



# Minutes of the Ordinary Meeting held on 10 October 2018

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*Council acknowledges and shows respect to the Traditional Custodians/Owners in whose country we hold this meeting.*

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Whitsunday Regional Council  
**Minutes of the Ordinary Meeting** held at  
Proserpine Community Centre, 36 Gardenia Street, Proserpine  
**10 October 2018 commencing at 9:00am**

**Councillors Present:**

A Willcox; J Clifford; R Petterson; J Collins; P Ramage; D Clark and M Brunker

**Council Officers Present:**

B Omundson (Chief Executive Officer); S Fernando (Chief Financial Officer); R Cousins (Acting Director Community & Environment); D Mackay (Acting Director Planning & Development); J Rugless (Director Corporate Services); A Hagy (Director Customer Experience); G Martin (Communications and Marketing Manager); T Williams (Disaster Recovery Project Director); P Ahern (Disaster Recovery Project Officer); M Douglas (Administration Officer)

**Other Details:**

The meeting commenced at 9.02am

The meeting adjourned for morning tea at 10.36am

The meeting reconvened from morning tea at 11.20am

The meeting closed at 11.23am

Whitsunday Regional Council  
**Minutes of the Ordinary Meeting** held at  
 Proserpine Community Centre, 36 Gardenia Street, Proserpine  
**10 October 2018 commencing at 9:00am**

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## 2. Condolences

### 2.1 2018/10/10.01 CONDOLENCES

Moved by: M BRUNKER

Seconded by: J CLIFFORD

Council observes one (1) minutes silence for the recently deceased.

#### MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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### 3.2 Mayoral Update

|                                         |                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wednesday<br>26 <sup>th</sup> September | <ul style="list-style-type: none"><li>• Collinsville Depot BBQ Lunch at the Collinsville Independent Living Facility</li><li>• Meeting with ratepayers, in Collinsville</li></ul>                                                                                                                                                                                                           |
| Thursday<br>27 <sup>th</sup> September  | <ul style="list-style-type: none"><li>• Meeting with QFES Assistant Commissioner, in Bowen</li><li>• Meeting with Bowen Collinsville Pet Rescue Group, in Bowen</li></ul>                                                                                                                                                                                                                   |
| Friday<br>28 <sup>th</sup> September    | <ul style="list-style-type: none"><li>• Meeting with ratepayer, in Bowen</li><li>• Opening of the Bowen water tank murals</li></ul>                                                                                                                                                                                                                                                         |
| Tuesday<br>2 <sup>nd</sup> October      | <ul style="list-style-type: none"><li>• Teleconference with Greater Whitsunday Council of Mayors</li><li>• Meeting with ratepayer, in Airlie Beach</li><li>• Meeting to discuss Cruise Ship Ambassadors Program, in Cannonvale</li><li>• Meeting with ratepayer, in Proserpine</li><li>• Meeting to discuss RV Park and Caravan Rest Stop, in Proserpine</li></ul>                          |
| Wednesday<br>3 <sup>rd</sup> October    | <ul style="list-style-type: none"><li>• Briefing Session, in Proserpine</li></ul>                                                                                                                                                                                                                                                                                                           |
| Thursday<br>4 <sup>th</sup> October     | <ul style="list-style-type: none"><li>• Meeting regarding the Bill Ashman Agricultural Historical Collection, in Bowen</li><li>• Bowen Scouts Scarf Up ceremony, at Euri Creek</li><li>• That evening, Light the Night ceremony in support of the Leukaemia Foundation, in Bowen</li></ul>                                                                                                  |
| Friday<br>5 <sup>th</sup> October       | <ul style="list-style-type: none"><li>• Meeting with Volunteer Marine Rescue (VMR) Bowen, in Bowen</li></ul>                                                                                                                                                                                                                                                                                |
| Monday<br>8 <sup>th</sup> October       | <ul style="list-style-type: none"><li>• Visited the Whitsunday Climate Change Innovation Hub with representatives from the Office of the Queensland Chief Entrepreneur, including Queensland Chief Entrepreneur Steve Baxter</li><li>• Office of the Queensland Chief Entrepreneur Lunch function, at Airlie Beach, with the Proserpine and Whitsunday Coast chambers of commerce</li></ul> |

|                                    |                                                                                                                                                                                                                                          |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                    | <ul style="list-style-type: none"> <li>• Teleconference with Greater Whitsunday Council of Mayors and Queensland Resources Council</li> <li>• Office of the Queensland Chief Entrepreneur Dinner function, at Airlie Beach</li> </ul>    |
| Tuesday<br>9 <sup>th</sup> October | <ul style="list-style-type: none"> <li>• Tour of proposed Cinema and Amusement Parlour and Bowling Alley, in Proserpine</li> <li>• Airport Strategy Session, in Proserpine</li> <li>• Meeting with ratepayer, in Airlie Beach</li> </ul> |

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**4. Confirmation of Minutes**

**4.1 2018/10/10.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: D CLARK**

**Seconded by: J COLLINS**

**Council confirms the Minutes of the Ordinary Meeting held on 26 September, 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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## 9. Questions from Public Gallery

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### PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

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**Name:** Toni Robinson-Randall  
**Address:** 130 Maloney Road  
Thoopara QLD 4800

*Toni Robinson-Randall addressed Council, other members of the public, and the media in attendance at the meeting, expressing concerns about alleged conduct of the Chamber of Commerce Proserpine. Council is to consider the issues raised by Ms Robinson-Randall and respond accordingly at a later time*

10. Office of the Mayor and CEO

10.1 2018/10/10.03 APPLICATION OF COMPETITIVE NEUTRALITY PRINCIPLE AND CODE OF COMPETITIVE CONDUCT TO BUSINESS ACTIVITIES

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council resolves, in accordance with s 47(7) of the Local Government Act 2009, to:

- a) apply Competitive Neutrality Principle to its two Significant Business Activities, as determined in accordance with s 19(2) of the Local Government Regulation 2012, namely Water & Sewerage Services, and Waste Services, by applying Full Cost Pricing provisions; and
- b) apply the Code of Competitive Conduct to its two Prescribed Business Activities, as determined in accordance with s 39 of the Local Government Regulation 2012, namely Whitsunday Coast Airport and Foxdale Quarry; and
- c) apply the Code of Competitive Conduct to its Building Certifying activity in accordance with s 47(3)(a) of the Local Government Act 2009.

Council further resolves, in accordance with s 47(5) and 47(7) of the Local Government Act 2009, not to apply the Code of Competitive Conduct to its Road Maintenance activity, as that activity does not submit competitive tenders to the State of Queensland or to any other local government entity for securing road maintenance work.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.2 2018/10/10.04 2018 STATE COUNCIL RIVER TRUSTS CONFERENCE & AGM

Moved by: J COLLINS

Seconded by: D CLARK

Council resolves;

- a) to nominate Councillor Clifford to attend the State Council River Trusts Conference & Annual General Meeting from 17<sup>th</sup> - 19<sup>th</sup> October, 2018 in Mission Beach; and
- b) that Whitsunday Regional Council make all required arrangements for the Councillor attending the Conference and submit a Tax Invoice to the State Council River Trust to enable all costs be reimbursed to Whitsunday Regional Council.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.3 2018/10/10.05 RSDC/SEGRA COMMUNITY FORUM & SEGRA CONFERENCE

Moved by: D CLARK

Seconded by: P RAMAGE

Council resolves to approve the following attendance at the Sustainable Economic Growth for Regional Australia (SEGRA) Conference and the joint Regional Social Development Coalition (RSDC)/SEGRA Forum in Mackay;

- a) Councillor Clifford to attend the RSDC/SEGRA Community Forum and SEGRA Conference from the 22 to 25 October, 2018; and
- b) Councillor Bruncker to attend as a presenter at the RSDC/SEGRA Forum for the Bowen Collinsville Mental Health Action Group on the 22 October 2018.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**11. Corporate Services**

**11.1 2018/10/10.06 POLICY REVIEW - FINANCIAL DELEGATIONS POLICY**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to:**

- a) revoke the Financial Delegations Policy - 000.67 adopted 08 April 2015;**
- b) revoke the Payment Approval Policy - POLC-CS-FS-010 adopted 13 June 2012; and**
- c) adopt the Financial Delegations Policy - LSP\_CORP\_16.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12. Planning and Development Services**

**12.1 2018/10/10.07 20030239 - REQUEST FOR CHANGE OR CANCEL CONDITIONS OF APPROVAL & EXTEND THE RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR MULTIPLE DWELLING UNITS AND ACCOMMODATION UNITS**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to approve the Request to Change or Cancel Conditions and Extend the Relevant Currency Period of the Development Permit for Multiple Dwelling Units and Accommodation Units (91 detached, single storey units), Reception/Administration Facility (Cafe, Bar and Functions Centre, Manager's Residence and Communal Recreation Facilities) and;**

- a) remove Condition 1.6 which states the Relevant Currency Period; and**
- b) extend the currency period to 15 September 2020.**

**Procedural Motion**

**Moved by: M BRUNKER**

**Council resolves to table the motion pending further information.**

**MEETING DETAILS:**

The procedural motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

**12.2 2018/10/10.08 20120270 & 20140497 - REQUEST TO EXTEND CURRENCY PERIOD - ROL 2 LOTS INTO 4 LOTS & DEVELOPMENT PERMIT FOR ASSOCIATED OPERATIONAL WORKS - JASINIQUE DRIVE, FLAMETREE - CATALINA PARK PTY LTD**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolve to approve the request for an extension of relevant period of the Development Permit for;**

- a) Reconfiguration of a Lot - Two (2) Lots into Four (4) Lots at Jasinique Drive Flametree, otherwise known as L: 3 RP: 734598 & L: 2 on RP: 742786, to 17 September 2020; and**
- b) Operational Works - Roadworks, Stormwater, Drainage and Earthworks associated with a Four (4) Lot Subdivision at Jasinique Drive Flametree, otherwise known as L: 3 RP: 734598 & L: 2 on RP: 742786, to 17 September 2020.**

**Procedural Motion**

**Moved by: M BRUNKER**

**Council resolves to table the motion pending further information**

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

**12.3 2018/10/10.09 ECONOMIC & POPULATION STUDY 2018 AND LOCAL GOVERNMENT INFRASTRUCTURE PLAN VERSION 2**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to;**

- a) receive the Whitsunday Region Economic & Population Study 2018; and**
- b) amend the Local Government Infrastructure Plan in accordance with the medium growth scenario.**

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

**12.4 2018/10/10.10 TRADE WASTE AMENDMENT PACKAGE FOR INCLUSION IN THE PLANNING SCHEME**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to include the Trade Waste requirements in the Whitsunday Planning Scheme 2017 major amendment package, including any associated administrative amendments.**

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.1 2018/10/10.11 REQUEST FOR DONATION - BOWEN BRAIN CANCER FUNDRAISER**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to approve a donation of \$500.00 to support the Bowen Brain Cancer Fundraiser to be held on 17 November, 2018 with all proceeds going towards the Charlie Teo Brain Foundation.**

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.2 2018/10/10.12 REQUEST FOR COUNCIL FEE WAIVERS - SEPTEMBER/OCTOBER 2018**

**Moved by: P RAMAGE**

**Seconded by: J CLIFFORD**

**Council resolves to approve the waiving of fees for the following recipients:**

- **Kylie Wyatte - Joel's Journey Memorial Walk - \$128.00;**
- **Proserpine & District Respite Services Inc - Food Licence Fee Renewal - \$505.00;**
- **Girudala Community Cooperative Society - Local Law Licence + Application - \$447.00; and**
- **Collinsville State School - Annual Awards Night, Collinsville Community Hall Hire - \$414.00.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.3 2018/10/10.13 SPORT & RECREATION CLUB GRANTS - OCTOBER 2018**

**Moved by: J COLLINS**

**Seconded by: D CLARK**

**Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients;**

- **Proserpine Golf Club Inc. - Band 1 - \$5,500.00**
- **Bowen Bowls Club Inc. - Band 4 - \$1,000.00**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.4 2018/10/10.14 FINANCIAL SUPPORT FOR A JUNIOR ELITE ATHLETE  
- OCTOBER 2018**

**Moved by: P RAMAGE**

**Seconded by: M BRUNKER**

**Council resolves to approve financial support for Sidney Short to the value of \$100.00 to attend the Queensland School Sport Track & Field Championships in Brisbane from 25-28 October 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.5 2018/10/10.15 RADF - 2018/19 FUNDING ROUND 1 - MAY-AUGUST  
2018**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to:**

- a) endorse the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 20 September 2018, and,
- b) approve grants (subject to conditions) to applicants from Round 1, recommended to Council by the RADF Local Committee, as follows:
  - Textile Arts Group - \$1,500.00;
  - La Petite Danse Parents & Friends Fundraising Group - \$4,560.00.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.6 2018/10/10.16 WRITE OFF UNRECOVERABLE DEBT - HEALTH, ENVIRONMENT & CLIMATE PENALTY INFRINGEMENT NOTICES**

**Moved by: M BRUNKER**

**Seconded by: R PETERSON**

**Council resolves to write off the unrecoverable debt of \$147,699.00 for Penalty Infringement Notices accumulated during the period of 2010/2011 to 2017/2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16. General Business**

**16.1 2018/10/10.17 MORNING MELODIES**

**Moved by: M BRUNKER**

**Seconded by: P RAMAGE**

**Council resolves to instruct the CEO to organise a Morning Melodies to be held in Bowen in support of the damaged and unusable Proserpine Entertainment Centre.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16. General Business**

**16.2 2018/10/10.18 AGM REPORT FOR 2017/18**

**Moved by: J CLIFFORD**

**Seconded by: CLARK**

**Council resolved to receive the report for the Whitsunday Housing Company Pty Ltd Annual General Meeting Report for the 2017/18.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16. General Business**

**16.3 2018/10/10.19 BUDGET CONSIDERATIONS**

**Moved by: P RAMAGE**

**Seconded by: J CLIFFORD**

**Council resolved for the 2019/20 budget considerations as apart of the ongoing Economic Development Strategy to develop a discovery trail in and around the Collinsville area to enhance Tourism.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**18. Procedural Motion**

**18.1 2018/10/10.20 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to close the meeting to the public at 9.50am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

**17.1.1 Budget Allocation - Business Case & Pre-Project Costs For Whitsunday Marine Centre Of Excellence**

**17.1.2 Tender Evaluation - Beautiful Bowen Project - Stage 1**

(e) contracts proposed to be made by it

**17.2.1 Rates and Sundry Debtors - September 2018**

(f) starting or defending legal proceedings involving it

**17.5.1 Tender Consideration Plan - Bowen Sewage Treatment Plant Consultancy Services**

(e) contracts proposed to be made by it

**17.5.2 Tender Evaluation - 500.2018.0111 - Upgrade Of Irrigation Networks And Control In Bowen**

(e) contracts proposed to be made by it

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**





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18. Procedural Motion

18.2 2018/10/10.21 PROCEDURAL MOTION - ADJOURN

Moved by: M BRUNKER

Seconded by: J CLIFFORD

Council resolves to adjourn the meeting for the purpose of morning tea at 10.08am.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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18. Procedural Motion

18.3 2018/10/10.22 PROCEDURAL MOTION - RECONVENE

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council resolved the meeting be reconvened at 10.36am.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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18. Procedural Motion

18.4 2018/10/10.23 PROCEDURAL MOTION - REOPEN OF MEETING

Moved by: P RAMAGE

Seconded by: R PETERSON

Council resolved to reopen the meeting to the general public at 11.20am.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

**17.1 Confidential Matters - Office of The Mayor and CEO**

**17.1.1 2018/10/10.24 BUDGET ALLOCATION - BUSINESS CASE & PRE-PROJECT COSTS FOR WHITSUNDAY MARINE CENTRE OF EXCELLENCE**

**Moved by: D CLARK**

**Seconded by: R PETERSON**

**Council resolves to:**

- a) transfer a sum of three hundred and fifty thousand (\$350,000) from the Capital Works Reserve to Retained Earnings; and**
- b) create an operational budget allocation of an equal amount within the Office of the Mayor & CEO, for the financial year 2018/19, to undertake the development of a business case and other pre-project work related to the proposed Whitsunday Marine Centre of Excellence (WMCE).**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17.1 Confidential Matters - Office of The Mayor and CEO**

**17.1.2 2018/10/10.25 TENDER EVALUATION - BEAUTIFUL BOWEN PROJECT - STAGE 1**

**Moved by: M BRUNKER**

**Seconded by: D CLARK**

**Council resolves to award tender 500.2018.0123 Beautiful Bowen - Stage 1 to The Trustee for the Dobson Family Trust T/A Transcape Constructions for \$1,810,851 (Excl GST).**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17.2 Confidential Matters - Corporate Services**

**17.2.1 2018/10/10.26 RATES AND SUNDRY DEBTORS - SEPTEMBER 2018**

**Moved by: J CLIFFORD**

**Seconded by: J COLLINS**

**Council receives the Rates and Sundry Debtors Report for the month of September 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17.5 Confidential Matters - Engineering Services**

**17.5.1 2018/10/10.27 TENDER CONSIDERATION PLAN - BOWEN SEWAGE TREATMENT PLANT CONSULTANCY SERVICES**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**Council resolves to:**

- a) prepare a tender consideration plan pursuant to Section 230 of the Local Government Regulation 2012 in respect to the provision of consultancy services for the Bowen Sewage Treatment Plant; and**
- b) consider the plan at the next meeting on 24 October 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17.5 Confidential Matters - Engineering Services**

**17.5.2 2018/10/10.28 TENDER EVALUATION - 500.2018.0111 - UPGRADE OF IRRIGATION NETWORKS AND CONTROL IN BOWEN**

**Moved by: M BRUNKER**

**Seconded by: D CLARK**

**Council resolves to award contract 500.2018.0111 Upgrade of Irrigation Networks and Control in Bowen to The Trustee for L J and K A Peel Family Trust T/As Turf Irrigation Services for contract value \$751,864.00 (excluding GST).**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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***The meeting closed at 11.23AM***

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Confirmed as a true and correct recording this 24 October 2018

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**Cr Andrew Willcox  
MAYOR**