

Policy Title: ROAD REGISTER POLICY
Classification: ENGINEERING

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Council Minute Number

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1/11/2017

Responsible Officer

Executive Manager Roads & Drainage

Responsible Department

Engineering Services

Revokes:

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Adopted: N/A

INTERNAL USE ONLY

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NOTE: This cover page is not to be included when submitting a report to a Council meeting

1. BACKGROUND AND PRINCIPLES

The gazetted road network far exceeds the length of roads that Council undertakes to maintain and upkeep for public use as the limited amount of funding available to Council means that it is not possible, nor feasible to construct and maintain roads in all gazetted reserves.

Local Governments are required to keep an up to date register and map of roads in their areas (*Section 74, Local Government Act 2009*). The register and map are to be open to public inspection.

2. SCOPE

This policy applies to the Whitsunday Regional Council area.

3. POLICY OBJECTIVES

The objective of this policy is to clearly set out the extent of Council's maintenance undertaking so that:

- Council staff know which roads and the extent of such that they are responsible for;
- the public know which roads Council undertakes to maintain;
- Council officers and the public can readily access up to date data regarding Council's road network; and
- the necessary funding allocation/planning for future road maintenance can be determined.

4. POLICY STATEMENT

- 4.1 Council's Road Register ("the Register") sets out the extent of Council's maintenance responsibility.
- 4.2 The Register is intended to be used by all internal and external operational staff to ensure works are done within the limits set out in the Register.
- 4.3 Council funds designated for road infrastructure shall only be expended on roads and sections of roads included in the Register.
- 4.4 Roads can only be added to or removed from the register upon a Council resolution. In determining a revision to its register, Council may have regard to the following:-
 - (a) the extent of public use of the road proposed to be added/removed;
 - (b) the public benefit that would result from the addition/removal of the proposed road; and
 - (c) via addition of a road to the register, the cost of upgrading the gazetted road to a standard suited to general public use and ongoing maintenance.
- 4.5 The Register shall be maintained and updated by the Roads and Drainage. The Register is a working document and the Roads and Drainage shall update the Register from time to time

following a Council resolution to add or remove maintenance responsibility from a particular part of the road network.

- 4.6 All amendments to the Register shall be referenced to a supporting Council resolution.
- 4.7 The Design office shall provide details of any amendments to various working copies of the register held throughout the organisation.
- 4.8 Road reserves without formed road or construction by Council are the responsibility of Department of Natural Resources and Mines (DNRM).

5. RELEVANT LEGISLATION

Local Government Act 2009 – section 74 Roads map and register.

6. DEFINITIONS

Council shall mean Whitsunday Regional Council.

Gazetted road shall mean a road that has been named and published as a public road in the state Government Gazette.

the Register shall mean Council's Road Register.

7. RELATED DOCUMENTS

Road Register of Council's road networks

8. DATE REVIEWED

N/A

9. NEXT REVIEW

November 2017