

Portable Advertising Sign Licence Application

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'N/A'.

Section 1 – Application Type (Please refer to Council's current Fees & Charges for applicable fees)

Licence Type	<input type="checkbox"/> New Licence Application Fee (Once only fee – not refundable) <input type="checkbox"/> Licence Transfer (Please refer to Section 3)
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Section 2 – Applicant Details

Applicant Name			
Business Name			
Postal Address			
Contact Phone	B	H	M
Email Address			

Section 3 – Transfer Authority (If transferring a current licence)

Licencee Name			
Business Name			
Goods Area			
Property Address			

Agreement of Current Licence holder – I hereby authorise the applicant to transfer this licenced sign into their name as detailed in the 'Applicant Details'.

Signature		Date	
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Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
 P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: info@whitsundayrc.qld.gov.au www.whitsundayrc.qld.gov.au

Bowen
 Cnr Herbert & Powell Streets
 Bowen QLD 4805

Proserpine
 83-85 Main Street
 Proserpine QLD 4800

Collinsville
 Cnr Stanley & Conway Streets
 Collinsville QLD 4804

Cannonvale
 Shop 23, Whitsunday Plaza
 Shute Harbour Road, Cannonvale QLD 4802

Section 4 – Site Location of Business

Business Name			
Property Address			
Property Description	Lot		Plan
Contact Person			
Contact Phone	B	H	M
Email Address			

Section 5 – Property Owner Consent

Owner Name			
Postal Address			
Contact Phone	B	H	M
Email Address			

I/We being the owner/s of the property described in this application, hereby consent the abovementioned applicant making an application for Goods on Footpath in front of my premises.

Property Owner Signature		Date	
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Section 6 – Location and Sign Details

SKETCH OF SIGN SHOWING SIZE AND PERMANENT WORDING (Both sides)

Note: Maximum size of 900mm x 600mm double sided

The following must be completed before the application can be considered, please provide attachments if necessary:

Side 'A'

Height

Width

Side 'B'

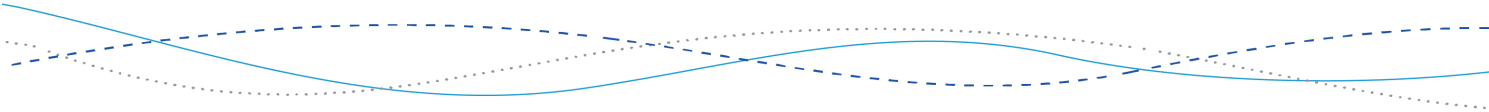
Height

Width

SITE PLAN SHOWING DIMENSIONS OF FOOTPATH AND LOCATION OF SIGN

Roadway

Property Boundary/Front of Building



Section 7 – Applicant Agreement with Local Government

Surname	
Given Name	

I acknowledge that any licence issued pursuant to this application shall be in accordance with the following conditions:

- a) The licence holder shall, at all times, keep indemnified the Council, its members, officers, employees and agents from all actions, suits, proceedings, claims, demands, losses, costs, charges and expenses which may be taken against, made on, or suffered by it or any of them directly or indirectly on account of or in respect of or arising out of any act, matter or thing done or omitted to be done by the licence holder or its agents or employees or any of them in connection with any activity carried out or supporting to be carried out under the permit or in observance, fulfilment, non-observance, or non-fulfilment or any condition of the licence;
- b) The holder of the licence must take out a public liability insurance policy to the value of TWENTY MILLION DOLLARS (\$20,000,000.00) with the Local Government being endorsed as an interested party;

Signature		Date	
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Section 8 – Proof of Public Liability

NOTE: A copy of your Public Liability Insurance Policy must be attached to this completed application.

Name of Insurance Company	
Expiry Date:	

Section 9 – Whitsunday Regional Council Policy – Portable Advertising Signs

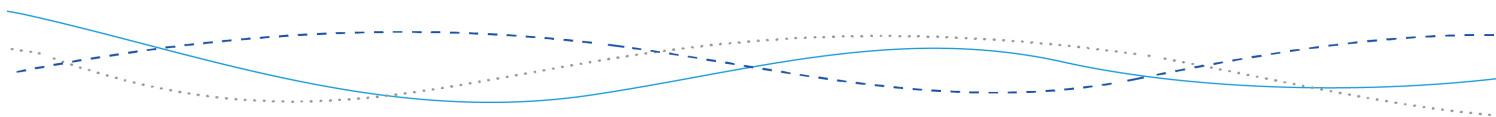
Portable advertising signs may be allowed throughout the Region on the following basis:

- 1) One (1) portable advertising sign with two (2) sides (maximum 900mm x 600mm) shall be permitted adjacent to the front of a business;
- 2) The annual licence fee, as determined by Council, must be paid each financial year.
- 3) Registration stickers will be displayed on the advertising board.
- 4) Signs shall be maintained in good order and repair at all times and shall be of substantial construction.
- 5) Council may require the removal of any sign which is in a state of disrepair, offensive or dangerous.
- 6) Each licence holder shall provide a copy of their TWENTY MILLION DOLLAR (\$20,000,000.00) Public Liability insurance for any portable advertising sign kept on Local Government controlled land.
- 7) Signs will generally only be approved for businesses with street frontage (i.e. not in multiple storey buildings or arcades).

Section 10 – How to Pay

In Person	Payment can be made at Council's Customer Service Centres in Proserpine, Cannonvale, Bowen & Collinsville by cash, cheque, money order or credit card. EFTPOS facilities are available.
By Mail	Mail the entire notice together with your Cheque or Money Order, payable to: Whitsunday Regional Council PO Box 104 Proserpine QLD 4800

Please note, commencing 1 August 2020, Council will only be accepting Mastercard and Visa cards. A surcharge of 0.5% will be incurred per transaction.



Indemnity Agreement

Agreement with Local Government, indemnifying the State Government against claims for personal injury and damage to property in connection with the Licence.

Section 11 – Applicant/Indemnifier Details

Name			
Postal Address			
Business Address			
Contact Phone	B	H	M
Email Address			

Section 12 – Agreement

I, the proposed holder of a licence under Whitsunday Regional Council Local Law No. 1 (Administration) 2014, agree to enter into this binding agreement with Whitsunday Regional Council, indemnifying the State Government against claims against the holder of the licence for personal injury (including death) and damage to property (including economic loss) arising by, through or in connection with the licence.

Signature		Date	
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Section 13 – Witness of Applicant/ Indemnifier's Signature

Witness Name			
Signature		Date	

Section 14 – Privacy Statement

Privacy Statement Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.