

# Notification of Owner Occupier Status

## Form – Notification of Owner Occupier Status

Whitsunday Regional Council is seeking information from all rate payers of all properties within the Region that are the rate payer's principal place of residence in order to categorise properties correctly for differential rating. Please complete this form and return to Council if your property is Owner Occupied. This form should be read in conjunction with the Identification of Owner-Occupied Status Policy at [www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

### Section 1 – Notification of Owner Occupier Status

Rate Assessment Number			
Owner/s Full Name			
Owner/s Mailing Address			
Property Address			
Registered Property Description: Lot/ Plan			
Contact Name		Business Hours Phone No.	
Email Address			

Does the owner/s reside full time on this property only?	Yes	No
Do all owners of this property permanently reside there?	Yes	No
Date of Occupation of the property:		
Do you want your mailing address to be the same as property address?	Yes	No

**Correspondence:** Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800  
**P:** 1300 WRC QLD (1300 972 753) **F:** (07) 4945 0222 **E:** [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au) **www:** [www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)

**Bowen**  
Cnr Herbert & Powell Streets  
Bowen QLD 4805

**Proserpine**  
83-85 Main Street  
Proserpine QLD 4800

**Collinsville**  
Cnr Stanley & Conway Streets  
Collinsville QLD 4804

**Cannonvale**  
Shop 23, Whitsunday Plaza  
Shute Harbour Road, Cannonvale QLD 4802

# Notification of Owner Occupier Status

Please provide a reason if the postal  
address is not the property address:

This Property is:

Dwelling

Dwelling and Flat

One of a Group (E.g. Flats)

Residential Units

Other—Please give details:

## Declaration by Owner Occupier

I/We the undersigned, \_\_\_\_\_ (Name of owner occupier)  
of \_\_\_\_\_ (Address of premises)

Hereby advise that I/we own and permanently reside on the above property on which this notification is made

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Owner Occupier \_\_\_\_\_  
Signature

Owner Occupier \_\_\_\_\_  
Signature

## WRC USE ONLY

Approved:

Approved by:

Not Approved:

Officer Code:

Further Info Required:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Privacy Statement

Whitsunday Regional Council is collecting your name, address, contact phone number, details of the matter that could be deemed as your personal information and signature for declaration. This information will be used for the purpose of assessing your application and ensuring that we are able to remain in contact with you regarding the status of your application. This information will only be accessed by employees, contractors and/or Councillors of the Whitsunday Regional Council. Subject to the above disclosure, your personal information will not be given to any other agency unless you have given us permission or we are authorised or required by law to do so.

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