

Application Form Higher Risk Personal Appearance Services
Public Health (Infection Control for Personal Appearances Services) Act 2003

New Licence Application (no previous licence)	<input type="checkbox"/>	Complete Parts A, and D (plus plan submission)
Amend Existing Licence	<input type="checkbox"/>	Complete Parts A, B, and D (plus plan submission)
Transfer Existing Licence (currently licensed)	<input type="checkbox"/>	Complete Parts A, C and D
Licence Renewal	<input type="checkbox"/>	Complete Parts A and D

PART A

1. APPLICANTS DETAILS

Full name(s)* of person/s or corporation/s applying for licence

MR / MRS / MS / MISS

*The applicant is required to provide a copy of evidence of identity (e.g. Australian photo driver licence, Australian birth certificate, Australian/foreign passport)

Names of the corporation's director/s (if applicable)

Trading Name

Postal Address

Contact Telephone Numbers

(W) (AH)

(M) (FAX)

ACN or ABN*

*The applicant is required to provide a copy of the Business Registration Certificate

Email Address

Contact Name MR / MRS / MS/ MISS

2. DETAILS OF BUSINESS PREMISES

Premises Address

If Mobile address where vehicle can be inspected

Mobile premises description (eg.vehicle/caravan)

Vehicle Registration Number if applicable

Real Property Description

State the type of higher risk personal appearance services you intend to provide:

- Open ear or nose piercing
 Body Piercing
 Tattooing
 Collagen Implants
 Colour implantation
 Branding
 Other _____

PART B

AMENDMENT OF EXISTING LICENCE

3. DETAILS OF AMENDMENT REQUESTED

If the amendments involve changing the location of the premises shown on the licence, or adding additional premises, please complete the following:

Premises Address *If Mobile, address where vehicle can be inspected*

Mobile premises description (e.g. vehicle, caravan)

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Real Property Description

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Vehicle Registration Number *If applicable*

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PART C

TRANSFER OF EXISTING LICENCE

4. TRANSFERRER DETAILS - Current Occupier (licensee)

Transferrer's full name *MR / MRS / MS / MISS*

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Licence No.

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Expiry date

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Telephone Number

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Signature of the applicant

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Date

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PART D

5. APPLICANT SUITABILITY

Has the applicant been convicted (or found guilty) of any of the following offences:

- An indictable offence (Drink driving and minor traffic offences are not indictable offences)?
- An offence against the Public Health (Infection Control for Personal Appearance Services) Act 2003 or a corresponding law?
- An offence against the Health Act 1937 or an Australian or foreign law regulating the same subject matter as that Act?
- An offence, relating to the provision of personal appearance services, against an Australian or foreign law?

Has the applicant held a licence under the Public Health (Infection Control for Personal Appearance Services) Act 2003, or a licence or registration under a corresponding law, that was suspended or cancelled.

- Yes*
- No

Has the applicant been refused a licence under the Public Health (Infection Control for Personal Appearance Services) Act 2003, or a licence or registration under a corresponding law?

- Yes*
- No

Has the applicant had an application for the registration of an establishment refused under the Health Regulation 1996?

- Yes*
- No

Has the applicant had the registration of an establishment suspended or cancelled under the Health Regulation 1996?

- Yes*
- No

* If you answer "yes" to any of the above questions, you must attach a full explanation of the circumstances.

You are not required to give details of convictions for which the rehabilitation period under the Criminal Law (Rehabilitation of Offenders) Act 1986 has expired and is not revived under section 11 of that Act.

Includes a corporation's executive officer

A "corresponding law" is an Australian or foreign law that provides, or provided, for the same matters as the Public Health (Infection Control for Personal Appearance Services) Act 2003.

6. INFECTION CONTROL QUALIFICATIONS

All operators intending to provide a Personal Appearance Service (including individual staff) must be competent in one of the following competency standards:

- **HLTINF005 – Maintain Infection Prevention for Skin Penetration Treatments**
- **HLTIN2A – Maintain infection control standards in Office Practice Settings**
- **HLTIN402B – Maintain Infection Control Standards in Office Practice Settings**
- **HLTIN402C – Maintain Infection Control Standards in Office Practice Settings**

A copy of the Statement of Attainment from a Registered Training Organisation for each operator must be provided with your licence application.

Please detail infection control qualifications:

7. SITE PLANS AND SUPPORTING INFORMATION (for new licence and amendment of an existing licence)

Plans must be drawn to scale and must provide adequate detail and information so that the application may be adequately assessed.

- i) Site Layout (not less than 1:100)
- ii) Floor Layout (not less than 1:100)
- iii) Sectional elevations (not less than 1:100)
- iv) Proposed layout of equipment, benches, fixtures and fittings
- v) Materials and finishes of walls, floor, benches etc.

8. APPLICANT'S SIGNATURE

Signature of the applicant

Date

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9. APPLICANT'S CHECKLIST

- Application form completed and signed
- Proof of infection control competency attached
- Plans and supporting documentation listed above have been attached
- Fees enclosed

New Application & Plan
Approval Fee

\$256

Licence Renewal
Fee

\$196

Transfer Fee

\$88