



Notice of Meeting

Notice is hereby given that the **Ordinary Meeting** of the **Whitsunday Regional Council** will be held at the Council Chambers 67 Herbert Street, Bowen on **Wednesday 22 July 2020** commencing at **9:00 a.m.** and the Agenda is attached.

Councillors: Andrew Willcox, Jan Clifford, Al Grundy, John Collins, Michelle Wright, Gary Simpson and Michael Brunner.

Local Government Regulation 2012

258.(1) Written notice of each meeting or adjourned meeting of a local government must be given to each councillor at least 2 days before the day of the meeting unless it is impracticable to give the notice.

(2) The written notice must state:

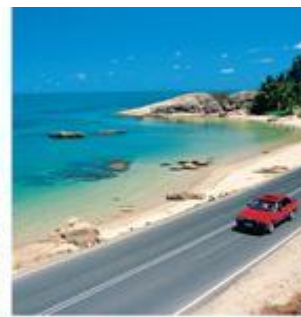
- (a) the day and time of the meeting; and
- (b) for a special meeting – the business to be conducted at the meeting

(3) A **special meeting** is a meeting at which the only business that may be conducted is the business stated in the notice of meeting.

Rodney Ferguson

CHIEF EXECUTIVE OFFICER





Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 22 July 2020 commencing at **9:00am**

Council acknowledges and shows respect to the Traditional Custodian/owners in whose country we hold this meeting.

9:00 am

- Formal Meeting Commences

10:00 am - 10.30 am

- Morning Tea

Agenda of the Ordinary Meeting to be held at
the Council Chambers, 67 Herbert Street Bowen
on Wednesday 22 July 2020 commencing at **9:00am**

1.	APOLOGIES	5
2.	CONDOLENCES	6
2.1	Condolences Report	6
3.1	MAYORAL MINUTE	7
3.2	MAYORAL UPDATE	8
4.	CONFIRMATION OF MINUTES	9
4.1	Confirmation of Minutes Report	9
5.	DELEGATIONS	13
6.	PETITIONS	14
7.	NOTICE OF MOTION	15
8.	QUESTIONS ON NOTICE	16
9.	QUESTIONS FROM PUBLIC GALLERY	17
10.	OFFICE OF THE MAYOR AND CEO	18
10.1	Shute Harbour Closure 22 July 2020 to 21 January 2021	18
11.	CORPORATE SERVICES	28
11.1	Representation on Committees and Boards - 2020-2024	28
11.2	LGAQ Annual Conference	32
11.3	Lease - Bowen Hill - Island FM	38
11.4	Regional Development Australia Mackay – Isaac And Whitsunday Agribusiness Futures Alliance Project	41
11.5	Operational Plan 2019/20 Quaterly Review - Quarter 4	52
11.6	Financial Report - Fy 19/20 - Period Ending June 2020	156
11.7	Corporate Services Monthly Report - June 2020	162
12.	DEVELOPMENT SERVICES	189
12.1	Local Road and Community Infrastructure Funding - Project Selection	189
13.	COMMUNITY SERVICES	192
13.1	Request for Financial Assistance - Relocation of Building - Bowen Men's Shed	192
13.2	Offer to Donate a Sculpture to Council - Rotary Club of Airlie Beach	197
13.3	Request for Sponsorship - 2020 Don River Dash - Burdekin Offroaders Inc.	203
13.4	Estimating the Economic Impact of Feral Pigs on Regional Economy	215
14.	INFRASTRUCTURE SERVICES	277
14.1	Operational Report - Roads & Drainage - June 2020	277
14.2	DRFA & Shute Harbour Project Capital Progress Report ? June 2020	286

15.	GENERAL BUSINESS.....	298
16.1	CONFIDENTIAL MATTERS – OFFICE OF THE MAYOR AND CEO	
16.2	CONFIDENTIAL MATTERS – CORPORATE SERVICES	
16.2.1	Major Building Projects Tender Compliance Requirements	
16.3.	CONFIDENTIAL MATTERS – DEVELOPMENT SERVICES	
16.3.1	Future of In-House Building Certification	
16.4	CONFIDENTIAL MATTERS – COMMUNITY SERVICES	
16.5	CONFIDENTIAL MATTERS – INFRASTRUCTURE SERVICES	

1. Apologies

No Agenda items for this section.

2. Condolences

2.1 CONDOLENCES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rod Ferguson – Chief Executive Officer

RECOMMENDATION

Council observes one (1) minutes silence for the recently deceased.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 22 July 2020.

SUMMARY

Council has received advice of the passing of community members within the Whitsunday Region.

PURPOSE

To acknowledge and observe a minute silence for the recently deceased throughout the Whitsunday Region.

BACKGROUND

Bereavement cards have been forwarded to the families of the deceased by the Mayor and Chief Executive Officer on behalf of the Whitsunday Regional Council.

STATUTORY MATTERS

N/A

ANALYSIS

N/A

STRATEGIC IMPACTS

N/A

CONSULTATION

Andrew Willcox – Mayor

DISCLOSURE OF OFFICER'S INTERESTS

N/A

CONCLUSION

Councillors, committee members, staff, general public and anyone participating in the meeting are to stand and observe a minute silence for the recently deceased.

ATTACHMENTS

N/A

3.1 Mayoral Minute

No Agenda items for this section.

3.2 Mayoral Update

Verbal update will be provided at the meeting.

4. Confirmation of Minutes

4.1 CONFIRMATION OF MINUTES REPORT

AUTHOR: Tailah Jensen – Governance Administration Officer

RESPONSIBLE OFFICER: Rod Ferguson – Chief Executive Officer

RECOMMENDATION

That Council:

- 1. confirms the Minutes of the Ordinary Meeting held on 8 July 2020 and the Special Council Meeting (Budget) held on 15 July 2020, with the exception of Item 12.2 of the Ordinary Meeting held on 8 July 2020;**
- 2. resolves to:**
 - a. Support the submission to the Queensland Resilience & Risk Reduction Fund seeking funding amounts as identified for the following projects:**
 - a) \$300,000 for the Strategic Floodplain Management Plan Project**
 - b) \$414,000 for the Regional Floodway Resilience Program**
 - c) \$105,000 for the Flood cameras & Intelligent Systems Project;****and**
 - b. Approve the proposed Council co-contributions, in the event the funding application is successful:**
 - a) \$50,000 for the Strategic Floodplain Management Plan Project**
 - b) \$46,000 for the Regional Floodway Resilience Program**
 - c) \$15,000 for the Flood cameras & Intelligent Systems Project**

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held 21 July 2020.

SUMMARY

Council is required to confirm the minutes of the Ordinary Council Meeting Minutes held on 8 July 2020 and the Special Meeting held on 15 July 2020.

PURPOSE

At each Council meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting. The Minutes of Council's Ordinary Meeting held on 8 July 2020 and the Special Meeting held 15 July 2020 are provided for Councils review and confirmation.

BACKGROUND

In accordance with s272 of the Local Government Regulation 2012, minutes were taken at Council's Ordinary meeting held on 8 July 2020 and Special Council Meeting held 15 July 2020 under the supervision of the person presiding at the meeting. These unconfirmed minutes once drafted were submitted to the Chief Executive Officer for review and are available on Council's website for public inspection.

STATUTORY MATTERS

In accordance with the Act, Council must record specified information in the minutes of a meeting regarding any declared material personal interests or conflicts of interest. At the Ordinary Meeting held on 8 July 2020 and the Special Council Meeting held 15 July 2020, the following interests were declared and recorded in the minutes:

Councillor	MPI/COI	Report No.	Particulars of the interest
None for the meeting of 8 July 2020			
None for the meeting of 15 July 2020			

All required information regarding declarations of interest under the Act is recorded in the minutes and consolidated in Council's Councillor COI and MPI Public Register, which is available on Council's website at the following link:

<https://www.whitsunday.qld.gov.au/DocumentCenter/View/5358>

Additionally, the chairperson of a local government meeting must also ensure that details of an order made against a Councillor for unsuitable meeting conduct at a Council meeting are recording in the minutes of the meeting. At the Ordinary Meeting held on 8 July 2020, the following orders were made:

Councillor	Order Made
None for the 8 July 2020	
None for the meeting of 15 July 2020	

All required information regarding orders made about the unsuitable meeting conduct of councillors at Council meetings under the Act is recorded in the minutes and consolidated in Council's Councillor Conduct Register. This register is available on Council's website at the following link: <https://www.whitsunday.qld.gov.au/DocumentCenter/View/5302>

TABLED MATTERS

For Councillor's information, the following matters were tabled at previous meetings and have not been resolved:

Unresolved Tabled Matters			
Date of Meeting	Resolution Number	Summary	Resolved
13-May-20	2020/05/13.07	Development Permit for Material Change of Use - Showroom, made by Yoogalu Pty Ltd.	Not resolved
13-May-20	2020/05/13.08	Request to extend currency period - reconfiguration of a lot one (1) lot into two (2) lots - 106 Patullo Road, Gregory river.	Not resolved
13-May-20	2020/05/13.09	Request for extension of currency period - development application for reconfiguration of a lot – one (1) lot into six (6) lots - Allan Road Conway beach.	Not resolved
08-Jul-20	N/A	Questions from the Public – regarding a perceived inconsistency in applying the Planning Scheme.	Not resolved

Local Government Regulation 2012

Section 272 of the Regulation stipulates that the Chief Executive Officer must ensure that minutes of each meeting of a local government are taken under the supervision of the person presiding at the meeting.

Minutes of each meeting must include the names of councillors present at the meeting and if a division is called on a question, the names of all persons voting on the question and how they voted. At each meeting, the minutes of the previous meeting must be confirmed by the councillors present and signed by the person presiding at the later meeting.

A copy of the minutes of each meeting must be available for inspection by the public, at a local government's public office and on its website, within 10 days after the end of the meeting. Once confirmed, the minutes must also be available for purchase at the local government's public office(s).

ANALYSIS

Council's options are:

Confirm the Minutes of the Ordinary Meeting held on 8 July 2020 and the Special Meeting held on 15 July 2020

If Council is satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meetings held on 8 July 2020 and 15 July 2020 and comply with legislative requirements outlined in this report, no further action is required other than to confirm the minutes as per the recommendation.

Confirm the Minutes of the Ordinary Meeting held on 8 July 2020 and the Special Meeting held on 15 July 2020 with amendments

If Council is not satisfied that the unconfirmed minutes are an accurate representation of what occurred at the meetings held on 8 July 2020 and 15 July 2020 and comply with legislative requirements outlined in this report, then they move a motion that they be confirmed but with a list of amendments to ensure they are correct and compliant.

It has recently come to the attention of Officers that the Officer Report and subsequent Council decision with respect to item 12.2, contained an error in respect to the project costings that applied to project 3. The recommendation should have been:

That Council resolves to:

- 1) Support the submission to the Queensland Resilience & Risk Reduction Fund seeking funding amounts as identified for the following projects:
 - a) \$300,000 for the Strategic Floodplain Management Plan Project
 - b) \$414,000 for the Regional Floodway Resilience Program
 - c) ~~\$55,000~~ **105,000** for the Flood cameras & Intelligent Systems Project; and
- 2) Approve the proposed Council co-contributions, in the event the funding application is successful:
 - a) \$50,000 for the Strategic Floodplain Management Plan Project
 - b) \$46,000 for the Regional Floodway Resilience Program
 - c) ~~\$18,000~~ **15,000** for the Flood cameras & Intelligent Systems Project

It is suggested that the best way to manage the error is to incorporate the new figures into the item when the minutes are confirmed.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Alignment to Operational Plan

KPI: Council agendas and business papers are delivered to Councillors within required timeframes.

Financial Implications

The price for a member of the public to purchase a copy of the minutes must not be more than the cost to the local government of having the copy printed and made available for purchase, and if the copy is supplied to the purchaser by post, the cost of the postage.

Risk Management Implications

Council risks non-compliance with the local government legislation by not confirming minutes of the previous meeting.

CONSULTATION

Jason Bradshaw – Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

These minutes from the 8 July 2020 and 15 July 2020 are therefore submitted for adoption of their accuracy by the Councillors at this meeting of Council.

ATTACHMENTS

Attachment 1 - Copy of the minutes from Ordinary Meeting held on 8 July 2020.

Attachment 1 - Copy of the minutes from Special Council Meeting (Budget) held on 15 July 2020

Attached separately

5. Delegations

No agenda items for this section.

6. Petitions

No agenda items for this section.

7. Notice of Motion

No agenda items for this section.

8. Questions on Notice

No agenda items for this section.

9. Questions from Public Gallery

PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

10. Office of the Mayor and CEO

10.1 SHUTE HARBOUR CLOSURE 22 JULY 2020 TO 21 JANUARY 2021

AUTHOR: Trevor Williams - Disaster Recovery Project Director/ Craig Turner – Chief Operating Officer, Aviation and Tourism

RESPONSIBLE OFFICER: Craig Turner – Chief Operating Officer, Aviation and Tourism

OFFICER'S RECOMMENDATION

Council resolves to:

- 1) Close the Council controlled area marked as 'Construction Zone' on Attachment 1 within the Shute Harbour Transit Facility from 22 July 2020 to 21 January 2021 as specified in Table 1 to public access (other than Council's contractors, agents, authorised personnel and approved persons) in accordance with section 8(1) of the *Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014* to facilitate the construction of the redevelopment of the Shute Harbour terminal and works approved under the development approval issued on 12 June 2019 (Council Reference 20190025) and operational works approval issued on 06/01/2020.

Table 1

Council Controlled Facility at Shute Harbour	Details of Closure
Lower Car Park	Closed to all public access
Fishing Pontoon	Closed to all public access unless limited access has been approved by the Chief Executive Officer
Shute Harbour Facility Pontoons	Closed to all public access with the exception of Cruise Whitsundays for limited Ferry operations
Boat Ramp	Closed to all public access with the exception of the tourism operators as follows: • Scamper • Island Transfers • Paradise Explorer • Mars Charters • Pioneer Adventures • Elysian Retreat • Palm Bay Resort • Salty Dog Sea Kayaking, and any other tourism operator approved by the Chief Executive Officer

- 2) Close part of Shute Harbour Road (Entrance to the Shute Harbour Transit Facility) from the 'Site Gate' as marked on Attachment 1 to the part of that road within the area marked as 'Construction Zone' on Attachment 1 from 30 July 2020 to 29 January 2021 to all traffic (other than Council's contractors, agents, authorised personnel and approved persons) in accordance with section 69(1) of the *Local Government Act 2009* (Qld) in the interests of public safety to support the construction noted in paragraph 1.
- 3) Furthermore, delegate to the Chief Executive Officer:
 - a) to give formal notice to the existing operators requiring access to the Boat Ramp.
- 4) Record its reasons for the closure of the Shute Harbour facilities as follows:
 - a) to protect the safety of the general public in an area of heavy construction activity as noted in the officer report occurring within a constrained work site at Shute Harbour by the advancement of the rights conferred by the development approval issued on 12 June 2019 (Council Reference 20190025) (Development Approval) and operational works approval issued on 3 January 2020.
 - b) to ensure that Council is able to complete the construction of the project in accordance with the conditions imposed by the Development Approvals within the timeframes dictated by the State Government which has granted funding to Council to advance the re-development of the Council controlled facilities at Shute Harbour as noted in the officer report.
 - c) to ensure that Council is able to complete the construction of the project within its budgetary allocations conferred for delivery of the project and within the funding the State Government has granted to Council as noted in the officer report to advance the re-development of the Council controlled facilities at Shute Harbour.
 - d) to ensure that access is provided by Council to its contractors and their equipment within a constrained site in a way that ensures the project is constructed in a timely and cost effective way for Council and within the limits of the budgetary allocations to the project as noted in the officer report.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Council at its meeting on 13 November 2019 resolved to close Shute Harbour (to the same standards and conditions being recommended in this report) for the period 30 November 2019 to 30 April 2020. This report recommends continuing this closure for an additional 6 months (the maximum time period allowed under Council Local Laws).

Attachment 1 to this report is an aerial photograph depicting Shute Harbour Transit Facility and the 'Construction Zone' and other facilities such as the Fishing Pontoon. The works required by Council for the redevelopment project authorised by the Development Approval will be undertaken in the 'Construction Zone'.

PURPOSE

The purpose of this report is to seek resolutions from Council in accordance with *Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014 (Local Law)* and the *Local Government Act 2009 (Qld) (LGA)* to close Council controlled facilities and parts of roads within the 'Construction Zone' depicted in Attachment 1 from 22 July 2020 to 21 January 2021. The closure is required to facilitate the construction works authorised under the Development Approval and operational works approvals. The reasons for the closure and the relevant statutory provisions are set out below.

Unless otherwise stated in Table 1 below, it is intended only Council's contractors, agents, authorised personnel and approved persons will be able to access the closed areas during this period.

In accordance with the Local Law Part 2 Section 8 – Power of closure of local government controlled areas –

- (a) The local government may, by resolution, temporarily close a local government controlled area to public access—
 - (a) to carry out construction, maintenance, repair or restoration work; or
 - (b) to protect the health and safety of a person or the security of a person's property; or
 - (c) because of a fire or other natural disaster; or
 - (d) to conserve or protect the cultural or natural resources of the area or native wildlife.
- (b) A resolution under subsection (1)—
 - (a) must state a period, not greater than 6 months, during which the area will be closed; and
 - (b) must be revoked by the local government as soon as practicable after the local government becomes satisfied that the reason for making the resolution no longer exists.

From what has been outlined above, it is apparent that the criteria under the Local Law which allows Council to close a local government-controlled area is largely open-ended. In this case the closure would be to carry out construction, maintenance, repair or restoration work in accordance with the Development Approval for the reconstruction of the Council Controlled Shute Harbour facility.

The only limitation that is proposed is that the resolution states a period during which the area is to be closed, and that period must not be greater than 6 months. In this report, the proposed closure will be from 22 July 2020 to 21 January 2021. This is the recommended period of closure for the Council controlled facilities and road at Shute Harbour, and the reasons are outlined in this report.

Attachment 1 also shows the 'Site Gate' and part of Shute Harbour Road leading into the Council Controlled Shute Harbour facility. It is necessary to also close part of that road to facilitate the construction of the project authorised by the Development Approval and subsequent approvals to be issued. Section 69 of the LGA allows Council to close a road to all traffic or part of the traffic or traffic of a particular class if it is in the interests of public safety. Council Officers consider that the closure is in the interests of public safety and those matters are further outlined below.

Council has followed a robust process of design for the new Shute Harbour facilities. This has included extensive geotechnical studies to ensure that construction will be sound and conform to the requirements of the NDRRA funding. The designs have been prepared by external consultants, reviewed and sent to Government agencies for further review. This has ensured that Government agencies are satisfied with the design and are willing to fund the design having considered it appropriate.

On completion of the design, the construction was released for competitive tender. The responses from all tenderers indicated that the construction could not occur without a full closure of the facility for a significant period of time.

Therefore, it is recommended that Council close areas within the 'Construction Zone' at Shute Harbour as specified in Table 1 below to public access (other than Council's contractors, agents and authorised personnel):

Table 1

Council Controlled Facility at Shute Harbour	Details of Closure
Lower Car Park	Closed to all public access
Fishing Pontoon	Closed to all public access unless limited access has been approved by the Chief Executive Officer
Shute Harbour Facility Pontoons	Closed to all public access with the exception of Cruise Whitsundays for limited Ferry operations
Boat Ramp	Closed to all public access with the exception of the tourism operators as follows: • Scamper • Island Transfers • Paradise Explorer • Mars Charters • Pioneer Adventures • Elysian Retreat • Palm Bay Resort • Salty Dog Sea Kayaking, and any other tourism operator approved by the Chief Executive Officer

Limited access and access by the small tourism operators will be in accordance with agreed site access procedures as developed by the contractor in accordance with the site access plan. This may involve site inductions and restricted operating windows.

The part of Shute Harbour Road noted above is also recommended for closure to all traffic (other than Council's contractors, agents and authorised personnel).

The recommended period of the closure is 22 July 2020 to 21 January 2021 which is within the period allowed under the Local Law.

The reasons to support the closure of the above facilities within the 'Construction Zone' as shown on Attachment 1 are:

Safety – The scope of works includes the following main tasks:

1. Demolition of all remaining facilities and equipment on site:

- Using large excavators and will require many truck movements to remove material including over 100,000 tonnes of seawall revetment rock and core material this will affect all areas of the site as carpark infrastructure (kerbs, signage, landscaping, etc) will form part of the demolition.
2. Raise the level across the entire site by an average of 1 metre:
 - While the estimated 30,000 tonnes of fill are being imported to site heavy machinery will be moving around the entire site to spread and compact the new material using Front end loaders, graders and different types of rollers.
 3. Construction of the new seawall and wharf:
 - The first task will be the installation of 15 vinyl sheet piles and 98 steel piles weighing up to 10 tonnes which will be moved from the current stock pile location on site out to the barge mounted piling rig using a 250 tonne crawler crane. Once the piles have been driven with a 14 tonne hammer to design levels a pile top drilling rig will be used to bore 5 meters into the bedrock for the installation of concrete rock sockets to connect the piles to the bedrock substrate.
 - After the piling is complete the steel piles will be wrapped for their protection and the placement of 100,000 tonne of rock imported from Foxdale Quarry will commence. Once rock is delivered to site it will need to be sorted into stock piles of the separate sizes and delivered to the workface for placement by 30 tonne long reach excavators. The rock sizes vary from 75kg each, up to a maximum size of 2.5 tonne per rock. Intensive movements around the site will be required for this activity and coordination of the delivery trucks, stock pile excavators, site dump trucks and final placement excavators will be complicated even further by the concurrent activities including piling, geofabric placement, pile support framing and construction of the pile rock sockets.
 4. Refurbishment and installation of pontoons:
 - The pontoons (approximate weight of 100 tonne) will be removed from site and transports to Bowen for refurbishment. Once the structural steel and painting tasks are completed they will transported back to site and located on the pile moorings. The movements in and out of the water and loading onto road transport will be via the 250 tonne crawler crane.
 - Once in the final location the services, deck and fitting will be installed insitu.
 5. Installation of site wide services and carpark:
 - The existing carpark area will be crisscrossed with service trenches dug and filled by heavy machinery for the installation of the below services. While the trenches are open they will present a significant safety issue for falls and subsidence;
 - i. Electrical mains
 - ii. Electrical services to infrastructure
 - iii. Water mains
 - iv. Water services to infrastructure
 - v. Sewer drainage
 - vi. Stormwater drainage
 - vii. Irrigation
 - viii. Comms for security cameras
 - ix. Fuel supply pipes
 - x. etc
 6. New terminal building:

- Construction of a two storey concrete structure building of 1300 m2 requiring the use of many high risk plant including but not limited to
 - i. Cranes
 - ii. Concrete pumps
 - iii. Fork lift trucks
 - iv. Excavators
7. Construction of the carparking and internal site roads:
- Construct the sub pavement for the roads and carpark areas with imported fill and machinery to spread and compact the material
 - Installation of kerbing and services connections
 - Install bitumen pavement
 - Installation signage, fixtures, lighting and security cameras
 - Line marking
8. Installation of Fuel Facility:
- Construction of ground support slabs and spill containment and treatment system
 - Installation of the two fuel cells and distribution systems to supply the fuel across the site and down onto the pontoons
 - Installation of the point of sale equipment
9. Small Tourism operators building and other minor infrastructure elements:
- Construction of the small tourist operator building and shade structure
 - Bin storage
 - Fencing
 - Landscaping
 - Footpaths

Therefore, it is considered given the limited area for the construction equipment and contractors to work within temporary closure to the area will ensure safety concerns are addressed as the area will be separated with construction fencing.

Timelines/Completion – The project currently has a completion date of 30 June 2021. A joint statement was also released on 22 October 2019 from the Queensland Premier and the Minister for Natural Disaster and Emergency Management announcing approval of the extension until 30 June 2021.

It is considered leaving portions of the facility open would extend the project past this deadline.

Funding – The following Grant Funding has been secured for the Shute Harbour Project:

Funding Type	Amount
Iconic Seawall & Terminal	\$32.8m
Seawall CAT B	\$16.48m
Seawall CAT D	\$2.22m
WRC Contribution	\$2.9m
Total	\$54.5m

It is further considered leaving sections of the facility open may increase the construction costs. As the project is funded by both the State and Federal Governments, there is no scope to increase the funding.

BACKGROUND

The Council controlled Shute Harbour Transit Facilities including buildings and pontoons were damaged beyond repair during Tropical Cyclone Debbie in March 2017 requiring demolition and a full rebuild. Council commenced a process to obtain Government funding through the National Disaster Relief and Recovery Arrangements (NDRRA) that would enable demolition and a subsequent rebuild of the facilities.

In July 2017, Council entered into an agreement with Hamilton Island Enterprises (HIE) to reopen a pontoon (Pontoon G) to limited ferry operations. This was a goodwill gesture to ensure that HIE could conduct their own rebuild and provide access to residents and workers.

When all geotechnical reporting and design work was completed it became apparent to Council officers that the whole facility would require closure to conduct the works. Council resolved to close the lower carpark, fishing pontoon, and boat ramp to the general public at the Ordinary Meeting held 13 February 2019:

17.1 Confidential Matters – Office of the Mayor and CEO

17.1.1 2019/02/13.29 SHUTE HARBOUR RECONSTRUCTION CONTRACT

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council resolves to endorse the Chief Executive Officer's decision:-

- a) to close Shute Harbour Lower Carpark, Fishing Pontoon and Boat Ramp to the general public during the Shute Harbour construction period;**
- b) to release an addendum to RFT 500.2019.0000005 advising of Council's intention to allow closure.**

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

At the time of resolution, Council was still investigating options that may have permitted limited ferry operations and therefore did not include the closure of Pontoon G.

Following a development application process, Council issued a development permit on 12 June 2019 for material change of use – Shute Harbour Ferry Terminal (Port Services) and operational works for prescribed tidal works (Council reference 20190025).

Council has prepared a Construction Management Plan (CMP) as required by condition 16 of the above development approval. A development application for operational works has also been approved for the project.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

Whitsunday Regional Council Local Law & Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014

Competitive Neutrality – The Council controlled facilities at Shute Harbour are not in competition with HIE's barge facility. To the extent that the Whitsunday Coast Airport is in competition with the Hamilton Island Airport, the potential closure of the Council controlled facilities at Shute Harbour would not advantage the Whitsunday Coast Airport. There are a number of broader economic factors that impact on throughput to both airports which are not confined to local matters. In addition, the third party ferry operations to Hamilton Island are not undertaken by Council but a third party operator, Cruise Whitsundays.

Work Health and Safety – Council Contractor (Vassallo's Construction) has been able to facilitate some small operations from the boat ramp. This involved the contractors taking the risk and escorting small numbers through the work site. The Hamilton Island ferry carries up to 200 passengers. Council's contractor has enabled limited ferry operations to continue from a temporary pontoon located on the eastern side of Shute harbour. Access to the pontoon is from the top carpark via the stairs. Access through the construction site is not available due to ongoing high risk construction activities.

NDRRA Funding Agreement – The funding agreement requires the project to be completed by 30 June 2021. There is also a cap on the available funds and limitations on how the funds can be utilised.

ANALYSIS

Council officers have considered the impact on existing operators at Shute Harbour and primarily HIE as the major stakeholder. Consultation has occurred with relevant operators and stakeholders. That consultation included Council writing to HIE, Cruise Whitsundays, Palm Bay Resort and other tourism operators that utilise Shute Harbour. Council and its Contractor are attempting to minimise the impact on operators however there are limited options available.

In taking on board the outcome of the consultation with affected stakeholders, Council Officers will continue to investigate whether it is possible, notwithstanding the limited options noted above, to reduce the period of the closure of Council controlled facilities.

At this stage, it is expected that the period of closure will be until near to the end of the project as maintenance of safety must remain paramount in addition to the other reasons noted.

STRATEGIC IMPACTS

Financial Implications – Shute Harbour is currently closed to the same standard and conditions being recommended in this report. Continuing the closure of the facility will have limited impact on Council budgets and the closure has been considered when preparing budgets. Costs for the project are accounted for under a capital budget line.

Risk Management Implications – Closing the facility mitigates risks associated with an intensive construction program.

Economic Development – Although the closure limits options for operators who currently utilise Shute Harbour it will provide enormous benefits once the project is completed.

Reputational – Several operators utilise the facilities and have limited options while the facility is not available. Council Project staff and contractor have worked closely with current operators at the facility and no major issues have arisen at this time. Taking a longer term view, the benefits for the Whitsunday region in having a fully operational, new and resilient

Council controlled facility at Shute Harbour will be a key asset for Council and the community well into the future and will significantly benefit the local economy and tourism to the region

CONSULTATION

Rodney Ferguson – Chief Executive Officer
Trevor Williams – Disaster Recovery Project Director
Julie Wright – Director Community & Environment
Neil McGaffin – Director Planning & Development
Matthew Fanning – Director Infrastructure Services
Roger Priest – Manager (Boating Infrastructure) – Program Manager & Delivery – Department of Transport & Main Roads

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The officer's recommendation is the preferred option to ensure the Shute Harbour reconstruction is completed safely and efficiently by the due date of the funding agreement.

ATTACHMENTS

Attachment 1 – Proposed Temporary Closure Area, Shute Harbour Facility

Attachment 1 – Proposed Temporary Closure Area, Shute Harbour Facility



11. Corporate Services

11.1 REPRESENTATION ON COMMITTEES AND BOARDS - 2020-2024

AUTHOR: Norm Garsden - Acting Manager, Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw - Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council nominate Cr Clifford to represent Whitsunday Regional Council on the Regional Development Australia Mackay, Isaac and Whitsunday (RDA MIW) Committee until 31 December 2020.

The following report has been submitted for inclusion into Council's Ordinary Council Meeting to be held on Wednesday 22 July 2020.

SUMMARY

At Council's meeting of 27 May 2020 Councillors were authorised to represent Council on a number of internal and external committees and boards. Since then, Council has additionally been asked to nominate a Council representative to be included on the Regional Development Australia Mackay, Isaac and Whitsunday (RDA MIW) Committee. Correspondence from RDA MIW is attached for Council's information. Cr Clifford currently holds an appointment on the committee until 31 December 2020 in her own right – not as a representative of the Council.

PURPOSE

To provide Council with an opportunity to nominate a representative to the 'Regional Development Australia Mackay, Isaac and Whitsunday (RDA MIW) Committee'.

BACKGROUND

Regional Development Australia (RDA) is an Australian Government initiative that focusses on enhancing the development of Australia's regions. A national network of RDA committees has been established to achieve this objective. Regional Development Australia Mackay-Isaac-Whitsunday is one such committee and aims to be an advocate to promote regional needs and attract investment from a range of sources for Mackay, Isaac and the Whitsundays, focussing on a vision of lifestyle, opportunity and prosperity for the region. They work closely to collaborate with federal, state and local government agencies and other regional partners to achieve their goals.

Cr Clifford is the current representative from the Whitsunday area until 31 December 2020.

ANALYSIS

RDA committee members are appointed in their own right (not as a representative of a local government) for the term of the agreement with the Federal Government, however, RDA MIW sees value in (but not obligated to) have local government representatives on their committee. To this end RDA MIW normally asks Councils to nominate a representative and they accept that nomination. Note: the RDA operational terms are reset every 3 years by Federal government, so the appointment will be until the end of the current term (i.e. 31 December 2020).

STRATEGIC IMPACTS

Councillor inclusion on this committees provide an opportunity for Council to maintain involvement in economic development initiatives.

CONSULTATION

Mr Jason Bradshaw, Director Corporate Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the *Local Government Act 2009* or the Staff Code of Conduct.

CONCLUSION

Council has the opportunity to nominate a Councillor to 'Regional Development Australia Mackay, Isaac and Whitsunday Committee'.

ATTACHMENTS

Attachment 1 – Correspondence from the Regional Development Australia Mackay, Isaac and Whitsunday.

Attachment 1 – Correspondence from the Regional Development Australia Mackay, Isaac and Whitsunday.



PO Box 1877
Mackay, QLD 4740
ceo@rdamiw.org.au
www.rdamiw.org.au

Cr Andrew Willcox
Mayor, Whitsunday Regional Council

PO Box 104
Proserpine Qld 4800

3rd July 2020

Dear Andrew,

Re: Nomination of Councillor Jan Clifford to Regional Development Australia – Mackay Isaac Whitsundays (RDA MIW) Committee

It has come to my attention that RDA MIW has not formally requested a nomination from Whitsunday Regional Council to the RDA MIW Committee. I am therefore requesting that Whitsunday Regional Council nominate a council representative to be on the RDA MIW Committee.

While I understand it is up to Whitsundays Regional Council as to whom it wishes to nominate to the RDA MIW Committee I would like to suggest that for continuity and ease of transition that Council seek to continue Cr Jan Clifford role of the RDA MIW Committee to the end of her current term. (31/12/2020)

I also wish to advise that as per the RDA Operational Guidelines all committee member roles on RDA MIW conclude as of the 31st December 2020. The termination of all RDA MIW Committee member roles corresponds to the end of the 3-year current service agreement between RDA MIW and the Department of Infrastructure Transport, Regional Development and Communities.

Should the Commonwealth Minister for Infrastructure Transport, Regional Development and Communities support a new service agreement being implemented, RDA MIW will contact Whitsundays Regional Council just prior to 31st December 2020 seeking for a Council representative to be nominated to the RDA MIW Committee for a further term consistent with the tenure of the new service agreement.

I will seek to leave this Whitsunday Regional Council nomination for a new term on the RDA MIW Committee to you and your council's discretion but with an understanding that Councils nomination as per RDA MIW constitution and operational guidelines must be approved by the Chair of RDA MIW and the Commonwealth Minister for Infrastructure Transport, Regional Development and Communities.

I welcome feedback from you regarding our RDA request and look forward to working with you and the Council as we collaboratively promote and deliver economic development, trade and investment growth in the region. All feedback can be directed to our CEO Mr Robert Cocco - ceo@rdamiw.org.au or 0456 003 449

Yours faithfully,



Darryl Camilleri
Chair – RDA MIW

cc. Cr Jan Clifford, Whitsunday Regional Council
cc. Mr Rod Ferguson, CEO, Whitsunday Regional Council
cc. Mr Norman Garsden, Acting Manager Governance and Administration, Whitsunday Regional Council



11. Corporate Services
11.2 LGAQ ANNUAL CONFERENCE

AUTHOR: David Royston-Jennings - Governance and Legislation Advisor

RESPONSIBLE OFFICER: Jason Bradshaw - Director Corporate Services

OFFICER'S RECOMMENDATION

That Council:

- 1. Submit the following motions to the LGAQ to be considered for inclusion in the LGAQ Annual Conference 2020 Business Papers:**
 - a) That the LGAQ call on the Queensland Government to review the requirements imposed on local governments regarding the publishing of notices in newspapers and consider alternatives, including publishing notices online.**
 - b) That based on the performance of the ECQ at the 2020 Local Government Elections, the LGAQ call for a review of the Local Government Electoral Arrangements including the right for each local government to run the election.**
 - c) That the LGAQ call on the Queensland Government to continue the 'Works 4 Queensland' funding program for a further two years to support local communities in their economic recovery from the COVID-19 Pandemic.**
 - d) That the LGAQ lobby the State Government for a review of the Financial Assistance Grants (FAGs) methodology in conjunction with the Federal Government so that the method of allocation better reflects contemporary local councils and their diverse responsibilities.**
 - e) That the LGAQ call on the State Government to take the lead in resolving any known issues of PFAS contamination that arises from the historical operations of fire stations and where contamination is found in soil or water that the state addresses the contamination and its management.**
- 2. Nominate Mayor Andrew Willcox and Cr XXXX as its delegates to the LGAQ Annual Conference to be held at the Gold Coast.**

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Council are invited to bring forward for discussion motions which relate to the objectives of the Local Government Association of Queensland for consideration at the 2020 LGAQ Annual Conference.

PURPOSE

The purpose of this report is to provide Council with the opportunity to determine what, if any, motions they would like to submit to the LGAQ for consideration at the 2020 LGAQ Annual Conference.

BACKGROUND

The 124th LGAQ Annual Conference will (COVID-19 restrictions notwithstanding) be held from 19-21 October 2020 on the Gold Coast at the Gold Coast Convention Centre. This Conference provides an important opportunity for councils to not only network and learn but also to debate and vote on new policy.

The Annual Conference incorporates the LGAQ's annual general meeting, drawing delegates from all 77 Queensland councils, while representatives of Federal and State governments, business and other sectors always ensure they are among the first to register.

Trade exhibitors at the Annual Conference relish the chance to meet and do business with so many members of Queensland's local government sector, from mayors, councillors and CEOs through to the officers who make councils' big procurement calls.

The event also brings together businesses owned by Queensland's councils, sees the creation of a temporary electronic media facility and gives members a golden opportunity to catch up with colleagues from across the state, take advantage of professional development sessions, and plan for the year ahead.

STATUTORY/COMPLIANCE MATTERS

Council are invited to bring forward for discussion motions which relate to the objectives of the Association or pertaining to matters of common concern to members. Proposed motions are to be submitted no later than COB 10 August 2020. This will allow the Agenda Committee to review all submitted motions and provide a Preliminary Agenda for Member Councils four weeks prior to the commencement of the Conference.

LGAQ will only accept motions using an automated process using the LG Online system. Proposed motions must be supported with succinct but relevant facts and references to inform delegates of the issue Council wishes to raise. It is preferable that matters raised through this process are local government issues, are strategic, relevant to the business of local government and with state-wide impact. Council must also identify the desired outcome of the motion when submitting it to LGAQ.

ANALYSIS

Motions have been prepared for Council's consideration on the following issues:

Title	Publishing of Notes in Newspapers
Motion 1	That the LGAQ call on the Queensland Government to review the requirements imposed on local governments regarding the publishing of notices in newspapers and consider alternatives, including publishing notices online.
Background	Newscorp have recently ceased publishing printed versions of regional newspapers, including the Bowen Independent, Whitsunday Times and Whitsunday Coast Guardian.
Desired Outcome	Council would like to see clear and contemporary legislative requirements for the publication of information and notices which meet current community expectations, maintain transparency and are inclusive.

Title	Electoral Arrangements
Motion 2	That based on the performance of the ECQ at the 2020 Local Government Elections, the LGAQ call for a review of the Local Government Electoral Arrangements including the right for each local government to run the election.
Background	The quadrennial local government elections were held on 28 March 2020. Feedback provided by Whitsunday Regional Council and other Queensland local governments indicate a high level of dissatisfaction with the ECQ's performance.
Desired Outcome	That the right to run elections be returned to local governments.

Title	Works for Queensland
Motion 3	That the LGAQ call on the Queensland Government to continue the 'Works 4 Queensland' funding program for a further two years to support local communities in their economic recovery from the COVID-19 pandemic.
Background	Works for Queensland (W4Q) is a program aimed at supporting Councils to undertake job-creating maintenance and infrastructure projects.
Desired Outcome	That the W4Q program be continued for a further two years to support communities in their economic recovery from the COVID-19 pandemic.

Title	Financial Assistance Grants
Motion 4	That the LGAQ lobby the State Government for a review of the Financial Assistance Grants (FAGs) methodology in conjunction with the Federal Government so that the method of allocation better reflects contemporary local councils and their diverse responsibilities.
Background	The Australian Government has provided almost \$56 billion under the Financial Assistance Grant program to local governments since 1974-75. The Financial Assistance Grant program consists of two components: • a general purpose component which is distributed between the states and territories according to population (i.e. on a per capita basis), and • an identified local road component which is distributed between the states and territories according to fixed historical shares. Both components of the grant are untied in the hands of local government, allowing councils to spend the grants according to local priorities.
Desired Outcome	That the Financial Assistance Grants methodology be reviewed so that the method of allocation better reflects contemporary local councils and their diverse responsibilities.

Title	PFAS
Motion 5	That the LGAQ call on the State Government to take the lead in resolving any known issues of PFAS contamination that arises from the historical operations of fire stations and where contamination is found in soil or water that the state addresses the contamination and its management.
Background	Queensland Fire and Emergency Services (QFES) have, since mid-2016, tested soil and water held in the in-ground water tanks at a number of fire stations, including in Airlie Beach and Proserpine. Testing was conducted to identify the concentration of a range of PFAS in the in-ground water tanks at these locations.
Desired Outcome	That the State Government take the lead in resolving any known issues of PFAS contamination arising from the historical operations of fire stations and, where contamination is found in soil or water, that the State communicates with impacted properties to address the contamination and its management.

Council may also resolve to not submit any motions for potential inclusion of the business paper for the LGAQ's Annual Conference.

2019 Annual Conference

Council submitted five motions for consideration by the LGAQ's Agenda Committee prior to the 2019 Annual Conference. Of these five motions, the following were included in proceedings:

Resolution 53	That the Local Government Association of Queensland call on the Queensland Government to develop a streamlined and practical approach to compliance matters, which: 1. Enables authorised officers to enter a property/dwelling and gather evidence if it is considered that there are genuine safety concerns; and, 2. Allows for less serious and minor compliance related planning and environment offences to be dealt with in a Magistrates Court.
Update	This resolution fell under the portfolios of both Minister Leeanne Enoch & Minister Cameron Dick and the LGAQ sent correspondence to both in December 2019. Unfortunately, a response has not yet been received and the LGAQ are in the process of chasing up their offices.

Resolution 80	That the Local Government Association of Queensland call on the Queensland Government and NBN Co. to ensure that rural, remote and isolated communities are provided with uninterruptable power supplies and/or generators, so that the NBN communication service can continue in the event of a power outage.
Update	LGAQ submitted correspondence to the Office of the Hon. Paul Fletcher MP, Minister for Communications, Cyber Security and the Arts on 20 November 2019. Mr Ryan Bloxsom, the Minister's Chief of Staff, responded to the LGAQ on 17 December 2019. This response acknowledged that the Government had worked with industry to further improve network reliability. This included putting legislation to the Parliament that would facilitate the deployment of temporary towers to provide services in an emergency. These important laws will permit telecommunications companies to better assist communities in times of need.

Resolution 81	That the Local Government Association of Queensland call on the Queensland Government to improve regional and remote mobile and data connections throughout Queensland, addressing telecommunication blackspot locations as a matter of priority, in order to ensure continuous mobile coverage along state highway routes as an issue of safety.
Update	Resolution 81 fell under the portfolios of both Minister Mark Bailey (Transport and Main Roads) and Minister Mick deBrenni (Minister for Housing and Public Works, Minister for Digital Technology, Minister for Sport), who both received correspondence from the LGAQ in December 2019. Minister Bailey responded to LGAQ on 30 January 2020, stating that the installation and maintenance of transmitters is the responsibility of telecommunication providers, and therefore mobile blackspots cannot be managed or mitigated by local governments or TMR. Minister deBrenni responded to LGAQ on 29 January 2020, adding that the Queensland Government is investing \$2.28 million in Round 4 of the Mobile Black Spot Program (MBSP), securing 26 additional mobile base stations for Queensland, and taking the total investment over three rounds to \$20.81 – resulting in 170 new mobile base stations. These base stations cover a wide variety of sites in regional and remote areas, including roads, communities, schools and camping grounds.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.2: Our Leadership partners with government, industry, business and community to deliver positive outcomes.

Strategy 1.2.2: Identify opportunities for alignment between Council's interests and objectives with those of Federal and State Governments.

Financial Implications

Not applicable

Risk Management Implications

Council risks not submitting any motions for consideration at the assembly if it does not resolve on what motions to submit at this Ordinary Meeting.

CONSULTATION

Council's Executive Leadership Team prepared some preliminary suggestions for Council's consideration, which were briefed to the Mayor and Councillors at the 1 July 2020 Briefing Session.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council is invited to consider what, if any, motions it would like to submit to the LGAQ and to confirm those motions to be presented to the LGAQ for consideration.

ATTACHMENTS

N/A

11. Corporate Services
11.3 LEASE - BOWEN HILL - ISLAND FM

AUTHOR: Billie Davis – Senior Commercial Officer
Peter Shuttlewood – EM Procurement, Property & Fleet

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council resolves to authorise the Chief Executive Officer to enter into negotiations and execute a part of land lease with the Island FM at 27 Tynwald Avenue, Bowen (L2 SP171907) in accordance with Section 236(1)(b) and Section 236(1)(c)(vi) of the Local Government Regulation 2012.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Island FM are a community-based service that provide radio services to the Whitsunday Region including Airlie Beach, Bowen, Collinsville and Hamilton Island. They currently have telecommunications equipment on Council's telecommunications tower located at the Bowen Reservoir, 27 Tynwald Avenue Bowen.

PURPOSE

Council are seeking to enter into a formal agreement with Island FM to allow them to continue to broadcast their services to the Whitsunday locality. Island FM's equipment have been on the telecommunications tower for a quite some time without a formal agreement in place therefore exposing Council to risk in the event of damage to the infrastructure. To mitigate Council's risk and to ensure that Island FM have appropriate tenure a formal lease agreement is required to be entered into. As Island FM are a community-based service, Council may offer the lease at a peppercorn rate.

BACKGROUND

Council owns Lot 2 on SP171907 located at 27 Tynwald Avenue, Bowen. The site is enclosed by a locked compound which houses pump stations, reservoirs and storage facilities for Water and Sewerage, which are in current use.

Additionally, the compound contains a newer spun concrete Rocla tower which currently supports a Council microwave link, and some NBN hardware. NBN have now finalised a lease with Council to put up their own communications tower on this site; they will shortly transfer their equipment to it, leaving only the Council microwave dish on the concrete tower.

STATUTORY/COMPLIANCE MATTERS

Section 236(1)(b) of the Local Government Regulation 2012 allows for the disposal of a valuable non-current asset other than by tender or auction, if it is disposed to a community organisation.

Section 236(1)(c)(vi) of the Local Government Regulation 2012 allows for the disposal of a valuable non-current asset other than by tender or auction, as the lease is for a telecommunications tower.

ANALYSIS

It is recommended that Council enter into a lease with Island FM, for a 5-year term at a peppercorn rate as they are a not-for-profit community service.

STRATEGIC IMPACTS

Financial Implications – As Island FM is a not-for-profit community-based service, the lease will be offered at a peppercorn rate therefore Council will not be receiving revenue from this lease arrangement. Financial risk will be transferred by use of insurance and inclusion of indemnity clauses in the lease

Risk Management Implications - Council's risk in relation to entering into this lease agreement with Island FM is low.

Clauses in the lease will further mitigate risk in accordance with damage to the land and infrastructure and mitigate against any liability by requiring appropriate insurance and notification to Council prior to entry onto the property.

Risk relating to electromagnetic radiation and transmission interference is managed through regulation by the Australian Communications and Media Association.

CONSULTATION

Jason Bradshaw – Director Corporate Services
Peter Shuttlewood – EM Procurement, Property & Fleet
Scott Wilkinson - Manager Innovation and Technology
Cathy Parkinson – IT Project Manager

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the *Local Government Act* 2009 or the Staff Code of Conduct.

CONCLUSION

Island FM provide a community radio service that is relied upon the locals of the Whitsunday Region. To ensure that Council is complying with legislation and to reduce Council's risk of not having an agreement in place, it is recommended that a 5-year peppercorn lease be entered into with Island FM.

ATTACHMENTS

Attachment 1 – Site Plan

Attachment 1 – Site Plan



11. Corporate Services

11.4 REGIONAL DEVELOPMENT AUSTRALIA MACKAY – ISAAC AND WHITSUNDAY AGRIBUSINESS FUTURES ALLIANCE PROJECT

AUTHOR: Norm Garsden – Acting Manager, Governance and Administration

RESPONSIBLE OFFICER: Jason Bradshaw – Director, Corporate Services

OFFICER'S RECOMMENDATION

That Council confirm the Chief Operating Officer – Aviation and Tourism to be nominated to represent Whitsunday Regional Council's views to the Regional Development Australia Mackay – Isaac and Whitsunday Agribusiness Futures Alliance Project.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on Wednesday 22 July 2020.

SUMMARY

Mr Craig Turner, Chief Operating Officer – Aviation and Tourism has been invited to be the regional aviation representative on a newly formed Agribusiness Futures Committee. The primary purpose for forming the RDA MIW Agribusiness Futures Alliance Project is to develop the MIW agribusiness industry capacity and capability with a view to increasing productivity, quality assurance, social responsiveness, economic and environmental sustainability in the face of diminishing returns and global competition.

PURPOSE

To provide Council with an opportunity to become involved in the MIW Agribusiness Futures Alliance Project.

BACKGROUND

There is no previous Council decision relating to this matter.

STATUTORY/COMPLIANCE MATTERS

N/A

ANALYSIS

This arose from a cooperative research project with the Cooperative Research Centre for Northern Australia (CRCNA). The project identified and detailed data for supply chains in agriculture, fisheries, aquaculture, horticulture and associated waste streams. This research was intended to inform future decision making and investment in the Mackay-Isaac-Whitsunday region with respect to development and export opportunities for agriculture:

- supporting both diversification and growth in rural business and associated job opportunities;
- supporting rural industry succession and transition, increase innovation and new technology adoption;
- supporting transformational agribusiness and infrastructure development and market MIW agribusiness as a global exemplar built on agile market responsiveness; and

- leveraging GW3's membership of the NQ Alliance for a CRCNA Stage 2 project to gain greater understanding of consumers in domestic and international markets and collaborate across neighbouring regions to increase capacity to deliver to export markets.

The report contained a number of recommendations. Central to the success of implementing most of these recommendations is Recommendation #1: MIW Agribusiness Futures Alliance Project Committee.

STRATEGIC IMPACTS

This Project contributes to:

- Corporate Plan outcome 4.3 – Our agriculture sector is sustainable and enjoys access to strong export and development opportunities; and
- Corporate Plan strategies:
 - 4.3.1 Develop an Agriculture Strategy to facilitate the growth of the agriculture, horticulture and seafood sectors and identify export opportunities;
 - 4.3.4 Partner with primary producers and industry stakeholders to identify opportunities and challenges facing our agriculture, horticulture and seafood sectors.

Participation in the project will have no current budget impact, but future funding needs will be considered when formulating the 2021/22 budget.

CONSULTATION

Mr Robert Cocco – Regional Development Australia Mackay – Isaac and Whitsunday

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

This is an exciting initiative and has the potential to produce benefits for the broader region and developing additional freight opportunities for the Whitsunday Coast Airport directly related to agribusiness within the WCA business revenue mix.

ATTACHMENTS

Attachment 1 - MIW Agribusiness Futures Alliance Project - Briefing Paper

Attachment 1 - MIW Agribusiness Futures Alliance Project - Briefing Paper

MIW AGRIBUSINESS FUTURES ALLIANCE PROJECT BRIEFING PAPER

1. Background

In 2019, members of the GGWA Steering Committee commissioned a MIW Agribusiness Export Supply Chain Mapping Study. The Project Steering Committee comprised:

- Greater Whitsunday Alliance (GW3),
- North Queensland Bulk Ports,
- Regional Development Australia,
- Bowen Gumlu Growers Association,
- Queensland Department of Agriculture and Fisheries.

This was a cooperative research project with the Cooperative Research Centre for Northern Australia (CRCNA).

ACIL Allen was appointed to conduct the Study and the final report was endorsed by CRCNA on 21 January 2020.

The consultants were tasked to identify and detail data for supply chains in agriculture, fisheries, aquaculture, horticulture and associated waste streams. This research aimed to inform future decision making and investment in the Mackay-Isaac-Whitsunday region with respect to development and export opportunities for agriculture.

The final report is available here:

<http://www.greaterwhitsundayalliance.com.au/Publications/MIW%20Agribusiness%20Export%20Supply%20Chain%20Mapping%20Study%20Report%20-%20Jan%202020.pdf>



The study found the region's key strengths are its:

- Solid and diverse base, resulting from a relatively stable climate and good natural resources, making the region capable of producing a variety of different products. This is strengthened by existing and underutilised assets, improving road infrastructure, existence of rail and port access.
- Capacity for growth both within existing commodities as well as for potential in new and related areas.
- Location, between the far North and Southern Queensland making it a key node in the broader supply chain. Many products travel through the region en route to market, making the opportunity to collaborate across neighbouring regions a possibility that can lead to increased scale and scope.

It is these strengths that provide most opportunity for the region.

The report contained a number of recommendations. Central to the success of implementing most of these recommendations is Recommendation #1:

MIW Agribusiness Futures Alliance Project Committee

A collaborative venture to support the MIW region agribusiness sector's growth and development. The members of the venture's committee will contribute to the identification of investment and management actions and seek the resources required to support agribusiness planning, infrastructure and marketing delivery. The committee will adopt a strategic focus on key priority industry sectors and common growth enablers identified in this and other studies.

After further consultation between GGWA Steering Committee members, RDA MIW, Greater Whitsunday Alliance (GW3) and DAF, it is proposed that to progress the findings of the MIW Agribusiness Export Strategy; the Growing Greater Whitsunday Agribusiness Stage 1 Report and other agricultural focused initiatives, that the current Growing Greater Whitsunday Agri-food Committee evolve to oversee a MIW Agribusiness Futures Alliance Project (steered by a regional committee) with a broader mandate for project delivery.

2. MIW Agribusiness Futures Alliance Project Purpose

The **primary purpose** for forming the MIW Agribusiness Futures Alliance Project is to develop the MIW agribusiness industry capacity and capability with a view to increasing productivity, quality assurance, social responsiveness, economic and environmental sustainability in the face of diminishing returns and global competition.

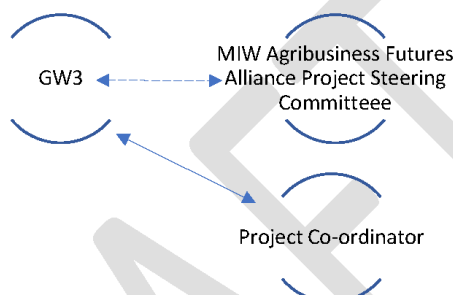
In realising this outcome, the project aims to:

- support both diversification and growth in rural business and associated job opportunities;
- support rural industry succession and transition, increase innovation and new technology adoption;
- support transformational agribusiness and infrastructure development and market MIW agribusiness as a global exemplar built on agile market responsiveness;
- potentially leverage GW3's membership of the NQ Alliance for a CRCNA Stage 2 project to gain greater understanding of consumers in domestic and international markets and collaborate across neighbouring regions to increase capacity to deliver to export markets;

- Support the improvement of MIW agribusinesses and industries to enhance their social licence and environmental stewardship.

3. MIW Agribusiness Futures Alliance Project Proposed Model

Through seeding funding from GW3, and inviting other partners to participate in the project, a project delivery model could follow the following structure, where GW3 is the Host organisation that employs the Project Co-ordinator, and participates in the MIW Agribusiness Futures Alliance Project Steering Committee, with other key stakeholders.



The **MIW Agribusiness Futures Alliance Project Steering Committee** could comprise:

- GWCoM – 1 Rep
- GW3 - 1 Rep
- RDA MIW – 1 Rep
- DAF – 1 Rep
- DNRME – 1 Rep
- DSDMIP – 1 Rep
- TIQ – 1 Rep
- NQBP – 1 Rep
- Ag-Tech industry – 1 Rep
- Sugar Industry / Central Region Sugar Group – 1 Rep
- Horticulture Industry – 1 Rep
- Beef /Grazing Industry / Grains /Broad Acre – 1 Rep
- Aquaculture Industry – 1 Rep
- Regional Airports – 1 Rep
- Greater Whitsunday Food Network – 1 Rep

(Refer to Appendix 2 for the proposed Steering Committee Members.)

The Committee, in time, may also form a Technical Advisory Working Group to support decision making at a more operational and specialist level, and perhaps even establish cluster groups.

4. Financial Commitment

It is envisaged that this project would have at least a three-year lifespan.

GW3 is prepared to fund up to \$300,000 over this 3-year period, and requires support funding from other partners, including RDA, DAF, and the three regional councils (potentially through GWCoM).

Suggested income / expenditure is set out below, as an annual budget, however, the commitment would be the same over 3 years.

WIM Agri futures Project	Annual Figures
INCOME	
GW3	\$ 100,000.00
RDA	\$ 10,000.00
DAF	\$ 30,000.00
DSDMIP	\$ 10,000.00
MRC	\$ 20,000.00
WRC	\$ 20,000.00
IRC	\$ 20,000.00
INCOME TOTAL	\$ 210,000.00
EXPENSES	
Salaries & Wages	
WIM AgriFutures Co-ordinator	\$ 95,000.00
Superannuation	\$ 8,550.00
Staff on-costs	\$ 10,000.00
Operational Expenses	
Computer / IT	\$ 4,500.00
Accounting	\$ 2,000.00
General administration	\$ 2,000.00
Travel, Accommodation and Meals	\$ 20,000.00
Project Delivery Costs	\$ 67,950.00
EXPENSES TOTAL	\$ 210,000.00

As the project delivers value to the region's agribusiness sector, there may be an opportunity to evolve the project into a separate entity that provides services to the sector for a fee, and perhaps even enjoys member contributions.

Other models that the project could be evolved into include:

- The Toowoomba and Surat Basin Enterprise Food Leaders Australia initiative:
<https://www.tsbe.com.au/food-leaders-australia>
- Central Highlands Regional Resources Use Planning Cooperative Limited (CHRRUP):
<https://www.chrrup.org/>
- The Mackay Isaac Whitsunday Healthy Rivers to Reef Partnership -
<https://healthyriverstoreef.org.au/>

5. Next Steps

The next step is to use this briefing paper to engage with the relevant stakeholders, discuss what has been proposed, assess their appetite for the commitment involved, and to get their input as to the governance structure.

The proposal can then evolve into a Memorandum of Understanding, supported by a Governance Structure/Terms of Reference (purpose and structure).

6. Timeframe

To be formalised by mid-2020.

Appendix 1 – Key Priority Actions from ACIL Allen Study

Key priority actions include:

Improved data collection mechanism for informed decision making

Improve agricultural data collation, synthesis and management within the region. Priority should also be given to obtaining access to CSIRO's Transit Model. Assuming a quick establishment phase, data could be collected to inform the next phase decisions of the MIW Agribusiness Futures Committee.

Action owners and partners: GW3, RDA, DAF, Regional Councils

Regional marketing/branding – all products

Design and develop a regional fresh produce brand for domestic and export purposes with focus on the region's natural beauty and other positively associated attributes that are in-line with global mega trends such as sustainable production.

This can be done on a product by product basis or as a broader regional collective. There is likely significant benefit for horticulture and fish and seafood. It is important to align potential branding with market access arrangements to ensure maximum benefit.

The benefits of a regional brand are expected to be smaller for bulk commodities like beef, sugar and crops.

Consideration should also be given to a Northern Australia brand.

Action owners and partners: GW3, RDA, TIQ, DAF, BGGGA, Horticulture Innovation Australia, FRDC, MLA, GRDC

Transport infrastructure

Continue to advocate for a clear prioritised and strategic package of investment in key last mile infrastructure such as road train type 1 or equivalent PBS heavy vehicle access in to, out of and through the MIW region.

Ensure road infrastructure solutions consider appropriate integrated hub transport options to maximise efficient and effective freight road transport and its interconnection with port, sea, air and rail freight transports options. Focus is toward improved freight delivery speed and reducing cost of crops supply and farm inputs between farm gate to market and from input supplier to farm.

Continue to advocate for road upgrades to reduce impact of flooding on freight movement and to decrease travel times for freight transport.

Action owners and partners: GW3, RDA, Regional Councils, DTMR, NQBP

Water Infrastructure

Facilitate strategic and prioritised water storage development and rural best practice irrigation schemes along with the implementation of effective and efficient water use technologies and practices to support rural production growth and diversification.

Priorities of additional water infrastructure include Urannah Dam, Connors River Dam, Stage 2 Burdekin Falls Dam and associated water supply and distribution into MIW region

Consideration should be given to diversification of crops to ensure highest value farm production. This would mitigate products glutting domestic and export markets and ensuring products grown have a dedicated export market with agreed market access protocols.

Action owners and partners: Bowen Collinsville Enterprise, State Govt, Commonwealth National Water Infrastructure Fund

Potential for regional processing

Explore and build collaborative arrangements with commercial operators and other stakeholders with the goal of establishing a future value-added processing capacity in the MIW region.

This should link with the MIW Biofutures Strategy which gives consideration to the circulation of the product streams to drive a value rich environment (including waste streams and lower grade streams returning lower value prices).

Action owners and partners: GW3, RDA, DAF, DSDMIP, Mackay Sugar, NQBP, Local industry groups, TIQ, Wilmar Sugar

Improve horticultural supply chain market access.

Improve market access into high demand global markets ensuring diversified approach (i.e. not just Asian markets) to better manage regional risk.

Market access protocols are the biggest limiter to direct export markets for horticultural products. Northern Australia needs a coordinated approach in conjunction with Horticulture Innovation Australia and the Commonwealth government.

Action owners and partners: GW3, Horticulture Innovation Australia, CRCNA, Commonwealth Government, DAF, BGGGA, TIQ, Austrade

Horticultural supply chain collaboration and coordination

Consider working beyond a local level aligning fruit (e.g. mangoes) with Northern Australia for coordination with tropical fruits and routes to export markets via Cairns.

Further, vegetables for export should explore the potential of supply chain collaboration opportunities with other vegetable exporters further south, who also export via Brisbane. Noting that the region has seasonal advantage in domestic markets but not into Asia.

Action owners and partners: Australian Mango Industry Association (AMIA), Other industry groups, CRCNA, Advance Cairns, Horticulture Innovation Australia, DAF, BGGGA

Fish and seafood

Advocate for a whole of government regulatory review across the full suite of regulation and legislation that impact on commercial fisheries and aquaculture with an aim to streamline and harmonise regulation and legislation at a local, regional and state level to reduce red and green tape. This will increase business confidence, encourage investment and allow businesses to operate nationally.

Within this context, State agencies to consider the benefits of institutionalising the regional presence of full-time DAF officers to support aquaculture business management through legislative approvals and planning processes.

Action owners and partners: GW3, DAF, Other Queensland Government departments, Regional Councils, Commonwealth Government, FRDC, APFA, ABFA

Broadacre cropping

Collaborate with grain production and export supply chains that operate across the Central Queensland and Mackay Isaac Whitsunday regions to create an alliance for increasing scale and improving regional processing opportunities (e.g. CQ Inland Port, Yamala). Grain production and exports operate across CQ and the Mackay Isaac Whitsunday region.

This may also improve containerisation opportunities out of Gladstone.

Identify pulse and grain cropping supply opportunities aligned to aquaculture expansion and directly aquaculture feedstocks. This would include a focus toward additional grains and pulse production supply, processing and storage infrastructure solutions and regional aquaculture feedstock processing infrastructure.

Action owners and partners: GW3, Graincorp, GRDC, CHAA, NQBP, CQ Inland Port, Port of Gladstone

Sugar

Support northern Australia wide completion of a sugar cane industry situational analysis study to verify industry trends, arrangements and constructs with the aim of supporting industry aspirations to deliver a shared industry, supply chain and community vision and strategy to 2050.

Investigate and quantify opportunities for the sugar industry in the use of fallow land area each year to generate additional cropping solutions and increased production returns. This opportunity may include supply of grains and pulse feedstock for aquaculture feed production and supply.

Action owners and partners: SRA, RDA, Canegrowers Qld, Canegrowers Mackay, Australian Cane Farmers Association, ASMC, CRCNA

Sugar Sustainability

Develop skills and training to build capability for existing sugar cane farmers and new entrants to sugar cane farming and to assist with succession planning. New entrants with new ideas can be ideal for the development of additional production from sugarcane and alternative crops.

Action owners and partners: SRA, GW3, RDA, Canegrowers, DAF, ASMC

Beef and cattle

Collaborate with other regional beef and cattle supply chains to create an alliance with CQ and NQ. Beef production, slaughter and export, and cattle production and export operate more widely than just the Mackay Isaac Whitsunday region.

Consideration of any new slaughter facilities or live export arrangements should take into account recent investment and capacity available in neighbouring regions.

Action owners and partners: Agforce, ALFA, MLA, GW3, Advance Cairns, RDA, CHAA, TEL

Appendix 2 - Suggested Steering Committee Members

Organisation or Group	Person/s	Role
Greater Whitsunday Alliance	Kylie Porter	Committee Member
GWCoM	TBC	Committee Member
QDAF	Helen Newell and /or	Deputy Chair
	Paul Wamsley	Committee Member
Department of State Development Manufacturing, Industry and Planning	Nikki Wright	Committee Member
Department of Natural Resources Mines and Energy	Darren Moore	Committee Member
Trade and Investment Queensland	Howard Hayes	Committee Member
Central Region Sugar Group	Paul Schembri	Committee Member
Greater Whitsunday Food Network	Deb McLucas	Committee Member
AgForce Branch President-Central / Beef / Grains	John Baker	Committee Member
Horticulture / Bowen Gumlu Growers	Carl Walker	Committee Member
AgTech / Australian Mango Growers Association	Ben Martin	Committee Member
Australian Prawn Farmers Association	Matt West	Committee Member
North Qld Bulk Ports	Brendan Webb	Committee Member
Regional Airports	Graig Turner	Committee Member
Regional Development Australia – Mackay Isaac Whitsunday	Robert Cocco	Committee Member

Chair to be voted during the first meeting for a 12-month term.

11. Corporate Services

11.5 OPERATIONAL PLAN 2019/20 QUATERLY REVIEW - QUARTER 4

AUTHOR: David Royston-Jennings – Governance and Legislation Advisor

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the Operational Plan 2019/20 quarter four review report.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Council's Operational Plan states how Council will progress the implementation of the 5-year Corporate Plan during the 2019/20 period.

PURPOSE

The Chief Executive Officer must present a written assessment of Council's progress towards implementing the annual Operational Plan at an Ordinary Meeting on at least a quarterly basis.

BACKGROUND

Council initially adopted its 2019/20 Operational Plan at its 13 June 2019 Special Meeting and resolved to amend the document on 13 May 2020.

Council received quarterly reports on the progress of the plan at the following meetings:

Quarter	Review Period	Report Received
Quarter One	1 July 2019 – 30 September 2019	13 November 2019
Quarter Two	1 October 2019 – 31 December 2019	26 February 2020
Quarter Three	1 January 2020 – 31 March 2020	13 May 2020
Quarter Four	1 April 2020 – 30 June 2020	22 July 2020

STATUTORY/COMPLIANCE MATTERS

In accordance with s174(1) of the Local Government Regulation 2012, Council must prepare and adopt an annual Operational Plan for each financial year. S174(3) adds that the Chief Executive Officer must present a written assessment of the Council's progress towards implementing the annual Operational Plan at meetings of Council held at regular intervals of not more than 3 months.

ANALYSIS

In accordance with section 174(3) of the Local Government Regulation 2012, the Chief Executive Officer must present a written assessment of Council's progress towards implementing its annual operational plan at regular intervals of not more than 3 months.

Detailed consultation with the Executive Leadership team was conducted in the preparation of the 2019/2020 Operational Plan to develop strong and accountable KPIs that are relevant and reportable.

Directors and Managers have revised their activities and reported on Key Performance Indicators for the period 1 April 2020 to 30 June 2020.

Council's options are:

Receive the Quarter Four Review Report

If Council is satisfied with the KPI's and performance towards such then no further action is required, other than to adopt the amended Operational Plan and receive the review report.

Do nothing

Council may choose to do nothing and not receive the report. However, there is a legislative requirement for the CEO to prepare a written assessment of progress towards the Operational Plan, and it is implied that Council will formally resolve to receive this report in acknowledgement that this requirement has been fulfilled.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our Leadership engages with the community and provides open, accountable and transparent local government.

Financial Implications

The Operational Plan must be structured within the bounds of the resources available to the Local Government.

Risk Management Implications

This report demonstrates the organisation's performance during the period 1 April 2020 to 30 June 2020 in delivering the annual work program as detailed in the 2019/20 Operational Plan. Quarterly reporting throughout the financial year provides Council with the opportunity to respond more effectively to significant changes in its operating environment, that affect the organisation's capacity to deliver on the actions detailed in its annual Operational Plan.

CONSULTATION

Responsible Officers identified in the Operational Plan 2019/2020.

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

This quarterly review is the final review report on the implementation of the 2019/20 Operational Plan.

ATTACHMENTS

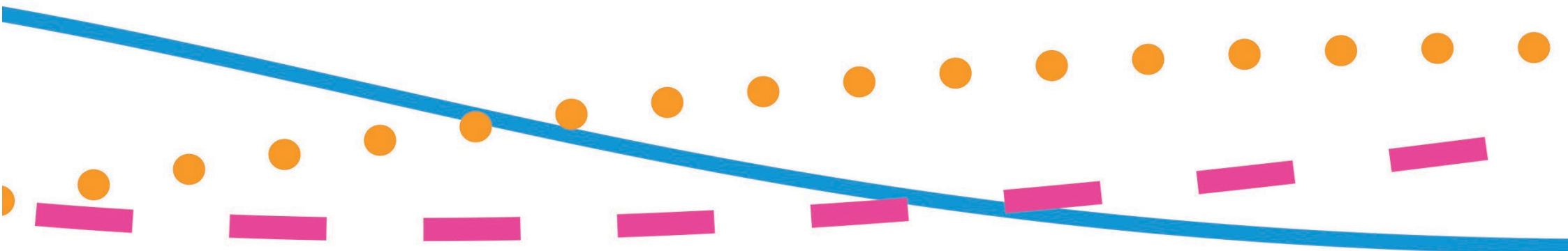
Attachment 1 - Operational Plan 2019/2020 Q4 Quarterly Review

Operational Plan

2019 / 2020

Quarter Four Progress Review

1 April 2020 – 30 June 2020



Contents

Contents.....	2
Introduction	4
Message from the Acting Chief Executive Officer	5
Corporate Plan Progression.....	5
Managing Risks	6
Organisational Performance Measures.....	7
Organisational Structure	8
Office of the CEO	10
Major Projects	11
Communications and Marketing.....	13
Human Resources	16
Workplace Health and Safety.....	18
Economic and Business Development	20
Airports and Commercial Infrastructure	22
Economic Development and Tourism	26
Foxdale Quarry	30
Waste & Recycling Services	32
Water and Sewerage	34
Corporate Services	37
Asset Management.....	38
Project Management Framework	40
Strategic Finance	42
Operational Finance.....	45
Rates	47

Information Management	49
Information Technology	51
Procurement	54
Property and Facilities	56
Fleet Management	59
Legal and Governance.....	61
Strategy and Risk.....	63
Development Services.....	66
Building and Plumbing Assessment.....	67
Development Assessment	69
Health, Environment and Climate	71
Natural Resources	74
Strategic Planning.....	77
Community Services	80
Community Development and Libraries	81
Collinsville Independent Living Facility.....	84
Cultural Heritage	86
Customer Service	88
Recreation Services.....	90
Infrastructure Services	92
Disaster Management.....	93
Roads	95
Stormwater Drainage	97
Parks and Gardens	99
Disaster Recovery.....	101

Introduction

Welcome to the Whitsunday Regional Council's revised 2019/2020 Operational Plan Quarter Four Progress Review.

The Operational Plan sets the year's direction for each of Council's Departments. It outlines the activities and services the organisation will deliver this year towards implementing the objectives of Council's Corporate Plan.

The development of Council's Operational Plan is a legislative requirement under the Local Government Act 2009 and Local Government Regulation 2012. It is one of several key Council documents used to help Council and the community plan for a sustainable future.

While the Corporate Plan sets our strategic direction over the medium term, the Operational Plan outlines the annual steps towards delivering our Corporate Plan.

Council's Budget funds the Operational Plan while Quarterly Reports, such as this document, monitor and report our progress throughout the year.

Council initially adopted its 2019/2020 Operational Plan alongside its annual budget for the financial year at the 13 June 2019 Special Meeting. However, structural changes to the organisation were introduced at the conclusion of quarter 2 and as such, in order to ensure that further quarterly reviews were in accordance with new reporting lines, the Operational Plan was required to be revised to reflect the new working arrangements. As such, the Operational Plan was amended at Council's 13 May 2020 Ordinary Meeting to reflect these changes.

It is noted that further structural changes were made to the organisation at Council's 24 June 2020 Ordinary Meeting, as demonstrated in the organisational structure chart below. However, for reporting purposes, as the structure was not adopted until the end of this quarter this document is modelled on the former structure.



Message from the Chief Executive Officer



I am delighted to have joined Whitsunday Regional Council at such an exciting time and to have the opportunity to reflect on what was an impressive fourth quarter of activity across the Whitsunday region. The last financial year has not been without its challenges but it is clear that this Council has clearly risen to the occasion, as demonstrated by the achievements and efforts documented in this report.

This Operational Plan outlines the services Council has committed to delivering, at what standard, and how our performance will be measured. During the fourth quarter, staff continued striving to achieve the set objectives for the financial year, finalising and progressing a significant number of projects throughout the Whitsundays. This included the Greening & Growing Bowen recycled effluent network upgrade, Works for Queensland projects, and the construction of the new Proserpine Administration Building nearing conclusion.

Crucially, a stand out moment of the last quarter has to be the election of our new term of Council, with three new Councillors being elected to the Whitsunday Regional Council. The Mayor and Councillors undertook the declaration of office prior to Council's post-election meeting on 22 April 2020. Throughout the last few months, the Councillors, new and returned, have participated in an ongoing learning and development program to ensure that all elected members understand their roles, responsibilities and importance of the relationships they have with each other and the organisation.

The new Council has hit the ground running and in its first few months adopted an amended Corporate Plan and new Operational Plan for the 2020-21 financial year, which will ensure the continued success of the Council in getting things done for its residents and ratepayers.

In addition to learning the ropes and setting the broader strategic direction for the organisation over the next 12 months, the new Council has also had to address head on the impacts of the COVID-19 global pandemic and its knock on effect to our local community, Council staff, and the regional economy. Throughout this quarter Council staff have implemented the organisations Business Continuity Plan and utilised technology to come up with innovative solutions to keep Council business running as efficiently and effectively as possible. On 27 May 2020, Council endorsed a COVID-19 Recovery Package to aid local residents and businesses who have experienced hardship as a consequence of the economic downturn resulting from the pandemic. Council will continue to advocate to State and Federal Government for further funding and resources to support our community during these uncertain times.

I look forward to working with the Mayor and Councillors to help Council achieve its vision for the Whitsundays, assist the local community and businesses through the COVID-19 pandemic, and continue delivering positive outcomes for the Region.

Rodney Ferguson
Chief Executive Officer

Corporate Plan Progression

Some of the major objectives that you will see as themes throughout this year's Operational Plan are to:

- Continue to develop strong leadership and a healthy culture that unifies;
- Embrace innovation and organisational change;
- Improved advocacy with stakeholders and other levels of government;
- Improved capacity and capability of the region's air, land and marine transport facilities;
- Enhanced customer experience of Council's facilities and services;
- Growth in the local economy through the implementation of the Economic Development Strategy;
- Improved organisational capability in procurement, contract management, asset management and project management;
- Exercise prudent and sustainable financial management.

Managing Risks

Whitsunday Regional Council recognises risk management is an integral part of good governance and management practice. The Council endorses the Enterprise Risk Management (ERM) model, to effectively manage operational and strategic risks. The ERM approach ensures risk management is performed consistently throughout the organisation, in line with Council's set risk appetite.

Organisational Performance Measures

The Operational Plan is divided up by the organisation's directorate functions. For each function this Operational Plan lists the key projects/targets for the year, including the significant key performance indicators, which enables Council to continue working in accordance with the goals and strategies as outlined in the Corporate Plan:

Governance and Leadership

- Community and stakeholder satisfaction with Council;
- Financial sustainable ratios;
- Number of joint initiatives between Council and government, industry, business and community;
- Number of community engagement initiatives undertaken annually and community satisfaction with process;
- Progress in advocating our strategic priorities to government, industry, business and community;
- Development and implementation of strategies.

Prosperity

- Growth in Gross Regional Product (GRP) and the local economy;
- Growth in population;
- Increased investment in the local economy;
- Development and implementation of strategies.

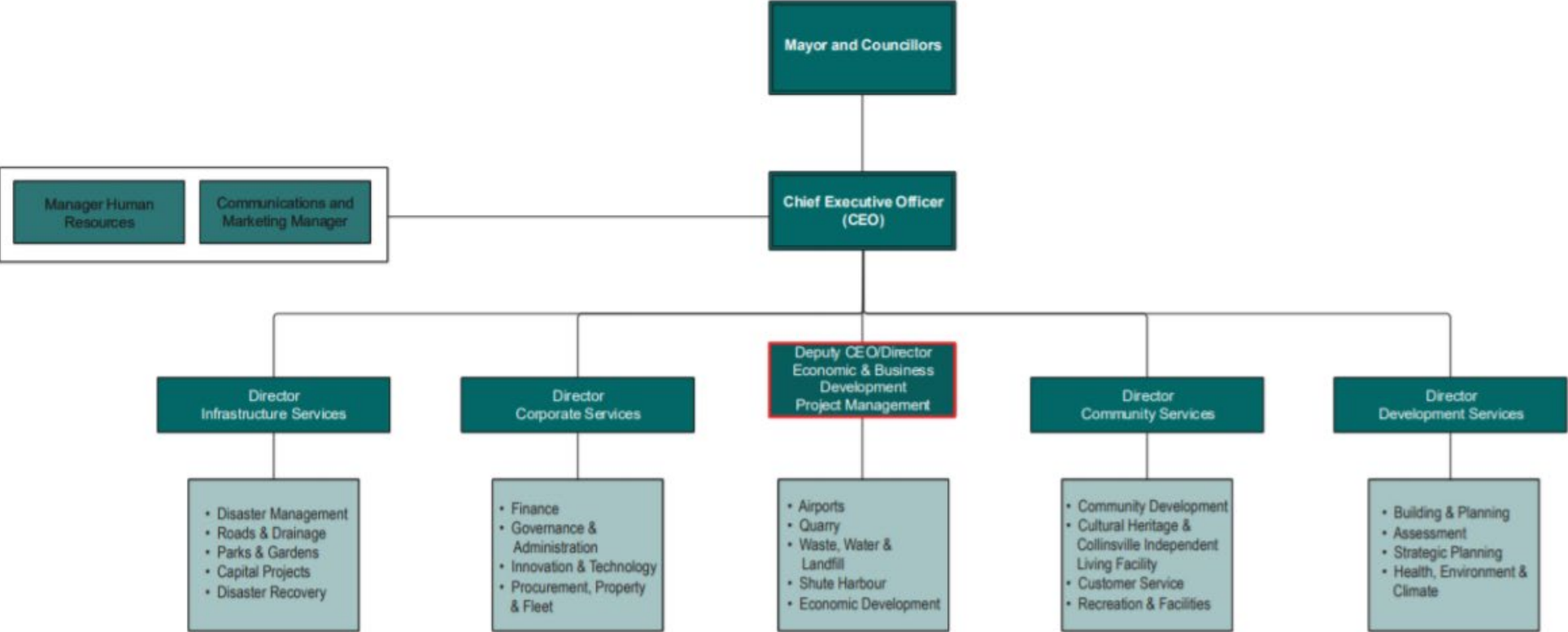
People

- Response to emergencies and natural disasters;
- Community and stakeholder satisfaction with public spaces and facilities;
- Attendance at Council facilitated events.

Place

- Growing and aligning our asset base to meeting community needs and affordability;
- Community and stakeholder satisfaction with our road, water, waste water, marine and air infrastructure and networks;
- Compliance with State and Federal benchmarks and standards;
- Percentage of total capital works completed;
- Percentage of total operating projects completed;
- Development and implementation of strategies.

Organisational Structure (at commencement of Quarter 4 - adopted 11 December 2019)

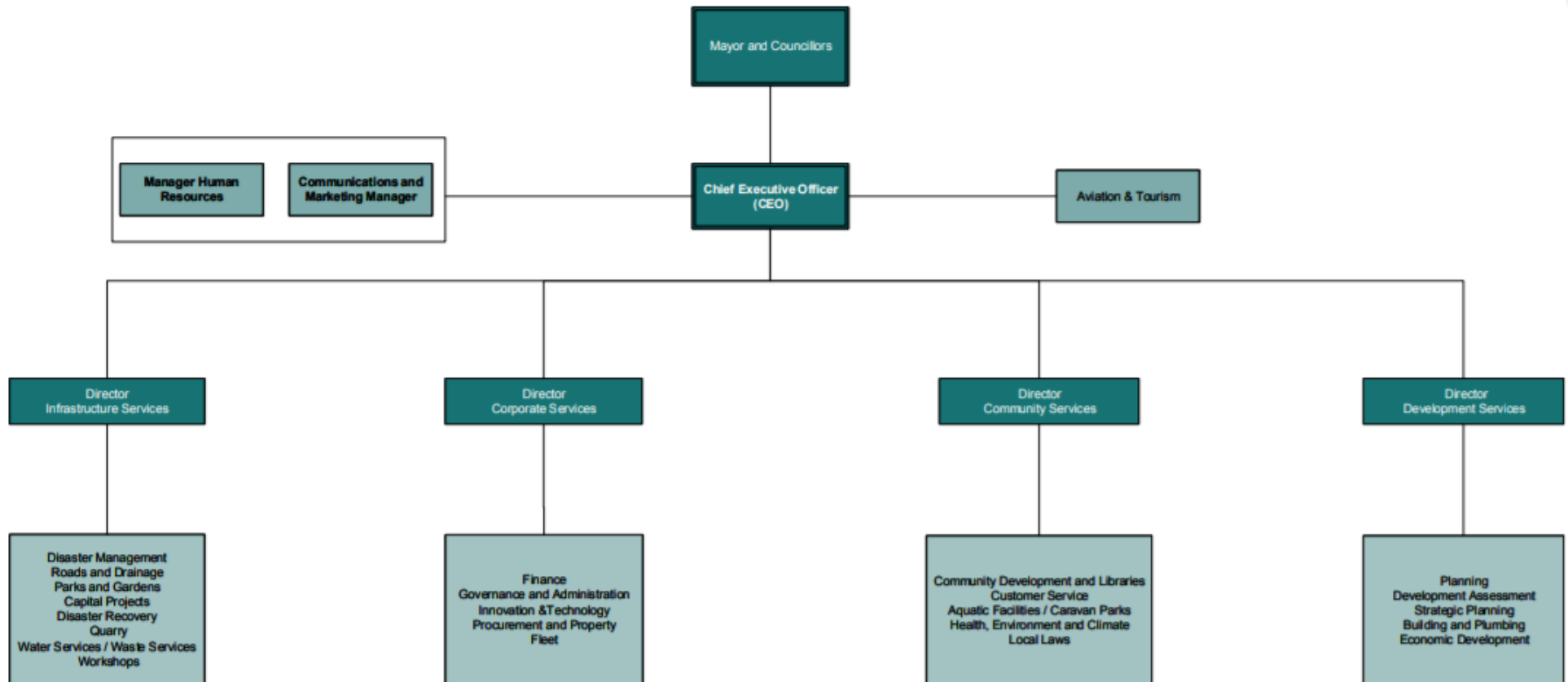


Whitsunday Regional Council Organisational Structure – 2020/2021

Wednesday, June 24, 2020

Organisational

Overview



Office of the Mayor and CEO

Responsible Officer	Chief Executive Officer
Areas of Responsibility	• Major Projects • Communications and Marketing; • Human Resources; • Workplace Health and Safety

Summary for Quarter Four

Communications and Marketing

A busy end to the financial year for the Communications and Marketing team with 2020/21 budget material prepared and Marine Stinger Nets consultation. Public notices and tenders were issued to all local newspapers to notify the public of the following: Abandoned Vehicle Auction; Statutory notice - Call for submissions for proposed development – 583 Gumlu Road, Gumlu; Dog and Cat Registrations – Fees and charges and discount period; Request for Expression of interest – Shute Harbour Marine Commercial Opportunity; Rates concessions – Owner Occupier / Pensioner Remission on Rates; Temporary closure – Dobbins Lane, Proserpine; Notice of Works – Waterson Way Airlie Beach and Notice of Works – Airlie Beach Lagoon carpark. In addition, the following were the highlights from the Communications and Marketing Team for the final quarter: The Whitsunday Coast Airport has flown out of the blocks with new airline partner Alliance Airlines first flight arriving on June 22. The Communications and Marketing Team produced a video featuring Mayor and Councillor's at the arrival celebrations. Premier Anastacia Palaszcuk and Minister Kate Jones visited to announce funding for new flights and video produced; Our Whitsunday monthly update – double page spread in all local newspapers. Articles include new partnership with Alliance Airlines, funding for safety repairs at Bowen Aerodrome, Building Better Regions funding for Collinsville Efficient Resilient Solar Program and Health & Wellbeing workshops, Shute Harbour Marine Terminal EOI, Let's Get Together tourism competition, Council's email subscription service available through the website, Council's new Planning Portal, Dog and Cat Registrations and Pensioner Remission on Rates; Four-week radio campaign commenced in last week of May for four weeks to promote Whitsundays to our close neighbours in Mackay and Townsville for day tripping or weekends away as restrictions continue to be lifted. This campaign also promotes the #lovewhitsundays #ourwhitsunday photo sharing competition being undertaken between Council and Tourism Whitsundays to win a 5 night stay in the Whitsundays. The Comms team produced 3 videos highlighting Bowen, Airlie Beach and Lake Proserpine as places to visit for the 400km radius drive market; Video: Update of Proserpine Main Street upgrade with work now on footpaths between Chapman Street and the Post Office. On the digital and social media front the Comms team produced a record number of videos during the COVID pandemic averaging 3 videos per week over the final quarter plus several internal videos. Our corporate Facebook page end the quarter just short of the significant 10,000 followers total while post engagements are averaging 20,000 per month.

Human Resources and Safety

The Corporate Training Calendar is available on Council's intranet by clicking on the My Training tab. Delivery of training over the last quarter has been affected by the COVID-19 restrictions with several training events postponed, including TAFE training for apprentices. Where possible training programs were delivered through on line programs or video conferencing.

Payroll – The first finalisation of Single Touch Payroll (STP) was conducted successfully and within agreed timeframes. EOFY procedures completed successfully and within agreed timeframes

Recruitment – there was a reduction in recruitment undertaken due to potential impact of COVID-19 on ongoing budgets with internal transfer opportunities utilised in order to optimise internal resources to fill urgent vacancies. There has been a temporary hold on recruitment activities due to the Organisational restructure approved in June 2020

Workplace Health & Safety – Have been systematically working through actions listed from the Workplace Health and Safety audit, with the focus for this quarter to adopt a Safety Strategy that integrates audit findings and creates an overarching link to the quarterly action plans. Safety Strategy and Action Plan were tabled at Executive Leadership Team, Middle Management Group and WHS Steering Committee. Progress on actions has also been reported to Audit and Risk Committee Quarterly action plans created to align with Council's operational plan.

In accordance with the WH&S Mgt System plan the organisation is trending towards compliance with the WHS Management Plan, working on key areas within each workgroup and with a focus around inspections.

Major Projects

Major Project	Responsible Officer	Project Manager	Percentage Complete
IT Enterprise Resource Planning Project – replacing many IT systems & invoking significant change	Director Corporate Services	Director Corporate Services	Project has changed and will be rescoped against new deliverables in the three-year applications roadmap.
TC Debbie Insurance Works	Director Corporate Services	Director Corporate Services	100%
Proserpine Administration Centre	Director Infrastructure Services	Deputy Director Infrastructure Services	87%
Proserpine Entertainment Centre	Director Infrastructure Services	Deputy Director Infrastructure Services	10%
Flagstaff Cultural and Interpretive Centre	Director Infrastructure Services	Deputy Director Infrastructure Services	12%
Water & Waste – Greening & Growing Bowen - Recycled effluent network upgrade	Chief Operating Officer - Whitsunday Water	Manager Major Projects	100%
Water & Waste – Greening & Growing Bowen - Sewerage Treatment Plant Upgrade & Network improvements	Chief Operating Officer - Whitsunday Water	Manager Major Projects	98%
Works for Queensland – Round 2	Director Infrastructure Services	W4Q Project Director	100%
Works for Queensland – Round 3 (2 – Year Project)	Director Infrastructure Services	W4Q Project Director	30%
Airport Terminal	Chief Operating Officer – Aviation and Tourism	Major Projects Program Director	100%
Airlie Foreshore	Deputy Director Infrastructure Services	Major Projects Program Director	100%
Faust Dam Recreational Facility	Deputy Director Infrastructure Services	Major Projects Program Director	80%
Beautiful Bowen	Deputy Director Infrastructure Services	Major Projects Program Director	100%

Communications and Marketing

Responsible Officer	Communications and Marketing Manager
Area Overview	• Management of media relations, website, social media and internal and external corporate newsletter; • Market and promote Whitsunday Regional Council's "brand" through digital and traditional corporate publications, promotional literature, press and electronic advertising, public notices and support to promoting organisational service programs including Council events and celebrations.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Corporate Communications	0	0	722,229	715,965

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Increased participation and registration in the online consultation website Your Say Whitsunday	Communications & Marketing Manager	50%	50%	50%	55%	60%	↑	Numbers to Your Say are consistently increasing making it a valuable engagement tool for new projects.
Produce a minimum of 5 digital staff newsletter per annum covering both indoor and outdoor workforces	Communications & Marketing Manager	100%	100%	100%	100%	100%	↑	Digital staff newsletters are proving effective internal communications tool.
Feedback on staff newsletter reveals high levels of satisfaction with relevance and information.	Communications & Marketing Manager	85%	85%	100%	100%	100%	↑	Staff feedback via emails has been positive.
Website and Social Media attract increasing levels of reach, engagement and interaction demonstrated by Google Analytics.	Communications & Marketing Manager	50%	75%	80%	85%	90%	↑	Our FB audience is growing weekly from 2000 in 2017 to almost 10,000 followers.
Media enquiries are responded to in accordance with approved service standards.	Communications & Marketing Manager	90%	100%	100%	100%	100%	↑	We maintain strong relationships with local Tv, radio and digital media.
Annual Report is prepared and submitted to Council within statutory timeframe.	Communications & Marketing Manager	100%	100%	100%	100%	100%	•••	N/A

Produce monthly Council Community Update newsletter to appear in all local print media	Communications & Marketing Manager	100%	100%	100%	100%	100%	↑	Each month 3 versions produced to target Bowen, Proserpine, Airlie/Cannonvale audience.
Development of a wide range of Council external branding campaigns and videos aimed at engaging, informing and creating improved relationship between Whitsunday Regional Council and our community.	Communications & Marketing Manager	100%	100%	100%	100%	100%	↑	90% of our video content now produced in-house and engagement levels are high.

Legend:

↑ On Target

↓ Below Target

☑ Completed

⋯ Reporting not required this quarter

Human Resources

Responsible Officer	Manager Human Resources
Area Overview	• Workforce planning, attraction, job analysis, retention, succession planning, organisational review, recruitment, induction orientation, probation and separation; • Performance appraisal, reward and recognition, counselling and discipline; • Training needs assessment, program acquisition and delivery; • Employee engagement and wellbeing, Industrial relations; • Personnel entitlement records, timesheet management, Awards and allowances, payroll operation, deductions and remittals; • Application and recovery of workforce overheads.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Human Resources Management	211,747	214,020	2,112,017	1,937,963
	Employee On costs & Recoveries	148,565	161,635	1,132,660	1,432,516
Capital Budget	Human Resources Management			N/A	

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Corporate training calendar delivered	Manager Human Resources	On-going	↑	↑	↑	↑	On-going	Calendar continues to be updated on the intranet as additions or changes occur.
Payroll completed fortnightly in agreed timeframes	Manager Human Resources	On-going	↑	↑	↑	↑	↑	On Target
Delivery of Culture Development Plan	Manager Human Resources	Action completed as per agreed plan	⋯	⋯	⋯	⋯	⋯	Reporting not required this quarter.
Recruitment completed within agreed timeframes	Manager Human Resources	Within 37 days from approval to offer, due to changes in process involving functional capacity evaluations for external roles	↑	↓	↓	↑	↑	Average days to recruit for Q4 26.8 days.
Legend: ↑ On Target ↓ Below Target ☑ Completed ⋯ Reporting not required this quarter								

Workplace Health and Safety

Responsible Officer	Manager Human Resources
Area Overview	• Strive to achieve the highest standard of Work Health and Safety, by implementing “Safe Plan” and engaging all workers to adopt “best practice” principles; • Develop a safety training program to ensure workers are provided with the required skill sets and Council is compliant with legislative; • Identify areas of significant risk and adopt strategies to implement and monitor acceptable controls; • Establish, effective early intervention and return to work programs to minimise the impact of operations.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Workplace Health & Safety Operations	0	0	615,696	578,912
	Workers Compensation & Rehabilitation	Costs are included within the above Workplace Health & Safety Operations costs			
Capital Budget	Workplace Health & Safety	N/A			

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Performance in accordance with the Workplace Health and Safety Management System Plan 2019/20	Manager Human Resources	Achievement of Plan	Review plan based on Audit findings	↑	↑	↑	↑	On Target
2019 Workplace Health and Safety Audit	Manager Human Resources	≥ 70% compliance	External Audit 61%	••	••	••	••	Progress is being made on improvements that are flowing from the audit, with a focus not only on systems and processes but working on the safety culture of the organisation. Council's Audit & Risk Committee are receiving regular updates on Council's progress towards implementing recommendations arising from the audit.
Legend: ↑ On Target ↓ Below Target ☑ Completed •• Reporting not required this quarter								

Economic and Business Development

Responsible Officer

Deputy CEO / Director Economic and Business Development

Areas of Responsibility

- Aeronautical and Commercial Infrastructure;
- Economic & Business Development
- Foxdale Quarry;
- Waste and Recycling Services;
- Water and Sewerage.

Summary for Quarter Three

Water & Sewerage

At the completion of the 19/20 financial year, the construction of the new Bowen Sewerage Treatment Plant (BSTP) continued to be a high priority with construction completion on site of the entire treatments system. The project is now midst process optimisation stage and landscaping works onsite. The onsite works are currently on target to achieve completion in July 2020, with optimisation of the plant continuing across a 6 month period.

Across the capital works program, Whitsunday Water has expended \$26.1M in Capital expenditure in the financial year, which was spread over a number of Water and Sewage projects throughout the region. The works in Q4 that have progressed on ground and continue to progress were the Proserpine Water Treatment Plant – Transfer Water Pump Station and Generator Facility, Cannonvale Bulk Potable Water Pipeline and the Cannonvale Sewer Pump Station 1 Upgrade.

Whitsunday Water is continuing to improve on aspects of its forecasting model to enable a higher-level understanding of the effect of demand modelling on the business units financial position. WW's aim is to complete LTFF, adopting business driver principals to enable community and council to understand the influence of water pricing and threshold decisions on demand. Empowering the community and Council with scenario forecasting will demonstrate how business decisions will affect the businesses ability to achieve full cost recovery.

Waste & Recycling Services

Recruitment to the positions of the Manager Waste and Recycling, and Waste and Recycling Management Officer was completed in April. Grant funding of \$224,323 was approved in May through the Regional Recycling Transport Assistance Program for the recycling of concrete from the Bowen landfill facility, and the introduction of a household battery recycling program. Fluorescent Tube recycling was introduced at the Cannonvale Transfer Station in June.

Foxdale Quarry

During quarter four the Foxdale quarry worked towards establishing the true output capacity of the upgraded crushing plant and re-establishing quarry sales stock piles of material. Most bottle necks have now been ironed out of the crushing train and the crusher is now beginning to perform consistently and most importantly reliably. The quarry has received excellent feedback with regards to the quality of material the crushing plant is now producing from customers. The crushing plant is now able to consistently produce materials that meets or exceeds NATA and TMR quality requirements. Foxdale Quarry produced a total of 47,143 tonnes of material during Q4 and achieved 39,099 tonnes of sales during Q4. This is an excellent outcome as production and sales have been hampered by continuing wet weather spells which have delayed production and reduced potential sales for works in progress.

During the past twelve months the quarry achieved the completion of the crusher upgrade program with the installation of the primary jaw crushing unit. During all the crusher upgrades, the quarry has managed to balance and maintain production of materials for sales without having to rely on a secondary contract crushing unit to substitute production. All stock piles of materials reduced during the crusher construction last year have now been replenished and the quarry is holding above average stock levels.

The quarry has completed production of all median and large armour rock required for the Shute Harbour project. Over 60% of the mud displacement and core rock production has been achieved. There is currently no further stock pile room remaining at the quarry for production and storage of small armour rock.

Aeronautical & Commercial Infrastructure

Whitsunday Coast Airport - During Q4 all aeronautical and terminal operations were suspended due to the impact of COVID-19. As at the 28th of March 2020 all RPT aircraft temporarily ceased operations and at this time all terminal stakeholder revenues were also put on hold until RPT flights resumed. The first flight back into the WCA was on Wednesday the 17th of June. Flights from Brisbane to Whitsunday Coast were re-instated with Jetstar and Alliance from this date, with Virgin re-starting as at 2nd of July.

Shute Harbour - Commercial planning for the business and revenue model has commenced with the engagement of AECOM consultancy. There have been three meetings with AECOM to provide data and to discuss the historical performance of Shute Harbour. A cruise ship business case has been completed to look at opportunities for this tourism segment to utilise the Shute Harbour Marine Terminal. Noted that this will be one of the last segments to rebound from COVID-19. An EOI document was issued on the 25th of June. The EOI process was undertaken to allow for the investigation for all commercial opportunities that may be possible from the Shute Harbour Marine Facility.

Economic Development

Quarter 4 has seen continued effort in activities to support local business and industry in adjusting and responding to the COVID-19 crisis including the establishment/involvement in a number of Economic recovery groups and development of action plans and regional priorities lists to map a path to recovery. Existing EDS actions and projects have continued to progress with minimal disruption with the stronger departmental focus on stakeholder engagement and advocacy for private sector and government investment continuing to be adopted. The first 'Quarterly economic update' was presented to council which is hoped to create a mechanism toward greater awareness of the changes occurring in the local economy and provide a data-driven basis future economic decision making and project selection.

Airports and Commercial Infrastructure

Responsible Officer	Chief Operating Officer Aviation and Tourism
Area Overview	• Driving sustainable passenger numbers growth to the region through the Whitsunday Coast Airport; • Providing a variety of destinations and schedules for airport users; • Ensuring appropriate infrastructure is provided to facilitate passenger growth and expanded aircraft schedules and type; • Ensuring WCA has the financial capacity to maintain, operate and develop appropriate infrastructure; • To operate and maintain all airports in full compliance with its regulatory obligations; • To investigate any potential opportunities to attract users to the airport that will add value to the airport facility and/or region; • Respond to the aeronautical needs of the community by providing appropriate airport facilities; • Operations, Maintenance, Development of Shute Harbour; • Provide to Council a sustainable dividend for Commercial activities; • A formal commercial service level agreement (including business plans) with Council.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$	Proposed dividend to Council
Operational Budget	Whitsunday Coast Airport	5,708,623	7,472,835	7,884,534	11,773,121	Nil
	Shute Harbour Transit Facilities	183,311	306,254	933,018	1,294,216	Nil
Capital Budget	Whitsunday Coast Airport	1,905,000	1,905,000	2,075,699	1,956,775	N/A
	Shute Harbour Transit Facilities	14,320,212	122,943	31,495	165,782	N/A

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Increase in aeronautical revenue over previous year (2018/2019)	Chief Operating Officer – Aviation and Tourism	10%	4%	3.2%	0%	0%		NIL increase of revenue for Q4 due to COVID.
Increase in non-aeronautical revenue over previous year (2018/2019)	Chief Operating Officer – Aviation and Tourism	5%	16%	.1%	0%	0%		NIL increase of revenue for Q4 due to COVID.
Operational costs of airport, including terminals, to remain within budget	Chief Operating Officer – Aviation and Tourism	95%	100%	100%	100%	100%		Completed
Compliance - Number of safety and security alerts issued during Civil Aviation Safety Authority and Office of Transport Security surveillance activity	Chief Operating Officer – Aviation and Tourism	0	0	100%	100%	100%		Completed
Development projects progressed on time and within budget	Chief Operating Officer – Aviation and Tourism	95%	100%	100%	100%	100%		Completed

Annual maintenance of all facilities completed according to approved schedule, on time and within budget	Chief Operating Officer – Aviation and Tourism	100%	100%	100%	100%	100%	☑	Completed
Active participation in Shute Harbour Project Group	Chief Operating Officer – Aviation and Tourism	Missing no more than 2 meetings	Missing no more than 2 meetings	1	Missing no more than 2 meetings	Missing no more than 2 meetings	☑	Completed

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Economic Development and Tourism

Responsible Officer	Project Coordinator – Regional Skills Investment Strategy
Area Overview	• Mayor and Councillor and ED interaction at Government and regional levels, partnerships with local and peak organisations and representation on regional and industry bodies; • Advocacy with international investors.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Economic Development	237,700	237,700	2,999,155	2,584,853
	Industry Partnerships			N/A	
Capital Budget	Economic Development			N/A	

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Implementation of Actions for the Economic Development Strategy as agreed by EDAC for the year ended 30 June 2020	Project Coordinator – Regional Skills Investment Strategy	100%	10%	15%	10%	15%	↑	Last EDAC meeting held 15/11/19, only relevant EDS item related to Adani SIMS which is now complete. Since last EDAC, a series (4) of Economic Development Tactical Action Group (TAG) meetings have been held at the direction of the former CEO and more recently the short-term focus has shifted through the implementation of the Economic Recovery group/taskforce groups to address actions required to address the economic implications of the COVID19 crisis. Of the 88 EDS actions in place after the 2019 review, 24 are complete, 33 are in progress, 19 Not yet started and 12 are on hold with 18 months left to deliver the strategy. A further review of the EDS is required as a number of items have changed or may change under new economic conditions. Additionally, through assistance provided during the review of the current Corporate plan, a level of disconnect has been noted between the EDS and Corporate Plan Prosperity objectives that will be improved in future strategic plan revisions.

Develop business cases for top 6 projects identified as game changer projects in the EDS during 2019/20 which can be updated or adapted when funding opportunities arise

**Project Coordinator –
Regional Skills
Investment Strategy**

\$6M

\$15.5M

\$11.1M

\$0

\$0



No new business cases finalised in Q4 following realignment from restructure. Delivery of Regional Blueprint projections and Whitsunday Trails Concept Plan is due to be finalised early in next quarter, with the Whitsunday trails stage 1 project expected to have initial cost budget of \$1.8m. Significant in-kind contribution and development of advocacy material completed toward development of Launch Whitsundays partnership project which is expected to be a \$3-5 million-dollar project.

Scope developed for business case /concept planning for WMCE revision/Superyacht strategy, Regional Food Branding, WCA Logistics which are expected to be briefed to council in next quarter.

Implementation of the Major Festivals and Events Attraction Strategy for the year ended 30 June 2020

**Project Coordinator –
Regional Skills
Investment Strategy**

\$300K funding linked to KPIs for 4-6 identified events

\$145,500 allocated for 7 events

\$256k YTD allocated for 8 events

NA

NA



Delivery of the Major Festivals and Events attraction strategy and resources was assigned to the Communities team as part of the Organisational restructure implemented Dec 2019.

With the COVID19 crisis significantly impacting the Events industry, the Economic development department has continued to provide support to key events and stakeholders in connecting with available support and planning for future events when they are able to resume.

Demonstrated consultation and engagement with key industry and business regarding Economic Development of the Region

**Project Coordinator –
Regional Skills
Investment Strategy**

Quarterly activity reporting including participation rates

15%

15%

22%

25%



Local and Regional Business, Industry and Government stakeholders have been engaged extensively with Business support, external relations and project support, investment attraction and advocacy now a key function of Economic Development activities. Q4 has seen strong focus on contact with local business during COVID crisis to connect with available stimulus and offer business wellbeing support where possible.

Stakeholder meetings with TW, BT&B, Chambers, BCE, DIG, BGGA, LCLN, MIW State and Federal government agencies have been attended regularly to promote WRC positions on Economic priorities.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Foxdale Quarry

Responsible Officer	Manager Quarry
Area Overview	- The Foxdale quarry's predominant role is to produce and meet the quarry product needs of Council's road infrastructure maintenance and construction operations; - To provide external client base quality quarry construction materials and in turn provide Council a return on investment as the external client base keeps the quarry operations focused as a commercial entity.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$	Proposed dividend to Council
Operational Budget	Quarry Operations	3,704,088	3,265,608	4,016,609	3,807,020	As per Dividend Policy
Capital Budget	Quarry Operations	-	-	60,946	60,946	-

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Finalise the Quarry crushing plant upgrade - installation of additional new crushing plant and equipment to increase the daily production capability to over 1,000 tonnes per day output.	Manager Quarry	100%	100%	100%	100%	100%	☑	The Upgrade of the crushing plant is now complete and full crushing potential achieved.
Following implementation of new crushing plant and equipment, re-establish pre-existing relationships with local concrete batch plants with a view of returning to preferred supplier status.	Manager Quarry	75%	100%	100%	100%	100%	☑	The quarry has established an excellent relationship with the local concrete batch plant is Proserpine and is currently their preferred supplier of concrete aggregate for both their Proserpine and Bowen batch plants.
Crush, establish and maintain minimum stockpiles balances to align with product peak demand periods in advance of the wet season.	Manager Quarry	100%	25%	75%	100%	100%	☑	The quarry has managed to establish stock piles of all materials that exceed minimum preferred stock levels.
To operate as a commercially focussed entity and aim to meet client expectation (both internal and external). Focus for the quarry to continue to generate a profit to ensure its ongoing validity.	Manager Quarry	June 2020	25%	50%	75%	100%	☑	The quarry has substantially increased sales in the commercial sector and exceeded overall sales volumes in comparison to 2019.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Waste & Recycling Services

Responsible Officer	Manager Waste & Recycling Services
Area Overview	- Collection, recycling and disposal of domestic waste, landfill management, environmental management; - Construction and upgrade of waste management infrastructure and facilities.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$	Proposed Dividend to Council
Operational Budget	Waste Management	-	8,635	1,035,883	977,318	Nil
	Refuse Tips and Transfer Stations	3,077,263	2,995,422	4,490,236	4,360,683	Nil
	Waste Management Domestic Refuse Collection	4,963,574	4,997,279	2,546,388	2,307,629	Nil
Capital Budget	Waste Management	97,268	69,720	1,352,524	1,352,522	Nil

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Customer Service Requests resolved within the target timeframes.	Manager Waste & Recycling Services	90%	98%	98%	98%	99%	↑	411 CRMS Received in Q4.
Compliance with Environmental Licence conditions and any DES requirements arising from Environmental Inspections.	Manager Waste & Recycling Services	100%	25%	25%	40%	75%	↓	Stormwater and Leachate Management Plans developed. Project planning for required infrastructure to achieve outcomes in 20/21 FY.
Delivery of Capital Works Program.	Manager Waste & Recycling Services	100%	100%	0%	100%	100%	☑	All projects complete.
Achieve annual landfill waste diversion of 20% for 2019-2020 period.	Manager Waste & Recycling Services	20%	22%	23%	23%	26%	↑	Q4 26% diversion from landfill.
Develop a Waste Collection Policy.	Manager Waste & Recycling Services	100%	0%	10%	75%	75%	↓	On hold – to be developed in line with RFT for Waste Collections.
Develop a Leachate Management Strategy.	Manager Waste & Recycling Services	100%	25%	40%	50%	75%	↓	Project planning for required infrastructure in progress; to be included in final plan.
Review Waste Management Strategy.	Manager Waste & Recycling Services	100%	20%	30%	30%	30%	↓	Discussions with Regional Waste Managers Group to consider Regional strategic approach.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Water and Sewerage

Responsible Officer	Chief Operating Officer Whitsunday Water
Area Overview	• Sewerage Operations, waste treatment, collection and reticulation; • Scheduled and reactive maintenance to maintain the sewerage network serviceable; • Construction and upgrade of sewerage infrastructure and facilities; • Water treatment, distribution and reticulation; • Scheduled and reactive maintenance to maintain the water supply network serviceable; • Construction and upgrade of water supply infrastructure and facilities.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$	Proposed Dividend to Council
Operational Budget	Sewerage Operations	16,944,110	24,413,064	18,594,690	16,358,068	As per Dividend Policy
	Water Supply Operations	18,635,858	20,177,308	26,157,866	20,268,764	As per Dividend Policy
Capital Budget	Sewerage Operations	5,524,512	7,179,188	18,386,312	16,154,324	
	Water Supply Operations	619,301	619,302	9,902,867	9,499,907	

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 31 March 2019
Compliance with Customer Service Standards.	COO Whitsunday Water	95%	95%	100%	99%	98%	↑	On Target
Compliance with Drinking Water Quality Management Plans; samples meet ADWG.	COO Whitsunday Water	100%	100%	100%	100%	100%	↑	On Target
Compliance with Environmental Licence conditions; no offences received.	COO Whitsunday Water	100%	99%	100%	97%	93%	↓	8 bypass occurrences at Bowen STP during commissioning by contractor.
Delivery of Capital Works Program on time and within budget.	COO Whitsunday Water	90%	31%	16%	13%	92%	↑	Total of 92% for 2019/20 FY. 46 projects out of the targeted 50 projects completed in 2019/20 FY.
2019-20 Capital works planning program in place with project briefs & detailed description statements (BID) in place.	COO Whitsunday Water	March 2020	25%	40%	100%	100%	✓	Complete

Network master plans updated for water, sewerage and recycled water networks to meet region's needs.	COO Whitsunday Water	June 2020	50%	75%	99%	100%	☑	Complete
Feasibility planning for Dalrymple Point Sewer completed.	COO Whitsunday Water	June 2020	100%	100%	100%	100%	☑	Complete
Detailed design for Cannonvale Bulk Water Pipeline Upgrade Project completed.	COO Whitsunday Water	March 2020	95%	100%	100%	100%	☑	Design Complete.
Asset renewal priority annual programs (i.e. Sewer relining, Unlined CI Fitting replacement, switchboards, pumps, bores and meter replacement).	COO Whitsunday Water	March 2020	25%	50%	75%	90%	↓	Project Completion impacted from COVID restrictions
Compliance with Service Indicators as detailed in the Whitsunday Regional Water and Waste Annual Performance Plan 2019-2020.	COO Whitsunday Water	June 2020	N/A	N/A	N/A	75%	↑	On Target – Results published in July

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Corporate Services

Responsible Officer	Director Corporate Services
Areas of Responsibility	• Asset Management; • Rates; • Strategic and Operational Finance; • Fleet Mangement; • Information Management; • Information Technology; • Legal and Governance; • Procurement; • Property and Facilities Management; • Strategy and Risk.

Summary for Quarter Four

During this quarter, Corporate Services has strived to continue business as usual for the organisation through the provision of technological and innovative solutions during the COVID-19 pandemic.

As well as working hard to keep current operations running as smoothly and efficiently as possible under unusual circumstances and restricted conditions, Corporate Services has been focused on the future of the organisation by facilitating the 20/21 annual budget process and providing an induction to the newly elected term of Council.

Throughout this quarter, Corporate has also progressed working towards an integrated planning and reporting framework for the organisation by working with colleagues across the organisation to prepare an amended Corporate Plan and new Operational Plan for 20/21 which are consistent with the budget. These two vital documents were adopted by Council at Council's 10 June and 24 June Ordinary Meeting's respectively.

Asset Management

Responsible Officer	Project Management and Asset Coordinator
Area Overview	• Lead the development and implementation of Council's strategic asset management; • Continuous improvement of enterprise asset management systems, including asset accounting, asset register, valuations, renewal projections and provision of in-field asset management tools; • Capital recognition of contributed, new and changed assets, and; • Preparation of appropriate asset financial information in accordance with the Australian Accounting Standards, relevant Local Government legislation, regulation and Council policy..

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Asset Management	0	0	338,225	353,604
Capital Budget	Asset Management	0	0	2,372,191	1,963,737

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Implementation of the Asset Management Strategy	Project Management and Asset Coordinator	95% of Annual Plan Completed	100%	100%	100%	100%	☑	Completed - to be reviewed with ELT in August 2020.
Assist the ERP project by leading the development of corporate asset management capability and processes within the ERP and business processes	Project Management and Asset Coordinator	June 2020	25%	50%	50%	n/a	⋯	Implementation of the asset management module within the new ERP has been put on hold.
Annual review of Strategic Asset Management Plan	Project Management and Asset Coordinator	June 2020	25%	50%	50%	75%	↓	Sent out for review and to be reviewed with new ELT in August 2020.
Capital works projects capitalised within three months from completion of the project	Project Management and Asset Coordinator	100%	25%	50%	75%	100%	☑	Record Capitalisation Year.
Asset Management Leadership Advisory Group meetings agendas and business papers are delivered to Members within required timeframes with at least 10 meeting held over the year.	Project Management and Asset Coordinator	100%	25%	33%	33%	n/a	⋯	AMLAG has been temporarily placed on hold until a review of the asset management process has been completed.
Valuation of Council's assets, in compliance with the Valuation Plan and preparation plan for the Annual Financial Statements	Project Management and Asset Coordinator	June 2020	25%	50%	75%	100%	☑	Indexation checks in line with policy have been performed.
Outstanding customer service	Project Management and Asset Coordinator	90% CRMs resolved on time	25%	50%	100%	100%	☑	All Customer Service conducted within the Asset and Project Management agreed service standards.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Project Management Framework

Responsible Officer	Project Management and Asset Coordinator
Area Overview	- Lead the improvement and implementation of the organisational Project Management Framework - Provide appropriate project reorting to the organisation and the Council, and; - Provide training and professional development to enhance Council's skills and ability in project management

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Asset and Project Management Administration			N/A	
Capital Budget			N/A		

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Implement the organisational Project Management Framework with all projects reporting via agreed reporting tools.	Project Management and Asset Coordinator	Full implementation by 31 July 2019	100%	-	100%	100%	☑	Completed - to be reviewed with ELT in August 2020.
Provide appropriate project report to Council at least quarterly.	Project Management and Asset Coordinator	At least 4 reports provided	25%	100%	75%	n/a	⬢⬢	Put on hold with a review with new ELT in August 2020.
Deliver project management training to all Project Managers.	Project Management and Asset Coordinator	31 July 2019	50%	50%	50%	n/a	⬢⬢	Put on hold pending review with new ELT in August 2020.
Work with the ERP project team to embed the project management framework into the ERP solution.	Project Management and Asset Coordinator	31 July 2020	25%	25%	25%	n/a	⬢⬢	Implementation of the asset management module within the new ERP has been put on hold.
Outstanding customer service.	Project Management and Asset Coordinator	90% CRMs resolved on time	25%	50%	100%	100%	☑	All Customer Service conducted within the Asset and Project Management agreed service standards.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Strategic Finance

Responsible Officer	Manager Financial Services / Chief Financial Officer
Area Overview	• Preparation of Monthly and Annual Financial statements, statutory reports and returns to regulatory bodies, liaison with internal and external audit; • Compilation of Budgets and related documents, and quarterly reviews thereof, formulation of fees & charges formulation, monthly and annual reporting; • Securing & managing short and long-term financing facilities; • Reporting of operational and financial activity to operational departments, analysis of financial performance and special investigations of business performance.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Strategic Finance	0	0	604,561	598,302
Capital Budget			N/A		

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
2020/21 Budget formulation process documented, approved by the Mayor and Councillors, scheduled, communicated to Councillors and managers and initiated.	Manager Financial Services / Chief Financial Officer	March 2020	N/A	N/A	✓	Completed	✓	Completed
Budget for 2020/21, including Long term Financial Plan (LTFF), and related documents presented to Council for adoption.	Manager Financial Services / Chief Financial Officer	June 2020	N/A	N/A	••	✓	✓	Special Meeting on 15 July 2020 to adopt budget for 2020/21.
Preparation of the Financial Statements for audit by prescribed date (in accordance with the External Audit Plan).	Manager Financial Services / Chief Financial Officer	100%	N/A	N/A	••	N/A	↑	On target to complete within Audit Plan (August 2020).
Preparation of the monthly financial statements for whole of Council.	Manager Financial Services / Chief Financial Officer	Within 30 days of month-end	100%	100%	100%	100%	✓	Completed
Council's liquid assets (cash, on call deposits, short term funding facilities) is maintained at or around three months operational working capital.	Manager Financial Services / Chief Financial Officer	100%	100%	100%	100%	100%	✓	Completed

Council's financial activities comply with all legislative requirements.	Manager Financial Services / Chief Financial Officer	100%	100%	100%	100%	100%	☑	Completed
Quarterly budget reviews are competed and adopted by Council.	Manager Financial Services / Chief Financial Officer	Within 60 days of end of quarter	N/A	N/A	☑	Q3 Completed	☑	Completed
Active participation in Audit & Risk Committee.	Manager Financial Services / Chief Financial Officer	100%	100%	100%	100%	100%	☑	Completed

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Operational Finance

Responsible Officer	Team Leader Operational Accounting
Program Overview	Provision of Operational Finance activities including taxation, insurances, cash management, accounts payable and accounts receivable.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Finance Operations	5,287,219	5,300,122	15,663,512	15,841,112
	Insurance	8,266,000	8,266,000	1,977,787	2,290,020
Capital Budget	N/A				

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Procurement of insurance policies to sufficiently mitigate Council's risks	Team Leader Operational Accounting	Adequate insurance coverage procured by 30 June 2019	100%	100%	100%	100%	☑	Completed
Complete monthly general ledger reconciliations and audit controls monthly	Team Leader Operational Accounting	100% complete each month	100%	100%	100%	100%	☑	Completed
Monthly review of recovery actions for general debtors	Team Leader Operational Accounting	100% complete each month	100%	100%	100%	100%	☑	Completed
Work with the ERP project team to embed the finance processes and requirements into the ERP solution.	Team Leader Operational Accounting	100% complete by 30 June 2020	25%	80%	80%	90%	↓	The Purchase Card module has yet to be implemented.
Outstanding Customer Service	Team Leader Operational Accounting	90% CRMs resolved on time	N/A	100%	100%	100%	☑	Completed
Legend: ↑ On Target ↓ Below Target ☑ Completed •• Reporting not required this quarter								

Rates

Responsible Officer	Rates Coordinator
Area Overview	Administer Council's rate and charges policies, including a customer centric focus in the raising and collection of rates and charges, and the management of debtors.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Rates and Charges	49,045,798	49,111,170	942,370	748,272

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Debt recovery actions undertaken in accordance with Council policy and in a responsible manner to minimise outstanding rates and charges.	Rates Coordinator	Rates and charges in arrears less than 6% of total rates and charges revenue.	16%	16%	20%	9.95%	↑	Due to current economic climate have not been able to do any debt recovery – Final reminders were not sent for rates or water notices.
Rates and charges are administered in compliance with Council's Revenue Statement and Policies.	Rates Coordinator	100% of rates and charges raised in compliance with adopted Rates and Charges at Budget Meeting.	N/A	N/A	100%	100%	↑	The rates and charges were issued in compliance with Councils revenue policy within 4 weeks of the commencing of the rating periods.
Work with the ERP project team to embed the rates processes and requirements into the ERP solution.	Rates Coordinator	100% complete by 30 June 2021	100%	100%	N/A	N/A	⋯	Implementation of Property & Rates module in ERP has been placed on hold. Current Property & Rates system to be upgraded in 2020/21.
Outstanding Customer Service.	Rates Coordinator	90% CRMs resolved on time	N/A	N/A	100%	100%	↑	Rates currently has no CRM's outstanding

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Information Management

Responsible Officer	Manager Innovation and Technology
Program Overview	- Lead excellence in record management practices across Council, including development of policy, enterprise systems and workforce capability; and, - Manage the collection, storage, security and retrieval of Council data and information to support operational and decision-making activities of Council.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	GIS Applications	0	0	304,115	292,292
	Records Management	25,475	30,623	838,040	793,529

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Delivery of Strategic Record Keeping Implementation Plan.	Information Management and GIS Coordinator	95% of 2019/20 objectives	15%	15%	25%	35%	↓	Improvements made in policies and procedures with reduction in overall physical records. A review of the document management system underway to assist recordkeeping practises.
Organisational Information Management maturity is between 2 and 3.	Information Management and GIS Coordinator	Maturity between 2 and 3	2.4	••	2.4	••	☑	Completed
Reduction in boxes of physical records (local or off site).	Information Management and GIS Coordinator	Reduction of 200 boxes	51 boxes	-	67 boxes	184 boxes	☑	Reduction of 302 boxes.
New users trained in ECM with 8 weeks of start and biannual thereafter.	Information Management and GIS Coordinator	90% of users are trained	85%	90%	90%	90%	☑	Completed
Work with the ERP project team to embed the information management processes and requirements into the ERP solution.	Information Management and GIS Coordinator	100% complete by 30 June 2020	N/A	Review of systems	15%	25%	↓	A review of the ERP direction placed this KPI on hold. Revised roadmap approved by Council. A review of the document management system underway to assist recordkeeping practises.
Outstanding customer service.	Information Management and GIS Coordinator	90% CRMs resolved on time	15%	96%	97%	95%	☑	Completed

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Information Technology

Responsible Officer	Manager Innovation and Technology
Area Overview	• Provision of information management architecture to serve Council's business needs, including the delivery of ICT Strategy; • Design, acquisition, configuration, maintenance, support and management of IT infrastructure and services, and; • Provision of business systems and applications that meets the current and future needs of the organisation.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	IT Services	45,438	21,616	1,194,381	597,796
Capital Budget	IT Services	334,310	0	1,796,465	1,816,518

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Replace Enterprise Resource Planning System	Manager Innovation and Technology	60% of ERP project completed by June 2020	15%	15%				Project placed on hold. Revised Application roadmap approved by Council.
PC Replacement Program implementation	Manager Innovation and Technology	1/3 of PC fleet replaced by 30 June 2020	30%	50%	100%	100%		Completed
Technology Incidents resolved within 3 business days	Manager Innovation and Technology	90% of incidents resolved within 3 business days	86%	82%	87%	86%		Target not fully achieved, changes in the support desk model to be implemented.
Technology Incidents resolved on same day	Manager Innovation and Technology	65% of incidents resolved on the same day of being logged	64%	63%	65%	74%		Completed
Technology Service Requests resolved within 3 business days	Manager Innovation and Technology	50% of service requests resolved within 3 business days	63%	70%	70%	60%		Completed
Infrastructure and applications maintained and available	Manager Innovation and Technology	97% uptime relative to unplanned outages	99%	98%	99%	99%		Period 30 second outages have occurred in Bowen due to Telstra GWIP services issues. These remain under problem management.

Outstanding customer service	Manager Innovation and Technology	90% CRMs resolved on time	100%	100%	100%	100%	☑	Completed
Appropriate capital project management	Manager Innovation and Technology	100% of project documentation completed within 60 days of project completion.	100%	80%	80%	90%	↓	Airport upgrade network documentation remains incomplete, due to resourcing commitments.
<u>Legend:</u>		↑ On Target	↓ Below Target	☑ Completed	⋯ Reporting not required this quarter			

Procurement

Responsible Officer	Executive Manager (EM) Procurement, Property & Fleet
Area Overview	- Provision of enterprise procurement solutions that deliver value for money, in compliance with statutory responsibilities and Council policy direction; - Provision of specialist contract management advice and support; - Established corporate supply arrangements, including preferred suppliers, prequalified suppliers and standard offer arrangements.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Purchasing and Stores	0	0	1,330,440	1,285,421

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
All major procurements are issued within two weeks of receipt of completed documents	EM Procurement, Property & Fleet	100%	100%	100%	100%	100%	☑	On target
Delivery of the procurement and contract management training program	EM Procurement, Property & Fleet	100%	0%	25%	0%	0%	↓	Council did not proceed with the proposed training due to COVID 19. The training is planned to be re-scheduled in 20/21 year.
Annual review of procurement tools & templates (inc Procurement/Contracts Manual)	EM Procurement, Property & Fleet	Complete by 30 March 2020	20%	30%	15%	35%	☑	Review of all Councils commercial terms and conditions was completed by McCullough Robertson Lawyers.
Work with ERP project team to embed procurement and contract management processes and requirements into the ERP solution	EM Procurement, Property & Fleet	Complete by 30 June 2020	20%	0%	15%	25%	↓	The Purchasing module has been implemented and utilised across Council. The Contracts module has not been implemented as the functionality has not been finalised by the Software provider.
Outstanding customer service	EM Procurement, Property & Fleet	90% CRMs resolved on time	100%	100%	100%	100%	☑	Throughout the year additional focus has been given to actioning Customer Requests within required timeframes.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Property and Facilities

Responsible Officer	Executive Manager (EM) Procurement, Property & Fleet
Area Overview	Portfolio management of Council’s buildings and facilities, including asset management planning, capital works, planned and reactive maintenance, lease management and condition inspections.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Property and Facilities Administration	94,136	5,476,936	3,298,287	5,116,325
	Halls and Community Centres	6,762	6,976	945,845	861,004
Capital Budget	Property and Facilities	8,939,352	5,381,962	12,196,028	11,135,054
	Halls and Community Centres	0	0	0	0

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Annual review of the Buildings Asset Management Plan.	EM Procurement, Property & Fleet	30 June 2020	15%	30%	15%	15%	↓	The review of the Buildings Asset Management Plan was well underway during the year however a number of the improvement plan elements have not been implemented. These will occur in mid 2020/2021.
Maintain building assets as per the Asset Management Plan.	EM Procurement, Property & Fleet	90% AMP executed	50%	10%	15%	25%	☑	Completed
Establish and maintain leases as appropriate for Council assets.	EM Procurement, Property & Fleet	10% Council leased assets have leases	80%	90%	90%	95%	↓	Council has engaged with all businesses and community groups to establish leases or other commercial agreements. A number are in either the execution stage of areas of land being defined.
Work with the ERP project team to embed property and facilities processes and requirements into the ERP solution.	EM Procurement, Property & Fleet	100% complete by 30 June 2020	0%	0%	0%	0%	⋯	Reporting not required this quarter

Outstanding customer service.	EM Procurement, Property & Fleet	90% CRMs resolved on time	90%	90%	100%	90%		Completed
Appropriate capital project management.	EM Procurement, Property & Fleet	100% of project documentation completed within 60 days of project completion	100%	100%	100%	100%		Completed

Legend:

-  On Target
-  Below Target
-  Completed
-  Reporting not required this quarter

Fleet Management

Responsible Officer	Executive Manager (EM) Procurement, Property & Fleet
Area Overview	- Provision of an efficient and adequate fleet of plant, vehicles and equipment to meet the business needs of Council; - Maintenance of fleet items, including the provision of efficient workshops

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Plant Operations	8,611,361	7,605,398	6,782,261	7,367,217
	Small Plant Operations	110,400	102,871	145,200	109,115
Capital Budget	Plant Operations	30,000	28,202	4,367,490	2,617,855

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Delivery of the 2019/2020 renewal program in accordance with adopted budget.	EM Procurement, Property & Fleet	95%	10%	12%	36%	80%	↓	Key plant items were replaced as part of the 2019/2020 program such as three motor graders and a significant number of mower fleet. Due to COVID 19 and some department changes the truck replacements which were invited did not proceed. These will occur in 2020/2021.
All plant items are serviced in accordance with Original Equipment Manufacturers specifications.	EM Procurement, Property & Fleet	95%	95%	95%	95%	94%	↓	A number of items missed their scheduled service which were all rectified. These are now monitored and escalated fortnightly to ensure compliance.
Work with the ERP project team to embed fleet management processes and requirements into the ERP solution.	EM Procurement, Property & Fleet	100% complete by 30 June 2020	5%	5%	N/A	N/A	⋯	ERP Project did not proceed with Works and Assets modules.
Outstanding customer services.	EM Procurement, Property & Fleet	90% CRMs resolved on time	100%	100%	100%	100%	☑	Completed
Appropriate capital project management.	EM Procurement, Property & Fleet	100% of project documentation completed within 60 days of vehicle purchase or disposal	100%	100%	100%	100%	☑	Completed

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Legal and Governance

Responsible Officer	Manager Governance and Administration
Area Overview	• Provision of legal advice; • Coordination of external legal advisers; • Council meetings, agendas and minutes; • Policy development, review and implementation; • Legislative compliance including maintaining registers; • Right to Information, Information Privacy, complaints management and administrative investigations; • Delegations and Authorised Persons.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Governance	15,321	15,159	2,561,052	2,373,589

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
All Registers of Interest are current and reviewed at least annually	Manager Governance and Administration	100%	93%	93%	93%	71%	↓	Below Target
Council agendas and business papers are delivered to Councillors within required timeframes	Manager Governance and Administration	100%	100%	100%	100%	100%	↑	On Target
Policy register is current and reviews undertaken in accordance with review schedule	Manager Governance and Administration	100%	91%	91%	91%	85%	↓	Below Target
Right to Information (RTI) applications are processed within statutory timeframes	Manager Governance and Administration	100%	100%	100%	100%	100%	↑	On Target
Delegated and Authorised Persons Registers are current	Manager Governance and Administration	100%	100%	100%	100%	100%	↑	On Target
Internal and External Review are processed within statutory timeframes	Manager Governance and Administration	100%	100%	100%	100%	100%	↑	On Target

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Strategy and Risk

Responsible Officer	Manager Governance and Administration
Area Overview	• Provision of information and administrative support to Mayor and Councillors, processing of enquiries and correspondence and providing researched advice to assist the role of the elected members; • Corporate, Strategic and Operational planning and reporting; • Advocacy at a regional, state and federal level.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Elected Members	63,200	62,805	1,381,914	1,299,698
	Major Projects	0	0	44,903	59,463
	Major Projects Board	0	0	43,416	40,937

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
The Mayor and Councillors are provided with relevant, accurate and timely advice and support in accordance with approved levels of service	Manager Governance and Administration	95%	86%	91%	91%	95%	↑	On Target
Operational Plan Performance Reports are presented to Council for adoption Quarterly	Manager Governance and Administration	100%	100%	100%	100%	100%	↑	On Target
Operational Plan is prepared for 2020/2021	Manager Governance and Administration	June 2020	-	-	25%	100%	↑	On Target
Updated Corporate Plan is prepared for 2020-2025	Manager Governance and Administration	February 2020	-	-	75%	100%	↑	On Target
Annual Review of Council's Risk Management Policy	Manager Governance and Administration	March 2020	-	-	50%	50%	↓	Work has recently commenced in updating the Risk Registers.

Audit & Risk Committee agendas and business papers are delivered to Members within required timeframes	Manager Governance and Administration	100%	0%	100%	100%	100%	↑	On Target
Council's Strategic and Operational Risk Registers are updated and reported on in accordance with Council's Risk Management Framework	Manager Governance and Administration	August 2019 November 2019 February 2020 May 2020	0%	0%	0%	5%	↓	Work has recently commenced in updating the Risk Registers.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Development Services

Responsible Officer

Director Development Services

Areas of Responsibility

- Building and Plumbing Assessment;
- Development Assessment;
- Health, Environment and Climate;
- Natural Resources
- Strategic Planning.

Summary for Quarter Four

Plumbing and Building applications have continued steadily despite COVID-19, with little to no affect seen yet over the construction industry. Q4 has seen some disruptions within the building and plumbing services team, with the Manager, a Building Certifier and an administration officer leaving the team. Consequently, application assessment times are slightly below target.

Carmichael Rail Project Camp has 5 constructions underway, consisting of 96 x 4 room accommodation buildings and associated service buildings. Some plumbing final inspections have been completed to allow camp construction workers to reside on site. Each inspection carried out takes a full day of travel.

Strategic Planning had unanticipated projects given preference in Q4, including the Planning & Investor Portal, the draft Bowen, Collinsville and Proserpine Masterplans and working on the Whitsunday Paradise project. The Planning Scheme Major Amendment is almost completed for State Interest Review. The Airlie Beach Local Plan constitutes an integral part of the Major Amendment, as it is required by Ministerial condition. Therefore, the Major Amendment has been delayed until the ABLP can be finalised.

Development assessment continued to process all applications within statutory and Council timeframes in Q4. The flow of new applications did not change in the quarter, despite the pandemic and work continued on construction of civil infrastructure associated with new land developments. Review of Council policy has commenced in relation to extension of currency periods for development permits and an audit has been finalised on developments which have commenced without payment of infrastructure charges. Work from home arrangements have continued successfully through the quarter and inspections have continued uninterrupted.

The Environmental Health and Local Law teams have been active in the inspection of food premises and open public spaces for compliance with COVID19 restrictions. The animal registration renewals have been posted with many renewals being processed within the discount period.

Reductions of licensing and application fees associated with the Food Act 2006 and prescribed activities under Local Law were resolved and are being applied. Parking was also made free of charge in Council's paid parking areas and remains in effect until 30 September 2020, creating a negative impact on revenue.

Environmental Health and Local Law complaints remain constant however illegal camping, driving on foreshores and litter at Cape Gloucester, Hydeaway Bay and Dingo Beach has become an issue and is being addressed. Having regard to the current economic crisis caused by COVID19, community angst is commonplace with respect to Infringement Notices being issued for illegal parking and camping. The camping area at Peter Faust dam and RV rest area in Proserpine are being well patronised.

Building and Plumbing Assessment

Responsible Officer	Manager Building and Plumbing
Area Overview	• Assess development applications within relevant statutory timeframes, promote ongoing communication and cooperation between Branches; • Manage and regulate any enforcement procedures relevant to the Development Services Directorate; • Assess applications for carrying out plumbing and drainage works, re-certification; • Assess applications for pool safety certificates and review the Swimming Pool Register, promote and conduct pool safety compliance inspections as quickly as possible.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Building Certification	966,000	948,262	1,884,918	1,796,650

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Build Referrals are responded to within statutory timeframes	Other	90%	100%	90%	75%	90%	↑	Building referrals have been responded to within the target timeframe.
Building Applications are decided within statutory timeframes	Manager Building & Plumbing	90%	94%	90%	90%	84%	↓	Building applications have been decided slightly under target due to current vacancies within the branch.
Building Complaints are investigated within 10 business days	Manager Building & Plumbing	90%	100%	98%	75%	83.5%	↑	Investigations of building complaints are slightly under target.
Building Inspections are completed within corporate timeframes	Manager Building & Plumbing	90%	100%	100%	100%	100%	↑	Building inspections are always completed within corporate and legislative timeframes.
Plumbing Applications are decided within statutory timeframes	Manager Building & Plumbing	90%	98%	98%	85%	89%	↑	Plumbing application decisions are just under the 19/20 target.
Plumbing Complaints are investigated within 10 business days	Manager Building & Plumbing	90%	100%	100%	100%	100%	↑	No plumbing complaints received.
Plumbing Inspections are completed within corporate timeframes	Manager Building & Plumbing	90%	100%	100%	100%	100%	↑	Plumbing inspections are always completed within corporate and legislative timeframes.
Pool Safety Certificates are decided within statutory timeframes	Manager Building & Plumbing	90%	100%	100%	100%	100%	↑	Pool safety certificates are always issued within legislative timeframes.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Development Assessment

Responsible Officer	Manager Development Assessment
Area Overview	- Assessing land use requirements of the Planning Scheme and other planning provisions, making recommendations to Council as appropriate; - Assessing, regulating and enforcing the engineering requirements of the Planning Scheme and other planning provisions; - Assessing, regulating and enforcing the subdivision requirements of the Planning Scheme and other planning provisions.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Planning Administration	2,000	2,000	832,914	813,295
	Planning Assessment & Compliance	886,000	882,641	1,589,138	1,564,005

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Development Applications are decided within statutory timeframes	Manager Development Assessment	90%	95%	100%	100%	100%	↑	On Target
Delegated authority development applications are decided within statutory timeframes	Manager Development Assessment	90%	100%	100%	100%	100%	↑	On Target
Planning Complaints are investigated within 10 business days	Manager Development Assessment	90%	100%	100%	100%	100%	↑	On Target
Planning & Development Certificates are completed within statutory timeframes	Manager Development Assessment	90%	100%	100%	100%	100%	↑	On Target
Engineering (Op Works) Applications are decided within statutory timeframes	Manager Development Assessment	90%	97%	100%	100%	100%	↑	On Target
Engineering (Op Works) Inspections are completed within corporate timeframe	Manager Development Assessment	90%	98%	100%	100%	100%	↑	On Target

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Health, Environment and Climate

Responsible Officer	Manager Health, Environment and Climate
Program Overview	• Administer Whitsunday Regional Council Local Law No. 2 (Animal Management) 2014; and Animal Management (Cats and Dogs) Act 2008; • Maintain, enforce and assess applications in accordance with local laws and legislation; Maintain and operate off-street car parking stations; • Manage, regulate and assess applications - food safety programs and licences in accordance with the relevant legislation; • Develop a Water Quality Improvement Plan.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Local Laws	526,950	627,606	1,906,635	1,886,819
	Climate Change	104,350	100,350	416,696	250,882
	Public Health Management	201,500	211,532	1,062,102	985,568
	Parking Management	855,773	816,871	332,418	316,651
	Water Quality	-	90,500	125,670	73,504
Capital Budget	Water Quality	-	-	-	-
	Climate Change	126,000	90,500	126,000	-

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Local Law & Environmental Health Applications are decided within statutory timeframes.	Manager Health, Environment & Climate	90%	98%	100%	88%	100%	↑	On Target
Liquor Licence referrals are responded to within corporate timeframes.	Manager Health, Environment & Climate	95%	100%	100%	100%	100%	↑	On Target
Local Law & Animal Management complaints are investigated within 10 business days.	Manager Health, Environment & Climate	90%	83%	90%	93%	98%	↑	On Target
Environmental, Litter, Asbestos and Public Health complaints are investigated within 10 business days.	Manager Health, Environment & Climate	90%	88%	90%	87%	93%	↑	On Target
Prescribed Activities under the Local Law are audited annually	Manager Health, Environment & Climate	90%	92%	95%	84%	90%	↑	On Target
Food Business & Food Safety Programs are audited annually.	Manager Health, Environment & Climate	90%	100%	90%	90%	100%	↑	On Target

Personal Appearance & Devolved. Environmentally Relevant Activities Services are audited annually.	Manager Health, Environment & Climate	90%	100%	100%	100%	100%	↑	On Target
Parking Infringements waived.	Manager Health, Environment & Climate	Max 10%	22%	22%	30%	36%	↑	On Target
Completion of a Coastal Hazard Adaptation Plan (CHAS) that identifies coastal hazards and considers the impacts of climate change on our coastal communities.	Manager Health, Environment & Climate	100%	80%	90%	90%	90%	↑	Phase 8 (final stage) is underway. There was a delay with Phase 7 reports with the QDES and LGAQ requesting a review and changes.
Development applications are assessed in relation to environmental matters within 10 business days.	Manager Health, Environment & Climate	90%	95%	95%	95%	100%	↑	Environmental issues have been reviewed in applications which have been referred for environmental issues to be reviewed.
Development and implementation of a minimum of three regionally significant projects that improve the resilience of the Whitsunday region to the impacts of climate change.	Manager Health, Environment & Climate	100%	33%	33%	33%	33%	⋯	Staff vacancies have impacted this area of operations.
Priority waterway restoration projects are assessed and prioritised to maintain public and private infrastructure and enhance environmental condition.	Manager Health, Environment & Climate	100%	33%	45%	70%	100%	↑	The main areas have been Waite Creek, Campbell Creek and Twin Creek.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Natural Resources

Responsible Officer	Manager Natural Resource Management
Area Overview	- Administer the Biosecurity Act 2014, Land Protection (Pest and Stock Route Management) Act 2002 and Environmental Protection Act 1994 - Develop a Bio Security Plan - Develop Pollution Abatement & Management Plans

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Natural Resource Management	355,323	240,098	1,684,913	1,423,080
Capital Budget		N/A			

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 31 March 2020
Develop and/or review Property Pest Plans for the region.	Manager Natural Resource Management	90%	10%	50%	75%	100%	↑	This part of the WRC Weed program has been well implemented this year.
Response to Declared Weeds customer complaints within timeframes.	Manager Natural Resource Management	95%	10%	50%	75%	95%	↑	The response time has been mostly within the time periods.
Treat declared weeds on State & Council Controlled Roads.	Manager Natural Resource Management	95%	25%	40%	60%	80%	↑	Most of the roadside areas have been treated at least once this year.
Facilitate NRM Education Workshop & Field Days.	Manager Natural Resource Management	90%	25%	50%	75%	75%	⋯	COVID 19 has restricted field days.
Coordinate feral animal ground baiting activities within the region.	Manager Natural Resource Management	90%	25%	50%	75%	100%	↑	These occurred as programmed.
Coordinate aerial shooting activities throughout the region.	Manager Natural Resource Management	90%	25%	80%	95%	95%	↑	30 aerial shoots occurred this financial year. Two aerial shoots were postponed to 2020-2021 due to logistical issues with firearms.
Treat known mosquito breeding sites.	Manager Natural Resource Management	90%	0%	50%	75%	100%	↑	Main complaint locations treated.
Develop/review community bushfire management plans.	Manager Natural Resource Management	90%	25%	50%	75%	100%	↑	Four draft Community Bushfire Plans have been developed ready for community consultation.

Develop/review coastal foreshore plans.	Manager Natural Resource Management	90%	0%	0%	0%	0%	••	There were no foreshore plans identified for review for this year.
Develop/review beach nourishment and coastal protection work.	Manager Natural Resource Management	90%	0%	0%	20%	100%	↑	Most coastal beach nourishment implemented via PDM and under the NDRRA framework.
Develop a Reef Guardian Council Annual Plan 2019/2020.	Manager Natural Resource Management	100%	25%	25%	25%	25%	••	This was reviewed. The Reef Guardian Council program is linked to Council election cycles. The Council has recently endorsed the next Reef Guardian MOU.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Strategic Planning

Responsible Officer	Manager Strategic Planning
Area Overview	- Strategic Planning initiatives, strategic planning instruments and strategic infrastructure planning; - Research, analysis and policy formulation to manage growth in the region.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Strategic Planning Operations	138,000	-	895,796	757,822

Key Performance Indicators

	KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
First Major Amendment Package	- Preparation of draft amendment	Manager Strategic Planning	Aug 2019	90%	95%	95%	95%	↓	Drafts approved by Council and included, waiting on ABLP
	- Public Exhibition commenced	Manager Strategic Planning	Nov 2019	25%	25%	25%	25%	↓	Consultation Plan drafted
	- Consideration of Submissions	Manager Strategic Planning	Mar 2020	0%	0%	0%	0%	↓	Awaiting consultation
	- Minister approval	Manager Strategic Planning	Jun 2020	0%	0%	0%	0%	↓	Awaiting consultation
Airlie Beach Local Plan	- Public Exhibition of Local Plan	Manager Strategic Planning	Nov 2019	50%	50%	50%	75%	↓	Peer review added and first review completed
	- Consideration of Submissions	Manager Strategic Planning	Mar 2020	0%	0%	0%	0%	↓	Awaiting consultation
	- Adoption	Manager Strategic Planning	Jun 2020	0%	0%	0%	0%	↓	Awaiting consultation
Local Government Infrastructure Plan – Version 2	- Preparation of draft LGIP	Manager Strategic Planning	Dec 2019	50%	50%	50%	60%	↓	On hold pending final Strategic Transport Plan
	- Independent and State Review	Manager Strategic Planning	Jan 2020	0%	0%	0%	0%	↓	On hold pending final Strategic Transport Plan
	- Public Exhibition	Manager Strategic Planning	Mar 2020	0%	0%	0%	0%	↓	On hold pending final Strategic Transport Plan

Cannon Valley Growth Strategy	- Consideration of Submissions, Final Review and Adoption	Manager Strategic Planning	Jun 2020	0%	0%	0%	0%	↓	On hold pending final Strategic Transport Plan
	- Gain internal agreement and Council support for draft strategy	Manager Strategic Planning	Sept 2019	85%	90%	95%	100%	☑	Strategies revised into three sections
	- Public and Agency Consultation	Manager Strategic Planning	Dec 2019	50%	20%	25%	50%	↓	Initial informal consult undertaken
	- Consideration of Submissions	Manager Strategic Planning	Mar 2020	0%	0%	0%	0%	↓	Pending
	- Final Review and Adoption	Manager Strategic Planning	Jun 2020	0%	0%	0%	0%	↓	Pending

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Community Services

Responsible Officer	Director Community Services
Areas of Responsibility	• Community Development and Libraries; • Collinsville Independent Living Facility; • Cultural Heritage; • Customer Service; • Recreation Services.

Summary for Quarter Four

- Redeployment of staff to assist with various projects across the Organisation including Human Resources, IT & NAR projects.
- Implementation of virtual library programs and activities due to Library closures – COVID-19 Restrictions.
- Submission of applications for contestable State & Federal funding programs.
- Application of COVID-19 SAFE Plans pertaining to Council's Aquatic Facilities, Libraries and Caravan Parks.
- Attendance to a Jangga Indigenous Land Use Agreement (ILUA) Consultative Committee in accordance with the obligations of the ILUA.
- Operations associated with full occupancy of the Collinsville Independent Living Facility.
- Finalisation and enactment of the review of Council's Locals Laws + the development of Local Law No. 7 (Waste Management) 2020.

Community Development and Libraries

Responsible Officer	Manager Community Development and Libraries
Area Overview	- Administration, operation and monitoring of all programs, including the Community Assistance Grants and Regional Arts Development Fund (RADF) Programs, coordinate and promote community development opportunities, host citizenship ceremonies, refresh library technology hubs, oversee the management of facilities including caravan parks and the entertainment centre, promote the annual community events calendar, manage the branch budgets; - Operate and maintain libraries, mobile and home library service; including the collection management, core programs delivery (story time, home library service) literacy, school holiday programs, public access computers; - Monitor and review branch Policies and Procedures. - Oversee the management of the Bowen Work Camp

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Community and Social Development	199,417	158,063	3,131,805	2,883,512
	Arts and Culture	35,000	32,127	374,233	369,821
	Sports and Recreational Development	-	-	2,106	2,106
	Library Services Operations	212,222	256,269	3,352,392	3,225,818
	Youth Services and Development	136,448	200,008	252,730	247,652
	Heart of the Reef Transit Facilities	1,300	1,171	13,428	13,076
	Caravan Parks	557,279	607,316	726,743	607,667
	Collinsville Independent Living	70,000	85,753	99,118	108,048
	Cultural Heritage	-	-	109,114	99,143
Capital Budget	Cultural Heritage	-	-	-	-
	Library Services Operations	-	-	13,742	14,190
	Caravan Parks	-	-	240,710	244,636

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Community Development projects are completed on time and within budget.	Manager Community Development & Libraries	90%	100%	100%	100%	100%	↑	Collinsville Multi Sport Facility Upgrade has been completed on time and within budget.
Community & RADF Grant Applications are decided within corporate timeframes.	Manager Community Development & Libraries	95%	100%	100%	100%	100%	↑	On Target
Fee Waivers are processed within corporate timeframes.	Manager Community Development & Libraries	95%	100%	100%	90%	0%	↓	Fee waivers were put on hold in Q4 due to COVID-19.
Council civic events are completed on time and within budget.	Manager Community Development & Libraries	95%	67%	100%	100%	100%	↑	Only one event, a Citizenship ceremony, took place in Q4 due to COVID-19.
Whitsunday Schoolies is completed on time and within budget.	Manager Community Development & Libraries	95%	60%	100%	7%	25%	↑	This is a progressive measure. Whitsunday Schoolies may take place from 21 to 27 November 2020.
Advise community groups of external funding grants that are available.	Manager Community Development & Libraries	90%	100%	100%	100%	100%	↑	On Target
Libraries available to the public as advertised.	Manager Community Development & Libraries	100%	100%	100%	94%	46%	↓	Libraries were closed to the public in late March due to COVID-19.
50% of the library collection has been acquired within the last 5 years.	Manager Community Development & Libraries	100%	68%	68%	68%	68%	↑	Approximately two thirds of the library collection are less than five years old.

Home library program service is completed on schedule and budget.	Manager Community Development & Libraries	90%	100%	100%	92%	0%	↓	A number of library programs did not occur in Q4 due to COVID-19.
Library computers are available at the advertised times.	Manager Community Development & Libraries	95%	100%	100%	94%	46%	↓	Library operations were ceased in late March due to COVID-19.
Work Camp - Annual number of hours spent on community group activities/projects.	Manager Community Development & Libraries	6,000 hours	N/A	N/A	4,700 hours	4,700 hours	↓	Cumulative total of hours completed since June 2019. Note, the work camp was closed in late March due to COVID-19.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Collinsville Independent Living Facility

Responsible Officer	Facilitator Cultural Heritage and CILF
Area Overview	To provide quality of life to the independent people in our population through the following objectives: Provide homelike accommodation; Establish and ongoing program of recreational activities to encourage tenant participation; Encourage tenant’s families to contribute to the Facility’s activities and functions; Market the Facility as a venue for professional service delivery and group activities; Conduct practical fundraising activities; Commit to honest and open communication, which provides accurate and appropriate information for all.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Collinsville Independent Living Facility	70,000	85,753	99,118	108,048
Capital Budget			N/A		

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Occupancy rates at Collinsville Independent Living Facility	Facilitator Cultural Heritage and CILF	20%	30%	50%	30%	100%	↑	Occupancy rates increased due to COVID-19 restrictions
Revenue shows an increase against 2018/19 – Collinsville Independent Living Facility	Facilitator Cultural Heritage and CILF	5%	5%	75%	13%	90%	↑	Occupancy rates increased due to COVID-19 restrictions
Legend: ↑ On Target ↓ Below Target ☑ Completed •• Reporting not required this quarter								

Cultural Heritage

Responsible Officer	Facilitator Cultural Heritage and CILF
Area Overview	To provide equality opportunities to the Aboriginal and Torres Strait Islander people and to understand their history through the following objectives: Enriching relationships (community engagement); Enriching respect (cultural awareness and understanding); Creating opportunities (employment opportunities); Tracking progress and reporting.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Cultural Heritage	-	-	109,114	99,143
Capital Budget			N/A		

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Meetings held with all Traditional Owner Groups	Facilitator Cultural Heritage and CILF	100%	100%	100%	100%	100%	↑	Meetings held in accordance with Indigenous Land Use Agreements (ILUA)
Indigenous Land Use Agreements (ILUA) completed with all Traditional Owner Groups	Facilitator Cultural Heritage and CILF	80%	80%	80%	80%	80%	↑	On Target
Reconciliation Action Plan completed	Facilitator Cultural Heritage and CILF	90%	90%	90%	90%	90%	↑	On Target

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Customer Service

Responsible Officer	Manager Customer Service
Area Overview	Lead excellence in the delivery of the Customer Service Charter across the organisation, including business process improvements, e-services, after-hours service, customer contact centres and customer request management.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Customer Service Operations	20	0	1,309,136	1,319,294
Capital Budget	N/A				

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	YTD	Status	Status Commentary as at 30 June 2020
Customer Service Requests resolved within the target timeframes.	Manager Customer Service	90%	93.4%	89.2%	94.5%	94.8%	93.9%	↑	Continued work within organisation with reporting and education on CRM.
Customer Service Requests resolved at first point of contact.	Manager Customer Service	85%	85.8%	76.8%	77.6%	75.1%	79.9%	↓	COVID period has reduced visits to Service Centres and affected numbers and opportunity of First Point of Contact (FPOC) resolutions.
Electronic Payments as total of Payments (%).	Manager Customer Service	60%	65.2%	49.7%	64.4%	57.7%	61.6%	↑	Electronic payments have maintained above 60%.
Maintain Call Centre Average Service Level (ASL) of % of calls answered within 25secs.	Manager Customer Service	80%	76.9%	89.9%	84.2%	88.0%	83.6%	↑	Lower call numbers in Q4 have increased ASL. Service level KPI maintained throughout FY19/20.
Develop and deliver a Community Satisfaction Survey.	Manager Customer Service	100%	10%	10%	--	--	--	••	Community Satisfaction Survey has been postponed to become a part of Integrated Planning Framework project.
Review Customer Service Charter.	Manager Customer Service	100%	25%	25%	25%	25%	100%	☑	New Customer Service Charter updated post-election with revised KPI and Councillor group.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Recreation Services

Responsible Officer	Manager Recreation Services
Area Overview	Delivering recreation and youth programs that activate our public and open spaces, supporting recreation groups to secure funding for projects, maintaining Council’s caravan parks and aquatic facilities, and master planning for future sport and recreation assets.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Caravan Parks	557,279	607,316	726,743	607,667
	Aquatic Facilities				
Capital Budget	Caravan Parks	-	-	240,710	244,636
	Aquatic Facilities				

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
All passive spaces (Pools/Lagoon) and recreation networks are available, safe and accessible at all reasonable hours	Manager Recreation Services	100%	100%	100%	100%	46%	↓	Availability of passive spaces was impacted by closures due to COVID-19 from late March to mid May.
Average Annual Occupancy rate at the Proserpine Tourist Park.	Manager Recreation Services	45%	67%	30%	43%	24%	↓	Impacted by closures due to COVID-19 from late March to mid May.
Average Annual Occupancy rate at the Wangaratta Caravan Park.	Manager Recreation Services	55%	80%	19%	42%	22%	↓	Impacted by closures due to COVID-19 from late March to mid May.
Revenue shows an increase against 2018/19 – Proserpine Tourist Park.	Manager Recreation Services	5%	\$129,764	\$44,865	\$38,562	\$39,065	↑	Impacted by closures due to COVID-19 from late March to mid May.
Revenue shows an increase against 2018/19 – Wangaratta Caravan Park.	Manager Recreation Services	5%	\$232,868	\$56,170	\$49,093	\$58,034	↓	Impacted by closures due to COVID-19 from late March to mid May.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Infrastructure Services

Responsible Officer	Director Infrastructure Services
Areas of Responsibility	• Disaster Management; • Disaster Recovery; • Parks and Gardens • Roads; • Stormwater Drainage;

Summary for Quarter Four

During the 19-20 Financial year the Roads and Drainage team successfully delivered 65 out of the nominated 67 projects for the year leaving minimal carryover into the 20-21 financial year. Major highlights of delivery regarding the capital program delivery saw the completion of the Collinsville Heavy Vehicle Pad, Shute Harbour Road Shared footpath (Mandalay), Brisbane and Powell Street Blackspot Upgrade, Kerb Replacement at the Pit Pony Statue Collinsville, Footpath Replacement Coral Esplanade, Conway Road Upgrade along with the traditional roads programs involving, Resealing and Resheeting to name a few.

Major Projects that met successful completion was the Airlie Foreshore, Beautiful Bowen, and the Whitsunday Coast Airport Terminal Upgrade. Works continue to progress well with the Proserpine Main Street Upgrade and the Lake Proserpine Dam Revitalisation with work due for completion during Quarter 1 of the 20-21 financial year.

The third Works for Queensland Program kicked off during the 19-20 year and will continue to the end of the 20-21 financial year. Projects completed to date: Gloucester Sport and Recreation facility water tanks, Dingo Beach footpaths, Fairy Tree Park play equipment, Gideon Pott park shade sails and irrigation, Thomas Street footpath and Bicentennial Park lighting, soft fall, and fencing. All other projects are on track for delivery within grant funding timeframes.

NDRRA tropical cyclone Debbie submissions have been acquitted and completed for this \$64.5M program. Commonwealth have audited the program and had no audit adjustments. 2019 DRFA program is approximately 50% complete, with a forecast final completion in April 2021. 2020 DRAFA scoping of reconstruction works is complete for Proserpine area and is continuing for Collinsville and Bowen regions.

The contract to reconstruct Shute Harbour was awarded in December 2019, with work commencing in January 2020. This contract is the largest contract ever undertaken by Council and the reconstruction works at Shute Harbour are progressing ahead of the programmed schedule.

Disaster Management

Responsible Officer	Disaster Management Coordinator
Area Overview	- Emergency management planning and preparedness, community awareness, risk identification and mitigation, WDM Group training and simulation; - Support for the local State Emergency Service in ensuring response capability; - Activation of response and recovery operations to natural and human-made disasters.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Disaster Management Operations	17,040	11,401	595,462	571,659
	State Emergency Service Support	22,600	22,584	191,641	254,517
Capital Budget	Disaster Management Operations	-	-	-	35,245

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Annual review of Whitsunday Disaster Management Plan in accordance with s59 <i>Disaster Management Act 2003</i> .	Disaster Management Coordinator	June 2020	90%	95%	100%	100%	☑	New Plan developed in Jan 2020; to be reviewed in Jan 2021.
Annual Disaster Management Exercise to review and assess disaster management and disaster response capability of Whitsunday Disaster Management group in accordance with s30 & s80 <i>Disaster Management Act 2003</i> .	Disaster Management Coordinator	100%	30%	50%	50%	100%	↑	Discussion exercise for Whitsunday Disaster Coordination Centre staff complete. Discussion Exercise with Mackay District Disaster Management Group complete. *Operational Exercise with Whitsunday Disaster Management Group and WDCC to be carried out in late 2020 once the new 83-85 Main Street Disaster Coordination Centre is operational and Guardian IMS training has been carried out.
Disaster Management group meetings are held at least 1 in every 6 months.	Disaster Management Coordinator	100%	100%	100%	100%	100%	☑	Have carried all out LDMG Meeting as per meeting schedule.
Support State Emergency Service (SES) by ensuring operational expenditure of allocated budget.	Disaster Management Coordinator	75%	30%	40%	75%	100%	☑	Proserpine SES Shed building complete. Quotes for all other projects and building maintenance identified in Budget. Also Training identified.
Annual servicing, maintenance and upgrades where approved of Council owned and operated Flood Warning Systems including Rainfall and River Stations, Automatic Weather Stations and Flood Cameras.	Disaster Management Coordinator	100%	30%	30%	50%	90%	↑	Final works programmed for completion 16-17 July 2020.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Roads

Responsible Officer	Executive Manager Roads & Drainage
Area Overview	• Engineering investigations works programming and design, certifications, asset management planning; • Scheduled and reactive maintenance, reseals, patching, street lighting, material stockpiles, boat ramps, bridges, footpaths, traffic control, facilities, signs and rural roads; • Construction and re-construction of roads and public facilities; • NDRRA projects as required; • Maintenance works on state-controlled roads.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Aquatic Assets & Boat Ramps	271,164	313,164	439,260	318,586
	Design & Asset Management	-	-	626,410	585,483
	Flood Damage Restoration	5,081,521	42,334,386	3,136,663	2,500,607
	RMPC Recoverable Works	4,604,857	4,945,840	3,234,345	2,924,962
	Road Maintenance	4,144,798	6,888,906	51,575,264	40,173,502
Capital Budget	Aquatic Assets & Boat Ramps	-	-	169,917	175,535
	Road Construction	-	-	9,945,184	9,226,165
	Flood Damage Restoration	34,352,888	37,496,162	38,120,760	32,606,873
	W4Q	573,427	273,208	1,181,030	813,287
	Road Maintenance	1,729,349	1,803,311	-	-

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Designs for 2020/21 pre-planned capital works program to be completed by March 2020.	Executive Manager Roads & Drainage	75%	50%	N/A	NA	NA	⋯	No LTFP Approved projects for 20/21. Alignment between the Long-Term Financial Forecast and Asset Management Plan's to be improved for current and forward years with detailed projects aligned over the forward years.
Scheduled maintenance works are completed on time and budget.	Executive Manager Roads & Drainage	100%	30%	50%	75%	100%	☑	Team have successfully implemented a maintenance management system for rollout for 2020/2021.
Road construction programs are completed according to approved schedule on time and budget.	Executive Manager Roads & Drainage	100%	15%	50%	75%	97%	↓	65 of 67 projects completed except for Proserpine main street and Thurso Road. These works will be completed in 2020-2021.
RMPC contracted works delivered on time and budget.	Executive Manager Roads & Drainage	100%	25%	40%	80%	100%	☑	Council was successful in receiving an additional \$350,000 of maintenance funding from TMR for works on the State Controlled network.
Outstanding Customer Service.	Executive Manager Roads & Drainage	90% CRMs resolved on time	100%	100%	100%	100%	↑	Throughout the year additional focus has been given to actioning Customer Requests within their allotted timeframes.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Stormwater Drainage

Responsible Officer	Executive Manager Roads & Drainage
Area Overview	- Scheduled and reactive maintenance to maintain the stormwater drainage network serviceable; - Construction and upgrade of stormwater drainage infrastructure and facilities.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Stormwater Drainage Operations	-	6,720	-	-
Capital Budget	Stormwater Drainage Operations	-	-	-	-

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Designs for capital works program to be completed by 31/3/20.	Executive Manager Roads & Drainage	100%	25%	N/A	NA	NA	NA	No LTFP Approved projects for 20/21. This will improve over time once Councils Asset Management practices become aligned to budget processes.
Drainage network maintained in accordance with approved service levels as identified in the Transport Asset Management Plan.	Executive Manager Roads & Drainage	100%	25%	50%	75%	100%	☑	All works completed.
Scheduled maintenance works are completed on time and budget.	Executive Manager Roads & Drainage	90%	25%	50%	75%	100%	☑	All works completed.
Stormwater drainage construction programs are completed according to approved schedule on time and budget.	Executive Manager Roads & Drainage	100%	0%	33%	80%	100%	☑	All works completed.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Parks and Gardens

Responsible Officer	Manager Parks and Gardens
Area Overview	• Maintenance of active and passive open space areas; • Maintenance and construction of cemeteries, opening and closing of graves, landscaping and presentation; • Maintenance and construction, including assurance of safety, health standards, management of contract conditions associated with parks assets; • Administration, maintenance and management of contract conditions at aquatic facilities; • Administration and operation of all playgrounds.

Budget Summary

	Area Activity	Revenue Budget \$	Revenue Actual YTD \$	Expenditure Budget \$	Expenditure Actual YTD \$
Operational Budget	Cemeteries	165,350	156,288	460,403	431,703
	Parks and Gardens	71,076	6,654,190	10,315,829	10,841,424
	Public Amentities	6,000	4,510	1,963,432	2,039,771
	Pools, Lagoons & Enclosures	1,717	1,718	3,061,401	2,956,900
Capital Budget	Cemeteries	-	-	-	-
	Parks and Gardens	4,779,113	6,429,772	6,527,110	5,573,017
	Public Amentities	-	-	-	-
	Pools, Lagoons & Enclosures	-	-	466,278	466,277

Key Performance Indicators

KPI	Responsible Officer	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
Customer Service Requests resolved within the target timeframes.	Manager Parks & Gardens	90%	80%	90%	90%	95%	✓	Customer Requests as per Q4 have been actioned within the target time as per Customer Charter and Parks and Gardens Levels of Service.
Adopted maintenance schedules for all P&G Assets completed on time and within budget.	Manager Parks & Gardens	95%	95%	95%	80%	95%	✓	95% of P&G maintenance schedules have been met this quarter, Assistance from Contractors have assisted to keep percentages up.
All capital works for P&G assets completed on time and within budget.	Manager Parks & Gardens	95%	95%	95%	95%	100%	✓	All Capital Works and W4Q projects are on schedule to be completed within the expected timeframe.
New P&G assets are capitalised within 60 days of project completion.	Manager Parks & Gardens	100%	100%	100%	100%	100%	✓	All P&G newly installed assets are capitalised within the expected timeframe of 60 days from completion of Project.
All P&G assets are maintained at a level 3 condition or better.	Manager Parks & Gardens	95%	95%	95%	95%	100%	✓	All P&G Assets are conditioned rated at a 3 or better.
All passive spaces and recreation networks are available, safe and accessible at all reasonable hours.	Manager Parks & Gardens	100%	100%	100%	80%	100%	✓	All passive spaces and recreational networks are available for public use after the closure of facilities during Covid 19.
Develop an Open Space Strategy.	Manager Parks & Gardens	100%	80%	25%	50%	75%	↓	P&G continuing to work with Strategic planning to develop the OpenSpace Strategy.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

Disaster Recovery

Responsible Officer	Disaster Recovery Project Director
Area Overview	2019 DRFA – Repairs to transport infrastructure damaged by 2019 Monsoonal flooding. Shute Harbour Reconstruction 2020 DRFA - Repairs to transport infrastructure damaged by 2020 Monsoonal flooding.

Key Performance Indicators

KPI	Responsible Executive	Project Manager	2019/2020 Target	Q1	Q2	Q3	Q4	Status	Status Commentary as at 30 June 2020
NDRRA – The Cyclone Debbie NDRRA program is completed and acquitted to QRA	Director Infrastructure Services	Disaster Recovery Project Director	October 2019	100%	N/A	N/A	N/A	☑	Completed
DRFA – The 2019 DRFA program damage assessment has been submitted to QRA for approval	Director Infrastructure Services	Disaster Recovery Project Director	December 2019	55%	90%	100%	N/A	☑	Completed
DRFA – The 2019 DRFA reconstruction program is commenced with an emphasis on engaging local contractors to undertake works	Director Infrastructure Services	Disaster Recovery Project Director	50% of project complete	7.5%	19.8%	25.3%	50%	↑	All Contracts have been executed. Expenditure is approximately 48% of total. Program forecast for completion April 2021.
SHUTE HARBOUR – The Shute Harbour project construction has been awarded and construction commenced. Dependent on funding being confirmed by 1 July 2019	Chief Operating Officer Aviation and Tourism	Disaster Recovery Project Director	Contractor engaged by September 2019	80%	18.5%	23.3%	37.9%	↑	Project on track to be completed prior to 30/06/21. Current expenditure is approximately 37.9% of total expenditure.

Legend:



On Target



Below Target



Completed



Reporting not required this quarter

11. Corporate Services
11.6 FINANCIAL REPORT - FY 19/20 - PERIOD ENDING JUNE 2020

RESPONSIBLE OFFICER: Stephen Fernando - Chief Financial Officer

OFFICER'S RECOMMENDATION

That Council receive the Unaudited Estimated Draft Annual Financial Statements for Whitsunday Regional Council for the period ended 30 June 2020 of the Financial Year 2019/20.

SUMMARY

To present the Unaudited Estimated Draft Financial Statements for the period ended June 2020 to ensure ongoing compliance with our legislation.

PURPOSE

This report seeks to inform Council on the estimated performance and position of Council for the financial year 2019/20, for the period ending June 2020.

BACKGROUND

The financial statements are being prepared and presented in keeping with the requirements of the Local Government Act and Regulations.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

152 Financial report

- (1) The local government must prepare a financial report.
- (2) The chief executive officer must present the financial report—
 - (a) if the local government meets less frequently than monthly—at each meeting of the local government; or
 - (b) Otherwise—at a meeting of the local government once a month.
- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

ANALYSIS

This report provides the estimated financial performance and position of Council for the end of the current financial year.

Due to the end of the financial year being 30 June, additional year end entries, not usually associated with the general month end process are required. Thereafter these financial statements are subject to audit by the Queensland Audit Office (QAO), which may result in further changes to the draft financial statements.

An added requirement for this financial year is the need to make several adjustments to the way in which revenue is recognised and the manner in which lease arrangements are accounted for, due to changes in three Australian Accounting Standards.

While the changes stemming from the accounting standards have been documented internally, they are currently under review by the QAO. The completion of the review could result in changes to the presented draft financial statements.

STRATEGIC IMPACTS

Presentation of this report aligns with maintaining transparency of Council activities and financial position and meets Council's compliance with legislation to report monthly on the finances of Council.

CONSULTATION

Jason Bradshaw - Director Corporate Services
Julie Moller - Manager Strategic Finance

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That the draft statements of Comprehensive Income, Financial Position and Cashflows be received by Council pending the finalisation of the audited financial statements for the period to 30 June 2020.

ATTACHMENTS

Attachment 1 - Financial Statements for the Year Ending 30 June 2020 consisting of the Statement of Comprehensive Income, the Statement of Financial Position and the Statement of Cash Flows.

Statement of Comprehensive Income For
the period ending 30 June 2020

		2020	2019	Original Budget 2019/20	Revised Budget 2019/20	PTD Budget 2019/20	Variance to PTD Budget
	Note	YTD \$	30 June \$	\$	\$	\$	%
Income							
Recurrent revenue							
Rates and levies	3 (a)	84,903,237	83,136,863	83,292,318	84,448,750	84,448,750	101%
Sales of goods and major services	3 (b)	12,164,731	15,921,458	15,387,352	12,499,210	12,499,210	97%
Fees and charges	3 (c)	3,286,142	3,485,387	4,292,720	2,926,362	2,926,362	112%
Rental and levies		428,889	268,964	348,500	408,309	408,309	105%
Interest received		1,650,678	2,071,756	1,965,160	1,570,066	1,570,066	105%
Sales of contract and recoverable works	3 (d)	4,933,155	4,292,550	4,085,000	5,134,857	5,134,857	96%
Other recurrent income		10,169,641	4,106,995	7,170,112	10,038,224	10,038,224	101%
Grants, subsidies, contributions and donations	4 (i)	12,349,483	9,891,406	8,224,355	12,191,501	12,191,501	101%
Total operating revenue		129,885,957	123,175,379	124,765,517	129,217,280	129,217,280	101%
Capital revenue							
Grants, subsidies, contributions and donations	4 (ii)	63,727,068	53,445,393	113,378,278	75,572,121	75,572,121	84%
		63,727,068	53,445,393	113,378,278	75,572,121	75,572,121	
Total Revenue	2 (b)	193,613,025	176,620,772	238,143,795	204,789,401	204,789,401	
Capital income				1,612,825	1,472,825	1,472,825	
Total income	2 (b)	193,613,025	176,620,772	239,756,620	206,262,226	206,262,226	94%
Expenses							
Recurrent expenses							
Employee benefits	5	(36,882,672)	(35,743,953)	(38,158,463)	(37,736,371)	(37,736,371)	98%
Materials and services	6	(53,544,215)	(58,007,575)	(54,432,653)	(57,738,973)	(57,738,973)	93%
Finance costs	7	(4,065,953)	(3,171,698)	(3,883,895)	(3,931,681)	(3,931,681)	103%
Depreciation	15	(29,181,271)	(24,264,672)	(24,075,642)	(27,103,431)	(27,103,431)	108%
Amortisation		-	(161,307)			-	
Total operating expenses		(123,674,110)	(121,349,204)	(120,550,653)	(126,510,456)	(126,510,456)	98%
Capital expenses							
Other capital expenses	8	(26,418,985)	(16,981,943)	(33,633,923)	(19,148,963)	(19,148,963)	138%
Total expenses	2 (b)	(150,093,095)	(138,331,147)	(154,184,576)	(145,659,419)	(145,659,419)	103%
Net result		43,519,930	38,289,625	85,572,044	60,602,807	60,602,807	72%
Other comprehensive income							
Items that will not be reclassified to net result							
Increase in asset revaluation surplus		683	24,920,888	-	-	-	
Total other comprehensive income for the year		683	24,920,888	-	-	-	
Total comprehensive income for the year		43,520,613	63,210,513	85,572,044	60,602,807	60,602,807	

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

Statement of Financial Position
As at 30 June 2020

		2020	2019	Original Budget 2019/20	Revised Budget 2019/20
	Note	\$	\$	\$	\$
Current assets					
Cash and cash equivalents	12	68,775,501	63,618,285	30,035,304	64,096,429
Receivables	13 (a)	13,769,629	19,288,636	17,592,333	20,215,816
Inventories	14	1,330,586	1,050,130	1,046,076	1,050,130
Contract assets	23	25,578,639	-		
Other assets	16	394,990	1,483,554		
		109,849,345	85,440,604	48,673,712	85,362,375
Non-current assets held for sale		315,000	25,000		25,000
Total current assets		110,164,345	85,465,605	48,673,712	85,387,375
Non-current assets					
Receivables	13 (b)	21,000	-		
Equity investments		-	-		
Investment properties	17	1,650,974	1,650,000	1,630,000	1,650,000
Property, plant and equipment	18	1,133,249,156	1,087,146,422	1,163,579,778	1,149,116,944
Intangible assets				4,107,787	1,167,090
Right of use assets		1,833,351	-		
Total non-current assets		1,136,754,482	1,088,796,421	1,169,317,565	1,151,934,034
TOTAL ASSETS		1,246,918,826	1,174,262,026	1,217,991,278	1,237,321,409
Current liabilities					
Trade and other payables	20	19,061,442	25,430,571	11,168,457	27,601,918
Provisions	21	9,888,573	7,910,691	3,721,416	4,182,970
Borrowings	22	257,462	4,356,753	4,981,471	4,981,471
Total current liabilities		29,207,476	37,698,015	19,871,344	36,766,359
Non-current liabilities					
Provisions	21	7,931,719	5,947,777	5,163,244	6,010,027
Borrowings	22	86,248,297	76,358,219	79,395,576	79,684,201
Contract liabilities	23	7,662,690	-		
Total non-current liabilities		101,842,706	82,305,995	84,558,821	85,694,228
TOTAL LIABILITIES		131,050,182	120,004,010	104,430,165	122,460,587
NET COMMUNITY ASSETS		1,115,868,644	1,054,258,016	1,113,561,113	1,114,860,822
Community equity					
Council capital -					
Investment in capital assets	24	707,936,633	646,555,755	753,701,396	715,959,905
Asset revaluation surplus	25	360,463,221	360,462,538	335,541,651	360,462,539
Reserves	27	47,468,789	47,239,723	24,318,065	38,438,377
TOTAL COMMUNITY EQUITY		1,115,868,644	1,054,258,016	1,113,561,113	1,114,860,822

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

WHITSUNDAY REGIONAL COUNCIL

UNAUDITED

Statement of Changes in Equity
For the year ended 30 June 2020

	Note	Total		Retained surplus (deficit)		Reserves		Asset revaluation surplus		Council Capital	
				Note 26		Note 27		Note 25		Note 24	
		2020 \$	2019 \$	2020 \$	2019 \$	2020 \$	2019 \$	2020 \$	2019 \$	2020 \$	2019 \$
Balance at beginning of the year		1,054,258,016	984,550,783	(3,777,717)	(20,387,199)	47,239,723	71,591,855	360,462,538	335,541,650	650,333,472	597,804,477
Adj on intial application of AASB 15 / AASB 1058		18,090,016	6,496,720	15,309,267	-			-		2,780,749	6,496,720
Restated opening balances		1,072,348,031	991,047,503	11,531,550	(20,387,199)	47,239,723	71,591,855	360,462,538	335,541,650	653,114,220	604,301,197
Net result		43,519,930	38,289,625	43,519,930	38,289,625	-	-	-	-	-	-
Other comprehensive income for the year											
Revaluations											
Property, plant & equipment	18	-	24,952,966					-	24,952,966		
Change in value of future rehabilitation costs		683	(32,078)					683	(32,078)		
Total comprehensive income for the year		43,520,613	63,210,513	43,519,930	38,289,625	-	-	683	24,920,888	-	-
Transfers (to) from retained earnings to capital	26	-	-	26,172,616	32,846,431	-	-	-	-	(26,172,616)	(32,846,431)
Transfers (to) from retained earnings and recurrent reserves	26	-	-	-	652,478	-	(652,478)	-	-		
Transfers (to) from capital reserves and capital	24	-	-	(62,403,221)	(55,179,053)	229,067	(23,699,653)	-	-	62,174,154	78,878,706
Net transfers in year		-	-	(36,230,605)	(21,680,143)	229,067	(24,352,132)	-	-	36,001,538	46,032,275
		-	-							-	-
Balance at end of the year		1,115,868,644	1,054,258,016	18,820,875	(3,777,717)	47,468,789	47,239,723	360,463,221	360,462,538	689,115,758	650,333,472

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

The comparatives have not been restated on adoption of AASB 15 / 1058 and AASB 16 and therefore the comparative information is presented using the previous standards relating to revenue and leases.

Statement of Cash Flows

For the year ended 30 June 2020

		2020	2019
	Note	\$	\$
Cash flows from operating activities			
Receipts			
General rates and utility charges		84,404,365	82,697,914
Sale of goods and major services		12,164,731	15,921,458
Lease, rental and levies, fees and charges		3,563,247	3,552,326
Other income		19,367,947	8,552,853
GST received		14,868,514	14,705,884
Receipts from customers		134,368,805	125,430,435
Operating grants, subsidies and contributions		19,379,960	9,891,406
Interest received		1,650,678	2,071,756
Payments			
Payments for materials and services		(67,306,690)	(43,384,229)
Payment to employees		(36,236,875)	(36,495,707)
GST paid		(15,221,417)	(15,899,111)
Payments to suppliers and employees		(118,764,982)	(95,779,047)
Interest expense		(3,249,524)	(2,623,032)
Net cash inflow (outflow) from operating activities	30	33,384,937	38,991,518
Cash flows from investing activities			
Commonwealth government grants		6,015,960	1,107,455
State government subsidies and grants		73,004,833	48,250,969
Capital contributions		1,647,752	1,714,249
Payments for property, plant and equipment		(113,358,563)	(116,447,135)
Payments for investment property		-	(54,144)
Proceeds from sale of equity investments		-	81,766
Proceeds from sale of property, plant and equipment		702,227	787,486
Net movement in loans to community organisations		(4,281)	(993,125)
Net cash inflow (outflow) from investing activities		(31,992,073)	(65,552,479)
Cash flows from financing activities			
Proceeds from borrowings	22	8,165,636	34,500,000
Repayment of borrowings	22	(4,226,926)	(2,717,513)
Repayments made on finance leases	22	(174,357)	-
Net cash inflow (outflow) from financing activities		3,764,352	31,782,487
Net increase (decrease) in cash and cash equivalents held		5,157,217	5,221,526
Cash and cash equivalents at beginning of the financial year		63,618,285	58,396,759
Cash and cash equivalents at end of the financial year	12	68,775,502	63,618,285

The above statement should be read in conjunction with the accompanying notes and Summary of Significant Accounting Policies.

11. Corporate Services

11.7 CORPORATE SERVICES MONTHLY REPORT - JUNE 2020

AUTHOR: Jason Bradshaw – Director Corporate Services

RESPONSIBLE OFFICER: Jason Bradshaw – Director Corporate Services

OFFICER'S RECOMMENDATION

That Council receive the Corporate Services Monthly Report for June 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

To provide an overview the Corporate Services Directorate for the month of June 2020.

PURPOSE

The Directorate's purpose is to lead innovation and organisational change in information technology, information management, asset management, project management and procurement to improve organisational outcomes. It seeks to improve Council's organisational capability to augment resilience to future business disruption and increase productivity whilst demonstrating empathy where required.

BACKGROUND

The Corporate Services Directorate has a vision to positively contribute to a prosperous, liveable and sustainable Whitsundays.

The Directorate's vision is delivered by bringing together the functions of managing Assets, Procurement, Fleet, Property and Facilities, Project Management, Information Technology, Information Management, Rates and Finance, Strategic Finance and Governance.

STATUTORY/COMPLIANCE MATTERS

This report is provided to support enhanced transparency and accountability in accordance with the local government principles outlined in the Local Government Act 2009.

ANALYSIS

The month of June 2020 was again business as usual in the changed environment with the Business Continuity Plan (BCP) active and some staff starting to return to work with eased restrictions but still a number of staff continued to work from home.

Again, a significant focus was on the development and finalisation of the 2020/21 budget with Councillors and Executive workshopping many issues associated with rates and charges as well as business unit operation and the operating and capital budgets. The budget was scheduled for adoption on the 15th July with discussion completed throughout June to ensure the formal papers would be prepared and circulated to Council for adoption. I would like to recognise the efforts of the Finance Team who have worked tirelessly in delivering the budget information to Council for discussion and for working to the deadlines set for a July Budget amongst the current COVID19 pandemic.

It remains a busy time for the Finance Team who have also been actively working on the annual financial statements and year-end financial processes during this time along with developing the budget.

ICT remains focussed on delivering the projects as planned with effort being directed to the fit-out of the new Proserpine Administration Building and the necessary works associated with relocating staff into the new building. This has included assessing the storage and record keeping space and the approaches that we will need to consider in entering a new workspace and in ensuring the appropriate retention of records in both paper and electronic forms. Work has commenced on implementing the Applications Roadmap recently agreed by Council in ensuring the progress is well planned and that the relevant communication and change messaging is provided in a timely and consistent manner.

Procurement remained focussed on covering all year end expenditure and in working towards finalisation of all contracts where practical. Property Services again were engaged on the planning and return to work from those at home but also for the onboarding of the new Proserpine Administration Building and getting an understanding of the changes that the new building will bring to maintenance and general operations.

Finally, Governance continue to work on improvements to our systems and procedures, with new software being evaluated and now to be implemented to improve the Council minutes and agendas delivery and access to reports and information through more efficient electronic systems.

The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

Due to the commitment to finalise the 2020/21 budget and the timing of the year-end financial statements, a summary set of estimated actual accounts for 2019/20 have been prepared to accompany the budget and these will be presented as the estimated financials for June 2020. There will be changes to these accounts and a final set of financial statements for 2019/20 will be presented in line with audit requirements next month.

STRATEGIC IMPACTS

Alignment to Corporate Plan

Outcome 1.1: Our leadership engages with the community and provides open, accountable and transparent local government

Alignment to Operational Plan

Strategy 1.1.1: Provide sound, competent leadership as to maximise the organisation's operational performance, productivity and efficiency

Financial Implications

Managed within existing budget allocations as amended.

Risk Management Implications

Regular reporting on the Department's progress and achievements ensures accountability and fosters a positive culture, whilst managing identified corporate risks.

CONSULTATION

Peter Shuttlewood – Executive Manager of Procurement & Assets
Melanie Humphries – Team Leader Operational Accounting

Patricia Jago – Rates Coordinator
Libby Humphreys – Assets and Project Management Coordinator
Scott Wilkinson – Information Technology Manager
Norman Garsden – Acting Manager Governance & Administration
Stephen Fernando – Chief Financial Officer/ Manager Financial Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

No action to be taken as this is an information only report.

ATTACHMENTS

Attachment 1 – Corporate Services Monthly Report – June 2020.



CORPORATE SERVICES

Information Technology
Information Management
Strategic Finance
Asset Management
Procurement
Property & Facilities
Fleet Management
Governance

Monthly Report | June 2020

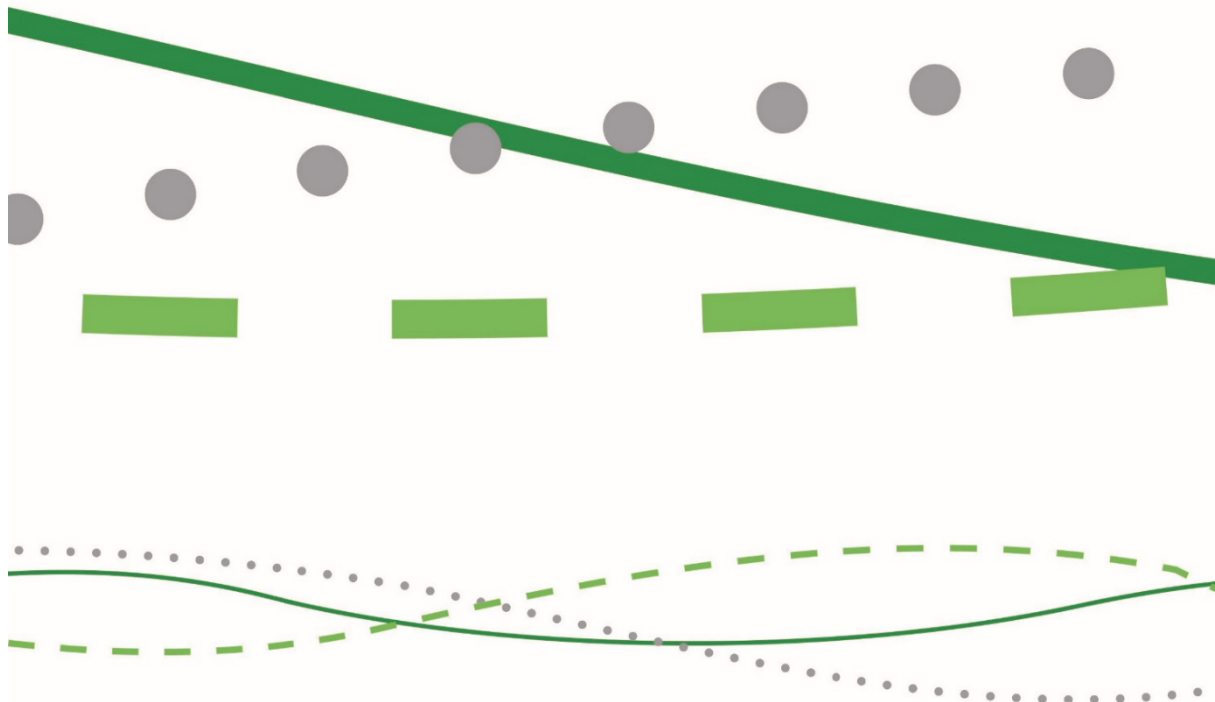


TABLE OF CONTENTS

Directors Report.....	3
Information Technology	4
Support Tickets.....	4
Project Activities.....	6
Information Management	7
Projects 8	
Strategic Finance.....	9
Financial Reporting.....	9
Budgeting	9
Borrowings & Treasury Management.....	9
Systems 9	
Debtors Management	10
Insurance11	
Asset Management	12
Capital Projects.....	12
Project Management Framework	13
Procurement.....	14
Procurement Activity (Tenders and Significant Quotations)	14
Contract Activity.....	16
Property & Facilities	17
Insurance Projects	17
Capital Projects.....	18
Operational	18
Lease Update	20
Fleet Management.....	21
Fleet Replacement Program.....	21
Preventative Maintenance.....	21
Governance & Administration	22

Directors Report

The month of June 2020 was again business as usual in the changed environment with the Business Continuity Plan (BCP) active and some staff starting to return to work with eased restrictions but still a number of staff continued to work from home.

Again, a significant focus was on the development and finalisation of the 2020/21 budget with Councillors and Executive workshopping many issues associated with rates and charges as well as business unit operation and the operating and capital budgets. The budget was scheduled for adoption on the 15th July with discussion completed throughout June to ensure the formal papers would be prepared and circulated to Council for adoption. I would like to recognise the efforts of the Finance Team who have worked tirelessly in delivering the budget information to Council for discussion and for working to the deadlines set for a July Budget amongst the current COVID19 pandemic.

It remains a busy time for the Finance Team who have also been actively working on the annual financial statements and year-end financial processes during this time along with developing the budget.

ICT remains focussed on delivering the projects as planned with effort being directed to the fit-out of the new Proserpine Administration Building and the necessary works associated with relocating staff into the new building. This has included assessing the storage and record keeping space and the approaches that we will need to consider in entering a new workspace and in ensuring the appropriate retention of records in both paper and electronic forms. Work has commenced on implementing the Applications Roadmap recently agreed by Council in ensuring the progress is well planned and that the relevant communication and change messaging is provided in a timely and consistent manner.

Procurement remained focussed on covering all year end expenditure and in working towards finalisation of all contracts where practical. Property Services again were engaged on the planning and return to work from those at home but also for the onboarding of the new Proserpine Administration Building and getting an understanding of the changes that the new building will bring to maintenance and general operations.

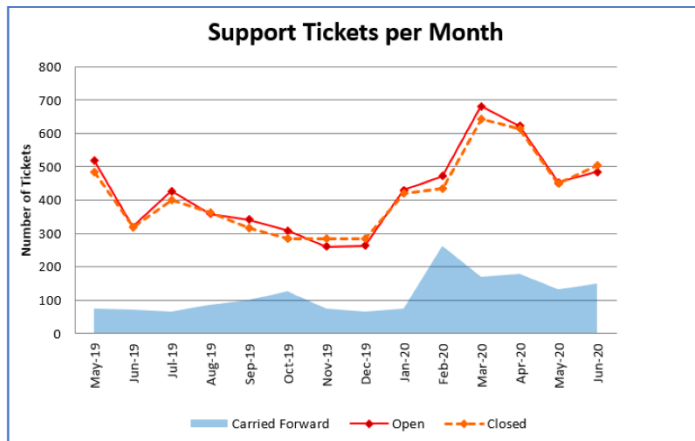
Finally, Governance continue to work on improvements to our systems and procedures, with new software being evaluated and now to be implemented to improve the Council minutes and agendas delivery and access to reports and information through more efficient electronic systems.

The Department continues to work towards delivering better solutions to ensure efficient and effective support to the operational and service delivery departments of Council.

Jason Bradshaw
Director Corporate Services

Information Technology

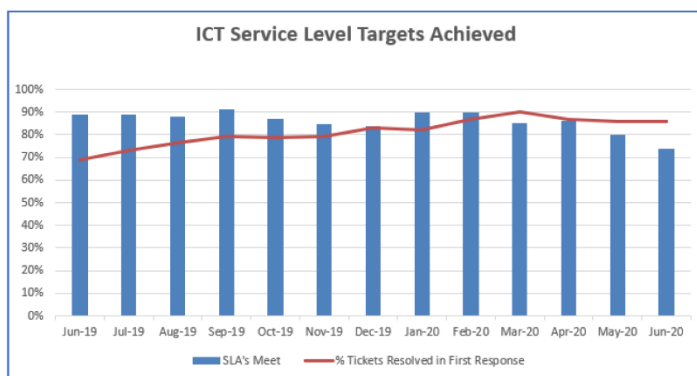
Support Tickets



485 support requests for the month of June 2020, with 504 resolved.

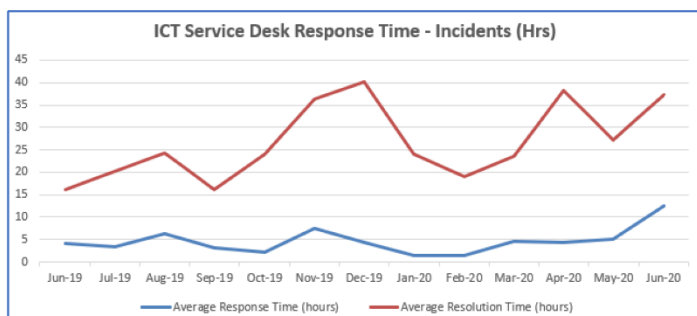
A total of 151 support tickets remain open from the previous months, which is a trend upward.

Top 10 Support Categories Opened				
CATEGORY	JUN	MAY	APR	
Hardware	57	52	60	↑
Applications - Authority	22	36	22	↓
Applications - Other	71	100	148	↓
Applications - OneCouncil	31	30	20	↑
Phones	24	16	11	↑
Email	20	9	24	↑
Application - ECM	17	18	21	↓
Network	63	107	123	↓
Security/ Access	42	40	30	↑
Other	138	45	163	↑

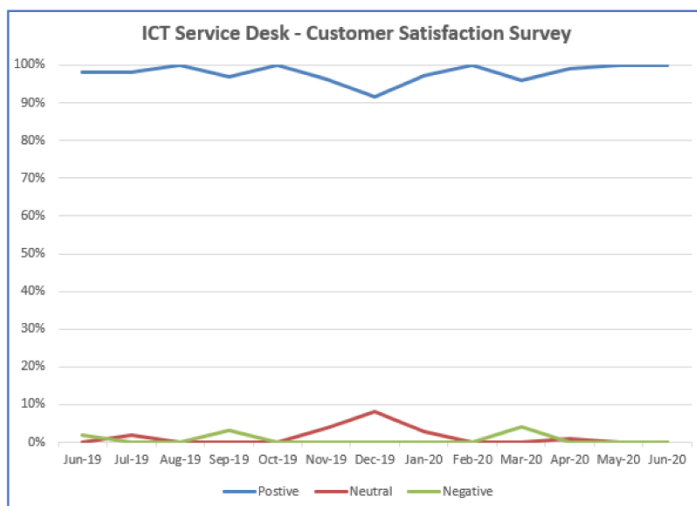


74% of support requested resolved within SLA. Below target of 90%. A review is underway to determine root cause and implement corrective actions as impacts of Covid on the support process are less severe now.

86% of support tickets resolved at first response.



Marked increase in the response time for June 2020



Customer satisfaction of the service delivered was 100% for June 2020.

However; direct feedback from the management group has shown a decline in service levels that is reflected in the figure above.

Project Activities

Note: Information Technology run multiple projects at any given point in time. This report details major projects only.

Completed Tasks	Upcoming Tasks	Project Status
Authority Upgrade		
Vendor project manager appointed, kicking meeting completed. Council working with vendor to build new server environments, project plan in final stages of development. Council PM remains to be appointed.	Software upgrade from Authority v6.9 to v7.1	Initiation

Information Management

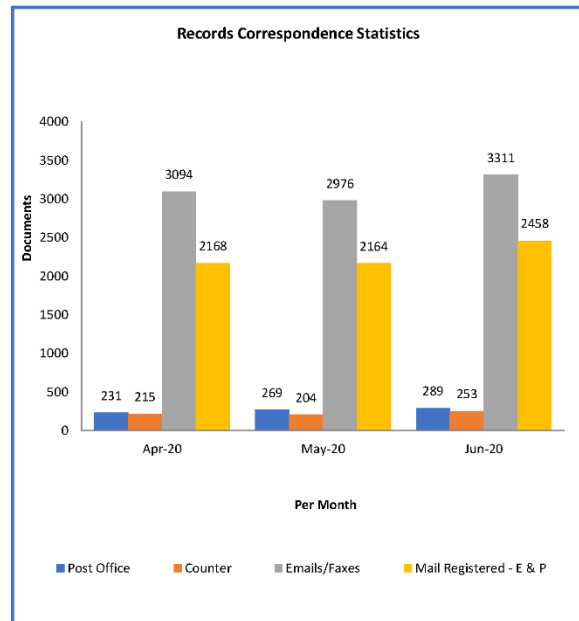
AUDIT / COMPLIANCE REQUIREMENTS		
Type	Frequency	Qtr 4
Annual user access audit	Annual	
Sentencing and disposal	Quarterly	✓

DOCUMENTATION / PUBLICATIONS REVIEW		
Type	Frequency	Qtr 4
WRC Information Stds	Annual	95% dev
Physical Records Register	Quarterly	✓
Process & Sys Training	Bi-annually	80% dev
Enterprise Info Architect	Annual	50% dev
Information Asset Register	Annual	50% dev
IM Procedures	Annual	60% dev
Bus Info Continuity Plan	Annual	
Road Register	Bi-annually	✓
Map layer data register	Quarterly	Develop

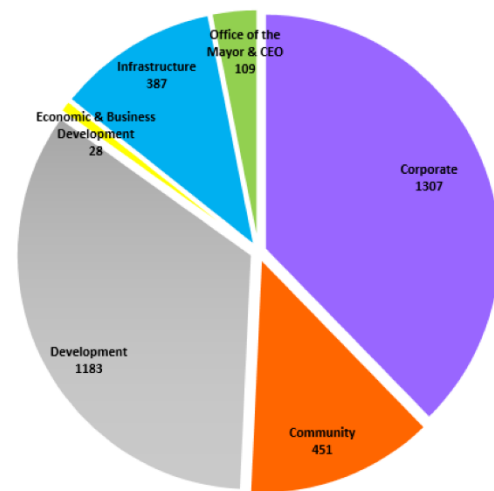
GIS ACTIVITIES			
	JUN	MAY	APR
Asset Data Mtce (Hrs)	92	54	42
SSA Changes (Hrs)	35	47	21
GIS requests (No.)	57	76	52
Map layers mtce (no.)	64	36	19
New layers approved (no.)	2	3	-
Training (staff attended)	-	-	-

GIS STATISTICS	
Total Mapping Layers	2100

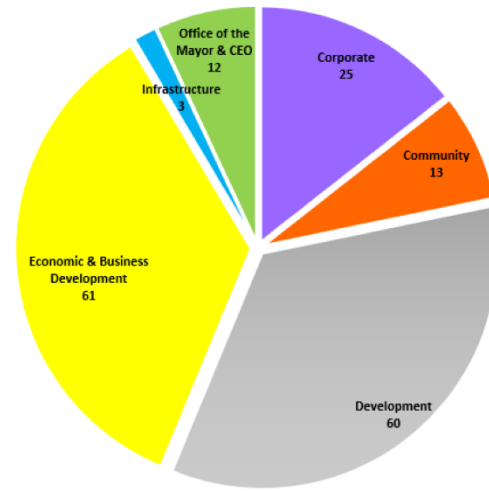
RECORDS ACTIVITIES			
	JUN	MAY	APR
Search & CCTV requests	41	28	14
Record Dept Tasks	46	52	34
Training (staff attended)	2	3	41
NAR adjustments	1113	814	536



Document Management Tasks Completed by Department (June)



Average Documents Registered per Person by Department (June)



Projects

Cemetery Data and Process Improvement Project			
This project aims to improve data quality and processes for cemetery records by making accurate, reliable and easy to access data that customer service staff can confidently use to provide a timely response and focus on the customer's needs, along with making burial data public to allow families to easily research their ancestry.			
Location	Proserpine	Collinsville	Bowen
Total records	4,085	1,568	7,544
Total burial records	3,775	1,441	6,989
Total records reviewed and updated	3,775	1,441	6,989
New burial records created (missing)	155	56	288
New name records created (missing)	33	4	299
Re-mapping	98%	98%	98%
Unidentified gravesites	145 to be identified	104 to be identified	Est. 700 markers moved. Plaques & ashes placed without council consent / recorded. Additional burials added when identified.
Public Portal	The public portal is currently in user acceptance testing with some final adjustments to data, mapping and minor design changes are being completed. The portal will be launched during the month of July.		

Name and Address Data Improvement Project		
This project aims to implement software that will improve the quality of customer and address data captured and maintained in Councils systems. It does this by forcing validation on addresses when they are entered, running processes to identify duplicate records and facilitating merging, standardizing the method of data presentation and adding additional checks to prevent duplicate data entry. This will improve customer experience as we will have better quality information available for communication and reduce administrative overhead as we will spend less time fixing incorrect address details.		
NAR data formatting cleanse		
Data format cleanse	✓	27852 records fixed / 82075 total records
Audit data changes	65% complete	
NAR record duplication		
Identify no. of duplicate records	700 records	
Research duplicates and merge	168 unique records merged	
Delete records (no docs / ephemeral / infringement docs attached)	108 deleted	24600 records have no link in Authority, potentially half of these can be deleted if no significant documentation recorded in ECM

Physical Storage / Scanning	Jun-20	May-20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19
Boxes Scanned / Sentenced and Destroyed	155	8 boxes 7216 planning cards	21	8	59	-	-	5000 building cards
Boxes at Council	278	278	316 Found 48 boxes at Bowen	321	261	320	314	366
Boxes at Remote Storage	1617	1772	1742	1710	1708	1708	1708	1646
Discs to review and register	-	-	-	76	111	150	50	50
Scanned files for registration	58,000 Prep files	58,000 Prep files	58,000 Preparing files for registration	58,000	58,000	58,000	58,000	58,000
Plans scanned and registered	3000 plans registered	-	277 / 3000	245 / 3000	155 / 3000	103 / 3000	103 / 3000	103 / 3000

Project to scan and register all hard copy plans (3000 total). Reduction in 155 physical boxes. Further records prepared for disposal approval in preparation for transition to new administration building.

Strategic Finance

Financial Reporting

The financial reports for the Month of June is expected to be presented at the Ordinary Meeting scheduled for the 22nd of July 2020.

The roll-over of the financial systems (both Technology 1 and Authority) was carried out on the 1st and 2nd of July with the systems back up for use by midday on the 2nd. The year end accounting entries are expected to be finalised by 17 July 2020.

The preparation of financial statements for 2019/20 financial year (19/20) is subject to changes in three financial reporting standards related to revenue recognition and accounting for leases. These changes could cause a variation in the revenue recognised for 19/20, which in turn could impact the reported operating surplus. The work related to the changes have been completed and submitted to the external auditors for their final verification.

The auditors are expected onsite for the final stage of the audit on the 27 July 2020, with the final draft financial statements to be presented to the audit committee on the 28th. The Queensland Audit Office (QAO) closing report is expected to be presented for audit committee clearance on 14 August 2020 with the signed financial statements finalised by 26 August 2020.

Due to the commitment to finalise the 2020/21 budget and the timing of the year-end financial statements, a summary set of estimated actual accounts for 2019/20 have been prepared to accompany the budget and these will be presented as the estimated financials for June 2020. There will be changes to these accounts and a final set of financial statements for 2019/20 will be presented in line with audit requirements next month.

Budgeting

The budget for the 2020/21 (20/21) was adopted by Council at a Special Meeting on 15 July 2020.

Borrowings & Treasury Management

The two loans for 2019/20 totalling \$8.165 million were drawn down on 26 June 2020, bringing the total cash and cash equivalents holdings as at 30 June 2020 to \$68.8 million. This is in addition to the permanent working capital facility of \$20 million, which can only be used to fund short term liquidity requirements.

All excess cash is invested with the Queensland Treasury Corporation (QTC)

Systems

The implementation of the budgeting module is scheduled to start immediately after the completion of the annual financial statements, to be ready in time for use for the 2020/21 Q1 budget review.

The upgrade of the Authority system (used for property & rating as well as general debtor invoicing and receipting) from the current version to the latest version is scheduled to commence and be completed within 20/21.

Finance is also exploring avenues for applying Robotic Process Automation (PRA) technology to its accounts payable function. Council will be seeking to conform to the PEPPOL international eProcurement data exchange standard as recommended by the Australian Tax Office (ATO).

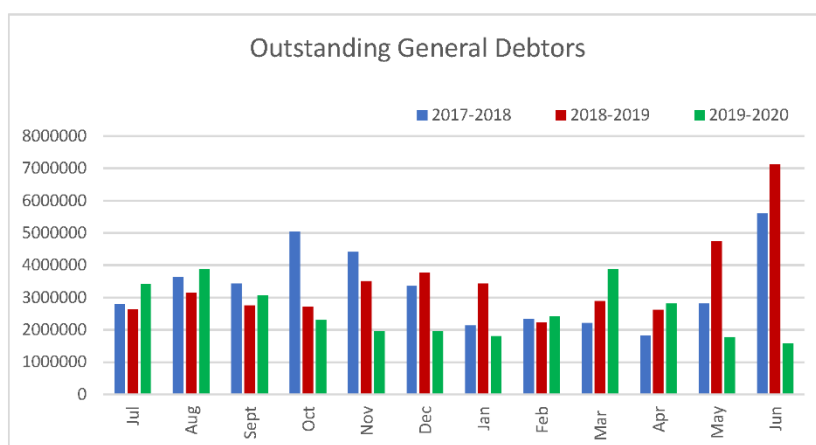
Debtors Management

Rates & Charges Debtors

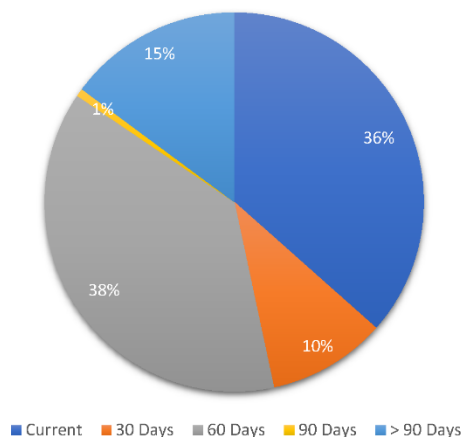
Month	2019/20		2018/19 Outstanding	2017/18 Outstanding
	Outstanding	%		
June	4,509,658	10%	3,844,767	4,995,832
May	5,739,965	13%	5,151,143	5,530,195
April	6,676,360	14%	6,368,476	6,319,615
March	8,782,286	20%	8,297,513	8,737,252
February	28,950,351	67%	14,745,314	26,466,220
January	44,476,445	96%	44,828,908	44,970,965
December	2,774,538	6%	3,905,999	5,033,499
November	5,085,705	12%	4,692,691	6,155,342
October	5,833,001	12%	5,798,615	7,2055,183
September	7,601,554	16%	7,791,985	10,306,621
August	13,344,529	29%	9,778,676	37,973,782
July	41,728,111	92%	43,825,116	4,279,104
Revenue Budget	88,669,880		89,276,298	85,972,490

General Debtors

Month/Period	Current	30 Days	60 Days	90 Days	>90 Days	TOTAL
2019/2020						
June	912,558	370,906	79,621	40,848	169,202	1,573,135
May	644,865	177,914	667,191	11,913	261,976	1,763,859
April	1,110,305	1,138,934	265,607	44,837	256,241	2,815,924
March	3,054,593	514,750	50,001	45,858	206,856	3,872,058
February	1,723,940	390,429	81,649	136,648	91,101	2,423,767
January	1,140,517	412,828	146,419	49,531	54,659	1,803,954
December	1,344,012	420,760	56,503	19,421	115,884	1,956,580
November	1,406,747	350,065	59,070	24,617	112,863	1,953,362
October	1,641,989	406,521	88,777	20,771	139,302	2,297,360
September	1,779,171	145,618	42,865	168,476	933,700	3,069,830
August	2,292,547	215,143	172,823	1,110,370	88,308	3,879,191
July	750,209	1,412,855	1,137,142	49,730	58,547	3,408,483
June 2018/19	5,408,713	1,549,732	90,492	19,341	56,372	7,124,650
June 2017/18	4,825,162	549,066	63,996	5,154	158,649	5,602,027



June 2020 Outstanding Debtors



Insurance

Insurance Claims	Pub. Liability & Professional Indemnity	Third Party Damages	Motor Vehicle	Property	Theft	Total
2019/2020 YTD	12	30	25	8	0	75
June 2020	0	4	0	0	0	4
May 2020	1	2	3	1	0	7
April 2020	1	3	1	0	0	5
March 2020	0	5	2	1	0	8
February 2020	1	5	5	0	0	11
January 2020	2	5	1	0	0	8
December 2019	1	1	1	0	0	3
November 2019	0	0	1	0	0	1
October 2019	0	3	3	2	0	8
September 2019	1	1	5	2	0	9
August 2019	2	1	1	1	0	5
July, 2019	3	0	2	1	0	6
2018/2019	18	36	19	7	0	80
2017/2018	19	0	71	13	1	104

Claims not Finalised – June 2020	
Public Liability	10
Professional Indemnity	1
Property	4
Motor Vehicle	1
Total	28

Insurance premium increases of around 15% is expected for 20/21 and has been incorporated into the budgets being prepared.

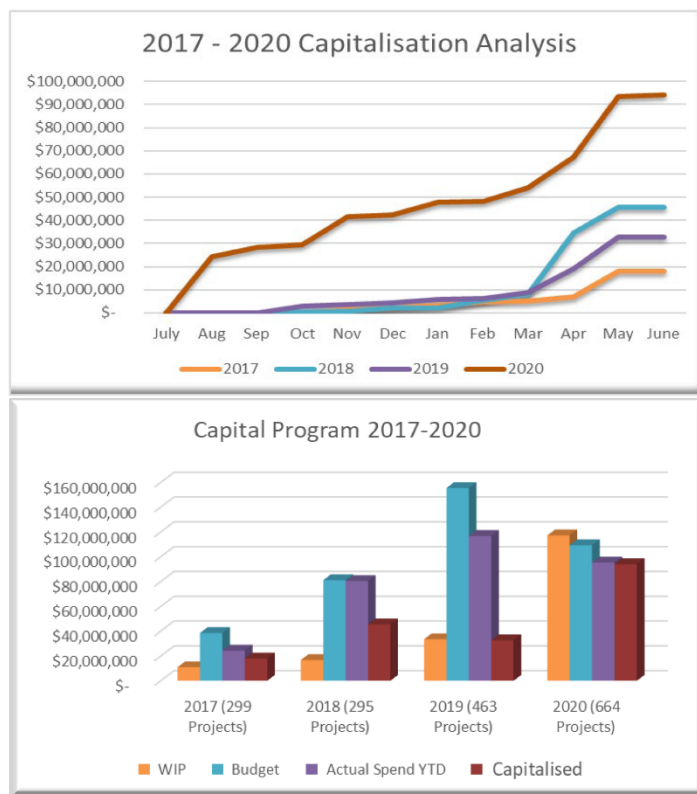
Asset Management

Capital Projects

The capitalisation process for 2019/20 has been completed with \$93.94 million of assets from 193 Projects added to Council's asset register for the financial year, reflecting the high capital programs of the current and previous years. We are currently tracking 666 projects (664 in May) with a total budget of \$109,342,780. \$5.3 million of projects were capitalised in June.

Financial Year	No of Projects	Rev. Budget \$ '000	YTD Spend \$ '000	WIP \$ '000	Capitalised	
					\$ '000	Projects
2017	299	38,541	24,334	11,002	17,986	86
2018	295	81,096	60,848	16,783	45,549	99
2019	463	155,428	116,826	33,482	32,703	112
2020	664	109,343	95,362	117,280	94,054	193

While we are still seeing a spike from March to May (see graph below) due to the push to complete end of financial year, reporting KPI's from Project Managers have proven effective in better spreading out the capitalisation process across the year (see 2020 line). This has doubled our capitalisation rate.



Contributed Assets

In 2020-year, Council has endorsed 9 developer arrangements for contributed assets, and furthered 3 previous year developments as below:

Development Application	Contributed Asset
20170231	Lot 16 Funnel Bay
20160412	Funnel Bay Stage 1
20170311 & 20117109	Funnel Bay Stage 22 & Lot 22
20180748	Stage 5C Galbraith Park
20181103	Whitsunday Commercial Centre Pty Ltd, 1-23 Galbraith Park Drive
20181103	Lot 6 on SP 218193 Moloko Homes
20191131	21SP208372 Bowen Development Rd
20190416	45 Ridge Vie Rd, Cannonvale
20181131	Whitsunday Acres 3C
20190626	Collinsville Heavy Vehicle Park
20160389	70 Gillies Rd

Council has requested Funnel Bay projects to be resurveyed, as to accurately record infrastructure to be gifted to Council and maintained under Council's level of service. As of writing this action is still outstanding.

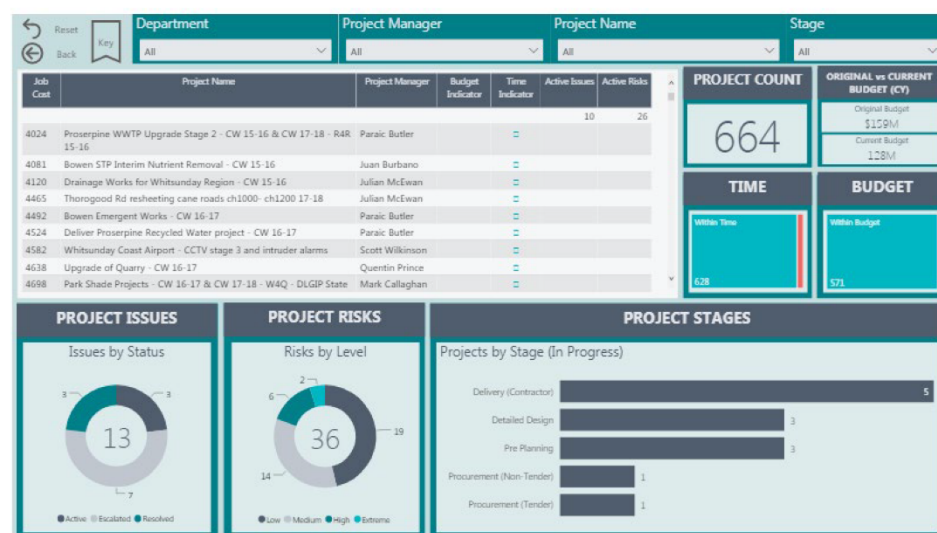
Found Assets

To date \$ 3,375,381 of found assets have been added to the asset register in 2019/20.

Project Management Framework

Work continues to implement the new Project Update Tool (PUT), which will draw the data from the Budget Bid Tool that was used to compile the ten-year capital program for the 2020/21 budget. On completion, the Project Update Tool will include a document storage framework to complement project management practices, making the PUT a document storage tool, which will compliment Councils Records Policy.

Stakeholders have viewed the tool and are excited for the implementation and training to begin late July.



Procurement

Procurement Activity (Tenders and Significant Quotations)

Corporate Services

Contract Number	Details	Type	Status
500.2019.0077	Prequalified Suppliers for Trade Services	RFT	Currently being evaluated
500.2019.0094	Senior Project Management Services for Council's ERP Solution Project	RFT	Cancelled 23 rd June 2020 due to amendment in Council's requirements.
500.2020.0042	Meeting Agenda and Minute Solution	RFQ	Awarded 2 nd June 2020
500.2020.0048	Supply & Delivery of Four (4) Tray Back Utilities	RFQ	Currently being evaluated
500.2020.0049	Haul & Termination of Fibre Optic Network & Transitioning Activities for Proserpine Admin Building	RFQ	Awarded on 17 th June 2020
500.2020.0051	Supply & Delivery of Three (3) Trucks	RFQ	Currently being evaluated
500.2020.0057	Provision of Sharps and Sanitary Disposal Services	RFT	Closed on 25 th June 2020 and is currently being evaluated
500.2020.0058	Provision of Pest Control Services	RFQ	Closed on 24 th June 2020 and is currently being evaluated
500.2020.0059	Supply and Delivery of Two (2) 4WD Space Cab Utilities	RFQ	Closed on 5 th June 2020 and currently being evaluated
500.2020.0060	Supply and Delivery of Two (2) 2WD Dual Cb Utilities	RFQ	Closed on 5 th June 2020 and currently being evaluated
500.2020.0063	Provision of Internal Audit Services	RFT	In draft
500.2020.0069	Senior Project Management Services for Council's ICT Projects	RFQ	In draft

Community Services

Contract Number	Details	Type	Status
500.2019.0101	Parking & Infringement Integrated Management System	RFT	Awarded on 10 th June 2020
500.2019.0123	Construction of Proserpine Entertainment Centre	RFT	Closed on 16 th June 2020
500.2020.0043	Business & Operational Planning – Shute Harbour	RFQ	Awarded on 1 st June 2020

Development Services

Contract Number	Details	Type	Status
500.2020.0046	Proserpine Heat Reduction Feasibility Assessment	RFQ	Currently being evaluated
500.2020.0061	Funding and Financing Climate Change Adaption – Stage 1	RFQ	Awarded on 4 th June 2020

Economic and Business Development

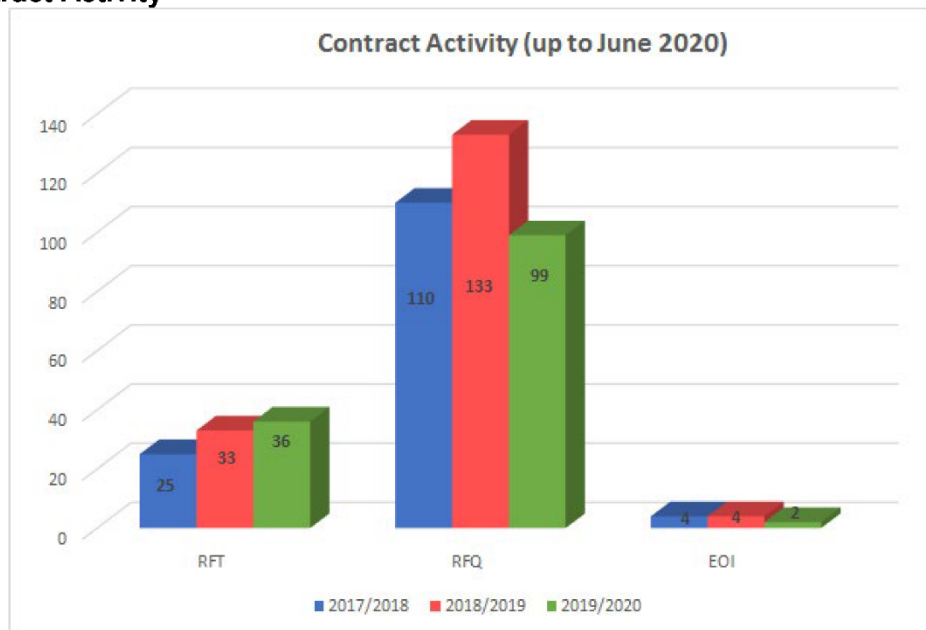
Contract Number	Details	Type	Status
500.2020.0029	EOI – WCA – Commercial Catering Opportunity	EOI	Currently being evaluated
500.2020.0056	Technical and Industry Advisor – Shute Harbour Marine Terminal	RFQ	In draft, awaiting list of suppliers for release
500.2020.0062	Provision of Consultancy Services for Waste and Recyclables Collection	RFQ	Released on 1 st July 2020 and due to close on 15 th July 2020
500.2020.0065	Provision of Maintenance of Whitsunday Coast Airport (WCA) Aquarium	RFQ	Awarded on 29 th June 2020
500.2020.0066	Shute Harbour Marine Commercial Opportunity	EOI	Released on 25 th June 2020 and due to close 24 th July 2020

Infrastructure Services

Contract Number	Details	Type	Status
500.2020.0024	W4Q – Bulk Supply of Playground Equipment	RFQ	Evaluation being finalised
500.2020.0040	W4Q Keith Johns Park – Replacement of Shade Shelter	RFQ	Awarded on 22 nd June 2020
500.2020.0045	W4Q – Hansen Park Sound System and Electrical Upgrade	RFQ	Awarded on 16 th June 2020
500.2020.0052	Airlie Beach Carpark Asphalt	RFQ	Awarded on 17 th June 2020
500.2020.0053	W4Q - Cannonvale Lakes - Boardwalk Upgrade	RFQ	Released on 2 nd June 2020 and due to close on 3 rd July 2020
500.2020.0054	Lake Proserpine - Gravel Seal	RFQ	Awarded on 26 th June 2020
500.2020.0055	Proserpine Main Street Upgrade - Pavement Marking	RFQ	Awarded on 22 nd June 2020
500.2020.0062	Provision of Consultancy Services for Waste and Recyclables Collection	RFQ	Released on 1 st July 2020 and due to close on 15 th July 2020

500.2020.0062	Lake Proserpine – Pipe Relining	RFQ	In draft
500.2020.0067	Development of Traffic Control Guidance Scheme	RFQ	In draft
500.2020.0068	W4Q – Supply of a Mobile LED Screen	RFQ	Released on 30 th June 2020 and due to close 14 th July 2020
500.2020.0070	Supply and Installation of Retainer Wall – Gloucester Sports and Recreation	RFQ	In draft

Contract Activity



Property & Facilities

Insurance Projects

Property and Facilities are continuing to plan, prioritise, scope and consult to deliver the remaining building/property related insurance projects. Consultation meetings have been held with other asset owners to coordinate work packages. During the month of June 2020, the following Insurance Projects have progressed:

Project	Status	% Complete
Airlie Beach PCYC	Complete	100%
Airlie Beach Transit Terminal	Complete	100%
Bowen Col Leather Sports Complex	Complete	100%
Bowen Denison Park	Complete	100%
Bowen Foreshore	Complete	100%
Bowen Swimming Pool	Complete	100%
Bowen Wangaratta Caravan Park	Complete	100%
Cannonvale SES	Complete	100%
Collinsville Airport	Complete	100%
Conway Beach Block Shelter	Complete	100%
Dingo Beach & Hydeaway Bay Foreshores	Complete	100%
Scottville Oval	Complete	100%
Electrical - South	Complete	100%
Electrical - North	Complete	100%
Cannonvale Library Damaged Furnishings	Complete	100%
Collinsville Community Centre	Complete	100%
Collinsville Rugby League	Complete	100%
Conway Beach & Wilson Beach	Complete	100%
Proserpine Parks and Pool	Complete	100%
Bowen Community Hall	Complete	100%
Bowen Council Depot	Complete	100%
Sign Package	Complete	100%
Collinsville Administration Building	Complete	100%
Mt Coolon Community Centre	Complete	100%
Proserpine Library	Complete	100%
Cannonvale Transfer Station	Complete	100%
Bowen Gideon Pott Park	Complete	100%
Collinsville Pool	Complete	100%
Mt Gordon Tourist Information Centre	Complete	100%
Cannonvale WRC Depot	Complete	100%
Painting - South	Complete	100%
Bowen Cemetery	Complete	100%
Bowen Basketball Courts - Demolish and Rehab - Potentially	Scheduled	0%
Collinsville Council Depot	Scheduled	0%

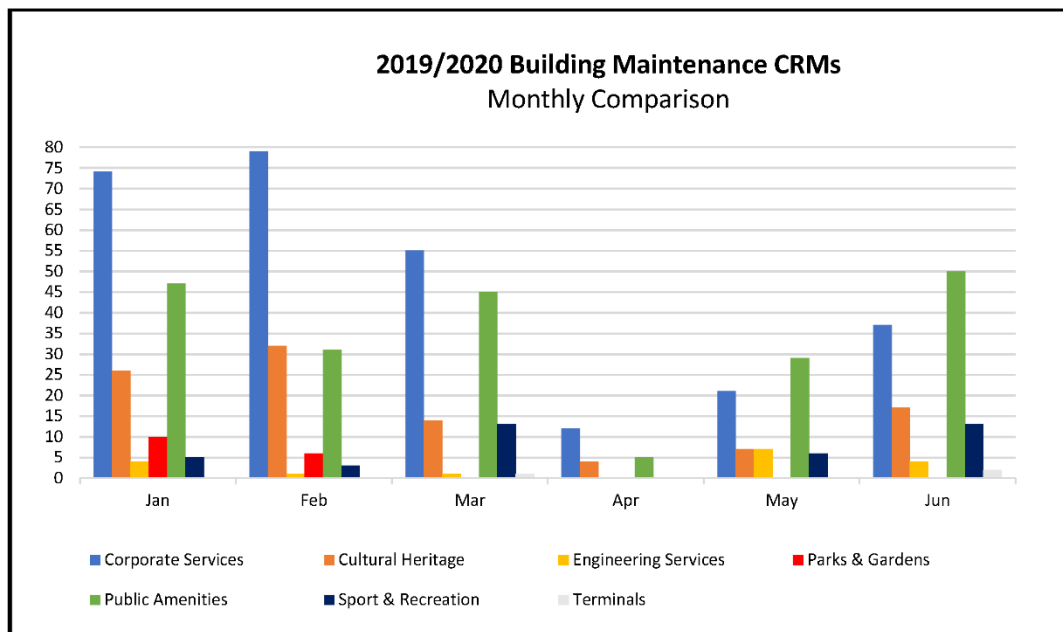
Capital Projects

During the month of June 2020, the following Capital Projects have progressed:

Project	Status	% Complete
21 Station Street Residence	Scheduled	0%
33 Kelsey Creek Residence	Complete	100%
Cannonvale/Proserpine Depot	Complete	100%
Collinsville Depot Skillion	Complete	100%
Proserpine Depot C/W	Complete	100%
Proserpine Tourist Park Amenities Renewal	Complete	100%
Proserpine Water Tower	Complete	100%
Wangaratta Caravan Park Amenities Building	Complete	100%

Operational

Building Maintenance CRMs	YTD	Jan	Feb	Mar	Apr	May	Jun	Monthly
Corporate Services								
CRM Received	485	74	79	55	12	21	37	☐
CRM Completed	418	64	72	50	11	13	29	☐
Cultural Heritage								
CRM Received	153	26	32	14	4	7	17	☐
CRM Completed	114	23	24	12	1	5	10	☐
Engineering Services								
CRM Received	38	4	1	1	0	7	4	☐
CRM Completed	31	3	1	1	0	5	4	☐
Parks & Gardens								
CRM Received	27	10	6	0	0	0	0	-
CRM Completed	24	10	5	0	0	0	0	-
Public Amenities								
CRM Received	387	47	31	45	5	29	50	☐
CRM Completed	356	44	30	44	5	22	47	☐
Sport & Recreation								
CRM Received	66	5	3	13	0	6	13	☐
CRM Completed	49	5	3	9	0	3	10	☐
Terminals								
CRM Received	14	0	0	1	0	0	2	☐
CRM Completed	44	0	0	1	0	0	2	☐
Total CRMs - Building Maintenance								
CRM Received	1173	167	152	129	23	70	123	☐
CRM Completed	1007	149	135	117	18	48	101	☐



Lease Update

In the month of June, Council were briefed on the matter of the Collinsville Pony Club and the Collinsville Rodeo Club in relation to the leased area for each club. Council has determined an appropriate leasing area and the Surveyors will be attending the site to finalise the lease plan. Once the lease plan is received back by Council, meetings with both Clubs will occur to provide them with Council's recommendation. When approved a Council report will be taken to an Ordinary Council Meeting for Council's endorsement to enter into the leases with the Clubs.

Airbridge have been provided the lease for the telecommunications tower space at Shute Harbour and is currently with them for execution.

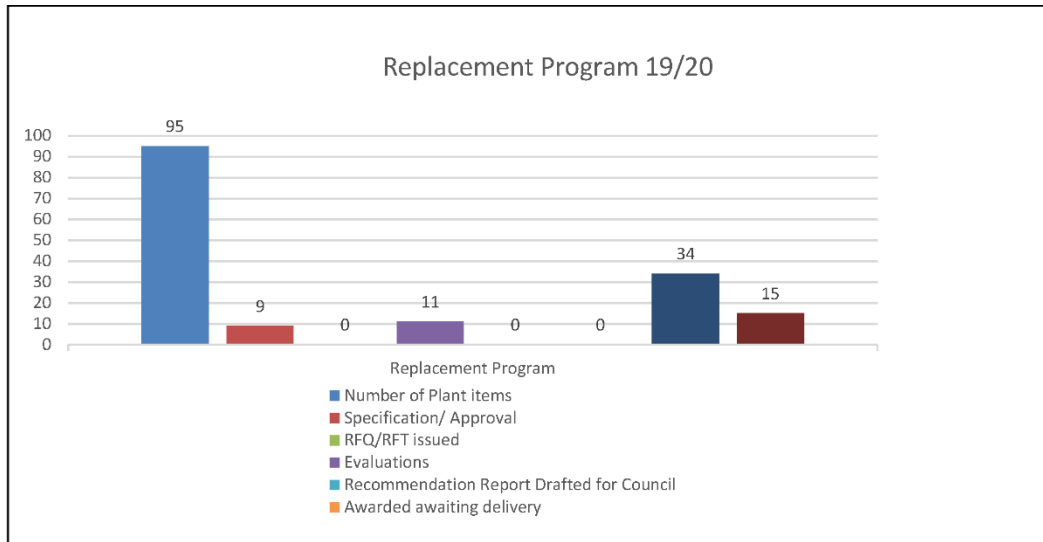
Council has also been in discussions to formally enter into a leasing agreement with Island FM for telecommunications purposes at the Bowen Reservoir.

Finalisation of the transfer of Tony's Bakehouse lease to Healthy Cravers at 67 Herbert Street, Bowen has occurred and the new lessee has commenced trading.

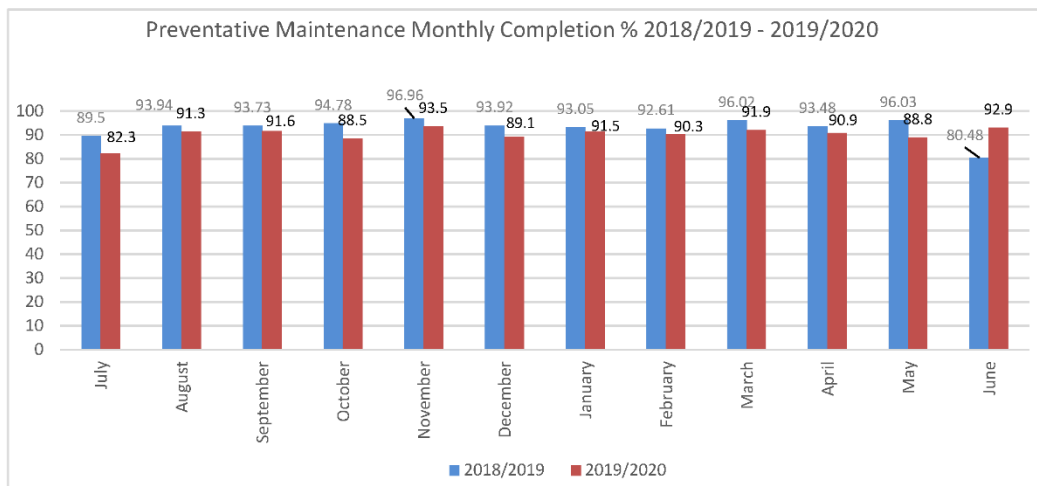
Lease in action	Under Negotiation	Out for execution	Lease awaiting lodgment	Due to expire within 12 Months	Comments
Bowen & Collinsville Lapidary Club			•		To be lodged with DNRME
Bowen Seagulls Rugby League	•				Draft lease under discussion with Council and the Bowen Seagulls Legal Advisor
Proserpine Rugby League Football Club	•				Meeting held with Lessee, they are currently reviewing the lease terms
Collinsville Pony Club	•				Council briefed, Surveyors to finalise lease plan

Fleet Management

Fleet Replacement Program



Preventative Maintenance



Governance & Administration

Norm Garsden has been engaged as the Interim Manager from 23 February until a permanent appointment is made, this appointment has now been extended until September 2020 as a result of the suspension of the recruitment process (due to COVID-19 and CEO recruitment process). Tasks commenced this month include:

Legal Services

In February 2018, Council moved to a model to entirely outsource legal services and repurposed the internal staff positions. This model was further refined in August 2018 when after briefing council, the CEO entered into a trial arrangement with McKays Solicitors for the provision of core legal services, at a largely fixed cost of \$400,000 per annum. 37 issues are currently being considered by McKays and the arrangement is being reviewed to ensure Council is receiving value for money.

Changes to Legislation

The Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020 was passed by the Legislative Assembly on 18 June 2020 and includes amendments relating to elections, Ministerial conduct, and conduct in local government. The majority of local government amendments are planned to come into effect on 12 October 2020. Changes affecting local government include:

- new registers of interests requirements;
- new and clarified conflict of interest requirements;
- new requirements for Councillor advisors and councilor administrative support staff;
- provisions relating to the dissolution of a local government and administrators;
- stopping Mayors from giving directions about the appointment or discipline of local government employees; and
- changes for filling Councillor and Mayor vacancies.

In addition to the amendment Act's requirements there are also a number of proposed future regulatory amendments to come into effect later in 2020. These include improvements to transparency through changes to requirements for meeting agendas, minutes, and when matters can be considered in closed meetings

Council Policies

Council has adopted policies to support its vision for the region and allow for good decision-making processes.

At the conclusion of June 2020 Council had 89 Council policies, of which 15 are under review internally and to be reported to Council in due course. These are:

- Briefing Session Policy (combined with Standing Orders and Meeting Policy)
- Code of Conduct for Councillors (to be repealed, the Minister's Code of Conduct now applies)
- Community Engagement Policy

- Council Committees Policy
- Council Meeting Standing Orders (draft completed, briefing scheduled prior to adoption)
- Councillor Conduct Investigation Policy
- Councillors Acceptable Request Policy (draft completed, briefing scheduled prior to adoption)
- Discount on Rates when Special Circumstances Apply Policy
- Education, Compliance and Enforcement Policy
- Financial Reserves Policy
- Motor Vehicle Use Policy
- Notice to Purchasers of Land in Rural and Rural Residential Areas Policy
- Procurement Policy
- Road Register Policy
- Uniform Policy

It is noted that several of the above policies have formed part of the induction process and amended or updated versions of the documents will be presented to Council for consideration and adoption in due course.

Delegations

To enable local governments to focus on strategic issues, reduce the amount of meeting time required and address circumstances in which the majority of Councillors must leave a council meeting due to a material personal interest or conflict of interest, local governments can delegate many of those decisions by resolution.

The Chief Executive Officer can delegate most powers to an appropriately qualified local government employee.

In June, the CEO did not delegate any powers to officers within the organisation.

Right to Information and Information Privacy Access Applications

The Right to information Act is the Queensland Government's approach to ensure that the community is provided with greater access to information held by government agencies – unless on balance it is contrary to the public interest to provide that information.

The following are the relevant statistics for June:

Opening Balance of Applications	Applications Received	Applications Finalised	Closing Balance of Applications
0*	0	0	0

*It is noted that the closing balance of applications for April was 1 application. However, this application was later identified as being invalid and therefore the opening balance of applications for June is 0. Council is working with the potential applicant to make their application valid and is awaiting further information.

Registers of Interest

Councillor	Days since updated Register of Interest (as at 30 June 2020)
Andrew Willcox	36
Jan Clifford	463
Al Grundy	78
John Collins	767
Michelle Wright	80
Gary Simpson	7
Mike Brunker	50

Corporate and Operational Plans

Council's 5-year Corporate Plan 2016-2019 and 2020/21 Operational Plan have now been adopted by Council. Planning has been commenced to develop a Council's 5-year Corporate Plan 2021-2026, Community Engagement is planned for September – November 2020.

Annual Report

Preparation of Council's Annual Report has commenced and will be progressed over the next few months. It is expected that the report will be presented to Council for adoption in early September.

12. Development Services

12.1 LOCAL ROAD AND COMMUNITY INFRASTRUCTURE FUNDING - PROJECT SELECTION

AUTHOR: Elouise Lamb – Project Officer Grants

RESPONSIBLE OFFICER: Neil McGaffin – Director Development Services

OFFICER'S RECOMMENDATION

That Council submit the Chapman Street Off-Street Parking Facility Project (\$1.1M) for the Federal Government's Covid-19 stimulus funding opportunity Local Roads and Community Infrastructure Program.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Whitsunday Regional Council has been advised by the Federal Government of a Nominal Funding Allocation offer of \$1,050,537 to deliver road and community infrastructure projects as part of the Federal Government's economic stimulus response to Covid-19. Council can apply for one or more projects via a project nomination process to access these funds. ELT recommend Chapman Street Off-Street Parking Facility Project with an estimated project cost of \$1.1M. In the event it is not supported to nominate the Airlie Lagoon Deck and Shared Cycleway & further development to Proserpine RV Park projects that have a combined construction cost of \$1.15M.

PURPOSE

To advise of the Nominal Funding Allocation offer of \$1,050,537 to Council from Federal Government as part of the Covid-19 stimulus response package and confirm priority infrastructure project recommendations to submit under this funding program.

BACKGROUND

As part of the Covid-19 stimulus response, the Australian Government has committed \$500 million to the Local Road and Community Infrastructure Program (LRCI Program). The funding is allocated to Local Governments to deliver infrastructure projects to support jobs, businesses and the resilience of local economies.

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of the COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

Whitsunday Regional Council has been advised a Nominal Funding Allocation offer of \$1,050,537 for eligible projects. Council can apply for these funds to deliver projects via a project nomination process and projects must be complete by 30 June 2021. Council will be advised 2 weeks from date of project nomination of project outcomes.

Council can submit one or more projects from the following categories:

Local road projects - projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider how works can support improved road safety outcomes.

Community infrastructure projects - projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

STATUTORY/COMPLIANCE MATTERS

Council must comply with the Local Government Act 2009 and other relevant laws for the procurement of projects and sub projects.

ANALYSIS

ELT has reviewed project opportunities and recommend the following projects based on project need and alignment with funding criteria:

Priority 1 - Chapman Street Off-Street Parking Facility Project

This project will construct an off-street carpark in Proserpine to enable Council Officers to park in a designated area and reduce parking congestion in the Proserpine CBD. The project will benefit the business sector of Proserpine including hospitality and retail and better provide access to visitors to this popular tourism precinct

Priority 2 (In the event that priority 1 is not supported) - Airlie Lagoon Deck and Shared Cycleway (\$500k) & Further Development to Proserpine RV Park (\$650k).

Airlie Lagoon Deck and Shared Cycleway – The project will construct a new deck between the fig trees near dining facilities at Airlie Lagoon and provide a widening of the footpath to allow for shared access between pedestrians and cyclists. The deck area will provide an opportunity for further footpath dining and an additional shade area for the public. It will also provide disability access to the arcade directly adjoining the lagoon precinct and improve aesthetics in this space.

Further development of Proserpine RV Park – This project will further develop the 48-hour caravan area in Proserpine near the Catholic Church to meet planning conditions. The 48-hour RV Park is central to businesses in Proserpine Main Street and encourages tourists to park and shop at local Proserpine businesses providing economic stimulus.

STRATEGIC IMPACTS

Financial Implications – This program does not require a co-contribution from Council. Projects have been strategically chosen that can improve/add value to existing Council assets and services with consideration of future operational cost implications.

Risk Management Implications - Construction estimates are essential. Projects have been selected that have been put forward by Officers where cost estimates and quotes have been attained.

Economic Development Implications – The \$1.05M in construction related expenditure over 20/21 is estimated to support 5 FTE jobs and a total economic output of \$2.053M with the addition of supply chain and consumption effect multipliers. Projects have been selected that have positive economic impacts to support retail, small business and tourism.

Corporate Plan Implications– The activity aligns with Theme 3: Place.

- Outcome 3.1: Our built environment is well planned, effectively managed and protects our region's heritage and character
- Outcome 3.4: Our infrastructure supports our region's current and future needs.

CONSULTATION

Neil McGaffin – Director Development Services

Matthew Fanning – Director Infrastructure Services

Adam Hagy – Deputy Director Infrastructure Services

ELT – 9 July 2020

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council submit a project nomination to the Local Roads and Community Infrastructure Program to deliver the Chapman Street Off-Street Parking Facility Project.

In the event it is not supported to nominate the Airlie Lagoon Deck and Shared Cycleway & further development to Proserpine RV Park projects that have a combined construction cost of \$1.15M.

ATTACHMENTS

N/A

13. Community Services
13.1 REQUEST FOR FINANCIAL ASSISTANCE - RELOCATION OF BUILDING - BOWEN MEN'S SHED

AUTHOR: Rod Cousins – Manager Community Development & Libraries

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council approves a donation of \$20,000.00, from budget code JC: 2967.11074 – Community Donations (2967) / Donations (11074), to assist the Bowen Men's Shed to relocate a building from the Bowen Coke Works to their Dalrymple Street site. The donation to be contingent on funding from other sources being secured to cover the full cost of the project.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Council is approached by community groups for donations and attempts to assist where possible.

PURPOSE

For Council to consider a request from the Bowen Men's Shed Association for financial assistance to relocate a building to their current site.

BACKGROUND

The Men's Shed primary focus is to provide a space for men of all ages to meet, socialise and discuss openly matters that may be of concern. The Men's Shed is also a place where members share their varied skills amongst themselves to build and renovate items with most of their efforts going back into the community. The Bowen Men's Shed have occupied the Bowen Municipal Band Hall since 2012 and have been considering expanding their work space.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

The Bowen Men's Shed have asked Council for financial assistance to relocate a building from the Bowen Coke Works site to their site at Dalrymple Street in Bowen. Originally, they were going to purchase a new shed, but the cost of approximately \$60,000.00 was too expensive.

The group became of the opportunity to take possession of the building that includes existing electrical infrastructure, benches and a small external landing at the Coke Works. They received a quote of \$38,500.00 for the removal, relocation and restumping of the shed.

The Bowen Men's Shed have applied for several grants to assist with the project, but they are yet to receive notification regarding the outcome.

Council has the following options:

Option 1 – That Council approve the request for a donation and support the Bowen Men's Shed.

Option 2 – That Council decline the request for a donation from the Bowen Men's Shed.

STRATEGIC IMPACTS

Corporate Plan – *Outcome 2.2* – Our region is inclusive and motivated by a range of social, cultural and recreation opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community, sporting and recreation activities events and programs.

Operational Plan – KPI - Community & RADF Grant applications are decided within corporate timeframes.

Financial Implications – The funds will come out of JC: 2967.10249 – Community Donations (2967) / Donations (11074). There is \$100,000.00 remaining in this budget line item.

Risk Management Implications – There is a financial risk to Council, however the support provided to this group ensures strong relationships are built and Council's reputation is perceived in a position manner in the community.

CONSULTATION

Julie Wright – Director Community Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approves a donation of \$20,000.00, from budget code JC: 2967.11074.63150 – Community Donations (2967)/ Donations (11074) / Donations & Sponsorships – Other (63150), to assist the Bowen Men's Shed to relocate a building from the Bowen Coke Works to their Dalrymple Street site. The donation to be contingent on funding from other sources being secured to cover the full cost of the project.

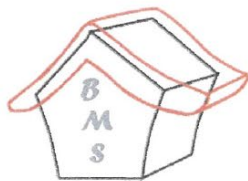
ATTACHMENTS

Attachment 1 – Request for a Donation - Bowen Men's Shed

Attachment 2 – Quote to Relocate Building

Attachment 3 – Photos of Dalrymple Street Site and Relocatable Building

Attachment 1 – Request for a Donation - Bowen Men's Shed



Bowen Men's shed

5 Sinclair St, Bowen Qld 4805 Ph) 0438987475

bowen.mens.shed@hotmail.com

ABN: 62 908 535 108



Whitsunday Regional Council
PO Box 104
PROSERPINE QLD 4800

14 July 2020

Att: Chief Executive Officer

I am writing on behalf of the Bowen Men's Shed to request a donation up to \$20,000 to assist in the relocation of a shed from the old Bowen Coke Works to our premises at 66 Dalrymple Street.

We are seeking this donation as we have a time frame for the removal of the shed which is the end of August 2020. Unfortunately, this means that we wouldn't be able to apply for the special projects grant as it closes in October. The Bowen Men's Shed are also waiting to hear if we are successful in obtaining funding from other organisations.

If you require any further information please do not hesitate to contact me.

Kind Regards,



Treasurer
Bowen Men's Shed
5 Sinclair Street
BOWEN QLD 4805

PH: [REDACTED]

Bowen Men's Shed

ABN: 62 908 535 108

5 Sinclair Street
Bowen Q 4805

Attachment 2 – Quote to Relocate Building

015065

QUOTATION

DATE 12/2/2020

TO MEN'S SHED.
BOWEN

A.B.N.
(Of Recipient)

FROM [REDACTED]
[REDACTED]
[REDACTED]
A.B.N/GST No. [REDACTED]
(Of Supplier) [REDACTED]

THANK YOU FOR THE OPPORTUNITY OF SUBMITTING THIS QUOTATION, AS LISTED BELOW

[illegible]

Attachment 3 – Photos of Dalrymple Street Site and Relocatable Building



13. Community Services
13.2 OFFER TO DONATE A SCULPTURE TO COUNCIL - ROTARY CLUB OF AIRLIE BEACH

AUTHOR: Meredith Davis – Administration Officer Community Development

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council accept the donation of a Turtle Sculpture from the Rotary Club of Airlie Beach as part of the Heritage Trail Project.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Council is approached from time to time to consider receiving donations of art work.

PURPOSE

For Council to consider an offer from the Rotary Club of Airlie Beach to donate a Turtle Sculpture as part of the Heritage Trail Project.

BACKGROUND

At the Ordinary Council Meeting held, 14 November 2018:

Council resolves the following in regard to the Rotary Water Well Project;

- ***support commencement of construction work at the Water Well site; and***
- ***note that the project will be predominately funded by Rotary Club Airlie Beach, however Council's Customer Experience Directorate will provide administration and financial support from current operational budgets in the provision of potable water to the proposed hand pump.***

MEETING DETAILS:

The motion was Carried 7/0

At the Ordinary Council Meeting held, 25 September 2019:

Council approve the Rotary Club Airlie Beach Stage 2 Heritage Trail Project along the Bicentennial Pathway Airlie Beach/Cannonvale consisting of the following:

– Installation of:

- ***13 x story board information signs, and***
- ***1 x turtle rock carving***

Located as marked in Attachment 1 and subject to conditions set out in Whitsunday Regional Council Local Law No. 1 (Administration) 2014, and

- ***Provide in kind support to supply and install 2 x bench seats to be utilised as rest points along the pathway.***

MEETING DETAILS

The motion was carried 7/0

STATUTORY/COMPLIANCE MATTERS

Whitsunday Regional Council Local Law No. 1 (Administration) 2014

ANALYSIS

Council is in receipt of a letter from the Rotary Club of Airlie Beach regarding a sculpture they wish to bestow to Council. The sculpture is part of the Heritage Trail Project along the Bicentennial Pathway Airlie Beach and Cannonvale, a 2-tonne rock carving of a turtle on the water's edge, located at the northern end of Sunset Beach, Cannonvale.

The Club is of the opinion Council is in the best position to maintain the sculpture to a standard expected by the general public.

Option 1 – That Council accept the donation of the sculpture from the Rotary Club Airlie Beach.

Option 2 – That Council decline the donation of the sculpture from the Rotary Club Airlie Beach.

STRATEGIC IMPACTS

Corporate Plan – *Outcome 2.2* – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan – N/A.

Financial Implications – The ongoing maintenance and insurance/public liability for the sculpture has not been budgeted for in the 2020/21 budget.

Risk Management Implications – Reputational: A collaboration between Council and Rotary Club of Airlie Beach to further beautify the Bicentennial Pathway will be a positive outcome for Council.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council accept the donation of a Turtle Sculpture from the Rotary Club of Airlie Beach as part of the Heritage Trail Project.

ATTACHMENTS

Attachment 1 – Offer to Donate Turtle Sculpture - Rotary Club of Airlie Beach

Attachment 2 – Site Plan - Heritage Trail Project

Attachment 3 – Photo of Turtle Sculpture

Attachment 1 – Offer to Donate Turtle Sculpture - Rotary Club of Airlie Beach





Title: **Bicentennial Boardwalk**

This data set is an extract from Queensland's Digital Cadastral Database. Use of this data set may be approved with the written permission of the Director General, Department of Natural Resources and Mines.
© The State of Queensland (Dept of Natural Resources and Mines).
No liability accepted for any loss or damage that may arise from the use of or reliance on this data.

Created By:
L Curtis

Date Created:
15/07/2019

Scale:
1:4,000(A3)

Date Plotted:
15/07/2019

Attachment 3 – Photo of Turtle Sculpture



13. Community Services
13.3 REQUEST FOR SPONSORSHIP - 2020 DON RIVER DASH - BURDEKIN OFFROADERS INC.

AUTHOR: Elizabeth Youd – Community Grants & Support Officer

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) approve a donation of \$7,500.00, from budget code JC: 2967.11074 - Community Donations (2967) / Sponsorship (10249), to assist the Burdekin Offroaders Inc. to host the 2020 Don River Dash to be held from 4-6 September 2020; and
 - b) provide in kind support, up to the value of \$10,000.00, from budget code JC: 2967.10642 - Community Donations (2967) / Council In-Kind Support (10642) to assist with traffic management activities.
-

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

Council is approached from time to time to support events or activities via sponsorship.

PURPOSE

Council to consider a request for sponsorship from the Burdekin Offroaders Inc. to host the 2020 Don River Dash.

BACKGROUND

The Don River Dash was first introduced to Bowen in 2019. It is a three-day event that sees off road cars and motorbikes race a section of the Don River. Due to its success, it is anticipated to attract an estimated 1,000 visitors to the region for 2020, which will include 60 race car teams and 100 motorbike teams competing for the top prize.

In 2019, Council resolved to provide sponsorship of \$7,000.00, plus in-kind support to the value of \$5,000.00. Resolution No: 2019/08/13.2.

STATUTORY/COMPLIANCE MATTERS

Local Government Act 2009

Local Government Regulation 2012

ANALYSIS

Council has received a request for sponsorship from the Burdekin Offroaders Inc. to host the Don River Dash. 2020 will be the 2nd year of the event. The organisers are expecting 1,000 people to visit the Whitsunday Region during the event, with the competitors and spectators investing in accommodation, meals and incidentals providing economic and tourism benefits for the area.

Event organisers will be submitting a COVID Safe Plan to Queensland Health to ensure all safety measures and requirements are met.

Option 1 – That Council approve the request for sponsorship for the 2020 Don River Dash event.

Option 2 – That Council declines the request for sponsorship for the 2020 Don River Dash event.

STRATEGIC IMPACTS

Corporate Plan – Outcome 2.2 – Our region is inclusive and motivated by range of social, cultural, and recreational opportunities.

Strategy 2.2.6 – Support community groups in facilitating a variety of cultural, community sporting and recreation activities, events and programs.

Operational Plan – KPI - Community and RADF Grant Applications are decided within corporate timeframes.

Financial Implications – The funding for the sponsorship will be taken from budget code JC: 2967.10249. Budget remaining in this line item is \$200,000.00.

Risk Management Implications – Council will be viewed in a positive manner by supporting an event that will bring benefits to the local community.

CONSULTATION

Julie Wright – Director Community Services

Rod Cousins – Manager Community Development & Libraries

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council approves a sponsorship of \$7,500.00 cash, plus up to \$10,000.00 of in-kind support for the 2020 Don River Dash to be held 4-6 September 2020.

ATTACHMENTS

Attachment 1 – Sporting Events Funding Application Form – Burdekin Offroaders Inc.

Attachment 1 – Sporting Events Funding Application Form – Burdekin Offroaders Inc.



Major Festivals & Events – Sport Application Form

Sporting Events Funding Application Form

Please complete this application and tick or fill in boxes where applicable. If a question does not apply, please indicate 'N/A'

Section 1 – Applicant Details
(Please note: Application Contact is responsible for acquitting the grant).

Entity Name BURDEKIN OFFROADERS INC.

Application Contact [REDACTED]

Contact Phone (B) [REDACTED] **Contact Mobile** [REDACTED]

Email Address [REDACTED]

Club Address [REDACTED]

Website

ABN # 65 044 313 429

Is your organisation not for profit? YES

Section 2 – Entity Details

Incorporation No. (where applicable)

Public Liability Insurance Limit (\$) \$20,000,000

Attach Certificate of Currency ATTACHED

Governing Organisation Name AUSTRALIAN AUTOSPORT ALLIANCE.

Email Address

Contact Phone



Whitsunday Regional Council

Section 3 – Event Details

Please provide a brief description of the event below and attach your completed Event Plan and or Business Plan on the last page of this application.

Is this intended as a one-off or regular event?

Will the event be ticketed?

SEE EVENT PLAN ATTACHED.
THIS IS TO BE A YEARLY EVENT.
NO TICKETS TO BE ISSUED OR TICKETING TO BE DONE.

Section 4 – Event Benefits

Please outline how this project will benefit the Whitsunday region. Also comment on community support for this event and how others may benefit.

WITH AN EXPECTED 1000 PEOPLE TO VISIT THE WHITSUNDAY/BOWEN REGION DURING THE EVENT, ACCOMMODATION AND ENTERING WILL RECEIVE AN ECONOMIC BOOST WITH AVERAGE SPEND OF SOME \$300 PER PERSON OVER THE WEEKEND.

THE ECONOMIC ADVANTAGE JUST DOESN'T STOP THERE, AS THIS EVENT IS PUTTING BOWEN ON THE AUSTRALIA WIDE MAP AND BRING FUTURE TOURISM TO BOWEN AND WHITSUNDAYS WITH PEOPLE TRAVELING BACK FOR HOLIDAYS.

Section 5 – Event Budget

Instructions on completing the budget:

- Ensure that your budget estimates are as accurate as possible. Inflated budget claims may negatively affect the funding decision.
- Enter all other funding you have applied for, for this event, as part of the income.

Item	Amount
Income - fully itemised	
Amount requested from Whitsunday Regional Council	
SEE BUDGET ATTACHED	
Expenditure – fully itemised	
Surplus/Deficit	

If there is insufficient room in the above table, please include the budget as an attachment.

Section 6 – Applications for Other Funding

Have you applied for any other funding for this event? If yes, please provide details in table below.

Who did you Apply to	Amount Sought (\$)	Outcome
STATE GOVERNMENT	\$2000	RECEIVED

Section 7 – Previous Funding from Council for this Event

Please detail any funding you have received from Council for this event in the last three (3) years, including any in kind support.

Funding Type (cash or in kind)	Amount (\$)	Date Received
CASH SPONSORSHIP 2019 NAMING RIGHTS	\$7500	SEPT 2019
IN KIND SPONSORSHIP.	\$10000	SEPT 2019

Section 8 – Sponsorship Use

Sponsorship funds can be used for one or more of the following activities:

Hire of temporary infrastructure that will improve access, visitor experience or the safety of the event, such as temporary toilets, fencing or disability equipment.

Marketing costs associated with the event that increase awareness of the Whitsunday region as a destination and increase visitation. This can include online marketing, webcasts, brochures, posters, TV or radio advertisements.

Strategic plans to address long-term development of the event. This can include business plans or succession plans. The engagement of short term (maximum 6 months) specialised personnel to further develop and /or manage the event.

If in-kind support from Council is requested, the type of support may include fee waivers, road/carpark closures, etc.

If successful how will the sponsorship funds be used?

TO PREPARE FOR EVENT, TRACK PREPARATION, ROAD CLOSURE ASSISTANCE, TRAFFIC MANAGEMENT PLAN AND CONTROL ON RACE WEEKEND.

Section 9 – Event Management and Planning

Has the organisation run events within the Whitsundays region before? Yes ☒ No ☐

If so, please provide a referee who can attest to the organisation's ability to manage events.

[REDACTED]

[REDACTED]

Risk Assessment

Please outline the major risks associated with the event below and provide a full risk management plan as an attachment.

RISK ASSESSMENT TO COME. AASA OUR GOVERNING BODY
DOES THIS ON OUR BEHALF.

Section 10 – Economic Benefits

Be realistic when supplying estimated numbers of visitors / participants in this application.

Provide statistical evidence, as attachments, from past events or events of a similar nature supporting your estimates.

If your application is successful, the numbers you have provided will be used as a basis to set Agreed Performance Outcomes (KPI's – Key Performance Indicators) in the sponsorship contract. The event will be expected to achieve these numbers.

The estimates in this application will be contrasted with the actual's number/s supplied in your Acquittal Report post event.

Where will participants come from? (tick all relevant locations)

☐ Regional (within Whitsunday Region)

☐ Intrastate (within Queensland, outside of Whitsunday Region)

☐ Interstate (within Australia, outside of Queensland)

☐ International (outside of Australia)

Note: Participants include competitors, coaches, officials and volunteers/support staff.

Please estimate the total number of participants who will attend the event:

1000 VISITORS, SEE OTHER COMMENTS

Estimate the average number of nights stayed per participant, from outside the Whitsunday Region.

3 NIGHTS STAY ON AVERAGE, THURSDAY, FRIDAY AND SATURDAY NIGHT

Estimate the total number of nights stayed by all participants, from outside the Whitsunday Region.

BY ALL PARTICIPANTS, VISITORS TOTAL BE AROUND 2100 NIGHTS

Estimate the total number of non-participating family/friends/spectators that will attend the event, from outside of the Whitsunday Region.

1000 PEOPLE FROM OUTSIDE BOWEN WOULD VISIT BOWEN OVER THE WEEKEND

Section 11 – Marketing Plan

Please attach your Marketing Plan, as per the below, including advertising, promotions, social media and media plans.

Describe your key marketing activities and how you plan to attract both participants and general attendees to your event.

SOCIAL MEDIA IS THE MAIN MARKETING TOOL THAT IS USED.
THIS STARTS IN JULY AND GOES AUSTRALIA WIDE.
LOCAL POSTERS ARE PLACED IN BOWEN AND SURROUNDING AREAS ADVERTISING
THE EVENT.
LOCAL NEWSPAPER TO RUN A FEATURE LEADING UP TO THE EVENT

Section 12 – Local Business Support

Provide a list of goods and services, including estimated dollar values, of items likely to be sourced from local businesses in the Whitsunday Region.

SEE ATTACHED LIST

Attachments

Please upload any other documents that will support your event application here.

Declaration of Applicant

I/We, the applicant, declare that the above information is correct in all respects at the time of lodgment of this application with Whitsunday Regional Council. Should any details given in relation to this application be changed in the future, the applicant shall advise Council in writing prior to any such change being implemented.

Date 6/7/2020 Signature [REDACTED]
Name [REDACTED]

Burdekin Offroaders Inc.

2020 Don River Dash Event Plant

The Don River Dash was first run by the club in 2019 and eventuated as a highly successful event and has now become known throughout the offroad racing circles in Australia. Due to this success it has given the club a boost in confidence to run this unique event each year in the Don River.

Thursday afternoon and night, it is anticipated to conduct some sort of a display of cars and bikes in Herbert Street Bowen. This will be run in conjunction with a night for sponsors of the event and to create an attraction for the community of Bowen.

The event will be stationed at the Bowen Showgrounds commencing on Friday 4th September 2020 with scrutineering of cars and bikes. Then Friday afternoon the pre-running of the track by race cars will see some action commence.

Saturday morning at 7.00am the cars will start on Mt Nutt Road and travel the transport section to the Don River. Once cars reach the Don River, they will commence racing the 3 laps of the 50km loop in the Don River bed (25 kms up and 25 kms return).

Once the cars have cleared the track, the motorbikes will commence their racing in the same method.

Sunday will see a repeat of racing on Saturday.

The event will conclude on Sunday afternoon with the trophy presentation at the Bowen Showgrounds.

Visitors to the Bowen region for the event will be approximately 1,000 people, including approximately 60 race car teams and some 100 motorbike teams. During the event there will be food stalls etc. run by local community clubs to cater for spectators, race crews etc. This will generate a revenue for the local clubs. Entertainment to be attached to the event is still being investigated by the club.

With reference to COVID19, we are aware that some restrictions may still be in place then and we will have a COVID19 plan in place to ensure all requirements are met at that time.

Looking forward to a 2020 successful Don River Dash.

Don River Dash - Profit & Loss Statement

<u>Income</u>	2019 Actuals	Revised 2020
Car Nominations	\$ 16,050	\$ 17,500
Bike Nominations	\$ 6,800	\$ 11,250
Cash Sponsorship	\$ 11,500	\$ 14,000
Products & Donations		\$ 12,500
State Gov. Grants		\$ 5,000
Total	\$ 34,350	\$ 60,250

Number

50

75

Expenses	2019 Actuals	
Advertising	\$ 2,640	\$ 5,000
Permit Fees	\$ 2,250	\$ 4,700
Official Expenses	\$ 5,572	\$ 7,000
Trophies	\$ 2,045	\$ 3,000
Official Vasts	\$ 885	
Stationary	\$ 1,039	\$ 1,000
Toilets	\$ 770	\$ 1,200
Competitor Bags	\$ 300	\$ 200
Bunting, Flag Rope, Markers	\$ 1,853	\$ 5,000
Mr Paramedic	\$ 2,930	\$ 3,000
Show N Go - photography	\$ 429	\$ 700
Helicopter Hire	\$ 3,500	\$ 3,500
Nomination Refunds x5	\$ 1,750	
Late Fee Refunds x2	\$ 200	
OffroadRacing Fees	\$ 594	\$ 700
Volunteer Expenses	\$ 300	\$ 1,000
Catering Officials	\$ 800	\$ 1,000
SES Donation	\$ 2,000	
Charity Donation		\$ 2,000
Timing	\$ 1,500	\$ 2,000
Showgrounds Hire Fee	\$ 900	\$ 900
Showgrounds Waste Fee	\$ 500	\$ 500
Sundry Toiletries, catering items, etc.	\$ 350	\$ 500
Hay for Land Owner	\$ 250	\$ 250
Machine Hire & Fuel		\$ 2,500
Road Closure Permit & Planning Costs		
Council Assistance - Work Force Personell, etc		
Prize money		\$ 3,000
Total	\$ 33,357	\$ 58,650

Net Profit	\$	993	\$	1,600
------------	----	-----	----	-------

Local Business Support

Good and Services Sourced from Whitsunday Region

Road Closure Permit & Traffic Management Planning	\$ 10,000.00
Advertising & local area	\$ 2,500.00
Official – Accommodation and food	\$ 5,000.00
Stationary	\$ 1,000.00
Toilets Hire	\$ 1,200.00
Competitor Bags	\$ 200.00
Volunteer Food & drinks	\$ 1,000.00
Local Charity Donation	\$ 2,000.00
Show Grounds Hire	\$ 900.00
Show Grounds Waste Disposal Fee	\$ 500.00
Toilet, cleaning & catering	\$ 500.00
Machinery Hire	\$ 2,500.00
Total	\$ 27,300.00

13. Community Services

13.4 ESTIMATING THE ECONOMIC IMPACT OF FERAL PIGS ON REGIONAL ECONOMY

AUTHOR: Scott Hardy – Coordinator Natural Resource Management

RESPONSIBLE OFFICER: Julie Wright – Director Community Services

OFFICER'S RECOMMENDATION

That Council:

- a) Receive the *Estimating the Economic Impact of Feral Pigs in the Whitsunday Region Report*, and
- b) Endorse the *Estimating the Economic Impact of Feral Pigs in the Whitsunday Region Report*, to distribute to regional land management stakeholder organisations.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

In 2019, Council received a Queensland Feral Pest Initiative (QFPI) Grant - Round 3 to expand the feral animal control and management program. Council was successful in gaining \$133,000.00 in funding through the QFPI over a three-year period. One of the project tasks associated with the QFPI grant was the modelling of the economic impacts of feral pigs on grazing, horticulture and sugarcane land uses.

Council engaged a consultant to undertake the economic modelling of feral pig impacts. The study involved interviewing landholders to gain data on feral pig impacts. The study has found that feral pig direct and indirect impacts on the regional agricultural sector is estimated at \$12.58 million a year.

PURPOSE

The purpose of this report is to present to Council the results of a study on the economic impacts of feral pigs on grazing, horticulture and sugarcane land uses in the region.

BACKGROUND

Council is responsible for the coordination of feral animal control within the region under the *Queensland Biosecurity Act 2014*. Council has an established Feral Animal Control Program which includes ground and aerial baiting, aerial control and trapping. Council Pest Management Staff work with landholders and land management organisations such as regional Natural Resource Management groups and Biosecurity Queensland on feral animal control activities.

In early 2019, Council was successful in applying for a Queensland Feral Pest Initiative Grant with the project title – "Increasing Local Government Capacity in Feral Animal Control Programs in the Whitsunday Region and to Improve Economic and Environmental Outcomes". Council received \$133,000 over three years to:

- a) expand the aerial feral animal control program,

- b) Conduct an economic appraisal of the impacts of feral animals,
- c) Increase local government capacity to control and reduce feral animal populations, and
- d) Monitor key environmental assets for feral animal impacts.

The organisation stakeholders involved in the QFPI funded Whitsunday Feral Animal Control Project are:

- NQ Dry Tropics
- Reef Catchments
- Biosecurity Queensland
- SunWater
- NQ Bulk Ports
- Bowen-Gumlu Growers Association
- Burdekin Shire Council
- Isaac Regional Council, and
- Charters Towers Regional Council.

Council has engaged a consultant to undertake the economic modelling of feral pig impacts on grazing, horticulture and sugarcane land use. The results from the economic modelling are provided in this report.

STATUTORY/COMPLIANCE MATTERS

Queensland Biosecurity Act 2014

ANALYSIS

The modelling of feral animal economic impacts on the Whitsunday region has primarily relied on the results of landholder surveys and expert economic modelling. The economic modelling project started in June 2019 and was completed in May 2020. There were 24 landholders surveyed in the project.

The results of the Estimating the Economic Impact of Feral Pigs in the Whitsunday Region report were:

- Economic impact on regional grazing was \$2.4 million/year,
- Economic impact on regional horticulture was \$4.1 million/year,
- Economic impact on regional sugarcane was \$0.84 Million/year, and
- Total direct and in-direct economic impact on the Whitsunday Regional Council agricultural sector was \$12.6 million/year.

The economic impact on agriculture study has been useful in improving our understanding of the impacts of feral pigs on agricultural businesses and the broader Whitsunday economy.

The cost of the impact of feral pigs on the environment is a separate analysis. It is envisaged that the impact of feral animals on the environment would be a significant impact as well, measured in the millions of dollars a year.

The economic analysis of the impacts of feral pigs on agriculture and the environment provide support to the investment of funds into the control and reduction of these pests.

Council staff now seek Council support to provide the report to the other project stakeholders and the State Government.

STRATEGIC IMPACTS

Corporate Plan – Outcome 3.2 – Our natural environment is valued and sustainable.

Strategy 3.2.4 – Partner with stakeholders to mitigate the effects of pests on the Whitsunday region’s natural environment.

Operational Plan – KPI - Coordinate feral animal ground baiting activities throughout the region. KPI - Coordinate feral shooting activities throughout the region.

Financial Implications – Council is contributing a maximum of \$20,000 per year towards the Feral Animal Control Program. The funding for program will be taken from budget code JC: 7954.10028 – Feral Animal Initiative QFAI Grant (7954) / Studies & Reports (10028).

Risk Management Implications – The consultant engaged to undertake the economic impact assessment is a reputable and experienced consultant working in the area of economic modelling. The information contained in the report is high quality. Earlier drafts of the report and survey information were provided to relevant State government staff for review.

CONSULTATION

Julie Wright – Director Community Services

DISCLOSURE OF OFFICER’S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

That Council receive and endorse the Estimating the Economic Impact of Feral Pigs in the Whitsunday Region Report, to distribute to regional land management stakeholder organisations.

ATTACHMENTS

Attachment 1 – Estimating the Economic Impact of Feral Pigs in the Whitsunday Region Report



Estimating the economic impact of feral pigs in the Whitsunday Regional Council

Final report to Whitsunday Regional Council

May 2020

Synergies Economic Consulting Pty Ltd
www.synergies.com.au

Disclaimer

Synergies Economic Consulting (Synergies) has prepared this report exclusively for the use of the party or parties specified in the report (the client) for the purposes specified in the report (Purpose). The report must not be used by any person other than the client or a person authorised by the client or for any purpose other than the Purpose for which it was prepared.

The report is supplied in good faith and reflects the knowledge, expertise and experience of the consultants involved at the time of providing the report.

The matters dealt with in this report are limited to those requested by the client and those matters considered by Synergies to be relevant for the Purpose.

The information, data, opinions, evaluations, assessments and analysis referred to in, or relied upon in the preparation of, this report have been obtained from and are based on sources believed by us to be reliable and up to date, but no responsibility will be accepted for any error of fact or opinion.

To the extent permitted by law, the opinions, recommendations, assessments and conclusions contained in this report are expressed without any warranties of any kind, express or implied.

Synergies does not accept liability for any loss or damage including without limitation, compensatory, direct, indirect or consequential damages and claims of third parties, that may be caused directly or indirectly through the use of, reliance upon or interpretation of, the contents of the report.

Executive Summary

Feral pigs cause significant damage to agricultural producers in the Whitsunday Regional Council (WRC) area, particularly in the livestock, sugarcane and horticulture sectors. Costs incurred by producers attributable to feral pigs include loss of production value and damage to on-farm infrastructure and equipment.

Synergies Economic Consulting (Synergies) has been engaged by WRC to estimate the economic impact of feral pig damage on the region's agriculture sector. This includes quantifying the direct economic cost imposed by on the sector and the wider regional economic impacts attributable to the loss of production and damage costs incurred as a result of feral pigs.

The estimation of the economic impact of feral pig damage was underpinned by consultation with producers in the region. Sector-specific survey instruments were developed and administered by WRC Land Protection Officers through a combination of telephone and face-to-face discussions with agricultural producers. The survey was administered to ten livestock graziers, eight sugarcane growers and six horticulture growers.

The information obtained from this consultation process was combined with information and data obtained from desktop research to develop scenarios for the damage caused to agricultural enterprises by feral pigs within the region. This information was then used, in combination with Synergies' in-house net margin crop models, to estimate the economic cost of feral pig damage on producers in the three sectors.

The table below sets out the total annual economic cost imposed on livestock producers within the region as a result of feral pig damage. The table shows that the reduced cattle sale weight due to the adverse impacts of feral pigs on cattle herds (e.g. disease) accounts for the majority of the economic cost imposed on producers.

Total annual cost of feral pig damage on livestock producers in the WRC region

Cost impact	Total annual cost for livestock producers		
	Low scenario	Medium scenario	High scenario
Reduction in cattle sale weight	\$635,176	\$1,587,940	\$3,175,880
Reduced calving rate	\$780,493	\$780,493	\$780,493
Vaccination	\$27,799	\$27,799	\$27,799
Feed Supplements	\$132,243	\$132,243	\$132,243
On-farm infrastructure	\$135,961	\$135,961	\$135,961
TOTAL IMPACT	\$1,711,671	\$2,664,435	\$4,252,376

Source: Synergies analysis.

Survey responses revealed that feral pigs imposed costs on sugarcane growers through a loss of sugarcane yields and damage costs to on-farm irrigation infrastructure. The table below sets out the estimates for the annual cost attributable to the loss of cane yields for an average cane farm in the WRC region.

Annual cost of loss of cane yield due to feral pig damage (based on average cane farm)

Cane rotation	Total revenue without feral pig damage	Total revenue with feral pig damage	Annual revenue lost per cane farm	Region-wide annual cost
Plant Cane	\$61,200	\$60,710	\$490	\$109,670
Ratoon 1	\$59,040	\$58,568	\$472	\$105,800
Ratoon 2	\$57,600	\$57,024	\$576	\$129,024
Ratoon 3	\$56,160	\$55,430	\$730	\$163,538
Ratoon 4	\$54,000	\$53,190	\$810	\$181,440
TOTALS	\$288,000	\$284,922	\$3,078	\$689,472

Note: The regional impact is based on a farm population of 224 and a total planted area of 20,160ha. The estimates have been derived based on the characteristics for an 'average' cane farm in the region with a cropped area of 90 hectares and a cane yield of 80 tonnes per hectare.

Source: Synergies analysis.

In addition to the above, the total region-wide cost of repairs to on-farm irrigation infrastructure and additional fencing costs attributable to feral pigs was estimated at \$147,414 per annum, which results in a total region-wide annual cost estimate of \$836,886 for the sugarcane sector.

For the horticulture sector, the economic cost of feral pig damage was estimated by establishing crop-specific estimates for the area of crop area damaged by feral pigs and applying Synergies' in-house crop models to estimate the lost production. These estimates are set out in the table below.

Annual cost of loss of crop yield for horticulture growers due to feral pig damage

Crop	Total revenue without feral pig damage	Total revenue with feral pig damage	Region-wide annual cost
Mangoes	\$18,402,712	\$18,356,705	\$46,007
Melons	\$18,402,712	\$18,034,657	\$368,055
Capsicum	\$110,056,159	\$107,855,036	\$2,201,123
Pumpkins	\$6,748,727	\$6,512,521	\$236,206
Corn	\$21,803,579	\$21,727,266	\$76,313
Beans	\$70,602,064	\$70,249,054	\$353,010
Tomatoes	\$191,040,879	\$190,276,716	\$764,163
TOTAL	\$437,056,830	\$433,011,954	\$4,044,876

Note: The regional impact is based on a total planted area of 12,800 ha.

Source: Synergies analysis.

The table below summarises the estimates for the total annual cost of feral pig damage on agricultural enterprises across the livestock, sugarcane and horticulture sectors.

Total annual economic cost of feral pig damage on agricultural producers in the WRC region

Category	Livestock	Sugarcane	Horticulture	Total
Lost productivity	\$2,368,433	\$689,472	\$4,044,876	\$7,102,781
Infrastructure damage and fencing costs	\$135,961	\$147,414	-	\$283,375
Feed replacement	\$132,243			\$132,243
Livestock vaccination	\$27,799			\$27,799
TOTAL	\$2,664,435	\$836,886	\$4,044,876	\$7,546,197

In addition to this direct economic cost, loss of production and damage caused by feral pigs to agricultural enterprises also has wider economic impacts on the region through reduced production and employment in the agriculture and related sectors. We have applied Synergies' conventional I-O model to estimate these regional economic impacts. The table below sets out the regional economic impacts estimated from the loss of output of \$9.13 million per annum from the region's agricultural industry (i.e. the region-wide cost estimate under the 'high' scenario for the reduction in cattle turn-off weights).

Regional economic impacts of feral pig damage

Indicator	Direct losses	Indirect losses	Total losses
 Output	\$9.13 million	\$3.45 million	\$12.58 million
 Value add (or GRP)	\$4.51 million	\$1.45 million	\$5.96 million
 Wages paid	\$0.78 million	\$0.54 million	\$1.32 million
 Operating surplus and mixed income	\$3.5 million	\$0.84 million	\$4.34 million
 Taxes less subsidies	\$0.23 million	\$0.08 million	\$0.31 million
 Employment	16 FTEs	9 FTEs	25 FTEs

Source: Synergies modelling.

Contents

Executive Summary	3
1 Introduction	9
2 Approach	11
2.1 Development of a survey instrument	11
2.2 Administering of the survey	11
2.3 Modelling economic cost of feral pig damage	11
2.4 Modelling the regional economic impacts of feral pig damage	11
3 Summary of stakeholder consultation	13
3.1 Overview of producer surveys	13
3.2 Livestock producers	13
3.3 Sugarcane growers	14
3.4 Horticulture growers	15
4 Economic cost of feral pig damage	17
4.1 Approach	17
4.2 Modelling scenarios and parameters	17
4.3 Economic cost estimates	25
4.4 Region-wide economic cost estimates	30
5 Regional economic impacts of feral pig damage	32
5.1 Measures of economic impact	32
5.2 Modelling results	33
A. Modelling parameters and assumptions	35
B. Input-output modelling	40
Phase 1 Adjustment to the base (national) I-O table	40
Phase 2 Regional I-O table formulation	42
Phase 3 Computation of the complete regional I-O table	43
C. Producer survey	45

Figures and Tables

Table 1	Summary of livestock producers' survey responses	13
Table 2	Summary of sugarcane growers' survey responses	15
Table 3	Summary of horticulture growers' survey responses	15
Table 4	Herd Structure (per property) for the representative enterprise	18
Table 5	Sale weights, prices and cattle turn-off percentages for the representative enterprise	18
Table 6	On-farm infrastructure repair costs on livestock properties	21
Table 7	Cropping losses for sugarcane growers due to feral pig infestation	22
Table 8	Parameters for estimation of on-farm infrastructure repair costs on cane farms	22
Table 9	Parameters for estimating the annual cost of fencing on cane farms	23
Table 10	Horticulture crops identified by survey responses	23
Table 11	Parameters used to estimate crop losses in the horticultural sector	24
Table 12	Parameters used to estimate crop losses for tomatoes	25
Table 13	Annual cost of lower cattle sale weights due to feral pig infestation	25
Table 14	Annual regional cost of reduced cattle sale weights due to feral pig infestation	26
Table 15	Annual regional cost of reduced weaning percentage due to Feral pig infestation	26
Table 16	Regional cost of re-vaccination due to feral pig infestation (\$)	27
Table 17	Regional cost of replacing feed supplements due to feral pig infestation (\$)	27
Table 18	Cost of repairing infrastructure due to feral pig infestation (\$)	27
Table 19	Total annual cost of feral pig damage on livestock producers in the WRC region	28
Table 20	Annual cost of loss of cane yield due to feral pig damage	28
Table 21	Regional cost of repairing infrastructure due to feral pig infestation (\$)	29
Table 22	Annual cost of loss of crop yield for horticulture growers due to feral pig damage	30

Table 23	Total annual economic cost of feral pig damage on agricultural producers in the WRC region	30
Table 24	Regional economic impacts of feral pig damage ('middle' scenario for reduction in cattle sale weights)	34
Table 25	Regional economic impacts of feral pig damage ('high' scenario for reduction in cattle sale weights)	34

1 Introduction

Feral pigs represent a significant issue for agricultural producers across many parts of regional Queensland, including in the Whitsunday region. Damage caused by feral pigs imposes significant additional costs on producers, such as repairs to on-farm infrastructure and increased fencing and crop protection requirements and can result in a loss of productive output (e.g. loss of crop yield, reduced cattle weights due to disease).

The Whitsunday Regional Council (WRC) has responded to this problem by coordinating a number of feral animal control activities, including trapping, baiting, and aerial shooting. However, despite these efforts, feral pigs continue to represent a significant constraint on the value of agricultural production in the region. WRC has subsequently engaged Synergies Economic Consulting (Synergies) to estimate the economic impact of feral pigs on the agriculture sector within the region. The scope of this analysis includes quantifying the economic cost and regional economic impact of feral pigs on sugarcane, horticulture and grazing enterprises.

The assessment has involved two key components:

- 1) Quantification of the direct cost imposed by feral pigs on agricultural producers in the Whitsunday region. This includes loss of output and the increased cost of operations due to the impact of feral pigs; and
- 2) Estimation of the wider regional economic impacts of this loss of agricultural production value using our in-house input-output (I-O) model for WRC. This model assesses the loss of regional output, gross regional product (GRP) and employment as a result of the damage caused by feral pigs.

The analysis has been informed by consultation with agricultural producers in the region. This consultation has been conducted by WRC Land Protection Officers.

The rest of this report is structured as follows:

- section 2 sets out the approach to undertaking the study;
- section 3 summarises the stakeholder consultation process undertaken;
- section 4 quantifies the direct economic cost of feral pig damage to agricultural production in the WRC; and
- section 5 details the estimation of the regional economic impact of the estimated feral pig damage.

The report also includes three attachments as follows:

- Attachment A sets out all assumptions underpinning the modelling of the direct economic cost to the agriculture sector;
- Attachment B details the I-O table generation process for WRC; and
- Attachment C contains the survey administered to agricultural producers.

2 Approach

The project comprised of four key steps, as set out below.

2.1 Development of a survey instrument

Quantifying the economic cost of feral pig damage on the agriculture sector within a region requires detailed information on the specifics of firstly the adverse impacts of feral pigs on agricultural producers and secondly how this damage impacts on the economic return derived from agricultural production.

A survey instrument was developed to obtain the information necessary to conduct the economic cost and impact modelling required to quantify the adverse impacts of feral pigs on the region's agriculture sector.

2.2 Administering of the survey

The survey was administered by Council Land Protection Officers. The survey was administered through a combination of telephone and face-to-face discussions with agricultural producers. Further information on the information obtained from the survey process is contained in section 3.

2.3 Modelling economic cost of feral pig damage

The information obtained from the survey process was used, in combination with other information (obtained through desktop research or acquired by Synergies in past projects) to model the direct economic cost of feral pig damage to agricultural producers in the Whitsunday region. Separate models were developed for sugarcane, horticulture and livestock producers. The economic cost of feral pig damage was quantified as an increase in the cost of production and/or the loss of productive output for agricultural producers. Further information on the modelling of the direct economic cost of feral pig damage

2.4 Modelling the regional economic impacts of feral pig damage

Modelling the regional economic impacts of the loss of value in the agriculture sector due to feral pig damage requires a two-step process:

- 1) Development of an I-O model for the Whitsunday region, using our conventional regional I-O table generation process documented in attachment C; and

- 2) Tracing the direct as well as additional economic costs associated with feral pig damage to their source using the I-O framework. This produces estimates for the loss of regional output, GRP and employment.

3 Summary of stakeholder consultation

This section provides an overview of the consultation undertaken with agricultural producers in the region and summarises the key data and information obtained from the consultation.

3.1 Overview of producer surveys

As described in the preceding section, the quantification of the economic cost of feral pig damage on the agriculture sector within the Whitsunday region was informed by data and information collected from agricultural producers. A survey instrument was developed as part of the initial stage of the project and was administered to producers by WRC Land Protection Officers. The survey template is provided in Attachment A.

The survey was administered to the following:

- ten livestock graziers
- eight sugarcane growers
- six horticulture growers.

The survey responses for each producer category are summarised in the following sections.

3.2 Livestock producers

Table 1 summarises the responses received from the ten livestock producers surveyed.

Table 1 Summary of livestock producers' survey responses

Producer	Trends in numbers of pigs	Type of damage	Cost of pig damage	Pig control measures
Producer #1	Decreasing. Pig numbers have been low since WRC aerial shooting program started.	Digging to pasture and dams.	Cattle reluctant to drink when dam edges are muddy. This reduces weight gain. Lick blocks and molasses eaten by pigs.	Ground shooting.
Producer #2	Increasing this wet season. Lots of small pigs. No large pigs. WRC aerial shooting program has made a difference since it started.	Digging to pasture, dams and creeks. Four trough floats damaged per year plus labour costs to replace. Sorghum crop eaten and trampled. Dead pigs need to be removed from troughs and dams.	2019 sorghum crop damaged approx. 3%. 20tx \$330/t = \$6600. 2020 crop size has increased 3 times. Anticipating 3% damage to this year's crop. Need to vaccinate cattle for leptospirosis @ \$1.30/head.	Allow recreational pig hunters with dogs.

Producer	Trends in numbers of pigs	Type of damage	Cost of pig damage	Pig control measures
Producer #3	Decreasing. WRC aerial shooting program has reduced pig numbers.	Digging to pasture, dams and creeks. Digging up infrastructure of Bowen River Rodeo Ground. Disturbance causes weed spread. When pigs were bad pre aerial program, some paddocks were not drivable due to pig digging.	Use machinery to repair damage to roads and pasture.	Ground shooting. Baiting.
Producer #4	Decreasing.	Digging to pasture and waterways.	Digging removes good pasture for 12 months.	Trapping approx. 30-50 pigs per year.
Producer #5	Decreasing dramatically since WRC aerial shooting program began.	Erosion to gullies, pasture digging.	15yr ago forage sorghum production had to stop due to feral pig damage. Lick blocks and molasses eaten by pigs.	Baiting, ground shooting.
Producer #6	Some recent years increasing. WRC aerial shooting program has kept them down in 2019.	Mainly crop damage. Sorghum, chickpeas. Digging to dams and infrastructure.	When pigs were bad \$50,000 damage to crops. Some consumption of lick blocks and molasses.	Ground shooting.
Producer #7	Increasing over the years but the WRC aerial shooting program is making a difference.	Creek erosion, crop damage. Road, Infrastructure damage.	Infrastructure repair. Lick block, molasses consumption. Need to vaccinate for Leptospirosis. Pigs damage crops by eating and trampling. Pigs consume and mess up silage pits.	1080 baiting, ground shooting.
Producer #8	Decreasing. The WRC aerial shooting program has reduced numbers	Creek erosion, Road, Infrastructure damage. Digging up dams.	Digging up pasture reduces feed available to cattle. The biggest cost is the potential for pigs to spread diseases like foot and mouth.	Ground shooting.
Producer #9	Decreased after the WRC aerial shooting in 2019. Expecting similar numbers for 2020 if no aerial shooting occurs.	Damage to crops like sorghum and chickpeas. Digging around dams and creeks.	If not controlled, they can wipe out large quantities of crop. This can be worth hundreds of thousands.	Ground shooting.
Producer #10	Decreasing since the start of the WRC aerial shooting program.	Water way erosion. Digging around dams. Pasture, lick block, molasses consumption.	Pasture, lick block, molasses consumption. Pigs hunt weaners away from molasses troughs. This limits growth.	Ground shooting.

Source: Based on information collected by WRC Land Protection Officers.

3.3 Sugarcane growers

Table 2 summarises the responses received from the eight sugarcane growers surveyed.

Table 2 Summary of sugarcane growers' survey responses

Topic	Grower #1	Grower #2	Grower #3	Grower #4	Grower #5	Grower #6	Grower #7	Grower #8
Location	Bloomsbury	Kelsey Creek	Silver Creek	Andromache River	Bloomsbury	Gregory River	Lethebrook	Andromache River
Farm area	200 ha	350 ha	300 ha	400 ha	300 ha	140 ha	200 ha	100 ha
Est. no. pigs on farm	-	-	>100	-	-	-	-	>100
Crop damage due to feral pigs	5 ha	5-10 ha with 1-5% of crop yield lost (total yield of 70-80t per ha)	20-30 ha impacted with average loss of yield of 10%	10 ha damaged with loss of yield of 1-2%	Approx. 1,500 tonnes of cane lost annually	-	-	-
Infrastructure damage due to feral pigs	Nil	Nil	Damage caused to furrows – need to reform. Total impact on net profit of 5-10%	Damage to flood irrigation requiring machinery to repair	Nil	Nil	Nil	Damaged furrows
Control activities	\$15,000 of fencing installed for pig control last year	Pig removal – 10-20 removed per year	Nil	Pig removal	5km fencing installed last year for pig control Pig removal	Nil	Nil	Nil

Source: Based on information collected by WRC Land Protection Officers.

3.4 Horticulture growers

Table 3 summarises the responses received from the six horticulture growers surveyed.

Table 3 Summary of horticulture growers' survey responses

Topic	Grower #1	Grower #2	Grower #3	Grower #4	Grower #5	Grower #6
Location	Gumlu	Gumlu	Gumlu	Bowen	Guthalungra	Bowen
Crops produced	Capsicums, pumpkins, mangoes	Capsicums, melons, pumpkins, sorghum, mangoes	Melons, pumpkins	Green beans, sweet corn, baby corn, organic vegetables	Melons, capsicums	Small crops (capsicums, melons, etc.)
Areas of crop planted (18/19)	1,500 ha	600 ha	450 ha	1,100 ha	250 ha	1,200 ha
Est. no. pigs on farm	>100	40	110	22	20-30	>65
Recent trends in no. of pigs	Decreased by 60-80% last 6 years	Same for the last 3 years	Numbers have been decreasing	Decreased by approx. 60% over the past 3 years	Increasing over the past 3 years	Increased by 10 times in 2018/19
Crop damage due to feral pigs	Significant areas of mangoes	5-10 ha of melons and capsicums	10 ha of crops damaged in 2019 (down from 60 ha in 2017 and 30 ha in 2018)	3 ha of corn and beans in 2019 (down from 20 ha in 2017 and 10 ha in 2018)	5-10 ha of melons and capsicums	15% of planted area of pumpkins have been damaged

Topic	Grower #1	Grower #2	Grower #3	Grower #4	Grower #5	Grower #6
Infrastructure damage due to feral pigs	Nil	Nil	Trickle tape and plastic has been rooted up – cost of damage in 2019 of \$25,000 (down from \$60,000 in 2017 and \$50,000 in 2018)	Trickle tape damaged by feral pigs	Nil	Approx. \$10,000 of damage to fencing in 2019
Other damage	Nil	Nil	Increased biosecurity hazard from spread of disease	Increased biosecurity hazard from spread of disease Streambank erosion from rooting up river banks	Rooting up ground	Exacerbate spread of weeds
Control activities	Fences have prevented damage to capsicums and pumpkins Baiting and shooting activities conducted by neighbouring landholder	Nil	500 ha of fencing – total replacement cost of ~\$150,000	Aerial shooting 10km of fencing has been erected – total replacement cost of ~\$50,000	Aerial shooting	Shooting and fencing Replacement cost of fencing attributable to feral pigs estimated at \$10,000

Source: Based on information collected by WRC Land Protection Officers.

4 Economic cost of feral pig damage

This section sets out the quantification of the lost economic value of agriculture production in the Whitsunday region due to the impacts of feral pigs.

4.1 Approach

Feral pigs impose costs on agricultural producers in two ways:

- increasing the cost of production (i.e. damage to infrastructure, the cost associated with control measures, increased disease treatment requirements, etc.); and
- loss of output (i.e. loss of crop, reduced weight of livestock).

Quantifying the lost economic value of agricultural production in the Whitsunday region attributable to feral pigs requires the data and information obtained from agricultural producers in the region (see section 3) to be extrapolated across all agricultural producers in the region.

This was achieved by taking the information obtained through the consultation process and, combining this with other information (e.g. net margin models for key crops), develop various scenarios in terms of the adverse impacts of feral pigs on producers. The economic cost of each of these scenarios can then be quantified and, based on data provided by the WRC in terms of the breakdown of the regional agriculture sector, extrapolated across the region to derive an overall estimate for the economic cost of feral pig damage.

4.2 Modelling scenarios and parameters

Estimating the economic cost of feral pig damage on the agriculture sector in the WRC region required representative enterprises and scenarios to be developed for each key sector. The development of these enterprises and scenarios required several assumptions to be made, as set out in the sections below, and were developed using a combination of information obtained through consultation with producers, particularly in relation to the physical impacts of feral pigs on the farm, and recent analysis undertaken by Synergies as part of other recent projects. For example, Synergies' in-house net margin crop models for key crops (e.g. sugarcane, tomatoes, melons) have been used to estimate the economic cost of crop damage. The representative enterprises have also been informed by information published by the WRC in a 2015 brochure on agricultural production in the region.

4.2.1 Livestock industry

Representative enterprise

The economic impact of feral pigs on the livestock industry in the WRC has been modelled based on Store Weaner production.¹ While we recognise that other types of beef enterprises are undertaken in the region, the operation of a breeding herd appears to be the most common enterprise. The enterprise was assumed to have an average herd size of 635 head (adult equivalents).² The structure of the herd for the representative enterprise is set out in Table 4.

Table 4 Herd Structure (per property) for the representative enterprise

Category	% of Herd ^a	AE's	No. of animals
Weaners	12%	75	159
Heifers	22%	140	193
Breeders	64%	406	462
Bulls and other	2%	13	9
TOTAL HERD	100%	635	823

^a *The Economics of beef in Central Queensland*, DAFF

AE's conversion factors based on Table 1 in *The Economics of beef in Central Queensland*, DAFF, 2007.

Table 5 sets out the parameter estimates adopted in terms of sale weights, turn-off percentages and sales prices for each product category for the representative enterprise.

Table 5 Sale weights, prices and cattle turn-off percentages for the representative enterprise

Category	Sale weight (kg LWT/CWT) ^a	Turn-off % ^b	Sale prices (\$/kg) ^c
Weaners	200 (LWT)	100	3.20
Heifers	186 (CWT)	30	4.50
Breeders	200 (CWT)	10	5.00
Bulls and other	350 (CWT)	0	4.50

^a East, M. *Estimating the economic implications for grazing properties in the Mackay Whitsunday catchments of practice changes to more sustainable landscapes*. DAFF. February 2010.

^b Based on Table 3 *The Economics of beef in Central Queensland*, DAFF, 2007.

^c <https://www.mla.com.au/prices-markets/market-reports-prices/>

¹ East, M. *Estimating the economic implications for grazing properties in the Mackay Whitsunday catchments of practice changes to more sustainable landscapes*. DAFF. February 2010.

² This value has been set to be consistent with the WRC's 2015 Agricultural brochure.

Impact of feral pigs on cattle weight gain

The damage caused to cattle by feral pigs can ultimately be characterised either as a reduction in the sale weight³ of cattle or a delay in cattle turn-off. For simplicity, we have modelled the economic cost of feral pig damage on livestock enterprises in the region based on the former. That is, all adverse impacts of feral pigs on cattle herds are estimated based on a loss of cattle sale weight.

None of the survey responses provided estimates of the average loss of cattle sale weight attributable to feral pigs and a review of the relevant literature failed to produce any direct reference or estimates. Choquenot et al (1996) made reference to a long-term loss of pasture availability of less than 3% in dry arid zones but much greater (up to 98%) on rooted areas in more stable environments such as northern New South Wales.

Noting the above, the following assumptions have been applied to model the economic cost of feral pigs on livestock producers in the WRC area:

- lower weight loss – 1% lower turn-off weights for store weaners and surplus heifers;
- average level of weight loss – 2.5% lower turn-off weights for store weaners and surplus heifers; and
- higher level of weight loss – 5% lower turn-off weights for store weaners and surplus heifers.

These reductions in turn-off weights, i.e. around 5kg for a weaner under the average level of weight loss assumption, are small relative to what can be achieved through improved management practices as shown in East⁴ where increases of 14kg in sale weights are achievable with improvements in pasture management. Therefore, the estimates used in this analysis may be conservative estimates of the impact of feral pigs on turn-off weights.

Impact of feral pigs on calving rates for livestock herds

Feral pigs adversely affect calving rates in livestock herds by reducing fertility rates as a result of disease and directly predating on calves. Quantifying this cost impact requires an assumption to be applied to the reduction in the average calving rate attributable to

³ Choquenot, D., McIlroy, J. and Korn, T. (1996) Managing Vertebrate Pests: Feral Pigs. Bureau of Resource Sciences, Australian Government Publishing Service, Canberra.

⁴ East, M. *Estimating the economic implications for grazing properties in the Mackay Whitsunday catchments of practice changes to more sustainable landscapes*. DAFF. February 2010. Appendix 2

feral pigs. Based on advice provided by WRC, a percentage reduction of 2 per cent has been applied to estimate this cost impact.⁵

Cost of replacing feed supplements i.e. lick blocks and molasses

The loss of cattle sale weight discussed above relates generally to the destruction of crops and pasture used to rear weaners and heifers to turn-off age, i.e. three to six months and one to two years respectively. In addition, several respondents mentioned the loss and destruction of supplementary feed such as molasses. The replacement of these feed supplements imposes a cost on livestock producers. We have estimated this impact based on a 2% loss across all classes of cattle at a cost of \$20 per head per year.⁶

Vaccination for leptospirosis

While vaccination for leptospirosis is commonly practiced on beef properties in the region, some respondents indicated the potential for increased incidence of leptospirosis in the presence of feral pig infestation and hence an increased need for vaccination. An increased frequency of vaccination of 10% for breeders has been used to estimate this cost impact.

The cost of vaccination was estimated at \$1.30 per head based on survey responses. An estimate of \$1.20 per head, based on the indexation of DAFF's 2007 report,⁷ supported the value provided by survey respondents.

Repairs to damaged water infrastructure

Eighty percent of survey respondents stated that feral pigs cause significant damage to on-farm water infrastructure, including farm dams and water courses. This damage requires repair work to be undertaken using a tractor and other earthmoving equipment. The parameters applied to estimate this cost impact are set out in Table 6.

⁵ A reduced calving/weaning rate due to the impact of feral pigs also translates to a reduction in cattle feed costs. This cost saving has been estimated at \$27 per head. See: NSW DPI Livestock Gross margin Budgets https://www.dpi.nsw.gov.au/_data/assets/pdf_file/0007/175534/14-Inland-weaners.pdf Inland Weaner Gross Margins

⁶ Based on Table 4 The Economics of beef in Central Queensland, DAFF, 2007.

⁷ The Economics of beef in Central Queensland, DAFF, 2007, Appendix 2 – Variable cost inputs.

Table 6 On-farm infrastructure repair costs on livestock properties

Parameter	units	Value
Repair hrs ⁸	hrs/annum	5.0
Labour cost ⁹	\$/hr	\$33.18
Equipment cost ¹⁰	\$/month	\$1,360
Equipment cost	\$/hr	\$8.50
F.O.R.M. ¹¹	\$/hr	\$35.00
Frequency of Occurrence	%	90.0%

4.2.2 Sugar industry

Representative enterprise

The economic impact of feral pig damage on sugarcane producers has been modelled based on a representative enterprise with the following characteristics:

- total area of cane planted of 90 hectares
- average cane yield of 80 tonnes per hectare.¹²

Feral pig related crop losses

Loss of crop yield is the most significant impact of feral pigs on sugarcane farms. Past analysis has estimated that around 0.15% of the region's total sugarcane production was lost to feral pig damage in the early 1980s (noting that the number of feral pigs in the region has increased significantly over the past 40 years).¹³ Based on the literature, mature cane plants with a higher sugar content are more prone to feral pig damage. In addition, while damage to roots of plant cane may have a lower immediate impact on cane yields, this permanent damage to the crop can result in greater yield loss throughout the crop's ratoon cycle. These two effects are the basis of the yield loss assumptions detailed in Table 7.

⁸ Estimate derived based on survey responses.

⁹ Based on the Pastoral Award 2010 dated 27 June 2019 and <http://qeas.com.au/entries/general/the-true-cost-of-employment>.

¹⁰ Synergies estimate based on \$100,000 tractor over 10 years at 10% interest.

¹¹ Fuel oil repairs and maintenance based on <https://www.AgMargins.net.au>

¹² Based on 2015 WRC Agriculture Brochure.

¹³ Choquenot, D., McIlroy, J. and Korn, T. (1996) Managing Vertebrate Pests: Feral Pigs. Bureau of Resource Sciences, Australian Government Publishing Service, Canberra. Page 37

Table 7 Cropping losses for sugarcane growers due to feral pig infestation

	Area (ha)	Yield (tc/ha)	Area impacted (%) ^a	Yield Loss on damaged area (%) ^a	On-farm return (\$/tc) ^b
Plant Cane	18.0	85.0	10.0%	8.0%	\$40
Ratoon 1	18.0	82.0	10.0%	8.0%	\$40
Ratoon 2	18.0	80.0	10.0%	10.0%	\$40
Ratoon 3	18.0	78.0	10.0%	13.0%	\$40
Ratoon 4	18.0	75.0	10.0%	15.0%	\$40

^a Based on survey responses.

^b Based on a current sugar price of \$A480/t, \$A/\$US exchange rate of 0.67, a CCS of 13% and a constant of .6.

Sensitivity analysis has been performed on both the proportion of the crop area impacted and the yield loss, as follows:

- lower impact case – 5% of area/10% yield loss
- base impact case (as per Table 7) – 10% of area/15% yield loss
- high impact case – 18% of area/30% yield loss.

Repairs to on-farm irrigation infrastructure

Approximately one third of the survey respondents indicated that feral pigs cause damage to on-farm irrigation infrastructure, including irrigation headlands and furrows. While the yield impact of this damage is accounted for above, it is also necessary to estimate the cost of repairing the damaged infrastructure. These repairs are undertaken using a tractor and earthmoving attachment. The parameter estimates underpinning our estimation of this cost are detailed in Table 8.

Table 8 Parameters for estimation of on-farm infrastructure repair costs on cane farms

Parameter	units	Value
Repair hrs ^a	hrs/annum	3.5
Labour cost ^b	\$/hr	\$33.18
Equipment cost ^c	\$/month	\$1,360
Equipment cost	\$/hr	\$8.50
F.O.R.M ^d	\$/hr	\$35.00
Frequency of Occurrence	%	40.0%

^a Derived from survey responses.

^b Based on the Pastoral Award 2010 dated 27 June 2019 and <http://geas.com.au/entries/general/the-true-cost-of-employment>

^c Synergies estimate based on \$100,000 tractor over 10 years at 10% interest.

^d Fuel oil repairs and maintenance based on <https://www.AgMargins.net.au>.

Fencing costs

Damage caused by feral pigs also results in some cane farmers installing additional fencing. These costs have been estimated based on information provided by the WRC, as set out in Table 9.

Table 9 Parameters for estimating the annual cost of fencing on cane farms

Parameter	units	Value
Proportion of cane land fenced due to feral pigs	%	2.0%
Fencing cost	\$/km	\$4,700
Life of fencing	years	10
Cost per annum ^a	\$/km	\$765
Total Area fenced	ha	403
Averaged Area fenced	ha/farm	1.80
Length of fencing per farm	m/farm	720
Total cost per farm (per annum)	\$/farm	\$551
Total cost for the region (per annum)	\$/farm	\$123,364

^a Based on 10 year expected life at 10% interest.

Source: Parameter estimates provided by the WRC.

4.2.3 Horticulture industry

Regional cropping mix

Estimating the economic cost imposed on horticultural producers by feral pig damage requires a representative cropping mix to be established for the region. While tomatoes and capsicums are the two dominant crops and account for around 65% of total horticultural production in the region, a range of other crops are also grown, including green beans, sweet corn, mangoes, melons, and pumpkins.

Table 10 includes those crops identified by survey respondents as being damaged by feral pigs. The table also contains the estimated annual production of each crop in the WRC region based on the 2015 Agricultural Brochure. These crops account for approximately 53% of total horticultural production in the region.

Table 10 Horticulture crops identified by survey responses

Crop	2015 production ^a (\$ million)	Proportion of total crop mix (%)
Capsicum	106	45%
Beans	68	29%
Sweet Corn	21	9%
Mangoes	18	7%
Melons	18	7%
Pumpkins	6.5	3%

Crop	2015 production ^a (\$ million)	Proportion of total crop mix (%)
Total production	\$237.5^b	100%

^a Based on WRC 2015 Agricultural Brochure.

^b Approximately 53% of total horticultural output of the region.

Source: WRC 2015 Agricultural Brochure and survey responses.

Feral pig-related crop losses

Table 11 sets out the parameter estimates underpinning the estimation of the economic cost associated with crop damage caused by feral pigs. The parameters relating to the crop production metrics (i.e. tonnages produced, average yield and average price) have been taken from Synergies' in-house crop models, developed as part of recent engagements with the Department of Natural Resources, Mines and Energy. The proportion of the crop impacted by feral pigs has been taken from survey results.

The parameter estimates for area of crop impacted by feral pigs are based on survey responses received from horticulture growers. The estimates for the loss of crop yield on the impacted area are based on advice provided by WRC. It should be noted that feral pig damage can lead to a loss of crop yield through either:

- damaged fruit and vegetables having to be discarded as a direct result of feral pigs; or
- a reduction in the production of fruits and vegetables by trees and plants as a result of damage caused by feral pigs, either to the trees and plants or to irrigation infrastructure, both of which prevent trees and plants reaching full maturity.¹⁴

Table 11 Parameters used to estimate crop losses in the horticultural sector

Crop	Est 2020 GVOP (\$M)	Ave. Price (\$/t)	Quantity Produced (t)	Area planted (ha)	Average Yield (t/ha)	Area Impacted (%)	Yield Loss on Impacted area (%)
Capsicum	110.1	1,800	61,142	2,446	25.0	4.0%	50%
Beans	70.6	1,500	47,068	5,884	8.0	1.0%	50%
Sweet Corn	21.8	3,000	7,268	808	9.0	1.0%	35%
Mangoes	18.4	3,000	6,134	409	15.0	5.0%	5%
Melons	18.4	660	27,883	929	30.0	4.0%	50%
Pumpkins	6.7	500	13,497	519	26.0	7.0%	50%
Total	246.0	N/A	162,993	10,994	N/A	N/A	N/A

Source: Yield and Price information was based on recent research conducted by Synergies. The 2020 GVOP was calculated using the 2015 WRC value and indexed using ABARES Priced Received Indexes for fruit and vegetable crops.

¹⁴ It should be noted that where feral pigs cause damage to irrigation infrastructure, particularly trickle or drip irrigation equipment commonly used by horticultural producers, the repair costs can also be material (in addition to the loss of crop yield). The survey responses received from growers did not contain sufficient information to enable this cost to be estimated and included in the economic cost and impact assessment.

Scenario analysis

The crop mix set out in the preceding tables, while based on the survey responses received, did not include the largest horticulture crop produced in the region – tomatoes. The annual value of tomato production in the WRC region is around \$184 million, which accounts for around 41 per cent of total production.¹⁵ As such, an additional scenario has been modelled in which the crop mix includes tomatoes. The parameters underpinning the estimation of the loss of economic output attributable to feral pig damage on this crop are detailed in Table 12. The area of tomato crops impacted is based on the weighted average of the other crops in the crop mix.

Table 12 Parameters used to estimate crop losses for tomatoes

Crop	Est 2020 GVOP (\$M)	Ave. Price (\$/t)	Quantity Produced (t)	Area planted (ha)	Average Yield (t/ha)	Area Impacted (%)	Yield Loss on Impacted area (%)
Tomatoes	191.0	1,540	124,053	1,772	70.0	2.4%	40%

Source: Yield and Price information was based on recent research conducted by Synergies. The 2020 GVOP was calculated using the 2015 WRC value and indexed using ABARES Priced Received Indexes for fruit and vegetable crops.

4.3 Economic cost estimates

The following cost estimates are based on the scenarios outlined in section 4.2.

4.3.1 Livestock industry

Lower sale weight gains

Table 13 sets out the estimates for the economic cost imposed on livestock producers as a result of the reduction in cattle sale weight attributable to feral pig damage. These cost estimates are based on the representative enterprise and parameter estimates detailed in section 4.2.1.

Table 13 Annual cost of lower cattle sale weights due to feral pig infestation

Herd	Low impact		Medium impact		High impact	
	\$ per head	\$ per farm	\$ per head	\$ per farm	\$ per head	\$ per farm
Weaners	\$6.40	\$1,016	\$16.00	\$2,540	\$32.00	\$5,080
Heifers	\$2.51	\$485	\$6.28	\$1,213	\$12.56	\$2,426
Breeders	\$1.00	\$462	\$2.50	\$1,155	\$5.00	\$2,309
Bulls and other	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0
TOTAL HERD		\$1,963		\$4,908		\$9,815

Source: Synergies analysis.

¹⁵ WRC 2015 Agricultural Brochure.

The estimates in the table above demonstrate that the majority of the cost impact is accounted for, both on a per head and per farm basis, by the reduced sale weight of weaners.

The total cost impact of reduced cattle sale weight on livestock producers across the WRC region has been estimated by applying the above estimates to the representative herd breakdown set out in Table 4 and the estimate of 394 livestock producers in the region. The total cost estimates are set out in Table 14.

Table 14 Annual regional cost of reduced cattle sale weights due to feral pig infestation

Herd	Low Impact	Medium Impact	High impact
Weaners	\$248,832	\$622,080	\$1,244,160
Heifers	\$178,984	\$447,460	\$894,920
Breeders	\$207,360	\$518,400	\$1,036,800
Bulls and other	\$0	\$0	\$0
TOTAL ANNUAL COST	\$635,176	\$1,587,940	\$3,175,880

Source: Synergies analysis.

Reduced weaning rates

Feral pigs also adversely affect calving rates in livestock herds. This impact is a result a reduction in fertility rates due to the infestation of cattle with diseases carried by feral pigs and direct predation on calves by feral pigs. Based on the parameters set out in sections 3.2 and 4.2.1, the annual cost attributable to a reduction of 2 per cent in weaning rates is estimated at \$1,981 for a representative enterprise, equating to \$780,493 for all livestock producers in the WRC as shown in Table 15.

Table 15 Annual regional cost of reduced weaning percentage due to Feral pig infestation

Herd	Impact
Reduction in Weaning %	2.0%
No. of weaners lost	3.24
Value per Weaner	\$640
Feed and Vaccination cost saved	\$29
Total value lost/herd	\$1,981
TOTAL ANNUAL COST - REGION	\$780,493

Other costs

Table 16, 17 and 18 set out the estimates for the cost impacts of feral pig damage on livestock properties attributable to the replacement of feed supplements, increased vaccination costs, and additional repair costs in relation to on-farm infrastructure.

Table 16 Regional cost of re-vaccination due to feral pig infestation (\$)

Herd	Vaccination cost (\$/hd/yr)	Herd Composition (hd)	Freq. of re-vaccination ^a (% of yrs)	Regional Impact (\$/yr)
Weaners	\$1.30	38,880	0	\$0
Heifers	\$1.30	71,280	0	\$0
Breeders	\$1.30	207,360	10%	\$26,957
Bulls and other	\$1.30	6,480	10%	\$842
TOTAL IMPACT		324,000		\$27,799

^a Synergies' estimate.

Source: Synergies analysis.

Table 17 Regional cost of replacing feed supplements due to feral pig infestation (\$)

Herd	Feed cost (\$/hd/yr)	Herd Composition (hd)	Prop. Of feed supplements destroyed (%)	Regional Impact (\$/yr)
Weaners	\$20.41	38,880	2%	\$15,869
Heifers	\$20.41	71,280	2%	\$29,093
Breeders	\$20.41	207,360	2%	\$84,635
Bulls and other	\$20.41	6,480	2%	\$2,645
TOTAL IMPACT		324,000		\$132,243

^a Synergies' estimate.

Source: Synergies analysis.

Table 18 Cost of repairing infrastructure due to feral pig infestation (\$)

Parameter	units	Value
Repair hrs ^a	hrs/annum	5.0
Labour cost ^b	\$/hr	\$33.18
Equipment cost ^c	\$/month	\$1,360
Equipment cost	\$/hr	\$8.50
F.O.R.M. ^d	\$/hr	\$35.00
Annual Cost per holding	\$/annum	383.42
No. of holdings	no.	394
Frequency of Occurrence	%	90.0%
Total Regional Cost	\$/annum	\$135,961

^a Based on survey responses.

^b Based on the Pastoral Award 2010 dated 27 June 2019 and <http://geas.com.au/entries/general/the-true-cost-of-employment>

^c Synergies estimate based on \$100,000 tractor over 10 years at 10% interest.

^d Fuel oil repairs and maintenance based on <https://www.AgMargins.net.au>.

Summary of costs to livestock producers

Table 19 summarises the total annual cost impact of feral pig damage on livestock producers in the WRC region. The results demonstrate that the cost of a reduction in cattle sale weight accounts for the majority of the total cost of feral pig damage.

Table 19 Total annual cost of feral pig damage on livestock producers in the WRC region

Cost impact	Total annual cost for livestock producers		
	Low scenario	Medium scenario	High scenario
Reduction in cattle sale weight	\$635,176	\$1,587,940	\$3,175,880
Reduced calving rate	\$780,493	\$780,493	\$780,493
Vaccination	\$27,799	\$27,799	\$27,799
Feed Supplements	\$132,243	\$132,243	\$132,243
On-farm infrastructure	\$135,961	\$135,961	\$135,961
TOTAL IMPACT	\$1,711,671	\$2,664,435	\$4,252,376

Source: Synergies analysis.

These estimates demonstrate the significance of the impact of feral pig damage on cattle sale weights in relation to the total economic cost that feral pigs impose on livestock producers in the WRC region. It is important to note that the assumptions applied in relation to the reduction in cattle sale weight attributable to feral pigs under the 'medium' scenario are conservative and that the annual cost estimate of \$4.25 million under the 'high' scenario is considered plausible.

4.3.2 Sugarcane

In accordance with the survey responses received, two cost impacts attributable to feral pig damage have been estimated for the sugarcane sector – loss of crop yield and damage costs to on-farm irrigation infrastructure.

Cost impact of loss of cane yield

Table 20 sets out the estimated annual cost of the loss of cane yield attributable to feral pigs for all sugarcane farms across the WRC region. The region-wide cost impacts are based on a total farm population of 224 and a total planted area of 20,160 hectares of sugarcane. The parameters and assumptions underpinning these estimates are set out in Table 7.

Table 20 Annual cost of loss of cane yield due to feral pig damage

Cane rotation	Total revenue without feral pig damage	Total revenue with feral pig damage	Annual revenue lost per cane farm	Region-wide annual cost
Plant Cane	\$61,200	\$60,710	\$490	\$109,670
Ratoon 1	\$59,040	\$58,568	\$472	\$105,800
Ratoon 2	\$57,600	\$57,024	\$576	\$129,024
Ratoon 3	\$56,160	\$55,430	\$730	\$163,538
Ratoon 4	\$54,000	\$53,190	\$810	\$181,440
TOTALS	\$288,000	\$284,922	\$3,078	\$689,472

Note: The regional impact is based on a farm population of 224 and a total planted area of 20,160ha.

Source: Synergies analysis.

Cost of damage to on-farm infrastructure and additional fencing investment

The total region-wide cost of repairing damage to on-farm irrigation infrastructure was estimated at \$24,050 as shown in Table 21.

Table 21 Regional cost of repairing infrastructure due to feral pig infestation (\$)

Parameter	units	Value
Repair hrs ^a	hrs/annum	3.5
Labour cost ^b	\$/hr	33.18
Equipment cost ^c	\$/month	1,360
Equipment cost	\$/hr	8.50
F.O.R.M. ^d	\$/hr	35.00
Annual cost per farm	\$/annum	268.39
No. of holdings	no.	224
Frequency of occurrence	%	40.0
Total region-wide cost	\$/annum	\$24,050

^a Based on survey responses.

^b Based on the Pastoral Award 2010 dated 27 June 2019 and <http://geas.com.au/entries/general/the-true-cost-of-employment>

^c Synergies estimate based on \$100,000 tractor over 10 years at 10% interest.

^d Fuel oil repairs and maintenance based on <https://www.AgMargins.net.au>.

In addition to the above, the region-wide cost of additional fencing required as a feral pig control measure for sugarcane farming is estimated at \$123,364 per annum. This results in a total region-wide cost for infrastructure and infrastructure repairs attributable to feral pigs of \$147,414 per annum.

Summary of cost to sugarcane growers

The total annual cost incurred by sugarcane growers in the WRC region attributable to feral pig damage is estimated at \$836,886, with around 82 per cent of this total attributable to loss of cane yield.

4.3.3 Horticulture

As is the case for sugarcane growers, the main cost impact of feral pig damage on horticulture growers is a loss of crop yield.¹⁶ Table 22 sets out the annual cost estimates derived for each of the horticulture crops included in the analysis based on the parameter estimates detailed in Table 11 and Table 12 in section 4.2.3. As discussed in

¹⁶ While it is acknowledged that horticultural producers incur costs in relation to exclusion fencing to prevent damage to crops and infrastructure as a result of feral animals, it is not possible to conclude, based on the information available, that these costs can be attributed to feral pigs. That is, it cannot be concluded that if feral pigs were eliminated from the region, horticultural producers would be able to reduce their length of animal exclusion fencing. On this basis, fencing costs have not been included in the analysis for horticultural producers.

section 4.2.3, tomatoes have been included in the analysis despite not being identified by survey responses on the basis that it is the most prominent horticulture crop produced in the region.¹⁷

Table 22 Annual cost of loss of crop yield for horticulture growers due to feral pig damage

Crop	Total revenue without feral pig damage	Total revenue with feral pig damage	Region-wide annual cost
Mangoes	\$18,402,712	\$18,356,705	\$46,007
Melons	\$18,402,712	\$18,034,657	\$368,055
Capsicum	\$110,056,159	\$107,855,036	\$2,201,123
Pumpkins	\$6,748,727	\$6,512,521	\$236,206
Corn	\$21,803,579	\$21,727,266	\$76,313
Beans	\$70,602,064	\$70,249,054	\$353,010
Tomatoes	\$191,040,879	\$190,276,716	\$764,163
TOTAL	\$437,056,830	\$433,011,954	\$4,044,876

Note: The regional impact is based on a total planted area of 12,800 ha.

Source: Synergies analysis.

4.4 Region-wide economic cost estimates

Table 23 summarises the region-wide economic cost estimates related to feral pig damage derived for each major sector within the WRC agriculture industry. The table shows that the majority of the annual cost estimate is attributable to loss of productivity due to reduced cattle sale weight and lost crop yield due to feral pig damage.

Table 23 Total annual economic cost of feral pig damage on agricultural producers in the WRC region

Category	Livestock	Sugarcane	Horticulture	Total
Lost productivity	\$2,368,433	\$689,472	\$4,044,876	\$7,102,781
Infrastructure damage and fencing costs	\$135,961	\$147,414	-	\$283,375
Feed replacement	\$132,243			\$132,243
Livestock vaccination	\$27,799			\$27,799
TOTAL	\$2,664,435	\$836,886	\$4,044,876	\$7,546,197

The cost estimates in the above table are based on the 'medium' scenario in relation to the reduction in cattle sale weight attributable to feral pigs. As discussed in section 4.2.1, the parameter estimates underpinning the estimation of this cost under this scenario are conservative.

¹⁷ The cost incurred by tomato growers has been estimated based on estimates for yield loss and impacted areas provided by survey respondents in relation to other horticulture crops.

Based on the parameter estimates applied under the 'high' scenario (i.e. 5% reduction in turn-off weights), the region-wide annual cost for livestock producers increases to \$4,252,376. Under this scenario, the total direct economic cost of feral pig damage to agricultural producers across the WRC region increases to \$9,134,138 per annum.

5 Regional economic impacts of feral pig damage

Section 4 details the direct economic cost that feral pig damage imposes on agricultural producers within the WRC region. This estimate represents the loss of productive value of the agricultural sector as a direct result of the on-farm impacts of feral pigs within the region.

In addition to this direct economic cost, loss of production and damage caused by feral pigs to agricultural enterprises also has wider economic impacts on the region through reduced production and employment in the agriculture and related sectors. We have applied Synergies' conventional I-O model to estimate these regional economic impacts.

I-O tables can be understood as a summary of all supply chains in a region. They are a standard tool for estimating the economic impacts of an increase or decrease in production in a specific industry sector on the economy within a specific region (in this case, reduced agricultural production in the WRC region). Details of the economic impact measures and results are provided below. Attachment B provides a detailed description of the approach to the development of the I-O model used to estimate the regional economic impacts of feral pig damage.

5.1 Measures of economic impact

The economic impact assessment examines the cost in total economic activity attributable to the damage caused by feral pigs on WRC's economy, as measured by:



Output – the gross value or cost of additional economic activity attributable to feral pig damage;



Value add (or GRP) – the net value or cost of additional economic activity,¹⁸ consisting of the following components:



Wages paid – the share/cost of increased production that is directly paid to individuals in the form of wages;



Operating surplus and mixed income – the share/cost of increased production that is directly paid to businesses in the form of profits;



Taxes less subsidies – the share/cost of increased production that is directly paid to the local Government in the form of taxes; and

¹⁸ Considers the value added at the final step of the production chain as opposed to the entire transactional value of each step which is the case for output.



Employment – the amount of additional labour (in full-time equivalents) as a result of the increase in economic activity.

These economic impacts are reported in the two measures below:¹⁹

- *direct effects* – relate to the economic costs on agricultural producers directly attributable to feral pig damage; and
- *indirect effects* – relate to the cost of production or loss of productive output in activities downstream that supply and support agricultural production in the WRC.

5.2 Modelling results

Table 24 and Table 25 presents the annual regional economic impacts of feral pig damage, broken down by direct and indirect effects. The regional economic impacts have been modelled based on two estimates for the direct economic cost to the agriculture sector - \$7.55 million (annual cost based on the ‘middle’ scenario for reduction in cattle sale weight) and \$9.13 million (annual cost based on the ‘high’ scenario for reduction in cattle sale weight).

The results demonstrate that the direct economic cost of feral pig damage on the agriculture sector in the WRC region results in the following wider economic impacts:

- an additional flow-on annual loss of economic output ranging from \$2.8 to \$3.45 million (resulting in total losses of output of between \$10.35 million and \$12.58 million per annum);
- a loss of total ‘value-add’ (GRP) ranging from \$5.09 to \$5.96 million per annum, disaggregated as follows:
 - lost wages paid ranging from \$1.14 to \$1.32 million per annum;
 - reduced operating surplus ranging from \$3.7 to \$4.34 million per annum; and
 - reduced taxes ranging from \$0.26 to \$0.31 million per annum.

The model also estimates that the economic cost of feral pig damage on agriculture enterprises results in the loss of between 22 and 25 FTEs from the region (noting the actual amount of employment lost may be higher to the extent that casual and part time positions are impacted).

¹⁹ Induced or “consumption effects” are not reported as they are considered too uncertain.

Table 24 Regional economic impacts of feral pig damage ('middle' scenario for reduction in cattle sale weights)

Indicator		Direct losses	Indirect losses	Total losses
	Output	\$7.55 million	\$2.8 million	\$10.35 million
	Value add (or GRP)	\$3.92 million	\$1.18 million	\$5.09 million
	Wages paid	\$0.7 million	\$0.44 million	\$1.14 million
	Operating surplus and mixed income	\$3.02 million	\$0.68 million	\$3.7 million
	Taxes less subsidies	\$0.19 million	\$0.06 million	\$0.26 million
	Employment	14 FTEs	8 FTEs	22 FTEs

Source: Synergies modelling.

Table 25 Regional economic impacts of feral pig damage ('high' scenario for reduction in cattle sale weights)

Indicator		Direct losses	Indirect losses	Total losses
	Output	\$9.13 million	\$3.45 million	\$12.58 million
	Value add (or GRP)	\$4.51 million	\$1.45 million	\$5.96 million
	Wages paid	\$0.78 million	\$0.54 million	\$1.32 million
	Operating surplus and mixed income	\$3.5 million	\$0.84 million	\$4.34 million
	Taxes less subsidies	\$0.23 million	\$0.08 million	\$0.31 million
	Employment	16 FTEs	9 FTEs	25 FTEs

Source: Synergies modelling.

A. Modelling parameters and assumptions

This attachment summarises the assumptions and parameter estimates applied to estimate the direct economic cost imposed on livestock, sugarcane and horticultural producers that is attributable to feral pigs within the WRC.

A.1 Cattle producers

An estimate 394 livestock producers operate in the region.

Herd Structure (per property) for the representative enterprise

Category	% of Herd	AE's	No. of animals
Weaners	12%	75	159
Heifers	22%	140	193
Breeders	64%	406	462
Bulls and other	2%	13	9
TOTAL HERD	100%	635	823

Sale weights, prices and cattle turn-off percentages for the representative enterprise

Category	Sale weight (kg LWT/CWT)	Turn-off %	Sale prices (\$/kg)
Weaners	200 (LWT)	100	3.20
Heifers	186 (CWT)	30	4.50
Breeders	200 (CWT)	10	5.00
Bulls and other	350 (CWT)	0	4.50

The following assumptions were used to model the economic cost of feral pigs on livestock producers in the WRC area:

- reduced calving rate – 2% reduction in calving rate for the average enterprise;
- lower weight loss – 1% lower turn-off weights for store weaners and surplus heifers;
- average level of weight loss – 2.5% lower turn-off weights for store weaners and surplus heifers; and
- higher level of weight loss – 5% lower turn-off weights for store weaners and surplus heifers.

On-farm infrastructure repair costs on livestock properties

Parameter	units	Value
Repair hrs	hrs/annum	5.0
Labour cost	\$/hr	\$33.18
Equipment cost	\$/month	\$1,360
Equipment cost	\$/hr	\$8.50
F.O.R.M.	\$/hr	\$35.00

Frequency of Occurrence % 90.0%

Annual property level cost of lower cattle sale weights due to feral pig infestation

Herd	Low impact		Medium impact		High impact	
	\$ per head	\$ per farm	\$ per head	\$ per farm	\$ per head	\$ per farm
Weaners	\$6.40	\$1,016	\$16.00	\$2,540	\$32.00	\$5,080
Heifers	\$2.51	\$485	\$6.28	\$1,213	\$12.56	\$2,426
Breeders	\$1.00	\$462	\$2.50	\$1,155	\$5.00	\$2,309
Bulls and other	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0
TOTAL HERD		\$1,963		\$4,908		\$9,815

Annual regional cost of reduced cattle sale weights due to feral pig infestation

Herd	Low Impact	Medium Impact	High impact
Weaners	\$248,832	\$622,080	\$1,244,160
Heifers	\$178,984	\$447,460	\$894,920
Breeders	\$207,360	\$518,400	\$1,036,800
Bulls and other	\$0	\$0	\$0
TOTAL ANNUAL COST	\$635,176	\$1,587,940	\$3,175,880

Regional cost of re-vaccination due to feral pig infestation (\$)

Herd	Vaccination cost (\$/hd/yr)	Herd Composition (hd)	Freq. of re-vaccination ^a (% of yrs)	Regional Impact (\$/yr)
Weaners	\$1.30	38,880	0	\$0
Heifers	\$1.30	71,280	0	\$0
Breeders	\$1.30	207,360	10%	\$26,957
Bulls and other	\$1.30	6,480	10%	\$842
TOTAL IMPACT		324,000		\$27,799

Regional cost of replacing feed supplements due to feral pig infestation (\$)

Herd	Feed cost (\$/hd/yr)	Herd Composition (hd)	Prop. Of feed supplements destroyed (%)	Regional Impact (\$/yr)
Weaners	\$20.41	38,880	2%	\$15,869
Heifers	\$20.41	71,280	2%	\$29,093
Breeders	\$20.41	207,360	2%	\$84,635
Bulls and other	\$20.41	6,480	2%	\$2,645
TOTAL IMPACT		324,000		\$132,243

Cost of repairing infrastructure due to feral pig infestation (\$)

Parameter	units	Value
Repair hrs	hrs/annum	5.0
Labour cost	\$/hr	\$33.18
Equipment cost	\$/month	\$1,360
Equipment cost	\$/hr	\$8.50
F.O.R.M.	\$/hr	\$35.00
Annual Cost per holding	\$/annum	383.42
No. of holdings	no.	394
Frequency of Occurrence	%	90.0%
Total Regional Cost	\$/annum	\$135,961

A.2 Sugarcane growers

The economic impact of feral pig damage on sugarcane producers has been modelled based on a representative enterprise with the following characteristics:

- total area of cane planted of 90 hectares
- average cane yield of 80 tonnes per hectare.

Cropping losses for sugarcane growers due to feral pig infestation

	Area (ha)	Yield (tc/ha)	Area impacted (%)	Yield Loss on damaged area (%)	On-farm return (\$/tc)
Plant Cane	18.0	85.0	10.0%	8.0%	\$40
Ratoon 1	18.0	82.0	10.0%	8.0%	\$40
Ratoon 2	18.0	80.0	10.0%	10.0%	\$40
Ratoon 3	18.0	78.0	10.0%	13.0%	\$40
Ratoon 4	18.0	75.0	10.0%	15.0%	\$40

Sensitivity analysis was performed on both the proportion of the crop area impacted and the yield loss, as follows:

- lower impact case – 5% of area/10% yield loss
- base impact case (as per Table 7) – 10% of area/15% yield loss
- high impact case – 18% of area/30% yield loss.

Parameters used to estimate on-farm infrastructure repair costs on cane farms

Parameter	units	Value
Repair hrs	hrs/annum	3.5
Labour cost	\$/hr	\$33.18
Equipment cost	\$/month	\$1,360
Equipment cost	\$/hr	\$8.50
F.O.R.M	\$/hr	\$35.00
Frequency of Occurrence	%	40.0%

Parameters for estimating the annual cost of fencing on cane farms

Parameter	units	Value
Proportion of cane land fenced due to feral pigs	%	2.0%
Fencing cost	\$/km	\$4,700
Life of fencing	years	10
Cost per annum ^a	\$/km	\$765
Total Area fenced	ha	403
Averaged Area fenced	ha/farm	1.80
Length of fencing per farm	m/farm	720
Total cost per farm (per annum)	\$/farm	\$551
Total cost for the region (per annum)	\$/farm	\$123,364

The region-wide cost impacts are based on a total farm population of 224 and a total planted area of 20,160 hectares of sugarcane.

A.3 Horticultural enterprises

Horticulture crops identified by survey responses

Crop	2015 production (\$ million)	Proportion of total crop mix (%)
Capsicum	106	45%
Beans	68	29%
Sweet Corn	21	9%
Mangoes	18	7%
Melons	18	7%
Pumpkins	6.5	3%
Total production	\$237.5	100%

Parameters used to estimate crop losses in the horticultural sector

Crop	Est 2020 GVOP (\$M)	Ave. Price (\$/t)	Quantity Produced (t)	Area planted (ha)	Average Yield (t/ha)	Area Impacted (%)	Yield Loss on Impacted area (%)
Capsicum	110.1	1,800	61,142	2,446	25.0	4.0%	50%
Beans	70.6	1,500	47,068	5,884	8.0	1.0%	50%
Sweet Corn	21.8	3,000	7,268	808	9.0	1.0%	35%
Mangoes	18.4	3,000	6,134	409	15.0	5.0%	5%
Melons	18.4	660	27,883	929	30.0	4.0%	50%
Pumpkins	6.7	500	13,497	519	26.0	7.0%	50%
Tomatoes	191.0	1,540	124,053	1,772	70.0	2.4%	40%

Annual cost of loss of crop yield for horticulture growers due to feral pig damage

Crop	Total revenue without feral pig damage	Total revenue with feral pig damage	Region-wide annual cost
Mangoes	\$18,402,712	\$18,356,705	\$46,007
Melons	\$18,402,712	\$18,034,657	\$368,055
Capsicum	\$110,056,159	\$107,855,036	\$2,201,123
Pumpkins	\$6,748,727	\$6,512,521	\$236,206
Corn	\$21,803,579	\$21,727,266	\$76,313
Beans	\$70,602,064	\$70,249,054	\$353,010
Tomatoes	\$191,040,879	\$190,276,716	\$764,163
TOTAL	\$437,056,830	\$433,011,954	\$4,044,876

The regional impact was based on a total planted area of 12,800 ha.

B. Input-output modelling

I-O tables are constructed following the method of regionalisation. The regionalisation method developed by Synergies to derive state, and thereby sub-state as well as regional level, I-O tables is consistent with other well-accepted and widely used hybrid²⁰ regional I-O approaches, such as the Distributive Commodity Balance (DCB)²¹ and the Generation of Regional Input-Output Tables (GRIT)²².

Synergies' regionalisation method of I-O tables generally involves the following three main phases, broken-down into seven steps.

Phase 1 Adjustment to the base (national) I-O table

Step 1: Selection of base table

The latest (2016-17) national I-O table published by the Australian Bureau of Statistics (ABS) is used as the base table.²³ In this table, there are 114 industries represented with direct allocation of all imports and valuation of transactions at basic prices.

The direct allocation table is selected for the regionalisation process because it excludes imports from national intermediate transactions, expressing the proportion of intermediate inputs in domestic flows only.

²⁰ The hybrid approach combines the use of non-survey techniques with superior data (i.e. statistical information obtained through surveys, experts or other reliable sources).

²¹ Christie, J. and Varua, E., M. (2010). Application of the Distributive Commodity Balance Method Approach to Regional Disaggregation: the Case of Penrith LGA. University of Western Sydney.

Johnson, P. (2001). An Input-Output Table for the Kimberly Region of Western Australia. Economic Research Centre, University of Western Australia.

²² Jensen, R., C., Mandeville, T., D. and Karunarante, N., D. (1977). Generation of Regional Input-Output Tables for Queensland. Report to Coordinator General's Department and Department of Commercial and Industrial Development, Department of Economics, University of Queensland.

Jensen, R., C., Mandeville, T., D. and Karunarante, N., D. (1979). Regional Economic Planning: Generation of Regional Input-Output Analysis. Croom Helm, London.

Murphy, T., Brooks, M. and Mazzotti, L. (2003). The Barwon Darling Alliance. The Western Research Institute, Charles Sturt University.

West, G., R. (1980). Generation of Regional Input-Output Tables (GRIT): An Introspection. Economic Analysis and Policy, 10, pp. 71-86.

West, G., R., Morison J., B. and Jensen, R., C. (1984). A Method for the Estimation of Hybrid Interregional Input-Output Tables. Regional Studies, 18(5), pp. 413-422.

²³ Australian Bureau of Statistics (2019). Australian National Accounts: Input-Output Tables, 2016-17. Cat. No. 5209.0.55.001, Commonwealth of Australia, Canberra.

Step 2: Update the base table

The base table is updated using 'temporal quotients' or industry specific factor levels in terms of weighted average industry earnings data²⁴ between the compilation year (financial year 2017) and the year to be analysed (financial year 2019). Statistical information from across Australian Bureau of Statistics (ABS) databases were relied upon for estimation of the temporal quotients.²⁵

It is important to note that updates to the temporal quotients are based on aggregate input data at the one-digit Australian and New Zealand Standard Industrial Classification (ANZSIC) level. This means that the extent of changes in the economic structure between the compilation year and the year to be analysed is restricted.

Step 3: Insertion of superior data and balancing

To better capture the latest possible structure of the national economy, and mitigate the problem associated with the application of outdated ratios for intermediate inputs to and outputs from production, we incorporate superior survey-based data into the table. This data is incorporated in the I-O table via the following two rounds of adjustment.

Round one adjustment

We initially adjust vectors of primary inputs and column totals using statistical information sourced from the *ABS National Accounts' data-cubes*,²⁶ while holding flows between industries and vectors of final demand constant.

Industry flows and vectors of final demand are then adjusted following a manual bi-proportional (or RAS)²⁷ procedure to reflect changes attributable to the transposition of the production vector.

²⁴ Average industry earnings data were updated using statistical information classified according to the one-digit or narrow levels of the Australian and New Zealand Standard Industrial Classification structure.

²⁵ Australian Bureau of Statistics (2018). *Census of Population and Housing, 2016*. Commonwealth of Australia, Canberra.

Australian Bureau of Statistics (2019). *Labour Force, Australia, Detailed, Quarterly, Aug 2019*. Cat. No. 6291.0.55.003, Commonwealth of Australia, Canberra.

Australian Bureau of Statistics (2019). *Wage Price Index, Australia, Jun 2019*. Cat. No. 6345.0, Commonwealth of Australia, Canberra.

²⁶ Australian Bureau of Statistics (2019). *Australian System of National Accounts, 2018-19*. Cat. No. 5204.0, Commonwealth of Australia, Canberra.

²⁷ The bi-proportional (or RAS) procedure is a well-recognised and widely applied technique in re-balancing I-O tables. It is an iterative adjustment procedure for optimisation in which rows and columns, excluding those that have been accurately pre-estimated using superior survey-based data, are harmonised with given margins until consistency is achieved.

Round two adjustment

Whilst holding everything else constant, we adjust vectors of final demand and row totals using statistical information sourced from the *ABS National Accounts' data-cubes*, *Household Expenditure Survey* and *International Merchandise Exports*.²⁸ This is then followed by adjusting industry flow elements following a manual RAS procedure.

The updated and balanced base (or national) I-O table is subsequently checked for accuracy against the ABS derived gross domestic product (GDP).

Phase 2 Regional I-O table formulation

Note that the remaining steps (Steps 4 to 7) are repeated at the sub-state (or regional) level for which I-O tables are required, though, using the state (or sub-state) I-O table as the base table.

Step 4: Application of location quotients

Extensive use has been made of methods of location quotients (LQ) in constructing regional I-O tables, since obtaining ad-hoc regional data through a full-scale survey is inevitably expensive and time-consuming.

Synergies conventional method of LQ is capable of assessing how economic, social and fiscal outputs can contribute to regional, state and national economies. The model is essentially based on the Social Accounting Matrices (SAM) framework, which is an extension of the classical input-output framework and includes all flow of resources between economic agents through transactions at a specific period of time.

Under this formulation, we initially verify the existence of a sector at the regional level by collating detailed (at the four-digit ANZSIC level) weighted average earnings data

²⁸ Australian Bureau of Statistics (2019). Australian System of National Accounts, 2018-19. Cat. No. 5204.0, Commonwealth of Australia, Canberra.

Australian Bureau of Statistics (2017). Household Expenditure Survey, Australia: Summary of Results, 2015-16. Cat. No. 65300DO013_201516, Commonwealth of Australia, Canberra.

Queensland Government Statistician's Office (2020). International Trade - Exports - Overseas exports by industry (4-digit ANZSIC 2006 edition) and country of destination, Queensland and other states and territories, 2008-09 to 2018-19. The State of Queensland (Queensland Treasury), Queensland.

from the 2016 Census.²⁹ After updating this data to the year to be analysed,³⁰ we apply conventional LQs to regionalise the base (national) I-O table.

Note that although the relative simplicity of the conventional I-O model lends itself to rapid computation, it disregards constraints on economic activity, such as supply imbalances and lack of interregional trade for the product or nonlinearities in economic production.

Step 5: Computation of regionalised indices

Regional input and import (competitive) coefficients are derived from base (e.g. national, state or sub-state) technical coefficients through the application of LQs.

Phase 3 Computation of the complete regional I-O table

Step 6: Derivation of the prototype regional I-O table

Statistical information derived from previous steps are used to develop the prototype regional I-O table, by:

- transforming the regional direct requirements (industry flows) matrix and import coefficients into monetary flows;
- calculating the sectoral primary inputs' categories; and
- calculating the sectoral final demand categories.

Step 7: Insertion of superior data and balancing

The approach to inserting superior survey-based data and then re-balancing the regional I-O table is identical to the approach discussed in Step 3, with the only difference being the application of distinct or region-specific data.³¹ In the case of smaller regions,

²⁹ Australian Bureau of Statistics (2018). Census of Population and Housing, 2016. Commonwealth of Australia, Canberra.

³⁰ Australian Bureau of Statistics (2019). Labour Force, Australia, Detailed, Quarterly, Aug 2019. Cat. No. 6291.0.55.003, Commonwealth of Australia, Canberra.

Australian Bureau of Statistics (2019). Wage Price Index, Australia, Jun 2019. Cat. No. 6345.0, Commonwealth of Australia, Canberra.

³¹ Australian Bureau of Statistics (2019). Australian System of National Accounts: State Accounts, 2018-19. Cat. No. 5220.0, Commonwealth of Australia, Canberra.

Australian Bureau of Statistics (2017). Household Expenditure Survey, Australia: Summary of Results, 2015-16. Cat. No. 65300DO013_201516, Commonwealth of Australia, Canberra

however, distinct or region-specific data becomes generally unobtainable or unavailable. In turn, this limits our ability to produce more accurate results through the insertion of superior survey-based data.

Queensland Government Statistician's Office (2020). International Trade – Exports – Overseas exports by industry (4-digit ANZSIC 2006 edition) and country of destination, Queensland and other states and territories, 2008–09 to 2018–19. The State of Queensland (Queensland Treasury), Queensland.

C. Producer survey

Questionnaire

Whitsunday Regional Council

Economic impact of feral pig damage

Survey for agricultural producers in WRC

October 2019

Feral pigs impose significant costs on agricultural producers in the Whitsunday Regional Council. As part of the Queensland Government's Feral Pest Initiative, Council has engaged Synergies Economic Consulting to develop a model to estimate the economic impact of feral pigs on agricultural production and the regional economy. The development of this model is to be informed by information gathered from agricultural producers in the region regarding the on-farm impact of damage caused by feral pigs. The completion of this survey will ensure the economic model is informed by robust, region-specific information and hence provides an accurate estimate of the economic impact of feral pigs on agricultural producers in the Whitsunday Regional Council.

Respondent' Contact details

Name:

Phone number:

Enterprise information

Question 1. Location of property

Question 2. Total farm area by agricultural activity

Table 1 Farm area by agricultural activity (ha)

Land type	2016/17	2017/18	2018/19
Cropped land			
Livestock grazing			
Horticulture			
Other			
Total Farm Area			

(If NO cropping activity took place over the last 3 years, skip to Q5)

Cropping Details

Question 3. Area under crop production by crop type in the last 3 years.

Table 2 Cropping activity (ha planted)

Crop type	2016/17	2017/18	2018/19
-----------	---------	---------	---------

Question 4. Cropping Costs and returns

Table 3 Crop Costs and returns (by crop) - 2018/19 cropping year- \$/ha planted

Crop type	Gross Returns (\$/ha)	Total Annual Cash Costs^A (\$/ha)
------------------	----------------------------------	--

A – Cash costs include the direct cost of land preparation, planting, weed and pest control, irrigation, harvesting, storage and handling, transport and marketing costs and levies.

(If no livestock enterprise was undertaken in the last 3 years, Skip to Q7)

Livestock Impacts

Question 5. Structure of livestock enterprise

Table 4 Herd structure (no. of cattle by category)

Cattle type	2016/17	2017/18	2018/19
Breeders			
Heifers			
Stores			
Other steers			
Calves			
Bulls			
Other			
Total animals carried			

Question 6. Costs and returns from livestock grazing

Table 5 Livestock Costs and returns (by animal class) - 2018/19

Class of cattle	Average sale weight (kg)	Average price (\$/kg)	No. sold	Total cash costs ^A (\$/annum)
Steers				
Heifers				
Bulls				
Calves				
Others				

A – Cash costs include the direct cost of Herd health and vet supplies, Feed costs (home grown and purchased), transport and cartage, selling and marketing costs and levies. Do not include indirect overhead costs.

Impact of feral pigs on your property

Question 7. Have feral pigs caused damage on your property over recent years?

☐ YES ☐ NO

If Yes, proceed to Tables 6 to 10. If no, proceed to Q 9.

Table 6 Extent of Current and recent Feral Pig infestation by Land use

Land Type	Total no. of pigs currently (No)	Estimated Change over last 3 years (%)
Cropping Land		
Grazing Land		
Other land type		
Total farm		

If the property does not grow cash crops, proceed to Table 8

Table 7 Actual Crop Damage due to Feral pigs – Over last 3 years

Crop	Year	Hectares of planted area damaged by feral pigs (ha)	Percent of crop yield lost on DAMAGED hectares (%)
------	------	---	--

If the property does not farm livestock, proceed to Q 8.

Table 8 Estimated Calving and weaning impacts due to feral pigs – Over last 3 years

Year	Target calving rate ^A	Estimated reduction in calving rate (%) ^B	Target weaning Rate ^A	Estimated reduction in Weaning rate (%) ^B	Average target turn-off weight of weaners (kg)
2016/17					
2017/18					
2018/19					

A In the absence of feral pigs

B Due to feral pigs

Table 9 Reduced turn-off weight and/or increase in turn-off age due to morbidity resulting from feral pig related infections –Average over last 3 years

Cattle Type	Target turn-off weight (kg) ^A	Target age at turn-off (Months) ^A	Specify which impact is included	Estimated reduction in turn-off weight (%) ^B	Estimated increase in Age at turn-off (%) ^B
			☐ Weight loss ☐ Age increase ☐ Both		
			☐ Weight loss ☐ Age increase ☐ Both		
			☐ Weight loss ☐ Age increase ☐ Both		
			☐ Weight loss ☐ Age increase ☐ Both		

A In the absence of feral pigs

B Due to feral pigs

Table 10 Consequences of Pasture destruction due to feral pigs– Average of last 3 years

Cattle type	Target turn-off weight (kg)	Target turn-off age (months)	Specify which impact is included	Reduction in weight due to pasture loss (%)	Increase in age at turn-off due to pasture loss (%)	Annual cost of replacement feed (\$)
			☐ Weight loss ☐ Age increase ☐ Both ☐ Weight loss ☐ Age increase ☐ Both ☐ Weight loss ☐ Age increase ☐ Both ☐ Weight loss ☐ Age increase ☐ Both			

Actual Infrastructure damage incurred on your property

If NO infrastructure damage due to feral pigs has been identified on your property in the past 3 years, proceed to Q 9.

Question 8. Incidence of damage to on-farm infrastructure

Table 11 Actual Damage to on-farm infrastructure in the last 3 years

Description of infrastructure	Year of occurrence	Total Cost of repairs/replacement (\$)
Fences		
Land Formation		
Contour banks		
Water and irrigation infrastructure		
Other:		
Other:		
Other:		
Other:		

Cost of control activities

Question 9. Do you currently undertake any feral animal control activities to minimise feral pigs impacts on your property?

☐ YES ☐ NO

Table 12 Cost of on-farm control measures in the last 3 years

Control measure	Year measure undertaken	Proportion attributable to Feral pigs (%)	Total Replacement cost of control measure (\$) ^A	Annual operating and maintenance cost of measure (\$)
-----------------	-------------------------------	---	--	--

^A Where the control measure involved a material capital investment e.g. fencing

Other impacts

Please describe any other adverse impacts of feral pig infestation on farm activities not covered in previous questions.

Please describe any noticeable off-farm damage caused by feral pigs in the general vicinity of your property.

14. Infrastructure Services

14.1 OPERATIONAL REPORT - ROADS & DRAINAGE - JUNE 2020

AUTHOR: John Gwydir – Executive Manager Roads & Drainage

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive and note the Roads & Drainage, Mechanical Workshops and Parks & Gardens Operations progress report.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

The report is to provide Council with information regarding the performance by Council's Roads & Drainage, Mechanical Workshops and Parks & Gardens Operational teams over the month of June 2020 and may include proposed works for July 2020.

PURPOSE

The report is to provide Council with information on Council's performance in relation to services supplied by Council's Roads & Drainage, Mechanical Workshops and Parks & Gardens Operational teams.

BACKGROUND

Previous report regarding Roads & Drainage Operational performance submitted to Council 24th June 2020 which detailed the month of May 2020 (Resolution 2020/06/24.14).

STATUTORY/COMPLIANCE MATTERS

Local Government Regulation Section 204

ANALYSIS

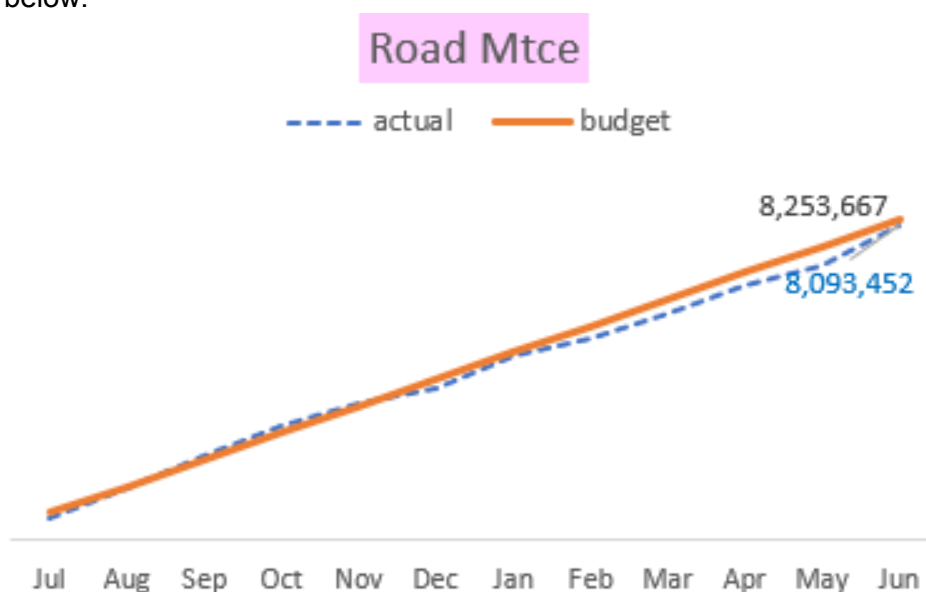
The following details the accomplishments for the month of June 2020 and may also include proposed works for July 2020.

Roads & Drainage Maintenance

General maintenance activities carried out on Council's road network over the course of June were largely routine in nature including road inspections, pothole patching and signage repairs.

The Roads & Drainage Maintenance budget was initially set at \$8,092,340 at the start of the 2019/2020 budget. It was increased by \$500,000 as part of the Quarter 1 Budget Review and further reviewed at the 3rd Quarter Budget Review to arrive at the current budget value of \$8,253,667. The initial \$500,000 increase was primarily targeted at the unsealed road network in the Collinsville area.

This has resulted in maintaining the overall expenditure consistent with the available budget as shown below:



Plot 1: Total expenditure against overall budget for Roads & Drainage maintenance.

Notable activities for the period:

- Maintenance Grading:
 - Tondara Road - Bowen
 - Coventry Road – Bowen
 - Dudley Road – Proserpine
 - Tobin Road – Proserpine
 - Casswell Road – Proserpine
 - Ecker Road – Proserpine
 - Mt Wyatt Road - Collinsville
- Gravel Resheeting
 - Pretty Bend Road – Bowen
 - Northwoods Road – Bowen
- Roadside Slashing - Regional

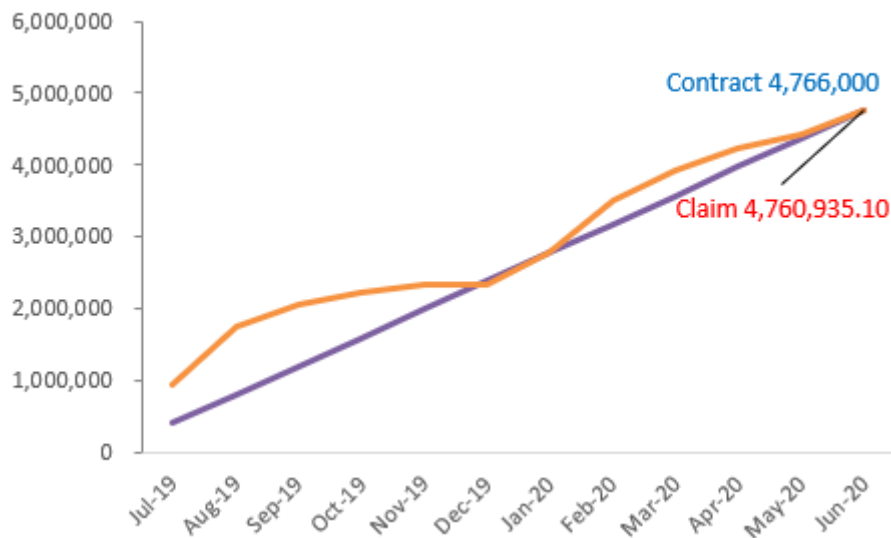
Maintenance Management System (MMS) for Local Roads

At the end of June, the majority of acceptance testing has been completed for implementation of REFLECT across the local road network. This will form the detailed logging, prioritisation and scheduling of works in this new system from the start of the new financial year.

Road Maintenance Performance Contract (RMPC) with TMR

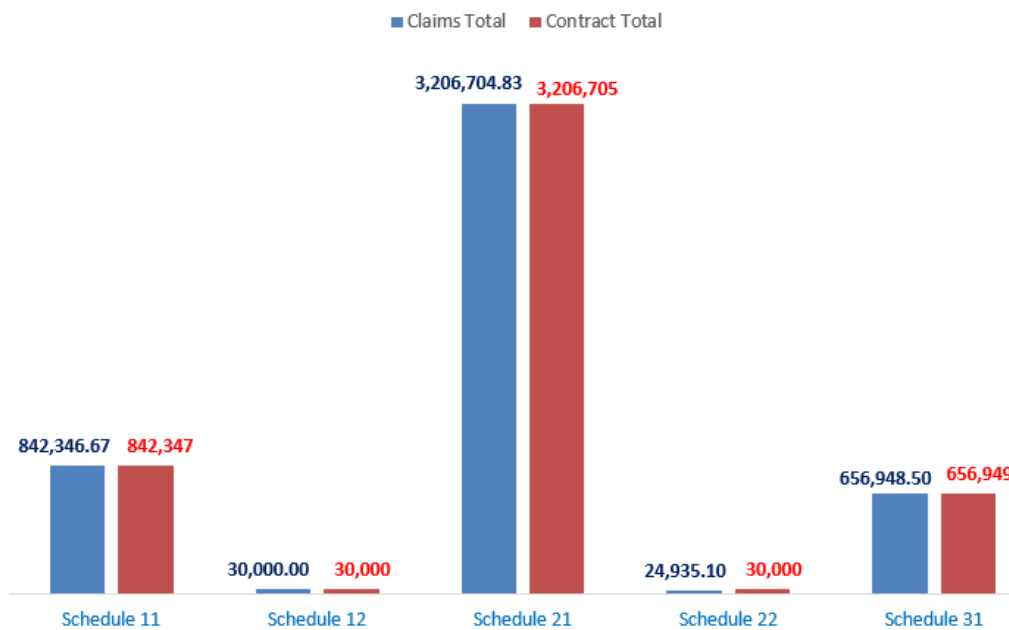
Council continues to undertake routine maintenance on the National & State Highways within the Whitsunday Region as well as 2 roads in a neighbouring region. These works have a total contract value of \$ 4,766,000 with the total work claimed to date being \$ 4,760,935 (the only element of the contract not claimed was response to Emergencies that thankfully did not eventuate). Through negotiations with TMR, Council has been provided with an additional \$350,000 of funding through the Contract to undertake additional works on the network.

RMPC FY1920



Plot 2: Total cumulative claim value against total contract value.

Claims vs Contract - Schedules



Key activities for the period:

- Bowen Developmental Road (88B): Heavy Formation Grading
- Collinsville Elphinstone Road (88A): Heavy Formation Grading
- Waterson Way – Asphalt Resurfacing near Woolworths.
- Regional: Roadside Slashing – various locations
- Regional: Routine Inspections
- Regional: Minor Pothole Patching
- Regional: Guideposts and other Minor Signage Repairs

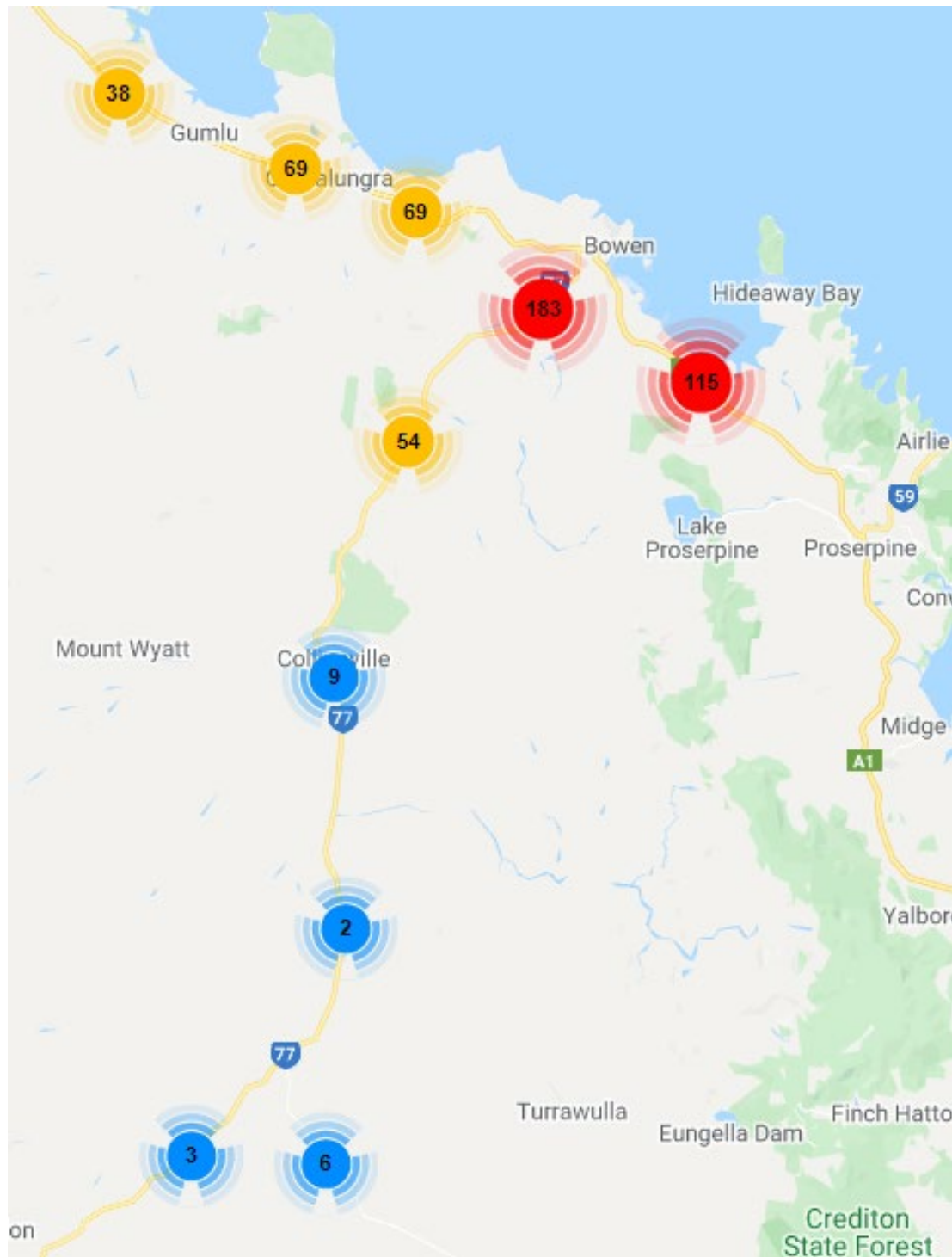


Figure 1: Accomplishments on the National & State Highway Networks completed since January 2020 (total = 914, map shows 548, 366 with no Lat/Long)

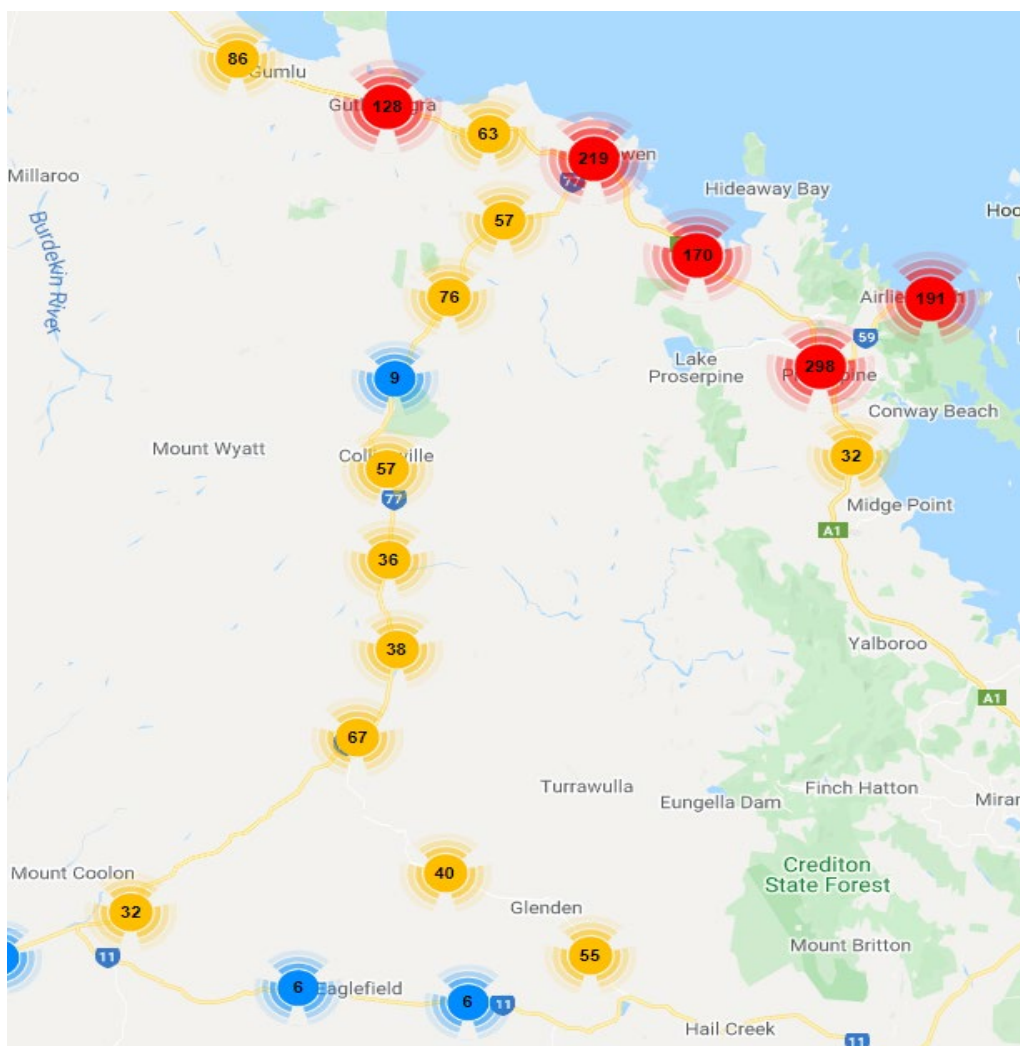


Figure 2: Outstanding defects on the National & State Highway Networks identified to date
(total = 1784, map shows 1686, 98 with no Lat/Long)

Customer Request Management

Throughout the month of June, Roads & Drainage received 100 requests for assistance. Of these 99 (99%) were actioned within Council's nominated service standards.

Area	New	Closed	C/F Open	Within Target	%	Outside Target	%
Call Back - Roads & Drainage	1	1	0	1	100%	0	0%
Upgrades to Roads & Drainage	4	2	2	4	100%	0	0%
Unspecified - Roads & Drainage	31	22	9	31	100%	1	0%
Routine Roads & Drainage	58	49	9	57	98%	1	2%
Urgent Roads & Drainage	6	4	2	6	100%	0	0%

100	78	22	99	99%	2	2%
------------	-----------	-----------	-----------	------------	----------	-----------

Mechanical Workshops Activity Report

Routine (scheduled services)

- Scheduled and routine servicing of plant and fleet vehicles
- Small plant repairs as requested by stores and work teams
- General repairs to plant as requested and prioritised
- Plant inspections on hired and contractor's machinery as requested

Servicing, repairs and breakdowns for May grouped by both vehicle type and nature of workshop activity:

	Scheduled	Unscheduled	Grand Total
Backhoe	1	3	4
Excavator		1	1
Grader	2	2	4
Light Vehicle	51	52	103
Loader	1	6	7
Mower	8	28	36
Roller	1		1
Small Plant	7	4	11
Street Sweeper		7	7
Tractor	6	7	13
Trailer	15	7	22
Truck	13	43	56
Grand Total	105	160	265

Parks & Gardens Maintenance

Parks and Gardens Stats

Service	2019/20	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Public Parks available as advertised	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0%	100%	100%
Park CRMs – Received	719	70	50	74	66	64	45	91	63	84	62	50	56
Park CRMs – Closed	684	70	48	64	56	60	38	91	63	84	60	50	55
Mowing Hours	7,912	468	408	499	506	273	401	590	770	1,168	1,693	1,137	1,298
Landscaping Hours	31,675	2,479	2,415	2,604	2,307	2,080	1,975	11,732	1,367	1,885	1,178	1,654	1,556
Work Tickets Issued	46	-	4	-	-	-	2	1	6	8	14	1	10
Work Tickets Completed	25	-	2	-	-	-	3	3	1	9	5	2	10
Contracts Audited	4	0	0	0	0	4	0	0	0	0	0	0	0
Scheduled Inspections Completed - Park & Playground Equipment	440	40	40	40	40	40	40	40	40	40	40	40	40
Airlie Beach Lagoon Users	90,260	8,924	9,088	14,858	16,788	18,420	22,182	N/A	N/A	N/A	N/A	N/A	N/A
Airlie Beach Lagoon Offences	5,709	1,039	702	639	806	908	1,615	N/A	N/A	N/A	N/A	N/A	N/A
Pool Attendances – Proserpine	26,751	1,011	1,064	2,732	6,716	8,465	6,763	N/A	N/A	N/A	N/A	N/A	N/A
Pool Attendances – Bowen	26,610	-	-	1,756	7,576	10,479	6,799	N/A	N/A	N/A	N/A	N/A	N/A
Pool Attendances – Collinsville	10,176	-	-	1,266	2,943	3,360	2,607	N/A	N/A	N/A	N/A	N/A	N/A

Completed Tasks

02-Jun-20	Bowen	Plant out garden beds at Bowen Cemetery
02-Jun-20	Bowen	Mulch, Hedge and Spray Garden Beds – Leichardt Street
04-Jun-20	Bowen	Rotary Hoe & rake playground sand – QB, Hansen Park, Rose Bay, Henry Darwen park
11-Jun-20	Bowen	Plant tube stock at Livingstone Street, Bowen
12-Jun-20	Proserpine	Removal of Xanadu's in roundabouts
15-Jun-20	Proserpine	Mulching garden bed on Herbert Street
22-Jun-20	Proserpine	Landscape/plant roundabouts Main Street, Proserpine
25-June 20	Proserpine	Install irrigation pipe for Proserpine Main Street Upgrade

Cemetery Tasks:

Cemetery Tasks		
Date	Township	Description
05/06/2020	Bowen	Burial
10/06/2020	Proserpine	Burial
11/06/2020	Bowen	Internment of Ashes
16/06/2020	Bowen	Burial
23/06/2020	Proserpine	Burial
25/06/2020	Proserpine	Burial
24/06/2020	Bowen	Burial
25/06/2020	Bowen	Burial
23/06/2020	Proserpine	Placement of Ashes

STRATEGIC IMPACTS

Alignment to Corporate Plan

Strategies:

- 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.
- 3.4.3: Develop integrated asset management plans to effectively manage and maintain road, water and wastewater infrastructure and ensure assets meet the demands of a growing population.
- 3.4.7: Partner with Federal and State Governments to enhance the Whitsunday Region's capacity for ongoing development and infrastructure maintenance.

Alignment to Operational Plan

KPI's:

- Schedule maintenance works are completed on time and budget
- RMPC contracted works delivered on time and budget
- Outstanding customer service
- Drainage network maintained in accordance with approved service levels as identified in the Transport Asset Management Plan

Financial Implications

The Operational Plan must be structured within the bounds of the resources available to the Local Government.

Works are proceeding within the available budgets and planned rates of expenditure.

Risk Management Implications

This report demonstrates the department's performance during the period 1 July 2019 to 30 June 2020. Monthly reporting throughout the financial year provides Council with the opportunity to respond more effectively to significant changes in its operating environment, that affect the organisation's capacity to deliver on the actions detailed in its annual Operational Plan.

CONSULTATION

Matthew Fanning – Director Infrastructure Services
Mark Callaghan – Manager Parks & Gardens
Robert Winley – Manager Fleet Services

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

The Officer's recommendation is that the report be received, and its contents noted.

ATTACHMENTS

N/A

14. Infrastructure Services

14.2 DRFA & SHUTE HARBOUR PROJECT CAPITAL PROGRESS REPORT ? JUNE 2020

AUTHOR: Trevor Williams – Project Director Disaster Recovery

RESPONSIBLE OFFICER: Matthew Fanning – Director Infrastructure Services

OFFICER'S RECOMMENDATION

That Council receive the DRFA & Shute Harbour Project capital progress report for the month of June 2020.

The following report has been submitted for inclusion into Council's Ordinary Meeting to be held on 22 July 2020.

SUMMARY

The report provides a summary of key Capital projects underway during the 2019-2020 & 2020-2021 financial years. The attachments include multi-year projects that remain active or have been completed during this financial year. This month's report lists the DRFA Flood Event 2019, the Shute Harbour Project and the Qld Monsoonal Event 2020.

Current Financial Progress:

NDRRA – TC Debbie – Work completed 30/06/19, with expenditure of \$1,480,519.00 carried over into 19/20 Financial Year. Submissions acquitted and waiting on QRA to pay final submission acquittal for Bowen Front Beach Wall.

DRFA – Flood Event 2019 – Expenditure of \$20,818,406.25, to date with forecast of a further \$24,524,396.69 budgeted by the end of 20/21 Financial Year.

Shute Harbour – Expenditure of \$19,664,238.15 to date with a forecast of a further \$34,835,761.85 budgeted by the end of 20/21 Financial Year. QRA budget \$54.5m including \$2.9m Council contribution from insurance payout.

Qld Monsoonal Flood Event 2020 – Expenditure for Emergency Works is currently \$510,788.06 with Emergency period ended on the 03/05/20. PDM underway with pick up of damage. Emergent Claim in being prepared for lodgement with the QRA. First submission lodged with QRA for Proserpine Roads, currently in infield at \$2,092,211.15.

Council and external contractors undertook emergency repairs to roads damaged by this event. Emergency works were completed by 03 May 2020. Assessment are currently being assessed for submission to the QRA.

PURPOSE

To inform Council on Progress of Capital Projects being undertaken during the 2019-2020 Financial Year up to 13th July 2020.

BACKGROUND

This report describes works on the restoration of essential public assets from three distinct declared natural disaster events being:

January 2019 saw our region affected by **Flood Event 2019**, which we have picked up the damage on roads, culverts and airstrip. Submissions have now been approved by the QRA and awarded to Contractors.

In February 2020, the Whitsunday region experienced a tropical low **Qld Monsoonal Flood Event 2020** which was also declared.

STATUTORY/COMPLIANCE MATTERS

Financial Reporting is provided to WRC in Dashboards provided monthly to PLT – Disaster Recovery, PCG – Shute Harbour Project & PCG – DRFA.

Progress Reporting due end of each month to the Queensland Reconstruction Authority (QRA).

ANALYSIS

DRFA – Flood Event 2019

Below tables relate to the current monthly Dashboard for DRFA and the status of submissions.

Status	Activity	% Completed this period	Original Due Date	Act/F'cast Due Date	Comment
	Roads Package U2 - Bowen	0%	01/03/21	31/07/20	Extension has been granted as contractor is completing maintenance works for Council on Pretty Bend Rd. Works to be completed by 31/07/20.
	Roads Package F2 - Collinsville	30%	30/06/21	02/07/20	Works completed 02/07/2020.
	Roads Package W2 – Bowen Central	10%	30/06/21	10/07/20	Works to be completed by 10/07/20.
	Culvert Package O2 & P2 – Regional (North & South)	20%	27/11/20	27/11/20	Works commenced 20/04/2020
	Roads Packages Z2 – Collinsville Roads	10%	29/06/20	31/07/20	Extension of Time due to completion of works on Package K2 and engagement by Council to complete maintenance works on Normanby Rd
	Roads Package Y2 – Collinsville West	0%	03/03/21	03/03/21	Works to commence on Scartwater Rd 08/07/2020.
	Road Package H2 – Proserpine Gravel Roads	0%	23/11/20	23/11/20	Works to commence 08/07/2020.
	Road Package A2 - Collinsville Rds East	0%	30/10/20	30/10/20	Works to commence 08/07/2020.

	Road Package S2 - Bowen Sealed Rds	0%	12/10/20	12/10/20	Works to commence 13/07/2020.
---	------------------------------------	----	----------	----------	-------------------------------

Commercial/Financial DRFA

The Following packages are presently being assessed and Recommendation Letters completed, awaiting signing:-
Nil

The following packages are under construction:-

- o Roads Package U2 - Bowen
- o Roads Package W2 - Bowen Central
- o Roads Package Z2 - Collinsville
- o Culverts Package Q2, P2 - North/South
- o Roads Package Y2 - Collinsville West
- o Roads Package A2 - Collinsville

The following packages have been awarded:-

- o Roads Package H2 - Proserpine Gravel
- o Sealed Roads Package S2 - Regional and Sealed - North
- o Forestry Rd Landslip
- o Sealed Roads Package R2 - Proserpine

The following packages have been Completed:-

- o Road Package C2 - Collinsville
- o Road Package V2 - Bowen/Gumlu
- o Road Package G2 - Gloucester Ave
- o Road Package Q2 - Strathalbyn Rd
- o Road Package K2 - Collinsville Gravel/ Collinsville Airport
- o Road Package X2 - Proserpine Gravel Roads
- o Roads Package F2 - Rutherford Rd

The following have been approved and are under Tender Assessment:-
Nil

DRFA - Flood Event 2019

Project Commencement Date	31/07/2020
Project Budget	\$ 46,145,172.15
Project Contingency	\$ 2,652,110.63
Variations to Date	-\$ 20,716.13
Contingency Remaining	\$ 2,672,826.76
Total Expenditure to 15/07/20	\$ 20,818,406.25
Expenditure for June 20	\$ 4,236,398.24
Project forecast completion date	30/06/2021

Shute Harbour Project

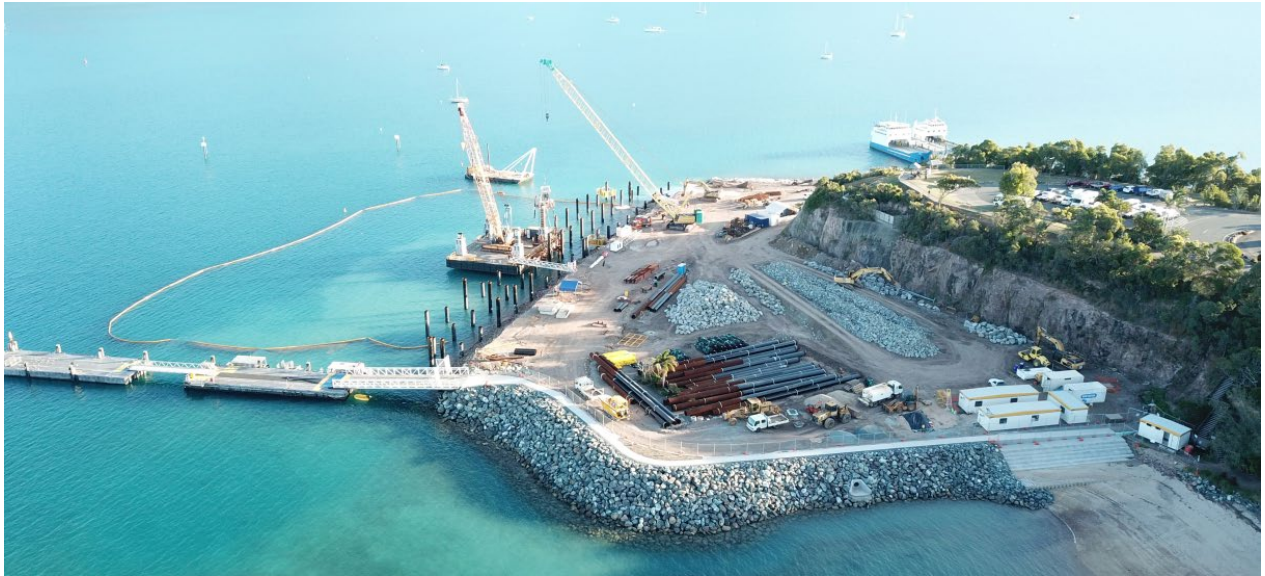
Project commenced 23rd January 2020 by Vassallo. Demolition has been completed for buildings, kerb and landscaping. Demolition and reconstruction of seawall has commenced. The Shute Harbour piling operations are continuing, with 54 (out of 82) piles now driven. 16 (out of 20) of these piles have been drilled in preparation for the installation of concrete rock sockets at the toe. 10 (out of 20) piles have had the concrete rock sockets installed.

Below table relates to Shute Harbour current Dashboard report on the status of the Shute Harbour Project.

Status	Activity	% Complete at end of last Period	% Complete This Period	Original Due Date	Act/F'cast Due Date	Comment
	Temporary Pontoon Refurbishment	100%	0%	31/12/2018	22/07/2020	Relocation and refurbishment of pontoons is now included in the main construction contract. Temporary pontoon completed and ready for Ferry refurbishment.
	Seawall and Carpark Reconstruction	37%	5%	30/09/2018	30/04/2021	Forecast site possession : 23/01/2020 Target Practical Completion Date: 01/06/2021 Eastern side of the seawall completed and under monitoring phase for settlement. Land based piling complete with marine piling ongoing.
	Terminal and Pontoon Reconstruction Works	3%	2%	30/06/2019	30/04/2021	Piling works commenced with land based piles in complete. Remaining piling works to continue, with precast deck construction occurring offsite. Pontoons stored on Snows Beach have now been relocated to Townsville for refurbishment.

Shute Harbour

Project Commencement Date	30/03/2018	
Project Budget		\$ 54,500,000.00
Project Contingency		\$ 4,366,500.58
Variations to Date		\$ 3,164,200.02
Contingency Remaining		\$ 1,202,300.56
Total Expenditure to 15/07/20		\$ 19,664,238.15
Expenditure for June 20		\$ 2,724,157.33
Project forecast completion date	30/06/2021	



Qld Monsoonal Flooding Event 2020

Whitsunday Regional Council have activated with the QRA on Monday the 17th February 2020 for the Queensland Monsoonal Flooding Event 2020. Project Delivery Managers have begun the assessment of damage for the submission to the QRA. The first Infield assessment took place on the 22/06/20 for the Proserpine Gravel Road submission, currently sitting at \$2,092,211.15 in infield. The Trigger Point for this event will be \$334,088.00.

Council and external contractors undertook emergency repairs to roads damaged by this event. Emergency works were completed by 03 May 2020.

STRATEGIC IMPACTS

Strategy 3.4.1: Develop and maintain effective roads and drainage infrastructure, networks and facilities.

FINANCIAL IMPACTS

TC Debbie Event 2017 NDRRA –

Total Expenditure inc CDO, Emergent, REPA & CAT D)	\$ 64,616,428.45
Total payments received	\$ 63,955,733.14

Costs not recovered	\$ 660,695.31
Trigger Point	\$ 175,924.75
Council Contribution	\$ 324,041.85
Ineligible works	\$ 134,560.40
Day Labour	\$ 2,017.74
Bowen Front Beach Wall - In acquittal with QRA	\$ 24,150.57

Shute Harbour Redevelopment –

Total Project Budget	\$ 54,500,000.00
Total Project Expenditure	\$ 19,664,238.15
Total Payments received	\$ 18,339,744.81
Total Claims outstanding	\$ 1,324,493.34

DRFA – Flood Event 2019 –

Total Project Budget	\$46,145,172.15
Total Project Expenditure	\$20,818,406.25
Total Payments received	\$20,529,564.06
Total Claims outstanding	\$ 288,842.19

Costs not recovered	\$ 349,142.93
Trigger Point	\$ 334,088.00
Council Contributions	\$ 13,403.54
Emergent Works	\$ 1,651.39

Qld Monsoonal Flooding Event 2020 –

Total Project Budget	\$ 1,500,000.00
Total Project Expenditure	\$ 510,788.06
Total Payments received	\$ -
Total Claims outstanding	\$ -

Costs not recovered	\$ 334,088.00
Trigger Point	\$ 334,088.00
Council Contributions	\$ -

CONSULTATION

Matt Fanning – Director of Infrastructure Services
Trevor Williams – Project Director Disaster Recovery
Sarah Bon – Financial Officer Disaster Recovery
Peter Ahern – PDM Project Manager DRFA
Mitchell Petersen – PDM Project Manager Shute Harbour

DISCLOSURE OF OFFICER'S INTERESTS

No officer involved in the preparation of this report has an interest to declare in accordance with the provisions of the Local Government Act 2009 or the Staff Code of Conduct.

CONCLUSION

Council receive and not the progress in Capital Projects up to 15 July 2020.

ATTACHMENTS

Attachment 1 – DRFA – Flood Event 2019 (Disaster Recovery Financial Reporting)
Attachment 2 – DRFA – Flood Event 2019 – Bowen East - Package U2 – DJ Brazil
Attachment 3 – DRFA – Flood Event 2019 – Strathalbyn Rd - Package Q2 – Hillery
Attachment 4 – DRFA – Flood Event 2019 – Bowen Central - Package W2 – Mirthill
Attachment 5 – DRFA – Flood Event 2019 – Rutherford Rd – Package F2 – Searles
Attachment 6 – DRFA – Qld Monsoonal Event 2020 (Disaster Recovery Financial Reporting)
Attachment 7 – Shute Harbour Project (Disaster Recovery Financial Reporting)

Attachment 1 – DRFA -Flood Event 2019

DRFA - Flood Event 2019										
	Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	June 20 - Expenditure	Start Date	End Date
	Emergent Works	Closed	\$ 176,781.94				\$ 176,781.94	\$ -		
0006.1819	REPA -Bowen Roads - Package V2 - Capital	Acquitted	\$ 1,360,613.11	\$ 2,360,326.73		\$ 133,603.40	\$ 2,157,179.96	\$ -	31/07/2019	09/11/2019
0013.1819	REPA -Bowen Central Roads -Package W2 - Capital	Construction in progress	\$ 916,111.38	\$ 1,461,504.05		\$ 82,726.64	\$ 1,290,641.34	\$ 234,703.13	11/11/2019	10/07/2020
0010.1819	REPA -Bowen East Roads - Package U2 - Capital	Construction in progress	\$ 870,576.47	\$ 1,326,172.79		\$ 75,179.64	\$ 1,014,516.68	\$ 18,110.14	23/09/2019	31/07/2020
0005.1819	REPA -Strathallbyn Road - Package Q2 - Capital	Completed	\$ 1,838,404.30	\$ 3,520,949.10	\$ 16,135.86	\$ 199,298.97	\$ 3,165,029.36	\$ 937.42	19/11/2019	24/03/2020
0011.1819	REPA -Collinsville Roads - Package Z2 - Capital	Construction in progress	\$ 3,085,170.89	\$ 5,623,602.10	\$ 4,293.00	\$ 319,384.66	\$ 3,267,042.56	\$ 2,031,600.12	11/03/2020	31/07/2020
0015.1819	REPA -Collinsville West Roads - Package Y2 - Capital	Construction in progress	\$ 5,206,186.89	\$ 11,907,591.51		\$ 674,825.20	\$ 5,17,410.52	\$ 5,618.47	08/07/2020	13/04/2021
0004.1819	REPA -Collinsville South Roads - Package C2 - Capital	Acquitted	\$ 1,639,747.45	\$ 3,467,076.67		\$ 196,249.64	\$ 3,129,597.40	\$ -	01/08/2019	15/11/2019
0009.1819	REPA -Collinsville Roads - Package A2 - Capital	Construction in progress	\$ 1,402,988.60	\$ 1,635,916.70		\$ 92,599.07	\$ 63,335.86	\$ -	08/07/2020	30/10/2020
0014.1819	REPA -Bowen West Roads - Package U2 - Capital	Acquitted	\$ 261,983.56	\$ 340,273.86	-\$ 7,933.91	\$ 19,260.79	\$ 327,941.19	\$ -	08/11/2019	17/12/2019
0016.1819	REPA -Proserpine Roads - Package X2 - Capital	Completed	\$ 1,659,647.25	\$ 2,460,851.75	-\$ 48,589.07	\$ 139,293.75	\$ 2,274,639.89	\$ 492,030.85	22/11/2019	05/06/2020
0018.1819	REPA -Proserpine Roads - Package H2 - Capital	Awarded	\$ 1,456,734.48	\$ 1,543,520.13	\$ 4,642.80	\$ 87,369.24	\$ 152,681.98	\$ 84,994.61	13/07/2020	23/11/2020
0030.1819	REPA -Regional Culverts - Operational - Package Q2 & P2	Construction in progress	\$ 428,491.33	\$ 557,723.51	\$ 6,632.90	\$ 40,936.37	\$ 195,172.48	\$ 63,890.70	20/04/2020	27/11/2020
0022.1819	REPA -Watts & Scartwater Roads - Capital- Pk W2 & Y2	Construction in progress	\$ 1,547,481.09	\$ 3,604,488.76		\$ 204,027.67	\$ 155,877.39	\$ 1,513.65	06/07/2020	23/10/2020
0032.1819	REPA -Collinsville Roads & Airstrip - Package K2 - Capital	Completed	\$ 434,169.97	\$ 534,013.94	\$ 4,102.29	\$ 30,227.21	\$ 514,445.94	\$ 48,761.59	23/04/2020	29/05/2020
0019.1819	REPA -Bowen and Collinsville - W2 & F2 - Capital	Completed	\$ 1,068,740.92	\$ 2,345,516.91		\$ 132,765.12	\$ 2,172,523.49	\$ 1,241,002.21	01/11/2019	02/07/2020
0031.1819	REPA -Bowen Sealed Roads - Capital - Pk S2	Awarded	\$ 315,671.97	\$ 777,057.99		\$ 48,254.31	\$ 37,161.55	\$ 3,883.67	13/07/2020	12/10/2020
0033.1819	REPA -Proserpine Sealed Roads - Capital - Pk R2	Awarded	\$ 570,556.81	\$ 1,424,041.94		\$ 81,086.21	\$ 65,366.19	\$ 1,738.98	12/10/2020	29/03/2021
0020.1819	REPA -Proserpine Roads - Package X2 - Capital	Completed	\$ 110,224.40	\$ 110,224.40		\$ 6,239.11	\$ 96,460.20	\$ 6,655.88	09/03/2020	31/05/2020
0021.1819	REPA -Forestry Road Landfill - Capital	Awarded	\$ 452,413.42	\$ 456,032.59		\$ 41,457.51	\$ 44,600.33	\$ 956.82	20/07/2020	20/10/2020
0028.1819	Betterment - Emu Plains Road	Awarded	\$ 365,553.50	\$ 367,840.39		\$ 24,190.08	\$ -	\$ -	20/07/2020	23/07/2020
0027.1819	Betterment - Exmoor Road	Awarded	\$ 275,762.80	\$ 275,762.80		\$ 18,939.28	\$ -	\$ -	27/07/2020	30/07/2020
0025.1819	Betterment - Rutherford Road	Completed	\$ 42,683.53	\$ 42,683.53		\$ 4,196.76	\$ -	\$ -	29/06/2020	02/07/2020
			\$ 25,309,914.12	\$ 46,145,172.15	-\$ 20,716.13	\$ 2,652,110.63	\$ 20,818,406.25	\$ 4,236,398.24		

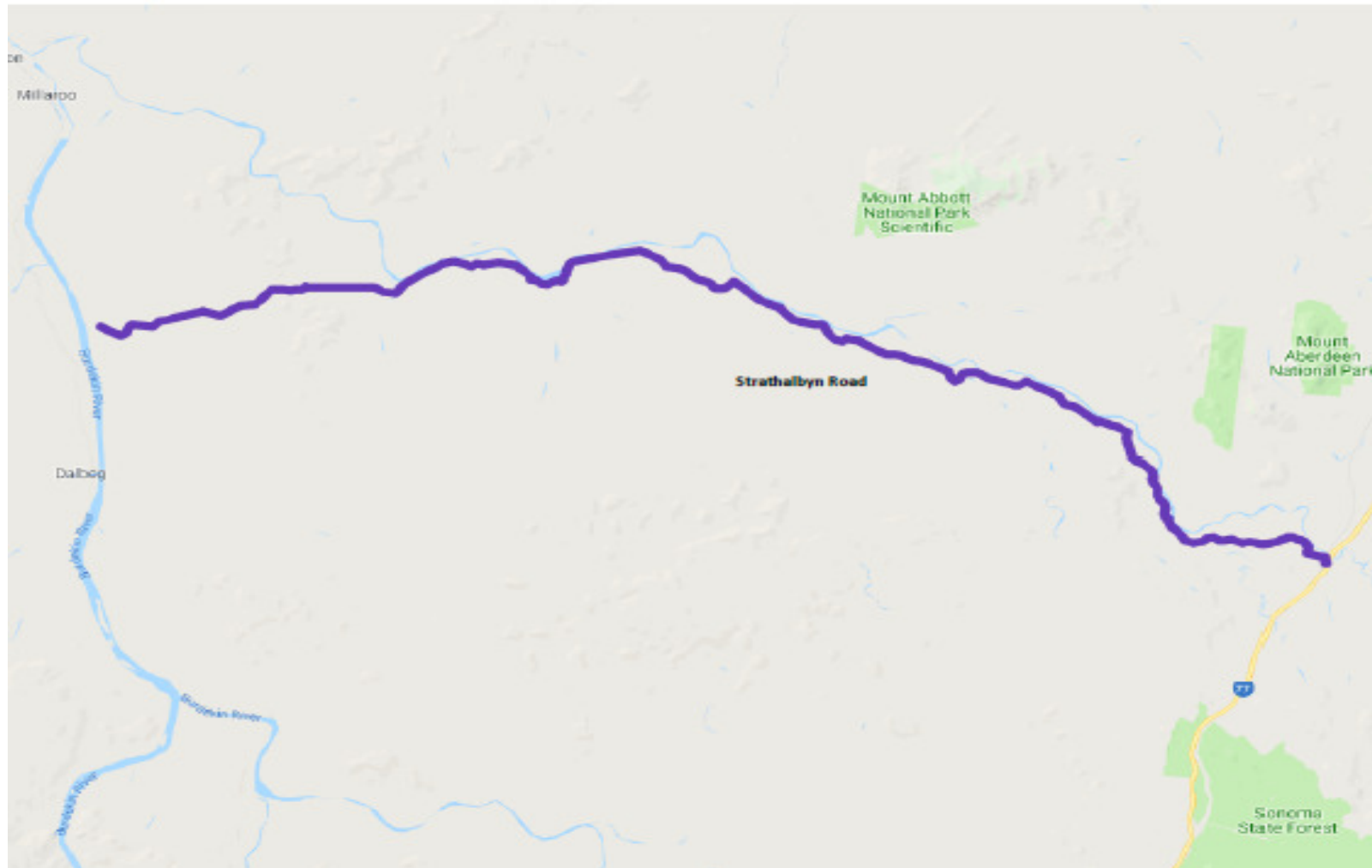
Attachment 2 - DRFA – Flood Event 2019 – Package U2 – DJ Brazil

DRFA – Flood Event Feb 2019 – Submission 3 – Road Package U2 – Bowen East – Brazils



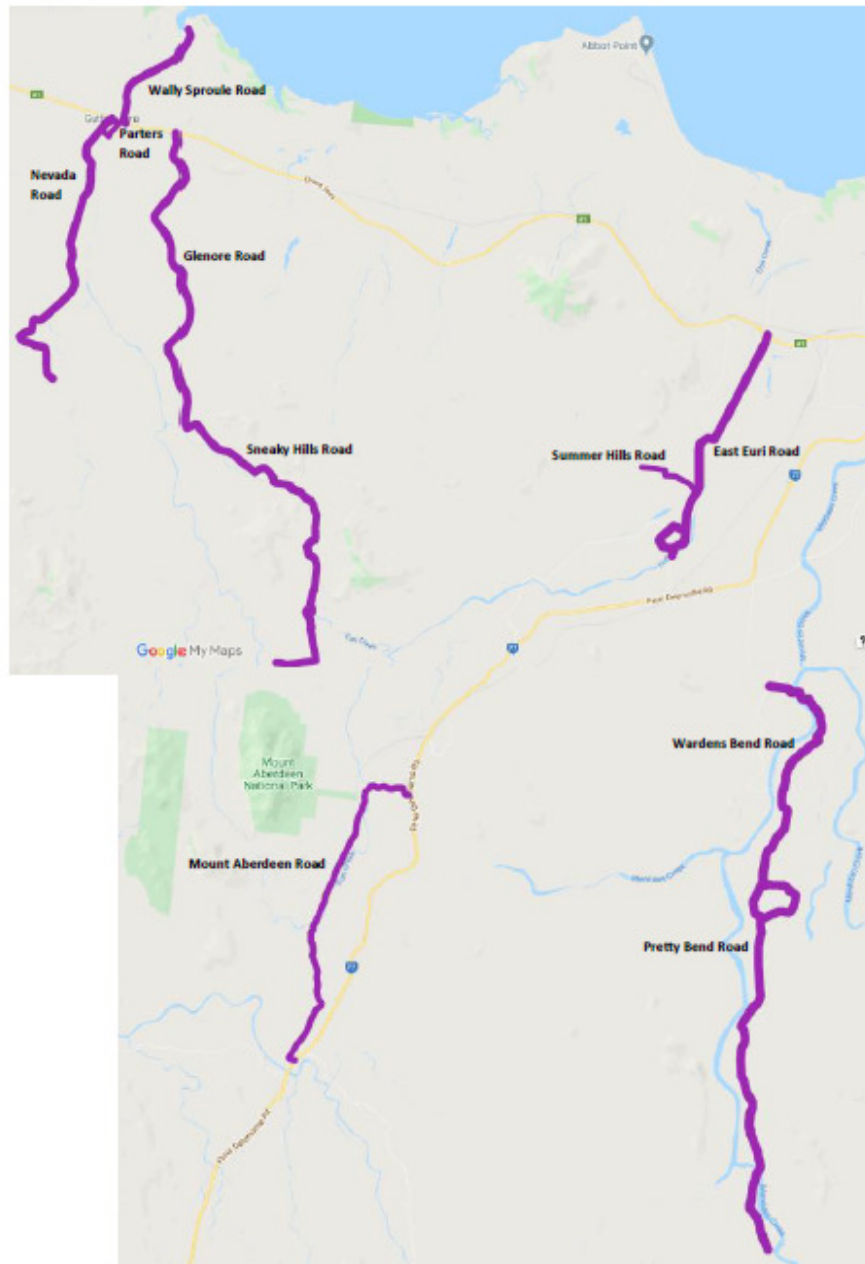
Attachment 3 – DRFA – Flood Event 2019 – Strathalbyn Rd - Package Q2 – Hillery

DRFA – Flood Event Feb 2019 – Submission 4 – Road Package Q2 – Strathalbyn Road – Hillery



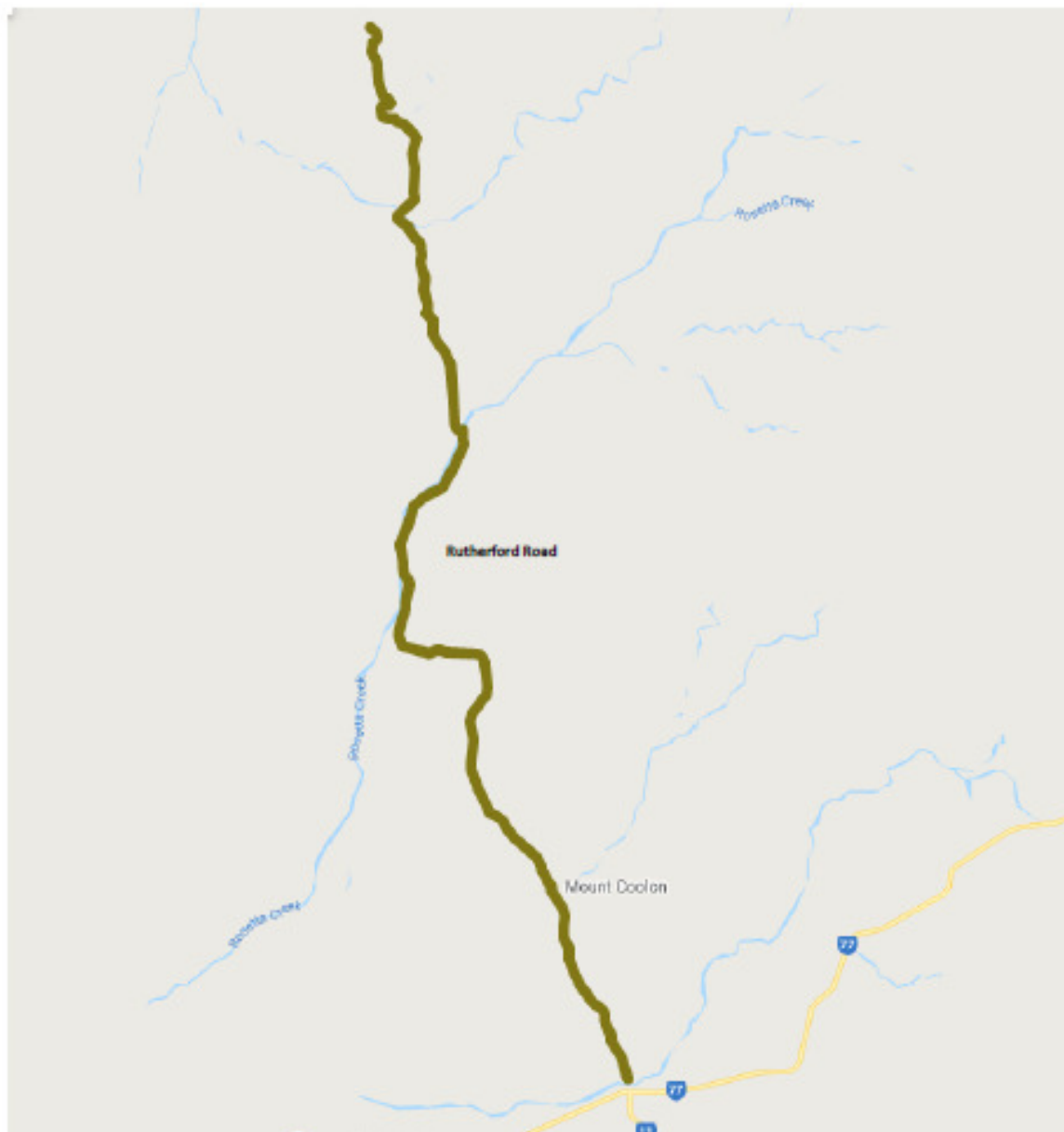
Attachment 4 – DRFA – Flood Event 2019 – Bowen Central - Package W2 – Mirthill

DRFA – Flood Event Feb 2019 – Submission 2 – Road Package W2 – Bowen Central – Mirthill



Attachment 5 – DRFA – Flood Event 2019 – Rutherford Rd – Package F2 – Searles

DRFA – Flood Event Feb 2019 – Submission 16 – Road Package F2 – Searles



Attachment 6 - DRFA – Qld Monsoonal Event 2020

DRFA - Qld Monsoonal Event 2020					
Description	Status	Expenditure to Date	June 20 - Expenditure	Start Date	End Date
Emergent Claim - Bowen North	Claim underway	\$ 58,620.95	\$ -	31/01/2020	03/05/2020
Emergent Claim - Bowen South	Claim underway	\$ 13,030.99	\$ -	31/01/2020	03/05/2020
Emergent Claim - Proserpine	Claim underway	\$ 57,132.47	\$ 4,045.44	31/01/2020	03/05/2020
Emergent Claim - Inspection Costs	Claim underway	\$ 170,481.19	\$ 7,102.01	31/01/2020	03/05/2020
Emergent Claim - Coordination	Claim underway	\$ 24,839.46	\$ 1,342.84	31/01/2020	03/05/2020
Emergent Claim - Collinsville	Claim underway	\$ 186,683.00	\$ -	31/01/2020	03/05/2020
		\$ 510,788.06	\$ 12,490.29		

Attachment 7 - Shute Harbour Project

Shute Harbour										
	Description	Status	Amt Submitted to QRA - Benchmark	Amt Submitted to QRA - Market Rates	Variations	Contingency	Expenditure to Date	June 20 - Expenditure	Start Date	End Date
48.17	Shute Harbour - Terminal, Structures & CAT D Seawall	Construction in progress	\$ 15,209,000.00	\$ 33,298,741.19	\$ 1,431,014.09	\$ 3,077,169.18	\$ 10,474,167.12	\$ 1,336,597.85	30/03/2018	30/06/2021
41.17	Shute Harbour - REPA B & Betterment Seawall	Construction in progress	\$ 1,852,000.00	\$ 15,471,976.88	\$ 1,733,185.93	\$ 1,289,331.40	\$ 9,190,071.03	\$ 1,387,559.48	30/03/2018	30/06/2021
			\$ 17,061,000.00	\$ 48,770,718.07	\$ 3,164,200.02	\$ 4,366,500.58	\$ 19,664,238.15	\$ 2,724,157.33		

15. General Business

No agenda items for this section.