

Hostel, Backpacker Accommodation and Shared Facility Licence Application

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'N/A'.

Section 1 – Application Type (Please refer to Council's current Fees & Charges for applicable fees)

Application Type	<input type="checkbox"/> New Licence Application (Once only fee - not refundable)	
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Section 2 – Applicant Details

Applicant Name			
Business Name			
Postal Address			
Contact Phone	B	H	M
Email Address			

Section 3 – Site Location of Business

Property Address			
Property Description	Lot	Plan	
Contact Person			Ph.

Correspondence: Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800
P: 1300 WRC QLD (1300 972 753) **F:** (07) 4945 0222 **E:** info@whitsundayrc.qld.gov.au **www:** www.whitsundayrc.qld.gov.au

Bowen
Cnr Herbert & Powell Streets
Bowen QLD 4805

Proserpine
83-85 Main Street
Proserpine QLD 4800

Collinsville
Cnr Stanley & Conway Streets
Collinsville QLD 4804

Cannonvale
Shop 23, Whitsunday Plaza
Shute Harbour Road, Cannonvale QLD 4802

Section 4 – Property Owner Consent (if not the applicant)

Owner Name			
Postal Address			
Contact Phone	B	H	M
Email Address			

I/We, being the owner/s of the property described in this application, hereby consent the abovementioned applicant making an application for a Hostel, Backpacker Accommodation and Shared Facility Accommodation Licence on my premises.

Property Owner/s' Signature		Date	
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Section 5 – Accommodation Premises Details

Onsite Manager	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Total No. Rooms		Total No. Occupants
Amenities:		
Common Laundry	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Common Kitchen facilities	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Common Bathroom	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Parking Space for Each Occupant	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Section 6 – Supporting Documentation

Please provide a plan to this application that shows;

- All bedrooms/dormitories detailing the maximum number of occupants in each area
- Toilets and showers
- Communal kitchen, dining and lounge areas
- Location of fire fighting equipment, and
- Emergency exits.

Section 7 – Site Map

Section 8 – Applicant Declaration

I, the applicant of this application for Hostel, Backpacker Accommodation and Shared Facility Accommodation Licence, declare that all information provided on this application is true and correct.

Signature

Date

Section 9 – Privacy Statement

Privacy Statement Your information is being collected for the purpose of processing your application. Your information is handled in accordance with the Information Privacy Act 2009 and will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless you have given Council permission to or the disclosure is required by law.

Section 10 – How to Pay

In Person

Payment can be made at Council's Customer Service Centres in Proserpine, Cannonvale, Bowen & Collinsville by cash, cheque, money order or credit card. EFTPOS facilities are available.

By Mail

Mail the entire notice together with your Cheque or Money Order, payable to:

Whitsunday Regional Council
PO Box 104
Proserpine QLD 4800

Please note, commencing 1 August 2020, Council will only be accepting Mastercard and Visa cards. A surcharge of 0.5% will be incurred per transaction.