

### Purpose

The **Policy** is designed to establish overarching intentions and guiding principles for Asset management to ensure that **Council** has the leadership and direction to facilitate effective and efficient risk-adjusted decision making, related to the Asset Management Lifecycle within the confines of the Asset Management System for public infrastructure and to understand the cumulative consequences of such decisions.

### Scope

This **Policy** is applicable to all organisational units that are custodians of assets that are owned, managed, or under the care and control of, **Council**. This policy does not apply to intangible assets, intellectual property or financial instruments.

### Policy Statement

Council shall engage with the ratepayers and residents of the Region as appropriate and possible, in establishing the Service Levels for each service type, that the current and future community need, and are prepared to pay for, in the most cost effective manner and that is affordable.

1. Council is committed to a consistent corporate asset management approach across all asset classes based on the following principles:
2. Council is committed to complying with legislation and meeting all our statutory obligations
3. We understand that assets exist to provide service. If there is a more cost-effective way of delivering service without assets, we will explore it.
4. To maximise the value of our assets, we will take a systems-based asset lifecycle approach to managing them.
5. Our asset management practices will be informed by good industry practice.
6. We will set financially sustainable service levels that balance community need with Council's ability to fund its services over the long term.
7. We will explain our thinking to the community about necessary trade-offs between service levels, whole-of-life costs and risk.
8. We will consider the implications for current and future stakeholders when making significant asset management decisions.
9. We will adopt an evidence-based, continuous improvement approach to developing our asset management capabilities.

**Council** shall develop and maintain an Asset Management Strategy, **SAMP**, and an **AMP** for each major **Asset Class**, as required by section 167 of the **Regulation**.

Council will develop and maintain a fit-for-purpose Asset Management System and monitor its performance in accordance with measures developed as part of its Asset Management Strategy.

All **Assets** shall be recorded in an asset register within the **AIMS**.

**Council** shall take appropriate measures to ensure the security of **Assets** owned by, or under the control and management of, **Council**. Such measures to include securing insurance policies to cover any loss or damage to **Assets**, where such action is possible and appropriate.

Subject to budgetary constraints, required resources shall be allocated for:

1. the efficient and effective management of **Assets**, and
2. the **Asset** operation and maintenance activities
3. Council shall develop a ten-year plan for acquisition of required Assets as well as the renewal and upgrade of existing assets, subject to funding availability. This is to be developed in line with established Service Levels, the **SAMP** and **AMPs** as well as all other legal/contractual commitments (e.g. executed infrastructure agreements). This ten-year plan will be reviewed annually and incorporated into the **LTFF** that is presented for adoption by **Council**.

**Council** shall ensure that acquisition of **Assets** (including renewals and upgrades) adheres to all procurement related legislative and regulatory requirements.

Directors and managers under the Asset Custodianship Model, shall ensure that any theft or loss of, or damage to, **Assets** are reported as soon as practical and in keeping with applicable regulatory and policy requirements.

## Applicable Legislation

*Local Government Act 2009 (Act)*

Local Government Regulation 2012 (**Regulation**)

## Definitions

**AIMS** means an Asset Information Management System.

**AMP** means an Asset Management Plan, usually compiled for each major **Asset Class**.

**Asset** means a physical item that has service potential or can generate future economic benefits for a period of greater than 12 months, that is owned or managed or under the care and control of **Council** that has a value greater than as specified in the Asset Accounting Policy.

**Asset Class** means a grouping of related asset categories. (e.g. the **Asset Class** “Roads” can consist of drains, bridges, kerbing and guttering, pits, sealed roads, and unsealed roads asset categories)

**Asset Management Lifecycle** means the total period from when a concept for an asset is initially created until its final disposal and includes all activities related to pre-construction, construction and post-construction.

**Asset Management System** is a comprehensive system of management used to direct, coordinate and control asset management activities.

**Council** refers to the Whitsunday Regional Council

**Level of Service** means the outputs or objectives an organisation or activity intends to deliver to customers.

**LTFF** means the Long-Term Financial Forecast.

# Asset Management Policy

Corporate Services - Asset Management  
CORP\_19

**Policy** refers to this Asset Management Policy.

**Region** means the area within the boundaries of the **Council**.

**Strategic Asset Management Plan (SAMP)** means documented strategy for asset management that clarifies intended activities, desired outcomes and certain practices that will be used in their delivery.

## Related Documents

Contributed Assets Administrative Guideline

Asset Management Strategy

Climate Change Adaptation Policy

Development Manual

*Financial Sustainability Strategy\**

*Budget Policy\**

Annual Budget

Long - Term Financial Forecast

## Human Rights Compatibility Statement

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

COUNCIL POLICY			
Date Adopted by Council	14 September 2022	Council Resolution	OM2022/09/14.4
Effective Date	14 September 2022	Next Review Date	31 December 2023
Responsible Officer(s)	Manager Financial Services	Revokes	LSP_CORP_39