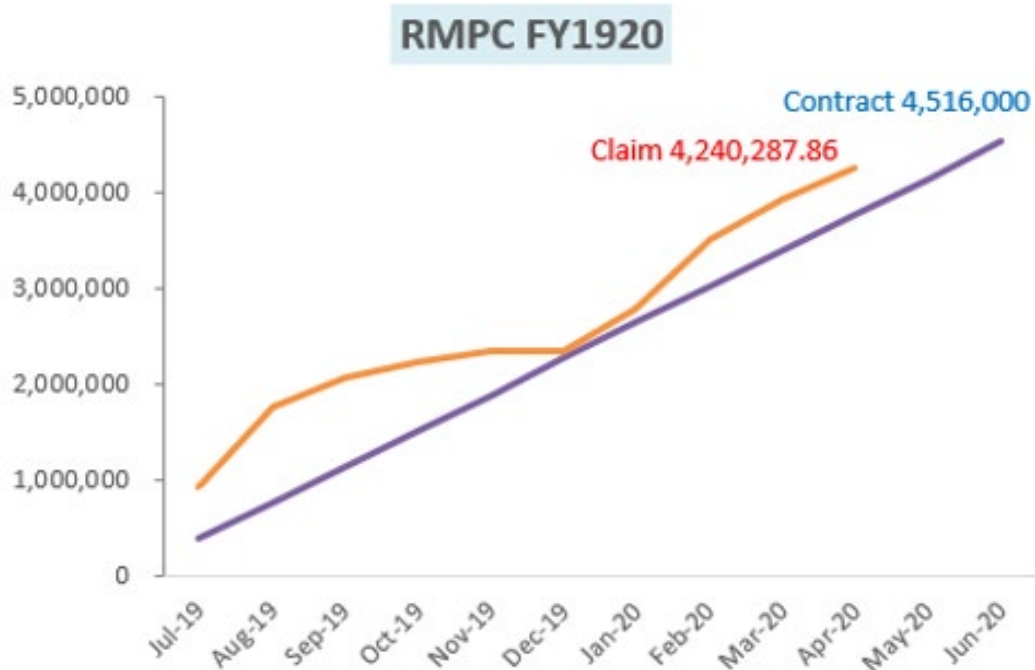
- Maintenance Grading:
 - Tondarra Road – Bowen
 - Strathmore Road – Collinsville
 - Mt Wyatt Road – Collinsville
 - Tobin Road – Caswell
 - Glen Isla Road - Proserpine
- Gravel Resheeting
 - Pretty Bend Road - Bowen
- Roadside Slashing - Regional
- Disaster Relief Funding Arrangements (DRFA) Emergency Works:
 - As all emergent works have been previously completed, no works are scheduled to be delivered under this program until the submissions to Queensland Reconstruction Authority (QRA) have been approved.

Maintenance Management System (MMS) for Local Roads

Work has begun on implementing REFLECT software for use by all Roads & Drainage teams for logging, prioritising, allocating and recording the completion of routine maintenance works. Setting up of system and training of teams are well underway and the current program shows that this new system will be in place for the start of the new financial year.

Road Maintenance Performance Contract (RMPC) with TMR

Council continues to undertake routine maintenance on the National & State Highways within the Whitsunday Region as well as 2 roads in a neighbouring region. These works have a total contract value of \$ 4,516,000 with the total work claimed to date being \$ 4,240,287 (93% of contract total). Through negotiations with TMR, Council has been provided with an additional \$350,000 of funding through the Contract to undertake additional works on the network. Following finalisation of variation documentation the contract value will be updated.



Plot 2: Total cumulative claim value against total contract value.

Key activities for the period:

- Bowen Developmental Road (88B): Heavy Formation Grading
- Collinsville Elphinstone Road (88A): Heavy Formation Grading
- Regional: Roadside Slashing – various locations
- Regional: Routine Inspections
- Regional: Minor Pothole Patching
- Regional: Guideposts and other Minor Signage Repairs

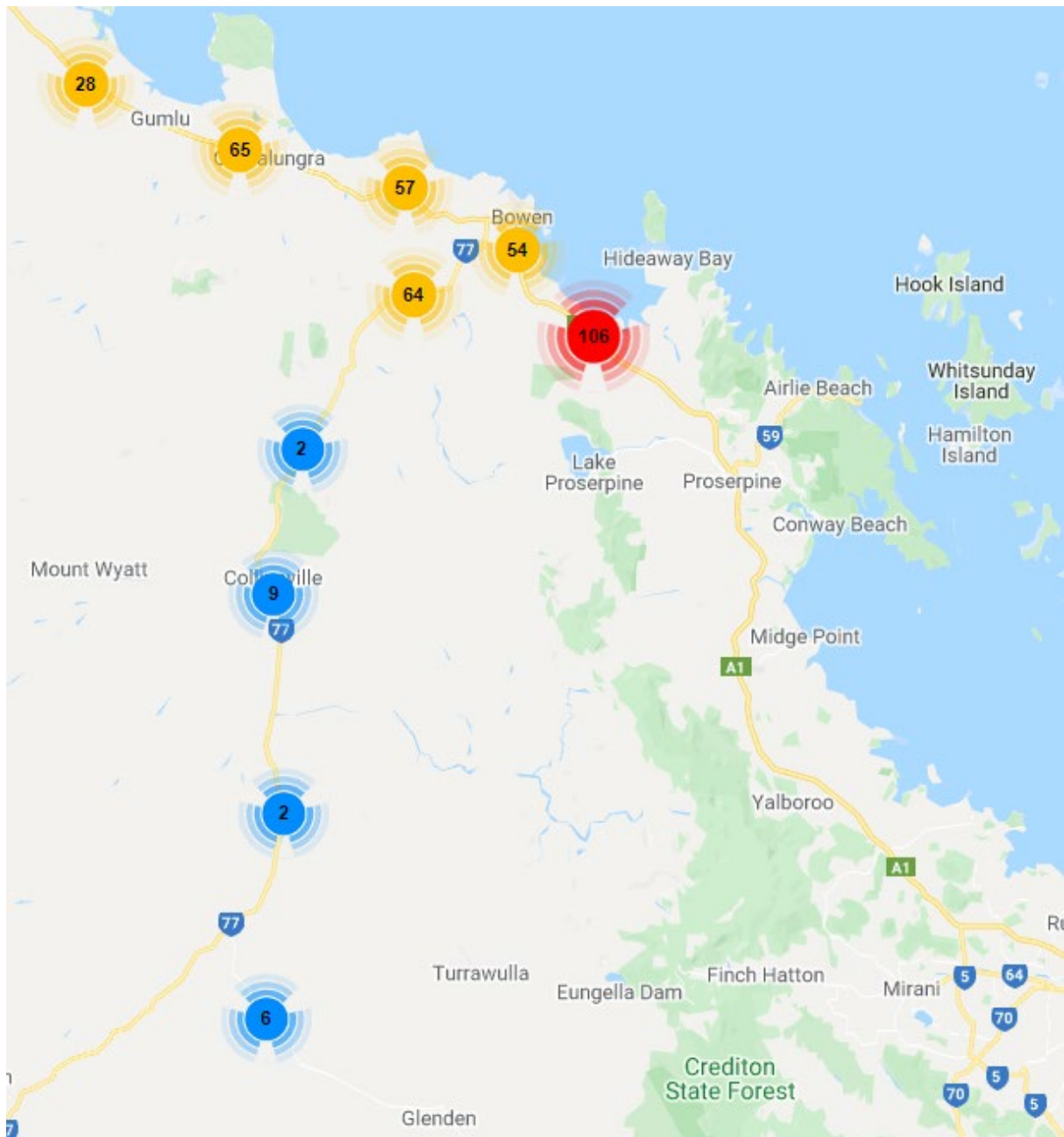


Figure 1: Accomplishments on the National & State Highway Networks completed since January 2020 (total = 679, map shows 393, 286 with no Lat/Long)

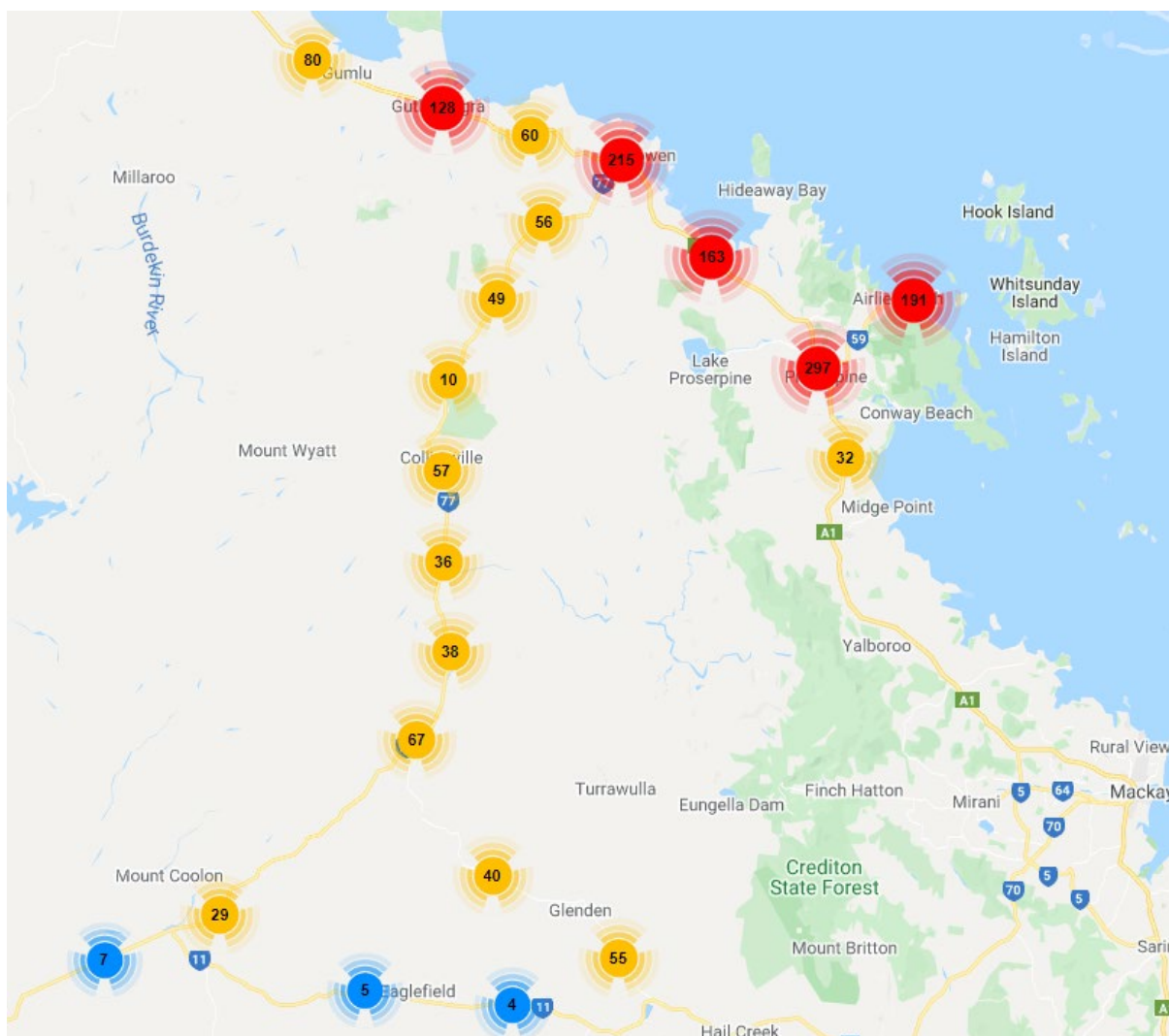


Figure 2: Outstanding defects on the National & State Highway Networks identified to date
(total = 1721, map shows 1632, 89 with no Lat/Long)

Customer Request Management

Throughout the month of May, Roads & Drainage received 95 requests for assistance. Of these 91 (96%) were actioned within Council's nominated service standards.

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	5	5	0	4	80%	1	20%
Upgrades to Roads & Drainage	7	6	1	7	100%	0	0%
Unspecified - Roads & Drainage	23	16	7	22	96%	1	4%
Routine Roads & Drainage	55	41	14	54	98%	1	2%
Urgent Roads & Drainage	5	5	0	4	80%	1	20%

95	73	22	91	96%	4	4%
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Mechanical Workshops Activity Report

Routine (scheduled services)

- Scheduled and routine servicing of plant and fleet vehicles
- Small plant repairs as requested by stores and work teams
- General repairs to plant as requested and prioritised
- Plant inspections on hired and contractor's machinery as requested

Servicing, repairs and breakdowns for May grouped by both vehicle type and nature of workshop activity:

	Preventative Maintenance	Unscheduled Maintenance	Grand Total
Backhoe	1	7	8
Forklift	1		1
Grader	1	10	11
Light Vehicle	8	29	37
Loader	2	3	5
Mower	6	35	41
Roller		2	2
Small Plant	2	10	12
Sweeper	1	6	7
Tractor	1	16	17
Trailer	3	12	15
Truck	6	37	43
Grand Total	32	167	199

Parks & Gardens Maintenance

Service	2019/20	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Public Parks available as advertised	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0%	100%
Park CRMs – Received	719	70	50	74	66	64	45	91	63	84	62	50
Park CRMs – Closed	684	70	48	64	56	60	38	91	63	84	60	50
Mowing Hours	7912	468	408	499	506	273	401	590	770	1168	1693	1137
Landscaping Hours	30185	2479	2415	2604	2307	2080	1975	11732	1367	1885	1178	164
Work Tickets Issued	36	-	4	-	-	-	2	1	6	8	14	1

Work Tickets Completed	24	-	2	-	-	-	3	3	1	9	5	2
Contracts Audited	4	0	0	0	0	4	0	0	0	0	0	0
Scheduled Inspections Completed - Park & Playground Equipment	440	40	40	40	40	40	40	40	40	40	40	40

STRATEGIC IMPACTS

Alignment to Corporate Plan

Strategies:

- 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.
- 3.4.3: Develop integrated asset management plans to effectively manage and maintain road, water and waste water infrastructure and ensure assets meet the demands of a growing population.
- 3.4.7: Partner with Federal and State Governments to enhance the Whitsunday Region's capacity for ongoing development and infrastructure maintenance.

Alignment to Operational Plan

KPI's:

- Schedule maintenance works are completed on time and budget
- RMPC contracted works delivered on time and budget
- Outstanding customer service
- Drainage network maintained in accordance with approved service levels as identified in the Transport Asset Management Plan

Financial Implications

The Operational Plan must be structured within the bounds of the resources available to the Local Government.

Works are proceeding within the available budgets and planned rates of expenditure.

Risk Management Implications

This report demonstrates the department's performance during the period 1 July 2019 to 29 February 2020. Monthly reporting throughout the financial year provides Council with the opportunity to respond more effectively to significant changes in its operating environment, that affect the organisation's capacity to deliver on the actions detailed in its annual Operational Plan.

CONSULTATION

Matthew Fanning – Director Infrastructure Services
Adam Hagy – Deputy Director Infrastructure Services
Mark Callaghan – Manager Parks & Gardens

Robert Winley – Manager Fleet Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Officer's recommendation is that the report be received, and its contents noted.

ATTACHMENTS

N/A

14. Infrastructure Services

14.3 INFRASTRUCTURE SERVICES CAPITAL PROGRESS REPORT - JUNE 2020

AUTHOR: Adam Hagy – Deputy Director Infrastructure Services

RESPONSIBLE OFFICER: Matt Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Infrastructure Services Capital Progress Report for the financial year to 16 June 2020.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on 24 June 2020.

SUMMARY

The report provides a summary of key Capital projects underway during the 2019-2020 Financial year. The attachments also include multi-year projects that remain active or have been completed during this financial year.

Current Financial Progress:

Roads & Drainage, W4Q, and Disaster Management Capital – Actual Spend v. Current Budget 86%

Parks / Gardens and Waste – 100% of total program completed for Parks and Waste. All projects are now capitalised.

Major Projects - (*Proserpine Entertainment Centre, Flagstaff Hill, Proserpine Administration Building, Lake Proserpine, Beautiful Bowen,*) – Actual Spend v. Current Budget 82%.

Water and Wastewater – Actual Spend v. Current Budget 74%

PURPOSE

To inform Council on progress of Capital Projects being undertaken during the 2019-2020 Financial Year up to 16 June 2020.

BACKGROUND

Council Resolution 2019/06/13.17 BUDGET FOR FINANCIAL YEAR 2019/20 (INCLUDING A TWO-YEAR FORWARD ESTIMATE)

Council Resolution 2020/02/26.07 2019/20 BUDGET – 2nd REVISION – December 2019

STATUTORY/COMPLIANCE MATTERS

The delays to the Flagstaff Hill project may result in the withdrawal of the Tourism Recovery Grant funding of \$1M should the project not be completed by 30 September 2020. This is physically not possible under the current circumstances. It is recommended that further representation be made to the State and Australian Governments to secure this funding.

ANALYSIS

Project Delivery Status

Infrastructure Services Capital Program

Proserpine Main Street Upgrade

Work is continuing to progress with footpaths between Chapman and Mill Street. Roundabouts have been excavated for planting. Entry signage is due to arrive on site during the month of July.

Lake Proserpine

Project has incurred slight delays due to Covid-19 with Jetty 3 extension approved. Amenities are completed, defects inspection completed. Final defect rectification has commenced. (Final water tests submitted awaiting approval for showers to open).

Sunwater reviewed lease agreement with Telstra for the installation of a tower to boost mobile coverage.

Draft licensing agreement due to go to Telstra for signature by the end of week of 19 June 2020.

The Signage package tender has been awarded to Tropical Designs and fabrication and is due to commence this month.

The road works to the campground area are currently underway.

Proserpine Entertainment Centre (PEC)

Demolition works are complete with PC granted.

The Tender for the main building works is out to market with the tender closing on the 23rd June 2020. Due to PFOS contamination a re-design of the foundation structure and ground floor slab has been necessary to enable the retention of material on site, the re-design works were completed by the end of May. Current funding grants total \$10.725M.

Complete market costing to be provided to Council for the entire project prior to award.

Proserpine Administration Building (PAB)

Works on-site continue to progress well with approximately 87% of works complete.

Sheeting and electrical fit-out are well underway and the FFE variation has been raised to Hutchinson Builders as approved.

The contractor is nearing completion of timber soffit lining, glazing to Main St Façade and services rough-in. Works are due to commence on the wall linings, tiling and joinery. The next major activity is the installation of the Chiller.

Flagstaff Hill

The contract was awarded for the construction of the facility and unsuccessful letters have been sent to all contractors closing the tender. The construction company awarded the works to Beep Beep Pty Ltd has withdrawn due to COVID-19. The council has resolved to

proceed with a design and construct tender and a capped build price. The preparation of the contract documents is underway.

The funding milestones are now unachievable due to the project being delayed thus putting significant portions of the project funding at risk. Further negotiation are required with funding bodies to secure the required funding.



PAB Climate Change Hub Display & Foyer



PEC site post demolition

Works for Queensland Projects

Total expenditure including commitments to date for all projects is 29% or \$1,100,415 from a budget of \$3,766,102.



Bicentennial Park Fencing and Softfall

Bicentennial Park Fencing & Softfall

Reached practical completion 2nd June 2020. In capitalisation process.

Cannonvale Lakes Boardwalk Upgrade

RFQ issued to market for construction, closing 24th June 2020. Onsite meeting with tenderers was held on the 10th June 2020.

Whitsunday Gardens/Halpannel Park

Bulk playground supply currently in evaluation process.

Keith Johns Park

RFQ for shade shelter issued to market and closed 27th May. In evaluation process.

Rotary Park

RFQ in draft stage for playground renovations – including soft fall replacement and sanding, rust treatment and repainting playground equipment.

Thomas Street Footpath

Works commenced 01/05/2020 and are progressing well. To be completed by mid to late June.

Henry Darwen Park Stage 2

Owner consent received from TMR to undertake work under the existing Council lease agreement. Currently in the process of drafting RFQ documentation.

Hansen Park Sound System

RFQ for electrical and sound system awarded to Abell Point Electrical on 16th June 2020.

Lions Park

RFQ in draft stage for the skillions.

Water and Wastewater Capital Projects**Bowen Sewerage Treatment Plant Upgrade**

Principal Contractor Aquatec Maxcon are currently in the commissioning stage. The progress to date is as follows:

- 100% Final Design Report Completion
- Bioreactor Civil Construction – 100%
- Recycled Water Balance Tank – 100%
- Underground pipework and conduit – 100%
- Building Works (Electrical Room, admin building etc.) – 100%
- Concreting Works (Site Slabs, bunds etc.) - 100%
- Switchboard Fabrication – 100%
- PTA (Primary Treatment Area) Fabrication – 98%
- Pipe Fabrication – 100%
- Stairwell and access platform fabrication – 100%
- Major equipment delivery -100%
- Odour Treatment Facility – 100%
- Mechanical Installation – 99%
- Electrical Installation – 99%
- Site Shed installation – 99%

- Sludge Aerobic Digester Tank Conversion – 100%
- GDD Platform Fabrication- 100%
- Demolishing of redundant infrastructure – 95%
- Roadworks – 100%
- Site Landscaping and Footpaths – 70%
- PLC Programming – 100%
- Commissioning – 90%

Cannonvale Water Network Augmentation

The Contract has been awarded to Roebuck Civil, as of the 13th of May, The Contractor is scheduled to establish to site in late June.

Cannonvale Bulk Potable Water Project

Project has been split into three separate tenders

- Pipeline Materials Supply – Deliveries have been progressing well, the estimated final delivery is late June 2020
- Pump Station and Generator Facility Construction – Contractors Dowden's are progressing with construction onsite. Construction undertaken to date is as follows:
 - Earthworks and Stripping
 - Foundations for the two buildings; and
 - Pipe Supports Construction
- Pipeline Construction – Contractors have commenced construction on the 560mm Mild Steel Pipeline at the Coastal Water Treatment Plant on Aitken Road.



Main works in progress

Cannonvale Sewage Pump Station (SPS) 1 Upgrade

Contractors Precision Civil Infrastructure are progressing construction on site. Works that have been undertaken onsite to date are:

- Installation of Diesel Bypass System
- Rebuilding of Manhole 2/1;
- Demolition of old dual wet wells;
- Removal of redundant infrastructure in the dry well;
- Installation of the emergency overflow tanks



Excavation works for the emergency storage tanks

Proserpine to Bowen Water Valves Renewal

Council has progressed the renewal works in the month of May. The works are being undertaken by Crisp Excavations and Council employees. The works are 90% complete.

Cannon Valley Reservoir Project

The Project has been split into three separate tenders

- Pipeline Materials Supply – Deliveries have been progressing well, the estimated final delivery is late June
- Pipeline Construction – Contractors Newlands have commenced construction on the pipeline from the CWTP to the PWTP, once complete they will commence works on the inlet and outlet mains to the new Cannon Valley Reservoir, this is schedule for commencing in September and completion in early October;
- Reservoir Design and Construct Tender, this is scheduled for release in August of 2020;

Miller St Reservoir Roof Replacement

The Contract has been awarded to Red Emperor who have are constructing onsite, the works are 90% complete.

Insurance Works Projects

- BWTP High Lift Pump Station Roof Repair – Complete
- PWTP Chemical Storage Shed Roof Repair – Awarded to Red Emperor, scheduled to commence 22/6;
- CSTP Stormwater Gutters and Downpipes – Awarded to DGH, scheduled to commence 22/6

Pump Replacements

- CSPA 2 Pump Replacement – Pump Installed
- PSPA 10 Pumps Replacement – Pumps Installed
- PSPA 6 Pumps Replacement – Pumps Installed
- CSPA 18 Pump Replacement – Pump on Order
- Cannonvale/Airlie SPS SCADA Implementation – Systems Installed

The project is 90% complete.

Sewer Pump Capacity Upgrades JSPA 1

- Engineers Plus are currently undertaking the detailed design. The third revision is currently in draft with the Designers;
- RFT documents have been drafted and are ready for release;
- The ergon electrical connection offer has been accepted at \$0 expense to Council with regards to fees. Works are required to occur prior to the new connection being installed, that being old pipeline removal and fence realignment, the ETA for the connection is December;
- The Pumps and Switchboard have been ordered;

Proserpine, Bowen and Airlie Beach Sewer Relining

Interflow have re-commenced delivery of the works in Airlie and Bowen, project completion is estimated in late June

Sewer Treatment Plant Emergent Works

The scope and progress for the project is as follows:

- Downer - Temporary Inlet Works installed and commissioned – 100%
- Downer – CSTP Inlet Works Relining – 35%
- Downer – Defect Rectification – 85%
- WRC – CSTP RAS Re-screening – 40%
- WRC – PSTP Filter Replacement – 90%
- WRC – Critical Spares Purchase – 100%
- WRC – PSTP Blower Replacement – 100%
- WRC – PSTP Air Compressor Replacement – 80%
- WRC - CSTP & PSTP Minor Emergent Works (Works less than \$15k) – 100%

Water Emergent Works

- Bore 8 Replacement – pump delivered and awaiting install;

Sewer Emergent Works

- BSPS 7 Pump Replacement;

STRATEGIC IMPACTS

Alignment to Corporate Plan

Strategy 3.2.2: Develop water and waste water services and systems that ensure the integrity of the Whitsundays natural environment

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities

Strategy 3.4.2: Develop and maintain effective water and waste water infrastructure, networks and facilities.

Financial

Individual financial performance for each job is provided in the attachments to this report.

CONSULTATION

Matthew Fanning – Director Infrastructure Services

Troy Pettiford – Chief Operating Officer Whitsunday Water

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council receive and note the progress on Capital Projects up to 16 June 2020.

ATTACHMENTS

- Attachment 1 – Engineering Portfolio Tracker
- Attachment 2 – Major Projects Portfolio Tracker
- Attachment 3 – Parks & Waste Portfolio Tracker
- Attachment 4 – Water & Sewer Portfolio Tracker

Attachment 1 – Engineering Portfolio Tracker

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
16-17	Resheeting of Cattle Roads Program - C/W 15-16 & C/W 16-17	S3_Capitalisation	Jun-19	528,420	69,168	69,168	-	597,588
16-17	Ted Cunningham & Station Creek Bridge Design	S2_Delivery_Design	Sep-19	271,099	55,651	55,650	-	326,749
16-17	Footpath - Beach Park Area, Conway Beach - C/W 16-17	S3_Capitalisation	Jul-19	11,241	4,109	4,109	-	15,350
17-18	Bells Gully - Mt Nutt Rd to Kings Beach - Easements - C/W 17-18		Jun-20	9,145	- 9,145	- 9,145	-	-
17-19	Improving Beach Communities - Region Wide - W4Q 17-19	S3_Capitalisation	Jun-19	2,749,191.35	- 97,095	- 97,095	-	2,652,096.61
17-19	Improving Rural Communities - Region Wide - W4Q 17-19	S3_Capitalisation	Jun-19	1,510,505.69	- 36,397	- 36,697	-	1,473,808.69
17-18	Purchase of Quarry Crushing Plant & Equipment - C/W 17-18	S3_Capitalisation	Apr-19	495,372	60,946	60,946	-	556,318
18-19	Forestry Road - Reconstruction & Seal - C/W 18-19	S3_Capitalisation	Aug-19	46,913	53,449	53,449	-	100,362
18-19	Mandalay Road - Reconstruction, Drainage Upgrades and Safety Improvements	S3_Closed	Jul-19	16,406	- 16,406	- 16,406	-	0
18-19	Pantell Street Intersection Heavy Vehicle Upgrades - C/W 18-19		Jun-20	1,246	- 1,246	- 1,246	-	0
18-19	Proserpine Main Street Upgrade - C/W 18-19	S2_Delivery	Jun-20	175,514	654,485	636,920	7,124	830,000
18-19	Proserpine RV Park - C/W 18-19	S2_Delivery_Complete	Nov-19	9,234	67,352	42,054	-	77,658
18-19	Railway/Stanley/Scottville Road Intersection Reconstruction - C/W 18-19	S3_Capitalisation	Jun-19	632,177	5,537	5,604	-	637,781
18-19	Shute Harbour Road - Shared Path - Stage 2 to Mandalay - C/W 18-19	S3_Capitalisation	Jul-19	176,675	133,861	133,734	-	310,409
18-19	Strathmore Road Stage 1 - C/W 18-19 - TIDS	S3_Capitalisation	Jun-19	1,410,038	9,688	9,688	-	1,419,726
18-19	West Street Intersection Heavy Vehicle Upgrades - C/W 18-19		Aug-19	80	- 80	- 80	-	0
18-19	Cedar Creek Falls Road Reconstruction & Seal - C/W 18-19	S3_Capitalisation	Aug-19	31,552	54,883	54,882	-	86,434
18-19	Collinsville Heavy Vehicle Parking - C/W 18-19	S2_Delivery_Complete	Apr-20	51,382	704,617	703,848	2,395	756,000
18-19	Conway Road Overlay Pavement - Ch 6.92 km to 8.76 km - C/W 18-19	S2_Delivery_Complete	Apr-20	37,543	801,829	737,038	80,047	839,373
18-19	Drake Street Reconstruction - C/W 18-19	S3_Capitalisation	Jun-19	13,164	180,820	180,619	-	193,783
18-19	Entry Sign at Cannonvale - C/W 18-19	S3_Capitalisation	Oct-19	92	28,320	28,320	-	28,412

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
18-19	Cycleway funding - C/W 18-19	S2_Delivery_Design	Jun-20	1,541	109,438	46,139	-	110,979
18-19	Muroona Street Drainage - C/W 18-19	S3_Capitalisation	Jul-19	452,958.02	56,648	56,649.00	-	509,607
18-19	Station Road, Proserpine - Emergency Culvert Replacement 2018-2019		Jun-20	-	900	900	-	900
18-19	Wandarra Road - Ch 0 - 4750 - Resheeting of Cane Roads - WO 4113	S3_Capitalisation	Jun-19	187,234	2,032	2,032	-	189,266
18-19	Andromache Bridge Approaches C/W 1819	S3_Capitalisation	Jun-19	652,695	1,700	1,700	-	654,395
18-19	Rehabilitation of Pring Access Road (Champion Street) C/W 1819	S3_Capitalisation	Jun-19	247,964	- 92,184	- 92,184	-	155,780
18-19	Brisbane Street and Powell Street Blackspot Upgrade	S2_Delivery	May-20	7,003	220,000	256,420	8,708	272,131
19-20	00007907 - W4Q - Bicentennial Park Fencing - CW 1920	S3_Capitalisation	May-20	-	44,552	50,414	-	53,052
19-20	00007908 - W4Q - Cannonvale Lakes Stage 3 - CW 1920	S1_Initiate		-	14,520	15,254	-	393,364
19-20	00007909 - W4Q - Dingo Beach Footpath/Walkways - CW 1920	S2_Delivery_Complete	Apr-20	-	50,858	51,109	-	65,136
19-20	00007910 - W4Q - Gideon Pott Park Stage 2 - CW 1920	S3_Capitalisation	May-20	-	212,354	213,471	-	213,471
19-20	00007911 - W4Q - Gloucester Rainwater Tank - CW 1920	S2_Delivery_Complete	Mar-20	-	47,190	46,305	-	47,190
19-20	00007912 - W4Q - Halpannel Park Upgrade - CW 1920	S1_Initiate	Aug-20	-	84,016	5,917	-	336,226
19-20	00007913 - W4Q - Hansen Park Sound System - CW 1920	S1_Initiate		-	4,158	4,157	-	35,392
19-20	00007914 - W4Q - Henry Darwen Park Stage 2 - CW 1920	S1_Initiate	Aug-20	-	8,000	5,864	-	377,518
19-20	00007915 - W4Q - Keith Johns Drive Park Stage 2 - CW 1920	S1_Initiate	Jul-20	-	64,886	9,460	-	64,886
19-20	00007916 - W4Q - Lions Park, Bowen - CW 1920	S2_Delivery_Design		-	34,092	35,631	-	355,462
19-20	00007917 - W4Q - Cannonvale Playground Upgrade - CW 1920	S1_Initiate	Sep-20	-	10,000	9,298	-	59,762
19-20	00007918 - W4Q - Movie Screen - CW 1920	S1_Initiate		-	4,922	4,499	-	353,922
19-20	00007919 - W4Q - Park (Tree) Lighting - CW 1920	S1_Initiate		-	6,000	5,417	-	17,936
19-20	00007920 - W4Q - Pioneer Park Stage 3 - CW 1920	S1_Initiate	Jul-20	-	32,656	4,660	-	136,914

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
19-20	00007921 - W4Q - Railway Road Stage 1 - CW 1920	S2_Delivery_Design		-	41,901	47,113	-	493,622
19-20	00007922 - W4Q - Rotary Park, Proserpine - CW 1920	S1_Initiate		-	4,414	4,541	-	53,216
19-20	00007923 - W4Q - Stormvogel Park Stage 2 - CW 1920	S2_Delivery_Complete	Apr-20	-	49,614	49,678	-	70,849
19-20	00007924 - W4Q - Thomas Street Footpath - CW 1920	S2_Delivery	Jun-20	-	235,947	97,822	126,707	235,948
19-20	00007935 - W4Q - Bicentennial Boardwalk Lighting Improvement - CW 1920	S2_Delivery_Complete	Apr-20	-	67,000	67,000	-	70,784
19-20	W4Q - Cannonvale Lakes Boardwalk Upgrade - CW 1920	S2_Delivery_Design		-	226,658	22,299	205,924	276,656
19-20	00007937 - W4Q - Bridge Upgrade on Bicentennial Boardwalk - CW 1920	S1_Initiate		-	70,784	13,626	4,250	70,784
19-20	00007941 - Construction of New Storage Facility at Proserpine SES - CW 1920	S1_Initiate		-	-	-	35,245	-
19-20	00007944 - Strathmore Road - R2R - CW 1920	S2_Delivery_Complete	Feb-20	-	1,400,000	1,408,666	-	1,408,666
19-20	00007947 - Footpath Renewal Program - CW 1920		Jun-20	-	-	4,271	46	4,317
19-20	00007950 - Reseal Program - CW 1920	S3_Capitalisation	Dec-19	-	1,155,586	1,155,579	-	1,155,580
19-20	Brandy Creek Road - Upgrade of Crossing	S3_Capitalisation	Jun-19	6,665	71,492	71,492	-	78,157
19-20	Sand Bag Replacement - Barkers Park - Queens Beach	S3_Capitalisation	Jul-19	-	60,216	60,216	-	60,216
19-20	Kerb & Chanel Main Street Proserpine (BP) 67 m	S2_Delivery_Complete	Sep-19	-	78,584	78,583	-	78,583
19-21	Bowen Seawall - Emergency Repairs - August 19	S3_Capitalisation	Jun-20	-	99,701	99,701	-	99,701
19-20	Pros. Main Street Upgrade - Dobbins Lane C/W	S2_Delivery	Jul-20	-	44,998	25,984	17,414	245,000
19-20	Pros. Main Street Upgrade - Between Mill & Chapman St C/W	S2_Delivery	Jun-20	-	440,003	228,044	145,379	440,000
19-20	Pros. Main Street Upgrade - Chapman & Herbert St C/W	S2_Delivery	Apr-20	-	160,000	95,196	12,699	160,000
19-20	Pros. Main Street Upgrade - Chapman St Roundabout C/W	S2_Delivery	Apr-20	-	200,000	95,738	28,206	200,000
19-20	Pros. Main Street Upgrade - Herbert & Blair St C/W	S2_Delivery	Mar-20	-	300,000	124,145	61,449	300,000
19-20	Pros. Main Street Upgrade - Blair Street C/W	S2_Delivery	Jul-20	-	190,000	150,565	35,430	190,000

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
19-20	Pros. Main Street Upgrade - Blair - Main St to Bruce Hwy Entry	S2_Delivery	Jul-20	-	429,999	346,011	26,665	430,000
19-20	Up River Road Culvert Crossing	S2_Delivery_Design	Jul-20	-	19,573	19,573	-	19,573
19-20	Airlie Main Street Pedestrian Crossing	S2_Delivery_Design	Feb-20	-	18,906	18,908	-	18,908
19-20	Muroona Street Drainage - Stage 2	S2_Delivery_Complete		-	15,302	15,302	-	15,302
19-20	Fredrick Street, Dittmer - Stormwater Renewal - JC7951		Jun-20	-	3,100	3,100	-	3,100
19-20	Argyle Park Road, Bowen	S2_Delivery_Complete	Mar-20	-	144,107	144,106	-	144,107
19-20	Forestry Road Landslip Repairs	S2_Delivery_Design	Jun-20	-	3,437	3,437	-	3,438
19-20	Wilson Beach Seawall Rectification	S2_Delivery_Design	Jun-20	-	10,000	9,618	8,000	10,000
19-20	Magee Road - Ch 1.81 to 2.26 and Ch 2.4 to 3.134 -	S2_Delivery_Complete	Dec-19	-	63,334	62,124	-	63,334
19-20	Reseal - Grays Bay Car Park - Chainage 1.81	S3_Capitalisation	Dec-19	-	33,000	27,607	-	27,607
19-20	Reseal - Big Mango Car Park - Ch 59.63	S3_Capitalisation	Dec-19	-	18,546	18,546	-	18,546
19-20	Pit Pony Island Collinsville - Kerb & Replacement - CW 19-20 - JC7948	S2_Delivery_Complete	May-20	-	80,000	82,656	-	82,656
19-20	Conway Street Collinsville - Kerb & Replacement - CW 19-20 - JC7948	S2_Delivery_Complete	May-20	-	10,000	8,515	1,018	10,000
19-20	Cnr Sonoma & Belmore street Collinsville (Top shop)	S2_Delivery_Complete	Apr-20	-	15,000	17,109	800	17,909
19-20	Conway/Sonoma Street, Collinsville	S2_Delivery_Complete	Mar-20	-	24,099	24,097	-	24,097
19-20	Strathmore Road Collinsville - Rehabilitaion program	S2_Delivery_Complete	Mar-20	-	200,000	176,435	-	200,000
19-20	Town streets Collinsville - Rehabilitation program - CW 1920 - JC 7949	S2_Delivery	Mar-20	-	20,000	14,881	3,705	20,000
19-20	Nielson Road - ID 22420 - CH 0 - 1252	S3_Capitalisation	Dec-19	-	57,302	57,302	-	57,302
19-20	Thurso Road - Cattle road resheeting	S1_Initiate		-	60,000	-	-	60,000
19-20	Pretty Bend Road - Cattle road resheeting	S2_Delivery_Complete		-	187,500	63,192	66,453	187,500
19-20	Mt Nutt Road - ID 11285 - Footpath Renewals	S2_Delivery_Complete	Feb-20	-	77,170	77,168	-	77,168

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
19-20	Inverdon Road Floodway - ID 11205-Storm Water Renewals - JC 7947		Jun-20	-	50,000	28,851	600	50,000
19-20	Horseshoe Bay Road - ID 11195-Kerb & Channel Renewals - JC 7948	S2_Delivery_Complete	Mar-20	-	26,548	26,548	-	26,548
19-20	Muroona Street - ID 11305 -Kerb & Channel Renewals - JC 7948	S2_Delivery_Complete	Mar-20	-	29,809	30,019	-	30,019
19-20	William Street - ID 10595- Kerb & Channel Renewals - JC 7948	S2_Delivery_Complete	Mar-20	-	46,151	46,596	-	46,596
19-20	Tracey Street - ID 11445 - Kerb & Channel Renewals - JC 7948	S2_Delivery_Complete	Mar-20	-	15,083	15,098	-	15,098
19-20	Whitsunday Street - ID 11470-Kerb & Channel Renewals - JC 7948	S2_Delivery_Complete	Mar-20	-	24,930	24,969	-	24,969
19-20	Mt Dangar Road - ID 12195 - Numerous Locations Ch 0-12272	S2_Delivery_Complete	Dec-19	-	232,273	232,273	-	232,273
19-20	Saltwater Creek Road - ID 22545- Resheeting of Cane Roads - JC 4113	S2_Delivery	May-20	-	29,163	46,608	800	47,408
19-20	Up River Road - ID 22655 - Ch 0.24 - 1.83, 9.34 - 11.8 -	S3_Capitalisation	Jan-20	-	95,738	95,479	-	95,479
19-20	Kelsey Creek Road - ID 22320 - Ch 11.64 - 12.54, 14.8 -	S3_Capitalisation	Dec-19	-	79,514	78,615	-	78,615
19-20	Gunyarra Road - ID 22020 - Ch 3.17 - 8.75,9.02 - 9.89, 13.15	S2_Delivery_Complete	Jan-20	-	129,500	129,499	-	129,499
19-20	Lethebrook Road - ID 22350 - Ch 0.67 - 2.09 -	S3_Capitalisation	Dec-19	-	30,813	30,813	-	30,813
19-20	De Salis Street Culvert - Ch 900 - ID 32015 - Stormwater	S3_Capitalisation	Dec-19	-	48,893	47,903	-	47,903
19-20	Sanctuary Avenue - ID 21760 - Ch 0.01 - 0.17	S3_Capitalisation	Jan-20	-	17,000	16,523	-	16,523
19-20	Coral Esplanade - ID 21205 - Ch 0.44 - 0.66	S2_Delivery_Complete	Apr-20	-	142,102	142,736	-	142,736
19-20	Normanby Road - ID 31020 -Roads - JC 7946	S2_Delivery_Complete		-	187,500	173,091	-	187,500
19-20	Kennedy Street Footpath	S2_Delivery_Complete	Apr-20	-	61,203	62,015	-	62,015
19-20	Argyle Street Reconstruction Design	S2_Delivery_Design	Jun-20	-	20,000	15,773	-	20,000
19-20	Tondarra Road, Bowen - Road ID 31060 - Repair Culvert	S2_Delivery_Complete	Jun-20	-	62,500	51,006	432	62,500
				9,733,050.04	11,357,077	9,732,833	879,495	23,834,259

Attachment 2 – Major Projects Portfolio Tracker

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
18-19	Flagstaff Redevelopment (Grant + Insurance) - C/W 18-19	S2_Delivery	Jun-21	29,613	472,005	465,604	191,236	4,000,000
18-19	Proserpine Entertainment Centre - Cinema Projector and Screen - C/W 18-19	S3_Capitalisation	N/A	10,300	-	-	-	10,300
18-19	Proserpine Administration Building Replacement - Stage 1 - C/W 18-19	S2_Delivery	Dec-20	261,798	9,230,300	7,471,896	3,569,062	15,216,888
18-19	Proserpine Entertainment Centre - Roof/Air Conditioner Platform (Out of Scope Insurance)	S2_Delivery_Design	Dec-20	44,891	341,428	213,225	-	386,318
18-19	Lake Proserpine Recreation Hub - Stage 1 - C/W 18-19	S2_Delivery	Jun-20	50	2,152,957	1,684,417	258,934	3,153,008
18-19	Purchase of Land - Flagstaff Hill	S3_Capitalisation	Aug-19	88,161	5,372	5,372	-	93,533
18-19	Proserpine Entertainment Centre - Building Works in addition with TC Debbie Insurance Works	S2_Delivery_Design	Sep-21	355,862	1,882,049	1,310,519	612,425	18,725,000
18-19	Beautifying Bowen - C/W 18-19	S2_Delivery_Complete	Feb-19	2,168,501	2,831,498	2,806,063	10,602	5,000,000

Attachment 3 – Parks & Waste Portfolio Tracker

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Original 2019/20 Budget	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost {a.+e.+f.+g.}
18-19	Bowen Town Swimming Pool - Retiling & Repairs - C/W 18-19	S3_Capitalisation	Aug-19	28,817	-	466,278	466,277	-	495,094
18-19	Cannonvale Lake Park - Rejuvenation and Landscaping - C/W 18-19	S3_Closed	May-19	8,840	-	8,840	8,840	-	-
18-19	Lookout - Carol Esplanade - C/W 18-19	S3_Closed	May-19	980	-	980	980	-	-
19-20	Footpath Extension - Airlie Beach Foreshore - C/W 19-20	S3_Capitalisation	Dec-20	-	-	16,152	16,152	-	16,152
16-17	New lined Cell Development - C/W 16-17	S3_Capitalisation	Jul-19	4,486,088	580,000	716,641	716,641	-	5,202,730
18-19	Kelsey Creek Landfill Cell 5/6 - C/W 18-19	S3_Capitalisation	Aug-19	957,181	160,000	459,616	459,615	-	1,416,796
18-19	Kelsey Creek Landfill - Waste Ready Infrastructure Upgrades Implementation Project - 80%	S3_Capitalisation	Jun-19	55,741	-	79,525	79,523	-	135,264
18-19	Bowen Landfill - Waste Ready Infrastructure Upgrades Implementation Project - 80%	S3_Capitalisation	Jun-19	55,248	-	96,742	96,742	-	151,990
19-20	Upgrade outdoor undercover area to a multi-sport court - Collinsville	S1_Initiate		-	-	73,022	66,265	-	73,022
19-20	Collinsville Lions Playland Park - Shade Cover	S3_Capitalisation	Jan-20	-	-	61,727	61,727	-	61,727
19-20	Bowen Town Pool - Swimming Clubhouse Roof Replacement	S1_Initiate		-	-	7,600	19,439	-	-
				6,025,886	740,000	1,967,483	1,972,562	-	7,985,766

Attachment 4 – Water & Sewer Portfolio Tracker

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Original 2019/20 Budget	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
15-16	Cannonvale PS3 - Emergency bypass and refurbish pump station (Rehabilitation)	S3_Capitalisation	Oct-19	337,497	-	234,893	234,893	-	572,390
16-17	New Bowen Sewerage Treatment Plant & Upgrades - C/W 17-18-C/W 18-19-C/W 19-20	S2_Delivery	Jun-20	12,200,223	14,351,140	13,207,629	11,422,836	1,042,945	25,407,852
18-19	Proserpine Catchments Sewer Relining - C/W 18-19	S3_Capitalisation	Jun-19	21,258	-	38,742	38,742	-	60,000
18-19	Sewer Pump Capacity Upgrades - Combined Rising Main - C/W 18-19	S2_Delivery	Sep-20	9,126	-	220,876	54,135	154,719	533,562
18-19	Sewer Pump Replacements - C/W 18-19	S3_Capitalisation	Dec-19	62,236	-	185,089	185,089	-	247,324
18-19	Sewer - Replace Obsolete Control Systems - C/W 18-19	S2_Delivery	Jun-20	10,370	-	39,730	-	33,850	50,100
18-19	Sewer - SCADA Renewal Program - C/W 18-19	S3_Capitalisation	Nov-19	121,502	-	43,080	43,079	-	164,581
18-19	Sewer Manhole Relining - North - C/W 18-19	S3_Capitalisation	Jun-19	2,199	-	26,200	26,200	-	28,400
18-19	Sewer - Trickle Filter Arms (SS) - C/W 18-19	S3_Capitalisation	Apr-19	40,401	-	8,070	8,070	-	48,471
18-19	Abel Point Sewer Rising Main Renewal - C/W 18-19	S3_Capitalisation	Aug-19	90,676	-	198,250	198,242	-	288,918
18-19	Bowen Catchments Sewer Relining - C/W 18-19	S3_Capitalisation	Jun-19	184,835	-	295,234	295,234	-	480,069
18-19	Cannonvale PS1 Renewal - C/W 18-19	S2_Delivery	Sep-20	9,511	980,319	664,633	221,740	1,265,722	1,546,000
18-19	Dalrymple Point Sewer - C/W 18-19	S2_Delivery_Complete	May-20	104,509	306,507	785,494	764,225	13,394	890,001
18-19	Electrical Assets Renewal Program - C/W 18-19	S3_Capitalisation	Dec-19	140,376	-	63,034	63,034	-	203,410
18-19	Emergent Works Sewer - C/W 18-19	S3_Capitalisation	Nov-19	109,880	-	30,232	30,233	-	140,113
17-18	Bowen STP Design and Existing Safety Upgrade - C/W 17-18 - Greening & Growing Bowen Program - Stage 2	S3_Capitalisation	Oct-19	1,755,666	-	47,548	45,977	-	1,803,215
17-18	Bowen Recycled Water Network Renewal - C/W 17-18 - Greening & Growing Bowen Program - Stage 1	S2_Delivery_Complete	May-20	3,343,961	-	703,039	676,694	5,475	4,047,000
18-19	Sewerage - Land Purchase - Pump Station - CANN_SPS3 - Lot 162/HR1541	S3_Capitalisation	Apr-20	76,955	-	(36,000)	(36,000)	-	40,955
18-19	Corporate Network & Security Installs CW18/19 _ Water		Apr-20	900	-	(900)	(900)	-	{0}
19-20	Emergent works - Sewer	S2_Delivery	Jun-20	-	150,000	230,000	197,253	14,467	230,000

Budget Year	Project Description	Current Stage	Forecast. Delivery Finish Date	Previous Year's Actuals	Orginal 2019/20 Budget	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
19-20	Emergent works - STP	S2_Delivery	Jun-20	-	1,400,000	482,680	158,893	227,056	482,679
19-20	Sewer relining - North	S2_Delivery	Jun-20	-	500,000	360,000	162,750	138,724	360,000
19-20	Sewer relining - South	S2_Delivery	Jun-20	-	500,000	410,000	26,670	329,536	410,000
19-20	BWTP Low Lift Pump Renewals - CW 1920	S2_Delivery_Design	Dec-21	-	375,000	27,499	17,690	11,800	375,000
19-20	Water - Emergent Works - CW 1920	S2_Delivery	Jun-20	-	150,000	156,998	139,459	8,571	157,000
19-20	Proserpine to Bowen bulk water supply pipeline fittings and fixtures renewal program	S2_Delivery	Jun-20	-	400,000	290,000	231,378	38,581	290,000
19-20	Water - Pump Renewals, Regional - CW 1920	S2_Delivery	Jun-20	-	150,000	150,000	117,227	59,989	150,000
19-20	Water - Valve Replacement Program, North - CW 1920	S2_Delivery_Complete	May-20	-	65,000	65,000	58,957	2,850	65,000
19-20	Water - Valve Replacement Program, South - CW 1920	S2_Delivery_Complete	May-20	-	65,000	28,842	28,845	-	28,845
17-18	Water & Waste Office - Carpark sealing & Plumbers Shed & associated works C/W 15-16 (Prior New Water & Sewer Administration Office)	S3_Capitalisation	Apr-20	1,172,951	-	327,641	272,744	-	1,447,645
18-19	Water - Miller Street Reservoir Pipework - C/W 18-19	S3_Capitalisation	Apr-20	9,523	-	23,477	24,615	-	34,138
18-19	Water-Land Purchase and Bulk Earthworks for the Cannon Valley Reservoir Site	S2_Delivery	Jun-21	52,781	1,069,532	936,633	848,796	897,723	9,364,216
18-19	Water - Proserpine to Bowen Pipeline Fitting Renewal Program (Year 2 of 4) - C/W 18-19	S3_Capitalisation	Oct-19	-	-	65,865	65,863	-	65,863
18-19	Water - Upgrade to Automated Control System - C/W 18-19	S2_Delivery	Jun-20	112,087	-	134,911	90,168	39,825	247,000
18-19	Water Electrical & Controls Renewals - C/W 18-19	S3_Capitalisation	Feb-20	79,209	-	26,203	26,203	-	105,412
18-19	Water Main Renewals - North - C/W 18-19	S3_Capitalisation	Jun-19	144,765	-	204	204	-	144,968
18-19	Water - Generators/Trailers - (1) North & (1) South	S2_Delivery	Jun-20	2,078	-	498,923	474,686	15,683	501,000
18-19	Cannonvale Bulk Potable Pipeline - Stage 1 - C/W 18-19 (requires LGIP Funds)	S2_Delivery	Apr-21	190,030	8,389,847	6,710,781	3,595,380	8,076,870	14,864,000
18-19	Cannonvale Reservoir - Renewal - Fix Leak, Install Mixer, Replace Roof Sheeting, Install Control Valve for future operation - C/W 18-19		N/A	74,858	-	(35,468)	(35,468)	-	39,389
18-19	Cast Iron Water Main Replacements - C/W 18-19	S3_Capitalisation	Oct-19	36,267	-	190,551	190,550	-	226,817

Budget Year	Project Description	Current Stage	Forecast. <u>Delivery</u> Finish Date	Previous Year's Actuals	Orginal 2019/20 Budget	Current Budget 2019/20	YTD. Actuals 2019/20	Commitments 2019/20	Total Project Cost (a.+e.+f.+g.)
18-19	Emergent Works - Water - C/W 18-19	S3_Capitalisation	Nov-19	18,148	-	28,877	28,877	-	47,025
18-19	Corporate Network & Security Installs CW18/19 _ Sewer	S3_Capitalisation	Nov-19	88,101	-	147,859	147,860	-	235,961
19-20	LGGSP Grant Project - Delivery of CWNA Stage 1B, Coyne Road	S2_Delivery	Dec-20	-	-	200,425	53,312	522,069	873,917
19-20	Cannonvale Water Network Augmentation - Stage 1A New	S2_Delivery	Dec-20	-	-	76,405	53,673	643,542	807,239
19-20	Insurance - Bowen Reservoir- CW 1920	S2_Delivery_Design	Jun-20	-	577,767	25,000	23,891	-	577,767
19-20	Insurance - Collinsville Sewerage and Water Treatment Plants - CW 1920	S2_Delivery_Complete	Jan-20	-	490,000	7,040	7,040	-	490,000
19-20	Insurance - Collinsville Reservoir - CW 1920	S2_Delivery	Jun-20	-	375,000	375,000	21,108	298,896	375,000
19-20	Insurance - Proserpine Sewerage and Water - CW 1920	S2_Delivery	Jun-20	-	120,000	120,000	17,647	58,491	120,000
19-20	Insurance - Cannonvale Sewerage and Water - CW 1920	S2_Delivery	Jun-20	-	30,676	30,676	3,060	38,630	30,676
				28,021,394	30,445,788	28,846,895	21,320,851	13,939,405	77,117,433

15. Economic & Business Development

15.1 BUSINESS UNIT ACTIVITY REPORT - FOXDALE QUARRY - MAY 2020

AUTHOR: Quentin Prince - Quarry Manager

RESPONSIBLE OFFICER: Matt Fanning - Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Business Unit Activity Report for the Foxdale Quarry for the month of May 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

The Business Unit Activity Reports are provided to Council detailing the Quarry's operational performance over a one-month period. This report focuses on the month ending 31st May 2020.

PURPOSE

These reports are for Council's perusal to ensure that thorough understanding of financial and operational performance is relayed in a comprehensive and informative manner.

BACKGROUND

Reports have been prepared for each of the business activities of Council. Included in these reports are:

- 1) a financial report including Actuals and Original Budget in an Income & Expenditure Statement and a Statement of Financial Position format
- 2) performance data based on the activity of the business

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

ANALYSIS

The Quarry started production on the 1st of May crushing cane road gravel for NDRRA rural re-sheeting works crushing through to the 7th of May.

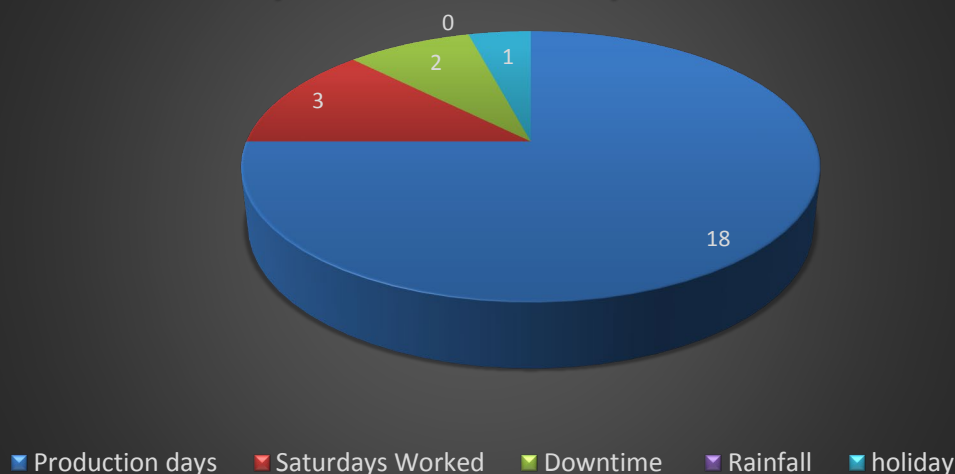
As of Wednesday, 8th of May through to the 20th, the quarry crushed concrete aggregates to maintain stock pile supply for the local concrete batch plants.

Thursday the 21st was utilised to undertake servicing and maintenance of the crusher.

The quarry then produced Type 2.1 road base material from the 22nd to the 30th of May to complete one 5,000 tonne stock pile lot for use on TMR works on the Bruce Highway.

Production volumes were hampered between the 18th and 22nd with a wet week where the quarry received 69mm of rainfall.

Days Worked in May 2020



Quarry Production Summary – May 2020

Material Description	Quantity in Tonnes
Aggregates	6,156.86
Road Bases	6,554.73
Select Fill	851.60
Armour Rock and Shot Rock	2,686.61
Total	16,249.80

Quarry Sales Summary – May 2020

Material Description	Quantity in Tonnes
Aggregates	1,872.02
Road Bases	7,553.6
Day Cover/ General Fill and Overburden	851.6
Armour Rock and Shot Rock	546.26
Total	10,823.48

There was strong demand for road base materials during the month of May although demand may have been affected by localised rainfall events during the month which delayed most construction projects.

There was continued increased demand for concrete aggregates supplied to local batch plants.

The Shute Harbour reconstruction project has not required armour rock in May.

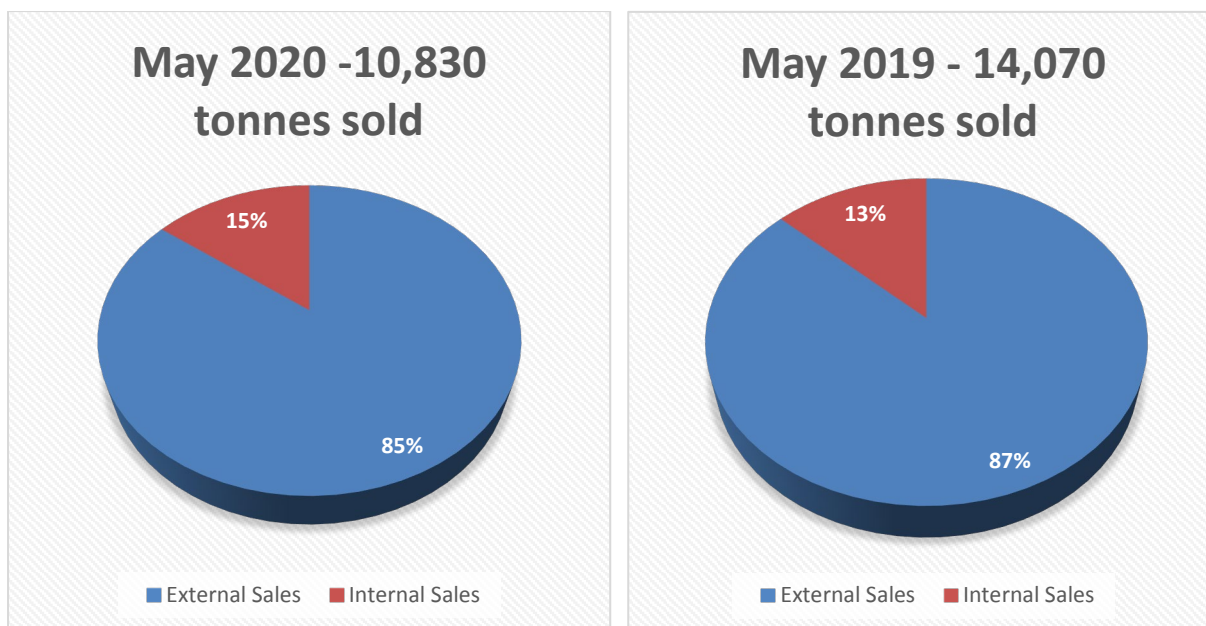


Fig 1. Overall Quarry sales for the month of May 2018/19 and 2019/20 financial years.

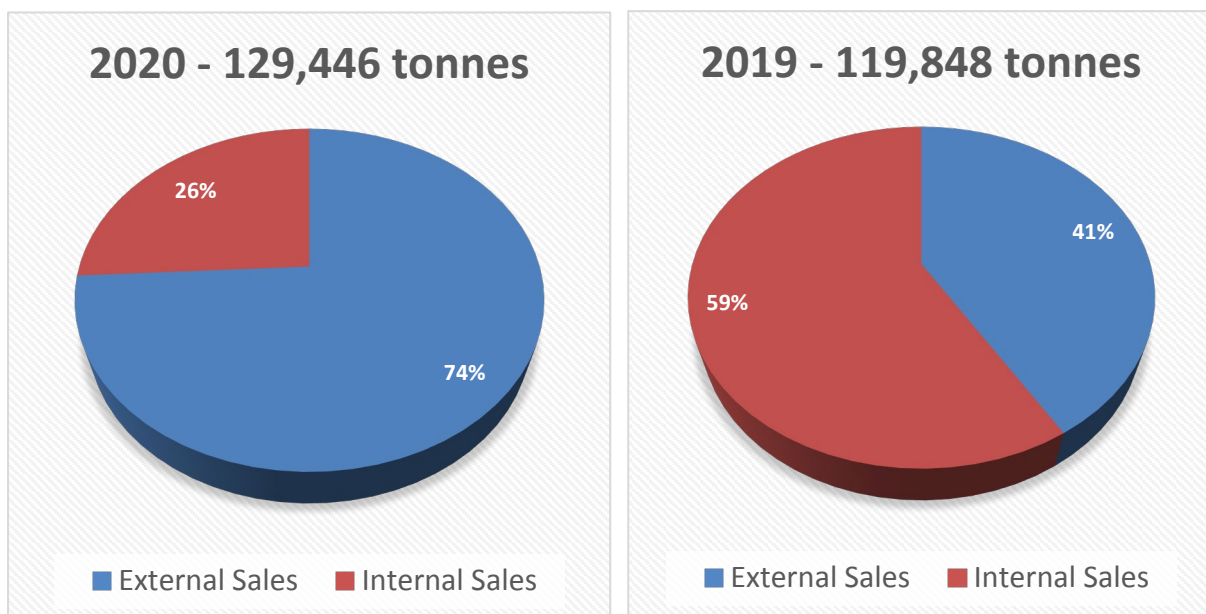


Fig 2. Overall Quarry sales up to May of Financial Years 2018/19 and 2019/20.

Total sales volumes for this financial have exceeded the sales of last year by 9,598 tonnes.

TMR overtaking works on the Bruce Highway project has been delayed by continued localised wet weather events. The quarry has stock piled a large proportion of the construction material (25,000 tonne) ordered. Sales of material to this project will grow substantially once this project completes construction of their subgrade and there is a break in the wet weather.

There is a large stock of armour rock (33,833 tonnes) held on ground at Foxdale Quarry in anticipation for construction of the main sea wall at Shute Harbour.

The quarry has received additional external orders of road base rural cover materials totalling 43,500 tonnes for the new financial year.

Plant and Machinery Performance

Crusher

Only scheduled maintenance was undertaken during the month of May. The fixed liner was replaced in the jaw crusher, general lubrication, filters and oils were replaced in the crusher. There were no break downs experienced with the crushing plant during the month of March with only scheduled maintenance and two screen media changes causing downtime.

Mobile Plant

The WA480 front end loader is in fair working order. There is an issue developing with the ride control system which will be attended to in June

The Komatsu WA470 front end loader is in fair working order. There are continued issues with a faulty automatic greasing unit. The air conditioner compressor failed and was replaced in the last week of May.

The ZX350 Hitachi excavator is in fair working order and has experiencing minor break downs consisting of hydraulic hose bursts and leaks.

Overall, May was a good month and the council fleet provided above average utility in comparison to previous months.



Capital Works Project

All current capital works projects for the quarry are complete.

STRATEGIC IMPACTS

Financial Implications – see attached performance report year to 31st May 2020 and the Balance Sheet as at 31st May 2020.

As at the end of May the financial performance of the Foxdale Quarry shows an operating deficit of \$189,105.00.

Quarry sales have been hampered by wet weather events and project construction delays. The quarry is currently holding above average stock levels in anticipation of supply of existing orders.

Risk Management Implications – N/A

CONSULTATION

- Quentin Prince – Manager Quarry (Author)
- Julie Moller – Manager Strategic Finance
- Katie Coates – Management Accountant

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The information within this report indicates the status the Quarry has achieved within the month of May 2020.

ATTACHMENTS

Attachment 1 – Foxdale Quarry Performance Report year to 31st May 2020 including the Balance Sheet as at 31st May 2020.

Attachment 1 – Foxdale Quarry Performance Report year to 31st May 2020 including the Balance Sheet as at 31st May 2020.

Foxdale Quarry

Monthly performance report year to 31st May 2020



	2019/20			2018/19
	Actual	Current Budget	Original Budget	Actual
Operating revenue				
Rates and utility charges	-	-	-	-
Statutory fees and charges, rental and levies &	-	-	-	-
Sale of goods and major services	2,898,875	3,634,564	3,831,132	3,547,477
Other operating revenue	25,874	30,160	13,273	13,448
Total operating revenue	2,924,749	3,664,724	3,844,405	3,560,925
Operating Expenses				
Employee benefits	(907,096)	(1,053,341)	(1,016,737)	(842,207)
Materials and services	(1,354,892)	(1,770,207)	(1,279,495)	(2,015,094)
Internal service provider expenditure	(770,266)	(846,155)	(855,204)	(608,615)
Depreciation	(98,570)	(94,512)	(78,352)	(74,597)
External Finance Costs	-	(15,000)	(15,000)	(18,429)
Total operating costs	(3,130,824)	(3,785,215)	(3,244,788)	(3,558,942)
Surplus (deficit) from operations	(206,075)	(120,491)	599,617	1,362
Other capital income/(expenses)	16,370	-	-	-
Net result for the period	(189,105)	(120,491)	599,617	(134,780)
Retained surplus (deficit) brought fwd from prior year	-	(3,037,358)	-	(732,334)
Net result from above	(189,105)	(120,491)	599,617	(134,780)
Transfer from capital for unfunded depreciation	98,570	94,512	85,213	74,597
From (to) capital - items of capital income & expense	(16,370)	(60,946)	-	136,762
Transfer (to) capital general revenue expended	(24,582)	-	78,352	(469,106)
Internal Program Contributions	132,086	3,124,283	-	1,342,798
Surplus/(deficit) available for transfer to reserves	-	-	(20,000)	-
Net transfers from (to) capital reserves	-	-	-	-
Retained surplus (deficit) funds at period end	(0)	0	743,182	0
Capital Funding Sources				
General revenue used (excess funds provided)	24,582	24,582	-	469,106
Capital Reserves	-	-	20,000	69,248
Funded depreciation & amortisation expended	-	-	-	-
Total capital funding sources	60,345	60,346	20,000	538,354
Capital Funding Applications				
Non-current assets	60,346	60,346	-	519,453
Total capital asset acquisitions	60,346	60,346	-	519,453
Loan redemptions	-	-	-	-
Total capital applications	60,346	60,346	-	519,453
Reserve balances held at beginning of period				
Capital reserve balances	-	-	-	69,248
Unspent loan and depreciation cash held	-	-	-	-
Recurrent reserve balances	-	-	-	-
Total reserve cash held at beginning of the period	-	-	-	69,248
Reserve balances held at the end of period				
Capital reserve balances	-	-	-	-
Unspent loan and depreciation cash held	-	-	-	-
Retained Surplus (Deficit)	-	-	-	-
Total reserve cash held at the end of the period	-	-	657,969	-

Foxdale Quarry

Balance Sheet as at 31st May 2020

	2019/20 Actual	2018/19 Actual
Current Assets		
Cash and cash equivalents	(0)	1
Trade and other receivables	270,994	374,635
Inventory	926,414	603,935
Prepayments	-	-
Total Current Assets	1,197,408	978,571
Non-current Assets		
Property, plant and equipment	2,759,479	1,551,635
Closing WIP Balance	-	1,264,863
Total Non-current Assets	2,759,479	2,816,498
TOTAL ASSETS	3,956,887	3,795,069
Current Liabilities		
Trade and other payables	107,850	118,119
Total Current Liabilities	107,850	118,119
Non-current Liabilities		
Other Provisions	628,514	628,514
Total Non-current Liabilities	628,514	628,514
TOTAL LIABILITIES	736,364	746,633
NET COMMUNITY ASSETS	3,220,523	3,048,436
Community Equity		
Capital	3,186,204	3,014,115
Asset revaluation surplus	34,320	34,320
Capital reserve balances	-	0
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	(0)	0
TOTAL COMMUNITY EQUITY	3,220,524	3,048,436

15. Economic & Business Development

15.2 BUSINESS UNIT ACTIVITY REPORT - WHITSUNDAY WATER - MAY 2020

AUTHOR: Troy Pettiford – Chief Operating Officer Whitsunday Water

RESPONSIBLE OFFICER: Matt Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council resolves to receive the Whitsunday Water Business Unit Activity Report for May 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 of June 2020.

SUMMARY

The report details the monthly financial performance of the Whitsunday Water Business Unit.

PURPOSE

To present Council with the Whitsunday Water Business Unit Activity Report for May 2020.

BACKGROUND

Reports have been prepared for each of the business activities of Council. Included in these reports are:

- 1) a financial report including Actuals and Original Budget in an Income & Expenditure Statement and a Statement of Financial Position format
- 2) performance data based on the activity of the business

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

ANALYSIS

In general budget expectation at the end of May 2020 equals 91.66%

Operating Revenue:

- Total actual operating revenue is \$30,483,209 (after internal sales adjustment).
- Which is 91.74% of Current Revised Budget of \$33,225,754.
- The target for this period is 91.66%; therefore, operational revenue is 0.08 % (\$26,268) above current budget expectation at this time of year.

Operating Expenses:

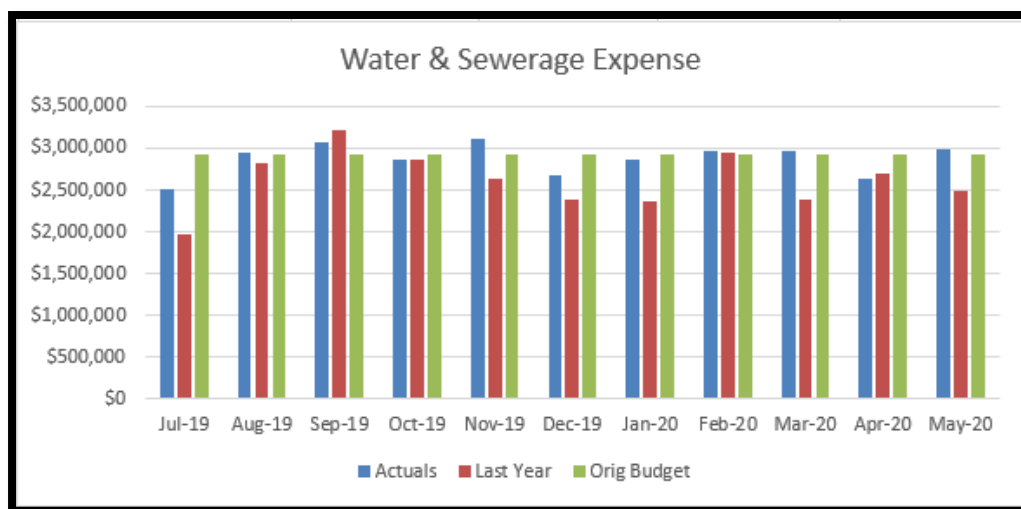
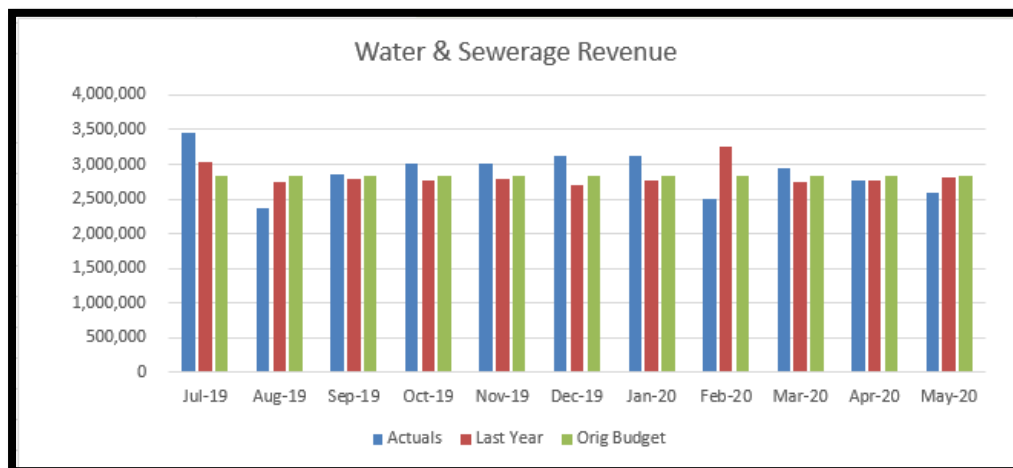
- Total operating costs Year to Date (YTD) is \$30, 442, 870.
- Which is 87.77% of Current Revised Budget of \$34,682,046.

- The target for this period is 91.66%; therefore, operational expenditure is 3.88% (\$1,349,004) below budget expectation at this time of year.
- It is important to note that these expenditure figures are missing \$505,000 worth of commitments that are receipted but not updated to actuals as they are awaiting matching to invoice.
- Furthermore, Whitsunday Water's materials and services maintenance spend slowed throughout Jan & Feb 2020. May 20 underspend YTD \$682,000.
- This trend can be attributed to wet weather, staff leave, vacant positions, unplanned staff leave, training, and operational staff undertaking emergent capital works, instead of contractors.
- Additionally, in Quarter 2, Whitsunday Water allocated \$150,000 for temporary contract Treatment Plant operator due to position staff shortages. This budgeted spend has not been realised due to the end of May due to COVID pandemic/contractor availability. Operator positions have been filled by Manager and Team Leader and Plumber staff, having a knock-on effect on other maintenance programs spend.
- Finally, the Reservoir inspection program has been unable to proceed \$12,000 due to COVID-19 disruption relating to contractor self-imposed travel restrictions. In the 20-21 budget, the inspections will be completed in-house.

Operating Profit and Loss In Summary:

Whitsunday Regional Water and Sewerage Monthly performance report year to 31st May 2020 				
	2019/20			2018/19
Operating revenue	Actual	Current Budget	Original Budget	Actual
Total operating revenue	30,483,209	33,225,754	34,243,173	32,511,381
Operating Expenses				
Total operating costs	(30,442,870)	(34,682,046)	(33,618,678)	(33,130,480)
Surplus (deficit) from operations	40,338	(1,456,292)	624,495	(619,099)
Capital cash contributions received	718,820	1,000,000	1,000,000	632,268
Capital cash revenue from government sources	4,420,155	5,924,752	4,534,032	1,315,600
Physical assets contributed	326,641	-	-	778,532
Other capital expenses	(1,708,205)	(2,690,657)	(5,298,319)	(3,441,285)
Net result for the period	3,797,750	2,777,803	860,208	(1,333,984)

Revenue & Expenditure Graphs



KPI Reports

O & M Cost Budget, Last Year and Actual against KPI - Network by Scheme/Treatment by Plant						May-20		
Water Network by Scheme	Length		Av O&M 18/19 Cost per KLM	Av Budgeted O&M Cost per KLM	Av 19/20 Proj Actual per KLM	No of Connections	No of Staff Per Connection	
Cannonvale	101.05		\$ 10,968.98	\$ 11,980.99	\$ 11,170.73	6656	0.00181	
Proserpine	103.351		\$ 6,215.31	\$ 7,628.78	\$ 6,303.00	1893	0.00631	
Collinsville	49.634		\$ 3,499.27	\$ 4,988.28	\$ 4,519.94	1316	0.00265	
Bowen	217.887		\$ 4,311.78	\$ 4,550.90	\$ 4,521.23	5418	0.00313	
Total	472.522		\$ 24,995.34	\$ 29,148.94	\$ 26,514.90	15283		
Waste Water Network by Scheme	Length		Av O&M 18/19 Cost per KLM	Av Budgeted O&M Cost per KLM	Av O&M 19/20 Proj Actual per KLM	No of Connections	No of Staff Per Connection	
Cannonvale	120.601		\$ 5,658.07	\$ 5,838.26	\$ 4,979.85	6259	0.00191	
Proserpine	50.802		\$ 6,212.73	\$ 5,135.11	\$ 4,924.21	1653	0.00322	
Collinsville	39.689		\$ 2,100.53	\$ 2,952.40	\$ 3,106.26	1180	0.00295	
Bowen	129.081		\$ 6,304.13	\$ 6,639.35	\$ 6,519.88	4390	0.00386	
Total	340.173		\$ 20,275.46	\$ 20,565.11	\$ 19,530.21	13482		
Water Treatment by Plant	Intake ML 18/19	19/20 ML mth to date	Av Last 5 Yr O&M Cost per ML	Av Budgeted Cost per ML	Av Actual Cost per ML YTD	No of Connections	Treated Supply per ML month	Proj Treated Supply KL per Connection
Cannonvale	1749.00	1509.63	\$ 181.78	\$ 291.98	\$ 252.16	6802	2652.05	425.34
Proserpine	1919.00	1584.51	\$ 247.23	\$ 284.09	\$ 328.59	1895	504.45	290.40
Collinsville	771.00	742.00	\$ 489.22	\$ 651.27	\$ 597.57	1302	763.87	640.03
Bowen	2838.00	2824.00	\$ 259.89	\$ 307.70	\$ 260.02	5429	2633.00	529.08
Total	7277.00	6660.14		\$ 1,535.04	\$ 1,438.34	15428	6553.36	1884.84
Waste Water Treatment by Plant	Inflow ML 18/19	19/20 ML mth to date	Av Last 5 Yr O&M Cost per ML	Av Budgeted Cost per ML	Av Actual Cost per ML YTD	No of Connections	18/19 Inflow KL per Connection	Proj 19/20 Intake KL per Connection
Cannonvale	1419.00	1162.66	\$ 1,101.36	\$ 1,271.47	\$ 1,252.38	6374	222.62	198.99
Proserpine	571.96	431.40	\$ 2,105.45	\$ 1,852.46	\$ 2,022.23	1658	344.97	283.85
Collinsville	175.29	160.06	\$ 1,930.19	\$ 1,907.94	\$ 1,676.47	1182	148.30	147.72
Bowen	1048.91	900.52	\$ 896.51	\$ 1,183.88	\$ 1,207.61	4397	238.55	223.42
Total	3215.16	2654.64		\$ 6,215.75	\$ 6,158.69	13611	954.44	853.98

STRATEGIC IMPACTS

Financial Implications – Individual Business Activity Budgets

CONSULTATION

Matthew Fanning – Director Infrastructure Services
 Troy Pettiford – Chief Operating Officer
 Stephen Fernando – Chief Financial Officer
 Julie Moller – Manager Strategic Finance
 Linda McEwan – Management Accountant

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives the Whitsunday Water Business Unit Activity report for May 2020.

ATTACHMENTS

Attachment 1 – Monthly Performance Report and Balance Sheet as at 31st May 2020.

Whitsunday Regional Water and Sewerage

Monthly performance report year to 31st May 2020



	2019/20			2018/19
	Actual	Current Budget	Original Budget	Actual
Operating revenue				
Rates and utility charges	31,187,451	33,495,409	33,541,400	32,696,338
Less: Discounts & pensioner remissions	(1,663,085)	(1,259,460)	(1,338,640)	(1,290,128)
Statutory fees and charges, rental and levies	227,700	226,742	31,000	29,168
Sale of goods and major services	210,881	188,213	(264,530)	378,141
Interest	216,192	211,489	165,000	171,475
Operational Government grants and subsidies	-	2,841	-	-
Internal service provider revenue	-	-	-	-
Other operating revenue	304,071	363,361	2,108,943	495,089
Total operating revenue	30,483,209	33,225,754	34,243,173	32,511,381
Operating Expenses				
Employee benefits	(5,725,874)	(6,459,692)	(6,104,633)	(5,655,997)
Materials and services	(8,400,972)	(10,774,000)	(10,385,023)	(11,372,974)
Internal service provider expenditure	(5,301,514)	(5,877,290)	(5,734,766)	(4,848,518)
Depreciation	(9,291,439)	(9,591,156)	(9,428,348)	(9,515,053)
External finance costs	(1,723,071)	(1,979,908)	(1,965,908)	(1,737,938)
Total operating costs	(30,442,870)	(34,682,046)	(33,618,678)	(33,130,480)
Surplus (deficit) from operations	40,338	(1,456,292)	624,495	(619,099)
Capital cash contributions received	718,820	1,000,000	1,000,000	632,268
Capital cash revenue from government sources	4,420,155	5,924,752	4,534,032	1,315,600
Physical assets contributed	326,641	-	-	778,532
Other capital expenses	(1,708,205)	(2,690,657)	(5,298,319)	(3,441,285)
Net result for the period	3,797,750	2,777,803	860,208	(1,333,984)
Retained surplus (deficit) brought fwd from prior year	-	(150,096)	-	-
Net result from above	3,797,750	2,777,803	860,208	(1,333,984)
From (to) capital - items of capital income & expense	1,381,564	2,690,657	5,298,319	2,662,753
Transfer (to) capital general revenue expended	(3,433,861)	(281,889)	(2,105,322)	1,413,689
Internal Program Contributions	4,686,171	-	-	150,095
Surplus/(deficit) available for transfer to reserves	-	-	-	-
Net transfers from (to) capital reserves	(7,510,119)	(9,511,457)	(15,243,976)	(3,945,194)
Retained surplus (deficit) funds at period end	(1)	637,417	(5,597,008)	0
Capital Funding Sources				
General revenue used (excess funds provided)	3,433,861	281,889	2,105,322	(1,413,689)
Government Grants and Subsidies	3,945,874	6,044,752	4,534,032	2,181,788
Loans for capital purposes	-	5,665,636	5,665,636	10,000,000
Physical assets contributed	2,098,347	-	-	1,021,342
Movement in Inter-functions capital loans	-	-	-	-
Funds Held in Capital Reserves	6,087,142	15,125,752	20,325,705	2,780,143
Funded depreciation & amortisation expended	5,404,937	3,913,776	-	8,462,411
Total capital funding sources	20,970,161	31,031,805	32,630,695	23,031,996
Capital Funding Applications				
Non-current assets	18,958,669	28,846,898	30,445,788	21,312,265
Loan redemptions	2,011,492	2,184,907	2,184,907	1,719,730
Total capital applications	20,970,161	31,031,805	32,630,695	23,031,996
Reserve balances held at beginning of period				
Capital reserve balances	16,894,652	3,491,783	-	18,154,199
Total reserve cash held at beginning of the period	16,894,652	3,491,783	-	18,154,199
Reserve balances held at the end of period				
Capital reserve balances	12,600,050	5,800,586	7,145,217	16,894,652
Unspent loan and depreciation cash held	2,808,007	-	-	-
Retained Surplus (Deficit)	-	-	-	-
Total reserve cash held at the end of the period	15,408,057	6,438,003	1,548,209	16,894,652

Whitsunday Regional Water and Sewerage

Balance Sheet as at 31st May 2020



	2019/20 Actual	2018/19 Actual
Current Assets		
Cash and cash equivalents	15,358,735	16,894,652
Trade and other receivables	3,681,925	5,404,133
Total Current Assets	19,040,659	22,298,785
Non-current Assets		
Property, plant and equipment	288,854,582	285,786,780
Closing WIP Balance	33,448,665	28,021,394
Total Non-current Assets	322,303,247	313,808,174
TOTAL ASSETS	341,343,906	336,106,959
Current Liabilities		
Trade and other payables	- 4,181	4,481,626
Borrowings	2,279,178	2,279,178
Inter-function Capital Loan payable	24,934,018	24,934,018
Total Current Liabilities	27,209,015	31,694,822
Non-current Liabilities		
Borrowings	38,069,948	39,945,804
Total Non-current Liabilities	38,069,948	39,945,804
TOTAL LIABILITIES	65,278,963	71,640,626
NET COMMUNITY ASSETS	276,064,943	264,466,334
Community Equity		
Capital	181,215,356	168,080,829
Asset revaluation surplus	79,490,853	79,490,853
Capital reserve balances	15,358,735	16,894,652
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	- 0	0
TOTAL COMMUNITY EQUITY	276,064,944	264,466,334

15. Economic & Business Development

15.3 BUSINESS UNIT ACTIVITY REPORT - WASTE MANAGEMENT - MAY 2020

AUTHOR: David de Jager - Manager Waste Services

RESPONSIBLE OFFICER: Matt Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the Waste Business Unit Activity Report for May 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 24 June 2020.

SUMMARY

The report details the monthly financial performance for the Waste Business Unit.

PURPOSE

To present Council with the Waste Business Unit Activity Report for May 2020.

BACKGROUND

Reports have been prepared for each of the business activities of Council. Included in these reports are:

- 1) a financial report including Actuals and Original Budget in an Income & Expenditure Statement and a Statement of Financial Position format
- 2) performance data based on the activity of the business; and
- 3) commentary from each of the business managers regarding current activities.

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

ANALYSIS

Operating Revenue:

- Total actual operating revenue is \$7,103,397 (after internal sales adjustment) Which is 89.32% of Current Revised Budget of \$7,951,897.
- The target for this period is 91.67%; therefore, operational revenue is 2.35 % (\$186,079) below current budget expectation at this time of year.
- The Waste business unit is not achieving original budgets due to downward trends in landfill earnings. Original budgets were projected including Commercial & Industrial (C&I) and Construction & Demolition (C&D) fees and charges waste income based on previous year trends. Previous year tonnages included demolition waste from Cyclone Debbie event. In the 19/20 financial year, the Waste business unit is seeing a continued downward trend in tonnages of this nature largely attributed to COVID-19.

Operating Expenses:

- Total operating costs Year to Date (YTD) is \$6,648,238.
- Which is 83.27% of Current Revised Budget of \$7,983,567.
- The target for this period is 91.67%; therefore, operational expenditure is 8.4% (670,031) below budget expectation at this time of year.
- It is important to note that these expenditure figures are missing \$45,429 worth of commitments that are receipted but not updated to actuals as they are awaiting matching to invoice.
- After accounting for these purchases, materials and services expenditure is trending 7.83% (\$624,868) below that expected at this time of year.
- The underspend percentage has been reducing and is expected to continue to reduce given the expenditure associated with meeting the requirements of the landfill Environmental Protection Orders (EPOs) that is likely to be incurred in the last quarter of the financial year.

In May 2020, Total tonnage of waste handled in the region was 4,383.75 tonnes.

- 2,748.75 tonnes were landfilled at Kelsey Creek & Bowen Landfills.
- 1,148.05 tonnes of waste were diverted from landfills.
- 118.57 tonnes kerbside recycling collection – (disposed at Merchant Recycling Facilities. - MRFs).

Total diversion from landfill 26%

(total recycling waste diverted from landfill + kerbside recycling / total waste handled in the region)

STRATEGIC IMPACTS

Financial Implications – Individual Business Activity Budgets

Risk Management Implications – N/A

CONSULTATION

Matthew Fanning – Director Infrastructure Services

Troy Pettiford – Chief Operating Officer

Stephen Fernando – Chief Financial Officer

Julie Moller – Manager Strategic Finance

Linda McEwan – Management Accountant

David de Jager – Manager Waste Services

Tatiana Samuel – Waste and Recycling Management Officer

Heather French – Waste and Recycling Management Officer

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receives the Waste Business Unit Activity Report for May 2020.

ATTACHMENTS

Attachment 1 – Business Unity Activity Report – May 2020.

Attachment 1 – Business Unity Activity Report – May 2020

Whitsunday Waste Facilities



Monthly performance report year to 31st May 2020

	2019/20			2018/19
	Actual YTD	Current Budget	Original Budget	Actual
Operating revenue				
Rates and utility charges	5,005,096	5,428,054	5,388,950	5,271,853
Less: Discounts & pensioner remissions	(346,921)	(256,000)	(298,300)	(292,087)
Statutory fees and charges, rental and levies	45,319	48,000	37,000	47,154
Sale of goods and major services	2,363,451	2,701,656	3,880,950	3,932,058
Interest	28,545	28,577	19,600	22,810
Other operating revenue	7,906	1,610	28,500	-
	7,103,397	7,951,897	9,056,700	8,981,787
Operating Expenses				
Employee benefits	(371,121)	(444,796)	(421,332)	(300,653)
Materials and services	(5,188,366)	(6,459,527)	(6,429,150)	(6,033,810)
Internal service provider expenditure	(719,850)	(780,879)	(778,616)	(451,251)
Depreciation	(368,900)	(298,365)	(112,015)	(115,611)
External finance costs	-	-	(51,017)	(8,673)
Total operating costs	(6,648,238)	(7,983,567)	(7,792,130)	(6,909,998)
Surplus (deficit) from operations	522,456	(31,670)	1,264,570	2,086,259
Other capital income/(expenses)	2,413			-
Net result for the period	524,870	65,598	1,264,570	(1,347,742)
Retained surplus (deficit) brought fwd from prior year	-	(959,791)	(1,257,446)	-
Net result from above	524,870	65,598	1,264,570	(1,347,742)
Transfer from capital for unfunded depreciation	-	-	-	-
From (to) capital - items of capital income & expense	67,307	(682,000)	(682,000)	3,579,902
Transfer (to) capital general revenue expended	(375,290)	276,208	(222,590)	(3,518,609)
Internal Program Contributions	793,809	1,299,985	-	959,791
Surplus/(deficit) available for transfer to reserves	-	-	-	-
Net transfers from (to) capital reserves	(1,010,696)	-	(22,500)	1,326,658
Retained surplus (deficit) funds at period end	(0)	0	(919,966)	0
Capital Funding Sources				
General revenue used (excess funds provided)	375,290	(373,476)	222,590	3,518,609
Loans for capital purposes	-	2,500,000	-	-
Funds held in capital reserves	503,700	(1,186,900)	874,515	1,630,692
Funded depreciation & amortisation expended	368,900	298,365	-	115,611
Total capital funding sources	1,352,522	1,370,169	1,097,105	5,375,901
Capital Funding Applications				
Non-current assets	1,352,522	1,370,169	762,500	5,375,901
Total capital asset acquisitions	1,352,522	1,370,169	762,500	5,375,901
Loan redemptions	-	-	334,605	-
Total capital applications	1,352,522	1,370,169	1,097,105	5,375,901
Reserve balances held at beginning of period				
Capital reserve balances	(150,519)	1,370,169	-	2,917,820
Unspent loan and depreciation cash held	-	-	-	-
Recurrent reserve balances	-	-	-	-
Total reserve cash held at beginning of the period	(150,519)	1,370,169	-	2,917,820
Reserve balances held at the end of period				
Capital reserve balances	251,844	1,001,469	983,309	(150,519)
Unspent loan and depreciation cash held	-	-	-	-
Retained Surplus (Deficit)	-	-	-	-
Total reserve cash held at the end of the period	251,844	1,001,469	63,343	(150,519)

Whitsunday Waste Facilities



Balance Sheet as at 31st May 2020

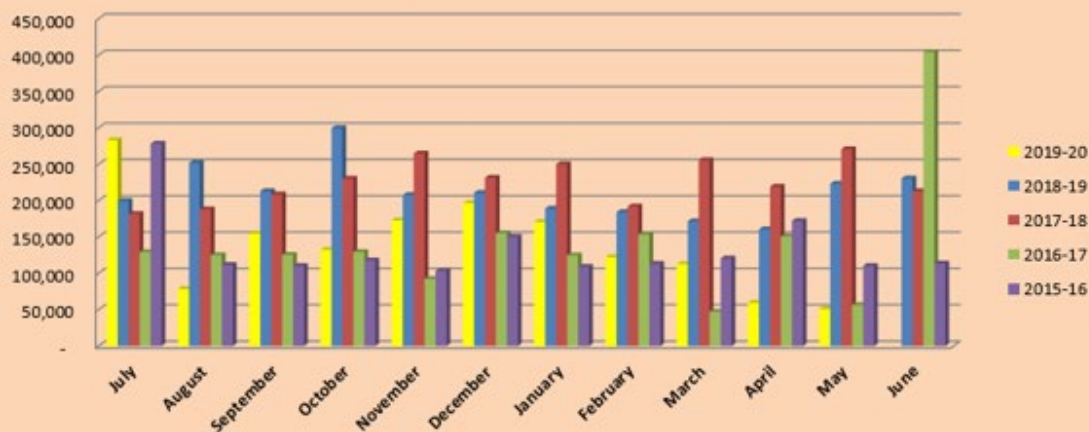
	2019/20 Actual	2018/19 Actual
Current Assets		
Cash and cash equivalents	251,844 -	150,519
Trade and other receivables	710,178	865,556
Total Current Assets	962,022	715,037
Non-current Assets		
Property, plant and equipment	8,648,934	2,178,361
Closing WIP Balance	-	5,554,258
Total Non-current Assets	8,648,934	7,732,619
TOTAL ASSETS	9,610,957	8,447,656
Current Liabilities		
Trade and other payables	768,921	3,345,458
Total Current Liabilities	768,921	3,345,458
Non-current Liabilities		
Other Provisions	3,579,902	3,579,902
Total Non-current Liabilities	3,579,902	3,579,902
TOTAL LIABILITIES	4,348,823	6,925,360
NET COMMUNITY ASSETS	5,262,133	1,522,296
Community Equity		
Capital	4,963,962	1,626,488
Asset revaluation surplus	46,327	46,327
Capital reserve balances	251,844 -	150,519
Unspent loan and depreciation cash held	-	-
Retained surplus (deficiency)	- 0	0
TOTAL COMMUNITY EQUITY	5,262,133	1,522,296

Whitsunday Waste Facilities

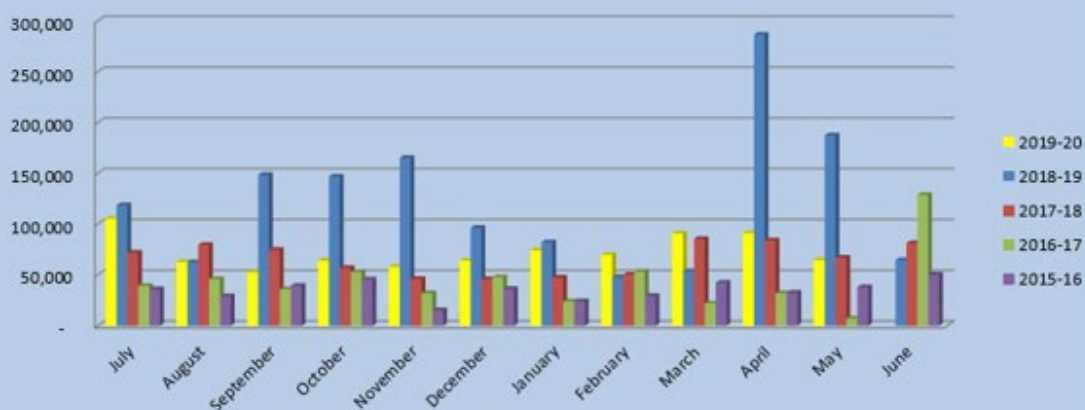
Performance Data for the year to date to 31st May 2020



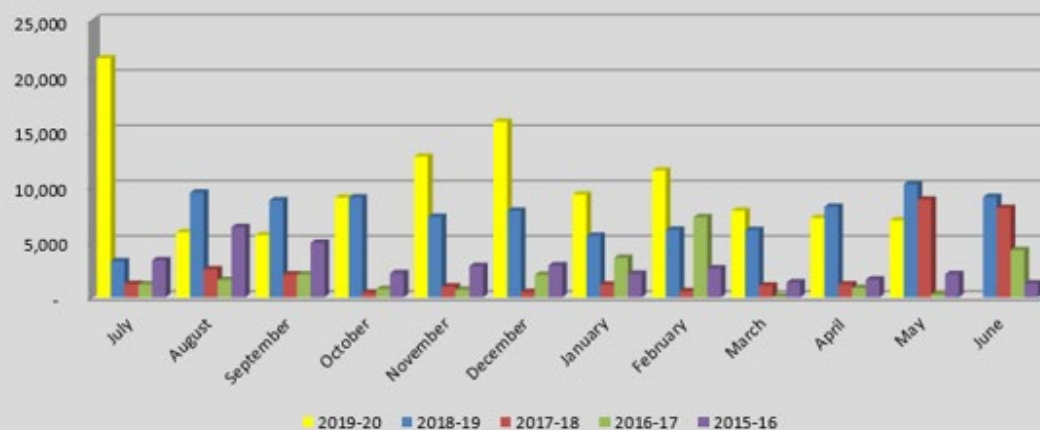
Kelsey Creek Landfill - Revenue



Bowen Landfill - Revenue



Cannonvale Transfer Station- Revenue



16. General Business

No agenda items for this section.