

# Community Grants

## Facility Management Grant Guidelines

### Grant Summary

The Facility Management Grant will only be available for groups that oversee/manage facilities that are utilised by more than one type of sport. The grant must be used to maintain the actual facility/fields/maintenance equipment only. It is not to be used for day to day administrative costs or the purchase of resources not specific to the maintenance program. To be eligible, an organisation must meet the following criteria –

- Is incorporated and meets its obligations with the Office of Fair Trading;
- Is covered with the appropriate level of public liability insurance (\$20 million); and
- Possesses a current lease/licence agreement with Council, unless situated on privately owned land.
- Submit an operational budget for the facility with the application, as well as quarterly budget updates.

Funding will be based on the total number of active participants utilising the facility per year. The level of funding will be based on the following scale:

Band Level	No. of Participants	Grant Allocation (\$)
Band 1	> 400	\$20,000
Band 2	201 - 400	\$10,000

Note: If a facility has more than one sport utilising the facility but does not reach the 201 active participants minimum participation threshold, they will not be eligible for funding from the Facility Management Grant.

#### ***Paperwork to be provided to the applicants:***

- Facility Management Grants Guidelines
- Facility Management Application Form

#### ***Application checklist – documents that must be submitted:***

- ☐ A copy of the applicant organisation's Certificate of Incorporation.
- ☐ Copy of the applicant organisation's Financial Statement (Audited) for the past year.
- ☐ Copy of the applicant club's Certificate of Currency (public liability cover).
- ☐ Copy of the facility management operational budget.